

Next Ord: 1770-13
Next Res: 879-13

VISION STATEMENT

SEDRO-WOOLLEY IS A FRIENDLY CITY THAT IS CHARACTERIZED BY CITY GOVERNMENT AND CITIZENS WORKING TOGETHER TO ACHIEVE A PROSPEROUS, VIBRANT AND SAFE COMMUNITY

MISSION STATEMENT

TO PROVIDE SERVICES AND OPPORTUNITIES WHICH CREATE A COMMUNITY WHERE PEOPLE CHOOSE TO LIVE, WORK AND PLAY

CITY COUNCIL AGENDA

April 10, 2013

7:00 PM

Sedro-Woolley Municipal Building

Council Chambers

325 Metcalf Street

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Consent Calendar1 - 29

NOTE: Agenda items on the Consent Calendar are considered routine in nature and may be adopted by the council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the regular agenda will consider any item so removed after the Consent Calendar.

- a. Approval of Agenda
- b. Minutes from Previous Meeting (Including April 3, 2013 Work Session)
- c. Finance
 - Claim Checks #76502 to #76588 in the amount of \$125,238.49
 - Payroll Checks #55305 to #55410 in the amount of \$261,088.99
- d. Request for Out of State Travel - Police Department
- e. Skagit County Relay for Life Committee Request - "Paint the Town Purple"
- f. Final Acceptance - Contract 2012-PW-16 2012 City Pavement, Pedestrian and Utility Improvements Project - C. Johnson Construction, Inc.

- 4. Special Recognition/Resolution 878-13 - Honoring Doris J. Allen for a lifetime of service to Sedro-Woolley and wishing her a Happy 100th Birthday!31 - 32
- 5. Public Comment.....33

UNFINISHED BUSINESS

- 6. 2012 Comprehensive Plan Docket (2nd reading).....35 - 55 and attachments
- 7. Skagit County Jail Discussion (continued - no materials/no action)

NEW BUSINESS

- 8. Sidewalk Café Ordinance (1st reading).....57 - 61

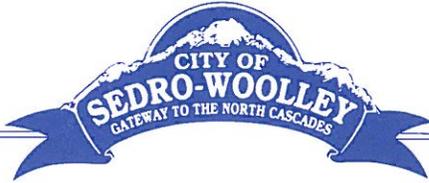
COMMITTEE REPORTS AND REPORTS FROM OFFICERS

EXECUTIVE SESSION

There may be an Executive Session immediately preceding, during or following the meeting.

APR 10 2013

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 1-3



DATE: April 10, 2013
TO: Mayor Anderson and City Council
FROM: Patsy Nelson, Finance Director
SUBJECT: 1) CALL TO ORDER; 2) PLEDGE OF ALLEGIANCE; 3) CONSENT
CALENDAR

1. CALL TO ORDER - The Mayor will call the April 10, 2013 Regular Meeting to Order. The Finance Director will note those in attendance and those absent.

___ Ward 1 Councilmember Kevin Loy
___ Ward 2 Councilmember Tony Splane
___ Ward 3 Councilmember Thomas Storrs
___ Ward 4 Councilmember Keith Wagoner
___ Ward 5 Councilmember Hugh Galbraith
___ Ward 6 Councilmember Rick Lemley
___ At-Large Councilmember Brett Sandström

2. PLEDGE OF ALLEGIANCE - The Mayor will lead the City Council and citizens in the Pledge of Allegiance to the United States of America.
3. CONSENT CALENDAR - Mayor will ask for Council approval of Consent Calendar items.

APR 10 2013

CITY OF SEDRO-WOOLLEY

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3b

Regular Meeting of the City Council
March 27, 2013 – 7:00 P.M. – Council Chambers

ROLL CALL: Present: Mayor Mike Anderson, Councilmembers: Kevin Loy, Tony Splane, Tom Storrs, Keith Wagoner, Hugh Galbraith, Rick Lemley and Brett Sandström. Staff: Recorder Brue, Finance Director Nelson, City Supervisor/Attorney Berg, Planning Director Coleman, Asst. Fire Chief Olson and Police Chief Wood.

The Meeting was called to order at 7:00 P.M. by Mayor Anderson.

Pledge of Allegiance

Consent Calendar

- Approval of Agenda
- Minutes from Previous Meeting (including March 6, 2013 Worksession)
- Finance
 - Claim Checks #76396 to #76501 in the amount of \$269,672.59 (Void Check #76398)
 - Payroll Checks #55199 to #55304 in the amount of \$201,855.85
- Interlocal Agreement with City of Burlington for Reciprocal Library Borrowing

Councilmember Storrs moved to approve the consent agenda Items A through D. Seconded by Councilmember Wagoner. Motion carried (7-0)

Waste Management Annual Report Presentation

Will Ibershof – Public Sector Manager for Waste Management addressed the Council. He also introduced Tim Crosby, Senior District Manager. Ibershof presented Waste Management's 2012 Annual report and highlighted diversion numbers and the percentages of people setting out containers which shows the interest in working on the environment. He questioned the Council's view of service from Waste Management and entertained various questions from the Councilmembers.

Tim Crosby – Senior District Manager addressed yard waste pick up and noted they are looking to expand the service to include more food waste which will allow for year round pick up. He also addressed commercial recycling, flow control, processing and cutting edge research in the solid waste industry.

Public Comment

No comment received.

UNFINISHED BUSINESS

Ordinance – Repeal of SWMC 6.12.025 Prohibiting Horses in Part of the City of Sedro-Woolley

City Supervisor/Attorney Berg clarified the city center boundaries for the proposed ordinance which will repeal SWMC 6.12.025. He noted this is the third time Council has discussed this topic. The original ordinance prohibiting horses was enacted in 1986.

Council discussion ensued regarding positive responses from citizens, concerns of being allowed on Metcalf Street, concern of horse droppings, run on a trial basis, concern by the city leadership group trying to change the image of Sedro-Woolley who believes it to be taking a step backwards, Sedro-Woolley being the home of the Loggerodeo and rodeo events and reviewing again in one year.

Councilmember Loy moved to approve Ordinance #1769-13 An Ordinance Repealing SWMC 6.12.025 (Prohibiting Horses in the City Center). Seconded by Councilmember Sandström.

More discussion continued regarding horse droppings.

Motion carried (6-1, Councilmember Storrs opposed).

Skagit County Jail Discussion

City Supervisor/Attorney Berg reviewed information of what he viewed as the final meeting of the jail committee with the county presenting a proposal for the jail that included levels of participation. He reviewed the levels of partnership as presented by Commissioner Dahlsted at the meeting. Partnerships include full partner, associate partner or non-member. Berg reviewed what was included with each level of participation.

City Supervisor/Attorney Berg also discussed a possible counter proposal from the area cities, noting the participation of Burlington is crucial to any financing formula. He noted that informal discussions continue with the cities and County with anticipation of being part of a counter proposal that would work for the cities as well as trying to keep Burlington on board. Berg expressed concern of the proposed April 29th timeline and the process.

Council discussion took place to include placing topic on the agenda for the April 3rd worksession, choices given not being what was discussed within the jail committee and the need for the cities to stick together.

NEW BUSINESS

2012 Comprehensive Plan Docket

Planning Director Coleman reviewed the format of the staff memo and exhibits. He then reviewed the proposed 2012 Comprehensive Plan docket which includes the following recommendations:

- CPA-2-12 – Proposed reconfiguration of UGA to include 27.73 acres north of the city limits and remove 28 acres in three areas of the existing UGA located generally southeast of city limits.
- CPA-4-12 – Rezone of approximately 19 acres in the Southwest part of the city – generally located west of Rhodes Road and south of State Route 20.

Planning Director Coleman reviewed the process for the docket which includes multiple public hearings, noting this was a first read and entertained Council questions.

Police Vehicle Purchase

City Supervisor/Attorney Berg reviewed a request for the purchase of a used 2006 Ford Crown Victoria police vehicle outside of the 2013 budget. He noted the vehicle appears to be in excellent condition and includes the optional ballistic panels in both front doors. Staff is recommending the purchase of the vehicle in the amount of \$12,500 plus tax with use of police mitigation reserve funds.

Councilmember Sandström moved to authorize the purchase of the vehicle for \$12,500.00 plus tax and issue a manual check in the same amount. Seconded by Councilmember Splane. Motion carried (7-0).

Police Chief Wood noted the vehicle is black and will look different from the rest of the fleet, but the bottom line is to save money.

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

Planning Director Coleman – reported that building permits have been submitted for the plat of Zoey's Place which was approved at the last Council meeting.

City Supervisor/Attorney Berg – reported he is now officially a Sedro-Woolley property taxpayer. He also reported that Public Works Director Freiberger is in Olympia to meet with various legislators on the Cook Road project. Berg reviewed the project timeline and road closures for the Cook Road project as well as other upcoming road projects. He reported on the Fruitdale Road erosion which is becoming a bigger issue and will have more to follow for Council consideration.

Councilmember Loy – reported he has recently had the opportunity to observe the skate board parks in Anacortes, Burlington and LaConner. He stated that they do not compare to the one built by the Sedro-Woolley Rotary.

Councilmember Splane – questioned progress on the burned house on Township Street with some discussion following.

Councilmember Wagoner – commented on the goals and accomplishments of Police Department in the 2013 Final Budget narrative which shows they are doing great things.

Councilmember Lemley – announced the upcoming Woodfest, to be held April 6th and 7th.

Councilmember Sandström – expressed concern of loitering at Hammer Heritage Square.

Elizabeth Fernando – addressed the Council regarding shoes thrown over utility wires.

EXECUTIVE SESSION

The meeting adjourned to Executive Session at 8:20 P.M. for approximately 15 minutes for the purpose of collective bargaining under RCW 42.30.140 with possible action.

The meeting reconvened at 8:25 P.M.

Councilmember Storrs moved to approve a Memorandum of Understanding between the City of Sedro Woolley and AFSCME. Seconded by Councilmember Galbraith. Motion carried (7-0).

Councilmember Galbraith moved to adjourn. Seconded by Councilmember Splane. Motion carried (7-0).

The meeting adjourned at 8:26 P.M.

APR 10 2013

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 36

CITY OF SEDRO-WOOLLEY

Council Worksession
April 3, 2013 – 7:00 P.M. – Public Safety Training Room

The worksession was called to order at 7:00 P.M. by Mayor Mike Anderson.

Flag Salute

ROLL CALL: Present: Mayor Mike Anderson, Councilmembers: Kevin Loy, Tony Splane, Tom Storrs, Keith Wagoner, Hugh Galbraith and Rick Lemley. Staff: City Supervisor/Attorney Berg, Police Chief Wood and Public Works Director Freiberger.

SR20/Cook Road Drainage

- Public Works Director Freiberger presented a request to authorize additional design work for the upgraded drainage to support the SR20/Cook Road Project.

Councilmember Wagoner moved to authorize Mayor Anderson to execute the attached Supplemental Agreement 3 to Professional Services Agreement No. 2012-PS-14 with David Evans & Associates, Inc. of Bellevue, WA to provide additional design phase engineering services for the SR20/Cook Road Realignment and Extension Project in the amount of \$60,000. Seconded by Councilmember Storrs. Motion carried (6-0).

Skagit County Jail Discussion

City Supervisor/Attorney Berg presented the recent history and current status of the jail project, including the recent correspondence.

Councilmember Wagoner commented that the County is off in their statement within the second paragraph.

Councilmember Loy expressed the process was backwards.

