

Next Ord: 1799-14
Next Res: 906-14

VISION STATEMENT

SEDRO-WOOLLEY IS A FRIENDLY CITY THAT IS CHARACTERIZED BY CITY GOVERNMENT AND CITIZENS WORKING TOGETHER TO ACHIEVE A PROSPEROUS, VIBRANT AND SAFE COMMUNITY

MISSION STATEMENT

TO PROVIDE SERVICES AND OPPORTUNITIES WHICH CREATE A COMMUNITY WHERE PEOPLE CHOOSE TO LIVE, WORK AND PLAY

CITY COUNCIL AGENDA

November 12, 2014

7:00 PM

Sedro-Woolley Municipal Building

Council Chambers

325 Metcalf Street

1. Call to Order
2. Pledge of Allegiance
3. Consent Calendar 1-42

NOTE: Agenda items on the Consent Calendar are considered routine in nature and may be adopted by the council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the regular agenda will consider any item so removed after the Consent Calendar.

- a. Approval of Agenda
- b. Minutes from Previous Meeting (Including November 5, 2014 Work Session)
- c. Finance
 - Claim Checks #180282 to #180427 in the amount of \$665,122.10
 - Payroll Checks #58341 to #58361 plus EFT's in the amount of \$260,328.84
- d. Final Acceptance – Contract 2013-PW-03 2014 Third Street Sidewalk and Pavement Improvements Project – Strider Construction, Inc.
- e. Interlocal Agreement with Skagit County – Provision of Community Services for 2015
- f. Setting Public Hearing - 2015 Budget Ordinance
- g. Use of MRSC's Statewide Vendor Roster – approving the MRSC small works, consultant and vendor roster contract and Ordinance 1798-14 establishing procedures relating to purchasing and establishing a vendor list process for the purchasing of supplies, materials and equipment

4. Public Comment.....43

PUBLIC HEARING

5. Property Tax Levy Ordinances (2nd reading).....45-57
6. Ordinances increasing utility rates by the Consumer Price Index (CPI) (2nd reading).....59-70
 - a. Sewer
 - b. Storm Drainage
 - c. Solid Waste
7. Ordinance amending SWMC 5.06.020 imposing the City utility tax on domestic water (2nd reading).....71-75

UNFINISHED BUSINESS

- 8. Ordinances amending SWMC 9.42.010 and SWMC 9.46.020 regarding disorderly conduct
(2nd reading).....77-82
- 9. Ordinance adding a new section to SWMC 10.44 regarding no parking on grass in City rights-of-way
and unattended trailers. (2nd reading).....83-86

NEW BUSINESS

- 10. Ordinance to consider forming a Transportation Benefit District (TBD) for street maintenance and
improvement projects within the City (1st reading).....87-99
- 11. 2015 Budget (1st reading).....101-117

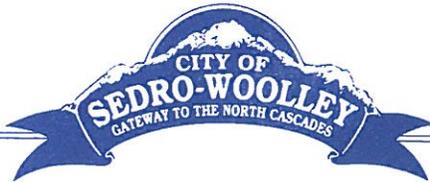
COMMITTEE REPORTS AND REPORTS FROM OFFICERS

EXECUTIVE SESSION

There may be an Executive Session immediately preceding, during or following the meeting.

NOV 12 2014

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 1.3



DATE: November 12, 2014
TO: Mayor Anderson and City Council
FROM: Patsy Nelson, Finance Director
SUBJECT: 1) CALL TO ORDER; 2) PLEDGE OF ALLEGIANCE; 3) CONSENT CALENDAR

1. CALL TO ORDER - The Mayor will call the November 12, 2014 Regular Meeting to Order. The Finance Director will note those in attendance and those absent.

___ Ward 1 Councilmember Kevin Loy
___ Ward 2 Councilmember Germaine Kornegay
___ Ward 3 Councilmember Brenda Kinzer
___ Ward 4 Councilmember Keith Wagoner
___ Ward 5 Councilmember Hugh Galbraith
___ Ward 6 Councilmember Rick Lemley
___ At-Large Councilmember Brett Sandström

2. PLEDGE OF ALLEGIANCE - The Mayor will lead the City Council and citizens in the Pledge of Allegiance to the United States of America.
3. CONSENT CALENDAR - Mayor will ask for Council approval of Consent Calendar items.

NOV 12 2014

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 36

CITY OF SEDRO-WOOLLEY

Regular Meeting of the City Council
October 22, 2014 – 7:00 P.M. – Council Chambers

ROLL CALL: Present: Mayor Mike Anderson, Councilmembers: Germaine Kornegay, Brenda Kinzer, Keith Wagoner, Hugh Galbraith, Rick Lemley and Brett Sandström. Staff: Finance Director Nelson, City Supervisor/Attorney Berg, Public Works Director Freiberger, Planning Director Coleman, Fire Chief Klinger and Police Chief Tucker.

Pledge of Allegiance

Consent Calendar

- Approval of Agenda
- Minutes from Previous Meeting
- Finance
 - Claim Checks #180203 – 180281 Plus EFT's in the amount of \$497,788.93
 - Payroll Checks #58324 to #58340 Plus EFT's in the amount of \$219,575.80
- Public Works Trust Fund – Loan Repayment Date Amendment to Loan Agreement/Contract PW-05-691-PRE-105, PW-06-962-038 & PC08-951-039
- Interlocal Agreement with Sedro-Woolley School District No. 101 for construction of a new Babe Ruth sized Ball Field at Janicki Fields
- Possible Playground Equipment Purchase – Riverfront Park Improvements

Councilmember Galbraith moved to approve the consent calendar A through F. Seconded by Councilmember Wagoner. Motion carried (6-0).

Public Comment

No comment received.

UNFINISHED BUSINESS

City Supervisor/Attorney Berg introduced all six of the revenue items on the agenda as a whole.

Item 5 – Transportation Benefit District, Berg noted this was a follow-up from the Council's March 5, 2014 meeting. He addressed the 2015 Budget and noted the city continues to maintain operations of the City by spending savings. The transportation projects will be out of transportation impact fees and REET funding in 2015 and finding match money for grant opportunities will be difficult. Berg highlighted information on the function of the Transportation Benefit District.

NEW BUSINESS

Item 6 – Increasing Sewer, Storm Drainage and Solid Waste Utility Rates by the Consumer Price Index. Berg noted that a couple of years ago Council implemented an annual automatic increase in utilities to maintain a rate structure that doesn't require giant steps. He noted that former Councilmember Splane was against the concept, believing that the Council should manage any rate increase. The three proposed ordinances would increase rates by the CPI in the amount of 1.99%. Berg commented that within the 2015 Budget a rate study has been proposed.

Item 7 – Imposing the City Utility Tax on Domestic Water. City Supervisor/Attorney Berg spoke on the proposal and a recent court case which clarified cities authority to tax on water the same as garbage, storm water and sewer. He noted the estimated revenue would be approximately \$106,000 per year. The City would need to be fiscally responsible and recommended placing part of the amount towards payment of the City Hall with the remaining amount placed into a Council controlled fund for a specific purpose.

Item 8 – Property Tax Levy, City Supervisor/Attorney Berg reviewed several available options as in the past, stating the choices are 0%, 1% and up to 2.44% banked capacity. He also reviewed the Upper Skagit Indian Tribe request to be taken off the tax roles and the impact it may have on the city. He also addressed deadlines of both the tribes request and the property tax deadlines. Berg then reviewed charts and graphs of how the property taxes are split up.

Council discussion ensued regarding correlation between the cost of utilities and CPI, building of emergency and savings funds from the tax on water, proposal based upon building debt, public safety bond final payment, taxes within city limits, tribal leasehold tax and the use of funds for the Transportation Benefit District.

Public Works Director Freiburger reviewed budgeting of the funds for sidewalks and street repairs. He also addressed the needs for pavement restoration, pavement management analysis, American Disabilities Act inventory and transition plan, good faith efforts being made and alternatives for match funds.

Tony Splane – 714 Sapp Road, addressed the Council regarding the difficulty for the people on fixed incomes and difficulties for them to stay in their homes with increasing taxes.

Finance Director Nelson addressed the income levels for the general property tax exemption. She also noted that qualified seniors or disabled persons are exempt from special bonds.

Council consensus is to bring back proposed ordinances.

Ordinances Amending SWMC 9.42.010 and SWMC 9.46.020 Regarding Disorderly Conduct

City Supervisor/Attorney Berg noted this item was requested by the City Prosecuting Attorney. He reviewed the current ordinances and proposed changes. The proposed changes would add to SWMC 9.46 under the public disturbance noise ordinance.

Discussion ensued regarding amount of fine, consistency with other noise ordinances and barking dogs.

Ordinance Adding a New Section to SWMC 10.44 Regarding No Parking on Grass in City Rights of Way and Unattended Trailers

City Supervisor/Attorney Berg updated Council on code enforcement actions at 608 Sterling and 1024 Cook Road. He then reviewed the proposed ordinance that would prohibit parking on the grass or landscaped portion of the right-of-way behind a barrier curb and limit the time an unattached trailer may be left on the city rights-of-way.

Some discussion of the two reading rule took place as well as the inclusion of campers and utility trailers and parking on sidewalks.

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

Finance Director Nelson – reported on the State Auditors Exit Conference. She noted there were no finding or management letters. She also reported on the Standard and Poor’s rating of the sewer revenue bonds as AA- which is one step higher than the general obligation bonds are rated.

Mayor Anderson noted the great job that Finance Director Nelson does for the City.

City Supervisor/Attorney Berg – noted the letter placed in the packet from the Skagit County Commissioners regarding the reopening of a mental health facility at the Northern State site. He noted while he understands the need, it conflicts with the revitalization efforts of the City, Port and County.

Discussion ensued regarding getting clarification from the County and the need for mental health services.

Public Works Director Freiburger – updated Council on the status of the SR9/Cook Road Project. He also reported on the SR9//Bicycle Pedestrian project, LED Retrofit project, Riverfront Park Lift Station and the Greenstreet Blvd. Sewer Project as well as the Annual Sewer Manhole Project. Freiburger also stated he was waiting to hear on Grant applications.

Planning Director Coleman – reported on the progress of the new home inventory at the Portabello Sub Division. He also reported on the Planning Commission meeting noting they will began reviewing Mobile Home Parks.

Fire Chief Klinger – announced the Boot to Burn Fundraiser on Saturday with tickets still available. He also announced the upcoming football game between the Sedro-Woolley Cubs and Lynden this coming Friday.

Police Chief Tucker – noted his department has been busy with cleanup work.

Councilmember Wagoner – addressed panhandling within the city which seems to be getting worse and would like to see an ordinance prohibiting panhandling.

Councilmember Wagoner moved to place a pedestrian interference ordinance on the agenda in the near future. Seconded by Councilmember Kornegay. Motion carried (6-0).

Councilmember Kornegay – commented on the Candidates Forum, noting the turnout was great and she has heard good things about the forum. She also spoke of an article in the Bellingham Herald on the Police Department and the body cameras. Kornegay noted the Boys and Girls Club will be holding a fundraising Gala on November 7th.

EXECUTIVE SESSION

The meeting was adjourned to Executive Session at 8:50 P.M. for the purpose of personnel for approximately 20 minutes under RCW 42.30.110(1)(g) with a decision anticipated.

The meeting reconvened at 9:35 P.M.

Councilmember Wagoner moved to approve the separation agreement. Seconded by Councilmember Lemley. Motion carried (6-0).

The meeting was adjourned by all at 9:35 P.M.

NOV 12 2014

CITY OF SEDRO-WOOLLEY

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 36

Council Worksession

November 5, 2014 – 7:00 P.M. – Public Safety Training Room

The worksession was called to order at 7:00 P.M. by Mayor Mike Anderson.

Flag Salute

ROLL CALL: Present: Mayor Mike Anderson, Councilmembers: Kevin Loy, Germaine Kornegay, Brenda Kinzer, Keith Wagoner, Hugh Galbraith, Rick Lemley and Brett Sandström. Staff: City Supervisor/Attorney Berg, Finance Director Nelson, Public Works Director Freiburger, and Public Works Operations Supervisor Nathan Salseina

Distribution of Mayor's 2015 Preliminary Budget

- City Supervisor/Attorney Berg and Finance Director Nelson reviewed the 2015 budget priorities, principles, policies and highlights. Planned expenditures have reduced fund balanced over the years. They also discussed items missing from the budget due to the lack of funds.

Executive Session

The worksession was adjourned to Executive Session for collective bargaining purposes at 9:15 P.M. for 30 minutes with action anticipated.

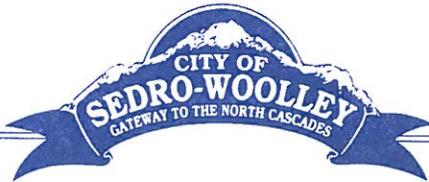
The council reconvened at 9:46 P.M.

- Councilmember Galbraith moved to approve the Memorandum of Agreement with AFSCME Local 176-SW regarding the Offender Work Program (Updated). Seconded by Councilmember Wagoner. Motion carried (7-0).

The worksession adjourned at 9:50 P.M.

NOV 12 2014

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3C



DATE: November 12, 2014
TO: Mayor Anderson and City Council
FROM: Patsy Nelson, Finance Director
SUBJECT: FINANCE - CLAIMS

Attached you will find the Claim Checks register proposed for payment for the period ending November 12, 2014.

Motion to approve Claim Checks #180282 to #180427 in the amount of \$665,122.10.

Motion to approve Payroll Checks #58341 to #58361 plus EFT's in the amount of \$260,328.84.

If you have any comments, questions or concerns, please contact me for information during the working day at 855-1661. This will allow me to look up the invoices that are stored in our office.

CHECK REGISTER

City Of Sedro-Woolley
MCAG #: 0647

11/12/2014 To: 11/12/2014

Time: 08:53:55 Date: 11/07/2014
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
8303	11/12/2014	Claims	2	180282	AT & T	159.20	
					001 - 513 10 42 020 - Telephone	0.79	
					001 - 514 23 42 020 - Telephone	25.47	
					001 - 515 30 42 001 - Telephone	1.59	
					001 - 518 80 42 020 - Telephone	4.78	
					001 - 521 20 42 020 - Telephone	44.58	
					001 - 522 20 42 020 - Telephone	20.70	
					001 - 524 20 42 020 - Telephone	0.79	
					401 - 535 80 42 020 - Telephone	7.96	
					412 - 537 80 42 020 - Telephone	22.29	
					001 - 558 60 42 020 - Telephone	7.96	
					105 - 572 20 42 020 - Telephone	4.78	
					001 - 595 10 42 020 - Telephone	17.51	
8304	11/12/2014	Claims	2	180283	ATV Accessories	148.65	
					501 - 548 30 31 000 - Operating Supplies	130.20	
					001 - 595 10 31 000 - Supplies	18.45	
8305	11/12/2014	Claims	2	180284	All-Phase Electric	92.60	
					001 - 522 20 31 000 - Operating Supplies	21.49	
					001 - 522 20 31 000 - Operating Supplies	49.22	
					001 - 522 50 49 050 - Fire/Theft Protection	11.29	
					401 - 535 50 48 060 - Maintenance Of Buildings	10.60	
8306	11/12/2014	Claims	2	180285	Allen R. Emerson & Associates	700.00	
					001 - 515 30 41 000 - Professional Services	700.00	
8307	11/12/2014	Claims	2	180286	Alpine Fire & Safety	59.12	
					001 - 522 20 31 000 - Operating Supplies	59.12	
8308	11/12/2014	Claims	2	180287	Andgar	217.00	
					101 - 576 80 48 004 - Community Center	217.00	
8309	11/12/2014	Claims	2	180288	Applied Industrial Tech	5,427.31	
					401 - 535 50 48 050 - Maint Of General Equip	4,631.38	
					401 - 535 50 48 050 - Maint Of General Equip	2,916.78	
					401 - 535 50 48 050 - Maint Of General Equip	-2,120.85	
8310	11/12/2014	Claims	2	180289	Aramark Uniform Services	25.68	
					401 - 535 80 49 000 - Laundry	8.23	
					401 - 535 80 49 000 - Laundry	8.22	
					103 - 542 30 49 000 - Misc-Laundry	4.61	
					103 - 542 30 49 000 - Misc-Laundry	4.62	
8311	11/12/2014	Claims	2	180290	Assoc Petroleum Products	2,776.31	
					001 - 518 20 32 000 - Auto Fuel	39.45	
					001 - 521 20 32 000 - Auto Fuel	1,271.76	
					001 - 522 20 32 000 - Auto Fuel/Diesel	542.08	
					102 - 536 20 32 000 - Auto Fuel/SDiesel	153.22	
					102 - 536 20 32 000 - Auto Fuel/SDiesel	87.57	
					103 - 542 30 32 000 - Auto Fuel/Diesel	400.57	
					103 - 542 30 32 000 - Auto Fuel/Diesel	168.93	
					101 - 576 80 32 000 - Auto Fuel/Diesel	112.73	
8312	11/12/2014	Claims	2	180291	Avon Body Shop LLC	344.47	
					001 - 522 20 48 000 - Repairs/Maint-Equip	344.47	
8313	11/12/2014	Claims	2	180292	Bank Of New York Mellon	244,100.00	
					230 - 591 21 71 230 - Bond Principal-GO Bonds	200,000.00	
					230 - 592 21 83 230 - Bond Interest-GO Bonds	12,800.00	
					407 - 592 35 83 407 - Bond Interest	31,300.00	
8314	11/12/2014	Claims	2	180293	Bay City Supply	162.76	
					101 - 576 80 31 007 - Operating Sup - Library	162.76	

CHECK REGISTER

City Of Sedro-Woolley
MCAG #: 0647

11/12/2014 To: 11/12/2014

Time: 08:53:55 Date: 11/07/2014

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
8315	11/12/2014	Claims	2	180294	Jennifer Benjamin	146.68	
					001 - 512 50 49 020 - Jury/Witness Fees	146.68	
8316	11/12/2014	Claims	2	180295	Berg Vault Company	1,940.54	
					401 - 535 50 48 010 - Maintenance Of Lines	185.54	
					102 - 536 20 34 000 - Liners	1,755.00	
8317	11/12/2014	Claims	2	180296	Better Homes & Gardens	36.79	
					105 - 594 72 64 001 - Books - Skagit County	36.79	
8318	11/12/2014	Claims	2	180297	Birchview Memory Care	100.00	
					101 - 362 40 25 000 - Space/Facility Rent-Memoria	-100.00	
8319	11/12/2014	Claims	2	180298	Blumenthal Uniform & Equip	671.51	
					001 - 521 20 26 000 - Uniforms/Accessories	255.97	
					001 - 522 20 26 000 - Uniforms	369.26	
					001 - 522 20 26 000 - Uniforms	46.28	
8320	11/12/2014	Claims	2	180299	Boulder Park Inc	5,052.59	
					401 - 535 80 35 020 - Solids Handling	5,052.59	
8321	11/12/2014	Claims	2	180300	Nihla A. Bradley	23.35	
					001 - 512 50 49 000 - Tuition/Registration	23.35	
8322	11/12/2014	Claims	2	180301	Brat Wear	590.24	
					001 - 521 20 26 000 - Uniforms/Accessories	166.55	
					001 - 521 20 26 000 - Uniforms/Accessories	423.69	
8323	11/12/2014	Claims	2	180302	Bryan Trucking, Inc.	157.33	
					102 - 536 20 48 030 - Repair/Maintenance-Land	157.33	
8324	11/12/2014	Claims	2	180303	Kimberly R Byfield-Hobbs	18.90	
					001 - 512 50 49 020 - Jury/Witness Fees	18.90	
8325	11/12/2014	Claims	2	180304	Capital One Commercial	64.35	
					001 - 521 20 31 002 - Office/Operating Supplies	64.35	
8326	11/12/2014	Claims	2	180305	Car And Driver	21.59	
					105 - 594 72 64 001 - Books - Skagit County	21.59	
8327	11/12/2014	Claims	2	180306	Carl's Towing Inc	162.75	
					001 - 521 20 41 001 - Professional Services	162.75	
8328	11/12/2014	Claims	2	180307	Carman's Construction LLC	379.75	
					401 - 594 35 63 010 - Other Improvements	379.75	
8329	11/12/2014	Claims	2	180308	Cascade Natural Gas Corp	506.74	
					001 - 522 50 47 000 - Public Utilities	45.69	
					401 - 535 80 47 000 - Public Utilities	51.72	
					412 - 537 80 47 000 - Public Utilities	105.44	
					103 - 542 63 47 000 - Public Utilities	10.60	
					103 - 542 63 47 000 - Public Utilities	6.59	
					105 - 572 20 47 000 - Public Utilities	20.09	
					101 - 576 80 47 010 - Community Center	44.74	
					101 - 576 80 47 020 - Senior Center	64.65	
					101 - 576 80 47 050 - Hammer Square	15.35	
					101 - 576 80 47 052 - Bingham Caretaker	15.39	
					101 - 576 80 47 052 - Bingham Caretaker	30.52	
					101 - 576 80 47 070 - City Hall	95.96	
8330	11/12/2014	Claims	2	180309	Chemsearch	1,082.05	
					412 - 537 80 31 000 - Operating Supplies	1,082.05	
8331	11/12/2014	Claims	2	180310	Cities Insurance Assoc	5,768.52	
					001 - 512 50 46 000 - Insurance & Bonds	57.69	

