

Next Ord: 1778-13
Next Res: 885-13

VISION STATEMENT

SEDRO-WOOLLEY IS A FRIENDLY CITY THAT IS CHARACTERIZED BY CITY GOVERNMENT AND CITIZENS WORKING TOGETHER TO ACHIEVE A PROSPEROUS, VIBRANT AND SAFE COMMUNITY

MISSION STATEMENT

TO PROVIDE SERVICES AND OPPORTUNITIES WHICH CREATE A COMMUNITY WHERE PEOPLE CHOOSE TO LIVE, WORK AND PLAY

CITY COUNCIL AGENDA

August 14, 2013

7:00 PM

Sedro-Woolley Municipal Building

Council Chambers

325 Metcalf Street

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Consent Calendar1 - 40

NOTE: Agenda items on the Consent Calendar are considered routine in nature and may be adopted by the council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the regular agenda will consider any item so removed after the Consent Calendar.

- a. Approval of Agenda
- b. Minutes from Previous Meeting
- c. Finance
 - Claim Checks #77318 to #77458 in the amount of \$252,029.32 (Void Check #77349)
 - Payroll Checks #56187 to #56303 in the amount of \$273,837.81
- d. Possible Playground Equipment Purchase - Bingham Park Improvements
- e. Boulder Park Project Contract #01-1111, Change Order #1, 6-Hour Tillage
- f. Personnel Policies

- 4. Public Comment.....41

NEW BUSINESS

- 5. City Council Critical Goals and Objectives.....43 - 46

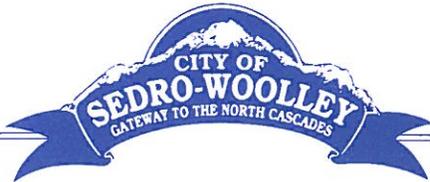
COMMITTEE REPORTS AND REPORTS FROM OFFICERS

EXECUTIVE SESSION

There may be an Executive Session immediately preceding, during or following the meeting.

AUG 14 2013

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 13



DATE: August 14, 2013
TO: Mayor Anderson and City Council
FROM: Patsy Nelson, Finance Director
SUBJECT: 1) CALL TO ORDER; 2) PLEDGE OF ALLEGIANCE; 3) CONSENT
CALENDAR

1. CALL TO ORDER - The Mayor will call the August 14, 2013 Regular Meeting to Order. The Finance Director will note those in attendance and those absent.

___ Ward 1 Councilmember Kevin Loy
___ Ward 2 Councilmember Tony Splane
___ Ward 3 Councilmember Thomas Storrs
___ Ward 4 Councilmember Keith Wagoner
___ Ward 5 Councilmember Hugh Galbraith
___ Ward 6 Councilmember Rick Lemley
___ At-Large Councilmember Brett Sandström

2. PLEDGE OF ALLEGIANCE - The Mayor will lead the City Council and citizens in the Pledge of Allegiance to the United States of America.
3. CONSENT CALENDAR - Mayor will ask for Council approval of Consent Calendar items.

AUG 14 2013

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 36

CITY OF SEDRO-WOOLLEY

Regular Meeting of the City Council
July 24, 2013 – 7:00 P.M. – Council Chambers

ROLL CALL: Present: Mayor Mike Anderson, Councilmembers: Kevin Loy, Tony Splane, Tom Storrs, Keith Wagoner, Hugh Galbraith, Rick Lemley and Brett Sandström. Staff: Recorder Brue, Finance Director Nelson, City Supervisor/Attorney Berg, Public Works Director Freiburger, Asst. Fire Chief Olson and Police Lt. Tucker.

EXECUTIVE SESSION

An Executive Session was held prior to the regular Council meeting from 5:30 P.M. to 6:45 P.M for the purpose of litigation under RCW 42.30.140(4).

The Meeting was called to order at 7:00 P.M. by Mayor Anderson.

Pledge of Allegiance

Consent Calendar

- Approval of Agenda
- Minutes from Previous Meeting
- Finance
 - Claim Checks #77217 to #77317 in the amount of \$167,775.29 (Void Check #77300)
 - Payroll Checks #56072 to #56186 in the amount of \$199,935.17
- Possible Contract Award – 1998 New Holland TS110 Mower – Brim Tractor Co.
- PSE Intolight Authorization Letters for Approval – SR9 Pedestrian/Bicycle Safety Improvements Project
- Possible Bid Award – 2013 Sanitary Sewer Manhole Repair Project – C-More Pipe Services Co.

Councilmember Storrs moved to approve the consent calendar A through F. Seconded by Councilmember Wagoner. Motion carried (7-0).

Public Comment

Shane Stokes – presented the Council with a petition signed by his neighborhood requesting speed bumps and extra police patrol in the vicinity of Railroad and Jameson Avenues.

Discussion ensued regarding extra patrol, speed bumps and timing for patrols.

Teresa Stokes – 1210 Jameson, also addressed the Council regarding the traffic and expressed concern for the children in the neighborhood.

Further Council discussion ensued regarding slowing circles, engineers estimate for slowing circles, speed bumps, speed notification, speed limit trailer and consensus of trying enforcement mechanisms first.

Elyse Robbins – 711 Alexander St., addressed the Council regarding the care of animals in Sedro-Woolley, specifically cats. She questioned the purpose of the dog fund and spoke of her research on feral cat issues and cat hording. She also questioned available city owned property for the establishment of a feral cat colony. She did note she will be meeting with Senator Pearson regarding upcoming legislation on animal cruelty.

Troy Erwin – Reed Street, addressed the Council regarding the Jail proposal and financial information he has received and the difference in the information depending who he is talking to. He noted he was in favor of the jail but wanted true financial information.

City Supervisor/Attorney Berg addressed the process of the debt service, revenues dedicated to the jail fund and the intended use in early years will be to pay down debt service.

Brendan McGoffin – 268 Burrows Ln, organizer of an upcoming event Elevation which is a fundraiser for the Sedro-Woolley Alumni Association, reviewed the route and schedule of the event with Hammer Heritage Square being the center of event. McGoffin requested permission to close Metcalf Street from Ferry to Eastern from 10 A.M. – 2 P.M. on Saturday, August 3rd.

McGoffin was instructed to fill out the City's Special Event Form for the event. Discussion ensued related to advertising of the event and the hope for the event to become an annual event.

NEW BUSINESS

Ordinance – 2013 Budget Amendment #3

Finance Director Nelson reviewed the proposed budget amendment #3 of which most of the amendments pertains to the SR20/Cook Road Realignment project and resulting changes to Bingham Park.

Councilmember Wagoner moved to approve Ordinance No. 1777-13 An Ordinance Amending Ordinance No. 1762-12 Entitled, “An Ordinance Adopting the Annual Budget for the City of Sedro-Woolley, Washington, for the Fiscal Year Ending December 31, 2013.” Seconded by Councilmember Galbraith. Motion carried (7-0).

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

Police Lt. Tucker – reported they have been very busy wrapping up the majority of their investigation on the recent shooting tragedy. He noted a candlelight vigil will be held Friday night at 8 P.M.

Asst. Fire Chief Olson – reported they have been busy as well and have had several debriefing sessions since the incident. He also reported on the upcoming Fire Department picnic.

Public Works Director Freiberger – pointed out his project update memo. He also reviewed the Notice of Road Construction Work and Park Closure, project staging and Bingham Park improvements as part of the project. Freiberger noted he will be distributing the notices to all the property owners in the vicinity of the project. He also discussed the public outreach of the project, PSE relocation work including the 85 foot power pole installation and evening shutdowns.

Public Works Director Freiberger presented to Council a request for a contract award to Economy Fence Center of Mount Vernon for the 2013 On-Call Fence Installation/Repair Services. He noted the bid includes security fencing at Hammer Heritage Square to deal with ongoing vandalism at the northwest corner of the square behind the clock tower and additional fencing at the Solid Waste site.

Councilmember Sandström moved to award a contract in the amount not to exceed \$10,000, including sales tax, to Economy Fence Center of Mount Vernon, WA for the 2013 On-Call Fence Installation/Repair Services contract. Councilmember Splane seconded. Motion carried (7-0).

Public Works Director Freiberger announced the receipt of a stormwater capacity grant for the next biennium and discussed funding approved by legislature for stormwater projects.

Finance Director Nelson – announced that Monday is the deadline for proposals for new accounting software.

