

Next Ord: 1790-14
Next Res: 896-14

VISION STATEMENT

SEDRO-WOOLLEY IS A FRIENDLY CITY THAT IS CHARACTERIZED BY CITY GOVERNMENT AND CITIZENS WORKING TOGETHER TO ACHIEVE A PROSPEROUS, VIBRANT AND SAFE COMMUNITY

MISSION STATEMENT

TO PROVIDE SERVICES AND OPPORTUNITIES WHICH CREATE A COMMUNITY WHERE PEOPLE CHOOSE TO LIVE, WORK AND PLAY

CITY COUNCIL AGENDA

March 26, 2014

7:00 PM

Sedro-Woolley Municipal Building

Council Chambers

325 Metcalf Street

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Consent Calendar1-20

NOTE: Agenda items on the Consent Calendar are considered routine in nature and may be adopted by the council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the regular agenda will consider any item so removed after the Consent Calendar.

- a. Approval of Agenda
- b. Minutes from Previous Meeting
- c. Finance
 - Claim Checks #178877 to #178979 plus EFT's in the amount of \$164,262.05 (Void Check #178902)
 - Payroll Checks #58068 to #58081 plus EFT's in the amount of \$184,591.97
- d. SWPD Chief Appointment

- 4. Rotary Presentation- Mark Christ
- 5. Public Comment.....21

PUBLIC HEARING

- 6. Utility Tax Rates (*1st reading*).....23-26

NEW BUSINESS

- 7. Building, Planning & Engineering Fee Schedule (*1st reading*).....27-47

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

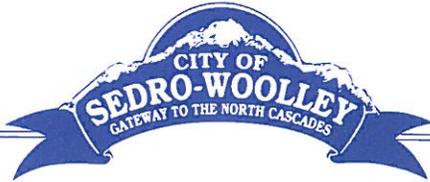
- 8. Minor contracts approved under SWMC 2.104.060 (*if any*)

EXECUTIVE SESSION

There may be an Executive Session immediately preceding, during or following the meeting.

MAR 26 2014

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 13



DATE: March 26, 2014
TO: Mayor Anderson and City Council
FROM: Patsy Nelson, Finance Director
SUBJECT: 1) CALL TO ORDER; 2) PLEDGE OF ALLEGIANCE; 3) CONSENT
CALENDAR

1. CALL TO ORDER - The Mayor will call the March 26, 2014 Regular Meeting to Order. The Finance Director will note those in attendance and those absent.

___ Ward 1 Councilmember Kevin Loy

___ Ward 2 Councilmember Germaine Kornegay

___ Ward 3 Councilmember Brenda Kinzer

___ Ward 4 Councilmember Keith Wagoner

___ Ward 5 Councilmember Hugh Galbraith

___ Ward 6 Councilmember Rick Lemley

___ At-Large Councilmember Brett Sandström

2. PLEDGE OF ALLEGIANCE - The Mayor will lead the City Council and citizens in the Pledge of Allegiance to the United States of America.
3. CONSENT CALENDAR - Mayor will ask for Council approval of Consent Calendar items.

MAR 26 2014

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3b

CITY OF SEDRO-WOOLLEY

Regular Meeting of the City Council
March 12, 2014 – 7:00 P.M. – Council Chambers

ROLL CALL: Present: Mayor Mike Anderson, Councilmembers: Kevin Loy, Germaine Kornegay, Brenda Kinzer, Keith Wagoner, Hugh Galbraith, Rick Lemley and Brett Sandström. Staff: Finance Director Nelson, City Supervisor/Attorney Berg, Public Works Director Freiburger, Fire Chief Klinger and Police Chief Wood.

The Meeting was called to order at 7:00 P.M. by Mayor Anderson.

Pledge of Allegiance

Consent Calendar

- Approval of Agenda
- Minutes from Previous Meeting (Including March 5, 2014 Worksession)
- Finance
 - Claim Checks #178791 – 178876 plus EFT's in the amount of \$103,310.82
 - Payroll Checks #58048 to #58067 plus EFT's in the amount of \$252,631.99
- Award of Bid – (2) 2015 Ford F250 Fire Vehicles – Dwayne Lane's North Cascade Ford
- Possible Bid Award – Public Works Agreement No. 2014-PW-15, 2014-2015 Annual Portable Fire Extinguisher and Kitchen Hood Service and Inspection
- PSE Owned Streetlight LED Retrofit
- Jail Agreement Amendment
- Resolution 894-14 Appointing Brian Stiles as Sedro-Woolley Municipal Court Judge
- Resolution 895-14 Appointing Robert Abrams as Trustee for the Sedro-Woolley City Library

Councilmember Kornegay moved to approve the consent calendar A through I. Seconded by Councilmember Galbraith. Motion carried (7-0).

Public Comment

No comments received.

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

Minor Contracts Approved Under SWMC 2.104.060

Public Works Director Frieberger – summarized change orders on the SR20/Cook Road Realignment project. He also reported on the restart date for the project as well gave a progress report on the Third Street project and the street light LED retrofit.

City Supervisor/Attorney Berg – noted they continue to work on the Police radio infrastructure. He also addressed the shelter, homeland security funding and possible School District participation. He brought to Council's attention of an upcoming EDASC program regarding broadband and spoke on the jail finance committee.

Discussion ensued regarding jail finance projections and jail system alternatives.

Finance Director Nelson – brought to Council's attention the new accounting summary reports in the Council packets.

Councilmember Sandström – reported that the Skate Park attracting a lot of out of towners to use the park.

EXECUTIVE SESSION

Mayor Anderson adjourned the meeting to Executive Session under RCW 42.30.140(4) Collective Bargaining at 7:13 P.M for approximately 30 minutes.

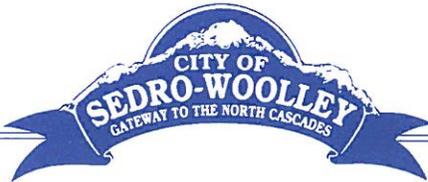
The meeting reconvened at 8:10 P.M.

Councilmember Galbraith moved to adjourn. Seconded by All. Motion carried (7-0).

The meeting adjourned at 8:10 P.M.

MAR 26 2014

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 30



DATE: March 26, 2014
TO: Mayor Anderson and City Council
FROM: Patsy Nelson, Finance Director
SUBJECT: FINANCE - CLAIMS

Attached you will find the Claim Checks register proposed for payment for the period ending March 26, 2014.

Motion to approve Claim Checks #178877 to #178979 plus EFT'S in the amount of \$164,262.05. (Void Check #178902)

Motion to approve Payroll Checks #58068 to #58081 plus EFT'S in the amount of \$184,591.97.

If you have any comments, questions or concerns, please contact me for information during the working day at 855-1661. This will allow me to look up the invoices that are stored in our office.

CHECK REGISTER

City Of Sedro-Woolley
MCAG #: 0647

03/26/2014 To: 03/26/2014

Time: 09:56:09 Date: 03/21/2014

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2085	03/26/2014	Claims	2	EFT	Association Of WA Cities		Should have been speparated
2164	03/26/2014	Claims	2	EFT	US Bank -- Purchase Cards	8,552.24	
					001 - 517 90 49 001 - Employee Wellness (educ)	204.89	
					001 - 518 80 31 001 - Repair & Maintenance Sup	489.81	
					001 - 518 80 42 021 - Internet Services	107.88	
					001 - 521 20 31 002 - Office/operating Supplies	177.90	
					001 - 521 40 43 000 - Travel	177.05	
					001 - 522 20 31 010 - Office Supplies	97.61	
					001 - 522 20 35 000 - Small Tools & Minor Equip	849.00	
					401 - 535 80 31 000 - Office Supplies	63.19	
					401 - 535 80 43 000 - Meals/travel	37.60	
					412 - 537 80 31 010 - Office Supplies	114.22	
					105 - 572 20 31 010 - Supplies	163.79	
					105 - 572 20 34 000 - Summer Reading Program	55.68	
					105 - 572 20 43 000 - Travel	248.41	
					105 - 572 20 49 010 - Tuition/registration	75.00	
					105 - 572 20 49 010 - Tuition/registration	230.00	
					101 - 576 80 48 016 - City Hall	59.49	
					001 - 594 18 64 001 - Network Hardware	2,386.64	
					001 - 594 18 64 001 - Network Hardware	229.99	
					001 - 594 21 64 000 - Machinery & Equipment	353.03	
					001 - 594 21 64 000 - Machinery & Equipment	108.00	
					109 - 594 21 64 109 - Equipment	76.46	
					109 - 594 21 64 109 - Equipment	46.40	
					109 - 594 21 64 109 - Equipment	72.62	
					109 - 594 21 64 109 - Equipment	1,519.00	
					105 - 594 72 64 000 - Books & Materials	56.14	
					001 - 595 10 43 000 - Travel	12.44	
					103 - 595 30 63 020 - Contracted Overlay	540.00	
2173	03/26/2014	Claims	2	EFT	WA State Dept Of Revenue	10,423.39	
					001 - 521 20 48 000 - Repairs & Maintenance	1.72	
					401 - 535 80 44 010 - Taxes & Assessments	4,682.60	
					102 - 536 20 44 010 - Taxes And Assessments	123.99	
					412 - 537 80 44 001 - Taxes & Assessments	5,087.44	
					103 - 542 64 31 000 - Operating Supplies	289.93	
					105 - 572 20 44 010 - Taxes & Assessments	8.13	
					101 - 576 80 44 010 - Taxes And Assessments	24.45	
					001 - 594 18 64 001 - Network Hardware	82.50	
					501 - 594 21 64 501 - Vehicles - Public Safety	15.23	
					401 - 594 35 64 001 - Portable Equipment	95.63	
					105 - 594 72 64 000 - Books & Materials	11.77	
2078	03/26/2014	Claims	2	178877	A WorkSAFE Service, Inc.	52.00	
					412 - 537 80 41 000 - Professional Services	52.00	
2079	03/26/2014	Claims	2	178878	A-1 Mobile Lock & Key	65.10	
					001 - 518 20 48 000 - Repair & Maintenance	65.10	
2080	03/26/2014	Claims	2	178879	ADI	145.31	
					101 - 576 80 31 006 - Operating Sup - City Hall	145.31	
2081	03/26/2014	Claims	2	178880	ATV Accessories	108.50	
					501 - 548 30 31 000 - Operating Supplies	108.50	
2082	03/26/2014	Claims	2	178881	Ace Industrial Supply, Inc.	215.36	
					401 - 535 80 31 010 - Operating Supplies	215.36	
2083	03/26/2014	Claims	2	178882	All-Phase Electric	35.90	
					001 - 522 20 48 000 - Repairs/maint-equip	22.23	
					103 - 542 63 48 000 - Repairs/maintenance	13.67	

