

Next Ord: 1776-13
Next Res: 883-13

VISION STATEMENT

SEDRO-WOOLLEY IS A FRIENDLY CITY THAT IS CHARACTERIZED BY CITY GOVERNMENT AND CITIZENS WORKING TOGETHER TO ACHIEVE A PROSPEROUS, VIBRANT AND SAFE COMMUNITY

MISSION STATEMENT

TO PROVIDE SERVICES AND OPPORTUNITIES WHICH CREATE A COMMUNITY WHERE PEOPLE CHOOSE TO LIVE, WORK AND PLAY

CITY COUNCIL AGENDA

June 26, 2013

7:00 PM

Sedro-Woolley Municipal Building

Council Chambers

325 Metcalf Street

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Consent Calendar1 - 34

NOTE: Agenda items on the Consent Calendar are considered routine in nature and may be adopted by the council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the regular agenda will consider any item so removed after the Consent Calendar.

- a. Approval of Agenda
- b. Minutes from Previous Meeting
- c. Finance
 - Claim Checks #77011 to #77115 in the amount of \$257,878.38
 - Payroll Checks #55845 to #55958 in the amount of \$198,917.60
- d. PSE Intolight Authorization Letters for Approval
- 4. Special Presentation - Bill Storie - Police Officer - Retirement
- 5. Public Comment.....35

UNFINISHED BUSINESS

- 6. Ordinance - Revisions to SWMC 15.04, Local Amendments to Adopted State Building Codes
(2nd reading, action requested).....37- 49

NEW BUSINESS

- 7. SR 9 Pedestrian Bicycle Safety Improvement Project - Bid Award Contract Approval *(late materials)*
- 8. SR 20/Cook Road Realignment & Extension Project - Bid Award/Contract Approval *(late materials)*

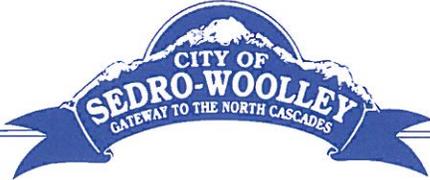
COMMITTEE REPORTS AND REPORTS FROM OFFICERS

EXECUTIVE SESSION

There may be an Executive Session immediately preceding, during or following the meeting.

JUN 26 2013

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 1-3



DATE: June 26, 2013
TO: Mayor Anderson and City Council
FROM: Patsy Nelson, Finance Director
SUBJECT: 1) CALL TO ORDER; 2) PLEDGE OF ALLEGIANCE; 3) CONSENT
CALENDAR

1. CALL TO ORDER - The Mayor will call the June 26, 2013 Regular Meeting to Order. The Finance Director will note those in attendance and those absent.

___ Ward 1 Councilmember Kevin Loy
___ Ward 2 Councilmember Tony Splane
___ Ward 3 Councilmember Thomas Storrs
___ Ward 4 Councilmember Keith Wagoner
___ Ward 5 Councilmember Hugh Galbraith
___ Ward 6 Councilmember Rick Lemley
___ At-Large Councilmember Brett Sandström

2. PLEDGE OF ALLEGIANCE - The Mayor will lead the City Council and citizens in the Pledge of Allegiance to the United States of America.
3. CONSENT CALENDAR - Mayor will ask for Council approval of Consent Calendar items.

JUN 26 2013

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 36

CITY OF SEDRO-WOOLLEY

Regular Meeting of the City Council
June 12, 2013 – 7:00 P.M. – Council Chambers

ROLL CALL: Present: Mayor Mike Anderson, Councilmembers: Kevin Loy, Tony Splane, Tom Storrs, Keith Wagoner, Hugh Galbraith, Rick Lemley and Brett Sandström. Staff: Recorder Brue, Finance Director Nelson, City Supervisor/Attorney Berg, Public Works Director Freiburger, Planning Director Coleman, Asst. Fire Chief Olson and Police Lt. Tucker.

The Meeting was called to order at 7:00 P.M. by Mayor Anderson.

Pledge of Allegiance

Mayor Anderson informed the Council of a correction to Item C – Claims Check #76888 to #77010 in the amount of \$878,917.06 with the exception of Check #76982 in the amount of \$9850.50 payable to Skagit County Sheriff to be removed.

Consent Calendar

- Approval of Agenda
- Minutes from Previous Meeting
- Finance
 - Claim Checks #76888 to #77010 in the amount of \$878,917.06
 - Payroll Checks #55733 to #55844 in the amount of \$271,582.13
- Master Contract Usage Agreement with Department of Enterprise Services (DES)
- Possible Contract Amendment No. 1 – Contract 2013-PW-06 – Generator Services NW LLC
- Contract Services Agreement for Approval – Cascade Natural Gas Corporation
- Proposed Interlocal Agreement with Public Utility District #1 of Skagit County RE SR9 Pedestrian/Bicycle Safety Improvement Project

Councilmember Storrs moved to approve the consent calendar Items A through G with the exception of check #76982. Seconded by Councilmember Wagoner. Motion carried (7-0).

Special Presentation – Shane Walley, Public Works Operations Supervisor – Retirement (Postponed)

Public Comment

Elizabeth Fernando – 508 Creek Lane, addressed the Council regarding an increase in loitering of young adults in the downtown area. Fernando expressed her frustration and presented examples of the behavior of the young adults. She also presented information on a “Volunteers in Police Service (VIPS)” from the City of Wenatchee and requested the City Council and Police Department look into this program as a solution to the problem as a community base solution. Fernando also listed a number of cities with like programs.

Kathleen Cotten – addressed the Council regarding property she owns at 214 Moore Street. She stated she came into the building department to request a large hole be filled which was created by the construction of the retaining wall from the road construction project. She also addressed issues of a repair to her sewer line which was crushed by the backhoe filling in the hole. She noted after she came in she was required to obtain permits and was charged fees and penalties. Her contractor had recommended she file a claim against the City for the sewer line but she felt the attorney fees would be greater than the cost of the repairs. Cotton also addressed difficulties she has been having with potential buyers being able to get financing due to the zoning of the property and requested a residential permit in order to sell her house and a waiver of the fee.

Mary Arendse – ARE Realty, addressed the Council noting the property in question is not the only one within the City with this same issue. She reviewed lending requirements for non-conforming uses and the difficulty owners may have selling their property which is zoned commercial.

Discussion ensued regarding conditional use permit costs, methods to correct Ms. Cotton’s situation and damage to property during construction. City Supervisor/Attorney Berg requested Ms. Arendse call to set up an appointment to discuss the issues and try to come up with a solution.

Mary Carson Ford – 3480 Butler Creek Road, volunteer with United General Hospital’s fitness program addressed the Council to inform them of an upcoming fundraiser to benefit the expansion of the medical fitness center at United General Hospital.

Elyse Robbins – 711 Alexander, addressed the Council regarding animal control issues, specifically cats and questioned the City’s plans for an animal control officer. She also addressed vehicle traffic in her neighborhood which is excessive. Robbins questioned the number of animals allowed, animal welfare checks, process on how to amend an ordinance, noise ordinance, and expressed concerns that animals are an ongoing problem and suggested licensing of cats.

City Supervisor/Attorney Berg advised Ms. Robbins that Council had received her letter.

Shannon Tolbert – owner of the Community Bowling alley addressed the Council regarding the activity of kids loitering in front or nearby the business. She noted

receiving comments on facebook of people not coming to her business because of the activity of the kids and also addressed a decline in revenue as a result. Tolbert announced their upcoming grand reopening to be held Saturday and Sunday with fathers bowling free on Father's Day.

Discussion was held on the issues with brainstorming of solutions and loitering laws.

Tolbert who is also the founder and owner of Skagit Valley Roller Derby spoke of her application for a change of use permit for a building located on Highway 20 and noted the cost of the permits are becoming detrimental to starting their business. She spoke of the potential of roller derby which is the fastest growing businesses in the nations and the loss of revenue to the city as a result of hosting bouts. Tolbert requested to be able to have temporary bathroom facilities while building permanent facilities in order to host bouts and a deferred payment plan.

Discussion took place to include potential options, payment of fees over time, changes to building code, trying to overcome reputation and advertising that Sedro-Woolley is business friendly and following through that we are business friendly, enforcement of building and fire codes, comparison to Burlington fees and new building versus existing.

Councilmember Galbraith requested to bring language back for Council consideration of a payment deferral.

PUBLIC HEARING

Possible Adoption by Resolution of the Six-Year Transportation Improvement Program

Public Works Director Freiburger reviewed the proposed Six Year Transportation Improvement Program (TIP) 2014 – 2019. Freiburger noted a public hearing is required and the TIP has a deadline of June 30th.

Mayor Anderson opened the public hearing at 7:57 P.M.

No public comment.

Mayor Anderson closed the public hearing at 7:57 P.M.

Council discussion ensued regarding Jameson Arterial, priority of projects and timeline of projects. It was noted that projects are shown annually as list gets refined. Further discussion ensued regarding traffic volume, driven by growth of the city and the need for prudent planning.

Councilmember Galbraith moved to adopt Resolution No. 882-13 A Resolution Adopting the Six Year Transportation Improvement Program for the City of Sedro-Woolley, Washington, 2014 – 2019. Seconded by Councilmember Storrs.

More discussion was held regarding open industrial land for business, lowering of impact fees, Nelson Street intersection and residents requesting a safe neighborhood.

Motion carried (6-1 Councilmember Sandström opposed).

NEW BUSINESS

Revisions to SWMC 15.04 Local Amendments to Adopted State Building Codes

Planning Director Coleman reviewed revisions to the SWMC. He reviewed the process of the State to adopt the 2012 ICC code effective July 1. The ordinance formally adopts the state recommended codes and making a few minor changes to the codes to better suit Sedro-Woolley. Coleman noted to a certain extent the codes are to our discretion. He also noted the Fire Code is similar.

Council comment was made as to the format of the document being difficult to read.

No decision is expected as this is a first read only.

Priority of Payments to City Utility Accounts Ordinance

City Supervisor/Attorney Berg reviewed the proposed ordinance which would establish a priority of payment allocation to the City utility accounts. Berg explained the current method of allocation and stated the goal is to change the current practice to allocate in a tiered system in order to streamline and reduce the cost of collections.

Discussion ensued regarding lien fees, costs, collection practices and fund allocation.

Councilmember Sandström moved to adopt Ordinance No. 1775-13 establishing a priority of payments applied to city utility accounts. Seconded by Councilmember Storrs. Motion carried (7-0).

Ordinance – Repeal of SWMC 2.44 (Arts Council)

City Supervisor Berg addressed an issue of a dual role of the Arts Councils and conflicts with City requirements. The group met and believes in the value of maintaining a formal Arts Council which will be limited to policy making rather than eliminating the Council. An independent Arts Foundation will be formed for fundraising and fundraising events which would not involve the city.

The missions of the Arts Council and Arts Foundation would be fundamentally different. No action was taken.

