

Next Ord: 1790-14
Next Res: 896-14

VISION STATEMENT

SEDRO-WOOLLEY IS A FRIENDLY CITY THAT IS CHARACTERIZED BY CITY GOVERNMENT AND CITIZENS WORKING TOGETHER TO ACHIEVE A PROSPEROUS, VIBRANT AND SAFE COMMUNITY

MISSION STATEMENT

TO PROVIDE SERVICES AND OPPORTUNITIES WHICH CREATE A COMMUNITY WHERE PEOPLE CHOOSE TO LIVE, WORK AND PLAY

CITY COUNCIL AGENDA

March 12, 2014

7:00 PM

**Sedro-Woolley Municipal Building
Council Chambers
325 Metcalf Street**

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Consent Calendar1-67

NOTE: Agenda items on the Consent Calendar are considered routine in nature and may be adopted by the council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the regular agenda will consider any item so removed after the Consent Calendar.

- a. Approval of Agenda
- b. Minutes from Previous Meeting (Including March 5, 2014 Work Session)
- c. Finance
 - Claim Checks #178791 to #178876 in the amount of \$103,310.82
 - Payroll Checks #58048 to #58067 plus EFT's in the amount of \$252,631.99
- d. Award of Bid - (2) 2015 Ford F250 Fire Vehicles - Duane Lane's North Cascade Ford
- e. Possible Bid Award - Public Works Agreement No. 2014-PW-15, 2014-2015 Annual Portable Fire Extinguisher and Kitchen Hood Service and Inspection
- f. PSE owned Streetlight LED Retrofit
- g. Jail Agreement Amendment
- h. Resolution 894-14 Appointing Brian Stiles as Sedro-Woolley Municipal Court Judge
- i. Resolution 895-14 Appointing Robert Abrams as Trustee for the Sedro-Woolley City Library

- 4. Public Comment.....69

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

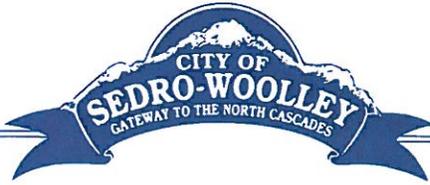
- 5. Minor contracts approved under SWMC 2.104.060 (if any)

EXECUTIVE SESSION

There may be an Executive Session immediately preceding, during or following the meeting.

MAR 12 2014

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 1-3



DATE: March 12, 2014
TO: Mayor Anderson and City Council
FROM: Patsy Nelson, Finance Director
SUBJECT: 1) CALL TO ORDER; 2) PLEDGE OF ALLEGIANCE; 3) CONSENT
CALENDAR

1. CALL TO ORDER - The Mayor will call the March 12, 2014 Regular Meeting to Order. The Finance Director will note those in attendance and those absent.

___ Ward 1 Councilmember Kevin Loy
___ Ward 2 Councilmember Germaine Kornegay
___ Ward 3 Councilmember Brenda Kinzer
___ Ward 4 Councilmember Keith Wagoner
___ Ward 5 Councilmember Hugh Galbraith
___ Ward 6 Councilmember Rick Lemley
___ At-Large Councilmember Brett Sandström

2. PLEDGE OF ALLEGIANCE - The Mayor will lead the City Council and citizens in the Pledge of Allegiance to the United States of America.
3. CONSENT CALENDAR - Mayor will ask for Council approval of Consent Calendar items.

MAR 12 2014

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 36

CITY OF SEDRO-WOOLLEY

Regular Meeting of the City Council
February 26, 2014 – 7:00 P.M. – Council Chambers

ROLL CALL: Present: Mayor Mike Anderson, Councilmembers: Kevin Loy, Germaine Kornegay, Brenda Kinzer, Keith Wagoner, Hugh Galbraith, Rick Lemley and Brett Sandström. Staff: Recorder Brue, Finance Director Nelson, City Supervisor/Attorney Berg, Public Works Director Freiberger, Fire Chief Klinger and Police Chief Wood.

The Meeting was called to order at 7:00 P.M. by Mayor Anderson.

Pledge of Allegiance

Consent Calendar

- Approval of Agenda
- Minutes from Previous Meeting (Including January 31, 2014 Special Meeting and February 5, 2014 Worksession)
- Finance
 - Claim Checks #178703 – 178790 plus EFT's in the amount of \$197,954.20
 - Payroll Checks #58034 to #58047 plus EFT's in the amount of \$178,031.65
- Proposed Interlocal Agreement with PUD No. 1 of Skagit County Re 2014 Third Street Sidewalk and Pavement Improvements Project, City Project 2013-PW-03
- Task Order Signature Approval – SCADA and Controls Engineering Inc. – Professional Services Agreements No. 2014-PS-05
- Possible Bid Award – Public Works Agreement No. 2014-PW-12 – 2014 Sedro-Woolley Senior Center Flooring Replacement Project
- Possible Bid Award – Public Works Agreement Nos. 2014-PW-13 and 2014-PW-14 for 2014 Annual On-Call Wastewater Treatment Plant Equipment Repairs
- LGIP – New Prospectus and Updated Resolution #893-14
- Debt Recovery Specialists Agreement

Councilmember Galbraith moved to approve the consent calendar items A through I. Seconded by Councilmember Kornegay. Motion carried (7-0).

Public Comment

Dennis O'Neil – 109 Talcott, addressed the Council regarding revenue ideas with negative responses. He encouraged the Council to come up with ideas with a sound base that all Councilmembers can support. He also addressed expectations from the public and suggested Council attend other cities Council meetings to gain ideas noting that it is easy to be critical of others ideas.

George Walner – Sedro-Woolley, questioned Council regarding what percentage of the budget comes from grant money and how dependent the City is on grant funds. He also questioned the dependency on Skagit Council of Governments (SCOG).

City Supervisor/Attorney Berg gave an overview of the budget noting that grant funds are used for capital projects. No grant funds are used for operations. Also reviewed was the City's role with SCOG. Mayor Anderson noted it was a venue for an exchange of ideas and mechanism for transportation funds to Sedro-Woolley.

Walner spoke of SCOG's dependency for existence and loss of representation.

NEW BUSINESS

SCOG Agreement and Bylaws

City Supervisor/Attorney Berg previewed the SCOG Agreement and Bylaws and provided a history of past interlocal agreements. He noted concern by both the Mayor and himself about the proposed weighted voting methodology change within the bylaws. Berg reviewed SCOG's purpose and responsibilities including the revolving loan fund, support staffing, regional economic plan and the Transportation Policy group which is separate from SCOG but administered by the same group. Various projects of which received funding through this program were also reviewed. Berg referred to Page 109 of the Bylaws which is of concern. It is believed the weighted vote system would dilute Sedro-Woolley effectiveness when it comes time to distribute transportation funds and award grant funds.

Council discussion included the basis for votes, make-up of the committee in regards to County seats on the committee, creating another government agency with no accountability, ability to opt out of SCOG, loss of authority and power, voting structure for SCOG as it is today, reason for ports and tribe involvement and wording of RCW 47.80.040.

Councilmember Wagoner moved to reject the Transportation Policy Board as presented. Seconded by Councilmember Galbraith.

Further discussion regarding creating a governance, success in obtaining grants and why the need for change.

Councilmember Galbraith called for the question. Council consensus is preference of the old way of voting.

Motion carried (7-0).

Jail Agreement Amendment

City Supervisor/Attorney Berg reviewed a discrepancy between the Department of Revenue and State Treasury Office regarding funds distribution under the new 3/10ths of 1% sales tax. Berg stated there are two issues. Issue 1 – Inter party distribution of sales

tax funds and Issue 2 – Inmate outsourcing reimbursement under the interlocal agreement. He addressed the special language for Sedro Woolley because of our 1/10 th of 1% and noted the first dollars to be paid will be paid next month.

Discussion ensued regarding administrative costs.

City Supervisor/Attorney Berg noted there is no action at this time as the document is an early draft with changes to come. He also announced that Mark Venn will be the Jail Finance Committee Chair.

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

Minor contracts approved under SWMC 2.104.060

Police Chief Wood – reported on a Police Chiefs and Sheriffs meeting regarding the jail and stated there is a good working level among all. He noted that Sedro-Woolley continues to be reliant on the labor of the offender work program. They are taking applications for a lateral entry level position for the anticipated retirement of Melissa Dougher. He also noted he is almost completed with the department organizational chart which will include names as requested by the Council.

George Walner – questioned what avenues are used to advertise law enforcement positions and does the department actively look for veterans. Police Chief Wood reviewed the procedure for advertising in the Skagit Valley Herald and on Public Safety Testing.com which is widely known by interested candidates.

Fire Chief Klinger – highlighted the letter received from the Survey and Rating Bureau. He noted there is no change in the city's rating and the review was a long process.

Public Works Director Freiberger – reported on the TAP funds for sidewalk project related to Cook Road. He noted he received permission from TIB to do Schedule C using savings from Schedule D. This opens up federal funds from the Cook Road Project to the SR 20 Cascade Trail project pending approval of the Skagit/Island Board. Freiberger explained the process of federal funds and ready projects. A motion was requested for Council to ratify the change order.

Councilmember Sandstrom moved to ratify the Public Works Director's change order. Seconded by Councilmember Wagoner. Motion carried (7-0).

Public Works Director Freiberger presented a status report of public works operations projects as well as the projects the Engineering Department is working on.

City Supervisor/Attorney Berg – reported on an upcoming meeting with the Northern State Redevelopment Team. He also noted an increase in business development inquiries and believes the City's outreach is starting to pay off. Berg pointed out the Council worksession packets are at the council seats.

Finance Director Nelson – noted the Council was given 2013 summary financial statements for review. The annual report will follow. It has a due date of May. She also

noted she has been busy reviewing the installation of the software to make sure everything is flowing to the modules as it should.

Councilmember Loy – questioned the increase on garbage he noticed on his bill. It was noted that the increase was passed by Council several months ago.

Councilmember Wagoner – thanked Police Chief Wood for hooking him up to the Mt Vernon Citizens Academy. He noted at the end of the course he will have gained a lot of information which may be helpful in Sedro-Woolley. He also congratulated the Fire Department for their fire rating and commented on the letter from Skagit County EMS. Wagoner proudly announced that the Sedro-Woolley High School Wrestling Team placed 2nd in State.

George Walner – questioned Council whom was the leader in the vision of the sidewalk projects.

Public Works Director Freiberger was given the credit for the vision and being aggressive in obtaining funding through various grant programs.

Councilmember Galbraith moved to adjourn. Seconded by Councilmember Kornegay. Motion carried (7-0).

Meeting adjourned at 8:12 P.M.

MAR 12 2014

CITY OF SEDRO-WOOLLEY

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 36

Council Worksession
March 5, 2014 – 7:00 P.M. – Public Safety Training Room

The worksession was called to order at 7:00 P.M. by Mayor Mike Anderson.

Flag Salute

ROLL CALL: Present: Mayor Mike Anderson, Councilmembers: Kevin Loy, Germaine Kornegay, Brenda Kinzer, Keith Wagoner and Rick Lemley. Staff: City Supervisor/Attorney Berg, Public Works Director Freiberger.

Public Works Project Update

- Public Works Director Freiberger presented the Capital Improvement Program for Public Works for 2014-2020. He also discussed current transportation projects including STP-R funding and the requirement with federal design money that the project be built within 10 years or have to repay the money. He also detailed each project in the memo. Council asked questions and discussed projects during the presentation.

Engineering Fee Schedule Update

- Public Works Director Freiberger presented the Engineering Department Fees via memo. By consensus, the Council agreed to proceed.

Transportation Benefit District

- City Supervisor/Attorney Berg presented the concept of Transportation Benefit District with discussion following by the Council. Councilman Loy opposed the concept. Council wants to talk to constituents and discuss it again at the next worksession.

LED Streetlight Retrofit

- City Supervisor/Attorney Berg led a discussion of the downtown lights. Council agreed to consider this item on the consent agenda in the future.

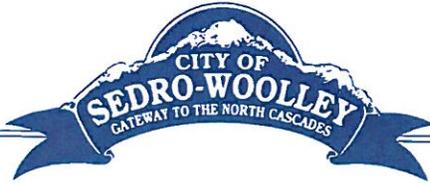
Other

- City Supervisor/Attorney Berg addressed the issue of Police Department funding continuing the conversation from last fall.

The worksession adjourned at 9:35 P.M.

MAR 12 2014

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3C



DATE: March 12, 2014
TO: Mayor Anderson and City Council
FROM: Patsy Nelson, Finance Director
SUBJECT: FINANCE - CLAIMS

Attached you will find the Claim Checks register proposed for payment for the period ending March 12, 2014.

Motion to approve Claim Checks #178791 to #178876 in the amount of \$103,310.82.

Motion to approve Payroll Checks #58048 to #58067 plus EFT'S in the amount of \$252,631.99.

If you have any comments, questions or concerns, please contact me for information during the working day at 855-1661. This will allow me to look up the invoices that are stored in our office.

