

Next Ord: 1816-15  
Next Res: 919-15

VISION STATEMENT

SEDRO-WOOLLEY IS A FRIENDLY CITY THAT IS CHARACTERIZED BY CITY GOVERNMENT AND CITIZENS WORKING TOGETHER TO ACHIEVE A PROSPEROUS, VIBRANT AND SAFE COMMUNITY

MISSION STATEMENT

TO PROVIDE SERVICES AND OPPORTUNITIES WHICH CREATE A COMMUNITY WHERE PEOPLE CHOOSE TO LIVE, WORK AND PLAY

**CITY COUNCIL AGENDA**

**May 27, 2015**

**7:00 PM**

**Sedro-Woolley Municipal Building**

**Council Chambers**

**325 Metcalf Street**

1. Call to Order
2. Pledge of Allegiance
3. Consent Calendar.....3-53

NOTE: Agenda items on the Consent Calendar are considered routine in nature and may be adopted by the council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the regular agenda will consider any item so removed after the Consent Calendar.

- a. Approval of Agenda
  - b. Minutes from Previous Meeting
  - c. Finance
    - Claim Checks #181554 to #181648 plus EFT's in the amount of \$205,885.88
    - Payroll Checks #58557 to #58569 plus EFT's in the amount of \$197,496.79
  - d. Memorandum of Understanding with AFSCME Local 176-SW dated May 19, 2015
  - e. Resolution 917-15 – Awarding the 2015 Greenstreet-Dean-Virginia Sanitary Sewer and Sidewalk Improvements Project – Fisher Construction Group
  - f. Resolution 918-15 - Sign Permit Fees – Amendment to Fee Schedule (2nd reading)
  - g. Ordinance 1815-15 – 2015 Budget Amendment #2
  - h. Transportation Alternatives Program Grant Application for the SR20/Cascade Trail West Extension Phase 1B Hodgkin Road to Trail Road
  - i. Public Defender Agreement
  - j. Candidate Forum
4. Presentation – Mike Clark, Vice President of David Evans & Associates. Inc., and APWA President, presenting an award poster to the City commemorating the APWA 2015 Project of the Year Award and AECE 2015 Bronze Award for the SR/20 Cook Road Realignment and Extension Project
  5. Presentation – Rotary – Erik K. Tesarik Memorial Field

6. Public Comment.....54

**PUBLIC HEARING**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

7. BLS Ambulance Transports (*1<sup>st</sup> reading*).....55-56

**COMMITTEE REPORTS AND REPORTS FROM OFFICERS**

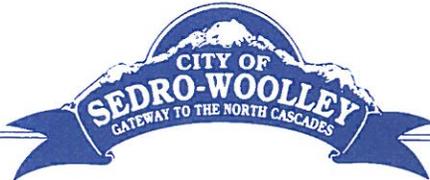
8. Report of Contracts approved under SWMC 2.104.060.....57  
9. Northern State: Special Meeting on July 17<sup>th</sup> from 10:00-12:00 and also tour for elected officials on June 18<sup>th</sup> from 2:30-4:30

**EXECUTIVE SESSION**

*There may be an Executive Session immediately preceding, during or following the meeting.*

MAY 27 2015

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 1-3



DATE: May 27, 2015  
TO: Mayor Anderson and City Council  
FROM: Patsy Nelson, Finance Director  
SUBJECT: 1) CALL TO ORDER; 2) PLEDGE OF ALLEGIANCE; 3) CONSENT CALENDAR

1. CALL TO ORDER - The Mayor will call the May 27, 2015 Regular Meeting to Order. The Finance Director will note those in attendance and those absent.  
  - \_\_\_ Ward 1 Councilmember Kevin Loy
  - \_\_\_ Ward 2 Councilmember Germaine Kornegay
  - \_\_\_ Ward 3 Councilmember Brenda Kinzer
  - \_\_\_ Ward 4 Councilmember Keith Wagoner
  - \_\_\_ Ward 5 Councilmember Hugh Galbraith
  - \_\_\_ Ward 6 Councilmember Rick Lemley
  - \_\_\_ At-Large Councilmember Brett Sandström
2. PLEDGE OF ALLEGIANCE - The Mayor will lead the City Council and citizens in the Pledge of Allegiance to the United States of America.
3. CONSENT CALENDAR - Mayor will ask for Council approval of Consent Calendar items.

MAY 27 2015

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 36

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CITY OF SEDRO-WOOLLEY  
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Regular Meeting of the City Council  
May 13, 2015 – 7:00 P.M. – Council Chambers

ROLL CALL: Present: Mayor Mike Anderson, Councilmembers: Kevin Loy, Germaine Kornegay, Brenda Kinzer, Keith Wagoner, Hugh Galbraith, Rick Lemley and Brett Sandström. Staff: Recorder Brue, Finance Director Nelson, City Supervisor/Attorney Berg, Public Works Director Freiburger, Planning Director Coleman, Fire Chief Klinger and Police Chief Tucker.

The meeting was called to order at 7:00 P.M. by Mayor Mike Anderson.

Pledge of Allegiance

Consent Calendar

- Approval of Agenda
- Minutes from Previous Meeting (Including May 6, 2015 Worksession)
- Finance
  - Claim Checks #181433 to #181553 plus EFT's in the amount of \$1,333,543.13
  - Payroll Checks #58538 to #58556 plus EFT's in the amount of \$269,850.89
- Proposed Resolution 915-15 Local Agency Agreement between the City of Sedro-Woolley and WSDOT for Design & Construction Phase Federal Funding Obligation for the SR20/Cascade Trail West Extension Phase 1A Trail Road to SR9 South

Councilmember Galbraith moved to approve the consent calendar A through D. Seconded by Councilmember Lemley. Motion carried (7-0).

Public Comment

No public comment.

## **PUBLIC HEARING**

### **UNFINISHED BUSINESS**

#### Resolution Withdrawing from the Skagit-Island Regional Transportation Planning Organization (SIRTPO)

City Supervisor/Attorney Berg introduced Kevin Murphy, Executive Director of Skagit Council of Governments who was in the audience. Berg noted that as the SIRTPO is formed there is no advantage for Sedro-Woolley in maintaining the relationship. We would be able to accomplish more as a Skagit County organization. The resolution would give authorization for the Mayor to withdraw from the SIRTPO.

Councilmember Wagoner moved to approve Resolution No. 916-15 A Resolution of the City of Sedro-Woolley, Washington Withdrawing from the Skagit-Island Regional Transportation Planning Organization. Seconded by Councilmember Galbraith.

Discussion ensued regarding clarification on reasons for withdrawing, making decisions for area not familiar with and population for federal funding.

Kevin Murphy explained what would happen with Island County who would transition to being under WSDOT as they do not have enough population to have an RTPO on their own.

Motion carried (7-0).

#### Recycling/Yard Waste Contract Expiration

City Supervisor/Attorney Berg presented additional information on the proposal to provide residential and commercial curbside recycling and yard waste services as part of the city's utility. He also reviewed a proposed time line for moving forward and the necessary steps. Berg stated a budget amendment to accommodate additional staffing and equipment would be necessary. The first pick up week would be the first week of September. He also reviewed the memo referencing revenue and expenditures.

City Supervisor/Attorney Berg addressed internalizing the program, cost comparisons, the significant decision of the Council and customer service.

Discussion ensued regarding internal billing and paperwork, funding for trucks, reality of costs, customer service and number of complaints.

Councilmember Galbraith moved to provide direction to the City to provide residential and commercial recycling and yard waste at the end of the contract with Waste Management which is August 31, 2015. Seconded by Councilmember Sandström. Motion carried (7-0).

City Supervisor/Attorney Berg directed attention to toter's located in the back of the room and explained the cans and lid colors. The consensus was to come up with a coded lid system that works for the Solid Waste department.

#### **NEW BUSINESS**

##### Sign Permit Fees – Amendment to Fee Schedule

Planning Director Coleman reviewed the proposed amendment to the Fee Schedule for sign permit fees. He noted it was a first read with no action requested at this meeting.

## COMMITTEE REPORTS AND REPORTS FROM OFFICERS

Police Chief Tucker – reported that the front office staff is now wearing uniforms. He also reported on a recruit visitation that was done last week. All the recruits are doing well. The first two will graduate mid-July and the third will graduate around the first of August.

Chief Tucker reported on noise complaints received at a townhouse on Township Street. Work has begun on planning for Loggerodeo.

Mayor Anderson acknowledged National Police Memorial Week. Fire Chief Klinger announced that flags will be at half-staff on Friday in recognition.

Fire Chief Klinger – announced testing in July for new volunteers. He noted their numbers are dwindling as people retire. Flyers will be included in the utility bills.

Planning Director Coleman – reported on the EIS scoping meeting for Northern State. He stated it went very well with lots of support and most of the comments have been common sense comments. The comment period will stay open until Friday. He also reported the Planning Commission will be looking at the Land Use Element as well as working on some housekeeping items and having a public hearing to address odors in connection with marijuana producers and processors.

Public Works Director Freiburger addressed the storm drain in connection with the Cascade Trail on Hwy 20 and preliminary funding. Freiburger reviewed the final cost analysis for the SR20/Cook Road Realignment and Extension Project. Other projects updated were the Jameson Street Arterial Project, Impact Fees, School District grading plan and the 6 Year TIP.

Mayor Anderson commented on the new fencing at Bingham Park.

City Supervisor/Attorney Berg -- reported that his role as consultant for the 911 Center is now completed.

Mayor Anderson commented on the negotiations with the board being impressed by Berg's knowledge and negotiation skills.

City Supervisor/Attorney Berg reported that Robert Osborne has been brought back as a part time building inspector. He also updated Council on the Police Repeater project and entertained the Council opinion of hosting a voter forum. The consensus was to host the voter forum with the same format as previous.

Finance Director Nelson – reported on receiving a call on behalf of some investors in Summit, New Jersey who holds City of Sedro-Woolley bonds inquiring if we were going to have any new offerings. She felt it spoke well for our City.

Councilmember Sandström – noted his dissatisfaction with the response from the High School on the kids loitering during school hours. Some discussion ensued. The topic will be placed on

the list to discuss with the School District at the next monthly meeting between the City and School District.

Councilmember Kornegay – reported that the Oasis Teen Center is now open again.

Councilmember Galbraith – addressed the traffic stops on trucks going too fast down Hwy 9. Discussion ensued regarding best time of day for traffic enforcement.

Councilmember Wagoner – announced the outstanding year for the SWHS Boys Soccer Team. He also reported on overhearing positive comments from customers working with JoAnn and the Building Department. He questioned the status on the number of permits in comparison to previous years.

Councilmember Kornegay – reported on a debriefing meeting for Woodfest.

Councilmember Loy – reported on attending a seminar on mental health in the area.

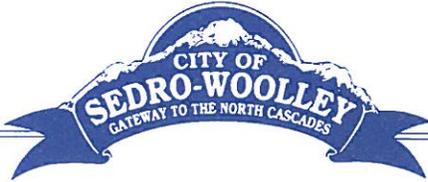
City Supervisor/Attorney Berg – reported that Fire Chief Klinger, Finance Director Nelson and himself will be applying for the City's Medicare number to be able to bill for transporting.

Councilmember Wagoner moved to adjourn. Seconded by Councilmember Galbraith. Motion carried (7-0).

The meeting adjourned at 8:17 P.M.

MAY 27 2015

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 30



DATE: May 27, 2015  
TO: Mayor Anderson and City Council  
FROM: Patsy Nelson, Finance Director  
SUBJECT: FINANCE - CLAIMS

Attached you will find the Claim Checks register proposed for payment for the period ending May 27, 2015.

Motion to approve Claim Checks #181554 to #181648 plus EFT's in the amount of \$205,885.88.

Motion to approve Payroll Checks #58557 to #58569 plus EFT's in the amount of \$197,496.79.

If you have any comments, questions or concerns, please contact me for information during the working day at 855-1661. This will allow me to look up the invoices that are stored in our office.

# CHECK REGISTER

City Of Sedro-Woolley  
MCAG #: 0647

05/14/2015 To: 05/27/2015

Time: 09:38:02 Date: 05/22/2015  
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
<b>3428</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>US Bank -- Purchase Cards</b>	<b>5,295.99</b>	
					621 - 389 50 00 000 - Unapplied Cash - Suspense	-349.00	
					621 - 389 50 00 000 - Unapplied Cash - Suspense	-49.00	
					621 - 389 50 00 000 - Unapplied Cash - Suspense	-297.00	
					621 - 389 50 00 000 - Unapplied Cash - Suspense	-85.95	
					621 - 389 50 00 000 - Unapplied Cash - Suspense	-43.45	
					001 - 514 23 43 000 - Meals/Travel	6.26	
					001 - 517 90 49 001 - Employee Wellness (educ)	150.00	
					001 - 518 20 32 000 - Auto Fuel	32.90	
					001 - 518 80 35 000 - Small Tools/Minor Equip	66.34	
					001 - 521 20 31 002 - Office/Operating Supplies	39.97	
					001 - 521 20 51 000 - Intergov Svc-Gun Permits	10.00	
					001 - 521 40 49 000 - Tuition/Registration	189.00	
					001 - 521 40 49 000 - Tuition/Registration	38.48	
					401 - 535 80 43 000 - Meals/Travel	6.51	
					412 - 537 50 48 000 - Repairs/maint-equip	144.26	
					103 - 542 30 49 030 - Misc-Tuition/Registration	45.00	
					103 - 542 30 49 030 - Misc-Tuition/Registration	15.00	
					103 - 542 64 31 002 - Traffic Signal Supplies	1,080.67	
					001 - 558 60 31 000 - Supplies/Books	19.99	
					001 - 558 60 31 000 - Supplies/Books	16.26	
					105 - 572 20 31 010 - Supplies	27.17	
					105 - 572 20 31 010 - Supplies	354.76	
					105 - 572 20 43 000 - Travel	34.00	
					105 - 572 20 43 000 - Travel	36.00	
					001 - 594 18 64 001 - Network Hardware	454.60	
					001 - 594 21 64 000 - Machinery & Equipment	97.64	
					001 - 594 21 64 000 - Machinery & Equipment	463.96	
					001 - 594 21 64 000 - Machinery & Equipment	909.21	
					501 - 594 21 64 501 - Vehicles - Police	49.25	
					105 - 594 72 64 000 - Books & Materials	108.23	
					105 - 594 72 64 000 - Books & Materials	-0.45	
					001 - 595 10 31 000 - Supplies	25.59	
					001 - 595 10 43 000 - Travel	18.86	
					001 - 595 10 43 000 - Travel	11.25	
					001 - 595 10 43 000 - Travel	20.88	
<b>3429</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>WA State Dept Of Revenue</b>	<b>12,050.21</b>	
					001 - 521 20 31 002 - Office/Operating Supplies	24.00	
					401 - 535 50 48 000 - Maintenance Contracts	48.88	
					401 - 535 80 44 010 - Taxes & Assessments	5,744.92	
					102 - 536 20 44 010 - Taxes And Assessments	254.03	
					412 - 537 80 31 000 - Operating Supplies	5.64	
					412 - 537 80 44 001 - Taxes & Assessments	5,890.00	
					105 - 572 20 44 010 - Taxes & Assessments	8.44	
					101 - 576 80 35 000 - Small Tools & Minor Equip	3.87	
					101 - 576 80 44 010 - Taxes And Assessments	70.43	
<b>3344</b>	<b>05/18/2015</b>	<b>Claims</b>	<b>2</b>	<b>181554</b>	<b>Heather Sorsdal-Hirotaka</b>	<b>82.80</b>	
					001 - 521 40 43 000 - Travel	82.80	
<b>3430</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181555</b>	<b>ATV Signs</b>	<b>34.72</b>	
					001 - 595 10 31 001 - Address & Street Signs-Reiml	34.72	
<b>3431</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181556</b>	<b>Action Communications Inc</b>	<b>164.46</b>	
					001 - 522 20 48 000 - Repairs/Maint-Equip	164.46	
<b>3432</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181557</b>	<b>All-Phase Electric</b>	<b>24.30</b>	
					101 - 576 80 31 000 - Operating Sup - Metcalf Park	24.30	
<b>3433</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181558</b>	<b>Alpine Fire &amp; Safety</b>	<b>391.57</b>	
					001 - 522 20 48 000 - Repairs/Maint-Equip	145.17	
					001 - 522 20 48 000 - Repairs/Maint-Equip	194.97	

