

VISION STATEMENT

SEDRO-WOOLLEY IS A FRIENDLY CITY THAT IS CHARACTERIZED BY CITY GOVERNMENT AND CITIZENS WORKING TOGETHER TO ACHIEVE A PROSPEROUS, VIBRANT AND SAFE COMMUNITY

MISSION STATEMENT

TO PROVIDE SERVICES AND OPPORTUNITIES WHICH CREATE A COMMUNITY WHERE PEOPLE CHOOSE TO LIVE, WORK AND PLAY

CITY COUNCIL AGENDA

November 12, 2015

7:00 PM

Sedro-Woolley Municipal Building

Council Chambers

325 Metcalf Street

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Consent Calendar.....3-31

NOTE: Agenda items on the Consent Calendar are considered routine in nature and may be adopted by the council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the regular agenda will consider any item so removed after the Consent Calendar.

- a. Approval of Agenda
- b. Minutes from Previous Meeting (Including November 4, 2015 Work Session)
- c. Finance
 - Claim Checks #182577 to #182660 in the amount of \$832,124.87
 - Payroll Checks #58727 to #58743 plus EFT's in the amount of \$283,092.80
- d. Resolution - Surplus of Unit 314 1984 Ford Hot Patch Truck
- e. Renewal of Interlocal Agreement with Skagit County for use of Skagit County Labor, Materials and Equipment
- f. Setting Public Hearing - 2016 Budget Ordinance

- 4. Public Comment.....32

PUBLIC HEARING

- 5. Property Tax Levy Ordinances (2nd reading).....33-45

UNFINISHED BUSINESS

- 6. Sewer (Strength) Rate Study with Katy Isaksen (late materials)

NEW BUSINESS

- 7. 2016 Budget (1st reading).....46-55

8.	Annual Utility Rate Increases by CPI (<i>1st reading</i>).....	56-65
	a. Ordinance increasing sewer rates by 1.61%	
	b. Ordinance increasing storm water rates by 1.61%	
	c. Ordinance increasing solid waste utility rates by 1.61%	
9.	Utility Tax on Water (<i>1st reading</i>).....	66-69
10.	Agreement with CGI Communications Inc. for Community Video Program.....	70-72

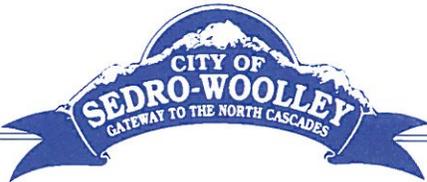
COMMITTEE REPORTS AND REPORTS FROM OFFICERS

EXECUTIVE SESSION

There may be an Executive Session immediately preceding, during or following the meeting.

NOV 12 2015

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 1-3



DATE: November 12, 2015
TO: Mayor Anderson and City Council
FROM: Patsy Nelson, Finance Director
SUBJECT: 1) CALL TO ORDER; 2) PLEDGE OF ALLEGIANCE; 3) CONSENT
CALENDAR

1. CALL TO ORDER - The Mayor will call the November 12, 2015 Regular Meeting to Order. The Finance Director will note those in attendance and those absent.

____ Ward 1 Councilmember Kevin Loy
____ Ward 2 Councilmember Germaine Kornegay
____ Ward 3 Councilmember Brenda Kinzer
____ Ward 4 Councilmember Keith Wagoner
____ Ward 5 Councilmember Hugh Galbraith
____ Ward 6 Councilmember Rick Lemley
____ At-Large Councilmember Brett Sandström

2. PLEDGE OF ALLEGIANCE - The Mayor will lead the City Council and citizens in the Pledge of Allegiance to the United States of America.
3. CONSENT CALENDAR - Mayor will ask for Council approval of Consent Calendar items.

NOV 12 2015

CITY OF SEDRO-WOOLLEY

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 36

Regular Meeting of the City Council
October 28, 2015 – 7:00 P.M. – Council Chambers

ROLL CALL: Present: Mayor Mike Anderson; Councilmembers: Kevin Loy, Germaine Kornegay, Brenda Kinzer, Keith Wagoner, Hugh Galbraith, Rick Lemley and Brett Sandström
Staff: Recorder Brue, Finance Director Nelson, City Supervisor/Attorney Berg, Public Works Director Freiberger, Planning Director Coleman, Fire Chief Klinger and Police Chief Tucker.

The meeting was called to order at 7:00 P.M. by Mayor Anderson.

Pledge of Allegiance

Mayor Anderson announced an addition to the agenda titled Interim Zoning Control Ordinance.

Consent Calendar

- Approval of Agenda
- Minutes from Previous Meeting (Includes January 14, 2015 Transportation Benefit District Meeting)
- Finance
 - Claim Checks #182493 to #182576 plus EFT's in the amount of \$413,827.87.
 - Payroll Checks #58713 to #58726 plus EFT's in the amount of \$244,119.34.
- Interlocal Cooperative Agreement for Library Services with Skagit County
- 2015 Budget Amendment #3
- Establishment of Transportation Benefit District and Public Safety Sales Tax Funds

Councilmember Galbraith moved to approve the consent calendar items A through F. Seconded by Councilmember Wagoner. Motion carried (7-0).

Public Comment

No comments

PUBLIC HEARINGS

UNFINISHED BUSINESS

NEW BUSINESS

Available Property Tax Refund Levy

Finance Director Nelson presented information regarding the available property tax refund levy. She stated in 2014 the full amount of the taxes levied by the City Council were not collected due to abatements, cancellations and refunds in the tax rolls. The purpose of the refund levy is to make the taxing district “whole”, replacing monies which were levied and not paid. The Council now has an opportunity to collect the taxes that were not collected in 2014. The total taxes shorted came to \$48,710.55. Finance Director Nelson requested Council direction by motion.

Council discussion was held.

Councilmember Wagoner moved to take zero of the refunded amount. Seconded by Councilmember Sandström. Motion carried (7-0).

Property Tax Levy Ordinances

Finance Director Nelson introduced proposed Property Tax Levy Ordinances as a first read. Nelson noted that the final payment on the bond for the public safety building will be in 2016 and low income seniors and low income disabled persons do not pay bond property taxes. She then reviewed sample ordinances each with a different option ranging from a 0% increase to a 3.4% increase. She noted a public hearing will be held at the next meeting.

Some discussion was held regarding banking.

Interim Zoning Control Ordinance (added item)

City Supervisor/Attorney Berg reviewed a proposed interim ordinance placing a moratorium on the processing or accepting of applications, permits or licensing and establishment for any building or land use activity involving public uses in the mixed commercial zone. He provided background information noting the incompatibility of the mixed commercial zone and a demand for services. The ordinance has a sunset clause and a public hearing will be held at the December 9, 2015 meeting.

Councilmember Sandström moved to approve Ordinance No. 1827-15 An Interim Ordinance of the City of Sedro-Woolley, Washington, Adopting a Moratorium on the Processing or Accepting of Applications, Permits or Licensing and Establishment for any Building or Land Use Activity Involving Public Uses in the Mixed Commercial Zone, Providing for a Public Hearing, Establishing an Effective Date and Providing that the Moratorium, Unless Extended, will Sunset within Six (6) Months of the Date of Adoption. Seconded by Councilmember Kornegay. Motion carried (7-0).

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

Police Sgt. Harris – reported the department is working at the Northern State campus with Job Corps and the middle and high school on active shooter training. He also reported Officer McCombs and Carroll are now out on their own and the radio reprogramming started yesterday. Some discussion on the radios was held.

Fire Chief Klinger – reported on the Volunteers annual fundraiser “Boot to Burn” to benefit the Phoenix Burn Foundation. The event raised approximately \$14,000. He also stated beginning November 1st volunteer Dave Williams will begin training for the position of Lieutenant.

Planning Director Coleman – announced the hiring of Building Inspector/Plans Examiner Tony Niskanen who is extremely qualified and will start on Monday. Coleman also reported the Planning Commission continues to work on the UGA change possibilities. A public hearing was held and a special meeting will be held on November 3rd to continue mapping issues. A presentation on The Center will be presented at that meeting as well. He also reported on the Skagit County docket hearing with a decision to be given on November 24th.

Public Works Director Freiburger –highlighted his report that was placed on the Council bench. He presented progress reports on the Jameson Arterial design, Cascade Trail 1A & B, publication for requests for statements and qualifications for environmental geo tech surveying and the Fruidale Road design consultant. Freiburger requested Council authorization for the Mayor to sign a grant application that is due on Friday for the Cascade Trail in the amount of \$220,000. Councilmember Sandstorm moved to authorize the mayor to sign grant application for Phase 1A. Councilmember Lemley seconded. Motion carried (7-0).

Public Works Director Freiburger noted completion of the annual inspection of bridges and culverts on Brickyard Creek. He reported the bridge on Klinger Street has been undermined and is in need of repair. Freiburger expressed concern of the integrity of the bridge and will be making emergency repairs. Funding will come from the Sub Flood funds.

City Supervisor/Attorney Berg – spoke on RCW 69.50.331, specifically sections 8 a and b. He noted this gives new authority for cities. Berg reported changes in the Legislature allows cities to decrease the size of the buffer around marijuana establishments. He also noted that the Washington State Liquor & Cannibals Board has eliminated the allocation process. Berg reviewed upcoming items for Council regarding the Northern State Project and other city business in the near future and reported on the upcoming implementation of the electronic Council pads. He also reminded Council of the upcoming AWC newly elected workshop being held on December 5th in our Council Chambers.

Finance Director Nelson – reminded Council due to the Veteran’s Day holiday, the next meeting will be held on Thursday, November 12th.

Councilmember Sandström – announced the death of local historian, Noel Boursaw.

Councilmember Lemley – reminded everyone of the upcoming downtown Halloween Parade, Saturday October 31st at 4 P.M.

Councilmember Galbraith – requested someone from the Police Department to visit Gen-X regarding a recent situation with an individual.

Councilmember Wagoner – announced the SWHS football game is being held on Thursday this week due to the playoffs. He also noted the Cubs are in the playoffs and will be playing for their seed position.

Councilmember Kornegay – reminded everyone to vote, ballots are due November 3rd.

Councilmember Galbraith moved to adjourn. Seconded by Councilmember Wagoner. Motion carried (7-0).

The meeting adjourned at 7:57 P.M.

NOV 12 2015

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 36

CITY OF SEDRO-WOOLLEY

Council Worksession

November 4, 2015 – 7:00 P.M. – Public Safety Training Room

The worksession was called to order at 7:00 P.M. by Mayor Mike Anderson.

Flag Salute

ROLL CALL: Present: Mayor Mike Anderson, Councilmembers: Kevin Loy, Germaine Kornegay, Brenda Kinzer, Keith Wagoner, Hugh Galbraith, Rick Lemley and Brett Sandström. Councilmember Candidate: Julia Johnson, Staff: City Supervisor/Attorney Berg and Finance Director Nelson

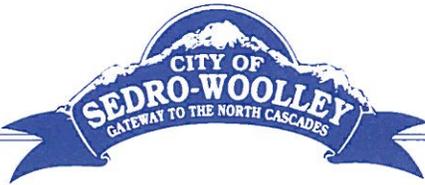
- **Mayor's 2016 Preliminary Budget**

Finance Director Nelson lead a discussion on budget principals, fund level, revenues by funding source, expenditures by category and comparison to the 2015 preliminary budget. City Supervisor/Attorney Berg reviewed the Mayor's budget memo and reviewed highlights in the line item budget.

The worksession adjourned at 8:52 P.M.

NOV 12 2015

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 30



DATE: November 12, 2015
TO: Mayor Anderson and City Council
FROM: Patsy Nelson, Finance Director
SUBJECT: FINANCE - CLAIMS

Attached you will find the Claim Checks register proposed for payment for the period ending November 12, 2015.

Motion to approve Claim Checks #182577 to #182660 in the amount of \$832,124.87.

Motion to approve Payroll Checks #58727 to #58743 plus EFT's in the amount of \$283,092.80.

If you have any comments, questions or concerns, please contact me for information during the working day at 855-1661. This will allow me to look up the invoices that are stored in our office.

CHECK REGISTER

City Of Sedro-Woolley
MCAG #: 0647

10/29/2015 To: 11/12/2015

Time: 08:40:40 Date: 11/06/2015
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
7933	11/12/2015	Claims	2	182577	AT & T	127.65	
					001 - 512 50 42 020 - Telephone	0.64	
					001 - 513 10 42 020 - Telephone	0.64	
					001 - 514 23 42 020 - Telephone	21.69	
					001 - 515 30 42 001 - Telephone	12.77	
					001 - 521 20 42 020 - Telephone	48.51	
					001 - 522 20 42 020 - Telephone	5.11	
					001 - 524 20 42 020 - Telephone	8.94	
					401 - 535 80 42 020 - Telephone	3.83	
					412 - 537 80 42 020 - Telephone	1.28	
					001 - 558 60 42 020 - Telephone	6.38	
					105 - 572 20 42 020 - Telephone	2.55	
					001 - 595 10 42 020 - Telephone	15.31	
7934	11/12/2015	Claims	2	182578	ATV Signs	907.60	
					412 - 537 80 31 000 - Operating Supplies	838.16	
					001 - 595 10 31 001 - Address & Street Signs-Reiml	69.44	
7935	11/12/2015	Claims	2	182579	Aramark Uniform Services	29.88	
					401 - 535 80 49 000 - Laundry	8.22	
					401 - 535 80 49 000 - Laundry	8.22	
					103 - 542 30 49 000 - Misc-Laundry	6.72	
					103 - 542 30 49 000 - Misc-Laundry	6.72	
7936	11/12/2015	Claims	2	182580	Assoc Petroleum Products	7,618.01	
					001 - 518 20 32 000 - Auto Fuel	52.88	
					001 - 521 20 32 000 - Auto Fuel	1,027.61	
					001 - 522 20 32 000 - Auto Fuel/Diesel	519.88	
					001 - 523 20 32 000 - Auto Fuel	32.39	
					425 - 531 50 32 000 - Vehicle Fuel	206.60	
					401 - 535 50 48 050 - Maint Of General Equip	755.16	
					401 - 535 80 32 000 - Auto Fuel/Diesel	65.28	
					401 - 535 80 32 000 - Auto Fuel/Diesel	22.19	
					401 - 535 80 32 000 - Auto Fuel/Diesel	712.62	
					401 - 535 80 32 000 - Auto Fuel/Diesel	174.30	
					102 - 536 20 32 000 - Auto Fuel/Diesel	68.33	
					412 - 537 80 32 000 - Auto Fuel/Diesel	684.15	
					412 - 537 80 32 000 - Auto Fuel/Diesel	229.32	
					412 - 537 80 32 000 - Auto Fuel/Diesel	1,361.32	
					412 - 537 80 32 000 - Auto Fuel/Diesel	704.52	
					412 - 537 80 32 000 - Auto Fuel/Diesel	73.24	
					103 - 542 30 32 000 - Auto Fuel/Diesel	310.23	
					103 - 542 30 32 000 - Auto Fuel/Diesel	70.80	
					103 - 542 30 32 000 - Auto Fuel/Diesel	117.22	
					103 - 542 30 32 000 - Auto Fuel/Diesel	29.78	
					103 - 542 30 32 000 - Auto Fuel/Diesel	88.79	
					103 - 542 30 32 000 - Auto Fuel/Diesel	112.05	
					101 - 576 80 32 000 - Auto Fuel/Diesel	124.72	
					101 - 576 80 32 000 - Auto Fuel/Diesel	74.63	
7937	11/12/2015	Claims	2	182581	Bay City Supply	360.39	
					101 - 576 80 31 006 - Operating Sup - City Hall	360.39	
7938	11/12/2015	Claims	2	182582	Blumenthal Uniform & Equip	36.87	
					001 - 521 20 26 000 - Uniforms/Accessories	36.87	
7939	11/12/2015	Claims	2	182583	Board For Volun Reserve Officers	700.00	
					001 - 521 20 12 000 - Reserves/Extra Help	700.00	
7940	11/12/2015	Claims	2	182584	Boulder Park Inc	4,042.13	
					401 - 535 80 35 020 - Solids Handling	4,042.13	