CHECK REGISTER

City Of Sedro-Woolley
MCAG #: 0647

03/12/2014 To: 03/12/2014

Time: 14:56:49 Date: 03/06/2014

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1658	03/12/2014	Claims	2	178791	Dave Pierce	65.00	Advance Travel For Firearms Instructor Conf.
					001 - 521 40 43 000 - Travel	65.00	
1669	03/12/2014	Claims	2	178792	AT & T	146.57	
					001 - 512 50 42 020 - Telephone	0.37	
					001 - 513 10 42 020 - Telephone	0.37	
					001 - 514 23 42 020 - Telephone	45.43	
					001 - 515 30 42 001 - Telephone	4.39	
					001 - 518 80 42 020 - Telephone	0.37	
					001 - 521 20 42 020 - Telephone	48.37	
					001 - 522 20 42 020 - Telephone	11.73	
					001 - 524 20 42 020 - Telephone	0.37	
					401 - 535 80 42 020 - Telephone	1.47	
					412 - 537 80 42 020 - Telephone	2.93	
					001 - 558 60 42 020 - Telephone	7.33	
					105 - 572 20 42 020 - Telephone	4.39	
					001 - 595 10 42 020 - Telephone	19.05	
1670	03/12/2014	Claims	2	178793	Aaction Excavation Inc	1,579.00	
					401 - 535 50 48 010 - Maintenance Of Lines	1,579.00	
1671	03/12/2014	Claims	2	178794	Ace Industrial Supply, Inc.	419.88	
					401 - 535 80 31 010 - Operating Supplies	419.88	
1672	03/12/2014	Claims	2	178795	Alpine Fire & Safety	323.97	
					103 - 542 30 35 010 - Safety Equipment	323.97	
1673	03/12/2014	Claims	2	178796	American Fleet Main LLC	703.57	
					001 - 522 20 48 000 - Repairs/maint-equip	134.54	
					001 - 522 20 48 000 - Repairs/maint-equip	569.03	
1674	03/12/2014	Claims	2	178797	Andgar	543.35	
					101 - 576 80 48 016 - City Hall	543.35	
1675	03/12/2014	Claims	2	178798	Aramark Uniform Services	25.68	
					401 - 535 80 49 000 - Laundry	8.23	
					401 - 535 80 49 000 - Laundry	8.23	
					103 - 542 30 49 000 - Misc-laundry	4.61	
					103 - 542 30 49 000 - Misc-laundry	4.61	
1676	03/12/2014	Claims	2	178799	Assoc Petroleum Products	7,493.56	
					001 - 518 20 32 000 - Auto Fuel	61.07	
					001 - 521 20 32 000 - Auto Fuel	1,909.64	
					001 - 522 20 32 000 - Auto Fuel/diesel	626.83	
					001 - 523 20 32 000 - Auto Fuel	67.86	
					401 - 535 80 32 000 - Auto Fuel/diesel	1,562.19	
					401 - 535 80 32 000 - Auto Fuel/diesel	124.44	
					401 - 535 80 32 000 - Auto Fuel/diesel	212.75	
					401 - 535 80 32 000 - Auto Fuel/diesel	73.07	
					412 - 537 80 32 000 - Auto Fuel/diesel	1,664.26	
					103 - 542 30 32 000 - Auto Fuel/diesel	364.60	
					103 - 542 30 32 000 - Auto Fuel/diesel	410.81	
					103 - 542 30 32 000 - Auto Fuel/diesel	416.04	
1677	03/12/2014	Claims	2	178800	Bank of America	1,083.34	
					001 - 316 49 31 000 - Utility Tax On Stormwater	-0.38	
					001 - 316 49 35 000 - Utility Tax On Sewer	-3.85	
					001 - 316 49 37 000 - Utility Tax On Solid Waste	-7.09	
					401 - 343 50 00 000 - Sewer Service Charges	-852.24	
					401 - 343 50 00 000 - Sewer Service Charges	-96.59	
					412 - 343 70 00 000 - Garbage/solid Waste Fees	-64.99	
					412 - 343 73 00 000 - Curbside Recycling Fee	-10.28	

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			412 - 343 74 00 000		- Equipment Rental	0.01	
			412 - 343 75 00 000		- Fuel Surcharge	-5.40	
			412 - 343 79 00 000		- Penalties On Accounts	-30.00	
			412 - 361 40 00 412		- Interest On Accts	-5.68	
			412 - 361 40 00 412		- Interest On Accts	-6.85	
1678	03/12/2014	Claims	2	178801	Blumenthal Uniform & Equip	408.73	
			001 - 521 20 26 000		- Uniforms/accessories	17.31	
			001 - 521 20 26 000		- Uniforms/accessories	330.82	
			001 - 521 20 26 000		- Uniforms/accessories	60.60	
1679	03/12/2014	Claims	2	178802	CH2MHill Engineers, Inc.	2,240.00	
			401 - 535 80 41 000		- Professional Services	2,240.00	
1680	03/12/2014	Claims	2	178803	Cascade Natural Gas Corp	1,848.71	
			401 - 535 80 47 000		- Public Utilities	219.14	
			412 - 537 80 47 000		- Public Utilities	439.25	
			103 - 542 63 47 000		- Public Utilities	104.49	
			103 - 542 63 47 000		- Public Utilities	60.09	
			105 - 572 20 47 000		- Public Utilities	269.49	
			101 - 576 80 47 010		- Community Ctr	157.69	
			101 - 576 80 47 020		- Senior Center	338.73	
			101 - 576 80 47 050		- Hammer Square	119.65	
			101 - 576 80 47 052		- Bingham Caretaker	140.18	
1681	03/12/2014	Claims	2	178804	Code Publishing Inc	150.78	
			001 - 511 30 34 000		- Code Book	150.78	
1682	03/12/2014	Claims	2	178805	Collins Office Supply Inc	148.15	
			001 - 514 23 31 000		- Supplies	18.87	
			001 - 514 23 31 000		- Supplies	15.17	
			001 - 514 23 31 000		- Supplies	8.66	
			001 - 522 20 31 010		- Office Supplies	23.83	
			001 - 524 20 31 000		- Off/oper Supps & Books	4.33	
			001 - 524 20 31 000		- Off/oper Supps & Books	18.41	
			001 - 558 60 31 000		- Supplies/books	4.33	
			001 - 558 60 31 000		- Supplies/books	18.41	
			001 - 595 10 31 000		- Supplies	4.33	
			001 - 595 10 31 000		- Supplies	31.81	
1683	03/12/2014	Claims	2	178806	Comcast	130.70	
			001 - 518 80 42 021		- Internet Services	130.70	
1684	03/12/2014	Claims	2	178807	Crawford Garage Doors Inc	658.60	
			001 - 522 50 48 020		- Repair/maint-garage	658.60	
1685	03/12/2014	Claims	2	178808	ATTN: Kelly Martin DMCMA	25.00	
			001 - 512 50 49 000		- Tuition/registration	25.00	
1686	03/12/2014	Claims	2	178809	Data Base Records Destruction LLC	86.69	
			001 - 512 50 31 000		- Supplies	22.39	
			001 - 514 23 31 000		- Supplies	22.39	
			001 - 521 20 31 002		- Office/operating Supplies	22.39	
			001 - 524 20 31 000		- Off/oper Supps & Books	6.50	
			001 - 558 60 31 000		- Supplies/books	6.51	
			001 - 595 10 31 000		- Supplies	6.51	
1687	03/12/2014	Claims	2	178810	David Davidson	85.00	
			103 - 542 30 49 040		- Cdl Endorcement Fees	85.00	
1688	03/12/2014	Claims	2	178811	Dick's Restaurant Supply	4,357.35	
			101 - 576 80 48 004		- Community Center	4,194.61	
			101 - 576 80 48 004		- Community Center	162.74	

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Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1689	03/12/2014	Claims	2	178812 Dwayne Lane's North Cascade Ford	244.45	
				001 - 518 20 48 000 - Repair & Maintenance	45.35	
				001 - 522 20 48 000 - Repairs/maint-equip	199.10	
1690	03/12/2014	Claims	2	178813 E & E Lumber	821.25	
				401 - 535 50 48 010 - Maintenance Of Lines	100.36	
				401 - 535 50 48 010 - Maintenance Of Lines	30.05	
				412 - 537 80 31 000 - Operating Supplies	20.38	
				412 - 537 80 31 000 - Operating Supplies	48.46	
				103 - 542 30 31 000 - Operating Supplies	34.42	
				103 - 542 30 31 000 - Operating Supplies	50.97	
				103 - 542 30 31 000 - Operating Supplies	52.87	
				103 - 542 30 35 000 - Small Tools/minor Equip	50.98	
				103 - 542 30 35 000 - Small Tools/minor Equip	7.13	
				101 - 576 80 31 001 - Operating Sup - Riverfront	325.88	
				101 - 576 80 31 001 - Operating Sup - Riverfront	10.19	
				101 - 576 80 31 006 - Operating Sup - City Hall	9.06	
				101 - 576 80 35 000 - Small Tools & Minor Equip	10.31	
				101 - 576 80 48 004 - Community Center	6.94	
				101 - 576 80 48 006 - Memorial Park	9.31	
				103 - 595 30 63 020 - Contracted Overlay	53.94	
1691	03/12/2014	Claims	2	178814 Early Learning Public Libraries Ptn	80.00	
				105 - 572 20 34 001 - Early Literacy Program	80.00	
1692	03/12/2014	Claims	2	178815 Paul Eaton	12.51	
				001 - 521 40 43 000 - Travel	12.51	
1693	03/12/2014	Claims	2	178816 Edge Analytical Inc	199.00	
				401 - 535 80 41 000 - Professional Services	129.00	
				401 - 535 80 41 000 - Professional Services	35.00	
				401 - 535 80 41 000 - Professional Services	35.00	
1694	03/12/2014	Claims	2	178817 Emergency Medical Products Inc	243.30	
				001 - 522 20 31 000 - Operating Supplies	243.30	
1695	03/12/2014	Claims	2	178818 Emergency Reporting	484.10	
				001 - 522 20 41 000 - Professional Services	484.10	
1696	03/12/2014	Claims	2	178819 Enterprise Office Systems	21.03	
				001 - 521 20 31 002 - Office/operating Supplies	21.03	
1697	03/12/2014	Claims	2	178820 Feller Heating & Air Cond	257.69	
				401 - 535 50 48 050 - Maint Of General Equip	257.69	
1698	03/12/2014	Claims	2	178821 Frontier	795.44	
				001 - 521 20 42 020 - Telephone	57.21	
				001 - 521 20 42 020 - Telephone	47.95	
				401 - 535 80 42 020 - Telephone	223.94	
				102 - 536 20 42 020 - Telephone	68.43	
				412 - 537 80 42 020 - Telephone	87.04	
				105 - 572 20 42 020 - Telephone	136.96	
				101 - 576 80 47 070 - City Hall	59.51	
				101 - 576 80 47 070 - City Hall	114.40	
1699	03/12/2014	Claims	2	178822 Great America Financial Svcs	140.01	
				105 - 572 20 48 020 - Repair/maintenance-equip	140.01	
1700	03/12/2014	Claims	2	178823 Guardian Security	1,210.00	
				001 - 522 50 48 020 - Repair/maint-garage	220.00	

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			101 - 576 80 48 016		- City Hall	990.00	
1701	03/12/2014	Claims	2	178824	HB Jaeger Co LLC	844.56	
			401 - 535 50 48 010		- Maintenance Of Lines	844.56	
1702	03/12/2014	Claims	2	178825	Home Depot Credit Services	144.72	
			001 - 522 50 48 010		- Repairs/maint-dorm	15.70	
			412 - 537 80 31 000		- Operating Supplies	129.02	
1703	03/12/2014	Claims	2	178826	Ingram Library Services	1,450.65	
			105 - 594 72 64 000		- Books & Materials	1,062.38	
			105 - 594 72 64 000		- Books & Materials	244.65	
			105 - 594 72 64 000		- Books & Materials	127.91	
			105 - 594 72 64 000		- Books & Materials	15.71	
1704	03/12/2014	Claims	2	178827	KCDA Purchasing Cooperative	221.33	
			001 - 514 23 31 000		- Supplies	190.66	
			001 - 521 20 31 002		- Office/operating Supplies	15.34	
			001 - 522 20 31 010		- Office Supplies	15.33	
1705	03/12/2014	Claims	2	178828	Language Exch Inc (The)	232.00	
			001 - 512 50 41 040		- Language Interpreter	232.00	
1706	03/12/2014	Claims	2	178829	Lithtex NW	850.44	
			001 - 514 23 31 000		- Supplies	236.68	
			001 - 514 23 31 000		- Supplies	477.36	
			001 - 524 20 31 000		- Off/oper Supps & Books	45.47	
			001 - 558 60 31 000		- Supplies/books	45.47	
			001 - 595 10 31 000		- Supplies	45.46	
1707	03/12/2014	Claims	2	178830	MAILFINANCE	800.99	
			001 - 514 23 45 000		- Operating Rentals/leases	133.50	
			001 - 521 20 42 010		- Postage	133.50	
			001 - 522 20 42 010		- Postage	133.50	
			001 - 524 20 42 000		- Postage	133.49	
			001 - 558 60 42 010		- Postage	133.50	
			001 - 595 10 42 000		- Postage	133.50	
1708	03/12/2014	Claims	2	178831	Martin Marietta Materials	1,364.62	
			103 - 542 30 48 000		- Repair/maint-streets	1,364.62	
1709	03/12/2014	Claims	2	178832	Sylvia Matterand	1,240.00	
			105 - 572 20 41 002		- Community Grant Program	1,240.00	
1710	03/12/2014	Claims	2	178833	McLoughlin & Eardley Corp	3,977.94	
			001 - 522 20 35 000		- Small Tools & Minor Equip	1,722.92	
			001 - 594 21 64 000		- Machinery & Equipment	617.90	
			001 - 594 21 64 000		- Machinery & Equipment	1,637.12	
1711	03/12/2014	Claims	2	178834	Mid-American Research Chem	1,467.60	
			412 - 537 80 31 000		- Operating Supplies	1,467.60	
1712	03/12/2014	Claims	2	178835	Jack R Moore	675.00	
			001 - 524 20 41 000		- Professional Services	675.00	
1713	03/12/2014	Claims	2	178836	Motor Trucks Inc	610.68	
			103 - 542 30 48 010		- Repair/maintenance-equip	610.68	
1714	03/12/2014	Claims	2	178837	New Pig Corporation	381.40	
			412 - 537 80 31 000		- Operating Supplies	381.40	
1715	03/12/2014	Claims	2	178838	Northstar Chemical Inc	1,679.08	
			401 - 535 80 31 020		- Op Supplies-chemicals	1,679.08	
1716	03/12/2014	Claims	2	178839	Office Depot	57.13	