Councilmember Loy – questioned safety requirements of the playground equipment for Bingham Park.

Councilmember Wagoner – thanked the Police and Fire Departments for their work with the recent tragedy and noted everyone did a great job with the press conferences.

Councilmember Galbraith – announced that he was very proud of our small community Police Department and how they conducted themselves under the stress of recent events and the professional and articulate manner with the press conferences.

Councilmember Lemley – announced a celebration of life for Dwayne on August 31st.

Councilmember Sandström – requested a change of name in the Arts Council. City Supervisor/Attorney Berg noted it would need to be changed by way of an Ordinance.

Councilmember Sandström also announced the upcoming fundraiser for the Arts Council on August 2nd. Tickets are still available. Sandström questioned a letter received by Councilmembers from Cascade Palms regarding their garbage billing.

Discussion ensued on the history of the billing of Cascade Palms, available senior discount and snow bird policy.

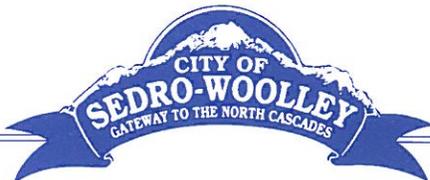
Mayor Anderson stated he had been contacted by several citizens regarding pan handling and polled the Council if they were interested in adopting an ordinance. The consensus was to take a wait and see position.

Councilmember Galbraith moved to adjourn. Seconded by Councilmember Splane. Motion carried (7-0).

The meeting adjourned at 8:11 P.M.

AUG 14 2013

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3c



DATE: August 14, 2013
TO: Mayor Anderson and City Council
FROM: Patsy Nelson, Finance Director
SUBJECT: FINANCE - CLAIMS

Attached you will find the Claim Checks register proposed for payment for the period ending August 14, 2013.

Motion to approve Claim Checks #77318 to #77458 in the amount of \$252,029.32. (Void Check #77349)

Motion to approve Payroll Checks #56187 to #56303 in the amount of \$273,837.81.

If you have any comments, questions or concerns, please contact me for information during the working day at 855-1661. This will allow me to look up the invoices that are stored in our office.

CITY OF SEDRO-WOLLEY
 SORTED TRANSACTION WARRANT REGISTER
 08/14/2013 (Printed 08/09/2013 11:04)

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WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
77318	WA STATE DEPT OF REVENUE	HOUSER LAND RENTAL		367.00
		WARRANT TOTAL		367.00
77319	ACTION COMMUNICATIONS INC	REPAIRS/MAINT-EQUIP	FD	225.35
		WARRANT TOTAL		225.35
77320	ALL-PHASE ELECTRIC	MAINT OF GENERAL EQUIP	SWR	105.00
		WARRANT TOTAL		105.00
77321	ALPINE FIRE & SAFETY	OPERATING SUPPLIES	SAN	143.05
		WARRANT TOTAL		143.05
77322	AMERICAN FLEET MAIN. LLC	REPAIRS/MAINT-EQUIP	FD	778.79
		WARRANT TOTAL		778.79
77323	AMERICAN PLANNING ASSOC	DUES/SUBSCRIPT/MEMBERSHIP	PLN	388.00
		WARRANT TOTAL		388.00
77324	AMSTERDAM PRINTING & LITH	SUPPLIES	FIN	78.31
		WARRANT TOTAL		78.31
77325	A.T.V. ACCESSORIES	OPERATING SUPPLIES	SAN	70.40
		WARRANT TOTAL		70.40
77326	ARAMARK UNIFORM SERVICES	MISC-LAUNDRY	ST	4.58
		MISC-LAUNDRY	ST	4.58
		MISC-LAUNDRY	ST	4.58
		LAUNDRY	SWR	8.16
		LAUNDRY	SWR	8.16
		LAUNDRY	SWR	8.16
		WARRANT TOTAL		38.22
77327	ASSOC PETROLEUM PRODUCTS	AUTO FUEL	CS	237.19
		AUTO FUEL	PD	69.93
		AUTO FUEL	PD	1,779.33
		AUTO FUEL/DIESEL	FD	683.50
		AUTO FUEL/DIESEL	PK	193.89
		AUTO FUEL/DIESEL	CEM	142.62
		AUTO FUEL/DIESEL	CEM	117.10
		AUTO FUEL/DIESEL	CEM	182.68
		AUTO FUEL/DIESEL	ST	489.64
		AUTO FUEL/DIESEL	ST	320.23
		AUTO FUEL/DIESEL	SWR	110.55
		AUTO FUEL/DIESEL	SWR	122.30
		REPAIRS/MAINT-EQUIP	SAN	1,585.92
		AUTO FUEL/DIESEL	SAN	2,936.17
		AUTO FUEL/DIESEL	SAN	182.68
		AUTO FUEL/DIESEL	SAN	1,903.95
		AUTO FUEL/DIESEL	SAN	258.01
		WARRANT TOTAL		11,315.69
77328	AT & T	TELEPHONE	EXE	.71

CITY OF SEDRO-WOLLEY
 SORTED TRANSACTION WARRANT REGISTER
 08/14/2013 (Printed 08/09/2013 11:04)

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WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		TELEPHONE	FIN	16.85
		TELEPHONE	LGL	.71
		TELEPHONE	IT	.71
		TELEPHONE	PLN	5.62
		TELEPHONE	ENG	14.05
		TELEPHONE	PD	71.61
		TELEPHONE	FD	9.83
		TELEPHONE	INSP	.71
		TELEPHONE	LIB	2.62
		TELEPHONE	SWR	4.13
		TELEPHONE	SAN	12.65
		WARRANT TOTAL		140.40
77329	BARNETT IMPLEMENT CO. INC	REPAIR/MAINTENANCE EQUIP	PK	352.58
		WARRANT TOTAL		352.58
77330	BAY CITY SUPPLY	OPERATING SUP - CITY HALL	PK	574.31
		WARRANT TOTAL		574.31
77331	BIOSCIENCE, INC.	MAINTENANCE OF LINES	SWR	1,150.00
		WARRANT TOTAL		1,150.00
77332	BLUMENTHAL UNIFORM & EQUIP	UNIFORMS/ACCESSORIES	PD	296.20
		UNIFORMS/ACCESSORIES	PD	81.50
		WARRANT TOTAL		377.70
77333	BLUNT, TAMARA	PRISONERS	PD	4.74
		WARRANT TOTAL		4.74
77334	BOULDER PARK, INC	SOLIDS HANDLING	SWR	6,032.47
		WARRANT TOTAL		6,032.47
77335	BROWN & COLE STORES	SPECIAL INVESTIGATIONS	PD	44.16
		WARRANT TOTAL		44.16
77336	BRIM TRACTOR COMPANY INC	EQUIPMENT	ST	29,132.70
		REPAIRS/MAINT-EQUIP	SAN	809.62
		WARRANT TOTAL		29,942.32
77337	CARDIAC SCIENCE CORP.	OPERATING SUPPLIES	FD	176.20
		WARRANT TOTAL		176.20
77338	CASCADE NATURAL GAS CORP.	PUBLIC UTILITIES	PD	10.60
		PUBLIC UTILITIES	FD	48.72
		UTILITIES-COMMUNITY CTR	PK	12.94
		UTILITIES-SENIOR CENTER	PK	68.17
		UTILITIES-HAMMER SQUARE	PK	15.26
		UTILITIES - SHOP	PK	7.42
		UTILITIES - SHOP	PK	15.26
		PUBLIC UTILITIES-CITY HALL	PK	75.67
		PUBLIC UTILITIES	ST	10.60
		PUBLIC UTILITIES	ST	3.18

WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		PUBLIC UTILITIES LIB	10.60
		PUBLIC UTILITIES SWR	43.47
		PUBLIC UTILITIES SAN	10.60
		WARRANT TOTAL	332.49
77339	CENTRAL WELDING SUPPLY	OPERATING SUPPLIES SAN	22.72
		WARRANT TOTAL	22.72
77340	CITIES INSURANCE ASSOC.	REPAIRS/MAINT-EQUIP FD	626.11
		INSURANCE PK	250.33-
		WARRANT TOTAL	375.78
77341	COLLINS OFFICE SUPPLY, INC	SUPPLIES FIN	67.71
		SUPPLIES FIN	67.71-
		OFF/OPER SUPPS & BOOKS INSP	8.22
		WARRANT TOTAL	8.22
77342	COMCAST	INTERNET SERVICES IT	130.68
		WARRANT TOTAL	130.68
77343	COSTCO MEMBERSHIP	OPERATING SUPPLIES CS	36.66
		DUES/SUBSCRIPTIONS PD	36.67
		MISC-DUES FD	36.67
		WARRANT TOTAL	110.00
77344	CAPITAL ONE COMMERCIAL	EMPLOYEE RECOGNITION EXE	81.10
		EMPLOYEE WELLNESS (EDUC) EXE	114.61
		OFFICE/OPERATING SUPPLIES PD	69.93
		WARRANT TOTAL	265.64
77345	DATA BASE RECORDS DESTRUCTION LLC	SUPPLIES JUD	22.39
		SUPPLIES FIN	22.39
		SUPPLIES/BOOKS PLN	6.51
		SUPPLIES ENG	6.50
		OFFICE/OPERATING SUPPLIES PD	44.78
		OFF/OPER SUPPS & BOOKS INSP	6.51
		WARRANT TOTAL	109.08
77346	DAVID EVANS & ASSOC INC	ENG SR20 COOK RD REALLIGN ART	16,540.99
		WARRANT TOTAL	16,540.99
77347	DEBT RECOVERY SPECIALISTS	UNAPPLIED CASH - SUSPENSE	9,281.45
		WARRANT TOTAL	9,281.45
77348	E & E LUMBER	OFFICE/OPERATING SUPPLIES CWP	13.31
		OPERATING SUP - RIVERFRONT PK	9.75
		OPERATING SUP - RIVERFRONT PK	28.16
		OPERATING SUP - COMM CENTER PK	20.34
		OPERATING SUP - CITY HALL PK	12.18
		OPERATING SUP - CITY HALL PK	11.18
		OPERATING SUP - BINGHAM PARK	21.12
		OPERATING SUP - HAMMER SQ PK	46.81

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		SMALL TOOLS & MINOR EQUIP	PK	139.71
		REPAIR/MT-BINGHAM PARK	PK	30.80
		REPAIR/MT-BINGHAM PARK	PK	12.15
		REPAIR/MT-BINGHAM PARK	PK	23.17
		REPAIR/MT-BINGHAM PARK	PK	45.80
		REPAIR/MT-BINGHAM PARK	PK	33.12
		REPAIR/MT-BINGHAM PARK	PK	17.79
		REPAIR/MT-BINGHAM PARK	PK	4.03
		REPAIR/MT-BINGHAM PARK	PK	77.37
		REPAIR/MT-BINGHAM PARK	PK	8.70
		REPAIR/MT-BINGHAM PARK	PK	24.68
		REPAIR/MT-BINGHAM PARK	PK	32.44
		REPAIR/MT-BINGHAM PARK	PK	20.39
		REPAIR/MT-BINGHAM PARK	PK	8.63
		REPAIR/MT-BINGHAM PARK	PK	45.23
		REPAIR/MT-BINGHAM PARK	PK	21.14
		REPAIR/MT-BINGHAM PARK	PK	.80
		REPAIR/MT-BINGHAM PARK	PK	17.27
		REPAIR/MT-BINGHAM PARK	PK	24.36
		REPAIR/MT-BINGHAM PARK	PK	2.48
		OPERATING SUPPLIES	CEM	10.16
		OPERATING SUPPLIES	CEM	9.42
		OPERATING SUPPLIES	ST	4.55
		OPERATING SUPPLIES	ST	5.07
		OPERATING SUPPLIES	ST	162.84
		SMALL TOOLS/MINOR EQUIP	ST	16.86
		SMALL TOOLS/MINOR EQUIP	ST	232.83
		CONST-SR20/COOK REALIGN	ART	26.64
		MAINTENANCE OF LINES	SWR	3.00
		MAINTENANCE OF LINES	SWR	30.00
		OPERATING SUPPLIES	SWR	20.04
		OPERATING SUPPLIES	SWR	8.19
		OPERATING SUPPLIES	SWR	29.50
		OPERATING SUPPLIES	SWR	1.41
		OPERATING SUPPLIES	SWR	7.91
		OPERATING SUPPLIES	SWR	27.45
		OPERATING SUPPLIES	SAN	6.88
		OPERATING SUPPLIES	SAN	27.48
		OPERATING SUPPLIES	SAN	9.74
		OPERATING SUPPLIES	SAN	8.12
		WARRANT TOTAL		1,307.34
77349	E & E LUMBER	VOIDED WARRANT		.00
		WARRANT TOTAL		.00
77350	EDGE ANALYTICAL, INC.	PROFESSIONAL SERVICES	SWR	470.00
		PROFESSIONAL SERVICES	SWR	35.00
		PROFESSIONAL SERVICES	SWR	35.00
		WARRANT TOTAL		540.00
77351	ENTERPRISE OFFICE SYSTEMS	SUPPLIES	JUD	69.84
		SUPPLIES	FIN	3.44

WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		WARRANT TOTAL	73.28
77352	EMERGENCY MEDICAL PRODUCTS INC	OPERATING SUPPLIES FD	158.03
		OPERATING SUPPLIES FD	201.22
		OPERATING SUPPLIES FD	13.79
		WARRANT TOTAL	373.04
77353	E - THE ENVIRONMENTAL MAGAZINE	BOOKS & MATERIALS LIB	24.95
		WARRANT TOTAL	24.95
77354	FASTENAL COMPANY	MAINT OF GENERAL EQUIP SWR	13.89
		MAINT OF GENERAL EQUIP SWR	20.77
		MAINT OF GENERAL EQUIP SWR	11.78
		SMALL TOOLS & MINOR EQUIP SAN	87.45
		WARRANT TOTAL	133.89
77355	FRONTIER	TELEPHONE JUD	36.30
		TELEPHONE EXE	54.45
		TELEPHONE FIN	54.45
		TELEPHONE LGL	24.20
		TELEPHONE IT	18.15
		TELEPHONE PLN	18.15
		TELEPHONE ENG	42.35
		TELEPHONE PD	181.77
		TELEPHONE PD	57.26
		TELEPHONE PD	48.11
		TELEPHONE FD	66.55
		TELEPHONE FD	135.76
		TELEPHONE INSP	18.15
		TELEPHONE PK	12.10
		UTILITIES-COMMUNITY CTR PK	85.63
		PUBLIC UTILITIES-CITY HALL PK	59.53
		PUBLIC UTILITIES-CITY HALL PK	114.51
		TELEPHONE CEM	68.40
		TELEPHONE ST	6.05
		TELEPHONE LIB	30.25
		TELEPHONE LIB	132.41
		TELEPHONE SWF	48.40
		TELEPHONE SWR	224.21
		TELEPHONE SAN	24.20
		TELEPHONE SAN	86.81
		WARRANT TOTAL	1,648.15
77356	FRONTIER BUILDING SUPPLY	OPERATING SUPPLIES ST	13.62
		OPERATING SUPPLIES ST	1,507.54
		WARRANT TOTAL	1,521.16
77357	GENERAL FIRE APPARATUS	SMALL TOOLS & MINOR EQUIP FD	109.92
		WARRANT TOTAL	109.92
77358	GEN-X SIGNS & BANNERS	CONST-SR20/COOK REALIGN ART	649.80
		WARRANT TOTAL	649.80

