

Next Ord: 1736-12  
Next Res: 859-12

VISION STATEMENT

SEDRO-WOOLLEY IS A FRIENDLY CITY THAT IS CHARACTERIZED BY CITY GOVERNMENT AND CITIZENS WORKING TOGETHER TO ACHIEVE A PROSPEROUS, VIBRANT AND SAFE COMMUNITY

MISSION STATEMENT

TO PROVIDE SERVICES AND OPPORTUNITIES WHICH CREATE A COMMUNITY WHERE PEOPLE CHOOSE TO LIVE, WORK AND PLAY

**CITY COUNCIL AGENDA**

**March 28, 2012**

**7:00 PM**

**Sedro-Woolley Municipal Building**

**Council Chambers**

**325 Metcalf Street**

1. Call to Order
2. Pledge of Allegiance
3. Consent Calendar .....Pages 1-30

NOTE: Agenda items on the Consent Calendar are considered routine in nature and may be adopted by the council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the regular agenda will consider any item so removed after the Consent Calendar.

- a. Minutes from Previous Meeting
  - b. Finance
    - Claim Checks #74053 to #74131 in the amount of \$133,028.33.
    - Payroll Checks #52610 to #52715 in the amount of \$195,779.10.
  - c. Possible Purchase Order Amendment - Purchase Order 2011-PO-01 Sodium Hypochlorite 12.5% Purchase Annual Contract
  - d. 2012 EMS Disposable Supply Inter-Local
4. Public Comment (Limited to 3-5 minutes)

**NEW BUSINESS**

5. 2011 Comprehensive Plan Docket (*1<sup>st</sup> reading*)..... Page 33-98 and attachments
6. Proposed Planning Commission 2012 Work Plan (*action requested*).....Page 99-100
7. Planning Committee Report on Impact Fees and General Facilities Charges

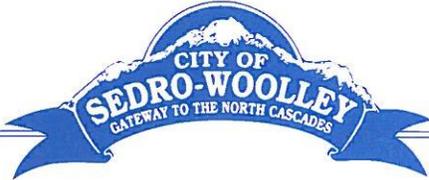
**COMMITTEE REPORTS AND REPORTS FROM OFFICERS**

**EXECUTIVE SESSION**

*There may be an Executive Session immediately preceding, during or following the meeting.*

MAR 28 2012

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 1-3



DATE: March 28, 2012  
TO: Mayor Anderson and City Council  
FROM: Patsy Nelson, Finance Director  
SUBJECT: 1) CALL TO ORDER; 2) PLEDGE OF ALLEGIANCE; 3) CONSENT  
CALENDAR

1. CALL TO ORDER - The Mayor will call the March 28, 2012 Regular Meeting to Order. The Finance Director will note those in attendance and those absent.

\_\_\_ Ward 1 Councilmember Kevin Loy  
\_\_\_ Ward 2 Councilmember Tony Splane  
\_\_\_ Ward 3 Councilmember Thomas Storrs  
\_\_\_ Ward 4 Councilmember Keith Wagoner  
\_\_\_ Ward 5 Councilmember Hugh Galbraith  
\_\_\_ Ward 6 Councilmember Rick Lemley  
\_\_\_ At-Large Councilmember Brett Sandström

2. PLEDGE OF ALLEGIANCE - The Mayor will lead the City Council and citizens in the Pledge of Allegiance to the United States of America.
3. CONSENT CALENDAR - Mayor will ask for Council approval of Consent Calendar items.

MAR 28 2012

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CITY OF SEDRO-WOOLLEY  
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7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 3a

Regular Meeting of the City Council  
March 14, 2012 – 7:00 P.M. –City Hall Council Chambers

ROLL CALL: Present: Mayor Mike Anderson, Councilmembers: Kevin Loy, Tony Splane, Tom Storrs, Keith Wagoner, Rick Lemley and Brett Sandström. Staff: Recorder Brue, City Supervisor/Attorney Berg, Engineer Freiburger, Fire Chief Klinger and Police Chief Wood.

The Meeting was called to order at 7:00 P.M.

Pledge of Allegiance

Consent Calendar

- Minutes from Previous Meeting (Including February 22, 2012 Special Meeting and March 7, 2012 Worksession)
- Finance
  - Claim Checks #73924 to #74052 in the amount of \$239,996.71 (Voided Check #74034).
  - Payroll Checks #52503 to #52609 in the amount of \$259,665.63.
- Trojan Technologies UV Replacement Order (*deleted*)
- Professional Services Agreement No. 2012-PS-10 through 12 for Miscellaneous On-Call Professional Services
- Possible Bid Award – Public Works Agreement Nos. 2012-PW-15 2012-2013 Annual Portable Fire Extinguisher and Kitchen Hood Service and Inspection
- Appointment of Reta Stephenson to the Sedro-Woolley Housing Authority
- Appointment of Joe Franett and Jennifer Eldred to the Sedro-Woolley Planning Commission

Mayor Anderson announced the deletion of Consent Calendar Item C – Trojan Technologies UV Replacement Order.

Councilmember Storrs moved to approve the consent agenda Items A through G with the exception of Item C. Seconded by Councilmember Splane. Motion carried (6-0).

Special Presentation – Lions Club 75<sup>th</sup> Anniversary – Lynn Torset

Lynn Torset of the Sedro-Woolley Lions Club addressed the Council regarding the Lions Club 75<sup>th</sup> Anniversary. He noted the club held its first meeting in March, 1937. Torset reviewed the history of the club formation, the mission of the Lions Club and detailed some of the many community activities they have provided throughout the years. Some of the activities and donations include purchasing of glasses, hearing aids, white canes and brail writers for those in need. They have held fundraisers to help with expenses for persons enabling their sight to be restored. Some of their members have been

representatives on the Sedro-Woolley Park Board and Loggerodeo Committee and the Club is in charge of the annual 4<sup>th</sup> of July Parade. They collect old glasses for donation to third world countries and have participated in the annual White Cane Days and the eye bank. They have painted the Memorial Park and Bingham Park building several times throughout the years, provided the Community Center landscaping, built the Hammer Heritage Square Gazebo, provided signage for Harry Osborne Park and made monetary donations to State Street High School, Sedro-Woolley Library, Sedro-Woolley Museum and Helping Hands Food Bank. In 1976 they started a scholarship program and have participated in the organization of Sedro-Woolley Playfield Association (now known as Janicki Fields) and are looking forward to working with the Sedro Woolley Rotary on the upcoming Skate Park Project. The list was only a sampling of the projects they have done during their 75 years.

Mayor Anderson thanked the Sedro-Woolley Lions Club for their presence and many projects and the good they have provide for the community. He wished them many more successful years. A round of applause was given by those in attendance.

Public Comment

No comment received.

## **NEW BUSINESS**

### Today in America Funding Request

City Supervisor/Attorney Berg presented background information regarding the potential for a narrated paid programming called “Today in America –Hidden Gems of America, Great Places to Live, Work and Play”. He noted the cost is around \$26,000. Berg discussed the process, coverage and ownership of the program. He noted the Chamber is very interested in partnering in order to proceed.

Pola Kelley of the Chamber of Commerce addressed the Council and presented information on the potential of the programming as a marketing piece to help grow Sedro-Woolley as well as to be able to attract tourists. She discussed development of a marketing plan using the footage as a centerpiece. She discussed potential joint funding from other sources including the Port of Skagit County and Skagit County and a breakdown of the cost.

Elizabeth Fernando, Chamber President discussed the footage as a critical piece, important to any campaign and believes it could be a milestone on a path to rebuilding the town. She discussed it as an investment in the City and spoke on the opportunity to purchase additional commercials.

City Supervisor/Attorney Berg addressed possible funding sources from the City Budget in an amount of up to \$5,000.

Council discussion ensued regarding the flower basket program which will be funded by service groups, merchants and private donations, the opportunity to spruce up the town for the production, other proposed uses for the funds within the City budget, need for demographics for targeted audiences, being 1 of 5 locations under consideration for the programming and development of a community marketing plan.

Councilmember Sandström moved to authorize the City Supervisor to sign an agreement with the Chamber to provide up to \$5000, contingent on financing from sources. Seconded by Councilmember Splane. Motion carried (6-0).

#### Ordinance – 2012 Budget Amendment

City Supervisor/Attorney Berg reviewed the proposed 2012 Budget Amendment #1. He noted it adjusts the actual beginning cash to the actual 2011 ending cash and adjusts for the reduction in furlough days. Other changes are housekeeping in nature.

Councilmember Storrs moved to approve Ordinance #1735-12 An Ordinance Amending Ordinance #1723-11 Adopting the Annual Budget for the City of Sedro-Woolley, Washington for the Fiscal Year Ending December 31, 2012. Councilmember Wagoner seconded. Motion carried (6-0).

### **COMMITTEE REPORTS AND REPORTS FROM OFFICERS**

Police Chief Wood – reported on the hiring of a provisional employee Rhonda Lasley who is a 17 year veteran of Skagit County.

Engineer Freiburger – reported that the HAWK signal was turned on earlier in the day and it seems to be working well. He also reported the Eagle Scout project of Alex Ruby that has been completed. Freiburger noted that additional funds have become available for the Safe Routes to Schools program of which we were a contingency project. We could see funding for the original project however, the TIB funds have been returned and we would need to reapply for those funds to complete the project. We will also be able to apply for an additional project through the Safe Routes program. He also addressed a possible grant through Department of Ecology for construction of a model compost facility at the Solid Waste site with some discussion following. Freiburger reported that advertisements for statement of qualifications for consultants for the design work for the Cook Road Realignment project have been published.

City Supervisor/Attorney Berg – reported on an increase in damage to the Hammer Heritage Square Gazebo. He showed a prototype of a railing for the exterior rail pieces with a quote of approximately \$3000.

Lynn Torset – addressed the Gazebo placement directly on the cement and thought the prototype to be a reasonable solution.

Discussion ensued regarding potential scratching, rhino-lining, video camera placement, proposed material strength and aesthetics.

Councilmember Storrs moved to proceed to repair with metal at Hammer Heritage Square. Seconded by Councilmember Splane. Motion carried (6-0).

Berg also briefly spoke on impact fees and pointed out a 10 year chart showing both sales and property taxes. He noted this is for information only and is located in the Council packet.

### **EXECUTIVE SESSION**

The meeting adjourned to executive session at 8:35 P.M. for the purpose of Real Estate under RCW 42.30.110(b) and Enforcement Action under RCW 42.30.110(i) with possible action for approximately 30 minutes.

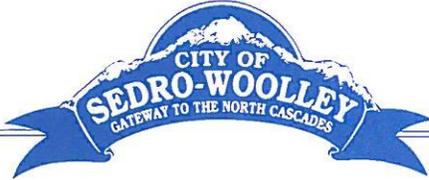
The meeting reconvened at 9:32 P.M.

Councilmember Wagoner moved to authorized the Mayor to enter into a real estate purchase and sales agreement with earnest money provisions with Elvin Ray Houser. Seconded by Councilmember Storrs. Motion carried (5-1, Councilmember Loy opposed).

The meeting adjourned at 9:35 P.M.

MAR 28 2012

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 3b



DATE: March 28, 2012  
TO: Mayor Anderson and City Council  
FROM: Patsy Nelson, Finance Director  
SUBJECT: FINANCE - CLAIMS

Attached you will find the Claim Checks register proposed for payment for the period ending March 28, 2012.

Motion to approve Claim Checks #74053 to #74131 in the amount of \$133,028.33.

Motion to approve Payroll Checks #52610 to #52715 in the amount of \$195,779.10.

If you have any comments, questions or concerns, please contact me for information during the working day at 855-1661. This will allow me to look up the invoices that are stored in our office.

CITY OF SEDRO-WOLLEY  
 SORTED TRANSACTION WARRANT REGISTER  
 03/28/2012 (Printed 03/22/2012 15:02)

PAGE 1

| WARRANT | VENDOR NAME               | DESCRIPTION               |      | AMOUNT   |
|---------|---------------------------|---------------------------|------|----------|
| 74053   | SKAGIT COUNTY AUDITOR     | MISC-FILING FEES/LIEN EXP | SWR  | 620.00   |
|         |                           | MISC-FILING FEES/LIEN EXP | SAN  | 434.00   |
|         |                           | WARRANT TOTAL             |      | 1,054.00 |
| 74054   | ALPINE FIRE & SAFETY      | OPERATING SUPPLIES        | SWR  | 92.57    |
|         |                           | OPERATING SUPPLIES        | SAN  | 109.93   |
|         |                           | WARRANT TOTAL             |      | 202.50   |
| 74055   | AMWELL                    | MAINT OF GENERAL EQUIP    | SWR  | 5,700.18 |
|         |                           | WARRANT TOTAL             |      | 5,700.18 |
| 74056   | ARAMARK UNIFORM SERVICES  | MISC-LAUNDRY              | ST   | 5.60     |
|         |                           | MISC-LAUNDRY              | ST   | 10.98    |
|         |                           | MISC-LAUNDRY              | ST   | 5.60     |
|         |                           | MISC-LAUNDRY              | ST   | 10.98    |
|         |                           | LAUNDRY                   | SWR  | 12.74    |
|         |                           | LAUNDRY                   | SWR  | 31.59    |
|         |                           | LAUNDRY                   | SWR  | 12.74    |
|         |                           | LAUNDRY                   | SWR  | 31.59    |
|         |                           | WARRANT TOTAL             |      | 121.82   |
| 74057   | ASSOCIATION OF WA CITIES  | RETIRED MEDICAL           | PD   | 8,160.11 |
|         |                           | WARRANT TOTAL             |      | 8,160.11 |
| 74058   | ASSOC PETROLEUM PRODUCTS  | AUTO FUEL                 | CS   | 151.49   |
|         |                           | AUTO FUEL                 | PD   | 97.07    |
|         |                           | AUTO FUEL/DIESEL          | PK   | 31.07    |
|         |                           | AUTO FUEL/DIESEL          | ST   | 324.93   |
|         |                           | AUTO FUEL/DIESEL          | SWR  | 77.49    |
|         |                           | AUTO FUEL/DIESEL          | SWR  | 197.99   |
|         |                           | OPERATING SUPPLIES        | SAN  | 163.60   |
|         |                           | AUTO FUEL/DIESEL          | SAN  | 65.79    |
|         |                           | AUTO FUEL/DIESEL          | SAN  | 1,767.92 |
|         |                           | AUTO FUEL/DIESEL          | SWTR | 403.71   |
|         |                           | WARRANT TOTAL             |      | 3,281.06 |
| 74059   | BARNETT IMPLEMENT CO. INC | FLEET OPERATIONS & MAINT  | CEM  | 36.60    |
|         |                           | WARRANT TOTAL             |      | 36.60    |
| 74060   | BIOSCIENCE, INC.          | MAINTENANCE OF LINES      | SWR  | 1,725.00 |
|         |                           | WARRANT TOTAL             |      | 1,725.00 |
| 74061   | BOUWENS, JENNIFER A.      | PROF SVC-PROSECUTING ATTY | LGL  | 2,500.00 |
|         |                           | WARRANT TOTAL             |      | 2,500.00 |
| 74062   | BOSTEC INC.               | MACHINERY & EQUIPMENT     | PD   | 134.17   |
|         |                           | WARRANT TOTAL             |      | 134.17   |
| 74063   | BURLINGTON FAM. PRACTICE  | PROFESSIONAL SERVICES     | PD   | 100.00   |
|         |                           | WARRANT TOTAL             |      | 100.00   |
| 74064   | BNSF RAILWAY CO.          | CONST-SR20 WIDENING       |      | 780.20   |

| WARRANT | VENDOR NAME                       | DESCRIPTION                 |      | AMOUNT   |
|---------|-----------------------------------|-----------------------------|------|----------|
|         |                                   | WARRANT TOTAL               |      | 780.20   |
| 74065   | CARL'S TOWING INC.                | PROFESSIONAL SERVICES       | PD   | 191.51   |
|         |                                   | WARRANT TOTAL               |      | 191.51   |
| 74066   | CHIEF SUPPLY CORPORATION          | OPERATING SUPPLIES          | FD   | 87.94    |
|         |                                   | WARRANT TOTAL               |      | 87.94    |
| 74067   | CODE PUBLISHING INC.              | CODE BOOK                   | LGS  | 93.95    |
|         |                                   | WARRANT TOTAL               |      | 93.95    |
| 74068   | CRAWFORD GARAGE DOORS INC         | REPAIR/MAINT-GARAGE         | FD   | 270.50   |
|         |                                   | WARRANT TOTAL               |      | 270.50   |
| 74069   | CREATE & DECORATE                 | BOOKS SKAGIT COUNTY         | LIB  | 34.97    |
|         |                                   | WARRANT TOTAL               |      | 34.97    |
| 74070   | CRYSTAL SPRINGS                   | OPERATING SUPPLIES          | SWR  | 14.37    |
|         |                                   | WARRANT TOTAL               |      | 14.37    |
| 74071   | DATA BASE RECORDS DESTRUCTION LLC | SUPPLIES                    | JUD  | 21.95    |
|         |                                   | SUPPLIES                    | FIN  | 21.95    |
|         |                                   | SUPPLIES/BOOKS              | PLN  | 6.36     |
|         |                                   | SUPPLIES                    | ENG  | 6.37     |
|         |                                   | OFFICE/OPERATING SUPPLIES   | PD   | 43.91    |
|         |                                   | OFF/OPER SUPPS & BOOKS      | INSP | 6.36     |
|         |                                   | WARRANT TOTAL               |      | 106.90   |
| 74072   | DIMENSIONAL COMM, INC.            | PROFESSIONAL SERVICES       | IT   | 232.63   |
|         |                                   | SOFTWARE MAINT & SUPPORT    | IT   | 1,520.21 |
|         |                                   | WARRANT TOTAL               |      | 1,752.84 |
| 74073   | E & E LUMBER                      | OPERATING SUP - RIVERFRONT  | PK   | 36.51    |
|         |                                   | OPERATING SUP - PARKS SHOP  | PK   | 16.84    |
|         |                                   | OPERATING SUP - COMM CENTER | PK   | 2.11     |
|         |                                   | REPAIRS/MT-RIVERFRONT       | PK   | 60.52    |
|         |                                   | REPAIRS/MT-RIVERFRONT       | PK   | 32.10    |
|         |                                   | REPAIRS/MT-RV PARK          | PK   | 34.04    |
|         |                                   | REPAIR/MT-METCALF BALL PARK | PK   | 119.76   |
|         |                                   | REPAIR/MT-METCALF BALL PARK | PK   | 183.57   |
|         |                                   | REPAIR/MAINT-CITY HALL      | PK   | 6.81     |
|         |                                   | OPERATING SUPPLIES          | SWR  | 7.78     |
|         |                                   | OPERATING SUPPLIES          | SWR  | 7.10     |
|         |                                   | OPERATING SUPPLIES          | SAN  | 22.39    |
|         |                                   | OPERATING SUPPLIES          | SAN  | 77.63    |
|         |                                   | SMALL TOOLS & MINOR EQUIP   | SAN  | 40.34    |
|         |                                   | WARRANT TOTAL               |      | 647.50   |
| 74074   | EMERGENCY REPORTING               | PROFESSIONAL SERVICES       | FD   | 483.65   |
|         |                                   | WARRANT TOTAL               |      | 483.65   |
| 74075   | EUTEK SYSTEMS                     | MAINT OF GENERAL EQUIP      | SWR  | 241.20   |

CITY OF SEDRO-WOLLEY  
 SORTED TRANSACTION WARRANT REGISTER  
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| WARRANT | VENDOR NAME                    | DESCRIPTION                |     | AMOUNT   |
|---------|--------------------------------|----------------------------|-----|----------|
|         |                                | WARRANT TOTAL              |     | 241.20   |
| 74076   | ENTERPRISE OFFICE SYSTEMS      | SUPPLIES                   | JUD | 5.39     |
|         |                                | OFFICE/OPERATING SUPPLIES  | PD  | 63.63    |
|         |                                | WARRANT TOTAL              |     | 69.02    |
| 74077   | EMERGENCY MEDICAL PRODUCTS INC | OPERATING SUPPLIES         | FD  | 386.05   |
|         |                                | WARRANT TOTAL              |     | 386.05   |
| 74078   | FASTENAL COMPANY               | MAINTENANCE OF LINES       | SWR | 16.88    |
|         |                                | WARRANT TOTAL              |     | 16.88    |
| 74079   | FRONTIER                       | TELEPHONE                  | PD  | 52.46    |
|         |                                | TELEPHONE                  | FD  | 133.33   |
|         |                                | TELEPHONE                  | PK  | 82.30    |
|         |                                | WARRANT TOTAL              |     | 268.09   |
| 74080   | GAYLORD BROS.                  | SUPPLIES                   | LIB | 123.03   |
|         |                                | WARRANT TOTAL              |     | 123.03   |
| 74081   | HAYDEN, PATRICK                | ASSOCIATE'S FEES           | JUD | 200.00   |
|         |                                | WARRANT TOTAL              |     | 200.00   |
| 74082   | HEITMAN, CHARLES               | RETIRED MEDICAL            | PD  | 1,158.00 |
|         |                                | WARRANT TOTAL              |     | 1,158.00 |
| 74083   | HONEY BUCKET                   | UTILITIES-PORTABLE TOILETS | PK  | 75.00    |
|         |                                | WARRANT TOTAL              |     | 75.00    |
| 74084   | INTERNTL CODE COUNCIL INC      | MISC-DUES/SUBSCRIP/MEMSHIP | PLN | 125.00   |
|         |                                | WARRANT TOTAL              |     | 125.00   |
| 74085   | INGRAM LIBRARY SERVICES        | BOOKS SKAGIT COUNTY        | LIB | 145.52   |
|         |                                | BOOKS SKAGIT COUNTY        | LIB | 47.31    |
|         |                                | BOOKS SKAGIT COUNTY        | LIB | 27.31    |
|         |                                | WARRANT TOTAL              |     | 220.14   |
| 74086   | KAMB, THOMAS R                 | ASSOCIATE'S FEES           | JUD | 200.00   |
|         |                                | WARRANT TOTAL              |     | 200.00   |
| 74087   | KEVIN'S APPLIANCE SERVICE      | REPAIRS/MAINT-DORM         | FD  | 153.64   |
|         |                                | WARRANT TOTAL              |     | 153.64   |
| 74088   | LAKESIDE INDUSTRIES            | REPAIR/MAINT-STREETS       | ST  | 1,367.86 |
|         |                                | WARRANT TOTAL              |     | 1,367.86 |
| 74089   | LIBERTY PROCESS EQUIP. INC.    | MAINT OF GENERAL EQUIP     | SWR | 2,417.54 |
|         |                                | WARRANT TOTAL              |     | 2,417.54 |
| 74090   | LOWELL, DAVID D.               | ASSOCIATE'S FEES           | JUD | 200.00   |
|         |                                | WARRANT TOTAL              |     | 200.00   |