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

Police Lt. Tucker – reported dealing with several foreclosed homes and issues with squatters. He also reported the new police officer, James Hannawalt, has started

working. He reported on the continued efforts of drug seizure. Lt. Tucker explained the department's involvement with the County "Smart Team" which is a multi-agency team that helps with investigations that overwhelm a department. Tucker proudly announced that his daughter was graduating with her master's degree this coming weekend.

Public Works Director Freiburger – updated the Council on the projects currently out to bid. He noted several concerns with the Third Street overlay which will be delayed to 2014 as a result.

City Supervisor/Attorney Berg – gave an update to the Council regarding the new/used ambulance. He also noted the Fire Department has been providing transports to the hospitals and has applied for a transport license through the State. Once the license is received we can charge for services. Discussions are being held with Central Valley Ambulance regarding compensation for such transports as we have no interest in self billing. Berg also reported the jail discussions are going well and anticipates an agreement sometime this summer.

Finance Director Nelson – reported the financial statements were submitted to the State Auditor's office by the May 30th deadline. Copies will be given to the Council Finance Committee for review prior to the arrival of the Audit Team.

Councilmember Storrs – reported a bank owned house on Metcalf Street which the lawn is becoming a nuisance.

Planning Director Coleman noted a letter has been sent just this week regarding cleanup of the property.

Councilmember Wagoner – has received a complaint about summer problems at Mary Purcell and Central schools with kids climbing over the fence. The citizen requested to have the School District turn on some lights.

Councilmember Lemley – reported on a very successful Blast from the Past.

Councilmember Sandström – commented on several of the Police officer participating in the beard contest for Loggerodeo.

EXECUTIVE SESSION

The meeting adjourned at 8:41 P.M. to executive session for approximately 20 minutes for collective bargaining under RCW 42.30.140 (4) with no decision anticipated.

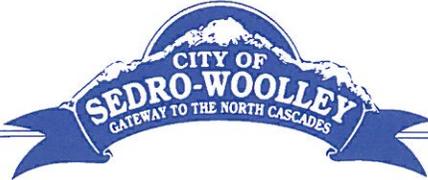
The meeting reconvened at 9:42 P.M.

Councilmember Galbraith moved to adjourn. Seconded by all. Motion carried (7-0).

The meeting adjourned at 9:42 P.M.

JUN 26 2013

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 30



DATE: June 26, 2013
TO: Mayor Anderson and City Council
FROM: Patsy Nelson, Finance Director
SUBJECT: FINANCE - CLAIMS

Attached you will find the Claim Checks register proposed for payment for the period ending June 26, 2013.

Motion to approve Claim Checks #77011 to #77115 in the amount of \$257,878.38.

Motion to approve Payroll Checks #55845 to #55958 in the amount of \$198,917.60.

If you have any comments, questions or concerns, please contact me for information during the working day at 855-1661. This will allow me to look up the invoices that are stored in our office.

CITY OF SEDRO-WOLLEY
 SORTED TRANSACTION WARRANT REGISTER
 06/26/2013 (Printed 06/20/2013 11:44)

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WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
77011	SKAGIT COUNTY AUDITOR	MISC-FILING FEES/LIEN EXP	SWR	384.00
		MISC-FILING FEES/LIEN EXP	SAN	384.00
		WARRANT TOTAL		768.00
77012	ACE INDUSTRIAL SUPPLY, INC.	OPERATING SUPPLIES	SWR	207.87
		WARRANT TOTAL		207.87
77013	ALL-PHASE ELECTRIC	SMALL TOOLS & MINOR EQUIP	FD	88.81
		WARRANT TOTAL		88.81
77014	ARAMARK UNIFORM SERVICES	MISC-LAUNDRY	ST	2.49
		MISC-LAUNDRY	ST	2.49
		LAUNDRY	SWR	8.34
		LAUNDRY	SWR	8.34
		WARRANT TOTAL		21.66
77015	ASSOCIATION OF WA CITIES	RETIRED MEDICAL	PD	3,738.63
		WARRANT TOTAL		3,738.63
77016	ASSOC PETROLEUM PRODUCTS	AUTO FUEL	CS	244.20
		AUTO FUEL	PD	56.16
		AUTO FUEL	PD	1,790.99
		AUTO FUEL/DIESEL	FD	652.73
		AUTO FUEL/DIESEL	PK	304.99
		AUTO FUEL/DIESEL	PK	172.94
		AUTO FUEL/DIESEL	PK	651.03
		AUTO FUEL/DIESEL	CEM	128.10
		AUTO FUEL/DIESEL	ST	141.89
		AUTO FUEL/DIESEL	ST	135.28
		AUTO FUEL/DIESEL	ST	586.06
		AUTO FUEL/DIESEL	ST	202.64
		AUTO FUEL/DIESEL	SWR	95.40
		AUTO FUEL/DIESEL	SWR	94.55
		AUTO FUEL/DIESEL	SWR	72.70
		AUTO FUEL/DIESEL	SWR	293.33
		AUTO FUEL/DIESEL	SAN	193.84
		AUTO FUEL/DIESEL	SAN	2,047.06
		AUTO FUEL/DIESEL	SAN	46.31
		AUTO FUEL/DIESEL	SAN	14.81
		AUTO FUEL/DIESEL	SAN	14.39
		AUTO FUEL/DIESEL	SAN	2,438.16
			VEHICLE FUEL	SWTR
	VEHICLE FUEL	SWTR	96.98	
	WARRANT TOTAL		10,812.29	
77017	BANK OF NEW YORK MELLON	BOND INTEREST	SWR	301.75
		WARRANT TOTAL		301.75
77018	BARNETT IMPLEMENT CO. INC	REPAIR/MAINTENANCE-EQUIP	ST	249.51
		REPAIR/MAINTENANCE-EQUIP	ST	67.21
		WARRANT TOTAL		316.72

CITY OF SEDRO-WOLLEY
 SORTED TRANSACTION WARRANT REGISTER
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WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
77019	BAY CITY SUPPLY	OPERATING SUPPLIES	PK	112.48
		WARRANT TOTAL		112.48
77020	BETTER HOMES & GARDENS	BOOKS & MATERIALS	LIB	36.72
		WARRANT TOTAL		36.72
77021	BIOSCIENCE, INC.	MAINTENANCE OF LINES	SWR	1,150.00
		WARRANT TOTAL		1,150.00
77022	BLUMENTHAL UNIFORM & EQUIP	UNIFORMS/ACCESSORIES	PD	141.02
		UNIFORMS/ACCESSORIES	PD	84.26
		UNIFORMS/ACCESSORIES	PD	97.95
		UNIFORMS/ACCESSORIES	PD	404.55
		UNIFORMS/ACCESSORIES	PD	8.12
		UNIFORMS/ACCESSORIES	PD	44.29
		UNIFORMS/ACCESSORIES	PD	23.77
		WARRANT TOTAL		715.38
77023	BOULDER PARK, INC	SOLIDS HANDLING	SWR	7,526.04
		WARRANT TOTAL		7,526.04
77024	BRAT WEAR	UNIFORMS/ACCESSORIES	PD	470.13
		WARRANT TOTAL		470.13
77025	CASCADE NATURAL GAS CORP.	PUBLIC UTILITIES	PD	18.38
		PUBLIC UTILITIES	FD	85.28
		UTILITIES - SHOP	PK	14.49
		PUBLIC UTILITIES-CITY HALL	PK	263.93
		PUBLIC UTILITIES	SWR	33.64
		WARRANT TOTAL		415.72
77026	CENTRAL WELDING SUPPLY	OPERATING SUPPLIES	SAN	22.72
		WARRANT TOTAL		22.72
77027	COLLINS OFFICE SUPPLY, INC	SUPPLIES	FIN	46.51
		DUES/MEMBERSHIPS	ENG	46.52
		WARRANT TOTAL		93.03
77028	CRYSTAL SPRINGS	OPERATING SUPPLIES	SWR	30.00
		WARRANT TOTAL		30.00
77029	DAILY JOURNAL OF COMMERCE	ENG-SR9 LUCAS/PARK COTTAGE	ART	63.00
		ENG SR20 COOK RD REALIGN	ART	224.20
		ENG - SR9 MCGARG/SUMR MD	AST	63.00
		WARRANT TOTAL		350.20
77030	DAHL ELECTRIC INC.	REPAIR/MT-SENIOR CENTER	PK	517.43
		REPAIR/MAINT-CITY HALL	PK	752.94
		BUILDINGS & STRUCTURES	ST	2,483.02
		BUILDINGS & STRUCTURES	ST	2,157.07
		WARRANT TOTAL		5,910.46

CITY OF SEDRO-WOLLEY
 SORTED TRANSACTION WARRANT REGISTER
 06/26/2013 (Printed 06/20/2013 11:44)

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
77031	DAVID EVANS & ASSOC INC	ENG SR20 COOK RD REALIGN ART		60,426.09
		ENG-SR20/COOK REALIGN SKAT AST		1,888.75
		ENG-SR20/COOK REALIGN PUD ART		4,369.45
		WARRANT TOTAL		66,684.29
77032	E & E LUMBER	OPERATING SUP - RIVERFRONT PK		28.27
		OPERATING SUP - RIVERFRONT PK		8.50
		OPERATING SUP - RV PARK PK		8.79
		OPERATING SUP - RV PARK PK		64.98
		OPERATING SUP - MEMORIAL PK		67.12
		OPERATING SUP - HAMMER SQ PK		20.36
		REPAIR/MT-MEMORIAL PARK PK		110.56-
		REPAIR/MT-BINGHAM PARK PK		52.85
		REPAIR/MT-BINGHAM PARK PK		11.19
		REPAIR/MT-HAMMER SQUARE PK		4.06
		REPAIR/MT-HAMMER SQUARE PK		12.71
		REPAIR/MAINT SKATEPARK PK		98.13
		REPAIR/MAINT SKATEPARK PK		11.45
		REPAIR/MAINT SKATEPARK PK		19.13
		REPAIR/MAINT SKATEPARK PK		13.73
		REPAIR/MAINT SKATEPARK PK		34.47
		REPAIR/MAINT SKATEPARK PK		12.58
		REPAIR/MAINT SKATEPARK PK		30.00
		REPAIR/MAINT SKATEPARK PK		6.09
		OPERATING SUPPLIES ST		28.40
		OPERATING SUPPLIES ST		3.04
		OPERATING SUPPLIES SWR		28.48
		WARRANT TOTAL		453.77
77033	EC POWER SYSTEMS OF WASH	MAINT OF GENERAL EQUIP SWR		1,211.88
		WARRANT TOTAL		1,211.88
77034	EDGE ANALYTICAL, INC.	PROFESSIONAL SERVICES SWR		35.00
		PROFESSIONAL SERVICES SWR		35.00
		PROFESSIONAL SERVICES SWR		35.00
		WARRANT TOTAL		105.00
77035	ENTERPRISE OFFICE SYSTEMS	SUPPLIES FIN		42.78
		SUPPLIES FIN		12.93-
		SUPPLIES FIN		31.78
		OFF/OPER SUPPS & BOOKS INSP		29.22
		WARRANT TOTAL		90.85
77036	EMERGENCY MEDICAL PRODUCTS INC	OPERATING SUPPLIES FD		17.70
		OPERATING SUPPLIES FD		305.25
		OPERATING SUPPLIES FD		40.95
		WARRANT TOTAL		363.90
77037	EVIDENT CRIME SCENE PRODUCTS	OFFICE/OPERATING SUPPLIES PD		60.50
		WARRANT TOTAL		60.50
77038	FASTENAL COMPANY	OPERATING SUPPLIES SAN		285.78

