

Next Ord: 1732-12
Next Res: 858-12

VISION STATEMENT

SEDRO-WOOLLEY IS A FRIENDLY CITY THAT IS CHARACTERIZED BY CITY GOVERNMENT AND CITIZENS WORKING TOGETHER TO ACHIEVE A PROSPEROUS, VIBRANT AND SAFE COMMUNITY

MISSION STATEMENT

TO PROVIDE SERVICES AND OPPORTUNITIES WHICH CREATE A COMMUNITY WHERE PEOPLE CHOOSE TO LIVE, WORK AND PLAY

CITY COUNCIL AGENDA

February 8, 2012

7:00 PM

Sedro-Woolley Municipal Building

Council Chambers

325 Metcalf Street

1. Call to Order
2. Pledge of Allegiance
3. Consent CalendarPages 1-48

NOTE: Agenda items on the Consent Calendar are considered routine in nature and may be adopted by the council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the regular agenda will consider any item so removed after the Consent Calendar.

- a. Minutes from Previous Meeting (Including February 1, 2012 Work Session)
 - b. Finance
 - Claim Checks #73745 to #73833 in the amount of \$113,486.63.
 - Payroll Checks #52284 to #52394 in the amount of \$251,911.39.
 - c. Possible Bid Award - Public Works Agreement Nos. 2012-PW-01 thru 12
Miscellaneous On-Call Maintenance Services
 - d. Ordinance 1730-12 - Reserve Fund Revision
 - e. Ordinance 1731-12 - Repealing Chapters of the SWMC
4. Public Comment (Limited to 3-5 minutes)

NEW BUSINESS

5. Ordinance - Community Center Fees for Consecutive Users (*action requested*).....Pages 51-54
6. Scheduling of Council Retreat.....Page 55

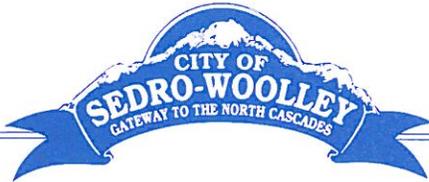
COMMITTEE REPORTS AND REPORTS FROM OFFICERS

EXECUTIVE SESSION/YES

There may be an Executive Session immediately preceding, during or following the meeting.

FEB 08 2012

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 13



DATE: February 8, 2012
TO: Mayor Anderson and City Council
FROM: Patsy Nelson, Finance Director
SUBJECT: 1) CALL TO ORDER; 2) PLEDGE OF ALLEGIANCE; 3) CONSENT
CALENDAR

1. CALL TO ORDER - The Mayor will call the February 8, 2012 Regular Meeting to Order. The Finance Director will note those in attendance and those absent.

___ Ward 1 Councilmember Kevin Loy
___ Ward 2 Councilmember Tony Splane
___ Ward 3 Councilmember Thomas Storrs
___ Ward 4 Councilmember Keith Wagoner
___ Ward 5 Councilmember Hugh Galbraith
___ Ward 6 Councilmember Rick Lemley
___ At-Large Councilmember Brett Sandström

2. PLEDGE OF ALLEGIANCE - The Mayor will lead the City Council and citizens in the Pledge of Allegiance to the United States of America.
3. CONSENT CALENDAR - Mayor will ask for Council approval of Consent Calendar items.

FEB 08 2012

CITY OF SEDRO-WOOLLEY

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 32

Regular Meeting of the City Council
January 25, 2012 – 7:00 P.M. –City Hall Council Chambers

ROLL CALL: Present: Councilmembers: Tom Storrs, Keith Wagoner, Hugh Galbraith, Rick Lemley and Brett Sandström. Staff: Recorder Brue, Finance Director Nelson and Planner Moore.

The Meeting was called to order at 7:00 P.M. by Mayor Pro-Tem Storrs.

Pledge of Allegiance

Mayor Pro Tem announced that Mayor Anderson, City Supervisor/Attorney Berg, Engineer Freiburger and Councilmembers Loy and Splane are in Olympia for the AWC Legislative Conference. Fire Chief Klinger and Police Chief Wood have been excused from attending the meeting.

Consent Calendar

- Minutes from Previous Meeting
- Finance
 - Claim Checks #73631 to #73677 in the amount of \$379,593.04
 - Claim Checks #73678 to #73744 in the amount of \$150,268.58
 - Payroll Checks #52174 to #52283 in the amount of \$183,854.73
- Change Order 6 Approval – Contract 2011-PW-06 SR20, Metcalf to Township Lane Widening and Bicycle/Pedestrian Improvement Project – Interwest Construction Inc.

Councilmember Wagoner moved to approve the consent calendar Items A through C. Seconded by Councilmember Lemley. Motion carried (5-0).

Public Comment

No comments received.