CITY OF SEDRO-WOLLEY  
 SORTED TRANSACTION WARRANT REGISTER  
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| WARRANT | VENDOR NAME                    | DESCRIPTION              |      | AMOUNT   |
|---------|--------------------------------|--------------------------|------|----------|
| 74091   | MCCANN, WILLIAM R.             | INDIGENT DEFEND CONTR    | JUD  | 2,557.50 |
|         |                                | WARRANT TOTAL            |      | 2,557.50 |
| 74092   | MARTIN MARIETTA MATERIALS      | REPAIR/MAINT-STREETS     | ST   | 356.30   |
|         |                                | REPAIR/MAINT-STREETS     | ST   | 181.04   |
|         |                                | WARRANT TOTAL            |      | 537.34   |
| 74093   | MOTOR TRUCKS, INC.             | REPAIRS/MAINT-EQUIP      | SAN  | 3,639.67 |
|         |                                | WARRANT TOTAL            |      | 3,639.67 |
| 74094   | MT. BAKER OVERHEAD             | CONST-SR20 WIDENING      |      | 432.80   |
|         |                                | CONST-SR20 WIDENING      |      | 205.58   |
|         |                                | WARRANT TOTAL            |      | 638.38   |
| 74095   | NORTHWEST DOOR AUTOMATION INC. | REPAIR/MAINT-CITY HALL   | PK   | 466.76   |
|         |                                | WARRANT TOTAL            |      | 466.76   |
| 74096   | N W REGIONAL COUNCIL           | DUES/SUBSCRIPTIONS       | PD   | 400.00   |
|         |                                | WARRANT TOTAL            |      | 400.00   |
| 74097   | NORTHWEST TRAVEL               | BOOKS SKAGIT COUNTY      | LIB  | 35.95    |
|         |                                | WARRANT TOTAL            |      | 35.95    |
| 74098   | OLIVER-HAMMER CLOTHES          | SMALL TOOLS/MINOR EQUIP  | ST   | 194.74   |
|         |                                | WARRANT TOTAL            |      | 194.74   |
| 74099   | PAT RIMMER TIRE CTR, INC       | REPAIRS/MAINT-EQUIP      | SAN  | 40.25    |
|         |                                | WARRANT TOTAL            |      | 40.25    |
| 74100   | PARTSMASTER                    | MAINTENANCE OF LINES     | SWR  | 57.97    |
|         |                                | WARRANT TOTAL            |      | 57.97    |
| 74101   | PITNEY BOWES                   | OPERATING RENTALS/LEASES | FIN  | 47.34    |
|         |                                | POSTAGE                  | PLN  | 47.33    |
|         |                                | POSTAGE                  | ENG  | 47.33    |
|         |                                | POSTAGE                  | PD   | 47.34    |
|         |                                | POSTAGE                  | FD   | 47.33    |
|         |                                | POSTAGE                  | INSP | 47.33    |
|         |                                | WARRANT TOTAL            |      | 284.00   |
| 74102   | PNCWA -- TREASURER             | MISC-DUES/SUBSCRIPTIONS  | SWR  | 70.00    |
|         |                                | WARRANT TOTAL            |      | 70.00    |
| 74103   | PUBLIC UTILITY DIS. NO.1       | PUBLIC UTILITIES         | FD   | 170.78   |
|         |                                | PUBLIC UTILITIES         | SWR  | 72.40    |
|         |                                | WARRANT TOTAL            |      | 243.18   |
| 74104   | PUGET SOUND ENERGY             | PUBLIC UTILITIES         | ST   | 8,601.84 |
|         |                                | WARRANT TOTAL            |      | 8,601.84 |
| 74105   | QUICK LANE TIRE & AUTO CENTER  | REPAIR & MAINT - AUTO    | PD   | 36.63    |
|         |                                | WARRANT TOTAL            |      | 36.63    |

CITY OF SEDRO-WOLLEY  
 SORTED TRANSACTION WARRANT REGISTER  
 03/28/2012 (Printed 03/22/2012 15:02)

| WARRANT | VENDOR NAME                | DESCRIPTION                |     | AMOUNT    |
|---------|----------------------------|----------------------------|-----|-----------|
| 74106   | RICK'S REFRIGERATION INC.  | REPAIRS/MT-COMMUNITY CTR   | PK  | 242.37    |
|         |                            | WARRANT TOTAL              |     | 242.37    |
| 74107   | RENE'S WORLD               | SUPPLIES/BOOKS             | PLN | 10.82     |
|         |                            | WARRANT TOTAL              |     | 10.82     |
| 74108   | SCIENTIFIC SUPPLY          | OPERATING SUPPLIES         | SWR | 183.92    |
|         |                            | OPERATING SUPPLIES         | SWR | 174.45    |
|         |                            | WARRANT TOTAL              |     | 358.37    |
| 74109   | SEDRO-WOLLEY AUTO PARTS    | REPAIR & MAINTENANCE       | CS  | 42.65     |
|         |                            | REPAIR & MAINT - AUTO      | PD  | 19.45     |
|         |                            | REPAIRS/MAINT-EQUIP        | FD  | 9.99      |
|         |                            | REPAIR/MAINT-EQUIP & BLDG  | CEM | 51.94     |
|         |                            | FLEET OPERATIONS & MAINT   | CEM | .97       |
|         |                            | OPERATING SUPPLIES         | ST  | 23.26     |
|         |                            | OPERATING SUPPLIES         | ST  | 28.22     |
|         |                            | OPERATING SUPPLIES         | SAN | 55.59     |
|         |                            | OPERATING SUPPLIES         | SAN | 34.61     |
|         |                            | WARRANT TOTAL              |     | 266.68    |
| 74110   | SIRCHIE FINGER PRINT       | OFFICE/OPERATING SUPPLIES  | PD  | 192.24    |
|         |                            | WARRANT TOTAL              |     | 192.24    |
| 74111   | SKAGIT CO. PUBLIC WORKS    | SOLID WASTE DISPOSAL       | SAN | 41,550.31 |
|         |                            | WARRANT TOTAL              |     | 41,550.31 |
| 74112   | SKAGIT FARMERS SUPPLY      | OPERATING SUPPLIES-PROPANE | ST  | 33.07     |
|         |                            | REPAIR/MAINTENANCE-EQUIP   | ST  | 57.37     |
|         |                            | WARRANT TOTAL              |     | 90.44     |
| 74113   | SKAGIT HYDRAULICS, INC.    | REPAIRS/MAINT-EQUIP        | SAN | 1,480.24  |
|         |                            | WARRANT TOTAL              |     | 1,480.24  |
| 74114   | SKAGIT RIVER STEEL         | CONTAINERS                 | SAN | 143.54    |
|         |                            | CONTAINERS                 | SAN | 90.25     |
|         |                            | WARRANT TOTAL              |     | 233.79    |
| 74115   | SKAGIT PUBLISHING          | LEGAL PUBLICATIONS         | LGS | 50.00     |
|         |                            | WARRANT TOTAL              |     | 50.00     |
| 74116   | STAPLES BUSINESS ADVANTAGE | OFFICE/OPERATING SUPPLIES  | PD  | 98.99     |
|         |                            | WARRANT TOTAL              |     | 98.99     |
| 74117   | STILES & STILES            | MUNICIPAL COURT JUDGE      | JUD | 2,728.00  |
|         |                            | WARRANT TOTAL              |     | 2,728.00  |
| 74118   | SUMMIT LAW GROUP           | PROFESSIONAL SERVICES      | LGL | 85.50     |
|         |                            | WARRANT TOTAL              |     | 85.50     |
| 74119   | TASTE OF HOME              | BOOKS SKAGIT COUNTY        | LIB | 19.97     |
|         |                            | WARRANT TOTAL              |     | 19.97     |

| WARRANT | VENDOR NAME               | DESCRIPTION                 |      | AMOUNT    |
|---------|---------------------------|-----------------------------|------|-----------|
| 74120   | TRAFFIC SAFETY SUPPLY CO. | OPERATING SUPPLIES          | ST   | 3,628.05  |
|         |                           | WARRANT TOTAL               |      | 3,628.05  |
| 74121   | TRUE VALUE                | MACHINERY & EQUIPMENT       | PD   | 14.37     |
|         |                           | MACHINERY & EQUIPMENT       | PD   | 31.37     |
|         |                           | SMALL TOOLS & MINOR EQUIP   | FD   | 31.89     |
|         |                           | OPERATING SUP - RIVERFRONT  | PK   | 26.90     |
|         |                           | OPERATING SUP - COMM CENTER | PK   | 8.65      |
|         |                           | OPERATING SUP - HAMMER SQ   | PK   | 4.63      |
|         |                           | OPERATING SUP - HAMMER SQ   | PK   | .32       |
|         |                           | REPAIRS/MT-COMMUNITY CTR    | PK   | 20.94     |
|         |                           | TRAIL CONSTRUCTION          |      | 37.86     |
|         |                           | OPERATING SUPPLIES          | SWR  | 15.14     |
|         |                           | OPERATING SUPPLIES          | SWR  | 49.72     |
|         |                           | OPERATING SUPPLIES          | SWR  | 20.32     |
|         |                           | OPERATING SUPPLIES          | SWR  | 24.85     |
|         |                           | OPERATING SUPPLIES          | SWR  | 2.48      |
|         |                           | OPERATING SUPPLIES          | SWR  | 16.00     |
|         |                           | OPERATING SUPPLIES          | SWR  | 12.98     |
|         |                           | REPAIRS/MAINT-BUILDING      | SAN  | 11.58     |
|         |                           | OPERATING SUPPLIES          | SAN  | 11.16     |
|         |                           | WARRANT TOTAL               |      | 340.52    |
| 74122   | UNITED LABORATORIES       | OPERATING SUPPLIES          | ST   | 741.92    |
|         |                           | WARRANT TOTAL               |      | 741.92    |
| 74123   | VISION FORMS, LLC         | POSTAGE                     | SWR  | 1,273.12  |
|         |                           | POSTAGE                     | SAN  | 607.18    |
|         |                           | OPERATING SUPPLIES          | SWTR | 78.35     |
|         |                           | WARRANT TOTAL               |      | 1,958.65  |
| 74124   | WA ST DEPT OF PROF LICEN  | INTERGOV SVC-GUN PERMITS    | PD   | 108.00    |
|         |                           | INTERGOV SVC-GUN PERMITS    | PD   | 108.00    |
|         |                           | WARRANT TOTAL               |      | 216.00    |
| 74125   | WA STATE DEPT OF REVENUE  | SMALL TOOLS/MINOR EQUIP     | IT   | 7.99      |
|         |                           | OFFICE/OPERATING SUPPLIES   | PD   | 21.44     |
|         |                           | OPERATING SUPPLIES          | FD   | 13.53     |
|         |                           | MISC-DUES                   | INSP | 6.89      |
|         |                           | TAXES AND ASSESSMENTS       | PK   | 57.47     |
|         |                           | HOLIDAY DISPLAYS            | PK   | 34.11     |
|         |                           | TAXES AND ASSESSMENTS       | CEM  | 253.61    |
|         |                           | SUPPLIES                    | LIB  | 11.02     |
|         |                           | CATALOGUE SUBSCRIPTION      | LIB  | 11.54     |
|         |                           | TAXES AND ASSESSMENTS       | LIB  | 9.66      |
|         |                           | BOOKS, PERIOD, RECORDS      | LIB  | 1.64      |
|         |                           | MAINT OF GENERAL EQUIP      | SWR  | 128.11    |
|         |                           | TAXES AND ASSESSMENTS       | SWR  | 5,687.77  |
|         |                           | PORTABLE EQUIPMENT          | SWR  | 162.67    |
|         |                           | OPERATING SUPPLIES          | SAN  | 31.59     |
|         |                           | TAXES & ASSESSMENTS         | SAN  | 6,061.47  |
|         |                           | WARRANT TOTAL               |      | 12,500.51 |

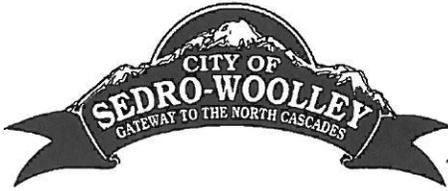
CITY OF SEDRO-WOLLEY  
 SORTED TRANSACTION WARRANT REGISTER  
 03/28/2012 (Printed 03/22/2012 15:02)

| WARRANT | VENDOR NAME               | DESCRIPTION               |     | AMOUNT     |
|---------|---------------------------|---------------------------|-----|------------|
| 74126   | WASHINGTON STATE PATROL   | INTERGOV SVC-GUN PERMITS  | PD  | 173.25     |
|         |                           | WARRANT TOTAL             |     | 173.25     |
| 74127   | WAPATO POLICE DEPARTMENT  | PRISONERS                 | PD  | 700.00     |
|         |                           | WARRANT TOTAL             |     | 700.00     |
| 74128   | WASTE MANAGEMENT OF SKGT  | RECYCLING FEE - HOUSEHOLD | SAN | 8,079.32   |
|         |                           | WARRANT TOTAL             |     | 8,079.32   |
| 74129   | WEST PAYMENT CTR          | WESTLAW SERVICES          | LGL | 230.14     |
|         |                           | WARRANT TOTAL             |     | 230.14     |
| 74130   | WIDENER AND ASSOCIATES    | CONST-SR20 WIDENING       |     | 711.76     |
|         |                           | CONST-FRUIT MC MITIGATION |     | 3,211.60   |
|         |                           | CONST-FRUIT MC MITIGATION |     | 520.80     |
|         |                           | WARRANT TOTAL             |     | 4,444.16   |
| 74131   | WOOD'S LOGGING SUPPLY INC | POSTAGE                   | FD  | 16.03      |
|         |                           | REPAIR/MAINT-EQUIP & BLDG | CEM | 30.51      |
|         |                           | OPERATING SUPPLIES        | SWR | 18.39      |
|         |                           | REPAIRS/MAINT-EQUIP       | SAN | 37.73      |
|         |                           | WARRANT TOTAL             |     | 102.66     |
|         |                           | RUN TOTAL                 |     | 133,028.33 |

| FUND  | TITLE                 | AMOUNT     |
|-------|-----------------------|------------|
| 001   | CURRENT EXPENSE FUND  | 24,957.08  |
| 101   | PARK FUND             | 1,542.14   |
| 102   | CEMETERY FUND         | 373.63     |
| 103   | STREET FUND           | 15,571.76  |
| 104   | ARTERIAL STREET FUND  | 5,862.74   |
| 105   | LIBRARY FUND          | 467.92     |
| 113   | PATHS AND TRAILS FUND | 37.86      |
| 401   | SEWER FUND            | 19,177.05  |
| 412   | SOLID WASTE FUND      | 64,556.09  |
| 425   | STORMWATER            | 482.06     |
| TOTAL |                       | 133,028.33 |

CITY OF SEDRO-WOLLEY  
SORTED TRANSACTION WARRANT REGISTER  
03/28/2012 (Printed 03/22/2012 15:02)

| DEPARTMENT                 | AMOUNT     |
|----------------------------|------------|
| 001 000 011                | 143.95     |
| 001 000 012                | 5,912.84   |
| 001 000 014                | 69.29      |
| 001 000 015                | 2,815.64   |
| 001 000 017                | 1,760.83   |
| 001 000 018                | 194.14     |
| 001 000 019                | 189.51     |
| 001 000 020                | 53.70      |
| 001 000 021                | 11,951.94  |
| 001 000 022                | 1,804.66   |
| 001 000 024                | 60.58      |
| FUND CURRENT EXPENSE FUND  | 24,957.08  |
| 101 000 076                | 1,542.14   |
| FUND PARK FUND             | 1,542.14   |
| 102 000 036                | 373.63     |
| FUND CEMETERY FUND         | 373.63     |
| 103 000 042                | 15,571.76  |
| FUND STREET FUND           | 15,571.76  |
| 104 000 042                | 5,862.74   |
| FUND ARTERIAL STREET FUND  | 5,862.74   |
| 105 000 072                | 467.92     |
| FUND LIBRARY FUND          | 467.92     |
| 113 000 095                | 37.86      |
| FUND PATHS AND TRAILS FUND | 37.86      |
| 401 000 035                | 19,177.05  |
| FUND SEWER FUND            | 19,177.05  |
| 412 000 037                | 64,556.09  |
| FUND SOLID WASTE FUND      | 64,556.09  |
| 425 000 039                | 482.06     |
| FUND STORMWATER            | 482.06     |
| TOTAL                      | 133,028.33 |



CITY COUNCIL AGENDA  
REGULAR MEETING

MAR 28 2012

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 30

CITY OF SEDRO-WOOLLEY  
Sedro-Woolley Municipal Building  
325 Metcalf Street  
Sedro-Woolley, WA 98284  
Phone (360) 855-0771  
Fax (360) 855-0733

Mark A. Freiburger, PE  
Director of Public Works/City Engineer

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MEMO TO: City Council and Mayor Mike Anderson  
FROM: Mark A. Freiburger, PE  
RE: **Possible Purchase Order Amendment – Purchase Order 2011-PO-01 Sodium Hypochlorite 12.5% Purchase Annual Contract**  
DATE: March 14, 2012 (for Council action March 28, 2012)

**ISSUE**

Should Mayor Anderson execute the attached Purchase Order 2011-PO-01 Amendment 1 for Sodium Hypochlorite 12.5% with Orca Pacific Inc. of Auburn, WA in the amount not to exceed \$35,000?

**BACKGROUND/DISCUSSION**

On April 13, 2011, the city awarded Purchase Order 2011-PO-01 to Orca Pacific Inc. of Auburn after a competitive bid process. The agreement is to expire on March 31, 2012.

We have approached Orca Pacific with the proposal to extend the PO to 12/31/2012 at the bid unit prices, and they have agreed to this. Orca has performed adequately during the current contract period. Extending the contract will continue the favorable pricing provided in the existing PO. We will perform a new bid process in December of this year.

**FINANCE**

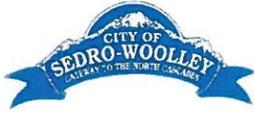
The work is funded as follows:

401.000.035.535.80.31.20 WTF Operating Supplies/Chemicals - \$22,000

The new "not to exceed" total includes \$14,117.41 expended in 2011, plus \$20,882.59 for the current year. The 2012 budget includes funding to cover this amount, plus other minor chemical purchases from other suppliers.

**MOTION:**

***Move to authorize Mayor Anderson to execute the attached Purchase Order 2011-PO-01 Amendment 1 for Sodium Hypochlorite 12.5% with Orca Pacific Inc. of Auburn, WA in the amount not to exceed \$35,000?***



## PURCHASE ORDER CITY OF SEDRO-WOOLLEY

Purchase Order No. 2011-PO-01 AMENDMENT 1

Product Sodium Hypochlorite, 12.5%

Vendor Name Orca Pacific Inc.

Vendor Address 280 44<sup>th</sup> Street NW, Auburn, WA 98001

Vendor Contact Darron Whitehead Phone 253-867-0303 Email darronw@opacific.com

Ship To Sedro-Woolley Wastewater Treatment Plant  
401 Alexander Street, Sedro-Woolley, WA 98284

City Contact Debbie Allen Phone 360-856-1100 Email dallen@ci.sedro-woolley.wa.us

City Department WWTP Budget (BARS) No. 401.000.035.535.80.31.20

### DESCRIPTION OF PRODUCT

Amendment 1 – Extend the end date from March 31, 2012 to December 31, 2012 at the bid unit prices. Revise the “Not to Exceed” amount from \$11,284.45 to \$35,000. All other terms and conditions remain unchanged.



Per attached Call for Bids dated March 10, 2011 and Contractor’s bid dated March 31, 2011.

### COMPENSATION

- LUMP SUM – Compensation for services shall be a lump Sum of \_\_\_\_\_
- QUANTITY AND UNIT PRICE – Compensation for the product will be on a Quantity and Unit Price basis, not to exceed \$35,000.00 without written authorization.
- Approved budget attached (If applicable.)

**SCHEDULE** The Vendor shall deliver the product and services as described above:

- By Within 1 to 3 days of order date.
- In accordance with the attached schedule.

### APPROVED

CITY OF SEDRO-WOOLLEY

By: Mike Anderson, Mayor

Signature \_\_\_\_\_

Date \_\_\_\_\_



## City of Sedro-Woolley Fire Department

Dean Klinger, Chief  
325 Metcalf St.  
Sedro-Woolley, WA 98284

(360) 855-2252 • Fax (360) 855-0196

CITY COUNCIL AGENDA  
REGULAR MEETING

MAR 28 2012

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 3d

---

DATE: March 15, 2012  
TO: Mayor Anderson and City Council  
FROM: Dean Klinger, Chief  
SUBJECT: 2012 EMS Disposable Supply Inter-Local

### **Situation:**

Every year the Skagit County EMS Council reimburses the Fire Departments throughout the County for disposable supplies that we use on medical calls. This year they are once again asking us to enter into an inter-local agreement for the reimbursement. This year's reimbursement is in the amount of \$9,855.63.

### **Recommended Action:**

Staff recommends that the City Council authorize the signing of the Interlocal agreement for Disposable Supply Reimbursement, with Skagit County EMS Commission.

**MEMORANDUM**

**DATE:** March 14.2012  
**TO:** Skagit County Fire Departments/Districts  
**FROM:** Earl Klinefelter, Skagit County EMS Commission Manager  
**SUBJECT:** 2012 EMS BLS Disposable Supply Reimbursement

As a licensed, verified BLS first response agency, you will be reimbursed for EMS Disposable Equipment in 2012.

The Commission is requesting that each agency sign and return the inter-local agreement so that we may reimburse you the allocated amount for the purchase of BLS disposable supplies.

If you have any questions please call me at 360-428-3230.

Thank you,

A handwritten signature in black ink, appearing to read "Earl Klinefelter". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Earl Klinefelter  
Skagit County EMS Commission Manager

INTERLOCAL AGREEMENT BETWEEN

**SKAGIT COUNTY EMS COMMISSION  
AND  
CITY OF SEDRO-WOOLLEY**

WHEREAS, RCW 39.34, the Interlocal Cooperation Act, provides the capability for public agencies to cooperate by providing services and facilities for mutual advantage; and

WHEREAS, the Commission agrees to provide reimbursement funds to City of Sedro-Woolley for the purchase of emergency medical services disposable supplies approved by the MPD;

WHEREAS, City of Sedro-Woolley agrees to utilize the disposable supplies in the BLS First-response treatment of patients, and;

WHEREAS, the Commission agrees to reimburse City of Sedro-Woolley in the amount of \$9,855.63 for the year 2012

NOW, THEREFORE, BE IT RESOLVED AND IT IS HEREBY ORDERED, that an Interlocal Agreement between Skagit County EMS Commission and City of Sedro-Woolley be established.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2012

\_\_\_\_\_  
Mike Anderson  
Mayor of Sedro-Woolley

\_\_\_\_\_  
Earl Klinefelter, Manager  
Skagit County EMS Commission

**Skagit County EMS Commission  
Policy Statement  
Basic Life Support Disposable Supply Funding**

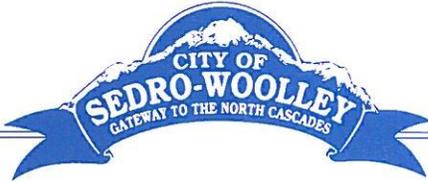
Skagit County EMS Commission is committed to assisting trauma verified (WAC 246-976-390) Skagit County Organizations in providing excellent Basic Life Support (BLS) to the citizens and visitors of the Skagit County.

To assist in supporting basic life support services, the EMS Commission will provide funds on an annual basis; to trauma verified Fire Departments/Districts and other participating public entities, excluding Medic 1 Levy subsidized agencies, that provide BLS patient care. Such funds shall be used for the purchases of BLS disposable supplies. A list of preferred BLS supplies will be prepared annually by the Medical Program Director and forwarded to eligible recipients.

The contribution amount and distribution calculation for BLS supplies has been determined by the Skagit EMS Pre-Hospital Committee.

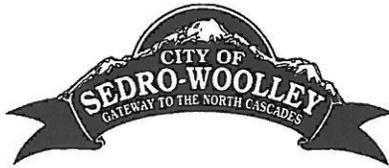
MAR 28 2012

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 4



SUBJECT: PUBLIC COMMENT

Name:  
Address:  
Narrative:



CITY COUNCIL AGENDA  
REGULAR MEETING

MAR 28 2012

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 5

Planning Department  
Sedro-Woolley Municipal Building  
325 Metcalf Street  
Sedro-Woolley, WA 98284  
Phone (360) 855-0771  
Fax (360) 855-0733

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## MEMO:

**To:** Sedro-Woolley City Council  
Mayor Anderson

**From:** Jack Moore,   
Planning Director/ Building Official

**Date:** March 28, 2012

**Subject:** 2011 Comprehensive Plan Docket (1<sup>st</sup> read)

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### ISSUES

1. Should the City Council adopt the proposed *Comprehensive Plan* amendments for 2011?
2. Should the City Council adopt the proposed *Sedro-Woolley Zoning Map* modifications to enact the 2011 *Comprehensive Plan* amendments?
3. Should the City Council support future applications to Skagit County to include certain City-owned parcels in the City UGA?