Councilmember Wagoner then questioned whether the cities could work together to address the need without the County?

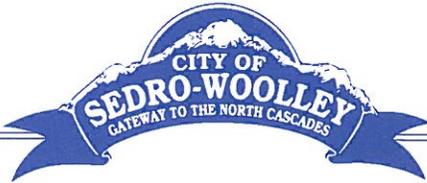
Discussion followed with members of the council requesting to meet with other city councils and asked the Mayor and staff to work on a joint special meeting.

Councilmember Wagoner moved to adjourn. Seconded by all. Motion carried (6-0).

The worksession adjourned at 8:00 P.M.

APR 10 2013

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3



DATE: April 10, 2013
TO: Mayor Anderson and City Council
FROM: Patsy Nelson, Finance Director
SUBJECT: FINANCE - CLAIMS

Attached you will find the Claim Checks register proposed for payment for the period ending April 10, 2013.

Motion to approve Claim Checks #76502 to #76588 in the amount of \$125,238.49.

Motion to approve Payroll Checks #55305 to #55410 in the amount of \$261,088.99.

If you have any comments, questions or concerns, please contact me for information during the working day at 855-1661. This will allow me to look up the invoices that are stored in our office.

CITY OF SEDRO-WOLLEY
 SORTED TRANSACTION WARRANT REGISTER
 04/10/2013 (Printed 04/05/2013 08:35)

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
76502	RALLYE AUTO & TRUCK SALES	VEHICLES	PD	13,562.50
		WARRANT TOTAL		13,562.50
76503	ACTION COMMUNICATIONS INC	REPAIRS/MAINT-EQUIP	FD	202.38
		WARRANT TOTAL		202.38
76504	A WORKSAFE SERVICE, INC.	PROFESSIONAL SERVICES	SWR	52.00
		WARRANT TOTAL		52.00
76505	ALPINE FIRE & SAFETY	SUPPLIES	FIN	68.76
		WARRANT TOTAL		68.76
76506	A.T.V. ACCESSORIES	REPAIR/MAINTENANCE-EQUIP	ST	59.51
		OPERATING SUPPLIES	SAN	97.38
		WARRANT TOTAL		156.89
76507	APPLIED INDUSTRIAL TECH	MAINT OF GENERAL EQUIP	SWR	2,804.06
		MAINT OF GENERAL EQUIP	SWR	1,364.54
		WARRANT TOTAL		4,168.60
76508	ARAMARK UNIFORM SERVICES	MISC-LAUNDRY	ST	2.49
		MISC-LAUNDRY	ST	2.49
		LAUNDRY	SWR	8.33
		LAUNDRY	SWR	8.33
		WARRANT TOTAL		21.64
76509	ASSOC PETROLEUM PRODUCTS	AUTO FUEL	PD	55.15
		AUTO FUEL	PD	2,013.26
		AUTO FUEL/DIESEL	FD	768.93
		AUTO FUEL/DIESEL	ST	67.05
		AUTO FUEL/DIESEL	SWR	118.30
		AUTO FUEL/DIESEL	SWR	1,086.09
		AUTO FUEL/DIESEL	SWR	206.50
		AUTO FUEL/DIESEL	SAN	2,038.81
		VEHICLE FUEL	SWTR	264.70
		WARRANT TOTAL		6,618.79
76510	AT & T	TELEPHONE	JUD	.60
		TELEPHONE	EXE	1.19
		TELEPHONE	FIN	5.95
		TELEPHONE	LGL	10.72
		TELEPHONE	IT	.60
		TELEPHONE	PLN	.60
		TELEPHONE	ENG	14.29
		TELEPHONE	PD	69.07
		TELEPHONE	FD	5.95
		TELEPHONE	INSP	.60
		TELEPHONE	LIB	3.57
		TELEPHONE	SWR	2.38
		TELEPHONE	SAN	3.57
		WARRANT TOTAL		119.09

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
76511	BAY CITY SUPPLY	OPERATING SUP - RIVERFRONT	PK	265.84
		OPERATING SUP - COMM CENTER	PK	238.69
		OPERATING SUP - HAMMER SQ	PK	54.10
		WARRANT TOTAL		558.63
76512	BERG VAULT COMPANY	REPAIR/MAINT-STREETS	ST	1,784.50
		WARRANT TOTAL		1,784.50
76513	BLUMENTHAL UNIFORM & EQUP	BALISTIC VESTS	PD	665.43
		WARRANT TOTAL		665.43
76514	BOARD FOR VOLUNTEER	PENSION-VOLUNTEER FIREMEN	FD	90.00
		WARRANT TOTAL		90.00
76515	CARL'S TOWING INC.	PROFESSIONAL SERVICES	PD	195.84
		WARRANT TOTAL		195.84
76516	CARROT-TOP INDUSTRIES INC	MISCELLANEOUS	CEM	157.34
		WARRANT TOTAL		157.34
76517	CASCADE NATURAL GAS CORP.	UTILITIES-COMMUNITY CTR	PK	80.61
		UTILITIES-SENIOR CENTER	PK	213.65
		UTILITIES-HAMMER SQUARE	PK	54.94
		UTILITIES - SHOP	PK	30.48
		PUBLIC UTILITIES	ST	28.49
		PUBLIC UTILITIES	ST	13.07
		PUBLIC UTILITIES	LIB	122.63
		PUBLIC UTILITIES	SWR	69.73
		PUBLIC UTILITIES	SAN	209.76
		WARRANT TOTAL		823.36
76518	CENVEO	OFFICE/OPERATING SUPPLIES	PD	161.89
		WARRANT TOTAL		161.89
76519	CHEMSEARCH	MAINT OF GENERAL EQUIP	SWR	114.79
		WARRANT TOTAL		114.79
76520	CODE PUBLISHING INC.	CODE BOOK	LGS	350.00
		WARRANT TOTAL		350.00
76521	COMCAST	INTERNET SERVICES	IT	127.47
		WARRANT TOTAL		127.47
76522	CORRECTIONAL INDUSTRIES	SUPPLIES	ENG	200.97
		WARRANT TOTAL		200.97
76523	CAPITAL ONE COMMERCIAL	EMPLOYEE WELLNESS (MEALS)	EXE	112.80
		EMPLOYEE WELLNESS (MEALS)	EXE	34.35
		OFFICE/OPERATING SUPPLIES	PD	110.90
		WARRANT TOTAL		258.05
76524	DATA BASE RECORDS DESTRUCTION LLC	SUPPLIES	JUD	22.39

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		SUPPLIES	FIN	22.39
		SUPPLIES/BOOKS	PLN	6.51
		SUPPLIES	ENG	6.51
		OFFICE/OPERATING SUPPLIES	PD	44.78
		OFF/OPER SUPPS & BOOKS	INSP	6.50
		WARRANT TOTAL		109.08
76525	DIVERSINT	PROFESSIONAL SERVICES	IT	301.27
		WARRANT TOTAL		301.27
76526	E & E LUMBER	OPERATING SUP - CITY HALL	PK	244.09
		BUILDINGS & STRUCTURES	PK	43.43
		BUILDINGS & STRUCTURES	PK	54.10
		BUILDINGS & STRUCTURES	PK	62.47
		BUILDINGS & STRUCTURES	PK	23.37
		BUILDINGS & STRUCTURES	PK	11.18
		BUILDINGS & STRUCTURES	PK	61.00
		BUILDINGS & STRUCTURES	PK	3.55
		BUILDINGS & STRUCTURES	PK	88.01
		BUILDINGS & STRUCTURES	PK	15.25
		BUILDINGS & STRUCTURES	PK	5.15
		BUILDINGS & STRUCTURES	PK	10.16
		BUILDINGS & STRUCTURES	PK	38.40
		BUILDINGS & STRUCTURES	PK	43.59
		BUILDINGS & STRUCTURES	PK	13.40
		BUILDINGS & STRUCTURES	PK	33.94
		BUILDINGS & STRUCTURES	PK	18.87
		BUILDINGS & STRUCTURES	PK	9.52
		BUILDINGS & STRUCTURES	PK	21.08
		BUILDINGS & STRUCTURES	PK	157.64
		OPERATING SUPPLIES	SAN	24.38
		WARRANT TOTAL		873.36
76527	EDGE ANALYTICAL, INC.	PROFESSIONAL SERVICES	SWR	35.00
		WARRANT TOTAL		35.00
76528	ENTERPRISE OFFICE SYSTEMS	SUPPLIES	JUD	29.60
		SUPPLIES	FIN	31.03
		SUPPLIES	FIN	4.98
		WARRANT TOTAL		65.61
76529	EMERGENCY MEDICAL PRODUCTS INC	OPERATING SUPPLIES	PD	304.34
		WARRANT TOTAL		304.34
76530	FRONTIER	TELEPHONE	PD	56.00
		TELEPHONE	PD	46.88
		PUBLIC UTILITIES-CITY HALL	PK	58.73
		PUBLIC UTILITIES-CITY HALL	PK	111.98
		TELEPHONE	CEM	66.93
		TELEPHONE	LIB	115.04
		TELEPHONE	SWR	219.23
		TELEPHONE	SAN	86.22

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		WARRANT TOTAL		761.01
76531	GARDNER, GLENN	REPAIR & MAINT - AUTO	PD	162.30
		REPAIR & MAINT - AUTO	PD	173.12
		VEHICLES - ADMIN	ERR	270.50
		WARRANT TOTAL		605.92
76532	GREAT AMERICA LEASING COR	REPAIR/MAINTENANCE-EQUIP	LIB	139.63
		WARRANT TOTAL		139.63
76533	HEPBURN SUPERIOR	LINERS	CEM	618.56
		WARRANT TOTAL		618.56
76534	HOUSER, ELVIN RAY	NOTE PAYABLE - HOUSER	PK	10,000.00
		WARRANT TOTAL		10,000.00
76535	HONEY BUCKET	UTILITIES-PORTABLE TOILETS	PK	75.00
		WARRANT TOTAL		75.00
76536	INGRAM LIBRARY SERVICES	BOOKS - SKAGIT COUNTY	LIB	25.55
		WARRANT TOTAL		25.55
76537	KAMB, THOMAS R	CONFLICT COUNCIL	LGL	300.00
		WARRANT TOTAL		300.00
76538	KCDA PURCHASING COOPERATIVE	OFFICE/OPERATING SUPPLIES	PD	46.25
		OFFICE SUPPLIES	PD	46.24
		WARRANT TOTAL		92.49
76539	WEBB-LAKEY, ROBIN	CONFLICT COUNCIL	LGL	150.00
		WARRANT TOTAL		150.00
76540	LAUTS INC.	SOLID WASTE DISPOSAL	SAN	58.85
		SOLID WASTE DISPOSAL	SAN	44.55
		WARRANT TOTAL		103.40
76541	LEIRA	DUES/SUBSCRIPTIONS	PD	120.00
		WARRANT TOTAL		120.00
76542	LYNN PEAVEY COMPANY	OFFICE/OPERATING SUPPLIES	PD	202.23
		WARRANT TOTAL		202.23
76543	MCLOUGHLIN & EARDLEY CORP	REPAIR & MAINT - AUTO	PD	346.76
		REPAIR & MAINT - AUTO	PD	296.89
		WARRANT TOTAL		643.65
76544	MID-AMERICAN RESEARCH CHEM.	OPERATING SUPPLIES	SWR	268.77
		WARRANT TOTAL		268.77
76545	MIKE HAWKINGS TRUCKING, LLC	PROFESSIONAL SERVICES	SAN	300.00
		PROFESSIONAL SERVICES	SAN	320.00
		WARRANT TOTAL		620.00