UNFINISHED BUSINESS

Presentation by Alex Ruby on Eagle Scout Landscaping Project at the Trestle Along Hwy 20

Alex Ruby – 1710 E. Kincaid St., addressed the Council to report on his proposal for his Eagle Scout project to benefit the City. Ruby noted he has been working with Engineer Freiburger and presented information regarding plantings, including varieties and coloring of the plantings. The phased project would include an “SW” planting in phase three. He showed a rendering of his design and proposed plans. Ruby also discussed

maintenance of the plantings and introduced Landscape Designer Pat Bunting who has been guiding him with his project. Ruby also spoke on funding of the project with plans of approaching Rotary and other service clubs as well as soliciting individual contributions.

Councilmembers gave great comments to Ruby regarding his plans and presentation.

Ruby then entertained questions from the Council which included the time frame for the project, volunteer help and the plans for the "SW". He indicated his plan is to work on the project on weekends in March and during spring break in April.

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

Planner Moore – reported on the hearing examiner process noting we are currently in an open appeal period. Should an appeal request come in the Council will be making a judicial decision. He cautioned the Council to not comment on the decision either amongst themselves or to the general public. He noted the appeal period ends a week from Friday and it appears an appeal is likely to be filed.

Councilmember Wagoner – noted the great job the Chamber did in obtaining the funds for the flower program in such a short period of time. He commented that it was a hard decision for Council to cut the program and was glad the Chamber was able to secure funding. He noted it shows how important it is to the downtown businesses and citizens.

Councilmember Lemley noted the Chamber actually received more funding than needed and are looking into creating an endowment program for future years if needed.

Councilmember Galbraith – commented he is looking forward to having the Hwy 20 project completed, noting it will be an asset to the community.

Councilmember Sandström – spoke of some phone calls he has received regarding late night solicitors within the Independence Blvd. area. The residents have expressed concern of the timing of the visits. There seemed to be some confusion as to the direction to proceed.

Mayor Pro-Tem Storrs suggested Councilmember Sandström bring the topic back up when Police Chief Wood is in attendance.

Councilmember Lemley moved to adjourn. Seconded by Councilmember Galbraith Motion carried (5-0).

The meeting adjourned at 7:22 P.M.

FEB 08 2012

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3a

CITY OF SEDRO-WOOLLEY

Council Worksession

February 1, 2012 – 7:00 P.M. – Public Safety Training Room

The worksession was called to order at 7:00 P.M. by Mayor Mike Anderson.

ROLL CALL: Present: Mayor Mike Anderson, Councilmembers: Kevin Loy, Tony Splane, Tom Storrs, Keith Wagoner, Rick Lemley and Brett Sandström.

Staff: City Supervisor/Attorney Berg, Finance Director Nelson and Engineer Freiburger.

Legislative Report

- City Supervisor/Attorney Berg discussed topics taken to Olympia and the seeds which were planted. Topics included Felony Jail Medical, Grants for Rural Distressed Counties and the SR20 Corridor Freight Mobility Project. Councilmember Splane spoke with Governor Gregoire on biofuels. Several joint meetings were held with Burlington who also brought forth the BNSF Skagit River Railroad Bridge issue. Legislature most likely will cut local funding. Berg testified on a bill placing additional requirements on EMS levy requests.

Mayor/Council Roundtable Discussion

- The Mayor and Council held a roundtable discussion which included:
 - DOT nickel program funding going to debt service, not projects.
 - Notices to the Courier Times and their refusal to publish articles by elected officials. Perhaps appointed officials such as City Supervisor/Attorney Berg and Engineer Freiburger could submit them.
 - Sedro Woolley School District took a position against the Juvenile Rehabilitation Administration's low-security group home proposal. Discussion was held as to whether the Council should take an official stand. The majority of the Council wishes to send a letter of opposition to the County regarding permitting this facility.
 - Fencing under the trestle at SR20 was discussed as well as the trees on Sapp Road which are falling. Wayne Ramsey is working on a tree count on the Lemley property and his high school crew has done a lot of training and work.
 - NPDES Stormwater 2013 permit is out for comment. Engineer Freiburger discussed problems including outflow testing, requiring low-impact development, every development site will require stormwater analysis and the City must monitor annually. He also reported that DOT has virtually no money for highway maintenance. TIB funding of the Cook Road Realignment looks promising. The State plans on putting a weigh-in motion on SR9 and a compound area in Sedro-Woolley. Also discussed was the process of selection of light pole manufacturer for the SR20 project. Completion of the HAWK

signal is estimated by the end of the week. A ribbon cutting ceremony will be held in early April.

Executive Session

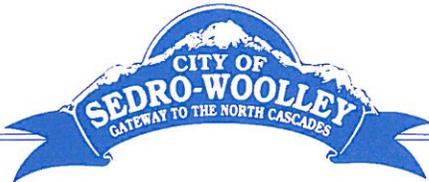
The worksession moved to Executive Session at 8:12 P.M. for approximately 15 minutes under RCW 42.30.110(1)(g) regarding personnel with no decision anticipated.

Councilmember Wagoner moved to adjourn. Seconded by Councilmember Splane. Motion carried (6-0).

The worksession adjourned at 8:28 P.M.