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
7941	11/12/2015	Claims	2	182585	Brat Wear	2,285.87	
					001 - 521 20 26 000 - Uniforms/Accessories	467.41	
					001 - 521 20 26 000 - Uniforms/Accessories	1,818.46	
7942	11/12/2015	Claims	2	182586	Capital One Commercial	1,087.27	
					001 - 517 90 49 003 - Employee Wellness (supplies)	108.00	
					001 - 521 20 31 002 - Office/Operating Supplies	81.32	
					412 - 537 80 31 000 - Operating Supplies	443.35	
					001 - 594 18 64 001 - Network Hardware	454.60	
7943	11/12/2015	Claims	2	182587	Carl's Towing Inc	388.44	
					001 - 521 20 41 001 - Professional Services	194.22	
					001 - 521 20 41 001 - Professional Services	194.22	
7944	11/12/2015	Claims	2	182588	Cascade Natural Gas Corp	355.78	
					401 - 535 80 47 000 - Public Utilities	35.05	
					412 - 537 80 47 000 - Public Utilities	162.34	
					103 - 542 63 47 000 - Public Utilities	4.95	
					105 - 572 20 47 000 - Public Utilities	19.88	
					101 - 576 80 47 010 - Community Center	52.76	
					101 - 576 80 47 020 - Senior Center	55.28	
					101 - 576 80 47 050 - Hammer Square	13.97	
					101 - 576 80 47 052 - Bingham Caretaker	11.55	
7945	11/12/2015	Claims	2	182589	Comcast	148.95	
					001 - 518 80 42 021 - Internet Services	148.95	
7946	11/12/2015	Claims	2	182590	Concrete Nor'west Inc	413.95	
					101 - 576 80 48 013 - Metcalf Park	413.95	
7947	11/12/2015	Claims	2	182591	Cornerstone Homes NW LLC	249.47	
					621 - 389 50 00 000 - Unapplied Cash - Suspense	-249.47	
7948	11/12/2015	Claims	2	182592	Cues	4,863.93	
					401 - 535 50 48 010 - Maintenance Of Lines	197.40	
					401 - 535 50 48 010 - Maintenance Of Lines	2,271.60	
					401 - 535 50 48 010 - Maintenance Of Lines	2,394.93	
7949	11/12/2015	Claims	2	182593	Databar	17.03	
					412 - 537 80 31 000 - Operating Supplies	17.03	
7950	11/12/2015	Claims	2	182594	Demco Inc	344.75	
					105 - 572 20 31 010 - Supplies	344.75	
7951	11/12/2015	Claims	2	182595	Dykstra Farms LLC	300.00	
					412 - 537 60 47 020 - Site Yard Waste Disposal	300.00	
7952	11/12/2015	Claims	2	182596	E & E Lumber	2,186.56	
					412 - 537 80 31 000 - Operating Supplies	91.75	
					412 - 537 80 31 000 - Operating Supplies	19.53	
					101 - 576 80 31 001 - Operating Sup - Riverfront	45.88	
					101 - 576 80 31 006 - Operating Sup - City Hall	43.11	
					101 - 576 80 48 001 - Riverfront	50.97	
					101 - 576 80 48 002 - RV Park	4.07	
					101 - 576 80 48 016 - City Hall	18.27	
					101 - 576 80 48 019 - Skatepark	8.05	
					101 - 576 80 48 019 - Skatepark	51.31	
					101 - 576 80 48 019 - Skatepark	56.16	
					101 - 594 76 31 000 - Buildings & Structures	1,795.49	
					101 - 594 76 31 000 - Buildings & Structures	1.97	
7953	11/12/2015	Claims	2	182597	Edge Analytical Inc	129.00	
					401 - 535 80 41 000 - Professional Services	129.00	

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
7954	11/12/2015	Claims	2	182598	Emergency Medical Products Inc	604.95	
					001 - 522 20 35 011 - EMS Minor Equipment	604.95	
7955	11/12/2015	Claims	2	182599	Fastenal Company	28.01	
					412 - 537 80 31 000 - Operating Supplies	28.01	
7956	11/12/2015	Claims	2	182600	Fisher Construction	515,464.92	
					401 - 594 35 63 010 - Other Improvements	515,464.92	
7957	11/12/2015	Claims	2	182601	Frontier	722.86	
					001 - 521 20 42 020 - Telephone	68.66	
					001 - 521 20 42 020 - Telephone	59.46	
					401 - 535 80 42 020 - Telephone	208.94	
					102 - 536 20 42 020 - Telephone	75.83	
					412 - 537 80 42 020 - Telephone	58.54	
					105 - 572 20 42 020 - Telephone	114.09	
					101 - 576 80 47 070 - City Hall	137.34	
7958	11/12/2015	Claims	2	182602	Guardian Security	651.50	
					101 - 576 80 48 015 - Library	462.38	
					101 - 576 80 48 015 - Library	189.12	
7959	11/12/2015	Claims	2	182603	HB Jaeger Co LLC	569.59	
					425 - 531 50 31 000 - Operating Supplies	569.59	
7960	11/12/2015	Claims	2	182604	HR Direct	63.90	
					401 - 535 80 31 010 - Operating Supplies	63.90	
7961	11/12/2015	Claims	2	182605	Hach Company	1,553.03	
					401 - 535 80 31 010 - Operating Supplies	344.99	
					401 - 594 35 64 401 - Machinery & Equip	1,208.04	
7962	11/12/2015	Claims	2	182606	Patrick Hayden	383.31	
					001 - 515 30 41 001 - Prosecuting Attorney	383.31	
7963	11/12/2015	Claims	2	182607	Honey Bucket	75.00	
					101 - 576 80 47 090 - Portable Toilets	75.00	
7964	11/12/2015	Claims	2	182608	Ingram Library Services	47.90	
					105 - 594 72 64 000 - Books & Materials	47.90	
7965	11/12/2015	Claims	2	182609	Iworq Systems	500.00	
					103 - 542 30 49 010 - Misc-Dues/Subscriptions	500.00	
7966	11/12/2015	Claims	2	182610	JB Industrial	633.58	
					401 - 535 50 48 010 - Maintenance Of Lines	316.79	
					401 - 535 80 31 010 - Operating Supplies	316.79	
7967	11/12/2015	Claims	2	182611	KCDA Purchasing Cooperative	515.38	
					001 - 594 32 64 000 - Office Equipment	515.38	
7968	11/12/2015	Claims	2	182612	Lakeside Industries	583.26	
					103 - 542 30 48 000 - Repair/Maint-Streets	350.37	
					103 - 595 30 63 020 - Contracted Overlay	232.89	
7969	11/12/2015	Claims	2	182613	Language Exch Inc (The)	266.10	
					001 - 512 50 41 040 - Language Interpreter	240.00	
					001 - 521 20 41 001 - Professional Services	26.10	
7970	11/12/2015	Claims	2	182614	Law Office of Glen Hoff	71.50	
					001 - 515 93 41 001 - Indigent Defense Conflict Coi	66.00	
					001 - 515 93 41 001 - Indigent Defense Conflict Coi	5.50	
7971	11/12/2015	Claims	2	182615	Library Corporation (The)	542.50	

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			105 - 572 20 41 001		Catalogue Subscriptions	542.50	
7972	11/12/2015	Claims	2	182616	Library Store Inc	176.06	
			105 - 572 20 31 010		Supplies	176.06	
7973	11/12/2015	Claims	2	182617	Lithtex NW	212.71	
			412 - 537 80 31 000		Operating Supplies	212.71	
7974	11/12/2015	Claims	2	182618	Lochner	4,217.14	
			104 - 595 10 63 040		Eng-SR9 Jameson	4,217.14	
7975	11/12/2015	Claims	2	182619	McLoughlin & Eardley Corp	2,306.71	
			001 - 521 20 48 010		Repair & Maint - Auto	1,090.58	
			001 - 521 20 48 010		Repair & Maint - Auto	1,216.13	
7976	11/12/2015	Claims	2	182620	Meredith Books	36.79	
			105 - 594 72 64 000		Books & Materials	36.79	
7977	11/12/2015	Claims	2	182621	Mid-American Research Chem	575.05	
			412 - 537 80 31 000		Operating Supplies	575.05	
7978	11/12/2015	Claims	2	182622	Monster Technology Inc.	150.00	
			001 - 514 23 31 000		Supplies	150.00	
7979	11/12/2015	Claims	2	182623	Jack R Moore	1,408.45	
			001 - 524 20 41 000		Professional Services	1,408.45	
7980	11/12/2015	Claims	2	182624	Municipal Emergency Services Inc	250.64	
			001 - 522 20 48 000		Repairs/Maint-Equip	250.64	
7981	11/12/2015	Claims	2	182625	Nelson Petroleum	47.70	
			001 - 522 20 32 000		Auto Fuel/Diesel	47.70	
7982	11/12/2015	Claims	2	182626	North Central Laboratories	591.56	
			401 - 535 80 31 010		Operating Supplies	591.56	
7983	11/12/2015	Claims	2	182627	OMWBE	100.00	
			001 - 595 10 49 000		Dues/Memberships	100.00	
7984	11/12/2015	Claims	2	182628	Office Depot	95.97	
			001 - 524 20 31 000		Off/Oper Supps & Books	25.60	
			001 - 558 60 31 000		Supplies/Books	25.60	
			001 - 595 10 31 000		Supplies	44.77	
7985	11/12/2015	Claims	2	182629	Pape Machinery	43.50	
			103 - 542 30 48 010		Repair/Maintenance-Equip	43.50	
7986	11/12/2015	Claims	2	182630	Pat Rimmer Tire Ctr Inc	6,836.11	
			001 - 522 20 48 000		Repairs/Maint-Equip	335.27	
			401 - 535 50 48 040		Maintenance Of Vehicles	66.47	
			412 - 537 50 48 000		Repairs/maint-equip	4,136.82	
			412 - 537 50 48 000		Repairs/maint-equip	2,079.46	
			412 - 537 50 48 000		Repairs/maint-equip	169.26	
			412 - 537 50 48 000		Repairs/maint-equip	48.83	
7987	11/12/2015	Claims	2	182631	Petty Cash-Debra Peterson	41.12	
			105 - 572 20 31 010		Supplies	41.12	
7988	11/12/2015	Claims	2	182632	Harold Pittman	54.10	
			001 - 521 20 27 000		Retired Medical	54.10	
7989	11/12/2015	Claims	2	182633	Puget Sound Energy	22,302.68	
			001 - 521 20 47 000		Public Utilities	72.93	
			001 - 522 50 47 000		Public Utilities	121.86	
			425 - 531 50 47 000		Public Utilities	112.91	

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City Of Sedro-Woolley
MCAG #: 0647

10/29/2015 To: 11/12/2015

Time: 08:40:40 Date: 11/06/2015

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			401 - 535 80 47 000		Public Utilities	9,368.00	
			102 - 536 20 47 000		Public Utilities	41.99	
			412 - 537 80 47 000		Public Utilities	114.67	
			103 - 542 63 47 000		Public Utilities	80.17	
			103 - 542 63 47 000		Public Utilities	5.33	
			103 - 542 63 47 000		Public Utilities	98.24	
			103 - 542 63 47 000		Public Utilities	7,758.51	
			103 - 542 63 47 000		Public Utilities	97.38	
			108 - 557 30 41 000		Advertising	21.27	
			105 - 572 20 47 000		Public Utilities	283.77	
			101 - 576 80 47 000		Riverfront	920.72	
			101 - 576 80 47 010		Community Center	125.74	
			101 - 576 80 47 020		Senior Center	405.11	
			101 - 576 80 47 040		Train	44.69	
			101 - 576 80 47 050		Hammer Square	187.43	
			101 - 576 80 47 051		Bingham / Memorial	32.36	
			101 - 576 80 47 052		Bingham Caretaker	98.15	
			101 - 576 80 47 052		Bingham Caretaker	12.45	
			101 - 576 80 47 053		Other Utilities	10.81	
			101 - 576 80 47 070		City Hall	2,288.19	
7990	11/12/2015	Claims	2	182634	Quiring Monuments Inc		105.00
					102 - 536 20 34 000 - Liners	105.00	
7991	11/12/2015	Claims	2	182635	Rene's World		10.85
					001 - 521 20 31 002 - Office/Operating Supplies	10.85	
7992	11/12/2015	Claims	2	182636	Ricoh USA Inc		350.71
					001 - 521 20 48 000 - Repairs & Maintenance	99.40	
					001 - 521 20 48 000 - Repairs & Maintenance	75.95	
					001 - 522 20 45 000 - Equipment Lease	75.95	
					001 - 522 20 48 000 - Repairs/Maint-Equip	99.41	
7993	11/12/2015	Claims	2	182637	Edward Rohweder		20.00
					630 - 386 00 00 630 - TDB Fees	-20.00	
7994	11/12/2015	Claims	2	182638	Screen Graphics Of Fla		317.66
					412 - 537 80 31 000 - Operating Supplies	317.66	
7995	11/12/2015	Claims	2	182639	Secretary Of State		1,615.00
					105 - 572 20 42 025 - Internet	1,615.00	
7996	11/12/2015	Claims	2	182640	Sedro-Woolley Auto Parts		894.57
					001 - 523 20 31 000 - Office/Operating Supplies	13.95	
					102 - 536 20 48 040 - Repair/Maint-Equip & Bldg	9.21	
					412 - 537 50 48 000 - Repairs/maint-equip	18.10	
					412 - 537 50 48 000 - Repairs/maint-equip	45.82	
					412 - 537 50 48 000 - Repairs/maint-equip	111.97	
					412 - 537 50 48 000 - Repairs/maint-equip	21.23	
					412 - 537 50 48 000 - Repairs/maint-equip	14.92	
					412 - 537 50 48 000 - Repairs/maint-equip	53.09	
					412 - 537 80 31 000 - Operating Supplies	97.22	
					412 - 537 80 31 000 - Operating Supplies	26.90	
					412 - 537 80 31 000 - Operating Supplies	8.34	
					103 - 542 30 48 010 - Repair/Maintenance-Equip	4.90	
					103 - 542 30 48 010 - Repair/Maintenance-Equip	328.79	
					101 - 576 80 48 021 - Equipment	126.67	
					101 - 576 80 48 021 - Equipment	13.46	
7997	11/12/2015	Claims	2	182641	Sedro-Woolley Chamber Of		3,824.22
					001 - 513 10 42 000 - Communication	1,000.00	
					108 - 557 30 41 011 - Chamber Of Commerce	2,824.22	
7998	11/12/2015	Claims	2	182642	Sedro-Woolley Volunteer		22,088.00

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City Of Sedro-Woolley
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10/29/2015 To: 11/12/2015

