

Next Ord: 1749-12

Next Res: 868-12

VISION STATEMENT

SEDRO-WOOLLEY IS A FRIENDLY CITY THAT IS CHARACTERIZED BY CITY GOVERNMENT AND CITIZENS WORKING TOGETHER TO ACHIEVE A PROSPEROUS, VIBRANT AND SAFE COMMUNITY

MISSION STATEMENT

TO PROVIDE SERVICES AND OPPORTUNITIES WHICH CREATE A COMMUNITY WHERE PEOPLE CHOOSE TO LIVE, WORK AND PLAY

CITY COUNCIL WORKSESSION

AGENDA

August 1, 2012

7:00 PM

Sedro-Woolley Municipal Building

Public Safety Training Room

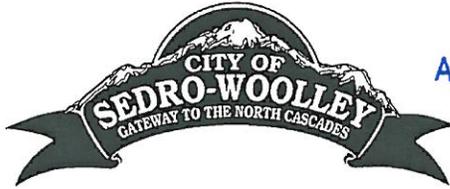
325 Metcalf Street

1. Follow up from Council Retreat: Pages 1-8
 - A. Cemetery privatization/RFP/fee increases
 - B. Future possible annexations

2. Review & revise critical goals and objectives Pages 9-10

CITY COUNCIL
WORKSESSION

AUG 01 2012



AGENDA ITEM A

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

Eron M. Berg
City Supervisor & Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Follow up from Council Retreat
DATE: August 1, 2012

ISSUE: The Council discussed a number of issues at the retreat in May, discussed some at the June worksession and took action on some at the regular meetings in June. The following items are presented for follow up and/or discussion in preparation for the 2013 budget:

1. Cemetery privatization/RFP/fee increases.
2. Future possible annexations.

BACKGROUND:

Cemetery: I talked with the City Administrator in Enumclaw (via email) who reports that their contract relationship with the cemetery is satisfactory but he notes that concerns remain about the ongoing viability of the cemetery as they have stiff competition from a national cemetery.

The Council requested additional information on cemetery revenues in an effort to determine if additional cemetery fee increases could make this operation financially self-sufficient. Attached are billing records for 2008, 2009, 2010, 2011 and 2012. The following shows the actual fee revenues, tax subsidies and number of burials, inurnments and plots sold per year for the cemetery.

	<u>Fee revenues</u>	<u>Tax Subsidy</u>	<u>Burials</u>	<u>Inurnments</u>	<u>Plots</u>
<u>2008</u>	\$77,542.40	\$42,500.00	38	33	47
<u>2009</u>	\$99,211.43	\$46,370.85	48	37	66
<u>2010</u>	\$81,688.80	\$ 5,380.00	40	21	50
<u>2011</u>	\$67,736.00	\$89,090.37	36	20	33
<u>2012</u> (budget)	\$60,180.00	\$70,000.00	19*	19*	25*

*Year to date

Using this information we can estimate the rate increases needed to fully fund the cemetery from fees. The question for the Council is whether you are interested in trying rate increases to close the gap before considering privatization or some other options.

Annexation of State-owned property: All of the state-owned property that is the North Cascades Gateway Center is within the City of Sedro-Woolley's Urban Growth Area (UGA). The question for the Council is whether the City should approach the state about possibly annexing that 225 acres into the City's limits. The benefit to the state would be reduced sewer utility costs, more development possibilities and municipal response times from law enforcement. The benefit to the City would be additional tax revenues, primary leasehold excise tax as well as the ability to zone the property consistent with the community's vision for the future.

A basic analysis of the tax and rate impacts of annexation is as follows:

+\$80,000	Leasehold tax (paid on rental income from state owned property)
- \$19,000	Fire contract
- \$48,000	Sewer rate revenue reduction from outside city rate (1.5 times regular rate to normal rate)
- \$ 1,700	Utility tax sewer (due to reduced rate)
<u>+\$17,000</u>	Utility tax - electricity
<u>+\$28,300</u>	Additional City wide revenues

It appears that the tenants pay telephone, cell phone and cable bills which would all generate additional utility tax for the general fund but it is difficult to know the amount. Eventually, the garbage business would also result in increased revenues to our utility consistent with WUTC rules and our agreement with Waste Management. Also, RCW 35.21.779 requires the state to pay for fire service to state owned properties, except those that are leased to nontax-exempt organizations. We are still researching how this might work for the NCGC property but it is possible that the fire contract with the state, or a portion thereof, would remain post-annexation.