FEB 08 2012

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 36



DATE: February 8, 2012
TO: Mayor Anderson and City Council
FROM: Patsy Nelson, Finance Director
SUBJECT: FINANCE - CLAIMS

Attached you will find the Claim Checks register proposed for payment for the period ending February 8, 2012.

Motion to approve Claim Checks #73745 to #73833 in the amount of \$113,486.63.

Motion to approve Payroll Checks #52284 to #52394 in the amount of \$251,911.39.

If you have any comments, questions or concerns, please contact me for information during the working day at 855-1661. This will allow me to look up the invoices that are stored in our office.

CITY OF SEDRO-WOLLEY
 SORTED TRANSACTION WARRANT REGISTER
 02/08/2012 (Printed 02/02/2012 14:49)

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
73745	SKAGIT COUNTY AUDITOR	MISC-FILING FEES/LIEN EXP	SWR	2,106.00
		MISC-FILING FEES/LIEN EXP	SAN	1,734.00
		WARRANT TOTAL		3,840.00
73746	WA STATE DEPT OF L & I	INDUSTRIAL INSURANCE	JUD	22.73
		INDUSTRIAL INSURANCE	PD	180.41
		INDUSTRIAL INSURANCE	PD	173.45
		INDUSTRIAL INSURANCE	PD	160.82
		INDUSTRIAL INSURANCE	LIB	7.41
		WARRANT TOTAL		544.82
73747	SEDRO-WOLLEY POSTMASTER	POSTAGE	SWR	78.97
		WARRANT TOTAL		78.97
73748	A-1 MOBILE LOCK & KEY	CONST-SR20 WIDENING		108.20
		OPERATING SUPPLIES	SAN	32.46
		OPERATING SUPPLIES	SAN	129.84
		WARRANT TOTAL		270.50
73749	ALLELUJAH BUSINESS SYSTEMS	PROFES. SVCS. REIMBURSE	ENG	1.62
		WARRANT TOTAL		1.62
73750	ALL-PHASE ELECTRIC	OPERATING SUP - CITY HALL	PK	9.62
		WARRANT TOTAL		9.62
73751	ALPINE FIRE & SAFETY	OFFICE/OPERATING SUPPLIES	PD	109.28
		WARRANT TOTAL		109.28
73752	AMWELL	MAINT OF GENERAL EQUIP	SWR	2,541.29
		WARRANT TOTAL		2,541.29
73753	A.T.V. ACCESSORIES	REPAIRS/MAINT-EQUIP	FD	1,063.28
		WARRANT TOTAL		1,063.28
73754	ARAMARK UNIFORM SERVICES	MISC-LAUNDRY	CEM	5.60
		MISC-LAUNDRY	CEM	5.23
		MISC-LAUNDRY	ST	12.12
		MISC-LAUNDRY	ST	10.98
		LAUNDRY	SWR	26.36
		LAUNDRY	SWR	26.36
		WARRANT TOTAL		86.65
73755	ASSOC PETROLEUM PRODUCTS	AUTO FUEL	PD	91.15
		AUTO FUEL	PD	61.76
		AUTO FUEL	PD	1,675.82
		AUTO FUEL/DIESEL	FD	673.92
		AUTO FUEL/DIESEL	PK	208.86
		AUTO FUEL/DIESEL	CEM	113.53
		AUTO FUEL/DIESEL	ST	125.19
		AUTO FUEL/DIESEL	ST	339.50
		AUTO FUEL/DIESEL	ST	305.60
		AUTO FUEL/DIESEL	ST	98.14

WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		AUTO FUEL/DIESEL ST	82.46
		AUTO FUEL/DIESEL SWR	113.14
		AUTO FUEL/DIESEL SWR	152.33
		AUTO FUEL/DIESEL SWR	129.01
		AUTO FUEL/DIESEL SAN	2,236.89
		AUTO FUEL/DIESEL SAN	42.76
		AUTO FUEL/DIESEL SAN	1,518.87
		AUTO FUEL/DIESEL SWTR	109.55
		AUTO FUEL/DIESEL SWTR	326.51
		WARRANT TOTAL	8,404.99
73756	AT & T	TELEPHONE JUD	.51
		TELEPHONE EXE	.51
		TELEPHONE FIN	13.17
		TELEPHONE LGL	4.06
		TELEPHONE IT	.51
		TELEPHONE PLN	1.02
		TELEPHONE ENG	11.15
		TELEPHONE PD	56.74
		TELEPHONE FD	6.07
		TELEPHONE INSP	.51
		TELEPHONE ST	.51
		TELEPHONE LIB	3.04
		TELEPHONE SWR	3.03
		TELEPHONE SAN	.51
		WARRANT TOTAL	101.34
73757	BAY CITY SUPPLY	OPERATING SUP - COMM CENTER PK	257.03
		OPERATING SUP - SENIOR CTR PK	174.19
		OPERATING SUP - CITY HALL PK	201.75
		OPERATING SUP - CITY HALL PK	286.26
		REPAIR/MT-SMALL TOOLS EQUIP PK	635.16
		WARRANT TOTAL	1,554.39
73758	BBC KNOWLEDGE	BOOKS, PERIOD, RECORDS LIB	19.95
		WARRANT TOTAL	19.95
73759	BOARD FOR VOLUNTEER	RESERVES/EXTRA HELP PD	540.00
		WARRANT TOTAL	540.00
73760	BRIGHT RAIN SOLUTIONS	PROFESSIONAL SERVICES SWTR	360.00
		WARRANT TOTAL	360.00
73761	BRUE, CHERYL	STATE AUDITING FIN	46.42
		PROFESSIONAL SERVICES PLN	46.43
		PROFESSIONAL SERVICES ENG	46.43
		PROFESSIONAL SERVICES PD	46.43
		OPERATING SUPPLIES ST	46.43
		PROFESSIONAL SERVICES SWR	46.43
		PROFESSIONAL SERVICES SAN	46.43
		WARRANT TOTAL	325.00