CITY OF SEDRO-WOLLEY
 SORTED TRANSACTION WARRANT REGISTER
 04/10/2013 (Printed 04/05/2013 08:35)

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
76546	MOORE, JACK R.	PROFESSIONAL SERVICES	INSP	250.00
		WARRANT TOTAL		250.00
76547	MOTOR TRUCKS, INC.	REPAIR/MAINTENANCE-EQUIP	ST	143.83
		WARRANT TOTAL		143.83
76548	MOUNT VERNON, CITY OF	PROFESSIONAL SERVICES	FD	676.42
		WARRANT TOTAL		676.42
76549	OASYS	OFFICE/OPERATING SUPPLIES	PD	73.60
		OFFICE SUPPLIES	FD	73.60
		WARRANT TOTAL		147.20
76550	OFFICE DEPOT	OFFICE EQUIPMENT	JUD	441.13
		OFFICE EQUIPMENT	JUD	1,303.98
		WARRANT TOTAL		1,745.11
76551	PACIFIC POWER BATTERIES	MAINT OF GENERAL EQUIP	SWR	190.95
		SOLID WASTE DISPOSAL	SAN	115.01
		SOLID WASTE DISPOSAL	SAN	152.78-
		SOLID WASTE DISPOSAL	SAN	30.00-
		WARRANT TOTAL		123.18
76552	PAT RIMMER TIRE CTR, INC	REPAIRS/MAINT-EQUIP	PD	450.41
		REPAIRS/MAINT-EQUIP	FD	2,418.51
		WARRANT TOTAL		2,868.92
76553	PETTY CASH	VEHICLES - ADMIN	ERR	47.25
		EQUIP & VEHICLES - STREETS	ERR	62.25
		WARRANT TOTAL		109.50
76554	PETTY CASH-DEBRA PETERSON	SUPPLIES	LIB	27.94
		BOOKS - SKAGIT COUNTY	LIB	17.30
		WARRANT TOTAL		45.24
76555	PROTECH AUTOMOTIVE	REPAIR/MAINTENANCE EQUIP	PK	339.11
		REPAIR/MAINTENANCE-EQUIP	ST	153.36
		WARRANT TOTAL		492.47
76556	PUBLIC UTILITY DIS. NO.1	PUBLIC UTILITIES	PD	19.35
		UTILITIES-RIVERFRONT	PK	170.08
		UTILITIES-COMMUNITY CTR	PK	34.59
		UTILITIES-TRAIN	PK	19.35
		UTILITIES-HAMMER SQUARE	PK	78.55
		UTILITIES-BINGHAM/MEMORIAL	PK	37.73
		PUBLIC UTILITIES-CITY HALL	PK	184.68
		PUBLIC UTILITIES	CEM	35.05
		PUBLIC UTILITIES	ST	69.13
		PUBLIC UTILITIES	LIB	28.77
		PUBLIC UTILITIES	SWR	195.30
		PUBLIC UTILITIES	SAN	56.57
		WARRANT TOTAL		929.15

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
76557	PUGET SOUND ENERGY	PUBLIC UTILITIES	PD	20.76
		PUBLIC UTILITIES	FD	88.69
		UTILITIES-RIVERFRONT	PK	291.29
		UTILITIES-COMMUNITY CTR	PK	189.65
		UTILITIES-SENIOR CENTER	PK	407.58
		UTILITIES-TRAIN	PK	28.25
		UTILITIES-HAMMER SQUARE	PK	183.37
		UTILITIES-BINGHAM/MEMORIAL	PK	51.87
		UTILITIES - SHOP	PK	43.49
		UTILITIES - SHOP	PK	15.48
		UTILITIES - OTHER	PK	8.56
		PUBLIC UTILITIES-CITY HALL	PK	1,805.27
		PUBLIC UTILITIES	CEM	62.41
		PUBLIC UTILITIES	ST	68.91
		PUBLIC UTILITIES	ST	6.64
		PUBLIC UTILITIES	ST	149.17
		PUBLIC UTILITIES	ST	219.86
		PUBLIC UTILITIES	LIB	208.36
		ADVERTISING	HOT	31.88
		PUBLIC UTILITIES	SWR	8,834.14
		PUBLIC UTILITIES	SAN	139.87
		PUBLIC UTILITIES	SWTR	111.34
		WARRANT TOTAL		12,966.84
76558	RALLYE AUTO & TRUCK SALES	VEHICLES	PD	59.75
		WARRANT TOTAL		59.75
76559	RICK'S REFRIGERATION INC.	REPAIRS/MT-COMMUNITY CTR	PK	223.76
		WARRANT TOTAL		223.76
76560	RICOH USA INC.	REPAIRS & MAINTENANCE	PD	23.63
		REPAIRS & MAINTENANCE	PD	75.74
		EQUIPMENT LEASE	FD	75.74
		REPAIRS/MAINT-EQUIP	FD	23.63
		WARRANT TOTAL		198.74
76561	SAUNDERSON MARKETING GROUP	COMMUNICATION	EXE	1,000.00
		WARRANT TOTAL		1,000.00
76562	SCIENTIFIC SUPPLY	OPERATING SUPPLIES	SWR	375.79
		OPERATING SUPPLIES	SWR	104.81
		OPERATING SUPPLIES	SWR	185.36
		OPERATING SUPPLIES	SWR	132.23
		OPERATING SUPPLIES	SWR	118.97
		OPERATING SUPPLIES	SWR	69.32
		WARRANT TOTAL		986.48
76563	SEDRO-WOLLEY AUTO PARTS	SMALL TOOLS & MINOR EQUIP	FD	119.12
		REPAIR/MAINTENANCE EQUIP	PK	88.16
		REPAIR/MAINTENANCE EQUIP	PK	8.23
		OPERATING SUPPLIES	CEM	19.50
		OPERATING SUPPLIES	CEM	10.32

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		REPAIR/MAINTENANCE-EQUIP	ST	208.88
		REPAIR/MAINTENANCE-EQUIP	ST	230.56
		REPAIR/MAINTENANCE-EQUIP	ST	7.64
		REPAIR/MAINTENANCE-EQUIP	ST	109.07
		OPERATING SUPPLIES	SWR	68.17
		REPAIRS/MAINT-EQUIP	SAN	10.44
		REPAIRS/MAINT-EQUIP	SAN	91.23
		OPERATING SUPPLIES	SAN	8.97
		OPERATING SUPPLIES	SAN	25.37
		WARRANT TOTAL		1,005.66
76564	SEDRO-WOOLLEY VOLUNTEER	SALARIES-VOLUNTEERS	FD	11,033.00
		WARRANT TOTAL		11,033.00
76565	SKAGIT 911	911 CONTRACTED SERVICES	PD	14,463.41
		CENTRAL DISPATCH	FD	4,980.82
		WARRANT TOTAL		19,444.23
76566	SK CO DEPT OF EMERG MGMT	DEPT OF EMERG MANAGEMENT	EMG	6,132.64
		WARRANT TOTAL		6,132.64
76567	SKAGIT CO. DIST. COURT	MUNICIPAL COURT PROB.	JUD	800.00
		WARRANT TOTAL		800.00
76568	SKAGIT COUNTY SHERIFF	PRISONERS	PD	112.70
		PRISONERS	PD	509.96
		WARRANT TOTAL		622.66
76569	SKAGIT COUNTY TREASURER	CRIME VCTM & WITNSS PROG	LGL	136.69
		WARRANT TOTAL		136.69
76570	SKAGIT FARMERS SUPPLY	OPERATING SUPPLIES	SWTR	103.74
		WARRANT TOTAL		103.74
76571	SKAGIT READY MIX, INC.	REPAIRS/MAINT-BUILDING	SAN	545.33
		REPAIRS/MAINT-BUILDING	SAN	545.33
		WARRANT TOTAL		1,090.66
76572	SKAGIT PUBLISHING	LEGAL PUBLICATIONS	LGS	45.00
		PROFESSIONAL SERVICES	PK	40.40
		PROFESSIONAL SERVICES	ST	40.40
		PROFESSIONAL SERVICES	SWTR	40.40
		WARRANT TOTAL		166.20
76573	STAPLES BUSINESS ADVANTAGE	OFFICE/OPERATING SUPPLIES	PD	101.61
		OFFICE/OPERATING SUPPLIES	PD	121.34
		OFFICE/OPERATING SUPPLIES	PD	110.31
		OFFICE/OPERATING SUPPLIES	PD	37.85
		OFFICE/OPERATING SUPPLIES	PD	42.15
		WARRANT TOTAL		413.26
76574	SUPERMEDIA LLC	BOOKS - SKAGIT COUNTY	LIB	66.65

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		WARRANT TOTAL		66.65
76575	THOMAS, TAMARA N.	PROFESSIONAL SERVICES	SAN	62.50
		WARRANT TOTAL		62.50
76576	TRUE VALUE	BUILDINGS & STRUCTURES	PK	79.22
		OPERATING SUPPLIES	ST	66.28
		AUTO FUEL/DIESEL	ST	41.45
		MAINTENANCE OF LINES	SWR	27.62
		OPERATING SUPPLIES	SWR	1.84
		OPERATING SUPPLIES	SWR	15.14
		OPERATING SUPPLIES	SWR	18.37
		OPERATING SUPPLIES	SAN	15.22
		WARRANT TOTAL		265.14
76577	UPS	POSTAGE	FD	15.05
		POSTAGE	FD	13.54
		POSTAGE	FD	11.81
		OPERATING SUPPLIES	SWR	8.57
		WARRANT TOTAL		48.97
76578	VOYAGER FLEET SYSTEMS INC.	AUTO FUEL/DIESEL	PK	17.27
		WARRANT TOTAL		17.27
76579	VANDERLINDEN, ROBERT	PROFESSIONAL SERVICES	INSP	150.00
		WARRANT TOTAL		150.00
76580	VERIZON WIRELESS	TELEPHONE	EXE	55.42
		TELEPHONE	FIN	55.42
		TELEPHONE	LGL	55.42
		POSTAGE	IT	55.42
		CELL PHONES	ENG	166.26
		TELEPHONE	PD	168.83
		TELEPHONE	PD	440.11
		TELEPHONE	PD	428.68
		TELEPHONE	FD	447.43
		TELEPHONE	FD	70.90
		TELEPHONE	PK	104.22
		TELEPHONE	CEM	39.06
		TELEPHONE	ST	63.94
		NEXTEL CELL PHONES	SWR	170.23
		NEXTEL CELL PHONES	SAN	140.27
		WARRANT TOTAL		2,461.61
76581	VISION FORMS, LLC	POSTAGE	SWR	1,569.90
		POSTAGE	SAN	748.72
		POSTAGE	SWTR	96.61
		WARRANT TOTAL		2,415.23
76582	WA ST DEPT OF PROF LICEN	INTERGOV SVC-GUN PERMITS	PD	162.00
		WARRANT TOTAL		162.00

CITY OF SEDRO-WOLLEY
 SORTED TRANSACTION WARRANT REGISTER
 04/10/2013 (Printed 04/05/2013 08:35)