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City Of Sedro-Woolley
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03/26/2014 To: 03/26/2014

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2084	03/26/2014	Claims	2	178883	Assoc Petroleum Products	8,317.80	
					001 - 518 20 32 000 - Auto Fuel	163.24	
					001 - 521 20 32 000 - Auto Fuel	1,352.26	
					001 - 522 20 32 000 - Auto Fuel/diesel	647.53	
					001 - 523 20 32 000 - Auto Fuel	52.74	
					401 - 535 80 31 010 - Operating Supplies	323.61	
					401 - 535 80 32 000 - Auto Fuel/diesel	58.61	
					401 - 535 80 32 000 - Auto Fuel/diesel	216.68	
					102 - 536 20 32 000 - Auto Fuel/diesel	96.24	
					412 - 537 50 48 000 - Repairs/maint-equip	2,671.77	
					412 - 537 80 32 000 - Auto Fuel/diesel	123.40	
					412 - 537 80 32 000 - Auto Fuel/diesel	1,653.48	
					103 - 542 30 32 000 - Auto Fuel/diesel	198.54	
					103 - 542 30 32 000 - Auto Fuel/diesel	390.71	
					101 - 576 80 32 000 - Auto Fuel/diesel	368.99	
2086	03/26/2014	Claims	2	178884	Bay City Supply	185.06	
					101 - 576 80 31 001 - Operating Sup - Riverfront	1.90	
					101 - 576 80 31 006 - Operating Sup - City Hall	183.16	
2087	03/26/2014	Claims	2	178885	Berg Vault Company	1,755.00	
					102 - 536 20 34 000 - Liners	1,755.00	
2088	03/26/2014	Claims	2	178886	Blumenthal Uniform & Equip	316.56	
					001 - 521 20 26 000 - Uniforms/accessories	17.31	
					001 - 521 20 26 000 - Uniforms/accessories	330.82	
					001 - 521 20 26 000 - Uniforms/accessories	60.60	
					001 - 521 20 26 000 - Uniforms/accessories	-92.17	
2089	03/26/2014	Claims	2	178887	Capital One Commercial	68.43	
					001 - 521 20 31 002 - Office/operating Supplies	68.43	
2090	03/26/2014	Claims	2	178888	Carl's Towing Inc	386.26	
					001 - 521 20 41 001 - Professional Services	193.13	
					001 - 521 20 41 001 - Professional Services	193.13	
2182	03/26/2014	Claims	2	178889	Association Of WA Cities	80.00	
					621 - 389 50 00 000 - Unapplied Cash - Suspense	-80.00	
2091	03/26/2014	Claims	2	178890	Cascade Natural Gas Corp	3,648.57	
					001 - 521 20 47 000 - Public Utilities	85.52	
					001 - 522 50 47 000 - Public Utilities	564.45	
					401 - 535 80 47 000 - Public Utilities	29.74	
					101 - 576 80 47 052 - Bingham Caretaker	52.32	
					101 - 576 80 47 070 - City Hall	2,916.54	
2092	03/26/2014	Claims	2	178891	Collins Office Supply Inc	152.15	
					001 - 514 23 31 000 - Supplies	72.14	
					001 - 514 23 31 000 - Supplies	80.01	
2093	03/26/2014	Claims	2	178892	Correctional Industries	52.17	
					001 - 595 10 31 000 - Supplies	52.17	
2094	03/26/2014	Claims	2	178893	Countryside & Small Stock Journal	42.00	
					105 - 594 72 64 000 - Books & Materials	42.00	
2095	03/26/2014	Claims	2	178894	Create & Decorate	34.97	
					105 - 594 72 64 000 - Books & Materials	34.97	
2096	03/26/2014	Claims	2	178895	Crystal Springs	37.60	
					401 - 535 80 31 010 - Operating Supplies	37.60	
2097	03/26/2014	Claims	2	178896	Databar	2,203.85	

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			425 - 531 50 42 010 - Postage			88.14	
			401 - 535 80 42 015 - Postage			1,432.51	
			412 - 537 80 42 010 - Postage			683.20	
2098	03/26/2014	Claims	2	178897	Dwayne Lane's North Cascade Ford		940.27
			001 - 518 20 48 000 - Repair & Maintenance			940.27	
2099	03/26/2014	Claims	2	178898	E & E Lumber		304.72
			401 - 535 50 48 040 - Maintenance Of Vehicles			70.98	
			401 - 535 80 31 010 - Operating Supplies			14.27	
			103 - 542 30 31 000 - Operating Supplies			27.91	
			103 - 542 30 31 000 - Operating Supplies			7.00	
			103 - 542 30 31 000 - Operating Supplies			14.67	
			101 - 576 80 31 001 - Operating Sup - Riverfront			26.29	
			101 - 576 80 31 008 - Operating Sup - Memorial			5.09	
			001 - 594 21 64 000 - Machinery & Equipment			138.51	
2100	03/26/2014	Claims	2	178899	Edge Analytical Inc		35.00
			401 - 535 80 41 000 - Professional Services			35.00	
2101	03/26/2014	Claims	2	178900	Emergency Medical Products Inc		237.78
			001 - 522 20 31 000 - Operating Supplies			237.78	
2102	03/26/2014	Claims	2	178901	Enterprise Office Systems		210.28
			001 - 512 50 31 000 - Supplies			16.69	
			001 - 514 23 31 000 - Supplies			79.38	
			001 - 521 20 31 002 - Office/operating Supplies			67.12	
			101 - 576 80 48 010 - Office Equip			-8.45	
			101 - 576 80 48 010 - Office Equip			55.54	
2103	03/26/2014	Claims	2	178903	Fastenal Company		172.26
			401 - 535 80 31 010 - Operating Supplies			110.83	
			401 - 535 80 31 010 - Operating Supplies			10.16	
			401 - 535 80 31 010 - Operating Supplies			51.27	
2104	03/26/2014	Claims	2	178904	Federal Certified Hearing		20.00
			412 - 537 80 41 000 - Professional Services			20.00	
2106	03/26/2014	Claims	2	178905	Frontier		900.74
			001 - 512 50 42 020 - Telephone			38.46	
			001 - 513 10 42 020 - Telephone			57.69	
			001 - 514 23 42 020 - Telephone			57.69	
			001 - 515 30 42 001 - Telephone			25.64	
			001 - 518 80 42 020 - Telephone			19.23	
			001 - 521 20 42 020 - Telephone			192.26	
			001 - 522 20 42 020 - Telephone			140.41	
			001 - 522 20 42 020 - Telephone			70.51	
			001 - 524 20 42 020 - Telephone			19.23	
			401 - 535 80 42 020 - Telephone			51.28	
			412 - 537 80 42 020 - Telephone			25.64	
			103 - 542 30 42 020 - Telephone			6.41	
			001 - 558 60 42 020 - Telephone			19.23	
			105 - 572 20 42 020 - Telephone			32.05	
			101 - 576 80 42 020 - Telephone			12.82	
			101 - 576 80 47 010 - Community Ctr			87.32	
			001 - 595 10 42 020 - Telephone			44.87	
2107	03/26/2014	Claims	2	178906	Gall's LLC		117.60
			001 - 521 20 26 000 - Uniforms/accessories			117.60	
2108	03/26/2014	Claims	2	178907	Generator Services NW		2,936.44
			001 - 522 20 48 000 - Repairs/maint-equip			130.41	

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
					001 - 522 50 48 030 - Repair/maint-station	130.42	
					001 - 522 50 48 030 - Repair/maint-station	610.12	
					425 - 531 50 48 000 - Repairs/maintenance	630.97	
					425 - 531 50 48 000 - Repairs/maintenance	130.41	
					401 - 535 50 48 000 - Maintenance Contracts	1,304.11	
2109	03/26/2014	Claims	2	178908	Guardian Security		645.00
					101 - 576 80 31 005 - Operating Sup - Senior Ctr	240.00	
					101 - 576 80 48 004 - Community Center	240.00	
					101 - 576 80 48 015 - Library	165.00	
2110	03/26/2014	Claims	2	178909	Hach Company		320.59
					401 - 535 80 31 010 - Operating Supplies	320.59	
2111	03/26/2014	Claims	2	178910	Honey Bucket		285.00
					101 - 576 80 47 090 - Portable Toilets	75.00	
					101 - 576 80 47 090 - Portable Toilets	210.00	
2112	03/26/2014	Claims	2	178911	Ingram Library Services		283.44
					105 - 594 72 64 000 - Books & Materials	256.53	
					105 - 594 72 64 000 - Books & Materials	26.91	
2113	03/26/2014	Claims	2	178912	Job Shop Inc (the)		939.63
					412 - 537 80 34 000 - Containers	939.63	
2114	03/26/2014	Claims	2	178913	Teresa Keene		2,500.00
					001 - 515 30 41 001 - Prosecuting Attorney	2,500.00	
2115	03/26/2014	Claims	2	178914	Kids Discover		26.95
					105 - 594 72 64 000 - Books & Materials	26.95	
2116	03/26/2014	Claims	2	178915	Language Exch Inc (The)		116.00
					001 - 512 50 41 040 - Language Interpreter	116.00	
2117	03/26/2014	Claims	2	178916	Library Corporation (the)		541.00
					105 - 572 20 41 001 - Catalogue Subscriptions	541.00	
2118	03/26/2014	Claims	2	178917	PLLC Lisser & Associates		145.00
					001 - 341 81 00 000 - Copying, Postage, Envelopes	-145.00	
2119	03/26/2014	Claims	2	178918	Lithtex NW		318.99
					412 - 537 80 31 000 - Operating Supplies	318.99	
2120	03/26/2014	Claims	2	178919	Loggers And Contractors		1,211.24
					425 - 531 50 31 000 - Operating Supplies	336.35	
					412 - 537 80 31 000 - Operating Supplies	68.56	
					103 - 542 30 31 000 - Operating Supplies	-57.33	
					103 - 542 30 35 000 - Small Tools/minor Equip	336.35	
					103 - 542 30 35 000 - Small Tools/minor Equip	336.35	
					103 - 542 30 48 010 - Repair/maintenance-equip	190.96	
2121	03/26/2014	Claims	2	178920	William R McCann		3,000.00
					001 - 515 93 41 000 - Indigent Defender	3,000.00	
2122	03/26/2014	Claims	2	178921	McLoughlin & Eardley Corp		3,984.95
					501 - 594 21 64 501 - Vehicles - Public Safety	1,114.71	
					501 - 594 21 64 501 - Vehicles - Public Safety	1,114.71	
					501 - 594 21 64 501 - Vehicles - Public Safety	32.61	
					501 - 594 21 64 501 - Vehicles - Public Safety	1,722.92	
2123	03/26/2014	Claims	2	178922	Jack R Moore		300.00
					103 - 594 43 31 000 - Buildings & Structures	300.00	
2124	03/26/2014	Claims	2	178923	Motor Trucks Inc		13.10
					103 - 542 30 48 010 - Repair/maintenance-equip	13.10	