CHECK REGISTER

City Of Sedro-Woolley
MCAG #: 0647

11/12/2014 To: 11/12/2014

Time: 08:53:55 Date: 11/07/2014
Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 514 23 46 000		Insurance & Bonds	173.06	
			001 - 515 30 46 000		Insurance	57.69	
			001 - 521 20 46 000		Insurance	1,326.75	
			001 - 522 50 46 000		Insurance	807.59	
			001 - 524 20 46 000		Insurance	57.69	
			425 - 531 50 46 000		Insurance	115.37	
			401 - 535 80 46 000		Insurance	1,096.01	
			102 - 536 20 46 000		Insurance	115.37	
			412 - 537 80 46 000		Insurance	576.85	
			103 - 543 30 46 000		Insurance	346.11	
			001 - 558 60 46 000		Insurance	115.37	
			105 - 572 20 46 000		Insurance	288.43	
			101 - 576 80 46 000		Insurance	519.17	
			001 - 595 10 46 000		Insurance	115.37	
8332	11/12/2014	Claims	2	180311	Coastal Wear Products	1,796.43	
			103 - 542 67 31 000		Operating Supplies	1,796.43	
8333	11/12/2014	Claims	2	180312	Columbia Ford	26,150.47	
			501 - 594 18 64 501		Vehicles - Admin	26,350.47	
			501 - 594 18 64 501		Vehicles - Admin	-200.00	
8334	11/12/2014	Claims	2	180313	Comcast	143.95	
			001 - 518 80 42 021		Internet Services	143.95	
8335	11/12/2014	Claims	2	180314	Cues	820.30	
			401 - 535 50 48 010		Maintenance Of Lines	820.30	
8336	11/12/2014	Claims	2	180315	Data Base Records Destruction LLC	109.08	
			001 - 512 50 31 000		Supplies	22.39	
			001 - 514 23 31 000		Supplies	22.39	
			001 - 521 20 31 002		Office/Operating Supplies	44.78	
			001 - 524 20 31 000		Off/Oper Supps & Books	6.50	
			001 - 558 60 31 000		Supplies/Books	6.51	
			001 - 595 10 31 000		Supplies	6.51	
8337	11/12/2014	Claims	2	180316	David Evans & Assoc Inc	23,115.58	
			104 - 595 30 63 080		Const-SR20 Cook Realign TI	21,747.19	
			104 - 595 61 63 050		Const SR20/Cook Sidewalks	1,368.39	
8338	11/12/2014	Claims	2	180317	Doorman Commercial LLC	1,573.25	
			101 - 576 80 48 004		Community Center	700.00	
			101 - 576 80 48 005		Senior Center	436.62	
			101 - 576 80 48 015		Library	436.63	
8339	11/12/2014	Claims	2	180318	E & E Lumber	5,177.88	
			001 - 521 20 31 002		Office/Operating Supplies	101.98	
			103 - 542 30 31 000		Operating Supplies	67.24	
			103 - 542 30 31 000		Operating Supplies	7.43	
			103 - 542 30 31 000		Operating Supplies	63.71	
			103 - 542 30 35 000		Small Tools/Minor Equip	45.88	
			103 - 542 30 35 000		Small Tools/Minor Equip	23.95	
			101 - 576 80 31 001		Operating Sup - Riverfront	13.54	
			101 - 576 80 31 001		Operating Sup - Riverfront	16.45	
			101 - 576 80 31 001		Operating Sup - Riverfront	6.01	
			101 - 576 80 31 006		Operating Sup - City Hall	299.20	
			101 - 576 80 31 006		Operating Sup - City Hall	15.28	
			101 - 576 80 31 007		Operating Sup - Library	33.64	
			101 - 576 80 31 012		Operating Sup - Hammer	8.14	
			101 - 576 80 31 012		Operating Sup - Hammer	96.92	
			101 - 576 80 31 012		Operating Sup - Hammer	54.32	
			101 - 576 80 35 000		Small Tools & Minor Equip	8.66	

CHECK REGISTER

City Of Sedro-Woolley
MCAG #: 0647

11/12/2014 To: 11/12/2014

Time: 08:53:55 Date: 11/07/2014

Page: 4

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			101 - 576 80 48 002		RV Park	7.05	
			101 - 576 80 48 003		Bingham Caretaker	16.26	
			101 - 576 80 48 005		Senior Center	73.43	
			101 - 576 80 48 005		Senior Center	7.95	
			101 - 576 80 48 005		Senior Center	62.91	
			101 - 576 80 48 005		Senior Center	1,135.45	
			101 - 576 80 48 005		Senior Center	28.51	
			101 - 576 80 48 005		Senior Center	2,450.45	
			101 - 576 80 48 009		Hammer Square	374.86	
			101 - 576 80 48 016		City Hall	16.31	
			101 - 576 80 48 016		City Hall	74.01	
			101 - 576 80 48 021		Equipment	68.34	
8340	11/12/2014	Claims	2	180319	Edge Analytical Inc	129.00	
					401 - 535 80 41 000 - Professional Services	129.00	
8341	11/12/2014	Claims	2	180320	Tracy Lynn Ellis	16.23	
					001 - 512 50 49 020 - Jury/Witness Fees	16.23	
8342	11/12/2014	Claims	2	180321	Emergency Medical Products Inc	407.00	
					001 - 522 20 31 000 - Operating Supplies	407.00	
8343	11/12/2014	Claims	2	180322	Enterprise Office Systems	33.07	
					001 - 512 50 31 000 - Supplies	23.83	
					001 - 514 23 31 000 - Supplies	9.24	
8344	11/12/2014	Claims	2	180323	Fastenal Company	391.11	
					401 - 535 80 31 010 - Operating Supplies	2.01	
					412 - 537 80 31 000 - Operating Supplies	259.16	
					103 - 542 30 31 000 - Operating Supplies	129.94	
8345	11/12/2014	Claims	2	180324	Federal Certified Hearing	20.00	
					001 - 595 10 41 000 - Professional Services	20.00	
8346	11/12/2014	Claims	2	180325	George Freeman	150.00	
					001 - 515 93 41 001 - Indigent Defense Conflict Co	150.00	
8347	11/12/2014	Claims	2	180326	Frontier	1,207.17	
					001 - 521 20 42 020 - Telephone	70.46	
					001 - 521 20 42 020 - Telephone	62.54	
					001 - 522 20 42 020 - Telephone	150.76	
					401 - 535 80 42 020 - Telephone	275.63	
					102 - 536 20 42 020 - Telephone	83.75	
					412 - 537 80 42 020 - Telephone	102.24	
					105 - 572 20 42 020 - Telephone	147.09	
					101 - 576 80 47 010 - Community Center	98.77	
					101 - 576 80 47 070 - City Hall	75.03	
					101 - 576 80 47 070 - City Hall	140.90	
8348	11/12/2014	Claims	2	180327	Josephine Gable	10.00	
					001 - 512 50 49 020 - Jury/Witness Fees	10.00	
8349	11/12/2014	Claims	2	180328	Gaylord Bros	47.73	
					105 - 572 20 31 010 - Supplies	47.73	
8350	11/12/2014	Claims	2	180329	Geotest Services Inc	2,488.80	
					001 - 595 10 41 000 - Professional Services	2,488.80	
8351	11/12/2014	Claims	2	180330	Great America Financial Sves	125.69	
					105 - 572 20 48 020 - Repair/Maintenance-Equip	125.69	
8352	11/12/2014	Claims	2	180331	HB Jaeger Co LLC	430.18	
					425 - 531 50 31 000 - Operating Supplies	430.18	

CHECK REGISTER

City Of Sedro-Woolley
MCAG #: 0647

11/12/2014 To: 11/12/2014

Time: 08:53:55 Date: 11/07/2014

Page: 5

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
8353	11/12/2014	Claims	2	180332	Health	30.00	
					105 - 594 72 64 001 - Books - Skagit County	30.00	
8354	11/12/2014	Claims	2	180333	Honey Bucket	75.00	
					101 - 576 80 47 090 - Portable Toilets	75.00	
8355	11/12/2014	Claims	2	180334	Humane Society Of Skagit	198.00	
					001 - 521 20 41 021 - Humane Society	198.00	
8356	11/12/2014	Claims	2	180335	Infrastructure Technologies LLC	1,500.00	
					401 - 535 50 48 000 - Maintenance Contracts	1,500.00	
8357	11/12/2014	Claims	2	180336	Ingram Library Services	985.54	
					105 - 594 72 64 001 - Books - Skagit County	12.64	
					105 - 594 72 64 001 - Books - Skagit County	346.04	
					105 - 594 72 64 001 - Books - Skagit County	28.09	
					105 - 594 72 64 001 - Books - Skagit County	584.83	
					105 - 594 72 64 001 - Books - Skagit County	13.94	
8358	11/12/2014	Claims	2	180337	JB Industrial	233.82	
					401 - 535 80 31 010 - Operating Supplies	233.82	
8359	11/12/2014	Claims	2	180338	Jet City Equipment Rental	2,068.01	
					412 - 537 80 45 000 - Equipment Rental	2,068.01	
8360	11/12/2014	Claims	2	180339	Ronald John	128.00	
					001 - 521 20 27 000 - Retired Medical	128.00	
8361	11/12/2014	Claims	2	180340	Kesselring Tactical Supply	1,301.79	
					001 - 521 20 31 015 - Ammunition	1,301.79	
8362	11/12/2014	Claims	2	180341	Kroesen's Inc	449.57	
					001 - 522 20 26 000 - Uniforms	212.90	
					001 - 522 20 26 000 - Uniforms	236.67	
8363	11/12/2014	Claims	2	180342	Language Exch Inc (The)	836.00	
					001 - 512 50 41 040 - Language Interpreter	836.00	
8364	11/12/2014	Claims	2	180343	Lauts Inc	239.25	
					412 - 537 60 47 020 - Recycling - Yard Waste	239.25	
8365	11/12/2014	Claims	2	180344	Legacy Ford	60,946.32	
					501 - 594 21 64 501 - Vehicles - Public Safety	30,473.16	
					501 - 594 21 64 501 - Vehicles - Public Safety	30,473.16	
8366	11/12/2014	Claims	2	180345	Melanie Lewis	10.45	
					001 - 512 50 49 020 - Jury/Witness Fees	10.45	
8367	11/12/2014	Claims	2	180346	Library Corporation (The)	541.00	
					105 - 572 20 41 001 - Catalogue Subscriptions	541.00	
8368	11/12/2014	Claims	2	180347	Denise L. Liedkie	10.80	
					001 - 512 50 49 020 - Jury/Witness Fees	10.80	
8369	11/12/2014	Claims	2	180348	Lithtex NW	553.17	
					001 - 512 50 31 000 - Supplies	97.65	
					001 - 512 50 31 000 - Supplies	93.49	
					001 - 512 50 31 000 - Supplies	70.41	
					001 - 512 50 31 000 - Supplies	79.26	
					001 - 512 50 31 000 - Supplies	133.10	
					001 - 512 50 31 000 - Supplies	79.26	
8370	11/12/2014	Claims	2	180349	Loggers And Contractors	854.66	
					425 - 531 50 31 000 - Operating Supplies	778.38	

CHECK REGISTER

City Of Sedro-Woolley
MCAG #: 0647

11/12/2014 To: 11/12/2014

Time: 08:53:55 Date: 11/07/2014
Page: 6

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			103 - 542 30 31 000		Operating Supplies	21.47	
			103 - 542 30 48 010		Repair/Maintenance-Equip	54.81	
8371	11/12/2014	Claims	2	180350	Teresa Mae Loop	23.35	
			001 - 512 50 49 020		Jury/Witness Fees	23.35	
8372	11/12/2014	Claims	2	180351	Mid-American Research Chem	404.16	
			401 - 535 80 31 010		Operating Supplies	404.16	
8373	11/12/2014	Claims	2	180352	Jack R Moore	2,581.19	
			001 - 524 20 41 000		Professional Services	2,581.19	
8374	11/12/2014	Claims	2	180353	Motor Trucks Inc	2,105.17	
			401 - 535 50 48 040		Maintenance Of Vehicles	2,105.17	
8375	11/12/2014	Claims	2	180354	Nat'l Wildlife Federation	46.00	
			105 - 594 72 64 001		Books - Skagit County	46.00	
8376	11/12/2014	Claims	2	180355	Newman Signs Inc	369.05	
			101 - 576 80 48 002		RV Park	369.05	
8377	11/12/2014	Claims	2	180356	North Cascade Quick Lube	49.67	
			101 - 576 80 48 021		Equipment	49.67	
8378	11/12/2014	Claims	2	180357	North Hill Resources Inc	360.00	
			412 - 537 60 47 020		Recycling - Yard Waste	360.00	
8379	11/12/2014	Claims	2	180358	Oliver-Hammer Clothes	389.99	
			001 - 522 20 26 000		Uniforms	102.51	
			001 - 524 20 31 000		Off/Oper Supps & Books	124.75	
			103 - 542 30 35 010		Safety Equipment	162.73	
8380	11/12/2014	Claims	2	180359	Orca Pacific Inc	493.63	
			401 - 535 80 31 020		Op Supplies-Chemicals	493.63	
8381	11/12/2014	Claims	2	180360	Pacific Power Batteries	38.99	
			101 - 576 80 48 015		Library	38.99	
8382	11/12/2014	Claims	2	180361	Pat Rimmer Tire Ctr Inc	2,624.80	
			412 - 537 50 48 000		Repairs/maint-equip	67.27	
			103 - 542 30 48 010		Repair/Maintenance-Equip	2,557.53	
8383	11/12/2014	Claims	2	180362	PeaceHealth United General	295.00	
			001 - 521 20 41 001		Professional Services	295.00	
8384	11/12/2014	Claims	2	180363	Petty Cash-Debra Peterson	46.78	
			105 - 572 20 31 010		Supplies	35.32	
			105 - 594 72 64 001		Books - Skagit County	11.46	
8385	11/12/2014	Claims	2	180364	Phillips Environmental Services	425.00	
			425 - 594 31 61 000		Land Acquisition	425.00	
8386	11/12/2014	Claims	2	180365	Port of Skagit County	5,000.00	
			001 - 558 70 41 000		EDASC	5,000.00	
8387	11/12/2014	Claims	2	180366	Sara Pritchard	30.40	
			001 - 512 50 49 020		Jury/Witness Fees	30.40	
8388	11/12/2014	Claims	2	180367	Public Safety Testing	200.00	
			001 - 521 20 49 010		Dues/Subscriptions	200.00	
8389	11/12/2014	Claims	2	180368	Public Utility Dis No1	1,069.50	
			001 - 521 20 47 000		Public Utilities	20.80	
			401 - 535 80 47 000		Public Utilities	224.06	
			102 - 536 20 47 000		Public Utilities	47.92	
			412 - 537 80 47 000		Public Utilities	44.02	

CHECK REGISTER

City Of Sedro-Woolley
MCAG #: 0647

11/12/2014 To: 11/12/2014

Time: 08:53:55 Date: 11/07/2014
Page: 7

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			103 - 542 63 47 000		Public Utilities	47.41	
			105 - 572 20 47 000		Public Utilities	27.58	
			101 - 576 80 47 000		Riverfront	210.60	
			101 - 576 80 47 040		Train	20.80	
			101 - 576 80 47 050		Hammer Square	81.31	
			101 - 576 80 47 051		Bingham / Memorial	94.87	
			101 - 576 80 47 053		Other Utilities	40.63	
			101 - 576 80 47 070		City Hall	209.50	
8390	11/12/2014	Claims	2	180369	Puget Sound Energy		14,031.85
			001 - 521 20 47 000		Public Utilities	25.25	
			001 - 522 50 47 000		Public Utilities	115.63	
			425 - 531 50 47 000		Public Utilities	124.04	
			401 - 535 80 47 000		Public Utilities	9,303.77	
			102 - 536 20 47 000		Public Utilities	40.75	
			412 - 537 80 47 000		Public Utilities	121.64	
			103 - 542 63 47 000		Public Utilities	80.55	
			103 - 542 63 47 000		Public Utilities	7.17	
			103 - 542 63 47 000		Public Utilities	137.33	
			103 - 542 63 47 000		Public Utilities	314.19	
			108 - 557 30 41 000		Advertising	22.52	
			105 - 572 20 47 000		Public Utilities	234.24	
			101 - 576 80 47 000		Riverfront	188.15	
			101 - 576 80 47 000		Riverfront	358.94	
			101 - 576 80 47 010		Community Center	155.09	
			101 - 576 80 47 020		Senior Center	420.21	
			101 - 576 80 47 040		Train	38.87	
			101 - 576 80 47 051		Bingham / Memorial	11.82	
			101 - 576 80 47 052		Bingham Caretaker	70.33	
			101 - 576 80 47 052		Bingham Caretaker	16.74	
			101 - 576 80 47 053		Other Utilities	11.82	
			101 - 576 80 47 070		City Hall	2,137.86	
			104 - 595 61 63 001		Const SR9 Lucas/Pk Cottage	94.94	
8391	11/12/2014	Claims	2	180370	Quiring Monuments Inc		100.00
			102 - 536 20 34 000		Liners	100.00	
8392	11/12/2014	Claims	2	180371	Celesta Rapp		10.00
			001 - 342 20 00 000		Fire Control Services	-10.00	
8393	11/12/2014	Claims	2	180372	Ricoh USA Inc		399.97
			001 - 521 20 48 000		Repairs & Maintenance	27.55	
			001 - 521 20 48 000		Repairs & Maintenance	29.04	
			001 - 521 20 48 000		Repairs & Maintenance	67.44	
			001 - 521 20 48 000		Repairs & Maintenance	75.95	
			001 - 522 20 45 000		Equipment Lease	75.95	
			001 - 522 20 48 000		Repairs/Maint-Equip	27.56	
			001 - 522 20 48 000		Repairs/Maint-Equip	29.04	
			001 - 522 20 48 000		Repairs/Maint-Equip	67.44	
8394	11/12/2014	Claims	2	180373	Kevin Rogerson		150.00
			001 - 512 50 41 000		Professional Services	150.00	
8395	11/12/2014	Claims	2	180374	SCADA & Controls Engineering Inc		3,080.88
			401 - 535 80 41 000		Professional Services	2,040.00	
			401 - 594 35 64 001		Portable Equipment	1,040.88	
8396	11/12/2014	Claims	2	180375	Scientific Supply		436.70
			401 - 535 80 31 010		Operating Supplies	388.24	
			401 - 535 80 31 010		Operating Supplies	48.46	
8397	11/12/2014	Claims	2	180376	Sedgwick CMS		1,561.25

CHECK REGISTER

City Of Sedro-Woolley
MCAG #: 0647

11/12/2014 To: 11/12/2014

Time: 08:53:55 Date: 11/07/2014

Page: 8

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 511 60 21 001		- Industrial Insurance	1.73	
			001 - 512 50 21 001		- Industrial Insurance	3.44	
			001 - 513 10 21 001		- Industrial Insurance	3.04	
			001 - 514 23 21 001		- Industrial Insurance	4.96	
			001 - 515 30 21 001		- Industrial Insurance	0.86	
			001 - 518 80 21 001		- Industrial Insurance	3.17	
			001 - 521 10 21 001		- Industrial Insurance	11.44	
			001 - 521 20 21 001		- Industrial Insurance	411.75	
			001 - 522 20 21 001		- Industrial Insurance	278.14	
			001 - 524 20 21 001		- Industrial Insurance	1.52	
			425 - 531 50 21 001		- Industrial Insurance	84.53	
			401 - 535 80 21 001		- Industrial Insurance	273.31	
			102 - 536 20 21 001		- Industrial Insurance	33.87	
			412 - 537 80 21 001		- Industrial Insurance	171.31	
			103 - 542 30 21 001		- Industrial Insurance	89.23	
			103 - 543 30 21 001		- Industrial Insurance	0.95	
			501 - 548 30 21 001		- Industrial Insurance	30.45	
			001 - 558 60 21 001		- Industrial Insurance	5.75	
			105 - 572 20 21 001		- Industrial Insurance	19.91	
			101 - 576 80 21 001		- Industrial Insurance	119.32	
			001 - 595 10 21 001		- Industrial Insurance	12.57	
8398	11/12/2014	Claims	2	180377	Sedro-Woolley Auto Parts	46.58	
			001 - 521 20 48 010		- Repair & Maint - Auto	3.53	
			001 - 523 20 31 000		- Office/Operating Supplies	9.27	
			001 - 523 20 31 000		- Office/Operating Supplies	15.18	
			102 - 536 20 31 010		- Operating Supplies	7.58	
			102 - 536 20 31 010		- Operating Supplies	4.45	
			102 - 536 20 35 000		- Small Tools/Minor Equip	49.09	
			102 - 536 20 48 040		- Repair/Maint-Equip & Bldg	24.35	
			102 - 536 20 48 040		- Repair/Maint-Equip & Bldg	36.53	
			412 - 537 50 48 000		- Repairs/maint-equip	142.30	
			412 - 537 50 48 000		- Repairs/maint-equip	-362.70	
			412 - 537 50 48 000		- Repairs/maint-equip	70.48	
			412 - 537 50 48 000		- Repairs/maint-equip	13.22	
			103 - 542 30 31 000		- Operating Supplies	4.19	
			101 - 576 80 48 021		- Equipment	29.11	
8399	11/12/2014	Claims	2	180378	Sedro-Woolley Chamber Of	6,167.84	
			108 - 557 30 41 011		- Chamber Of Commerce	1,854.63	
			108 - 557 30 41 011		- Chamber Of Commerce	1,707.41	
			108 - 557 30 41 011		- Chamber Of Commerce	2,605.80	
8400	11/12/2014	Claims	2	180379	Sedro-Woolley Museum	1,683.76	
			108 - 557 30 41 015		- S-W Museum	1,683.76	
8401	11/12/2014	Claims	2	180380	Sedro-Woolley Rotary Club	3,000.00	
			108 - 557 30 41 016		- S-W Rotary Summer Concert	3,000.00	
8402	11/12/2014	Claims	2	180381	Sedro-Woolley Volunteer	12,153.00	
			001 - 522 20 11 010		- Salaries-Volunteers	12,153.00	
8403	11/12/2014	Claims	2	180382	Seven Sisters Inc	380.63	
			401 - 535 80 49 030		- Misc-Tuition/Registration	380.63	
8404	11/12/2014	Claims	2	180383	Sjostrom Law Office	2,409.00	
			001 - 515 30 41 000		- Professional Services	432.00	
			425 - 531 50 31 000		- Operating Supplies	79.08	
			401 - 535 80 49 040		- Misc-Filing Fees/Lien Exp	1,285.05	
			412 - 537 80 49 020		- Misc-Filing Fees/Lien Exp	612.87	
8405	11/12/2014	Claims	2	180384	Skagit 911	2,024.97	
			001 - 522 20 51 000		- Central Dispatch	1,388.02	