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		OPERATING SUPPLIES	SAN	200.01
		SMALL TOOLS & MINOR EQUIP	SAN	349.53
		WARRANT TOTAL		835.32
77039	FEDERAL CERTIFIED HEARING	MISC-TUITION/REGISTRATION	PK	20.00
		MISC-DUES/SUBSCRIPTIONS	PK	20.00
		MISC-TUITION/REGISTRATION	ST	40.00
		WARRANT TOTAL		80.00
77040	FEDERAL EXPRESS CORP.	ENG SR20 COOK RD REALLIGN	ART	15.59
		WARRANT TOTAL		15.59
77041	FELLER HEATING & AIR COND	MAINT OF GENERAL EQUIP	SWR	376.88
		WARRANT TOTAL		376.88
77042	GLEASON, JOHN M.	PROSECUTING ATTORNEY	LGL	2,500.00
		WARRANT TOTAL		2,500.00
77043	FRONTIER	TELEPHONE	JUD	35.94
		TELEPHONE	EXE	53.91
		TELEPHONE	FIN	53.91
		TELEPHONE	LGL	23.96
		TELEPHONE	IT	17.97
		TELEPHONE	PLN	17.97
		TELEPHONE	ENG	41.93
		TELEPHONE	PD	179.99
		TELEPHONE	FD	65.89
		TELEPHONE	FD	138.62
		TELEPHONE	INSP	17.97
		TELEPHONE	PK	11.98
		UTILITIES-COMMUNITY CTR	PK	83.13
		TELEPHONE	ST	5.99
		TELEPHONE	LIB	29.95
		TELEPHONE	SWR	47.92
		TELEPHONE	SAN	23.96
		WARRANT TOTAL		850.99
77044	FRONTIER BUILDING SUPPLY	REPAIR/MAINT-LIBRARY	PK	6.81
		WARRANT TOTAL		6.81
77045	GENERATOR SERVICES NW	MAINT OF GENERAL EQUIP	SWR	403.04
		WARRANT TOTAL		403.04
77046	GLOBAL EQUIP. CCOMPANY	OPERATING SUPPLIES	SAN	300.30
		WARRANT TOTAL		300.30
77047	GUARDIAN SECURITY	REPAIR/MAINT-LIBRARY	PK	165.00
		WARRANT TOTAL		165.00
77048	HACH COMPANY	OPERATING SUPPLIES	SWR	260.89
		OPERATING SUPPLIES	SWR	122.97
		PORTABLE EQUIPMENT	SWR	1,431.24

WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		WARRANT TOTAL	1,815.10
77049	HOOGDAL MOSAIC	COMMUNITY GRANT PROGRAM LIB	67.00
		WARRANT TOTAL	67.00
77050	HONEY BUCKET	UTILITIES-PORTABLE TOILETS PK	75.00
		WARRANT TOTAL	75.00
77051	INGRAM LIBRARY SERVICES	BOOKS & MATERIALS LIB	34.64
		BOOKS & MATERIALS LIB	129.82
		BOOKS & MATERIALS LIB	382.85
		WARRANT TOTAL	547.31
77052	IWORQ SYSTEMS	MISC-DUES/SUBSCRIPTIONS ST	500.00
		WARRANT TOTAL	500.00
77053	JOB SHOP INC. (THE)	CONTAINERS SAN	131.19
		CONTAINERS SAN	1,358.45
		WARRANT TOTAL	1,489.64
77054	KATY ISAKSEN ASSOCIATES	PROFESSIONAL SERVICES SWR	115.00
		WARRANT TOTAL	115.00
77055	KCDA PURCHASING COOPERATIVE	ENG-SR9 LUCAS/PARK COTTAGE ART	18.38
		ENG SR20 COOK RD REALLIGN ART	85.74
		ENG - SR9 MCGARG/SUMR MD AST	18.38
		WARRANT TOTAL	122.50
77056	LAKESIDE INDUSTRIES	REPAIR/MAINT-STREETS ST	504.22
		WARRANT TOTAL	504.22
77057	LITHTEX NW	SUPPLIES JUD	127.28
		WARRANT TOTAL	127.28
77058	LOUIE FOXX, LLC	SUMMER READING PROGRAM LIB	250.00
		WARRANT TOTAL	250.00
77059	LYNN PEAVEY COMPANY	OFFICE/OPERATING SUPPLIES PD	27.08
		WARRANT TOTAL	27.08
77060	MCCANN, WILLIAM R.	INDIGENT DEFENDER LGL	3,000.00
		WARRANT TOTAL	3,000.00
77061	MARTIN MARIETTA MATERIALS	REPAIR/MAINT-STREETS ST	294.01
		WARRANT TOTAL	294.01
77062	MISTER T'S AWARDS & EMB	OFFICE/OPERATING SUPPLIES PD	84.94
		WARRANT TOTAL	84.94
77063	MOORE, JACK R.	PROFESSIONAL SERVICES INSP	643.35
		PROFESSIONAL SERVICES INSP	175.00
		WARRANT TOTAL	818.35

CITY OF SEDRO-WOLLEY
 SORTED TRANSACTION WARRANT REGISTER
 06/26/2013 (Printed 06/20/2013 11:44)

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WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
77064	MOTOR TRUCKS, INC.	REPAIR/MAINTENANCE-EQUIP	ST	142.06
		WARRANT TOTAL		142.06
77065	MOUNT VERNON, CITY OF	CENTRAL DISPATCH	FD	338.21
		WARRANT TOTAL		338.21
77066	NORTH CASCADE FORD	REPAIRS/MAINT-EQUIP	FD	1,213.37
		FIRE VEHICLES	FD	2,938.79
		WARRANT TOTAL		4,152.16
77067	NORTHUP GROUP/DR. BILL EKEMO	PROFESSIONAL SERVICES	CIV	340.00
		WARRANT TOTAL		340.00
77068	OFFICE DEPOT	SUPPLIES/BOOKS	PLN	4.86
		SUPPLIES/BOOKS	PLN	3.80
		SUPPLIES	ENG	36.22
		SUPPLIES	ENG	3.80
		SUPPLIES	ENG	10.44
		OFFICE SUPPLIES	FD	4.86
		OFF/OPER SUPPS & BOOKS	INSP	3.80
		ENG-SR9 LUCAS/PARK COTTAGE	ART	12.60
		ENG-SR9 LUCAS/PARK COTTAGE	ART	7.24
		ENG SR20 COOK RD REALIGN	ART	50.12
		ENG SR20 COOK RD REALIGN	ART	45.62
		ENG - SR9 MCGARG/SUMR MD	AST	12.60
		ENG - SR9 MCGARG/SUMR MD	AST	7.24
		WARRANT TOTAL		203.20
77069	ORCA PACIFIC INC.	OP SUPPLIES-CHEMICALS	SWR	493.63
		WARRANT TOTAL		493.63
77070	OWEN EQUIPMENT COMPANY	REPAIR/MAINTENANCE-EQUIP	ST	3,448.64
		WARRANT TOTAL		3,448.64
77071	P & P EXCAVATING LLC	MAINTENANCE OF LINES	SWR	2,879.92
		WARRANT TOTAL		2,879.92
77072	PAT RIMMER TIRE CTR, INC	REPAIR/MAINTENANCE EQUIP	PK	17.77
		REPAIR/MAINTENANCE EQUIP	PK	74.56
		REPAIR/MAINTENANCE EQUIP	PK	129.12
		REPAIR/MAINT-EQUIP & BLDG	CEM	23.17
		REPAIR/MAINTENANCE-EQUIP	ST	1,240.52
		REPAIR/MAINTENANCE-EQUIP	ST	143.23
		REPAIR/MAINTENANCE-EQUIP	ST	151.56
		REPAIRS/MAINT-EQUIP	SAN	123.47
		REPAIRS/MAINT-EQUIP	SAN	33.52
		WARRANT TOTAL		1,936.92
77073	PARTSMASTER	MAINT OF GENERAL EQUIP	SWR	177.01
		SMALL TOOLS & MINOR EQUIP	SWR	77.80
		SMALL TOOLS & MINOR EQUIP	SWR	91.85
		WARRANT TOTAL		346.66

CITY OF SEDRO-WOLLEY
 SORTED TRANSACTION WARRANT REGISTER
 06/26/2013 (Printed 06/20/2013 11:44)

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WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
77074	PITNEY BOWES, INC.	SUPPLIES	FIN	84.73
		WARRANT TOTAL		84.73
77075	PUBLIC UTILITY DIS. NO.1	PUBLIC UTILITIES	PD	19.35
		UTILITIES-RIVERFRONT	PK	346.15
		UTILITIES-TRAIN	PK	19.35
		UTILITIES-HAMMER SQUARE	PK	141.35
		UTILITIES-BINGHAM/MEMORIAL	PK	34.59
		UTILITIES - OTHER	PK	44.01
		PUBLIC UTILITIES-CITY HALL	PK	197.24
		PUBLIC UTILITIES	CEM	44.47
		PUBLIC UTILITIES	ST	65.99
		PUBLIC UTILITIES	LIB	28.77
		PUBLIC UTILITIES	SWR	204.72
		PUBLIC UTILITIES	SAN	40.87
		WARRANT TOTAL		1,186.86
77076	PUGET SOUND ENERGY	PUBLIC UTILITIES	ST	3,004.51
		WARRANT TOTAL		3,004.51
77077	REICHHARDT & EBE ENG, INC	ENG-SR9 LUCAS/PARK COTTAGE ART		16,038.44
		WARRANT TOTAL		16,038.44
77078	RICOH USA, INC.	OFFICE/OPERATING SUPPLIES	PD	75.81
		REPAIRS & MAINTENANCE	PD	46.57
		EQUIPMENT LEASE	FD	75.81
		REPAIRS/MAINT-EQUIP	FD	46.57
		WARRANT TOTAL		244.76
77079	SALSEINA, NATHAN	CDL ENDORCEMENT FEES	ST	85.00
		WARRANT TOTAL		85.00
77080	SA-SO COMPANY	OFFICE/OPERATING SUPPLIES	PD	96.99
		WARRANT TOTAL		96.99
77081	SCIENTIFIC SUPPLY	OPERATING SUPPLIES	SWR	352.96
		WARRANT TOTAL		352.96
77082	THE SEATTLE TIMES	BOOKS & MATERIALS	LIB	379.60
		WARRANT TOTAL		379.60
77083	SEDRO-WOLLEY AUTO PARTS	REPAIR/MAINTENANCE EQUIP	PK	7.34
		REPAIR/MAINTENANCE EQUIP	PK	11.34
		OPERATING SUPPLIES	CEM	19.48
		OPERATING SUPPLIES	CEM	18.34
		REPAIR/MAINTENANCE-EQUIP	ST	7.03
		REPAIR/MAINTENANCE-EQUIP	ST	10.72
		OPERATING SUPPLIES	SWR	48.87
		WARRANT TOTAL		123.12
77084	SEVEN SISTERS, INC.	REPAIRS/MAINT-EQUIP	FD	229.11
		REPAIR/MAINT-STATION 2	FD	229.11