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2125	03/26/2014	Claims	2	178924	N W Regional Council	400.00	
					001 - 521 10 48 000 - Repair/maintenance-equip	400.00	
2126	03/26/2014	Claims	2	178925	Neopost Northwest	41.21	
					001 - 514 23 31 000 - Supplies	41.21	
2127	03/26/2014	Claims	2	178926	Newman Signs Inc	1,745.79	
					103 - 542 64 31 004 - Street Sign Materials	1,745.79	
2128	03/26/2014	Claims	2	178927	Oasys	30.05	
					105 - 572 20 48 020 - Repair/maintenance-equip	30.05	
2129	03/26/2014	Claims	2	178928	Office Depot	69.60	
					001 - 595 10 31 000 - Supplies	69.60	
2130	03/26/2014	Claims	2	178929	Oliver-Hammer Clothes	45.55	
					101 - 576 80 35 010 - Safety Equipment	45.55	
2131	03/26/2014	Claims	2	178930	Petty Cash-Debra Peterson	83.21	
					105 - 572 20 31 010 - Supplies	36.24	
					105 - 572 20 31 010 - Supplies	21.17	
					105 - 572 20 41 000 - Professional Services	15.00	
					105 - 594 72 64 000 - Books & Materials	10.80	
2132	03/26/2014	Claims	2	178931	Public Utility Dis No1	546.19	
					001 - 522 50 47 000 - Public Utilities	219.64	
					101 - 576 80 47 010 - Community Ctr	58.55	
					101 - 576 80 47 020 - Senior Center	268.00	
2133	03/26/2014	Claims	2	178932	Puget Sound Energy	16,000.68	
					103 - 542 63 47 000 - Public Utilities	3,408.45	
					104 - 595 61 63 001 - Const Sr9 Lucas/pk Cottage	12,592.23	
2134	03/26/2014	Claims	2	178933	Readers Digest	15.98	
					105 - 594 72 64 000 - Books & Materials	15.98	
2135	03/26/2014	Claims	2	178934	Rodda Paint Co	13,526.48	
					501 - 594 42 64 000 - Equip & Vehicles - Streets	13,526.48	
2136	03/26/2014	Claims	2	178935	Nathan Salseina	55.25	
					101 - 576 80 49 000 - Misc-tuition/registration	55.25	
2137	03/26/2014	Claims	2	178936	Scientific Supply	312.11	
					401 - 535 80 31 010 - Operating Supplies	206.35	
					401 - 535 80 31 010 - Operating Supplies	105.76	
2138	03/26/2014	Claims	2	178937	Seattle Magazine	39.00	
					105 - 594 72 64 000 - Books & Materials	39.00	
2139	03/26/2014	Claims	2	178938	Sedro-Woolley Auto Parts	1,000.29	
					001 - 518 20 48 000 - Repair & Maintenance	29.26	
					001 - 518 20 48 000 - Repair & Maintenance	34.93	
					001 - 522 20 35 000 - Small Tools & Minor Equip	140.51	
					001 - 523 20 31 000 - Office/operating Supplies	21.55	
					001 - 523 20 31 000 - Office/operating Supplies	29.71	
					001 - 523 20 31 000 - Office/operating Supplies	-14.41	
					001 - 523 20 31 000 - Office/operating Supplies	161.45	
					001 - 523 20 31 000 - Office/operating Supplies	8.70	
					425 - 531 50 31 000 - Operating Supplies	9.88	
					102 - 536 20 31 000 - Office Supplies	41.00	
					102 - 536 20 48 040 - Repair/maint-equip & Bldg	13.06	
					102 - 536 20 48 040 - Repair/maint-equip & Bldg	144.32	
					412 - 537 50 48 000 - Repairs/maint-equip	132.40	
					412 - 537 80 31 000 - Operating Supplies	3.24	

CHECK REGISTER

City Of Sedro-Woolley
MCAG #: 0647

03/26/2014 To: 03/26/2014

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
					412 - 537 80 31 000 - Operating Supplies	195.28	
					412 - 537 80 31 000 - Operating Supplies	7.65	
					412 - 537 80 31 000 - Operating Supplies	14.76	
					101 - 576 80 48 021 - Equipment	10.30	
					101 - 576 80 48 021 - Equipment	16.70	
2140	03/26/2014	Claims	2	178939	Sedro-Woolley Family	147.00	
					103 - 542 30 49 040 - Cdl Endorcement Fees	147.00	
2141	03/26/2014	Claims	2	178940	Sirchie Finger Print	101.58	
					001 - 521 20 31 002 - Office/operating Supplies	101.58	
2142	03/26/2014	Claims	2	178941	Sjostrom Law Office	3,856.29	
					425 - 531 50 31 000 - Operating Supplies	154.25	
					401 - 535 80 49 040 - Misc-filing Fees/lien Exp	2,506.59	
					412 - 537 80 49 020 - Misc-filing Fees/lien Exp	1,195.45	
2143	03/26/2014	Claims	2	178942	Skagit Co Public Works	1,052.97	
					401 - 535 80 51 010 - Skagit Co Solid Waste	1,052.97	
2144	03/26/2014	Claims	2	178943	Skagit County Sheriff Office	32,388.67	
					001 - 523 60 51 000 - Prisoners	4,496.42	
					001 - 523 60 51 000 - Prisoners	27,892.25	
2145	03/26/2014	Claims	2	178944	Skagit County Treasurer	47.90	
					425 - 531 50 44 000 - Taxes & Assessments	10.00	
					401 - 535 80 44 010 - Taxes & Assessments	17.90	
					401 - 535 80 44 010 - Taxes & Assessments	10.00	
					103 - 542 65 44 000 - Taxes & Assessments	10.00	
2146	03/26/2014	Claims	2	178945	Skagit Hydraulics Inc	304.20	
					412 - 537 50 48 000 - Repairs/maint-equip	304.20	
2147	03/26/2014	Claims	2	178946	Skagit Law Group, PLLC	494.00	
					425 - 531 50 31 000 - Operating Supplies	19.76	
					401 - 535 80 49 040 - Misc-filing Fees/lien Exp	321.10	
					412 - 537 80 49 020 - Misc-filing Fees/lien Exp	153.14	
2148	03/26/2014	Claims	2	178947	Skagit Publishing	138.38	
					001 - 511 60 31 001 - Legal Publications	51.25	
					001 - 558 60 41 010 - Advertising	87.13	
2149	03/26/2014	Claims	2	178948	Smokey Point Concrete	1,060.52	
					103 - 595 30 63 020 - Contracted Overlay	1,060.52	
2150	03/26/2014	Claims	2	178949	Solid Waste Systems Inc	149.96	
					412 - 537 50 48 000 - Repairs/maint-equip	149.96	
2151	03/26/2014	Claims	2	178950	Sound Ocean Metal Fab	5,825.44	
					401 - 535 50 48 050 - Maint Of General Equip	5,402.22	
					401 - 535 50 48 050 - Maint Of General Equip	423.22	
2152	03/26/2014	Claims	2	178951	Sparkle Shop Laundries	5.97	
					001 - 521 20 26 010 - Uniform Cleaning	5.97	
2153	03/26/2014	Claims	2	178952	Staples Business Advantage	469.08	
					001 - 521 20 31 002 - Office/operating Supplies	49.39	
					001 - 521 20 31 002 - Office/operating Supplies	168.74	
					001 - 522 20 31 000 - Operating Supplies	87.87	
					401 - 535 80 31 000 - Office Supplies	163.08	
2154	03/26/2014	Claims	2	178953	Stiles & Stiles	2,864.00	
					001 - 512 50 41 010 - Municipal Court Judge	2,864.00	
2155	03/26/2014	Claims	2	178954	Summit Engineers & Surveyors Inc.	275.00	

CHECK REGISTER

City Of Sedro-Woolley
MCAG #: 0647

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			103 - 594 43 31 000 - Buildings & Structures			275.00	
2156	03/26/2014	Claims	2	178955	Sunset Auto Body	1,583.25	
			001 - 518 20 48 000 - Repair & Maintenance			1,583.25	
2157	03/26/2014	Claims	2	178956	Taste Of Home	35.98	
			105 - 594 72 64 000 - Books & Materials			35.98	
2158	03/26/2014	Claims	2	178957	Paul Taylor	107.51	
			001 - 521 20 27 000 - Retired Medical			107.51	
2159	03/26/2014	Claims	2	178958	This Old House Magazine	54.00	
			105 - 594 72 64 000 - Books & Materials			54.00	
2160	03/26/2014	Claims	2	178959	Time Equipment Company	165.46	
			001 - 514 23 31 000 - Supplies			165.46	
2161	03/26/2014	Claims	2	178960	Tke Corp	789.67	
			101 - 576 80 48 016 - City Hall			789.67	
2162	03/26/2014	Claims	2	178961	True Value	75.65	
			001 - 523 20 31 000 - Office/operating Supplies			9.74	
			401 - 535 80 31 010 - Operating Supplies			14.24	
			401 - 535 80 31 010 - Operating Supplies			19.92	
			103 - 542 30 31 000 - Operating Supplies			7.04	
			101 - 576 80 31 001 - Operating Sup - Riverfront			5.20	
			101 - 576 80 31 006 - Operating Sup - City Hall			19.51	
2163	03/26/2014	Claims	2	178962	UPS	20.75	
			001 - 518 80 42 010 - Postage			20.75	
2181	03/26/2014	Claims	2	178963	Association Of WA Cities	3,592.68	
			001 - 521 20 27 000 - Retired Medical			3,592.68	
2165	03/26/2014	Claims	2	178964	Util Underground Loc Ctr	53.90	
			401 - 535 80 31 010 - Operating Supplies			53.90	
2166	03/26/2014	Claims	2	178965	Valley Auto Supply	49.37	
			103 - 542 30 31 000 - Operating Supplies			49.37	
2167	03/26/2014	Claims	2	178966	Valley Freightliner Inc	4,109.96	
			412 - 537 50 48 000 - Repairs/maint-equip			4,109.96	
2168	03/26/2014	Claims	2	178967	Leslie Visten	1,950.00	
			001 - 521 20 27 000 - Retired Medical			206.00	
			001 - 521 20 27 000 - Retired Medical			1,744.00	
2169	03/26/2014	Claims	2	178968	WA St Dept Of Prof Licen	237.00	
			001 - 521 20 51 000 - Intergov Svc-gun Permits			93.00	
			001 - 521 20 51 000 - Intergov Svc-gun Permits			144.00	
2170	03/26/2014	Claims	2	178969	WA St Dept Of Transport	32.18	
			104 - 595 30 63 080 - Const-sr20/cook Realign			32.18	
2171	03/26/2014	Claims	2	178970	WA St Historical Society	35.00	
			105 - 594 72 64 000 - Books & Materials			35.00	
2172	03/26/2014	Claims	2	178971	WA State Dept Of L & I	250.00	
			412 - 537 80 44 001 - Taxes & Assessments			250.00	
2174	03/26/2014	Claims	2	178972	WA State Dept Of Revenue	750.00	
			302 - 318 34 00 000 - Real Estate Excise Tax Qtr			-375.00	
			302 - 318 35 00 000 - Real Estate Excise Tax Qtr			-375.00	
2175	03/26/2014	Claims	2	178973	Washington State Patrol	251.00	
			001 - 521 20 51 000 - Intergov Svc-gun Permits			231.00	