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 521 20 31 002		Office/operating Supplies	51.20	
			001 - 521 20 31 002		Office/operating Supplies	-51.20	
			001 - 524 20 31 000		Off/oper Supps & Books	34.61	
			001 - 558 60 31 000		Supplies/books	11.26	
			001 - 595 10 31 000		Supplies	11.26	
1717	03/12/2014	Claims	2	178840	Oliver-Hammer Clothes	298.33	
			412 - 537 80 31 000		Operating Supplies	179.00	
			103 - 542 30 35 010		Safety Equipment	119.33	
1718	03/12/2014	Claims	2	178841	Pacific Power Batteries	78.05	
			401 - 535 80 31 010		Operating Supplies	13.02	
			401 - 535 80 31 010		Operating Supplies	65.03	
1719	03/12/2014	Claims	2	178842	Pape Machinery	4,818.12	
			103 - 542 30 48 010		Repair/maintenance-equip	4,818.12	
1720	03/12/2014	Claims	2	178843	Pat Rimmer Tire Ctr Inc	1,298.44	
			401 - 535 50 48 000		Maintenance Contracts	640.05	
			401 - 535 50 48 040		Maintenance Of Vehicles	597.36	
			412 - 537 50 48 000		Repairs/maint-equip	61.03	
1721	03/12/2014	Claims	2	178844	Amanda Peckham	680.00	
			105 - 572 20 41 002		Community Grant Program	680.00	
1722	03/12/2014	Claims	2	178845	People En Espanol	32.89	
			105 - 594 72 64 000		Books & Materials	32.89	
1723	03/12/2014	Claims	2	178846	Petty Cash-Debra Peterson	84.54	
			105 - 572 20 31 010		Supplies	28.95	
			105 - 572 20 41 000		Professional Services	15.00	
			105 - 572 20 42 010		Postage	12.39	
			105 - 594 72 64 000		Books & Materials	28.20	
1724	03/12/2014	Claims	2	178847	Platt	585.28	
			401 - 535 50 48 050		Maint Of General Equip	149.21	
			412 - 537 50 48 010		Repairs/maint-building	405.79	
			412 - 537 50 48 010		Repairs/maint-building	30.28	
1725	03/12/2014	Claims	2	178848	Public Utility Dis No1	1,130.06	
			001 - 521 20 47 000		Public Utilities	20.80	
			401 - 535 80 47 000		Public Utilities	207.11	
			102 - 536 20 47 000		Public Utilities	51.31	
			412 - 537 80 47 000		Public Utilities	40.63	
			103 - 542 63 47 000		Public Utilities	40.63	
			105 - 572 20 47 000		Public Utilities	24.19	
			101 - 576 80 47 000		Riverfront	146.19	
			101 - 576 80 47 050		Hammer Square	94.87	
			101 - 576 80 47 051		Bingham / Memorial	240.64	
			101 - 576 80 47 053		Other Utilities	40.63	
			101 - 576 80 47 070		City Hall	223.06	
1726	03/12/2014	Claims	2	178849	Puget Sound Energy	17,691.48	
			001 - 521 20 47 000		Public Utilities	28.16	
			001 - 522 50 47 000		Public Utilities	135.12	
			425 - 531 50 47 000		Public Utilities	148.12	
			401 - 535 80 47 000		Public Utilities	11,818.27	
			102 - 536 20 47 000		Public Utilities	88.47	
			412 - 537 80 47 000		Public Utilities	195.94	
			103 - 542 63 47 000		Public Utilities	95.14	
			103 - 542 63 47 000		Public Utilities	12.33	
			103 - 542 63 47 000		Public Utilities	225.53	
			103 - 542 63 47 000		Public Utilities	417.14	
			108 - 557 30 41 000		Advertising	35.92	

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		105 - 572 20 47 000		Public Utilities	265.02	
		101 - 576 80 47 000		Riverfront	730.77	
		101 - 576 80 47 010		Community Ctr	210.19	
		101 - 576 80 47 020		Senior Center	474.06	
		101 - 576 80 47 040		Train	38.73	
		101 - 576 80 47 050		Hammer Square	283.06	
		101 - 576 80 47 052		Bingham Caretaker	42.60	
		101 - 576 80 47 052		Bingham Caretaker	28.76	
		101 - 576 80 47 053		Other Utilities	10.81	
		101 - 576 80 47 070		City Hall	2,407.34	
1727	03/12/2014	Claims	2	178850 Quiring Monuments Inc		200.00
		102 - 536 20 34 000		Liners	100.00	
		102 - 536 20 34 000		Liners	100.00	
1728	03/12/2014	Claims	2	178851 Ricoh USA Inc		305.43
		001 - 521 20 48 000		Repairs & Maintenance	76.76	
		001 - 521 20 48 000		Repairs & Maintenance	75.95	
		001 - 522 20 45 000		Equipment Lease	75.95	
		001 - 522 20 48 000		Repairs/maint-equip	76.77	
1729	03/12/2014	Claims	2	178852 Scientific Supply		67.89
		401 - 535 80 31 010		Operating Supplies	67.89	
1730	03/12/2014	Claims	2	178853 Sedro-Woolley Auto Parts		1,205.36
		001 - 521 20 48 010		Repair & Maint - Auto	51.56	
		001 - 522 20 48 000		Repairs/maint-equip	17.56	
		001 - 523 20 31 000		Office/operating Supplies	25.56	
		001 - 523 20 31 000		Office/operating Supplies	19.38	
		001 - 523 20 31 000		Office/operating Supplies	8.29	
		401 - 535 50 48 000		Maintenance Contracts	105.82	
		401 - 535 50 48 040		Maintenance Of Vehicles	64.03	
		401 - 535 50 48 040		Maintenance Of Vehicles	54.35	
		412 - 537 50 48 000		Repairs/maint-equip	-7.80	
		412 - 537 50 48 000		Repairs/maint-equip	33.99	
		412 - 537 50 48 000		Repairs/maint-equip	28.36	
		412 - 537 50 48 000		Repairs/maint-equip	15.97	
		412 - 537 50 48 000		Repairs/maint-equip	15.61	
		412 - 537 50 48 000		Repairs/maint-equip	91.06	
		412 - 537 50 48 000		Repairs/maint-equip	12.67	
		412 - 537 50 48 000		Repairs/maint-equip	15.10	
		412 - 537 80 31 000		Operating Supplies	19.77	
		103 - 542 30 35 000		Small Tools/minor Equip	3.11	
		103 - 542 30 48 010		Repair/maintenance-equip	50.68	
		103 - 542 30 48 010		Repair/maintenance-equip	15.19	
		501 - 548 30 31 000		Operating Supplies	7.29	
		501 - 548 30 31 000		Operating Supplies	456.86	
		101 - 576 80 48 021		Equipment	100.95	
1731	03/12/2014	Claims	2	178854 Sedro-Woolley Volunteer		9,306.00
		001 - 522 20 11 010		Salaries-volunteers	9,306.00	
1732	03/12/2014	Claims	2	178855 Skagit Co Health Dept		103.00
		001 - 521 20 41 001		Professional Services	103.00	
1733	03/12/2014	Claims	2	178856 & Community Services Skagit Co. Dept of Public Health		5,110.25
		001 - 569 00 51 000		Skagit Senior Services	5,110.25	
1734	03/12/2014	Claims	2	178857 Skagit County Auditor		1,280.00
		412 - 537 80 49 020		Misc-filing Fees/lien Exp	1,280.00	
1735	03/12/2014	Claims	2	178858 Skagit County Treasurer		103.01

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Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 586 00 00 001		- Crime Vctm & Witnss Prog	103.01	
1736	03/12/2014	Claims	2	178859 Skagit Farmers Supply	96.98	
		111 - 521 20 31 111		- Supplies - Kennel	28.20	
		111 - 521 20 31 111		- Supplies - Kennel	14.44	
		103 - 542 30 31 000		- Operating Supplies	4.87	
		103 - 542 30 31 000		- Operating Supplies	49.47	
1737	03/12/2014	Claims	2	178860 Skagit Publishing	469.10	
		001 - 521 10 41 010		- Advertising	443.47	
		001 - 522 20 41 040		- Advertising	25.63	
1738	03/12/2014	Claims	2	178861 Skagit Valley Signs	568.54	
		001 - 594 21 64 000		- Machinery & Equipment	568.54	
1739	03/12/2014	Claims	2	178862 Staples Business Advantage	459.11	
		001 - 522 20 31 010		- Office Supplies	56.39	
		401 - 535 80 31 000		- Office Supplies	402.72	
1740	03/12/2014	Claims	2	178863 Summit Law Group	1,566.76	
		001 - 513 10 41 000		- Negotiations	1,566.76	
1741	03/12/2014	Claims	2	178864 Swissphone LLC	83.39	
		001 - 522 20 31 000		- Operating Supplies	83.39	
1742	03/12/2014	Claims	2	178865 True Value	379.02	
		001 - 522 20 31 000		- Operating Supplies	7.36	
		001 - 523 20 31 000		- Office/operating Supplies	26.03	
		001 - 523 20 31 000		- Office/operating Supplies	12.78	
		401 - 535 80 31 010		- Operating Supplies	15.71	
		401 - 535 80 31 010		- Operating Supplies	22.77	
		412 - 537 80 31 000		- Operating Supplies	15.18	
		103 - 542 30 31 000		- Operating Supplies	21.67	
		101 - 576 80 31 004		- Operating Sup - Comm Cente	13.86	
		101 - 576 80 31 004		- Operating Sup - Comm Cente	9.96	
		101 - 576 80 31 004		- Operating Sup - Comm Cente	19.83	
		101 - 576 80 31 005		- Operating Sup - Senior Ctr	2.70	
		101 - 576 80 31 005		- Operating Sup - Senior Ctr	16.26	
		101 - 576 80 31 007		- Operating Sup - Library	194.91	
1743	03/12/2014	Claims	2	178866 Jacquelin Turner	1,060.00	
		105 - 572 20 41 002		- Community Grant Program	1,060.00	
1744	03/12/2014	Claims	2	178867 UPS	18.70	
		001 - 514 23 31 000		- Supplies	18.70	
1745	03/12/2014	Claims	2	178868 Valley Auto Supply	51.64	
		412 - 537 80 31 000		- Operating Supplies	48.96	
		103 - 542 30 48 010		- Repair/maintenance-equip	2.68	
1746	03/12/2014	Claims	2	178869 Verizon Wireless	2,708.58	
		001 - 513 10 42 020		- Telephone	55.69	
		001 - 514 23 42 020		- Telephone	54.87	
		001 - 515 30 42 001		- Telephone	54.87	
		001 - 518 80 42 020		- Telephone	54.87	
		001 - 521 20 42 020		- Telephone	308.43	
		001 - 521 20 42 020		- Telephone	418.23	
		001 - 521 20 42 020		- Telephone	440.11	
		001 - 522 20 42 020		- Telephone	52.42	
		001 - 522 20 42 020		- Telephone	440.11	
		401 - 535 80 42 030		- Nextel Cell Phones	198.95	
		102 - 536 20 42 020		- Telephone	51.90	
		412 - 537 80 42 025		- Nextel Cell Phones	126.25	
		103 - 542 30 42 020		- Telephone	132.75	

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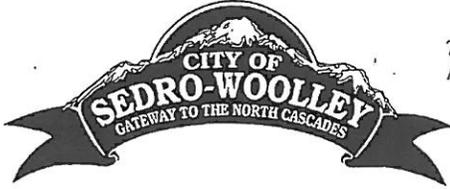
Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
					101 - 576 80 42 020 - Telephone	134.52	
					001 - 595 10 42 025 - Cell Phones	184.61	
1747	03/12/2014	Claims	2	178870	WA Cities Insurance Auth	130.00	
					401 - 535 80 49 030 - Misc-tuition/registration	65.00	
					103 - 542 30 49 030 - Misc-tuition/registration	65.00	
1748	03/12/2014	Claims	2	178871	WA St Dept Of Prof Licen	462.00	
					001 - 521 20 51 000 - Intergov Svc-gun Permits	462.00	
1749	03/12/2014	Claims	2	178872	WA St Off Of Treasurer	6,378.63	
					001 - 386 90 00 000 - State Remittances-court	-6,378.63	
1750	03/12/2014	Claims	2	178873	WA State Dept Of Ecology	1,192.76	
					401 - 535 80 51 020 - Doe Discharge Permit	1,192.76	
1751	03/12/2014	Claims	2	178874	WA State Dept Of Revenue	99.07	
					001 - 514 23 41 013 - Licensing Fees	99.07	
1752	03/12/2014	Claims	2	178875	Wood's Logging Supply Inc	58.56	
					401 - 535 80 35 010 - Safety Equipment	39.04	
					401 - 535 80 35 010 - Safety Equipment	19.52	
1753	03/12/2014	Claims	2	178876	Doug Wood	119.30	
					001 - 521 20 26 000 - Uniforms/accessories	119.30	
						40,519.18	
						12,657.25	
						460.11	
						10,073.47	
						5,468.14	
						35.92	
						42.64	
						26,470.52	
						6,971.32	
						148.12	
						464.15	
						Claims:	103,310.82
* Transaction Has Mixed Revenue And Expense Accounts						103,310.82	

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the City of Sedro-Woolley and that I am authorized to authenticate and certify to said claim.