CITY OF SEDRO-WOOLLEY
 SORTED TRANSACTION WARRANT REGISTER
 02/08/2012 (Printed 02/02/2012 14:49)

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
73762	CARL'S TOWING INC.	PROFESSIONAL SERVICES	PD	259.68
		REPAIR/MAINTENANCE-EQUIP	ST	363.55
		WARRANT TOTAL		623.23
73763	CODE PUBLISHING INC.	CODE BOOK	LGS	140.93
		CODE BOOK	LGS	70.46
		WARRANT TOTAL		211.39
73764	COLEMAN, JOHN	EMPLOYEE WELLNESS	PLN	30.00
		WARRANT TOTAL		30.00
73765	COLLINS OFFICE SUPPLY, INC	SUPPLIES	LGS	48.68
		SUPPLIES	FIN	24.83
		OFFICE/OPERATING SUPPLIES	PD	43.42
		WARRANT TOTAL		116.93
73766	COMCAST	INTERNET SERVICES	IT	111.90
		WARRANT TOTAL		111.90
73767	DAHL ELECTRIC INC.	HOLIDAY DISPLAYS	PK	272.29
		WARRANT TOTAL		272.29
73768	DISPLAY SALES	HOLIDAY DISPLAYS	PK	416.00
		WARRANT TOTAL		416.00
73769	E & E LUMBER	MACHINERY & EQUIPMENT	PD	32.08
		OPERATING SUP - RIVERFRONT	PK	4.85
		OPERATING SUP - LIBRARY	PK	31.13
		REPAIRS/MT-RIVERFRONT	PK	79.73
		REPAIRS/MT-RIVERFRONT	PK	24.40
		REPAIRS/MT-RIVERFRONT	PK	52.99
		REPAIRS/MT-RIVERFRONT	PK	127.22
		REPAIRS/MT-RIVERFRONT	PK	28.51
		OPERATING SUPPLIES	ST	18.37
		OPERATING SUPPLIES	ST	1.89
		OPERATING SUPPLIES	ST	3.86
		OPERATING SUPPLIES	ST	9.59
		REPAIR/MAINTENANCE-EQUIP	ST	8.90
		REPAIR/MAINTENANCE-EQUIP	ST	35.70
		CONST-SR20 WIDENING		232.29
		OPERATING SUPPLIES	SWR	37.46
		OPERATING SUPPLIES	SAN	34.98
		WARRANT TOTAL		763.95
73770	EDM PUBLISHERS, INC.	MISC-DUES	INSP	84.00
		WARRANT TOTAL		84.00
73771	ENTERPRISE OFFICE SYSTEMS	SUPPLIES	JUD	93.16
		SUPPLIES	ENG	4.54
		OFFICE/OPERATING SUPPLIES	PD	40.08
		WARRANT TOTAL		137.78