CHECK REGISTER

City Of Sedro-Woolley
MCAG #: 0647

11/12/2014 To: 11/12/2014

Time: 08:53:55 Date: 11/07/2014
Page: 9

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 522 20 51 000		Central Dispatch	636.95	
8406	11/12/2014	Claims	2	180385	Skagit CD		1,305.40
			425 - 531 50 41 002		Contracted Services	1,305.40	
8407	11/12/2014	Claims	2	180386	Skagit Co District Court		1,169.00
			001 - 512 50 51 000		Municipal Court Prob.	1,169.00	
8408	11/12/2014	Claims	2	180387	Skagit Co Public Works		42,985.36
			412 - 537 60 47 000		Solid Waste Disposal	42,985.36	
8409	11/12/2014	Claims	2	180388	Skagit Co Public Works		980.43
			102 - 595 30 63 000		Roadway Repairs	980.43	
8410	11/12/2014	Claims	2	180389	Skagit Co. Dept of Public Health		5,110.25
			001 - 569 00 51 000		Skagit Senior Services	5,110.25	
8411	11/12/2014	Claims	2	180390	Skagit County Auditor		1,760.00
			401 - 535 80 49 040		Misc-Filing Fees/Lien Exp	880.00	
			412 - 537 80 49 020		Misc-Filing Fees/Lien Exp	880.00	
8412	11/12/2014	Claims	2	180391	Skagit County Auditor		7,959.16
			001 - 514 90 51 000		Voter Registration Costs	7,959.16	
8413	11/12/2014	Claims	2	180392	Skagit County Sheriff Office		5,556.58
			001 - 523 60 51 001		Prisoner Medical	5,556.58	
8414	11/12/2014	Claims	2	180393	Skagit County Sheriff Office		1,334.46
			001 - 523 60 51 010		Prisoner Transport	1,334.46	
8415	11/12/2014	Claims	2	180394	Skagit County Treasurer		34,525.76
			001 - 523 60 51 020		Jail Sales Tax Pass Through 2	34,433.80	
			001 - 586 00 00 001		Crime Victim & Witnss Prog	91.96	
8416	11/12/2014	Claims	2	180395	Skagit DV & SA Services		29.02
			001 - 565 50 51 000		Sk Domestic Violence	29.02	
8417	11/12/2014	Claims	2	180396	Skagit Farmers Supply		694.70
			111 - 521 20 31 111		Supplies - Kennel	28.20	
			101 - 576 80 31 001		Operating Sup - Riverfront	15.17	
			101 - 576 80 48 001		Riverfront	607.56	
			101 - 576 80 48 002		RV Park	43.77	
8418	11/12/2014	Claims	2	180397	Skagit Hydraulics Inc		2,251.40
			102 - 536 20 48 040		Repair/Maint-Equip & Bldg	152.82	
			412 - 537 80 45 000		Equipment Rental	156.82	
			103 - 542 30 48 010		Repair/Maintenance-Equip	1,895.59	
			103 - 542 30 48 010		Repair/Maintenance-Equip	46.17	
8419	11/12/2014	Claims	2	180398	Skagit Publishing		702.14
			001 - 511 60 31 001		Legal Publications	46.13	
			001 - 511 60 31 001		Legal Publications	92.25	
			001 - 511 60 31 001		Legal Publications	102.50	
			001 - 511 60 31 001		Legal Publications	92.25	
			108 - 557 30 41 000		Advertising	35.88	
			108 - 557 30 41 000		Advertising	35.88	
			001 - 558 60 41 010		Advertising	71.75	
			001 - 558 60 41 011		Advertising Reimbuseable	225.50	
8420	11/12/2014	Claims	2	180399	Skagit Regional Clinics		290.00
			001 - 522 20 41 010		Prof Service-Medical Exams	290.00	
8421	11/12/2014	Claims	2	180400	Skagit Regional Health		158.44
			104 - 595 10 63 001		Eng-SR9 Lucas/Park Cottage	158.44	

CHECK REGISTER

City Of Sedro-Woolley
MCAG #: 0647

11/12/2014 To: 11/12/2014

Time: 08:53:55 Date: 11/07/2014
Page: 10

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
8422	11/12/2014	Claims	2	180401	Skagit River Steel	826.31	826.31
					412 - 537 80 31 000 - Operating Supplies		
8423	11/12/2014	Claims	2	180402	Skagit Valley Signs	136.71	136.71
					101 - 576 80 48 003 - Bingham Caretaker		
8424	11/12/2014	Claims	2	180403	Smiley's Inc	1,143.18	1,143.18
					412 - 537 80 34 000 - Containers		
8425	11/12/2014	Claims	2	180404	Marcia Smith	10.89	10.89
					001 - 512 50 49 020 - Jury/Witness Fees		
8426	11/12/2014	Claims	2	180405	Grant Vincent Springer	10.89	10.89
					001 - 512 50 49 020 - Jury/Witness Fees		
8427	11/12/2014	Claims	2	180406	Staples Business Advantage	1,541.30	1,541.30
					001 - 521 20 31 002 - Office/Operating Supplies		227.91
					001 - 521 20 31 002 - Office/Operating Supplies		179.31
					001 - 521 20 31 010 - Printing/Publications		37.98
					001 - 521 20 31 010 - Printing/Publications		130.80
					001 - 524 20 31 000 - Off/Oper Supps & Books		8.48
					412 - 537 80 31 010 - Office Supplies		429.23
					001 - 558 60 31 000 - Supplies/Books		20.77
					101 - 576 80 31 006 - Operating Sup - City Hall		468.42
					001 - 595 10 31 000 - Supplies		38.40
8428	11/12/2014	Claims	2	180407	State Auditor's Office	18,278.36	18,278.36
					001 - 514 23 41 000 - State Auditing		
8429	11/12/2014	Claims	2	180408	Strider Const Co Inc	30,589.60	30,589.60
					104 - 595 30 63 080 - Const-SR20 Cook Realign TI		23,635.68
					104 - 595 61 63 050 - Const SR20/Cook Sidewalks'		6,562.52
					104 - 595 65 63 000 - Const Park & Ride SR20/Coc		391.40
8430	11/12/2014	Claims	2	180409	Sunset Auto Body	1,264.02	1,264.02
					103 - 542 30 48 010 - Repair/Maintenance-Equip		
8431	11/12/2014	Claims	2	180410	Shelley D. Tenneson	10.45	10.45
					001 - 512 50 49 020 - Jury/Witness Fees		
8432	11/12/2014	Claims	2	180411	Payment Center Thomson Reuters -- West	249.60	249.60
					001 - 515 30 41 002 - Westlaw Services		
8433	11/12/2014	Claims	2	180412	True Value	580.00	580.00
					001 - 521 20 31 002 - Office/Operating Supplies		29.79
					001 - 521 20 31 002 - Office/Operating Supplies		3.57
					001 - 522 20 31 000 - Operating Supplies		17.34
					001 - 522 20 31 000 - Operating Supplies		10.84
					001 - 523 20 31 000 - Office/Operating Supplies		16.24
					401 - 535 80 31 010 - Operating Supplies		13.00
					401 - 535 80 31 010 - Operating Supplies		8.13
					401 - 535 80 31 010 - Operating Supplies		4.33
					401 - 535 80 31 010 - Operating Supplies		2.16
					401 - 535 80 31 010 - Operating Supplies		22.28
					401 - 535 80 31 010 - Operating Supplies		15.18
					401 - 535 80 31 010 - Operating Supplies		5.96
					102 - 536 20 31 010 - Operating Supplies		22.52
					102 - 536 20 35 000 - Small Tools/Minor Equip		108.49
					102 - 536 20 48 040 - Repair/Maint-Equip & Bldg		21.95
					412 - 537 80 31 000 - Operating Supplies		14.95
					103 - 542 30 31 000 - Operating Supplies		16.25
					103 - 542 30 31 000 - Operating Supplies		10.93
					103 - 542 30 31 000 - Operating Supplies		26.01

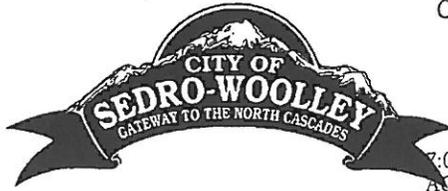
CHECK REGISTER

City Of Sedro-Woolley
MCAG #: 0647

11/12/2014 To: 11/12/2014

Time: 08:53:55 Date: 11/07/2014
Page: 11

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			101 - 576 80 31 001		- Operating Sup - Riverfront	62.89	
			101 - 576 80 31 004		- Operating Sup - Comm Cente	4.33	
			101 - 576 80 31 006		- Operating Sup - City Hall	41.18	
			101 - 576 80 48 005		- Senior Center	17.35	
			101 - 576 80 48 016		- City Hall	10.06	
			101 - 576 80 48 021		- Equipment	74.27	
8434	11/12/2014	Claims	2	180413	USA Blue Book		127.76
			401 - 535 80 31 010		- Operating Supplies	127.76	
8435	11/12/2014	Claims	2	180414	Univar USA Inc		1,462.04
			401 - 535 80 31 020		- Op Supplies-Chemicals	1,462.04	
8436	11/12/2014	Claims	2	180415	Verizon Wireless		2,772.94
			001 - 513 10 42 020		- Telephone	54.88	
			001 - 514 23 42 020		- Telephone	54.88	
			001 - 515 30 42 001		- Telephone	54.88	
			001 - 518 80 42 020		- Telephone	119.89	
			001 - 521 20 42 020		- Telephone	440.11	
			001 - 521 20 42 020		- Telephone	424.17	
			001 - 521 20 42 020		- Telephone	332.10	
			001 - 522 20 42 020		- Telephone	440.11	
			001 - 522 20 42 020		- Telephone	53.60	
			401 - 535 80 42 030		- Nextel Cell Phones	174.60	
			102 - 536 20 42 020		- Telephone	37.60	
			412 - 537 80 42 025		- Nextel Cell Phones	164.64	
			412 - 537 80 42 025		- Nextel Cell Phones	24.20	
			103 - 542 30 42 020		- Telephone	102.40	
			101 - 576 80 42 020		- Telephone	54.88	
			101 - 576 80 42 020		- Telephone	86.00	
			001 - 595 10 42 025		- Cell Phones	129.76	
			001 - 595 10 42 025		- Cell Phones	24.24	
8437	11/12/2014	Claims	2	180416	Voya		124.00
			105 - 594 72 64 001		- Books - Skagit County	124.00	
8438	11/12/2014	Claims	2	180417	WA St Dept Of Ecology		90.00
			401 - 535 80 49 010		- Misc-Dues/Subscriptions	30.00	
			401 - 535 80 49 010		- Misc-Dues/Subscriptions	30.00	
			401 - 535 80 49 010		- Misc-Dues/Subscriptions	30.00	
8439	11/12/2014	Claims	2	180418	WA St Dept Of Natural Res		17.40
			425 - 531 50 44 000		- Taxes & Assessments	17.40	
8440	11/12/2014	Claims	2	180419	WA St Dept Of Prof Licen		258.00
			001 - 521 20 51 000		- Intergov Svc-Gun Permits	258.00	
8441	11/12/2014	Claims	2	180420	WA St Off Of Treasurer		5,798.26
			001 - 386 90 00 000		- State Remittances-Court	-5,798.26	
8442	11/12/2014	Claims	2	180421	Washington Federal		1,609.98
			104 - 595 30 63 080		- Const-SR20 Cook Realign TI	1,243.98	
			104 - 595 61 63 050		- Const SR20/Cook Sidewalks '	345.40	
			104 - 595 65 63 000		- Const Park & Ride SR20/Coc	20.60	
8443	11/12/2014	Claims	2	180422	Washington Tractor		11.90
			102 - 536 20 48 040		- Repair/Maint-Equip & Bldg	11.90	
8444	11/12/2014	Claims	2	180423	Waste Management Of Skgt		9,548.37
			412 - 537 60 47 010		- Recycling - Household	9,548.37	
8445	11/12/2014	Claims	2	180424	Womer & Associates Inc		600.00
			001 - 522 20 41 000		- Professional Services	300.00	
			001 - 522 20 41 000		- Professional Services	300.00	



CITY COUNCIL AGENDA
REGULAR MEETING

NOV 12 2014

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3d

CITY OF SEDRO-WOOLLEY

Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-0771
Fax (360) 855-0733

David Lee, PE
City Engineer

MEMO TO: City Council and Mayor Mike Anderson

FROM: David Lee, PE

RE: **Final Acceptance – Contract 2013-PW-03 2014 Third Street Sidewalk and Pavement Improvements Project
Strider Construction, Inc.**

DATE: November 5, 2014 (for Council review November 12, 2014)

ISSUE Should Council approve final acceptance of the 2014 Third Street Sidewalk and Pavement Improvements Project as constructed by Strider Construction, Inc. of Bellingham, WA in amount of \$638,515.19 (including sales tax)?

BACKGROUND/DISCUSSION

This project provided improvements to Third Street between State Street and Sterling Street. Schedule A work included a full width asphalt overlay and upgrades to curb ramps to bring them into compliance with ADA Standards as well as revising the crossing area in front of the High School. Schedules B & D replaced the severely damaged sidewalks on the east of Third Street between State Street and the High School. Schedule C work was for water line upgrades between State Street and Talcott Street and between Jameson Avenue and Sterling Street. Funding for Schedules A, B & D is from a combination of TIB and City funds and Schedule C from PUD No. 1 per interlocal agreement.

The construction contract for the 2014 Third Street Sidewalk and Pavement Improvements Project with Strider Construction, Inc. of Bellingham, WA was executed on May 28, 2014. The work was started on June 23, 2014, with substantial completion on August 21, 2014 and final completion on September 28, 2014.

We have filed Notice of Completion documents with Washington Department of Labor & Industries, Department of Revenue and Employment Security. Once clearance is received from these agencies, the retention will be released.

FINANCIAL

Revenue:

TIB – total reimbursement, SCH A, B & D	\$ 448,216.00
Account 103 Funds Transfer from REET, SCH A, B & D	\$ 52,579.83
PUD No. 1 – Water funds, SCH C	\$ 191,323.99
TOTAL ANTICIPATED, SCH A, B, C & D	\$692,119.82

Expenditures

Design (SSE and City Staff)	\$ 24,246.67
Construction Contract – Strider	\$ 638,515.19
Construction Engineering (GeoTest, SSE & City Staff)	\$ 29,357.96
TOTAL ANTICIPATED EXPENSE, SCH A, B, C & D	\$692,119.82

ANALYSIS

The original construction contract for this project totaled \$685,235.94. The final construction cost for the project is \$638,515.19 which is 6.8% under the bid amount. Final design and construction engineering, city staff plus consultants, costs are 8.35% of the final construction cost.

MOTION:

Move for final acceptance of the 2014 Third Street Sidewalk and Pavement Improvements Project as constructed by Strider Construction, Inc. of Bellingham, WA in amount of \$638,515.19(including sales tax).

NOV 12 2014

After Recording Return to:

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3e

SKAGIT COUNTY BOARD OF COMMISSIONERS
1800 CONTINENTAL PLACE, SUITE 100
MOUNT VERNON, WA 98273

INTERLOCAL COOPERATIVE AGREEMENT

BETWEEN

SKAGIT COUNTY
AND
THE CITY OF SEDRO-WOOLLEY

PROVISION OF COMMUNITY SERVICES
Calendar Year 2015

THIS AGREEMENT is made and entered into by and between the City of Sedro-Woolley ("City") and Skagit County, Washington ("County") pursuant to the authority granted by Chapter 39.34 RCW, INTERLOCAL COOPERATION ACT.

1. **PURPOSE:** The County operates a **Senior Services Division, within the Department of Public Health and Community Services**, and in connection therewith employs a staff of qualified and professional personnel to develop, direct and coordinate a comprehensive system for the delivery of services to senior citizens. For the purpose of this Contract, a senior citizen will be defined as any person 55 years of age or older. As a result of other contractual agreements, some services may be limited to those over 60 years of age.

The City desires to enter into an agreement whereby the County will furnish to the City certain administrative and professional services and the City will pay for the services so performed. This contract is general in nature and reflects the broad responsibilities the County has for the provision of services to seniors. Attached to this contract and incorporated by reference is an addendum relating the specific responsibilities of the County and the City to make provisions for the delivery of services to the senior program.

2. **RESPONSIBILITIES:** It is agreed between the parties during the effective term of this agreement, the County will furnish administrative and professional services to the City; said services to consist primarily of the following:

PROGRAM SERVICES FOR SENIORS:

A. Nutritional Services

1. Congregate meals: hot, nutritionally balanced noontime meals are served at the Senior Centers.
2. Home-delivered meals: Seniors over the age of 60 who are homebound and unable to prepare meals for themselves or attend Senior Centers may have meals delivered to their homes. Volunteers deliver hot and frozen meals to homebound seniors weekdays. Meal delivery can be a temporary or an on-going service especially helpful to individuals with disabilities or individuals recovering from illnesses. Staff members from the Skagit Nutrition Program make initial home visits to assess the extent of the need for home-delivered meal service. Periodic reassessments are conducted to re-evaluate need.
3. Liquid food supplements are available to seniors with special nutritional needs.

B. Senior Center

The County provides comprehensive Community Service programs at community focal points identified as Community/Senior Centers. The Center Coordinator shall coordinate social and health care services for seniors (Nutrition, Transportation, Health Screens, etc.) as well as develop a program of social and recreational activities, including special events and trips. The Coordinator shall utilize local Senior Advisory Boards to assess needs and interests of local seniors in the formulation of programs.

C. Coordination and Delivery of Supportive Services

The County provides seniors with technical assistance in obtaining various human care and economic relief services. The Information and Assistance / Case Management office, through its trained staff, refers and coordinates the provision of these services to seniors. These programs currently include legal services, social security information, tax relief, home winterization, chore services, foot care, blood pressure clinics, Medicaid and Medicare assistance, Transportation, among others.

D. Utilization of Media

Local media and websites will be utilized to inform seniors of activities and services provided by the County. Public Health and Community Services staff will provide weekly announcements to the local newspapers and radio stations.

3. TERM OF AGREEMENT: The term of this Agreement shall be from January 1, 2015 through December 31, 2015.

4. MANNER OF FINANCING: The City shall pay for the services provided for this agreement the sum of twenty thousand four hundred and forty-one dollars (\$20,441.00). One fourth of the amount shall be due at the end of each quarter, that is March 31, June 30, September 30, December 31, 2015, and payable after submission of a voucher and processing in the manner provided by the City for processing voucher and issuing warrants thereon. The total amount may be paid at the first quarter as desired by the City.

5. ADMINISTRATION: Senior programs will function according to policies and procedures of Skagit County and in accordance with the Federal guidelines for Older Americans Act and Senior Citizen Service Act grants. These policies, guidelines and budgets will be monitored and evaluated by County Administrative staff. The County will provide supervisory and general staff to conduct and coordinate comprehensive Senior Services. With the signing of this intergovernmental contract, the delivery of programs to seniors shall be a function of the County, managed by the Department of Public Health and Community Services.

The following individuals are designated as representatives of the respective parties. The representatives shall be responsible for administration of this Agreement and for coordinating and monitoring performance under this Agreement. In the event such representatives are changed, the party making the change shall notify the other party.

- A. The County's representative shall be the Director of Public Health and Community Services, Human Services Manager and the Senior Center Coordinator.
- B. The City's representative(s) shall be _____ and _____.

6. OPERATIONS

The County will be responsible for locating an appropriate site for the delivery of direct senior services. Sites will be obtained through facility donations, building rental or acquisition. The County will be responsible to purchase necessary supplies for the efficient operation of site offices.

- A. The County will provide necessary general liability insurance for County-owned facilities utilized in the Senior Services program.
- B. The County will maintain an active Countywide Communications Network to aid the seniors in securing services, assistance and information.

7. TREATMENT OF ASSETS AND PROPERTY: No fixed assets or personal or real property will be jointly or cooperatively, acquired, held, used, or disposed of pursuant to this Agreement.

8. INDEMNIFICATION: INDEMNIFICATION: County covenants and agrees to hold the City harmless from and to pay and defend any claims, causes of action, and suits for damage occurring as a result of the use of the leased premises for the operation of this agreement except of such claims, causes of action and suits for damages based on

negligence of the City. It is further understood and agreed that the County and its employees are acting as independent contractors in the performance of the agreement and are in no way employees or agents of the City of Sedro-Woolley. Each party agrees to be responsible and assume liability for its own wrongful and/or negligent acts or omissions or those of their officials, officers, agents, or employees to the fullest extent required by law, and further agrees to save, indemnify, defend, and hold the other party harmless from any such liability. It is further provided that no liability shall attach to the County or City by reason of entering into this contract except as expressly provided herein.