Finance Director	Date
Finance Committee Member	Date
Finance Committee Member	Date
Finance Committee Member	Date

CITY COUNCIL AGENDA
REGULAR MEETING

MAR 12 2014



7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3d

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

Eron M. Berg
City Supervisor/City Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Fire Vehicles
DATE: March 12, 2014

ISSUE: Should the Council authorize staff to purchase (2) 2015 Ford F250 trucks from Dwayne Lane's North Cascade Ford?

BACKGROUND: The 2014 budget includes dollars to purchase two command vehicles from the ER&R fund; under the WSRB (Washington Survey and Rating Bureau) guidelines, command vehicles must be replaced every ten years. The source of the ER&R dollars to purchase police and fire vehicles is the 1/10th of 1% sales tax that was approved by the voters in 2012 as well as some additional general fund revenue.

The SWFD is scheduled to replace the chief's vehicle and 5510, the command vehicles used by the chief and the on-duty officers. We have decided to replace them with F250, crew cab trucks because they are cost effective, maneuverable and sized to accommodate the department's needs. Specifically, 5510 will have an open bed with tool boxes to allow for gear in secure boxes and open space to haul hoses. The chief's truck will have a canopy to allow his TruckVault to be secured in the back with access from the sides for additional gear. Both trucks are equipped with 4WD for use in varying terrain and weather (terrain issues arise mostly with district calls).

With your approval, we will issue a notice to proceed and expect to get these vehicles in service within the next few months. The older vehicles will be transferred to the engineering department (2004 Ford Escape) and the public works operation division (2004 F250). Future vehicle purchases this year remaining include another police interceptor and an administrative vehicle such as a Ford Escape.

RECOMMENDATION: Motion to authorize the purchase of these vehicles for a total of \$57,093.24 plus Washington State Sales Tax.

City of Sedro-Woolley
2014 FORD F250 (4WD) CREW CAB PICKUP TRUCK
BID SUBMITTAL SHEET

Description	Price Per Unit	Qty	Extended Price
2014 Ford F250 (4wd) Crew Cab Pickup Truck with all Standard and Described Custom Equipment, including delivery Make/model bid: <u>2015 FORD F250</u>	\$ <u>28,546⁶²</u>	X 2	\$ <u>57,093²⁴</u>
SUBTOTAL			\$ <u>57,093²⁴</u>
<u>8.6</u> % Washington State Sales Tax			\$ <u>4,910⁰²</u>
TOTAL			\$ <u>62,003.26</u>

State the number of calendar days to have a guaranteed delivered to Sedro-Woolley after receipt of Purchase Order: _____

Will you sell additional units to Sedro-Woolley or other government agencies within the State of Washington at the bid price, terms and conditions until further notice? The City of Sedro-Woolley accepts no responsibility for the payment of the purchase price by other government agencies.

Yes No

Has company been in bankruptcy, reorganization or receivership in the last 5 years? Yes No

Has company been disqualified or debarred by any public agency, including the Federal Government, from participation in public contracts? Yes No

Has the company operated at least 1 year without interruption? Yes No

Has an owner of the company been convicted of a crime within the past 10 years? Yes No

Does any employee or official of the City have any financial or other interest in your firm? Yes No

The undersigned hereby accepts the terms and conditions as set forth herein. **This must be signed and dated by the bidder or a representative legally authorized to bind the bidder.**

FULL LEGAL NAME OF COMPANY

Dwayne Lane's North Cascade Ford

ADDRESS

116 W. FERRY ST

CITY/STATE/ZIP

SEDRO-WOOLLEY, WA 98284

EMAIL ADDRESS:

Rmorriso@Dwaynelane.com

PHONE

360 855 1551

FAX

360 855 0718

NAME (PLEASE PRINT)

FRAN MORRISON

TITLE

GENERAL MANAGER

SIGNED



DATE

2/27/14

SEDRO-WOOLLEY BUSINESS LICENSE

603 321 920

City of Sedro-Woolley
2014 FORD F250 (4WD) CREW CAB PICKUP TRUCK
CUSTOMER REFERENCES

1. Company Name Snelson Companies Inc.
Business Address 601 W State St. Sedro-Woolley WA 98284
Name of Contact Jim (Butch) Johnson
Title of Contact Equipment Manager
Telephone Number of Contact 360 856-6511
Description of Order Multiple orders
Date of Order Multiple

2. Company Name City of Sedro-Woolley
Business Address 325 Metcalf St. Sedro-Woolley WA 98284
Name of Contact Eron Berg
Title of Contact City Supervisor/Attorney
Telephone Number of Contact 360-855-1661
Description of Order police interceptors - trucks
Date of Order Multiple

VENDOR INFORMATION

Years of Operation: 50+

Warranty Policies and Procedures: As per Manufacturer

**City of Sedro-Woolley
2014 FORD F250 (4WD) CREW CAB PICKUP TRUCK
NON COLLUSION CERTIFICATION**

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting an offer for this bid/quote, and is in all respects fair and without collusion or fraud.

The below signed bidder has not divulged to nor has discussed or compared his bid with other bidders and had not colluded with any other bidder or parties to bid whatsoever. Note: No premiums, rebates or gratuities to any employee or agent are permitted either with, prior to, or after any delivery of materials. Any such violation will result in the cancellation and/or return of material as applicable.

Company Name: Dwayne Lane's North Cascade Ford

Mailing Address: 116 W. FERRY ST

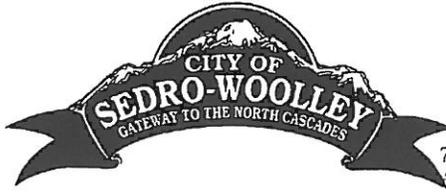
City/State/Zip: SEDRO - WOOLLEY WA 98284

Title: GENERAL MANAGER

Date: 2/27/14

Authorized Signature: 
(written)

Authorized Signature: RYAN MORRISON
(typed/printed)



CITY COUNCIL AGENDA
REGULAR MEETING

MAR 12 2014

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3e

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-0771
Fax (360) 855-0733

Mark A. Freiberger, PE
Director of Public Works

MEMO TO: City Council and Mayor Mike Anderson
FROM: Mark A. Freiberger, PE
RE: **Possible Bid Award**
Public Works Agreement No. 2014-PW-15
2014-2015 Annual Portable Fire Extinguisher and Kitchen Hood Service and Inspection
DATE: February 21, 2014 (for Council action March 12, 2014)

ISSUE

Shall council move to award and authorize Mayor Anderson to execute the attached Public Works Agreement No. 2014-PW-15 for 2014-2015 Annual Portable Fire Extinguisher and Kitchen Hood Service and Inspection with Alpine Fire and Safety Systems Inc., DBA Alpine Fire & Safety of Burlington, WA, in the amount not to exceed \$7,000.00?

BACKGROUND/DISCUSSION

The city closed bids on February 20th under the MRSC Small Works Roster process for the following contract:
• 2014-2015 Annual Portable Fire Extinguisher and Kitchen Hood Service and Inspection

Our Final Bid Comparison is attached.

This contract will provide an annual service and inspection of portable fire extinguishers and kitchen fire suppression systems located throughout the City. The basis for bid comparison was a unit price comparison on known quantities of equipment located throughout the City. Staff also considered the ability of the contractor to respond, available equipment and references in the determination of the low bidder.

Contract	Contractor	Not-to-Exceed Total
2014-PW-15	Alpine Fire and Safety Systems Inc., DBA Alpine Fire & Safety	\$7,000.00

FINANCE

The work will be generally funded as follows:

- 001.000.022.522.50.48.30 – Fire Station No. 2 - \$2,000
- 101.000.076.576.80.31.03 – Parks Department - \$1,000
- 101.000.076.576.80.48.04 – Community Center - \$9,660
- 101.000.076.576.80.48.05 – Senior Center - \$3,000
- 101.000.076.576.80.48.15 – Library - \$2,000
- 101.000.076.576.80.48.16 – City Hall - \$15,000
- 102.000.036.536.20.48.40 – Cemetery - \$1,000
- 103.000.042.542.30.48.10 – Street - \$21,000
- 401.000.035.535.50.48.00 – Sewer - \$31,000
- 412.000.037.537.80.48.00 – Community Center - \$2,000

The contract is issued as “not to exceed” the amount as shown. The actual amount will vary depending on the inspection, service, and any necessary repairs or replacements as needed.

MOTION:

Move to award and authorize Mayor Anderson to execute the attached Public Works Agreement No. 2014-PW-15, 2014-2015 Annual Portable Fire Extinguisher and Kitchen Hood Service and Inspection with Alpine Fire and Safety Systems Inc., DBA Alpine Fire and Safety of Burlington, WA, in the amount not to exceed \$7,000.00.



City of Sedro-Woolley
FINAL - BID PROPOSAL COMPARISON
 2014-2015 Annual Portable Fire Extinguisher and Kitchen Hood Service and Inspection
 BID OPENING : FEBRUARY 20, 2014, 4:00PM

Bidder Name:

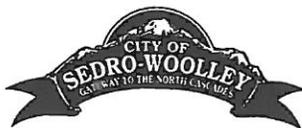
Alpine Fire & Safety
Burlington, WA

SimplexGrinnell, LP
Seattle, WA

Emerald Inc.
Seattle, WA

Item	Description/Extinguisher Class	Annual Maintenance	# or 6-Year Maintenance	Hydrostatic Test & 6 year or 6-Year Maintenance	Recharge	Estimated Annual Quantity	Alpine Fire & Safety Burlington, WA			SimplexGrinnell, LP Seattle, WA			Emerald Inc. Seattle, WA	
							Unit Price	Total	Unit Price	Total	Unit Price	Total		
1	2.5# ABC Dry Chemical Extinguisher	x				18	\$ 5.00	\$ 90.00	\$ 5.00	\$ 90.00	\$ 3.75	\$ 67.50		
2	2.5# ABC Dry Chemical Extinguisher		x			2	\$ 17.45	\$ 34.90	\$ 8.00	\$ 16.00	\$ 10.00	\$ 20.00		
3	2.5# ABC Dry Chemical Extinguisher			x		4	\$ 31.40	\$ 125.60	\$ 19.50	\$ 78.00	\$ 20.00	\$ 80.00		
4	2.5# ABC Dry Chemical Extinguisher				x	1	\$ 17.45	\$ 17.45	\$ 7.00	\$ 7.00	\$ 10.00	\$ 10.00		
5	2.5G WP Extinguisher	x				2	\$ 7.95	\$ 15.90	\$ 7.00	\$ 14.00	\$ 3.75	\$ 7.50		
6	2.5G WP Extinguisher		x			1	\$ 13.45	\$ 13.45	\$ 9.00	\$ 9.00	\$ 10.00	\$ 10.00		
7	2.5G WP Extinguisher			x		1	\$ 40.60	\$ 40.60	\$ 9.00	\$ 9.00	\$ 10.00	\$ 10.00		
8	2.5G WP Extinguisher				x	1	\$ 13.45	\$ 13.45	\$ 12.50	\$ 12.50	\$ 10.00	\$ 10.00		
9	2.5# Clean Guard Extinguisher	x				2	\$ 5.00	\$ 10.00	\$ 5.00	\$ 10.00	\$ 3.75	\$ 7.50		
10	2.5# Clean Guard Extinguisher		x			1	\$ 17.45	\$ 17.45	\$ 55.00	\$ 55.00	\$ 20.00	\$ 20.00		
11	2.5# Clean Guard Extinguisher			x		1	\$ 31.40	\$ 31.40	\$ 55.00	\$ 55.00	\$ 60.00	\$ 60.00		
12	2.5# Clean Guard Extinguisher				x	1	\$ 17.45	\$ 17.45	\$ 75.00	\$ 75.00	\$ 60.00	\$ 60.00		
13	5# ABC Dry Chemical Extinguisher	x				70	\$ 5.00	\$ 350.00	\$ 5.00	\$ 350.00	\$ 3.75	\$ 262.50		
14	5# ABC Dry Chemical Extinguisher		x			1	\$ 17.45	\$ 17.45	\$ 8.00	\$ 8.00	\$ 12.00	\$ 12.00		
15	5# ABC Dry Chemical Extinguisher			x		13	\$ 31.40	\$ 408.20	\$ 22.00	\$ 286.00	\$ 12.00	\$ 156.00		
16	5.5# BC Dry Chemical Extinguisher				x	1	\$ 17.45	\$ 17.45	\$ 7.00	\$ 7.00	\$ 12.00	\$ 12.00		
17	5.5# BC Dry Chemical Extinguisher	x				2	\$ 5.00	\$ 10.00	\$ 5.00	\$ 10.00	\$ 3.75	\$ 7.50		
18	5.5# BC Dry Chemical Extinguisher		x			1	\$ 18.95	\$ 18.95	\$ 8.00	\$ 8.00	\$ 12.00	\$ 12.00		
19	5.5# BC Dry Chemical Extinguisher			x		1	\$ 34.90	\$ 34.90	\$ 22.00	\$ 22.00	\$ 12.00	\$ 12.00		
20	5.5# BC Dry Chemical Extinguisher				x	1	\$ 18.95	\$ 18.95	\$ 7.00	\$ 7.00	\$ 12.00	\$ 12.00		
21	6# ABC Dry Chemical Extinguisher	x				4	\$ 5.00	\$ 20.00	\$ 5.00	\$ 20.00	\$ 15.00	\$ 60.00		
22	6# ABC Dry Chemical Extinguisher		x			2	\$ 13.95	\$ 27.90	\$ 8.00	\$ 16.00	\$ 15.00	\$ 30.00		
23	6# ABC Dry Chemical Extinguisher			x		1	\$ 37.90	\$ 37.90	\$ 22.00	\$ 22.00	\$ 15.00	\$ 15.00		
24	6# ABC Dry Chemical Extinguisher				x	1	\$ 13.95	\$ 13.95	\$ 7.00	\$ 7.00	\$ 15.00	\$ 15.00		
25	10# ABC Dry Chemical Extinguisher	x				45	\$ 5.00	\$ 225.00	\$ 5.00	\$ 225.00	\$ 3.75	\$ 168.75		
26	10# ABC Dry Chemical Extinguisher		x			1	\$ 22.45	\$ 22.45	\$ 8.00	\$ 8.00	\$ 15.00	\$ 15.00		
27	10# ABC Dry Chemical Extinguisher			x		1	\$ 38.40	\$ 38.40	\$ 27.00	\$ 27.00	\$ 20.00	\$ 20.00		
28	10# ABC Dry Chemical Extinguisher				x	1	\$ 22.45	\$ 22.45	\$ 7.00	\$ 7.00	\$ 20.00	\$ 20.00		
29	20# ABC Dry Chemical Extinguisher	x				8	\$ 5.00	\$ 40.00	\$ 5.00	\$ 40.00	\$ 3.75	\$ 30.00		
30	20# ABC Dry Chemical Extinguisher		x			1	\$ 27.45	\$ 27.45	\$ 8.00	\$ 8.00	\$ 15.00	\$ 15.00		
31	20# ABC Dry Chemical Extinguisher			x		1	\$ 48.90	\$ 48.90	\$ 37.00	\$ 37.00	\$ 40.00	\$ 40.00		
32	20# ABC Dry Chemical Extinguisher				x	1	\$ 27.45	\$ 27.45	\$ 7.00	\$ 7.00	\$ 40.00	\$ 40.00		
33	15# CO2 Extinguisher	x				2	\$ 5.00	\$ 10.00	\$ 5.00	\$ 10.00	\$ 5.00	\$ 10.00		
34	15# CO2 Extinguisher		x			1	\$ 25.70	\$ 25.70	\$ 32.00	\$ 32.00	\$ 25.00	\$ 25.00		
35	15# CO2 Extinguisher			x		1	\$ 60.75	\$ 60.75	\$ 32.00	\$ 32.00	\$ 50.00	\$ 50.00		
36	15# CO2 Extinguisher				x	1	\$ 25.70	\$ 25.70	\$ 20.00	\$ 20.00	\$ 50.00	\$ 50.00		
37	2.5# Halon Extinguisher	x				1	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00	\$ 3.75	\$ 3.75		
38	2.5# Halon Extinguisher		x			1	\$ 33.00	\$ 33.00	\$ 55.00	\$ 55.00	\$ 50.00	\$ 50.00		
39	2.5# Halon Extinguisher			x		1	\$ 43.45	\$ 43.45	\$ 55.00	\$ 55.00	\$ 60.00	\$ 60.00		
40	2.5# Halon Extinguisher				x	1	\$ 33.00	\$ 33.00	\$ 75.00	\$ 75.00	\$ 60.00	\$ 60.00		
41	5# Halon Extinguisher	x				5	\$ 5.00	\$ 25.00	\$ 5.00	\$ 25.00	\$ 3.75	\$ 18.75		
42	5# Halon Extinguisher		x			1	\$ 36.00	\$ 36.00	\$ 55.00	\$ 55.00	\$ 75.00	\$ 75.00		
43	5# Halon Extinguisher			x		1	\$ 47.55	\$ 47.55	\$ 55.00	\$ 55.00	\$ 175.00	\$ 175.00		
44	5# Halon Extinguisher				x	1	\$ 38.00	\$ 38.00	\$ 150.00	\$ 150.00	\$ 175.00	\$ 175.00		
45	13# Halon Extinguisher	x				1	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00	\$ 3.75	\$ 3.75		
46	13# Halon Extinguisher		x			1	\$ 49.85	\$ 49.85	\$ 55.00	\$ 55.00	\$ 75.00	\$ 75.00		
47	13# Halon Extinguisher			x		1	\$ 64.75	\$ 64.75	\$ 55.00	\$ 55.00	\$ 400.00	\$ 400.00		
48	13# Halon Extinguisher				x	1	\$ 49.85	\$ 49.85	\$ 390.00	\$ 390.00	\$ 390.00	\$ 390.00		
49	Community Center - Design Magic Suppression System w/Kidde Aqua Blue Model WHDR-250 Kitchen Hood System	x				1	\$ 141.00	\$ 141.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00		
50	Senior Center - Range Guard Model 4GS Kitchen Hood System	x				1	\$ 151.00	\$ 151.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00		
51	Minimum Service Charge If appl.					1	INC	\$ 0	\$ 0	\$ 70.00	\$ 70.00	\$ 75.00	\$ 75.00	
52	Hazardous Materials Charge If appl.					1	INC	\$ 0	\$ 0	NA	\$ 0	NA	\$ 0	
53	Fuel Surcharge If applicable					1	INC	\$ 0	\$ 0	NA	\$ 0	NA	\$ 0	
54	Tamper Seal per each If not included					1	INC	\$ 0	\$ 0	NA	\$ 0	INC	\$ 0	
SUBTOTAL								\$ 2,735.00		\$ 3,036.50		\$ 3,343.50		
Sales Tax at 8.5%								\$ 232.56		\$ 258.10		\$ 284.20		
ESTIMATED TOTAL								\$ 2,967.56		\$ 3,294.60		\$ 3,627.70		
NOTES:														
1 Include any materials in recharge item.														
2 Contractor must be certified to service Kidde and Range Guard hood units														
3 Items 51 through 54 are "if applicable." Please indicate "NA" or "INC" if these charges are not applicable or included in base unit prices or otherwise clarify how these apply.														
4 An Excel version of this Bid Proposal Form is available on request.														
MRSC:														
Corrections:														
Addendum No. 1 Acknowledged														
							YES		NO		YES			
							YES		NO		NO			
							YES		YES		YES			

P29



PUBLIC WORKS AGREEMENT 2014-PW-15

Project Name:

2014-2015 Annual Portable Fire Extinguisher and Kitchen Hood Service and Inspection

The City of Sedro-Woolley, a municipal corporation of the State of Washington (hereinafter the "City"); and _____ (hereinafter the "Contractor") hereby agree as follows:

I. THE PROJECT: The Contractor agrees to complete the following project, utilizing the best available materials and labor, and in accordance with bid specifications and contractor's proposal (if any), project plans and technical specifications:

Project description: **Contractor shall provide portable fire extinguisher and kitchen hood service and inspections to various City of Sedro-Woolley sites as stated in Invitation to Bid dated February 6, 2014, attached hereto as Exhibit A and Addendum No. 1 dated February 13, 2013., attached hereto as Exhibit B.**

II. GENERAL CONDITIONS: The General Conditions of this agreement are the Standard Specifications for Road, Bridge and Municipal Construction, Current Edition, issued by the State of Washington and the APWA, modified as follows:

A. Definitions and Terms:

1. Whenever the terms "Washington State Transportation Commission", "State Department of Transportation", or variations of same are used in the Standard specifications, they shall be construed to mean "City of Sedro-Woolley" or "Owner".

2. Where references are made to the "State Treasurer", the term shall be construed to mean the City's "Finance Director".

3. Where the term "Secretary of Transportation" or "District Administrator" are used, the terms shall be construed to mean the duly authorized representative of the City.

B. Project Manager: The term "engineer" is understood to be the City's Project Manager, who is the City's representative to the Contractor for all purposes under this agreement. The City designates **Nathan Salseina, Public Works Operations Supervisor, Phone: 360-661-6492** as its Project Manager. Contractor designates _____ as its Project Manager.

C. Business License: A City Business License is required, and Contractor and Sub-Contractors are responsible for payment of the taxes imposed thereunder.

D. Taxes: Contractor is responsible for payment of all applicable taxes, including state sales tax on those projects subject to it. Taxes are deemed to be included in the amounts invoiced to the City.

E. Bonding Requirements: Not required.

F. Insurance: The Contractor shall provide proof to the City that it is insured under **automobile and vehicle liability insurance** covering claims for injuries to members of the public and/or damages to property of others arising from use of motor vehicles, including onsite

and offsite operations, and owned, non-owned, or hired vehicles, and general **comprehensive** liability insurance covering the work within the scope of this agreement, in such form and with policy limits in such amounts (\$1 Million minimum) as are acceptable to the City.

The Contractor agrees to name the City as an **additional insured** when obtaining liability insurance and to provide a **Certificate of Insurance** to this effect.

G. **Traffic Control:** Not required.

III. PAYMENT

A. Unit prices will be paid as per **Exhibit C, Alpine Fire & Safety Bid Proposal Form** attached hereto. The maximum payable hereunder is **\$6,000.00 for the two year period 2014-2015.**

B. The Contractor will be paid on the basis of invoices for work satisfactorily completed. Invoices are submitted to the Project Manager for approval prior to payment. No final payment shall be made until the project is accepted by the City.

C. Prior to any payment hereunder, contractor is responsible for complying with applicable Department of Labor and Industries and Department of Revenue requirements and procedures.

IV. SCOPE OF PROJECT, TECHNICAL SPECIFICATIONS AND CONDITIONS OF WORK:

A. Term of contract: contractor shall begin work as soon as is practicable and will complete work on or before **December 31, 2015.**

B. To the extent not inconsistent with this agreement, this contract includes the Invitation to Bid and Proposal, and contract plans and specifications, all incorporated herein by this reference.

C. Scope of project: **Contractor shall provide portable fire extinguisher and kitchen hood service and inspections to various City of Sedro-Woolley sites as stated in the Invitation to Bid dated February 6, 2014.**

D. Joinder in Arbitration Proceedings. If the City and any third party agree to binding arbitration as the method of dispute resolution between them and their claims or any of them arise out of or are related to Contractor's services, Contractor agrees to be joined in such arbitration proceeding as a party and that the Arbitrator(s) decision therein shall be final and binding on Contractor and judgment may be entered upon it in any court having jurisdiction thereof.

E. Indemnification.

1. Contractor shall indemnify, defend, and hold the City harmless from and against any claim, damages, losses, liability or expense arising out of its breach of contract or negligence.

2. Contractor's duty to indemnify City shall not apply to liability for damages arising out of bodily injury to persons or damage caused to property caused by or resulting from the sole negligence of City or City's agents or employees.

3. Contractor's duty to indemnify City for liability for damages arising out of bodily injury or damage to property caused by or resulting from the concurrent negligence of (a) City or City's agents or employees, (b) Contractor and Contractor's agents or employees, or (c) any third parties shall apply only to the extent of negligence of Contractor or Contractor's agents or employees.

