

SCOPE OF WORK FOR SEDRO-WOOLLEY COMMUNITY DEVELOPMENT GRANT PROGRAM

General Intent

The purpose of this grant program is to beautify the city and to get more people involved in taking care of our community, through the activities of the businesses and nonprofit sectors. When people work together to help beautify Sedro-Woolley, they will develop a stronger sense of community, bond with neighbors and local businesses, become more likely to help with future projects, make additional community investments, and invite friends and family to participate.

Program Description

The Sedro-Woolley City Council has made \$140,000 in funding available for reimbursement grants of up to \$5,000 for nonprofits and \$10,000 for businesses. Grant funds must be expended within the corporate City limits of Sedro-Woolley, Washington.

Grant funds are provided for project materials, except in circumstances where specialty labor not locally available is needed to complete the project. Projects must be completed in publicly facing areas. If the total cost of a project exceeds \$20,000, then the City will reimburse its eligible portion of the project after the project reaches 50% completion.

Grant Eligibility Requirements

Eligible applicants:

- Non-National Franchise Businesses
- Non-profit organizations

Example projects include:

- Clean-up costs (ex. stains on sidewalks)
- Landscaping
- Exterior paint
- Awning replacement/maintenance
- Upgrades to signs
- Lighting
- Business cleanup of publicly visible areas
- Historical markers signifying events and people that are more than 50 years old

- Advertising for city tourism (No more than twice per year)
- More bike and pedestrian friendly elements (ex. bike racks, benches) – project may receive Arts Commission review, if items have unique design features
- New Murals and Mural Refurbishment (see Sedro-Woolley Municipal Code section 17.51) – project will receive Arts Commission review
- New statues and statue refurbishment – project will receive Arts Commission review
- Loggerrodeo and other art installations – project will receive Arts Commission review

Grant Evaluation and Selection Considerations

The City Council will serve as the grant evaluation and selection committee, after an advisory public yes or no vote on the projects, and a recommendation from the Arts Commission for certain types of projects. City staff from the Executive Department, Finance Department, and other departments, as needed, will provide staff support. Staff will review applications for completeness and submit materials to the Council, for further evaluation. The City will advertise the program and place any applications received beyond 50 on a waiting list. Up to the first 50, pending the availability of funds, will be vetted prior to City Council consideration.

To be funded, the project must have the potential to increase City tax revenues, either directly or indirectly.

Grant Process

The application period will open on August 21st, 2023 and remain open until funding is exhausted. Once a grant is awarded by the City Council, the City's Finance Department staff will work with the recipient(s) to execute a contract. Requested for grant reimbursement will also be processed through the Finance Department. Funds must be expended within one year of grant award or by October 31, 2026, whichever comes first.