Would you like any additional follow-up information on this question including more detailed economic analysis and possibly a query to the state about their interest in annexation?

RECOMMENDATION: Please provide any desired direction for additional staff work/follow up.

Cemetery Billings
2008

Month	Burial Sp.	Urn Sp.	Baby Sp.	End. Care	O/C S/L	O/C URN	O/C Baby	Sat. Svc.	Misc.	TOTAL
January	500.00				1,700.00	340.00		410.00	170.00	3,120.00
February	700.00	1,125.00		100.00	3,400.00	415.00		530.00	442.80	6,712.80
March	1,150.00		300.00	150.00	6,800.00	335.00	300.00	820.00	750.00	10,605.00
April	2,350.00	325.00		300.00	1,700.00	425.00			819.60	5,919.60
May	2,050.00	200.00	300.00	300.00	850.00	370.00	300.00		710.00	5,080.00
June	700.00	650.00		150.00	2,550.00	340.00		410.00	470.00	5,270.00
July	700.00	850.00		200.00	850.00	700.00	125.00	410.00	575.00	4,410.00
August	900.00	2,725.00		250.00	2,550.00	320.00			631.20	7,376.20
September	3,000.00	2,850.00		400.00	2,950.00	510.00		410.00	860.00	10,980.00
October	2,100.00	325.00		200.00	1,250.00	1,020.00		1,230.00	660.00	6,785.00
November	250.00				400.00	280.00			225.00	1,155.00
December	2,800.00	1,000.00		300.00	4,500.00	395.00		205.00	928.80	10,128.80
TOTALS	17,200.00	10,050.00	600.00	2,350.00	29,500.00	5,450.00	725.00	4,425.00	7,242.40	77,542.40

Caskets 38
Urns 33

47 Spaces Sold

Cemetery Billings
2009

Month	Burial Sp.	Urn Sp.	Baby Sp.	End. Care	O/C S/L	O/C URN	O/C Baby	Sat. Svc.	Misc.	TOTAL
January	1,450.00	1,250.00	225.00	200.00	3,600.00	1,175.00		735.00	650.00	9,285.00
February	7,750.00	400.00		700.00	6,750.00	90.00		410.00	1,855.60	17,955.60
March	4,450.00	4,400.00		1,000.00	6,300.00	1,825.00		1,025.00	2,249.00	21,249.00
April	1,950.00	1,975.00		250.00	900.00	1,000.00			619.80	6,694.80
May	1,165.00	900.00		200.00	1,800.00	480.00		410.00	578.80	5,533.80
June	3,150.00	1,650.00		300.00	1,350.00	1,040.00		615.00	986.20	9,091.20
July	300.00	1,000.00		100.00	1,800.00	470.00		410.00	314.40	4,394.40
August	1,950.00	250.00		150.00	1,800.00	610.00		410.00	300.00	5,470.00
September	3,650.00	500.00		300.00	1,800.00	190.00			850.00	7,290.00
October	1,700.00			100.00	4,050.00	795.00			575.00	7,220.00
November					900.00					900.00
December	600.00				2,700.00	527.63			300.00	4,127.63
TOTALS	28,115.00	12,325.00	225.00	3,300.00	33,750.00	8,202.63	0.00	4,015.00	9,278.80	99,211.43

Caskets 48
Urns 37

66 Spaces Sold

Cemetery Billings
2010

Month	Burial Sp.	Urn Sp.	Baby Sp.	End. Care	O/C S/L	O/C URN	O/C Baby	Sat. Svc.	Misc.	TOTAL
January	1,400.00	400.00		150.00	2,700.00	395.00		205.00	471.60	5,721.60
February	2,750.00	250.00		300.00	900.00				600.00	4,800.00
March	2,550.00			150.00	3,600.00	775.00		615.00	649.00	8,339.00
April	1,400.00			100.00	2,700.00				200.00	4,400.00
May	1,100.00			100.00	2,700.00				250.00	4,150.00
June	2,500.00	1,775.00		300.00	3,600.00	190.00		205.00	972.00	9,542.00
July	550.00	2,025.00		200.00	3,600.00	190.00		820.00	300.00	7,685.00
August	3,050.00	400.00		300.00	1,800.00	90.00		820.00	668.00	7,128.00
September	3,600.00	250.00		350.00	2,700.00	570.00		410.00	850.00	8,730.00
October	1,100.00			100.00	4,050.00			820.00	375.00	6,445.00
November	2,200.00	250.00		200.00	3,150.00	395.00		205.00	866.20	7,266.20
December	1,950.00	1,475.00		250.00	2,700.00	380.00			727.00	7,482.00
TOTALS	24,150.00	6,825.00	0.00	2,500.00	34,200.00	2,985.00	0.00	4,100.00	6,928.80	81,688.80