4. Contractor specifically and expressly waives any immunity that may be granted it under the Washington State Industrial Insurance Act, Title 51 RCW. Further, the indemnification obligation under this AGREEMENT shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable to or for any third party under workers' compensation acts, disability benefit acts, or other employee benefit acts; provided Contractor's waiver of immunity by the provisions of this paragraph extends only to claims against Contractor by City, and not include, or extend to, any claims by Contractor's employees directly against Contractor.

5. Contractor's duty to defend, indemnify, and hold City harmless shall include, as to all claims, demands, losses, and liabilities to which it applies City's personnel-related costs, attorneys' fees, and all other costs whether or not taxable by statute or court rule.

F. Attorneys Fees. The prevailing party in any litigation of any dispute arising out of this agreement shall be entitled to its actual attorneys fees incurred and all costs of such litigation (including expert witness fees) in addition to any costs otherwise taxable by statute or court rule.

G. MRSC Roster Registration. If required, the Contractor shall register or maintain registration on the MRSC Small Works Contractor Roster.

H. Washington State Department of Retirement Systems. Have you retired under the 2008 early retirement factors? Yes No N/A

I. Debarment. Contractor represents and agrees that it is not listed on any state or federal debarment list and further agrees that none of its sub-contractors are listed on any state or federal debarment list.

EXECUTED, this the _____ day of _____, 201____, for the Contractor, _____

, Contractor

EXECUTED, this the _____ day of _____, 201____, for the CITY OF SEDRO-WOOLLEY:

Mike Anderson, Mayor

Attest:

Finance Director

Approved as to form:

City Attorney

RETAINAGE INVESTMENT OPTION

CONTRACTOR: _____

PROJECT NAME: _____

DATE: _____

Pursuant to Chapter 60.28 RCW, you may choose how your retainage under this contract will be held and invested. Please complete and sign this form indicating your preference. If you fail to do so, the City of Sedro-Woolley (City) will hold your retainage as described in "Current Expense", option 1 below.

- _____ 1. Current Expense: The City will retain your money in its Current Expense Fund Account until thirty days following final acceptance of the improvement or work as completed. You will not receive interest earned on this money.

- _____ 2. Interest Bearing Account: The City will deposit retainage checks in an interest-bearing account in a bank, mutual savings bank, or savings and loan association, not subject to withdrawal until after the final acceptance of the improvement or work as completed or until agreed to by both parties. Interest on the account will be paid to you.

- _____ 3. Escrow / Investments: The City will place the retainage checks in escrow with a bank or trust company until thirty days following the final acceptance of the improvement or work as completed. When the monies reserved are to be placed in escrow, the City will issue a check representing the sum of the monies reserve payable to the bank or trust company and you jointly. This check will be converted into bonds and securities chosen by you and approved by the City and these bonds and securities will be held in escrow. Interest on these bonds and securities will be paid to you as interest accrues. Selection of this option requires an escrow agreement to be completed by the contractor. The City of Sedro-Woolley will provide the form for use by the contractor. If the contractor elects to use the Escrow Investment option, please complete attached Escrow Agreement.

BONDS AND SECURITIES ACCEPTABLE BY THE CITY OF SEDRO-WOOLLEY:

- 1. Bills, certificates, notes or bonds of the United States.
- 2. Other obligations of the United States or its agencies.
- 3. Indebtedness of the Federal national Mortgage Association.
- 4. Time Deposits in commercial banks.

Designate below the type of investment selected:

- _____ 4. Bond-in-Lieu: With the consent of the City, the contractor may submit a bond for all or any portion of the amount of funds retained by the City in a form acceptable to the City and from a bonding company meeting standards established by the City, if any. Unless otherwise indicated, the contractor elects to submit a bond for the entire 5% retainage amount. Such bond and any proceeds there from shall be made subject to all claims and liens and in the same manner and priority as set forth for retained percentages in Chapter 60.28 RCW. Whenever the City accepts a bond-in-lieu of retained funds from a contractor, the contractor shall accept like bonds from any subcontractors or suppliers from which the contractor has retained funds. The contractor shall then release the funds retained from the subcontractor or supplier, to the subcontractor or supplier, within thirty days of the contractor's receipt of the retained funds from the City.

Retainage is normally released 30 - 45 days after final acceptance of work by the City, or following receipt of Labor and Industries / Department of Revenue clearance, whichever takes longer.

(Contractor's Signature) _____ Date

_____ Title

RETAINAGE ACCOUNT _____

CITY _____

ESCROW AGREEMENT / INTEREST BEARING ACCOUNT

TO: _____
Bank or Trust Company

Branch

Attn:

Street Address

City, State, Zip

The undersigned _____ hereinafter referred to as the Contractor, has directed the City of Sedro-Woolley, hereinafter referred to as the City, to deliver to you its warrants or checks which shall be payable to you and the Contractor jointly. Such warrants or checks are to be held and disposed of by you in accordance with the following instructions and upon the terms and conditions hereinafter set forth.

INSTRUCTIONS

1. The City shall deliver to you from time to time warrants or checks payable jointly to you and the Contractor. You are hereby authorized by the Contractor to endorse in the Contractor's name any such warrant or check so that you may receive the proceeds thereof and invest the same. The power of endorsement hereby granted to you by the Contractor shall be deemed a power coupled with an interest and shall be irrevocable during the term of this escrow / interest bearing account. Although you may be a payee named in such warrants or checks as shall be delivered to you, your duties and responsibilities with respect to the same shall be only those duties and responsibilities which a depository bank would have pursuant to Article 4 of the Uniform Commercial Code of the State of Washington for an item deposited with it for collection as of the date such warrant or check shall be delivered to you. The proceeds from collections shall be used by you to purchase, as directed by the Contractor, bonds or other securities chosen by the Contractor and approved by you, and the City. For the purpose of each such purchase, you may follow the last written direction received by you from the Contractor, provided such direction otherwise conforms with the restrictions on investments recited herein. A list of such bonds, or other securities approved by the City are indicated on the Retainage Investment Option form. No further approval is necessary if any of these bonds or securities are selected by the Contractor. Other bonds or securities, except stocks, may be selected by the Contractor, subject to express written approval of you and the City. Purchase of such bonds or other securities shall be in a form which shall allow you alone to

reconvert such bonds or other securities into money if you are required to do so by the City as provided in Paragraph 4 of the Escrow Agreement.

The investments selected by the Contractor, approved by the City and purchased by you must mature on or prior to the date set for the completion of the contract, including extensions thereof or thirty days following the final acceptance of said improvement or work.

2. When and as interest on the securities held by you pursuant to this agreement accrues and is paid, you shall collect such interest and forward it to the Contractor at its address designated below unless with your written consent you are otherwise directed in writing by the Contractor.

3. You are not authorized to deliver to the Contractor all or any part of the securities held by you pursuant to this agreement (or any monies derived from the sale of such securities, or the negotiation of the City's warrants or checks) except in accordance with written instructions from the City. The City shall inform you and keep you informed in writing of the name of the person or persons with authority to give you such written instructions. Compliance with such instruction shall relieve you of any further liability related thereto. The estimated completion date on the contract underlying this Escrow / Interest Bearing Account Agreement is _____ . Upon request by you, the City shall advise you in writing of any change in the estimated completion date. If the estimated completion date is changed, you are authorized to reinvest the monies held hereunder in accordance with the new estimated completion date.

4. In the event the City orders you to do so in writing, and notwithstanding any other provisions of this agreement you shall, within thirty-five (35) days of receipt of such order, reconvert into money the securities held by you pursuant to this agreement and return such money together with any other monies, including accrued interest on such securities, held by you hereunder, to the City.

5. The Contractor agrees to pay you as compensation for your services hereunder as follows:

Payment of all fees shall be the sole responsibility of the Contractor and shall not be deducted from any property placed with you pursuant to this agreement until and unless the City directs the release to the Contractor of the securities and monies held hereunder whereupon you shall be granted a first lien upon such property released and shall be entitled to reimburse yourself from such property for the entire amount of your fees and any amounts which might be owing as provided for herein. In the event that you are made a party to any litigation with respect to the property held by you hereunder, or in the event that the conditions of this escrow are not promptly fulfilled or that you are required to render any services not provided for in these instructions, or that there is any assignment of the interest of this escrow or any modifications hereof, you shall be entitled to reasonable compensation for such extraordinary services from the Contractor and reimbursement from the Contractor for all costs and expenses, including attorney fees occasioned by such default, delay, controversy or litigations.

6. Should you at any time and for any reason desire to be relieved of your obligations as escrow or interest bearing account holder hereunder, you shall give written notice to the City and Contractor. The City and Contractor shall, within 20 days of the receipt of such notice, jointly appoint a successor escrow holder and instruct you to deliver all securities and funds held hereunder to said successor. If you are not notified of the appointment of the successor escrow holder within 20 days, you may return the subject matter hereof to the City and upon doing, it absolves you from all further charges and obligations in connection with this escrow or interest bearing account.

7. This agreement shall not be binding until executed by the Contractor and City and accepted by you.

8. This instrument contains the entire agreement between you, the Contractor and the City with respect to this escrow and you are not a party to nor bound by any instrument or agreement other than this; you shall not be required to take notice if any default or any other matter, not bound by nor required to give notice or demand, nor required to take any action whatever except as herein expressly provided; you shall not be liable for any loss or damage not caused by your own negligence or willful misconduct.

9. The foregoing provisions shall be binding upon the assigns, successors, personal representatives and heirs of the parties hereto.

The undersigned have read and hereby approve the instructions as given above governing the administration of this escrow or interest bearing account and do hereby execute this agreement on this _____ day of _____, 20 ____.

Contractor

BY: _____
Signature & Title

Address

City State Zip

ATTESTED BY:

City Clerk

Approved as to form:

City Attorney

The above escrow instructions received and accepted this _____ day of _____, 20 ____.

Bank or Trust Company

By: _____

CITY OF SEDRO-WOOLLEY
City

BY: _____
Authorized Signature & Title

Address

City State Zip

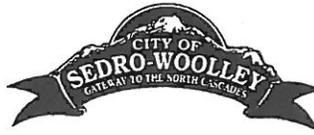


EXHIBIT A

Invitation to Bid

2014-2015 Annual Portable Fire Extinguisher and Kitchen Hood Service and Inspection

The City of Sedro-Woolley is soliciting bids for annual service of portable fire extinguishers and kitchen fire suppression systems located throughout the city. This contract will be for the years 2014-2015. Services will be provided on an annual basis. See Attachment B attached hereto for a list of the equipment to be serviced under this contract.

Instructions to Bidders: The successful bidder will enter into an annual agreement with the city for the 2014-2015 calendar years which includes a one-time service of the equipment listed in Attachment B. All bidders must be qualified to perform services on portable fire extinguishers and kitchen fire suppression systems and must have demonstrated a past history of responsiveness, technical expertise, and professionalism.

Bids shall include total costs, including mobilization, labor, equipment, materials and obtaining necessary licenses (local and or state), to safely complete the job. Please find a list of the required tests and services in Attachment A.

Inspections and tests will be scheduled at least one (1) week in advance with the Sedro-Woolley contact listed below.

Interested contractors are to submit a completed Bid Proposal form and a Statement of Bidder's Qualifications including references utilizing the form provided.

Proposals are due by **4 pm on February 20, 2014**. Bids may be submitted in person, by U.S. Mail, facsimile or email to: City of Sedro-Woolley, Public Works Department, 325 Metcalf Street, Sedro-Woolley, WA 98284, (360) 855-0771, facsimile 360-855-0733, email jrosario@ci.sedro-woolley.wa.us. A formal bid opening will not be held. Results of the bid will be posted on the city website after award.

Basis for selection will consist of comparison of proposals for unit price services as per the Bid Proposal Form and a review of qualifications and references.

See the Public Works Agreement for this project on the city's website <http://www.ci.sedro-woolley.wa.us/BidsAwards/main.htm> under Bids and Awards, 2014-2015 Annual Portable Fire Extinguisher and Kitchen Hood Service and Inspection for insurance and other provisions applicable to this contract. ~~State prevailing wage rates per Washington State Department of Labor and Industries are required. For current rates in Skagit County use the following link: <https://fortress.wa.gov/lmi/wagelookup/prvWagelookup.aspx> and use the bid close date as the effective date.~~ **Addendum No. 1** Contractors must be registered contractors at time of bid, have a current UBI number, have industrial insurance coverage as verified by WA L&I, have an Employment Security Department number, have a WA state Excise Tax Registration Number, and must not be disqualified from bidding per the Debarred Contractors list. Successful bidder must have or shall obtain a Sedro-Woolley business license. Bidder shall register or maintain registration on the MRSC Consultant Roster Prior to award.

The City of Sedro-Woolley reserves the right, without any liability on our part, to accept a proposal of the bidder submitting the lowest responsible bid, to reject any or all bids, revise or cancel the work to be performed, or do the work otherwise, if the best interest of the City is served thereby.

The City of Sedro-Woolley, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

For technical questions relating to the job, or to schedule a site visit to view all listed equipment, contact Nathan Salseina, Public Works Operations Supervisor at 360-856-5167 between the hours of 7:00 am to 3:30 pm Monday through Friday.