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		MAINTENANCE CONTRACTS	SWR	2,291.10
		REPAIRS/MAINTENANCE	SWTR	229.11
		WARRANT TOTAL		2,978.43
77085	SHERWIN-WILLIAMS	OPERATING SUPPLIES	SAN	40.89
		WARRANT TOTAL		40.89
77086	SKAGIT 911	911 CONTRACTED SERVICES	PD	15,123.05
		CENTRAL DISPATCH	FD	4,321.18
		WARRANT TOTAL		19,444.23
77087	SKAGIT CD	CONTRACTED SERVICES	SWTR	239.76
		WARRANT TOTAL		239.76
77088	COMMUNITY ACTION OF SK. COUNTY	SKAGIT COMM ACTION AGENCY	HLT	1,707.07
		WARRANT TOTAL		1,707.07
77089	SKAGIT CO. PUBLIC WORKS	SOLID WASTE DISPOSAL	SAN	47,989.04
		WARRANT TOTAL		47,989.04
77090	SKAGIT FARMERS SUPPLY	OPERATING SUP - RIVERFRONT	PK	51.41
		OPERATING SUPPLIES-PROPANE	ST	16.79
		OPERATING SUPPLIES	SWR	108.26
		OPERATING SUPPLIES	SWR	21.64
		OPERATING SUPPLIES	SAN	166.22
		WARRANT TOTAL		364.32
77091	SKAGIT REGIONAL CLINICS	PROFESSIONAL SERVICES	PD	115.00
		WARRANT TOTAL		115.00
77092	SKAGIT PUBLISHING	LEGAL PUBLICATIONS	LGS	90.00
		ENG-SR9 LUCAS/PARK COTTAGE	ART	120.00
		ENG SR20 COOK RD REALIGN	ART	470.00
		ENG - SR9 MCGARG/SUMR MD	AST	120.00
		WARRANT TOTAL		800.00
77093	SORIANO, RAY	SUMMER READING PROGRAM	LIB	100.00
		WARRANT TOTAL		100.00
77094	SOLID WASTE SYSTEMS, INC.	REPAIRS/MAINT-EQUIP	SAN	50.86-
		REPAIRS/MAINT-EQUIP	SAN	263.19-
		REPAIRS/MAINT-EQUIP	SAN	512.74
		WARRANT TOTAL		198.69
77095	STAPLES BUSINESS ADVANTAGE	OFFICE/OPERATING SUPPLIES	PD	35.98
		OFFICE/OPERATING SUPPLIES	PD	115.71
		WARRANT TOTAL		151.69
77096	STILES & STILES	MUNICIPAL COURT JUDGE	JUD	2,728.00
		WARRANT TOTAL		2,728.00
77097	TKE CORP	REPAIR/MAINT-CITY HALL	PK	763.41

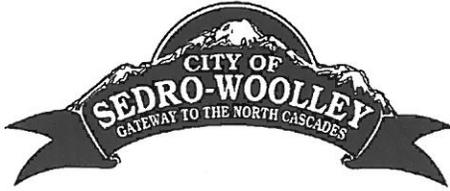
WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		WARRANT TOTAL	763.41
77098	TRANSPO GROUP INC (THE)	PROFESSIONAL SERVICES ST	4,586.00
		WARRANT TOTAL	4,586.00
77099	TRUE VALUE	OFFICE/OPERATING SUPPLIES CWP	16.23
		OFFICE/OPERATING SUPPLIES CWP	24.34
		OFFICE/OPERATING SUPPLIES IT	4.32
		OFFICE/OPERATING SUPPLIES IT	16.23
		MACHINERY & EQUIPMENT PD	43.30
		OPERATING SUPPLIES FD	1.94
		OPERATING SUPPLIES FD	1.94-
		OPERATING SUP - MEMORIAL PK	18.93
		SMALL TOOLS & MINOR EQUIP PK	303.23
		REPAIR/MT-HAMMER SQUARE PK	.39
		REPAIR/MAINT SKATEPARK PK	5.95
		OPERATING SUPPLIES CEM	17.85
		OPERATING SUPPLIES ST	22.68
		OPERATING SUPPLIES SWR	12.99
		OPERATING SUPPLIES SWR	17.84
		OPERATING SUPPLIES SWR	15.15
		OPERATING SUPPLIES SWR	19.47
		OPERATING SUPPLIES SWR	9.19
		WARRANT TOTAL	548.09
77100	US BANK -- PURCHASE CARDS	EMPLOYEE RECOGNITION EXE	17.85
		EMPLOYEE RECOGNITION EXE	16.07
		EMPLOYEE RECOGNITION EXE	1.34
		SUPPLIES FIN	6.52
		SUPPLIES FIN	26.92
		INTERNET SERVICES IT	96.00
		AUTO FUEL CS	40.07
		AUTO FUEL CS	37.82
		TUITION/REGISTRATION PD	185.00
		OFFICE/OPERATING SUPPLIES PD	90.97
		DUES/SUBSCRIPTIONS PD	75.00
		TRAVEL PD	52.18
		TRAVEL PD	40.00
		TRAVEL PD	400.74
		TRAVEL PD	120.18
		TRAVEL & MEALS FD	31.27
		REPAIRS/MAINT-DORM FD	115.72
		FIRE VEHICLES FD	30.65
		OFF/OPER SUPPS & BOOKS INSP	85.56
		OFF/OPER SUPPS & BOOKS INSP	51.65
		SMALL TOOLS & MINOR EQUIP PK	44.16
		REPAIRS/MT-RIVERFRONT PK	776.88
		REPAIR/MAINTENANCE EQUIP PK	94.05
		MISC-TUITION/REGISTRATION PK	52.94
		MISC-TUITION/REGISTRATION ST	38.50
		MISC-TUITION/REGISTRATION ST	45.00
		SUPPLIES LIB	198.53

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		SUPPLIES	LIB	165.20
		PROGRAMMING GRANTS	LIB	24.37
		PROGRAMMING GRANTS	LIB	26.48
		PROGRAMMING GRANTS	LIB	497.33
		POSTAGE	LIB	94.30
		TRAVEL	LIB	50.00
		BOOKS & MATERIALS	LIB	58.36
		BOOKS & MATERIALS	LIB	141.79
		BOOKS & MATERIALS	LIB	64.08
		MEALS/TRAVEL	SWR	43.91
		SOLID WASTE DISPOSAL	SAN	750.00
		OPERATING SUPPLIES	SAN	23.79-
		WARRANT TOTAL		4,663.60
77101	US BANK -- PURCHASE CARDS	VOIDED WARRANT		.00
		WARRANT TOTAL		.00
77102	UPS	POSTAGE	PD	12.07
		OPERATING SUPPLIES	SWR	9.16
		WARRANT TOTAL		21.23
77103	UTIL UNDERGROUND LOC CTR	OPERATING SUPPLIES	SWR	51.34
		WARRANT TOTAL		51.34
77104	VALLEY AUTO SUPPLY	MAINT OF GENERAL EQUIP	SWR	92.93
		OPERATING SUPPLIES	SWR	25.47
		WARRANT TOTAL		118.40
77105	VISION FORMS, LLC	POSTAGE	SWR	1,580.27
		POSTAGE	SAN	753.67
		POSTAGE	SWTR	97.24
		WARRANT TOTAL		2,431.18
77106	WA ST DEPT OF PROF LICEN	INTERGOV SVC-GUN PERMITS	PD	129.00
		WARRANT TOTAL		129.00
77107	WA STATE DEPT OF REVENUE	OFFICE/OPERATING SUPPLIES	CWP	2.90
		OFFICE/OPERATING SUPPLIES	PD	39.29
		VEHICLES	PD	58.31
		OPERATING SUPPLIES	FD	115.68
		FIRE VEHICLES	FD	28.71
		OPERATING SUP - RIVERFRONT	PK	4.52
		TAXES AND ASSESSMENTS	PK	98.51
		TAXES AND ASSESSMENTS	CEM	197.64
		TAXES & ASSESSMENTS	LIB	8.87
		BOOKS & MATERIALS	LIB	3.56
		EQUIPMENT	SI	45.81
		OP SUPPLIES-CHEMICALS	SWR	141.93
		TAXES & ASSESSMENTS	SWR	5,490.52
		OPERATING SUPPLIES	SAN	50.08
		TAXES & ASSESSMENTS	SAN	5,920.69
		WARRANT TOTAL		12,207.02

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
77108	WEST PAYMENT CTR	WESTLAW SERVICES	LGL	241.88
		WARRANT TOTAL		241.88
77109	WESTLAKE ELECTRONIC SUPPLY	SMALL TOOLS & MINOR EQUIP	FD	1,618.56
		WARRANT TOTAL		1,618.56
77110	WOOD'S LOGGING SUPPLY INC	SAFETY EQUIPMENT	PK	73.62
		MAINTENANCE OF LINES	SWR	21.66
		REPAIRS/MAINT-EQUIP	SAN	48.24
		WARRANT TOTAL		143.52
77111	DUNHAM, JASON H.	GENERAL BUSINESS LICENSES		35.00
		WARRANT TOTAL		35.00
77112	CONWAY, JODI	GENERAL BUSINESS LICENSES		35.00
		WARRANT TOTAL		35.00
77113	DANNITA SCHACHT EXEC. SVC.	GENERAL BUSINESS LICENSES		35.00
		WARRANT TOTAL		35.00
77114	ALANIZ, NORA	BANK FEES	FIN	.50-
		SPACE/FACILITY RENT-MEMORIAL		49.50
		SPACE/FACILITY RENT-MEMORIAL		.50
		WARRANT TOTAL		49.50
77115	AMY HURST COACHING LLC	GENERAL BUSINESS LICENSES		35.00
		WARRANT TOTAL		35.00
		RUN TOTAL		257,878.38