# CHECK REGISTER

City Of Sedro-Woolley  
MCAG #: 0647

05/14/2015 To: 05/27/2015

Time: 09:38:02 Date: 05/22/2015  
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			101 - 576 80 35 010		- Safety Equipment	51.43	
3434	05/27/2015	Claims	2	181559	American Fleet Main LLC	183.06	
			001 - 522 20 48 000		- Repairs/Maint-Equip	183.06	
3435	05/27/2015	Claims	2	181560	Andgar	3,095.83	
			001 - 522 20 48 000		- Repairs/Maint-Equip	171.43	
			401 - 535 50 48 000		- Maintenance Contracts	140.50	
			401 - 535 50 48 050		- Maint Of General Equip	95.48	
			101 - 576 80 48 003		- Bingham Caretaker	119.35	
			101 - 576 80 48 004		- Community Center	123.69	
			101 - 576 80 48 005		- Senior Center	148.64	
			101 - 576 80 48 005		- Senior Center	339.61	
			101 - 576 80 48 015		- Library	150.82	
			101 - 576 80 48 016		- City Hall	204.73	
			101 - 576 80 48 016		- City Hall	52.20	
			101 - 576 80 48 016		- City Hall	1,464.75	
			101 - 576 80 48 016		- City Hall	84.63	
3436	05/27/2015	Claims	2	181561	Aramark Uniform Services	48.26	
			401 - 535 80 49 000		- Laundry	8.22	
			401 - 535 80 49 000		- Laundry	8.22	
			401 - 535 80 49 000		- Laundry	11.66	
			103 - 542 30 49 000		- Misc-Laundry	6.72	
			103 - 542 30 49 000		- Misc-Laundry	6.72	
			103 - 542 30 49 000		- Misc-Laundry	6.72	
3437	05/27/2015	Claims	2	181562	Assoc Petroleum Products	2,864.12	
			001 - 521 20 32 000		- Auto Fuel	1,192.22	
			001 - 522 20 32 000		- Auto Fuel/Diesel	507.09	
			401 - 535 50 48 050		- Maint Of General Equip	247.25	
			401 - 535 80 32 000		- Auto Fuel/Diesel	91.47	
			102 - 536 20 32 000		- Auto Fuel/Diesel	140.76	
			103 - 542 30 32 000		- Auto Fuel/Diesel	113.38	
			101 - 576 80 32 000		- Auto Fuel/Diesel	571.95	
3438	05/27/2015	Claims	2	181563	Association Of WA Cities	3,091.98	
			001 - 521 20 27 000		- Retired Medical	3,091.98	
3439	05/27/2015	Claims	2	181564	Bay City Supply	1,774.91	
			401 - 535 80 31 010		- Operating Supplies	341.64	
			101 - 576 80 31 005		- Operating Sup - Senior Ctr	73.47	
			101 - 576 80 31 006		- Operating Sup - City Hall	266.09	
			101 - 576 80 31 012		- Operating Sup - Hammer	108.23	
			101 - 576 80 31 012		- Operating Sup - Hammer	59.57	
			101 - 576 80 48 013		- Metcalf Park	837.69	
			101 - 576 80 48 021		- Equipment	88.22	
3440	05/27/2015	Claims	2	181565	Better Homes & Gardens	36.79	
			105 - 594 72 64 000		- Books & Materials	36.79	
3441	05/27/2015	Claims	2	181566	Bioscience Inc	1,725.00	
			401 - 535 50 48 010		- Maintenance Of Lines	1,725.00	
3442	05/27/2015	Claims	2	181567	Bonner Electrical Contracting LLC	262.57	
			101 - 576 80 48 016		- City Hall	262.57	
3443	05/27/2015	Claims	2	181568	Boulder Park Inc	5,807.74	
			401 - 535 80 35 020		- Solids Handling	5,807.74	
3444	05/27/2015	Claims	2	181569	Brat Wear	458.81	
			001 - 521 20 26 000		- Uniforms/Accessories	458.81	
3445	05/27/2015	Claims	2	181570	CPI Plumbing & Heating	872.88	

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MCAG #: 0647

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 522 50 48 030		- Repair/Maint-Station	193.97	
			401 - 535 50 48 000		- Maintenance Contracts	339.46	
			101 - 576 80 48 009		- Hammer Square	48.49	
			101 - 576 80 48 016		- City Hall	290.96	
<b>3446</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181571</b>	<b>Capital One Commercial</b>		<b>1,358.98</b>
			001 - 517 90 49 003		- Employee Wellness (supplies)	63.46	
			001 - 522 20 31 000		- Operating Supplies	373.45	
			401 - 535 80 43 000		- Meals/Travel	240.31	
			103 - 542 30 31 000		- Operating Supplies	247.80	
			103 - 542 30 35 000		- Small Tools/Minor Equip	216.98	
			101 - 576 80 35 000		- Small Tools & Minor Equip	216.98	
<b>3447</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181572</b>	<b>Laura Carr</b>		<b>16.26</b>
			001 - 594 21 64 000		- Machinery & Equipment	16.26	
<b>3448</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181573</b>	<b>Central Welding Supply</b>		<b>18.98</b>
			501 - 548 30 31 000		- Operating Supplies	18.98	
<b>3449</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181574</b>	<b>Community Action Of Sk County</b>		<b>490.00</b>
			001 - 562 00 51 030		- Skagit Comm Action Agency	490.00	
<b>3450</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181575</b>	<b>Credo Graphics</b>		<b>705.00</b>
			112 - 515 30 42 112		- Public Education	470.00	
			001 - 522 20 41 040		- Advertising	235.00	
<b>3451</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181576</b>	<b>Crystal Springs</b>		<b>29.61</b>
			401 - 535 80 31 010		- Operating Supplies	29.61	
<b>3452</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181577</b>	<b>Cues</b>		<b>956.73</b>
			401 - 535 50 48 010		- Maintenance Of Lines	956.73	
<b>3453</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181578</b>	<b>Databar</b>		<b>2,265.97</b>
			425 - 531 50 42 010		- Postage	90.64	
			401 - 535 80 42 015		- Postage	1,472.88	
			412 - 537 80 42 010		- Postage	702.45	
<b>3454</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181579</b>	<b>Dwayne Lane's North Cascade Ford</b>		<b>1,317.89</b>
			001 - 521 20 48 010		- Repair & Maint - Auto	998.56	
			001 - 521 20 48 010		- Repair & Maint - Auto	319.33	
<b>3455</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181580</b>	<b>E &amp; E Lumber</b>		<b>1,147.39</b>
			001 - 522 20 31 000		- Operating Supplies	15.41	
			001 - 522 20 31 000		- Operating Supplies	1.43	
			001 - 522 20 31 000		- Operating Supplies	2.55	
			401 - 535 80 31 010		- Operating Supplies	4.88	
			103 - 542 30 35 000		- Small Tools/Minor Equip	56.72	
			103 - 542 30 35 000		- Small Tools/Minor Equip	27.69	
			101 - 576 80 31 001		- Operating Sup - Riverfront	31.58	
			101 - 576 80 31 001		- Operating Sup - Riverfront	43.40	
			101 - 576 80 31 002		- Operating Sup - RV Park	43.93	
			101 - 576 80 31 005		- Operating Sup - Senior Ctr	10.70	
			101 - 576 80 31 005		- Operating Sup - Senior Ctr	20.71	
			101 - 576 80 31 006		- Operating Sup - City Hall	44.82	
			101 - 576 80 31 006		- Operating Sup - City Hall	20.17	
			101 - 576 80 35 000		- Small Tools & Minor Equip	33.61	
			101 - 576 80 48 001		- Riverfront	19.14	
			101 - 576 80 48 001		- Riverfront	-7.71	
			101 - 576 80 48 001		- Riverfront	6.11	
			101 - 576 80 48 001		- Riverfront	34.67	
			101 - 576 80 48 001		- Riverfront	3.56	
			101 - 576 80 48 001		- Riverfront	45.37	

# CHECK REGISTER

City Of Sedro-Woolley  
MCAG #: 0647

05/14/2015 To: 05/27/2015

Time: 09:38:02 Date: 05/22/2015  
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			101 - 576 80 48 001 - Riverfront			-9.14	
			101 - 576 80 48 001 - Riverfront			87.86	
			101 - 576 80 48 001 - Riverfront			128.04	
			101 - 576 80 48 002 - RV Park			119.96	
			101 - 576 80 48 015 - Library			156.65	
			101 - 576 80 48 018 - Off Leash Dog			97.18	
			101 - 576 80 48 019 - Skatepark			16.81	
			101 - 576 80 48 021 - Equipment			14.35	
			101 - 576 80 48 021 - Equipment			76.94	
<b>3456</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181581</b>	<b>E.D. Hovee &amp; Company, LLC</b>		<b>6,162.50</b>
			001 - 558 60 41 000 - Professional Services			6,162.50	
<b>3457</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181582</b>	<b>Edge Analytical Inc</b>		<b>310.00</b>
			401 - 535 80 41 000 - Professional Services			129.00	
			401 - 535 80 41 000 - Professional Services			181.00	
<b>3458</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181583</b>	<b>Emergency Medical Products Inc</b>		<b>69.97</b>
			001 - 512 50 31 000 - Supplies			69.97	
<b>3459</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181584</b>	<b>Enterprise Office Systems</b>		<b>210.14</b>
			001 - 514 23 31 000 - Supplies			210.14	
<b>3460</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181585</b>	<b>FEI</b>		<b>1,083.45</b>
			401 - 535 50 48 010 - Maintenance Of Lines			46.57	
			401 - 535 50 48 050 - Maint Of General Equip			117.04	
			401 - 535 50 48 050 - Maint Of General Equip			12.31	
			101 - 576 80 48 006 - Memorial Park			907.53	
<b>3461</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181586</b>	<b>Farmers Equipment Co</b>		<b>206.69</b>
			101 - 576 80 48 021 - Equipment			206.69	
<b>3462</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181587</b>	<b>Fastenal Company</b>		<b>166.38</b>
			401 - 535 50 48 050 - Maint Of General Equip			11.25	
			103 - 542 30 31 000 - Operating Supplies			155.13	
<b>3463</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181588</b>	<b>Frontier</b>		<b>945.31</b>
			001 - 512 50 42 020 - Telephone			39.00	
			001 - 513 10 42 020 - Telephone			58.50	
			001 - 514 23 42 020 - Telephone			58.50	
			001 - 515 30 42 001 - Telephone			26.00	
			001 - 518 80 42 020 - Telephone			19.50	
			001 - 521 20 42 020 - Telephone			194.54	
			001 - 522 20 42 020 - Telephone			71.50	
			001 - 522 20 42 020 - Telephone			159.99	
			001 - 524 20 42 020 - Telephone			19.50	
			401 - 535 80 42 020 - Telephone			52.00	
			412 - 537 80 42 020 - Telephone			26.00	
			103 - 542 30 42 020 - Telephone			6.50	
			001 - 558 60 42 020 - Telephone			19.50	
			105 - 572 20 42 020 - Telephone			32.50	
			101 - 576 80 42 020 - Telephone			13.00	
			101 - 576 80 47 010 - Community Center			103.28	
			001 - 595 10 42 020 - Telephone			45.50	
<b>3464</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181589</b>	<b>Gall's LLC</b>		<b>394.01</b>
			001 - 521 20 26 000 - Uniforms/Accessories			94.40	
			001 - 521 20 26 000 - Uniforms/Accessories			299.61	
<b>3465</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181590</b>	<b>General Fire Apparatus</b>		<b>1,200.28</b>
			001 - 522 20 48 000 - Repairs/Maint-Equip			1,200.28	
<b>3466</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181591</b>	<b>Guyline Construction Inc</b>		<b>21,180.74</b>