9. TERMINATION: Any party hereto may terminate this Agreement upon thirty (30) days notice in writing either personally delivered or mailed postage-prepaid by certified mail, return receipt requested, to the party's last known address for the purposes of giving notice under this paragraph. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

10. CHANGES, MODIFICATIONS, AMENDMENTS AND WAIVERS: The Agreement may be changed, modified, amended or waived only by written agreement executed by the parties hereto. Waiver or breach of any term or condition of this Agreement shall not be considered a waiver of any prior or subsequent breach.

11. SEVERABILITY: In the event any term or condition of this Agreement or application thereof to any person or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications of this Agreement which can be given effect without the invalid term, condition, or application. To this end the terms and conditions of this Agreement are declared severable.

12. ENTIRE AGREEMENT: This Agreement contains all the terms and conditions agreed upon by the parties. All items incorporated herein by reference are attached. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

13. OTHER PROVISIONS:

A. Reports

Community Service reports will be provided to the City on a quarterly basis. These reports will contain statistical information regarding the participation levels in Community Service programs. The statistical information included in this report will define hours and/or units of service provided to the seniors and the cost for service provision. Annual reports will contain program narratives describing senior services.

B. Program Evaluation

1. Evaluation Committee - A committee of the two designated representatives from the City and the two representatives from the County shall meet annually to evaluate the existing program services. This committee shall make recommendations to the City and the

County for the modification of Community Services specified in the attached addendum.

2. Audit - The City may audit the records to assure that it will receive full value in services for the consideration of services recited herein.

C. Exhibit "A".

This agreement shall include "Provision of Community Services for the Sedro Woolley Senior Center" as detailed in Exhibit "A".

CITY OF SEDRO WOOLLEY:

Mike Anderson, Mayor

(Date _____)

Mailing Address:
City of Sedro-Woolley
325 Metcalf Street
Sedro-Woolley, WA 98284

DATED this _____ day of _____, 2014.

**BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Attest:

Sharon D. Dillon, Commissioner

Clerk of the Board

For contracts under \$5,000:
Authorization per Resolution R20030146

Recommended:

County Administrator

Department Head

Approved as to form:

Civil Deputy Prosecuting Attorney

Approved as to indemnification:

Risk Manager

Approved as to budget:

Budget & Finance Director

EXHIBIT "A"
PROVISION OF COMMUNITY SERVICES FOR
SEDRO WOOLLEY SENIOR CENTER
COMMENCING JANUARY 1, 2015 - ENDING DECEMBER 31, 2015

PROGRAM SERVICES

1. **NUTRITION**

Skagit County Nutrition Project
700 So. Second Street
Administration Bldg, Rm 310
Mount Vernon, WA 98273
Phone: (360) 419-3420

Sedro Woolley Senior Center
715 Pacific Street
Sedro Woolley, WA 98284
Phone: (360) 855-1531

Operating Hours: Congregate - M - F 12:00 noon
Home-Delivered - M - F 12:00 noon (frozen weekend meals available)

Congregate Meals: Nutritionally balanced meals for seniors 60 years of age and older are served at 12:00 noon at the senior centers. No reservations necessary.

Estimated total congregate meals per year countywide: 48,000

Home-Delivered Meals: Seniors over the age of 60 who are unable to prepare nutritionally adequate meals for themselves and who are homebound and unable to attend a Senior Center may have noon-time meals delivered to their homes. A staff member from the Skagit Nutrition Project makes an initial home visit to assess program eligibility of the homebound senior citizen, along with providing nutrition intervention when applicable. Meal delivery can be a temporary or on-going service, based on individual client needs. Annual reassessments are conducted to re-evaluate eligibility. Frozen meals are available for weekends, holidays, and special requests.

Estimated total home-delivered meals per year countywide: 65,500

Liquid Meal Supplement: The Skagit Nutrition Project has Ensure Plus available at the Skagit County Senior Centers for seniors. Ensure Plus is a high-calorie liquid food for use when extra calories and nutrients, but a normal concentration of protein, is needed. A prescription or written statement of need from a physician, registered nurse, or registered dietitian is required. Prescriptions can be kept on file with the nutrition program and must be renewed every 6 months.

Estimated total liquid food supplement meals distributed per year countywide: 10,700

2. **ADMINISTRATION and SENIOR CENTER**

Skagit County Community Services
700 So. Second Street

Sedro Woolley Senior Center
715 Pacific Street

Administration Bldg, Rm 310
Mount Vernon, WA 98273
Phone: (360) 419-3420

Sedro Woolley, WA 98284
Phone: (360) 855-1531

Operating hours: 8:00 a.m. - 4:00 p.m. (Monday - Friday)

Senior Center serves as a community focal point where seniors can conveniently access services and activities which support their independence, enhance their dignity and encourage their involvement in and with their community. As part of a comprehensive community strategy to meet the needs of older persons, coordinated Senior Services programs will take place within and emanate from this facility.

Estimated total senior visits per year countywide: 100,000

Estimated total senior health screen participants countywide: 19,135

Estimated total senior program participants countywide: 120,700

NOV 12 2014

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 38

Memorandum

To: Mayor Anderson and City Council

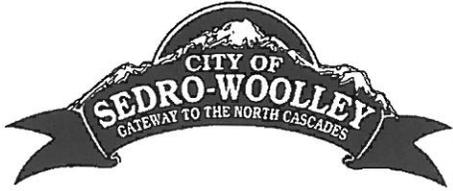
From: Patsy Nelson *Patsy*

Date: 11/6/2014

Re: 2015 Budget Ordinance Hearing

Recommended Action

Staff recommends the Council move to set a public hearing to consider adoption of the 2015 Budget Ordinance on Tuesday, November 25, 2014 at 7:00 p.m.



CITY COUNCIL AGENDA
REGULAR MEETING

NOV 12 2014

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 39

CITY OF SEDRO-WOOLLEY

Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-1661
Fax (360) 855-0707

Mark A. Freiberger, PE
Director of Public Works/City Engineer

MEMO TO: City Council and Mayor Anderson
FROM: Mark A. Freiberger, PE
RE: **Use of MRSC's statewide vendor roster**
DATE: November 7, 2014 (for Council action November 12, 2014)

ISSUE:

Should the City Council approve the attached Public Agency Contract with MRSC for the use of their statewide rosters?

Should the City Council adopt the attached ordinance regarding the process of purchasing and establishing a vendor list process for the purchasing of supplies, materials and equipment?

BACKGROUND/ DISCUSSION:

Resolution No. 760-07 established a small works roster process to award public works contracts and a consulting services roster for architectural, engineering and other professional services. Section 2 of the Resolution notes that the city wished to contract with Municipal Research and Services Center of Washington (MRSC) to adopt for city use those state wide electronic databases for small works roster and consulting services developed and maintained by MRSC and authorizes City Staff to sign that contract. That contract was executed on December 3, 2007. That contract was superceded by an updated contract on April 3, 2013. Resolution 877-13 was passed on March 13, 2013, authorizing City Staff to sign the updated MRSC agreement and increasing the "not to exceed" limit for Small Works Roster contracts from \$200,000 to \$300,000 as allowed by current state law.

Ordinance 1650-09 established procedures relating to purchasing and established a vendor list process for the purchasing of supplies, materials and equipment, under the provisions of RCW 39.04.190. Section 2 of the ordinance references Resolution 760-07 and 805-09, but it has not been updated to reference Resolution 877-13. Section 1 of the ordinance establishes the vendor roster process for purchases between \$7,500 and \$15,000, and includes publication and record keeping requirements relating to the roster.

The attached Washington Public Agency Contract between MRSC and the City will replace the existing agreement. The new contract includes the existing Small Public Works contract process and the Consulting Rosters Process, but also adds provisions for a Vendor Roster. The Vendor Roster is a new service offered by MRSC that would fulfill the Vendor Roster requirements of RCW 39.04.190. Execution of this agreement will allow the city to start using the new Vendor Roster process beginning in January 2015.

Proposed Ordinance ____-14 updates the Purchasing Process to allow for the use of the MRSC Vendor Process in lieu of the separately maintained City process.

FINANCIAL:

The MRSC Rosters process is subject to an annual fee based on agency size, which is currently \$120/year for Sedro-Woolley. This cost is budgeted and paid from Account 001 Engineering Dues and Memberships. This minor cost is far exceeded by the defrayed cost of staff time and publications to maintain separate Small Public Works and Consultant rosters. The addition of the new Vendor Roster

process will reduce Finance Department staff time involved in maintaining the present Vendor List, along with publication expenses.

RECOMMENDATIONS:

Move to approve the MRSC small works, consultant and vendor roster contract, attached.

Move to adopt Ordinance ___-14 Establishing Procedures Relating to Purchasing and Establishing a Vendor List Process for the Purchasing of Supplies, Materials and Equipment.



Washington Public Agency Contract Small Works, Consultant, and Vendor Rosters

This contract (the "Contract") is made by and between Municipal Research and Services Center of Washington ("MRSC"), a not-for-profit corporation, and the Washington local government, (the "Public Agency"),

1. Purpose. The purpose of this Contract is to provide the Public Agency with membership in MRSC Rosters which will host its individual Small Public Works Roster ("Small Works Roster"), Consultant Roster ("Consultant Roster"), and Vendor Roster ("Vendor Roster") in an online database (collectively, "MRSC Rosters"). MRSC is making membership in the MRSC Rosters available to a number of local government agencies in Washington State to provide them with more efficient and cost effective services.

2. Scope of Services. MRSC shall create and maintain the MRSC Rosters as allowed to the Public Agency and other Public Agency members by RCW 39.04.155, Chapter 39.80 RCW, and RCW 39.04.190, respectively. MRSC shall advertise at least biannually for the Small Works Roster, Consultant Roster, and Vendor Roster in accordance with statutory requirements on behalf of all Public Agency members. MRSC will receive and review small works, consultant, and vendor business (collectively, "business") applications for compliance with basic statutory eligibility requirements, and will maintain business applications.

3. Use of MRSC Rosters by Public Agency. As of the date of the first MRSC biannual legal notice in January or June by occurring after the signing of the membership contract by both parties, the Public Agency will use the Small Works Roster, Consultant Roster, and Vendor Roster hosted in MRSC Rosters as their official rosters.

(a) Small Works Roster. The Public Agency will use the Small Works Roster to select businesses for public work projects up to \$300,000 in value or as otherwise limited by statutes, ordinances, and laws applicable to the Public Agency. The Public Agency shall be independently responsible for its own and the selected business' compliance with all additional or varying laws and regulations governing purchases, including all selection laws, retainage and bonds, prevailing wages, and any other appropriate requirements.

The Public Agency shall be independently responsible, consistent with applicable laws and its own policies and practices, for the determination that the selected businesses are responsible bidders. The Public Agency also shall be independently responsible to conduct a quotation or bid process consistent with applicable statutes, ordinances, and the requirements of the Public Agency and to enter into a contract directly with the business thus selected.

(b) Consultant Roster. The Public Agency will use the Consultant Roster to select businesses for consultant projects, and will do so in accord with all applicable laws and regulations. The Public Agency shall be independently responsible for its own and the selected business' compliance with all additional or varying laws and regulations governing services, including all selection laws, and any other requirements as appropriate.

The Public Agency shall be independently responsible, consistent with applicable laws and its own policies and practices, for the determination that the selected businesses are responsible. The Public Agency also shall be independently responsible to conduct a consultant selection process consistent with applicable statutes, ordinances, and the requirements of the Public Agency and to enter into a contract directly with the business thus selected.

(c) Vendor Roster. The Public Agency will use the Vendor Roster to award contracts for the purchase of supplies, materials, and equipment not being purchased in connection with public works contracts and limited service contracts as authorized in lieu of the requirements for formal sealed bidding. The Public Agency shall be independently responsible for its own and the selected business' compliance with all additional or varying laws governing purchases.

The Public Agency shall be independently responsible to conduct a quotation process consistent with applicable statutes, ordinances, and other requirements of the Public Agency and to enter into a contract directly with the business selected.

(d) Access to MRSC Rosters. MRSC shall make the MRSC Rosters and associated applications and qualifications for each available to the Public Agency by providing it with a user name and password for access to MRSC's online database MRSC Rosters.

4. Compensation of Businesses. The Public Agency shall be independently responsible for payments to any business that is selected as a result of its use of MRSC Rosters. The Public Agency shall make all such payments directly to the businesses selected by the Public Agency.

5. Effective Date and Term. This Contract shall be effective for a period of one year as of the publication date for the first MRSC biannual advertisement in January or June after the signing of the membership contract by both parties. MRSC will notify the Public Agency of the publication dates of each biannual legal notice the week prior to the publication dates. This Contract may be cancelled by either party as provided in Section 10.

6. Compensation of MRSC. The Public Agency will pay MRSC an annual membership fee based on the Public Agency's total capital expenditures for the most recent complete fiscal year for the services under this Contract or an average of the past 5 years if unusually large projects occurred recently. Total capital expenditures for cities are the total of BARS code lines 594 and 595 and similar BARS codes for other Public Agencies. The amount will be paid in full prior to the publication by MRSC of the first biannual legal notice after the signing of the Contract, which will be either in January or June for the MRSC Rosters, and on the subsequent anniversary dates of the publication date.

Based on the Membership Fee Scale, the Public Agency will pay an annual membership of \$_____.

Total Capital Expenditures*	Annual Membership Fee
Less than 5	\$120
5 to 10	\$240
10 to 15	\$360
15 to 25	\$480
25 to 50	\$600
More than 50	\$900

*Total Capital Expenditures in millions

7. Relationship of Parties. MRSC agrees that it will perform the services under this Contract as an independent contractor and not as an agent, employee, or servant of the Public Agency. Nothing in this Contract shall be construed to render the parties partners or joint venturers.

8. Limitation of MRSC Liability. MRSC shall not be, directly or impliedly, a party to any contract with small works, consulting, or vendor businesses into which the Public Agency may enter as a result of the Public Agency's use of the MRSC Rosters. MRSC does not accept responsibility or liability for the performance of any business used by the Public Agency as a result of its use of the MRSC Rosters.

9. Hold Harmless and Indemnification. Each party shall defend, indemnify, and hold the other party harmless from any and all claims, injuries, damages, losses, or suits, including attorney fees, arising from any negligent act or omission that party's officers, employees, volunteers, and agents in connection with the performance of this Contract.

10. Termination. This Contract may be terminated, with or without cause, by written notice of either party to the other. Termination shall be effective thirty (30) days after written notice. Termination of the contract by the Public Agency does not entitle the Public Agency to a refund of the membership fee prorated as to the time remaining in the contract term following termination.

11. Non-assignment. MRSC shall not subcontract or assign any of the rights, duties, or obligations imposed upon it by this Contract without the prior express written consent of the Public Agency.

12. Governing Law and Venue. This Contract shall be governed by the laws of the State of Washington.

13. Authority. Each signatory to this Contract represents that he or she has full and sufficient authority to execute this Contract on behalf of MRSC or the Public Agency, as the case may be, and that upon execution of this Contract it shall constitute a binding obligation of MRSC or the Public Agency, as the case may be.

14. Severability. Should any clause, phrase, sentence or paragraph of this Contract be declared invalid or void, the remaining provisions of this Contract shall remain in full force and effect.

15. Complete Agreement. This Contract constitutes the entire understanding of the parties. Any written or verbal agreements that are not set forth herein or incorporated herein by reference are expressly excluded.

16. Public Agency Information. For purposes of Contract administration, the Public Agency provides the following information:

Official Public Agency Name: _____

Common Public Agency Name (if different): _____

Mailing Address: _____

County: _____

Website: _____

Primary Contact:

Name: _____

Title: _____

Email: _____

Telephone: _____

Facsimile: _____

Alternative Contact:

Name: _____

Title: _____

Email: _____

Telephone: _____

Facsimile: _____

17. Signatures. By signing this Contract, the signatories below certify that they have the authority to enter into this Contract, that they agree to payment of fees in accordance with the stated Public Agency Fee Structure and that they agree that the Public Agency shall be bound by and adhere to the Terms and Conditions stated.

PUBLIC AGENCY

MRSC

[Signature]

[Signature]

[Title]

MRSC Rosters Manager
[Title]

[Date]

[Date]

Submit signed contract with annual membership fee to:
MRSC Rosters
Municipal Research and Services Center
2601 Fourth Avenue
Suite 800
Seattle, WA 98121-1280

ORDINANCE No. _____

AN ORDINANCE AMENDING PROCEDURES RELATING TO PURCHASING AND ESTABLISHING A
NEW VENDOR LIST PROCESS FOR THE PURCHASING OF SUPPLIES, MATERIALS, AND
EQUIPMENT

WHEREAS, RCW 39.04.190, regarding purchase of materials, supplies or equipment not connected to a public works project, allows certain purchasing contracts to be awarded by a vendor list process; and

WHEREAS, in order to be able to implement a vendor list process, the City is required by law to adopt a policy establishing specific procedures; and

WHEREAS, the City Council adopted Resolution 760-07 establishing the small works roster and consulting services roster in 2007, amended that process in Resolution 805-09 in 2009 and joined the MRSC shared rosters in 2013 by action in Resolution 877-13 which also increased the small works roster limits to \$300,000.00; and

WHEREAS, MRSC is now offering a shared roster for vendors which could replace the city's roster process and save the city money; and

WHEREAS, the City Council desires to update its policy for purchasing and bidding consistent with Washington state law to expand the services provided by MRSC;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DO HEREBY ORDAIN AS FOLLOWS:

Section 1. SWMC 3.76.020 A. and 3.76.020 B. are amended as follows:

~~A. — Publication of Notice. At least twice a year, the city shall publish, in the city's official newspaper, notice of the existence of a roster(s) of vendors for materials, supplies, and equipment, and shall solicit names of vendors for the roster.~~

~~B. Electronic Rosters. In addition to paper and/or electronic vendor lists kept on file in the appropriate department, †The city may also shall use that statewide electronic vendor roster database developed and maintained jointly by the Daily Journal of Commerce and the Municipal Research and Services Center of Washington.~~

Section 2. This ordinance shall be effective five (5) days after passage and publication as provided by law.

Section 3. The provisions of this ordinance are declared to be severable, and if any section, sentence, clause or phrase of this ordinance shall for any reason be held invalid

or unconstitutional or if the application of this ordinance to any person or circumstances shall be held invalid or unconstitutional, such decisions shall not affect the validity of the remaining sections, sentences, clause or phrases of this ordinance.

PASSED by majority vote of the members of the Sedro-Woolley City Council this ____ day of _____, 2014, and signed in authentication of its passage this ____ day of _____, 2014.

Mike Anderson, Mayor

Attest:

Patsy Nelson, Finance Director

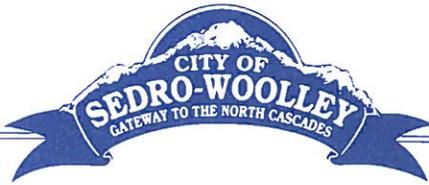
Approved as to form:

Eron Berg, City Attorney

Published:

NOV 12 2014

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 4



SUBJECT: PUBLIC COMMENT

Name:
Address:
Narrative:

NOV 12 2014

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 5

Memorandum

2ND READING

To: Mayor Anderson and City Council

From: Patsy Nelson 

Date: 11/6/14

Re: Public Hearing Property Tax Levy Ordinances (second reading)

Background information: The City of Sedro-Woolley's property taxes have two components. The first is voter approved bond tax revenues and the second is general property tax revenues.

Voter Approved Bond Tax Revenues This part of the ordinance is for the debt service for the Public Safety Building which was previously approved by the voters of Sedro-Woolley. The 2015 tax request is \$210,000 which has been the same since 2009. The final payment on this bond is December 1, 2016.

General Property Tax Revenues The Skagit County Assessor's preliminary assessed valuation report indicate an estimated \$724,276,039 tax base resulting in an maximum levy rate of \$2.53060, well under the statutory maximum of \$3.3750. As the Upper Skagit Indian Tribe has withdrawn its application for 2015 property tax exemptions, the final assessed valuation should be fairly close to the preliminary value. The final assessed valuations and resulting tax rate, will not be known until January/February, 2015.

If the Council were to decide upon a levy increase in the amount of 1%, it would result in \$17,815.61 of additional property tax; and a levy increase at the highest lawful levy would result in \$43,583.25 of additional property tax. The use of this tax increase is not limited to the general fund; it may be restricted for specific items such as the acquisition of land, payment of debt etc.

Process of Banking Property Tax If the Council does not wish to increase general property tax this year and save it as banked capacity for the future; approve an Ordinance with an increase of 1% and instruct the Finance Director to complete the 2015 Budget/Levy Request with a lower percentage increase. The difference between the ordinance and the levy request will be banked for the future.

If the Council does not wish to create banked capacity, either take the 1% tax increase (nothing left to bank) or approve an increase of 0%.

According to the Washington State Department of Revenue, no one has the authority to delete prior banked capacity so the dollar amount which is currently banked will remain available until used.

Three sample property tax ordinances are attached showing general property taxes increased at 0%, 1% and 2.44%. A 1% increase is the maximum allowed except in the case of banked capacity. If the City Council were to choose to use the City's entire banked capacity in 2015, it would result in a tax increase of 2.44%. The amount of the voter approved bond tax revenues is the same on all three sample ordinances. November 30 is the deadline for submitting property tax requests to Skagit County.

Sample motions:

I move to approve Ordinance ____-14 an ordinance of the City of Sedro-Woolley approving the property tax levy at an increase of 0%.

I move to approve Ordinance ____-14 an ordinance of the City of Sedro-Woolley approving the property tax levy at an increase of 1%.

I move to approve Ordinance _____-14 an ordinance of the City of Sedro-Woolley approving the property tax levy at an increase of 2.44%.