### PROJECT DESCRIPTION / HISTORY

The *City of Sedro-Woolley Comprehensive Plan* is a guiding policy for how the city will manage and/or address issues associated with growth and development in Sedro-Woolley. The *Comprehensive Plan* is a requirement of the State Growth Management Act, Chapter 36.70A RCW and addresses thirteen planning goals. The goals address: urban growth, reduce sprawl, transportation, housing, economic development, property rights, permits, natural resources, open space/recreation, environment, citizen participation, public facilities and service, and historic preservation.

The Sedro-Woolley Planning Commission has reviewed the 2011 Docket agenda and held public hearings for the Docket items. After the Planning Commission concluded its hearings process, they made the following recommendations as attached.

#### **CPA-1-11 – Rezone of Abandoned Railroad Corridor Along Northern Street**

Planning Commission recommendation: **Approve** with amendments shown in Attachments A and B of *Findings of Fact, Conclusions and Recommendations*.

#### **CPA-2-11 – Proposed Expansion of UGA to include City-owned Properties**

Planning Commission recommendation: City Council **support** of any future applications to Skagit County to expand the City Sedro-Woolley urban growth area to include the City-owned lands, described as parcel P37631, P76300, the unopened right of way in between said parcels, and parcel P37311

#### **CPA-3-11 – Update of the Parks and Recreation Element**

Planning Commission recommendation: **Approve** with revised maps shown in Attachment C of *Findings of Fact, Conclusions and Recommendations*.

## **EXHIBITS**

1. Ordinance \_\_\_\_-12 to adopt amendments to the Comprehensive Land Use Map, Zoning Map and Parks and Recreation Element of the Comprehensive Plan.
2. Resolution \_\_\_\_-12 to show City Council support for the any future applications to Skagit County to expand the City Sedro-Woolley urban growth area to include the City-owned lands.
3. Planning Commission's *Findings of Fact, Conclusions and Recommendations* including proposed changes for CPA-1-11, CPA-2-11 and CPA-3-11.

## **CITY COUNCIL ACTION OPTIONS**

For each of the docket items, the City Council must decide whether the amendment should be approved, approved with modifications, or rejected. Specifically, the Council may:

1. Adopt the ordinance that includes the changes as recommended by the Planning Commission and resolution supporting future expansion of UGA to include City-owned parcels.
2. Refer the documents back to the Planning Commission for further review and modification of their recommendation.
3. Adoption of the ordinance and resolution with additional changes made by the City Council.
4. Reject the proposed changes.

## **RECOMMENDATION**

No action requested at this time (1<sup>st</sup> read).

**AN ORDINANCE OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON AMENDING THE COMPREHENSIVE PLAN, COMPREHENSIVE LAND USE MAP AND ZONING MAP FOR THE CITY OF SEDRO-WOOLLEY**

**WHEREAS**, the City of Sedro-Woolley desired to amend the Sedro-Woolley Comprehensive Plan as part of the 2011 docket process; and

**WHEREAS**, the City of Sedro-Woolley established an on-going public participation process in accordance with RCW 36.70A.130(2) including the regular Planning Commission meetings, joint City Council and Planning Commission workshop(s), and Public Meetings to discuss proposed changes to the Comprehensive Plan; and

**WHEREAS**, several public hearings were conducted before the Sedro-Woolley Planning Commission between the dates of April 19, 2011 and December, 2011; and

**WHEREAS**, the SEPA environmental review of the updated Comprehensive Plan has been completed and a Determination of Non-Significance was issued on January 23, 2012; and

**WHEREAS**, the proposed amendments to the Comprehensive Plan have been submitted to the Washington State Department of Commerce and the required 60-day review period expired on February 18, 2012 without receiving comment; and

**WHEREAS**, the Planning Commission has reviewed the proposed update to the Comprehensive Plan as contained in this ordinance and made a recommendation to the City Council to adopt revisions to the Comprehensive Plan; and

**WHEREAS**, the Growth Management Act gives authority to Sedro-Woolley to update its Comprehensive Plan once per year in such a manner that all proposed amendments are considered by the governing body concurrently such that the governing body may evaluate their cumulative effect; and

**WHEREAS**, the 2011 Docket recommendations were first presented to the City Council on March 28, 2011; and

**WHEREAS**, the City Council finds that it is in the interests of the public health, safety and welfare to adopt the revisions to the Comprehensive Plan, Comprehensive Land Use Map and Zoning Map as set forth below;

**NOW THEREFORE THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DOES ORDAIN AS FOLLOWS:**

**Section 1.** The City Council hereby adopts the Planning Commission's *Findings of Fact, Conclusions and Recommendations* as contained in Exhibit 3, which were certified by the Planning Commission Chair on March 22, 2012 as the City Council's *Findings of Fact, Conclusions and Recommendations*.

**EXHIBIT 1**

**Section 2.** The Comprehensive Land Use Plan Map is hereby amended as set forth in Attachment A of the Planning Commission's *Findings of Fact, Conclusions and Recommendations*, which is adopted by reference.

**Section 3.** The Sedro-Woolley Zoning Map is hereby amended as set forth in Attachment B of the Planning Commission's *Findings of Fact, Conclusions and Recommendations*, which is adopted by reference.

**Section 4.** The *Parks and Recreation Element* of the Sedro-Woolley Comprehensive Plan is hereby amended to read as set forth in Attachment C of the Planning Commission's *Findings of Fact, Conclusions and Recommendations*, which is adopted by reference.

**Section 5.** If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

**Section 6.** This ordinance shall take effect five (5) days after the approval by the City Council and publication as provided by law.

**PASSED** by majority vote of the members of the Sedro-Woolley City Council this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, and signed in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Mike Anderson, Mayor

Attest:

\_\_\_\_\_  
Patsy Nelson, Clerk/Treasurer

Approved as to form:

\_\_\_\_\_  
Eron Berg, City Attorney

Published \_\_\_\_\_

**A RESOLUTION OF THE CITY OF SEDRO-WOOLLEY SUPPORTING THE  
EXPANSION OF THE SEDRO-WOOLLEY URBAN GROWTH AREA TO  
INCLUDE CERTAIN CITY-OWNED PARCELS AND DIRECTING STAFF TO  
SUBMIT APPLICATION TO SKAGIT COUNTY**

**WHEREAS**, the City of Sedro-Woolley owns land outside the city's urban growth area, but adjacent to city limits; and

**WHEREAS**, the city may only annex properties within its urban growth area; and

**WHEREAS**, the Sedro-Woolley Planning Commission held public hearings as part of the 2011 Comprehensive Plan Update to receive public input for a proposal to include parcels described as parcel P37631, P76300, the unopened right of way within parcel P76300, and parcel P37311, which are all city-owned parcels, in the urban growth area; and

**WHEREAS**, at the May 17, 2011 public hearing, four of the five property owners on the south side of Dunlop Street and abutting parcel P37631 made public comments against having their properties included in the UGA; and

**WHEREAS**, the Planning Commission, based on the findings of fact and testimonies received, recommend that the City Council support any future applications to Skagit County to expand the City Sedro-Woolley urban growth area to include the City-owned lands, described as parcel P37631, P76300, the unopened right of way within parcel P76300, and parcel P37311; and

**WHEREAS**, the City Council finds that expanding the urban growth area to include city-owned properties is in the best interest of the citizens of Sedro-Woolley; now, therefore,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY AS FOLLOWS:**

**Section 1.** The City Council hereby adopts the Planning Commission's *Findings of Fact, Conclusions and Recommendations* as contained in Exhibit 3, which were certified by the Planning Commission Chair on March 22, 2012 as the City Council's *Findings of Fact, Conclusions and Recommendations*.

**Section 2.** The City Council supports any future applications to Skagit County to expand the City Sedro-Woolley urban growth area to include the City-owned lands, described as parcel P37631, P76300 the unopened right of way within parcel P76300, and parcel P37311 as depicted in Attachments A and B of this Resolution.

**EXHIBIT 2**

**PASSED** by majority vote of the members of the Sedro-Woolley City Council  
this \_\_\_\_\_ day of April, 2012.

\_\_\_\_\_  
Mike Anderson, Mayor

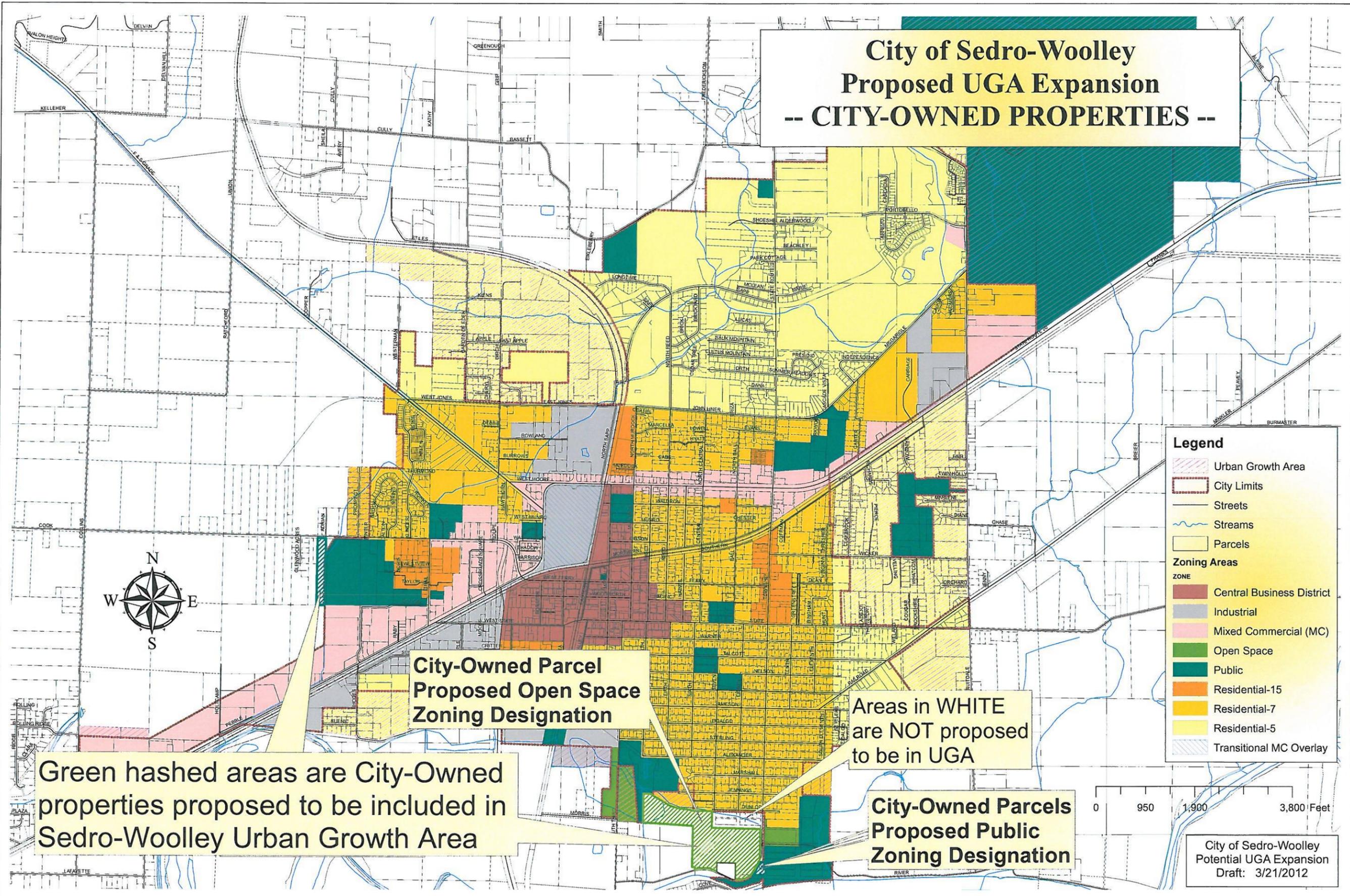
Attest:

\_\_\_\_\_  
Patsy Nelson, Finance Director

Approved as to form:

\_\_\_\_\_  
Eron Berg, City Attorney

# City of Sedro-Woolley Proposed UGA Expansion -- CITY-OWNED PROPERTIES --



**Legend**

- Urban Growth Area
- City Limits
- Streets
- Streams
- Parcels

**Zoning Areas**

ZONE

- Central Business District
- Industrial
- Mixed Commercial (MC)
- Open Space
- Public
- Residential-15
- Residential-7
- Residential-5
- Transitional MC Overlay

**City-Owned Parcel  
Proposed Open Space  
Zoning Designation**

**Areas in WHITE  
are NOT proposed  
to be in UGA**

**City-Owned Parcels  
Proposed Public  
Zoning Designation**

**Green hashed areas are City-Owned  
properties proposed to be included in  
Sedro-Woolley Urban Growth Area**

0 950 1,900 3,800 Feet

City of Sedro-Woolley  
Potential UGA Expansion  
Draft: 3/21/2012

# City of Sedro-Woolley Proposed UGA Expansion -- CITY-OWNED PROPERTIES --

Areas in WHITE are NOT proposed to be in UGA

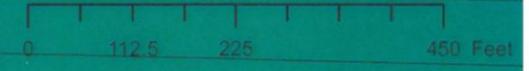
Hashed areas are City-Owned properties proposed to be included in Sedro-Woolley Urban Growth Area

City-Owned Parcel  
Proposed Open Space  
Zoning Designation  
Parcel P37631

City-Owned Parcel  
& unopened right-of-way  
Proposed Public  
Zoning Designation  
Parcel P76300

**Legend**

-  Urban Growth Area
-  Streets
-  Parcels
- Zoning Areas**
- ZONE**
-  Central Business District
-  Industrial
-  Mixed Commercial (MC)
-  Open Space
-  Public
-  Residential-15
-  Residential-7
-  Residential-5
-  Transitional MC Overlay



City of Sedro-Woolley  
Potential UGA Expansion  
Draft: 3/22/2012

**CITY OF SEDRO-WOOLLEY PLANNING COMMISSION  
STATE OF WASHINGTON**

**File #s – Requested by:**

CPA-1-11 – City Sponsored

CPA-2-11 – City Sponsored

CPA-3-11 – City Sponsored

**2011 COMPREHENSIVE PLAN  
AMENDMENT REQUESTS  
– 2011 DOCKET –**

**PLANNING COMMISSION  
FINDINGS OF FACT,  
CONCLUSIONS AND  
RECOMMENDATION**

**Description of proposed amendments to the Comprehensive Plan & Land-Use Map**

Per the Growth Management Act (Chapter 36.70A RCW), changes to the Sedro-Woolley Comprehensive Plan may be considered no more than once per year. Amendments may be suggested by citizens, staff or elected officials. All proposed amendments to the Comprehensive Plan must be considered at one time. The list of proposed amendments is termed the “Docket.” Three proposals for Comprehensive Plan, Zoning/Land Use Maps and development regulation changes were requested for inclusion on the 2011 Comprehensive Plan Docket; all proposed by the City of Sedro-Woolley. All three items were docketed and reviewed by the Planning Commission in accordance with Growth Management Act and Chapters 2.88 and 2.90 of the Sedro-Woolley Municipal Code (SWMC). The three items on the 2011 Docket are described below.

**CPA-1-11 – Railroad Corridor Rezone**

This is the first of three Comprehensive Plan amendment files that the Sedro-Woolley Planning Commission worked on as part of the 2011 Docket. The Planning Commission considered a rezone of the 100-foot wide railroad corridor between City limits to the east and Metcalf Street to the west. The corridor has not been used by trains for many years and the rails have been recently removed. The proposal is that the property be rezoned from Residential 7 (R-7) to Open Space. This amendment will require changes to Sedro-Woolley zoning map and the Land Use Map in Appendix A of the Comprehensive Plan.

**CPA-2-11 – Public Review – Adding City-Owned Property into the Urban Growth Area**

At the request of the City Council, the Sedro-Woolley Planning Department (Planning) held public hearings to explore the possibility of expanding the urban growth area (UGA) to include city-owned property on the south end of town. The original proposal also included

five residential lots that are not owned by the city. The proposal was modified to exclude these properties after public comments were received.

The City cannot adjust its UGA on its own; per the State Growth Management Act (GMA) the County must adopt all changes to the UGA with input from the City. Before the County will entertain UGA expansions, they require an official recommendation of approval from the city who's UGA will be affected. This public review process was to enable the City Council to make an official recommendation of approval of the UGA expansion to be included with any future UGA expansion requests to Skagit County. The public review was performed under the Comprehensive Plan Amendment process and given the file #CPA-2-11, but no changes to the Sedro-Woolley Comprehensive Plan will result from this action.

#### CPA-3-11 – Update of the Parks and Recreation Element of the Comprehensive Plan

The Planning Commission completed an update to the Parks and Recreation Element of the Comprehensive Plan during the 2011 Docket cycle. The Planning Commission began work on the Parks and Recreation Element update in the 2010 Docket Cycle (file #CPA-2-10), but further work was necessary at the end of that cycle. The 2010 file was closed but continued on the 2011 Docket cycle. The update includes a revised parklands needs analysis and a revised formula and calculation used to determine how much it will cost the city to develop parks to meet the demands of future anticipated growth. This calculation is the basis on which the value of the park impact fee is set. The Planning Commission does not recommend that the park impact fee be adjusted; this exercise was to update the information on which park impact fee is based, not the impact fee value itself. This update will require changes to the Parks and Recreation Element of the Comprehensive Plan.

#### **Planning Commission Finding of Fact**

##### Conformance with Growth Management Act

1. On December 10, 2010, December 22, 2010, January 5, 2011, and January 19, 2011, the City of Sedro-Woolley advertised in the Skagit Valley Herald that the deadline for accepting applications and proposals for Land Use Plan and Zoning Map Amendments or text amendments to the City's development regulations will be January 29, 2010.
2. No requests for Land Use Map, Zoning Map or Comprehensive Plan amendments were received from the public at-large.
3. On March 1, 2011 the City Council reviewed three proposed items for inclusion on the 2010 Comprehensive Plan Docket. All three items were city-sponsored. The City Council placed all three items on the 2011 Docket. The City Council directed the Planning Commission to hold public hearings on the Docket items and make recommendations for the Council to consider.
4. Per RCW 36.70A.106, notice of the proposed zoning and Comprehensive Plan amendments were sent to the Washington State Department of Commerce (COMM) for 60-day review on December 20, 2011. The review period expired February 18, 2012 and no COMM comments were received.
5. A SEPA DNS for the 2011 Docket was issued on January 23, 2012.

## CPA-1-11 – Railroad Corridor Rezone

6. A rail corridor owned by Burlington Northern Santa Fe (BNSF) extends from the eastern city limits into the Central Business District. BNSF has not operated trains on this section of tracks in many years. In fact the rails and railroad ties have been removed.
7. Railroad corridors are transportation right-of-ways, similar to city and state roadways. However, rail corridors are owned by the rail company, not a governmental agency. Rail corridor lands were granted to the railroad companies by the US government to allow freight movement and foster inter-state trade. The land was given because the service would benefit the citizens of the United States.
8. Because the rail corridor has always been considered as land exclusively used for the purposes of transportation and not development, no zoning was ever contemplated for the strip of land. It was thought that zoning does not apply to the rail corridor. On the zoning map, the corridor was assigned the same zoning as the land on either of its sides. This is the same practice used for road; on the zoning map roads are shown to have the same zoning as the adjacent property, but zoning does not apply to road right-of-ways.
9. Now that the former section of railway through Sedro-Woolley is unused for rail purposes, it is private land owned by a private company, BNSF. As such, strictly speaking, the land may be used for development purposes, such as housing or commercial uses instead of the transport of goods and passengers as originally envisioned by the land grant. However, zoning for the land was never before considered because it was not understood to be developable property.
10. Ownership of the same rail corridor has been given to Skagit County and converted to a public trail eastward of city limits. Zoning the portion of the rail corridor within city limits as Open Space will preserve the potential for that trail to continue through the city.
11. The Planning Commission believes zoning the property as Open Space will benefit the people of Sedro-Woolley and the regional community.
12. On April 9, 2011, in compliance with Chapter 2.90 SWMC, notice of the April 19, 2011 Public Hearing in front of the Planning Commission and opportunity to comment on the proposal was published in the Skagit Valley Herald. No public comments on the proposed amendments to the Comprehensive Land Use map or Zoning map were received in advance of the hearing.
13. On April 19, 2011 the Planning Commission held an open record public hearing to receive testimony from City Staff and the public. A staff report dated April 19, 2011 was submitted to and reviewed by the Planning Commission prior to the public hearing. The staff report was also available to the public ahead of the hearing date.
14. On May 9, 2011, in compliance with Chapter 2.90 SWMC, notice of the May 17, 2011 Public Hearing in front of the Planning Commission and opportunity to comment on the proposal was published in the Skagit Valley Herald. No public comments on the proposed amendments to the Comprehensive Land Use map or Zoning map were received in advance of this second open public hearing.
15. On May 17, 2011 the Planning Commission held an open record public hearing to receive testimony from City Staff and the public. A staff memo dated May 17, 2011 was submitted to and reviewed by the Planning Commission prior to the public hearing. The staff memo was also available to the public ahead of the hearing date.
16. The property owner, BNSF was notified of the proposal and of the public hearing. The staff report and memo were also mailed to the owner.

17. At both hearings staff presented the background concerning the proposed Comprehensive Plan amendments – including the rezone of the railroad corridor – and made a recommendation that the Planning Commission recommend approval of the proposed rezone to the City Council.
18. After discussion the proposal, the Planning Commission made a motion to recommend that the City Council accept the proposed rezone of the railroad corridor to Open Space. The motion passed 6-0.
19. The revised Comprehensive Land Use Map showing the recommended amendments is attached as Attachment A. The revised Zoning Map is attached as Attachment B.