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 522 20 11 010		Salaries-Volunteers	7,042.00	
			001 - 522 20 11 010		Salaries-Volunteers	15,046.00	
7999	11/12/2015	Claims	2	182643	Skagit Co Public Works		46,842.40
			412 - 537 60 47 000		Solid Waste Disposal	46,842.40	
8000	11/12/2015	Claims	2	182644	Skagit Co. Dept of Public Health		5,110.25
			001 - 569 00 51 000		Skagit Senior Services	5,110.25	
8001	11/12/2015	Claims	2	182645	Skagit County Treasurer		79.84
			001 - 586 00 00 001		Crime Victim & Witnss Prog	79.84	
8002	11/12/2015	Claims	2	182646	Skagit Farmers Supply		11.92
			103 - 542 30 31 000		Operating Supplies	10.84	
			103 - 542 30 31 000		Operating Supplies	-10.84	
			103 - 542 30 31 000		Operating Supplies	11.92	
8003	11/12/2015	Claims	2	182647	Skagit Publishing		659.38
			001 - 518 20 32 000		Auto Fuel	42.20	
			001 - 558 60 41 010		Advertising	131.88	
			001 - 558 60 41 010		Advertising	73.85	
			104 - 595 10 63 010		Eng Fruitdale Road Reconstru	411.45	
8004	11/12/2015	Claims	2	182648	Skagit Surveyors &		770.00
			103 - 542 30 41 000		Professional Services	437.50	
			001 - 558 60 41 000		Professional Services	332.50	
8005	11/12/2015	Claims	2	182649	SpyGlass Group LLC		889.16
			001 - 512 50 42 020		Telephone	49.98	
			001 - 513 10 42 020		Telephone	74.97	
			001 - 514 23 42 020		Telephone	74.97	
			001 - 515 30 42 001		Telephone	33.32	
			001 - 518 80 42 020		Telephone	24.99	
			001 - 521 20 42 020		Telephone	249.81	
			001 - 522 20 42 020		Telephone	91.63	
			001 - 522 20 42 020		Telephone	14.60	
			001 - 524 20 42 020		Telephone	24.99	
			401 - 535 80 42 020		Telephone	66.64	
			412 - 537 80 42 020		Telephone	33.32	
			103 - 542 30 42 020		Telephone	8.33	
			001 - 558 60 42 020		Telephone	24.99	
			105 - 572 20 42 020		Telephone	41.65	
			101 - 576 80 42 020		Telephone	16.66	
			001 - 595 10 42 020		Telephone	58.31	
8006	11/12/2015	Claims	2	182650	Staples Business Advantage		957.88
			001 - 514 23 31 000		Supplies	83.26	
			001 - 514 23 31 000		Supplies	12.31	
			001 - 514 23 31 000		Supplies	99.82	
			001 - 521 20 31 002		Office/Operating Supplies	65.70	
			001 - 521 20 31 002		Office/Operating Supplies	102.18	
			001 - 521 20 31 002		Office/Operating Supplies	126.05	
			401 - 535 80 31 000		Office Supplies	479.35	
			401 - 535 80 31 000		Office Supplies	-10.79	
8007	11/12/2015	Claims	2	182651	Swissphone LLC		409.34
			001 - 522 20 35 000		Small Tools & Minor Equip	409.34	
8008	11/12/2015	Claims	2	182652	Truck Toys Inc		229.81
			412 - 537 50 48 000		Repairs/maint-equip	229.81	
8009	11/12/2015	Claims	2	182653	True Value		202.38
			001 - 522 20 31 000		Operating Supplies	5.41	

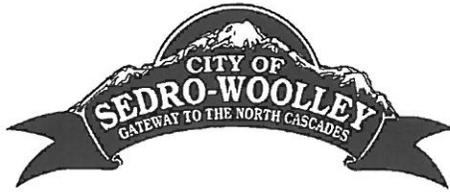
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City Of Sedro-Woolley
MCAG #: 0647

10/29/2015 To: 11/12/2015

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			412 - 537 80 31 000		- Operating Supplies	78.32	
			412 - 537 80 31 000		- Operating Supplies	26.03	
			101 - 576 80 31 001		- Operating Sup - Riverfront	18.42	
			101 - 576 80 31 006		- Operating Sup - City Hall	26.51	
			101 - 576 80 31 009		- Operating Sup - Bingham Par	8.66	
			101 - 576 80 31 012		- Operating Sup - Hammer	39.03	
8010	11/12/2015	Claims	2	182654	UV Doctor Lamps LLC		4,353.93
			401 - 535 50 48 050		- Maint Of General Equip	4,353.93	
8011	11/12/2015	Claims	2	182655	Valley Auto Supply		129.95
			401 - 535 50 48 050		- Maint Of General Equip	84.60	
			412 - 537 50 48 000		- Repairs/maint-equip	45.35	
8012	11/12/2015	Claims	2	182656	Verizon Wireless		3,174.99
			001 - 513 10 42 020		- Telephone	59.11	
			001 - 514 23 42 020		- Telephone	55.27	
			001 - 515 30 42 001		- Telephone	55.27	
			001 - 518 80 42 020		- Telephone	134.54	
			001 - 521 20 42 020		- Telephone	512.56	
			001 - 521 20 42 020		- Telephone	85.48	
			001 - 521 20 42 020		- Telephone	930.18	
			001 - 522 20 42 020		- Telephone	283.16	
			001 - 522 20 42 020		- Telephone	73.08	
			001 - 523 20 31 000		- Office/Operating Supplies	55.27	
			401 - 535 80 42 030		- Nextel Cell Phones	44.64	
			401 - 535 80 42 030		- Nextel Cell Phones	167.22	
			102 - 536 20 42 020		- Telephone	5.29	
			102 - 536 20 42 020		- Telephone	97.44	
			412 - 537 80 42 025		- Nextel Cell Phones	1.35	
			412 - 537 80 42 025		- Nextel Cell Phones	18.47	
			412 - 537 80 42 025		- Nextel Cell Phones	165.81	
			103 - 542 30 42 020		- Telephone	105.72	
			101 - 576 80 42 020		- Telephone	42.92	
			101 - 576 80 42 020		- Telephone	152.71	
			001 - 595 10 42 025		- Cell Phones	18.96	
			001 - 595 10 42 025		- Cell Phones	110.54	
8013	11/12/2015	Claims	2	182657	WA St Off Of Treasurer		5,525.22
			001 - 386 90 00 000		- State Remittances-Court	-5,525.22	
8014	11/12/2015	Claims	2	182658	Waste Management Of Skgt		3,829.21
			412 - 537 60 47 010		- Curbside Recycling Disposal	3,829.21	
8015	11/12/2015	Claims	2	182659	Western Peterbuilt		138,450.00
			501 - 594 37 64 501		- Equip & Vehicles - Solid Was	138,450.00	
8016	11/12/2015	Claims	2	182660	Wood's Logging Supply Inc		1,956.09
			001 - 522 20 35 000		- Small Tools & Minor Equip	22.20	
			001 - 522 20 48 000		- Repairs/Maint-Equip	4.95	
			401 - 535 50 48 010		- Maintenance Of Lines	1,176.82	
			401 - 535 50 48 010		- Maintenance Of Lines	69.36	
			412 - 537 50 48 000		- Repairs/maint-equip	93.18	
			412 - 537 50 48 000		- Repairs/maint-equip	59.57	
			103 - 542 30 31 000		- Operating Supplies	102.69	
			401 - 594 35 64 001		- Portable Equipment	427.32	
			001		Current Expense Fund	51,725.68	
			101		Parks & Facilities Fund	8,617.06	
			102		Cemetery Fund	403.09	
			103		Street Fund	10,913.50	
			104		Arterial Street Fund	4,628.59	
			105		Library Fund	3,266.06	



CITY COUNCIL AGENDA
REGULAR MEETING

NOV 12 2015

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3d

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-0771
Fax (360) 855-0733

Mark A. Freiberger, PE
Director of Public Works

MEMO TO: City Council and Mayor Mike Anderson
FROM: Mark A. Freiberger, PE
RE: **Possible Surplus of Unit 314 1984 Ford Hot Patch Truck**
DATE: October 29, 2015 (for Council review may November 12, 2015)

ISSUE

Shall City Council authorize Mayor Anderson to declare as surplus Unit 314 Ford Hot Patch Truck as noted on the attached Resolution _____-15 and offer the item for sale to the highest bidder?

Shall City Council authorize staff to purchase a new asphalt tack unit at an estimated cost of \$10,000, utilizing proceeds from the sale of Unit 314 and other ERR funds if needed?

BACKGROUND/RECOMMENDATION:

The city purchased Unit 332 Self Contained Slip-In Type Patch Unit to replace Unit 314 1984 Ford Hot Patch Truck. The new unit only has a small asphalt emulsion (Tack) tank, making larger patch jobs somewhat difficult due to the need to refill the tank numerous times during a typical job. Public Works proposes to purchase an asphalt tack trailer mounted unit to fill this need. The trailer will be a one-time purchase estimated at \$10,000. This type of unit with the anticipated use should last indefinitely, and will not be tracked as an ERR replacement item for budget purposes. We anticipate the surplus value of Unit 314 to be approximately \$10,000. Public Works proposes to use the proceeds from the sale for purchase of the new tack trailer unit, supplemented from ERR funds if needed. The new unit will be purchased after sale of Unit 314 is complete, and will be done under the normal bid procedures. Budget Amendment 3 approved 10/28/2015 includes this possible surplus and purchase.

MOTION

Authorize Mayor Anderson to declare as surplus Unit 314 Ford Hot Patch Truck as noted on the attached Resolution _____-15 and offer the item for sale to the highest bidder.

Authorize staff to purchase a new asphalt tack unit at an estimated cost of \$10,000, utilizing proceeds from the sale of Unit 314 and other ERR funds if needed.

RESOLUTION NO. ____-15

A RESOLUTION OF THE CITY OF SEDRO-WOOLLEY DECLARING CERTAIN PROPERTY AS SURPLUS AND AUTHORIZING ITS DISPOSITION

WHEREAS, the City has purchased the property and/or equipment identified herein; and

WHEREAS, the property and/or equipment identified is surplus to the needs of the City; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY AS FOLLOWS:

Section 1. The City Council does hereby declare the following to be surplus:

POLICE DEPARTMENT:

Equipment:

Item	Serial #	Description	Prop #
1984 Ford Patch Truck	1FDNF60H6FVA12092	Patch Truck/Pothole Unit	314

Section 2. The Mayor is directed to sell or trade-in the surplus property for additional property or for the best available price in any manner he determines to be in the best interest of the City and execute any necessary paperwork to effectuate the transfer. For surplus property with little or no value, the Mayor is authorized to recycle or dispose of the property in an environmentally responsible manner with the least cost to the City.

PASSED by majority vote of the members of the Sedro-Woolley City Council this ____ day of November 12, 2015.

Mike Anderson, Mayor

Attest:

Christine Salseina, Deputy Clerk

Approved as to form:

Eron Berg, City Attorney

TO: Mark Freiberger, DIRECTOR OF PUBLIC WORKS
 FROM: Leo Jacobs, Solid Waste & Fleet Manager
 DATE: October 28, 2015
 RE: SURPLUS

Mark,
 The following can be surplus.

Unit	314
YEAR 10/84	1984
MAKE	FORD
MODEL ID	PATCH TRUCK/ POTHOLE
LICENSE PLATE #	D33508
CHASSIS VIN #	1FDNF60H6FVA12092
BODY	
ECONO KING POT HOLE / PATCH TRUCK	
MODEL	BEK 425-12OPKS
SERIAL	2249
DATE	7/30/1993



< PRELIMINARY >

J&K ASSOCIATES
323 2nd Ave.
Snohomish, WA 98290
Phone: 425-827-3686
Fax: 425-827-2481
Cell: 206-940-6924
E-mail: jimsauers@hotmail.com

July 1, 2015

Mr. Nathan Salseina
Operations Supervisor
City of Sedro Woolley, Public Works
325 Metcalf Street
Sedro Woolley, WA 98284

color to be Blue

Mr. Salseina,

We are pleased to propose the Marathon TPS tube fired Hot Tack distributor equipped as follows:

TPS115S	115 gal. Tube-Fired Power Sprayer (Skid Mount)	\$5,710.00
Standard Unit:	5.5 hp Honda Engine 10 GPM Pumping System with Flushing Tank 5' Spray Wand with 50' Hose One 50,000 BTU Vapor Burners (no flame-out protection) 4" Fill Lid Single Propane Bottle Holder Hose Reel	
TPS210T	210 gal. Tube-Fired Power Sprayer	\$7,070.00
Standard Unit:	5.5 hp Honda Engine 10 GPM Pumping System with Flushing Tank 5' Spray Wand with Hose Two 50,000 BTU Vapor Burners (no flame-out protection) 4" Fill Lid Single Propane Bottle Holder	*

(1) 3500 lb. Axle with 205/75 R15 Tires with Electric Brakes
Adjustable Pintle Style Hitch

Optional Equipment/Accessories:

Electric Breakaway Switch c/w Battery...\$350.00 *

10 lb. Fire Extinguisher c/w Bracket...\$229.00

Strobe Light...\$395.00

Slow Moving Vehicle Sign...\$109.00

Flashing Arrow Stick Traffic Advisor... \$1,290.00

Flashing Arrow Stick Upgrade, with LED Arrow Ends...\$1,590.00

200,000 BTU Hand Held Vapor Propane Torch c/w 15' Hose...\$289.00

Electric Brakes, rear axle (TPS500T)...\$175.00 *

Hydraulic Surge Brakes...\$1,490.00

Hydraulic Surge Brakes, both axles...\$1,740.00

Flame-Out Protection on Vapor Propane Burners (2)...\$300.00

11hp Honda engine /w 18 GPM Pumping System... \$867.00

Additional Spray Wand & 40 ft. Hose Assembly...\$375.00

Hand Wand Material Re-circulation Plumbing...\$250.00

6' Spray Bar c/w 11hp Honda and 18 GPM pumping system (See Below)...\$1,670.00

8' Spray Bar c/w 11hp Honda and 25 GPM pumping system (See Below)...\$2,325.00

Operator's Platform (RECOMMENDED with Rear Spray Bar)...\$425.00

Tool box...\$325.00

LED Trailer Lights...\$250.00

10" diameter Vented, Flip Top, Filler Lid...\$489.00

Hose Reel installed...\$389.00 *

12 gal. Recovery Tank...\$300.00

120V 1500W Overnight Heater (max temp 100F to 120F)...\$1,350.00

Engine Hood, Lockable & Hinged...\$800.00

2-5/16" Ball Hitch...\$190.00

Hydraulic Pumping System, forward and reverse...\$2,050.00

Air Operated Ball Valve w/Cab Control & Compressor for spray bar option (must be added to price of spray bar)...\$1,890.00

Jack Leg w/Swivel Caster Wheel (replaces standard flat plate on jack leg)...\$225.00

Spare Tire & Rim (Not Mounted) (TPS210/250)...\$179.00

Mounting Bracket for Spare Tire & Rim...\$225.00

Swing Away Spare Tire Holder...\$495.00

Aluminum Rims 15" (each) (ALL TPS'S)...\$115.00

Freight approximately \$1200.00 *

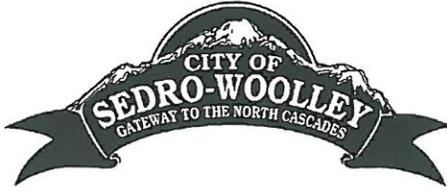
Sincerely,


Jim Sauers

\$ 9,184⁰⁰ *
x 7.9% Tax

\$ 9,909⁵³

w/ 8.5% WST
\$ 9,964.64



CITY COUNCIL AGENDA
REGULAR MEETING

NOV 12 2015

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3e

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-0771
Fax (360) 855-0733

Mark A. Freiberger, PE
Director of Public Works

MEMO TO: City Council and Mayor Mike Anderson
FROM: Mark A. Freiberger, PE
RE: **Renewal of Interlocal Cooperative Agreement between Skagit County and the City of Sedro-Woolley** *dy*
DATE: November 4, 2015 (for Council review November 12, 2015)

ISSUE

Should the city council authorize Mayor Anderson to execute the attached Interlocal Cooperative Agreement between the City of Sedro-Woolley and Skagit County to establish a method for the use of Skagit County labor, materials, and equipment?