AN ORDINANCE OF THE CITY OF SEDRO-WOOLLEY APPROVING THE PROPERTY TAX LEVY AT AN INCREASE OF 0%.

WHEREAS, The City Council of the City of Sedro-Woolley has properly given notice of the public hearing held November 12, 2014, to consider the City of Sedro-Woolley 2015 Real Estate Property Tax Levy; and

WHEREAS, the City Council, after hearing, and after duly considering all relevant evidence and testimony presented, has determined that the City of Sedro-Woolley will not require an increase or decrease in general property tax revenue from the previous year, in addition to the increase resulting from the addition of new construction and improvements to property, addition of properties as a result of annexation and any increase in the value of state assessed property, in order to discharge the expected expenses and obligations of the City of Sedro-Woolley and in its best interest; and

WHEREAS, per a 1996 citizen voted and approved GO Bond issuance, it is necessary to increase property taxes to pay GO Bond principal and interest; and

WHEREAS, the City's actual levy amount from the previous year was \$1,781,561; and

WHEREAS, the population of this City is more than 10,000; and now, therefore,

IT IS HEREBY ORDAINED, by the City Council of the City of Sedro-Woolley, an increase in the regular property tax levy shall not be imposed in addition to the increase resulting from the addition of new construction and improvements to property, addition of properties as a result of annexation and any increase in the value of state-assessed property. It is further ordained that the City Council hereby authorizes the 2015 levy in the amount of an increase of 0.00% from last year, or \$0.00 not to exceed the levy limit as allowed by law.

Also levied here is an amount necessary to fund the debt service of the 1996 G/O Bond Fund (Public Safety Building) in the amount of \$210,000.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 12th DAY OF NOVEMBER, 2014.

Mike Anderson, Mayor

ATTEST:

Finance Director

APPROVED AS TO FORM:

City Attorney

ORDINANCE NO. -14

AN ORDINANCE OF THE CITY OF SEDRO-WOOLLEY APPROVING THE PROPERTY TAX LEVY AT AN INCREASE OF 1%.

WHEREAS, The City Council of the City of Sedro-Woolley has properly given notice of the public hearing held November 12, 2014, to consider the City of Sedro-Woolley 2015 Real Estate Property Tax Levy; and

WHEREAS, the City Council, after hearing, and after duly considering all relevant evidence and testimony presented, has determined that the City of Sedro-Woolley will require an increase in general property tax revenue from the previous year, in addition to the increase resulting from the addition of new construction and improvements to property, addition of properties as a result of annexation and any increase in the value of state assessed property, in order to discharge the expected expenses and obligations of the City of Sedro-Woolley and in its best interest; and

WHEREAS, per a 1996 citizen voted and approved GO Bond issuance, it is necessary to increase property taxes to pay GO Bond principal and interest; and

WHEREAS, the City's actual levy amount from the previous year was \$1,781,561; and

WHEREAS, the population of this City is more than 10,000; and now, therefore,

IT IS HEREBY ORDAINED, by the City Council of the City of Sedro-Woolley, an increase in the regular property tax levy shall be imposed in addition to the increase resulting from the addition of new construction and improvements to property, addition of properties as a result of annexation and any increase in the value of state-assessed property. It is further ordained that the City Council hereby authorizes the 2015 levy in the amount of an increase of 1% from last year, or \$17,815.61 not to exceed the levy limit as allowed by law.

Also levied here is an amount necessary to fund the debt service of the 1996 G/O Bond Fund (Public Safety Building) in the amount of \$210,000.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 12th DAY OF NOVEMBER, 2014.

Mike Anderson, Mayor

ATTEST:

Finance Director

APPROVED AS TO FORM:

City Attorney

ORDINANCE NO. -14

AN ORDINANCE OF THE CITY OF SEDRO-WOOLLEY APPROVING THE PROPERTY TAX LEVY AT AN INCREASE OF 2.44%.

WHEREAS, The City Council of the City of Sedro-Woolley has properly given notice of the public hearing held November 12, 2014, to consider the City of Sedro-Woolley 2015 Real Estate Property Tax Levy; and

WHEREAS, the City Council, after hearing, and after duly considering all relevant evidence and testimony presented, has determined that the City of Sedro-Woolley will require an increase in general property tax revenue from the previous year, in addition to the increase resulting from the addition of new construction and improvements to property, addition of properties as a result of annexation and any increase in the value of state assessed property, in order to discharge the expected expenses and obligations of the City of Sedro-Woolley and in its best interest; and

WHEREAS, per a 1996 citizen voted and approved GO Bond issuance, it is necessary to increase property taxes to pay GO Bond principal and interest; and

WHEREAS, the City's actual levy amount from the previous year was \$1,781,561; and

WHEREAS, the population of this City is more than 10,000; and now, therefore,

IT IS HEREBY ORDAINED, by the City Council of the City of Sedro-Woolley, an increase in the regular property tax levy shall be imposed in addition to the increase resulting from the addition of new construction and improvements to property, addition of properties as a result of annexation and any increase in the value of state-assessed property. It is further ordained that the City Council hereby authorizes the 2015 levy in the amount of an increase of 2.44% (estimated) from last year, or \$43,583.25 not to exceed the levy limit as allowed by law.

Also levied here is an amount necessary to fund the debt service of the 1996 G/O Bond Fund (Public Safety Building) in the amount of \$210,000.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 12th DAY OF NOVEMBER, 2014.

Mike Anderson, Mayor

ATTEST:

Finance Director

APPROVED AS TO FORM:

City Attorney

**PRELIMINARY ASSESSED VALUE
FOR COMPUTATION OF PROPERTY
LEVY FOR DISTRICTS WITH
POPULATION MORE THAN 10,000
2014 LEVY FOR 2015 TAXES**

TAXING DISTRICT: CITY OF SEDRO-WOOLLEY

Tax Base for Regular Levy	
1. Preliminary total district taxable value (excluding boats, timber assessed value and senior citizen exemptions from regular levy). Tax base for regular levy:	\$712,411,697
2. 2014 State Assessed Utility value:	\$11,864,342
Preliminary Total Tax Base for Regular Levy	<u>\$724,276,039</u>
Tax Base for Excess and Voted Bond Levies	
3. Less assessed value of the senior citizen/disability exempt property:	
4. Plus 2014 Timber Assessed Value (TAV):	\$0
5. Tax Base for Excess and Voted Bond Levies (1+2-3+4):	<u>\$724,276,039</u>

**PRELIMINARY
LEVY LIMIT CALCULATION
2014 LEVY FOR 2015 TAXES**

A.	Highest regular tax which could have been lawfully levied beginning with the 1985 levy. Year: 2014 \$1,807,073 X 101% = \$1,825,144 (Actual levy taken: \$1781561, \$25512 banked)
B.	Current year's assessed value of new construction, improvements and wind turbines, solar, biomass and geothermal facilities in original district before the annexation occurred times last years levy rate. A.V. \$3,074,200 X 2.5079291431 / \$1,000 = \$7,710
C.	Current year's assessed value of state assessed property in original district if annexed, less last years value of state assessed property. The remainder to be multiplied by last year's regular levy rate. \$ _____ - \$ _____ = \$ _____ Current Yr. A.V. Previous Yr. A.V. Remainder \$ _____ X \$.000000000 / \$1,000 = Remainder Last Years Levy Rate
D.	Refund Levy (Amount levied that was not collected in previous tax years) \$ -
E.	Regular Property Tax Limit: A+B+C +D= <u>\$1,832,854</u>

**PRELIMINARY LEVY RATE
COMPUTATION**

Regular Levy	
Type of Taxing District: Partial County Rural Library Dist Statutory maximum dollar rate for taxing district:	\$3.3750
The dollar amount of the certified levy divided by the assessed value \$1,832,854 / \$724,276,039 = 2.53060 *	
For Regular Rate, enter the lesser of the statutory maximum dollar rate or the certified levy rate:	\$2.53060
<i>*Not to exceed the Statutory Maximum rate shown above!</i>	

HOW TO USE BANKED CAPACITY

Taxing District #1 had a levy of \$1,781,561.46 for the 2014 tax year. They had the proper resolutions and could have had a levy of \$1,807,073.97. They now have \$25,512.51 in banked capacity available for the 2015 tax year.

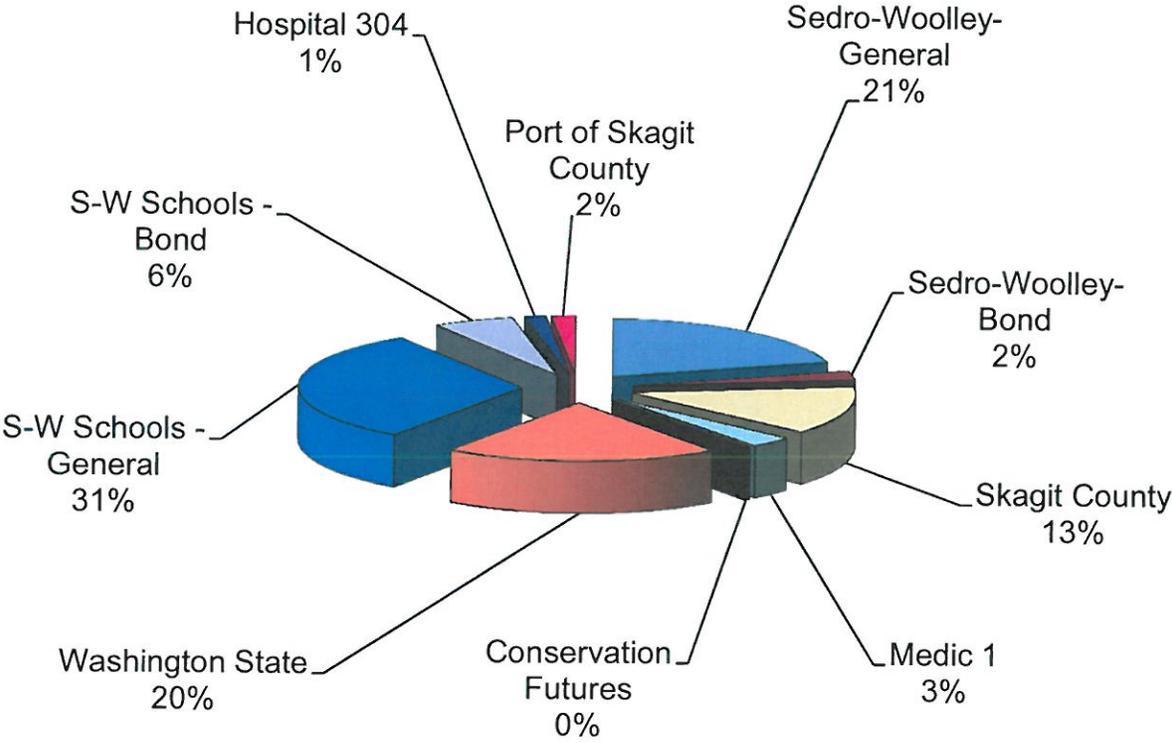
A 1% increase in the highest allowable (\$1,807,073.97) is \$1,825,144.71.

In order to collect the banked capacity the Resolution/Ordinance should request an increase of \$43,583.25 which is an increase of 2.44%.

Highest Allowable Levy	-	\$1,807,073.97
1% Increase	-	+ 18,070.74
2015 Highest Allowable	-	\$1,825,144.71
2015 Highest Allowable Levy	-	\$1,825,144.71
Less 2014 Levy taken	-	1,781,561.46
Increase allowed	-	\$ 43,583.25

%Calculation 43,583.25 divided by 1,781,561.46 = 2.44%

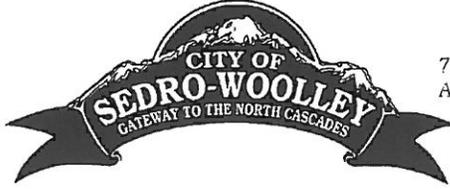
City of Sedro-Woolley 2014 Property Tax



CITY COUNCIL AGENDA
REGULAR MEETING

NOV 12 2014

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 6



CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

2ND READING

Eron M. Berg
City Supervisor/City Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Utility Rate Ordinances
DATE: November 12, 2014, 2014

ISSUE: Should the Council adopt the draft ordinances increasing sewer, storm drainage and solid waste utility rates by the amount of the Consumer Price Index?

BACKGROUND: *2nd reading/public hearings:* The proposed balanced budget will include revenue assumptions that the utilities' rates be increased by the amount of the Consumer Price Index increase from June 2013 to June 2014 which is 1.99%. This increase is consistent with the council's request that rates move up gradually and regularly, in line with a measure of inflation, rather than in large jumps.

Also, as requested at the last meeting, the actual rate increases that would be needed to fund storm water and sewer without using property tax money and/or reserve funds are: storm water, 21% to 6.62 per month from \$5.47 for a single family residence and for sewer, 2.5% to \$56.85 from \$55.45 per month for a single family residence.

RECOMMENDATION:

1. Motion to adopt the attached ordinance increasing sewer rates by 1.99%.
2. Motion to adopt the attached ordinance increasing storm water rates by 1.99%.
3. Motion to adopt the attached ordinance increasing solid waste utility rates by 1.99%.

AN ORDINANCE INCREASING THE FEES AND CHARGES FOR USE OF THE CITY OF SEDRO-WOOLLEY SANITARY SEWER SYSTEM BY THE CONSUMER PRICE INDEX

WHEREAS, the City Council of the City of Sedro-Woolley updated its Sanitary Sewer Capital Facilities Plan in 2008, and

WHEREAS, the work identified by the City will cost about \$15,133,000.00; most of which has already been spent to increase capacity and eliminate a long-standing moratorium, and

WHEREAS, the City used P WTF monies to the extent possible, to achieve a lower cost of funds, and

WHEREAS, the City hired consultants who made recommendations concerning the allocation of the cost of construction between connection fees and charges and monthly user fees, and

WHEREAS, the number of connection fees has been substantially less than planned for in the allocation; and

WHEREAS, the cost of doing business continues to increase and one measure of that increase is the Consumer Price Index for Seattle-Bremerton-Tacoma which increased 1.99% from June of 2013 to June of 2014; and

WHEREAS, the City Council desires to balance the financial stability and fiscal sustainability of its utilities with the services needed by the community; and

WHEREAS, the City Council finds that it is in the interests of the public health, safety and welfare to adopt the fee schedules set forth below, now therefore,

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DO HEREBY ORDAIN AS FOLLOWS:

Section 1: SWMC Section 13.30.010 is hereby amended to read as follows:

13.30.010 Effective date.

Commencing on January 1, 2015, the sewer service charges specified in this chapter shall take effect. For buildings which have a public sewer available after that date, a sewer service charge shall commence thirty days after such public sewer has been available and notice of such availability is given.

Section 2: SWMC Section 13.30.020 is hereby amended to read as follows:

13.30.020 Residential rates.

Unless exempt from connection to the sewer, there shall be charged to each single residential dwelling unit (including mobile or manufactured homes on individual lots or in a

mobile home park), and to each unit of a residential duplex (two units) or triplex (three units) dwelling, to which sewer service is available a basic monthly sewer service charge as follows:

January 1, 2015 and thereafter: ~~\$55.45~~ \$56.55

The City Council shall review and adjust these rates annually or as needed.

Section 3: SWMC Section 13.30.040 E is hereby amended to read as follows:

13.30.040 Nonresidential schedule and other provisions.

E. The volume rate shall be as follows:

January 1, 2015 and thereafter ~~\$5.21~~ \$5.31
per 100
cubic feet

Section 4. The effective date of this ordinance shall be January 1, 2015, more than 5 days after passage and publication.

Passed and approved this ____ day of November, 2014.

Mayor

Attest:

Finance Director

Approved as to form:

City Attorney

Filed with the City Clerk: October 14, 2014
Public Hearing: November 12, 2014
First Reading: October 22, 2014
Second Reading: November 12, 2014
Passed by the City Council:
Date of Publication:
Effective Date:

ORDINANCE NO. _____-14

AN ORDINANCE AMENDING THE FEES AND CHARGES FOR USE OF THE CITY OF
SEDRO-WOOLLEY STORM AND SURFACE WATER UTILITY SYSTEM BY THE
AMOUNT OF THE CONSUMER PRICE INDEX

WHEREAS, the City has established a Stormwater Utility; and

WHEREAS, the purpose of this utility is to collect funds to regulate and operate a system of collection and treatment of storm and surface water; and

WHEREAS, it is recognized that storm and flood control measures benefit all citizens of Sedro-Woolley; and

WHEREAS, the cost of doing business continues to increase and one measure of that increase is the Consumer Price Index for Seattle-Bremerton-Tacoma which increased 1.99% from June of 2013 to June of 2014; and

WHEREAS, the City Council desires to balance the financial stability and fiscal sustainability of its utilities with the services needed by the community; and

WHEREAS, the City Council finds that it is in the interests of the public health, safety and welfare to adopt the fee schedules set forth below, now therefore,

NOW THEREFORE, THE CITY COUNCIL DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. SWMC 2.46.080 is amended to read as follows:

It is the intention of the city to impose a baseline standard residential storm drainage fee equaling five dollars ~~forty seven~~ fifty eight cents (\$5.58) per month. This equivalent residential unit (ERU) fee is based on the assumption that the average single-family lot equals approximately ten thousand square feet.

The fees for other customer classifications shall use this ten thousand square-foot ERU baseline as the basis for the calculation of the fee.

SECTION 2. SWMC 2.46.090 is amended to read as follows:

The following ERU-derived fees shall apply. The derived ERU-based fees shall be billed in whole units and are billed to the next higher unit (for example, if a parcel has a forty-three thousand five hundred square-foot area, the parcel's owner would be billed for five ERUs; if a parcel has two thousand square-foot area, the parcel's owner would be billed for one ERU) and in no case shall the ERU-based fee be less than five dollars ~~forty seven~~ fifty eight cents (\$5.58).

Class 1 customers includes all single-family residential units and all multifamily and condominium units with one unit. Class 1 fee: five dollars ~~forty seven~~ fifty eight cents (\$5.58) per month per unit.

Class 2 customers includes all multifamily units and condominium with two or more units. Class 2 fee: fifty percent of the Class 1 fees on a per-unit basis.

Class 3 customers includes all commercial and industrial customers. Class 3 fee: five dollars ~~forty seven~~ fifty eight cents (\$5.58) per month for every ten thousand square feet of land area or ~~ten~~ eleven dollars and ~~ninety three~~ fourteen cents (\$11.14) per month for every ten thousand square feet of impervious surface.

Class 4 customers includes all public-use customers (schools, hospitals, churches, government buildings, etc.). Class 4 fee: five dollars ~~forty seven~~ fifty eight cents (\$5.58) per month for every ten thousand square feet of land area or ten eleven dollars and ~~ninety three~~ fourteen cents (\$11.14) per month for every ten thousand square feet of impervious surface.

Class 5 customers includes all mixed-use structures. Class 5 fee: five dollars ~~forty seven~~ fifty eight cents (\$5.58) per month per commercial unit for every ten thousand square feet of land area and five dollars ~~forty seven~~ fifty eight cents (\$5.58) per month for every residential unit. However, should there be more than three residential units, the fee shall be fifty percent of the Class 1 fees on a per-unit basis.

SECTION 4. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional, the invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, clause or phrase of this ordinance.

SECTION 5. This ordinance shall be effective January 1, 2015, which is more than five (5) days after passage and publication as provided by law.

PASSED by majority vote of the members of the Sedro-Woolley City Council this _____ day of _____, 2014, and signed in authentication of its passage this _____ day of _____, 2014.

Mike Anderson, Mayor

Attest:

Patsy Nelson, Finance Director

Approved as to form:

Eron Berg, City Attorney

Filed with the City Clerk:	October 14, 2014
Public Hearing:	November 12, 2014
First Reading:	October 22, 2014
Second Reading:	November 12, 2013
Passed by the City Council:	
Date of Publication:	
Effective Date:	

AN ORDINANCE AMENDING SECTION 8.04.075 OF THE SEDRO-WOOLLEY MUNICIPAL CODE TO INCREASE SOLID WASTE UTILITY RATES AND CHARGES BY THE CONSUMER PRICE INDEX

WHEREAS, the cost of doing business continues to increase and one measure of that increase is the Consumer Price Index for Seattle-Bremerton-Tacoma which increased 1.99% from June of 2013 to June of 2014; and

WHEREAS, the City Council desires to balance the financial stability and fiscal sustainability of its utilities with the services needed by the community; and

WHEREAS, notice of this pending rate change was published in the City's newspaper of record on _____ and _____ and a public hearing was held on November 12, 2014; and

WHEREAS, the City Council finds that adoption of the user fees set forth in this ordinance will support the operation of the refuse collection system with the lowest possible rates; and

WHEREAS, the City Council finds that it is in the interests of the public health, safety and welfare to adopt the fee schedules set forth below, now therefore;

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DO HEREBY ORDAIN AS FOLLOWS:

Section 1: SWMC 8.04.075 is amended to read as follows:

8.04.075 Collection charges.

Charges for refuse and garbage collection and disposal shall be compulsory. Charges not paid within twenty-five days of billing date shall be delinquent and the charge may become a lien against the property which is serviced by the garbage collection and disposal system. The city, at its discretion, may also reduce or eliminate service on delinquent accounts.

A. The charges for regular weekly garbage service shall be as follows:

1. Table 1: Residential.

Monthly Charge with One Pickup Per Week

Type of Service	Garbage	Recycling	Total
Residential, 20-gal. can	\$8.68	\$2.60	\$11.28
	\$8.85	\$2.65	\$11.50
Residential, 32-gal. can	16.42	2.60	19.02
	16.75	2.65	19.40
Residential, 68-	23.81	2.60	26.41

gal. can	<u>24.28</u>	<u>2.65</u>	<u>26.94</u>
Residential, 96-gal. can	\$31.80 <u>\$32.43</u>	\$2.60 <u>\$2.65</u>	\$34.40 <u>\$35.08</u>
Residential, low income	80% of applicable residential rate		

2. Residential includes single-family, duplex, triplex and condominium residences. Each living unit of such residences shall be subject to the rates established in this chapter.