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
77359	GREAT AMERICA FINANCIAL SVCS.	REPAIR/MAINTENANCE-EQUIP	LIB	139.76
		WARRANT TOTAL		139.76
77360	GUARDIAN NW TITLE & ESCROW	ENG SR20 COOK RD REALLIGN	ART	108.20
		WARRANT TOTAL		108.20
77361	H.B. JAEGER CO. LLC	MAINTENANCE OF LINES	SWR	1,540.63
		MAINTENANCE OF LINES	SWR	70.63
		WARRANT TOTAL		1,611.26
77362	HACH COMPANY	OPERATING SUPPLIES	SWR	49.92
		WARRANT TOTAL		49.92
77363	HONEY BUCKET	UTILITIES-PORTABLE TOILETS	PK	75.00
		WARRANT TOTAL		75.00
77364	HOWSON, JENNIFER	PROFESSIONAL SERVICES	JUD	150.00
		PROFESSIONAL SERVICES	JUD	150.00
		PROFESSIONAL SERVICES	JUD	150.00
		WARRANT TOTAL		450.00
77365	INGRAM LIBRARY SERVICES	BOOKS & MATERIALS	LIB	116.37
		BOOKS & MATERIALS	LIB	58.15
		WARRANT TOTAL		174.52
77366	JOB SHOP INC. (THE)	CONTAINERS	SAN	174.89
		CONTAINERS	SAN	143.69
		CONTAINERS	SAN	153.16
		WARRANT TOTAL		471.74
77367	KCDA PURCHASING COOPERATIVE	SUPPLIES	FIN	367.51
		WARRANT TOTAL		367.51
77368	KESSELRING'S	AMMUNITION	PD	21.55
		MACHINERY & EQUIPMENT	PD	71.97
		MACHINERY & EQUIPMENT	PD	229.80
		MACHINERY & EQUIPMENT	PD	442.95
		WARRANT TOTAL		306.67
77369	KIRKLAND, CITY OF	MISC-TUITION/REGISTRATION	SWR	5,775.00
		WARRANT TOTAL		5,775.00
77370	LANGUAGE EXCH. INC. (THE)	LANGUAGE INTERPRETER	JUD	232.00
		WARRANT TOTAL		232.00
77371	LAZARON, JOANN	EMPLOYEE WELLNESS	PLN	60.00
		EMPLOYEE WELLNESS	ENG	60.00
		EMPLOYEE WELLNESS	INSP	60.00
		WARRANT TOTAL		180.00
77372	LIBERTY MUTUAL	LICENSING FEES	FIN	50.00
		WARRANT TOTAL		50.00

CITY OF SEDRO-WOLLEY
 SORTED TRANSACTION WARRANT REGISTER
 08/14/2013 (Printed 08/09/2013 11:04)

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
77373	LISSER & ASSOCIATES, PLLC	ENGINEERING SERVICES	SWR	1,874.50
		WARRANT TOTAL		1,874.50
77374	LOGGERS AND CONTRACTORS	OPERATING SUPPLIES	ST	79.25
		SMALL TOOLS/MINOR EQUIP	ST	80.51
		WARRANT TOTAL		159.76
77375	LITHTEX NW	PRINTING/PUBLICATIONS	PD	56.31
		WARRANT TOTAL		56.31
77376	MATERIALS TEST &	ENG-SR9 LUCAS/PARK COTTAGE ART		5,895.00
		WARRANT TOTAL		5,895.00
77377	MOORE, JACK R.	PROFESSIONAL SERVICES	INSP	932.20
		WARRANT TOTAL		932.20
77378	MOTOR TRUCKS, INC.	REPAIRS/MAINT-EQUIP	SAN	786.71
		WARRANT TOTAL		786.71
77379	N C MACHINERY CO.	REPAIR/MAINTENANCE-EQUIP	ST	162.14
		WARRANT TOTAL		162.14
77380	NAT'L PARKS/CONSERVATION	BOOKS & MATERIALS	LIB	65.00
		WARRANT TOTAL		65.00
77381	NORTH CASCADE FORD	REPAIR & MAINT - AUTO	PD	975.67
		REPAIR & MAINT - AUTO	PD	45.24
		REPAIR & MAINT - AUTO	PD	960.53
		REPAIR & MAINT - AUTO	PD	45.24
		REPAIR & MAINT - AUTO	PD	385.46
		WARRANT TOTAL		2,412.14
77382	OASYS	SUPPLIES/BOOKS	PLN	170.93
		SUPPLIES	ENG	341.86
		OFF/OPER SUPPS & BOOKS	INSP	170.93
		CONST-SR20/COOK REALIGN	ART	677.12
		CONST SR9 LUCAS/PK COTTAGE AST		169.28
		CONST-SR9 MCGARG/SUMR MEAD AST		169.28
		WARRANT TOTAL		1,699.40
77383	OFFICE DEPOT	SUPPLIES/BOOKS	PLN	23.79
		SUPPLIES	ENG	23.80
		OFF/OPER SUPPS & BOOKS	INSP	23.79
		WARRANT TOTAL		71.38
77384	OLIVER-HAMMER CLOTHES	SAFETY EQUIPMENT	PK	107.20
		WARRANT TOTAL		107.20
77385	ORCA PACIFIC INC.	OP SUPPLIES-CHEMICALS	SWR	493.63
		WARRANT TOTAL		493.63
77386	PAT RIMMER TIRE CTR, INC	REPAIR & MAINT - AUTO	PD	773.93

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		REPAIR/MAINTENANCE EQUIP	PK	24.93
		REPAIR/MAINTENANCE EQUIP	PK	28.63
		REPAIRS/MAINT-EQUIP	SAN	1,743.94
		REPAIRS/MAINT-EQUIP	SAN	968.29
		REPAIRS/MAINT-EQUIP	SAN	120.22
		REPAIRS/MAINT-EQUIP	SAN	102.89
		REPAIRS/MAINT-EQUIP	SAN	996.10
		REPAIRS/MAINT-EQUIP	SAN	139.08
		WARRANT TOTAL		4,898.01
77387	PARTSMASTER	OPERATING SUPPLIES	SAN	25.67
		WARRANT TOTAL		25.67
77388	PETTY CASH-DEBRA PETERSON	SUPPLIES	LIB	35.80
		WARRANT TOTAL		35.80
77389	PORTER, ANDY	PROFESSIONAL SERVICES	LIB	400.00
		WARRANT TOTAL		400.00
77390	PUBLIC UTILITY DIS. NO.1	PUBLIC UTILITIES	PD	19.35
		UTILITIES-RIVERFRONT	PK	554.65
		UTILITIES-TRAIN	PK	22.49
		UTILITIES-HAMMER SQUARE	PK	188.45
		UTILITIES-BINGHAM/MEMORIAL	PK	34.59
		UTILITIES - OTHER	PK	40.87
		PUBLIC UTILITIES-CITY HALL	PK	572.34
		PUBLIC UTILITIES	CEM	57.03
		PUBLIC UTILITIES	ST	47.15
		PUBLIC UTILITIES	LIB	38.19
		PUBLIC UTILITIES	SWR	285.26
		PUBLIC UTILITIES	SAN	40.87
		WARRANT TOTAL		1,901.24
77391	PUBLIC SAFETY TESTING	PROFESSIONAL SERVICES	CIV	200.00
		WARRANT TOTAL		200.00
77392	PUGET SOUND ENERGY	PUBLIC UTILITIES	PD	16.37
		PUBLIC UTILITIES	FD	92.41
		UTILITIES-RIVERFRONT	PK	631.99
		UTILITIES-COMMUNITY CTR	PK	126.18
		UTILITIES-SENIOR CENTER	PK	520.10
		UTILITIES-TRAIN	PK	25.04
		UTILITIES-HAMMER SQUARE	PK	166.15
		UTILITIES-BINGHAM/MEMORIAL	PK	42.39
		UTILITIES - SHOP	PK	38.93
		UTILITIES - SHOP	PK	15.15
		UTILITIES - OTHER	PK	10.59
		PUBLIC UTILITIES-CITY HALL	PK	2,216.94
		PUBLIC UTILITIES	CEM	50.46
		PUBLIC UTILITIES	ST	64.05
		PUBLIC UTILITIES	ST	6.49
		PUBLIC UTILITIES	ST	108.32