BACKGROUND/DISCUSSION

Our current Interlocal Cooperative Agreement with Skagit County is set to expire on December 31, 2015. The attached Interlocal Cooperative Agreement between Skagit County and the City of Sedro-Woolley will extend our interlocal for another five years to December 31, 2020.

Skagit County and the City of Sedro-Woolley have exercised an Interlocal between our agencies for several years. Currently the City of Sedro-Woolley is using the agreement to purchase sand/salt mixture for our seasonal needs, fog line striping of our city streets, and specialty street signs from the county sign shop.

Motion

Authorize Mayor Anderson to execute the attached Interlocal Cooperative Agreement between the City of Sedro-Woolley and Skagit County to establish a method for the use of Skagit County labor, materials, and equipment.

INTERLOCAL COOPERATIVE AGREEMENT

BETWEEN

CITY OF SEDRO-WOOLLEY
AND
SKAGIT COUNTY

THIS AGREEMENT ("Agreement") is made and entered into by and between CITY OF SEDRO-WOOLLEY ("Second Party") and Skagit County, a political subdivision of the State of Washington ("County") pursuant to the authority granted by Chapter 39.34 RCW, INTERLOCAL COOPERATION ACT. The Second Party and the County may be individually referred to herein as a "party", and may be collectively referred to herein as the "parties". In consideration of the following, the parties mutually agree as follows:

1. **PURPOSE:** The County will perform work, provide materials, and provide the use of County equipment operated by a County operator, for work for the Second Party as requested, to be reimbursed to the County at the actual cost incurred by the County for said work, materials, and equipment rentals, including, but not limited to maintenance repairs and the use of County equipment by a County operator.

1.1 In the event that the Second Party shall use any equipment owned by the County pursuant to this Agreement, the Second Party agrees that any user and/or operator of such equipment shall be a Skagit County operator properly trained and/or certified in accordance with applicable law and industry standards, and (to the fullest extent allowed by law) shall further agree to defend, indemnify, and hold harmless the County for all liability, cost, loss, expense, claims, settlements, and/or judgments against the County arising from and/or related to the use and/or operation of the County's equipment by the County on behalf of the Second Party, pursuant to the terms herein.

2. **RESPONSIBILITIES:** The County and the Second Party in the performance of this Agreement, shall abide by the provisions of RCW 39.34, the terms of this Agreement and/or any other applicable law.

3. **TERM OF AGREEMENT:** The term of this Agreement shall be from date of mutual execution through December 31, 2020, unless sooner terminated pursuant to the terms herein.

4. **MANNER OF FINANCING:** The County will perform work, provide materials, and/or the use of County equipment (to be operated by a County operator), for work on the Second Party's facilities upon their request and acceptance by the County, to be reimbursed by Second Party to the County at the actual cost incurred by the County for said work, materials and use of County equipment (and wages for the County operator provided by the County to operate the equipment); and, In addition thereto, nine percent (9%) of the total cost shall be added for overhead costs for accounting, billing, and

administrative services, provided that the County shall submit to the Second Party a certified statement of the costs, and within thirty (30) days thereafter, Second Party shall pay to the County the amount of said statement.

5. ADMINISTRATION: The following individuals are designated as representatives of the respective parties. The representatives shall be responsible for administration of this Agreement and for coordinating and monitoring performance under this Agreement. In the event such representatives are changed, the party making the change shall notify the other party.

5.1 The County's representative shall be the Skagit County Public Works Operations' Division Manager.

5.2 Second Party's representative shall be the City Mayor.

6. TREATMENT OF ASSETS AND PROPERTY: No fixed assets or personal or real property will be jointly or cooperatively, acquired, held, used, or disposed of pursuant to this Agreement.

7. NO PARTNERSHIP OR JOINT VENTURE: No partnership and/or joint venture exists between the parties, and no partnership and/or joint venture is created by and between the parties by virtue of this Agreement. No agent, employee, contractor, subcontractor, consultant, volunteer, and/or other representative of the parties shall be deemed an agent, employee, contractor, subcontractor, consultant, volunteer, or other representative of the other party.

8. INDEMNIFICATION: Each party agrees to be responsible and assume liability for its own wrongful and/or negligent acts or omissions or those of their officials, officers, agents, or employees to the fullest extent required by law, and further agrees to save, indemnify, defend, and hold the other party harmless from any such liability. It is further provided that no liability shall attach to the County by reason of entering into this contract except as expressly provided herein.

9. TERMINATION: Any party hereto may terminate this Agreement upon thirty (30) days notice in writing either personally delivered or mailed postage-prepaid by certified mail, return receipt requested, to the party's last known address for the purposes of giving notice under this paragraph. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

10. CHANGES, MODIFICATIONS, AMENDMENTS AND WAIVERS: The Agreement may be changed, modified, amended or waived only by written agreement executed by the parties hereto. Waiver or breach of any term or condition of this Agreement shall not be considered a waiver of any prior or subsequent breach.

11. SEVERABILITY: In the event any term or condition of this Agreement or application thereof to any person or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications of this Agreement which can be given effect without the invalid term, condition, or application. To this end the terms and conditions of this Agreement are declared severable.

12. ENTIRE AGREEMENT: This Agreement contains all the terms and conditions agreed upon by the parties. All items incorporated herein by reference are attached. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

13. COMPLIANCE WITH LAWS AND TERMS OF GRANTS: The parties to this Agreement shall comply with all applicable federal, state, and local laws, rules, and regulations in carrying out the terms and conditions of this Agreement.

14. ASSIGNMENT AND SUBCONTRACTING: Unless otherwise expressly provided herein, no portion of this Agreement may be assigned, contracted, and/or subcontracted to any other individual, firm, company, and/or other entity without the express and prior written approval of the parties.

15. VENUE AND CHOICE OF LAW: In the event that any litigation should arise concerning the construction or interpretation of any of the terms of this Agreement, the venue of such action of litigation shall be in the Superior Court of the State of Washington in and for the County of Skagit. This Agreement shall be governed by the laws of the State of Washington.

16. CAPTIONS & COUNTERPARTS: The captions in this Agreement are for convenience and reference only and do not define, limit, or describe the scope or intent of this Agreement. This Agreement may be executed in any number of counterparts, and each such counterpart hereof shall be deemed to be an original instrument, but all such counterparts together shall constitute but one agreement.

17. NEUTRAL AUTHORSHIP: Each of the terms and provisions of this Agreement have been reviewed and negotiated, and represents the combined work product of the parties hereto. No presumption or other rules of construction which would interpret the provisions of this Agreement in favor of or against the party preparing the same shall be applicable in connection with the construction or interpretation of any of the provisions of this Agreement. The parties represent that they have had a full and fair opportunity to seek legal advice with respect to the terms of this Agreement and have either done so, or have voluntarily chosen not to do so. The parties represent and warrant that they have fully read this Agreement, that they understand its meaning and effect, that they are duly authorized to execute this Agreement, and that they enter into this Agreement with full knowledge of its terms. The parties have entered into this Agreement without duress or undue influence.

GOVERNMENT AGENCY:

Signature

Date _____

Print Name & Title of Signatory

Mailing Address:
(Street address required
in addition to P.O. Box)

Telephone Number

DATED this _____ day of _____, 2015.

**BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chair

Lisa Janicki, Commissioner

Attest:

Ron Wesen, Commissioner

Clerk of the Board

For contracts under \$5,000:
Authorization per Resolution R20030146

Recommended:

County Administrator

Department Head

Approved as to form:

Civil Deputy Prosecuting Attorney

Approved as to indemnification:

Risk Manager

Approved as to budget:

Budget & Finance Director

NOV 12 2015

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3F

Memorandum

To: Mayor Anderson and City Council

From: Patsy Nelson *Patsy*

Date: 11/5/2015

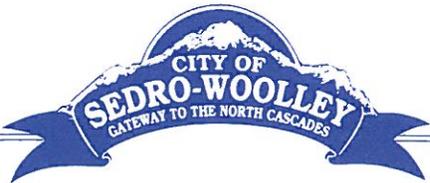
Re: 2016 Budget Ordinance Hearing

Recommended Action

Staff recommends the Council move to set a public hearing to consider adoption of the 2016 Budget Ordinance on Tuesday, November 24, 2015 at 7:00 p.m.

NOV 12 2015

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 4



SUBJECT: PUBLIC COMMENT

Name:
Address:
Narrative:

NOV 12 2015

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 5

Memorandum

2ND READING

To: Mayor Anderson and City Council
From: Patsy Nelson
Date: 11/5/15
Re: Public Hearing Property Tax Levy Ordinances (second reading)

Background information: The City of Sedro-Woolley's property taxes have two components. The first is voter approved bond tax revenues and the second is general property tax revenues.

Voter Approved Bond Tax Revenues This part of the ordinance is for the debt service for the Public Safety Building which was previously approved by the voters of Sedro-Woolley. The 2016 tax request is \$210,000 which has been the same since 2009. The final payment on this bond is December 1, 2016. Low-income seniors and low-income disabled persons do not pay this tax.

General Property Tax Revenues The Skagit County Assessor's preliminary assessed valuation report indicate an estimated \$743,759,325 tax base resulting in an maximum levy rate of \$2.47113, well under the statutory maximum of \$3.3750. The final assessed valuations and resulting tax rate, will not be known until January/February, 2015.

If the Council were to decide upon a levy increase in the amount of 1%, it would result in \$17,956.54 of additional property tax. As this year's IPD is less than 1%, two ordinances are required for this option. The first ordinance increases the tax by the amount of the IPD with the second ordinance increasing the tax to the total of 1%. This second ordinance of "substantial need" must be passed by a super-majority (majority plus one).

If the Council were to decide upon a levy increase at the highest lawful levy using previously banked capacity plus this year's 1%, it would result in \$61,975 of additional property tax and a tax increase of 3.45%.

Low-income seniors and low-income disabled persons either do not pay this tax or pay a portion of the tax dependent upon their income. The use of this tax increase is not limited to the general fund; it may be restricted for specific items such as the acquisition of land, payment of debt etc. The Mayor's Preliminary Budget includes a property tax increase of 0%.

Process of Banking Property Tax If the Council wishes to bank capacity for the future and not increase general property tax this year; approve an Ordinance with an increase of 1% and instruct the Finance Director to complete the 2016 Budget/Levy Request with a lower percentage increase. The difference between the ordinance and the levy request will be banked for the future.

If the Council does not wish to create banked capacity, either take the 1% tax increase (nothing left to bank) or approve an increase of 0%.

According to the Washington State Department of Revenue, no one has the authority to delete prior banked capacity so the dollar amount which is currently banked will remain available until used.

Sample property tax ordinances are attached showing general property taxes increased at 0%, 1% and 3.45%. The amount of the voter approved bond tax revenues is the same on all three sample ordinances. November 30 is the deadline for submitting property tax requests to Skagit County.

Sample motions:

1. I move to approve Ordinance _____-15 an ordinance of the City of Sedro-Woolley approving the property tax levy at an increase of 0%.

2. For a 1% tax increase the following two ordinances are required.

I move to approve Ordinance _____-15 an ordinance of the City of Sedro-Woolley approving the property tax levy at an increase of 0.251%.

-AND-

I move to approve Ordinance _____-15 an ordinance of the City of Sedro-Woolley Making a declarations of substantial need for purposes of setting the limit factor for the property tax levy for 2016.

3. I move to approve Ordinance _____-15 an ordinance of the City of Sedro-Woolley approving the property tax levy at an increase of 3.45%.

HOW TO USE BANKED CAPACITY

Taxing District #1 had a levy of \$1,795,654 for the 2015 tax year. They had the proper resolutions and could have had a levy of \$1,839,237. They now have \$43,583 in banked capacity available for the 2015 tax year.

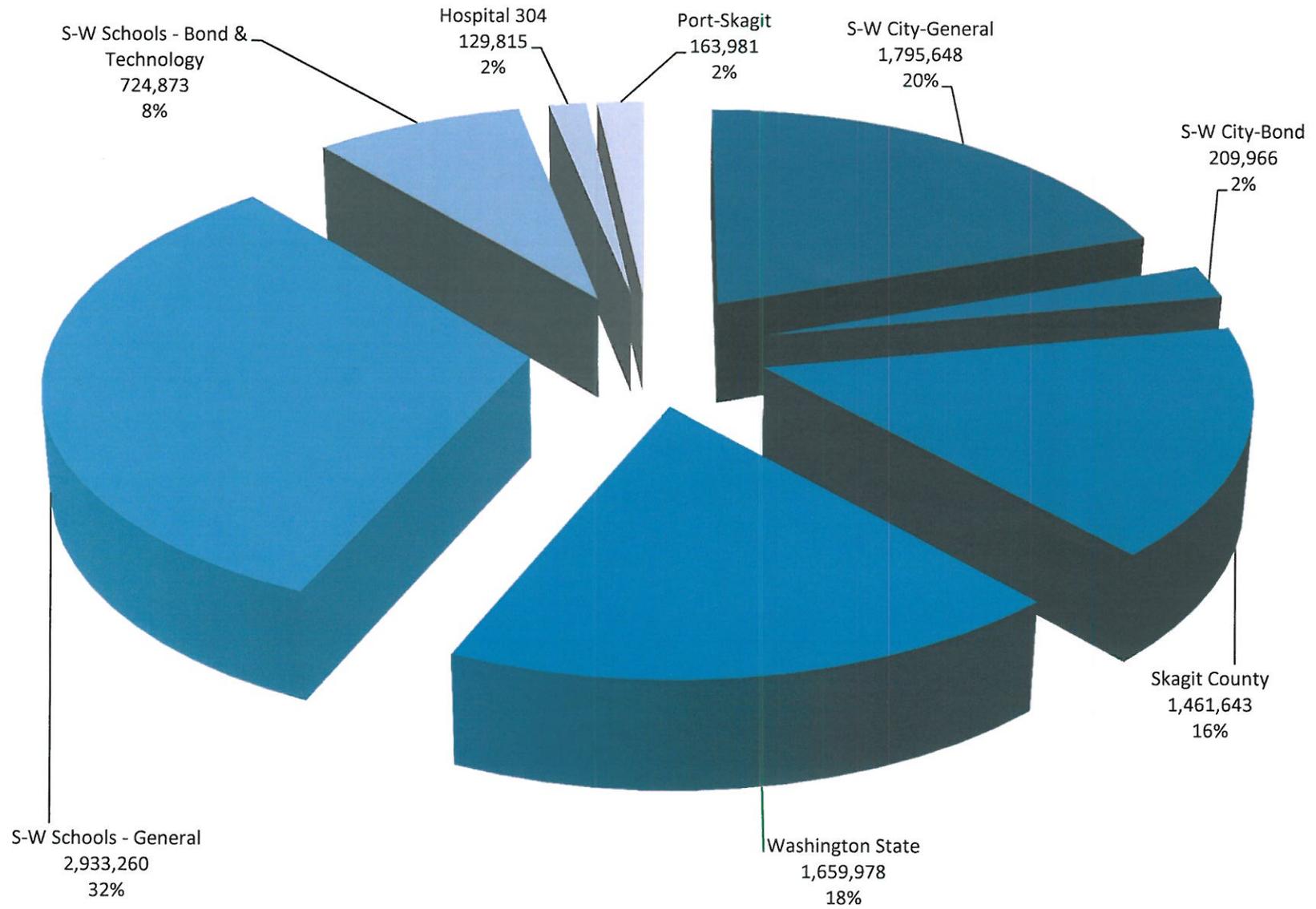
A 1% increase in the highest allowable levy (\$1,839,237) is \$1,867,629.