3. Table 2: Commercial and Multifamily.

Commercial, 32-gal. can	\$18.58 <u>\$18.95</u>		
Commercial, 68-gal. can	\$29.51 <u>\$30.10</u>		
Commercial, 95-gal. can	\$40.19 <u>\$40.99</u>		
Commercial, 1-yard container	\$81.44 <u>\$83.06</u>	Each extra pickup	\$73.10 <u>\$74.55</u>
Commercial, 2-yard container	\$107.68 <u>\$109.82</u>	Each extra pickup	\$98.30 <u>\$100.26</u>
Commercial, 3-yard container	\$160.37 <u>\$163.56</u>	Each extra pickup	\$147.88 <u>\$150.82</u>
Commercial, 4-yard container	\$211.19 <u>\$215.39</u>	Each extra pickup	\$194.53 <u>\$198.40</u>
Commercial, 6-yard container	\$311.58 <u>\$317.78</u>	Each extra pickup	\$290.75 <u>\$296.54</u>
Commercial, 8-yard container	\$416.56 <u>\$424.85</u>	Each extra pickup	\$392.59 <u>\$400.40</u>
Commercial, 30-yard container	\$160.00 <u>\$163.18</u> haul fee, actual charges for disposal, and \$50.70 <u>\$51.71</u> delivery fee, plus rental fee of \$50.70 <u>\$51.71</u> per month		
Multifamily, apartments, cabin courts and trailer park units, etc.	Applicable commercial rate plus \$2.60 <u>2.65</u> per unit for recycling		

B. If more than one pickup per week is required on a continuing basis and the customer is utilizing a container smaller than eight-yard capacity, a larger container shall be required. The city may at its discretion authorize more than one pickup per week under the following conditions:

1. Where the largest container provided by the city is not adequate for the amount of waste generated;
2. Where more than one pickup per week is required to maintain proper health and sanitation;
3. Where a larger container cannot reasonably be placed on the customer's property due to space limitation.

C. In cases where additional pickups are requested due to the use of container on construction sites or other temporary uses or to accommodate temporary increases in the amount of waste generated, additional pickups shall be made at the rate set forth as follows for both residential and commercial customers:

1-yard container	\$ 27.08 <u>\$27.62</u> for each pickup
2-yard container	\$47.91 <u>\$48.86</u> for each pickup
3-yard container	\$73.93 <u>\$75.40</u> for each pickup
4-yard container	\$84.35 <u>\$86.03</u> for each pickup
6-yard container	\$126.00 <u>\$128.51</u> for each pickup
8-yard container	\$167.66 <u>\$171.00</u> for each pickup

D. 1. A residential or commercial can (up to thirty-two gallons) may not contain in excess of sixty-five pounds per can in weight. The city may, in its discretion, empty a can weighing over sixty-five pounds. In that event, an additional fee of (\$5.00) five dollars shall be charged.

2. If the cost to the city for emptying any container shall exceed the charges therefor, due to excessive weight or content, the city may proceed as set forth in subsection G of this section.

E. Yard Trimmings. Yard trimmings, including but not limited to weeds, grass, sod, trees, shrubs, foliage parts, rocks, cement or other material not generally considered regular household refuse, shall be excluded from sanitation collection services unless special arrangements are made with the sanitation department. Extra charges for such collection shall be determined by the mayor or his designee.

F. Interest Charges. All charges for sanitation services shall be due and payable when rendered. Sanitation service charges shall be delinquent if not paid in full within twenty-five days after the date of billing. Delinquent charges shall bear interest at the rate of eight percent per annum beginning on the first day of the month following delinquency until paid in full. In addition, a late penalty of (\$10.00) ten dollars shall be charged for any solid waste account that is delinquent for more than sixty days.

G. The mayor or his designee may charge any resident or customer such additional service charges when he or she determines that special circumstances make it necessary to do so in order to compensate the city for the actual cost of solid waste collection, disposal and administration, when the foregoing fee schedule is not adequate for this purpose. Any resident or customer may appeal the assessment of this additional charge to the city council. Notice of appeal shall be by written request to the city clerk within ten days of mailing of the bill or receipt of payment for such services by the city, whichever is less. The decision of the city council shall be final.

H. Rates include a three-and-six-tenths-percent state of Washington refuse tax.

Section 2. Table 2 in Ordinance 1797-14 (service charges for every other week pick-up) is amended to increase rates by 1.99%.

Section 3. The provisions of this ordinance are declared to be severable, and if any section, sentence, clause or phrase of this ordinance shall for any reason be held invalid or unconstitutional or if the application of this ordinance to any person or circumstances shall be held invalid or unconstitutional, such decisions shall not affect the validity of the remaining sections, sentences, clause or phrases of this ordinance.

Section 4. This ordinance shall be effective January 1, 2015, which is more than five (5) days after passage and publication as provided by law.

Passed and approved this _____ day of _____, 2014.

Mayor

Attest:

Finance Director

Approved as to form:

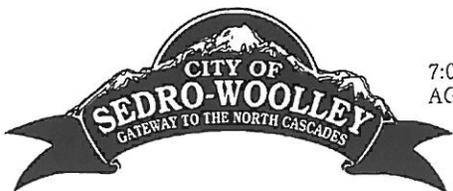
City Attorney

Filed with the City Clerk:	October 14, 2014
Public Hearing:	November 12, 2014
First Reading:	October 22, 2014
Second Reading:	November 12, 2014
Passed by the City Council:	
Date of Publication:	
Effective Date:	

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 12 2014

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 7



CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

2ND READING

Eron M. Berg
City Supervisor & Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Utility Tax on Water
DATE: November 12, 2014

ISSUE: Should the Council adopt the attached ordinance imposing the City's utility tax rates on water?

BACKGROUND: *2nd reading/public hearing:* This proposal is brought forward for your consideration in an effort to address equity following the *Wenatchee v. Chelan County PUD No. 1* case and to fund two critical governmental functions. Following a meeting with the council's finance committee, the staff recommendation is to spend a portion of this revenue on accelerated debt reduction for city hall and save the remaining amount to address critical infrastructure needs through a proposed council-restricted reserve fund. If approved tonight, a separate ordinance will be brought to the next meeting that creates the proposed restricted fund.

The ordinance is drafted to implement this tax increase effective January 1, 2015 (for the February billing). The tax increase is estimated to result in \$106,000 in new revenue in 2015. The staff recommendation is to spend approximately \$40,000 of this new revenue on refunded bonds for city hall that would reduce the interest from 4.125% to approximately 3.25%, reduce the term from 36 years to 20 years and increase the annual payments from \$152,000 to \$192,000. This would allow the taxpayers of Sedro-Woolley today to pay for the facility that is being used today and will reduce the total payments from \$5,128,481 to \$3,849,900, thereby saving the taxpayers \$1,278,581 in interest payments. My recommendation for the remaining \$66,000 per year is to place it in a council-restricted reserve fund for critical infrastructure which could include infrastructure to support economic development and job creation, be match for a state or federally funded infrastructure project, or to address failing infrastructure that could result in liability for the taxpayers.

Finally, it should be noted that Sedro-Woolley's proposed utility tax on water is not out of line with our neighbors. Anacortes is at 7.0% and Lyman and Concrete are at 6.0%.

RECOMMENDATION: Following a public hearing: Motion to adopt ordinance _____-14, an ordinance imposing the city's utility tax on water.

ORDINANCE NO. ____ -14

AN ORDINANCE AMENDING SWMC 5.06.020 TO IMPOSE THE CITY

UTILITY TAX ON DOMESTIC WATER

Whereas, SWMC 5.06.020 establishes utility tax rates and for city owned utilities the current rate is 7.5%, and

Whereas, the City of Sedro-Woolley is continuing to experience the effects of the great recession while also experiencing annual increases in the costs of government; and

Whereas, because the City is served by a public utility district, it has long been determined that the city was unable to impose a utility tax on the sale of domestic water provided by a public utility district; and

Whereas, cities that provide their own water utilities have long imposed utility taxes on domestic water; and

Whereas, the Washington Court of Appeals recently determined that code cities are not prohibited from imposing their utility taxes on domestic water provided by public utility districts in their proprietary function, rather cities are prohibited from taxing districts governmental function (e.g., providing water for fire suppression); and

Whereas, RCW 35A82.020 grants the City Council in a code city broad authority to impose excise taxes for regulation or revenue; and

Whereas, the City Council finds that it is necessary to expand utility taxes to fund basic government services; and

Whereas, the City Council finds that unacceptably severe cuts in services would be required to maintain a balanced budget in the absence of additional revenues; and

Whereas, this ordinance was first presented for consideration on the regular agenda on October 22, 2014 and public testimony was taken at a public hearing on November 12, 2014; and

Whereas, the Council desires to balance the community's need for municipal services, with the burden placed upon citizens through taxation with an expansion of the utility tax to maintain those services; now therefore,

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DO HEREBY ORDAIN AS FOLLOWS:

Section 1. SWMC 5.06.010 is amended to read as follows:

E. "Person" or "persons" means persons of either sex, firms, eopartnerships, corporations, limited liability companies, public utility districts, cities, counties, water/sewer associations and other associations, whether acting by themselves or through servants, agents or employees, and shall include the city of Sedro-Woolley for purposes of imposition and collection of this tax.

Section 2. SWMC 5.06.020 is amended to read as follows:

5.06.020 Utility tax levied—Rate.

On and after ~~June 1, 2014~~ January 1, 2015, there is levied on and shall be collected from every person a tax for the act or privilege of engaging in certain business activities, measured by the application of the respective rates against gross income as follows:

A. Telephone Business. Upon every person engaged in or carrying on any telephone business (excluding cellular telephone service) within the city of Sedro-Woolley, a fee or tax equal to six percent of the total gross income from such business in the city of Sedro-Woolley. Tax liability imposed under this section shall not apply to that portion of gross income derived from charges to another telecommunications company, as defined in RCW 80.04.010, for connecting fees, switching charges, or carrier access charges relating to intrastate toll telephone services, or for access to, or charges for, interstate services, or charges for network telephone service that is purchased for the purpose of resale.

B. Solid Waste. Upon every person engaged in or carrying on the business of collecting solid waste, recyclable materials or yard waste, a tax equal to seven and one-half percent of the total gross income from such business in the city of Sedro-Woolley, but not including income from the sale of recyclable materials or yard waste.

C. Sewer System. Upon every person engaged in or carrying on the business of operating a sanitary sewer system, a tax equal to seven and one-half percent of the total gross income from such business in the city of Sedro-Woolley.

D. Domestic water. Upon every person engaged in the business of selling or supplying domestic water, a tax equal to seven and one-half percent of the total gross income from such business in the city of Sedro-Woolley, not including revenue derived from the delivery of water for fire suppression.

Section 3. This ordinance shall be effective January 1, 2015, which is more than five (5) days after passage and publication as provided by law.

Section 4. The provisions of this ordinance are declared to be severable, and if any section, sentence, clause or phrase of this ordinance shall for any reason be held invalid or unconstitutional or if the application of this ordinance to any person or circumstances shall be held invalid or unconstitutional, such decisions shall not affect the validity of the remaining sections, sentences, clause or phrases of this ordinance.

PASSED by majority vote of the members of the Sedro-Woolley City Council this ____ day of _____, 2014, and signed in authentication of its passage this ____ day of _____, 2014.

Mike Anderson, Mayor

Attest:

Patsy Nelson, Finance Director

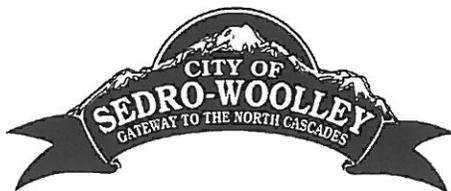
Approved as to form:

Eron Berg, City Attorney

First Reading by City Council: October 22, 2014
Second Reading by City Council: November 12, 2014
Public Hearing by City Council: November 12, 2014
Approval by City Council:
Signed by the Mayor:
Date of Publication:

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 12 2014



7:00 P.M. COUNCIL CHAMBERS Sedro-Woolley Municipal Building
AGENDA NO. 8 325 Metcalf Street

Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

**2ND READING
OLD BUSINESS**

Eron M. Berg
City Supervisor/Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Disorderly conduct
DATE: November 12, 2014

ISSUE: Should the council adopt the attached ordinance amending the city's disorderly conduct code and separately the other attached ordinance that addresses noise caused by yelling to the noise ordinance?

BACKGROUND: *2nd reading:* This is a requested action item from the city prosecutor. Subsection 4 of SWMC 9.42 seems to suggest that it would be a crime to use profane language. Such language is protected speech under the 1st Amendment and therefore, charges filed under this subsection are routinely dismissed. The proposed modifications address the shouts of "fire" that may result in panic or injury, but do not suggest that the city is attempting to ban protected speech.

The proposed modifications to SWMC 9.46 add the unamplified use of voice to the list of unlawful acts under the public disturbance noise ordinance. This addition does not distinguish the content of any speech, but addresses, the time, place and manner of speech and would only apply to residential zones from 10:00 P.M. to 6:00 A.M. The specific issue that we are attempting to address is the person who walks through a neighborhood at 2:00 A.M. yelling loudly such that he is plainly heard inside the bedrooms of sleeping residents.

RECOMMENDATIONS:

1. Motion to adopt the attached ordinance amending the city's disorderly conduct code.
2. Motion to adopt the attached ordinance amending the city's noise code.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SEDRO-WOOLLEY AMENDING
SEDRO-WOOLLEY MUNICIPAL CODE 9.46.020

WHEREAS, the City Council of the City of Sedro-Woolley is updating its criminal code regarding disorderly conduct to ensure that it is consistent with individuals' rights of free speech; and

WHEREAS, the City Council of the City of Sedro-Woolley desires to address noisy behavior that disturbs the peace and quiet of neighborhoods, particularly residents while they are sleeping; and

WHEREAS, the City Council finds that it is in the interests of the public health, safety and welfare to adopt the sections set forth below, now therefore;

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON,
DO ORDAIN AS FOLLOWS:

SECTION 1. Sedro-Woolley Municipal Code 9.46.020 is amended to include the following additional subsection:

() Noises created by people including but not limited to loud voices, whistling, clapping and yelling that can be heard in a residential zone between the hours of 10:00 P.M. and 6:00 A.M.

SECTION 2. Effective date. This ordinance shall be in full force and effect five (5) days after its passage, approval and publication as provided by law.

SECTION 3. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional, the invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, clause or phrase of this ordinance.

PASSED by majority vote of the members of the Sedro-Woolley City Council this ____ day of _____, 2014, and signed in authentication of its passage this ____ day of _____, 2014.

Mike Anderson, Mayor

Attest:

Patsy Nelson, Finance Director

Approved as to form:

Eron Berg, City Attorney

Filed with the City Clerk:	October 6, 2014
First Reading:	October 22, 2014
Second Reading:	November 12, 2014
Passed by the City Council:	
Signed by the Mayor:	
Date of Publication:	

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF SEDRO-WOOLLEY AMENDING
SEDRO-WOOLLEY MUNICIPAL CODE 9.42.010 TO PROTECT FREE SPEECH**

WHEREAS, the City Council of the City of Sedro-Woolley desires to update its criminal code regarding disorderly conduct to ensure that it is consistent with individuals' rights of free speech; and

WHEREAS, the City Council of the City of Sedro-Woolley desires to address behavior that constitutes disorderly conduct in a manner that is clearly enforceable; and

WHEREAS, the City Council finds that it is in the interests of the public health, safety and welfare to adopt the sections set forth below, now therefore;

**THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON,
DO ORDAIN AS FOLLOWS:**

SECTION 1. Sedro-Woolley Municipal Code 9.42.010 is amended to read as follows:

9.42.010 Determination of guilt—Crime declared.

A. A person is guilty of disorderly conduct if he (1) uses abusive or alarmist language and thereby intentionally creates a risk of assault or unnecessary panic; or (2) intentionally disrupts any lawful assembly or meeting of persons without lawful authority; or (3) intentionally obstructs vehicle or pedestrian traffic without lawful authority; or (4) ~~intentionally conducts himself in a noisy, riotous or tumultuous manner by the use of profane, vulgar, abusive, or indecent language, knowing that such conduct is likely to cause reasonable affront or alarm or will unreasonably disturb the peace and quiet of the city; or~~ (5) shall be found fighting in the city of Sedro-Woolley.

B. Disorderly conduct is a misdemeanor.

SECTION 2. Effective date. This ordinance shall be in full force and effect five (5) days after its passage, approval and publication as provided by law.

SECTION 3. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional, the invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, clause or phrase of this ordinance.

PASSED by majority vote of the members of the Sedro-Woolley City Council
this ____ day of _____, 2014, and signed in authentication of its passage this
____ day of _____, 2014.

Mike Anderson, Mayor

Attest:

Patsy Nelson, Finance Director

Approved as to form:

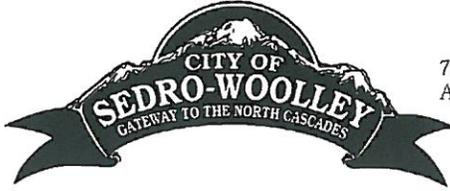
Eron Berg, City Attorney

Filed with the City Clerk:	October 6, 2014
First Reading:	October 22, 2014
Second Reading:	November 12, 2014
Passed by the City Council:	
Signed by the Mayor:	
Date of Publication:	

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 12 2014

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 9



CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

**2ND READING
OLD BUSINESS**

Eron M. Berg
City Supervisor/Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Parking Ordinance
DATE: November 12, 2014

ISSUE: Should the council adopt the attached ordinance prohibiting parking on the grass or landscaped portion of the right-of-way behind a barrier curb and limit the time an unattached trailer may be left on the city rights-of-way?

BACKGROUND: *2nd reading:* This is a follow up to the council's meeting regarding code enforcement. As part of the slide presentation of nuisances, violations, the good, the bad and the ugly, council members expressed concern about vehicles parked on the grass or landscaped strip located behind a barrier curb. The concerns included both the risk of damage to public infrastructure from mounting a barrier curb as well as the appearance of having cars, trucks and other vehicles parked on the landscaped areas. See, for example, the following:



Unattached trailers were similarly discussed by the council and pose additional issues for the city, including the inability of the street sweeper to clean the streets (some trailers have been parked so long that grass is growing into the asphalt), the lack of access to the public rights-of-way by the public and in some cases, the trailers block clear views of stop signs. See, for example, the following:



RECOMMENDATION: Motion to adopt the attached ordinance addressing parking on grass strips behind barrier curbs and unattached trailers on the rights of way.

ORDINANCE NO.

AN ORDINANCE ADDING A NEW SECTION TO SWMC 10.44 REGARDING NO PARKING ON GRASS IN CITY RIGHTS-OF-WAY AND UNATTENDED TRAILERS

WHEREAS, the City Council has prioritized cleaning-up the city through code enforcement efforts, parking enforcement efforts and public information campaigns to improve the quality of life in Sedro-Woolley, and

WHEREAS, some residents park their vehicles in the public rights-of-way, behind a barrier curb and in front of a sidewalk on the grass which may damage the barrier curb and decreases the appearance of the city streetscape thereby impairing the quality of life for other neighbors in those areas, and

WHEREAS, the City Council desires to prohibit parking on the grass strip in the right-of-way behind a barrier curb, and

WHEREAS, some residents park their unattached trailers on the rights-of-way for days, weeks, months and even years at a time, thereby restricting the ability of the city to sweep the streets and depriving the general public of access to the public rights-of-way; and

WHEREAS, the City Council finds that it is in the interests of the public health, safety and welfare to prohibit parking in those grass strips and limit the duration of time unattached trailers may be left on the rights-of-way, now therefore;

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DO HEREBY ORDAIN AS FOLLOWS:

Section 1. A new section is added to SWMC 10.44 as follows:

SWMC 10.44. ____ : Parking on the grass behind a barrier curb.

It is unlawful for any person to park or leave any automobile or other vehicle on the grass or landscaped portion of the city right-of-way located behind a barrier curb.

Section 2. A new section is added to SWMC 10.44 as follows:

SWMC 10.44. ____ : Parking trailers unattached to a motor vehicle.

It is unlawful for any person to park or leave any trailer that is unattached to a licensed and operable motor vehicle for more than 72 hours on any city right-of-way.

Section 3. This ordinance shall be effective five (5) days after passage and publication as provided by law.

Section 4. The provisions of this ordinance are declared to be severable, and if any section, sentence, clause or phrase of this ordinance shall for any reason be held invalid or unconstitutional or if the application of this ordinance to any person or circumstances shall be held invalid or unconstitutional, such decisions shall not affect the validity of the remaining sections, sentences, clause or phrases of this ordinance.

PASSED by majority vote of the members of the Sedro-Woolley City Council this _____ day of November, 2014, and signed in authentication of its passage this _____ day of November, 2014.

Mike Anderson, Mayor

Attest:

Patsy Nelson, Finance Director

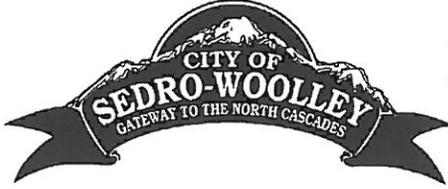
Approved as to form:

Eron Berg, City Attorney

Filed with the City Clerk: October 14, 2014
Public Hearing: n/a
First Reading: October 22, 2014
Second Reading: November 12, 2014
Passed by the City Council:
Signed by the Mayor:
Date of Publication:

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 12 2014



7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 10

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

Eron Berg
City Supervisor/Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Transportation Benefit District
FOR MEETING ON: November 12, 2014

ISSUE: Should the Council consider the formation of a Transportation Benefit District (TBD) to fund street maintenance and improvement projects within the city?