CITY OF SEDRO-WOLLEY
 SORTED TRANSACTION WARRANT REGISTER
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WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
73772	EMERGENCY MEDICAL PRODUCTS INC	OPERATING SUPPLIES	FD	183.60
		WARRANT TOTAL		183.60
73773	FASTENAL COMPANY	OPERATING SUPPLIES	ST	16.88
		OPERATING SUPPLIES	ST	121.10
		OPERATING SUPPLIES	ST	77.57
		OPERATING SUPPLIES	ST	71.29
		WARRANT TOTAL		286.84
73774	FEDERAL EXPRESS CORP.	POSTAGE	FD	13.22
		WARRANT TOTAL		13.22
73775	FRONTIER	TELEPHONE	FD	136.37
		TELEPHONE	PK	83.41
		WARRANT TOTAL		219.78
73776	GREAT AMERICA LEASING COR	REPAIR/MAINTENANCE-EQUIP	LIB	139.63
		WARRANT TOTAL		139.63
73777	HACH COMPANY	OPERATING SUPPLIES	SWR	183.72
		WARRANT TOTAL		183.72
73778	HONEY BUCKET	UTILITIES-PORTABLE TOILETS	PK	75.00
		UTILITIES-PORTABLE TOILETS	PK	75.00
		WARRANT TOTAL		150.00
73779	HUMANE SOCIETY OF SKAGIT	HUMANE SOCIETY	PD	132.00
		WARRANT TOTAL		132.00
73780	IKON OFFICE SOLUTIONS	REPAIRS & MAINTENANCE	PD	44.09
		REPAIRS & MAINTENANCE	PD	75.74
		EQUIPMENT LEASE	FD	75.74
		REPAIRS/MAINT-EQUIP	FD	44.09
		WARRANT TOTAL		239.66
73781	INTERWEST CONSTRUCTION INC.	MAINTENANCE OF LINES	SWR	2,145.78
		WARRANT TOTAL		2,145.78
73782	JOHN DEERE GOVERNMENT &	REPAIR/MT-SMALL TOOLS EQUIP	PK	17.37
		WARRANT TOTAL		17.37
73783	KEVIN'S APPLIANCE SERVICE	REPAIRS/MAINT-DORM	FD	84.40
		WARRANT TOTAL		84.40
73784	LANGUAGE EXCH. INC. (THE)	LANGUAGE INTERPRETER	JUD	116.00
		WARRANT TOTAL		116.00
73785	LARGEN, DONALD B. AICP	PROF SERVICES REIMBURSABLE	PLN	522.50
		WARRANT TOTAL		522.50
73786	LOGGERS AND CONTRACTORS	REPAIR/MAINTENANCE-EQUIP	ST	614.95
		WARRANT TOTAL		614.95

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
73787	MAMMOTH STONWORKS INC	REPAIR/MT-HAMMER SQUARE	PK	49.71
		WARRANT TOTAL		49.71
73788	MARTIN MARIETTA MATERIALS	REPAIR/MAINT-STREETS	ST	1,293.50
		REPAIR/MAINT-STREETS	ST	503.13
		REPAIR/MAINT-STREETS	ST	109.05
		MAINTENANCE OF LINES	SWR	109.05
		WARRANT TOTAL		2,014.73
73789	NEWMAN SIGNS INC	OPERATING SUPPLIES	ST	1,313.65
		WARRANT TOTAL		1,313.65
73790	NORTH CASCADE FORD	REPAIR & MAINT - AUTO	PD	422.23
		REPAIR/MAINTENANCE-EQUIP	ST	664.35
		WARRANT TOTAL		1,086.58
73791	OFFICE DEPOT	SUPPLIES/BOOKS	PLN	31.69
		SUPPLIES	ENG	31.70
		SUPPLIES	ENG	8.88
		OFF/OPER SUPPS & BOOKS	INSP	31.70
		OPERATING SUP - PARKS SHOP	PK	165.45
		WARRANT TOTAL		269.42
73792	OLIVER-HAMMER CLOTHES	OPERATING SUPPLIES	SAN	135.23
		WARRANT TOTAL		135.23
73793	OWEN EQUIPMENT COMPANY	REPAIRS/MAINTENANCE	SWTR	1,073.52
		REPAIRS/MAINTENANCE	SWTR	3,178.59
		WARRANT TOTAL		2,105.07
73794	PACIFIC SCIENCE CENTER	EARLY LITERACY	LIB	817.00
		WARRANT TOTAL		817.00
73795	PAT RIMMER TIRE CTR, INC	REPAIR & MAINT - AUTO	PD	77.86
		REPAIR & MAINT - AUTO	PD	110.63
		SMALL TOOLS & MINOR EQUIP	PK	28.03
		REPAIRS/MAINTENANCE	PK	105.71
		REPAIR/MAINT-EQUIP & BLDG	CEM	28.94
		WARRANT TOTAL		195.45
73796	PETERSON, DEBRA	TRAVEL	LIB	109.89
		WARRANT TOTAL		109.89
73797	PETTY CASH	CASH ADJUSTMENT-CASHIER		.01
		EMPLOYEE WELLNESS	EXE	8.12
		SUPPLIES	ENG	3.25
		POSTAGE	ENG	1.04
		TRAVEL	ENG	6.00
		MACHINERY & EQUIPMENT	PD	8.65
		TRAVEL/MEALS	FD	24.00
		MISC-FILING FEES/LIEN EXP	SWR	2.00
		OPERATING SUPPLIES	SAN	34.25