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			401 - 535 50 48 010		Maintenance Of Lines	2,668.02	
			001 - 594 21 64 000		Machinery & Equipment	228.61	
			101 - 594 76 61 000		Riverfront Park	773.06	
			101 - 594 76 61 000		Riverfront Park	17,511.05	
<b>3467</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181592</b>	<b>Patrick Hayden</b>		<b>2,500.00</b>
			001 - 515 30 41 001		Prosecuting Attorney	2,500.00	
<b>3468</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181593</b>	<b>Honey Bucket</b>		<b>75.00</b>
			101 - 576 80 47 090		Portable Toilets	75.00	
<b>3469</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181594</b>	<b>Humane Society Of Skagit</b>		<b>146.00</b>
			001 - 521 20 41 021		Humane Society	146.00	
<b>3470</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181595</b>	<b>Ingram Library Services</b>		<b>1,301.93</b>
			105 - 594 72 64 000		Books & Materials	351.52	
			105 - 594 72 64 000		Books & Materials	299.76	
			105 - 594 72 64 000		Books & Materials	5.90	
			105 - 594 72 64 000		Books & Materials	20.16	
			105 - 594 72 64 000		Books & Materials	8.04	
			105 - 594 72 64 000		Books & Materials	354.89	
			105 - 594 72 64 000		Books & Materials	261.66	
<b>3471</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181596</b>	<b>Luli Jacobs Coutinho</b>		<b>50.00</b>
			101 - 362 40 20 000		Space/Facility Rent-Riverfron	-50.00	
<b>3472</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181597</b>	<b>Kesselring Tactical Supply</b>		<b>1,021.31</b>
			001 - 521 20 31 015		Ammunition	1,021.31	
<b>3473</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181598</b>	<b>Martin Marietta Materials</b>		<b>1,958.55</b>
			103 - 542 30 48 000		Repair/Maint-Streets	1,425.61	
			103 - 542 30 48 000		Repair/Maint-Streets	182.92	
			103 - 542 30 48 000		Repair/Maint-Streets	350.02	
<b>3474</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181599</b>	<b>William R McCann</b>		<b>3,000.00</b>
			001 - 515 93 41 000		Indigent Defender	3,000.00	
<b>3475</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181600</b>	<b>Dan McIlrath</b>		<b>93.00</b>
			001 - 521 40 43 000		Travel	82.80	
			001 - 521 40 43 000		Travel	10.20	
<b>3476</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181601</b>	<b>Jack R Moore</b>		<b>823.42</b>
			001 - 524 20 41 000		Professional Services	823.42	
<b>3477</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181602</b>	<b>Patsy Nelson</b>		<b>37.95</b>
			001 - 514 23 43 000		Meals/Travel	37.95	
<b>3478</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181603</b>	<b>North Cascade Quick Lube</b>		<b>50.76</b>
			101 - 576 80 48 021		Equipment	50.76	
<b>3479</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181604</b>	<b>North Hill Resources Inc</b>		<b>720.00</b>
			412 - 537 60 47 020		Recycling - Yard Waste	720.00	
<b>3480</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181605</b>	<b>Northstar Chemical Inc</b>		<b>1,805.44</b>
			401 - 535 80 31 020		Op Supplies-Chemicals	1,805.44	
<b>3481</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181606</b>	<b>Northup Group/dr Bill Ekemo</b>		<b>340.00</b>
			001 - 521 20 41 001		Professional Services	340.00	
<b>3482</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181607</b>	<b>Oasys</b>		<b>964.57</b>
			001 - 595 10 48 000		Repair & Maintenance	964.57	
<b>3483</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181608</b>	<b>Office Depot</b>		<b>45.35</b>
			001 - 524 20 31 000		Off/Oper Supps & Books	-4.74	
			001 - 524 20 31 000		Off/Oper Supps & Books	5.38	
			001 - 524 20 31 000		Off/Oper Supps & Books	11.63	

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			001 - 558 60 31 000		Supplies/Books	-4.74	
			001 - 558 60 31 000		Supplies/Books	5.37	
			001 - 558 60 31 000		Supplies/Books	6.96	
			001 - 595 10 31 000		Supplies	-4.74	
			001 - 595 10 31 000		Supplies	5.37	
			001 - 595 10 31 000		Supplies	24.86	
<b>3484</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181609</b>	<b>Oliver-Hammer Clothes</b>		<b>200.70</b>
			103 - 542 30 35 010		Safety Equipment	200.70	
<b>3485</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181610</b>	<b>Overhead Door Company</b>		<b>526.23</b>
			001 - 522 50 48 020		Repair/Maint-Garage	526.23	
<b>3486</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181611</b>	<b>Pacific Style Lawn Maint. Inc.</b>		<b>216.91</b>
			101 - 576 80 31 009		Operating Sup - Bingham Par	216.91	
<b>3487</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181612</b>	<b>Pat Rimmer Tire Ctr Inc</b>		<b>44.50</b>
			412 - 537 50 48 000		Repairs/maint-equip	44.50	
<b>3488</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181613</b>	<b>Lori Pedroza</b>		<b>53.58</b>
			001 - 521 20 26 000		Uniforms/Accessories	53.58	
<b>3489</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181614</b>	<b>Petty Cash-Debra Peterson</b>		<b>46.84</b>
			105 - 572 20 41 000		Professional Services	13.00	
			105 - 594 72 64 000		Books & Materials	33.84	
<b>3490</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181615</b>	<b>Pigskin Uniforms</b>		<b>490.96</b>
			001 - 521 20 26 000		Uniforms/Accessories	490.96	
<b>3491</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181616</b>	<b>Public Utility Dis No1</b>		<b>632.05</b>
			001 - 522 50 47 000		Public Utilities	244.22	
			101 - 576 80 47 010		Community Center	73.54	
			101 - 576 80 47 020		Senior Center	314.29	
<b>3492</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181617</b>	<b>Kevin Rogerson</b>		<b>150.00</b>
			001 - 512 50 41 000		Professional Services	150.00	
<b>3493</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181618</b>	<b>Sedro-Woolley Auto Parts</b>		<b>688.85</b>
			401 - 535 50 48 040		Maintenance Of Vehicles	-128.57	
			401 - 535 50 48 040		Maintenance Of Vehicles	82.96	
			401 - 535 50 48 040		Maintenance Of Vehicles	-6.63	
			401 - 535 50 48 050		Maint Of General Equip	6.22	
			401 - 535 50 48 050		Maint Of General Equip	16.39	
			412 - 537 50 48 000		Repairs/maint-equip	163.53	
			412 - 537 50 48 000		Repairs/maint-equip	40.23	
			103 - 542 30 31 000		Operating Supplies	185.87	
			103 - 542 30 48 010		Repair/Maintenance-Equip	38.70	
			103 - 542 30 48 010		Repair/Maintenance-Equip	253.93	
			501 - 548 30 31 000		Operating Supplies	29.16	
			101 - 576 80 31 003		Operating Sup - Parks Shop	1.36	
			101 - 576 80 31 012		Operating Sup - Hammer	5.70	
<b>3494</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181619</b>	<b>Sedro-Woolley Chamber Of</b>		<b>4,817.85</b>
			108 - 557 30 41 011		Chamber Of Commerce	150.00	
			108 - 557 30 41 011		Chamber Of Commerce	994.00	
			108 - 557 30 41 011		Chamber Of Commerce	840.00	
			108 - 557 30 41 011		Chamber Of Commerce	313.56	
			108 - 557 30 41 011		Chamber Of Commerce	2,520.29	
<b>3495</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181620</b>	<b>Skagit 911</b>		<b>31,312.98</b>
			001 - 521 20 51 030		911 Contracted Services	24,780.95	
			001 - 522 20 51 000		Central Dispatch	6,532.03	
<b>3496</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181621</b>	<b>Skagit CD</b>		<b>1,712.00</b>
			425 - 531 50 41 002		Contracted Services	1,712.00	

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3497	05/27/2015	Claims	2	181622	Skagit Co Public Works	43,744.80	
					412 - 537 60 47 000 - Solid Waste Disposal	43,744.80	
3498	05/27/2015	Claims	2	181623	Skagit County Auditor	302.00	
					104 - 595 10 63 002 - Eng SR20 Cook Rd Realign-	302.00	
3499	05/27/2015	Claims	2	181624	Skagit County Auditor	384.00	
					401 - 535 80 49 040 - Misc-Filing Fees/Lien Exp	192.00	
					412 - 537 80 49 020 - Misc-Filing Fees/Lien Exp	192.00	
3500	05/27/2015	Claims	2	181625	Skagit County Sheriff Office	902.57	
					001 - 523 60 51 001 - Prisoner Medical	902.57	
3501	05/27/2015	Claims	2	181626	Skagit County Treasurer	40.00	
					104 - 595 10 63 002 - Eng SR20 Cook Rd Realign-	40.00	
3502	05/27/2015	Claims	2	181627	Skagit Farmers Supply	879.71	
					001 - 517 90 49 003 - Employee Wellness (supplies)	141.04	
					001 - 517 90 49 003 - Employee Wellness (supplies)	141.04	
					401 - 535 50 48 010 - Maintenance Of Lines	18.16	
					103 - 542 30 31 000 - Operating Supplies	195.27	
					103 - 542 30 31 010 - Operating Supplies-Propane	12.11	
					101 - 576 80 31 001 - Operating Sup - Riverfront	19.52	
					101 - 576 80 31 008 - Operating Sup - Memorial	336.32	
					101 - 576 80 48 021 - Equipment	16.25	
3503	05/27/2015	Claims	2	181628	Skagit Fire Chiefs Assoc.	132.00	
					001 - 522 20 49 010 - Misc-Dues	132.00	
3504	05/27/2015	Claims	2	181629	Skagit Publishing	100.23	
					001 - 558 60 41 010 - Advertising	100.23	
3505	05/27/2015	Claims	2	181630	Smokey Point Concrete	3,022.48	
					101 - 594 76 61 000 - Riverfront Park	1,200.83	
					101 - 594 76 61 000 - Riverfront Park	867.79	
					101 - 594 76 61 000 - Riverfront Park	953.86	
3506	05/27/2015	Claims	2	181631	Solid Waste Systems Inc	737.32	
					412 - 537 50 48 000 - Repairs/maint-equip	737.32	
3507	05/27/2015	Claims	2	181632	Sparkle Shop Laundries	88.44	
					001 - 521 20 26 010 - Uniform Cleaning	76.50	
					001 - 522 20 49 030 - Misc-Laundry	11.94	
3508	05/27/2015	Claims	2	181633	Staples Business Advantage	236.82	
					001 - 521 20 31 002 - Office/Operating Supplies	33.06	
					001 - 521 20 31 002 - Office/Operating Supplies	-5.41	
					401 - 535 80 31 000 - Office Supplies	-8.56	
					401 - 535 80 31 000 - Office Supplies	-8.56	
					401 - 535 80 31 000 - Office Supplies	8.56	
					401 - 535 80 31 000 - Office Supplies	104.25	
					401 - 535 80 31 010 - Operating Supplies	54.04	
					401 - 535 80 31 010 - Operating Supplies	59.44	
3509	05/27/2015	Claims	2	181634	Stiles & Stiles	2,950.00	
					001 - 512 50 41 010 - Municipal Court Judge	2,950.00	
3510	05/27/2015	Claims	2	181635	Payment Center Thomson Reuters -- West	257.08	
					001 - 515 30 41 002 - Westlaw Services	257.08	
3511	05/27/2015	Claims	2	181636	True Value	229.69	
					001 - 522 20 31 000 - Operating Supplies	1.78	
					001 - 522 20 31 000 - Operating Supplies	0.33	

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			001 - 522 20 31 000		- Operating Supplies	5.96	
			001 - 522 20 35 000		- Small Tools & Minor Equip	46.64	
			401 - 535 50 48 010		- Maintenance Of Lines	30.36	
			401 - 535 80 31 010		- Operating Supplies	22.31	
			401 - 535 80 31 010		- Operating Supplies	10.84	
			103 - 542 30 31 000		- Operating Supplies	5.96	
			103 - 542 30 31 000		- Operating Supplies	24.67	
			101 - 576 80 31 000		- Operating Sup - Metcalf Park	24.94	
			101 - 576 80 31 001		- Operating Sup - Riverfront	17.34	
			101 - 576 80 31 007		- Operating Sup - Library	37.49	
			101 - 576 80 31 009		- Operating Sup - Bingham Par	1.07	
<b>3512</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181637</b>	<b>UL LLC</b>		<b>425.00</b>
			001 - 522 20 41 000		- Professional Services	425.00	
<b>3513</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181638</b>	<b>USA Blue Book</b>		<b>374.44</b>
			401 - 535 50 48 050		- Maint Of General Equip	374.44	
<b>3514</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181639</b>	<b>Univar USA Inc</b>		<b>1,462.04</b>
			401 - 535 80 31 020		- Op Supplies-Chemicals	1,462.04	
<b>3515</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181640</b>	<b>Joanna Uribe</b>		<b>54.20</b>
			001 - 521 20 26 000		- Uniforms/Accessories	54.20	
<b>3516</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181641</b>	<b>Util Underground Loc Ctr</b>		<b>73.92</b>
			401 - 535 80 31 010		- Operating Supplies	73.92	
<b>3517</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181642</b>	<b>WA State Dept Of L &amp; I</b>		<b>601.50</b>
			001 - 521 20 48 000		- Repairs & Maintenance	71.50	
			001 - 522 50 48 030		- Repair/Maint-Station	64.50	
			401 - 535 50 48 050		- Maint Of General Equip	86.00	
			102 - 536 20 48 040		- Repair/Maint-Equip & Bldg	21.50	
			412 - 537 50 48 010		- Repairs/Maint-Building	43.00	
			103 - 542 30 48 000		- Repair/Maint-Streets	93.00	
			101 - 576 80 48 001		- Riverfront	21.50	
			101 - 576 80 48 001		- Riverfront	21.50	
			101 - 576 80 48 003		- Bingham Caretaker	21.50	
			101 - 576 80 48 003		- Bingham Caretaker	21.50	
			101 - 576 80 48 004		- Community Center	21.50	
			101 - 576 80 48 005		- Senior Center	21.50	
			101 - 576 80 48 016		- City Hall	71.50	
			101 - 576 80 48 017		- Museum	21.50	
<b>3518</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181643</b>	<b>Washington State Patrol</b>		<b>148.50</b>
			001 - 521 20 51 000		- Intergov Svc-Gun Permits	88.50	
			425 - 531 50 41 000		- Professional Services	10.00	
			401 - 535 80 41 000		- Professional Services	10.00	
			103 - 542 30 41 000		- Professional Services	10.00	
			105 - 572 20 41 000		- Professional Services	10.00	
			101 - 576 80 41 000		- Professional Services	20.00	
<b>3519</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181644</b>	<b>Washington Tractor</b>		<b>980.69</b>
			001 - 522 20 48 000		- Repairs/Maint-Equip	16.84	
			102 - 536 20 31 010		- Operating Supplies	210.24	
			103 - 542 30 48 010		- Repair/Maintenance-Equip	716.36	
			101 - 576 80 48 021		- Equipment	37.25	
<b>3520</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181645</b>	<b>Waste Management Of Skgt</b>		<b>10,892.42</b>
			412 - 537 60 47 010		- Recycling - Household	10,892.42	
<b>3521</b>	<b>05/27/2015</b>	<b>Claims</b>	<b>2</b>	<b>181646</b>	<b>Wire Works LLC</b>		<b>933.95</b>
			501 - 594 21 64 501		- Vehicles - Police	103.95	
			501 - 594 21 64 501		- Vehicles - Police	830.00	



MAY 27 2015

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 3d

MEMORANDUM OF UNDERSTANDING

City of Sedro-Woolley and AFSCME Local 176-SW  
May 19, 2015

The City of Sedro-Woolley and the Washington State Council of County and City Employees, American Federation of State, County and Municipal Employees, AFL-CIO, are party to a collective bargaining agreement (CBA) effective from January 1, 2015 through December 31, 2018.