PAGE 9

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
76583	WA STATE PATROL	ACCESS FEES	PD	534.00
		WARRANT TOTAL		534.00
76584	WA ST DEPT OF ENTERPRISE SVC	PROFESSIONAL SERVICES	PD	50.00
		PROFESSIONAL SERVICES	FD	50.00
		PROFESSIONAL SERVICES	PK	50.00
		PROFESSIONAL SERVICES	SWR	50.00
		PROFESSIONAL SERVICES	SAN	50.00
		WARRANT TOTAL		250.00
76585	WA ST OFF OF TREASURER	STATE REMITTANCES-COURT		7,812.44
		WARRANT TOTAL		7,812.44
76586	WOOD'S LOGGING SUPPLY INC	OFFICE/OPERATING SUPPLIES	CWP	16.17
		OPERATING SUPPLIES	CEM	15.14
		REPAIR/MAINTENANCE-EQUIP	ST	28.76
		REPAIR/MAINTENANCE-EQUIP	ST	8.49
		WARRANT TOTAL		68.56
76587	ENSLEY, TAMMY	FACILITY MONITOR REVENUE	PK	100.00
		WARRANT TOTAL		100.00
76588	BBL TIMBER, LLC	GENERAL BUSINESS LICENSES		35.00
		WARRANT TOTAL		35.00
		RUN TOTAL		125,238.49

FUND	TITLE	AMOUNT
001	CURRENT EXPENSE FUND	78,172.61
101	PARK FUND	16,633.16
102	CEMETERY FUND	1,024.31
103	STREET FUND	3,573.97
105	LIBRARY FUND	755.44
108	STADIUM FUND	31.88
401	SEWER FUND	18,494.76
412	SOLID WASTE FUND	5,555.57
425	STORMWATER	616.79
501	EQUIPMENT REPLACEMENT FUND	380.00
TOTAL		125,238.49

DEPARTMENT	AMOUNT
001 000 000	7,847.44
001 000 011	395.00
001 000 012	2,597.70
001 000 013	1,203.76
001 000 014	188.53
001 000 015	669.00
001 000 017	484.76
001 000 019	7.11
001 000 020	388.03
001 000 021	35,885.03
001 000 022	21,966.51
001 000 024	407.10
001 000 025	6,132.64
FUND CURRENT EXPENSE FUND	78,172.61
101 000 000	100.00
101 000 076	16,533.16
FUND PARK FUND	16,633.16
102 000 036	1,024.31
FUND CEMETERY FUND	1,024.31
103 000 042	3,573.97
FUND STREET FUND	3,573.97
105 000 072	755.44
FUND LIBRARY FUND	755.44
108 000 019	31.88
FUND STADIUM FUND	31.88
401 000 035	18,494.76
FUND SEWER FUND	18,494.76
412 000 037	5,555.57
FUND SOLID WASTE FUND	5,555.57
425 000 031	616.79
FUND STORMWATER	616.79
501 000 048	380.00
FUND EQUIPMENT REPLACEMENT FUND	380.00
TOTAL	125,238.49

SEDRO-WOOLLEY POLICE DEPARTMENT

Memo

CITY COUNCIL AGENDA
REGULAR MEETING

APR 10 2013

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 32

To: City Council
From: Officer Paul Eaton
Date: 3/28/2013
Re: 2013 WSHNA Conference

Issue:

Should the City Council approve out of state travel for Officer Paul Eaton to attend the 2013 Washington State Hostage Negotiation Conference.

The 2013 Washington State Hostage Negotiation Conference is being held in Clackamas, Oregon May 19- 22, 2013. I believe this would be a valuable training resource with several classes being held throughout the Conference. The instruction at the conference will include several classes that would be beneficial to Officer Eaton as a patrol officer and as a Hostage Negotiator. With this Memo I have attached a tentative schedule for the Conference. The total cost of the conference including registration and meals would be approximately \$347.

This would also be a great team building event for our local team. I have been a member of the Skagit County Crisis Negotiation team for 4 years. The team is made up of officers and administration staff of the Mount Vernon Police Dept, Sedro-Woolley Police Dept, Burlington Police Dept and Deputies from the Skagit County Sheriff's Dept.

Recommended Action:

Allow the Mayor to authorize out of state travel and training for Officer Paul Eaton to attend the 2013 Washington State Hostage Negotiation Conference in Clackamas, Oregon.



Paul Eaton, Police Officer

2013 WSHNA CONFERENCE AGENDA

Sunday May 19th	Monday May 20th	Tuesday May 21st	Wednesday May 22nd
	0800-0830 Opening Ceremonies	0800-0830 Open Vendor/ Equipment Display	0800-0830 Open Vendor/ Equipment Display
1000-1600 Registration Grand Salon	0830-1130 General Session Gary McDougal Dynamics of Violent Behavior	0830-1130 General Session Gordon Smith Good Guys Hostage Debrief	0830-0900 General Session Awards Ceremony Election of New Officers
	1130-1300 Lunch (Provided)	1130-1300 Lunch (on your own)	0900-1130 Andy Downs The Brent Downs Story
	BREAKOUTS 1315-1445 1. PTSD for Law Enforcement R.C. Smith 2. Negotiating with the Insane Doc Cooley 3. Dave's Pharmacy de-brief Cpt. Layng	BREAKOUTS 1315-1445 1. Crescent Lake OSP 2. PTSD Veterans 3. TBA	1130-1200 Closing Ceremonies
	1445-1500 BREAK Open Vendor/ Equipment Display	1445-1500 BREAK Open Vendor/ Equipment Display	
	BREAKOUTS 1500-1630 1. PTSD for Law Enforcement R.C. Smith 2. Negotiating with the Insane Doc Cooley 3. Dave's Pharmacy de-brief Cpt. Layng	BREAKOUTS 1500-1700 1. Crescent Lake OSP 2. PTSD Veterans 3. TBA 4. Team Leaders Meeting	
1630-1700 DISTRICT Meetings			
1900-2200 Meet & Greet	1900-2200 Meet & Greet	1900-2200 Meet & Greet	

Christine Salseina

From: Eron Berg
Sent: Tuesday, April 02, 2013 11:27 AM
To: Christine Salseina
Subject: FW: American Cancer Society Relay for Life of Skagit County
For April 10th, Consent.

CITY COUNCIL AGENDA
REGULAR MEETING

APR 10 2013

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3e

From: Amanda Cook [mailto:elliott.insurance@hotmail.com]
Sent: Tuesday, April 02, 2013 10:46 AM
To: Eron Berg
Subject: American Cancer Society Relay for Life of Skagit County

Hi Eron-

Last year you helped us with our "Paint the Town Purple" event and was hoping you could do the same to get approval from City Council. Below is the request:

Dear Mayor and City Council,

I would like to ask permission for the Skagit County Relay for Life committee to have Sedro Woolley participate in the annual "Paint the Town Purple". We ask local businesses to partake in decorating their businesses in purple on May 31st through the weekend for the American Cancer Society and to promote the Relay for Life (June 15-16). We also would like to put purple bows on the light poles (or whatever you would allow us to do) which we would take down the following week.

Please let me know if this is suitable or if you have any questions or concerns. You can reply to me from this email or contact myself or Sheri Bono, which we are both Publicity co-chairs at the phone numbers listed below.

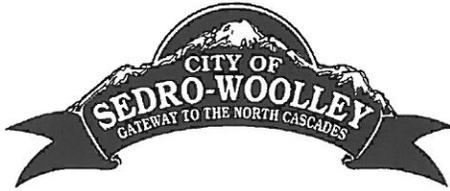
Thank you for your consideration.

Amanda Cook
(360) 421-5624

Sheri Bono
(360) 853-5462

Thanks for all of your help!

Amanda Cook, Agent
Farmers Insurance
912 3rd St. Ste. B
Sedro Woolley, WA 98284
Bus (360) 855-0661
Fax (360) 855-2612
Cell (360) 421-5624
www.farmersagent.com/aelliott2



CITY COUNCIL AGENDA
REGULAR MEETING

APR 10 2013

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3F

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-0771
Fax (360) 855-0733

David Lee, PE
City Engineer

MEMO TO: City Council and Mayor Mike Anderson

FROM: David Lee, PE

RE: **Final Acceptance – Contract 2012-PW-16 2012 City Pavement, Pedestrian and Utility Improvements Project
C. Johnson Construction, Inc.**

DATE: April 3, 2013 (for Council review April 10, 2013)

ISSUE Should Council approve final acceptance of the 2012 City Pavement, Pedestrian and Utility Improvements Project as constructed by C. Johnson, Inc. of Oak Harbor, WA in amount of \$780,734.31 (including sales tax)?

BACKGROUND/DISCUSSION

The construction contract for the 2012 City Pavement, Pedestrian and Utility Improvements Project with C. Johnson Construction, Inc. of Oak Harbor, WA was executed on July 31, 2012. The work was started on August 13, 2012, with substantial completion on November 2, 2012 and final completion on March 7, 2013.

We have filed Notice of Completion documents with Washington Department of Labor & Industries, Department of Revenue and Employment Security. Once clearance is received from these agencies, the retention bond will be released.

FINANCIAL

Revenue:

TIB – final reimbursement	\$ 181,232.00	
City 104 Budget for Streets	\$ 511,077.70	
City 401 Budget for Sanitary Sewer	\$ 127,447.11	
TOTAL SCH A, B, C, D		\$819,756.81

Expenditures

City 104 Budget for Streets	\$ 511,077.70	
City 104 – TIB	\$ 169,507.01	
City Staff PE/CN – TIB	\$ 11,724.99	
City 401 Budget for Sanitary Sewer	\$ 127,447.11	
TOTAL EXPENSE A, B, C, D		\$819,756.81

ANALYSIS

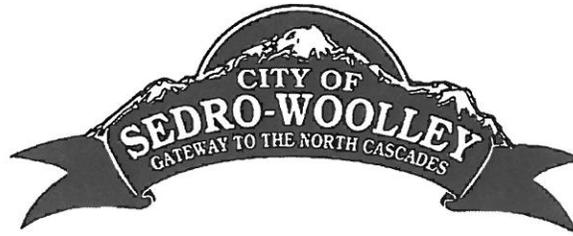
The original construction contract for this project totaled \$884,460.12. Unit quantity underruns, including pavement repair, asphalt removal, and adjusting structures reduced the final contract by \$103,725.81, resulting in the final cost of \$780,734.31. The final contract cost came in at 11.7% under the bid amount.

MOTION:

Move for final acceptance of the 2012 City Pavement, Pedestrian and Utility Improvements Project as constructed by C. Johnson Construction, Inc. of Oak Harbor, WA in amount of 780,734.31 (including sales tax)?

APR 10 2013

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 4



RESOLUTION NO. 878-13

**A RESOLUTION WISHING DORIS J. ALLEN A HAPPY 100TH BIRTHDAY AND
HONORING HER FOR A LIFETIME OF SERVICE TO SEDRO-WOOLLEY**

WHEREAS, Doris J. Allen was born in Sedro-Woolley, Washington on April 9, 1913;
and

WHEREAS, Ms. Allen is a decedent of the Dreyer family who are pioneers of the Cook Road/Sterling area of Skagit Valley; and

WHEREAS, In addition to attaining the unusual and remarkable 100th birthday, Ms. Allen is most well known for her decades of volunteerism, giving some 37,000 hours of community service over 29 years as a volunteer at United General Hospital; and

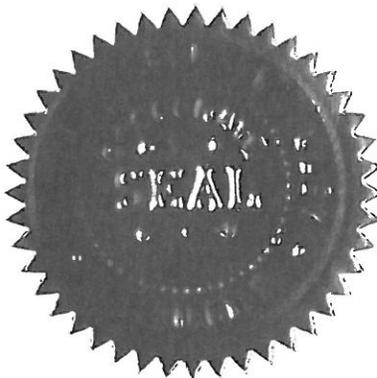
WHEREAS, a majority of the City Council of the City of Sedro-Woolley desires to honor Doris J. Allen for her service to the community and to wish her a happy 100th birthday; Now, Therefore;

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY AS FOLLOWS:

Section 1. The City Council does hereby recognize and honor Doris J. Allen for a lifetime of service to the Sedro-Woolley community and we wish you a very happy 100th birthday.