CHECK REGISTER

City Of Sedro-Woolley
MCAG #: 0647

03/26/2014 To: 03/26/2014

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			401 - 535 80 41 000		Professional Services	10.00	
			501 - 548 30 31 000		Operating Supplies	10.00	
2176	03/26/2014	Claims	2	178974	Washington Tractor	122.09	
			101 - 576 80 48 021		Equipment	56.74	
			101 - 576 80 48 021		Equipment	65.35	
2177	03/26/2014	Claims	2	178975	Waste Management Of Skgt	8,088.62	
			412 - 537 60 47 010		Recycling - Household	8,088.62	
2178	03/26/2014	Claims	2	178976	West Payment Ctr	249.60	
			001 - 515 30 41 002		Westlaw Services	249.60	
2179	03/26/2014	Claims	2	178977	Wood's Logging Supply Inc	734.72	
			001 - 523 20 31 000		Office/operating Supplies	8.66	
			401 - 535 80 31 010		Operating Supplies	103.06	
			102 - 536 20 48 040		Repair/maint-equip & Bldg	7.60	
			412 - 537 50 48 000		Repairs/maint-equip	24.99	
			412 - 537 50 48 000		Repairs/maint-equip	25.15	
			412 - 537 80 31 000		Operating Supplies	56.39	
			113 - 595 62 63 000		Trail Construction	508.87	
2180	03/26/2014	Claims	2	178978	Zoll Medical Corporation GPO	403.56	
			001 - 522 20 31 000		Operating Supplies	403.56	
2105	03/26/2014	Claims	2	178979	Frontier Building Supply	43.55	
			103 - 542 30 31 000		Operating Supplies	43.55	

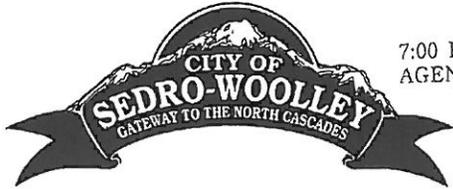
001 Current Expense Fund	63,627.58
101 Parks & Facilities Fund	6,251.59
102 Cemetery Fund	2,181.21
103 Street Fund	9,354.99
104 Arterial Street Fund	12,624.41
105 Library Fund	2,102.55
109 Special Investigation Fund	1,714.48
113 Paths And Trails Fund	508.87
302 Capital Projects Reserve Fund	750.00
401 Sewer Fund	19,571.93
412 Solid Waste Fund	26,469.52
425 Stormwater	1,379.76
501 Equipment Replacement Fund	17,645.16
621 Suspense Fund	80.00

* Transaction Has Mixed Revenue And Expense Accounts

164,262.05	Claims:	164,262.05
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CITY COUNCIL AGENDA
REGULAR MEETING

MAR 26 2014



7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 30

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

Mike Anderson
Mayor

MEMO TO: City Council
FROM: Mayor Anderson
RE: SWPD Chief Appointment
DATE: March 26, 2014

ISSUE: Should the Council approve the attached employment agreement with Lin Tucker for the position of Chief of Police?

BACKGROUND: Chief Wood recently announced his retirement effective May 31, 2014. Lin Tucker was hired as a Sedro-Woolley Police Officer in August of 1992. He has served the department as a sergeant, a detective and since June of 2005 as the second in command. One of Doug's strengths as chief was to prepare his lieutenant for eventual succession to his job.

I have confidence in Lieutenant Tucker and believe he is the best choice for the Sedro-Woolley Police Department. SWMC 2.20.010 vest the authority of appointing the police chief in the office of the mayor and consistent with that provision, I am appointing Lieutenant Tucker as the Chief of Police effective June 1, 2014. Appointing a police chief is one of the most significant functions of the mayor's job and I am thankful to Doug for his work in preparing Lin and the department for this orderly transition and also to Lin for accepting this challenge. The SWPD is facing some significant issues today and Chief Tucker will have some heavy lifting in his new job.

Attached is an employment agreement between the city and Lin Tucker that provides him with similar employment conditions as the other department heads. His proposed salary is within the budget for 2014 (same as the current chief's). I would appreciate your approval of this agreement tonight so the department may proceed with an orderly and timely transition.

RECOMMENDATION: MOTION to approve the attached employment agreement between the city and Lin Tucker.

EMPLOYMENT AGREEMENT

THIS AGREEMENT, made and entered into this ____ day of _____, 2014, by and between the City of Sedro-Woolley, State of Washington, a municipal corporation, here in after called "Employer," and William L. Tucker, hereinafter called "Employee," both of whom covenant and agree as follows:

WITNESSETH:

WHEREAS, pursuant to SWMC 2.20.040, Mayor Anderson has appointed Lin Tucker as the Chief of Police effective June 1, 2014; and

WHEREAS, Employer desires to employ the services of said Employee as Chief of Police of the City of Sedro-Woolley; and

WHEREAS, it is the desire of the employer to provide certain benefits, establish certain conditions of employment and to set working conditions of said Employee; and

WHEREAS, Employee desires to accept employment as Chief of Police of said City of Sedro-Woolley;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

Section 1. Duties

Employer hereby agrees to employ said Employee as Chief of Police of said Employer to perform the functions and duties specified law, and to perform other legally permissible and proper duties and functions as the Employer shall from time to time assign. A job description is attached hereto and incorporated by reference as Exhibit A.

Section 2. Term & General Conditions

A. The Employee serves at the pleasure of the Mayor. Nothing in this agreement shall prevent, limit or otherwise interfere with the right of the Employer to terminate the services of Employee at any time, subject only to the provisions set forth in Section 5 of this agreement.

B. Nothing in this agreement shall present, limit or otherwise interfere with the right of the Employee to resign at any time from his position with Employer, subject only to the provision set forth in Section 5 of this agreement.

C. Employee agrees to remain in the exclusive employ of Employer for the period beginning June 1, 2014 and terminating December 31, 2016.

D. The Employer shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this agreement, the City ordinance or any other law.

E. All ordinances, regulations and rules of the Employer relating to vacation and such leave, holidays and other fringe benefits and working conditions as they now exist or hereafter may be amended, also shall apply to Employee, except as herein provided.

F. The Employee shall reside near the City of Sedro-Woolley, but is not required to reside within the City's corporate limits (the Council finds that it is in the best interests of the City to grant an exemption to SWMC 2.66).

G. The Employee shall be granted Executive Leave pursuant to policy adopted by Resolution 787-08.

Section 3. Salary

Employer agrees to pay Employee for his services rendered pursuant hereto a base salary of \$92,424.00 per year, payable in installments at the same time as other Employees of the Employer are paid. Annual cost of living adjustments shall be paid consistent with COLAs given to other management employees. In addition, Employer may increase said base salary and other benefits of Employee in such amounts and to such extent as the Employer may determine that it is desirable to do so, on the basis of an annual performance and salary review of said Employee, subject to the Employer's budgetary requirements and other relevant factors at that time.

Section 4. Vacation

Employee shall accrue, and have credited to his personal account, vacation at the rate of 25 days per year and will accrue vacation at the same rate as all other like management employees of the city with the same seniority.

Section 5. Termination and Severance Pay

A. In the event Employee is terminated by the Employer before expiration of the aforesaid term of employment during such time that employee is willing and able to perform his duties under this agreement, then the Employer agrees to pay Employee a lump sum cash payment equal to three (3) month's aggregate salary & health insurance; provided, however, that in the event Employee is terminated for just cause, or because of his conviction of any illegal act involving personal gain to her, that the Employer shall have no obligation to pay the aggregate severance sum designated in this paragraph. ("Just cause" shall include all matters that constitute grounds for disciplinary action as set forth in any personal policy manual of the Employer as now existing or hereinafter amended. The provisions of any personnel policy or other written or unwritten custom or policy regarding termination shall not apply to the Employee, except for purposes of defining "just cause".)

B. In the event employer at any time during the term of this agreement reduces the salary or other financial benefits of Employee in a greater percentage than an applicable across-the-board reduction for all department head Employees of employer, or in the event Employer refuses, following written notice, to comply with any other provisions benefiting Employee herein then the employee may, at his option, be deemed to be "terminated" at the date of such reduction or such refusal to comply with the meaning and context of the severance pay provisions, as his sole and exclusive remedy for such action.

C. In the event Employee voluntarily resigns his position with Employer before expiration of the aforesaid term of her employment, then Employee shall give Employer thirty (30) days' notice in advance, unless the parties otherwise agree.

D. In the event the Employer does not offer to renew this contract on the same or substantially equivalent terms at the end of the term of this agreement, and does not give the employee notice thereof at least sixty (60) days prior to the end of the term, the Employee may, at his option, be deemed to be “terminated” at the date of such non-renewal within the meaning and context of the severance pay provision.

E. If Employee is unable to perform the essential duties of his job because of disability, sickness, accident, injury, mental incapacity, or health-related reasons for a period of sixty (60) days beyond any accrued sick leave, Employer shall have the option to terminate this agreement, without payment of severance pay specified in this Section 5.