FUND	TITLE	AMOUNT
001	CURRENT EXPENSE FUND	49,924.70
101	PARK FUND	6,926.82
102	CEMETERY FUND	449.05
103	STREET FUND	20,411.55
104	ARTERIAL STREET FUND	84,056.44
105	LIBRARY FUND	2,772.22
109	SPECIAL INVESTIGATION FUND	45.81
401	SEWER FUND	28,287.10
407	1998 SEWER REVENUE BOND FUND	301.75
412	SOLID WASTE FUND	63,902.10
425	STORMWATER	800.84
TOTAL		257,878.38

DEPARTMENT	AMOUNT
001 000 000	140.00
001 000 011	90.00
001 000 012	2,891.22
001 000 013	89.17
001 000 014	279.72
001 000 015	5,809.31
001 000 016	340.00
001 000 017	134.52
001 000 018	322.09
001 000 019	26.63
001 000 020	138.91
001 000 021	24,016.68
001 000 022	12,932.83
001 000 024	1,006.55
001 000 062	1,707.07
FUND CURRENT EXPENSE FUND	49,924.70
101 000 000	50.00
101 000 076	6,876.82
FUND PARK FUND	6,926.82
102 000 036	449.05
FUND CEMETERY FUND	449.05
103 000 042	20,411.55
FUND STREET FUND	20,411.55
104 000 042	84,056.44
FUND ARTERIAL STREET FUND	84,056.44
105 000 072	2,772.22
FUND LIBRARY FUND	2,772.22
109 000 021	45.81
FUND SPECIAL INVESTIGATION FUND	45.81
401 000 035	28,287.10
FUND SEWER FUND	28,287.10
407 000 082	301.75
FUND 1998 SEWER REVENUE BOND FUND	301.75
412 000 037	63,902.10
FUND SOLID WASTE FUND	63,902.10
425 000 031	800.84
FUND STORMWATER	800.84
TOTAL	257,878.38



CITY COUNCIL AGENDA
REGULAR MEETING

JUN 26 2013

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3d

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-0771
Fax (360) 855-0733

Mark A. Freiberger, PE
Director of Public Works

MEMO TO: City Council and Mayor Mike Anderson
FROM: Mark A. Freiberger, PE
RE: **PSE Intolight Authorization Letters for Approval**
DATE: June 13, 2013 (for Council action June 26, 2013)

ISSUE

Should Mayor Anderson execute the attached Authorization Letters with Puget Sound Energy/Intolight for installation and service for new street lights and upgrade of existing street lights associated with the SR20/Cook Road Realignment and Extension Project?

BACKGROUND/DISCUSSION

The design for the SR20/Cook Road Realignment & Extension Project includes two new roundabout intersections and a new city street between Cook Road and F&S Grade Road. In order to meet minimum lighting levels for the new intersections, we will need to add 21 new street lights for the base project, plus an additional four for the portion of Murrow between Munro and F&S Grade Road if Schedule B is awarded. The Base Bid also includes upgrade and in some instances relocation of twelve existing luminaires as part of the base bid. Schedule D if awarded will include relocation and upgrade of four existing steel poles on SR20. The Schedule B and D agreements are not included in the attached, and will be processed if these schedules are awarded.

Attached are the following agreements:

- Street Lighting Authorization Letter (Schedule 51), \$157,472.02 installation charge
- Customer Street Lighting Order (Schedule 51), \$382.84 per month service charge
- Street Lighting Authorization Letter (Schedule 53), \$7,485.49 installation charge and \$103.70 per month service charge.

Bids for the project close on June 20, 2013. We anticipate work to start by August 1. The street lights for the Stage 1 work will need to be available by September 1 in order to complete as specified.

Funding for the installation work is provided by the TIB grant and budgeted matching funds from the GMA Impact Fee account.

The estimated monthly fees for the new lights will be budgeted from Account 103 beginning in 2014. The net cost for new and upgraded fixtures, including reduction for removed or upgraded existing lights, is \$451.74/month, or \$5,420.88 per year.

Staff recommends approval and execution of the attached Authorization Letters.

MOTION:

Move to authorize Mayor Anderson to execute the attached Authorization Letters with Puget Sound Energy/Intolight for installation and service for new street lights and upgrade of existing street lights associated with the SR20/Cook Road Realignment and Extension Project?



355 110th Avenue NE
PO Box 90868, EST 9W
Bellevue, Washington 98009-0868
Lighting Services from Puget Sound Energy

T (425) 456-2496
F (425) 462-3149

STREET LIGHTING AUTHORIZATION LETTER (Sch. 51)

June 6, 2013

Mark Freiberger
City of Sedro Woolley
325 Metcalf Street
Sedro Woolley, WA 98284

Street Lighting for SR20, Cook Rd roundabout
SL 1, 2, 3, 4, 5, 6, 7, 24, 25, 26, 27, 28, 29, 30, 31, 35, 36, 37, 38, 40, 41, 42, 43, 44, 45, 53, 54

Dear Mark,

The cost for the installation of: 7 ea 40' new steel poles, 2 ea 35' new steel poles, 4 ea existing 35' steel poles, 10 ea 35' FG poles, 2 ea 25' existing CC poles, 2 ea new 20' square CC poles, 13 ea new DOT CC bases, 10 ea FG pole mounting tubes, various mounting arms, 2 ea 95W LED Shoebox's, 4 ea 130W LED Cobra heads, and 21 ea 196W LED Cobra heads is **\$157,472.02**. It is based on the description in the Custom Street Lighting Order enclosed. This estimate is valid for **90 days**.

After reviewing the enclosed, please sign and return this Authorization Letter, and Custom Street Lighting Order. Payment will be requested once construction is completed. **Return one copy in the self-addressed envelope provided, and retain the other copy for your file. Upon receipt of the signed agreement and your payment there is a 10-12 week waiting period for us to procure the necessary materials.**

The following are conditions that may be required before construction of this system:

1. In the area where we are placing our cables and equipment, it is necessary that area be within four (4) inches of grade. If not, you may be required to pay the cost of relocating or reburying our facilities.
2. Locate and mark all privately owned underground facilities.
3. Right-of-way and/or Easements may also be required from you or adjacent property owners.
4. Please note that the installation may not meet the Illumination Engineering Society's Minimum standard for roadway lighting levels.
5. Restoration is not included for present construction or is the removal of excavated materials.
6. **Provide trenching, back filling and pole hole 6" Larger than a steel tube which is to be 36" in Diameter & 5' long steel culvert pipe for SL 1, 2, 3, 4, 5, 6, 7, 24, 25, 26, 27, 28, 29. (See attached).**
7. **Provide trenching, back filling, and pole hold 6" larger than a plastic tube which is to be 18" in diameter and 4' long corrugated plastic culvert pipe or equivalent for SL 53, 54 (See attached)**



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PO Box 90868, EST 9W
Bellevue, Washington 98009-0868
Lighting Services from Puget Sound Energy

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STREET LIGHTING AUTHORIZATION LETTER CONT.

Street Lighting for SR20, Cook Rd roundabout

SL 1, 2, 3, 4, 5, 6, 7, 24, 25, 26, 27, 28, 29, 30, 31, 35, 36, 37, 38, 40, 41, 42, 43, 44, 45, 53, 54

8. **Intolight/PSE will provide pole hole and plastic mounting tubes for SL 35, 36, 37, 38, 40, 41, 42, 43, 44, 45**
9. **City is responsible for staking streetlight pole tube locations per attached sketch.**
10. If Permits or Flaggers are required for present construction it is your responsibility to reimburse PSE these costs.
11. Unforeseen soil or pavement conditions are not included and it is your responsibility to reimburse PSE for these costs.
12. **Please provide date lighting installation should take place. Date: _____.**

By signing this Letter, Custom Street Lighting Order and returning it, you are stating that you will comply with these requirements and authorize us to perform the work. When the contingencies have been met, this order will be release to construction for scheduling. If you have any questions, please call me at 425-456-2701.

Sincerely,

Lars Larson
Account Manager, Lighting Services

The above contingencies are accepted and authorization is given:

By: _____

Date: _____



355 110th Avenue NE
PO Box 90868, EST 9W
Bellevue, Washington 98009-0868
Lighting Services from Puget Sound Energy

T (425) 456-2496
F (425) 462-3149

Project Name: Sedro Woolley – Cook Rd; SR 20 Roundabout – Base bid

Location: State Route 20, Cook Rd: SL 1, 2, 3, 4, 5, 6, 7, 24, 25, 26, 27, 28, 29, 30, 31, 35, 36, 37, 38, 40, 41, 42, 43, 44, 45, 53, 54

CUSTOM STREET LIGHTING ORDER (Sch. 51)

This order dated June 6, 2013 TO PUGET SOUND ENERGY, Inc. (PSE) MARK FREIBERGER; CITY OF SEDRO WOOLLEY; 325 METCALF STREET; SEDRO WOOLLEY, WA 98284 (Customer) covers the Installation of custom lighting authorized by this order. Billing will be on a Monthly basis and in accordance with the terms and conditions contained in PSE's Scheduled 51, and any future modifications of such Schedule as may be approved by the Washington Utilities and Transportation Commission. Ownership of all conductors, poles, fixtures, lamps and accessory equipment installed as a result of this order shall remain with PSE. The number, size and type of lights ordered are summarized below.

The installation charge of the listed lighting units was estimated to be **\$157,472.02**. Value of the system used to determine the monthly facilities charge is \$120,374.79. **Full payment of installation charge will be requested upon completion of project.**

Fixture and Pole Type

SL 1 New 40' Steel Davit Type 1; 8' Arm; 196W LED Cobrahead; DOT Concrete Base
SL 2 New 40' Steel Davit Type 1; 10' Arm; 196W LED Cobrahead; DOT Concrete Base
SL 3 New 40' Steel Davit Type 1; 10' Arm; 196W LED Cobrahead; DOT Concrete Base
SL 4 New 40' Steel Davit Type 1; 16' Arm; 196W LED Cobrahead; DOT Concrete Base
SL 5 New 40' Steel Davit Type 1; 8' Arm; 196W LED Cobrahead; DOT Concrete Base
SL 6 New 40' Steel Davit Type 1; 16' Arm; 196W LED Cobrahead; DOT Concrete Base
SL 7 New 40' Steel Davit Type 1; 16' Arm; 196W LED Cobrahead; DOT Concrete Base
SL 24 130W LED Cobrahead; DOT Concrete Base (Reusing existing 35' steel pole)
SL 25 130W LED Cobrahead; DOT Concrete Base (Reusing existing 35' steel pole)
SL 26 196W LED Cobrahead; DOT Concrete Base (Reusing existing 35' steel pole)
SL 27 196W LED Cobrahead; DOT Concrete Base (Reusing existing 35' steel pole)
SL 28 New 35' Steel Davit Type 1; 8' Arm; 196W LED Cobrahead; DOT Concrete Base
SL 29 New 35' Steel Davit Type 1; 8' Arm; 196W LED Cobrahead; DOT Concrete Base
SL 30 130W LED Cobrahead (Reusing existing concrete pole)
SL 31 130W LED Cobrahead (Reusing existing concrete pole)
SL 35 35' Silver Mast Arm FG Pole; 8' Arm; 196W LED Cobrahead
SL 36 35' Silver Mast Arm FG Pole; 8' Arm; 196W LED Cobrahead
SL 37 35' Silver Mast Arm FG Pole; 16' Arm; 196W LED Cobrahead
SL 38 35' Silver Mast Arm FG Pole; 8' Arm; 196W LED Cobrahead
SL 40 35' Silver Mast Arm FG Pole; 8' Arm; 196W LED Cobrahead



355 110th Avenue NE
PO Box 90868, EST 9W
Bellevue, Washington 98009-0868
Lighting Services from Puget Sound Energy

T (425) 456-2496
F (425) 462-3149

CUSTOM STREET LIGHTING ORDER Cont.