In order to collect the banked capacity the Resolution/Ordinance should request an increase of \$61,975 which is an increase of 3.45%.

Highest Allowable Levy	-	\$1,839,237
1% Increase	-	+ 18,392
2015 Highest Allowable	-	\$1,857,629
2016 Highest Allowable Levy	-	\$1,857,629
Less 2015 Levy taken	-	1,795,654
Increase allowed	-	\$ 61,975

%Calculation 61,975 divided by 1,795,654 = 3.45%

Where do S-W residents Property Taxes go?



ORDINANCE NO. -15

AN ORDINANCE OF THE CITY OF SEDRO-WOOLLEY APPROVING THE PROPERTY TAX LEVY AT AN INCREASE OF 0%.

WHEREAS, The City Council of the City of Sedro-Woolley has properly given notice of the public hearing held November 12, 2015, to consider the City of Sedro-Woolley 2016 Real Estate Property Tax Levy; and

WHEREAS, the City Council, after hearing, and after duly considering all relevant evidence and testimony presented, has determined that the City of Sedro-Woolley will not require an increase or decrease in general property tax revenue from the previous year, in addition to the increase resulting from the addition of new construction and improvements to property, addition of properties as a result of annexation and any increase in the value of state assessed property, in order to discharge the expected expenses and obligations of the City of Sedro-Woolley and in its best interest; and

WHEREAS, per a 1996 citizen voted and approved GO Bond issuance, it is necessary to increase property taxes to pay GO Bond principal and interest; and

WHEREAS, the City's actual levy amount from the previous year was \$1,795,654; and

WHEREAS, the population of this City is more than 10,000; and now, therefore,

IT IS HEREBY ORDAINED, by the City Council of the City of Sedro-Woolley, an increase in the regular property tax levy shall not be imposed in addition to the increase resulting from the addition of new construction and improvements to property, addition of properties as a result of annexation and any increase in the value of state-assessed property. It is further ordained that the City Council hereby authorizes the 2016 levy in the amount of an increase of 0.00% from last year, or \$0.00 not to exceed the levy limit as allowed by law.

0%

Also levied here is an amount necessary to fund the debt service of the 1996 G/O Bond Fund (Public Safety Building) in the amount of \$210,000.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 12th DAY OF NOVEMBER, 2015.

Mike Anderson, Mayor

ATTEST:

Finance Director

APPROVED AS TO FORM:

City Attorney

0%

ORDINANCE NO. -15

AN ORDINANCE OF THE CITY OF SEDRO-WOOLLEY APPROVING THE PROPERTY TAX LEVY AT AN INCREASE OF 0.251%.

WHEREAS, The City Council of the City of Sedro-Woolley has properly given notice of the public hearing held November 12, 2015, to consider the City of Sedro-Woolley 2016 Real Estate Property Tax Levy; and

WHEREAS, the City Council, after hearing, and after duly considering all relevant evidence and testimony presented, has determined that the City of Sedro-Woolley will require an increase in general property tax revenue from the previous year, in addition to the increase resulting from the addition of new construction and improvements to property, addition of properties as a result of annexation and any increase in the value of state assessed property, in order to discharge the expected expenses and obligations of the City of Sedro-Woolley and in its best interest; and

WHEREAS, per a 1996 citizen voted and approved GO Bond issuance, it is necessary to increase property taxes to pay GO Bond principal and interest; and

WHEREAS, the City's actual levy amount from the previous year was \$1,795,654; and

WHEREAS, the population of this City is more than 10,000; and now, therefore,

IT IS HEREBY ORDAINED, by the City Council of the City of Sedro-Woolley, an increase in the regular property tax levy shall be imposed in addition to the increase resulting from the addition of new construction and improvements to property, addition of properties as a result of annexation and any increase in the value of state-assessed property. It is further ordained that the City Council hereby authorizes the 2016 levy in the amount of an increase of 0.251% from last year, or \$4,507.09 not to exceed the levy limit as allowed by law.

0.251%

Also levied here is an amount necessary to fund the debt service of the 1996 G/O Bond Fund (Public Safety Building) in the amount of \$210,000.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 12th DAY OF NOVEMBER, 2015.

Mike Anderson, Mayor

ATTEST:

Finance Director

APPROVED AS TO FORM:

City Attorney

0.251%

ORDINANCE NO. -15

AN ORDINANCE OF THE CITY OF SEDRO-WOOLLEY MAKING A DECLARATION OF SUBSTANTIAL NEED FOR PURPOSES OF SETTING THE LIMIT FACTOR FOR THE PROPERTY TAX LEVY FOR 2016.

WHEREAS, RCW 84.55.010 provides that a taxing jurisdiction may levy taxes in an amount no more than the limit factor multiplied by the highest levy of the most recent three years plus additional amounts resulting from new construction and improvements to property, newly constructed wind turbines, and any increase in the value of state-assessed utility property; and

WHEREAS, under RCW 84.55.005(2)(c), the limit factor for a taxing jurisdiction with a population of 10,000 or over is the lesser of 101 percent or 100 percent plus inflation; and

WHEREAS, the population of this City is over 10,000; and

WHEREAS, RCW 84.55.005(1) defines “inflation” as the percentage change in the implicit price deflator for personal consumption expenditures for the United States as published for the most recent 12-month period by the Bureau of Economic Analysis of the federal Department of Commerce in September of the year before the taxes are payable; and

WHEREAS, “inflation” for July 2015 is 0.251 and the limit factor is 100.251 percent, meaning the taxes levied in City of Sedro-Woolley in 2015 for collection in 2016 will be less than 101% except for the amounts resulting from new construction and improvements to property, newly constructed wind turbines, and any increase in the value of state-assessed utility property; and

WHEREAS, RCW 84.55.0101 provides for use of a limit factor of 101 percent or less with a finding of substantial need by a majority plus one councilmember; and

WHEREAS, the City Council of the City of Sedro-Woolley has determined that, property tax increases of less than 101% and increased general maintenance and operations expenses, will cut into the City’s ability to provide core services as expected by its citizens;

0.749%

WHEREAS, the City Council of the City of Sedro-Woolley finds that there is a substantial need to set the levy limit at one hundred and one percent (101%).

NOW, THEREFORE, IT IS HEREBY ORDAINED, by the City Council of the City of Sedro-Woolley, that a substantial need exists under RCW 84.55.0101 which authorizes the use of a limit factor of one hundred and one percent (101%) for the property tax levy for 2016.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 12th DAY OF NOVEMBER, 2015.

Mike Anderson, Mayor

ATTEST:

Finance Director

APPROVED AS TO FORM:

City Attorney

0.749%

ORDINANCE NO. -15

AN ORDINANCE OF THE CITY OF SEDRO-WOOLLEY APPROVING THE PROPERTY TAX LEVY AT AN INCREASE OF 3.45%.

WHEREAS, The City Council of the City of Sedro-Woolley has properly given notice of the public hearing held November 12, 2015, to consider the City of Sedro-Woolley 2016 Real Estate Property Tax Levy; and

WHEREAS, the City Council, after hearing, and after duly considering all relevant evidence and testimony presented, has determined that the City of Sedro-Woolley will require an increase in general property tax revenue from the previous year, in addition to the increase resulting from the addition of new construction and improvements to property, addition of properties as a result of annexation and any increase in the value of state assessed property, in order to discharge the expected expenses and obligations of the City of Sedro-Woolley and in its best interest; and

WHEREAS, per a 1996 citizen voted and approved GO Bond issuance, it is necessary to increase property taxes to pay GO Bond principal and interest; and

WHEREAS, the City's actual levy amount from the previous year was \$1,795,654; and

WHEREAS, the population of this City is more than 10,000; and now, therefore,

IT IS HEREBY ORDAINED, by the City Council of the City of Sedro-Woolley, an increase in the regular property tax levy shall be imposed in addition to the increase resulting from the addition of new construction and improvements to property, addition of properties as a result of annexation and any increase in the value of state-assessed property. It is further ordained that the City Council hereby authorizes the 2016 levy in the amount of an increase of 3.45% (estimated) from last year, or \$61,975 not to exceed the levy limit as allowed by law.

3.45%

Also levied here is an amount necessary to fund the debt service of the 1996 G/O Bond Fund (Public Safety Building) in the amount of \$210,000.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 12th DAY OF NOVEMBER, 2015.

Mike Anderson, Mayor

ATTEST:

Finance Director

APPROVED AS TO FORM:

City Attorney

3.45%

NOV 12 2015

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 7

Memorandum

To: Mayor Anderson and City Council

From: Patsy Nelson *Patsy*

Date: 11/05/15

Re: 2016 Budget (first reading)

The attached ordinance summarizes the budget amounts for each fund as detailed in the Mayor's 2016 Preliminary Budget which was presented and discussed at the November Worksession. All funds have been balanced according to Council goals and direction as outlined in the Mayor's 2016 Budget Memo. Staff will be available to answer any additional Council questions.

The attached revenue and expenditures charts are the same as those presented in your preliminary budget packet and are provided for citizen information.

AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE CITY OF SEDRO-WOOLLEY, WASHINGTON, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2016.

WHEREAS, the Mayor of the City of Sedro-Woolley, Washington, completed and placed on file with the City Finance Director, a proposed budget and estimate of the amount of moneys required to meet the public expenses, bond retirement and interest, reserve funds and expenses for the City of Sedro-Woolley for the fiscal year ending December 31, 2016, and a notice was published that the Sedro-Woolley City Council would meet on the 24th day of November, 2015, at the hour of 7:00 P.M., at the Sedro-Woolley City Hall, for the purpose of making and adopting a budget for the year 2016, and giving taxpayers within the city limits of Sedro-Woolley an opportunity to be heard upon said budget; and

WHEREAS, the Sedro-Woolley City Council did meet at said time and place and did then consider the matter of said proposed budget; and

WHEREAS, the proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Sedro-Woolley for the purposes set forth in said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of said City for said year and being sufficient to meet the various needs of said City during said period.

NOW, THEREFORE, the City Council of the City of Sedro-Woolley do ordain as follows:

Section 1. The budget for the City of Sedro-Woolley, Washington, for the year 2016 is hereby adopted at the fund level in its final form and content as set forth in the document entitled City of Sedro-Woolley 2016 Annual Budget, which are on file in the Office of the Finance Director or available on the City's website.

Section 2. Estimated resources, including fund balances or working capital from each separate fund of the City of Sedro-Woolley, and aggregate totals for all such funds combined, for the year 2016 are set forth in summary form below, and are hereby appropriated for expenditure at the fund level during the year 2016 as set forth below:

FUND:	AMOUNT:
001 General Fund	5,816,941
101 Parks & Facilities Fund	734,525
102 Cemetery Fund	153,975
103 Street Fund	883,540
104 Arterial Street Fund	1,490,098
105 Library Fund	337,141
106 Cemetery Endowment Fund	98,445
107 Parks Reserve Fund	678
108 Lodging Tax Fund	37,020
109 Special Investigation Fund	21,428
112 Code Enforcement Fund	63,803
113 Paths and Trails Fund	42,582
114 Law Enforcement Sales Tax Fund	425,000
115 Council Strategic Reserve Fund	163,460
205 G/O Bond Redemption Fund 2008	295,092
206 G/O Bond 2008 Reserve Fund	150,000
230 G/O Bond 1996 Redemption Fund	239,500
302 Capital Projects Reserve Fund	288,492
303 Building Maintenance Reserve Fund	164,684
304 Transportation Benefit District Fund	242,000
310 Police Mitigation Reserve Fund	21,821
311 Parks Impact Fee Reserve Fund	170,091
312 Fire Impact Fee Reserve Fund	55,027
313 Public Safety Sales Tax Fund	110,000
401 Sewer Operations Fund	3,663,632
402 Sewer Operations Reserve Fund	724,780
407 98 Sewer Revenue Bond Redemption Fund	843,425
410 Sewer Capital Projects Reserve Fund	3,055,987
411 98 Sewer Revenue Bond Reserve Fund	376,482
412 Solid Waste Operations Fund	2,180,950
413 Solid Waste Reserve Fund	244,067
425 Stormwater Operations Fund	636,857
426 Stormwater Reserve Fund	148,844
501 Equipment Replacement Fund	975,121
621 Suspense (SWSD)	150,321
TOTAL ALL FUNDS	25,005,809

Section 3. The City Finance Director is directed to transmit a certified copy of the budget hereby adopted to the Washington State Auditor's Office.

Section 4. This ordinance shall be in force and take effect five (5) days after its publication according to law.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 24th DAY OF, NOVEMBER, 2015.