The City of Sedro-Woolley consulted with the Union in a labor-management context and jointly determined that the creation of a new "carve-out" position was beneficial to explore this community spirited program as a pilot project. Specifically, in an MOU dated March 27, 2013, a new hourly position hired through a placement from Chinook Enterprises to assist the City in its janitorial functions at the Municipal Building was created.

The purpose of this MOU is to expand that program to include the placement of an employee from Washington Vocational Services, in addition to an employee placed through Chinook Enterprises, to do the same type of work at the solid waste department for a total of two employees.

The City and the Union agree as follows:

1. This is a continuation of the original pilot program which had an initial study phase of twelve months and was extended without objection from the Union. The Union reserves its right to object to this program if it exceeds its scope in any way.
2. The positions will be performing bargaining unit work, but will not reduce any staffing in the bargaining unit.
3. The positions will be limited in hours to no more than 10 per week, per employee, and the work functions will be limited to janitorial duties, specifically, emptying trash cans, recycling bins, wiping down surfaces and other similar activities.
4. The position will not be in the bargaining unit.

This agreement shall not establish a precedent for purposes of collective bargaining.



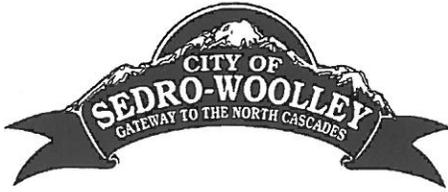
Brent Frisbee, President  
AFSCME Local 176-SW

Mike Anderson  
Mayor



Dean Tharp, Staff Representative

Eron Berg, City Supervisor/Attorney



CITY COUNCIL AGENDA  
REGULAR MEETING

CITY OF SEDRO-WOOLLEY

MAY 27 2015

Sedro-Woolley Municipal Building  
325 Metcalf Street  
Sedro-Woolley, WA 98284  
Phone (360) 855-0771  
Fax (360) 855-0707

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 3e

David Lee, PE  
City Engineer

MEMO TO: City Council and Mayor Anderson  
FROM: David Lee, PE  
RE: **Possible Contract Award**  
**2015 Greenstreet-Dean-Virginia Sanitary Sewer and Sidewalk Improvements Project**  
**Fisher Construction Group**  
DATE: May 20, 2015 (for Council action May 27, 2015)

**ISSUE:**

Shall council move to approve Resolution 917-15 awarding the 2015 Greenstreet-Dean-Virginia Sanitary Sewer and Sidewalk Improvements Project contract 2015-PW-04 with Fisher Construction Group of Burlington, WA in the amount of \$629,738.87 (including sales tax)?

**BACKGROUND:**

On May 14, 2015, bids closed for the 2015 Greenstreet-Dean-Virginia Sanitary Sewer and Sidewalk Improvements Project. Seven bids were received for the project. The Bid Summary prepared by our office is attached.

**DISCUSSION:**

This project is the latest in the effort to rehabilitate the sanitary sewer collection system by replacing or repairing deteriorating sewer mains and services. This project consists of replacing approximately 1800 LF of 8" concrete pipe with 8" PVC pipe and rebuilding 32 side sewers in Greenstreet Blvd, Dean Drive and Virginia Avenue. The roadway sections impacted will be totally rebuilt and paved. In addition to the sewer replacement and road work, the deteriorating and narrow sidewalks on Greenstreet, Dean and Virginia will be replaced. The design, plans and specifications for this project were produced by City staff. PUD provided the topographic survey information used for the design of this project. City staff will provide construction contract management and inspection for the project.

In early 2015, PUD upgraded the water lines in Greenstreet, Dean and Virginia. Since we knew we would be doing sewer work and repaving the roadways, we allowed PUD to leave their trenches covered with temporary patching with the understanding that they would pay a portion of the sewer project's asphalt cost based on their trench area. This calculated out to be 250 tons. The unit bid price from Fisher Construction group for the asphalt is \$83.84 per ton. An interlocal agreement between the City and PUD is prepared in the amount of \$22,008.00 (cost for 250 tons of asphalt plus 5% administration fee).

The apparent low bidder is Fisher Construction Group of Burlington, WA with a bid of \$629,738.87 (including sales tax), which is 13% under the Engineer's Estimate. The other bids were 13% under, 12% under, 2% over, 19% over, 25% over and 37% over the engineer's estimate respectively. Based on the final bid summary as attached and a review of references we recommend award of the bid.

**FINANCIAL:**

Construction funds for this project are available from the Account 401 Other Improvements line item, budgeted at \$650,000.

**Budget**

401 Other Improvements-CN	\$ 650,000
PUD ILA	\$ 22,008
<b>Total Available</b>	<b>\$ 672,008</b>

**Expenditures**

Design Engineering (City Staff)	\$ 11,700
Construction Engineering (Survey, Testing, Inspection, Management)	\$ 25,400
Contingency	\$ 5,169
2015 Sanitary Sewer and Sidewalk Improvements Project	\$ 629,739
<b>Total Expenditures</b>	<b>\$ 672,008</b>

**ANALYSIS:**

Sufficient funds are available to award this project.

**MOTION:**

*Move to approve Resolution 917-15 awarding the 2015 Greenstreet-Dean-Virginia Sanitary Sewer and Sidewalk Improvements Project contract 2015-PW-04 with Fisher Construction Group of Burlington, WA in the amount of \$629,738.87 (including sales tax)?*



CITY OF SEDRO-WOOLLEY  
 2015 GREENSTREET-DEAN-VIRGINIA SANITARY SEWER  
 AND SIDEWALK IMPROVEMENTS PROJECT  
 FINAL BID TABULATION  
 Bid Date: May 14, 2015, 2:00PM  
 PREPARED BY: David Lee, PE

SCHEDULE A SANITARY SEWER REPLACEMENT		Engineers Estimate			Fisher Construction Group Burlington		SRV Construction Inc Oak Harbor		C Johnson Construction Oak Harbor		Faber Construction Lynden		Interwest Construction Inc Burlington		Carmen's Construction Oak Harbor		Colacurcio Brothers Blaine		
ITEM NO	DESCRIPTION	ITEM QUANTITY	UNIT	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST
1	MOBILIZATION	1	LS	\$44,500.00	\$44,500.00	\$45,800.00	\$45,800.00	\$31,000.00	\$31,000.00	\$26,000.00	\$26,000.00	\$74,938.28	\$74,938.28	\$18,175.00	\$18,175.00	\$44,597.00	\$44,597.00	\$83,000.00	\$83,000.00
2	PROJECT TRAFFIC CONTROL	1	LS	\$7,000.00	\$7,000.00	\$3,087.00	\$3,087.00	\$1,400.00	\$1,400.00	\$2,060.00	\$2,060.00	\$45,425.00	\$45,425.00	\$44,150.00	\$44,150.00	\$26,815.00	\$26,815.00	\$30,000.00	\$30,000.00
3	REMOVE TREE	1	EA	\$750.00	\$750.00	\$516.00	\$516.00	\$500.00	\$500.00	\$500.00	\$500.00	\$793.50	\$793.50	\$795.00	\$795.00	\$489.00	\$489.00	\$3,400.00	\$3,400.00
4	TRIMMING AND CLEANUP	1	LS	\$3,000.00	\$3,000.00	\$10,343.00	\$10,343.00	\$14,000.00	\$14,000.00	\$8,500.00	\$8,500.00	\$5,704.00	\$5,704.00	\$20,000.00	\$20,000.00	\$19,390.00	\$19,390.00	\$13,000.00	\$13,000.00
5	GRAVEL BASE, INCL HAUL TRENCH	4277	TN	\$12.50	\$53,462.50	\$7.88	\$33,702.76	\$10.00	\$42,770.00	\$9.00	\$38,493.00	\$9.83	\$42,042.91	\$11.00	\$47,047.00	\$9.53	\$40,759.81	\$12.00	\$51,324.00
6	CONNECT TO EXISTING MANHOLE	13	EA	\$500.00	\$6,500.00	\$126.74	\$1,647.62	\$600.00	\$7,800.00	\$300.00	\$3,900.00	\$191.96	\$2,495.48	\$1,095.00	\$14,235.00	\$381.00	\$4,953.00	\$1,800.00	\$20,800.00
7	TRENCH OVER EXCAVATION	50	CY	\$12.00	\$600.00	\$28.71	\$1,435.50	\$16.00	\$800.00	\$25.00	\$1,250.00	\$78.08	\$3,904.00	\$33.00	\$1,650.00	\$60.88	\$3,044.00	\$42.00	\$2,100.00
8	FOUNDATION MATERIAL	50	TN	\$25.00	\$1,250.00	\$9.19	\$459.50	\$25.00	\$1,250.00	\$17.00	\$850.00	\$78.08	\$3,904.00	\$45.00	\$2,250.00	\$52.74	\$2,637.00	\$34.00	\$1,700.00
9	TRENCH EXCAVATION SAFETY SYSTEM	1	LS	\$5,000.00	\$5,000.00	\$5,250.00	\$5,250.00	\$1,000.00	\$1,000.00	\$2,640.00	\$2,640.00	\$10,465.00	\$10,465.00	\$2,810.00	\$2,810.00	\$10,711.00	\$10,711.00	\$14,000.00	\$14,000.00
10	PVC SANITARY SEWER PIPE 8-IN. DIAM	1792	LF	\$70.00	\$125,440.00	\$48.57	\$87,037.44	\$38.00	\$68,068.00	\$51.00	\$91,392.00	\$25.60	\$45,875.20	\$89.50	\$160,384.00	\$115.75	\$207,424.00	\$82.00	\$146,944.00
11	PVC SANITARY SEWER PIPE 6-IN. DIAM	891	LF	\$55.00	\$49,005.00	\$46.30	\$41,253.30	\$31.00	\$27,621.00	\$48.00	\$42,768.00	\$6.61	\$5,889.51	\$56.00	\$49,896.00	\$77.12	\$68,713.92	\$67.00	\$59,897.00
12	BYPASS SYSTEM	1	LS	\$10,000.00	\$10,000.00	\$3,749.00	\$3,749.00	\$2,800.00	\$2,800.00	\$4,520.00	\$4,520.00	\$5,750.00	\$5,750.00	\$19,500.00	\$19,500.00	\$8,629.00	\$8,629.00	\$14,000.00	\$14,000.00
13	SIDE SERVICE	32	EA	\$500.00	\$16,000.00	\$236.66	\$7,573.12	\$475.00	\$15,200.00	\$260.00	\$8,320.00	\$929.21	\$29,734.72	\$615.00	\$19,680.00	\$1,349.00	\$43,168.00	\$1,000.00	\$32,000.00
14	SEWER CLEANOUT	32	EA	\$450.00	\$14,400.00	\$232.05	\$7,425.60	\$345.00	\$11,040.00	\$290.00	\$9,280.00	\$425.14	\$13,604.48	\$395.00	\$12,640.00	\$192.00	\$6,144.00	\$670.00	\$21,440.00
15	INLET PROTECTION	15	EA	\$100.00	\$1,500.00	\$51.94	\$779.10	\$73.00	\$1,095.00	\$100.00	\$1,500.00	\$103.50	\$1,552.50	\$80.00	\$1,200.00	\$58.00	\$870.00	\$75.00	\$1,125.00
16	FORCE ACCOUNT-UNANTICIPATED CONFLICTS	1	EST	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
SUBTOTAL					\$343,407.50		\$255,058.94		\$231,372.00		\$246,973.00		\$297,078.58		\$419,412.00		\$493,344.73		\$499,530.00
SALES TAX (8.5%)					29,189.64		21,680.01		19,666.62		20,992.71		25,251.68		35,650.02		41,934.30		42,460.05
TOTAL ESTIMATED COST					\$372,597.14		\$276,738.95		\$251,038.62		\$267,965.71		\$322,330.28		\$455,062.02		\$535,279.03		\$541,990.05