ADVERTISED: February 6, 2014 - On line at City of Sedro-Woolley Web Site at <http://www.ci.sedro-woolley.wa.us/BidsAwards/main.htm>

INVITATION TO BID E-MAILED: February 6, 2014 - MRSC Small Works Contractors and Consultants Roster - **Service Category:** Facility Construction, Repair & Maintenance; **Sub Category:** Fire- Equipment Service Testing

ATTACHMENT A – TESTING REQUIREMENTS

The typical annual **Portable Fire Extinguisher Inspection and Service** shall consist of the following tasks, as well as, any and all tasks required in order to conform to all applicable NFPA, Federal, State, OSHA and Local Authority having jurisdiction Standards, Regulations, Codes and Requirements:

- Check that unit is properly hung with the proper manufacturer's hanger.
- Remove the extinguisher from its hanger.
- Check the gauge pressure.
- Check the condition of the gauge and its compatibility with the extinguisher.
- Check the weight of the extinguisher.
- Check that the last hydro-test test date is within code requirements.
- Check the last 6-year maintenance inspection for compliance, if applicable.
- Check the last 12-year maintenance inspection for compliance, if applicable.
- Check the valve and shell for damage or corrosion.
- Remove the hose and inspect it for cracks or splits.
- Check the hose threads for signs of wear.
- Perform conductivity test on hose, per NFPA 10
- Check the condition of the discharge horn.
- Check for obstructions that interfere with accessibility of the extinguisher.
- Break the extinguisher seal and remove the locking pin.
- Check the upper and lower handles.
- Replace safety disk, if necessary.
- Verification of service collar, replace if necessary.
- Replace o-ring, if necessary.
- Replace the locking pin and reseal the extinguisher.
- Check the valve opening for powder or any foreign matter.
- Refill extinguishers, if needed.
- For dry extinguishers, fluff the powder by turning the unit.
- Clean the extinguisher shell with spray cleaner.
- Return the hose to its proper position.
- Check the condition of the hose/horn retention band at the side of the extinguisher.
- Check that the unit's classification is properly identified with the appropriate decal.
- Check that the operating instructions are clean and legible.
- Tag the extinguisher properly.
- Survey the hazard area to verify that the unit classification corresponds with the hazard.
- Check that the unit is properly located within the normal path of travel, at a conspicuous height.
- Check that the unit is visible and unobstructed.
- Insure HMIS label is in place and legible.
- Replace the extinguisher on its hanger.
- Compile a detailed report of the inspection and provide a legible written copy to the city.
- Maintain a record of tests and inspection due dates by equipment location to be made available on request.

ATTACHMENT A – TESTING REQUIREMENTS (Continued)

The typical annual **Kitchen Hood Suppression System Inspection and Service** shall consist of the following tasks, as well as, any and all tasks required in order to conform to all applicable NFPA, Federal, State, OSHA and Local Authority having jurisdiction Standards, Regulations, Codes and Requirements:

- Inspect the system to determine whether it is in service and in satisfactory condition in accordance with NFPA standards.
- Identify potentially detrimental site conditions that could compromise the performance of mechanical and/or electronic components of the system.
- Check the last 12-year maintenance inspection for compliance, if applicable.
- Test remote pulls for condition and operation.
- Perform an automatic trip test of the system.
- Test manual release of the system.
- Verify mechanical operation of the system.
- Verify the gas shutoff function, if applicable.
- Verify the electrical shutoff function, if applicable.
- Replace fusible links where required.
- Refill system, if needed.
- Conductivity test of all carbon dioxide hose assemblies.
- Check system components for cleanliness.
- Restore the system to normal operation.
- Reset the system.
- Inspect suppression agent cylinder.
- Verify the cylinder/cartridge pressure, agent weight and condition.
- Check that the last hydro-test test date is within code requirements.
- Inspect and verify piping/bracing to manufacturer's specifications.
- Inspect all nozzles and verify that they are properly aimed, free of blockage and have proper blow-off caps intact, replace if necessary.
- Verify that the Owner's Manual is available on-site.
- Replace nozzle caps.
- Inquire about general occupancy relating to the kitchen fire suppression system in accordance with NFPA recommended procedures.
- Inspect for any changes in the hazard area that may affect the performance and reliability of the fire suppression system.
- Tag devices as required and perform required record-keeping.
- Compile a detailed report of the inspection and provide a legible written copy to the city.
- Familiarize the Customer with proper operation of the equipment.

ATTACHMENT B - EQUIPMENT LIST

Solid Waste Department

Quantity	Size	Type
4	20	A,B,C
8	5	A,B,C
10	10	A,B,C
1	6	A,B,C
3	2.5	A,B,C
3	5	Halon
1	13	Halon
2	5	B,C

Waste Water Treatment Department

Quantity	Size	Type
2	2.5	B,C
4	2.5	A,B,C
1	2.5	Halon
4	5	B,C
18	5	A,B,C
14	10	A,B,C
2	2.5	Clean Guard

Community Center

Quantity	Size	Type
2	10	A,B,C
1	5.5	B,C
1	Kitchen Hood System	

Senior Center

Quantity	Size	Type
2	5	A,B,C
1	5.5	B,C
1	Kitchen Hood System	

Parks Department

Quantity	Size	Type
6	5	A,B,C
2	10	A,B,C
2	2.5	A,B,C

Municipal Building

Quantity	Size	Type
16	5	A,B,C

ATTACHMENT B - EQUIPMENT LIST (Continued)

Street Department

Quantity	Size	Type
17	5	A,B,C
2	2.5	B,C
3	2.5	A,B,C
6	10	A,B,C

Cemetery Department

Quantity	Size	Type
2	10	A,B,C
3	5	A,B,C
1	6	A,B,C
2	2.5	A,B,C

Library

Quantity	Size	Type
1	10	A,B,C
2	6	A,B,C
1	5	A,B,C

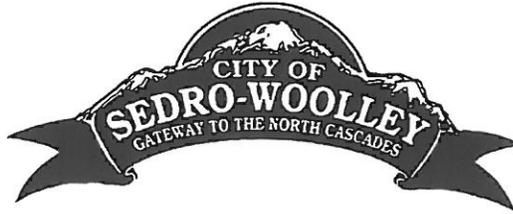


EXHIBIT B

ATTENTION: All Bidders
February 13, 2014

ADDENDUM #1
To the Contract Provisions for
2014-2015 Annual Portable Fire Extinguisher and Kitchen Hood
Service and Inspection

The following revisions, additions, deletions, and clarifications to the project Invitation to Bid, Proposal Form and Public Works Agreement are provided for this project:

Remove from the Invitation to Bid:

State prevailing wage rates per Washington State Department of Labor and Industries are required. For current rates in Skagit County use the following link:

<https://fortress.wa.gov/lni/wagelookup/prvWagelookup.aspx> and use the bid close date as the effective date.

Bidders shall sign and include this sheet with your bid proposal - acknowledging Addendum #1. Proposals received without this sheet will not be accepted.

This ADDENDUM is to be considered as much a part of the Contract Documents as if it were included in the body of the plans and specifications, and will be incorporated into and made a part of the contract when awarded and when formally executed.

Attachments:

None

Company Name: _____

Bidders Signature: _____



EXHIBIT C

BID PROPOSAL FORM

2014-2015 Annual Portable Fire Extinguisher and Kitchen Hood Service and Inspection

Bidder Name: Alpine Fire & Safety

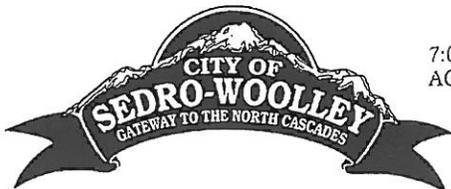
Item	Description/Extinguisher Class	Annual Maintenance	5 or 6-Year Maintenance	Hydrostatic Test & 5 year or 6-Year Maintenance	Recharge	Estimated Annual Quantity	Unit Price	Total
1	2.5# ABC Dry Chemical Extinguisher	x				18	\$5.00	\$90.00
2	2.5# ABC Dry Chemical Extinguisher		x			2	\$17.45	\$34.90
3	2.5# ABC Dry Chemical Extinguisher			x		4	\$31.40	\$125.60
4	2.5# ABC Dry Chemical Extinguisher				x	1	\$17.45	\$17.45
5	2.5G WP Extinguisher	x				2	\$7.95	\$15.90
6	2.5G WP Extinguisher		x			1	\$13.45	\$13.45
7	2.5G WP Extinguisher			x		1	\$40.60	\$40.60
8	2.5G WP Extinguisher				x	1	\$13.45	\$13.45
9	2.5# Clean Guard Extinguisher	x				2	\$5.00	\$10.00
10	2.5# Clean Guard Extinguisher		x			1	\$17.45	\$17.45
11	2.5# Clean Guard Extinguisher			x		1	\$31.40	\$31.40
12	2.5# Clean Guard Extinguisher				x	1	\$17.45	\$17.45
13	5# ABC Dry Chemical Extinguisher	x				78	\$5.00	\$390.00
14	5# ABC Dry Chemical Extinguisher		x			1	\$17.45	\$17.45
15	5# ABC Dry Chemical Extinguisher			x		13	\$31.40	\$408.20
16	5# ABC Dry Chemical Extinguisher				x	1	\$17.45	\$17.45
17	5.5# BC Dry Chemical Extinguisher	x				2	\$5.00	\$10.00
18	5.5# BC Dry Chemical Extinguisher		x			1	\$18.95	\$18.95
19	5.5# BC Dry Chemical Extinguisher			x		1	\$34.90	\$34.90
20	5.5# BC Dry Chemical Extinguisher				x	1	\$18.95	\$18.95
21	6# ABC Dry Chemical Extinguisher	x				4	\$5.00	\$20.00
22	6# ABC Dry Chemical Extinguisher		x			2	\$13.95	\$27.90
23	6# ABC Dry Chemical Extinguisher			x		1	\$37.90	\$37.90
24	6# ABC Dry Chemical Extinguisher				x	1	\$13.95	\$13.95
25	10# ABC Dry Chemical Extinguisher	x				45	\$5.00	\$225.00
26	10# ABC Dry Chemical Extinguisher		x			1	\$22.45	\$22.45
27	10# ABC Dry Chemical Extinguisher			x		1	\$38.40	\$38.40
28	10# ABC Dry Chemical Extinguisher				x	1	\$22.45	\$22.45
29	20# ABC Dry Chemical Extinguisher	x				8	\$5.00	\$40.00
30	20# ABC Dry Chemical Extinguisher		x			1	\$27.45	\$27.45
31	20# ABC Dry Chemical Extinguisher			x		1	\$46.90	\$46.90
32	20# ABC Dry Chemical Extinguisher				x	1	\$27.45	\$27.45
33	15# CO2 Extinguisher	x				2	\$5.00	\$10.00
34	15# CO2 Extinguisher		x			1	\$25.70	\$25.70
35	15# CO2 Extinguisher			x		1	\$60.75	\$60.75
36	15# CO2 Extinguisher				x	1	\$25.70	\$25.70
37	2.5# Halon Extinguisher	x				1	\$5.00	\$5.00
38	2.5# Halon Extinguisher		x			1	\$33.00	\$33.00
39	2.5# Halon Extinguisher			x		1	\$43.45	\$43.45
40	2.5# Halon Extinguisher				x	1	\$33.00	\$33.00
41	5# Halon Extinguisher	x				5	\$5.00	\$25.00
42	5# Halon Extinguisher		x			1	\$36.00	\$36.00
43	5# Halon Extinguisher			x		1	\$47.55	\$47.55
44	5# Halon Extinguisher				x	1	\$38.00	\$38.00
45	13# Halon Extinguisher	x				1	\$5.00	\$5.00
46	13# Halon Extinguisher		x			1	\$49.85	\$49.85
47	13# Halon Extinguisher			x		1	\$64.75	\$64.75
48	13# Halon Extinguisher				x	1	\$49.85	\$49.85
49	Community Center - Design Magic Suppression System w/Kidde Aqua Blue Model WHDR-250 Kitchen Hood System	x				1	\$141.00	\$141.00
50	Senior Center - Range Guard Model 4G5 Kitchen Hood System	x				1	\$151.00	\$151.00
51	Minimum Service Charge if appl.					1	\$0.00 INC	\$0.00
52	Hazardous Materials Charge if appl.					1	\$0.00 INC	\$0.00
53	Fuel Surcharge if applicable					1	\$0.00 INC	\$0.00
54	Tamper Seal per each if not included					1	\$0.00 INC	\$0.00
	SUBTOTAL					1	\$0.00 INC	\$0.00
	Sales Tax at 8.5%							\$2,736.00
	ESTIMATED TOTAL							\$2,800.56

NOTES:
 1 Include any materials in recharge item.
 2 Contractor must be certified to service Kidde and Range Guard hood units
 3 Items 51 through 54 are "if applicable." Please indicate "NA" or "INC" if these charges are not applicable or included in base unit prices or otherwise clarify how these apply.
 4 An Excel version of this Bid Proposal Form is available on request.