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		PUBLIC UTILITIES	ST	176.30
		PUBLIC UTILITIES	LIB	296.68
		ADVERTISING	HOT	35.45
		PUBLIC UTILITIES	SWR	9,276.83
		PUBLIC UTILITIES	SAN	101.08
		PUBLIC UTILITIES	SWTR	62.56
		WARRANT TOTAL		14,080.53
77393	QUICK LANE TIRE & AUTO CENTER	REPAIR & MAINTENANCE	CS	356.58
		WARRANT TOTAL		356.58
77394	QUIRING MONUMENTS, INC.	LINERS	CEM	100.00
		LINERS	CEM	125.00
		LINERS	CEM	100.00
		WARRANT TOTAL		325.00
77395	REFLECTIVE APPAREL FACTORY, INC.	OPERATING SUPPLIES	SAN	510.38
		WARRANT TOTAL		510.38
77396	REICHHARDT & EBE ENG, INC	ENG-SR9 LUCAS/PARK COTTAGE ART		15,961.56
		WARRANT TOTAL		15,961.56
77397	RINDAL, BOB	EMPLOYEE WELLNESS	SAN	210.00
		WARRANT TOTAL		210.00
77398	RITA STREET APPLIANCE	REPAIR/MT-BINGHAM PARK	PK	108.30
		MISC-LAUNDRY	ST	287.50
		WARRANT TOTAL		395.80
77399	RENE'S WORLD	SUPPLIES	FIN	9.75
		WARRANT TOTAL		9.75
77400	RICOH USA, INC.	REPAIRS & MAINTENANCE	PD	75.81
		EQUIPMENT LEASE	FD	75.81
		WARRANT TOTAL		151.62
77401	RODDA PAINT CO.	OPERATING SUPPLIES	SWR	65.07
		WARRANT TOTAL		65.07
77402	SCADA & CONTROLS ENGINEERING INC	MACHINERY & EQUIP	SWR	27,142.61
		WARRANT TOTAL		27,142.61
77403	SCIENTIFIC SUPPLY	OPERATING SUPPLIES	SWR	232.70
		OPERATING SUPPLIES	SWR	107.27
		OPERATING SUPPLIES	SWR	16.25
		OPERATING SUPPLIES	SWR	107.06
		WARRANT TOTAL		463.28
77404	SEAWESTERN FIRE FIGHTING EQUIP.	REPAIRS/MAINT-EQUIP	FD	95.00
		WARRANT TOTAL		95.00
77405	SECRETARY OF STATE	INTERNET	LIB	405.81

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WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		WARRANT TOTAL	405.81
77406	SEDRO-WOLLEY AUTO PARTS	SMALL TOOLS & MINOR EQUIP PK	10.83
		OPERATING SUPPLIES ST	36.26
		OPERATING SUPPLIES ST	38.97
		OPERATING SUPPLIES ST	50.88
		OPERATING SUPPLIES ST	9.43
		OPERATING SUPPLIES ST	4.47
		REPAIRS/MAINT-EQUIP SAN	112.69
		REPAIRS/MAINT-EQUIP SAN	118.10
		REPAIRS/MAINT-EQUIP SAN	46.65
		OPERATING SUPPLIES SAN	3.90
		WARRANT TOTAL	432.18
77407	SEDRO-WOLLEY FARMERS MKT	S-W FARMERS MARKET HOT	2,000.00
		WARRANT TOTAL	2,000.00
77408	SEDRO-WOLLEY VOLUNTEER	SALARIES-VOLUNTEERS FD	10,147.50
		WARRANT TOTAL	10,147.50
77409	SEVEN SISTERS, INC.	MAINT OF GENERAL EQUIP SWR	435.34
		MAINT OF GENERAL EQUIP SWR	208.09
		WARRANT TOTAL	643.43
77410	SHERWIN-WILLIAMS	OPERATING SUPPLIES SAN	45.56
		WARRANT TOTAL	45.56
77411	SJOSTROM LAW OFFICE	MISC-FILING FEES/LIEN EXP SWR	3,315.47
		MISC-FILING FEES/LIEN EXP SAN	1,581.23
		OPERATING SUPPLIES SWTR	204.03
		WARRANT TOTAL	5,100.73
77412	SKAGIT CO. DISTRICT COURT	DISTRICT COURT SURCHARGE JUD	1,719.00
		WARRANT TOTAL	1,719.00
77413	SKAGIT COUNTY SHERIFF	PRISONERS PD	942.35
		WARRANT TOTAL	942.35
77414	SKAGIT COUNTY TREASURER	CRIME VCTM & WITNSS PROG LGL	103.34
		WARRANT TOTAL	103.34
77415	SKAGIT FARMERS SUPPLY	KENNEL IMPROVEMENTS DOG	51.50
		MAINTENANCE OF LINES SWR	83.94
		WARRANT TOTAL	135.44
77416	SKAGIT READY MIX, INC.	CONST-SR20/COOK REALIGN ART	536.09
		WARRANT TOTAL	536.09
77417	SKAGIT COUNTY COMMUNITY SVC.	SKAGIT SENIOR SERVICES SEN	5,110.25
		WARRANT TOTAL	5,110.25
77418	SKAGIT SURVEYORS &	CONST SR9 LUCAS/PK COTTAGE AST	6,157.50

WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		CONST SR9 LUCAS/PK COT PUD ART	1,037.50
		CONST-SR9 MCGARG/SUMR MEAD AST	1,775.00
		WARRANT TOTAL	8,970.00
77419	SKAGIT PUBLISHING	LEGAL PUBLICATIONS LGS	50.00
		COMMUNICATION EXE	265.09
		WARRANT TOTAL	315.09
77420	SMS	STREET TREE MAINTENANCE ST	525.00
		WARRANT TOTAL	525.00
77421	SOUND OCEAN METAL FAB	MAINT OF GENERAL EQUIP SWR	10,784.51
		WARRANT TOTAL	10,784.51
77422	STAPLES BUSINESS ADVANTAGE	SUPPLIES FIN	35.96
		SUPPLIES FIN	35.96
		OFFICE/OPERATING SUPPLIES PD	14.95
		OFFICE/OPERATING SUPPLIES PD	136.39
		WARRANT TOTAL	151.34
77423	SWISSPHONE LLC	REPAIRS/MAINT-EQUIP FD	61.30
		WARRANT TOTAL	61.30
77424	TECHNOLOGY REVIEW	BOOKS & MATERIALS LIB	40.95
		WARRANT TOTAL	40.95
77425	THOMPSON'S GREENHOUSE	STREET TREE MAINTENANCE ST	34.62
		WARRANT TOTAL	34.62
77426	TRUE VALUE	OFFICE/OPERATING SUPPLIES CWP	6.49
		OFFICE/OPERATING SUPPLIES CWP	23.25
		OFFICE/OPERATING SUPPLIES CWP	8.11
		SMALL TOOLS & MINOR EQUIP FD	22.21
		OPERATING SUP - RIVERFRONT PK	5.40
		OPERATING SUP - RIVERFRONT PK	19.48
		OPERATING SUP - SENIOR CTR PK	22.73
		OPERATING SUP - CITY HALL PK	18.40
		REPAIR/MT-BINGHAM PARK PK	11.90
		REPAIR/MAINT-CITY HALL PK	142.83
		OPERATING SUPPLIES CEM	9.82
		AUTO FUEL/DIESEL ST	19.40
		SMALL TOOLS/MINOR EQUIP ST	46.54
		KENNEL IMPROVEMENTS DOG	21.41
		OPERATING SUPPLIES SWR	6.49
		OPERATING SUPPLIES SWR	17.28
		OPERATING SUPPLIES SWR	43.31
		OPERATING SUPPLIES SWR	16.22
		OPERATING SUPPLIES SWR	45.45
		OPERATING SUPPLIES SWR	22.18
		OPERATING SUPPLIES SWR	25.97
		SMALL TOOLS & MINOR EQUIP SWR	36.79
		REPAIRS/MAINT-EQUIP SAN	5.42

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		OPERATING SUPPLIES	SAN	22.69
		OPERATING SUPPLIES	SAN	8.97
		WARRANT TOTAL		628.74
77427	TUCKER, WILLIAM L.	MACHINERY & EQUIPMENT	PD	64.94
		WARRANT TOTAL		64.94
77428	UNITED LABORATORIES	OPERATING SUPPLIES	ST	234.50
		WARRANT TOTAL		234.50
77429	UPS	POSTAGE	PD	8.57
		WARRANT TOTAL		8.57
77430	UNITED STATES PLASTIC CORP.	OPERATING SUPPLIES	SAN	144.39
		WARRANT TOTAL		144.39
77431	UTIL UNDERGROUND LOC CTR	OPERATING SUPPLIES	SWR	96.64
		WARRANT TOTAL		96.64
77432	VERIZON WIRELESS	TELEPHONE	EXE	55.50
		TELEPHONE	FIN	55.50
		TELEPHONE	LGL	56.36
		TELEPHONE	IT	55.50
		CELL PHONES	ENG	166.50
		TELEPHONE	PD	206.51
		TELEPHONE	PD	440.11
		TELEPHONE	PD	410.85
		TELEPHONE	FD	448.26
		TELEPHONE	FD	71.10
		TELEPHONE	PK	115.97
		TELEPHONE	CEM	39.15
		TELEPHONE	ST	103.47
		NEXTEL CELL PHONES	SWR	188.79
		NEXTEL CELL PHONES	SAN	141.39
		WARRANT TOTAL		2,554.96
77433	VISION FORMS, LLC	POSTAGE	SWR	1,610.43
		POSTAGE	SAN	768.05
		POSTAGE	SWTR	99.11
		WARRANT TOTAL		2,477.59
77434	VISTEN, LESLIE	RETIRED MEDICAL	PD	248.00
		WARRANT TOTAL		248.00
77435	WA ST DEPT OF LICENSING	LICENSING FEES	FIN	30.00
		WARRANT TOTAL		30.00
77436	WA ST DEPT OF PROF LICEN	INTERGOV SVC-GUN PERMITS	PD	72.00
		WARRANT TOTAL		72.00
77437	WA STATE DEPT OF REVENUE	LICENSING FEES	FIN	96.49
		WARRANT TOTAL		96.49