#### CPA-2-11 – Public Review – Adding City-Owned Property into the Urban Growth Area

20. The City of Sedro-Woolley owns properties in two areas that are just outside of City limits and the City Council is interested in having those properties come into city limits.
21. The first area, just west of City limits, adjacent to Janicki Field, is comprised of one parcel, P37311. This parcel is about 4.3 acres in size and is accessed directly from Cook Road.
22. The second area is just south of city limits, adjacent to Riverfront Park, and is comprised of two parcels (P37631 & P76300) and two sections of unopened right-of-way.
23. These properties are not within the City's urban growth area (UGA), but are adjacent to city limits. Because they are not in the UGA, they may not be annexed. Only properties within the UGA may be annexed.
24. Lands may be included in a UGA after a public review process that begins at the City level, but the actual UGA designation is done at the County level. The City does not determine what lands are included in the UGA, Skagit County officially determines the City's UGA with input from the City. The City must show that the expansion is reasonable and demonstrate that an expansion is in conformance with the GMA and Chapter 14.08 of the Skagit County Code.
25. Because the proposal has the potential to affect future land use, the City used the Comprehensive Plan review cycle to allow public comment about the proposed UGA expansion. The public comments would inform any future official request to the County to include the above described properties in the City UGA. The public hearing process would allow the Planning Commission to make an informed recommendation to the City Council as to whether the proposal meets with public approval. The City Council would then be able to present to the County a formal record indicating the City has thoroughly studied the possibility of expanding the UGA and finds that it is well-founded expansion.
26. Along with the City-owned properties, the original proposal also included six privately owned properties that are already developed with residential structures. These properties are adjacent to City limits and Parcel P37631, the city owned parcel south of current city limits. The private parcels are on the south of Dunlop Street, west of Township Street and north of the City-owned parcel. The private properties are accessed exclusively by City streets. The property owners were contacted directly by mail to ask if they are interested in being included in the City UGA. The property owners were invited to attend the hearings and encouraged to provide comment on the proposal to expand the UGA.
27. On May 9, 2011, in compliance with Chapter 2.90 SWMC, notice of the May 17, 2011 Public Hearing in front of the Planning Commission and opportunity to comment on the proposal to expand the City of Sedro-Woolley UGA was published in the Skagit Valley

- Herald. No public comments on the proposed UGA expansion were received in advance of the hearing.
28. On May 17, 2011 the Planning Commission held an open record public hearing to present information on the proposal and to hear testimony from the public. A staff memo dated May 17, 2011 was submitted to and reviewed by the Planning Commission prior to the public hearing. The staff memo was also available to the public ahead of the hearing date.
  29. Five property owners have interest in the private properties. At the May 17 public hearing, four of the five property owners made public comments; none were in favor of including their property in the UGA.
  30. On June 10, 2011, in compliance with Chapter 2.90 SWMC, notice of a second public hearing on June 21, 2011 in front of the Planning Commission and opportunity to comment on the proposal was published in the Skagit Valley Herald.
  31. On June 21 2011 the Planning Commission held a second open record public hearing to present information on the proposal and to hear testimony from the public. A staff memo dated June 21, 2011 was submitted to and reviewed by the Planning Commission prior to the public hearing. The staff memo was also available to the public ahead of the hearing date. This revised memo included a modified version of the proposal. Because the private land owners were not interested in being included in the potential UGA expansion, the private properties were eliminated from the City's UGA expansion proposal. The only properties proposed to be included in the UGA are the City-owned parcels.
  32. The Planning Commission reviewed the revised proposal to expand the UGA including only City-owned parcels after receiving testimony at the June 21, 2011 hearing. Planning Commission made a motion to recommend to the City Council to have Skagit County expand the Sedro-Woolley urban growth area to include the City-owned lands, described as parcel P37631, P76300, the unopened right of way in between said parcels, and parcel P37311. The motion passed 5-0.

#### CPA-3-11 – Update of the Parks and Recreation Element of the Comprehensive Plan

33. The Planning Commission began working on revisions to the Parks and Recreation Element of the Comprehensive Plan in 2010 when it was a on the 2010 Docket. The Element was last updated in 2005 and is required to be updated by December 1, 2015. The Planning Commission did not complete the amendment process for the Parks and Recreation Element during the 2010 Docket Cycle. The 2010 file (CPA-2-10) was closed at the end of the 2010 Docket review process and a new file (CPA-3-11) was opened on the 2011 Docket so the Planning Commission may complete the work began in 2010.
34. On March 24, 2010 the City Council reviewed the items on the 2010 Comprehensive Plan Docket. CPA-2-10 was on the 2011 Docket.
35. On May 9, 2010, in compliance with Chapters 17.60 and 2.90 SWMC, notice of a May 18, 2010 Comprehensive Plan Hearing in front of the Planning Commission and opportunity to comment on the proposal was published in the Skagit Valley Herald. No public comments on the proposed amendments to the Parks and Recreation Element of the Comprehensive Plan were received in advance of the hearing.
36. On May 18, 2010 the Planning Commission held an open record public hearing to receive testimony from City Staff and the public. A staff report dated May 18, 2010 was

- submitted to and reviewed by the Planning Commission prior to the public hearing. The staff report was also available to the public ahead of the hearing date. At the hearing, staff reviewed the existing Parks and Recreation Element and made a recommendation that the Planning Commission review the existing element, hold multiple open meetings to receive public input and propose amendments for the City Council to consider later in the year. The Planning Commission proposed preliminary recommendations to the existing text of the Parks and Recreation Element. No members of the public spoke at the hearing.
37. The City Council held a joint workshop with the Planning Commission on June 1, 2010. Among items discussed at that workshop was the direction of the Parks and Recreation Element update. The Council provided recommendations for the Planning Commission to consider in its ongoing update process.
  38. On June 5, 2010, notice of a June 15 Comprehensive Plan Hearing in front of the Planning Commission and opportunity to comment on the proposal was published in the Skagit Valley Herald. No public comments on the proposed amendments to the Element were received in advance of the hearing. The Planning Commission was still actively gathering comments and data, thus no major revisions were proposed by staff ahead of this hearing.
  39. At the June 15, 2010 Planning Commission hearing, the Planning Commission discussed further possible amendments to the Element. No members of the public made comments.
  40. The Planning Commission took a break from working on the Parks and Recreation Element while it focused on associated (but separate) project concerning development standards for private parks – recreation areas within subdivisions and multi-family developments. The Planning Commission made several recommendations to the City Council for revisions to the development standards for private parks and it was necessary to await the result of those proposed changes before continuing with the Parks and Recreation Element update.
  41. The Planning Commission resumed work on CPA-2-10 at its November 16, 2010 meeting. Notice of the hearing was published in the Skagit Valley Herald. No members of the public submitted written comments ahead of the hearing, nor were there any public comments at the hearing. Further hearings were scheduled for December 21, 2010.
  42. On December 10, 2010, notice of a December 21 Comprehensive Plan Hearing in front of the Planning Commission and opportunity to comment on the proposal was published in the Skagit Valley Herald. No public comments on the proposed amendments to the Element were received in advance of the hearing.
  43. Using the input from the Planning Commission, City Council and the public at the earlier hearings and workshops, staff proposed additional changes in a memo dated December 21, 2010. That memo was available for public review ahead of the December 21 hearing. No members of the public commented on the issue at that meeting.
  44. At the December 21, 2010 Planning Commission hearing, the Planning Commission discussed further possible amendments to the Element. No members of the public made comments.
  45. At the close of the 2010 Docket cycle, the Planning Commission was not finished reviewing the Parks and Recreation Element. The project was scheduled to be resumed on the 2011 Comprehensive Plan Docket. This action allows the 2010 Docket cycle to be closed and the other items on the 2010 Docket to be acted on by the City Council.

46. On March 1, 2011 the City Council reviewed the items on the 2011 Comprehensive Plan Docket. CPA-3-11, a continuation of a review of the Parks and Recreation Element of the Sedro-Woolley Comprehensive Plan was on that Docket.
47. Work on amendments to the Parks and Recreation Element was resumed on October 2011. In compliance with Chapters 17.60 and 2.90 SWMC, notice of an October 18 Comprehensive Plan meeting in front of the Planning Commission was published ahead of the meeting on the Sedro-Woolley website. No written public comments on the proposed goals and policies to the Comprehensive Plan were received in advance of the October 18, 2011 meeting.
48. On October 18, 2011 the Planning Commission held a public meeting to review the work that has been completed and the work that needed to be finished on the Parks and Recreation Element update. A staff report dated October 18, 2011 was submitted to and reviewed by the Planning Commission prior to the public meeting. The staff report was also available to the public ahead of the meeting date.
49. The Planning Commission did not make a recommendation at the October meeting; the issue was continued until the next Planning Commission meeting in November.
50. On November 15, 2011 the Planning Commission held a public meeting to review the work that has been completed and the work that needed to be finished on the Parks and Recreation Element update. A revised meeting work agenda was prepared as a memo dated November 15, 2011, which was submitted to and reviewed by the Planning Commission prior to the public meeting. The memo was also available to the public ahead of the meeting date. The topic was scheduled for further review at the December 20, 2011 meeting
51. On December 20, 2011 the Planning Commission held a public meeting to review the work that has been completed and the work that needed to be finished on the Parks and Recreation Element update. A revised meeting work agenda was prepared as a memo dated December 20, 2011, which included a Parks Impact Fee Calculation Update – a document detailing the amount of land needed for parks over the next 20 years and the methodology used to show how the City arrived at the value of its park impact fees. These documents were submitted to and reviewed by the Planning Commission prior to the public meeting. The memo was also available to the public ahead of the meeting date.
52. At the December 21 meeting, the Planning Commission completed its review of the Parks and Recreation Element, as well as the park impact fee calculations. The analysis shows that impact fee cannot cover the full impact that each new residential unit has on the park system. The Planning Commission noted that it is not desirable to increase the park impact fees. Staff was instructed to compile all the revisions proposed by the Planning Commission into a final draft for the Planning Commission to review at the next Planning Commission meeting.
53. A complete draft was prepared for the Planning Commission for the January 17, 2012 meeting. That meeting was cancelled due to weather. The Planning Commission reviewed the final draft on February 21, 2012.
54. The Planning Commission concluded its discussion of CPA-3-11 and made a motion to recommend the proposed changes to the Parks and Recreation Element of the Comprehensive Plan. The motion carried 6-0. The Planning Commission's recommended amendments to the Parks and Recreation Element of the Comprehensive Plan and the Park Impact Fee Calculation Update document (which will be included as

Appendix A of the Parks and Recreation Element) are shown in Attachment C of these Findings.

**Planning Commission Recommendations**

**CPA-1-11 – Railroad Corridor Rezone**

Based on the findings of fact and testimonies received by the Planning Commission, the Planning Commission recommends that the City Council **approve** amendments to the Comprehensive Land Use Map attached as Attachment A and the revised Zoning Map attached as Attachment B that will rezone the land within the abandoned rail corridor through a portion of Sedro-Woolley as Open Space zoning designation.

**CPA-2-11 – Public Review – Adding City-Owned Property into the Urban Growth Area**

Based on the findings of fact and testimonies received by the Planning Commission, the Planning Commission recommends that the City Council **support** any future applications to Skagit County to expand the City Sedro-Woolley urban growth area to include the City-owned lands, described as parcel P37631, P76300, the unopened right of way in between said parcels, and parcel P37311.

**CPA-3-11 – Update of the Parks and Recreation Element of the Comprehensive Plan**

Based on the findings of fact and testimonies received by the Planning Commission, the Planning Commission recommends that the City Council **approve** amendments to the Parks and Recreation Element of the Comprehensive Plan as shown in Attachment C.

**ATTACHMENTS**

- Attachment A – Recommended Comprehensive Land Use Map as amended.
- Attachment B – Recommended Zoning Map as amended.
- Attachment C – Recommended amendments to the Parks and Recreation Element of the Comprehensive Plan (including the Park Impact Fee Calculation Update document which will be included as Appendix A of the Parks and Recreation Element)

**CERTIFICATION**

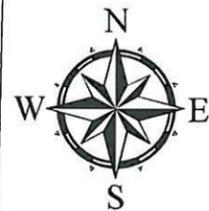
  
\_\_\_\_\_  
Rick Judd, Planning Commission Chairman

3-22-12  
Date

**Attachment A**

**PLANNING COMMISSION FINDINGS OF FACT, CONCLUSIONS  
AND RECOMMENDATION**

# City of Sedro-Woolley Comprehensive Land Use Map



**Legend**

- Urban Growth Area
- City Limits
- UVMU Overlay
- Streets
- Streams
- Parcels

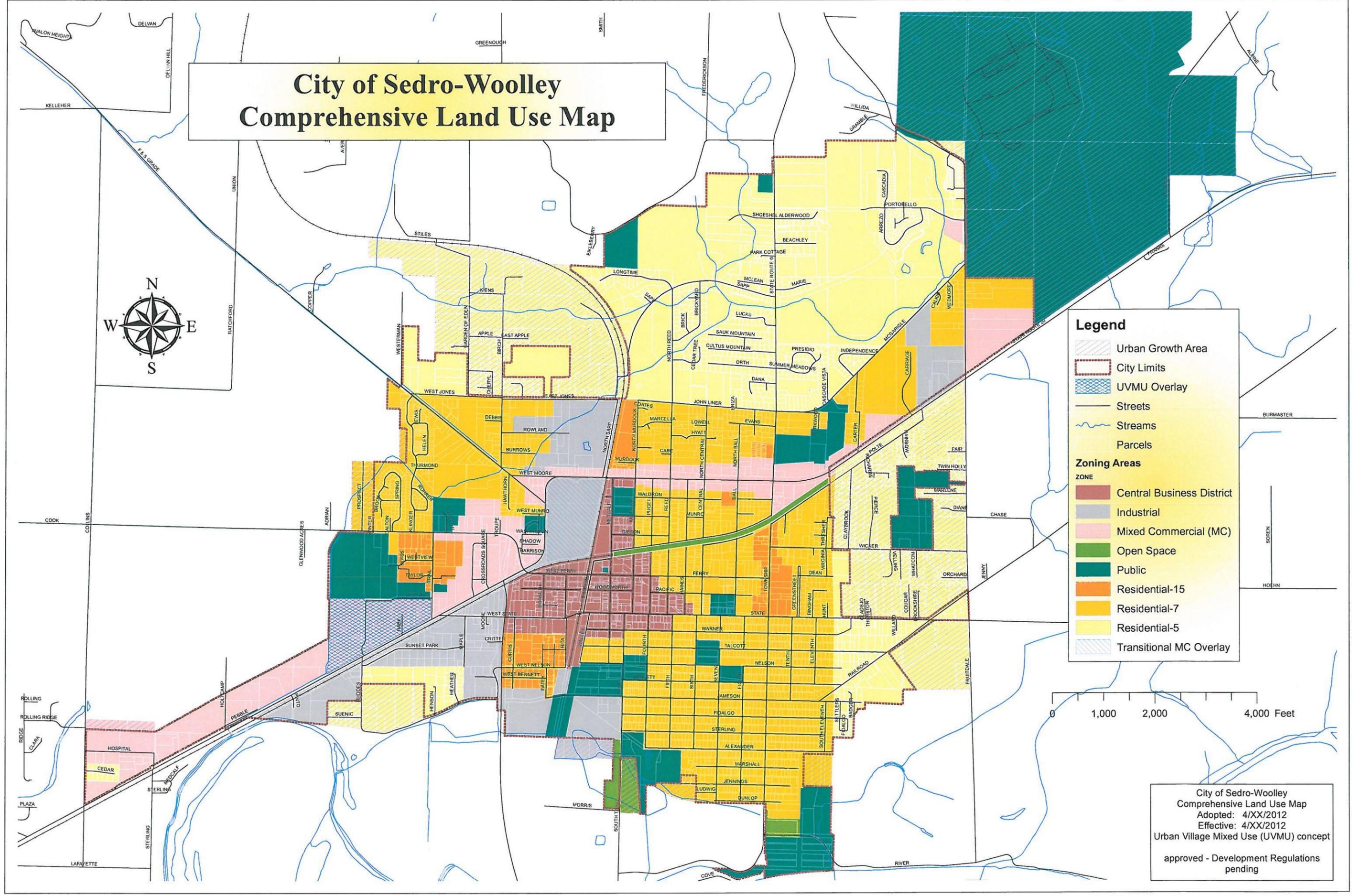
**Zoning Areas**

ZONE

- Central Business District
- Industrial
- Mixed Commercial (MC)
- Open Space
- Public
- Residential-15
- Residential-7
- Residential-5
- Transitional MC Overlay



City of Sedro-Woolley  
Comprehensive Land Use Map  
Adopted: 4/XX/2012  
Effective: 4/XX/2012  
Urban Village Mixed Use (UVMU) concept  
approved - Development Regulations  
pending



**Attachment B**

**PLANNING COMMISSION FINDINGS OF FACT, CONCLUSIONS  
AND RECOMMENDATION**



**Attachment C**

**PLANNING COMMISSION FINDINGS OF FACT, CONCLUSIONS  
AND RECOMMENDATION**

## Chapter 6

### PARKS AND RECREATION ELEMENT

- 6.04 Introduction
- 6.08 Existing Parks Location and Inventory of Uses
- 6.12 Projected Population/Land Use/Park Provision Within the City and its Urban Growth Area
- 6.16 Goals and Policies
- 6.20 Linkages to County Parks Planning and to Urban Growth Area Interlocal Agreements with Skagit County
- 6.24 Action Program
- ~~6.28~~ Goals and Policies (consolidated with section 6.16)

## INTRODUCTION

Parks provide more than just a place for the residents of the city to gather, play and relax; parks can instill a sense of pride in the community. They are a part of the identity of the community and contribute to the quality of life of its residents. As the City of Sedro-Woolley grows, so do the demands on our parks and recreation programs. This element is intended to help the city plan for future parks and recreation needs by setting goals and policies, examining the current parks inventory and projecting future parks needs.

The Growth Management Act requires a Parks and Recreation Element that is consistent with the city's Capital Facilities Element (Chapter 7 of the Sedro-Woolley Comprehensive Plan). This element includes an estimate of the demand on the parks system and an evaluation of the facilities and services needed to meet the projected demand on parks services. Also addressed are the regional / intergovernmental parks and recreation services to meet the regional demand.

This element was last updated in 2005 and set goals and planned future parks and recreation needs through 2025. The previous update was based on population projections found in the *Skagit County Population & Employment Forecasting & Allocation 2025*. Skagit County has not released revised population estimates since 2005; therefore the planning horizon of this update is still through 2025. Per the County forecast, the population of Sedro-Woolley is expected to be 15,500 by 2025.

As part of this update, the Planning Commission reviewed the current level of parks services and set revised goals for parks services through the 2025 planning horizon. The Planning Commission reviewed the County population projections and the held several public hearings to gather input on what the city's goals for parks should be. The results of

the Planning Commission's public hearings was used to set a level of service (LOS) for park lands and identify the amount of land necessary to accommodate the anticipated population growth. The Planning Commission determined that an additional 152 acres are necessary to meet the future demands on the park system. This acreage includes property needed for new parks, open spaces and trails. In addition, the estimated cost of developing that property to meet the 2025 level of service goals was determined.

Within the Parks and Recreation Element, "parks" include more than the developed play areas in traditional city-owned play areas. Parks in this context includes recreational facilities such as ball fields, athletic courts, play areas, community centers, city-owned open spaces – both those intended for future parks development, and those set aside as critical areas such as wetlands or fish and wildlife habitat areas. Though critical areas are not intended for active recreational uses, they provide limited opportunities for passive recreation as well as protected oases of natural landscape in an urban environment.

The city parks plan was last updated in 1999. Previous plans adopted a per capita standard of 3.75 acres of park land per one thousand (1,000) residents. The update plan showed a demand for 33.75 acres by the year 2000, based on a projected population of nine thousand (9,000).

— Many of the projects identified in earlier plans were completed, adding significant acreage to the city parks. Yet as the city grows and the population diversifies, parks and recreation needs are changing. This update is intended to revisit the needs of the population and consider future parks and recreation needs through the year 2025. A recent parks and recreation survey indicated a need for additional park property north of State Route 20 to accommodate residential developments. In addition, the survey indicated a need for non-motorized trails that connect parks and open spaces with regional facilities. Sedro-Woolley's population is expected to

reach fifteen thousand (15,000) by the year 2025. Based on the results of the parks and recreation survey, additional park acreage in the amount of approximately one hundred (100) acres is needed to accommodate the 2025 projected population.

## EXISTING PARKS LOCATION AND INVENTORY OF USES

There are four types of recreational lands that serve residents of Sedro-Woolley: city-owned parks; regional recreational facilities – both public and private; recreational facilities owned by the school district; and lands owned by homeowner associations. An inventory of the existing recreational lands, listed by category, is included below. Not all the properties are developed as parks or play areas, and some are not intended to be developed. Areas set aside for open space and critical areas contribute to the aesthetic appeal of the community are valuable lands for passive recreation and wildlife habitat.

### CITY OWNED PARKS

The City of Sedro-Woolley owns and maintains approximately 101 acres of park properties. Within city parks system (parkland owned by the city) there are five classifications of park: neighborhood, community, regional, open space and trails.

- Neighborhood parks are smaller areas meant to accommodate the residents in the immediate vicinity. Amenities are limited and include playgrounds, picnic areas and other amenities expected in a small park.
- Community parks generally are larger and serve the needs of the greater Sedro-Woolley community. Picnic shelters, playgrounds, ball fields and restrooms are typical to these parks.
- Regional parks serve areas beyond city limits and include amenities that attract users from the region and beyond such as a sports field complex suitable for large tournaments, camping, trails, playgrounds, restrooms and picnic shelters.
- Open space parks are areas for passive recreation and have limited, if any amenities.

Typical amenities are limited to trails, viewing areas and maybe a small parking area.

- There are several trail segments throughout the city, and it is a goal to connect those trails and extend new trails into areas of the city that are underserved by trails. Not all the property over which trails pass are owned by the city. Many of the trails that are open to the public exist within easements that allow public access. Some trails consist of little more than a graded path, signage and maybe some security fencing, while others are paved within the city street right-of-way, but separated from the road. The city has included paved paths as part of major road improvement projects when room is available. Figure P-2 shows the adopted Sedro-Woolley Bikes and Trails map.

### Neighborhood Parks

**1. Hammer Heritage Square** is approximately 0.20 acres located in downtown Sedro-Woolley at the corner of Metcalf and Ferry Streets. The square features a gazebo, restrooms and a clock tower to attract visitors to downtown. With seating, a landscaped water fountain, and a mural, the square is the centerpiece of downtown Sedro-Woolley.

**2. Metcalf Street Mall** is an improved alleyway owned by the city. In 1956, the Sedro-Woolley Jaycees improved the small mall area with landscaping, setting bricks, etc. Additional improvements by the Garden Club occurred some years ago. The mall is located in the alleyway south of Woodworth Street running directly west from Metcalf Street. Since the mall is located in the center of the business district, its primary use comes from downtowners. Equipped with benches, it serves as a convenient rest stop and walkway for shoppers and pedestrians alike.

3. **Lions' Roadside Park** is comprised of approximately .25 acres of land. Part of the property is in the right-of-way of Moore Street. The remaining portion was donated to the city by the Lions Club. It was also improved by the Lions Club. The park is located in the northern portion of the city, directly north of the Moore and Haines Street intersection. Although small in size, it borders on Highway 20, making an excellent rest stop or picnicking area for passersby. The park is moderately to heavily used during the summer, both on weekdays and weekends. The majority of users are visitors driving through on Highway 20.

4. **Park Cottages Park Area** is approximately three-tenths of an acre of land on the west side of Brickyard Creek, due west of the Park Cottage Place. The park property is undeveloped, and is well vegetated with native plants and offers a good example of a healthy stream ecosystem. There is no road access to the property there are no future development plans for the land.

5. **Fire Station 2 Park** is approximately one acre of land adjacent to the north side of the fire station located on North Township Street. The park property is undeveloped, and is encumbered by overhead power lines. Brickyard Creek lies directly west of the site. The creek and the steep ravine in which it flows are located on private land. The ravine is well vegetated with native plants and offers a good example of a healthy stream ecosystem. Likely future development of the site includes interpretive signage along the city owned portion of the creek buffer, trails and open grassy fields.

6. **Harry Osborne Park** consisting of 1.5 acres is located right off Highway 20 at the northwesterly entrance to Sedro-Woolley (intersection of Borseth and Ferry Streets). This property is leased by the city of Sedro-Woolley from Burlington Northern. The Scott Paper Company donated the locomotive on the property; the large cross-section of log is dated at eight hundred forty-six (846) years. Along with picnic tables and a convenient

location to town, Big Log Park serves as a summer lunch spot for many downtowners. Also with its unique features, it attracts a large number of visitors all year round, traveling on Highway 20. Park use is seen to be moderate to heavy during the summer months.

7. **Bassett Road property** is a former landfill on the north end of the city owned by the Sedro-Woolley. The park has not been developed. Access to the 11.2 acres of future park will be primarily from Bassett Road, but a trail easement from Longtime Lane will provide pedestrian access to the southern portion of the land.

#### Community Parks

8. **Bark Park.** The City opened a fenced off-leash dog park on former FEMA floodway property in 2009. The one-acre off-leash park also has a small parking lot.