BACKGROUND: *This is a follow up item from the Council's March 5, 2014 meeting and the Council's October 22, 2014 meeting.* At the council's retreat, participants discussed the lack of stable, dedicated funding for street and sidewalk maintenance and projects. As we are in the middle of our 2015 budget process, it is very clear that the slowdown in the development activity, the reduction of impact fees and the deferral of impact fees, as well as our significant recent successes with state and federally funded transportation projects has resulted in a total depletion of available cash to do additional projects. The city is now in the position where it would be very difficult to find match money for new projects, yet valuable and necessary projects exist as do grant programs through which the city could successfully fund 90% or more of the total cost.

One of the potential options available to cities is a local option car tab tax through the formation of a transportation benefit district (TBD). At the retreat, the council asked for additional information for discussion on this topic and this memo with attachments is intended to provide that detail (same information as was provided on March 5, 2014).

Attached are the following documents:

AWC fact sheet on TBD's (1 page);
Listing of current TBD's by year of formation (1 page); and
DOL detail on TBD's including local car tab tax (3 pages)

Note that since we last discussed this, the City of Anacortes has now joined the list and is moving forward with the \$20.00 per year car tab tax.

A TBD is an independent taxing district that can be formed by the city council for the benefit of city infrastructure and is managed by the city council in a separate role as the governing body of the TBD. TBD funding can come from property taxes, up to .2% sales tax (vehicles not exempt), car tab fees of up to \$100/year with up to \$20/year available without a popular vote, vehicle tolls and transportation impact fees.

The vast majority of TBD's have used the \$20.00 per year vehicle tab tax. In Sedro-Woolley, this would generate \$173,400 in tax revenue dedicated to transportation projects annually (we currently have 8,670 vehicles that would be subject to the car tab tax).

RECOMMENDATION: *1st reading.* Provide additional direction to staff, if any. A public hearing is scheduled for November 25, 2014 and action could be possible at that time. Additional action of the TBD would be needed in the future to actually impose a tab tax.

ORDINANCE NO. _____-14

**AN ORDINANCE OF THE CITY OF SEDRO-WOOLLEY
ESTABLISHING THE SEDRO-WOOLLEY TRANSPORTATION
BENEFIT DISTRICT AND SPECIFYING THAT THE BOUNDARIES OF
THE DISTRICT WILL COINCIDE WITH CITY BOUNDARIES**

WHEREAS, RCW 35.21.225 authorizes the legislative authority of a city to establish a transportation benefit district (“TBD”), for the purpose of acquiring, constructing, improving, providing, and funding transportation improvements within the TBD, subject to the provisions of Chapter 36.73 RCW; and

WHEREAS, transportation improvements are defined in RCW 36.73.015 to include projects contained in the transportation plan of a city, and which also includes investment in new or existing highways of statewide significance, principal arterials of regional significance, high capacity transportation, public transportation, and other transportation projects and programs of regional or statewide significance including transportation demand management (“TBD Projects”); and

WHEREAS, TBD Projects may also include the operation, preservation, and maintenance of the previously mentioned facilities or programs; and

WHEREAS, the City of Sedro-Woolley’ (“City”) Transportation Element of the Comprehensive Plan and Transportation Improvement Program (“TIP”), as they are now existing and as they may exist in the future, constitutes and will constitute a “transportation plan” as contemplated by RCW 36.73.015; and

WHEREAS, the City’s TIP currently includes evidence indicating a need for a coordinated cost efficient approach to street resurfacing improvements and other improvements that may be funded by a TBD (“TIP Projects”); and

WHEREAS, the public works director has regularly reported to the council the significant need for street resurfacing in the City and has identified the establishment of a TBD as a possible mechanism to assist in street preservation; and

WHEREAS, the City Council finds that the TIP Projects are transportation improvements within the meaning of RCW 36.73.015 and therefore also are TBD Projects; and

WHEREAS, on November ____, 2014, the City Council conducted a public hearing in accordance with RCW 36.73.050, after giving proper notice describing the TBD Projects and activities to be funded by the TBD; and

WHEREAS, the Council finds that the City can most effectively undertake TIP Projects if it works in conjunction with a TBD; and

WHEREAS, the City Council finds that establishment of a TBD would enable the City, in conjunction with the process for the adoption of its annual updates to the TIP, to consider and adopt mechanisms to fund required City street resurfacing in a coordinated, efficient manner; and

WHEREAS, the City Council finds it to be in the best interests of the City to establish a citywide TBD to fund and implement TBD Projects consistent with Chapter 36.73 RCW and the City's TIP to enable the TBD to contract with the City for management and staffing of the TBD's operations, and for the mutual undertaking and/or funding of TIP/TBD Projects; and

WHEREAS, the City Council wishes establish a governing body for the TBD comprised of the City Council acting in an *ex officio* and independent capacity and to provide for the continuing operations of the TBD;

NOW THEREFORE, THE CITY OF SEDRO-WOOLLEY CITY COUNCIL DOES ORDAIN:

Section 1: Findings

The City Council finds it is in the public interest to help provide an adequate level of funding for transportation improvements through establishment of a TBD.

Section 2: Formation of a Transportation Benefit District

The City, pursuant to RCW 35.21.225 and Chapter 36.73 RCW, hereby establishes and creates a TBD to be known and referred to as Sedro-Woolley Transportation Benefit District No. 1 ("SWTBD No.1"), subject to the following:

1. Establishment of the Sedro-Woolley Transportation Benefit District – General Authority. There is hereby created SWTBD No. 1 with geographical boundaries comprised of the corporate limits of the City, as those boundaries may be adjusted in the future. SWTBD No. 1 shall be a quasi-municipal corporation and an independent taxing "authority" within the meaning of Article VII, section 1 of the Washington State Constitution, and a "taxing district" within the meaning of Article VII, section 2 of the Washington State Constitution. SWTBD No. 1 shall constitute a body corporate and possess all the usual powers of a corporation for public purposes as well as all other powers that may now or hereafter be specifically conferred by statute, including, but not limited to, the authority to hire employees, staff, and services, to enter into contracts, to acquire, hold, and dispose of real and personal property, and to sue and be sued. Public works contract limits applicable to the City of Sedro-Woolley shall apply to the district.

2. Powers and Operations of SWTBD No. 1.

a. SWTBD No.1 shall possess all of the powers of a transportation benefit district authorized pursuant to Chapter 36.73 RCW, including without limitation, the power to request voter approval of, and thereafter impose and collect, a sales and use tax in accordance with RCW 82.14.0455, a vehicle fee in excess of \$20.00 up to \$100.00 as allowed by RCW 82.80.140. The TBD may impose an *ad valorem* tax pursuant to RCW 36.73.060, issue general obligation and/or revenue bonds in the manner and subject to the restrictions set forth in RCW 36.73.070 and form

a local improvement district and impose assessments therefor, take those actions allowed, and subject to the limitations of, RCW 36.73.0810, contract for street and highway improvements, and for its operations, exercise the power of eminent domain in the same manner as authorized for the City and accept and use gifts and grants.

b. Consistent with RCW 36.73.020(4), the secretary/treasurer of SWTBD No. 1 shall be the City Finance Director. As such, the Finance Director shall establish those funds and accounts on behalf of SWTBD No. 1 as required and shall disburse funds and pay claims as approved by the SWTBD Board and prepare and maintain such accounts as appropriate and/or required by state or federal law.

c. The City Attorney will serve as legal advisor to the SWTBD Board, except where separate counsel is engaged by SWTBD No. 1.

d. Other City employees shall carry out the operations of SWTBD No. 1 as agreed by SWTBD No. 1 and the City. Such employees and the contracts of SWTBD No. 1 shall be overseen and administered by the Mayor and/or her/his designee.

e. SWTBD No. 1 may contract with the City for operations services and materials, office space and equipment, and to undertake and/or fund TIP/TBD Projects undertaken jointly or by one entity or the other.

3. Governing Board.

a. Consistent with RCW 36.73.020(3), the governing board of SWTBD No. 1 (the "SWTBD Board") shall be the members of Sedro-Woolley City Council acting in an independent capacity. The SWTBD Board shall have the authority to exercise the statutory powers set forth in Chapter 36.73 RCW and other applicable provisions of Washington State law. The SWTBD Board shall also include a Chairperson, who shall be the City's Mayor and whom shall have those duties, rights and obligations of a Mayor as set forth in RCW 35A.12.100.

b. To carry out the purposes of this chapter, and subject to the provisions of RCW 36.73.065, the SWTBD Board is authorized to impose the following taxes, fees, charges, and tolls:

(i) A sales and use tax in accordance with RCW 82.14.0455;

(ii) A vehicle fee in accordance with RCW 82.80.140;

(iii) A fee or charge in accordance with RCW 36.73.120. However, if the City is levying a fee or charge for a transportation improvement, the fee or charge shall be credited against the amount of the fee or charge imposed by the district. Developments consisting of less than twenty (20) residences would be exempt from the fee or charge under RCW 36.73.120; and

(v) An *ad valorem* property tax as provided in RCW 36.73.060.

c. The SWTBD Board may authorize and issue general obligation and/or revenue bonds in the manner and subject to the restrictions set forth in RCW 36.73.070.

d. The SWTBD Board may form a local improvement district and impose assessments therefor and take those actions allowed, and subject to the limitations of RCW 36.73.0810.

e. As required by RCW 36.73.160(1), as the same may be amended from time to time, the SWTBD Board shall develop a material change policy to address major plan changes that affect SWTBD Project delivery or the ability to finance the plan for funding and implementing the SWTBD Projects.

f. Meetings of the SWTBD Board shall be governed by the procedural rules applicable to meetings of the City Council, as those rules may be amended by the City Council from time to time. SWTBD Board actions shall be taken by motion or resolution in the same manner and following the same procedure as for the adoption of City Council resolutions. Meetings of the SWTBD Board shall, whenever possible, take place on the same dates scheduled for City Council meetings; *provided*, that the SWTBD No. 1 meeting shall take place pursuant to its own agenda during a recess or otherwise outside of any regular business meeting or special meeting of the City Council. The SWTBD Board meetings shall comply with the state Open Public Meetings and Public Records Acts and the officials of SWTBD No. 1 shall be subject to Chapter 42.23 RCW, Code of Ethics for Municipal Officers – Contract Interests; *provided*, that the fact that SWTBD Board members and officials and Council members and City officials are simultaneously employed by both entities shall not be deemed a conflict of interest where SWTBD No. 1 and City are parties to contracts and/or agreements.

4. Transportation Improvements Funded. The funds generated by SWTBD No. 1 shall be used for the SWTBD Projects described in this ordinance and/or allowed by state law. The SWTBD Projects may be amended in accordance with the material change policy described in Section 2(c) of this ordinance and in accordance with the notice, hearing and other procedures described in chapter 36.73 RCW, including RCW 36.73.050(2)(b), as the same may be amended from time to time.

5. Annual Report to Public. As required by RCW 36.73.160(2), as the same may be amended from time to time, SWTBD No. 1 shall issue an annual report, indicating the status of transportation improvement costs, transportation improvement expenditures, revenues, and construction schedules, to the public and to newspapers of record in SWTBD No. 1.

6. Dissolution of SWTBD No. 1. SWTBD No.1 shall be dissolved pursuant to the procedures set forth in chapter 36.73 RCW, when all indebtedness, if any, of SWTBD No. 1 has been retired and when all of SWTBD No. 1's anticipated responsibilities have been satisfied.

Section 3. Severability; Construction. If a section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction; such decision shall not affect the validity of the remaining portions of

this ordinance. If the provisions of this ordinance are found to be inconsistent with the provisions of the Sedro-Woolley Municipal Code, this ordinance is deemed to control. This ordinance shall be liberally construed to permit the accomplishment of SWTBD No. 1's purposes and objectives.

PASSED by majority vote of the members of the Sedro-Woolley City Council this ____ day of _____, 2014, and signed in authentication of its passage this ____ day of _____, 2014.

Mike Anderson, Mayor

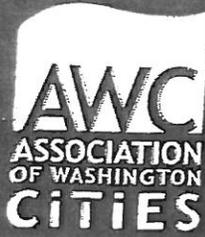
Attest:

Patsy Nelson, Finance Director

Approved as to form:

Eron Berg, City Attorney

Filed with the City Clerk:	November 5, 2014
First Reading:	November 12, 2014
Public Hearing:	November 25, 2014
Second Reading:	November 25, 2014
Passed by the City Council:	
Signed by the Mayor:	
Date of Publication:	



Transportation Benefit Districts (RCW 36.73)

What is a Transportation Benefit District (TBD)?

A TBD is a quasi-municipal corporation and independent taxing district created for the sole purpose of acquiring, constructing, improving, providing, and funding transportation improvements within the district. A TBD is an independent taxing district that can impose specific taxes or fees, either through a vote of the people or through district board action. TBDs are flexible - they allow cities and counties to work independently or cooperatively to address both local and regional transportation challenges.

Who may create a TBD?

The legislative authority of a county or city may create a TBD. The county or city proposing to create a TBD may include other counties, cities, port districts, or transit districts through interlocal agreements.

Who governs the TBD?

The members of the legislative authority (county or city) proposing to establish a TBD serve as the governing body of the TBD. The legislative authority is acting ex officio and independently as the TBD governing body. If a TBD includes additional jurisdictions through interlocal agreements, then the governing body must have at least five members, including at least one elected official from each of the participating jurisdictions.

Why create a TBD if the county or city legislative authority is the governing board?

TBDs have more flexibility to solve specific transportation issues. For example, more than one type of jurisdiction can be part of a TBD and the boundaries can be less than countywide or citywide.

What transportation improvements can be funded by a TBD?

The definition of transportation improvements is fairly broad. This can include maintenance and improvements to city streets, county roads, state highways, public transportation, transportation demand management, and other transportation projects identified in a local, regional or state plan.

What revenue options do TBDs have?

TBDs have several revenue options subject to voter approval:

- Property taxes - a 1-year excess levy or an excess levy for capital purposes;
- Up to 0.2% sales and use tax;
- Up to \$100 annual vehicle fee per vehicle registered in the district; and
- Vehicle tolls.

TBDs have two revenue options that do not require voter approval, but are subject to additional conditions. To impose either fee, the TBD's boundaries must be countywide or citywide, or if applicable, in the unincorporated county. Foregoing a vote is an option. A county or city still has the option of placing either fee to the vote of the people as an advisory vote or an actual requirement of imposition. The two options are:

1. **Annual vehicle fee up to \$20.** This fee is collected at the time of vehicle renewal and cannot be used to fund passenger-only ferry service improvements. (HB 1485 increases this option up to \$40.)
2. **Transportation impact fees on commercial and industrial buildings.** Residential buildings are excluded. In addition, a county or city must provide a credit for a commercial or industrial transportation impact if the respective county or city has already imposed a transportation impact fee.

Jurisdiction	Vehicle License Fee	Sales Tax
Transportation Benefit Districts passed in 2012		
Bainbridge Island	\$20 (passed 01/09/2012)	
Castle Rock		\$0.002 sales tax (passed, election 11/6/2012)
Eatonville	\$20 (effective 03/01/2013)	
Kelso	\$20 (passed 12/04/2012)	
Kenmore - Has not passed funding provision		
Maple Valley	\$20 (passed 12/10/2012)	
Kittitas	\$20 (effective 12/01/2012)	
Lynden		\$0.002 sales tax (passed, election 11/6/2012)
Royal City	\$20 (effective 11/01/2012)	
Stanwood		\$0.002 sales tax (passed, election 2/12/2013)
Tacoma	\$20	
Toppenish	\$20 (effective 12/01/2012)	
Waitsburg		\$0.002 sales tax (passed, election 4/17/2012)
Wapato	\$20 (effective 04/01/2013)	
Yakima - Has not passed funding provision		
Transportation Benefit Districts passed in 2011		
Auburn - Has not passed funding provision		
Ferndale		\$0.002 sales tax (passed, election 2/14/2012)
Grandview	\$20 (02/01/2012)	
Mabton	\$20 (12/01/2011)	
Mountlake Terrace	\$20 (effective 08/01/2012)	
North Bend		\$0.002 sales tax (passed, election 11/8/2011)
Orting	\$20 (effective 02/01/2013 - 01/31/2015)	
Snohomish County		\$0.002 sales tax (passed 8/16/2011)

Jurisdiction	Vehicle License Fee	Sales Tax
Transportation Benefit Districts passed in 2011 (cont)		
Spokane	\$20 (09/01/2011)	
Walla Walla		\$0.002 sales tax (passed, election 2/14/2012)
Wenatchee	\$20 (effective 08/01/2012)	
Zillah	\$20 (effective 7/12/2012)	
Transportation Benefit Districts passed in 2010		
Bellingham		\$0.002 sales tax (4/01/2011)
King County - No funding designated		
Leavenworth		\$0.002 sales tax (04/01/2011)
Lynnwood	\$20 (07/01/2011)	
Seattle	\$20 (05/01/2011)	
Snohomish		\$0.002 sales tax (01/01/2012)
Snoqualmie	\$20 (03/01/2011)	
Transportation Benefit Districts passed in 2009		
Bremerton	\$20 (12/07/2011 passed, effective 07/01/2012)	
Burien	\$10 (02/01/2010)	
Prosser	\$20 (11/01/2009)	
Shoreline	\$20 (02/01/2010)	
University Place - No funding designated		
Transportation Benefit Districts passed in 2008		
Des Moines	\$20 (09/01/2009)	
Edmonds	\$20 (09/01/2009)	
Lake Forest Park	\$20 (09/01/2009)	
Olympia	\$20 (10/01/2009)	
Ridgefield		Sales tax repealed effective 10/01/2012 - \$0.002 sales tax (04/01/2009)
Sequim		\$0.002 sales tax (04/01/2010)
Transportation Benefit Districts passed prior to 2008		
Liberty Lake (2002)		
Point Roberts, Whatcom County (1992)		Special gas tax \$0.01/gallon (1992)

Local transportation benefit district fees

RCW 36.73.020 allows city or county governments to create transportation benefit districts and impose an additional vehicle registration fee to fund local transportation projects.

Transportation benefit districts and fees

If you live in any of the following locations, you must pay an additional transportation benefit district fee when you renew your vehicle tabs:

Transportation Benefit District	Fee	Effective date (Tabs expiring on or after...)	Location code
Bainbridge Island 206.780.8624	\$20	August 1, 2013	18-04
<u>Bremerton</u> 360.473.5920	\$20	July 1, 2012	18-01
Buckley 360.829.1921, ext. 7801	\$20	February 1, 2014	27-02
Burien No. 1 206.241.4647	\$10	February 1, 2011	17-34
Carbonado 360.829.0125	\$20	November 1, 2013	27-03
<u>Des Moines</u> 206.870.7586	\$20	September 1, 2009	17-09
DuPont 253.964.8121	\$20	September 1, 2013	27-04
<u>Edgewood</u> 253.952.3299	\$20	July 1, 2014	27-20
East Wenatchee 509.884.9515	\$20	August 1, 2013	09-02
Eatonville 360.832.3361	\$20	March 1, 2013	27-05
Electric City 509.633.1510	\$20	May 1, 2013	13-02
Edmonds 425.771.0260	\$20	September 1, 2009	31-04
Grandview 509.882.9200	\$20	February 1, 2012	39-01
Kalama 360.673.4561	\$20	October 1, 2013	08-02
<u>Kelso</u> 360.423.0900	\$20	July 1, 2013	08-03
<u>Kenmore</u> 425.398.8900	\$20	June 1, 2013	17-38
Kittitas 509.968.0220	\$20	December 1, 2012	19-03
<u>Lake Forest Park</u> 206.368.5440	\$20	September 1, 2009	17-17
<u>Lynnwood</u> 425.670.5020	\$20	July 1, 2011	31-10
Mabton 509.894.4096	\$20	December 1, 2011	39-04
<u>Maple Valley</u> 425.413.8800	\$20	July 1, 2013	17-20
<u>Mountlake Terrace</u> 425.744.6272	\$20	August 1, 2012	31-13
<u>Olympia</u> 360.570.3727	\$20	October 1, 2009	34-03

Orting 360.892.2219, ext. 133	\$20	February 1, 2013– January 31, 2015 <small>(Fee applies to all renewals with these registration dates, including renewals paid after Feb. 1, 2015.)</small>	27-10
Prosser 509.786.2332	\$20	November 1, 2009	03-03
Royal City 509.346.2263	\$20	November 1, 2012	13-11
Seattle 206.233.5005	\$20	May 1, 2011	17-26
Shoreline 206.801.2302	\$20	February 1, 2010	17-37
Snoqualmie 425.888.1555, ext. 1135	\$20	March 1, 2011	17-28
Soap Lake 509.246.1211	\$20	November 1, 2013	13-12
Spokane 509.625.6252	\$20	September 1, 2011	32-10
Tacoma 253.591.5511	\$20	June 1, 2013	27-17
Toppenish 509.865.4500	\$20	December 1, 2012	39-10
Wapato 509.877.2334	\$20	April 1, 2013	39-12
Wenatchee 509.888.3600	\$20	August 1, 2012	04-05
Zillah 509.829.5151	\$20	July 1, 2012	39-14

Vehicles subject to fees

- Passenger vehicles
- Trucks that weigh 6,000 pounds or less
- Motorcycles
- Commercial passenger vehicles and trucks that weigh 6,000 pounds or less
- Combination trucks that weigh 6,000 pounds or less
- Tow trucks
- House moving dollies
- Trucks used exclusively for hauling logs that weigh 6,000 pounds or less
- Taxicabs
- For-hire or stage vehicles with 6 seats or less
- For-hire or stage vehicles with 7 or more seats that weigh 6,000 pounds or less
- Private use trailers over 2,000 pounds
- Motorcycle trailers
- Travel trailers
- Fixed load vehicles that weigh 6,000 pounds or less
- Mobile homes licensed as vehicles

Exempt vehicles

- All farm vehicles
- Campers
- Off-road vehicles
- Snowmobiles
- Mopeds
- Personal use trailers with a single axle and less than 2,000 pounds scale weight
- Commercial trailers
- Combination trailers
- Trailers used exclusively for hauling logs
- Horseless carriage, collector, or restored-plate vehicles
- Converter gear
- Government vehicles
- Private school vehicles
- Vehicles properly registered to disabled American veterans

How a transportation benefit district works

Once a local transportation benefit district is set up, the district's board of directors may vote to charge a local vehicle licensing fee due when a vehicle owner buys new tabs.