Section 6. Hours of Work

The parties agree that this position is a professional position, and that payment is based on a monthly salary, and not on an hourly rate of compensation. It is recognized that Employee must devote a great deal of time outside the normal office hours of business of the Employer. The Employee shall not receive additional compensation or compensatory time for such work.

Section 7. Health Insurance

A. Employer agrees to provide policies of medical, dental and vision insurance covering Employee and his dependents that are required by law or provided all other management employees of Employer and their dependants. The Employee shall pay the same co-pay insurance premiums as other management like level employees.

B. The Employee agrees to abide by the employer’s policy regarding drug testing.

C. The Employer agrees to continue providing a policy of life insurance as Employee is currently receiving in his position as lieutenant.

Section 8. Outside Actives

Employee shall not spend more than occasional periods of time, not to interfere with his regular employment, in teaching, counseling, or other non-Employer connected business, and shall first obtain the prior approval of the Employer, which shall not be unreasonably withheld.

Section 9. Automobile

Employer shall provide Employee the use of a City automobile for City purposes.

Section 10. Notices

Notices pursuant to this agreement shall be given by deposit in the custody of the United States Postal Service, postage prepaid, addressed to the last known address of the parties hereto. Alternatively, notices required pursuant to this agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as the date of personal service or as of the date of deposit of such written notice in the course of transmission in the United States Postal Service.

Section 11. General Provisions

A. The text herein shall constitute the entire agreement between the parties.

B. This agreement shall be binding upon and ensure to the benefit of the heirs at law and executors of Employee.

C. This agreement shall become effective upon commencement of employment of Employee.

D. If any provision, or any portion thereof, contained in this agreement is held unconstitutional, invalid or unenforceable, the remainder of this agreement, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

IN WITNESS WHEREOF, the City of Sedro-Woolley has caused this agreement to be signed and executed in its behalf by its Mayor, and duly attested by its Finance Director, and the Employee has signed and executed this agreement, both in duplicate, the day and year first above written.

CITY OF SEDRO-WOOLLEY

By: _____
Mike Anderson, Mayor

Lin Tucker, Employee

Attest:

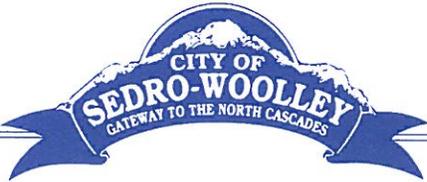
Approved as to form:

Finance Director

City Attorney

MAR 26 2014

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 5



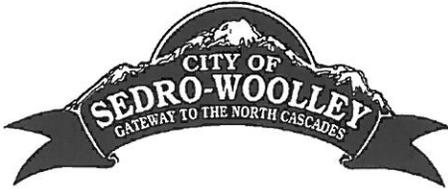
SUBJECT: PUBLIC COMMENT

Name:
Address:
Narrative:

CITY COUNCIL AGENDA
REGULAR MEETING

MAR 26 2014

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 6



CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

Eron M. Berg
City Supervisor & Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Utility Tax Rates
DATE: March 26, 2014

ISSUE: Should the Council adopt the attached ordinance increasing the City's utility tax rates on sewer, garbage and stormwater?

BACKGROUND: This item comes to you for consideration as a first reading and for a public hearing tonight. This proposal is brought forward for your consideration in an effort to bolster staffing at the Sedro-Woolley Police Department as a means to maintain the SWPD as a viable primary law enforcement agency for the community.

Staffing at the SWPD has been an issue for a number of years and through the recession, the SWPD has taken staff reductions and layoffs along with most other departments in the city. Specifically, the department lost its authorization to hire a 15th commissioned officer, eliminated its full-time animal control officer and replaced its full-time transcriptionist with a part-time position. The city council, the mayor and staff have been working together for some time now to find solutions and to provide some light at the end of the tunnel.

Chief Wood is leading the department toward an immediate solution to refocus the department on patrol. The chief has announced an early retirement and the mayor has announced his intent to hire Lieutenant Tucker as the new chief. Our intent is that the position of lieutenant will not be replaced, allowing those dollars to be reallocated into patrol. At the same time, Winnie Floyd is retiring at the end of April and her position will be eliminated, allowing those dollars to be reallocated into code enforcement.

This ordinance will raise utility taxes on city utilities (sewer, garbage and stormwater) by 4% which will generate about \$209,000 annually. The proposal is to allocate 100% of that new revenue to the SWPD budget by hiring two additional officers. This will take the department's staffing from 14 commissioned officers to 16 commissioned officers, plus one code enforcement officer.

The ordinance is drafted to implement this tax increase effective June 1, 2014 (for the July billing). The tax increase is estimated to result in \$104,500 in new revenue in 2014. The last time utility taxes were raised was in 2012 following the city council's retreat.

Finally, it should be noted that Sedro-Woolley's utility taxes are not out of line with our neighbors. Anacortes and Mount Vernon are at 7.0%; Burlington (which receives some 500% more sales tax than Sedro-Woolley) is at 0%. Upon passage of this ordinance, Sedro-Woolley will be at 7.5%.

RECOMMENDATION: Take testimony at a public hearing tonight and provide guidance to staff regarding any revisions for the next meeting.

ORDINANCE NO. ____-14

AN ORDINANCE AMENDING SWMC 5.06.020 TO INCREASE THE CITY UTILITY TAX RATE

Whereas, SWMC 5.06.020 establishes utility tax rates and for city owned utilities the current rate is 3.5%, and

Whereas, the City of Sedro-Woolley is continuing to experience the effects of the great recession while also experiencing annual increases in the costs of government; and

Whereas, the City Council finds that it is necessary to increase the utility tax rates to fund basic government services, specifically basic law enforcement; and

Whereas, the City Council finds that unacceptably severe cuts in services would be required to maintain a balanced budget in the absence of additional revenues; and

Whereas, this ordinance was first presented for consideration on the regular agenda on March 26, 2014 and public testimony was taken at a public hearing on April 9, 2014; and

Whereas, the Council desires to balance the community's need for municipal services, specifically basic law enforcement services, with the burden placed upon citizens through taxation with an increase in the utility tax to maintain those services; now therefore,

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DO HEREBY ORDAIN AS FOLLOWS:

Section 1. SWMC 5.06.020 is amended to read as follows:

5.06.020 Utility tax levied—Rate.

On and after ~~July 1, 2012~~ June 1, 2014, there is levied on and shall be collected from every person a tax for the act or privilege of engaging in certain business activities, measured by the application of the respective rates against gross income as follows:

A. Telephone Business. Upon every person engaged in or carrying on any telephone business (excluding cellular telephone service) within the city of Sedro-Woolley, a fee or tax equal to six percent of the total gross income from such business in the city of Sedro-Woolley. Tax liability imposed under this section shall not apply to that portion of gross income derived from charges to another telecommunications company, as defined in RCW 80.04.010, for connecting fees, switching charges, or carrier access charges relating to intrastate toll telephone services, or for access to, or charges for, interstate services, or charges for network telephone service that is purchased for the purpose of resale.

B. Solid Waste. Upon every person engaged in or carrying on the business of collecting solid waste, recyclable materials or yard waste, a tax equal to ~~three and one-half~~ seven and one-half percent of the total gross income from such business in the city of Sedro-Woolley, but not including income from the sale of recyclable materials or yard waste.

C. Sewer System. Upon every person engaged in or carrying on the business of operating a sanitary sewer system, a tax equal to ~~three and one-half~~ seven and one-half percent of the total gross income from such business in the city of Sedro-Woolley.

Section 3. This ordinance shall be effective June 1, 2014, which is more than five (5) days after passage and publication as provided by law.

Section 4. The provisions of this ordinance are declared to be severable, and if any section, sentence, clause or phrase of this ordinance shall for any reason be held invalid or unconstitutional or if the application of this ordinance to any person or circumstances shall be held invalid or unconstitutional, such decisions shall not affect the validity of the remaining sections, sentences, clause or phrases of this ordinance.

PASSED by majority vote of the members of the Sedro-Woolley City Council this ____ day of _____, 2014, and signed in authentication of its passage this ____ day of _____, 2014.

Mike Anderson, Mayor

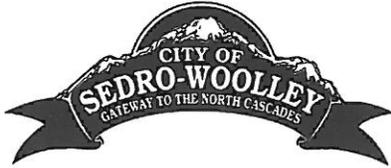
Attest:

Patsy Nelson, Finance Director

Approved as to form:

Eron Berg, City Attorney

First Reading by City Council: March 26, 2014
Second Reading by City Council: April 9, 2014
Public Hearing by City Council: March 26, 2014
Approval by City Council:
Signed by the Mayor:
Date of Publication:



Building, Planning and Engineering Departments

Sedro-Woolley Municipal Building

325 Metcalf Street

Sedro-Woolley, WA 98284

Phone (360) 855-0771

Fax (360) 855-0733

CITY COUNCIL AGENDA
REGULAR MEETING

MAR 26 2014

MEMO:

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 7

To: City Council
Mayor Anderson

From: Mark Freiberger & John Coleman, AICP
Public Works Director Planning Director

Date: March 28, 2014

Subject: Building, Planning & Engineering Fee Schedule - *First Read*

ISSUE

Should the City Council update its adopted Fee Schedule that contains the fees for all Building, Planning and Engineering permits, reviews and inspections?

PROJECT DESCRIPTION / HISTORY

These amendments are part of the ongoing effort to update the City's procedures to increase efficiency and predictability in our development review process.

The Engineering Department has made a major effort to overhaul the Engineering fees in the Building, Planning and Engineering Fee Schedule adopted by Resolution 817-09. The proposed revisions will simplify the calculation and administration of permit fees, plan review and construction inspection activities. Using a recent eight lot plat for comparison, the proposed fees will result in development costs comparable to our Skagit County sister cities, while maintaining revenues adequate to cover staff costs. A parallel update of the Sedro-Woolley Public Works Department Standards to incorporate these changes is under way and will be completed by the end of March 2014 under the Director's authority.

The Building and Planning Departments made major revisions to the fee schedule in 2009 and do not propose to make any major adjustments at this time. However, some minor adjustments to missing and incorrect fees are proposed by the Building and Planning Departments.

Exhibit A: Resolution adopting *Building, Planning & Engineering Fee Schedule*

The proposed fee changes are underlined and the existing/previous fees are ~~stricken through~~.