SCHEDULE B ROADWAY IMPROVEMENTS		Engineers Estimate			Fisher Construction Group Burlington		SRV Construction Inc Oak Harbor		C Johnson Construction Oak Harbor		Faber Construction Lynden		Interwest Construction Inc Burlington		Carmen's Construction Oak Harbor		Colacurcio Brothers Blaine		
ITEM NO	DESCRIPTION	ITEM QUANTITY	UNIT	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST
1	REMOVAL OF CONCRETE SIDEWALK	1218	SY	\$4.50	\$5,481.00	\$8.15	\$9,926.70	\$8.00	\$9,744.00	\$7.00	\$8,526.00	\$10.08	\$12,277.44	\$8.00	\$9,744.00	\$7.50	\$9,135.00	\$8.20	\$9,987.60
2	REMOVAL OF CONC. CURB & GUTTER	108	LF	\$4.50	\$486.00	\$11.89	\$1,284.12	\$8.00	\$864.00	\$7.00	\$756.00	\$10.08	\$1,088.48	\$14.00	\$1,512.00	\$7.30	\$788.40	\$8.00	\$864.00
3	ROADWAY EXCAVATION, INCL HAUL	3334	CY	\$16.00	\$53,344.00	\$15.47	\$51,576.98	\$19.00	\$63,346.00	\$14.25	\$47,509.50	\$22.62	\$75,415.08	\$18.00	\$59,913.00	\$14.71	\$49,043.14	\$23.00	\$76,882.00
4	GRAVEL BASE, INCL. HAUL ROADWAY	3804	TN	\$12.50	\$47,550.00	\$14.29	\$54,359.16	\$13.50	\$51,354.00	\$10.80	\$41,083.20	\$10.08	\$38,268.24	\$15.75	\$59,913.00	\$16.55	\$62,956.20	\$13.50	\$51,354.00
5	CRUSHED SURFACING TOP COURSE	1528	TN	\$30.00	\$45,780.00	\$24.45	\$37,310.70	\$27.00	\$41,202.00	\$29.00	\$44,254.00	\$22.14	\$33,785.64	\$30.00	\$45,780.00	\$34.33	\$52,387.58	\$31.00	\$47,306.00
6	HMA CL 1/2" PG 64-22	1425	TN	\$84.00	\$119,700.00	\$83.84	\$119,472.00	\$86.25	\$122,906.25	\$92.50	\$131,812.50	\$62.63	\$89,197.75	\$91.00	\$129,875.00	\$96.50	\$137,191.25	\$99.00	\$141,075.00
7	RELOCATE EXISTING CATCH BASIN	6	EA	\$1,000.00	\$6,000.00	\$652.96	\$3,917.76	\$1,300.00	\$7,800.00	\$440.00	\$2,640.00	\$1,222.95	\$7,337.70	\$1,380.00	\$8,280.00	\$987.00	\$5,922.00	\$2,000.00	\$12,000.00
8	ADJUST EXISTING STRUCTURES	16	EA	\$250.00	\$4,000.00	\$173.07	\$2,769.12	\$475.00	\$7,600.00	\$330.00	\$5,280.00	\$404.34	\$6,469.44	\$525.00	\$8,400.00	\$502.00	\$8,032.00	\$810.00	\$12,960.00
9	CEMENT CONC. CURB & GUTTER	108	LF	\$17.00	\$1,836.00	\$32.51	\$3,511.08	\$28.00	\$3,024.00	\$28.00	\$3,024.00	\$38.07	\$4,111.56	\$48.00	\$5,184.00	\$34.53	\$3,729.24	\$38.50	\$4,158.00
10	CEMENT CONC. DRIVEWAY ENTRANCE	470	SY	\$40.00	\$18,800.00	\$42.25	\$19,857.50	\$43.20	\$20,304.00	\$53.00	\$25,014.00	\$69.27	\$32,556.90	\$50.50	\$23,735.00	\$21.77	\$10,231.90	\$55.50	\$26,085.00
11	CEMENT CONC. SIDEWALK	1280	SY	\$35.00	\$44,800.00	\$34.12	\$43,654.40	\$36.70	\$47,040.00	\$46.00	\$59,340.00	\$52.92	\$67,857.60	\$43.00	\$55,470.00	\$18.38	\$23,710.20	\$48.50	\$62,565.00
12	FORCE ACCOUNT-UNANTICIPATED CONFLICTS	1	EST	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
TOTAL ESTIMATED COST					\$353,127.00		\$352,989.92		\$380,487.25		\$374,243.20		\$416,573.03		\$405,821.00		\$374,201.41		\$450,036.60

TOATL SCHEDULES A + B				\$725,724.14	\$629,738.87	\$631,525.87	\$642,208.91	\$738,903.29	\$860,883.02	\$909,570.44	\$992,026.65
NOTES:											
Corrections											
				N	Y	N	N	N	N	N	N
				86.77%	87.02%	86.49%	101.82%	118.82%	126.33%	136.69%	

## RESOLUTION NO. 917-15

### A RESOLUTION OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, AWARDING THE 2015 GREENSTREET-DEAN-VIRGINIA SANITARY SEWER AND SIDEWALK IMPROVEMENTS PROJECT, IDENTIFYING THE PROJECT MANAGER, AND DELEGATING AUTHORITY TO APPROVE CHANGE ORDERS

WHEREAS, bids were opened on May 14, 2015 and the Public Works Director reported to the City Council the apparent low bidder;

WHEREAS, the Public Works Director has recommended awarding the bid to Fisher Construction Group, of Burlington, Washington; and

WHEREAS, before the contractor mobilizes, the City Council desires to identify the project manager and delegate authority to the City's Public Works Director to authorize change orders with certain limitations; and

WHEREAS, the City's Public Works Director is the project manager for the project; and

WHEREAS, the City desires the construction of that project with a process that both includes the City Council in critical decision-making and allows for rapid decision-making when required by site conditions and project circumstances; and

#### **THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1:** The bid for the 2015 Greenstreet-Dean-Virginia Sanitary Sewer and Sidewalk Improvements Project is awarded to Fisher Construction Group of Burlington, Washington in the amount of \$629,738.87 (including sales tax), and, the Mayor is authorized to enter into a contract with that contractor to construct the project.

**Section 2:** The Public Works Director is hereby authorized to enter into Change Orders with the contractor provided that the following conditions are met:

- A. Any individual Change Order does not exceed the amount of twenty five thousand Dollars (\$25,000.00).
- B. The aggregate total of all Change Orders approved under this Resolution shall not exceed the project's contingency budget.
- C. Following the approval of any Change Order under this Resolution, the Public Works Director shall provide an information report to the Council with the details.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR ON THIS  
27<sup>th</sup> day of May, 2015.

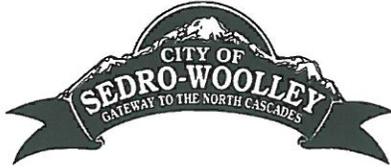
\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
FINANCE DIRECTOR

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY



CITY COUNCIL AGENDA  
REGULAR MEETING

MAY 27 2015

MEMO:

7:00 P.M. COUNCIL CHAMBERS

AGENDA NO. 3F

2<sup>ND</sup> READING  
CONSENT CALENDAR

To: City Council  
Mayor Anderson

From: John Coleman, AICP   
Planning Director

Date: May 27, 2015

Subject: Sign Permit Fees – Amendment to Fee Schedule – 2<sup>nd</sup> Read

ISSUE

Should the City Council reduce the permit application fees for surface mounted commercial signs and sign inserts for existing sign cabinets?

PROJECT DESCRIPTION / HISTORY

Currently the permit application fee for surface mounted commercial signs (façade signs) and sign inserts in existing sign cabinets is \$100. Mayor Anderson requested that the fees for those sign permits be reduced. The Council discussed reducing fees at the April 22 meeting and recommended that the fee be reduced to \$25.

Attached is a revised Building, Planning and Engineering Fee Schedule (previously adopted by Resolution 897-14 in April 2014) that includes the proposed revised sign fees. The only proposed changes are on page 2 of the schedule and only affect sign fees.

**Exhibit A: Resolution adopting *Building, Planning & Engineering Fee Schedule***

The proposed sign permit fee changes are underlined and the existing fees are ~~stricken through~~.

RECOMMENDED ACTIONS

Pass Resolution No. \_\_\_\_\_ approving amendments to the Building, Planning & Engineering Fee Schedule regarding sign fees.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON,  
ADOPTING A BUILDING, PLANNING & ENGINEERING FEE SCHEDULE

WHEREAS, the City Council desires to make its fees more clear and easier to track and modify in the future; and

WHEREAS, the Washington State Auditor's Office has recommended to the City that all fees assessed for these services be properly established by Council action and that the Council action be auditable; now therefore,

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, HEREBY  
RESOLVES AS FOLLOWS:

**Section 1.** Fees for building, planning & engineering services performed by the City will be as set forth in the attached Building, Planning & Engineering Fee Schedule.

**Section 2.** This resolution shall be effective immediately after passage as provided by law.

**Section 3.** The provisions of this resolution are declared to be severable, and if any section, sentence, clause or phrase of this resolution shall for any reason be held invalid or unconstitutional or if the application of this ordinance to any person or circumstances shall be held invalid or unconstitutional, such decisions shall not affect the validity of the remaining sections, sentences, clause or phrases of this resolution.

**PASSED** by majority vote of the members of the Sedro-Woolley City Council this \_\_\_\_\_ day of May, 2015, and signed in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

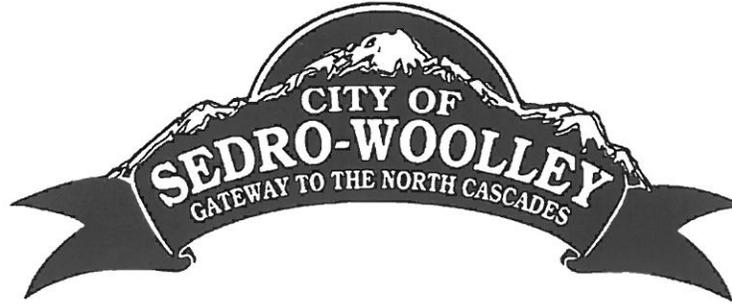
\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY



## CITY OF SEDRO-WOOLLEY BUILDING, PLANNING & ENGINEERING FEE SCHEDULE

The fees described below are the minimum fees specific to the identified activities. Other fees may apply and will be added to the minimum fee. Plan Review and Application Fees are due at time of application. All fees must be paid before Permit Issuance or City Action.

### SECTION 1. BUILDING PERMIT FEES

To calculate building permit fees, valuation is established by using the current building valuation data published in the Building Safety Magazine by the International Code Council (ICC). Permit fees are then calculated from the City of Sedro-Woolley BPE Fee Schedule Table 1. Valuation information for structures/improvements not designated by ICC is as shown in this schedule. The plan check fees for projects reviewed by the City of Sedro-Woolley shall be 65 percent of the building permit fee.

**TABLE 1—BUILDING PERMIT FEES**

TOTAL VALUATION	FEE
\$501.00 to \$2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$1.00 to \$500.00	\$23.50
\$2,001.00 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$391.75 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000.00, or fraction thereof

Structure or Improvement	Valuation
Uninsulated, Unheated Basement	50% of finished space
Non-engineered Wood Frame pole building	\$23.57 per Square foot
Open Carport	\$16.10 per Square foot
Foundations	\$35.00 per linear foot
Fences greater than 6' in height	\$12.84 per linear foot
Decks	\$12.84 per Square foot
Post Frame Building	\$16.10 per Square foot
Commercial Signs	\$100.00 <del>\$25.00</del> Surface mounted \$100.00 <del>\$25.00</del> Replacement of insert to existing sign cabinet \$200.00 Monument \$300.00 Pole-mounted

Other Building Related Fees	
Plans Examination Review Fee	65% of assessed building permit fee
Projects not specified in schedule	Valuation based on contractor's estimate
Inspections outside of normal business hours, if granted	\$50.00/hour plus administrative overhead 2 hour minimum <sup>1</sup>
Inspections for which no fee is specifically indicated	\$50.00 per hour <sup>1</sup> ½ hour minimum
Re-inspection fees (due prior to second re-inspection of written correction notice)	\$50.00/hour plus administrative costs 1 hour minimum <sup>1</sup>
Additional plan review fee or inspection required by changes, additions, or revisions to plans	\$50.00/hour 1/2 hour minimum
For use of outside consultants for plan checking, inspections, environmental, stormwater, landscape and other related reviews	\$50.00/hour administrative costs plus the resulting consultant fees
Demolition Permits	\$100.00 SFR Demolition Permit \$125.00 Commercial Demolition Permit
Temporary Certificate of Occupancy	\$250.00
Renewal of Building Permits	50% of the cost of a current permit. If plans have been modified from the original permit approvals, the applicant shall pay additional plan review fees of \$50.00/hour. Expired non-commercial projects requiring only a final inspections shall pay a minimum fee of \$100.00
Address Sign	\$25.00
Change of Use permit	\$100.00
Building Decision Appeal	\$300.00 Plus \$50.00/hour for staff time plus resulting consultant fees plus resulting attorney fees.
Washington State Building Code Council Fee	\$4.50 per building permit
Adult Family Home Application Review	\$50.00
Adult Family Home Inspection	\$50.00

<sup>1</sup> Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

<b>Manufactured Homes</b>	
Manufactured Home	\$500.00
Modular Homes	\$750.00 plus foundation and/or basement permit fee

<b>Mechanical Permits</b>	
<b>Permit Administration</b>	
1. For the issuance of each mechanical permit	\$25.00
<b>Unit Fees</b>	
1. Furnaces	
For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance up to and including 100,000 Btu/h (29.3 kW)	\$20.00
For the installation or relocation of each floor furnace, including vent	\$14.80
For the installation or relocation of each suspended heater, recessed wail heater or floor-mounted unit heater	\$14.80
2. Appliance Vents	
For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit	\$ 7.25
3. Repairs or Additions	
For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code	\$13.70
4. Boilers, Compressors and Absorption Systems	
For the installation or relocation of each boiler or compressor to and including 3 horsepower (10.6 kW), or each absorption system to and including 100,000 Btu/h (29.3 kW)	\$14.70
For the installation or relocation of each boiler or compressor over three horsepower (10.6kw) to and including 15 horsepower (52.7 kW), or each absorption system over 100,000 Btu/h (29.3 kW) to and including 500,000 Btu/h (146.6kw)	\$27.15
For the installation or relocation of each boiler or compressor over 15 horsepower (52.7kW) to and including 30 horsepower (105.5 kW), or each absorption system over 500,000 Btu/h (146.6 kW) to and including 1,000,000 Btu/h (293.1 kW)	\$37.25
For the installation or relocation of each boiler or compressor over 30 horsepower (105.5 kW) to and including 50 horsepower (176 kW), or each absorption system over 1,000,000 Btu/h (293.1 kW) to and including 1,750,000 Btu/h (512.9 kW)	\$55.45
For the installation or relocation of each boiler or compressor over 50 horsepower (176kw), or each absorption system over 1,750,000 Bin/h (512.9 kW)	\$92.65
5. Air Handlers	
For each air-handling unit to and including 10,000 cubic feet per minute (cfm) (4719 L/s),	\$10.65

including ducts attached thereto Note: This fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code.	
For each air-handling unit over 10,000 cfm (4719 L/s)	\$18.10
6. Evaporative Coolers.	
For each evaporative cooler other than portable type	\$10.65
7. Ventilation and Exhaust	
For each ventilation fan connected to a single duct	\$ 7.25
For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit	\$10.65
For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood	\$10.65
8. Incinerators	
For the installation or relocation of each domestic-type incinerator	\$18.20
For the installation or relocation of each commercial or industrial-type incinerator	\$14.50
9. Miscellaneous	
For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which no other fee is listed in the table	\$10.65
10. Range hoods	
Residential	\$9.50
Commercial –plan review --inspection (does not include Fire Suppression)	\$50.00 \$50.00
11. Wood/gas stove or insert	\$20.00
<b>Other Inspections and Fees:</b>	
1. Inspections outside of normal business hours, per hour (minimum charge—two hours)	\$50.00*
2. Re-inspection fees assessed under provisions of Section 116.6, per inspection	\$50.00*
3. Inspections for which no fee is specifically indicated, per hour (minimum charge—one-half hour)	\$50.00*
4. Additional plan review required by changes, additions or revisions to plans or top for which an initial review has been completed (minimum charge—one-half hour)	\$50.00*
*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	