9. **Bingham Park** is located in the northwest portion of the city. Bounded by Western, Munro, Washington, and Borseth Streets, the park lies on approximately 2.6 acres of land. Equipped with an enclosed picnic area, tables, benches and covered barbecue pit, the park provides an excellent location for picnicking. Other features include playground equipment located adjacent to the picnic area, a stone fireplace built by the Women's Club and rest rooms. The trees scattered throughout the park offer a pleasant environment for its users. The park is heavily used during the summer months, usually with the peak traffic occurring on weekends. User groups consist of families traveling on Highway 20 and a roughly proportional number of local families. Bordering on Highway 20 as it does, Bingham Park offers a convenient stop for the traveler as well as being centrally located for Sedro-Woolley residents. Because of its location on Highway 20, many users said the park can be noisy and somewhat dangerous for small children playing. A type of separation is needed between the park and Highway 20 to encourage better use of the park. In addition, there

is no direct access from Highway 20, but with future planned transportation improvements in this area, access from Cook Road and F&S Grade Road will be improved.

**10. Western Addition to Bingham Park (Tesarik Park).** This park consists of twenty (20) acres and is located directly west and southwest of the existing Bingham Park. The property consists of highway right-of-way belonging to the State Department of Transportation currently under lease to the city of Sedro-Woolley. Cook Road, running east and west, divides the site into two lots: the southerly site is the location of a baseball field. Terms of the lease are subject to cancellation if ever the State Department of Transportation plans on using the right-of-way. The primary use of this park is for baseball and picnicking.

**11. City Ball Park** located on 2.2 acres is in the northern portion of the city between Metcalf and Murdock Streets; ~~the lot directly south of the Ball Park is the location of the City Ball Park is just north of City Hall and the fire and police station.~~ With the grandstand, rest rooms, two dugouts, practice pitch area and ball field, City Ball Park provides an ideal location for baseball games, both for players and spectators. Although there is no parking on the site, the four streets bordering the park provide a large number of parking spaces. During the summer months, it is used to capacity for organized recreation. ~~Also during the week of July 4th, an annual carnival is held on the ball field grounds.~~ There currently exists a need to replace and renovate various facilities in the park. The Sedro-Woolley school district regularly uses the Ball Park for baseball practice and games, somewhat limiting its use by the general public. The newest addition to the ball park includes a skate park in the southeastern portion of the parcel. Because the park is located near the downtown business core and adjacent to City Hall, the park has potential to be a central gathering place for the community. Future redevelopment to provide amenities to encourage year-round use of

the park and to accommodate a wider range of uses should be explored.

**12. Memorial Park** located on three acres of land is found in the central eastern portion of the city, between Ball and Central Streets. The library, community center, and senior citizen center are located on this site. It also is equipped with playground equipment, rest rooms, benches, an outdoor kitchen area and barbecue pit. A great deal of community pride is attributed to this park since many of the features were provided through the efforts of community organizations. The park is used heavily during the summer months with peak use occurring on weekends. The majority of users consist of local families and clubs. Parking is plentiful with a seventy-three (73) space lot. However, all the developments on the park property restrict the amount of open space available.

**13. Fruitdale Road Ball Field** on west side of Fruitdale Road, just east of the cemetery and north of Marlene Way is approximately 5.35 acres of city-owned land used currently as a sports practice field.

#### Regional Parks

**14. Riverfront Park** on the Skagit River consists of ~~1720.5~~ 1720.5 acres, including 3 acres added to the northwest corner of the park in 2008. The park has a boat launch with ample parking area, together with twenty-seven (27) RV and five tent sites. The site is equipped with rest rooms. Recreation facilities include baseball, basketball, volleyball, horse-shoes, and a children's play area. Other facilities include a covered amphitheater, three covered shelters, two of which include covered cabanas ~~(two) sinks, power,~~ barbecue pits and picnic tables. The site is attractively landscaped and includes a rose garden. Also during the week of July 4th, an annual carnival is held on the park grounds.

#### Open Space Parklands

**15. Sauk Mountain View Estates Open Space** dedicated as part of the Sauk Mountain View Estates development located in the northeastern portion of the city off of ~~Fruitdale-Portobello Road~~. The area is under the BPA power lines and contains approximately three acres of open space area. The developers also dedicated a public trail system to connect the open space with other developed areas. This site will be used primarily for passive recreation.

**16. FEMA Floodway Property** as part of the FEMA program to purchase floodplain property, the city acquired approximately ~~twelve~~ eleven (11) acres adjacent to the Little League ball fields and north of Riverfront Park. ~~The city has not yet determined what this property will be used for future~~ Future development of the site may include open space areas and ball fields, salmon enhancement and restoration, and pedestrian trails to connect Riverfront Park with neighboring residential areas. The terms of acquiring the property limit the placement of structures on the property.

**17. River Road Property** is approximately 36 acres located immediately to the south of city limits, north of River Road and west of Township Street. The property is within the Skagit River floodplain, but uses thereon are not restricted as the FEMA Floodway property is restricted. Future uses may include ball fields and other uses appropriate for an area that is subject to seasonal river flooding.

#### Summary of Existing Park Acreage

| Facility Name                   | Acres        |
|---------------------------------|--------------|
| 1. Hammer Heritage Square       | 0.20         |
| 2. Metcalf Street Mall          | 0.25         |
| 3. Lions Roadside Park          | 0.25         |
| 4. <u>Park Cottages Park</u>    | <u>0.29</u>  |
| 5. <u>Fire Station 2 Park</u>   | <u>1.00</u>  |
| 6. Harry Osborne Park           | 1.50         |
| 7. <u>Bassett Road Property</u> | <u>11.20</u> |
| 8. <u>Bark Park</u>             | <u>1.00</u>  |

| Facility Name                             | Acres                        |
|---|------------------------------|
| 9. Bingham Park                           | 2.60                         |
| 10. Bingham Park Western Addition         | 2.00                         |
| 11. City Ball Park                        | 2.20                         |
| 12. Memorial Park                         | 3.00                         |
| 13. Fruitdale ball field                  | 5.35                         |
| 14. Riverfront Park                       | <del>17</del> 20.5           |
| 15. Sauk Mountain View Estates Open Space | 3.00                         |
| 16. FEMA Property                         | 11.00                        |
| 17. River Road Property                   | 36.00                        |
| Total                                     | 44.54 <u>101.34</u><br>acres |

#### Trails

1. The Fruitdale / McGarigle Road path system is a paved, off-road path within the city right-of-way along Fruitdale road from State Route 20 to McGarigle Road, then westward parallel to McGarigle Road to State Route 9. The path connects to the Cascade Trail at S.R. 20, and connects to the path system within Northern State Recreation area. Long term public works plans are to continue the path westward within the John Liner Road right-of-way.

2. Moore Street (State Route 20) path runs from the railroad trestle eastward to Township Street (State Route 9). This path is also a paved path within the city right-of-way along Moore Street, but separated from the road by a planting strip. This path creates a vital cross-town pedestrian and bicycle corridor that enables alternate forms of transportation to the goods and services located along State Route 20 and in the Central Business District.

3. Sauk Mountain View Estates trails lay on the eastern and western portions of the Sauk Mountain View Estates residential development. Some portions of the trail corridor are owned by the city, while other sections are owned by the home-owners association, but public access is allowed. These

trails explore the creek ravine on the east side and run along the hillside on the west. As further development occurs in the area, these trails will be able to connect to future trails to create a unique and extensive trail system. This system may also connect to the walking trail envisioned under the power lines running from Bassett Road to the intersection of Fruitdale Road and State Route 20 (see Proposed Capital Projects in the Action Program – section 6.24)

## **SURROUNDING RECREATIONAL FACILITIES, PUBLIC AND PRIVATE**

The following is an inventory list of private recreation areas and public access points surrounding Sedro-Woolley. There are currently no county, state, or federal parks within ten (10) miles. There are two County-run parks in the immediate area: Northern State Recreation Area and, except for the county operated beach at Clear Lake.

1. Little League Field, located on River Road south of Sedro-Woolley near Riverfront Park, consists of three acres equipped with two baseball diamonds, benches, and roadside parking. The fields are owned by Public Utility District #1 and are sponsored by the local Kiwanis Club.

2. Sedro-Woolley Rodeo Grounds, located one-half mile east of Sedro-Woolley, consist of five acres equipped with rest rooms, benches, parking, riding arena, and holding pens.

3. Wildcat Steelhead Club, located one mile southeast of Sedro-Woolley. This is a small private park which includes picnic facilities and a boat launch.

4. Gateway Golf Course, a nine-hole golf course, located at 837 Fruitdale Road, Sedro-Woolley, consists of sixty-five (65) acres equipped with picnic areas, rest rooms, and putting course.

5. State Game Department Public Access Site, located one-half mile from Sedro-Woolley off River Road. This is directly adjacent to the Riverfront Park site. The site is equipped with a boat launch and rest rooms.

6. Northern State Recreation Area (NSRA) is a Skagit County Park adjacent to the eastern edge of the city. NSRA has a diverse range of natural, cultural and topographical features. There are significant wetlands on site as well as large areas of dry meadow and forested uplands. Hansen Creek, a significant salmon stream recently subject of a tremendously ambitious restoration project, flows through the site. Prior to closing in the 1970's, NSRA was the working farm associated with the Northern State Hospital. The 726 acre park includes several miles of walking trails, an 18-hole disc golf course, a small parking area and excellent opportunities for wildlife observation.

## **School-Owned Recreational Facilities**

1. Sedro-Woolley High School located on the corner of 3rd and Nelson Streets. Facilities include four tennis courts, a grass field used for football, track and field, and a cinder surface track running around the borders of the field. Indoor facilities consist of a double gymnasium used primarily for school activities.

2. Cascade Middle School located on Township Street. Facilities include a grass field used for soccer, little league, and football. Indoor facilities consist of a gymnasium. Upgrades to the school facilities, including the gymnasium and outdoor ball fields and playground, is anticipated after 2012.

3. Evergreen Grade School located on McGarigle Road directly east of Township Street. Facilities consist of a play area with a variety of playground equipment, including swings, climbing bars, and slides.

4. Mary Purcell School located on the corner of 7th and Bennett Streets. Facilities include a

paved playground with swings, seesaws, monkey bars, and a May pole. Also, two climbing structures with combinations of walkways and slides, made of wood and tires, are located in a variety of playground equipment. There is a grassy area adjacent to the paved playground.

5. Central School located on the corner of Talcott and 6th Streets, across the street from Central Tennis Courts. Facilities include two small ball fields and two sets of swings playground equipment.

6. Central Tennis Courts are ~~leased from the Sedro Woolley school district.~~ They are located across from Central School on the corner of Talcott and Sixth Streets. Their southeast location from the central business district offers the local resident a convenient spot for playing tennis.

7. ~~Empty field adjacent to the Central Tennis Courts. This 90 acre is owned by the school district and used as a play field.~~

87. Cook Road Playfields, known as the Janicki Ballfields, located on ~~seventeen nineteen~~ (1719) acres southwest of the intersection of Cook and Prospect Roads which includes four sixty (60) foot Little League fields, two ninety (90) foot ballfields and three full size soccer fields. The School District also owns several acres east of the ball fields that are currently undeveloped grassy fields. The District plans to use this area for future school buildings.

(Ord. 1524-05 § 4 (Exh. D)(part))

### **Homeowner Association Owned Private Park Facilities and Open Spaces**

Newer housing subdivisions are required to provide recreation areas and open spaces within the subdivision for the benefit of the new residents. Owned and maintained by the homeowners association, these recreation areas and open spaces are typically smaller than standard city parks, but provide conveniently located recreational opportunities for residents of the subdivision. Newer residential

subdivisions may also contain property set aside as critical areas, such as wetland and stream buffers or land with steep slopes. Homeowners associations are responsible for maintaining and protecting these critical areas. Critical areas can provide limited passive recreation, such as paths and seating areas.

1. Klinger Estates - 1.3 acres of open space , roughly 8,000 of which contains play areas/equipment
2. Fidalgo Commons - 27,800 square feet of play area and 17,800 square feet of open space.
3. Spring Meadows - 8,500 square feet of play area and 3 acres of critical areas
4. Sapp Place - 900 square feet play area
5. Brickyard Meadows – 7,000 square feet of play area and 1.87 acres of critical areas
6. Sauk Mountain View Estates - 3,500 play area, 3.2 acres of open space and 10 acres critical areas
7. Park Cottages - 4,000 square feet play area and 1.95 acres critical areas

**PROJECTED POPULATION/LAND  
USE/PARK PROVISION WITHIN THE  
CITY AND ITS URBAN GROWTH AREA**

The land use element of the city's comprehensive plan seeks to ensure that most urban activities occur in a concentrated downtown business core surrounded by relatively dense urban residential land use, but still allows for smaller open space and play areas. Lower residential densities and more open space are typical in peripheral areas near the defined Urban Growth Boundary (UGB). Skagit River flood hazards are addressed by designating the flood-prone southern portion of the city's urban growth area (UGA) as open space. Figure LU-2 shows this one hundred (100) year flood plain.

The Growth Management Act (GMA) requires municipal jurisdictions to prepare comprehensive plans that account for the long term effects of growth and development. A strategy must be developed so that the cost to maintain a desirable level of service for urban infrastructure is shared equitably among residents. It is the land use element that defines such a strategy and guides the development of all subsequent comprehensive plan elements, such as this parks element. The land use element lists the amount of acreage each of the land use designations in Sedro-Woolley, based on a 2005 Land Capacity Analysis. According to that 2005 study, there were 2,130 acres – approximately 3.7 square miles – of land within city limits. Since this time, the city has annexed 104.36 acres. Properties zoned as Public or Open Space are typically used for parks and recreation purposes.

Lands zoned Public are intended primarily for public use and include parks, schools, government facilities, cemeteries and the Northern State Campus. Not all properties zoned as such are owned by the City, much of this zone is owned by the state, county or Sedro-Woolley School District.

Lands zoned Open Space are intended for preserving open spaces and protecting critical areas, such as flood-prone lands and wetlands. There are 9.5 acres of property zoned Open Space within the city limits, plus another 7 acres in the UGA, for a total of 16 acres. The City owns approximately 36 acres of land (referred to as River Road Property in section 6.08), which is currently used as a hay field. This property lies south of city limits and outside the current UGA boundary, east of Third Street, west of Township Street and north of River Road. The property is in the 100 year floodplain, so development potential on the land is limited. Seasonal use as ball fields may be possible, as is use of the area for stormwater utility purposes. The property is not in the urban growth area, however, the city should seek to have the property designated as part of its UGA so it may be annexed in the future. The City will likely designate this property as Open Space in the Comprehensive Plan should it be included in the UGA. ~~The open space designation covers four hundred thirty nine (439) acres.~~

~~The public use designation includes the Northern State Campus, schools, government facilities, and parks and covers seven hundred eighty three (783) acres.~~

~~The current city limits includes approximately two thousand one hundred thirty (2,130) acres and approximately 3.7 square miles.~~

Extension of the city limits to the southern fringe of the city UGA at the Skagit River would require the city to incorporate the river shoreline into its Shoreline Management Area, making it subject to the rules and guidelines developed in the city's Shoreline Management Plan ~~(with the city having adopted the county's Shoreline Management Plan)~~. Inclusion of Skagit River frontage in the city's Shoreline Master Plan will provide the city with an opportunity to address further access to the river frontage in a comprehensive manner within the regulatory framework of the State Shoreline Man-

agement Act and within state and federal grant programs that give priority to waterfront recreation and public access.

As property in the urban growth area is annexed into the city limits, new development proposals will be reviewed for compliance with the goals of the city's comprehensive plan.

~~—The Growth Management Act requires that the transportation facilities necessary to support the land use element be in place within six years of the new development. This is defined as “concurrency.” Public facilities other than transportation can, at a city’s option, be held to a concurrency standard. The city of Sedro Woolley in Land Use Policy LU3.2 has explicitly added transportation to its concurrency requirements; parks are not addressed by being highlighted in this manner. However, the land use element does adhere to the GMA mandate in requiring a short term (six years) and long term (twenty (20) years) parks strategy. Further, Land Use Policy LU3.5 states that the city is to “ensure that new development bears its fair share of the cost of associated increases in required capital facilities and service.” Finally, to the extent that parks are an essential element of community character, Land Use Policy LU5.2’s purpose is to “resist growth pressures which could have a negative impact on community values” will apply.~~

~~(Ord. 1524-05 § 4 (Exh. D)(part))~~

## GOALS AND POLICIES

### Parks and Open Space

Citizens support the development of small, new neighborhood parks, as well as open green space. New residential developments are encouraged to preserve open green areas for the public. The old Burlington Northern Railroad line connecting Sedro-Woolley with Burlington provides a recreation path for bicyclists and pedestrians to use instead of the highway. This trail connects Burlington and Sedro-Woolley with the upriver communities of Lyman, Hamilton, and Concrete. Trails are also available around Riverfront Park. Bicycle and pedestrian paths connect parks to recreation facilities.

### Recreational Facilities

The public promotes maintenance and expansion of the city's existing recreation facilities. They also encourage the development of other facilities, particularly for the benefit of local youth. When not in school, teenagers have activities that keep them from loitering on street corners. These older students, as well as grade-school children, have places to go for entertainment and recreation that are close to home and school. A community center that houses an indoor recreation area, swimming pool, and organized programs benefits both the town's youth and its adults. A movie theater and game center allowing people under twenty-one to visit is located downtown.

### Vision Statement

The ~~park element~~ Parks and Recreation Element surveys and analyzes the existing park system and potential improvements, assesses the needs of the community through public involvement, and develops an action program consisting of policies and a capital facilities plan. The parks goals and policies

of the original plan remain applicable and appropriate today:

1. Develop adequate park facilities to provide a broad range of recreational activities.
2. Provide sufficient park and recreational facilities to meet future demand.
3. Provide a park system which is efficient to administer and maintain.
4. Provide a park system which complements Sedro-Woolley's natural and cultural beauty and uniqueness.

~~The city's community action plan dated June 2001 includes a~~ Through public outreach and surveys, the city has compiled the following vision of parks and recreation in Sedro-Woolley:

"We envision Sedro-Woolley as a 'visitor-friendly' and 'kid-friendly' community with a consistent emphasis on maintaining parks and implementation of recreational programs. We envision that organized, focused, parks & recreation activities will significantly contribute to economic development and economic growth in our community."

~~The land use element for the Sedro-Woolley comprehensive plan does elaborate significantly on these goals and policies in several significant ways:~~

—(1)—Sedro-Woolley has prepared its vision statement in the form of a narrative that describes how it will appear twenty years from now. This narrative reflects the concern of citizens for maintaining the "small town" character of this place.

### Goals and Policies

The vision statement informs the city's current goals and policies. The following is the list of the City of Sedro-Woolley's current Goals and Policies to guide future land use decisions and code revisions that affect park and recreation uses.

**Goal P1: To provide sufficient park and recreation facilities to meet current and future demands**

Policy P1.1: Pursue joint ventures with Skagit County, other jurisdictions, and public/private opportunities in order to obtain access to a greater variety of recreational facilities than the city could provide on its own.

Policy P1.2: Revise the park dedication requirements in the subdivision ordinance to allow for “pocket parks” less than two acres in area.

Policy P1.3: Establish a network of bicycle and pedestrian trails, which are coordinated with Skagit County in order to provide linkages to existing and proposed regional parks, open spaces and trail systems.

Policy P1.4: Develop a bicycle route in existing neighborhoods that uses existing, low traffic roads, having its focus points being area schools, civic centers, the central business district and proposed and existing parks, which will include bicycle racks, signage and striping to signify the route.

Policy P1.5: Include existing and proposed bicycle and pedestrian trails on the city’s six-year Transportation Improvement Program for non-motorized travel, including a pedestrian overpass to connect the northern and southern portions of the city, which is currently split by Highway 20.

Policy P1.6: Work with the school district and other organizations to construct and maintain facilities, such as restrooms, by means of a joint use agreement, for the use of public and private parks and open spaces.

Policy P1.7: Identify zones which generally indicate where it is appropriate for future parks to be located as new development occurs.

Policy P1.8: Work with the parks department to develop ways to acquire new land for future parks.

Policy P1.9: Limit the placement of buildings on park land whose use is unrelated to the park’s purpose. If land is to be taken for the purpose of buildings, it must be replaced with new parkland. The intent of this policy is to ensure “no-net-loss” of useable park property.

Policy P1.10: Develop parks that are designed to be multi-functional, conserve resources and add value to the adjacent community.

Policy P1.11: Develop parks that are suited for multi-generational users, from toddlers to seniors, and all ages in-between.

Policy P1.12: Construct indoor/covered sports courts for year-round use.

Policy P1.13: Coordinate with local service organizations in the development and improvement of city parks facilities.

**Goal P2: To provide a variety of leisure environments and experiences that are efficient to administer and maintain**

Policy P2.1 Increase the amount of natural areas to be preserved within Sedro-Woolley’s developed urban area, especially along shorelines, steep hillsides, wetlands and stream corridors.

Policy P2.2: Develop a mixture of active and passive recreational areas in order to accommodate the desires and lifestyles of Sedro-Woolley’s residents.

Policy P2.3: Work with the parks department to better screen parks that are adjacent to major arterials, by way of landscaping and fencing to ensure pedestrian safety and to minimize noise from traffic.

**Goal P3: To provide recreation programming and activities**

Policy P3.1: To encourage community involvement in the cities artistic and architectural heritage, the city should participate in organized art walks to city art installations, significant buildings, murals and private art galleries. Work together with the local businesses to foster an arts community in the Central Business District.

Policy P3.2: Develop indoor programs which provide for community activities and athletic uses on a year-round basis, concentrating on the recreational needs of Sedro-Woolley's youth.

**Goal P4: To provide a park system that complements Sedro-Woolley's natural and cultural heritage and character**

Policy P4.1: Investigate with the Upper Skagit Tribe the possibility of building a long house along the Skagit River, which could be used by the Tribe for ceremonial events, and by the city as a center for cultural exchange.

Policy P4.2: Acquire areas of environmental significance for preservation and limited, sensitive development of educational and interpretive facilities.

Policy P4.3: Pursue the development of a logging display in coordination with the Museum's logging display, where people can learn and participate in historic logging practices, and show how the logging industry has changed and will continue to change in the future.

Policy P4.4: Develop a working display at Riverfront Park on the life cycle and habitat requirements of the salmon in order to inform the public of the importance and vulnerability of this endangered species.

Policy P4.5: Work with citizen task force to develop a Railroad Park and trolley line on the east-west track that runs through the central business district.

Policy P4.6: Develop parks that are designed to educate and commemorate Sedro-Woolley's heritage by way of statues, plaques, benches, etc.

Policy P4.7: Continue to work with local artists to install art – sculptures, murals, etc. – in public places, including city owned properties downtown, the community center, the senior center, the library, and city parks.

Policy P4.8: The use of artistic detailing in public works items such as bike racks, sidewalk paving, tree grates, bollards, sidewalk crossings, etc. should be encouraged.

(Ord. 1524-05 § 4 (Exh. D)(part))

— (2) — The following are the goals from the Act (shown in italics) below which are listed the policies from the Sedro-Woolley comprehensive plan that support and/or are consistent with these goals.

**Open Space and Recreation**

— Encourage the retention of open space and development of recreational opportunities, conserve fish and wildlife habitat, increase access to natural resource lands and water, and develop parks.

**Goal GMA9: Provide open space and recreation opportunities to community residents.**

**Public Facilities and Services**

— Ensure that those public facilities and services necessary to support development shall be adequate to serve the development at the time the development is available for occupancy and use without decreasing current service levels below locally established minimum standards.