Mike Anderson, Mayor

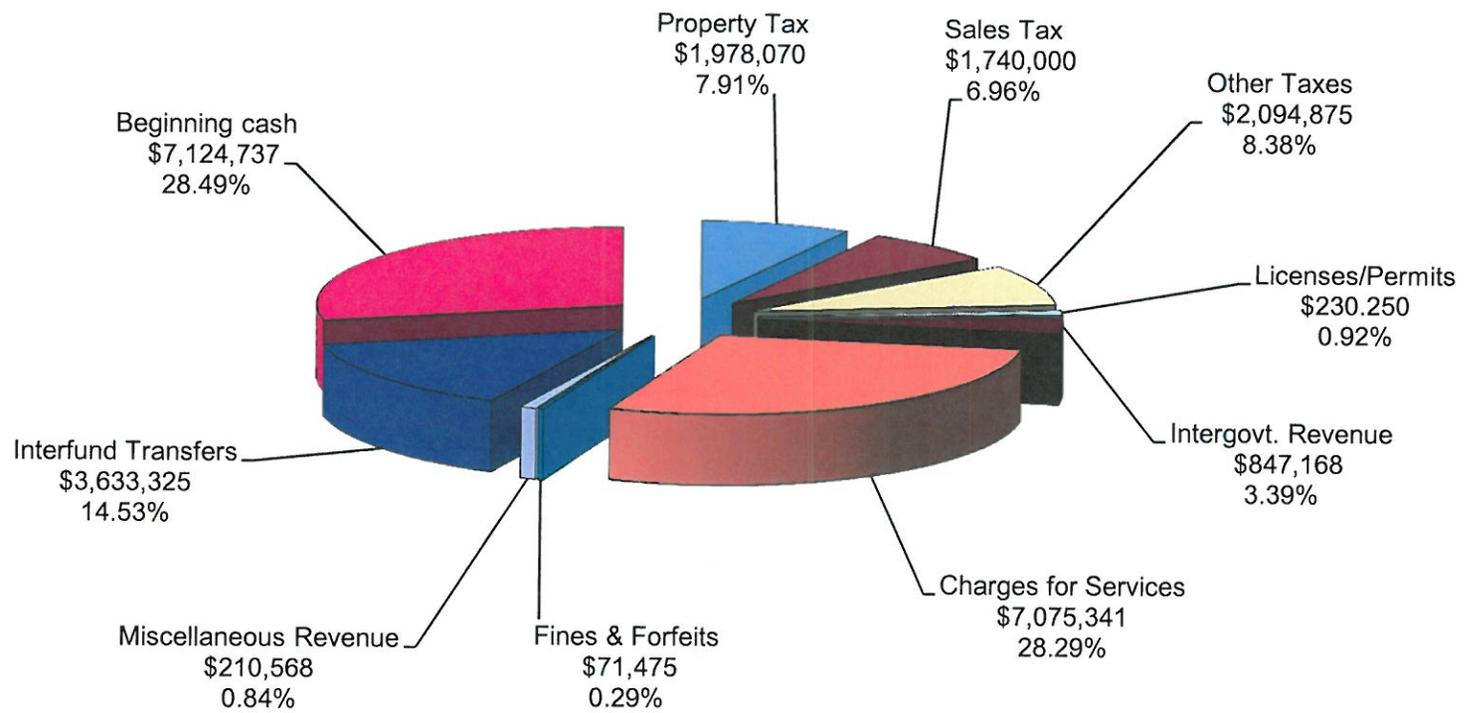
ATTEST:

Finance Director

APPROVED AS TO FORM:

City Attorney

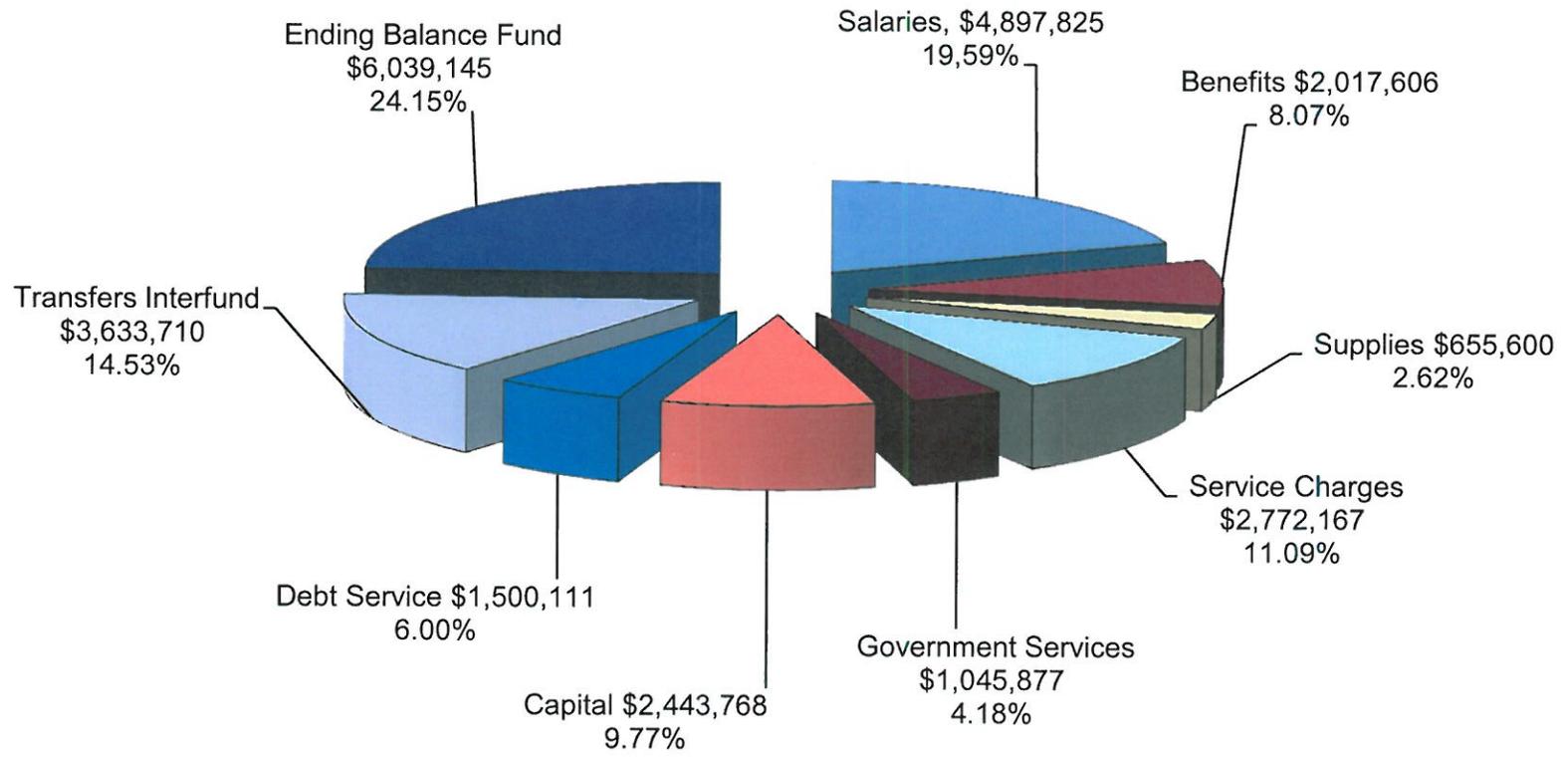
**2016 Preliminary
Revenue Projections
All City Funds by source
\$25,005,809**



**City of Sedro-Woolley 2016 Preliminary Budget
Revenue Projections - All City Funds (by source)**

Fund Name	Property Tax	Sales Tax	Other Taxes	Licenses/ Permits	Intergovt. Revenue	Charges for Services	Fines Forfeits	Misc. Revenue	Interfund Transfers	Beginning Cash	Total
General	647,300	1,000,000	1,414,500	230,250	231,600	562,346	64,975	9,075	463,525	1,193,370	5,816,941
Parks	428,000	40,000	-	-	-	67,595	-	-	89,380	109,550	734,525
Cemetery	48,000	-	-	-	-	90,000	-	2,650	-	13,325	153,975
Streets	295,000	165,000	-	-	233,265	-	-	60	100,000	90,215	883,540
Arterial Streets	-	-	-	-	329,133	240,000	-	300	670,550	250,115	1,490,098
Library	298,200	-	-	-	-	5,600	4,000	30	-	29,311	337,141
Cemetery Endowment	-	-	-	-	-	4,000	-	-	-	94,445	98,445
Parks Reserve	-	-	-	-	-	-	-	500	-	178	678
Lodging Tax (Tourism)	-	-	29,000	-	-	-	-	20	-	8,000	37,020
Special Investigations	-	-	-	-	-	-	-	7,520	-	13,908	21,428
Code Enforcement	-	-	-	-	-	-	2,500	35	-	61,268	63,803
Paths & Trails	-	-	-	-	1,170	-	-	50	-	41,362	42,582
Law Enforcement Sales Tax	-	425,000	-	-	-	-	-	-	-	-	425,000
Council Strategic Reserve	-	-	135,375	-	-	-	-	-	-	28,085	163,460
2008 GO Bond	-	-	176,000	-	-	-	-	300	50,000	68,792	295,092
2008 GO Bond Reserve	-	-	-	-	-	-	-	-	-	150,000	150,000
1996 GO Bond	207,470	-	-	-	-	-	-	115	-	31,915	239,500
Capital Projects Reserve	-	-	170,000	-	-	-	-	300	-	118,192	288,492
Building Maintenance Reserve	-	-	-	-	-	1,925	-	250	-	162,509	164,684
Transportation Benefit District	-	-	170,000	-	-	-	-	-	-	72,000	242,000
Police Mitigation Reserve	-	-	-	-	-	12,500	-	15	-	9,306	21,821
Parks Impact Fees	-	-	-	-	-	75,000	-	35	-	95,056	170,091
Fire Impact Fees	-	-	-	-	-	20,000	-	10	-	35,017	55,027
Public Safety Sales Tax	-	110,000	-	-	-	-	-	-	-	-	110,000
Sewer Operations	-	-	-	-	-	3,318,950	-	14,400	-	330,282	3,663,632
Sewer Operations Reserve	-	-	-	-	-	-	-	850	-	723,930	724,780
Sewer Debt Service	-	-	-	-	-	4,700	-	550	430,000	408,175	843,425
Sewer Facilities Reserve	-	-	-	-	-	351,100	-	2,500	1,020,120	1,682,267	3,055,987
Sewer Bond Reserve	-	-	-	-	-	-	-	-	-	376,482	376,482
Solid Waste Operations	-	-	-	-	-	1,888,600	-	13,900	50,000	228,450	2,180,950
Solid Waste Reserve	-	-	-	-	-	-	-	285	27,000	216,782	244,067
Stormwater Operations	54,100	-	-	-	52,000	433,025	-	6,478	-	91,254	636,857
Stormwater Reserve	-	-	-	-	-	-	-	140	-	148,704	148,844
Suspense (SWSD)	-	-	-	-	-	-	-	150,000	-	321	150,321
Equipment Replacement & Fleet	-	-	-	-	-	-	-	200	732,750	242,171	975,121
TOTAL	1,978,070	1,740,000	2,094,875	230,250	847,168	7,075,341	71,475	210,568	3,633,325	7,124,737	25,005,809

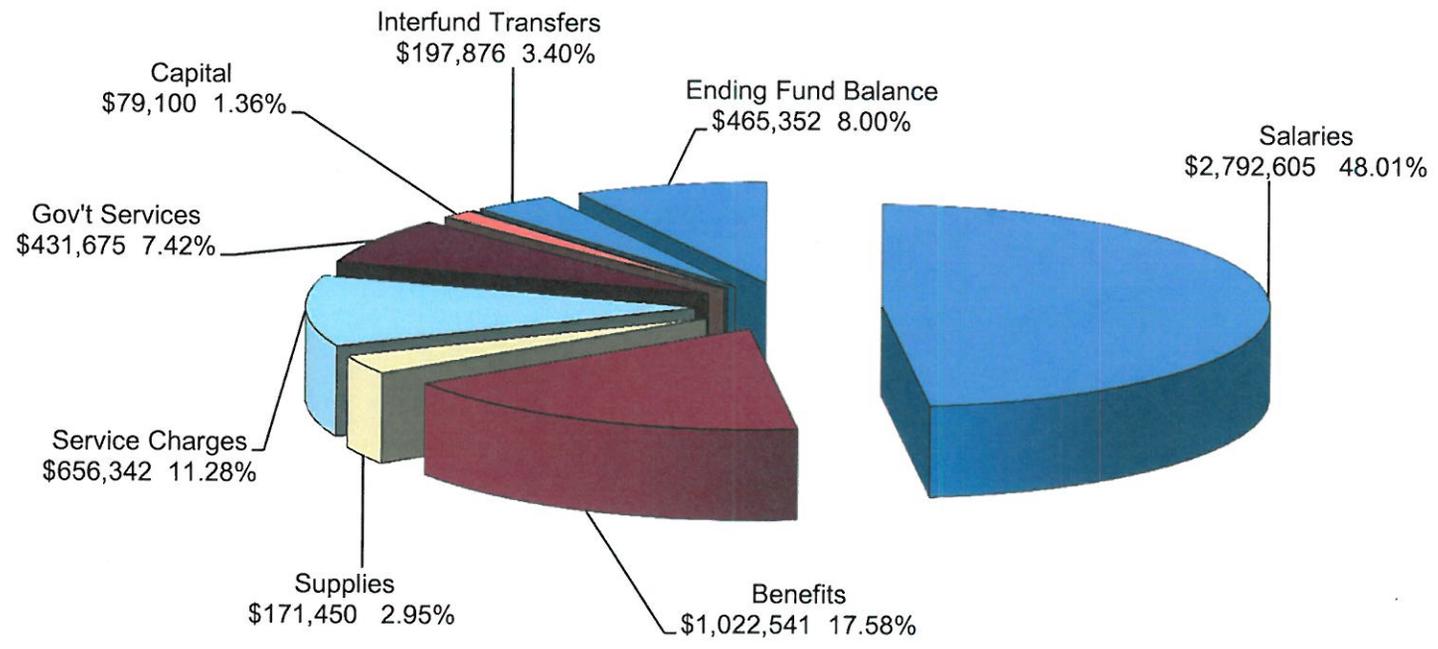
**2016 Preliminary
All Funds
Expenditures - by Purpose
\$25,005,809**



**City of Sedro-Woolley 2016 Preliminary Budget
Expenditures by Category - All Funds**

Fund Name	Salaries	Benefits	Supplies	Service Charges	Gov't Services	Capital	Debt Service	Transfers Interfund	End. Fund Balance	Total
General	2,792,605	1,022,541	171,450	656,342	431,675	79,100	-	197,876	465,352	5,816,941
Parks	202,020	94,770	45,300	233,065	-	73,730	10,000	16,623	59,017	734,525
Cemetery	57,850	42,600	13,050	14,725	-	-	-	13,065	12,685	153,975
Streets	213,950	112,370	66,800	225,155	-	75,000	-	119,585	70,680	883,540
Arterial Streets	-	-	-	-	2,892	863,313	-	500,000	123,893	1,490,098
Library	189,725	53,550	7,500	40,625	3,700	15,000	-	-	27,041	337,141
Cemetery Endowment	-	-	-	-	-	-	-	-	98,445	98,445
Parks Reserve	-	-	-	500	-	-	-	-	178	678
Lodging Tax (Tourism)	-	-	-	30,150	-	-	-	4,850	2,020	37,020
Special Investigations	-	-	-	3,000	1,000	10,000	-	-	7,428	21,428
Code Enforcement	-	-	-	26,200	-	-	-	-	37,603	63,803
Paths & Trails	-	-	-	-	-	-	-	24,550	18,032	42,582
Law Enforcement Sales Tax	-	-	-	-	425,000	-	-	-	-	425,000
Council Strategic Reserve	-	-	-	-	-	-	-	50,000	113,460	163,460
2008 GO Bond	-	-	-	-	-	-	200,551	-	94,541	295,092
2008 GO Bond Reserve	-	-	-	-	-	-	-	-	150,000	150,000
1996 GO Bond	-	-	-	-	-	-	239,500	-	-	239,500
Capital Projects Reserve	-	-	-	-	-	-	-	125,000	163,492	288,492
Building Maintenance Reserve	-	-	-	-	-	-	-	5,000	159,684	164,684
Transportation Benefit District	-	-	-	-	-	-	-	-	242,000	242,000
Police Mitigation Reserve	-	-	-	-	-	-	-	10,000	11,821	21,821
Parks Impact Fees	-	-	-	-	-	-	-	79,530	90,561	170,091
Fire Impact Fees	-	-	-	-	-	-	-	30,000	25,027	55,027
Public Safety Sales Tax	-	-	-	-	-	-	-	105,000	5,000	110,000
Sewer Operations	737,085	362,785	139,000	578,625	21,000	497,000	-	1,035,007	293,130	3,663,632
Sewer Operations Reserve	-	-	-	-	-	75,000	-	-	649,780	724,780
Sewer Debt Service	-	-	-	-	-	-	425,400	-	418,025	843,425
Sewer Facilities Reserve	-	-	-	-	-	-	624,660	715,000	1,716,327	3,055,987
Sewer Bond Reserve	-	-	-	-	-	-	-	-	376,482	376,482
Solid Waste Operations	415,425	196,370	197,500	858,455	-	35,000	-	303,734	174,466	2,180,950
Solid Waste Reserve	-	-	-	-	-	-	-	50,000	194,067	244,067
Stormwater Operations	239,370	116,670	11,000	105,325	10,610	-	-	102,890	50,992	636,857
Stormwater Reserve	-	-	-	-	-	-	-	146,000	2,844	148,844
Suspense (SWSD)	-	-	-	-	150,000	-	-	-	321	150,321
Equipment Replacement & Fleet	49,795	15,950	4,000	-	-	720,625	-	-	184,751	975,121
TOTAL	4,897,825	2,017,606	655,600	2,772,167	1,045,877	2,443,768	1,500,111	3,633,710	6,039,145	25,005,809

**2016 Preliminary
Expenditures by Category
General Fund Departments
\$5,816,941**



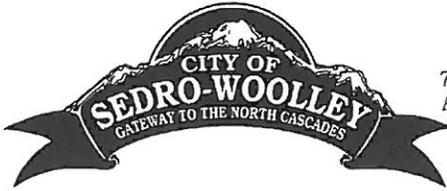
**City of Sedro-Woolley 2016 Preliminary Budget
Expenditures by Category - General Fund Departments**

Department Name	Salaries	Benefits	Supplies	Service Charges	Gov't Services	Capital	Debt Service	Transfers Interfund	Total	%
Legislative	42,000	3,400	6,350	4,000	30,750	-	-	-	86,500	1.49%
Judicial	51,700	18,983	4,000	51,789	15,910	500	-	-	142,882	2.46%
Executive	72,535	26,670	500	83,080	-	-	-	-	182,785	3.14%
Finance	66,410	30,120	10,000	62,293	-	4,000	-	-	172,823	2.97%
Legal	42,670	16,085	6,200	102,530	1,400	-	-	-	168,885	2.90%
Civil Service	-	-	-	3,000	-	-	-	-	3,000	0.05%
Information Technologies	70,235	20,665	2,500	36,200	-	7,000	-	-	136,600	2.35%
Central Services	-	-	3,700	5,000	-	-	-	11,876	20,576	0.35%
Planning	47,950	21,735	2,500	24,540	4,524	700	-	-	101,949	1.75%
Engineering	49,290	23,642	5,000	29,350	-	500	-	-	107,782	1.84%
Police	1,594,565	646,346	67,250	124,550	259,010	35,000	-	57,660	2,784,381	47.87%
Fire	656,450	184,425	59,450	118,870	33,360	30,000	-	128,340	1,210,895	20.82%
Building	98,800	30,470	4,000	11,140	-	1,400	-	-	145,810	2.51%
Emergency Services	-	-	-	-	22,585	-	-	-	22,585	0.39%
Pollution Control	-	-	-	-	3,715	-	-	-	3,715	0.06%
Economic Development	-	-	-	-	27,000	-	-	-	27,000	0.46%
Public Health	-	-	-	-	33,421	-	-	-	33,421	0.57%
Ending Fund Balance									465,352	8.00%
TOTAL	2,792,605	1,022,541	171,450	656,342	431,675	79,100	-	197,876	5,816,941	100.00%

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 12 2015

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. _____



CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

Eron M. Berg
City Supervisor & Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Utility Rate Ordinances
DATE: November 12, 2015

ISSUE: *1st reading:* Should the Council adopt the draft ordinances increasing sewer, storm drainage and solid waste utility rates by the amount of the Consumer Price Index?

BACKGROUND: *1st reading:* The proposed balanced budget will include revenue assumptions that the utilities' rates be increased by the amount of the Consumer Price Index increase from June 2014 to June 2015 which is 1.61%. This increase is consistent with the council's request that rates move up gradually and regularly, in line with a measure of inflation, rather than in large jumps. This ordinance also includes an increase to the roll-off hauling fee from \$ ____ to \$170.00 to reflect market conditions.

A public hearing has been scheduled for the next meeting, November 24, 2015.

RECOMMENDATION: *1st reading – please provide direction*

1. Motion to adopt the attached ordinance increasing sewer rates by 1.61%.
2. Motion to adopt the attached ordinance increasing storm water rates by 1.61%.
3. Motion to adopt the attached ordinance increasing solid waste utility rates by 1.61%.

AN ORDINANCE INCREASING THE FEES AND CHARGES FOR USE OF THE CITY OF SEDRO-WOOLLEY SANITARY SEWER SYSTEM BY THE CONSUMER PRICE INDEX

WHEREAS, the City has established a Sewer Utility; and

WHEREAS, the purpose of this utility is to collect funds to regulate and operate a system of collection and treatment of wastewater; and

WHEREAS, it is recognized that wastewater collection and treatment benefits all citizens of Sedro-Woolley; and

WHEREAS, the cost of doing business continues to increase and one measure of that increase is the Consumer Price Index for Seattle-Bremerton-Tacoma which increased 1.61% from June of 2014 to June of 2015; and

WHEREAS, the City Council desires to balance the financial stability and fiscal sustainability of its utilities with the services needed by the community; and

WHEREAS, the City Council finds that it is in the interests of the public health, safety and welfare to adopt the fee schedules set forth below, now therefore,

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DO HEREBY ORDAIN AS FOLLOWS:

Section 1: SWMC Section 13.30.010 is hereby amended to read as follows:

13.30.010 Effective date.

Commencing on January 1, 2016, the sewer service charges specified in this chapter shall take effect. For buildings which have a public sewer available after that date, a sewer service charge shall commence thirty days after such public sewer has been available and notice of such availability is given.

Section 2: SWMC Section 13.30.020 is hereby amended to read as follows:

13.30.020 Residential rates.

Unless exempt from connection to the sewer, there shall be charged to each single residential dwelling unit (including mobile or manufactured homes on individual lots or in a mobile home park), and to each unit of a residential duplex (two units) or triplex (three units) dwelling, to which sewer service is available a basic monthly sewer service charge as follows:

January 1, 2015 and thereafter: ~~\$56.55~~ \$57.46

The City Council shall review and adjust these rates annually or as needed.

Section 3: SWMC Section 13.30.040 E is hereby amended to read as follows:

13.30.040 Nonresidential schedule and other provisions.

E. The volume rate shall be as follows:

January 1, 2015 and thereafter	\$5.31 <u>\$5.40</u>
	per 100
	cubic feet

Section 4. The effective date of this ordinance shall be January 1, 2016, more than 5 days after passage and publication.

Passed and approved this ____ day of November, 2015.

Mayor

Attest:

Finance Director

Approved as to form:

City Attorney

First Reading:	November 12, 2015
Public Hearing:	November 24, 2014
Second Reading:	November 24, 2015
Passed by the City Council:	
Date of Publication:	
Effective Date:	

ORDINANCE NO. _____-15

AN ORDINANCE AMENDING THE FEES AND CHARGES FOR USE OF THE CITY OF SEDRO-WOOLLEY STORM AND SURFACE WATER UTILITY SYSTEM BY THE AMOUNT OF THE CONSUMER PRICE INDEX

WHEREAS, the City has established a Stormwater Utility; and

WHEREAS, the purpose of this utility is to collect funds to regulate and operate a system of collection and treatment of storm and surface water; and

WHEREAS, it is recognized that storm and flood control measures benefit all citizens of Sedro-Woolley; and

WHEREAS, the cost of doing business continues to increase and one measure of that increase is the Consumer Price Index for Seattle-Bremerton-Tacoma which increased 1.61% from June of 2014 to June of 2015; and

WHEREAS, the City Council desires to balance the financial stability and fiscal sustainability of its utilities with the services needed by the community; and

WHEREAS, the City Council finds that it is in the interests of the public health, safety and welfare to adopt the fee schedules set forth below, now therefore,

NOW THEREFORE, THE CITY COUNCIL DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. SWMC 2.46.080 is amended to read as follows:

It is the intention of the city to impose a baseline standard residential storm drainage fee equaling five dollars ~~forty eight~~ sixty seven cents (\$5.67) per month. This equivalent residential unit (ERU) fee is based on the assumption that the average single-family lot equals approximately ten thousand square feet.

The fees for other customer classifications shall use this ten thousand square-foot ERU baseline as the basis for the calculation of the fee.

SECTION 2. SWMC 2.46.090 is amended to read as follows:

The following ERU-derived fees shall apply. The derived ERU-based fees shall be billed in whole units and are billed to the next higher unit (for example, if a parcel has a forty-three thousand five hundred square-foot area, the parcel's owner would be billed for five ERUs; if a parcel has two thousand square-foot area, the parcel's owner would be billed for one ERU) and in no case shall the ERU-based fee be less than five dollars ~~forty eight~~ sixty seven cents (\$5.67).

Class 1 customers includes all single-family residential units and all multifamily and condominium units with one unit. Class 1 fee: five dollars ~~fifty eight~~ sixty seven cents (\$5.67) per month per unit.

Class 2 customers includes all multifamily units and condominium with two or more units. Class 2 fee: fifty percent of the Class 1 fees on a per-unit basis.

Class 3 customers includes all commercial and industrial customers. Class 3 fee: five dollars ~~fifty eight~~ sixty seven cents (\$5.67) per month for every ten thousand square feet of land area or eleven dollars and ~~fourteen~~ thirty two cents (\$11.32) per month for every ten thousand square feet of impervious surface.

Class 4 customers includes all public-use customers (schools, hospitals, churches, government buildings, etc.). Class 4 fee: five dollars ~~fifty eight~~ sixty seven cents (\$5.67) per month for every ten thousand square feet of land area or eleven dollars and ~~fourteen~~ thirty two cents (\$11.32) per month for every ten thousand square feet of impervious surface.

Class 5 customers includes all mixed-use structures. Class 5 fee: five dollars ~~fifty eight~~ sixty seven cents (\$5.67) per month per commercial unit for every ten thousand square feet of land area and five dollars ~~fifty eight~~ sixty seven cents (\$5.67) per month for every residential unit. However, should there be more than three residential units, the fee shall be fifty percent of the Class 1 fees on a per-unit basis.

SECTION 4. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional, the invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, clause or phrase of this ordinance.

SECTION 5. This ordinance shall be effective January 1, 2016, which is more than five (5) days after passage and publication as provided by law.

PASSED by majority vote of the members of the Sedro-Woolley City Council this _____ day of November, 2015, and signed in authentication of its passage this _____ day of November, 2015.

Mike Anderson, Mayor

Attest:

Patsy Nelson, Finance Director

Approved as to form:

Eron Berg, City Attorney

First Reading:	November 12, 2015
Public Hearing:	November 24, 2014
Second Reading:	November 24, 2015
Passed by the City Council:	
Date of Publication:	
Effective Date:	

AN ORDINANCE AMENDING SECTION 8.04.075 OF THE SEDRO-WOOLLEY MUNICIPAL CODE TO INCREASE SOLID WASTE UTILITY RATES AND CHARGES BY THE CONSUMER PRICE INDEX

WHEREAS, the cost of doing business continues to increase and one measure of that increase is the Consumer Price Index for Seattle-Bremerton-Tacoma which increased 1.61% from June of 2014 to June of 2015; and

WHEREAS, the City Council desires to balance the financial stability and fiscal sustainability of its utilities with the services needed by the community; and

WHEREAS, notice of this pending rate change was published in the City’s newspaper of record on _____ and _____ and a public hearing was held on November 24, 2015; and

WHEREAS, the City Council finds that adoption of the user fees set forth in this ordinance will support the operation of the refuse collection system with the lowest possible rates; and

WHEREAS, the City Council finds that it is in the interests of the public health, safety and welfare to adopt the fee schedules set forth below, now therefore;

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DO HEREBY ORDAIN AS FOLLOWS:

Section 1: SWMC 8.04.075 is amended to read as follows:

8.04.075 Collection charges.

Charges for refuse and garbage collection and disposal shall be compulsory. Charges not paid within twenty-five days of billing date shall be delinquent and the charge may become a lien against the property which is serviced by the garbage collection and disposal system. The city, at its discretion, may also reduce or eliminate service on delinquent accounts.

A. The charges for regular weekly garbage service shall be as follows:

1. Table 1: Residential.

Monthly Charge with One Pickup Per Week

Type of Service	Garbage	Recycling	Total
Residential, 20-gal. can	\$8.85	\$2.65	\$11.50
	\$9.00	\$2.69	\$11.69
Residential, 32-gal. can	16.75	2.65	19.40
	17.02	2.69	19.71
Residential, 68-	24.28	2.65	26.94

gal. can	<u>24.67</u>	<u>2.69</u>	<u>27.36</u>
Residential, 96-gal. can	\$32.43 <u>\$32.95</u>	\$2.65 <u>\$2.69</u>	\$35.08 <u>\$35.64</u>
Residential, low income	80% of applicable residential rate		

2. Residential includes single-family, duplex, triplex and condominium residences. Each living unit of such residences shall be subject to the rates established in this chapter.

3. Table 2: Commercial and Multifamily.

Commercial, 32-gal. can	\$18.95 <u>\$19.26</u>		
Commercial, 68-gal. can	\$30.10 <u>\$30.58</u>		
Commercial, 95-gal. can	\$40.99 <u>\$41.65</u>		
Commercial, 1-yard container	\$83.06 <u>\$84.40</u>	Each extra pickup	\$74.55 <u>\$75.75</u>
Commercial, 2-yard container	\$109.82 <u>\$111.59</u>	Each extra pickup	\$100.26 <u>\$101.87</u>
Commercial, 3-yard container	\$163.56 <u>\$166.19</u>	Each extra pickup	\$150.82 <u>\$153.25</u>
Commercial, 4-yard container	\$215.39 <u>\$218.86</u>	Each extra pickup	\$198.40 <u>\$201.59</u>
Commercial, 6-yard container	\$317.78 <u>\$322.90</u>	Each extra pickup	\$296.54 <u>\$301.31</u>
Commercial, 8-yard container	\$424.85 <u>\$431.69</u>	Each extra pickup	\$400.40 <u>\$406.85</u>
Commercial, 30-yard container	\$163.18 <u>\$170.00</u> haul fee, actual charges for disposal, and \$51.71 – \$52.54 delivery fee, plus rental fee of \$51.71 – \$52.54 per month		
Multifamily, apartments, cabin courts and trailer park units, etc.	Applicable commercial rate plus \$2.65 <u>2.69</u> per unit for recycling		

B. If more than one pickup per week is required on a continuing basis and the customer is utilizing a container smaller than eight-yard capacity, a larger container shall be required. The city may at its discretion authorize more than one pickup per week under the following conditions:

1. Where the largest container provided by the city is not adequate for the amount of waste generated;
2. Where more than one pickup per week is required to maintain proper health and sanitation;
3. Where a larger container cannot reasonably be placed on the customer's property due to space limitation.

C. In cases where additional pickups are requested due to the use of container on construction sites or other temporary uses or to accommodate temporary increases in the amount of waste generated, additional pickups shall be made at the rate set forth as follows for both residential and commercial customers:

1-yard container	\$ 27.62 <u>\$28.06</u> for each pickup
2-yard container	\$ 48.86 <u>\$49.65</u> for each pickup
3-yard container	\$ 75.40 <u>\$76.61</u> for each pickup
4-yard container	\$ 86.03 <u>\$87.42</u> for each pickup
6-yard container	\$ 128.51 <u>\$130.58</u> for each pickup
8-yard container	\$ 171.00 <u>\$173.75</u> for each pickup

D. 1. A residential or commercial can (up to thirty-two gallons) may not contain in excess of sixty-five pounds per can in weight. The city may, in its discretion, empty a can weighing over sixty-five pounds. In that event, an additional fee of (\$5.00) five dollars shall be charged.

2. If the cost to the city for emptying any container shall exceed the charges therefor, due to excessive weight or content, the city may proceed as set forth in subsection G of this section.

E. Yard Trimmings. Yard trimmings, including but not limited to weeds, grass, sod, trees, shrubs, foliage parts, rocks, cement or other material not generally considered regular household refuse, shall be excluded from sanitation collection services unless special arrangements are made with the sanitation department. Extra charges for such collection shall be determined by the mayor or his designee.

F. Interest Charges. All charges for sanitation services shall be due and payable when rendered. Sanitation service charges shall be delinquent if not paid in full within twenty-five days after the date of billing. Delinquent charges shall bear interest at the rate of eight percent per annum beginning on the first day of the month following delinquency until paid in full. In addition, a late penalty of (\$10.00) ten dollars shall be charged for any solid waste account that is delinquent for more than sixty days.

G. The mayor or his designee may charge any resident or customer such additional service charges when he or she determines that special circumstances make it necessary to do so in order to compensate the city for the actual cost of solid waste collection, disposal and administration, when the foregoing fee schedule is not adequate for this purpose. Any resident or customer may appeal the assessment of this additional charge to the city council. Notice of appeal shall be by written request to the city clerk within ten days of mailing of the bill or receipt of payment for such services by the city, whichever is less. The decision of the city council shall be final.

H. Rates include a three-and-six-tenths-percent state of Washington refuse tax.

Section 2. The provisions of this ordinance are declared to be severable, and if any section, sentence, clause or phrase of this ordinance shall for any reason be held invalid or unconstitutional or if the application of this ordinance to any person or circumstances shall be held invalid or unconstitutional, such decisions shall not affect the validity of the remaining sections, sentences, clause or phrases of this ordinance.

Section 3. This ordinance shall be effective January 1, 2016, which is more than five (5) days after passage and publication as provided by law.

Passed and approved this _____ day of _____, 2015.

Mayor

Attest:

Finance Director

Approved as to form:

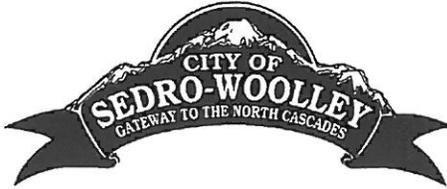
City Attorney

Public Hearing: November 24, 2015
First Reading: November 12, 2015
Second Reading: November 24, 2015
Passed by the City Council:
Date of Publication:
Effective Date:

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 12 2015

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 9



CITY OF SEDRO-WOOLLEY

Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

Eron M. Berg
City Supervisor & Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Utility Tax on Water
DATE: November 12, 2015

ISSUE: Should the Council adopt the attached ordinance increasing the City's utility tax rates on water?

BACKGROUND: *1st reading:* The council adopted a 6.0% utility tax last year in an effort to address equity following the *Wenatchee v. Chelan County PUD No. 1* case and to fund two critical governmental functions: (1) accelerated debt reduction for city hall and (2) critical infrastructure needs through a council-restricted reserve fund.

The ordinance is drafted to implement the tax increase effective January 1, 2016 (for the February billing). The original ordinance imposed a 6.0% tax, but because the PUD is not required to pay the tax on the portion of their revenues attributable from fire capacity, the effective tax rate collected from the PUD has been about 4.5%. Therefore, to collect 6.0%, the city must levy a tax of 7.5%.

Finally, it should be noted that Sedro-Woolley's proposed utility tax on water is not out of line with our neighbors. Anacortes is at 7.0% and Lyman and Concrete are at 6.0%. This ordinance would create an effective tax rate of 6.0% and would increase annual revenue by an estimated \$27,075 for a total water utility tax on the PUD of \$135,375 per year.

RECOMMENDATION: *1st reading.* Following a public hearing: Motion to adopt ordinance _____-15, an ordinance increasing the city's utility tax on water.

ORDINANCE NO. _____-15

AN ORDINANCE AMENDING SWMC 5.06.020 TO INCREASE THE CITY

UTILITY TAX ON DOMESTIC WATER

Whereas, SWMC 5.06.020 establishes utility tax rates and for city owned utilities the current rate is 7.5%, and

Whereas, the City of Sedro-Woolley is continuing to experience the effects of the great recession while also experiencing annual increases in the costs of government; and

Whereas, because the City is served by a public utility district, it has long been determined that the city was unable to impose a utility tax on the sale of domestic water provided by a public utility district; and

Whereas, cities that provide their own water utilities have long imposed utility taxes on domestic water; and

Whereas, the Washington Court of Appeals recently determined that code cities are not prohibited from imposing their utility taxes on domestic water provided by public utility districts in their proprietary function, rather cities are prohibited from taxing districts governmental function (e.g., providing water for fire suppression); and

Whereas, RCW 35A82.020 grants the City Council in a code city broad authority to impose excise taxes for regulation or revenue; and

Whereas, the City Council found it necessary to expand utility taxes to fund basic government services in 2014 and imposed a 6.0% utility tax on water effective January 1, 2015; and

Whereas, the PUD No. 1 of Skagit County is not required to pay the utility tax on revenue from water for fire flow purposes which resulted in an effective tax rate of 4.5%; and

Whereas, the City Council desires to actually collect a utility tax of 6.0%; and

Whereas, this ordinance was first presented for consideration on the regular agenda on November 12, 2015 and public testimony was taken at a public hearing on November 24, 2015; and

Whereas, the Council desires to balance the community's need for municipal services, with the burden placed upon citizens through taxation with an expansion of the utility tax to maintain those services; now therefore,

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DO HEREBY ORDAIN AS FOLLOWS:

Section 1. SWMC 5.06.020D is amended to read as follows:

5.06.020 Utility tax levied—Rate.

D. Domestic water. Upon every person engaged in the business of selling or supplying domestic water, a tax equal to ~~six~~ seven and one-half percent of the total gross income from such business in the city of Sedro-Woolley, not including revenue derived from the delivery of water for fire suppression.

Section 2. This ordinance shall be effective January 1, 2015, which is more than five (5) days after passage and publication as provided by law.

Section 3. The provisions of this ordinance are declared to be severable, and if any section, sentence, clause or phrase of this ordinance shall for any reason be held invalid or unconstitutional or if the application of this ordinance to any person or circumstances shall be held invalid or unconstitutional, such decisions shall not affect the validity of the remaining sections, sentences, clause or phrases of this ordinance.

PASSED by majority vote of the members of the Sedro-Woolley City Council this ____ day of _____, 2015, and signed in authentication of its passage this ____ day of _____, 2015.

Mike Anderson, Mayor

Attest:

Patsy Nelson, Finance Director

Approved as to form:

Eron Berg, City Attorney

First Reading by City Council: November 12, 2015
Second Reading by City Council: November 24, 2015
Public Hearing by City Council: November 24, 2015
Approval by City Council:
Signed by the Mayor:
Date of Publication:

The 2015 Community Video Program
CITY COUNCIL AGENDA
REGULAR MEETING

CGI Communications, Inc.
 130 East Main Street, 5th Floor
 Rochester, NY 14604
 (800) 398-3029 phone
 (866) 429-8611 fax

NOV 12 2015

7:00 P.M. COUNCIL CHAMBERS
 AGENDA NO. 10

Name: Eron Berg
Title: City Supervisor
Address: 325 Metcalf Street
City, State, Zip: Sedro-Woolley, WA 98284
Phone: 360-855-9922
Email: eberg@ci.sedro-woolley.wa.us
Website: www.ci.sedro-woolley.wa.us

This agreement is between CGI Communications, Inc. ("CGI") and the City of Sedro-Woolley (the "City") and shall remain in effect from the date it is signed by both parties until the third anniversary of the date that the completed and approved Community Video Program is made available for viewing via a link on the www.ci.sedro-woolley.wa.us homepage, including any alternate versions of your homepage, for viewer access on different devices.

During the term of this Agreement, CGI shall:

- Produce video content with subject matter that includes but is not limited to: Welcome, Education, Healthy Living, Homes / Real Estate
- Provide one Community Organizations chapter to promote charities, nonprofits and community development organizations
- Provide script writing and video content consultation
- Have a videographer come to your location to film the videos
- Reserve the right to use still images and photos for video production
- Provide all aspects of video production and editing, from raw footage to final video including professional voiceovers and background music
- Provide a final draft of Community Video Program content subject to your approval (up to 3 sets of revisions allowed). Any request for approval of revision, including final draft, shall be deemed approved if no response received by us within thirty (30) days of request
- Provide our patented OneClick™ Technology and encoding of all videos into multiple streaming digital formats to play on all computer systems, browsers, and Internet connection speeds; recognized player formats include WindowsMedia® and QuickTime®
- Store and stream all videos on CGI's dedicated server
- Have the duration of sponsor participation be one year and CGI is solely responsible for sponsorship fulfillment including all related aspects of marketing, production, printing, and distribution
- Facilitate viewer access of the Community Video Program from your website, including any alternate versions of your homepage for different devices, by providing HTML source code for a graphic link to be prominently displayed on the www.ci.sedro-woolley.wa.us website homepage as follows: "Coming Soon" graphic link designed to coordinate with existing website color theme to be provided within 10 business days of execution of this agreement "Community Video Program" graphic link to be provided to replace the "Coming Soon" link upon completion and approval of videos
- Own copyrights of the master Community Video Program
- Assume all cost for the Community Video Program
- Honor any request for termination of sales upon 30 day notice and only if the City continues to provide the Community Video Program linkage from its homepage for the duration of this agreement

During the term of this Agreement, the City of Sedro-Woolley shall:

- Provide a letter of introduction for the program on its letterhead
- Assist with the content and script for the Community Video Program
- Grant CGI the right to use City's name in connection with the preparation, production, and marketing of the Program
- Display the "Coming Soon" graphic link prominently on the www.ci.sedro-woolley.wa.us homepage within 10 business days of receipt of HTML source code
- Display the "Community Video Program" link prominently on its www.ci.sedro-woolley.wa.us homepage, including any alternate versions of your home page, for viewer access on different devices for the entire term of this agreement
- Feature business sponsors around the perimeter of video panels
- Allow businesses to purchase various digital media products and services from CGI and its affiliates
- Ensure that this agreement remains valid and in force until the agreed upon expiration date, regardless of change in administration
- Grant full and exclusive streaming video rights for CGI and its subsidiaries, affiliates, successors and assigns to stream all video content produced by CGI for the Community Video Program only
- Represent and warrant that any and all photographs, videos, and other content it submits to us for use in any video or other production does not infringe on any third party's copyrighted material, trademark or other intellectual privacy or publicity rights and shall defend and indemnify us from any such claim or action

This Agreement constitutes the entire agreement of the parties and supersedes any and all prior communications, understandings and agreements, whether oral or written. No modification or claimed waiver of any provision shall be valid except by written amendment signed by the parties herein.
 We, the undersigned, have read and understand the above information and have full authority to sign this agreement.

The City of Sedro-Woolley, WA

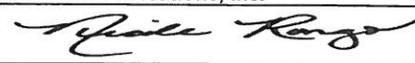
Signature:

Name (printed):

Title:

Date:

CGI Communications, Inc.



Name (printed): Nicole Rongo

Title: Vice President of Marketing and Acquisitions

Date: October 16, 2015



Frequently Asked Questions

- **Who is CGI Communications, Inc.?**
Formed in 1988, CGI Communications, Inc. is the leading provider of high-impact marketing solutions to communities and small businesses. CGI is one of Upstate New York's top growth companies, receiving multiple Top 100 Awards in the Greater Rochester Area.
- **Are there any hidden costs?**
No, there is never a point where your municipality will see an invoice for any services we provide.
- **What if no businesses sign up for sponsorship?**
Even if zero sponsors participate, your Community will still receive the program at no cost. There is no threshold or minimum sponsorship requirement.
- **How long is the production time line?**
The welcome video can be completed with in a few weeks. The entire video production is typically about 12 -14 weeks, but can vary depending on what time of year filming is preferred.
- **What is the relationship between CGI and the United States Conference of Mayors and the National League of Cities?**
CGI works closely with the USCM and NLC to provide a myriad of digital marketing tools to showcase and promote individual municipalities nationwide. Our Community Showcase Program is an opportunity that both members and non-members can participate in.
- **Who fulfills the sponsorship element of the Community Video Program?**
CGI takes care of all sponsorship fulfillment, however if your community would like to recommend businesses to have the first right of refusal, we encourage and welcome you to do so.
- **Do we have a choice of what season we are filmed in?**
Absolutely! It is our goal to film municipalities in the season you feel best represents your community as a whole.
- **Do we need an Official Representative in our Welcome video?**
Absolutely not! It is your community's choice on whether or not you would like to have a civic leader represented in the welcome video.
- **Does our city have a choice in what type of establishments can participate in the sponsorship fulfillment?**
Of course! Your community has a say in the types of businesses that are featured. We simply need to know prior to the beginning of the sponsorship fulfillment campaign. For further information, please request CGI's Sponsor Policy.
- **Is there a special rate for non-profit organizations that want to get involved?**
We provide a Community Organizations chapter that creates an opportunity for local non-profits to garner exposure on our program at no-cost.
- **What is the GoCast Mobile App?**
GoCast gives you the power to record and upload videos to your official website and social media pages instantly! Operated right from your smart phone or device, GoCast allows you to record up to two minutes of video at a time with no limitation as to how often it's used. It is the perfect solution to adding new content to your website every day! From ribbon cuttings, festivals, departmental messages, emergency notifications, holiday greetings, event promotion...GoCast lets you film it all.

DATE

Dear Valued Business Owner:

Sedro-Woolley is excited to announce a new partnership with CGI Communications, Inc. to create a series of professionally produced online videos to highlight everything our community offers residents, visitors, and business owners.

In addition to creating the videos, CGI is ensuring they are seen. Mobile devices have shifted the landscape of business, making it more important than ever to embrace technology. As a community with 4G LTE coverage Sedro-Woolley is ready to embrace the mobile revolution, as residents are able to stream high quality video on every device. For many businesses, getting noticed online can be a challenge, however, **utilizing video dramatically improves visibility and drives more action to your website** than static pages, with the demand for video climbing even higher for users on mobile devices.

With an easily viewable interface on the official city website, this video program will encourage viewers to learn more about area attractions, economic development opportunities, quality of life, and the businesses supporting the program. In addition, the city's official website will backlink to CGI's www.elocallink.tv, which hosts the Video Tour.

We are dedicated to highlighting the advantages of living and working in Sedro-Woolley; advantages that include access to our wonderful business community; and we feel that this video program can be widely successful. We encourage you to consider participating in this city-wide program as it provides an exciting new opportunity to showcase your business as part of this official city program, and affords all business owners the opportunity to utilize the power of video on your own websites and social media pages.

To learn more about sponsorship opportunities or to request an appointment please e-mail BrandonB@cgicomunications.com.

Best Regards,

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Title