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WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
77438	WA ST DEPT OF ENTERPRISE SVC	OFFICE SUPPLIES	FD	234.03
		WARRANT TOTAL		234.03
77439	WA ST OFF OF TREASURER	STATE REMITTANCES-COURT		6,391.27
		WARRANT TOTAL		6,391.27
77440	WAPATO POLICE DEPARTMENT	PRISONERS	PD	850.00
		WARRANT TOTAL		850.00
77441	WASTE MANAGEMENT OF SKGT	RECYCLING - HOUSEHOLD	SAN	8,638.36
		WARRANT TOTAL		8,638.36
77442	WOOD'S LOGGING SUPPLY INC	OFFICE/OPERATING SUPPLIES	CWP	35.74
		SUPPLIES	ENG	61.16
		SMALL TOOLS & MINOR EQUIP	FD	22.73
		OPERATING SUPPLIES	CEM	13.54
		SAFETY EQUIPMENT	CEM	27.72
		OPERATING SUPPLIES	ST	34.64
		OPERATING SUPPLIES	ST	17.87
		REPAIR/MAINTENANCE-EQUIP	ST	251.47
		REPAIR/MAINTENANCE-EQUIP	ST	38.77
		OPERATING SUPPLIES	SWR	6.48
		OPERATING SUPPLIES	SAN	345.21
		REPAIRS/MAINTENANCE	SWTR	606.48
		WARRANT TOTAL		1,461.81
77443	WOMER & ASSOCIATES, INC.	PROFESSIONAL SERVICES	FD	250.00
		WARRANT TOTAL		250.00
77444	ACEVES, JENNIFER	JURY/WITNESS FEES	JUD	32.60
		WARRANT TOTAL		32.60
77445	BAUMAN, LARRY R.	JURY/WITNESS FEES	JUD	24.69
		WARRANT TOTAL		24.69
77446	BOOTH, TED R.	JURY/WITNESS FEES	JUD	10.57
		WARRANT TOTAL		10.57
77447	BREMER, JULIANE J	JURY/WITNESS FEES	JUD	10.57
		WARRANT TOTAL		10.57
77448	CHAIRES, DAVID	JURY/WITNESS FEES	JUD	10.57
		WARRANT TOTAL		10.57
77449	DELUSA, WILLIAM J.	JURY/WITNESS FEES	JUD	11.13
		WARRANT TOTAL		11.13
77450	HELGESON, DONALD R.	JURY/WITNESS FEES	JUD	21.30
		WARRANT TOTAL		21.30
77451	PLUMMER, LISA D	JURY/WITNESS FEES	JUD	11.13
		WARRANT TOTAL		11.13

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WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
77452	PUDLIK, JEFFREY EDWARD	JURY/WITNESS FEES	JUD	10.57
		WARRANT TOTAL		10.57
77453	RHONE, WILLIAM LEWIS	JURY/WITNESS FEES	JUD	21.30
		WARRANT TOTAL		21.30
77454	RODRIGUEZ, GERRY	JURY/WITNESS FEES	JUD	11.13
		WARRANT TOTAL		11.13
77455	STANGELAND, MARIE LOUISE	JURY/WITNESS FEES	JUD	13.96
		WARRANT TOTAL		13.96
77456	SIMI VALLEY - CASH MGMT	UNAPPLIED CASH - SUSPENSE		1,137.60
		WARRANT TOTAL		1,137.60
77457	ALFARO, RIGOBERTO	SPACE/FACILITY RENT-MEMORIAL		100.00
		WARRANT TOTAL		100.00
77458	ZI SEN, LUI DBA	DUMPSTER DEPOSIT		117.30
		WARRANT TOTAL		117.30
		RUN TOTAL		252,029.32

CITY OF SEDRO-WOLLEY
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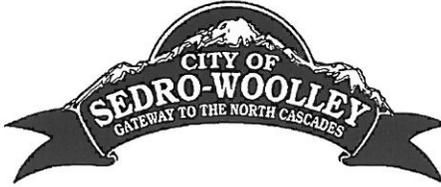
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FUND	TITLE	AMOUNT
001	CURRENT EXPENSE FUND	44,186.06
101	PARK FUND	8,348.33
102	CEMETERY FUND	1,053.10
103	STREET FUND	34,377.52
104	ARTERIAL STREET FUND	49,703.96
105	LIBRARY FUND	1,797.74
108	STADIUM FUND	2,035.45
111	DOG FUND	72.91
401	SEWER FUND	72,559.69
412	SOLID WASTE FUND	26,503.33
425	STORMWATER	972.18
621	SUSPENSE FUND	10,419.05
TOTAL		252,029.32

DEPARTMENT	AMOUNT
001 000 000	6,391.27
001 000 011	50.00
001 000 012	2,719.05
001 000 013	571.46
001 000 014	784.69
001 000 015	271.51
001 000 016	200.00
001 000 017	205.04
001 000 018	630.43
001 000 019	673.00
001 000 020	716.22
001 000 021	9,851.84
001 000 022	14,790.79
001 000 024	1,220.51
001 000 069	5,110.25
FUND CURRENT EXPENSE FUND	44,186.06
101 000 000	467.00
101 000 076	7,881.33
FUND PARK FUND	8,348.33
102 000 036	1,053.10
FUND CEMETERY FUND	1,053.10
103 000 042	34,377.52
FUND STREET FUND	34,377.52
104 000 042	49,703.96
FUND ARTERIAL STREET FUND	49,703.96
105 000 072	1,797.74
FUND LIBRARY FUND	1,797.74
108 000 019	2,035.45
FUND STADIUM FUND	2,035.45
111 000 021	72.91
FUND DOG FUND	72.91
401 000 035	72,559.69
FUND SEWER FUND	72,559.69
412 000 000	117.30
412 000 037	26,386.03
FUND SOLID WASTE FUND	26,503.33
425 000 031	972.18
FUND STORMWATER	972.18
621 000 000	10,419.05
FUND SUSPENSE FUND	10,419.05

CITY COUNCIL AGENDA
REGULAR MEETING

AUG 14 2013



7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 32

City of Sedro-Woolley
Public Works Operations Department
409 Alexander Street
Sedro-Woolley, WA 98284
Phone (360) 855-0151
Fax (360) 855-0707

Nathan R. Salseina
Acting Operations Supervisor

MEMO TO: City Council and Mayor Anderson
FROM: Nathan R. Salseina
RE: **Possible Playground Equipment Purchase
Bingham Park Improvements**
DATE: August 8, 2013 (for council approval August 14, 2013)

RECOMMENDATION:

The Public Works Department recommends that the council approve a purchase order in the amount of \$16,986.25 to KCDA (King County Directors Association) for the purchase of replacement playground equipment for Bingham Park.

BACKGROUND:

The Public Works Department has solicited quotations under purchasing cooperative agreements from several different playground equipment vendors over the course of the past few weeks for replacement playground equipment for Bingham Park. The relocation of the playground has been made necessary because of the Cook Rd/SR20 realignment project. Northwest Playground Equipment has provided us with the lowest quote. The purchase of this equipment will be through the KCDA (King County Directors Association) joint purchasing cooperative of which the city is a member. Staff has been able to salvage the majority of the equipment for the existing playground and will be reinstalling it in the new location. However the large play structure from the old playground no longer meets current playground safety standards, and cannot be reinstalled.