PROJECT NAME:

Sedro Woolley – Cook Rd; SR 20 Roundabout – Base bid

- SL 41 35’ Silver Mast Arm FG Pole; 10’ Arm; 196W LED Cobrahead
- SL 42 35’ Silver Mast Arm FG Pole; 8’ Arm; 196W LED Cobrahead
- SL 43 35’ Silver Mast Arm FG Pole; 8’ Arm; 196W LED Cobrahead
- SL 44 35’ Silver Mast Arm FG Pole; 10’ Arm; 196W LED Cobrahead
- SL 45 35’ Silver Mast Arm FG Pole; 16’ Arm; 196W LED Cobrahead
- SL 53 20’ Square Gray w/AMS shield pole; 1 Cooper 95W LED Shoebox
- SL 54 20’ Square Gray w/AMS shield pole; 1 Cooper 95W LED Shoebox

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Monthly facilities charge is equal to 0.172% x value of the system.
 $0.00172 \times \$120,374.79 = \207.04

The basis of the monthly energy charge under Rate Schedule 51 is as follows:

- 95W LED is \$3.36 per month x 2 lights = \$6.72
- 130W LED is \$4.63 per month x 4 lights = \$18.52
- 196W LED is \$7.17 per month x 21 lights = \$150.57

Total monthly energy charge \$ 175.81

The total monthly charge for this installation is

Monthly facilities charge \$ 207.04

Monthly energy charge \$ 175.81

Total monthly charge: \$ 382.85

To transfer the energy and maintenance billing, it is your responsibility to notify the new billing party when services are to be transferred. The new billing party must agree and contact INTOLIGHT to complete billing transfer.

Non-standard facilities are not kept in PSE inventory for the purpose of maintenance; therefore replacement of non-standard components may not be within the same time as replacement of standard components.

This order, executed by customer’s duly authorized representative as of the date first written above is for service, as described above, under PSE’s Schedule 51.



355 110th Avenue NE
PO Box 90868, EST 9W
Bellevue, Washington 98009-0868
Lighting Services from Puget Sound Energy

T (425) 456-2496
F (425) 462-3149

CUSTOM STREET LIGHTING ORDER Cont.

PROJECT NAME:

Sedro Woolley – Cook Rd; SR 20 Roundabout – Base bid

Customer: **CITY OF SEDRO WOOLLEY.; ATTN: MARK FREIBERGER**

By: _____

Date: _____

Printed Name: _____

Title: _____

Company: Puget Sound Energy

By:  _____

Date: June 6, 2013

Lars Larson
Account Manager, Lighting Services



355 110th Avenue NE
PO Box 90868, EST 9W
Bellevue, Washington 98009-0868
Lighting Services from Puget Sound Energy

T (425) 456-2496
F (425) 462-3149

STREET LIGHT AUTHORIZATION LETTER (Sch. 53)

June 6, 2013

City of Sedro Woolley
Attn: Mark Freiberger
325 Metcalf Street
Sedro Woolley, WA 98284

Project Name: Sedro Woolley Cook Rd & SR 20 Roundabouts – Base Bid
Project locations: Cook Rd; SR 20 (SL 8, 10, 11, 12, 32, 33, 34, 39)
INTOLIGHT order no: 105072032

Dear Mark,

Thank you for your street lighting request to service the above locations. With your authorization, we will proceed with the change out of (5) existing HPS cobra head street lights to 130W LED, and (3) existing HPS cobra heads to 196W LED on existing wood poles as illustrated in the attached work sketch and described below. Install costs for the 8 locations using General Electric Cobra Head Flat Lens fixtures is **\$7,485.49**. The monthly energy costs are \$11.74 for each 130W LED, and \$15.00 for each 196W LED. **Payment for installation will be requested after installation is completed.** This estimate is valid for 90 days.

SL 8 Install 130W LED Cobrahead; Install 16' arm
SL 10 Install 130W LED Cobrahead; Install 12' arm
SL 11 Install 196W LED Cobrahead; Install 12' arm
SL 12 Install 196W LED Cobrahead; Install 12' arm
SL 32 Install 130W LED Cobrahead
SL 33 Install 130W LED Cobrahead
SL 34 Install 130W LED Cobrahead; Install 8' arm
SL 39 Install 196W LED Cobrahead; Install 14' arm

8 The combined monthly energy/maintenance charge of \$103.70, as per our Schedule 53 Electric Tariff G, will start once the lights are energized.

The responsible billing party will be: City of Sedro Woolley

By signing this letter and returning it, you are stating that you authorize us to do the work and this order will be released to construction for scheduling. Upon receipt of the signed agreement, there is approximately a 4-week waiting period for installation. Please provide date installation should take place: _____



355 110th Avenue NE
PO Box 90868, EST 9W
Bellevue, Washington 98009-0868
Lighting Services from Puget Sound Energy

T (425) 456-2496
F (425) 462-3149

STREET LIGHT AUTHORIZATION LETTER Cont.

If you have any questions, please call me at 425-456-2701

Sincerely,

Lars Larson
Account Manager, Lighting Services from PSE

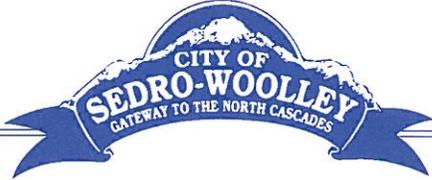
The above is accepted and authorization is given:

By: _____ Date: _____

Print: _____ Title: _____

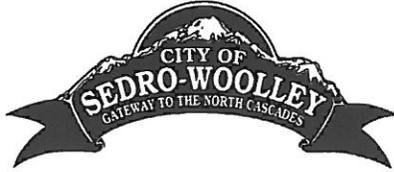
JUN 26 2013

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 5



SUBJECT: PUBLIC COMMENT

Name:
Address:
Narrative:



CITY COUNCIL AGENDA
REGULAR MEETING

JUN 26 2013

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 6

Building Department
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro Woolley, WA 98284
Phone (360) 855-0771
Fax (360) 855-0733

MEMO:

To: City Council
Mayor Anderson

From: John Coleman, AICP 
Planning Director

Date: June 26, 2013

Subject: Proposed revisions to SWMC 15.04, local amendments to adopted state building codes
– *2nd Read*

ISSUE

Should the Council approve an ordinance to acknowledge the State adoption of the 2012 editions of the building codes and enact certain local amendments?

DESCRIPTION

Updates are proposed to the SWMC sections 1504.020 and 1504.035.
Details of the changes are as follows:

- 15.04.020** Updated references to reflect the 2012 editions of the codes as well as the appendices adopted by Washington State
- 15.04.035** Updated references to reflect the 2012 editions of the codes as well as the appendices adopted by Washington State.
Amend formatting error in subsection 15.04.035(I).

EXHIBIT

Included with this memo is an ordinance to adopt revised Chapter 15.04 SWMC

RECOMMENDED ACTIONS

Make motion to adopt ordinance _____ to revise Chapter 15.04 SWMC to reflect State adoption of 2012 building codes and enact certain local amendments.

ORDINANCE NO. _____

AN ORDINANCE AMENDING SWMC 15.04 REGARDING ADOPTION OF 2012
STATE BUILDING CODES WITH LOCAL AMENDMENTS

WHEREAS, the City Building Official reviewed the codes adopted and enacted by Washington State effective July 1, 2013; and

WHEREAS, the City Building Official recommended certain modifications and adoption of certain appendices; and

WHEREAS, the City Council reviewed the Building Official's recommendations; and

WHEREAS, the City Council desires to revise SWMC 15.04 regarding adoption of the 2012 State Building Code with certain local amendments;

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY
DOES ORDAIN AS FOLLOWS:**

Section 1. SWMC 15.04 is amended to read as follows:

Chapter 15.04

BUILDING CODE*

Sections:

- | | |
|-------------------------|--|
| <u>15.04.010</u> | Title. |
| <u>15.04.020</u> | Codes adopted. |
| <u>15.04.030</u> | Amendments generally. |
| <u>15.04.035</u> | Specific amendments and additions to International Building Code. |
| <u>15.04.038</u> | Specific amendments to International Fire Code. |
| <u>15.04.039</u> | Amendments. |
| <u>15.04.040</u> | Fees—Building permit and plan review fees. |
| <u>15.04.042</u> | Building valuation data. |
| <u>15.04.043</u> | Administration and enforcement. |
| <u>15.04.044</u> | Certification of plans by architects and engineers. |
| <u>15.04.045</u> | Plan check fees for identical plans. |
| <u>15.04.047</u> | Mandatory street address signs. |
| <u>15.04.050</u> | Prohibitions. |
| <u>15.04.055</u> | Repealed. |
| <u>15.04.060</u> | Violations—Penalties. |

* Prior ordinance history: Ords. 1025 and 1078.

15.04.010 Title.

This chapter shall be known as the building code of the city of Sedro-Woolley.