RECOMMENDED ACTIONS

First read – no action requested.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON,
ADOPTING A BUILDING, PLANNING & ENGINEERING FEE SCHEDULE

WHEREAS, the City Council desires to make its fees more clear and easier to track and modify in the future; and

WHEREAS, the Washington State Auditor's Office has recommended to the City that all fees assessed for these services be properly established by Council action and that the Council action be auditable; now therefore,

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, HEREBY
RESOLVES AS FOLLOWS:

Section 1. Fees for building, planning & engineering services performed by the City will be as set forth in the attached Building, Planning & Engineering Fee Schedule.

Section 2. This resolution shall be effective immediately after passage as provided by law.

Section 3. The provisions of this resolution are declared to be severable, and if any section, sentence, clause or phrase of this resolution shall for any reason be held invalid or unconstitutional or if the application of this ordinance to any person or circumstances shall be held invalid or unconstitutional, such decisions shall not affect the validity of the remaining sections, sentences, clause or phrases of this resolution.

PASSED by majority vote of the members of the Sedro-Woolley City Council this _____ day of _____, 2014, and signed in authentication of its passage this _____ day of _____, 2014.

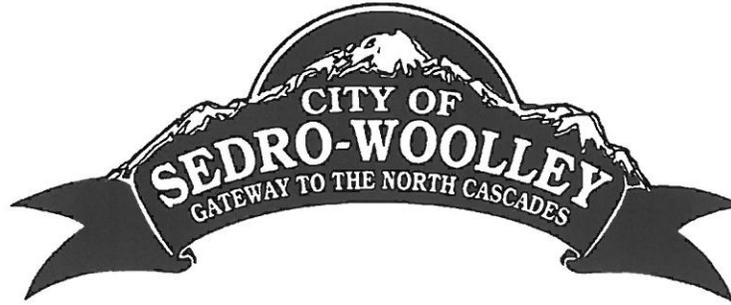
MAYOR

ATTEST:

CLERK

APPROVED AS TO FORM:

CITY ATTORNEY



CITY OF SEDRO-WOOLLEY BUILDING, PLANNING & ENGINEERING FEE SCHEDULE

The fees described below are the minimum fees specific to the identified activities. Other fees may apply and will be added to the minimum fee. Plan Review and Application Fees are due at time of application. All fees must be paid before Permit Issuance or City Action.

SECTION 1. BUILDING PERMIT FEES

To calculate building permit fees, valuation is established by using the current building valuation data published in the Building Safety Magazine by the International Code Council (ICC). Permit fees are then calculated from the City of Sedro-Woolley BPE Fee Schedule Table 1. Valuation information for structures/improvements not designated by ICC is as shown in this schedule. The plan check fees for projects reviewed by the City of Sedro-Woolley shall be 65 percent of the building permit fee.

TABLE 1—BUILDING PERMIT FEES

TOTAL VALUATION	FEE
\$501.00 to \$2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$1.00 to \$500.00	\$23.50
\$2,001.00 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$391.75 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000.00, or fraction thereof

Structure or Improvement	Valuation
Uninsulated, Unheated Basement	50% of finished space
Non-engineered Wood Frame pole building	\$23.57 per Square foot
Open Carport	\$16.10 per Square foot
Foundations	\$35.00 per linear foot
Fences greater than 6' in height	\$12.84 per linear foot
Decks	\$12.84 per Square foot
Post Frame Building	\$16.10 per Square foot
Commercial Signs	\$100.00 Surface mounted <u>\$100.00 Replacement of insert to existing sign cabinet</u> \$200.00 Monument \$300.00 Pole-mounted

Other Building Related Fees	
Plans Examination Review Fee	65% of assessed building permit fee
Projects not specified in schedule	Valuation based on contractor's estimate
Inspections outside of normal business hours, if granted	\$50.00/hour plus administrative overhead 2 hour minimum ¹
Inspections for which no fee is specifically indicated	\$50.00 per hour ¹ ½ hour minimum
Re-inspection fees (due prior to second re-inspection of written correction notice)	\$50.00/hour plus administrative costs 1 hour minimum ¹
Additional plan review fee or inspection required by changes, additions, or revisions to plans	\$50.00/hour 1/2 hour minimum
For use of outside consultants for plan checking, inspections, environmental, stormwater, landscape and other related reviews	\$50.00/hour administrative costs plus the resulting consultant fees
Demolition Permits	\$100.00 SFR Demolition Permit \$125.00 Commercial Demolition Permit
Temporary Certificate of Occupancy	\$250.00
Renewal of Building Permits	50% of the cost of a current permit. If plans have been modified from the original permit approvals, the applicant shall pay additional plan review fees of \$50.00/hour. Expired non-commercial projects requiring only a final inspections shall pay a minimum fee of \$100.00
Address Sign	\$25.00 \$15.00
Change of Use permit	\$100.00
Building Decision Appeal	\$300.00 Plus \$50.00/hour for staff time plus resulting consultant fees plus resulting attorney fees.
Washington State Building Code Council Fee	\$4.50 per building permit
<u>Adult Family Home Application Review</u>	<u>\$50.00</u>
<u>Adult Family Home Inspection</u>	<u>\$50.00</u>

¹ Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

Manufactured Homes	
Manufactured Home	\$500.00
Modular Homes	\$750.00 plus foundation and/or basement permit fee

Mechanical Permits	
Permit Administration	
1. For the issuance of each mechanical permit	\$25.00
Unit Fees	
1. Furnaces	
For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance up to and including 100,000 Btu/h (29.3 kW)	\$20.00
For the installation or relocation of each floor furnace, including vent	\$14.80
For the installation or relocation of each suspended heater, recessed wail heater or floor-mounted unit heater	\$14.80
2. Appliance Vents	
For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit	\$ 7.25
3. Repairs or Additions	
For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code	\$13.70
4. Boilers, Compressors and Absorption Systems	
For the installation or relocation of each boiler or compressor to and including 3 horsepower (10.6 kW), or each absorption system to and including 100,000 Btu/h (29.3 kW)	\$14.70
For the installation or relocation of each boiler or compressor over three horsepower (10.6kw) to and including 15 horsepower (52.7 kW), or each absorption system over 100,000 Btu/h (29.3 kW) to and including 500,000 Btu/h (146.6kw)	\$27.15
For the installation or relocation of each boiler or compressor over 15 horsepower (52.7kW) to and including 30 horsepower (105.5 kW), or each absorption system over 500,000 Btu/h (146.6 kW) to and including 1,000,000 Btu/h (293.1 kW)	\$37.25
For the installation or relocation of each boiler or compressor over 30 horsepower (105.5 kW) to and including 50 horsepower (176 kW), or each absorption system over 1,000,000 Btu/h (293.1 kW) to and including 1,750,000 Btu/h (512.9 kW)	\$55.45
For the installation or relocation of each boiler or compressor over 50 horsepower (176kw), or each absorption system over 1,750,000 Bin/h (512.9 kW)	\$92.65
5. Air Handlers	
For each air-handling unit to and including 10,000 cubic feet per minute (cfm) (4719 L/s),	\$10.65

including ducts attached thereto Note: This fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code.	
For each air-handling unit over 10,000 cfm (4719 L/s)	\$18.10
6. Evaporative Coolers.	
For each evaporative cooler other than portable type	\$10.65
7. Ventilation and Exhaust	
For each ventilation fan connected to a single duct	\$ 7.25
For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit	\$10.65
For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood	\$10.65
8. Incinerators	
For the installation or relocation of each domestic-type incinerator	\$18.20
For the installation or relocation of each commercial or industrial-type incinerator	\$14.50
9. Miscellaneous	
For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which no other fee is listed in the table	\$10.65
10. Range hoods	
Residential	\$9.50
Commercial –plan review --inspection (does not include Fire Suppression)	\$50.00 \$50.00
11. Wood/gas stove or insert	\$20.00
Other Inspections and Fees:	
1. Inspections outside of normal business hours, per hour (minimum charge—two hours)	\$50.00*
2. Re-inspection fees assessed under provisions of Section 116.6, per inspection	\$50.00*
3. Inspections for which no fee is specifically indicated, per hour (minimum charge—one-half hour)	\$50.00*
4. Additional plan review required by changes, additions or revisions to plans or top for which an initial review has been completed (minimum charge—one-half hour)	\$50.00*
*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	

Plumbing Permits

Permit Administration	
1. For issuing each permit	\$ 25.00
Unit Fee Schedule	
1. For each plumbing fixture on one trap or a set of fixtures on one trap	\$ 10.00
2. For each building side sewer or manufactured home side sewer	\$ 36.00 50.00
3. Rainwater systems - per drain (inside building)	\$ 7.00
4. For each water heater and/or vent	\$ 7.00
5. For each gas-piping system of one to five outlets	\$ 5.00
6. For each additional gas piping system outlet, per outlet	\$ 2.00
7. For each industrial waste pretreatment interceptor including its trap and vent, except kitchen-type grease interceptors functioning as fixture traps	\$ 7.00
8. For each installation, alteration or repair of water piping and/or water treating equipment, each	\$ 7.00
9. For each repair or alteration of drainage or vent piping, each fixture	\$ 7.00
10. For each lawn sprinkler system on any one meter including backflow protection devices	\$ 7.00
11. For atmospheric-type vacuum breakers not included in item 12: 1 to 5 over 5, each	\$ 7.00 \$ 1.00
12. For each backflow protective device other than atmospheric type vacuum breakers: 2 inch (51 mm) diameter and smaller over 2 inch (51 mm) diameter	\$ 7.00 \$ 15.00
13. For initial installation and testing for a reclaimed water system	\$30.00*
14. For each annual cross-connection testing of a reclaimed water system (excluding initial test)	\$30.00*
15. For each medical gas piping system serving one to five inlet(s)/outlet(s) for a specific gas	\$50.00
16. For each additional medical gas inlet(s)/outlet(s)	\$5.00
Other Inspections and Fees	
1. Inspections outside of normal business hours	\$50.00*
2. Re-inspection fee	\$50.00
3. Inspections for which no fee is specifically indicated	\$50.00*
4. Additional plan review required by changes, additions or revisions to approved plans (minimum charge — one-half hour)	\$50.00*
*Per hour for each hour worked or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of all the employees involved.	