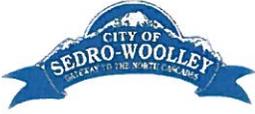
The attached quote includes pricing for a replacement structure that is certified compliant with current IPEMA (International Playground Equipment Manufacturers Association) standards. Also included in the quote are two vinyl coated benches for the playground, and miscellaneous installation parts. This new equipment will be a great addition to the new playground at Bingham Park, and contains a couple of play events that we currently do not have at any of our other parks.

FINANCIAL:

The 2013 Parks Budget includes a Capital expense of \$20,000 for the play equipment expenditure. The proposed purchase amount is \$16,986.25 which is \$3,013.75 under the budgeted amount.

MOTION:

Move to authorize the Public Works Director to issue and sign the attached purchase order in the amount of \$16,986.25 including sales tax and Freight to KCDA of Kent, WA utilizing the KCDA Bid 13-315 and Northwest Playground Equipment Inc. for our Bingham Park Replacement Playground Equipment.



PURCHASE ORDER CITY OF SEDRO-WOOLLEY

Purchase Order No. 2013-PO-13

Product Playground Equipment per Northwest Playground Equipment Inc. Quote No. EA07312013-3, KCDA Bid 13-315

Vendor Name KCDA (King County Directors Association)

Vendor Address PO Box 5550, Kent, WA 98064-5550

Vendor Contact Ryan Burge Phone 800-422-5019 Email rburge@dcda.org
City of Sedro-Woolley Public Works Operations, 409 Alexander Street, Sedro-Woolley, WA 98284

Ship To City of Sedro-Woolley, 325 Metcalf Street, Sedro-Woolley, WA 98284

Bill To City of Sedro-Woolley, 325 Metcalf Street, Sedro-Woolley, WA 98284

City Contact Nathan Salseina Phone 360-661-6492 Email nsalseina@ci.sedro-woolley.wa.us

City Department Parks Budget (BARS) No. 101.000.076.594.76.61.01

DESCRIPTION OF PRODUCT

Per Attached Quote EA07312013-3 from Northwest Playground Equipment Inc. dated July 31, 2013

COMPENSATION

QUANTITY AND UNIT PRICE – Compensation for the product will be on a Quantity and Unit Price basis, Per KCDA Bid 13-315

not to exceed \$ 16,986.25 includes WSST without written authorization.

Equipment and Selling Price Summary:

Northwest Playground Equipment Inc. KCDA Bid: 13-315, Playground Equipment and Matting

Attached Quote: EA07312013-3

Extended Price: \$15,684.44

Sales Tax (8.3%): \$ 1,301.81

Total: \$16,986.25

SCHEDULE The Vendor shall deliver the product and services as described above:

By October 15, 2013

In accordance with the attached schedule.

APPROVED

CITY OF SEDRO-WOOLLEY

By: Mark A. Freiberg, PE, Director of Public Works

Signature _____

Date _____



Northwest Playground Equipment, Inc.

PO Box 2410, Issaquah, WA 98027-0109
Phone (425) 313-9161 FAX (425) 313-9194
Email: eric@nwplayground.com

QUOTE

Quote # EA07312013-3
Date: 7/31/2013

To: City of Sedro-Woolley - KCDA Spiral Slide
Bingham Park
304 Washington St
Sedro-Woolley, WA 98284

Contact Name: Nathan Salseina

Phone: 360-856-5167

Email: nsalseina@ci.sedro-woolley.wa.us

Table with columns: Item #, Qty, Description, Price, Total Price. Includes equipment list with subtotals and discounts.

INSTALLATION

Installation is NOT Provided

**Please Note Exclusions on Page 2 of the Quote

Credit card fee 0 Payment by Credit Card?
Location Code:

Summary table for fees: Installation Total, CC Fee, Tax, and ORDER TOTAL.

All quotes are subject to material and fuel surcharges.

Acceptance of Proposal:

(Please be sure you have read, signed and understand the Terms and Conditions on Page 2 of this Quote)
The items, prices and conditions listed herein are satisfactory and are hereby accepted.

Eric Arneson

Eric Arneson

Customer Signature

Date

Thank you for considering Northwest Playground Equipment, Inc. for your Park, Playground, Shelter and Sports Equipment requirements.



Northwest Playground Equipment, Inc.

PO Box 2410, Issaquah, WA 98027-0109
Phone (425) 313-9161 FAX (425) 313-9194
Email: sales@nwplayground.com

Project Name: City of Sedro-Woolley - KCDA Spiral Slide

Quote # EA07312013-3

TERMS AND CONDITIONS

QUOTE CONDITIONS AND ACCEPTANCE:

This quote is only valid for 30 days.
Orders placed or requested for delivery after 30 days are subject to price increases.
It is the Buyer's responsibility to verify quantities and description of items quoted.
Once your order has been placed, any changes including additions, deletions or color changes, will delay your shipment.

EXCLUSIONS: Unless specified, this quote specifically **excludes** all of the following:

- Required Permits; Davis Bacon, Certified Payroll or Prevailing Wage fees
- Performance/Payment Bonds
- Site work and landscaping
- Removal of existing equipment
- Unloading; Receiving of inventory or equipment; Storage of equipment
- Equipment assembly and/or installation
- Safety surfacing; Borders or drainage requirements

FREIGHT AND DELIVERY:

Shipping is FOB Origin. A 24-hr Call Ahead is available at additional cost.
Delivery is currently 5+ weeks after order submittal. Unless otherwise noted, all equipment is delivered unassembled.
Buyer is responsible to meet and provide a minimum of 2 persons to unload truck
A Check List, detailing all items shipped, will be mailed to you and a copy will be included with the shipment.
Buyer is responsible for ensuring the Sales Order and Item Numbers on all boxes and pieces match the Check List.
Shortages or damages must be noted on the driver's delivery receipt. Shortages or damages not noted become the Buyer's financial responsibility.
Damaged Freight must be refused. Please notify Northwest Playground Equipment immediately of any damages.
Shortages and Concealed Damage must be reported to Northwest Playground Equipment within 10 days of delivery.
A reconsignment fee will be charged for any changes made to delivery address after order has been placed.

TAXES:

All orders delivering in Washington are subject to applicable sales tax unless a tax exemption or Reseller Permit is on file at the time the order is placed.

PAYMENT TERMS: An approved Credit Application is required for new customers. 50% down payment is due at time of order with balance due upon delivery, unless other credit terms have been approved. Interest may be charged on past due balances at an annual rate of 18%. A 3% charge will be added to all credit card orders.

RESTOCKING: Items canceled, returned or refused will be subject to a minimum 25% restocking fee. All return freight charges are the responsibility of the Buyer.

MAINTENANCE/WARRANTY:

Manufacturer's standard product warranties apply and cover equipment replacement and freight costs only; labor is not included.
Northwest Playground Equipment offers no additional warranties.
Maintenance of the equipment and safety surfacing is the responsibility of the customer.
Any unauthorized alterations or modifications to the equipment (including layout) will void your warranty.

INSTALLATION: (if applicable)

A private locate service for underground utilities must be completed before your scheduled installation.
Site must be level and free of loose debris (this includes ground cover/chips).
A minimum 6 foot opening with good access must be available to the site for delivery trucks and tractor.
An onsite dumpster must be provided for disposal of packaging materials.
Arrangements must be made in advance for the disposal of dirt/rocks from within the installation area.
Arrangements must be made in advance for the removal/disposal of existing equipment.
Additional charges may apply if large rocks or concrete are found beneath the surface.
Access to power and water must be available.
Site supervision is quoted in 8-hour days.

Acceptance of Terms & Conditions

Acceptance of this proposal, made by an authorized agent of your company, indicates agreement to the above terms and conditions.

Eric Arneson

Eric Arneson

Customer Signature

Date

Thank you for choosing Northwest Playground Equipment, Inc for your Park, Playground, Shelter and Sports Equipment requirements.