15.04.020 Codes adopted.

The following codes are hereby adopted by reference, subject to modifications and/or amendments hereinafter set forth in this chapter:

A. International Building Code, 2009 2012 Edition, published by the International Code Council, together with all supplements thereto, subject to the modifications set forth by the state of Washington in Chapter 51-50 WAC; ICC A117.1-2009 accessibility code (ANSI); and Appendix E (WA State amendments);

B. International Residential Code, 2009 2012 Edition, except Chapters 11 and 25 through 43, published by the International Code Council, together with all supplements thereto, and Appendices F E, G and R (WA State amendments); and subject to the modifications set forth by the state of Washington in Chapter 51-51 WAC;

C. International Mechanical Code, 2009 2012 Edition, published by the International Code Council, together with all supplements thereto, and subject to the modifications set forth by the state of Washington in Chapter 51-52 WAC;

D. Uniform Plumbing Code, 2009 2012 Edition, published by the International Association of Plumbing and Mechanical Officials, together with all supplements thereto, and subject to the modifications set forth by the state of Washington in Chapters 51-56 and 51-57 WAC; and Appendices A, B and I; provided that Chapters 12 and 15 are not adopted. Provided further, that those requirements of the Uniform Plumbing Code relating to venting and combustion air of fuel fired appliances as found in Chapter 5 and those portions of the code addressing building sewers are not adopted (WA State amendments);

E. International Fire Code, 2009 2012 Edition, published by the International Code Council, and all supplements thereto; mandated state amendments, Chapter 51-54 WAC; and Appendices Chapter B, Chapter C, Chapter E, Chapter F;

F. International Fuel Gas Code, 2009 2012, published by the International Code Council, together with standards NFPA 58 and NFPA 54;

G. International Existing Building Code, 2009 2012 Edition, including Appendix A;

H. ~~The Washington State Energy Code, 2009 Edition, and Reference Standard 29, developed by the Washington State Building Code Council, and set forth in Chapter 51-11 WAC~~ The International Energy Conservation Code, 2012 Edition, for residential and commercial, published by the International Code Council, and mandated State amendments, per Chapter 51-11R and Chapter 51-11C WAC;

I. The Washington State Ventilation and Indoor Air Quality Code, 2009 2012 Edition, as set forth in Chapter 51-13 WAC;

J. Installation of factory built housing and commercial structures, RCW 43.22.460, together with WAC 296-150C-0540, 296-150F-0540 and the installation of manufactured and mobile homes, RCW 43.22.440 and WAC 296-150M-0650;

K. The International Property Maintenance Code, 2009 2012 Edition, published by the International Code Council, together with all supplements thereto. Insert (6") into Section 302.4.

In case of conflict among the codes numerated in subsections A through K of this section, the first named code shall govern over those following.

15.04.030 Amendments generally.

Pursuant to authority granted by the Revised Code of the state of Washington under the State Building Code Act, amendments to the codes adopted in Section 15.04.020, when adopted by the state of Washington and Building Code Council, are hereby adopted and incorporated by reference, and apply within this jurisdiction.

15.04.035 Specific amendments and additions to International Building Code and International Residential Code.

A. Sections 104.8 of the International Building Code and the International Residential Code, ~~2009~~ 2012 Editions, are hereby amended to include the additional paragraphs as follows:

This code shall not be construed to relieve from or lessen the responsibility of any person owning, operating, or controlling any building or structure for any damages to persons or property caused by defects, nor shall the code enforcement agency or its parent jurisdiction be held as assuming any such liability by reasons of the inspections authorized by this code or any certificates of occupancy issued under this code.

Enforcement of this code shall not be construed to be for the particular benefit of any individual person or group of persons, other than the general public. In the event of a conflict between the intent of this section and any other section or subsection herein, this subsection shall govern insofar as applicable.

B. Section 105.2 of the International Building Code, ~~2009~~ 2012 Edition, Building exemption one, shall read as follows: One-story detached accessory structures used as sheds, playhouses and similar uses, provided that the floor area does not exceed 200 square feet.

C. Section 105.2 of the International Residential Code, ~~2009~~ 2012 Edition, Building exemption ten, shall read as follows: Uncovered decks not more than 30 inches above grade.

D. Section 105.2 of the International Building Code, ~~2009~~ 2012 Edition, is amended to add a Building exemption "14"; and Section 105.2 of the International Residential Code, ~~2009~~ 2012 Edition, is amended to add a Building exemption "11", as follows: Pursuant to WAC 51-50-007 Exceptions, Permits will not be required for the installation or relocation of framed membrane structures or tent type structures as defined in the International Building Code Chapter 31, provided that:

- (1) The structure is used exclusively for the protection or propagation of plants; and
- (2) The structure is located a minimum of 20 feet from any property line or other structure.

E. Section 105.2 of the International Building Code, ~~2009~~ 2012 Edition, is amended to add a Building exemption "15"; and Section 105.2 of the International Residential Code, ~~2009~~ 2012 Edition, is amended to add a Building exemption "12," as follows: Any project that has a valuation of less than \$2,000 as calculated using the method currently adopted by the City.

F. Section 112.1 of the International Building Code and the International Residential Code, ~~2009~~ 2012 Editions, are hereby amended to read as follows:

112.1 - General

In order to hear and decide appeals of orders, decisions or determinations made by the building official relative to the application and interpretation of this code, there shall be and is hereby created a Board of Appeals consisting of members who are qualified by experience and training to rule upon matters pertaining to building construction and who are not employees of the City of Sedro-Woolley.

The building official and fire chief shall be ex officio members of said Board but shall have no vote on any matter before the Board. The Board of Appeals shall be appointed by the mayor and shall hold office at the mayor's pleasure. The Board shall render all decisions and findings in writing to the appellant with a duplicate copy to the building official.

G. Section 3304.1 of the International Building Code, ~~2009~~ 2012 Edition, is amended to read as follows:

3304.1 - Excavation and fill

All stumps and roots shall be removed from the soil to a depth of at least twelve inches (12") below the surface of the ground in the area to be occupied by the building.

All wood forms which have been used in placing concrete, if within the ground or between foundation sills and the ground, shall be removed before a building is occupied or used for any purpose. Before completion, loose or casual wood shall be removed from direct contact with the ground under the building.

The finished grade and elevation under the building shall be above the ground drainage flow of the land around the building to prevent surface or subsurface water from draining to the space under the building, provided that alternates may be used if shown on the building plans and approved by the building official, such as drain tile, or exterior drainage of the building, or an approved sump pump system. At least two percent (2%) gradient toward approved drainage facilities is required from building walls unless waived by the building official for non-hill terrain. Approved sump pump systems shall in no case be connected to the sanitary sewer system. Tight-lined downspout and perimeter building drains may be connected together at a point no closer than 10 feet from a building.

H. Whenever the word "shall" is used in the referenced adopted Codes, it is defined to have the following meanings:

1. With respect to the functions and powers of the chief code official, building official, or any agents and employees of the city and any board authorized hereunder, a direction and authorization to act in the exercise of sound discretion and in good faith;
2. With respect to the obligation upon owners and occupants of premises and their agents, a mandatory requirement to act in compliance with the provisions of the code at the risk of civil and/or criminal liability upon failure.

I. Appendix E of the International Residential Code, ~~2009~~ 2012 Edition, is amended to add the following section to read as follows:

Section AE607 - Local Requirements

1. Mobile homes: before any mobile home or manufactured housing unit is located or placed upon a lot or parcel, the person desiring to locate or place the mobile home/unit must obtain a building permit from the building department. Thereafter the building department shall ascertain if the mobile home/unit meets the requirements of the city zoning code, that the wheels and tongue have been removed and the proper support is provided.

2. All applicable zoning requirements must be adhered to. No mobile home/unit shall be located or placed until permits and approvals have been obtained.
3. Mobile homes and manufactured housing not located within a sale lot nor within an approved mobile home park shall:
 - a.-1. Consist of at least two fully enclosed parallel sections of each of not less than twelve feet wide by thirty-six feet long;
 - b.-2. Be placed on a poured or permanent concrete block perimeter foundation similar to that required for site-built residential construction;
 - c.-3. Have a roof which was originally constructed, pitched with a slope no less than 3 inches of rise to 12 inches of run, is constructed as an integral part of the home, and is made of either composition, shakes or shingles;
 - d.-4. Have exterior siding similar in appearance to siding materials commonly used on conventional site-built (per the International Residential Code) single-family residences;
 - e.-5. Have the tongue removed if designed to allow removal;
 - f.-6. Have a minimum of eighteen inches crawl space;
 - g.-7. Have permanent steps affixed to all exits; and
 - h.-8. Be approved by and bear the insignia of the U.S. Department of Housing and Urban Development.
4. Mobile homes and manufactured housing within approved mobile home parks shall:
 - a.-1. Be placed on a permanent foundation or footings and piers and meet all manufacturer's specifications for support;
 - b.-2. Be securely tied down in accordance with the manufacturer's specifications or those of a licensed architect or engineer;
 - c.-3. Have the tongue removed;
 - d.-4. Maintain a minimum of eighteen inches crawl space under the entire mobile home;
 - e.-5. Have permanent steps affixed to all exits;
 - f.-6. Be approved by and bear the insignia of the U.S. Department of Housing and Urban Development;
 - g.-7. Have a securely attached exterior skirting material consisting of concrete, masonry, or pressure treated wood, or vinyl siding that extends around the entire mobile home between the ground and the outer bottom portion of the dwelling;
 - h.-8. Have a finished exterior consisting of a composition roof and wood or wood-type siding;
 - i.-9. Have a minimum floor area of 500 square feet; and
 - j.-10. Have a minimum width of not less than 14 feet.

15.04.038 Specific amendments to International Fire Code.

Pursuant to authority granted by the Revised Code of the State of Washington under the State Building Code Act, the following amendments to the International Fire Code are hereby adopted and apply within this jurisdiction.

A. Appeals, to read as follows:

In order to determine the suitability of alternate materials and type of construction and to provide for reasonable interpretations of the provisions of this code, there shall be and hereby is created a Board of Appeals. This Board shall consist of the same membership

as the Building Code Board of Appeals. The Fire Chief and Building Official shall be Ex-Officio members. The Board shall adopt reasonable rules and regulations for conducting its investigations and shall render all decisions and findings in writing to the Fire Chief and Building Official with a duplicate copy to the applicant.

B. Authority for Inspection and Enforcement, to read as follows:

The Fire Chief is authorized to administer this code. Under the Fire Chief's direction, the Fire Department is authorized to enforce all ordinances of the jurisdiction pertaining to:

- (i) The prevention of fires.
- (ii) The storage, use and handling of hazardous materials.
- (iii) The installation and maintenance of automatic, manual and other private fire alarm systems and fire extinguishing equipment.
- (iv) The maintenance and regulation of fire escapes.
- (v) The maintenance of exists.
- (vi) The investigation of the cause, origin and circumstances of fires which are of unknown suspicious of incendiary origin.

C. Definitions and Abbreviations, to read as follows:

Chief—the terms “Chief”, or “Chief of the Bureau of Fire Protection”, or “Fire Chief” shall mean the Sedro-Woolley Fire Chief, when used in the International Fire Code.

Jurisdiction—Jurisdiction shall mean City of Sedro-Woolley.

Municipality—Municipality shall be added to this section to mean City of Sedro-Woolley.

D. Fire Department Access, to read as follows:

Required Access. Fire apparatus access roads shall be provided for every facility, building or portion of a building hereafter constructed or moved into or within the jurisdiction when the facility is in excess of one hundred fifty feet (150') from fire apparatus access.