~~Goal GMA 12: Assure capacity for new developments through a capital facilities plan.~~

~~(Ord. 1524-05 § 4 (Exh. D)(part))~~

**LINKAGES TO COUNTY PARKS  
PLANNING AND TO URBAN GROWTH  
AREA INTERLOCAL AGREEMENTS  
WITH SKAGIT COUNTY**

In 2009 Skagit County adopted a state-mandated plan to coordinate and plan for linkages between the Urban Growth Areas (UGAs). The UGA Open Space Concept Plan identifies and prioritizes open space corridors and greenbelts within and between County's UGAs that include lands useful for recreation, wildlife habitat, trails, and connection of critical areas. The plan identifies priority areas within the county to be considered for a strictly voluntary open space preservation program. The Skagit County UGA Open Space Plan does not create a regulatory land use designation or allow public access by default. Nor does the Plan mandate that identified areas be regulated or protected.

The plan, along with the Sedro-Woolley Parks and Recreation Element, the Skagit County Comprehensive Park and Recreation plan and the Skagit County Planning Policies related to UGA development give guidance for how new growth and open space needs will be coordinated in the fringes of the city. The plans also help the region's parks program providers work cooperatively to meet the regional parks and recreation need.

The Skagit County Comprehensive Park and Recreation 2004 highlights the opportunity to utilize the uplands adjacent to the Skagit River for open space, conservation and recreational uses. This is consistent with the approach taken in the land use element of the city comprehensive plan.

**County Recreation Sites and Facilities in the  
Vicinity of the City of Sedro-Woolley**

| Site   | Acres                         | Activity/<br>Facilities   |
|--|-------------------------------|---|
| Clear Lake Park  | 1.00                          | grills, bathhouse, basketball hoops, lake frontage, picnicking, playground, rest rooms, sand volleyball courts (2), docks (3), water slides (2) |
| <b>Undeveloped/<br/>Partially<br/>Developed Park<br/>Sites and Trails:</b> |                               |   |
| Hansen Creek   | 3.00                          | Hansen Creek frontage, undeveloped  |
| Northern State   | 726.00                        | grazed, some wooded areas, existing buildings (in use) and unused outbuildings, wetlands, Hansen Creek frontage                                 |
| <i>Centennial Trail</i>  | <i>Bicycling/<br/>Walking</i> | <i>9.2 miles</i>  |

The Centennial Trail is a regional trail system intended to eventually connect Snohomish and Whatcom County. Unlike the Cascade Trail, which is in a rails-to-trails conservancy as per federal legislation, this property has been purchased outright. The existing trail segment is approximately one-half mile long starting from south Lake McMurray off State Route 9. The trail ends at the Snohomish County line. In all, the trail system is contained within 22.04 acres of country parkland.

|                      |                  |                  |
|----------------------|------------------|------------------|
| <i>Cascade Trail</i> | <i>Multi-Use</i> | <i>9.2 miles</i> |
|----------------------|------------------|------------------|

This rails to trails conservancy project is 22.5 miles of multi-use trail that parallels the scenic State Route 20 corridor, connecting Sedro-Woolley and Concrete. Hiking, biking, and equestrian use are permitted on the path. No motorized vehicles are allowed. The trail is open year round and in places, meanders along the Skagit River. Viewpoints along the way provide for wildlife viewing opportunities. Trail amenities include portable toilets at trailheads and benches along the trail. The trail encompasses two hundred eighty (280) acres of land.

|  |                  |                |
|--|------------------|----------------|
| <i>Burlington to Sedro-Woolley Trail</i> | <i>Multi-Use</i> | <i>3 miles</i> |
|--|------------------|----------------|

This linear trail divides Highway 20 and the Burlington Northern Railway and provides for recreational and non-motorized transportation.

Figure P-2 illustrates the adopted Sedro-Woolley Bikes and Trails map.

|                                       |                  |
|---------------------------------------|------------------|
| <i>Northern State Recreation Area</i> | <i>726 acres</i> |
|---------------------------------------|------------------|

Skagit County acquired the seven hundred twenty-six (726) acre Northern State Recreation Area northeast of Sedro-Woolley, in 1990 from the State of Washington. In 2000, a Master Plan workshop lasting three days was conducted on the site to generate ideas and focus energy on a few specific improvements. A Master Plan was created from that meeting. Much of the development will depend on private funding. The facility will include trails, ball fields, play areas, campgrounds, equestrian center, and environmental education and interpretation sites. Natural resources on the site include Hansen Creek with associated wetlands and tributaries and Red Creek. Over five hundred (500) acres of the site will remain undeveloped to support the wildlife populations. The park will showcase the natural,

historical, and cultural character of the region while incorporating accessibility and sustainability. An extensive trail network will provide access to much of the property for a range of interests and physical ability levels. The site will address the education themes of Salmon Habitat Restoration, the Northern State Hospital Farm, Natural Habitats & Biodiversity, and Native American Continuity. ~~Hansen Creek restoration was developed~~An ambitious restoration project on Hansen Creek, including removal of field grasses, reconstruction of the stream bed structure to restore the natural alluvial plain, installation of large woody debris in the stream and planting acres of native plants to decrease flooding and improve fish habitat was completed in 2010. These themes will be presented in the Education Center, as well as along the trail system. Camping facilities will include a forty (40) acre site with one hundred (100) camping sites with various designs, including yurts for year-round camping, RV sites and group camping sites.

(Ord. 1524-05 § 4 (Exh. D)(part))

## ACTION PROGRAM

This action program is designed to accomplish the parks and recreation goals and policies set forth in the previous section as set out in the land use element of the city comprehensive plan. The action program consists of policies specifically addressing parks provision within the city and its urban growth area, development standards, recommended capital facilities, and financing strategies.

Small cities such as Sedro-Woolley are often surrounded by open space in agricultural and forestry uses and have the community's needs for "regional parks" addressed by national, state, and county parks. In addition, larger backyards and school grounds can fulfill many of the traditional neighborhood park functions. However, the Growth Management Act's policies of containing sprawl and promoting urban infill will increase demand for park and recreation opportunities in cities and their urban growth areas.

Many cities are addressing this situation in their development regulations and impact fee schedules adopted pursuant to the Growth Management Act. A complementary or alternative approach to park land dedication requirements is to utilize the impact fee provisions of 82.02.050-090 of the Growth Management Act.

~~Park impact fees have been collected at the rate of two hundred fifty dollars (\$250.00) per unit pursuant to the State~~ Sedro-Woolley does collect park impact fees on new residential development in accordance with the rules set forth in the Growth Management Act. Appendix A of the Parks and Recreation Element contains an up to date impact fee calculation that shows the anticipated costs of providing the city's desired level of service (LOS) for its parks system. The City Council sets the actual amount charged per unit based on the findings of the parks impact fee calculation and the goals

and policies found in this element of the Comprehensive Plan.

In addition, as part of a development proposal, an applicant may dedicate park land for areas where additional parks are needed pursuant to the parks capital facilities plan.

Both approaches must follow the basic constitutional and statutory requirements of completing a comprehensive plan together with a capital facilities element that identifies:

- (a) Deficiencies in public facilities serving existing development and the means by which existing deficiencies will be eliminated within a reasonable period of time;
- (b) Additional demands placed on existing public facilities by new development; and
- (c) Additional public facility improvements required to serve new development.

### Park and Recreation Provision Policies

- (1) New residential development shall pay its own way, in accordance with park standards established in the city's parks plan, either through a park land dedication requirement or a park impact fee.
- (2) The city should seek to develop and operate park and recreation facilities through cooperative arrangements with the Sedro-Woolley school district, Skagit County, and other public and private groups and agencies.
- (3) The city should continue to look to Skagit County for recreation programming until the city establishes a Parks and Recreation Director position and should work cooperatively with the county thereafter.
- (4) The city should cooperate with the rest of the county in meeting the need for major indoor recreational facilities through construction of

multi-use facilities, such as that proposed at the Skagit Exposition and Recreation Center at Northern State.

- (5) The city should cooperate with the rest of the county in meeting the need for trails through development and implementation of a county-wide non-motorized plan.
- (6) The city shall establish its parks development standards and program in such a way as to ensure that there is a balance of larger, regional parks along with smaller, neighborhood parks.
- (7) The city shall approve future development regulations to ensure that:
  - (a) Adequate open space buffers and landscaping are provided in new development.
  - (b) Clustering new development and maximizing open space is one option that is considered.
  - (c) Homeowners Associations are formed to manage common open space and recreational areas that are not needed as part of the city's parks program.
  - (d) Park design minimizes maintenance and operations costs.
  - (e) Subdivisions that continue Sedro-Woolley's traditional neighborhood design are encouraged.
- (8) Any city subdivision code requirements for park land dedication shall be extended to new multi-family and mobile home development and any in lieu payment shall be adjusted annually to reflect land price increases within the city of Sedro-Woolley as identified by the county assessor.
- (9) The city should work to secure Skagit County's agreement that city park standards and development regulations, and not those of Skagit County, will apply in the city's urban growth area.
- (10) The city should accept the proposal set out in the county parks plan that the county lend its resources to those of the city in securing potential park property within the city's urban growth area.
- (11) The city should work with the county to develop a fifteen (15) to thirty (30) acre Community Park at Northern State under the joint auspices of Skagit County and the city of Sedro-Woolley.
- (12) The annual city budget should provide adequate funding for maintenance of city parks after ensuring that all user groups pay their fair share and volunteer efforts are maximized.
- (13) As far as practicable, the city should seek to minimize its park development costs by working with service organizations, user groups, and volunteers.
- (14) This plan should be updated as necessary to meet changing conditions and to ensure that the goals and policies of the city comprehensive plan are met.
- (15) The city should work to increase the availability of RV parking space and facilities for residents and visitors to Sedro-Woolley. A downtown RV camp site would bring additional visitors and foot traffic to the commercial core of the city.
- (16) The city should work to construct a municipal pool, including exercise facilities, day care, and meeting rooms.

- (17) The city should implement a dynamic city-wide recreational program with sufficient staff for the parks and recreation department.
- (18) The city should consider the development of a performing arts center.
- (19) The city will maintain and improve the skateboard park by providing new equipment to meet the needs of youths in the city.
- (21) The city should work to develop a splash park, or interactive water fountain in which children may play.
- (22) The city should pursue opportunities to construct a small, uncovered, outdoor amphitheater for children’s productions and other small-scale performances, using a hill or man-made berm for seating.
- (23) Unopened right-of-ways should be examined as potential parks.
- (24) Creek Corridors, power easement corridors and abandoned railway corridors shall be examined as potential parks and trails.
- (25) Harry Osborne Park may be expanded for parks and visitor information services.
- (26) Bicycle and pedestrian trails and paths should be separated from driving lanes by landscape strips or other means to provide more pedestrian-friendly experience for travelers using non-motorized transportation. Such separation on State Routes 9 & 20 is especially desired.
- (27) A new location for a baseball field appropriately sized for Babe Ruth league baseball games shall be sought and developed.

**Development Standards**

Figure P-1 illustrates the areas within the city where ~~additional~~ parks and recreational facilities are ~~needed~~ located. The figure allows one to see where additional park lands and trails are necessary to accommodate the 2025 projected population. The figure shows approximately eighty five (85) new acres of park property. This would necessitate increasing the park impact fee from two hundred fifty dollars (\$250.00) per unit to one thousand nine hundred fifty four dollars (\$1,954.00) per unit.

The city has set a level of service (LOS) for parks and trails through 2025. The LOS is based on existing parks infrastructure and public input concerning the desired amount of parks in the city. The LOS is less than, but comparable to, the LOS set by other cities in the region. A full analysis of the existing parks LOS, the proposed parks LOS and the projected costs per new unit of development through 2025 are included in Appendix A to the Parks and Recreation Element. Below is a summary of the desired parks LOS for 2025 as determined through the Planning Commission’s public hearing process:

Neighborhood, community and regional parks – Ten (10) acres of neighborhood, community and regional park (total, not each park type) per 1,000 residents in 2025.

Open space – Five (5) acres of open space park per 1,000 residents is recommended as the LOS for 2025.

Trails – 1 mile of trail (separated from roadways) per 1,000 residents in 2025. This includes both trails on public lands and trails on private land where an easement is in place to allow public trail access.

Appendix A of the Parks and Recreation Element contains an up to date impact fee calculation that shows the anticipated costs of providing the city’s desired LOS for its parks system. That calculation ~~This~~ does not include existing deficiencies, only

the amount of new parks needed to accommodate future population needs and the costs to improve newly acquired land. The city is electing to fund less than the full amount through parks impact fees, but will actively seek grants to fund the shortfall. Additional costs to fund the shortfall should be through private donations to this city park funds and through the city general fund. ~~This calculation does not provide the funding necessary to develop these parks for active recreational use, only for acquiring or purchasing the property.~~

It is recommended that an option of a dedication of land be continued in instances in which large subdivisions are being constructed in which dedication of land for recreational purposes would correspond to plans to be implemented in the parks element (i.e. neighborhood parks, an integral part of a trail system). Minimum dedication should be at least one half to one acre in size. A decision whether or not to accept a dedication of land in lieu of fees would be approved by the planning commission with consultation by the city council's parks committee.

~~—The proposed impact fee increased to five hundred dollars (\$500.00) will allow for a portion of the park development costs to be collected. In addition, a~~ Dedication in lieu of the impact fee was retained as an option in instances where the dedication would fit into the overall parks plan of the city.

### **Recommended Capital Facilities**

~~Figure P-1 depicts areas where the city intends to establish the location and character of new park provision, rather than this being established by the development pattern and developer preferences pursuant to the current subdivision ordinance.~~ shows the location of existing city parks and trails. The city should strive to maintain a balance of regional community parks, smaller neighborhood parks, open spaces between neighborhoods, and a trail system linking such facilities.

Given that much of the projected population growth of the city is steered toward the north of the current city limits, and dispersed northeast and northwest, two separate community parks in the northern portion of the city would make sound planning sense. The city-owned property adjacent to the Fire Station No. 2 property is a likely location for a new city park that would meet this need. An unspecified location in the vicinity of the multi-family developments on Trail Road and the property within the Urban Village Mixed Use (UVMU) Overlay is also of interest. Further, given the number of existing neighborhood parks, joint-use facilities, and park size preferences articulated in this plan, it would be most useful to plan for each of these to be more than ten (10) acres in size.

~~—As to timing, the Growth Management Act mandates a twenty (20) year planning horizon and adoption of a six-year Capital Facilities Plan. Based on the imminence of decisions on the Northern State Park Master Plan, it would be logical to pursue an eighteen (18) plus acre community park at Northern State, under the joint auspices of Skagit County and the city, over the next six-year time frame. In order to address provision of neighborhood parks, three one-acre neighborhood parks should also be provided over the next six-year time frame.~~

### **Proposed Capital Projects**

Based on the results of the Parks and Recreation survey, proposed parks and recreational development to occur between ~~2005-2014~~ 2012-2018 should include the following projects:

- Fire Station No. 2 Park (2012-2014) The City owns approximately one acre of level land adjacent to the north side of the fire station on State Route 9, in the north end of the city. This property is encumbered by a 100-foot power line easement, but there is still potential for passive uses and some active uses. the western portion of the property is at the top bank of a slope leading to the Brickyard

Creek riparian corridor, thus offering good opportunity to develop a walking path and interpretive signs along the area covered by native vegetation. The area under the power lines may be used as a grassy field or possibly and off-leash park. Development of this area would require minimal funding from the park impact fee fund. 3rd Street Activity Area (2005-2006) - The city will construct a youth activity area on a city-owned three acres site on the south side of Sedro-Woolley near a residential area which is experiencing infill development. Development of the youth activity will rely to a large part on donations of time and materials by volunteers. Actual projected dollar costs for the project are estimated at forty thousand dollars (\$40,000.00) to be funded by park impact fees and budgeted city funds.

- Sapp Road Activity Area (2006-2007/2013-2014) - The city will construct a passive recreational activity area south of Sapp Road between the Brickyard Creek Development and Township Street. In recent years, this area has experienced the most significant growth in the city. The city anticipates a donation of two to three acres by a developer at the site, adjacent to Brickyard Creek. The park will be designed for passive uses (i.e. walking, nature hikes and interpretive areas). Again, this project will rely to a great extent on volunteer labor and materials. Cost to develop the site is estimated to be twenty five thousand dollars (\$25,000.00) to be funded by park impact fees, state grants (i.e. vegetation, fishery enhancement) and budgeted city funds.
- Fruitdale Road Play/Sauk Mountain View Estates Area (2005-2006/2016-2018) - With residential development anticipated to occur north of the golf course on Fruitdale Road, an active use neighborhood park will be necessary in this location. The city anticipates accepted a donation of one to two acres by a

developer in this area, adjacent to Fruitdale Road. The park will be designed for family activities to include a playfield and outdoor recreational playground equipment. Cost to develop this project is estimated to be forty thousand dollars (\$40,000.00) to be funded by park impact fees and budgeted city funds three acre park at the western edge of the Sauk Mountain View Estates North. The property is under the PSE power lines and has limited development potential. Structures, including fences, goals, basketball hoops or backstops, are not allowed by PSE. Activities in the park will be limited to passive uses such as walking paths, thus this park will be an open space park instead of a developed park. Funding for this project will be minimal, but will not likely take place until development in the west side of the park is completed in the future.

- Bassett Road Recreational Site (2006-2007/2018-2019) - Again, with residential development anticipated to occur to the north of Sedro-Woolley, development of a recreational area will be necessary on the north side of the city limits. The city intends to convert the former 12.711.2 acre Bassett Road Landfill into a passive recreation site, with an emphasis on maintaining a natural recreational area (i.e. trails, nature hikes and interpretive areas). This project will rely to a great extent on volunteer labor and materials. Cost to develop this project is estimated to be forty five thousand dollars (\$45,000.00) to be funded by park impact fees and budgeted city funds.
- Northern State Recreational Facility Area (NSRA) (1998-on-going) - Owned by Skagit County, it is anticipated that the Northern States complex will in the future become a recreational destination for residents and visitors to the area. The city hopes to be an active participant in the plans for this site and would like to begin work towards the location of an

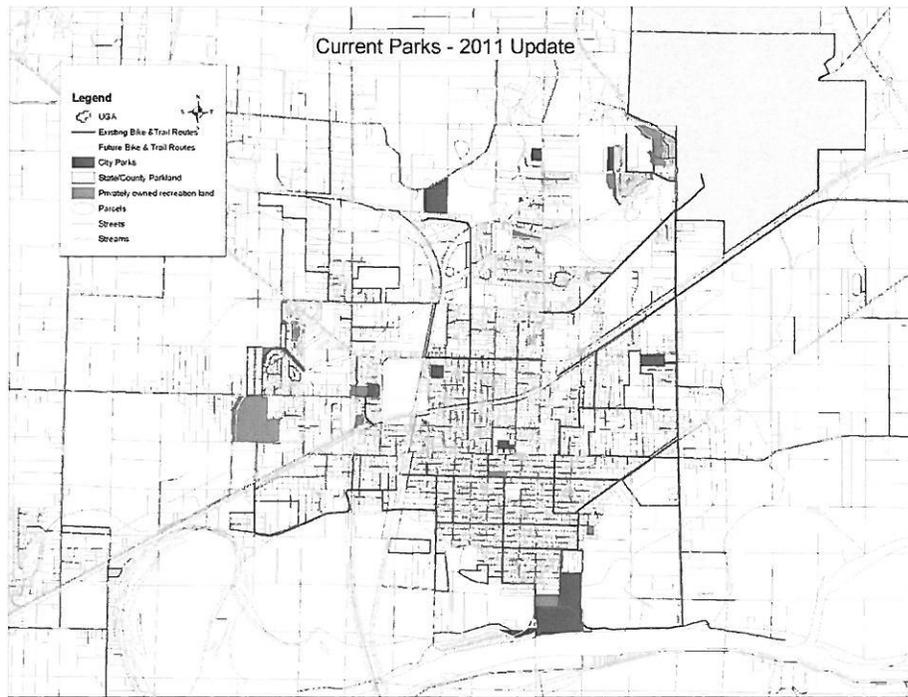
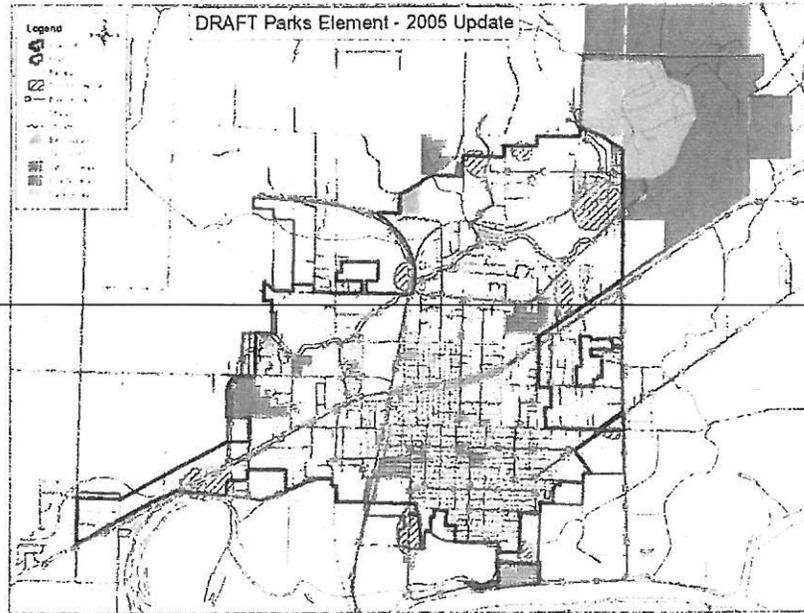
eighteen (18) plus acre city park at the complex. Early activities will involve participation in planning meetings for the complex and will culminate in construction of improvements at the site. Consisting of 726 acres of former farm land, NSRA is being developed as a regional park destination. The County has plans for new ball fields, overnight camping and extensive walking and interpretive paths. A large-scale ecological restoration has been performed on the lower extent of Hanson Creek within the County property, and further restoration within the park area is expected. The City will continue to support the County's efforts to develop regional park improvements, including ball fields, at NSRA.

- Riverfront Park expansion (2005-2008) – Privately owned property in the Skagit River floodplain should be purchased by the city in order to expand Riverfront Park. Riverfront Park is the city park used most by residents and will need to expand in order to accommodate future residents.
- Metcalf Street Ballpark Redevelopment (2014-2015) - The current park adjacent to the north side of City Hall has a small skate park, however the site is primarily developed as one baseball field. Because the park is located near the downtown business core the park has potential to be a central gathering place for the community. Redevelopment of the park to provide amenities to encourage year-round use and to accommodate a wider range of uses may be made to bring more pedestrian activity to the downtown area. Possible improvements include a splash park, expansion of the existing skate park, a small outdoor performance area with gentle slopes for seating, landscaping, public restrooms and/or a little off-leash area for dogs. Improvements to be funded by park impact

fees, budgeted city funds and potentially grant funding.

- State Street properties adjacent to Memorial Park (2015-2016) – Memorial Park, along with the city library, community center and senior center, makes up almost an entire city block between State Street, Pacific Street, Ball Street and a city alley. There are three land-holdings adjacent to Memorial Park, fronting on State Street, that are not owned by the city. These properties obstruct visual connection to the park from State Street and generally present safety, usability and access issues for the park. The City has long-term intentions to acquire these properties and improve park access and infrastructure. Acquisition of these properties and subsequent improvements to be funded by park impact fees, budgeted city funds and potentially grant funding.
- Develop a walking trail under power lines from Bassett Road to Fruitdale Road (2013-2015). Puget Sound Energy maintains a 100-foot wide easement across the northwestern portion of the city. A walking trail below the power lines in this easement will provide a safe and scenic recreational amenity and make a convenient cross-town pedestrian corridor. It will be necessary to acquire an easement or other permission to use the area under the power lines as city trail. Trail development costs are anticipated to be minimal since developing permanent structures (besides a gravel trail) is not necessary.