SECTION 2. PLANNING PERMIT FEES

Planning	
Pre-Application Meeting Fee	\$60.00 Planning Review \$60.00 Engineering Review
Comprehensive Plan Amendment	\$500.00 For projects that require more than 10 hours of staff time, the applicant will be billed at \$50.00/hour plus any consultant fees.
Zoning Ordinance Amendment	\$300.00
Rezone	See Comprehensive Plan Amendment
Long Plat	\$2,000.00 plus \$150/lot
Short Plat	\$1,000.00
<u>Planned Residential Development (in addition to Long Plat fees)</u>	<u>\$2000.00 plus \$150/lot</u>
Conditional Use Permit (does not include Hearing Examiner Fees)	\$300.00 Residential \$500.00 Commercial
Zoning Waiver	\$200.00
Zoning Variance	\$400.00
Home Occupation Permit	\$25.00
Boundary Line adjustment	\$150.00
Binding Site Plan	\$400 plus \$150/lot
Design Review	\$25.00
Annexation	\$750.00
Planning Decision Appeal	\$200.00 by Permit Applicant \$100.00 by non-permit applicant residing greater than 500 ft from the project. \$30.00 by non-permit applicant residing less than 500 ft from the project Plus all resultant consultant fees and/or attorney fees
Planning Review for activities not listed specifically above.	\$50.00/hour
Hearing Examiner Fees	<u>Type I & II (Appeals) – \$500.00</u> Type II <u>III</u> Procedures - \$500.00 Type III <u>IV</u> Procedures - \$1,000.00
Public Notification - Legal Notice in newspaper	Actual cost
Public Notification - Postage	Actual cost
<u>Public Notification – Prepayment / Deposit</u>	<u>\$250.00</u>

Environmental Fees	
Critical Areas Review Fee	\$10.00 Checklist review and site visit, if req. for building permits \$20.00 Checklist review and site visit, if req. for projects requiring land disturbance, plats, and boundary line adjustments \$380.00 Request and review applicant submitted reports
Shoreline Permit	\$200.00
Shoreline Conditional Use/Variance	\$250.00
Floodplain Permit	\$60.00
For use of outside consultants for specialty plan checking and inspections	\$50.00/hour administrative fee plus the resulting consultant fees
SEPA- State Environmental Policy Act Checklist Review	\$150.00 (up to 10,000 sq. ft. disturbed area) \$300.00 (10,000-50,000 sq. ft. disturbed area) \$500.00 (50,000 sq. ft. and over disturbed area)
SEPA- Site Visit	\$100.00
Environmental Impact Statement (E.I.S.) Review	\$500.00 (included 10 hours of staff time) For projects that require more than 20 hours of staff time, applicant will be billed at \$50.00/hour plus consultant fees
Appeal of SEPA determinations (EIS Appeal)	\$1000 plus consultant fees and attorney fees.

SECTION 3. ENGINEERING PERMIT FEES

ENGINEERING DEPARTMENT FEES	
Permits/Review/Inspection/Misc	Fee
<u>Street Vacation Request</u>	<u>\$200.00</u>
<u>Encroachment Permit</u>	<u>\$100.00</u>
<u>Access Permit (new driveways accessing city streets)</u>	<u>\$50.00</u>
<u>Right of Way Permit (any work within city right of way including street cuts, utility extension, driveway construction, sidewalks, etc.; includes initial inspection)</u>	<u>\$50.00</u>
<u>Sewer Service Permit (includes initial inspection)</u>	<u>\$50.00</u>
<u>Clearing & Grading Permit (when not a part of an Engineering Plan Review project; includes TESC review and inspection)</u>	<u>\$25.00 - Up to 50 CYS</u> <u>\$100.00 plus \$25.00 per Acre – 50 CYS and over</u>
<u>Re-inspection for ROW Permits & Sewer Service Permits, per each</u>	<u>\$30.00</u>
<u>Stormwater Maintenance Permit (SWMC 13.40.040)</u>	<u>\$50.00</u>
<u>Engineering Plan Review – Simple Site Plan (up to two lots)</u>	<u>\$60.00/hour; minimum ½ hour</u>
<u>Engineering Plan Review (on and off site civil improvements – see SWPWDS Ch 2.2)</u>	<u>0.5% approved Engineer's Project Cost Estimate; \$600.00 minimum</u>
<u>Additional Engineering Plan Review (see SWPWDS Ch. 2.2)</u>	<u>\$60.00/hour; minimum ½ hour</u>
<u>Consultant Plan Review where required (Traffic Signals, Traffic Impact Analysis, Stormwater etc.)</u>	<u>Consultant Cost plus 5%</u>
<u>Construction Inspection (on and off site civil improvements)</u>	<u>\$500.00 plus 1.5% approved Engineers Estimate</u>
<u>Consultant Specialty Inspection & Testing (SWPWDS Ch. 2.1.10)</u>	<u>Consultant Cost plus 5%</u>
<u>Pavement Repair Performance Bond (refundable on satisfactory completion of work)</u>	<u>\$500.00 (cash deposit)</u>
<u>Performance and Maintenance Bonds (all civil-related work)</u>	<u>See SWPWDS Chapter 2.3</u>

ENGINEERING DEPARTMENT FEES	
Review/Permits	Fee
<u>Curb and/or Sidewalk Installation review</u>	<u>\$150.00</u>
<u>Parking Lot Paving review</u>	<u>\$150.00</u>
<u>Street Improvement Review</u>	<u>\$200.00</u>
<u>Storm sewer installation/Improvement review</u>	<u>\$250.00</u>
<u>Storm water retention/detention review</u>	<u>\$200.00</u>
<u>Sanitary sewer installation/improvement review</u>	<u>\$150.00</u>
<u>Water main and fire protection/hydrant system review</u>	<u>\$150.00</u>
<u>Illumination (street light) review</u>	<u>\$150.00</u>
<u>Traffic Signal Permit review</u>	<u>\$300.00</u>

Access Permit	\$90.00
Driveway Curb Cut	\$20.00
TESC Review	\$150.00
Misc. Engineering Department Fees	
Street Vacation	\$200.00
Right of Way Permit	\$25.00 plus \$25.00 per private utility
Engineering review for activities not listed specifically above.	\$150.00
ENGINEERING DEPARTMENT INSPECTION FEES	
Inspection Type	Fee
Street Improvements	\$1.75/lf
Curb and/or Sidewalk	\$1.00/lf
Curb Cuts	\$80.00
Parking Lot Paving Permit	\$0.05/sq. yd.
Storm sewer installation/Improvement	\$1.50/lf
Storm water retention/detention	\$200.00 each
Sanitary sewer installation/improvement	\$1.75/lf
Sewer lateral	\$30.00 each
Side Sewer Inspection	\$36.00 per side sewer
Water main and fire protection system	\$60.00 each
Illumination (street light)	\$100.00 each
Traffic Signal	\$250.00 each signal
Private Utility (e.g. power, gas, phone, etc.)	\$100.00 per private utility
TESC	\$250/acre
For all inspection not specifically listed above	\$60.00/hour plus administrative overhead 1 hour minimum
Re-inspection fee	\$60.00/hour plus administrative overhead 1 hour minimum

Grading Plan Review Fees (U.B.C Table A-33A)	
50 cubic yards (38.2m ³)	No fee
51 to 100 cubic yards (40m ³ to 76.5m ³)	\$23.50
101 TO 1,000 cubic yards (77.2m ³ to 764.6m ³)	\$37.00
1,001 to 10,000 cubic yards (765.3m ³ to 7645.5m ³)	\$49.25
10,001 to 100,000 (97646.3m ³ to 76,455m ³)	\$49.25 for the first 10,000 cubic yards plus \$24.50 for each additional 10,000 yards or fraction thereof.
100,001 to 200,000 (76,456m ³ to 152,911m ³)	\$269.75 for the first 100,000 cubic yards plus \$13.25 for each additional 10,000 yards or fraction thereof.
200,001 cubic yards or more (152.912m ³)	\$402.25 for the first 200,000 cubic yards plus \$7.25 for each additional 10,000 yards or fraction thereof.
Additional plan review required by changes, additions or revisions to approved plans	\$60/hour minimum one half hour

Grading Permit Fees

The fee for a grading and clearing permit authorizing additional work under a valid permit shall be the difference between the fees paid for the original permit and the fee shown for the entire project
(U.B.C Table A-33A)

50 cubic yards (38.2m ³)	\$23.50
51 to 100 cubic yards (40m ³ to 76.5m ³)	\$37.00
101 TO 1,000 cubic yards (77.2m ³ to 764.6m ³)	\$37.00 for the first 100 cubic yards plus \$17.50 for each additional 100 yards or fraction thereof.
1,001 to 10,000 cubic yards (765.3m ³ to 7645.5m ³)	\$194.50 for the first 1,000 cubic yards plus \$14.50 for each additional 1,000 yards or fraction thereof.
10,001 to 100,000 (97646.3m ³ to 76,455m ³)	\$325.00 for the first 10,000 cubic yards plus \$66.00 for each additional 10,000 yards or fraction thereof.
100,001 or more (76,456m ³)	\$919.00 for the first 100,000 cubic yards plus \$36.50 for each additional 10,000 yards or fraction thereof.
Inspection fees outside of normal business hours	\$60/hour plus consultant fees.

SECTION 4. OTHER FEES

IMPACT FEES & GENERAL FACILITY CHARGES SINGLE-FAMILY RESIDENTIAL	
Fire Impact Fee	\$0.19 per square foot
Fire Impact Fee (Commercial)	\$0.20 per square foot
Park Impact Fee	\$1,500.00
Street Impact Fee	See Fee Schedule Appendix A
School Impact Fee	\$5,239.00 <u>\$2,649.00</u>
School Administration Fee	\$35.00
Sewer General Facility Charge (Residential)	\$8,926 <u>\$6,995.00</u>
Sewer General Facility Charge (Non-residential)	\$408 <u>\$291</u> per EFU-See Fee Schedule Appendix B
Sewer Inspection Fee	\$36.00
MULTI-FAMILY RESIDENTIAL (4 OR MORE UNITS)	
Fire Impact Fee	\$0.19 per square foot
Fire Impact Fee (Commercial)	\$0.20 per square foot
Park Impact Fee	\$1500.00
Street Impact Fee	See Fee Schedule Appendix A
School Impact Fee	\$5,254.00 <u>\$1,398.00</u>
School Administration Fee	\$35.00
General Facility Charge (Residential)	\$8,926 <u>\$6,995.00</u>
Sewer General Facility Charge (Non-residential)	\$408 <u>\$291</u> per EFU-See Fee Schedule Appendix B
Sewer Inspection Fee	\$36.00
OTHER	
McGarigle Road Improvement Fee (Sauk Mt. Development Only)	\$1,500.00 per dwelling unit
N. Reed St. Utility Connection Fee (Residential)	\$1,152
N. Reed St. Utility Connection Fee (Non-residential)	\$1,152 per ERU
Cook Rd./Trail Rd. (Residential)	\$3,426
Cook Rd./Trail Rd. (Non-residential)	\$3,426 per ERU
<u>Fruitdale Road Utility Connection Fee</u>	<u>\$3,450.00</u>
<u>North Township Street Utility Connection Fee</u>	<u>\$725.00</u>
Police Mitigation Fee (SEPA MDNS Only)	\$202.96 (if not stated otherwise <u>if stated in SEPA for project</u>)
Street Impact Fee (Commercial)	Refer to TIF (1.3) Table in Engineering. Contact Engineering Dept. for assistance in calculating fees.
Impact Fee Appeal	\$300.00 Plus \$50/hour plus consultant fees and attorney fees
General Facilities Charge Credit- decommission septic system per 13.16.140	\$2,855.00
Administrative Fee to process credit	\$30.00