1. Driveways. Roads serving one (1) or two (2) Residential lots.
 - a. Driveways where building is less than one-hundred fifty feet (150') from approved access road have no specific requirements.
 - b. Driveway over one-hundred fifty feet (150') long serving one (1) or two (2) residential lots.
 - i. Width—twelve foot (12') driving surface with turnouts located every three-hundred feet (300') when required by the Fire Marshal. To create a turnout, the road shall be widened to twenty feet (20') in the direction of travel for a distance of not less than thirty feet (30') to allow vehicles to pull over and allow emergency vehicles to proceed.
 - ii. Vertical clearance—thirteen foot (13') six inches (6") unobstructed head clearance.
 - iii. Surface—short plat standard—six inches (6") of gravel.
 - iv. Turning radius for turns along the length of driveway—fifty feet (50') outside radius. (Note: This is not a cul-de-sac standard.)
 - v. An acceptable means of turning around a fire apparatus must be provided. This does not necessarily require a cul-de-sac for a driveway serving one or two residential lots: Means of turning apparatus must be acceptable to the Fire Marshal.
 - vi. Bridges—must meet Sedro-Woolley Public Works Standards as approved by the City Engineer.
 - vii. Grade—land division standard—twelve percent (12%) gravel or fourteen percent (14%) paved.

2. Fire Department Vehicle Access Roads. Roads serving other than one or two single family residential lots.

- a. Width—twenty foot (20') driving surface.
- b. Vertical clearance—thirteen foot (13') six inches (6") unobstructed overhead clearance.
- c. Surface—short plat standard—six inches (6") of gravel.
- d. Turning radius—fifty feet (50') outside radius.
- e. Turnarounds—seventy foot (70') cul-de-sac or as approved by Fire Marshal.
- f. Bridges—must meet Sedro-Woolley Public Works Standards. (See Public Works).
- g. Grade—land division standard—twelve percent (12%) gravel or fourteen percent (14%) paved.

3. These standards apply to all building permits and are minimum for building permit purposes. City zoning, development, and public works construction standards may exceed these standards, and these standards are in no way intended to eliminate the need for full compliance with land division, zoning and public works construction standards requirements.

4. The Fire Chief may make modifications in these standards if the road is not buildable because of topography, waterways, non-negotiable grades, or similar conditions. These modifications are based on:

- a. The building being protected by NFPA 13D Automatic Sprinkler Systems.
- b. Additional fire protection as required by the Fire Chief.
- c. Exceptions may be made for minor additions or small accessory buildings to existing dwellings when in the opinion of the Fire Marshal the addition or accessory building will not create significantly more dangerous situations.

5. For roads accepted or platted or short platted roads by Skagit County prior to June 11, 1990 and subsequently annexed into the City, these standards may be modified by the Fire Marshal provided that, in his opinion, fire fighting or rescue operations would still be possible.

E. Regulations Applicable to Existing Buildings, Life Safety Requirements for Existing Buildings Other Than High Rise; to read as follows:

1. General. The purpose of this appendix as amended is to provide a reasonable degree of safety to persons occupying existing buildings that do not conform with the minimum requirements of this code by providing for alterations to such buildings which are identified to the Sedro-Woolley Fire Chief by either investigation by the Fire Chief or by a signed complaint from any member of the general public stating specifically why they believe a building does not provide such a reasonable degree of safety.

F. Fire Flow Requirements for Buildings.

1. Section 3—Modifications.

Section 3.1 Decreases. Fire flow requirements may be modified downward by the Sedro-Woolley Fire Chief for isolated buildings or a group of buildings in rural areas or small communities where development of full fire flow requirements is impractical. The Fire Chief may be guided by written procedures entitled "Sedro-Woolley Fire Department Procedures Concerning Fire Flow and Placement of Fire Hydrants" in making this determination.

Section 3.3 Buildings That May Not Require Fire Flow. When in the opinion of the Fire Chief a proposed building meets the criteria stated in the "Skagit County Fire Marshal

Procedures Concerning Fire Flow and Placement of Fire Hydrants” a permit may be issued without meeting the requirements for fire flow for the following:

- (i) Agricultural buildings.
- (ii) Buildings exempt by Board of Appeals Precedent.

G. Fire Hydrant Locations and Distributions. Footnote 3 shall be amended to read as follows:

“Where new water mains are upgraded or extended along streets or roads where hydrants are not otherwise required, hydrants shall be installed for filling tanker trucks at major roadway intersections wherever possible, and the distance between hydrants shall not exceed one mile.”

15.04.039 Amendments.

Repealed by Ord. 1680-10.

15.04.040 Fees—Building permit and plan review fees.

- A. General. Fees shall be assessed in accordance with the provisions of this section.
- B. Fees shall be assessed as designated in the current city of Sedro-Woolley building, planning and engineering fee schedule, as adopted by resolution of the city council and on file with the city clerk.
- C. Plan Review Fees. The applicant shall pay the plan review fee at time of submitting a building permit application.
- D. Building Permit Fees. The applicant shall pay the building permit fee prior to the building department issuing the building permit.
- E. A building permit is required before any mobile home can be placed in the city.
- F. Payment of Permit Fees. Upon notification by the city that a permit application has been approved, the applicant shall submit payment to the city for all permit fees for which approval has been received prior to permit application expiration. All permit applications shall expire six months from date application was submitted. Notification shall be given by any means reasonably calculated by the city to provide the applicant with notice that the applicant’s permit may be issued, and may include notice by telephone, facsimile, or through the U.S. mail. The applicant shall promptly advise the city of any changes that would limit or otherwise hinder the city in contacting the applicant.
- G. Repealed by Ord. 1651-09.
- H. Repealed by Ord. 1651-09.
- I. Investigation Fees—Work without a Permit.
 - 1. Investigation. Whenever any work for which a permit is required by this code has been commenced without first obtaining said permit, a special investigation shall be made by the building official before a permit may be issued for such work.
 - 2. An investigation fee, in addition to the permit fee and plan review fee, shall be collected whether or not a permit is then or subsequently issued. The investigation fee shall be assessed as designated in the current city of Sedro-Woolley building, planning and engineering fee schedule, as adopted by resolution of the city council and on file with the city clerk. The payment of such investigation fee shall not exempt any person from compliance with all other provisions of this code nor from any penalty prescribed by law.

J. Fee Refunds. The building official may authorize refunding any fee paid hereunder which was erroneously paid or collected. The building official may authorize refunding not more than eighty percent of the permit fee paid when no work has been done under a permit issued in accordance with this code. The building official shall not authorize the refunding of any fee paid except upon the written application filed by the original permittee not later than one hundred eighty days after the date of fee payment. Plan review fees are not refundable.

15.04.042 Building valuation data.

For the purposes of determining valuation for issuance of building permits and charging building permit fees, the current building valuation data published in the Building Safety Magazine by International Code Council shall be utilized.

15.04.043 Administration and enforcement.

The building code of the city shall be administered and enforced by the building official of the city.

15.04.044 Certification of plans by architects and engineers.

The original set of any plans, computations or specifications submitted as part of or in conjunction with any application for a building permit which has been required by the building official to be prepared by an engineer or architect licensed by the state shall be submitted with a stamp or seal and original signature of such engineer or architect on each page thereof. No application for which such plans, computations or specifications have been required shall be deemed complete until such stamp or seal and original signature have been affixed.

15.04.045 Plan check fees for identical plans.

A. An owner, builder or developer seeking to build more than one structure of an identical design, may obtain a discount of the plan check fee required by this chapter and the uniform building code for subsequent identical design submissions within a period of six months of the original submission. The discounted fee shall be thirty percent of the full fee applicable at the time of payment, or the actual cost to the city for plan check review if conducted by an outside official, whichever is greater. The plans must be identical to those submitted by the same applicant within the previous six months for which a full fee was paid.

B. At the time of submission of the original plans, the applicant may submit up to four minor construction alternatives for a common design, and pay the applicable additional fee based on the value of the alternative as determined by the building official. The approved alternative plans shall be considered part of the original plans for purposes of determining what constitutes an identical plan.

C. The decision of the building official as to what constitutes a minor construction alternative and identical plan, for purposes of the discount provided by this section, shall be final and binding.

15.04.047 Mandatory street address signs.

A. Every lot for which a permit is issued under this chapter for any purpose shall have an assigned street number affixed as prescribed by this section. The number shall be posted within thirty days of issuance of the permit or prior to issuance of a certificate of occupancy, whichever is sooner, unless a later date is prescribed in writing by the building official. Compliance with this section shall be the responsibility of both the building owner and the permit applicant.

B. For structures situated fifty feet or less from the street, the address shall be conspicuously placed immediately above, upon, or at the side of the proper door of each building so that the number can be seen plainly from the street. If the main entrance is on the side or does not face the street, the address shall be conspicuously placed on the side of the building facing the street.

C. For structures situated more than fifty feet from the street, or when the view of the building is blocked, the number shall be conspicuously placed on a post, gate, fence, tree, etc. This placement must be somewhere in an arc within thirty feet from where the center of the driveway or access meets the street. It will be posted in such a way so that the address placard is parallel with the main street or visible when accessing from either direction. It shall be at a height of between four and six feet from the level of the street. On streets which may be accessed from only one direction, the placard may be posted perpendicular to the main street in such a way that it is clearly visible when being approached by emergency responders. If more than one address is on one driveway and the buildings or entities are further than fifty feet from the street, then the addresses shall be posted at the street and also on the buildings or addressable entities. The address shall also be posted at any confusing intersection within the private drives.

D. Addressable entities other than buildings, such as recreational lots, play fields, or stand alone utility sites, shall display the address at the access or driveway in the same manner as a building located more than fifty feet from a street. On a corner lot, the building number shall face the street named in the address.

E. Building addresses shall be set on a white background which is approximately twelve inches by six inches in size. Building addresses shall be blue reflective numbers a minimum of five inches in height that are easily visible at night.

F. The fire chief is authorized to obtain and sell address placards which comply with this section at cost and expense as part of a safety awareness program, provided that nothing in this section shall prohibit any owner from acquiring a conforming sign from a private vendor.

G. A certificate of occupancy or inspection may be withheld for violation of this section. In addition, violation of this section is punishable as set forth in Section 15.04.060 of this chapter.

15.04.050 Prohibitions.

It is unlawful for any person, firm or corporation to erect, construct, enlarge, alter, repair, move, improve, remove, convert, demolish, equip, use, occupy, or maintain any building or structure in the city, or cause the same to be done, contrary to or in violation of any of the provisions of this chapter and the codes adopted by reference.

15.04.055 Enforcement—Civil suits.

Repealed by Ord. 1670-10.

15.04.060 Violations—Penalties.

Any person violating or failing to comply with any of the provisions contained in this chapter shall be subject to the enforcement provisions contained in Title 18, Code Enforcement.

Section 2. EFFECTIVE DATE. This ordinance shall take effect five (5) days after the approval by the City Council and publication as provided by law.

Section 3. SEVERABILITY. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of the ordinance or the application of the provision to other persons or circumstances is not affected.

PASSED by majority vote of the members of the Sedro-Woolley City Council this _____ day of _____, and signed in authentication of its passage this ____ day of _____.

By: _____
MIKE ANDERSON, Mayor

Attest: _____
PATSY NELSON, Finance Director

Approved as to form:

ERON BERG, City Attorney

Published: _____