PASSED by majority vote of the members of the Sedro-Woolley City Council this 10th day of April, 2013.

Mike Anderson, Mayor



Councilman Kevin Loy, Ward 1

Councilman Tony Splane, Ward 2

Councilman Tom Storrs, Ward 3

Councilman Keith Wagoner, Ward 4

Councilman Hugh Galbraith, Ward 5

Councilman Rick Lemley, Ward 6

Councilman Brett Sandström, at-large

Attest:

Patsy Nelson, Finance Director

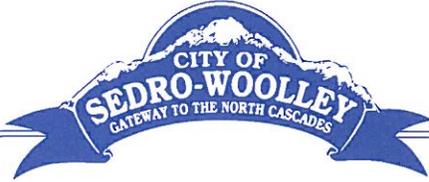
Approved as to form:



Eron Berg, City Attorney

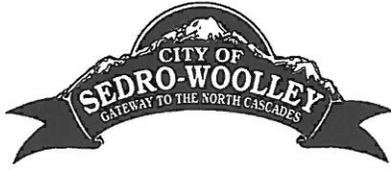
APR 10 2013

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 5



SUBJECT: PUBLIC COMMENT

Name:
Address:
Narrative:



CITY COUNCIL AGENDA
REGULAR MEETING

APR 10 2013

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 6

Planning Department
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-0771
Fax (360) 855-0733

MEMO:

To: Sedro-Woolley City Council
Mayor Anderson

From: John Coleman, AICP 
Planning Director

Date: April 10, 2013

Subject: 2012 Comprehensive Plan Docket – *2nd Read*

ISSUES

1. Should the City Council adopt the proposed *Comprehensive Plan* amendments for 2012?
2. Should the City Council adopt the proposed *Sedro-Woolley Zoning Map* modifications to enact the 2012 *Comprehensive Plan* amendments?
3. Should the City Council support a future application to Skagit County for a reconfiguration of the City UGA as reviewed and recommended by the Sedro-Woolley Planning Commission?

PROJECT DESCRIPTION / HISTORY

The *City of Sedro-Woolley Comprehensive Plan* is a guiding policy for how the city will manage and/or address issues associated with growth and development in Sedro-Woolley. The *Comprehensive Plan* is a requirement of the State Growth Management Act, Chapter 36.70A RCW and addresses thirteen planning goals. The goals address: urban growth, reduce sprawl, transportation, housing, economic development, property rights, permits, natural resources, open space/recreation, environment, citizen participation, public facilities and service, and historic preservation. The *Comprehensive Plan* may be updated only once per year, and all of the changes must be made at one time. The items included in this review cycle are collectively called the Docket.

The Sedro-Woolley Planning Commission has reviewed the 2012 Docket agenda and held public several hearings for the Docket items. After the Planning Commission concluded its hearings process, they made the following recommendations as attached:

CPA-2-12 – Proposed Reconfiguration of UGA to include 27.73 acres north of city limits and remove 28 acres in three areas of the existing UGA located generally southeast of city limits.

Planning Commission recommendation: City Council **support** of any future applications to Skagit County for a reconfiguration of the City UGA as reviewed and recommended by the Sedro-Woolley Planning Commission and illustrated in Attachment A of the Planning Commission *Findings of Fact, Conclusions and Recommendations*.

CPA-4-12 – Rezone of approximately 19 acres in the Southwest part of the city – generally located west of Rhodes Road and south of State Route 20

Planning Commission recommendation: **Approve** with revised maps shown in Attachments B & C of *Findings of Fact, Conclusions and Recommendations*.

EXHIBITS

Exhibit 1 – Ordinance ____-13 to adopt amendments to the Zoning Map and Comprehensive Land Use Map in the Comprehensive Plan.

Exhibit 2 – Resolution ____-13 to show City Council support for the any future applications to Skagit County for a reconfiguration of the City UGA as reviewed and recommended by the Sedro-Woolley Planning Commission.

Exhibit 3 – Planning Commission's *Findings of Fact, Conclusions and Recommendations* including proposed changes for CPA-2-12 and CPA-4-12.

CITY COUNCIL ACTION OPTIONS

For each of the docket items, the City Council must decide whether the amendment should be approved, approved with modifications, or rejected. Specifically, the Council may:

1. Adopt the ordinance that includes the changes as recommended by the Planning Commission AND adopt the resolution supporting future reconfiguration of the UGA as recommended by the Planning Commission.
2. Refer the documents back to the Planning Commission for further review and modification of their recommendation.
3. Adopt the ordinance and resolution with additional changes made by the City Council.
4. Reject the proposed changes.

RECOMMENDATION

1. Make a motion to adopt Ordinance ____-13 to adopt amendments to the Zoning Map and Comprehensive Land Use Map in the Comprehensive Plan.

2. Make a motion to adopt Resolution ____-13 to show City Council support for the any future applications to Skagit County for a reconfiguration of the City UGA as reviewed and recommended by the Sedro-Woolley Planning Commission.

Exhibit 1

Ordinance ____-13 to adopt amendments to the Zoning Map and Comprehensive Land Use Map
in the Comprehensive Plan

AN ORDINANCE OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON AMENDING THE COMPREHENSIVE PLAN, COMPREHENSIVE LAND USE MAP AND ZONING MAP FOR THE CITY OF SEDRO-WOOLLEY

WHEREAS, the City of Sedro-Woolley desired to amend the Sedro-Woolley Comprehensive Plan as part of the 2012 docket process; and

WHEREAS, the City of Sedro-Woolley established an on-going public participation process in accordance with RCW 36.70A.130(2) including the regular Planning Commission meetings, joint City Council and Planning Commission workshop(s), and Public Meetings and Hearings to discuss proposed changes to the Comprehensive Plan; and

WHEREAS, several Public Hearings were conducted before the Sedro-Woolley Planning Commission between the dates of April 2012 and January 15, 2013; and

WHEREAS, the SEPA environmental review of the updated Comprehensive Plan has been completed and a Determination of Non-Significance was issued on February 22, 2013; and

WHEREAS, the proposed amendments to the Comprehensive Plan have been submitted to the Washington State Department of Commerce and the required 60-day review period expired on January 25, 2013 without receiving comment; and

WHEREAS, the Planning Commission has reviewed the proposed update to the Comprehensive Plan as contained in this ordinance and made a recommendation to the City Council to adopt revisions to the Comprehensive Plan; and

WHEREAS, the Growth Management Act gives authority to Sedro-Woolley to update its Comprehensive Plan once per year in such a manner that all proposed amendments are considered by the governing body concurrently such that the governing body may evaluate their cumulative effect; and

WHEREAS, the 2012 Docket recommendations were first presented to the City Council on February 22, 2012; and

WHEREAS, the City Council finds that it is in the interests of the public health, safety and welfare to adopt the revisions to the Comprehensive Plan, Comprehensive Land Use Map and Zoning Map as set forth below;

NOW THEREFORE THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DOES ORDAIN AS FOLLOWS:

Section 1. The City Council hereby adopts the Planning Commission's *Findings of Fact, Conclusions and Recommendations*, which were certified by the Planning Commission Chair on March 21, 2013 as the City Council's *Findings of Fact, Conclusions and Recommendations*.

Section 2. The Comprehensive Land Use Plan Map is hereby amended as set forth in Attachment B of the Planning Commission's *Findings of Fact, Conclusions and Recommendations*, which is adopted by reference.

Section 3. The Sedro-Woolley Zoning Map is hereby amended as set forth in Attachment C of the Planning Commission's *Findings of Fact, Conclusions and Recommendations*, which is adopted by reference.

Section 4. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 5. This ordinance shall take effect five (5) days after the approval by the City Council and publication as provided by law.

PASSED by majority vote of the members of the Sedro-Woolley City Council this _____ day of _____, _____, and signed in authentication of its passage this _____ day of _____, _____.

Mike Anderson, Mayor

Attest:

Patsy Nelson, Clerk/Treasurer

Approved as to form:

Eron Berg, City Attorney

Published _____

Exhibit 2

Resolution ____-13 to show City Council support for the any future applications to Skagit County for a reconfiguration of the City UGA as reviewed and recommended by the Sedro-Woolley Planning Commission.

A RESOLUTION OF THE CITY OF SEDRO-WOOLLEY SUPPORTING THE RECONFIGURATION OF THE SEDRO-WOOLLEY URBAN GROWTH AREA TO INCLUDE CERTAIN PARCELS NORTH OF CITY LIMITS, REMOVING CERTAIN PARCELS FROM THE SOUTHEAST PORTION OF THE EXISTING UGA AND DIRECTING STAFF TO SUBMIT APPLICATION TO SKAGIT COUNTY

WHEREAS, the City of Sedro-Woolley received a request to include certain land contiguous with city limits into the Sedro-Woolley urban growth area (UGA); and

WHEREAS, the city may only annex properties within its UGA; and

WHEREAS, the Sedro-Woolley Planning Commission held public hearings as part of the 2012 Comprehensive Plan Update to receive public input for a proposal to reconfigure the UGA by including acreage north of city limits into the UGA and removing acreage from other parts of the existing UGA; and

WHEREAS, a reconfiguration of the UGA that results in no net increase in property meets the requirements of the Washington State Growth Management Act; and

WHEREAS, the Planning Commission, based on the findings of fact and testimonies received, recommend that the City Council support any future applications to Skagit County to reconfigure the City Sedro-Woolley urban growth area to include 27.73 acres north of the city limits and remove 28 acres from the existing UGA in three locations southeast of city limits as depicted in Attachment A of the Planning Commission's *Findings of Fact, Conclusions and Recommendations*; and

WHEREAS, the City Council finds that reconfiguring the urban growth area is in the best interest of the citizens of Sedro-Woolley; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY AS FOLLOWS:

Section 1. The City Council hereby adopts the Planning Commission's *Findings of Fact, Conclusions and Recommendations*, which were certified by the Planning Commission Chair on March 21, 2013 as the City Council's *Findings of Fact, Conclusions and Recommendations*.

Section 2. The City Council supports any future applications to Skagit County to reconfigure the City Sedro-Woolley urban growth area to include 27.73 acres north of the city limits and remove 28 acres from the existing UGA in three locations southeast of city limits as depicted in Attachment A of the Planning Commission's *Findings of Fact,*

Conclusions and Recommendations, which were certified by the Planning Commission Chair on March 21, 2013.

PASSED by majority vote of the members of the Sedro-Woolley City Council this _____ day of _____, 2013.

Mike Anderson, Mayor

Attest:

Patsy Nelson, Finance Director

Approved as to form:

Eron Berg, City Attorney

Exhibit 3

Planning Commission's *Findings of Fact, Conclusions and Recommendations* including proposed changes for CPA-2-12 and CPA-4-12

**CITY OF SEDRO-WOOLLEY PLANNING COMMISSION
STATE OF WASHINGTON**

File #s – Requested by:

CPA-2-12 – Valley High Investments, Inc.