Fire Code Fees

Administrative fee	\$22.00
Fire Code Operations permit (pursuant to 2003 IFC 105.6)	\$250.00 plus \$50.00/hr plan review fee plus consultant fees.
Fire Code Construction Permit (pursuant to 2003 IFC 105.7)	\$250.00 plus \$50.00/hr plan review fee plus consultant fees.
Fire suppression-building sprinklers	\$300.00 plus consultant review fees
Fire suppression-tenant space sprinklers	\$100.00 plus consultant review fees
Fire suppression-commercial hood sprinklers	\$77.00 plus consultant review fees
Fire alarm system when required	\$97.00 plus consultant review fees
Temporary Occupation/use Permit	\$250.00
Fire Code Violation Investigation Fee	\$50.00/hr minimum 1 hour
Fire Code Violation Fine	\$50.00 - \$200.00 per violation per day
Fire Code Compliance Review Fee and Report	\$100.00 plus consultant fees
Fire Investigation Fee	\$50.00/hr plus consultant fees.
Underground fuel tank installation or removal	\$100
Compressed gas	\$50.00
Install LP fuel tank	\$35.00

Enforcement Fees

Work without a permit investigation fee	\$50.00/hour plus consultant fees plus attorney fees plus applicable fines.
Permit violation investigation fee	\$50.00/hour plus consultant fees plus attorney fees plus applicable fines.
Permit compliance monitoring fee (for permits that require temporary monitoring)	\$50.00/hour plus consultant fees
Building Permit Violation Fine	Add 100% of the building fee
Planning/Zoning Violation Fine	Add 100% of resulting planning fees
Legal action	\$50.00/hour administrative fee plus attorney fees and consultant fees.

Computer Mapping Services

8½ x 11	1-5 copies \$2.50 (20% discount after five copies)
11 x 17	1-5 copies \$5.00 (20% discount after five copies)
17 X 20 to 18 x 24	1-5 copies \$10.00 (20% discount after five copies)
22 X 34 to 24 x 36	1-5 copies \$15.00 (20% discount after five copies)
34 X 44 to 36 x 48	1-5 copies \$20.00 (20% discount after five copies)
A \$60/hour charge will be applied to all custom map request plus actual cost for maps produced and reproduced by outside sources.	

Administrative And Misc. Fees

Copies	\$0.15/single-page \$0.25/double-page Actual cost for multi-media materials such as computer diskettes and CD's.
Color Copies	8.5x11/\$0.50 8.5x14/\$0.75 11x17/\$1.00
Copies of recorded public hearings	Free on City website or \$15.00/disk

FEE REFUNDS: The Building Official may authorize a refund of fees in accordance with IRC R108.5 and IBC 108.6

BUILDING PERMIT EXPIRATION: Every building permit issued by the City of Sedro-Woolley under the provisions of the Building Code shall expire by limitation and become null and void if the building or work authorized by such permit is not completed per the permitted requirements within two (2) years of the date of issuance.

RENEWAL OF EXPIRED BUILDING PERMITS: To renew action on a permit after expiration, the permittee shall pay a renewal fee of one half ~~the amount required for a new permit for such work of the amount of the building permit fee that would be required for a new permit (not plan review fee)~~, provided no changes have been made or will be made in the original plans and specifications for such work. A new permit ~~– including plan review fees –~~ will be required where expiration has been more than six months. Expired non-commercial projects requiring only final inspections shall pay a minimum fee of \$100.00.

Any permittee holding an unexpired permit may apply for a six-month extension in order to complete the authorized work. The Building Official may grant ~~a one free~~ 180 day extension of time upon a written request from the permittee showing that circumstances beyond the control of the permittee have prevented the authorized work from being completed. No permit may be extended more than once.

Appendix A- Traffic Impact Fees for Single Family Dwellings

TRAFFIC IMPACT FEES – SINGLE FAMILY RESIDENTIAL

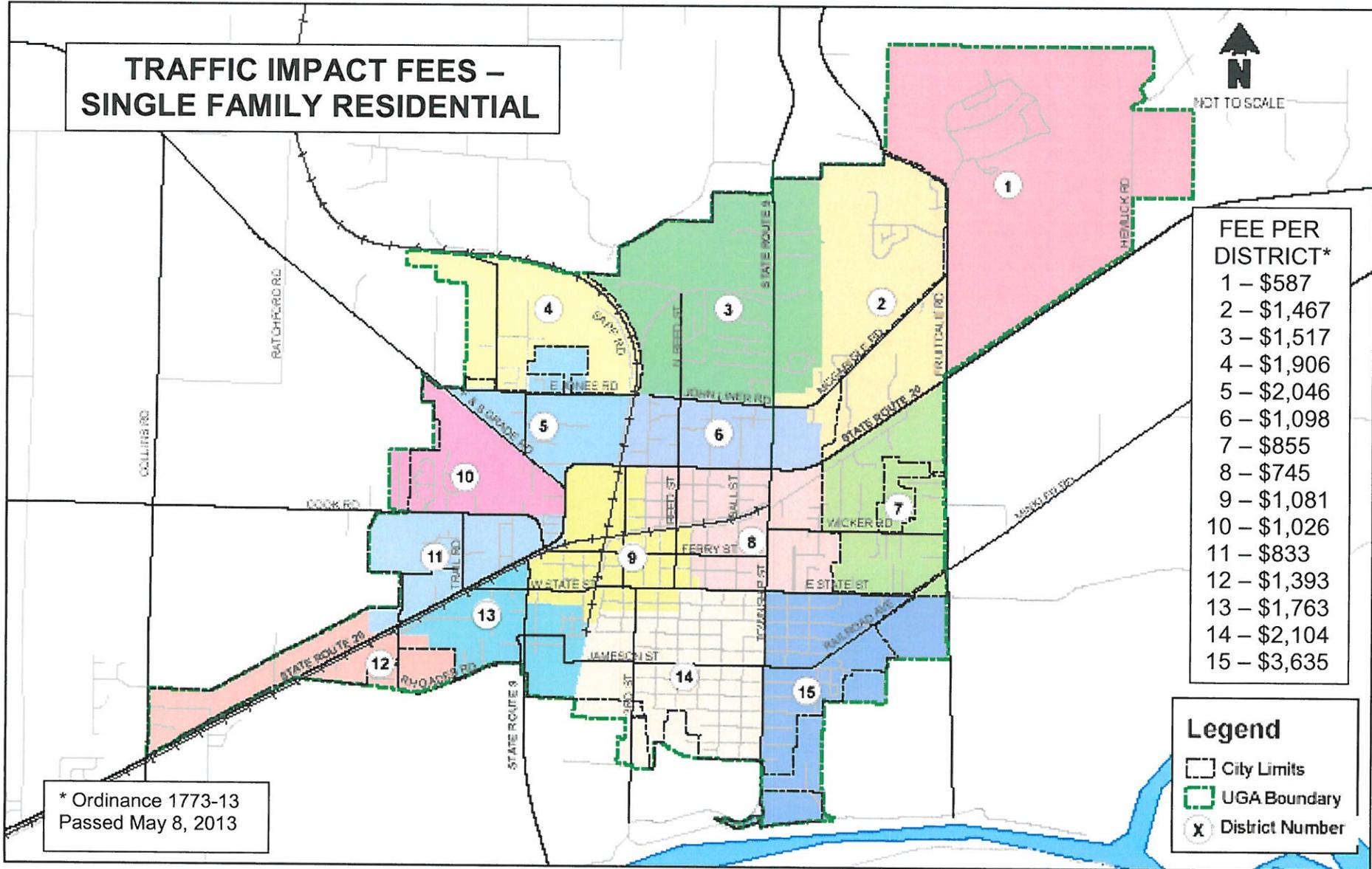


FEE PER DISTRICT*	
1	– \$587
2	– \$1,467
3	– \$1,517
4	– \$1,906
5	– \$2,046
6	– \$1,098
7	– \$855
8	– \$745
9	– \$1,081
10	– \$1,026
11	– \$833
12	– \$1,393
13	– \$1,763
14	– \$2,104
15	– \$3,635

Legend

- City Limits
- UGA Boundary
- District Number

* Ordinance 1773-13
Passed May 8, 2013



Appendix B- Equivalent Fixture Units

For calculation of Commercial General Facility Charge

Kinds of Fixtures	Units
Bathtubs	2
Bidets	2
Clothes washers, private	2
Clothes washers, commercial	6
Dental units or cuspidors	1
Drinking fountains	1
Floor drains	2
Interceptors for grease, oil, solids, etc.	3
Interceptors for sand, auto wash, etc.	6
Laundry tubs	2
Receptors (floor sinks), indirect waste receptors for refrigerators, coffee urns, water stations, etc.	1
Receptors, indirect waste receptors for commercial sinks, dishwashers, air-washers, etc.	3
Showers, single stalls	2
Showers, gang (per head)	1
Sinks, and/or dishwashers (residential) (2" min. waste)	2
Sinks, bar, commercial	2
Sinks, bar, private	1
Sinks, commercial or industrial, schools, etc., including dishwashers, wash up sinks and wash fountains	3
Sinks, flushing rim, clinic	6
Sinks, service	3
Sinks, service (3" trap)	6
Urinals, pedestal, trap arm only	6
Urinals, stall, separate trap	2
Urinals, wall-mounted, blowout, integral trap 2" trap arm only	3
Urinals, wall-mounted, blowout, integral trap 3" trap arm only	6
Urinals, wall-mounted, washdown or siphon jet, integral trap, trap arm only	2
Urinals, wall-mounted, washdown, separate trap (2" min. waste)	2
Wash basins, in sets	2
Wash basins (lavatories) single	1
Water closet, private installation	4
Water closet, public installation	6