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		MISC-FILING FEES/LIEN EXP	SAN	2.00
		WARRANT TOTAL		89.32
73798	PETTY CASH-DEBRA PETERSON	SUPPLIES	LIB	34.45
		WARRANT TOTAL		34.45
73799	PITTMAN, HAROLD	RETIRED MEDICAL	PD	1,158.00
		WARRANT TOTAL		1,158.00
73800	PUBLIC UTILITY DIS. NO.1	PUBLIC UTILITIES	SWR	72.40
		WARRANT TOTAL		72.40
73801	PUGET SOUND ENERGY	PUBLIC UTILITIES	PD	34.87
		REPAIRS & MAINTENANCE	PD	9.94
		PUBLIC UTILITIES	FD	128.16
		UTILITIES-RIVERFRONT	PK	567.35
		UTILITIES-COMMUNITY CTR	PK	215.74
		UTILITIES-SENIOR CENTER	PK	326.03
		UTILITIES-TRAIN	PK	62.37
		UTILITIES-HAMMER SQUARE	PK	370.19
		UTILITIES-BINGHAM & MEMORIAL P		77.22
		UTILITIES - SHOP	PK	60.69
		UTILITIES - SHOP	PK	25.64
		UTILITIES - OTHER	PK	9.94
		PUBLIC UTILITIES-CITY HALL	PK	2,347.48
		PUBLIC UTILITIES	CEM	60.85
		PUBLIC UTILITIES	ST	93.93
		PUBLIC UTILITIES	ST	10.99
		PUBLIC UTILITIES	ST	170.08
		PUBLIC UTILITIES	ST	585.81
		PUBLIC UTILITIES	LIB	234.54
		ADVERTISING	HOT	41.30
		PUBLIC UTILITIES	SWR	9,537.37
		PUBLIC UTILITIES	SAN	172.65
		PUBLIC UTILITIES	SWTR	129.14
		WARRANT TOTAL		15,272.28
73802	QUICK LANE TIRE & AUTO CENTER	REPAIRS/MAINT-EQUIP	FD	100.79
		WARRANT TOTAL		100.79
73803	REFLECTIVE APPAREL FACTORY, INC.	OPERATING SUPPLIES	SAN	385.20
		WARRANT TOTAL		385.20
73804	REICHHARDT & EBE ENG, INC	CONST-SR20 WIDENING		33,523.41
		WARRANT TOTAL		33,523.41
73805	RENE'S WORLD	SUPPLIES	ENG	43.28
		SAFETY EQUIPMENT	PK	97.38
		SAFETY EQUIPMENT	CEM	10.82
		OPERATING SUPPLIES	SWR	10.82
		WARRANT TOTAL		162.30

CITY OF SEDRO-WOLLEY
 SORTED TRANSACTION WARRANT REGISTER
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WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
73806	SALYER, DOUGLAS	RETIRED MEDICAL	PD	231.03
		WARRANT TOTAL		231.03
73807	SEDRO-WOLLEY AUTO PARTS	OPERATING SUPPLIES	CEM	17.30
		OPERATING SUPPLIES	ST	28.28
		REPAIR/MAINTENANCE-EQUIP	ST	8.44
		REPAIR/MAINTENANCE-EQUIP	ST	431.84
		REPAIR/MAINTENANCE-EQUIP	ST	44.08
		REPAIR/MAINTENANCE-EQUIP	ST	10.52
		MAINT OF GENERAL EQUIP	SWR	2.14
		OPERATING SUPPLIES	SWR	68.17
		REPAIRS/MAINT-EQUIP	SAN	14.12
		REPAIRS/MAINT-EQUIP	SAN	1.62
		REPAIRS/MAINT-EQUIP	SAN	47.68
		OPERATING SUPPLIES	SAN	30.21
		WARRANT TOTAL		704.40
73808	SEDRO-WOLLEY VOLUNTEER	SALARIES-VOLUNTEERS	FD	9,179.50
		WARRANT TOTAL		9,179.50
73809	SIRCHIE FINGER PRINT	OFFICE/OPERATING SUPPLIES	PD	261.44
		WARRANT TOTAL		261.44
73810	SKAGIT COUNTY AUDITOR	ELECTION COSTS	LGS	2,442.41
		WARRANT TOTAL		2,442.41
73811	SKAGIT COUNTY EMS	TUITION/REGISTRATION	FD	220.00
		WARRANT TOTAL		220.00
73812	SKAGIT COUNTY SHERIFF OFF	PRISONER TRANSPORT	PD	607.82
		WARRANT TOTAL		607.82
73813	SKAGIT COUNTY TREASURER	CRIME VCTM & WITNSS PROG	LGL	90.42
		WARRANT TOTAL		90.42
73814	SKAGIT FARMERS SUPPLY	OPERATING SUPPLIES-PROPANE	ST	12.05
		OPERATING SUPPLIES	SAN	103.74
		OPERATING SUPPLIES	SAN	17.29
		WARRANT TOTAL		133.08
73815	SKAGIT DV & SA SERVICES	SKAGIT CO DOMESTIC VIOLENCE DV		993.63
		WARRANT TOTAL		993.63
73816	SKAGIT CO. UTILITY COORD.	MISC-DUES/SUBSCRIPTIONS	SWR	75.00
		WARRANT TOTAL		75.00
73817	SKAGIT ISLANDS AEYC	TUITION/REGISTRATION	LIB	87.00
		TUITION/REGISTRATION	LIB	60.00
		WARRANT TOTAL		147.00
73818	SKAGIT PUBLISHING	ADVERTISING	PLN	110.00
		ADVERTISING	PLN	160.00

WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		WARRANT TOTAL	270.00
73819	STAPLES BUSINESS ADVANTAGE	OFFICE/OPERATING SUPPLIES PD	337.55
		OFFICE SUPPLIES SWR	443.72
		OFFICE SUPPLIES SAN	72.06
		OFFICE SUPPLIES SAN	4.26
		WARRANT TOTAL	857.59
73820	SUBURBAN PROPANE, L.P.	PROPANE CEM	48.69
		WARRANT TOTAL	48.69
73821	TRUE VALUE	OFFICE/OPERATING SUPPLIES PD	4.31
		REPAIR & MAINT - AUTO PD	8.65
		MACHINERY & EQUIPMENT PD	2.79
		MACHINERY & EQUIPMENT PD	21.63
		OPERATING SUPPLIES FD	19.45
		OPERATING SUPPLIES FD	24.18
		OPERATING SUPPLIES FD	7.79
		SMALL TOOLS & MINOR EQUIP FD	6.98
		SMALL TOOLS & MINOR EQUIP FD	11.89
		SMALL TOOLS & MINOR EQUIP FD	3.02
		SMALL TOOLS & MINOR EQUIP FD	4.63
		OPERATING SUP - CITY HALL PK	36.76
		OPERATING SUP - CITY HALL PK	22.71
		OPERATING SUP - HAMMER SQ PK	28.11
		OPERATING SUP - HAMMER SQ PK	35.40
		OPERATING SUP - HAMMER SQ PK	21.63
		REPAIRS/MT-RIVERFRONT PK	9.38
		REPAIR/MAINTENANCE-EQUIP ST	10.03
		REPAIR/MAINTENANCE-EQUIP ST	45.63
		OPERATING SUPPLIES SWR	58.36
		OPERATING SUPPLIES SWR	33.69
		WARRANT TOTAL	373.76
73822	UNIVAR USA INC	OP SUPPLIES-CHEMICALS SWR	1,060.36
		WARRANT TOTAL	1,060.36
73823	VALLEY AUTO SUPPLY	REPAIRS/MAINT-EQUIP FD	15.68
		REPAIR/MAINTENANCE-EQUIP ST	202.16
		REPAIR/MAINTENANCE-EQUIP ST	56.24
		REPAIRS/MAINT-EQUIP SAN	249.38
		REPAIRS/MAINT-EQUIP SAN	22.44
		REPAIRS/MAINT-EQUIP SAN	124.69
		REPAIRS/MAINT-EQUIP SAN	87.08
		OPERATING SUPPLIES SAN	11.14
		WARRANT TOTAL	384.67
73824	VERIZON WIRELESS	TELEPHONE EXE	57.68
		TELEPHONE FIN	57.95
		TELEPHONE LGL	158.24
		TELEPHONE IT	107.67
		NEXTEL CELL PHONES	173.04

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		TELEPHONE	PD	173.33
		TELEPHONE	PD	430.14
		TELEPHONE	PD	305.67
		TELEPHONE	FD	129.03
		TELEPHONE	FD	85.38
		TELEPHONE	PK	124.35
		TELEPHONE	CEM	24.93
		TELEPHONE	ST	64.09
		NEXTEL CELL PHONES		172.67
		NEXTEL CELL PHONES	SAN	138.88
		WARRANT TOTAL		2,203.05
73825	WALLEY, SHANE	EMPLOYEE WELLNESS	PK	30.00
		OPERATING SUPPLIES	ST	68.84
		WARRANT TOTAL		98.84
73826	WA ASSOC OF SHERIFFS &	DUES/SUBSCRIPTIONS	PD	245.00
		WARRANT TOTAL		245.00
73827	WA CEMETERY & FUNERAL ASSOC	MISC-DUES/SUBSCRIPTIONS	CEM	125.00
		WARRANT TOTAL		125.00
73828	WA LIBRARY ASSOCIATION	SUBSCRIPTIONS	LIB	120.00
		SUBSCRIPTIONS	LIB	70.00
		WARRANT TOTAL		190.00
73829	WA ST DEPT OF LICENSING	DUES/SUBSCRIPTIONS	ENG	76.00
		WARRANT TOTAL		76.00
73830	WA ST DEPT OF PROF LICEN	INTERGOV SVC-GUN PERMITS	PD	144.00
		INTERGOV SVC-GUN PERMITS	PD	75.00
		WARRANT TOTAL		219.00
73831	WA ST OFF OF TREASURER	STATE REMITTANCES-COURT		5,122.17
		WARRANT TOTAL		5,122.17
73832	WOOD'S LOGGING SUPPLY INC	SMALL TOOLS & MINOR EQUIP	PD	50.84
		OPERATING SUP - PARKS SHOP	PK	21.64
		OPERATING SUPPLIES	CEM	37.05
		SAFETY EQUIPMENT	CEM	139.61
		SAFETY EQUIPMENT	CEM	48.68
		SAFETY EQUIPMENT	ST	87.61
		MAINTENANCE OF LINES	SWR	97.38
		OPERATING SUPPLIES	SAN	1.23
		POSTAGE	SAN	44.23
		WARRANT TOTAL		528.27
73833	DEAN, JASON SCOTT	GEN BUSN LICENSES & PERMITS		35.00
		WARRANT TOTAL		35.00
		RUN TOTAL		113,486.63