**Figure P-1**  
**Future-Current Park & Trail Locations**





## **Financing Strategies**

A variety of financing strategies are necessary to provide the level of parks and recreation services that the community expects. Impact fees and grants, along with traditional funding sources like REET funds, general funds and state funding are important sources for parks services, especially as local jurisdictions are facing significant budget challenges as a result of declining sales tax revenues and state funding.

The City of Sedro-Woolley approved the collection of park impact fees on new residential development in 2006. Per state statutes, cities planning under the Growth Management Act are authorized to impose impact fees on development activity as part of the financing for public facilities, provided that the financing for system improvements to serve new development must provide for a balance between impact fees and other sources of public funds and cannot rely solely on impact fees. Sedro-Woolley is using a balanced variety of funding options to for parks system improvements. A portion of the impact fees collected have been used to acquire a strategic piece of land that has long been needed to expand Riverfront Park as the city's population has grown. The parks advisory committee recommended that the city increase its park impact fee collected in order to fund future capital improvements needed to accommodate projected population increases. Impact fee valuations are shown in Title 15 of the municipal code. The calculations that provide the support for the value are found in Appendix A of this Element. That calculation, which was fully reviewed and revised in 2011, shows a cost of \$12,659 per new residential unit to purchase and develop the new park space necessary to accommodate new development. The city has elected to charge less than the full amount per unit. In 2008, the City Council increased the park impact fees to bring the amount raised per unit closer to the actual cost of development for park space, to \$1,500 per unit. The parks advisory committee will continue to examine the parks needs of the community, recommend parks development projects and explore

funding possibilities for parks and recreation projects and programs.

Population projections over the last four years have demonstrated that the average population increase per year for Sedro Woolley is two hundred twenty six (226) persons resulting in approximately eighty seven (87) new homes being constructed each year. The result is that based on one thousand dollars (\$1,000.00) impact fee for each new home will result in approximately eighty seven thousand dollars (\$87,000.00) per year and a total of four hundred thirty five thousand dollars (\$435,000.00) from 2005 to 2010.

Grant moneys will be pursued to purchase additional park property and to assist in the development of those facilities. Several grants are available annually through the Washington State Recreation and Conservation Office.

(Ord. 1524-05 § 4 (Exh. D)(part))

## GOALS, POLICIES AND ACTIONS

### **Goal P1: To provide sufficient park and recreation facilities to meet current and future demands**

Policy P1.1: Pursue joint ventures with Skagit County, other jurisdictions, and public/private opportunities in order to obtain access to a greater variety of recreational facilities than the city could provide on its own.

Policy P1.2: Revise the park dedication requirements in the subdivision ordinance to allow for “pocket parks” less than two acres in area.

Policy P1.3: Establish a network of bicycle and pedestrian trails, which are coordinated with Skagit County in order to provide linkages to existing and proposed regional parks, open spaces and trail systems.

Policy P1.4: Develop a bicycle route in existing neighborhoods that uses existing, low traffic roads, having its focus points being area schools, civic centers, the central business district and proposed and existing parks, which will include bicycle racks, signage and striping to signify the route.

Policy P1.5: Include existing and proposed bicycle and pedestrian trails on the city’s six year Transportation Improvement Program for non motorized travel, including a pedestrian overpass to connect the northern and southern portions of the city, which is currently split by Highway 20.

Policy P1.6: Work with the school district and other organizations to construct and maintain facilities, such as restrooms, by means of a joint use agreement, for the use of public and private parks and open spaces.

Policy P1.7: Identify zones which generally indicate where it is appropriate for future parks to be located as new development occurs.

Policy P1.8: Work with the parks department to develop ways to acquire new land for future parks.

Policy P1.9: Limit the placement of buildings on park land, whose use is unrelated to the park’s purpose. If land is to be taken for the purpose of buildings, it must be replaced with new parkland. The intent of this policy is to ensure “no net loss” of useable park property.

Policy P1.10: Develop parks that are designed to be multi-functional, conserve resources and add value to the adjacent community.

### **Goal P2: To provide a variety of leisure environments and experiences that are efficient to administer and maintain**

Policy P2.1: Increase the amount of natural areas to be preserved within Sedro Woolley’s developed urban area, especially along shorelines, steep hillsides, wetlands and stream corridors.

Policy P2.3: Develop a mixture of active and passive recreational areas in order to accommodate the desires and lifestyles of Sedro Woolley’s residents.

Policy P2.4: Work with the parks department to better screen parks that are adjacent to major arterials, by way of landscaping and fencing to ensure pedestrian safety and to minimize noise from traffic.

### **Goal P3: To provide recreation programming and activities**

Policy P3.2: Develop indoor programs which provide for community activities and athletic uses on a year-round basis, concentrating on the recreational needs of Sedro Woolley’s youth.

**Goal P4: To provide a park system that complements Sedro-Woolley's natural and cultural heritage and character**

Policy P4.1: Investigate with the Upper Skagit Tribe the possibility of building a long house along the Skagit River, which could be used by the Tribe for ceremonial events, and by the city as a center for cultural exchange.

Policy P4.2: Acquire areas of environmental significance for preservation and limited, sensitive development of educational and interpretive facilities.

Policy P4.3: Pursue the development of a logging display in coordination with the Museum's logging display, where people can learn and participate in historic logging practices, and show how the logging industry has changed and will continue to change in the future.

Policy P4.4: Develop a working display at Riverfront Park on the life cycle and habitat requirements of the salmon in order to inform the public of the importance and vulnerability of this endangered species.

Policy P4.5: Work with citizen task force to develop a Railroad Park and trolley line on the east-west track that runs through the central business district.

Policy P4.6: Develop parks that are designed to educate and commemorate Sedro-Woolley's heritage by way of statues, plaques, benches, etc.

(Ord. 1524-05 § 4 (Exh. D)(part))

Appendix A

PARKS IMPACT FEE CALCULATIONS  
(See Parks Impact Fee Calculation Update document)

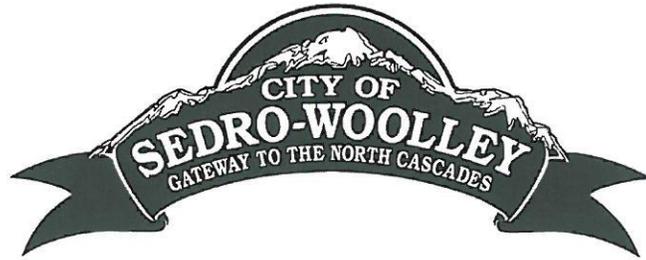
| Additional Acres Needed         | Improvements Needed   | Existing Units   | Projected Units (2005-2025)                        | Cost Per Unit |
|---------------------------------|---|--|--|---------------|
| 85 acres new                    | Ballfields  | 4,422 units  | 1,347 new units                                    | \$1,954.00    |
|                                 | Trails<br>Play equipment<br>Climbing wall<br>Recreation<br>Water features | X 2.6 persons per unit = 11,497 estimated population in city and UGA | 15,000 total population projected for city and UGA |               |
| \$393,100.00                    |   |  |  |               |
| \$120,500.00                    |   |  |  |               |
| \$127,500.00                    |   |  |  |               |
| \$89,700.00                     |   |  |  |               |
| \$189,000.00                    |   |  |  |               |
| \$958,400.00                    |   |  |  |               |
| \$165,000.00                    |   |  |  |               |
| \$73,900.00                     |   |  |  |               |
| \$43,100.00                     |   |  |  |               |
| \$114,300.00                    |   |  |  |               |
| \$158,100.00                    |   |  |  |               |
| \$200,000                       |   |  |  |               |
| <b>Total:</b><br>\$2,632,600.00 |   |  |  |               |

—The city elects to fund less than the full amount through parks impact fees, but will actively seek grant funds to fund the shortfall. Additional costs to fund the shortfall from impact fees should be through grant funds, by private donations to this city park funds, and through the general fund.

New units projected by 2025: 1,347 units (estimated in 2005)

Parks Impact Fee per unit: \$1,500.00 (The Comprehensive Plan will contain the calculations and technical information on which the adopted impact fee amount will be based. The adopted amount will in municipal code. Note: the current \$1,500 park impact fee value is not changing at the time of this update).

(Ord. 1524-05 § 4 (Exh. D)(Appx. A))  
(Ord. 1629-08 § 3 (Exh. C))



## City of Sedro-Woolley Park Impact Fee Calculation Update



**December 2011**

Sedro-Woolley Planning Department  
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Sedro-Woolley, WA 98284  
Phone (360) 855-0771

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## **Section 1 – Introduction**

The City of Sedro-Woolley is updating the Parks and Recreation Element of the Sedro-Woolley Comprehensive Plan. The Parks and Recreation Element includes the calculations used to set the parks impact fee for new residential development in the city. This document explains the technical information and methods used to determine the anticipated cost to meet the level of service (LOS) standards for parks over the next fourteen years. LOS is measured by the amount of park land per 1,000 residents that will be provided by the city. During the Parks and Recreation Element update process, the Planning Commission established a desired LOS for parks in 2025. Those standards are elaborated on in Section 2 of this report.

This document will examine the existing park land and determine the amount of land that will need to be acquired and improved to meet the Planning Commission's desired LOS standards goal for 2025. The cost of acquiring that land and improving it for park use is then estimated. Using that figure and the projected housing increase, this document determines the *estimated cost per new dwelling unit to pay for the needed park system improvements (end result)*. The impact fees can only be used to pay for improvements reasonably related to new development, not existing deficiencies. The city owns several acres of land that are intended to be used for parks in the future. The cost of improving these lands is counted as deficiencies in the existing system. For the purposes of this study, those unimproved lands have been included as *existing parks* (though noted as unimproved in Table 1) and the cost of improving them has not been included. No other existing deficiencies have been found in the current park system. Because the cost of improving any deficiencies has been excluded from this study, the full estimated cost per new dwelling unit found in Section 4 may be applied to future development.

RCW 82.02.050-100 establishes the requirements for impact fees in the State of Washington. This document will not set new park impact fees, but rather it addresses the state requirements for impact fee calculations and informs the City Council for future park impact fee discussions. The end result is a number that the City Council can ultimately use to determine how much the city should charge new development to reasonably offset the impacts of new development on the city's parks system. This document will show the fiscal impacts of new development on the park system to assist the City Council if they choose to change the parks impact fee. Per RCW 82.02.050, the City Council may set the impact fee lower (incorporate an "adjustment factor"), but not higher, than the estimated cost per dwelling unit that is determined in this document.

## **Section 2 – Level of Service**

There are five basic types of parks and recreation facilities that the city provides, described below:

- Neighborhood parks are smaller areas meant to accommodate the residents in the immediate vicinity. Amenities are limited and include playgrounds, picnic areas and other amenities expected in a small park.
- Community parks generally are larger and serve the needs of the greater Sedro-Woolley community. Picnic shelters, playgrounds, ball fields and restrooms are typical to these parks. Bingham Park, the City Ball Park (Metcalf Street) and Memorial Park are examples.
- Regional parks serve areas beyond city limits and include amenities that attract users from the region and beyond such as a sports field complex suitable for large tournaments, camping, trails, playgrounds, restrooms and picnic shelters.
- Open Space parks are areas for passive recreation and have limited, if any amenities. Typical amenities are limited to trails, viewing areas and maybe a small parking area.
- Trails are less expensive on average to develop because they consist of little more than a graded path, some signage and maybe some security fencing. The city has also been including paved paths as part of major road improvement projects (Fruitdale/McGarigle Road improvement and State Route 20 improvements).

For the purposes of this analysis, the first three types of parks – which share user characteristics – have been consolidated into one subgroup. Thus there are three subgroups used in this analysis: 1) neighborhood, community and regional parks; 2) open space; and 3) trails.

Only properties that the city can control for parks purposes are included in this study. Though the School District properties serve a vital recreational need in the community, use of school owned properties is limited and access to them is not guaranteed to the general public. Therefore only city-owned properties are included in this study. Also, this study is based on 2025 population projections adopted by Skagit County. Thus the planning horizon for the Sedro-Woolley park impact fees is through 2025. The County's projected population for Sedro-Woolley in 2025 is 15,000 residents, an increase of 4,410 residents from the current estimated population of 10,590.

Table 1 shows the existing land owned by the City of Sedro-Woolley that is currently used for parks or is anticipated to be used as parkland in the future.

Table 1 – Existing city parklands

| Park Name  | Park Type    | Acreage  | Developed |
|--|--------------|----------|-----------|
| Harry Osborne Park                                 | Neighborhood | 1.5      | Yes       |
| Hammer Heritage Park                               | Neighborhood | 0.20     | Yes       |
| Metcalf Street Mall                                | Neighborhood | 0.25     | Yes       |
| Lions Roadside Park                                | Neighborhood | 0.25     | Yes       |
| Fire Station 2 Park                                | Neighborhood | 1.00     | No        |
| Basset Road Property                               | Neighborhood | 11.20    | No        |
| Park Cottages Property                             | Neighborhood | 0.29     | No        |
| Dog Park   | Community    | 1.00     | Yes       |
| Bingham Park                                       | Community    | 2.60     | Yes       |
| Bingham Park Western Addition                      | Community    | 2.00     | Yes       |
| Memorial Park                                      | Community    | 3.00     | Yes       |
| City Ball Fields                                   | Community    | 2.20     | Yes       |
| Fruitdale Road Ball Fields                         | Community    | 5.35     | Yes       |
| Riverfront Park                                    | Regional     | 20.50    | Yes       |
| FEMA Property                                      | Open Space   | 11.00    | N/A       |
| Sauk Mountain View Estates Park                    | Open Space   | 3.0      | N/A       |
| River Road Property <sup>1</sup>                   | Open Space   | 36.00    | N/A       |
| Fruitdale Road/McGarigle Road Paths                | Trail        | 7,000 lf | Yes       |
| State Route 20 Path                                | Trail        | 3,500 lf | Yes       |
| RR Path (Fruitdale Rd to Township St) <sup>2</sup> | Trail        | 4,500 lf | Yes       |
| Sauk Mountain View Estates Trails <sup>3</sup>     | Trail        | 2,600 lf | Yes       |

Before the Planning Commission made a decision on the future LOS per 1,000 residents, the existing LOS was examined. Using the information on Table 1 and the current population of 10,590, the existing parks LOS was determined. The existing amount of park land is listed in the second column of Table 2 (page 7), the existing LOS results are included in the third column.

After reviewing the existing amount of parks owned by the city, the Planning Commission debated the appropriate LOS for 2025 considering the increased demand on undeveloped and underdeveloped property in city limits. The result of that discussion is as follows:

- 1) Neighborhood, community and regional parks – Ten (10) acres of neighborhood, community and regional park per 1,000 residents in 2025. This number includes limited-use parks such as ball fields and undeveloped properties where the public does not have unfettered access

<sup>1</sup> Undeveloped field outside city limits

<sup>2</sup> Mostly outside of city limits, on Skagit County's Cascade trail

<sup>3</sup> Private land with easement for public trail access

to the property. An allowance that only 75% of that property must be fully developed by 2025 was included to account for the typical lag time between property acquisition and securing of funding for improvements to the land. This means that city-owned 7.5 acres out of every 10 acres of open, city-owned park should be available per 1,000 residents.

2) Open space – Five (5) acres of open space park per 1,000 residents is recommended as the LOS for 2025.

3) Trails – 1 mile of trail (separated from roadways) per 1,000 residents in 2025. This includes both trails on public lands and trails on private land where an easement is in place to allow public trail access.

The existing LOS is lower than the newly recommended LOS. The LOS was raised to compensate for the loss lands that are not owned by the city, but have been used for recreation purposes in the past. Such lands include private land that has been recently developed or is anticipated to be developed in the near future. The Planning Commission recognizes that the city has traditionally had lower density rates than those projected for 2025. Higher densities coupled with the loss of previously vacant land within the city increases the need for parks and open spaces to be provided by the city. Unused and otherwise vacant lots have in the past served both recreational and aesthetic needs of the community because their presence as undeveloped areas gave the impression of open space and gave residents a place to recreate. As private lands are developed, city parks will need to fulfill all of the open space and recreational needs of the community. Therefore, the city must take a more active roll in providing park land to replace the open space to which the community has grown accustomed. To maintain the existing perceived open space amenities, the city must increase the number of acres of official parks per resident, thus the increased LOS for parks in 2025.

Table 2 shows the existing LOS, planned LOS, and the amount of land that must be acquired to meet the Planned LOS for each of the three subgroups of park type.

Table 2 – Projected acreage needed to meet the 2025 LOS standards

| Park Type                          | 2011 Existing Acres            | 2011 Existing LOS (acres per 1000 residents. 10,590 residents in 2011) | 2025 Planned LOS | 2025 Total Acres Under Planned LOS based on 15,000 population | 2025 New Acreage Needed to meet Planned LOS |
|------------------------------------|--------------------------------|--|------------------|---|---|
| Neighborhood, Community & Regional | 51.34 acres                    | 4.85 per 1,000   | 10 per 1,000     | 150 acres   | 98.66 acres                                 |
| Open Space                         | 50                             | 4.72 per 1,000   | 5 per 1,000      | 75 acres  | 25 acres                                    |
| Trails <sup>4</sup>                | 8.08 acres (3.33 linear miles) | 0.315 linear miles per 1,000   | 1 mile per 1,000 | 36.36 acres (15 linear miles)                                 | 28.28 acres (11.67 linear miles)            |
| Totals                             | 109.42 acres                   | N/A  | N/A              | 261.36 acres  | <b>151.94 acres</b>                         |

Based on the above Table 2, the City of Sedro-Woolley needs to acquire 98.66 acres of land to be developed as neighborhood, community and regional parks to meet the needs of the residents in 2025. In addition, 25 acres of land to be conserved as open space parkland must also be acquired, as well as enough property to accommodate 11.67 linear miles of trails. To determine an estimated cost of trail-miles, a minimum right-of-way of 20 feet is assumed. 11.67 linear miles equals 61,600 linear feet. Multiplied by the assumed 20-foot wide right-of-way, the estimated number of acres that is necessary to meet the trails LOS is determined.  $20' \times 61,600' = 1,232,000$  square feet. This is equivalent to 28.28 acres of trail corridor. The total amount of land the city needs to acquire to meet the 2025 parks LOS is 151.94 acres

<sup>4</sup> Assuming 20-foot wide trail right-of-way

### **Section 3 – Development Costs**

Two factors will affect the cost of park development, the cost of land acquisition and the cost of building the park infrastructure.

#### **Cost of land acquisition**

The study used valuations from the Skagit County Assessor Office to determine an average price per acre of land that might potentially be used for parks. The Assessor's Office provided a list of developable land suitable for park use within Sedro-Woolley's city limits and urban growth area. The properties included are based on criteria set by the city<sup>5</sup>. Attached to each parcel is the Assessor's valuation, which was devised from the Office's determination of highest and best use for the property.

The Planning Department calculated the total amount of land and the total assessed value of all the properties that meet the above criteria. 599.54 acres of land totaling \$39,769,352 was found to meet the criteria. The average assessed value for property one acre or larger within city limits is \$66,332 / acre (See Exhibit A). The anticipated cost of acquiring enough land for park use to meet the 2025 LOS (151.94 acres) is \$10,078,484.

#### **Cost of Infrastructure Development**

No specific development cost standards exist for park infrastructure and each project is different. The site location, scope of the improved development and other factors affect the cost. However, in 2011 the City of Poulsbo determined a cost estimate based on recent park development projects, typical park amenities and feedback from other municipalities. That study yielded the following cost estimates:

Neighborhood Park: average \$75,000 per acre (*typical amenities: playground, picnic area, lawn/sitting area, barbeque, trails, viewing area*).

Community Park: average \$115, 000 per acre (*typical amenities: playground, sport fields, picnic area/shelter, barbeque, trails/paths, lawn/sitting area, viewing areas, dog run, and community gardens*).

Regional Park: average \$130,000 per acre (*typical amenities: playground, picnic area, restrooms, trails/paths, lawn/sitting area, multi-purpose fields, viewing areas, picnic shelter*)

Open Space Park: average \$60,000 per acre (*typical amenities: trails and paths, viewing areas, viewing platforms, arboretum*).

Trails: average \$30,000 per acre (*typical development: grading and gravel path*).

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<sup>5</sup>Criteria for lands included in Assessor's data are as follows; in general, parks are not located in commercial or industrial areas, so only properties in residential areas are included in this study. Also, small lots that have been subdivided for use by single family residences were not included in this study. Thus, only properties one acre or larger in residential zones are considered for the purposes of determining a value per acre for properties that may feasibly be used for parks.

Because Sedro-Woolley is not specifying percentages of land for neighborhood, community and regional parks, the average cost of developing those parks is used in the calculations shown below in Table 3. The calculation of \$105,000 is roughly equivalent of the average of \$60,000, \$115,000 and \$130,000. The anticipated cost of improving 151.94 acres of newly acquired lands for park use to meet the 2025 LOS is \$12,707,700.

Table 3 – Projected Cost to Develop Specific Park Types

| Park Type                          | 2025 New acreage needed to meet planned LOS | Average cost of development per acre | Estimated cost to acquire and improve |
|------------------------------------|---|--------------------------------------|---------------------------------------|
| Neighborhood, Community & Regional | 98.66 acres                                 | \$105,000                            | \$10,359,300                          |
| Open Space                         | 25 acres                                    | \$60,000                             | \$1,500,000                           |
| Trails <sup>6</sup>                | 28.28 acres (11.67 linear miles)            | \$30,000                             | \$848,400                             |
| <b>Totals</b>                      | <b>151.94 acres</b>                         | N/A                                  | <b>\$12,707,700</b>                   |

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<sup>6</sup> Assuming 20-foot wide trail right-of-way

#### **Section 4 – Costs Related to Future Residential Development**

The financial costs discussed in Section 3 are for parks improvements necessary because of future development. The total cost of acquiring 151.94 acres necessary to accommodate new development is \$10,078,484 and the estimated cost to improve those lands is \$12,707,700. Together, *the total estimated cost of future development on the city's parks and recreation system is \$22,786,184.*

Although it is not anticipated that the full cost of upgrading the parks system will be paid by new development through parks impact fees, the following analysis shows what the responsibility per new dwelling unit would be if no other funding measures are used to fund the improvements.

According to Skagit County's adopted population projections for 2025, the City of Sedro-Woolley is expected to increase to 15,000 residents. The current population is estimated at 10,590. The 2010 United States Census results indicate that there is an average of 2.449 residents per dwelling unit in Sedro-Woolley. Therefore an increase of 4,410 residents results in an *additional 1,800 dwelling units between 2011 and 2025* ( $4,410/2.449=1,800$ ).

By dividing the number of new units expected to be built between now and 2015 (1,800) into the cost of improving parks to meet the 2025 LOS (\$22,786,184), the cost per new unit is determined. The result of the calculation shows that it will cost the city **\$12,659** for each new unit of residential development to meet the desired goals for park services in 2025.

It is not recommended that the city alter its park impact fees to try to capture the above cost per unit. This study was performed to provide up to date information about the cost of providing parks, as required by the state legislation regarding impact fee rates (RCW 82.02). The City is currently in compliance with these requirements; this study was performed to keep the city in compliance in the new planning horizon stretching into 2025. The findings herein show that the impacts of new development have a direct and substantial financial impact on the Sedro-Woolley park system. The findings further support the city's current park impact fee of \$1,500 per new residential unit. Though the above calculations indicate that the cost of new parks facilities that are necessary as a result of new development is actually much higher per unit, state legislation allows jurisdictions to charge less than the actual projected cost per unit.