- The transportation benefit district board has the authority to impose a fee of up to \$20 per vehicle without voter approval.
- A transportation benefit district may impose a vehicle renewal fee of up to \$100 per vehicle or seek other sources of funding if approved by voters.

Related laws

- [RCW 36.73: Transportation benefit districts](#)
- [RCW 82.80.140: Vehicle fee — Transportation benefit district — Exemptions](#)

NOV 12 2014

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 11

Memorandum

To: Mayor Anderson and City Council

From: Patsy Nelson 

Date: 11/06/14

Re: 2015 Budget (first reading)

The attached ordinance summarizes the budget amounts for each fund as detailed in the Mayor's 2015 Preliminary Budget which was presented and discussed at the November Worksession. All funds have been balanced according to Council goals and direction as outlined in the Mayor's 2015 Budget Memo. Staff will be available to answer any additional Council questions.

The attached revenue and expenditures charts are the same as those presented in your preliminary budget notebooks and are provided for citizen information.

ORDINANCE NO. -14

AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE CITY OF SEDRO-WOOLLEY, WASHINGTON, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2015.

WHEREAS, the Mayor of the City of Sedro-Woolley, Washington, completed and placed on file with the City Finance Director, a proposed budget and estimate of the amount of the moneys required to meet the public expenses, bond retirement and interest, reserve funds and expenses for the City of Sedro-Woolley for the fiscal year ending December 31, 2015, and a notice was published that the Sedro-Woolley City Council would meet on the 25th day of November, 2014, at the hour of 7:00 P.M., at the Sedro-Woolley City Hall, for the purpose of making and adopting a budget for the year 2015, and giving taxpayers within the city limits of Sedro-Woolley an opportunity to be heard upon said budget; and

WHEREAS, the Sedro-Woolley City Council did meet at said time and place and did then consider the matter of said proposed budget; and

WHEREAS, the proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Sedro-Woolley for the purposes set forth in said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of said City for said year and being sufficient to meet the various needs of said City during said period.

NOW, THEREFORE, the City Council of the City of Sedro-Woolley do ordain as follows:

Section 1. The budget for the City of Sedro-Woolley, Washington, for the year 2015 is hereby adopted at the fund level in its final form and content as set forth in the document entitled City of Sedro-Woolley 2015 Annual Budget, which are on file in the Office of the Finance Director or available on the City's website.

Section 2. Estimated resources, including fund balances or working capital from each separate fund of the City of Sedro-Woolley, and aggregate totals for all such funds combined, for the year 2015 are set forth in summary form below, and are hereby appropriated for expenditure at the fund level during the year 2015 as set forth below:

FUND:	AMOUNT:
001 GENERAL FUND	5,315,688
101 PARKS FUND	755,470
102 CEMETERY FUND	133,540
103 STREET FUND	895,700
104 ARTERIAL STREET FUND	1,406,175
105 LIBRARY FUND	326,630
106 CEMETERY ENDOWMENT FUND	93,500
107 PARKS RESERVE FUND	15,654
108 LODGING TAX FUND	36,800
109 SPECIAL INVESTIGATIONS FUND	24,820
112 CODE ENFORCEMENT FUND	44,115
113 PATHS AND TRAILS FUND	42,125
114 LAW ENFORCEMENT SALES TAX	362,500
205 G/O BOND REDEMPTION FUND 2008	293,300
206 G/O BOND 2008 RESERVE FUND	150,000
230 G/O BOND 1996 REDEMPTION FUND	256,515
302 CAPITAL PROJECTS RESERVE FUND	212,700
303 BUILDING MAINTENANCE RESERVE FUND	295,675
310 POLICE MITIGATION RESERVE FUND	14,515
311 PARKS IMPACT FEE RESERVE FUND	22,835
312 FIRE IMPACT FEE RESERVE FUND	9,210
401 SEWER OPERATIONS FUND	4,117,151
402 SEWER OPERATIONS RESERVE FUND	695,675
407 98 SEWER REV BOND REDEPTION FUND	832,690
410 SEWER FACILITES RESERVE FUND	2,634,855
411 98 SEWER REV BOND RESERVE FUND	376,482
412 SOLID WASTE OPERATIONS FUND	1,961,726
413 SOLID WASTE RESERVE FUND	287,835
425 STORMWATER FUND	569,809
426 STORMWATER RESERVE FUND	146,443
501 EQUIPMENT REPLACEMENT FUND	1,048,860
621 SUSPENSE (SWSD)	40,000
 TOTAL ALL FUNDS	 23,418,993

Section 3. The City Finance Director is directed to transmit a certified copy of the budget hereby adopted to the Washington State Auditor's Office.

Section 4. This ordinance shall be in force and take effect five (5) days after its publication according to law.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 25th DAY OF, NOVEMBER, 2014.

Mike Anderson, Mayor

ATTEST:

Finance Director

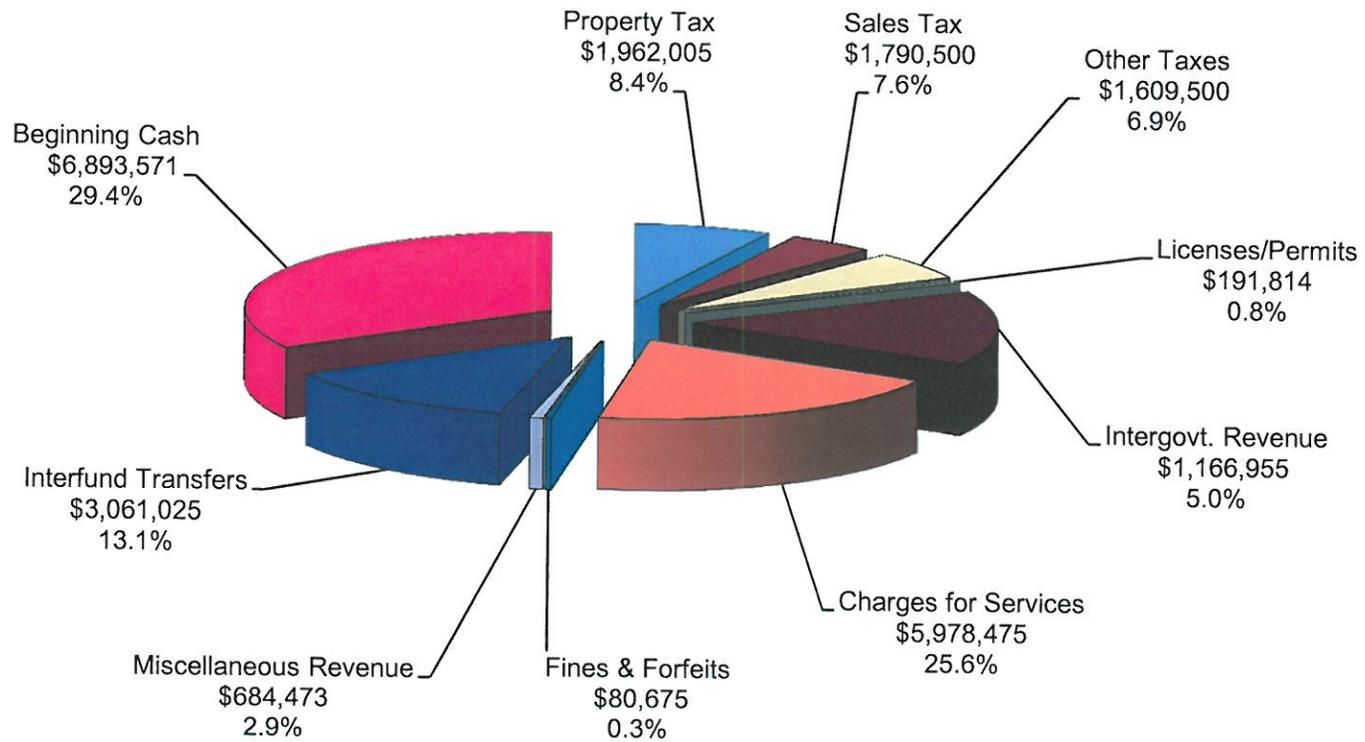
APPROVED AS TO FORM:

City Attorney

**City of Sedro-Woolley 2015 Budget
Revenue Projections - All City Funds (by source)**

Fund Name	Property Tax	Sales Tax	Other Taxes	Licenses/ Permits	Intergovt. Revenue	Charges for Services	Fines Forfeits	Misc. Revenue	Interfund Transfers	Beginning Cash	Total
General	747,095	1,120,000	1,253,500	191,814	255,080	329,055	73,675	12,250	384,350	948,869	5,315,688
Parks	382,600	40,000	-	-	-	90,520	-	-	156,000	86,350	755,470
Cemetery	22,510	-	-	-	-	90,000	-	2,650	-	18,380	133,540
Streets	292,800	165,000	-	-	214,200	-	-	70,600	90,000	63,100	895,700
Arterial Streets	-	-	-	-	644,600	-	-	300	505,400	255,875	1,406,175
Library	261,150	-	-	-	-	6,300	4,500	30	-	54,650	326,630
Cemetery Endowment	-	-	-	-	-	3,600	-	-	-	89,900	93,500
Parks Reserve Fund	-	-	-	-	-	-	-	500	-	15,154	15,654
Lodging Tax (Tourism)	-	-	31,000	-	-	-	-	20	-	5,780	36,800
Special Investigations	-	-	-	-	-	-	-	7,520	-	17,300	24,820
Code Enforcement	-	-	-	-	-	-	2,500	35	-	41,580	44,115
Paths & Trails	-	-	-	-	1,075	-	-	50	-	41,000	42,125
Law Enforcement Sales Tax	-	362,500	-	-	-	-	-	-	-	-	362,500
2008 GO Bond	-	-	195,000	-	-	-	-	300	-	98,000	293,300
2008 GO Bond Reserve	-	-	-	-	-	-	-	-	-	150,000	150,000
1996 GO Bond	205,000	-	-	-	-	-	-	115	-	51,400	256,515
Capital Projects Reserve	-	-	130,000	-	-	-	-	300	-	82,400	212,700
Building Maintenance Reserve	-	-	-	-	-	2,225	-	250	55,000	238,200	295,675
Police Mitigation Reserve	-	-	-	-	-	1,000	-	15	-	13,500	14,515
Parks Impact Fees	-	-	-	-	-	-	-	35	-	22,800	22,835
Fire Impact Fees	-	-	-	-	-	-	-	10	-	9,200	9,210
Sewer Operations	-	-	-	-	-	3,261,000	-	13,700	271,700	570,751	4,117,151
Sewer Operations Reserve	-	-	-	-	-	-	-	850	-	694,825	695,675
Sewer Debt Service	-	-	-	-	-	4,000	-	1,250	430,000	397,440	832,690
Sewer Facilities Reserve	-	-	-	-	-	66,850	-	512,690	627,615	1,427,700	2,634,855
Sewer Bond Reserve	-	-	-	-	-	-	-	-	-	376,482	376,482
Solid Waste Operations	-	-	-	-	-	1,733,700	-	13,900	-	214,126	1,961,726
Solid Waste Reserve	-	-	-	-	-	-	-	285	27,000	260,550	287,835
Stormwater Operations	50,850	-	-	-	52,000	390,225	-	6,478	-	70,256	569,809
Stormwater Reserve	-	-	-	-	-	-	-	140	-	146,303	146,443
Suspense (SWSD)	-	-	-	-	-	-	-	40,000	-	-	40,000
Equipment Replacement & Fleet	-	103,000	-	-	-	-	-	200	513,960	431,700	1,048,860
TOTAL	1,962,005	1,790,500	1,609,500	191,814	1,166,955	5,978,475	80,675	684,473	3,061,025	6,893,571	23,418,993

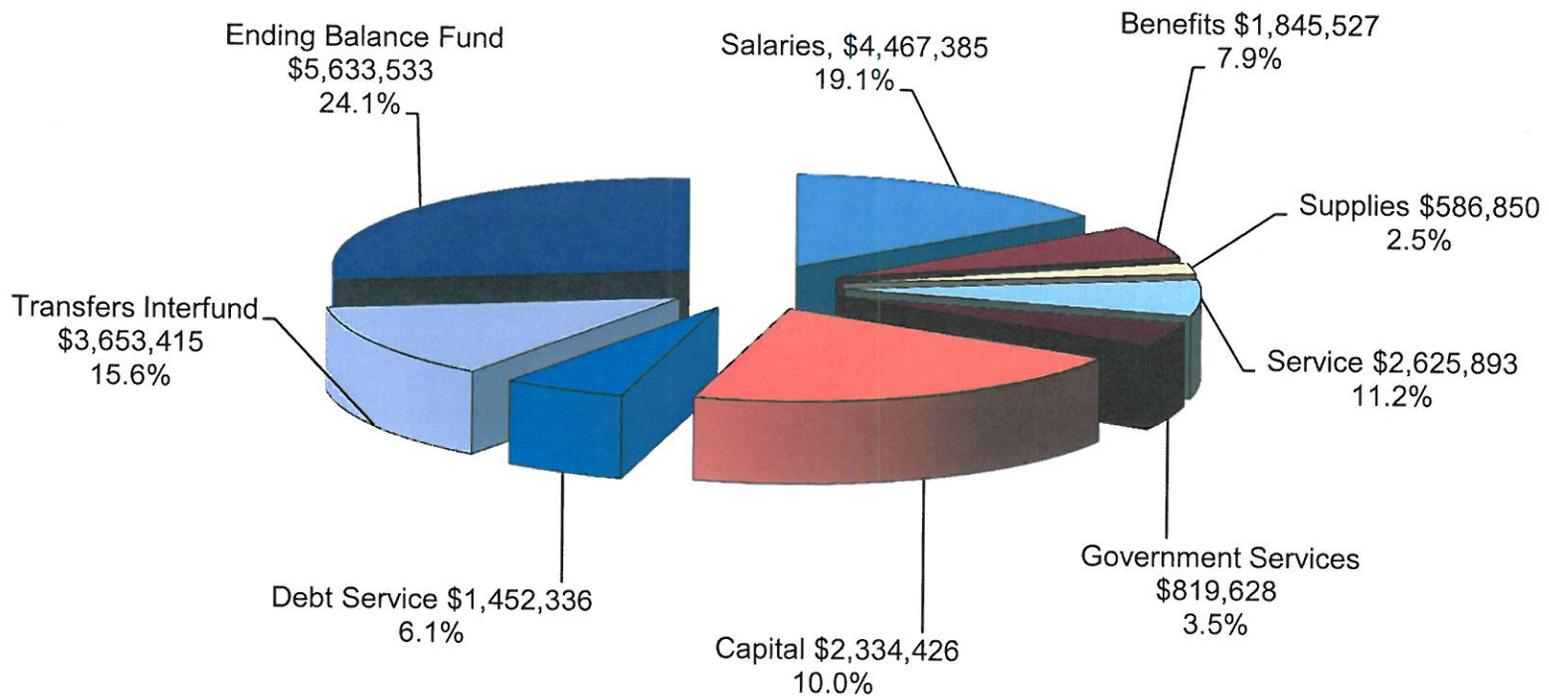
**2015
Revenue Projections
All City Funds by source
\$23,418,993**



**City of Sedro-Woolley 2015 Budget
Expenditures by Category - All Funds**

Fund Name	Salaries	Benefits	Supplies	Service Charges	Gov't Services	Capital	Debt Service	Transfers Interfund	End. Fund Balance	Total
General	2,472,075	976,530	164,100	605,463	379,953	141,550	-	150,550	425,467	5,315,688
Parks	204,400	54,585	41,500	203,360	-	168,200	10,000	12,896	60,529	755,470
Cemetery	58,235	25,605	13,050	13,070	-	-	-	12,896	10,684	133,540
Streets	210,875	111,680	63,600	196,035	-	159,810	-	82,058	71,642	895,700
Arterial Streets	-	-	-	-	2,875	488,366	-	500,000	414,934	1,406,175
Library	189,000	50,450	6,900	40,400	3,700	10,000	-	-	26,180	326,630
Cemetery Endowment	-	-	-	-	-	-	-	-	93,500	93,500
Parks Reserve Fund	-	-	-	500	-	-	-	15,000	154	15,654
Lodging Tax (Tourism)	-	-	-	30,650	-	-	-	5,850	300	36,800
Special Investigations	-	-	-	3,000	1,000	10,000	-	-	10,820	24,820
Code Enforcement	-	-	-	20,000	-	-	-	-	24,115	44,115
Paths & Trails	-	-	-	-	-	5,000	-	27,250	9,875	42,125
Law Enforcement Sales Tax	-	-	-	-	362,500	-	-	-	-	362,500
2008 GO Bond	-	-	-	-	-	-	150,550	55,000	87,750	293,300
2008 GO Bond Reserve	-	-	-	-	-	-	-	-	150,000	150,000
1996 GO Bond	-	-	-	-	-	-	228,000	-	28,515	256,515
Capital Projects Reserve	-	-	-	-	-	-	-	151,000	61,700	212,700
Building Maintenance Reserve	-	-	-	-	-	-	-	115,000	180,675	295,675
Police Mitigation Reserve	-	-	-	-	-	-	-	13,500	1,015	14,515
Parks Impact Fees	-	-	-	-	-	-	-	10,000	12,835	22,835
Fire Impact Fees	-	-	-	-	-	-	-	-	9,210	9,210
Sewer Operations	741,575	352,500	141,200	568,200	19,500	800,000	-	1,163,849	330,327	4,117,151
Sewer Operations Reserve	-	-	-	-	-	-	-	-	695,675	695,675
Sewer Debt Service	-	-	-	-	-	-	425,600	-	407,090	832,690
Sewer Facilities Reserve	-	-	-	-	-	-	627,611	1,007,240	1,000,004	2,634,855
Sewer Bond Reserve	-	-	-	-	-	-	-	-	376,482	376,482
Solid Waste Operations	334,500	157,395	142,500	849,400	-	67,500	-	240,467	169,964	1,961,726
Solid Waste Reserve	-	-	-	-	-	-	-	-	287,835	287,835
Stormwater	206,625	100,187	10,000	95,815	10,100	-	10,575	90,859	45,648	569,809
Stormwater Reserve	-	-	-	-	-	-	-	-	146,443	146,443
Suspense (SWSD)	-	-	-	-	40,000	-	-	-	-	40,000
Equipment Replacement & Fleet	50,100	16,595	4,000	-	-	484,000	-	-	494,165	1,048,860
TOTAL	4,467,385	1,845,527	586,850	2,625,893	819,628	2,334,426	1,452,336	3,653,415	5,633,533	23,418,993

**2015 All Funds
Expenditures - by Purpose
\$23,418,993**



City of Sedro-Woolley 2015 Budget
Expenditures by Category - General Fund Departments

Department Name	Salaries	Benefits	Supplies	Service Charges	Gov't Services	Capital	Transfers Interfund	Total	%
Legislative	42,000	3,335	7,350	3,000	17,000	-	-	72,685	1.37%
Judicial	40,000	7,445	4,000	50,054	13,827	500	-	115,826	2.18%
Executive	64,550	22,405	-	44,200	-	-	-	131,155	2.47%
Finance	54,550	24,655	10,000	33,755	-	1,000	-	123,960	2.33%
Legal	59,605	28,752	6,300	92,270	1,400	-	-	188,327	3.54%
Civil Service	-	-	-	3,000	-	-	-	3,000	0.06%
Information Technologies	66,900	18,955	3,500	27,600	-	7,000	-	123,955	2.33%
Central Services	-	-	3,700	5,000	-	-	10,550	19,250	0.36%
Planning	46,600	15,795	2,300	27,825	4,590	600	-	97,710	1.84%
Engineering	54,550	26,095	3,500	29,871	-	500	-	114,516	2.15%
Police	1,514,100	686,668	62,250	146,693	244,000	131,350	46,200	2,831,261	53.26%
Fire	481,600	126,270	59,000	109,320	34,000	-	93,800	903,990	17.01%
Building	47,620	16,155	2,200	32,875	-	600	-	99,450	1.87%
Emergency Services	-	-	-	-	21,000	-	-	21,000	0.40%
Pollution Control	-	-	-	-	3,715	-	-	3,715	0.07%
Economic Development	-	-	-	-	7,000	-	-	7,000	0.13%
Aging	-	-	-	-	20,441	-	-	20,441	0.38%
Public Health	-	-	-	-	12,980	-	-	12,980	0.24%
Ending Fund Balance	-	-	-	-	-	-	-	425,467	8.00%
TOTAL	2,472,075	976,530	164,100	605,463	379,953	141,550	150,550	5,315,688	100.00%

**2015
Expenditures by Category
General Fund Departments
\$5,315,688**