## Plumbing Permits

<b>Permit Administration</b>	
1. For issuing each permit	\$ 25.00
<b>Unit Fee Schedule</b>	
1. For each plumbing fixture on one trap or a set of fixtures on one trap	\$ 10.00
2. Rainwater systems - per drain (inside building)	
3. For each water heater and/or vent	\$ 7.00
4. For each gas-piping system of one to five outlets	\$ 7.00
5. For each additional gas piping system outlet, per outlet	\$ 5.00
6. For each industrial waste pretreatment interceptor including its trap and vent, except kitchen-type grease interceptors functioning as fixture traps	\$ 2.00
7. For each installation, alteration or repair of water piping and/or water treating equipment, each	\$ 7.00
8. For each repair or alteration of drainage or vent piping, each fixture	\$ 7.00
9. For each lawn sprinkler system on any one meter including backflow protection devices	\$ 7.00
10. For atmospheric-type vacuum breakers not included in item 12: 1 to 5 over 5, each	\$ 7.00
10. For atmospheric-type vacuum breakers not included in item 12: 1 to 5 over 5, each	\$ 7.00 \$ 1.00
11. For each backflow protective device other than atmospheric type vacuum breakers: 2 inch (51 mm) diameter and smaller over 2 inch (51 mm) diameter	\$ 7.00 \$ 15.00
11. For each backflow protective device other than atmospheric type vacuum breakers: 2 inch (51 mm) diameter and smaller over 2 inch (51 mm) diameter	\$ 7.00 \$ 15.00
12. For initial installation and testing for a reclaimed water system	
13. For each annual cross-connection testing of a reclaimed water system (excluding initial test)	\$30.00*
14. For each medical gas piping system serving one to five inlet(s)/outlet(s) for a specific gas	\$30.00*
15. For each additional medical gas inlet(s)/outlet(s)	\$50.00
<b>Other Inspections and Fees</b>	
1. Inspections outside of normal business hours	
2. Re-inspection fee	\$50.00*
3. Inspections for which no fee is specifically indicated	\$50.00
4. Additional plan review required by changes, additions or revisions to approved plans (minimum charge — one-half hour)	\$50.00*
*Per hour for each hour worked or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of all the employees involved.	\$50.00*

## SECTION 2. PLANNING PERMIT FEES

<b>Planning</b>	
Pre-Application Meeting Fee	\$60.00 Planning Review \$60.00 Engineering Review
Comprehensive Plan Amendment	\$500.00 For projects that require more than 10 hours of staff time, the applicant will be billed at \$50.00/hour plus any consultant fees.
Zoning Ordinance Amendment	\$300.00
Rezone	See Comprehensive Plan Amendment
Long Plat	\$2,000.00 plus \$150/lot
Short Plat	\$1,000.00
Planned Residential Development (in addition to Long Plat fees)	\$2000.00 plus \$15/lot
Conditional Use Permit (does not include Hearing Examiner Fees)	\$300.00 Residential \$500.00 Commercial
Zoning Waiver	\$200.00
Zoning Variance	\$400.00
Home Occupation Permit	\$25.00
Boundary Line adjustment	\$150.00
Binding Site Plan	\$400 plus \$150/lot
Design Review	\$25.00
Annexation	\$750.00
Planning Decision Appeal	\$200.00 by Permit Applicant  \$100.00 by non-permit applicant residing greater than 500 ft from the project.  \$30.00 by non-permit applicant residing less than 500 ft from the project  Plus all resultant consultant fees and/or attorney fees
Planning Review for activities not listed specifically above.	\$50.00/hour
Hearing Examiner Fees	Type I & II (Appeals) – \$500.00 Type III Procedures - \$500.00 Type IV Procedures - \$1,000.00
Public Notification - Legal Notice in newspaper	Actual cost
Public Notification - Postage	Actual cost
Public Notification – Prepayment / Deposit	\$250.00

<b>Environmental Fees</b>	
Critical Areas Review Fee	\$10.00 Checklist review and site visit, if req. for building permits \$20.00 Checklist review and site visit, if req. for projects requiring land disturbance, plats, and boundary line adjustments \$380.00 Request and review applicant submitted reports
Shoreline Permit	\$200.00
Shoreline Conditional Use/Variance	\$250.00
Floodplain Permit	\$60.00
For use of outside consultants for specialty plan checking and inspections	\$50.00/hour administrative fee plus the resulting consultant fees
SEPA- State Environmental Policy Act Checklist Review	\$150.00 (up to 10,000 sq. ft. disturbed area) \$300.00 (10,000-50,000 sq. ft. disturbed area) \$500.00 (50,000 sq. ft. and over disturbed area)
SEPA- Site Visit	\$100.00
Environmental Impact Statement (E.I.S.) Review	\$500.00 (included 10 hours of staff time) For projects that require more than 20 hours of staff time, applicant will be billed at \$50.00/hour plus consultant fees
Appeal of SEPA determinations (EIS Appeal)	\$1000 plus consultant fees and attorney fees.

### SECTION 3. ENGINEERING PERMIT FEES

ENGINEERING DEPARTMENT FEES	
Permits/Review/Inspection/Misc	Fee
Street Vacation Request	\$200.00
Encroachment Permit	\$100.00
Access Permit (new driveways accessing city streets)	\$50.00
Right of Way Permit (any work within city right of way including street cuts, utility extension, driveway construction, sidewalks, etc.; includes initial inspection)	\$50.00
Sewer Service Permit (includes initial inspection)	\$50.00
Clearing & Grading Permit (when not a part of an Engineering Plan Review project; includes TESC review and inspection)	\$25.00 - Up to 50 CYS \$100.00 plus \$25.00 per Acre – 50 CYS and over
Re-inspection for ROW Permits & Sewer Service Permits, per each	\$30.00
Stormwater Maintenance Permit (SWMC 13.40.040)	\$50.00
Engineering Plan Review – Simple Site Plan (up to two lots)	\$60.00/hour; minimum ½ hour
Engineering Plan Review (on and off site civil improvements – see SWPWDS Ch 2.2)	0.5% approved Engineer's Project Cost Estimate; \$600.00 minimum
Additional Engineering Plan Review (see SWPWDS Ch. 2.2)	\$60.00/hour; minimum ½ hour
Consultant Plan Review where required (Traffic Signals, Traffic Impact Analysis, Stormwater etc.)	Consultant Cost plus 5%
Construction Inspection (on and off site civil improvements)	\$500.00 plus 1.5% approved Engineers Estimate
Consultant Specialty Inspection & Testing (SWPWDS Ch. 2.1.10)	Consultant Cost plus 5%
Pavement Repair Performance Bond (refundable on satisfactory completion of work)	\$500.00 (cash deposit)
Performance and Maintenance Bonds (all civil-related work)	See SWPWDS Chapter 2.3

## SECTION 4. OTHER FEES

<b>IMPACT FEES &amp; GENERAL FACILITY CHARGES</b>	
<b>SINGLE-FAMILY RESIDENTIAL</b>	
Fire Impact Fee	\$0.19 per square foot
Fire Impact Fee (Commercial)	\$0.20 per square foot
Park Impact Fee	\$1,500.00
Street Impact Fee	See Fee Schedule Appendix A
School Impact Fee	\$2,649.00
School Administration Fee	\$35.00
Sewer General Facility Charge (Residential)	\$6,995.00
Sewer General Facility Charge (Non-residential)	\$291 per EFU-See Fee Schedule Appendix B
Sewer Inspection Fee	\$36.00
<b>MULTI-FAMILY RESIDENTIAL (4 OR MORE UNITS)</b>	
Fire Impact Fee	\$0.19 per square foot
Fire Impact Fee (Commercial)	\$0.20 per square foot
Park Impact Fee	\$1500.00
Street Impact Fee	See Fee Schedule Appendix A
School Impact Fee	\$1,398.00
School Administration Fee	\$35.00
General Facility Charge (Residential)	\$6,995.00
Sewer General Facility Charge (Non-residential)	\$291 per EFU-See Fee Schedule Appendix B
Sewer Inspection Fee	\$36.00
<b>OTHER</b>	
McGarigle Road Improvement Fee (Sauk Mt. Development Only)	\$1,500.00 per dwelling unit
N. Reed St. Utility Connection Fee (Residential)	\$1,152
N. Reed St. Utility Connection Fee (Non-residential)	\$1,152 per ERU
Cook Rd./Trail Rd. (Residential)	\$3,426
Cook Rd./Trail Rd. (Non-residential)	\$3,426 per ERU
Fruitdale Road Utility Connection Fee	\$3,450.00
North Township Street Utility Connection Fee	\$725.00
Police Mitigation Fee (SEPA MDNS Only)	\$202.96 (if stated in SEPA for project)
Street Impact Fee (Commercial)	Refer to TIF (1.3) Table in Engineering. Contact Engineering Dept. for assistance in calculating fees.
Impact Fee Appeal	\$300.00 Plus \$50/hour plus consultant fees and attorney fees
General Facilities Charge Credit- decommission septic system per 13.16.140	\$2,855.00
Administrative Fee to process credit	\$30.00

### Fire Code Fees

Administrative fee	\$22.00
Fire Code Operations permit (pursuant to 2003 IFC 105.6)	\$250.00 plus \$50.00/hr plan review fee plus consultant fees.
Fire Code Construction Permit (pursuant to 2003 IFC 105.7)	\$250.00 plus \$50.00/hr plan review fee plus consultant fees.
Fire suppression-building sprinklers	\$300.00 plus consultant review fees
Fire suppression-tenant space sprinklers	\$100.00 plus consultant review fees
Fire suppression-commercial hood sprinklers	\$77.00 plus consultant review fees
Fire alarm system when required	\$97.00 plus consultant review fees
Temporary Occupation/use Permit	\$250.00
Fire Code Violation Investigation Fee	\$50.00/hr minimum 1 hour
Fire Code Violation Fine	\$50.00 - \$200.00 per violation per day
Fire Code Compliance Review Fee and Report	\$100.00 plus consultant fees
Fire Investigation Fee	\$50.00/hr plus consultant fees.
Underground fuel tank installation or removal	\$100
Compressed gas	\$50.00
Install LP fuel tank	\$35.00

### Enforcement Fees

Work without a permit investigation fee	\$50.00/hour plus consultant fees plus attorney fees plus applicable fines.
Permit violation investigation fee	\$50.00/hour plus consultant fees plus attorney fees plus applicable fines.
Permit compliance monitoring fee (for permits that require temporary monitoring)	\$50.00/hour plus consultant fees
Building Permit Violation Fine	Add 100% of the building fee
Planning/Zoning Violation Fine	Add 100% of resulting planning fees
Legal action	\$50.00/hour administrative fee plus attorney fees and consultant fees.

### Computer Mapping Services

8½ x 11	1-5 copies \$2.50 (20% discount after five copies)
11 x 17	1-5 copies \$5.00 (20% discount after five copies)
17 X 20 to 18 x 24	1-5 copies \$10.00 (20% discount after five copies)
22 X 34 to 24 x 36	1-5 copies \$15.00 (20% discount after five copies)
34 X 44 to 36 x 48	1-5 copies \$20.00 (20% discount after five copies)
A \$60/hour charge will be applied to all custom map request plus actual cost for maps produced and reproduced by outside sources.	

### Administrative And Misc. Fees

Copies	\$0.15/single-page \$0.25/double-page Actual cost for multi-media materials such as computer diskettes and CD's.
Color Copies	8.5x11/\$0.50 8.5x14/\$0.75 11x17/\$1.00
Copies of recorded public hearings	Free on City website or \$15.00/disk

**FEE REFUNDS:** The Building Official may authorize a refund of fees in accordance with IRC R108.5 and IBC 108.6

**BUILDING PERMIT EXPIRATION:** Every building permit issued by the City of Sedro-Woolley under the provisions of the Building Code shall expire by limitation and become null and void if the building or work authorized by such permit is not completed per the permitted requirements within two (2) years of the date of issuance.

**RENEWAL OF EXPIRED BUILDING PERMITS:** To renew action on a permit after expiration, the permittee shall pay a renewal fee of one half of the amount of the building permit fee that would be required for a new permit (not plan review fee), provided no changes have been made or will be made in the original plans and specifications for such work. A new permit – including plan review fees – will be required where expiration has been more than six months. Expired non-commercial projects requiring only final inspections shall pay a minimum fee of \$100.00.

Any permittee holding an unexpired permit may apply for a six-month extension in order to complete the authorized work. The Building Official may grant one free 180 day extension of time upon a written request from the permittee showing that circumstances beyond the control of the permittee have prevented the authorized work from being completed. No permit may be extended more than once.