## Exhibit A - Assessor's Office Valuation chart

ALL PROPERTIES 1 ACRE OR LARGER

| prop_id | subset_cd | abs_subdv<br>_cd | legal_acreage | Property<br>use_cd | hood_cd   | value      | amount over<br>base value |
|---------|-----------|------------------|---------------|--------------------|-----------|------------|---------------------------|
| 36589   | 71        | SWW              | 1.00          | 110                | 20SWRURAL | 102,400.00 |                           |
| 36603   | 71        | SWW              | 1.00          | 110                | 20SWRURAL | 102,400.00 |                           |
| 37686   | 71        | SWW              | 1.00          | 110                | 20SWRURAL | 102,400.00 |                           |
| 37687   | 71        | SWW              | 1.00          | 110                | 20SWRURAL | 102,400.00 |                           |
| 37139   | 71        | SWW              | 1.00          | 111                | 20SWRURAL | 102,400.00 |                           |
| 37431   | 71        | SWC              | 1.00          | 111                | 20SWRURAL | 102,400.00 |                           |
| 37434   | 71        | SWC              | 1.00          | 111                | 20SWRURAL | 102,400.00 |                           |
| 39513   | 470       | SWC              | 1.00          | 111                | 132       | 102,400.00 |                           |
| 95635   | 71        | SWW              | 1.00          | 111                | 20SWRURAL | 102,400.00 |                           |
| 37438   | 71        | SWC              | 1.00          | 810                | 20SWRURAL | 102,400.00 |                           |
| 36359   | 71        | SWC              | 1.01          | 111                | 20SWRURAL | 103,327.04 | 0.01                      |
| 95637   | 71        | SWW              | 1.02          | 111                | 20SWRURAL | 104,252.16 | 0.02                      |
| 36383   | 71        | SWC              | 1.04          | 110                | 20SWRURAL | 106,096.64 | 0.04                      |
| 122991  | 71        | SWC              | 1.04          | 111                | 20SWRURAL | 106,096.64 | 0.04                      |
| 37673   | 71        | SWW              | 1.04          | 111                | 20SWRURAL | 106,096.64 | 0.04                      |
| 77251   | 71        | 4173             | 1.06          | 111                | 20SWRURAL | 107,933.44 | 0.06                      |
| 36598   | 71        | SWW              | 1.06          | 180                | 20SWRURAL | 107,933.44 | 0.06                      |
| 36606   | 71        | SWW              | 1.06          | 180                | 20SWRURAL | 107,933.44 | 0.06                      |
| 122090  | 71        | 3899             | 1.08          | 110                | 20SWRURAL | 109,762.56 | 0.08                      |
| 37404   | 470       | SWC              | 1.08          | 111                | 310       | 109,762.56 | 0.08                      |
| 37157   | 71        | SWW              | 1.08          | 180                | 20SWRURAL | 109,762.56 | 0.08                      |
| 64967   | 71        | 3899             | 1.10          | 110                | 20SWRURAL | 111,584.00 | 0.10                      |
| 37176   | 71        | SWW              | 1.10          | 111                | 20SWRURAL | 111,584.00 | 0.10                      |
| 36594   | 71        | SWW              | 1.10          | 180                | 20SWRURAL | 111,584.00 | 0.10                      |
| 36597   | 71        | SWW              | 1.10          | 180                | 20SWRURAL | 111,584.00 | 0.10                      |
| 37171   | 470       | SWW              | 1.13          | 111                | 311       | 114,301.76 | 0.13                      |
| 39546   | 71        | SWC              | 1.14          | 111                | 20SWRURAL | 115,203.84 | 0.14                      |
| 36368   | 71        | SWC              | 1.15          | 111                | 20SWRURAL | 116,104.00 | 0.15                      |
| 37463   | 71        | SWC              | 1.16          | 111                | 20SWRURAL | 117,002.24 | 0.16                      |
| 39768   | 71        | SWC              | 1.17          | 110                | 20SWRURAL | 117,898.56 | 0.17                      |
| 36481   | 71        | SWC              | 1.18          | 110                | 20SWRURAL | 118,792.96 | 0.18                      |
| 36690   | 71        | SWW              | 1.18          | 110                | 20SWRURAL | 118,792.96 | 0.18                      |
| 36353   | 71        | SWC              | 1.20          | 111                | 20SWRURAL | 120,576.00 | 0.20                      |
| 39896   | 71        | SWC              | 1.21          | 110                | 20SWRURAL | 121,464.64 | 0.21                      |
| 64936   | 71        | 3899             | 1.22          | 110                | 20SWRURAL | 122,351.36 | 0.22                      |
| 95636   | 71        | SWW              | 1.22          | 111                | 20SWRURAL | 122,351.36 | 0.22                      |
| 125213  | 470       | SWW              | 1.23          | 111                | 312       | 123,236.16 | 0.23                      |

|        |     |      |      |     |           |            |      |
|--------|-----|------|------|-----|-----------|------------|------|
| 36382  | 71  | SWC  | 1.25 | 910 | 20SWRURAL | 125,000.00 | 0.25 |
| 77766  | 71  | 4187 | 1.27 | 110 | 20SWRURAL | 126,756.16 | 0.27 |
| 36362  | 71  | SWC  | 1.27 | 910 | 20SWRURAL | 126,756.16 | 0.27 |
| 37154  | 71  | SWW  | 1.33 | 180 | 20SWRURAL | 131,978.56 | 0.33 |
| 39903  | 71  | SWC  | 1.36 | 110 | 20SWRURAL | 134,563.84 | 0.36 |
| 39398  | 71  | SWC  | 1.36 | 111 | 20SWRURAL | 134,563.84 | 0.36 |
| 100299 | 470 | SWW  | 1.38 | 910 | 312       | 136,277.76 | 0.38 |
| 36404  | 71  | SWC  | 1.40 | 111 | 20SWRURAL | 137,984.00 | 0.40 |
| 77020  | 470 | 4170 | 1.41 | 111 | 312       | 138,834.24 | 0.41 |
| 39583  | 71  | SWC  | 1.43 | 110 | 20SWRURAL | 140,528.96 | 0.43 |
| 39359  | 71  | SWC  | 1.43 | 111 | 20SWRURAL | 140,528.96 | 0.43 |
| 37138  | 470 | SWW  | 1.46 | 111 | 310       | 143,056.64 | 0.46 |
| 37776  | 71  | SWW  | 1.47 | 111 | 20SWRURAL | 143,895.36 | 0.47 |
| 77001  | 470 | 4170 | 1.47 | 111 | 312       | 143,895.36 | 0.47 |
| 36407  | 71  | SWC  | 1.49 | 111 | 20SWRURAL | 145,567.04 | 0.49 |
| 37168  | 71  | SWW  | 1.50 | 111 | 20SWRURAL | 146,400.00 | 0.50 |
| 37169  | 470 | SWW  | 1.50 | 111 | 312       | 146,400.00 | 0.50 |
| 37484  | 470 | SWC  | 1.51 | 111 | 310       | 147,231.04 | 0.51 |
| 39451  | 71  | SWC  | 1.51 | 111 | 20SWRURAL | 147,231.04 | 0.51 |
| 37150  | 71  | SWW  | 1.54 | 111 | 20SWRURAL | 149,712.64 | 0.54 |
| 37194  | 470 | SWW  | 1.54 | 690 | 122       | 149,712.64 | 0.54 |
| 36403  | 71  | SWC  | 1.58 | 180 | 20SWRURAL | 152,994.56 | 0.58 |
| 37726  | 71  | SWW  | 1.60 | 180 | 20SWRURAL | 154,624.00 | 0.60 |
| 36584  | 71  | SWW  | 1.61 | 110 | 20SWRURAL | 155,435.84 | 0.61 |
| 36660  | 71  | SWW  | 1.62 | 110 | 20SWRURAL | 156,245.76 | 0.62 |
| 37674  | 71  | SWW  | 1.63 | 111 | 20SWRURAL | 157,053.76 | 0.63 |
| 39906  | 71  | SWC  | 1.64 | 110 | 20SWRURAL | 157,859.84 | 0.64 |
| 77368  | 470 | 4175 | 1.67 | 111 | 112       | 160,266.56 | 0.67 |
| 36587  | 71  | SWW  | 1.70 | 110 | 20SWRURAL | 162,656.00 | 0.70 |
| 37335  | 71  | SWW  | 1.70 | 111 | 20SWRURAL | 162,656.00 | 0.70 |
| 39550  | 71  | SWC  | 1.76 | 110 | 20SWRURAL | 167,383.04 | 0.76 |
| 76918  | 470 | 4170 | 1.79 | 111 | 312       | 169,720.64 | 0.79 |
| 36678  | 71  | SWW  | 1.81 | 110 | 20SWRURAL | 171,269.44 | 0.81 |
| 39578  | 71  | SWC  | 1.82 | 111 | 20SWRURAL | 172,040.96 | 0.82 |
| 126654 | 470 | 4169 | 1.85 | 111 | 110       | 174,344.00 | 0.85 |
| 37216  | 71  | SWW  | 1.85 | 111 | 20SWRURAL | 174,344.00 | 0.85 |
| 37696  | 71  | SWW  | 1.90 | 910 | 20SWRURAL | 178,144.00 | 0.90 |
| 107812 | 470 | SWC  | 1.93 | 111 | 310       | 180,400.96 | 0.93 |
| 76524  | 71  | 4163 | 1.95 | 111 | 20SWRURAL | 181,896.00 | 0.95 |
| 36378  | 71  | SWC  | 1.98 | 110 | 20SWRURAL | 184,124.16 | 0.98 |
| 39891  | 71  | SWC  | 1.98 | 110 | 20SWRURAL | 184,124.16 | 0.98 |
| 36638  | 71  | SWW  | 2.00 | 110 | 20SWRURAL | 185,600.00 | 1.00 |
| 36522  | 71  | SWC  | 2.00 | 111 | 20SWRURAL | 185,600.00 | 1.00 |

|        |     |      |      |     |           |            |      |
|--------|-----|------|------|-----|-----------|------------|------|
| 37166  | 71  | SWW  | 2.00 | 111 | 20SWRURAL | 185,600.00 | 1.00 |
| 37177  | 71  | SWW  | 2.08 | 910 | 20SWRURAL | 191,426.56 | 1.08 |
| 123079 | 71  | 3899 | 2.09 | 180 | 20SWRURAL | 192,146.24 | 1.09 |
| 37482  | 470 | SWC  | 2.11 | 111 | 312       | 193,579.84 | 1.11 |
| 39376  | 71  | SWC  | 2.12 | 720 | 20SWRURAL | 194,293.76 | 1.12 |
| 39897  | 71  | SWC  | 2.14 | 110 | 20SWRURAL | 195,715.84 | 1.14 |
| 39902  | 71  | SWC  | 2.17 | 120 | 20SWRURAL | 197,834.56 | 1.17 |
| 36550  | 71  | SWW  | 2.19 | 110 | 20SWRURAL | 199,237.44 | 1.19 |
| 36652  | 71  | SWW  | 2.20 | 110 | 20SWRURAL | 199,936.00 | 1.20 |
| 36468  | 71  | SWC  | 2.21 | 111 | 20SWRURAL | 200,632.64 | 1.21 |
| 37147  | 71  | SWW  | 2.21 | 910 | 20SWRURAL | 200,632.64 | 1.21 |
| 36510  | 71  | SWC  | 2.27 | 111 | 20SWRURAL | 204,772.16 | 1.27 |
| 74638  | 470 | 4135 | 2.32 | 180 | 244       | 208,168.96 | 1.32 |
| 76912  | 470 | 4170 | 2.34 | 111 | 312       | 209,514.24 | 1.34 |
| 37421  | 71  | SWC  | 2.34 | 111 | 20SWRURAL | 209,614.83 | 1.34 |
| 76913  | 470 | 4170 | 2.35 | 111 | 312       | 210,184.00 | 1.35 |
| 36651  | 71  | SWW  | 2.36 | 110 | 20SWRURAL | 210,851.84 | 1.36 |
| 36511  | 71  | SWC  | 2.38 | 111 | 20SWRURAL | 212,181.76 | 1.38 |
| 36416  | 470 | SWC  | 2.39 | 111 | 321       | 212,843.84 | 1.39 |
| 39900  | 71  | SWC  | 2.43 | 110 | 20SWRURAL | 215,472.96 | 1.43 |
| 113070 | 71  | SWC  | 2.43 | 111 | 20SWRURAL | 215,472.96 | 1.43 |
| 39825  | 71  | SWC  | 2.43 | 111 | 20SWRURAL | 215,472.96 | 1.43 |
| 36418  | 470 | SWC  | 2.58 | 111 | 320       | 225,058.56 | 1.58 |
| 36561  | 71  | SWW  | 2.62 | 180 | 20SWRURAL | 227,541.76 | 1.62 |
| 37140  | 71  | SWW  | 2.67 | 111 | 20SWRURAL | 230,602.56 | 1.67 |
| 64948  | 71  | 3899 | 2.70 | 110 | 20SWRURAL | 232,416.00 | 1.70 |
| 108053 | 71  | 1    | 3.00 | 180 | 20SWRURAL | 249,600.00 | 2.00 |
| 36564  | 71  | SWW  | 3.05 | 111 | 20SWRURAL | 252,296.00 | 2.05 |
| 39399  | 71  | SWC  | 3.15 | 111 | 20SWRURAL | 257,544.00 | 2.15 |
| 76522  | 71  | 4163 | 3.21 | 111 | 20SWRURAL | 260,600.64 | 2.21 |
| 39305  | 470 | SWC  | 3.22 | 810 | 360       | 261,103.36 | 2.22 |
| 113471 | 470 | SWC  | 3.23 | 110 | 320       | 261,604.16 | 2.23 |
| 39548  | 470 | SWC  | 3.40 | 110 | 310       | 269,824.00 | 2.40 |
| 37407  | 470 | SWC  | 3.40 | 910 | 320       | 269,824.00 | 2.40 |
| 123564 | 470 | SWC  | 3.47 | 110 | 324       | 273,047.36 | 2.47 |
| 36367  | 71  | SWC  | 3.47 | 111 | 20SWRURAL | 273,047.36 | 2.47 |
| 39371  | 470 | SWC  | 3.59 | 111 | 320       | 278,354.24 | 2.59 |
| 37412  | 71  | SWC  | 3.66 | 111 | 20SWRURAL | 281,322.24 | 2.66 |
| 39757  | 71  | SWC  | 3.69 | 110 | 20SWRURAL | 282,565.44 | 2.69 |
| 36623  | 71  | SWW  | 3.86 | 180 | 20SWRURAL | 289,283.84 | 2.86 |
| 36409  | 71  | SWC  | 3.89 | 111 | 20SWRURAL | 290,411.84 | 2.89 |
| 36643  | 71  | SWW  | 3.90 | 110 | 20SWRURAL | 290,784.00 | 2.90 |
| 36644  | 71  | SWW  | 3.90 | 110 | 20SWRURAL | 290,784.00 | 2.90 |

|        |     |      |       |     |           |            |      |
|--------|-----|------|-------|-----|-----------|------------|------|
| 36552  | 71  | SWW  | 3.93  | 110 | 20SWRURAL | 291,888.96 | 2.93 |
| 36379  | 71  | SWC  | 4.00  | 180 | 20SWRURAL | 294,400.00 | 3.00 |
| 36379  | 71  | SWC  | 4.00  | 180 | 20SWRURAL | 294,400.00 | 3.00 |
| 121361 | 470 | 4829 | 4.02  | 111 | 117       | 295,100.16 | 3.02 |
| 108053 | 71  | 1    | 4.14  | 180 | 20SWRURAL | 299,139.84 | 3.14 |
| 39773  | 71  | SWC  | 4.25  | 110 | 20SWRURAL | 302,600.00 | 3.25 |
| 39290  | 71  | SWC  | 4.32  | 111 | 20SWRURAL | 304,680.96 | 3.32 |
| 36675  | 71  | SWW  | 4.38  | 110 | 20SWRURAL | 306,389.76 | 3.38 |
| 36680  | 71  | SWW  | 4.45  | 111 | 20SWRURAL | 308,296.00 | 3.45 |
| 36528  | 470 | SWC  | 4.46  | 790 | 991       | 308,560.64 | 3.46 |
| 36405  | 71  | SWC  | 4.47  | 111 | 20SWRURAL | 308,823.36 | 3.47 |
| 36640  | 71  | SWW  | 4.54  | 110 | 20SWRURAL | 310,608.64 | 3.54 |
| 36509  | 71  | SWC  | 4.64  | 111 | 20SWRURAL | 312,995.84 | 3.64 |
| 36372  | 71  | SWC  | 4.73  | 810 | 20SWRURAL | 314,980.16 | 3.73 |
| 118271 | 71  | 4779 | 4.74  | 111 | 20SWRURAL | 315,191.04 | 3.74 |
| 39417  | 71  | SWC  | 4.77  | 111 | 20SWRURAL | 315,812.16 | 3.77 |
| 37291  | 71  | SWW  | 4.83  | 180 | 20SWRURAL | 317,002.56 | 3.83 |
| 37073  | 71  | SWW  | 4.85  | 180 | 20SWRURAL | 317,384.00 | 3.85 |
| 36653  | 71  | SWW  | 4.89  | 110 | 20SWRURAL | 318,123.84 | 3.89 |
| 36470  | 71  | SWC  | 4.91  | 110 | 20SWRURAL | 318,482.24 | 3.91 |
| 37066  | 71  | SWW  | 4.92  | 180 | 20SWRURAL | 318,658.56 | 3.92 |
| 37320  | 71  | SWW  | 4.92  | 180 | 20SWRURAL | 318,658.56 | 3.92 |
| 36684  | 71  | SWW  | 5.00  | 110 | 20SWRURAL | 320,000.00 | 4.00 |
| 127102 | 71  | SWC  | 5.07  | 910 | 20SWRURAL | 323,798.59 | 0.07 |
| 37229  | 470 | SWW  | 5.15  | 111 | 332       | 328,116.80 | 0.15 |
| 127103 | 71  | SWC  | 5.17  | 910 | 20SWRURAL | 329,192.51 | 0.17 |
| 127101 | 71  | SWC  | 5.30  | 910 | 20SWRURAL | 336,147.20 | 0.30 |
| 36374  | 71  | SWC  | 5.98  | 110 | 20SWRURAL | 371,468.03 | 0.98 |
| 121363 | 470 | 4829 | 6.34  | 111 | 117       | 389,448.45 | 1.34 |
| 36637  | 71  | SWW  | 6.66  | 180 | 20SWRURAL | 405,013.25 | 1.66 |
| 36477  | 71  | SWC  | 6.78  | 110 | 20SWRURAL | 410,748.67 | 1.78 |
| 36380  | 71  | SWC  | 7.00  | 810 | 20SWRURAL | 421,120.00 | 2.00 |
| 76509  | 71  | 4163 | 7.22  | 810 | 20SWRURAL | 431,305.47 | 2.22 |
| 41322  | 470 | 4958 | 7.64  | 111 | 330       | 450,234.37 | 2.64 |
| 113136 | 470 | 1    | 7.69  | 110 | 350       | 452,442.69 | 2.69 |
| 36419  | 71  | SWC  | 7.80  | 180 | 20SWRURAL | 457,267.20 | 2.80 |
| 36366  | 71  | SWC  | 7.95  | 111 | 20SWRURAL | 463,771.20 | 2.95 |
| 36469  | 71  | SWC  | 9.21  | 110 | 20SWRURAL | 514,993.73 | 4.21 |
| 39756  | 470 | SWC  | 9.52  | 790 | 6M14      | 526,661.63 | 4.52 |
| 39370  | 470 | SWC  | 11.59 | 110 | 360       | 495,644.03 | 1.59 |
| 39391  | 470 | SWC  | 12.00 | 111 | 360       | 506,880.00 | 2.00 |
| 113138 | 470 | 1    | 12.26 | 110 | 350       | 513,782.27 | 2.26 |
| 37854  | 71  | 1    | 15.24 | 180 | 20SWRURAL | 580,534.27 | 5.24 |

|       |     |     |       |     |           |            |      |
|-------|-----|-----|-------|-----|-----------|------------|------|
| 36480 | 470 | SWC | 17.88 | 910 | 340       | 620,679.17 | 7.88 |
| 36482 | 71  | SWC | 19.44 | 810 | 20SWRURAL | 636,014.59 | 9.44 |
| 39366 | 470 | SWC | 19.55 | 111 | 342       | 636,860.80 | 9.55 |
| 39361 | 470 | SWC | 23.90 | 740 | 360       | 645,491.20 | 3.90 |
| 39369 | 470 | SWC | 24.41 | 910 | 350       | 643,330.43 | 4.41 |

|   |  |  |  |  |  |               |
|---|--|--|--|--|--|---------------|
| Total value of properties 1 acre or larger                  |  |  |  |  |  | 39,769,352.11 |
| Total acreage 1 acre or larger                              |  |  |  |  |  | 599.54        |
| Average price per acre of developable land 1 acre or larger |  |  |  |  |  | 66,332.94     |

The formulas and data are part of the Skagit County Assessor's Office developmental acreage rates for 2011 assessments in Sedro Woolley and surrounding UGA.

The formulas are used to determine the value of property based on the land's potential highest and best use.

Property ID is Assessors parcel number

Subset ID codes - 71 means single family home on site. 470 means no residence on site.

Value formulas:

under 1 acre = acreage X 102400

1 to 5 acres = (102400-(9600 X amount over base value)) X legal acreage

5.1 to 10 acres = (64000-(1920 X amount over base value)) X legal acreage

10.01 to 20 acres = (44800-(1280 X amount over base value)) X legal acreage

20.01 acres or more = (32000-(1280 X amount over base value)) X legal acreage

Developmental acreage rates for 2011 assessments in Sedro Woolley and surrounding UGA. Generated by Skagit County Assessor's Office

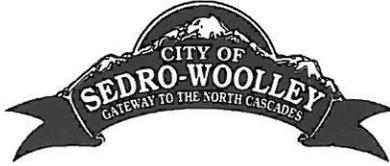
1 acre = 102400

5 acres and below = 6400

10 acres and below = 44800

20 acres and below = 32000

20 acres and above = 32000



CITY COUNCIL AGENDA  
REGULAR MEETING

MAR 28 2012

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 6

Planning Department  
Sedro-Woolley Municipal Building  
325 Metcalf Street  
Sedro-Woolley, WA 98284  
Phone (360) 855-0771  
Fax (360) 855-0733

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**MEMO:**

**To:** City Council  
Mayor Anderson

**From:** Jack Moore   
Planning Director/ Building Official

**Date:** March 28, 2012

**Subject:** Proposed Planning Commission 2012 Work Plan

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**ISSUE**

Request that City Council prioritize topics for the Planning Commission 2012 Work Plan

**PROJECT DESCRIPTION/ HISTORY**

Each year the Planning Commission creates a list of projects that the members would like to address over the course of the year. These items are in addition to the regular items assigned by the City Council and Comprehensive Plan updates.

In 2011 the Planning Commission and City Council identified several topics they wished to address. The Planning Commission has begun and is continuing to work on:

- 1) Develop Design Standards and Zoning Code for the Urban Village Mixed Use Zone.

The Planning Commission has proposed the following topics to be added to their 2012 Work Plan. Please note that these items would be in addition to the work required for the 2012 Comprehensive Plan update. If approved, these topics would be worked on in order, as time allows:

- 2) Develop rules for installation of *parklets*. (Parklets are at-grade decks that could be requested by a downtown business owner for the purpose of outside dining that would be placed in the public right-of-way in front of their business)
- 3) Develop an Urban Forestry program. Provide incentives to retain native trees and vegetation which could assist in reducing surface water problems. Become registered with the *Tree City USA* program.
- 4) Produce streetscape standards for private and public development and redevelopment of streets.
- 5) Revise the Planned Residential Development (PRD) zoning code.

**RECOMMENDED ACTION**

Identify topics that the City Council wishes the Planning Commission to address in 2012 and prioritize those topics in a preferred order. No formal action is necessary.