CPA-4-12 – City Sponsored

**2012 COMPREHENSIVE PLAN
AMENDMENT REQUESTS
– 2012 DOCKET –**

**PLANNING COMMISSION
FINDINGS OF FACT,
CONCLUSIONS AND
RECOMMENDATION**

Description of proposed amendments to the Comprehensive Plan & Land-Use Map

Per the Growth Management Act (Chapter 36.70A RCW), changes to the Sedro-Woolley Comprehensive Plan may be considered no more than once per year. Amendments may be suggested by citizens, staff or elected officials. All proposed amendments to the Comprehensive Plan must be considered at one time. The list of proposed amendments is termed the “Docket.” Two proposals for Comprehensive Plan, Zoning/Land Use Maps and development regulation changes were included on the 2012 Comprehensive Plan Docket; one proposed by Valley High Investments, Inc. and the other by the City of Sedro-Woolley. Both items were docketed by the City Council and reviewed by the Planning Commission in accordance with Growth Management Act and Chapters 2.88 and 2.90 of the Sedro-Woolley Municipal Code (SWMC). The items on the 2012 Docket are described below.

CPA-2-12 – Public Review – UGA Expansion /Reconfiguration Proposal

At the request of the Valley High Investments, Inc. (Valley High), the Sedro-Woolley Planning Commission held public hearings to explore the possibility of expanding the urban growth area (UGA) to include approximately 20.6 acres of property adjacent to the north end of city limits. The City does not intend to increase the amount of land in its UGA; the City only intends to reconfigure its UGA to better accommodate growth – the purpose of designating UGAs under the Growth Management Act.

After sending public notices to neighbors within 500 feet of the property and holding two hearings, more neighbors in the area north of city limits expressed interest in having their property included in the UGA. The Planning Commission held more hearings and recommended that the UGA be expanded to the north to include the Valley High property and several other properties. The Planning Commission also held several meetings to determine what properties may be removed from other parts of the City’s UGA to accommodate the added property. The Planning Commission’s final recommendation is to

add 27.73 acres to the UGA north of city limits up to Bassett Road AND remove 28.0 acres from other parts of the UGA in the Southeast portion of the UGA.

The City cannot adjust its UGA on its own; per the State Growth Management Act (GMA) the County must adopt all changes to the UGA with input from the City. Before the County will entertain UGA expansions, they require an official recommendation of approval from the city who's UGA will be affected. This public review process was to enable the City Council to make an official recommendation of approval of the UGA reconfiguration to be included with any future UGA expansion requests to Skagit County. The public review was performed under the Comprehensive Plan Amendment process and given the file #CPA-2-12, but *no changes to the Sedro-Woolley Comprehensive Plan will result from this action.*

CPA-4-12 – Area-wide rezone – southwest portion of City

The Planning Commission reviewed the zoning of approximately 19 acres of privately owned land in the southwestern portion of the city. The area of the proposal is generally located south of State Route 20 and west of Rhodes Road. The zoning in that area was changed from Residential 5 (R-5) to Industrial as part of a citywide rezoning effort in 2009. Several property owners in the area approached the City Council in 2011 to request that the zoning of their properties be returned to R-5. Since the 2009 zoning changes, the City acquired 10.9 acres of land in the area for park use. Because of the large area involved, the City Council requested that this action be addressed as a city-sponsored area-wide rezone. This amendment will require changes to Sedro-Woolley zoning map and the Land Use Map in Appendix A of the Comprehensive Plan.

Planning Commission Finding of Fact

Conformance with Growth Management Act

1. On December 14, 2011 and January 11, 2012 the City of Sedro-Woolley advertised in the Skagit Valley Herald that the deadline for accepting applications and proposals for Land Use Plan and Zoning Map Amendments or text amendments to the City's development regulations will be January 27, 2012.
2. One complete application for a Comprehensive Plan amendment was received from Valley High. The proposal was assigned file # CPA-2-12. The City Council requested an area-wide zoning review of the area generally located west of Rhodes Road, and south of State Route 20. The project was assigned file # CPA-4-12.
3. At its February 22, 2012 meeting, the City Council reviewed the proposed items for inclusion on the 2012 Comprehensive Plan Docket. The City Council placed two items on the 2012 Docket. The City Council directed the Planning Commission to hold public hearings on the Docket items and make recommendations for the Council to consider.
4. Per RCW 36.70A.106, notice of the proposed zoning and Comprehensive Plan amendments were sent to the Washington State Department of Commerce (COMM) for 60-day review on January 25, 2013. The review period expired March 25, 2013 and no COMM comments were received.

5. A SEPA DNS for the 2012 Docket was issued on February 22, 2013. The comment period and appeal period ended on March 8, 2013. No comments or appeals were received.

CPA-2-12 – Public Review – UGA Expansion /Reconfiguration Proposal

6. Per the Washington State Growth Management Act, properties outside of designated urban growth areas may not be developed with city services, therefore preventing urban density development outside of cities.
7. Valley High Investments, Inc., the owner of three parcels of land outside of the City's UGA is interested in having its properties included in the UGA so the properties may eventually be annexed into city limits, receive urban services and be developed for residential purposes.
8. Valley high submitted a complete and timely application for consideration of a UGA expansion on January 27, 2012. Valley High's proposal is to include their parcels – P36413 (9.11 acres), P36414 (9.75 acres) and P12554 (1.73 acres) – in the Sedro-Woolley UGA. The application was assigned file # CPA-2-12.
9. These properties are not within the City's UGA) but are adjacent to city limits. Because they are not in the UGA, they may not be annexed. Only properties within the UGA may be annexed.
10. Lands may be included in a UGA after a public review process that begins at the City level, but the actual UGA designation is done at the County level. The City does not determine what lands are included in the UGA, Skagit County officially determines the City's UGA with input from the City. The City must show that the expansion is reasonable and demonstrate that an expansion is in conformance with the GMA and Chapter 14.08 of the Skagit County Code.
11. Because the proposal has the potential to affect future land use, the City used the Comprehensive Plan review cycle to allow public comment about the proposed UGA expansion. The public comments would inform any future official request to the County to include the above described properties in the City UGA. The public hearing process would allow the Planning Commission to make an informed recommendation to the City Council as to whether the proposal meets with public approval. The City Council would then be able to present to the County a formal record indicating the City has thoroughly studied the possibility of expanding the UGA and finds that it is well-founded expansion.
12. The Planning Commission was briefed on the UGA reconfiguration at the March 20, 2012 Planning Commission meeting. A public hearing on the matter was scheduled for April 17, 2012.
13. On April 6, 2012, in compliance with Chapter 2.90 SWMC, notice of the May April 17, Public Hearing in front of the Planning Commission and opportunity to comment on the proposal to expand the City of Sedro-Woolley UGA was published in the Skagit Valley Herald. The property owner posted notice of the meeting on two locations of the subject property.
14. On April 17, 2012 the Planning Commission held an open record public hearing to present information on the proposal and to hear testimony from the public. A staff memo dated April 17, 2012 was submitted to and reviewed by the Planning Commission prior to the public hearing. The staff memo was also available to the public ahead of the hearing date.

15. During the April 17 public hearing, one additional property owner expressed interest in having his property included in the UGA. Another meeting was scheduled for May 15, 2012. Notice of the May 15 meeting was mailed to the property owners within 500 feet of the proposal and those who have commented on the proposal.
16. On May 15, 2012 the Planning Commission held a meeting to present information on the proposal and to hear testimony from the public. A staff memo dated May 15, 2012 was submitted to and reviewed by the Planning Commission prior to the public hearing. The staff memo was also available to the public ahead of the hearing date. This revised memo included a modified version of the proposal, including an additional 7 acres east of the subject property. At this meeting, another property asked to have his property included in the UGA. A second public hearing was scheduled for June 19, 2012.
17. Because interest indicated an extreme interest to expand the UGA northward from City limits and to make sure public interests were properly addressed, the City sent notice of the UGA expansion request to property as far as 1000 feet from the subject property. If the area north of town was to be expanded, the Planning Commission wanted to be sure that as many nearby property owners as possible were aware of the proposal. This served to find out what problems the expansion may cause as well as determining if there were any more property owners interested in becoming part of the UGA. The City does not intend to engage in another UGA alteration process in the near future, so an exhaustive public input process was designed.
18. On June 8, 2012, in compliance with Chapter 2.90 SWMC, notice of the June 19 Public Hearing in front of the Planning Commission and opportunity to comment on the proposal to expand the City of Sedro-Woolley UGA was published in the Skagit Valley Herald. The property owner posted notice of the meeting on two locations of the subject property. Notice of the hearing was mailed to the property owners within 500 feet of the proposal and those who have commented on the proposal.
19. On June 19, 2012 the Planning Commission held a third open record public hearing to present information on the proposal and to hear testimony from the public. A staff memo dated June 19, 2012 was submitted to and reviewed by the Planning Commission prior to the public hearing. The staff memo was also available to the public ahead of the hearing date.
20. During the June 19 public hearing two more property owners expressed interest in having their property included in the UGA. Another meeting was scheduled for July 15, 2012.
21. By the end of the June 19 meeting, five additional property owners with ownership of almost 45 acres, had requested to be included in the UGA. These are in addition to the original 20.6 acres owned by Valley High. The Planning Commission committed to making a decision on what property should be recommended for inclusion in the expansion the next time the Planning Commission meets. After a recommendation would be made, the Planning Commission would begin working on the selection of properties in existing parts of the UGA to be removed to accommodate the expanded area.
22. On July 7, 2012, in compliance with Chapter 2.90 SWMC, notice of the July 17 Public Hearing in front of the Planning Commission and opportunity to comment on the proposal to expand the City of Sedro-Woolley UGA was published in the Skagit Valley Herald. The property owner posted notice of the meeting on two locations of the subject property. Notice of the July 17 meeting was mailed to the property owners within 500 feet of the proposal and those who have commented on the proposal.

23. On July 17, 2012 the Planning Commission held a fourth open record public hearing to present information on the proposal and to hear testimony from the public. A staff memo dated July 17, 2012 was submitted to and reviewed by the Planning Commission prior to the public hearing. The staff memo was also available to the public ahead of the hearing date.
24. At the July 17 public hearing the Planning Commission recommended that 52 acres of additional property be included in the UGA with the understanding that 52 acres be removed from the existing UGA. Another meeting was scheduled for August 21, 2012.
25. At the August 21 meeting, the Planning Commission reviewed and recommended proposed zoning for the 52 acres of proposed UGA expansion. The Planning Commission's preliminary recommendation was for 50 acres to be zoned Residential 5 and 2 acres to be zoned Mixed Commercial. Another meeting was scheduled for September 18, 2012. Notice of the September 18 meeting was mailed to the property owners within 500 feet of the proposal and those who have commented on the proposal.
26. At the August meeting, staff was instructed to propose areas to be removed and notify all affected property owners. Staff mailed notice of the September 18, 2012 hearing to property owners in the entire UGA. The notice indicated that the UGA was being reconfigured and this was the time for them to make the city aware of their intent to stay in or be removed from the UGA. All owners were invited to take part in the process.
27. On September 10, 2012, in compliance with Chapter 2.90 SWMC, notice of the September 18 Public Hearing in front of the Planning Commission and opportunity to comment on the proposal to expand the City of Sedro-Woolley UGA was published in the Skagit Valley Herald. The property owner posted notice of the meeting on two locations of the subject property. Notice of the September 19 public hearing was mailed to the property owners within 500 feet of the proposal and those who have commented on the proposal.
28. At the September hearing, several property owners in the UGA expressed an interest in remaining in the UGA. Another hearing was scheduled for October 16, 2012. Notices were sent to any property owners whose land was specifically recommended on a map for removal from the UGA.
29. On October 5, 2012, in compliance with Chapter 2.90 SWMC, notice of the October 16 Public Hearing in front of the Planning Commission and opportunity to comment on the proposal to expand the City of Sedro-Woolley UGA was published in the Skagit Valley Herald. The property owner posted notice of the meeting on two locations of the subject property. Notice of the November 20 public hearing was mailed to the property owners within 500 feet of the proposal and those who have commented on the proposal.
30. Before the October hearing, staff again mailed notice of the hearing, this time only letters were mailed to owners of property in parts of the UGA that the Planning Commission felt were areas likely to be removed specifically the Southeast UGA. The notice indicated that the UGA was being reconfigured and this was the time for them to make the city aware of their intent to stay in or be removed from the UGA. All owners were invited to take part in the process.
31. At the October hearing, the Planning Commission reviewed the requests from owners who wanted to have removed from the UGA. Fewer owners volunteered and more property owners expressed an interest in remaining in the UGA. Another hearing was scheduled for November 20, 2012. For the first time, the Planning Commission focused specific parts of the UGA, primarily the UGAs southeast and southwest of city limits.

- Notices were sent to any property owners whose land was specifically recommended on a map for removal from the UGA.
32. On November 10, 2012, in compliance with Chapter 2.90 SWMC, notice of the November 20 Public Hearing in front of the Planning Commission and opportunity to comment on the proposal to expand the City of Sedro-Woolley UGA was published in the Skagit Valley Herald. The property owner posted notice of the meeting on two locations of the subject property. Notice of the November 20 public hearing was mailed to the property owners within 500 feet of the proposal and those who have commented on the proposal.
 33. At the November 20 hearing, a map of recommended properties was presented. Several property owners in the southwest part of the UGA expressed an interest in remaining in the UGA.
 34. Because the pool of property owners who were eager to remove their property from the UGA was smaller than originally expected, the Planning Commission discussed the possibility of reducing the amount of land that would be added to the UGA to 27.73 acres instead of the full 52.25 acres that the commission had previously recommended. Another hearing was scheduled for December 18, 2012. Specific areas in the southeast UGA were identified. Because property owners in the southwest UGA wanted to stay in the UGA, that area was removed from consideration. Notices were sent to any property owners whose land was specifically recommended on a map for removal from the UGA.
 35. In compliance with Chapter 2.90 SWMC, notice of the December 18 Public Hearing in front of the Planning Commission and opportunity to comment on the proposal to expand the City of Sedro-Woolley UGA was published in the Skagit Valley Herald. The property owner posted notice of the meeting on two locations of the subject property. Notice of the December 18 public hearing was mailed to the property owners within 500 feet of the proposal and those who have commented on the proposal. Notices were sent to any property owners whose land was specifically recommended on a map for removal from the UGA.
 36. As a result of the public input and the ensuing Planning Commission discussion at the November hearing, the December proposal was revised to only include a recommendation of 27.73 acres of expanded UGA property; 24.42 acres were removed from the preliminary recommendation. The Planning Commission also removed the intention to recommend that 2 acres of the area be zoned Mixed Commercial. Therefore, the entire 27.73 acres recommended to be added to the UGA were recommended to be zoned Residential 5. At the December hearing a revised map of recommended properties for inclusion in the UGA was presented and the Planning Commission refined its recommendation. A final hearing was scheduled for January 15, 2013 to make a final recommendation. Notices were sent to any property owners whose land was specifically recommended on a map for removal from the UGA.
 37. On January 5, 2013, in compliance with Chapter 2.90 SWMC, notice of the January 15 Public Hearing in front of the Planning Commission and opportunity to comment on the proposal to expand and reconfigure the City of Sedro-Woolley UGA was published in the Skagit Valley Herald. The property owner posted notice of the meeting on two locations of the subject property. Notice of the public hearing was mailed to the property owners within 500 feet of the proposal and those who have commented on the proposal.
 38. The Planning Commission held a final public hearing on the UGA reconfiguration on January 15, 2013. Having held 11 hearings and/or meetings and having heard no

testimony against the revised proposal on that date, the Planning Commission made a motion to recommend to the City Council to have Skagit County expand the Sedro-Woolley UGA to the north of City limits by 27.73 acres and remove 28 acres of property in the southeastern portion of the existing UGA.

39. The recommended 8 parcels (totaling 27.73 acres) to be added to the UGA are: P36413, P36414, P126554, P39339, P39315, P39320, P39319 and P39314. The 58 parcels (totaling 28 acres) proposed to removed from the UGA to accommodate the 27.73 acre expansion are:

39542	39535	81439	39539	80301	40382	80300
80286	99676	81440	39544	80302	40386	81477
80287	39531	81441	39540	80303	40385	81479
80288	39534	81442	39768	80304	64946	40389
80289	81472	64944	104466	81480	81434	40388
80290	81473	64945	104465	81481	81435	39761
80292	81475	64943	104464	81482	81436	64939
80295	81476	64942	39769	81483	81437	81484
80296	81438					

40. The properties recommended for inclusion and removal from the UGA are included on the attached map (Attachment A of these *Finding of Fact*). The motion passed 7-0.
41. At the January hearing the Planning Commission carefully reviewed the comments of property owners whose land was considered for removal from the UGA. No properties are proposed for removal if the property owner made comments against its removal during the public hearing process. The property owners of all of the properties that are proposed for removal from the UGA have received notice that their land may be removed from the UGA. No objections have been received from any of these property owners. The map depicting the proposed UGA reconfiguration will not be incorporated into the cities Zoning or Comprehensive Land Use Plan Maps unless the County approves the changes as part of its Comprehensive Plan amendment process.

CPA-4-12 – Area-wide Rezone

42. A roughly 19 acre area in the southwest portion of the City – an area generally located west of Rhodes Road and south of State Rout 20 – is zoned for industrial uses.
43. The zoning in that area was changed from Residential 5 (R-5) to Industrial as part of a citywide rezoning effort in 2009.
44. Several property owners in the area approached the City Council in 2011 to request that the zoning of their properties be returned to R-5. Because of the large area involved, the City Council requested that this action be addressed as a city-sponsored area-wide rezone.
45. 10.9 acres of farmland in the subject area was donated to the City in 2012 (in exchange for financial retribution far below market rate) in early April 2012 under the condition that the land be used for athletic fields and park uses. The 10.9 acre area is in the middle of the larger 19 acre area. Because the use of the 10.9 acres cannot be industrial, the entire 19 acres are no longer capable of being used for a large industrial development, as was envisioned when the 19 acre area was zoned Industrial. Therefore there was no

longer a practical purpose to keep the smaller parcels surrounding the park as Industrial zone.

46. On April 6, 2012, in compliance with Chapter 2.90 SWMC non-project actions, notice of the April 17, 2012 Public Hearing in front of the Planning Commission and opportunity to comment on the proposal was published in the Skagit Valley Herald.
47. On April 3, 2012 a letter was also sent to all the owners of property in the subject area informing them of the meeting and the zoning review proposal.
48. On April 17, 2012 the Planning Commission held an open record public hearing to receive testimony from City Staff and the public. A staff report dated April 17, 2012 was submitted to and reviewed by the Planning Commission prior to the public hearing. The staff report was also available to the public ahead of the hearing date.
49. At the April hearing, the owner of the property just east of that requested Residential 7 zoning. The owner of the furthest west property in the area sent a written request that his property remain Industrial. A second hearing was scheduled for May to assure that the community had ample opportunity to comment on the proposal.
50. On May 3, 2012 a second letter was sent to all the owners of property in the subject area informing them of the May meeting and the zoning review proposal.
51. On May 2, 2012 notice of the May 15, 2012 Public Hearing in front of the Planning Commission and opportunity to comment on the proposal was published in the Skagit Valley Herald.
52. On May 15, 2012 the Planning Commission held a second open record public hearing to receive testimony from City Staff and the public. A staff memo dated May 15, 2012 was submitted to and reviewed by the Planning Commission prior to the public hearing. The staff memo was also available to the public ahead of the hearing date. Staff recommended that the 10.9 acres of City-owned property be zoned Public, that the properties east of the City-owned property be returned to Residential 5 zoning, that the western-most property remain Industrial per the owner's request, and that the property in between the western-most property and the City-owned property be zoned Residential 7 per the property owner's request.
53. At both hearings staff presented the background concerning the proposed Comprehensive Plan amendments and made a recommendation that the Planning Commission recommend approval of the proposed rezone to the City Council.
54. After discussion the proposal, the Planning Commission made a motion to recommend that the City Council accept the rezone as proposed by staff. The motion passed 6-0.
55. The proposed amendment will require changes to the Comprehensive Land Use Map and the Zoning Map. The revised Comprehensive Land Use Map showing the recommended amendments is attached as Attachment B to these *Finding of Fact*. The revised Zoning Map is attached as Attachment C to these *Finding of Fact*.

Planning Commission Recommendations

CPA-2-12 – Public Review – UGA Expansion /Reconfiguration Proposal

Based on the findings of fact and testimonies received by the Planning Commission, the Planning Commission recommends that the City Council **support** an application by the City to Skagit County to expand the City Sedro-Woolley urban growth area as shown in Exhibit A of these *Findings of Fact*. The reconfiguration adds 27.73 acres of land north of current city limits to the UGA and removes 28 acres of land from the southeastern portion of the existing UGA. The Planning Commission also finds that the added land should be zoned Residential 5.

CPA-4-12 – Area-wide Rezone

Based on the findings of fact and testimonies received by the Planning Commission, the Planning Commission recommends that the City Council **approve** amendments to the Comprehensive Land Use Map attached as Attachment B and the revised Zoning Map attached as Attachment C to rezone the approximately 19 acres of land area generally located west of Rhodes Road and south of State Rout 20.