2325
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 KR

CITY COUNCIL AGENDA
REGULAR MEETING

MAR 12 2014



7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 38

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

2ND READING
CONSENT CALENDAR

Eron Berg
City Supervisor/Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: PSE owned streetlight LED retrofit
FOR MEETING ON: March 12, 2014

ISSUE: Should the Council proceed with a retrofit project to convert PSE owned streetlights from high pressure sodium (HPS) to light emitting diode (LED) bulbs?

BACKGROUND: This memo was presented in detail at the March 5th worksession. Attached is a spreadsheet that includes an inventory of PSE owned streetlights in the city, current monthly costs, recurring costs if converted to LED fixtures and the cost of the conversion. Conversion of all 621 HPS streetlights to LED will cost \$137,844.27 and will result in monthly savings of \$2,440.10. If the city pays for this project with internally borrowed funds and repays the loan using the savings, the loan will be paid off in about 57 months. Beginning around 58 months from project completion our streetlight budget will be reduced by \$2,440.10 per month or \$29,281.00 per year.

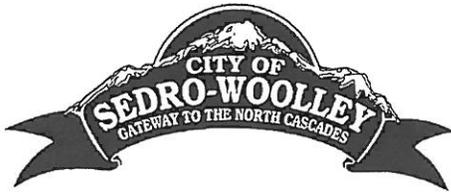
It appears to me that the savings are significant enough and the payback period is short enough to make this project economically viable.

RECOMMENDATION: Motion to authorize staff to proceed with the project and to authorize the City Supervisor to sign the necessary agreements with PSE/Intolight for this work. Additional action will be required by the Council to amend the 2014 budget and authorize internal borrowing to fund this project.

City of Sedro Woolley HPS to LED Schedule 53 (PSE Owned) Cobrahead Streetlight Changeout Costs

Account	Quantity	Existing Wattage	New Wattage	New Monthly Rate	Existing Monthly Rate	Cost to Improve	Monthly Savings	Est. Payoff (Months)	RETROFIT INCENTIVES (TOTAL)	EST PAYOFF (MONTHS, REV)	EFFECIENCY SAVINGS
CITY	205	70	43	8.61 (1,765.05)	11.42 (2,341.10)	26,065.75	576.05	45.25	7,380.00	32.44	38.6%
CITY	21	100	50	11.07 (819.18)	15.29 (1,131.46)	21,070.76	312.28	67.47	7,276.00	29.99	46.0%
CITY	74	150	94	11.07 (819.18)	15.29 (1,131.46)	21,070.76	312.28	67.47	5,624.00	49.46	37.3%
CITY	100	200	100	16.35 (310.65)	20.7 (393.30)	10,081.78	82.65	121.98	9,504.00	53.16	35.0%
CITY	19	250	196	16.35 (310.65)	20.7 (393.30)	10,081.78	82.65	121.98	1,577.00	102.90	21.6%
TOTAL	621			6,202.62	8,642.72	169,371.27	2,440.10	69.41	31,527.00	56.49	
TOTAL, YEAR						169,371.27	29,281	5.78			
LESS RETROFIT INCENTIVES (AVAILABLE AFTER INSTALLATION)						31,527.00					
NET COST						137,844.27		4.71	4.71		
WITHOUT 250 W FIXTURES						129,339.49	28,289.40	4.57			

PS1



2ND READING
CONSENT CALENDAR CITY OF SEDRO-WOOLLEY

CITY COUNCIL AGENDA
REGULAR MEETING

Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

MAR 12 2014

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 39

Eron M. Berg
City Supervisor/Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Jail Agreement Amendment
DATE: March 12, 2014

ISSUE: Should the Council approve the attached amendment to the interlocal regarding the new jail?

BACKGROUND: The final document is attached for your review and approval. There are no significant changes from the draft that was presented for your first reading and review at the last council meeting.

REQUEST: Motion to approve the attached amendment to the jail interlocal agreement between the cities and Skagit County.

**FIRST AMENDMENT TO THE JAIL FACILITY USE AGREEMENT AMONG
SKAGIT COUNTY, THE CITY OF MOUNT VERNON, THE CITY OF SEDRO-
WOOLLEY, THE CITY OF ANACORTES, AND THE CITY OF BURLINGTON
COLLECTIVELY KNOWN AS “THE PARTIES”**

**ADDING TERMS AND CONDITIONS GOVERNING TAX DISBURSEMENTS AND
COUNTY REIMBURSEMENT FOR JAIL OUTSOURCING CONDUCTED BY
CITIES.**

RECITALS

WHEREAS, the cities of Mount Vernon, Anacortes, Sedro-Woolley, Burlington (the “Cities”) and Skagit County entered into an agreement known as the Jail Facility Use Agreement (the “Agreement”) executed in various counterparts attached hereto; and

WHEREAS, upon voter approval of the Sales Tax Measure set forth in the Agreement, the Parties contracted for the allocation of funds received from the Sales Tax Measure including certain adjustments set forth in Part I Section 3 of the Agreement; and

WHEREAS, pursuant to RCW 82.14.450 (6), revenues generated pursuant to the Sales Tax Measure are to be distributed to the County and to cities in the County (including, but not limited to the cities that are party to this agreement); and

WHEREAS, the Parties jointly approached the Washington State Departments of Revenue and Treasury seeking state approval to distribute the funds received from the Sales Tax Measure in accordance with the Agreement and were denied; and

WHEREAS, as a condition of satisfying the terms and conditions of Part I Section 3 it is necessary to add additional terms and conditions to the Agreement governing how the Parties intend to implement the distribution of funds received from the Sales Tax Measure; and

WHEREAS, the Parties wish to add additional terms allowing for reimbursement from the Jail Fund for costs borne by Cities that outsource the housing of city inmates when the County Jail Facility cannot adequately accommodate the housing of such inmates.

NOW, THEREFORE, the Parties hereby amend the Jail Facility Use Agreement, pursuant to Washington law including but not limited to the Chapter 70.48 RCW and Chapter 39.34 RCW as follows:

A. A new subsection “f” is added to Part 1, Section 3, which shall read as follows:

f. INTERPARTY DISTRIBUTION OF SALES TAX FUNDS. The Cities receive Sales Tax Measure funds (“Funds”) from the State by the last business day of every month. Anacortes, Burlington, and Mount Vernon shall deliver to the County the full amount of the Funds no later than the twentieth day of the following month in a manner to be determined by each City. Funds shall be paid by the City of Sedro-Woolley to the County in two manners: for the first 1/10th of 1% sales tax, in accordance with Part I – JAIL FINANCING, Sections 3c –e; and for the additional 2/10th of 1% sales tax, the City shall deliver to the County the funds no later than the twentieth day of the following month in a manner to be determined by the City. Rebates shall be paid by the County to the Cities of Burlington and Anacortes in accordance with Part I – JAIL FINANCING, Sections a-b and Part I – JAIL FINANCING Sections d-e.

B. Subsection “e. ii.” of Part 1, Section 3, is amended which shall read as follows:

ii. For the first calendar year in which revenue is received from DOR, the Burlington Rebate and Anacortes Rebate will be prorated for the number of months revenue is received in the calendar year, and paid out 60 days after the end of the first month that the County receives revenue from each city. In future years, payments will be made within 90 days of the end of the measurement period (the " **Payment Date**").

C. A new subsection “d” is added to Part II, Section 7, which shall read as follows:

d. INMATE OUTSOURCING REIMBURSEMENT. Until such time as the new jail facility is constructed and the Sheriff notifies the cities that the County has room to house City Inmates, the County will reimburse the Cities for costs of outsourcing housing of inmates to other appropriate jail facilities of each city’s choosing. The County will reimburse each city that is a party to this Agreement for such costs upon invoice and receipt of requested documentation through the County’s normal voucher process, provided that such reimbursement shall not be made for additional personnel costs incurred by a city to transport an inmate to another facility. Outsourced contracts should include the cost of transport to and from Skagit County to the contracted jail facility and such integrated costs will be reimbursed by the County. Reimbursement shall be made from the Jail Fund.

D. If any provision of this addendum conflicts with any of the provisions of the Agreement, the provisions of this addendum shall control. All other terms and conditions of the original Agreement shall remain in effect.

THIS FIRST AMENDMENT HAVING BEEN APPROVED BY THE PARTIES AND EXECUTED IN COUNTERPARTS AS FOLLOWS:

DATED this ____ day of _____, 2014

CITY OF MOUNT VERNON

Mayor Jill Boudreau

ATTEST:

Alicia D. Huschka, Finance Director

APPROVED AS TO FORM:

Kevin Rogerson, City Attorney

Dated this ____ day of _____, 2014.

CITY OF ANACORTES

Mayor Laurie Gere

Approved as to budget:

Steve Hogle, Finance Director

Approved as to form:

Brad E. Furlong, City Attorney

Dated this ___ day of _____, 2014.

CITY OF BURLINGTON

Mayor Steve Sexton

Approved as to budget:

Crystil Robinson, Finance Director

Approved as to form:

Scott Thomas, City Attorney

Dated this ___ day of _____, 2014.

CITY OF SEDRO-WOOLLEY

Mayor Mike Anderson

Approved as to budget:

Patsy Nelson, Finance Director

Approved as to form:

Eron Berg, City Attorney

Dated this ___ day of _____, 2014.

**BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

Attest:

Linda Hammons, Clerk of the Board

Recommended:

Sheriff Will Reichardt

Tim Holloran, County Administrator

Approved as to form:

Will Honea, Chief Civil Deputy Pros. Attorney

Approved as to budget:

Trisha Logue, Budget and Finance Director

MAR 12 2014

RESOLUTION NO. _____-14

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3h

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY
APPOINTING BRIAN STILES AS JUDGE FOR THE
SEDRO-WOOLLEY MUNICIPAL COURT**

WHEREAS, pursuant to the provisions of RCW 3.50, the City of Sedro-Woolley did establish a municipal court on November 23, 1987 to be effective on January 1, 1988, and

WHEREAS, said court was established with exclusive original jurisdiction over traffic infractions arising under City ordinances, exclusive original criminal jurisdiction of all violations of City ordinances, and all other exclusive jurisdiction as conferred by law; and

WHEREAS, pursuant to SWMC 2.16.030, the Mayor has the authority to appoint the municipal judge, subject to confirmation by the City Council, for a term of four years; and

WHEREAS, RCW 3.50.040 establishes the term of office to run four years beginning January 1, 1986 and therefore, the City's term is out of sync with state law; and

WHEREAS, the City Council desires to correct the term to conform to state law;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Sedro-Woolley that the Mayor's appointment of Brian Stiles as Judge of the Sedro-Woolley Municipal Court for a term beginning January 1, 2014 and ending December 31, 2017 is hereby confirmed.

PASSED by the City Council of the City of Sedro-Woolley, Washington, and approved by its Mayor at a regular meeting of said Council held on the _____ day of _____, 2014.

MAYOR

Attest:

Finance Director

Approved as to form:

City Attorney

MAR 12 2014

RESOLUTION NO. _____-14

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 31

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY
APPOINTING ROBERT ABRAMS AS TRUSTEE FOR THE
SEDRO-WOOLLEY CITY LIBRARY**

WHEREAS, the City of Sedro-Woolley did establish a city library in 1914, and

WHEREAS, pursuant to SWMC 2.76.030, the Mayor has the authority to appoint the members of the board of trustees, subject to confirmation by the City Council, for a term of five years; and

WHEREAS, the Mayor has appointed Robert Abrams for a term effective immediately until December 31, 2018;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Sedro-Woolley that the Mayor's appointment of Robert Abrams for a term beginning January 1, 2014 and ending December 31, 2018 is hereby confirmed.

PASSED by the City Council of the City of Sedro-Woolley, Washington, and approved by its Mayor at a regular meeting of said Council held on the _____ day of _____, 2014.

MAYOR

Attest:

Finance Director

Approved as to form:

City Attorney

Sedro-Woolley Library Board
Attention: Debra Peterson, Library Director
802 Ball St.
Sedro-Woolley WA 98284

January 6, 2014

Dear Debra and Library Board,

I would like to apply for the open position of Library Board member. A couple of Sedro-Woolley Library staff members have encouraged me to apply and I would like to be of service to this library.

I have been a regular and appreciative patron of the Sedro-Woolley Public library for over 13 years, enjoying your wide and varied collection from mysteries to historical non-fiction.

I believe I could contribute a supportive viewpoint to the Sedro-Woolley Library as it addresses the needs of the future, and would welcome the opportunity to serve the Sedro-Woolley community in this way (I currently serve at the Food Bank here in town).

I would welcome an interview for this position at your convenience.

Sincerely,

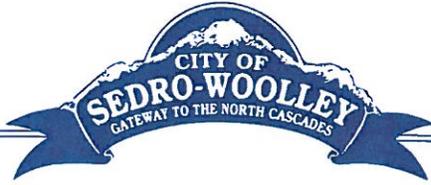
A handwritten signature in black ink that reads "Robert H. Abrams". The signature is written in a cursive style with a long, sweeping underline.

Robert Abrams
725 Sapp Rd. #13
Sedro-Woolley WA 98284

360 941-8175

MAR 12 2014

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 4



SUBJECT: PUBLIC COMMENT

Name:
Address:
Narrative:

