

Next Ord: 1766-12  
Next Res: 873-12

VISION STATEMENT

SEDRO-WOOLLEY IS A FRIENDLY CITY THAT IS CHARACTERIZED BY CITY GOVERNMENT AND CITIZENS WORKING TOGETHER TO ACHIEVE A PROSPEROUS, VIBRANT AND SAFE COMMUNITY

MISSION STATEMENT

TO PROVIDE SERVICES AND OPPORTUNITIES WHICH CREATE A COMMUNITY WHERE PEOPLE CHOOSE TO LIVE, WORK AND PLAY

**CITY COUNCIL AGENDA**

**December 26, 2012**

**4:00 PM**

**Sedro-Woolley Municipal Building**

**Lobby**

**325 Metcalf Street**

1. Call to Order
2. Pledge of Allegiance
3. Consent Calendar .....1 - 31

NOTE: Agenda items on the Consent Calendar are considered routine in nature and may be adopted by the council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the regular agenda will consider any item so removed after the Consent Calendar.

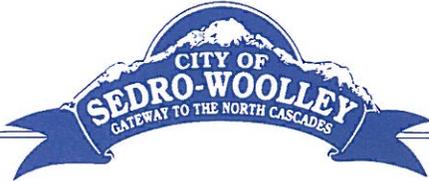
- a. Approval of Agenda
- b. Minutes from Previous Meeting
- c. Finance
  - Claim Checks #75789 to #75886 in the amount of \$341,098.84
  - Payroll Checks #54585 to #54687 in the amount of \$184,811.88
- d. Approval of Local Agency Federal Aid Project Prospectus and Agreement for the SR9 Lucas to Park Cottage Pedestrian/Bicycle Safety Improvements Project
- e. Final Acceptance - Critical Sewer Interceptor Replacement Project - PWTF Loan Number PW-06-962-038

**COMMITTEE REPORTS AND REPORTS FROM OFFICERS**

*There may be an Executive Session immediately preceding, during or following the meeting.*

DEC 26 2012

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 1-3



DATE: December 26, 2012  
TO: Mayor Anderson and City Council  
FROM: Patsy Nelson, Finance Director  
SUBJECT: 1) CALL TO ORDER; 2) PLEDGE OF ALLEGIANCE; 3) CONSENT  
CALENDAR

1. CALL TO ORDER - The Mayor will call the December 26, 2012 Regular Meeting to Order. The Finance Director will note those in attendance and those absent.

\_\_\_ Ward 1 Councilmember Kevin Loy  
\_\_\_ Ward 2 Councilmember Tony Splane  
\_\_\_ Ward 3 Councilmember Thomas Storrs  
\_\_\_ Ward 4 Councilmember Keith Wagoner  
\_\_\_ Ward 5 Councilmember Hugh Galbraith  
\_\_\_ Ward 6 Councilmember Rick Lemley  
\_\_\_ At-Large Councilmember Brett Sandström

2. PLEDGE OF ALLEGIANCE - The Mayor will lead the City Council and citizens in the Pledge of Allegiance to the United States of America.
3. CONSENT CALENDAR - Mayor will ask for Council approval of Consent Calendar items.

DEC 26 2012

-----  
CITY OF SEDRO-WOOLLEY  
-----

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 36

Regular Meeting of the City Council  
December 12, 2012 – 7:00 P.M. –City Hall Council Chambers

ROLL CALL: Present: Mayor Mike Anderson; Councilmembers: Kevin Loy, Tony Splane, Tom Storrs, Keith Wagoner, Hugh Galbraith, Rick Lemley and Brett Sandström. Staff: Recorder Brue, Finance Director Nelson, City Supervisor/Attorney Berg, Public Works Director Freiburger, Planning Director Coleman, Fire Chief Klinger and Police Chief Wood.

The Meeting was called to order at 7:00 P.M.

Pledge of Allegiance

Consent Calendar

- Approval of Agenda
- Minutes from Previous Meeting (Including December 5, 2012 Worksession)
- Finance
  - Claim Checks #75692 to #75788 in the amount of \$179,365.06
  - Payroll Checks #54479 to #54584 in the amount of \$280,387.65
- 2013 City Calendar
- Professional Services Agreement No. 2012-PS-01 through 10 and 2012-PS-12 through 14 for Miscellaneous On-Call Professional Services
- TIB Fuel Tax Grant Distribution Agreement No. 3-W-126(002)-1 Third Street, Sterling to State Overlay Project
- TIB Fuel Tax Grant Distribution Agreement No. P-W-126(P02)-1 Third Street, State Street to Alley s/o Talcott Street Sidewalk Project
- TIB Fuel Tax Grant Distribution Agreement No. 8-2-126(009)-1 SR20; Cook Rd; Edward R. Murrow Street MP64.81 to MP 65.16; Murrow Street to SR20 to Cook Road
- National Hose Testing Specialties, Inc. Agreement for 2013
- Possible Contract Award – Mechanical Street Sweeper – Ben-Ko-Matic, dba Owen Equipment

Mayor Anderson noted the trade in under Item J is to be removed. The street sweeper will be kept for up to one year. It is believed we could get a better price if surplus and sold outright.

Councilmember Storrs moved to approve the consent calendar Items A through J. Seconded by Councilmember Lemley. Motion carried (6-1, Councilmember Splane opposed due to Item H concerning roundabouts).

Public Comment

No comment received.

## **UNFINISHED BUSINESS**

### Tourism Promotion Area Presentation by EDASC

Don Wick, EDASC, addressed the Council to request the Mayor be allowed to sign an interlocal agreement regarding the formation of a Tourism Promotion Area (TPA). Wick introduced Leonard Benson, Corporate Director of Hotel Services Group.

Leonard Benson – Corporate Director of Hotel Services Group, addressed the Council stating the hotels owned by the group represent 80% of the rooms in Burlington or about 22% in the county. He stated there is no intention of supporting a stand alone TPA effort in Burlington but they are interested in participation in a county wide program. He addressed necessary resources in order to promote the area and noted that travelers do not see the lines within the different cities, just the beauty of the Valley. He requested Sedro Woolley join forces to grow the pie of demand.

Tom Keough – Regional Services Manager for Best Western International addressed the Council regarding the revenue counties and cities will have as a result of tourism. He noted currently Washington is number 50 within the promotion of states as a destination. He spoke of the need to promote the state as a destination and a public/private entity for promotion of the state. Keough provided examples with Montana and the Gulf states. A county visitors bureau would act as a liaison to a state board and the need for additional funding to get more businesses.

Don Wick again to the podium introduced Pola Kelley, Sedro Woolley Chamber of Commerce Director who addressed the Council. She stated it is time for our city to be leaders and move the tourism board forward. She also emphasized that tourism is not just about what is today but about the future. She noted TPA's are standard operating practice in most areas. Kelley also addressed the concerns of Mr. Montgomery at the Skagit Motel, noting that his long term use units could be exempted and assistance could be provided with the necessary paperwork in order for him to apply for an exemption. She encouraged the Council to look beyond the City limits and stated that those that stand in the way are slowing the economic growth of the city. Kelley encouraged Council to authorize the Mayor to enter into the proposed Interlocal agreement.

Mary McGoffin – addressed the Council and provided statistics on the transfers of ownership of both the Skagit Motel and the Three Rivers Inn. She noted that if the Council does not opt in, it would deprive any future owners from participation in the TPA.

Terica Taylor – addressed the Interlocal agreement which lays out a non elected board with the county acting as a pass through agent. She also addressed the decisions on how

the money is focused. Taylor noted that cities can withdraw from the interlocal agreement however it would be difficult to get back in and that if 40% of hotels are dissatisfied the TPA can be disestablished.

Nav Narwall – owner of the Three Rivers Inn spoke against the additional tax and addressed the imparity of funding. He stated that Sedro-Woolley is more of a destination with very little overflow and most of his customers are just driving through for one night or visiting friends or family. He answered Council questions regarding future value of a TPA, room costs, promotion and effect of the bottom line. He also discussed work crews coming and staying at the inn, the need to be competitive and the impact it would have on the work crews and his business.

James Montgomery – Skagit Motel owner, spoke and concurred with the comments from the owners of Three Rivers Inn. He stated the type of renters in his motel are there due to adverse conditions and on a monthly rental. Montgomery believes he would loose customers and the seasonal work crews who stay there. He noted the only advantage of the TPA to him would be if he had a higher end facility.

Discussion of the possible exemption with the offer of help in filling out the paperwork from Terica Taylor.

Montgomery also addressed the accountability of the reporting.

Council discussion ensued regarding limitation to hotels, voting process, ideas to bring people into town, sales component to the tourism board and marketing emphasis.

Lisa Janicki – local business owner discussed the number of room nights that are booked for their company for prospective employees and customers. Janicki stated it was exciting to build a platform to collect an additional tax to develop for activities to fill up the hotels on the weekends. She noted that this was something that should have been done two years ago.

Some discussion took place to include process, opinion of the local hotel owners, engaging in drafting language of the interlocal agreement and that the time is now to be proactive.

Councilmember Galbraith moved to authorize the concept of a tourist promotion area. Seconded by Councilmember Lemley. Motion carried (7-0).

#### Zoning Rules for Medical Cannabis Collective Gardens Ordinance

Planning Director Coleman pointed out additional items to the packet which were a map showing what a 500 foot radius around the schools would look like and where a collective garden could be located. He reviewed information within the proposed ordinance noting the ordinance is the same with the exception of Pg. 4, Item 9 which indicates no signage, with the exception of an address sign.

Discussion ensued including distance, ability to grow with a medical card and visibility requirements.

Councilmember Storrs moved to adopt Ordinance No. 1760-12 An Ordinance Amending Title 17 of the Sedro-Woolley Municipal Code to Define Medical Cannabis Collective Gardens and Specify Zoning Districts in Which They are Prohibited. Seconded by Councilmember Galbraith. Motion carried (6-1, Councilmember Splane opposed).

Alternate Payment Schedule for Impact Fees and General Facility Charges for Single Family Houses Constructed for Resale (Spec Homes)

City Supervisor/Attorney Berg noted there was no additional information and unless Council has questions the topic is ready for action.

Planning Director Coleman confirmed that there have been no changes since the proposal was discussed at the worksession.

Councilmember Wagoner moved to adopt Ordinance No. 1761-12 to allow an alternate payment schedule for impact fees and general facility charges for single-family houses constructed for resale. Seconded by Councilmember Storrs. Motion carried (7-0).

2013 Budget

Finance Director Nelson introduced the 2013 budget and reviewed the revisions Council received at the worksession. She noted the significant changes are a result of the passage of Proposition 1, with the Police and Fire being added to the ERR equipment acquisition fund. Nelson also reported that as a result of Proposition 1 it will allow for an early payoff of the USDA loan for the ladder truck, resulting in a substantial savings to the citizens. It will also allow for a reduction in the USDA reserve fund.

Councilmember Lemley moved to approve Ordinance No. 1762-12 An Ordinance Adopting the Annual Budget for the City of Sedro-Woolley, Washington, for the Fiscal Year Ending December 31, 2013. Seconded by Councilmember Wagoner.

Councilmember Loy addressed the reserve fund reduction noting the City has to get something figured out for the future.

Discussion ensued regarding funding for economic development, impact fees scaring businesses away, implementation of ideas from the Council retreat, formation of a special committee and levels of government.

Motion carried (7-0).

Discussion was held on having a special committee to gain direction from the Council. A “Business Development Committee” will be added to the 2013 committee list with Councilmembers Loy, Galbraith and Sandström volunteering to be on the committee.

## **NEW BUSINESS**

### 2012 Budget Amendment #4

Finance Director Nelson reviewed the final budget amendment for 2012.

Councilmember Storrs moved to approve Ordinance No. 1763-12 An Ordinance Amending Ordinance 1723-11 Adopting the Annual Budget for the City of Sedro-Woolley, Washington, for the Fiscal Year Ending December 31, 2012. Seconded by Councilmember Splane. Motion carried (7-0).

### 2013 Salary Ordinance

Finance Director Nelson presented the 2013 Salary Ordinance. She noted all employees are scheduled to receive a 2.7% increase with the exception of the Facility Monitor, Riverfront Park Caretaker and Part-time Firefighters.

Councilmember Sandström moved to adopt Ordinance No. 1764-12 An Ordinance Establishing the Salaries and Wages for Elected Officials, Union/Guild and Non-Represented Employees of the City of Sedro-Woolley, Washington, for the Fiscal Year Beginning January 1, 2013. Seconded by Councilmember Lemley. Motion carried (7-0).

### Revisions to Arts Commission Ordinance

City Supervisor/Attorney Berg reviewed modifications to the Arts Commission ordinance. The commission has requested a change in the name to “Arts Council of Sedro-Woolley”, to expand the boundaries for membership to the Sedro Woolley School District boundaries and to stagger terms of the membership.

Mayor Anderson requested consideration be given to deleting listing specific types of diversity in section 2.44.020.

Councilmember Sandström moved to adopt Ordinance No. 1765-12 An Ordinance Amending SWMC 2.44 Regarding the Sedro Woolley’s Arts Commission with the deletion of the second sentence in 2.44.020. Seconded by Councilmember Wagoner. Motion carried (7-0).

## **COMMITTEE REPORTS AND REPORTS FROM OFFICERS**

Police Chief Wood – reported that perpetrators have been caught in connection with the Cascade Middle School vandalism. He noted they have been connected to 64 cases

within the Mount Vernon, Burlington and Sedro Woolley area and gave credit to an alert citizen.

Engineer Freiberger – noted they have finished the close up of the Metcalf Street project which has been open since 2005. He also reported on the Cook Road realignment project noting the project is close to being funded, with 1.1 to 1.6 million still needed. He reported on the stormwater detention facility with a design for a covered system bringing in a cost fluctuation and a capital budget request will be submitted through Senator Pearson office within the next couple of week as well as continuing to look for other sources of funding. Freiberger also reported on the McGargile to Summer Meadows Sidewalk project which made the list on the safe routes program but is subject to legislation funding and updated the status of impact fees.

City Supervisor/Attorney Berg – reminded Council the next meeting will be held December 26<sup>th</sup> at 4:00 P.M. in the Lobby for a single item agenda to pay bills.

Finance Director Nelson – reported the 2011 Audit reports were issued Monday and questioned if the Council had received it via e-mail. She noted she would forward to Councilmembers. Nelson also noted upcoming changes in the accounting system with new BARS numbers and reporting system for 2013, as well as the November 30<sup>th</sup> Financial report at Council seats. She noted that AWC has come up with a new insurance program for LEOFF I retirees which is a Medicare Advantage plan with a savings of approximately \$40,000 per year in premiums.

Councilmember Sandström – reported on the Holiday Home Tour which benefitted the Sedro Woolley Museum with approximately 320 tickets sold.

Councilmember Lemley – Wished everyone a Merry Christmas and a safe and Happy New Year.

Councilmember Storrs – also commented on the Holiday Home Tour.

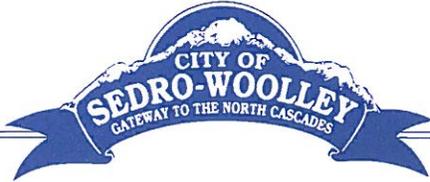
Councilmember Loy – reported that he had taken the Skagit County Parks Director on a tour of the Skate Park and he was very impressed. He also commented on the upcoming public hearing regarding the Northern State facility.

Councilmember Galbraith moved to adjourn. Seconded by Councilmember Sandström. Motion carried (7-0).

The meeting adjourned at 8:40 P.M.

DEC 26 2012

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 3C



DATE: December 26, 2012  
TO: Mayor Anderson and City Council  
FROM: Patsy Nelson, Finance Director  
SUBJECT: FINANCE - CLAIMS

Attached you will find the Claim Checks register proposed for payment for the period ending December 26, 2012.

Motion to approve Claim Checks #75789 to #75886 in the amount of \$341,098.84.

Motion to approve Payroll Checks #54585 to #54687 in the amount of \$184,811.88.

If you have any comments, questions or concerns, please contact me for information during the working day at 855-1661. This will allow me to look up the invoices that are stored in our office.

CITY OF SEDRO-WOLLEY  
 SORTED TRANSACTION WARRANT REGISTER  
 12/26/2012 (Printed 12/20/2012 13:50)

PAGE 1

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
75789	SKAGIT COUNTY AUDITOR	OFFICE SUPPLIES	LGL	78.00
		MISC-FILING FEES/LIEN EXP	SWR	641.00
		MISC-FILING FEES/LIEN EXP	SAN	641.00
		WARRANT TOTAL		1,360.00
75790	A WORKSAFE SERVICE, INC.	TELEPHONE	PK	52.00
		WARRANT TOTAL		52.00
75791	ALL-PHASE ELECTRIC	OPERATING SUPPLIES	FD	65.23
		OPERATING SUP - CITY HALL	PK	9.32
		RESOURCE CONSERVATION	PK	405.75
		WARRANT TOTAL		480.30
75792	ALPINE FIRE & SAFETY	OPERATING SUPPLIES	SAN	98.22
		WARRANT TOTAL		98.22
75793	AMERICAN FLEET MAIN. LLC	REPAIRS/MAINT-EQUIP	FD	445.78
		REPAIRS/MAINT-EQUIP	FD	1,365.48
		REPAIRS/MAINT-EQUIP	FD	1,700.90
		REPAIRS/MAINT-EQUIP	FD	1,499.65
		REPAIRS/MAINT-EQUIP	FD	1,454.37
		WARRANT TOTAL		6,466.18
75794	ARAMARK UNIFORM SERVICES	MISC-LAUNDRY	ST	2.49
		LAUNDRY	SWR	10.82
		LAUNDRY	SWR	8.33
		WARRANT TOTAL		21.64
75795	ASSOCIATION OF WA CITIES	RETIRED MEDICAL	PD	4,777.52
		WARRANT TOTAL		4,777.52
75796	ASSOC PETROLEUM PRODUCTS	AUTO FUEL	CS	44.73
		AUTO FUEL	PD	1,128.07
		AUTO FUEL/DIESEL	FD	816.55
		AUTO FUEL/DIESEL	PK	223.98
		AUTO FUEL/DIESEL	ST	258.71
		MAINT OF GENERAL EQUIP	SWR	206.93
		AUTO FUEL/DIESEL	SWR	126.58
		WARRANT TOTAL		2,805.55
75797	BARNETT IMPLEMENT CO. INC	SMALL TOOLS & MINOR EQUIP	PK	22.52
		SMALL TOOLS & MINOR EQUIP	PK	83.42
		SMALL TOOLS & MINOR EQUIP	PK	109.75
		OPERATING SUPPLIES	CEM	31.02
		REPAIR/MAINT-EQUIP & BLDG	CEM	52.67
		WARRANT TOTAL		299.38
75798	BAY CITY SUPPLY	OPERATING SUP - LIBRARY	PK	125.45
		OPERATING SUPPLIES	SWR	28.67
		WARRANT TOTAL		154.12
75799	BICKNELL, JUSTIN	EMPLOYEE WELLNESS	ENG	60.00

CITY OF SEDRO-WOLLEY  
 SORTED TRANSACTION WARRANT REGISTER  
 12/26/2012 (Printed 12/20/2012 13:50)

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		WARRANT TOTAL		60.00
75800	BIOSCIENCE, INC.	MAINTENANCE CONTRACTS	SWR	1,150.00
		WARRANT TOTAL		1,150.00
75801	BOOKLIST	BOOKS SKAGIT COUNTY	LIB	147.50
		WARRANT TOTAL		147.50
75802	BOUWENS, JENNIFER A.	PROF SVC-PROSECUTING ATTY	LGL	2,500.00
		WARRANT TOTAL		2,500.00
75803	BRANOM INSTRUMENT CO	MAINTENANCE CONTRACTS	SWR	742.88
		WARRANT TOTAL		742.88
75804	BRAT WEAR	UNIFORMS/ACCESSORIES	PD	452.82
		WARRANT TOTAL		452.82
75805	CDW GOVERNMENT, INC.	MACHINERY & EQUIPMENT	PD	252.11
		MACHINERY & EQUIPMENT	PD	78.17
		WARRANT TOTAL		330.28
75806	CASCADE NATURAL GAS CORP.	PUBLIC UTILITIES	PD	54.17
		PUBLIC UTILITIES	FD	245.54
		UTILITIES - SHOP	PK	44.05
		PUBLIC UTILITIES-CITY HALL	PK	1,784.82
		PUBLIC UTILITIES	ST	45.61
		PUBLIC UTILITIES	SWR	24.32
		WARRANT TOTAL		2,198.51
75807	CENTRAL WELDING SUPPLY	OPERATING SUPPLIES	SAN	21.64
		WARRANT TOTAL		21.64
75808	COLLINS OFFICE SUPPLY, INC	SUPPLIES	FIN	22.25
		OFFICE SUPPLIES	SAN	96.27
		WARRANT TOTAL		118.52
75809	CRYSTAL SPRINGS	OPERATING SUPPLIES	SWR	46.43
		WARRANT TOTAL		46.43
75810	CUSTOM EMBROIDERY	SAFETY EQUIPMENT	SWR	147.28
		WARRANT TOTAL		147.28
75811	DAVID EVANS & ASSOC INC	ENG-SR20/COOK REALIGNMENT	ART	52,713.62
		WARRANT TOTAL		52,713.62
75812	DEBT RECOVERY SPECIALISTS	UNAPPLIED CASH - SUSPENSE		779.52
		WARRANT TOTAL		779.52
75813	DETECH, INC. FIRE & SAFETY	REPAIR/MAINT-STATION 2	FD	36.19
		OPERATING SUP - PARKS SHOP	PK	48.26
		REPAIRS/MT-COMMUNITY CTR	PK	120.64
		REPAIR/MT-SENIOR CENTER	PK	120.64

CITY OF SEDRO-WOLLEY  
 SORTED TRANSACTION WARRANT REGISTER  
 12/26/2012 (Printed 12/20/2012 13:50)

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		REPAIR/MAINT-LIBRARY	PK	24.13
		REPAIR/MAINT-CITY HALL	PK	156.83
		REPAIR/MAINT-EQUIP & BLDG	CEM	36.19
		REPAIR/MAINTENANCE-EQUIP	ST	156.84
		MAINTENANCE CONTRACTS	SWR	241.29
		REPAIR/MAINTENANCE	SAN	265.42
		WARRANT TOTAL		1,206.43
75814	E & E LUMBER	OFFICE/OPERATING SUPPLIES	PD	9.19
		SMALL TOOLS & MINOR EQUIP	PK	4.83
		SMALL TOOLS & MINOR EQUIP	PK	22.72
		REPAIRS/MT-RV PARK	PK	24.33
		REPAIRS/MT-RV PARK	PK	14.56
		REPAIRS/MT-COMMUNITY CTR	PK	13.61
		REPAIR/MT-METCALF BALL PARK	PK	61.98
		OPERATING SUPPLIES-PROPANE	ST	9.72
		SMALL TOOLS/MINOR EQUIP	ST	77.49
		REPAIR/MAINTENANCE-EQUIP	ST	29.20
		WARRANT TOTAL		267.63
75815	EMERGENCY REPORTING	PROFESSIONAL SERVICES	FD	483.65
		WARRANT TOTAL		483.65
75816	EDGE ANALYTICAL, INC.	PROFESSIONAL SERVICES	SWR	35.00
		PROFESSIONAL SERVICES	SWR	35.00
		PROFESSIONAL SERVICES	SWR	35.00
		WARRANT TOTAL		105.00
75817	ENTERPRISE OFFICE SYSTEMS	OFFICE/OPERATING SUPPLIES	PD	24.22
		WARRANT TOTAL		24.22
75818	EMERGENCY MEDICAL PRODUCTS INC	OPERATING SUPPLIES	FD	330.45
		WARRANT TOTAL		330.45
75819	FEDERAL CERTIFIED HEARING	PROF SERVICE-MEDICAL EXAMS	FD	20.00
		WARRANT TOTAL		20.00
75820	GLEASON, JOHN M.	PROF SVC-PROSECUTING ATTY	LGL	2,500.00
		WARRANT TOTAL		2,500.00
75821	FRONTIER	TELEPHONE	JUD	36.30
		TELEPHONE	EXE	54.45
		TELEPHONE	FIN	54.45
		TELEPHONE	LGL	24.20
		TELEPHONE	IT	18.15
		TELEPHONE	PLN	18.15
		TELEPHONE	ENG	42.35
		TELEPHONE	PD	182.13
		TELEPHONE	FD	66.55
		TELEPHONE	FD	132.62
		TELEPHONE	INSP	18.15
		TELEPHONE	PK	12.10

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		TELEPHONE	PK	83.68
		TELEPHONE	ST	6.05
		TELEPHONE	LIB	30.25
		TELEPHONE	SWR	48.40
		TELEPHONE	SAN	24.20
		WARRANT TOTAL		852.18
75822	FRISBEE, BRENT	EMPLOYEE WELLNESS	SAN	360.00
		WARRANT TOTAL		360.00
75823	GAYLORD BROS.	SUPPLIES	LIB	338.34
		WARRANT TOTAL		338.34
75824	GUARDIAN SECURITY	OPERATING SUP - LIBRARY	PK	165.00
		MAINT OF GENERAL EQUIP	SWR	129.84
		WARRANT TOTAL		294.84
75825	HAYDEN, PATRICK	ASSOCIATE'S FEES	JUD	200.00
		WARRANT TOTAL		200.00
75826	HODGINS, CLIFF	EMPLOYEE WELLNESS	SAN	240.00
		WARRANT TOTAL		240.00
75827	HUMANE SOCIETY OF SKAGIT	HUMANE SOCIETY	PD	132.00
		WARRANT TOTAL		132.00
75828	INDUSTRIAL MOWING & SPRAYING	REPAIR/MAINT-STREETS	ST	8,614.38
		WARRANT TOTAL		8,614.38
75829	INGRAM LIBRARY SERVICES	BOOKS SKAGIT COUNTY	LIB	1,410.17
		BOOKS SKAGIT COUNTY	LIB	106.72
		BOOKS SKAGIT COUNTY	LIB	20.62
		BOOKS SKAGIT COUNTY	LIB	90.11
		BOOKS SKAGIT COUNTY	LIB	35.35
		WARRANT TOTAL		1,662.97
75830	C. JOHNSON CONSTRUCTION INC.	CONSTRUCITON-METCALF OVERLAY A		93,476.41
		****OTHER IMPROVEMENTS		6,997.24
		WARRANT TOTAL		100,473.65
75831	JOYS BAKERY & CAFE	EMPLOYEE WELLNESS	EXE	173.12
		WARRANT TOTAL		173.12
75832	KCDA PURCHASING COOPERATIVE	OFFICE/OPERATING SUPPLIES	PD	46.25
		OFFICE SUPPLIES	FD	46.24
		WARRANT TOTAL		92.49
75833	LITHTEX NW	OFFICE SUPPLIES	CEM	233.38
		WARRANT TOTAL		233.38
75834	MCCANN, WILLIAM R.	INDIGENT DEFEND CONTR	JUD	2,557.50
		WARRANT TOTAL		2,557.50

CITY OF SEDRO-WOLLEY  
 SORTED TRANSACTION WARRANT REGISTER  
 12/26/2012 (Printed 12/20/2012 13:50)

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
75835	MARTIN MARIETTA MATERIALS	OPERATING SUPPLIES	ST	304.10
		WARRANT TOTAL		304.10
75836	MEYER SIGN & ADVERTISING	REPAIR/MAINT-STREETS	ST	1,500.74
		WARRANT TOTAL		1,500.74
75837	MOORE, JACK R.	PROFESSIONAL SERVICES	INSP	108.96
		WARRANT TOTAL		108.96
75838	MOTOR TRUCKS, INC.	REPAIRS/MAINT-EQUIP	FD	274.93
		REPAIRS/MAINT-EQUIP	FD	133.73
		REPAIRS/MAINT-EQUIP	FD	145.16
		REPAIRS/MAINT-EQUIP	FD	47.50
		REPAIRS/MAINT-EQUIP	FD	17.80
		REPAIRS/MAINT-EQUIP	FD	145.16
		REPAIRS/MAINT-EQUIP	FD	72.92
		REPAIRS/MAINT-EQUIP	SAN	550.42
		WARRANT TOTAL		1,097.30
75839	NAT'L WILDLIFE FEDERATION	BOOKS SKAGIT COUNTY	LIB	46.00
		WARRANT TOTAL		46.00
75840	OFFICE DEPOT	SUPPLIES/BOOKS	PLN	6.16
		SUPPLIES/BOOKS	PLN	7.85
		SUPPLIES	ENG	6.17
		SUPPLIES	ENG	7.86
		SUPPLIES	ENG	136.21
		SUPPLIES	ENG	32.98
		OFFICE SUPPLIES	FD	14.54
		OFF/OPER SUPPS & BOOKS	INSP	6.16
		OFF/OPER SUPPS & BOOKS	INSP	7.85
		OPERATING SUPPLIES	ST	18.49
		WARRANT TOTAL		244.27
75841	ORCA PACIFIC INC.	OP SUPPLIES-CHEMICALS	SWR	493.18
		OP SUPPLIES-CHEMICALS	SWR	1,999.00
		WARRANT TOTAL		2,492.18
75842	OSBORNE, ROBERT	PROFESSIONAL SERVICES	INSP	250.00
		WARRANT TOTAL		250.00
75843	OWEN EQUIPMENT COMPANY	MAINTENANCE OF LINES	SWR	129.08
		MAINTENANCE OF LINES	SWR	218.89
		WARRANT TOTAL		347.97
75844	PACIFIC POWER BATTERIES	OPERATING SUPPLIES	SWR	43.02
		WARRANT TOTAL		43.02
75845	PAT RIMMER TIRE CTR, INC	REPAIR/MAINTENANCE-EQUIP	ST	129.00
		REPAIRS/MAINT-EQUIP	SAN	1,785.05
		WARRANT TOTAL		1,914.05

CITY OF SEDRO-WOLLEY  
 SORTED TRANSACTION WARRANT REGISTER  
 12/26/2012 (Printed 12/20/2012 13:50)

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
75846	PITNEY BOWES	OPERATING RENTALS/LEASES	FIN	47.34
		POSTAGE	PLN	47.33
		POSTAGE	ENG	47.33
		POSTAGE	PD	47.34
		POSTAGE	FD	47.33
		POSTAGE	INSP	47.33
		WARRANT TOTAL		284.00
75847	PUGET SOUND ENERGY	PUBLIC UTILITIES	ST	9,146.12
		WARRANT TOTAL		9,146.12
75848	RINDAL, BOB	EMPLOYEE WELLNESS	SAN	60.00
		WARRANT TOTAL		60.00
75849	RENE'S WORLD	EMPLOYEE RECOGNITION	EXE	37.87
		WARRANT TOTAL		37.87
75850	SCIENTIFIC SUPPLY	OPERATING SUPPLIES	SWR	353.10
		OPERATING SUPPLIES	SWR	17.25
		WARRANT TOTAL		370.35
75851	SEDRO-WOLLEY AUTO PARTS	SMALL TOOLS & MINOR EQUIP	PK	147.46
		SMALL TOOLS & MINOR EQUIP	PK	26.39
		OPERATING SUPPLIES	CEM	9.73
		OPERATING SUPPLIES	CEM	14.15
		REPAIR/MAINT-EQUIP & BLDG	CEM	109.73
		REPAIR/MAINTENANCE-EQUIP	ST	8.23
		REPAIR/MAINTENANCE-EQUIP	ST	17.51
		OPERATING SUPPLIES	ERR	181.52
		OPERATING SUPPLIES	ERR	156.83
		WARRANT TOTAL		671.55
75852	SEDRO-WOLLEY CHAMBER OF	CHAMBER OF COMMERCE	HOT	1,899.48
		CHAMBER OF COMMERCE	HOT	1,544.30
		WARRANT TOTAL		3,443.78
75853	SK. CO. COM ACTION AGENCY	SKAGIT COMM ACTION AGENCY	HLT	253.81
		WARRANT TOTAL		253.81
75854	SKAGIT COUNTY GOVERNMENT	PROFESSIONAL SERVICES	IT	308.36
		OPERATING LEASE-COMPUTER	PD	11,454.98
		WARRANT TOTAL		11,763.34
75855	SKAGIT CO. PUBLIC WORKS	RECYCLING FEE - HOUSEHOLD	SAN	47,943.28
		WARRANT TOTAL		47,943.28
75856	SKAGIT CO. COMMUNITY SERVICES	SKAGIT SENIOR SERVICES	SEN	5,110.25
		WARRANT TOTAL		5,110.25
75857	SKAGIT COUNTY SHERIFF	PRISONERS	PD	5,334.92
		PRISONERS	PD	2,818.21
		WARRANT TOTAL		8,153.13

CITY OF SEDRO-WOLLEY  
 SORTED TRANSACTION WARRANT REGISTER  
 12/26/2012 (Printed 12/20/2012 13:50)

PAGE 7

WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
75858	SKAGIT DV & SA SERVICES	SKAGIT CO DOMESTIC VIOLENCE DV	993.63
		WARRANT TOTAL	993.63
75859	SKAGIT VALLEY HERALD	BOOKS SKAGIT COUNTY LIB	141.00
		WARRANT TOTAL	141.00
75860	SKAGIT PUBLISHING	LEGAL PUBLICATIONS LGS	30.00
		LEGAL PUBLICATIONS LGS	30.00
		LEGAL PUBLICATIONS LGS	50.00
		LEGAL PUBLICATIONS LGS	50.00
		LEGAL PUBLICATIONS LGS	50.00
		LEGAL PUBLICATIONS LGS	50.00
		LEGAL PUBLICATIONS LGS	55.00
		LEGAL PUBLICATIONS LGS	45.00
		ADVERTISING PLN	80.00
		WARRANT TOTAL	440.00
75861	SNO-ILSE LIBRARIES	TUITION/REGISTRATION LIB	164.00
		WARRANT TOTAL	164.00
75862	SPARKLE SHOP LAUNDRIES	UNIFORM CLEANING PD	8.66
		MISC-LAUNDRY FD	5.95
		WARRANT TOTAL	14.61
75863	STAPLES BUSINESS ADVANTAGE	NETWORK HARDWARE IT	218.54
		OFFICE SUPPLIES FD	262.55
		WARRANT TOTAL	481.09
75864	STATE AUDITOR'S OFFICE	STATE AUDITING FIN	2,390.27
		WARRANT TOTAL	2,390.27
75865	STILES & STILES	MUNICIPAL COURT JUDGE JUD	2,728.00
		PROFESSIONAL SERVICES CIV	50.00
		WARRANT TOTAL	2,778.00
75866	SUNDOWNER KUSTOM KLEANING	REPAIRS/MT-RIVERFRONT PK	180.00
		WARRANT TOTAL	180.00
75867	TKE CORP	REPAIR/MAINT-CITY HALL PK	740.49
		WARRANT TOTAL	740.49
75868	TRUE VALUE	OPERATING SUPPLIES FD	24.18
		OPERATING SUP - RIVERFRONT PK	25.50
		OPERATING SUP - COMM CENTER PK	30.80
		OPERATING SUP - MEMORIAL PARK	56.21
		SMALL TOOLS & MINOR EQUIP PK	68.08
		SMALL TOOLS & MINOR EQUIP PK	38.91
		REPAIR/MAINT-CITY HALL PK	57.31
		OPERATING SUPPLIES CEM	10.35
		OPERATING SUPPLIES ST	28.29
		REPAIR/MAINTENANCE-EQUIP ST	5.36
		OPERATING SUPPLIES SWR	9.48

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		SMALL TOOLS & MINOR EQUIP	SWR	129.82
		OPERATING SUPPLIES	SAN	91.95
		OPERATING SUPPLIES	ERR	24.88
		WARRANT TOTAL		601.12
75869	TUCKER, WILLIAM L.	MACHINERY & EQUIPMENT	PD	48.94
		WARRANT TOTAL		48.94
75870	US BANK -- PURCHASE CARDS	SUPPLIES	EXE	372.67
		OFFICE/OPERATING SUPPLIES	IT	24.47
		REPAIR-MAINTENANCE SUPPLIES	IT	176.34
		SUPPLIES/BOOKS	PLN	28.14
		MACHINERY & EQUIPMENT	PD	80.32
		MISC-TUITION/REGISTRATION	INSP	30.00
		SUPPLIES	LIB	56.97
		SUPPLIES	LIB	293.28
		REPAIRS/MAINTENANCE BLDG.	LIB	47.00
		TUITION/REGISTRATION	LIB	170.00
		EARLY LITERACY	LIB	204.18
		BOOKS, PERIOD, RECORDS	LIB	19.87
		OPERATING SUPPLIES	SWR	112.54
		****MACHINERY/EQUIPMENT		1,461.00
		****PORTABLE EQUIPMENT		216.39
		REPAIRS/MAINT-EQUIP	SAN	219.32
		WARRANT TOTAL		3,512.49
75871	UNITED LABORATORIES	OPERATING SUPPLIES	SWR	263.84
		WARRANT TOTAL		263.84
75872	UTIL UNDERGROUND LOC CTR	OPERATING SUPPLIES	SWR	43.79
		WARRANT TOTAL		43.79
75873	VALLEY AUTO SUPPLY	REPAIRS/MAINT-EQUIP	FD	10.21
		WARRANT TOTAL		10.21
75874	VISION FORMS, LLC	POSTAGE	SWR	1,531.80
		POSTAGE	SAN	730.55
		****OPERATING SUPPLIES		94.28
		WARRANT TOTAL		2,356.63
75875	WA STATE DEPT OF REVENUE	INTERNET SERVICES	IT	11.06
		SUPPLIES	ENG	15.97
		OFFICE/OPERATING SUPPLIES	PD	34.38
		MACHINERY & EQUIPMENT	PD	66.90
		SMALL TOOLS & MINOR EQUIP	FD	79.37
		REPAIRS/MAINT-EQUIP	FD	14.99
		TAXES AND ASSESSMENTS	PK	30.15
		TAXES AND ASSESSMENTS	CEM	182.82
		TAXES AND ASSESSMENTS	LIB	5.65
		BOOKS, PERIOD, RECORDS	LIB	26.96
		MAINTENANCE OF LINES	SWR	94.30
		TAXES AND ASSESSMENTS	SWR	5,726.68

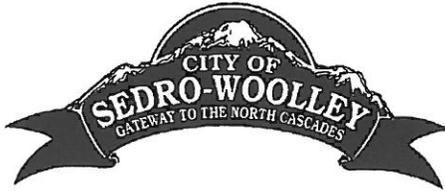
CITY OF SEDRO-WOOLLEY  
 SORTED TRANSACTION WARRANT REGISTER  
 12/26/2012 (Printed 12/20/2012 13:50)

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		****PORTABLE EQUIPMENT		277.20
		TAXES & ASSESSMENTS	SAN	5,636.15
		WARRANT TOTAL		12,202.58
75876	WA ST DEPT OF TRANS	ENG-SR20/COOK REALIGNMENT	ART	102.99
		WARRANT TOTAL		102.99
75877	WASHINGTON STATE PATROL	INTERGOV SVC-GUN PERMITS	PD	33.00
		WARRANT TOTAL		33.00
75878	WA ST DEPT OF AGRICULTURE	MISC-DUES/SUBSCRIPTIONS	ST	33.00
		WARRANT TOTAL		33.00
75879	WA ST DEPT OF ENTERPRISE SVC	SOFTWARE MAINT & SUPPORT	IT	4,940.95
		WARRANT TOTAL		4,940.95
75880	WAPATO POLICE DEPARTMENT	PRISONERS	PD	1,550.00
		PRISONERS	PD	8.39
		WARRANT TOTAL		1,558.39
75881	WWCPA	MISC-DUES/SUBSCRIPTIONS	SWR	15.00
		MISC-DUES/SUBSCRIPTIONS	SWR	15.00
		MISC-DUES/SUBSCRIPTIONS	SWR	15.00
		MISC-DUES/SUBSCRIPTIONS	SWR	15.00
		MISC-DUES/SUBSCRIPTIONS	SWR	15.00
		MISC-DUES/SUBSCRIPTIONS	SWR	15.00
		MISC-DUES/SUBSCRIPTIONS	SWR	15.00
		WARRANT TOTAL		105.00
75882	WASTE MANAGEMENT OF SKGT	RECYCLING FEE - HOUSEHOLD	SAN	11,649.45
		WARRANT TOTAL		11,649.45
75883	WEST PAYMENT CTR	WESTLAW SERVICES	LGL	241.65
		WARRANT TOTAL		241.65
75884	WOOD'S LOGGING SUPPLY INC	REPAIRS/MAINT-EQUIP	FD	126.01
		SMALL TOOLS & MINOR EQUIP	PK	52.27
		WARRANT TOTAL		178.28
75885	GARDNER, ADAM	TRAVEL/MEALS	FD	67.45
		WARRANT TOTAL		67.45
75886	DOGWOOD INDUSTRIES, LLC	DUMPSTER DEPOSIT		153.78
		WARRANT TOTAL		153.78
		RUN TOTAL		341,098.84

FUND	TITLE	AMOUNT
001	CURRENT EXPENSE FUND	66,064.66
101	PARK FUND	5,187.94
102	CEMETERY FUND	680.04
103	STREET FUND	20,391.33
104	ARTERIAL STREET FUND	146,293.02
105	LIBRARY FUND	3,353.97
108	STADIUM FUND	3,443.78
401	SEWER FUND	23,880.37
412	SOLID WASTE FUND	70,566.70
425	STORMWATER	94.28
501	EQUIPMENT REPLACEMENT FUND	363.23
621	SUSPENSE FUND	779.52
TOTAL		341,098.84

CITY OF SEDRO-WOLLEY  
SORTED TRANSACTION WARRANT REGISTER  
12/26/2012 (Printed 12/20/2012 13:50)

DEPARTMENT	AMOUNT
001 000 011	360.00
001 000 012	5,521.80
001 000 013	638.11
001 000 014	2,514.31
001 000 015	5,343.85
001 000 016	50.00
001 000 017	5,697.87
001 000 018	44.73
001 000 019	187.63
001 000 020	348.87
001 000 021	28,622.69
001 000 022	9,908.66
001 000 024	468.45
001 000 055	5,110.25
001 000 062	1,247.44
FUND CURRENT EXPENSE FUND	66,064.66
101 000 076	5,187.94
FUND PARK FUND	5,187.94
102 000 036	680.04
FUND CEMETERY FUND	680.04
103 000 042	20,391.33
FUND STREET FUND	20,391.33
104 000 042	146,293.02
FUND ARTERIAL STREET FUND	146,293.02
105 000 072	3,353.97
FUND LIBRARY FUND	3,353.97
108 000 019	3,443.78
FUND STADIUM FUND	3,443.78
401 000 035	23,880.37
FUND SEWER FUND	23,880.37
412 000 000	153.78
412 000 037	70,412.92
FUND SOLID WASTE FUND	70,566.70
425 000 039	94.28
FUND STORMWATER	94.28
501 000 047	363.23
FUND EQUIPMENT REPLACEMENT FUND	363.23
621 000 000	779.52
FUND SUSPENSE FUND	779.52
TOTAL	341,098.84



CITY COUNCIL AGENDA  
REGULAR MEETING

**CITY OF SEDRO-WOOLLEY**

Sedro-Woolley Municipal Building

325 Metcalf Street

Sedro-Woolley, WA 98284

Phone (360) 855-0771

Fax (360) 855-0733

DEC 26 2012

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 3d

Mark A. Freiberger, PE  
Director of Public Works/City Engineer

---

MEMO TO: City Council and Mayor Mike Anderson

FROM: Mark A. Freiberger, PE

RE: **Approval of Local Agency Federal Aid Project Prospectus and Agreement for the SR9 Lucas to Park Cottage Pedestrian/Bicycle Safety Improvements Project**

DATE: December 18, 2012 (for Council review December 26, 2012)

**ISSUE**

Shall council move to authorize Mayor Anderson or his designee to sign the Local Agency Federal Aid Project Prospectus and Local Agency Agreement for the SR9 Lucas to Park Cottage Pedestrian/Bicycle Safety Improvements Project?

**BACKGROUND/DISCUSSION**

WSDOT awarded funding for under the 2012 Supplemental Transportation Budget for the SR9 Lucas to Park Cottage Bicycle/Pedestrian Safety Improvements Project.

The attached Local Agency Prospectus and Local Agency Agreement documents are the next step in obligating the federal funds for the project.

**MOTION:**

***Move to authorize the Mayor or his designee to sign the Local Agency Federal Aid Project Prospectus and Local Agency Agreement for the SR9 Lucas to Park Cottage Pedestrian/Bicycle Safety Improvements Project.***



Prefix	Route	( )
Federal Aid Project Number	SR9	
Local Agency Project Number	2013-PW-02	(WSDOT Use Only)

Date	12/18/2012
Central Contractor Registration Exp.Date	4/3/2013
Federal Employer Tax ID Number	91-6001361

Agency City of Sedro-Woolley		Federal Program Title <input type="checkbox"/> 20.205 <input type="checkbox"/> Other	
Project Title SR 9 Pedestrian/Bicycle Safety Improvements		Start Latitude <u>N48.518694</u>	Start Longitude <u>W-122.225733</u>
		End Latitude <u>N48.521934</u>	End Longitude <u>W-122.225862</u>
Project Termini From -- To Lucas Drive Park Cottage Place		Nearest City Name Sedro-Woolley	Project Zip Code 98284
From: MP 57.74	To: MP 57.99	Length of Project 0.25 miles	Award Type <input checked="" type="checkbox"/> Local <input type="checkbox"/> Local Forces <input type="checkbox"/> State <input type="checkbox"/> Railroad
Federal Agency <input type="checkbox"/> FHWA <input type="checkbox"/> Others		City Number 1150	County Number 29
		County Name Skagit	WSDOT Region Northwest Region
Congressional District 2	Legislative Districts 39	Urban Area Number 30	TMA / MPO / RTPO Skagit Council of Governmts

Phase	Total Estimated Cost (Nearest Hundred Dollar)	Local Agency Funding (Nearest Hundred Dollar)	Federal Funds (Nearest Hundred Dollar)	Phase Start Date	
				Month	Year
P.E.	\$81,000	\$21,000	\$60,000	12	2012
R/W	\$0	\$0	\$0		
Const.	\$414,000	\$74,000	\$340,000	6	2013
Total	\$495,000	\$95,000	\$400,000		

**Description of Existing Facility (Existing Design and Present Condition)**

Roadway Width 22'	Number of Lanes 2
----------------------	----------------------

SR9 is a two-lane 35 mph minor arterial with a traffic volume of over 11,000 ADT, 11' travel lanes and 1' to 5' paved shoulders draining to open ditches within the project area. No sidewalks exist within the project vicinity. The roadway crosses Brickyard Creek via a steep banked fill section over culverts. Large concentrations of school age children live in low and moderate income housing located west of SR9 along Sapp Road and in the Park Cottage subdivision. These children are primarily transported by school bus to Cascade Middle School and Evergreen Elementary School, although they are within easy walking and bicycling distance of the neighborhoods.

**Description of Proposed Work**

Description of Proposed Work (Attach additional sheet(s) if necessary)

Construct 6' bicycle lane and 6' sidewalk improvements on the west side of SR9 from Lucas Drive to Park Cottage Place, including drainage and an elevated crossing at Brickyard Creek. The PE phase includes \$20,000 for Education/Encouragement and Enforcement efforts to support the project goals.

Local Agency Contact Person David Lee, PE	Title City Engineer	Phone 360-855-3219
Mailing Address 325 Metcalf Street	City Sedro-Woolley	State WA
		Zip Code 98284

Project Prospectus Approval

By  Approving Authority

Title Director of Public Works Date 12/18/2012

Agency City of Sedro-Woolley	Project Title SR 9 Pedestrian/Bicycle Safety Improvements	Date 12/18/2012
---------------------------------	--	--------------------

Type of Proposed Work				
Project Type (Check all that Apply)			Roadway Width	Number of Lanes
<input checked="" type="checkbox"/> New Construction	<input type="checkbox"/> Path / Trail	<input type="checkbox"/> 3-R	24'	2
<input type="checkbox"/> Reconstruction	<input checked="" type="checkbox"/> Pedestrian / Facilities	<input type="checkbox"/> 2-R		
<input type="checkbox"/> Railroad	<input type="checkbox"/> Parking	<input type="checkbox"/> Other		
<input type="checkbox"/> Bridge				

Geometric Design Data		
Description	Through Route	Crossroad
<b>Federal Functional Classification</b>	<input checked="" type="checkbox"/> Urban	<input type="checkbox"/> Principal Arterial
	<input type="checkbox"/> Rural	<input checked="" type="checkbox"/> Minor Arterial
	<input type="checkbox"/> NHS	<input type="checkbox"/> Collector
		<input type="checkbox"/> Major Collector
	<input type="checkbox"/> Minor Collector	<input type="checkbox"/> Principal Arterial
	<input type="checkbox"/> Local Access	<input type="checkbox"/> Minor Arterial
		<input type="checkbox"/> Collector
		<input type="checkbox"/> Major Collector
		<input type="checkbox"/> Minor Collector
		<input checked="" type="checkbox"/> Local Access
Terrain	<input type="checkbox"/> Flat <input checked="" type="checkbox"/> Roll <input type="checkbox"/> Mountain	<input checked="" type="checkbox"/> Flat <input type="checkbox"/> Roll <input type="checkbox"/> Mountain
Posted Speed	35 mph	25 mph
Design Speed	35 mph	25 mph
Existing ADT	11,000	250
Design Year ADT	11,000	250
Design Year	2012	2012
Design Hourly Volume (DHV)	880	20

Performance of Work		
Preliminary Engineering Will Be Performed By Sedro-Woolley Engineering Department with Contract Surveying & Environ	Others 25 %	Agency 75 %
Construction Will Be Performed By Construction Contractor and Local Agency Construction Engineering	Contract 88 %	Agency 12 %

Environmental Classification	
<input checked="" type="checkbox"/> Final <input type="checkbox"/> Preliminary	
<input type="checkbox"/> Class I - Environmental Impact Statement (EIS) <input type="checkbox"/> Project Involves NEPA/SEPA Section 404 Interagency Agreement	<input checked="" type="checkbox"/> Class II - Categorically Excluded (CE) <input checked="" type="checkbox"/> Projects Requiring Documentation (Documented CE)
<input type="checkbox"/> Class III - Environmental Assessment (EA) <input type="checkbox"/> Project Involves NEPA/SEPA Section 404 Interagency Agreement	

**Environmental Considerations**

The project Environmental Classification Summary was approved on 5/10/2010. The project also has received Nationwide Permit NWS-2010-763 clearance dated August 5, 2010. Executive Order 05-05 clearance is required prior to construction fund obligation.

Agency City of Sedro-Woolley	Project Title SR 9 Pedestrian/Bicycle Safety Improvements	Date 12/18/2012
---------------------------------	--	--------------------

<b>Right of Way</b>		
<input checked="" type="checkbox"/> No Right of Way Required * All construction required by the contract can be accomplished within the existing right of way.	<input type="checkbox"/> Right of Way Required <input type="checkbox"/> No Relocation	<input type="checkbox"/> Relocation Required

Description of Utility Relocation or Adjustments and Existing Major Structures Involved in the Project  
 Minor overhead utility pole adjustments will be required as part of the project.

<b>FAA Involvement</b> Is any airport located within 3.2 kilometers (2 miles) of the proposed project?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
---	---

Remarks

This project has been reviewed by the legislative body of the administration agency or agencies, or it's designee, and is not inconsistent with the agency's comprehensive plan for community development.

Agency City of Sedro-Woolley

Date \_\_\_\_\_

By \_\_\_\_\_  
 Mayor/Chairperson



<b>Highways and Local Programs State Funding Agreement</b>  Work by Public Agencies		Agency and Address City of Sedro-Woolley 325 Metcalf Street Sedro-Woolley, WA 98284
Agreement Number	Maximum Amount Authorized	Location and Description of Work (See also Exhibit "A") SR 9 Pedestrian/Bicycle Safety Improvements Project - SR9 MP 57.74 Lucas Drive to MP 57.99 Park Cottage Place
Participating Percentage	Project Number	
100%	\$400,000.00	
	2013-PW-02	

This AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, between the STATE OF WASHINGTON, Department of Transportation, acting by and through the Secretary of Transportation, hereinafter called the "STATE," and the above named organization, hereinafter called the "AGENCY."

WHEREAS, the AGENCY is planning the work shown above, and in connection therewith, the AGENCY has requested financial assistance for the project or program, and

WHEREAS, the AGENCY has requested funds for the above shown project or program, which has been selected by the STATE for funding assistance.

NOW THEREFORE, in consideration of the terms, conditions, covenants, and performances contained herein, or attached and incorporated and made a part hereof, IT IS MUTUALLY AGREED AS FOLLOWS:

Type of Work	Estimate of Funding		
	(1) Estimated Total Project Funds	(2) Estimated Agency Funds	(3) Estimated State Funds
<b>PE</b>			
a. Agency	44,000.00	0.00	44,000.00
b. Other Education/Encouragement	5,000.00	0.00	5,000.00
c. Other Enforcement	10,000.00	0.00	10,000.00
d. State	1,000.00		1,000.00
e. Total PE Cost Estimate (a+b+c+d)	<b>60,000.00</b>	<b>0.00</b>	<b>60,000.00</b>
<b>Right of Way</b>			
f. Agency			
g. Other			
h. Other			
i. State			
j. Total RW Cost Estimate (f+g+h+i)			
<b>Construction</b>			
k. Contract			
l. Other			
m. Other			
n. Other			
o. Agency			
p. State			
q. Total CN Cost Estimate (k+l+m+n+o+p)	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
r. Total Project Cost Estimate (e+j+q)	<b>60,000.00</b>	<b>0.00</b>	<b>60,000.00</b>

**I  
General**

The AGENCY agrees to perform the above described work in accordance with the Project Application attached hereto as "Exhibit A" and made a part of this AGREEMENT.

Plans, specifications, and cost estimates shall be prepared by the AGENCY in accordance with the current State of Washington Standard Specifications for Road, Bridge, and Municipal Construction and adopted design standards, unless otherwise noted. The AGENCY will incorporate the plans and specifications into the AGENCY's project and thereafter advertise the resulting project for bid and, assuming bids are received and a contract is awarded, administer the contract, or if the project is of a size which the AGENCY is authorized to perform with its own forces under the laws of the State of Washington, the AGENCY may proceed with its own forces.

All work performed under this AGREEMENT shall comply with the applicable provisions of state law.

**II  
Payment**

The STATE, in consideration of the faithful performance of the work to be performed by the AGENCY, agrees to reimburse the AGENCY for the percentage of the actual direct and related indirect cost of the work shown above, up to the "MAXIMUM AMOUNT AUTHORIZED". The agency will comply with Governmental Accounting Auditing and Financial Reporting Standards and applicable state law and local regulations, policies and procedures. No payment will be made for work done prior to execution of this AGREEMENT.

Partial payments shall be made by the STATE, upon request of the AGENCY, to cover costs incurred. These payments are not to be more frequent than one (1) per month. It is agreed that any such partial payment will not constitute agreement as to the appropriateness of any item and that, at the time of the final audit, all required adjustments will be made and reflected in a final payment. The AGENCY agrees to submit a final bill to the STATE within forty-five (45) days after the AGENCY has completed work.

The AGENCY agrees that all costs in excess of the amount authorized and the AGENCY's matching funds shall be the responsibility of the AGENCY.

**III  
Audit**

The AGENCY agrees that an audit may be conducted by the STATE.

During the progress of the work and for a period not less than three (3) years from the date of final payment to the AGENCY, the records and accounts pertaining to the work and accounting thereof are to be kept available for inspection and audit by the STATE and copies of all records, accounts, documents, or other data pertaining to the project will be furnished upon request. If any litigation, claim, or audit is commenced, the records and accounts along with supporting documentation shall be retained until all litigation, claim, or audit finding has been resolved even though such litigation, claim, or audit continues past the three-year retention period.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on the day and year last written below.

**AGENCY**

By: \_\_\_\_\_

Title: Mayor

Date: \_\_\_\_\_

**IV  
Legal Relations**

No liability shall attach to the AGENCY or the STATE by reason of entering into this AGREEMENT except as expressly provided herein.

**V  
Nondiscrimination**

The AGENCY agrees to comply with all applicable state and federal laws, rules, and regulations pertaining to nondiscrimination and agrees to require the same of all subcontractors providing services or performing any work using funds provided under this AGREEMENT.

**VI  
Venue**

For the convenience of the parties to this AGREEMENT, it is agreed that any claims and/or causes of action which the AGENCY has against the STATE, growing out of this AGREEMENT or the project or program with which it is concerned, shall be brought only in the Superior Court for Thurston County.

**VII  
Termination**

The Secretary of the Department of Transportation may terminate this AGREEMENT if the funding becomes unavailable or if the Secretary determines that it is in the best interest of the STATE.

**VIII  
Final Report and Final Inspection**

Within ninety (90) days following the completion of the project and submission of the final billing for the project, a final report and/or final inspection shall be submitted to the Director, Highways & Local Programs containing the following information:

Non-Capital Projects

1. A description of the project or program.
2. A summary of actual costs of the project or program.
3. An evaluation of the project or program. This should address aspects such as transportation and/or other benefits to the public.

Capital Projects

1. A final inspection is required.

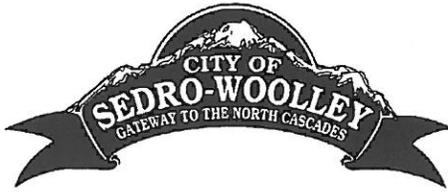
**IX  
Supplement**

This agreement may be modified or supplemented only in writing by both parties.

**STATE**

By: \_\_\_\_\_  
Director, Highways and Local Programs

Date: \_\_\_\_\_



CITY COUNCIL AGENDA  
REGULAR MEETING

DEC 26 2012

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 3e

CITY OF SEDRO-WOOLLEY  
Sedro-Woolley Municipal Building  
325 Metcalf Street  
Sedro-Woolley, WA 98284  
Phone (360) 855-0771  
Fax (360) 855-0733

Mark A. Freiberger, PE  
Director of Public Works/City Engineer

MEMO TO: City Council and Mayor Mike Anderson  
FROM: Mark A. Freiberger, PE  
RE: **Final Acceptance  
Critical Sewer Interceptor Replacement Project  
PWTF Loan Number PW-06-962-038**

DATE: December 19, 2012 (for Council review December 26, 2012)

**ISSUE** Should Council approve final acceptance effective November 2, 2012 Critical Sewer Interceptor Replacement Project, Project Segments 2 Metcalf & Moore Street Sewer and 3 SR20 Sewer as funded under PWTF Loan Number PW-06-962-038 in the amount of \$8,402,692.93 (including sales tax)?

**BACKGROUND/DISCUSSION**

Public Works Trust Fund (PWTF) Loan No. PW-06-962-038 was the initial of two loans construction loans awarded to the city by the Public Works Board to finance construction of the 2006 Critical Sewer Interceptor Project. A separate preconstruction loan financed the bulk of the design work for the project (total cost \$913,049.72 with a loan amount of \$706,500). The original 2006 PWTF loan application was for replacement and upgrade of 29,700 lf of sanitary sewer mains with a total cost estimate of \$10,411,000, including a PWTF loan request of \$8,849,350. PWTF awarded Loan No. PW-06-962-038 at a reduced loan amount of \$7,000,000 due to state budget limitations in 2006. The city reapplied for the remaining funds in 2007, and was awarded PWTF Loan PC08-951-039 in the amount of \$5,156,950, and a total project cost estimate of \$6,067,000. The scope for Loan 039 included 12,700 lf of interceptor sewer replacement from the original application consisting of Project Segments 1-2, 1-3 on Township Street and Segment 4 on McGarigle. Loan 039 also included additional design work beyond the PWTF PreConstruction Loan total, and \$1.3 million for replacement of Clarifier 2 that was added to the original 2006 scope with the second application. Loan 039 was closed out on April 9, 2012 at a total project cost of \$4,491,440.79, and the final loan amount of \$3,803,289.11.

The Loan 038 financed portions of the project were as follows. Segment 1-1 Sterling-Township-Bennett Sewer Project was constructed by Ram Construction and completed and accepted by the city on March 12, 2008. Segment 2-2 Metcalf, State to SR20 Trenchless Sewer Project was constructed by Wilder Construction/Granite Northwest and accepted by the city on December 8, 2010. Segment 3 SR20 Phase 2 Sewer Project was constructed by Strider Construction, Inc. and accepted by the city on February 11, 2009. Surface restoration for the Segment 2-2 Metcalf Sewer was constructed by C. Johnson Construction, Inc. and substantially completed on November 2, 2012. Prior Expense eligible for the loan totaled \$481,115.82, and consisted of the Moore Street Sewer constructed by Soto & Sons and accepted by the city in 2005, and portions of two smaller projects also completed and accepted in 2005. The final project cost for Loan 038 is \$8,402,692.93, with the final loan amount of \$6,650,000. Close out at this amount reduces the city's debt and debt expense by \$350,000 from the initial authorized loan amount, saving an estimated \$24,277 per year for the remaining 15 years of the loan, or an average of \$0.43/ERU/month on the residential sewer rate. Sufficient capacity was available within Account 401 to allow for the additional local match.

The PWTF Loan Close-out process requires formal action by the agency to accept the final loan amount.

The total for all projects under the Critical Sewer Interceptor Project between 2005 and 2012 including design was \$13,807,183.44, with \$11,159,789.11 from PWTF loans and \$2,485,732.41 from Account 401 Sewer funds for local match.

**FINANCIAL**

Funds for this project were from the Accounts 332 PWTF Sewer Construction Fund, consisting of PWTF Construction loans and matching Sewer Cumulative Reserve funds.

**ANALYSIS**

**FINAL COST**

Construction	\$7,546,508.66
Sales Tax	\$ 371,440.99
Construction Inspection	\$ 484,743.28
<b>TOTAL CONSTRUCTION</b>	<b>\$8,402,692.93</b>

**FUNDING**

PWTF LOAN 039	\$6,650,000.00
Sewer Cumulative Reserve	\$1,625,165.42
<b>TOTAL</b>	<b>\$8,402,692.93</b>

**MOTION:** *Move final acceptance effective November 2, 2012 Critical Sewer Interceptor Replacement Project, Project Segment 1-1 Sterling-Township-Bennett Sewer, Segment 2-2 Metcalf and Segment 3 SR20 Phase 2 Sewer Project as funded under PWTF Loan Number PW-06-962-038 in the amount of \$8,402,692.93 (including sales tax).*