ATTACHMENTS

- Attachment A – Map showing recommended UGA reconfiguration
- Attachment B – Recommended Comprehensive Land Use Map as amended
- Attachment C – Recommended Zoning Map as amended

CERTIFICATION



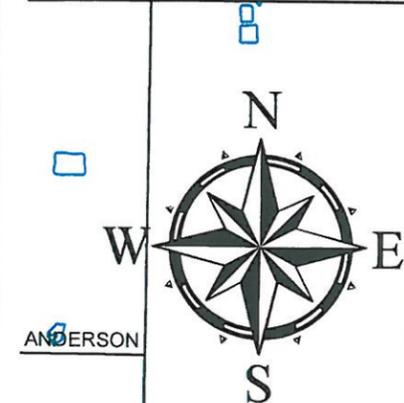
Rick Judd, Planning Commission Chairman

3-21-13

Date

City of Sedro-Woolley Final Proposed Changes to Comprehensive Land Use Map - CPA-4-12

Attachment B Planning Commission Findings of Fact



Area RECOMMENDED
FOR REZONING
inside red line
Entire area currently
zoned Industrial

Remains
Industrial

Changes
to R-7

Changes
to Public

Changes
back to
R-5

Legend

- City Limits
- UGA
- Streets
- Parcels
- UVMU Overlay
- Streams

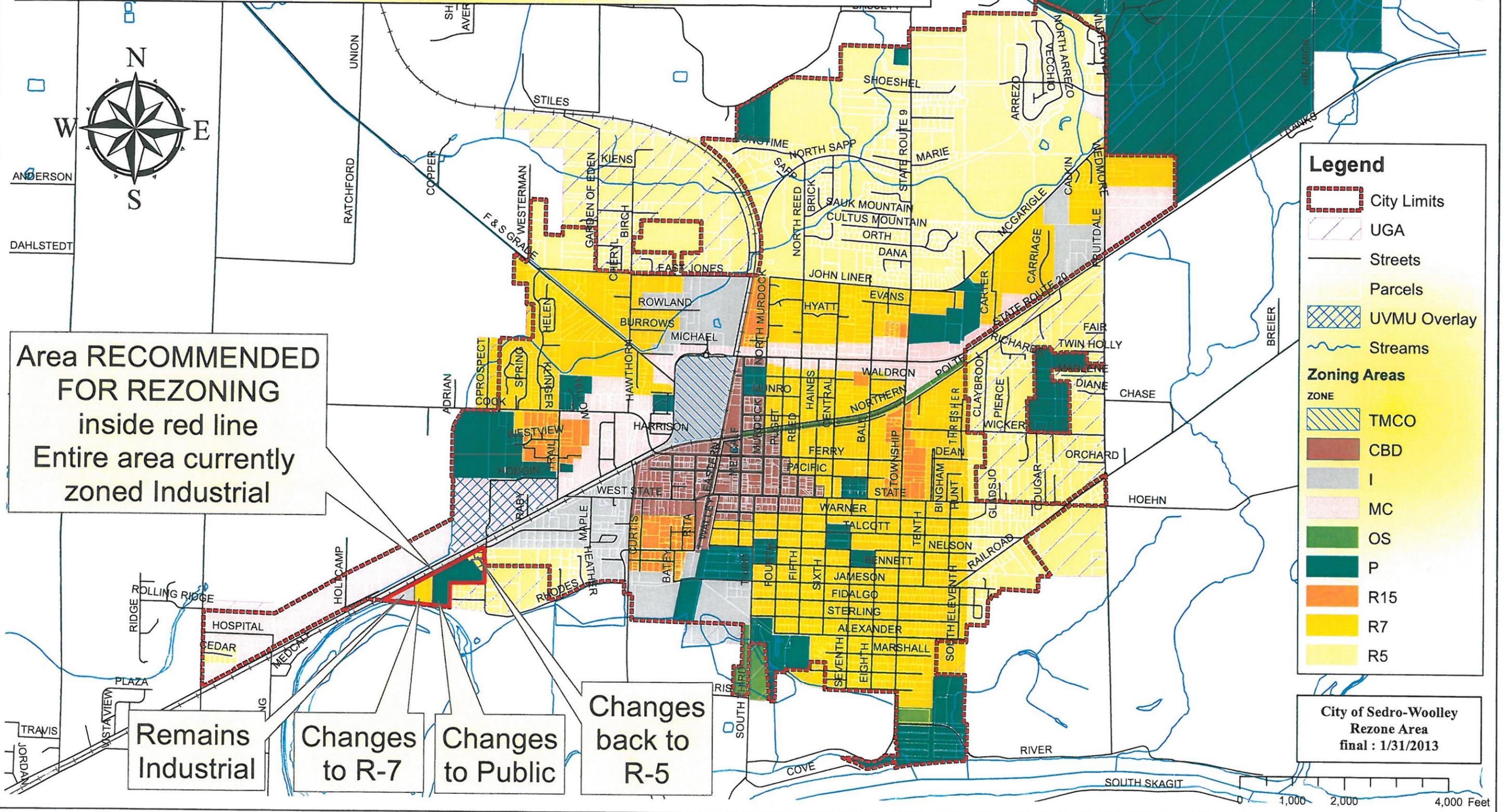
Zoning Areas

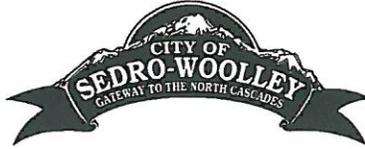
ZONE

- TMCO
- CBD
- I
- MC
- OS
- P
- R15
- R7
- R5

City of Sedro-Woolley
Rezone Area
final : 1/31/2013

0 1,000 2,000 4,000 Feet





CITY COUNCIL AGENDA
REGULAR MEETING

APR 10 2013

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 8

Planning Department
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-0771
Fax (360) 855-0733

MEMO:

To: Sedro-Woolley City Council
Mayor Anderson

From: John Coleman, AICP
Planning Director 

Date: April 10, 2013

Subject: Sidewalk Café Ordinance – *1st Read*

ISSUE

In 2012, the Council passed Ordinance 1747-12 approving outdoor dining areas in the on-street parking stalls in front of restaurants interested in outdoor dining. The ordinance allowing “sidewalk cafés” only approved their use for one season in 2012. Should the City Council approve a permanent ordinance allowing sidewalk cafes from May 15 to September 25 each year?

PROJECT DESCRIPTION / HISTORY

In spring of 2012, the Sedro-Woolley Rotary Club has proposed a project to partner with local restaurants in the downtown area to construct sidewalk cafés built over the parking stalls. Sidewalk cafés are envisioned as a way to encourage pedestrian activity in the downtown area and create a welcoming and lively environment that will benefit the downtown business owners.

After close consideration of the Planning Commission recommendations and community input received, the City Council approved Ordinance 1747-12 in June of 2012. That ordinance created rules allowing sidewalk cafés in the Central Business District (CBD) in between May 15 and September 25 of 2012 only. The Rotary Club and the owner of Coconut Kenny’s restaurant have requested that the city allow sidewalk cafes again this season and in future years. The attached ordinance would allow sidewalk cafes from May 15 to September 25 each year.

ATTACHMENTS

Exhibit A – Proposed Sidewalk Café Ordinance

RECOMMENDATION

1st Read – No action requested at this time.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE SEDRO-WOOLLEY MUNICIPAL CODE TO ALLOW STREET AND SIDEWALK PRIVATE DINING AREAS (SIDEWALK CAFES) - FOR RESTAURANTS IN THE CENTRAL BUSINESS DISTRICT

WHEREAS, the Sedro-Woolley Rotary Club proposed to provide outdoor seating areas known as sidewalk cafes that may be placed in the parking spaces in front of participating restaurants in the downtown business district; and

WHEREAS, the City of Sedro-Woolley Planning Commission thoroughly reviewed the impacts and benefits of sidewalk cafes made final recommendations for amendments to chapters 10.44 and 17.04 of the SWMC to enable the safe and lawful development of a sidewalk cafe program in Sedro-Woolley; and

WHEREAS, a SEPA environmental checklist was reviewed and an MDNS was issued on May 31, 2012; and

WHEREAS, pursuant to RCW 36.70A.106, a notice of intent to adopt a development regulation was sent to the Washington State Department of Commerce;

WHEREAS, on June 27, 2012 the City Council reviewed the Planning Commission's findings and recommendations and approved Ordinance 1747-12, an ordinance amending the Sedro-Woolley Municipal Code to allow street and sidewalk private dining areas (sidewalk cafes) for restaurants in the Central Business District as well as adopting the Planning Commission findings found in the Findings of Fact, Conclusions and Recommendations dated May 30, 21012; and

WHEREAS, Ordinance 1747-12 allowed for a pilot program for sidewalk cafes that lasted from May 15 and September 25 of 2012; and

WHEREAS, after reviewing the results of the sidewalk cafes pilot program, the City Council finds that a permanent program is in the best interest of the community; and

WHEREAS, the City Council finds the proposed amendments to the Sedro-Woolley Municipal Code to be consistent with and to implement the intent of the Sedro-Woolley Comprehensive Plan; and

WHEREAS, the City Council has concluded that it is in the best interest of the public health, safety and welfare to adopt this ordinance;

WHEREAS, the City Council adopts the forgoing as its findings of fact justifying its adoption of this Ordinance;

**NOW THEREFORE THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY
DOES ORDAIN AS FOLLOWS:**

Section 1.

Section 10.44.155 – Stopping, Standing and Parking Chapter of the Sedro-Woolley Municipal Code is amended as follows:

10.44.155 Sidewalk Cafés.

Intent. Allowing the use of public sidewalks and/or parking spaces in front of a business in the Central Business District, excluding State Routes, as a private outdoor dining area, when in conformance with the criteria in this section. Sidewalk cafés are defined in the zoning code Title 17 SWMC and are intended to be an attribute to the downtown business district and artistic and aesthetic embellishment is expected.

- A. No more than three (3) permits shall be issued ~~per year in 2012 and permit fees shall be waived for 2012~~. Applications ~~for 2012~~ must be submitted by July ~~1st 13, 2012~~.
- B. Sidewalk cafés over parking spaces may be placed within the right-of-way between May 15 and September 25 and shall only be used between the hours of 6:00 AM and 10:30 PM. Sidewalk cafés located on the sidewalk itself may be placed within the right-of-way year round. Application forms shall be provided and permit fees shall be set by the City. Public Works Department approval of the application is required prior to installation or use. Approved permits are valid only for the calendar year they are issued. All permits for sidewalk cafes shall be a temporary use permit only; any approval shall not constitute vesting for permanent usage.
- C. Uses. Sidewalk cafés may be approved for the following uses:
1. Private outdoor dining areas.
- D. Construction sidewalk cafés over parking spaces.
1. Shall consist of a structure that includes a flat, stable, non-slip surface that is built over the city street and shall be removed from the right-of-way at the end of the defined season.
 2. Shall be enclosed on the three sides not adjacent to the curb with railings or other approved barriers of at least 42 inches in height.
 3. The Building Department shall approve the construction of all sidewalk café structures.
- E. Size – over parking spaces. Sidewalk cafés over parking spaces, including barriers, planting boxes or other ancillary objects, shall extend no more than 12 feet street-ward from the curb or to the extent of the parking stall dimension, whichever is less. Sidewalk cafes shall only be installed in parking stalls that are located in front of the business and shall not exceed the width of the business space.
- F. Size – on sidewalk. Sidewalk cafés placed on the sidewalk itself shall allow an unimpeded, minimum five foot (5') clear walkway outside of the dining area for passing pedestrians.
- G. Maintenance.
1. The business owner is responsible for maintaining the safety and physical upkeep of the sidewalk café structure.
 2. The business owner is responsible for keeping the curb free of debris that may interfere with stormwater conveyance.
 3. Street sweeping machinery will be unable to operate normally around sidewalk cafés over parking spaces. The business owner is responsible for sweeping the street within 20 feet laterally from the sidewalk café.
 4. Chairs must be removed by close of business each day. Tables must be permanently affixed or removed by close of business each day.

H. Conformance with Washington State Liquor Control Board policy. Businesses may serve beer, wine or spirits in a sidewalk café dining area if compliant with the Washington State Liquor Control Board rules and policies. Upon City approval, the City will provide a sidewalk café permit to businesses to assist with the Washington State Liquor Control Board approval process.

I. Insurance and Liability. The applicant shall comply with all requirements of SWMC 12.44.050.

Section 2. EFFECTIVE DATE. This ordinance shall take effect five (5) days after the approval by the City Council and publication as provided by law.

Section 3. SEVERABILITY. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of the ordinance or the application of the provision to other persons or circumstances is not affected.

PASSED by majority vote of the members of the Sedro-Woolley City Council this _____ day of _____ 2013, and signed in authentication of its passage this ____ day of _____ 2013.

Mike Anderson, Mayor

Attest:

Patsy Nelson, City Clerk/Treasurer

Approved as to form:

Eron Berg, City Attorney

Published: _____