# Appendix A- Traffic Impact Fees for Single Family Dwellings

**Appendix B- Equivalent Fixture Units**  
 For calculation of Commercial General Facility Charge

Kinds of Fixtures	Units
Bathtubs	2
Bidets	2
Clothes washers, private	2
Clothes washers, commercial	6
Dental units or cuspidors	1
Drinking fountains	1
Floor drains	2
Interceptors for grease, oil, solids, etc.	3
Interceptors for sand, auto wash, etc.	6
Laundry tubs	2
Receptors (floor sinks), indirect waste receptors for refrigerators, coffee urns, water stations, etc.	1
Receptors, indirect waste receptors for commercial sinks, dishwashers, air-washers, etc.	3
Showers, single stalls	2
Showers, gang (per head)	1
Sinks, and/or dishwashers (residential) (2" min. waste)	2
Sinks, bar, commercial	2
Sinks, bar, private	1
Sinks, commercial or industrial, schools, etc., including dishwashers, wash up sinks and wash fountains	3
Sinks, flushing rim, clinic	6
Sinks, service	3
Sinks, service (3" trap)	6
Urinals, pedestal, trap arm only	6
Urinals, stall, separate trap	2
Urinals, wall-mounted, blowout, integral trap 2" trap arm only	3
Urinals, wall-mounted, blowout, integral trap 3" trap arm only	6
Urinals, wall-mounted, washdown or siphon jet, integral trap, trap arm only	2
Urinals, wall-mounted, washdown, separate trap (2" min. waste)	2
Wash basins, in sets	2
Wash basins (lavatories) single	1
Water closet, private installation	4
Water closet, public installation	6

# Memorandum

CITY COUNCIL AGENDA  
REGULAR MEETING

MAY 27 2015

To: Mayor Anderson and City Council

From: Patsy Nelson *Patsy*

Date: 5/20/2015

Re: 2015 Budget Amendment #2

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 38

**Issue:** Should the Council adopt the attached ordinance which amends the 2015 budget?

## General Fund

*(Additional public defender hours and PD repeater tower costs )*

	<u>Revenue</u>	<u>Expenditures</u>
341.95.00.000 001 Legal Services	3,000	
397.00.02.302 001 Capital projects transfer	45,000	
515.93.41.000 001 Indigent Defender		3,000
594.21.64.001 001 SWPD Repeater Tower		53,025
521.20.11.000 001 Salaries		-3,525
521.20.31.002 001 Office Operating Supplies		-500
521.20.31.016 001 Drug dog maintenance		-2,500
594.21.64.010 001 Drug dog		-1,500

## Library

*(S-W Education Assoc. and Soroptomist Grants)*

367.00.00.105 105 Donations	850	
572.20.34.000 105 Summer Reading Program		600
594.72.64.000 105 Books and Materials		250

## Capital Projects Reserve

*(Repeater tower funding)*

597.00.00.401 302 Transfer to General Fund		45,000
508.10.00.302 302 Ending Cash		-45,000

## Sewer Operations

*(Change funding source for Greenstreet Project)*

397.00.01.410 401 Sewer Facilities Transfer	-221,700	
397.00.01.402 401 Sewer Operations Transfer	221,700	

**Sewer Operations Reserve**

*(Change funding source for Greenstreet Project)*

	<u>Revenue</u>	<u>Expenditures</u>
597.00.08.401 402 Sewer Projects Transfer		221,700
508.10.00.402 402 Ending Cash		-221,700

**Sewer Facilities Reserve**

*(Change funding source for Greenstreet Project)*

597.00.00.410 410 Sewer Operations Fund 401		-221,700
508.10.00.410 410 Ending Cash		221,700

**Solid Waste Operations**

*(Add recycle and yard waste services beginning 9/1/15)*

343.72.00.001 412 Curbside Yard Waste Fees	32,040	
397.00.00.413 412 Solid Waste Reserve Fund Transfer	247,600	
537.50.48.000 412 Repairs & Maintenance		2,300
537.60.47.010 412 Household recycling disposal		-25,333
537.60.47.020 412 Yard waste disposal		6,340
537.80.11.000 412 Salaries		17,790
537.80.21.001 412 Labor & Industries		820
537.80.22.001 412 Social Security		1,360
537.80.23.001 412 PERS retirement		1,640
537.80.24.001 412 St. Unemployment		35
537.80.25.001 412 Medical/Dental/Vision		9,870
537.80.32.000 412 Diesel fuel		8,265
537.80.34.000 412 Containers		247,600
508.80.00.412 412 Ending Cash		8,953

**Solid Waste Reserve**

*(Funding for recycle & yard waste containers)*

597.00.01.412 413 Solid Waste operations transfer		247,600
508.10.00.413 413 Ending Cash		-247,600

**ERR/Fleet Fund**

*(Actual 2015 vehicle cost greater than budgeted last fall)*

594.22.64.501 501 Vehicles – Fire Ambulance		30,000
594.22.64.501 501 Vehicles – Fire truck		14,000
594.37.64.501 501 Vehicles – Solid Waste		23,000
508.80.00.501 501 Ending Cash		-67,000

**Recommendation:** Approve Ordinance #1815-15 an Ordinance amending Ordinance No. 1807-14 entitled, “An Ordinance adopting the Annual Budget for the City of Sedro-Woolley, Washington, for the fiscal year ending December 31, 2015.”

ORDINANCE NO. 1815-15

AN ORDINANCE AMENDING ORDINANCE 1807-14 ADOPTING THE ANNUAL BUDGET FOR THE CITY OF SEDRO-WOOLLEY, WASHINGTON, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2015

WHEREAS, the Sedro-Woolley City Council has determined that it is in the best interest of the City to amend the 2015 Budget.

NOW, THEREFORE, the City Council of the City of Sedro-Woolley do ordain as follows:

Section 1. The 2015 Budget, adopted by Ordinance 1807-14, and passed by the City Council on November 25, 2014 and is hereby amended as set forth in this Ordinance.

Section 2. Estimated resources, including fund balances or working capital from each separate fund of the City of Sedro-Woolley, and aggregate totals for all such funds combined, for the year 2015 are set forth in summary form below, and are hereby appropriated for expenditure at the fund level during the year 2015 as set forth below:

FUND:	AMOUNT:
001 GENERAL FUND	5,522,444
101 PARKS FUND	748,470
102 CEMETERY FUND	133,540
103 STREET FUND	891,732
104 ARTERIAL STREET FUND	1,313,553
105 LIBRARY FUND	327,480
106 CEMETERY ENDOWMENT FUND	93,645
107 PARKS RESERVE FUND	15,654
108 LODGING TAX FUND	41,726
109 SPECIAL INVESTIGATIONS FUND	28,005
112 CODE ENFORCEMENT FUND	57,331
113 PATHS AND TRAILS FUND	41,485
114 LAW ENFORCEMENT SALES TAX	362,500
115 CITY COUNCIL STRATEGIC RESERVE FUND	77,750
205 G/O BOND REDEMPTION FUND 2008	342,885
206 G/O BOND 2008 RESERVE FUND	150,000
230 G/O BOND 1996 REDEMPTION FUND	257,719
302 CAPITAL PROJECTS RESERVE FUND	291,388

303 BUILDING MAINTENANCE RESERVE FUND	240,881
310 POLICE MITIGATION RESERVE FUND	6,762
311 PARKS IMPACT FEE RESERVE FUND	22,911
312 FIRE IMPACT FEE RESERVE FUND	10,057
401 SEWER OPERATIONS FUND	4,117,151
402 SEWER OPERATIONS RESERVE FUND	848,613
407 98 SEWER REV BOND REDEPTION FUND	835,345
410 SEWER FACILITES RESERVE FUND	2,679,432
411 98 SEWER REV BOND RESERVE FUND	376,482
412 SOLID WASTE OPERATIONS FUND	2,241,366
413 SOLID WASTE RESERVE FUND	316,682
425 STORMWATER FUND	569,809
426 STORMWATER RESERVE FUND	148,654
501 EQUIPMENT REPLACEMENT FUND	993,716
621 SUSPENSE (SWSD)	44,129
 TOTAL ALL FUNDS	 24,149,297

Section 3. This ordinance shall be in force and take effect five (5) days after its publication according to law.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 27TH DAY OF May, 2015.

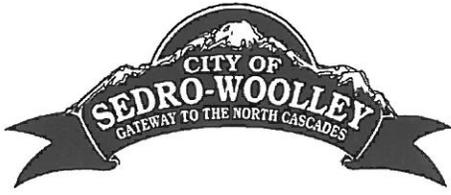
\_\_\_\_\_  
Mike Anderson, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Finance Director

\_\_\_\_\_  
City Attorney



CITY COUNCIL AGENDA  
REGULAR MEETING

MAY 27 2015

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 3h

CITY OF SEDRO-WOOLLEY  
Sedro-Woolley Municipal Building  
325 Metcalf Street  
Sedro-Woolley, WA 98284  
Phone (360) 855-0771  
Fax (360) 855-0733

Mark A. Freiberger, PE  
Director of Public Works

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**MEMO TO:** Mayor Anderson and City Council Members

**FROM:** Mark A. Freiberger, PE, Director of Public Works

**RE:** **Shall Mayor Anderson to sign and staff to submit the Transportation Alternatives Program grant application for the SR20/Cascade Trail West Extension Phase 1B Hodgin Road to Trail Road**

**DATE:** May 19, 2015 (for Council action May 27, 2015)

**ISSUE:**

Shall council authorize Mayor Anderson to sign and staff to submit a Transportation Alternatives Program (TAP) grant application for the SR20/Cascade Trail West Extension Phase 1B Hodgin Road to Trail Road totaling \$249,120, including a local match requirement of \$38,880?

**BACKGROUND/DISCUSSION:**

On April 24, 2015, the Skagit Council of Governments issued a call for applications for the Transportation Alternatives Program (TAP) for the 2020-2021 grant cycle. This call includes an estimated \$688,000 per year for the period 2020-2021, with a maximum of \$349,592 available to urban agencies. These numbers may increase slightly if the current effort to dissolve the SIRTPO succeeds.

The project proposed for this application is the SR20/Cascade Trail West Extension Phase 1B Hodgin Road to Trail Road project. The attached Cascade Trail Overview Map depicts the various trail segments planned to provide connection to the existing Cascade Trail segments west in Burlington and east of Sedro-Woolley to Concrete. Phase 1A, from Trail Road to SR9 South, is currently in design obligation stage, and is planned for construction in 2016.

The Phase 1B vicinity map and section are also attached. This 1,540 foot segment of the trail will add a 10' shared use path from Hodgin Road to Trail Road. When linked to Phase 1A, this will extend existing path improvements from Hodgin Road to Township Street, a distance of 1.8 miles.

Phase 1B also includes upgrade of approximately 400 feet of 30 inch storm drain located under the proposed path to 48 inch diameter. Phase 1A includes upgrade of 1,522 feet of 30 inch pipe to 42 or 48 inch. When both these phases are complete, all of the undersized 30 inch storm drain identified in the SR20 Stormwater Conveyance System drainage analysis will have been upgraded. That analysis was completed for the SR20/Cook Road Realignment Project, and remains an issue to be addressed within the next five years as a condition of the permitting for the SR20/Cook project. Remaining upgrades after Phases 1A and 1B are replacement of the lower 790 foot section of existing 48 inch pipe draining to Brickyard Creek with 72 inch pipe, preliminarily estimated at \$250,000. It may be possible to eliminate this last segment by construction of a bypass of the flow from south of SR20 to the system at a greatly reduced cost.

The TAP application requires that the project sponsor include the project description in the agency's Transportation Improvement Program (TIP), or otherwise approve of the project description prior to submittal of the application. Sedro-Woolley's 2015 – 2020 TIP includes Phase 1B as Project SW31A-2,

with the title "SR20/Cascade Trail West Extension Phase 1B – Rhodes Road to West State Street." As with the Phase 1A project, the Phase 1B shared use path will be relocated to the north side of SR20 and retitled for the limits Hodgkin Road to Trail Road. The 2015 TIP also included Project SW34, "SR20, Hodgkin Road to SR9 Pedestrian Improvements Project." When the 2021 – 2026 TIP is presented to Council at the June 10, 2015 council session, these projects will be combined as one. For purposes of the present TAP application, council's authorization of the application submittal will serve as approval of the project description.

**FINANCING**

The current application is for projects to be performed in the 2020-2021 time period. It may be possible to advance the design and construction to 2016-2017. Matching funding totaling \$38,880 is required. Account 113 Paths and Trails Fund will have an estimated balance of \$14,000 remaining after the Phase 1A work is complete. The balance of the match would be available from the Account 103 Repair & Maintenance Sidewalks, funded annually at \$25,000. This project would also be eligible for the Transportation Benefit District funds if the TBD Board so chooses. Local funding allocation will be finalized if the TAP project is funded and the schedule is determined.

**MOTION:**

***Move to authorize Mayor Anderson to sign and staff to submit a Transportation Alternatives Program (TAP) grant application for the SR20/Cascade Trail West Extension Phase 1B Hodgkin Road to Trail Road totaling \$249,120, including a local match requirement of \$38,880.***

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# 2020-2021 REGIONAL TAP PROJECT APPLICATION

Local Agency Project Endorsement

Project Title: SR20/Cascade Trail West Extension Phase 1B Hodgins Road to Trail Road

The attached project application reflects established local funding priorities consistent with the adopted local plans and/or programs.

The project described is financially feasible; local match revenue is available and will be committed to the project if it receives the requested Transportation Alternatives Program (TAP) grant.

Costs identified in the application represent accurate planning level estimates needed to accomplish the work described herein. Any cost overruns are the responsibility of the project sponsor.

The use of federal funds for this project entails administrative and project compliance for which the project sponsor will be responsible.

This project has the full endorsement of the governing body/leadership of this agency or organization.