Caskets 40
Urns 21

50 Spaces Sold

Cemetery Billings
2011

Month	Burial Sp.	Urn Sp.	Baby Sp.	End. Care	O/C S/L	O/C URN	O/C Baby	Sat. Svc.	Misc.	TOTAL
January	1,950.00			150.00	2,700.00	470.00		615.00	554.00	6,439.00
February	1,100.00			100.00	1,800.00	305.00		675.00	250.00	4,230.00
March	2,500.00	500.00		250.00	900.00	305.00			550.00	5,005.00
April	1,650.00			150.00	2,700.00			820.00	400.00	5,720.00
May	1,650.00	1,150.00		300.00	1,350.00	280.00		205.00	1,052.00	5,987.00
June	300.00	250.00		50.00	900.00	720.00		205.00	150.00	2,575.00
July	2,000.00	250.00		150.00	900.00	300.00		410.00	500.00	4,510.00
August	2,250.00			150.00	4,500.00	305.00	300.00	615.00	525.00	8,645.00
September	1,400.00			100.00	4,950.00	305.00		410.00	575.00	7,740.00
October		1,000.00	300.00	150.00	900.00	280.00	350.00		300.00	3,280.00
November		900.00		100.00	5,400.00			410.00	350.00	7,160.00
December	900.00				4,500.00	335.00		410.00	300.00	6,445.00
TOTALS	15,700.00	4,050.00	300.00	1,650.00	31,500.00	3,605.00	650.00	4,775.00	5,506.00	67,736.00

Caskets 36
Urns 20

33 Spaces Sold

Cemetery Billings
2012

Month	Burial Sp.	Urn Sp.	Baby Sp.	End. Care	O/C S/L	O/C URN	O/C Baby	Sat. Svc.	Misc.	TOTAL
January	1,650.00			150.00	3,600.00	190.00		410.00	400.00	6,400.00
February	2,000.00	1,000.00		200.00	900.00	680.00			550.00	5,330.00
March	2,500.00	750.00		250.00	5,400.00	800.00		1,025.00	1,014.40	11,739.40
April	600.00				2,250.00	270.00		510.00	832.60	4,462.60
May	1,450.00	250.00		100.00	900.00	910.00		205.00	400.00	4,215.00
June	2,250.00	4,100.00		550.00	2,700.00	775.00			611.20	10,986.20
July										0.00
August										0.00
September										0.00
October										0.00
November										0.00
December										0.00
TOTALS	10,450.00	6,100.00	0.00	1,250.00	15,750.00	3,625.00	0.00	2,150.00	3,808.20	43,133.20

(YTD)

Caskets 19

Urns 19

25 Spaces Sold

Vision Statement:

AGENDA ITEM

B

Sedro-Woolley is a friendly City that is characterized by City Government and Citizens working together to achieve a prosperous, vibrant and safe Community.

OUR MISSION AS A CITY:

To provide services and opportunities which create a Community where people choose to live work and play.

Critical Goals and Objectives:

I. Business, Community & City Partnership.

- Partner with developers to obtain desired improvements/character.
- Partner with Chamber of Commerce, School District & Hospital.
- Partnership for Recreation.
- Revitalize Northern State Property.
- Expand tourism.
- Partner with other Governments & Tribe.

II. Image/Public Relations.

- Improve our image.
- Make City Government more user friendly.
- Educate and inform Citizens about the Goals and Vision.
- Develop predictable processes.
- Market our City.
- Establish a Performing Arts Center.

III. Infrastructure Investments.

- Improve traffic mobility & safety through city.
- Repair the downtown buildings.
- Fund & construct SR 20 Corridor Freight Mobility & Revitalization Project.
- Complete SR 9 sidewalk improvements.
- ~~Build Fire Station 2.~~
- Continue making infrastructure investments.

IV. Service Productivity & Innovation.

- Streamline the permitting processes.
- Expand Fire and Police Services.

V. Promote Economic Development

- ~~Complete/implement citywide rezone effort.~~
- More property North?/East? – Annex UGH Exp.
- Business recruitment.

VI. Innovative Recreational Development.

- Expand recreational opportunities – Parks.
- Parks – Northern State Recreation Area – commence improvements.
- Provide youth activities.