King County

Department of Natural Resources and Parks
Wastewater Treatment Division
King Street Center, KSC-NR-0500
201 South Jackson Street
Seattle, WA 98104-3855

CITY COUNCIL AGENDA
REGULAR MEETING

AUG 14 2013

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3e

July 30, 2013

Mr. Eron Berg, City Supervisor/Attorney
City of Sedro Woolley
325 Metcalf Street
Sedro Woolley, WA 98284

Dear Mr. Berg,

Re: Boulder Park Project Contract #01-1111, Change Order #1, 6-hour tillage

In the past the City has failed the Vector Attraction Reduction (VAR) test on their biosolids, thus requiring Boulder Park Inc. (BPI) to till in the biosolids within 6-hours after application. The project is required to do this 6-hour tillage by Washington Department of Ecology to meet the regulatory requirements of WAC 173-308. The City foresees that at times they may not meet the VAR test requirements. Therefore, Section 9 of our contract, "Additional Work", will need to be implemented only during the time when this occurs. Please see attached change order.

If you consent to this additional work for our current Contract, please sign three copies of the attached form and return to my attention as soon as possible. After all parties have signed an original signed copy will be returned to each of you.

Please direct questions to Lisa Vogel, Boulder Park Project Manager, at 206-263-3428.

Sincerely,

Pam Elardo, P.E.
Director, Wastewater Treatment Division

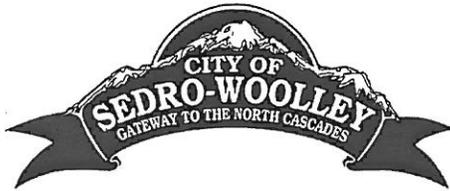
CITY COUNCIL AGENDA
REGULAR MEETING

AUG 14 2013

CITY OF SEDRO-WOOLLEY

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3F

Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923



Eron M. Berg
City Supervisor/City Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Personnel Policies
DATE: August 14, 2013

ISSUE: Should the Council approve the attached revision to the personnel policy on executive leave and compensatory time for exempt employees?

BACKGROUND: The current policy on executive leave and compensatory time for exempt employees was adopted by Resolution 787-08 on December 10, 2008. This policy has served the city well, but due to the current workload in engineering and the summer project schedule, we are requesting the following amendment to A.2.b of that policy:

Compensatory Time may not accrue to more than twenty four (24) hours at any given time, provided, that on a case-by-case basis, in unusual circumstances to fit a particular defined project, the City Supervisor may authorize an increase in the maximum accrual to one hundred (100) hours for a defined period of time;

If approved, this amendment will allow our project inspector to accrue up to 100 hours for work performed during the SR 9 sidewalk projects (scheduled workweek of 48 hours), which will have to be used for time off before the end of the year. Comp time for eligible exempt employees accrues on an hour for hour basis, does not carry over from year to year, and is it not eligible for cash out at the end of the year.

RECOMMENDATIONS: Motion to approve the revisions to the executive leave and compensatory time policy for exempt employees.

Issue Date: December 10, 2008
Issued By: Eron Berg, City Supervisor
Approved By: City Council (Resolution 787-08)
Effective: January 1, 2009

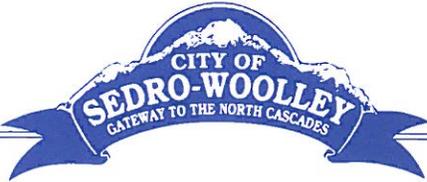
Policy ___ Executive Leave

- A. The City of Sedro-Woolley recognizes that employees who are exempt for purposes of overtime pay often put in hours that extend beyond the standard workweek, without additional compensation, to meet the demands of their position. While incidental extra work time is an expected component of these positions, the City acknowledges that occasionally the demands are extraordinary. As an equitable measure, the City allows certain exempt employees to accrue and use compensatory time on an hour for hour basis and other exempt employees are provided with annual paid "Executive Leave," in the amount of eighty (80) hours per year.
1. Executive Leave. Executive leave in the amount of eighty (80) hours per year is provided to department head level and above (i.e., finance director, planning director, public works director, police chief, fire chief, city attorney, city supervisor) employees subject to the following:
 - a. Executive Leave is made available in a block amount January 1st of each year;
 - b. Executive Leave may not carry over from year to year and may not be cashed out if unused;
 - c. Use of Executive Leave is subject to pre-approval of the employee's supervisor;
 - d. Executive Leave is to be used in four (4) hour increments, but no more than twenty four (24) hours of Executive Leave may be used at a time;
 - e. Use of Executive Leave is to be designated as such on the Payroll Time Sheet and any applicable approval attached to the timesheet; and
 - f. Any employee with a similar or substantially similar leave provision, including a provision that allows for any compensatory time, in an employment contract is ineligible to receive additional leave by virtue of this policy.
 2. Compensatory Time. Compensatory time is available to those exempt employees who are ineligible for Executive Leave (i.e., police lieutenant, assistant engineer, associate/senior planner, building inspector) on an hour for hour basis, subject to pre-approval by the employee's supervisor and subject to the following:
 - a. Compensatory Time may not accrue until the employee has actually worked more than forty (40) hours in a workweek;
 - b. Compensatory Time may not accrue to more than twenty four (24) hours at any given time, provided, that on a case-by-case basis, in unusual circumstances to fit a particular defined project, the City Supervisor may authorize an increase in the maximum accrual to one hundred (100) hours for a defined period of time;
 - c. Compensatory Time may not carry over from year to year and may not be cashed out if unused;
 - d. Use of Compensatory Time is subject to pre-approval of the employee's supervisor;
 - e. Use of Compensatory Time is to be designated as such on the Payroll Time Sheet and the applicable approval attached to the timesheet; and
 - f. Compensatory Time is not available to those employees whose job descriptions exempt them from this policy (i.e., assistant fire chief).

B. This policy is subject to annual review by the Mayor and may be modified or eliminated to meet the needs of the City at any time.

AUG 14 2013

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 4

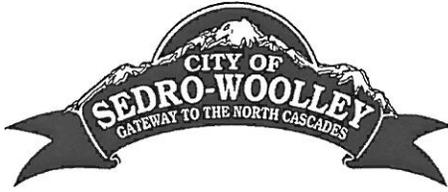


SUBJECT: PUBLIC COMMENT

Name:
Address:
Narrative:

CITY COUNCIL AGENDA
REGULAR MEETING

AUG 14 2013



7:00 P.M. COUNCIL CHAMBERS Sedro-Woolley Municipal Building
AGENDA NO. 5

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

Eron M. Berg
City Supervisor/City Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: City Council Critical Goals and Objectives
DATE: August 14, 2013

ISSUE: Does the Council wish to modify or update the City Council Critical Goals and Objectives document in advance of the 2014 budget process?

BACKGROUND: This document has been updated by the Council on a regular basis and is used by staff and the Mayor in developing the Mayor's balanced budget. Our goal is to align budget expenditures with the City Council's goals and objectives.

I would like to suggest the addition or expansion to the public safety objective under IV, to more accurately capture of current needs. The current objective is expansion which we have achieved in the fire arena with the addition of station 2 and staffing to support it. I would like to see a goal to address our police department needs, expressed in crime reduction terms, such as: Increase police department staffing to effectively combat neighborhood nuisance and petty crime issues to improve residents' quality of life.

RECOMMENDATION: Review and update the document as desired.

Vision Statement:

Sedro-Woolley is a friendly City that is characterized by City Government and Citizens working together to achieve a prosperous, vibrant and safe Community.

OUR MISSION AS A CITY:

To provide services and opportunities which create a Community where people choose to live work and play.

Critical Goals and Objectives:

I. Business, Community & City Partnership.

- Partner with developers to obtain desired improvements/character.
- Partner with Chamber of Commerce, School District & Hospital.
- Partnership for Recreation.
- Revitalize Northern State Property.
- Expand tourism.
- Partner with other Governments & Tribe.

II. Image/Public Relations.

- Improve our image.
- Make City Government more user friendly.
- Educate and inform Citizens about the Goals and Vision.
- Develop predictable processes.
- Market our City.
- Establish a Performing Arts Center.

III. Infrastructure Investments.

- Improve traffic mobility & safety through city.
- Repair the downtown buildings.
- Fund & construct SR 20 Corridor Freight Mobility & Revitalization Project.
- Complete SR 9 sidewalk improvements.
- Make infrastructure investments.

IV. Service Productivity & Innovation.

- Streamline the permitting processes.
- Expand Fire and Police Services.

V. Promote Economic Development

- Complete/implement citywide rezone effort.
- More property North?/East? – Annex UGH Exp.
- Business recruitment.

VI. Innovative Recreational Development.

- Expand recreational opportunities – Parks.
- Parks – Northern State Recreation Area – commence improvements.
- Provide youth activities.