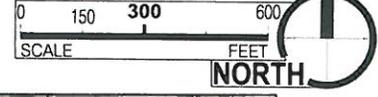
Mike Anderson, Mayor

\_\_\_\_\_  
Name and Title of Designated Representative

\_\_\_\_\_  
Signature of Designated Representative

\_\_\_\_\_  
Date





PROJECT TITLE:  
**SR20/CASCADE TRAIL  
 WEST EXTENSION PHASE 1B  
 HODGIN ROAD TO TRAIL ROAD**  
 LOCATED IN  
 CITY OF SEDRO-WOOLLEY, WA  
 SR 20

PROJECT CLIENT:  
**CITY OF SEDRO-WOOLLEY  
 PUBLIC WORKS**  
 CONTACT:  
 MARK A. FREIBERGER, PE  
 325 METCALF STREET  
 SEDRO-WOOLLEY, WA 98284  
 360-855-0771

REVISIONS		
NO.	DATE	DESCRIPTION

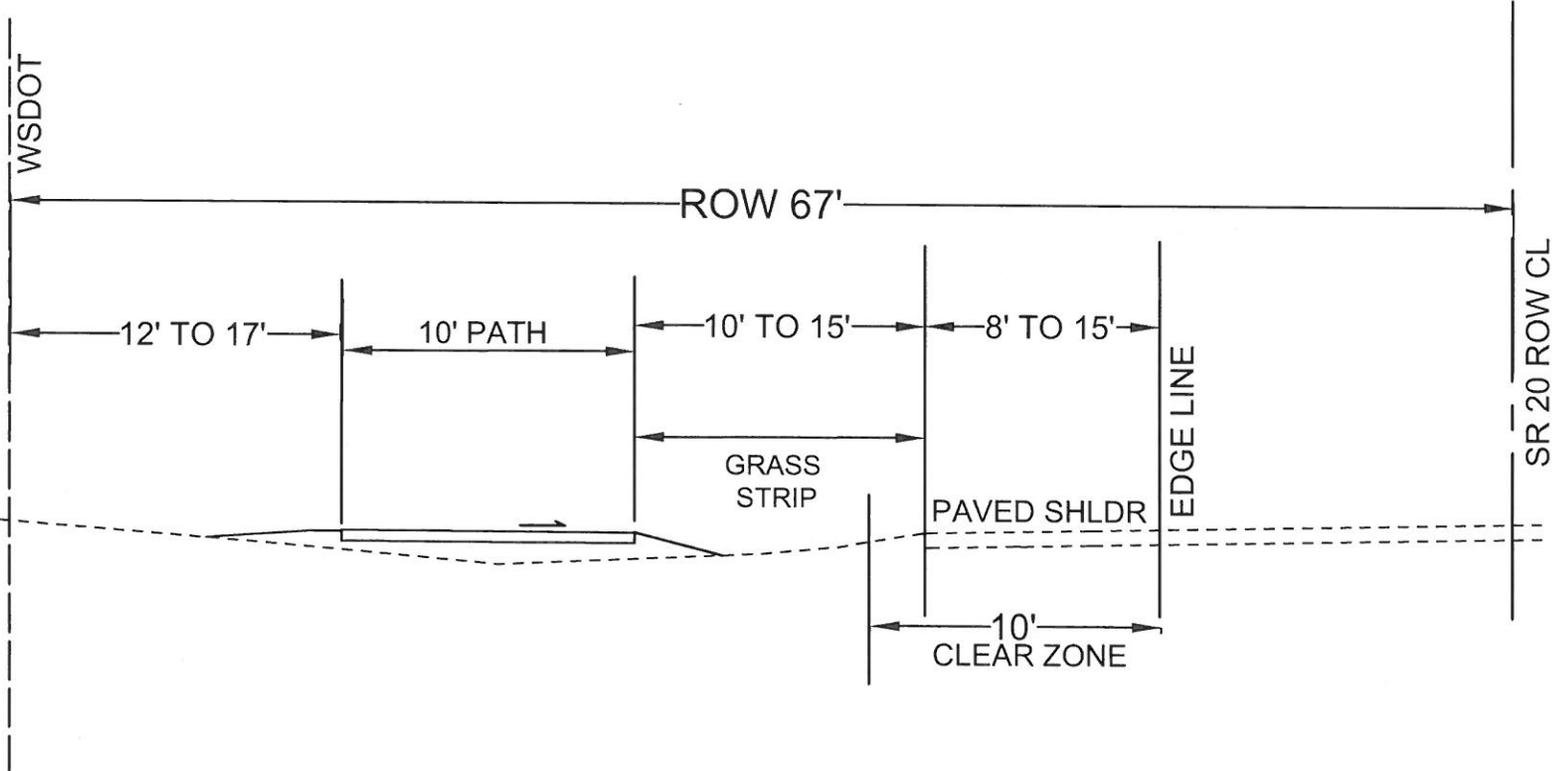
PHASE 1 CASCADE TRAIL  
 OVERALL PLAN  
 SCALE 1" = 300'  
 DATE 8/16/2013 PROJECT NO.  
 DESIGNED BY \_\_\_\_\_ CHECKED BY \_\_\_\_\_  
 DRAWN BY \_\_\_\_\_ APPROVED BY \_\_\_\_\_

**APPL-1**

© 2013 SEDRO-WOOLLEY TRAIL, WEST EXTENSION PHASE 1B. ALL RIGHTS RESERVED. FOR MORE INFORMATION, CONTACT THE CITY ENGINEER'S OFFICE.

**SR20/CASCADE TRAIL WEST EXTENSION  
PHASE 1B - HODGIN ROAD TO TRAIL ROAD**

NORTH  
←

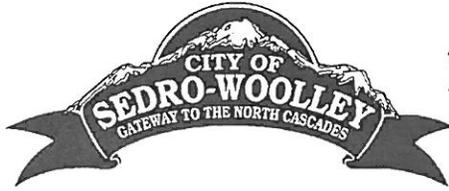


**PROPOSED  
10' WIDE SHARED USE PATH SECTION**



CITY COUNCIL AGENDA  
REGULAR MEETING

MAY 27 2015



7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 31

CITY OF SEDRO-WOOLLEY  
Sedro-Woolley Municipal Building  
325 Metcalf Street  
Sedro-Woolley, WA 98284  
Phone (360) 855-9922  
Fax (360) 855-9923

Eron M. Berg  
City Supervisor/City Attorney

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MEMO TO: City Council  
FROM: Eron Berg  
RE: Public Defender agreement  
DATE: May 27, 2015

ISSUE: Should the Council approve the attached agreement with Bill McCann that increases his monthly compensation for public defense work by \$500.00?

BACKGROUND: The Washington Supreme Court adopted caseload standards for public defenders that Mr. McCann is required to follow. Under our current agreement, he has agreed to follow those standards, but also has the ability to renegotiate or terminate the agreement with 30 days notice if at any time he feels that he cannot meet the standards. Bill notified me last week that he is required to spend more time at the city to meet the standards and would therefore require additional compensation. The attached revised agreement increases his compensation to allow him to spend the time he believes is needed to meet the standards.

RECOMMENDATION: Motion to approve the revised agreement with Bill McCann.

Eron M. Berg  
City Supervisor/City Attorney

May 28, 2015

Mr. Bill McCann, Esq.  
302 Metcalf Street  
Sedro-Woolley, WA 98284

RE: Public Defense

Dear Bill:

I am writing to follow up on your email from May 14, 2015 regarding the public defense contract for 2015. The City Council approved the request you made in that email to increase the compensation under this agreement by \$500.00 per month starting June 1<sup>st</sup>. I understand that you may have had a written agreement with this arrangement which started more than a decade ago and I know that we memorialized the relationship in a letter similar to this in 2013. However, as a result of the new indigent defense standards from the Washington Supreme Court, it seems prudent to update our arrangement as follows:

1. Compensation will increase to \$3,500.00 per month, paid monthly in the same manner as currently processed;
2. City will provide office space, telephone, normal office support, and a notebook computer (if requested);
3. Conflict counsel is provided by the City as appointed by the Judge;
4. Private investigators are available for your use as ordered by the Judge;
5. Expert witnesses are available for your use as ordered by the Judge;
6. You will provide the necessary time to represent indigent defense clients as assigned by the Judge up to a maximum of 250 cases per year;
7. If you desire to have additional cases assigned beyond the 250 annual case limit, additional compensation will be negotiated in advance;
8. You agree to comply with the standards ordered by the Washington Supreme Court (See CrR 3.1, CrRLJ 3.1 and JuCR 9.2) and to certify compliance on the form provided by the Court (copy attached); and
9. If at any time you believe, in your sole judgment, that you are unable to provide a constitutionally adequate defense or that you are unable to meet the standards referenced above, this agreement may be renegotiated or terminated with 30 days written notice.

Additionally, you and I will meet periodically throughout the year to discuss this and be available to make adjustments as needed to make this agreement work.

I appreciate your continued work for the people of Sedro-Woolley. You have done a great job representing our indigent defendants and we recognize your efforts to support the criminal justice system in Sedro-Woolley.

Mr. Bill McCann  
Page 2  
May 28, 2015

Sincerely,

CITY OF SEDRO-WOOLLEY

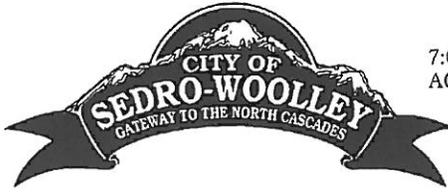
Eron Berg

Agreed this \_\_\_\_\_ day of May, 2015:

\_\_\_\_\_  
Bill McCann

CITY COUNCIL AGENDA  
REGULAR MEETING

MAY 27 2015



7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 35

**CITY OF SEDRO-WOOLLEY**  
Sedro-Woolley Municipal Building  
325 Metcalf Street  
Sedro-Woolley, WA 98284  
Phone (360) 855-9922  
Fax (360) 855-9923

Eron M. Berg  
City Supervisor/City Attorney

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MEMO TO: City Council  
FROM: Eron Berg  
RE: Candidate Forum  
DATE: May 27, 2015

ISSUE: Does the Council want to have a city sponsored neutral candidate forum before this year's general election?

BACKGROUND: The City of Sedro-Woolley sponsored a forum last year for county offices and had a strong turn out from the community. Because advance planning is needed to invite candidates, reserve space, mail invitations to the citizens, etc., it would be helpful for us to know sooner rather than later if the council desires a similar forum this year.

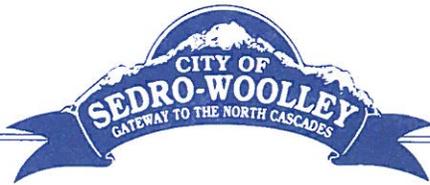
Contested seats for the 2015 election include the mayor's race, two city council seats and the Port of Skagit commissioner race. The only primary in our city will be for the port commissioner race and will be held on August 4<sup>th</sup> (ballots mailed around July 17<sup>th</sup>). The general election is November 3<sup>rd</sup> with ballots in the mail around October 16<sup>th</sup>.

I am proposing October 21<sup>st</sup> for the candidate forum if you want to proceed; this will give voters time to learn about the candidates before ballots are due, but won't be too early. It will also allow us to invite voters in our utility bills that are mailed around October 1<sup>st</sup>.

RECOMMENDATION: Motion to proceed with a city sponsored neutral candidate forum for the contested seats for election in Sedro-Woolley this November.

MAY 27 2015

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 6



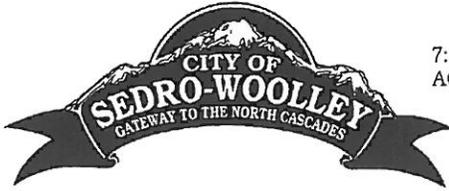
SUBJECT: PUBLIC COMMENT

Name:  
Address:  
Narrative:

CITY COUNCIL AGENDA  
REGULAR MEETING

MAY 27 2015

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 7



CITY OF SEDRO-WOOLLEY  
Sedro-Woolley Municipal Building  
325 Metcalf Street  
Sedro-Woolley, WA 98284  
Phone (360) 855-9922  
Fax (360) 855-9923

Eron M. Berg  
City Supervisor/City Attorney

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MEMO TO: City Council  
FROM: Eron Berg  
RE: BLS ambulance transports (1<sup>st</sup> reading)  
DATE: May 27, 2015

ISSUES: (1) Should the Council adopt a rate schedule for the city's ambulance utility for the provision of BLS transport services within the City's limits?  
(2) Should the Council approve the interlocal agreement between the city and Skagit County for EMS services and funding?

BACKGROUND: This item was first considered by the Sedro-Woolley City Council Public Safety Committee in 2004 and in 2011 the city council adopted the ambulance utility ordinance. For many years, the SWFD has provided occasional transport services when the countywide EMS system has needed additional capacity. The city has not billed for this service. However, as was reported recently to the city council, the city has applied for a Medicare number and associated provider numbers/provider relationships with private insurance companies, L&I, Medicaid, etc., to allow the SWFD to bill for BLS transport services once the city council adopts a rate schedule.

More recently, the city has been in conversations with Skagit County and with the Central Valley Ambulance Authority to participate in BLS integration. The concept is to utilize the SWFD, when available, to provide BLS transport services when the ALS unit assigned to our area is unavailable, thereby leaving the other ALS units available for the higher need calls in their service areas. BLS integration is also called for in the work plan between the CVAA and Skagit County as a means to allow the ALS units to provide ALS inter-facility transfers which, if successful, will generate more revenue for the system. Chief Klinger is working with the CVAA on a chiefs' memorandum that will address the operational understanding between the SWFD and the CVAA.

To make all of this happen, the city and the county have a draft agreement that addresses five elements including: (1) the use of EMS levy money for disposable supplies (2) dispatch fees for EMS calls (3) \$35.00 fee for EMS call responses (4) Funding for the purchase of transport capable ambulances, and (5) funding for and the requirement to use ESO for ePCR reports (data collection for Skagit County). I expect to have a draft as late materials on May 27<sup>th</sup> and hope to have this ready for action on June 10<sup>th</sup>. We would like to make the agreement effective July 1<sup>st</sup>, if possible.

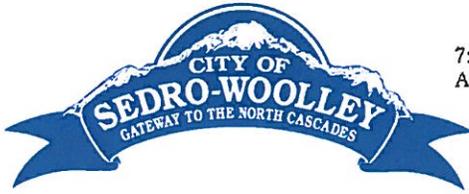
In addition to the interlocal agreement, the Medicare application (and related provider applications), the chiefs' memorandum, the city council will also need to adopt transport rates. We are required to follow a process under state law and will be working through that process in June.

RECOMMENDATION: 1<sup>st</sup> reading tonight – no action requested.

CITY COUNCIL AGENDA  
REGULAR MEETING

MAY 27 2015

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 8



CITY OF SEDRO-WOOLLEY  
Sedro-Woolley Municipal Building  
325 Metcalf Street  
Sedro-Woolley, WA 98284  
Phone (360) 855-1661  
Fax (360) 855-0707

Christine Salseina  
Deputy Clerk

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MEMO TO: City Council  
FROM: Christine Salseina, Deputy Clerk  
RE: **Report of Contracts approved under SWMC 2.104.060**  
DATE: May 27, 2015

The following agreement(s) were approved and are provided for your information:

<u>Contract</u>	<u>Purpose</u>	<u>Date</u>	<u>Dollar Amount</u>
1. Oasy's Inc.	Maintenance Agreement	5/13/2015	\$889.00
2. Medicare Enrollment and related insurance enrollment packets	Ambulance Service Invoicing	5/19/2015	-
3. PW Agreement 2015-PW-21 5 Star Services, Inc.	Municipal Building Painting Project	5/19/2015	\$9960.30

*Contract(s) available in their entirety at the Finance Department*