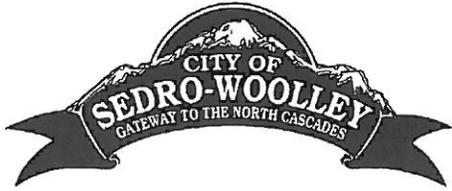
CITY OF SEDRO-WOLLEY
SORTED TRANSACTION WARRANT REGISTER
02/08/2012 (Printed 02/02/2012 14:49)

PAGE 10

FUND	TITLE	AMOUNT
001	CURRENT EXPENSE FUND	31,721.73
101	PARK FUND	7,856.42
102	CEMETERY FUND	666.23
103	STREET FUND	8,066.40
104	ARTERIAL STREET FUND	33,863.90
105	LIBRARY FUND	1,702.91
108	STADIUM FUND	41.30
401	SEWER FUND	19,333.01
412	SOLID WASTE FUND	7,204.46
425	STORMWATER	3,030.27
TOTAL		113,486.63

CITY OF SEDRO-WOLLEY
SORTED TRANSACTION WARRANT REGISTER
02/08/2012 (Printed 02/02/2012 14:49)

DEPARTMENT	AMOUNT
001 000 000	5,157.18
001 000 011	2,702.48
001 000 012	232.40
001 000 013	66.31
001 000 014	142.37
001 000 015	252.72
001 000 017	220.08
001 000 019	901.64
001 000 020	406.93
001 000 021	8,237.77
001 000 022	12,292.01
001 000 024	116.21
001 000 062	993.63
FUND CURRENT EXPENSE FUND	31,721.73
101 000 076	7,856.42
FUND PARK FUND	7,856.42
102 000 036	666.23
FUND CEMETERY FUND	666.23
103 000 042	8,066.40
FUND STREET FUND	8,066.40
104 000 042	33,863.90
FUND ARTERIAL STREET FUND	33,863.90
105 000 072	1,702.91
FUND LIBRARY FUND	1,702.91
108 000 019	41.30
FUND STADIUM FUND	41.30
401 000 035	19,333.01
FUND SEWER FUND	19,333.01
412 000 037	7,204.46
FUND SOLID WASTE FUND	7,204.46
425 000 039	3,030.27
FUND STORMWATER	3,030.27
TOTAL	113,486.63



CITY COUNCIL AGENDA
REGULAR MEETING

FEB 08 2012

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3c

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-0771
Fax (360) 855-0733

Mark A. Freiberger, PE
Director of Public Works/City Engineer

MEMO TO: City Council and Mayor Mike Anderson
FROM: Mark A. Freiberger, PE
RE: **Possible bid award – Public Works Agreement Nos. 2012-PW-01 thru 12
Miscellaneous On-Call Maintenance Services**
DATE: February 2, 2012 (for Council action February 8, 2012)

ISSUE

Should Mayor Anderson execute the attached Public Works Agreement Nos. 2012-PW-01 thru 12 for miscellaneous 2012 On-Call maintenance services as shown below?

BACKGROUND/DISCUSSION

The city closed bids on January 12, 2012 under the MRSC Small Works Roster process for the following contracts:

- 2012 Back-up Generator Maintenance
- 2012 On-Call Construction Services for Miscellaneous Construction Services of an Emergent Nature
- 2012 On-Call Electrical Services for Miscellaneous Electrical Services of an Emergent Nature
- 2012 On-Call Fence Installation/ Repair Services
- 2012 HVAC Senior Center Furnace Replacement, Police Station RTU Replacement, Annual Preventative Maintenance and On-Call Services
- 2012 Annual Plumbing On-Call Services
- 2012 On-Call Tree Trimming and Removal Services
- 2012 Sanitary Sewer Heating and Air Conditioning Maintenance

Bid tabulations for each bid are attached.

These contracts will provide labor, materials and equipment for miscellaneous on-call type repairs to the city facilities for generator maintenance, construction services, electrical, fence installation and repair, heating, ventilating and air conditioning (HVAC) and plumbing systems. The basis for bid comparison was a typical one day service call based on contractor proposed hourly rates, or in the case of the HVAC work, a lump sum bid for annual preventative maintenance for the city's HVAC equipment per the list provided in the request for proposals. Staff also considered the ability of the contractor to respond, available equipment and references in the determination of the low bidder.

Contract	Contractor	Not-to-Exceed Total
2012-PW-01	E C Power Systems, Portland OR	\$11,439
2012-PW-02	L.A. Excavation Inc., Clear Lake, WA	\$35,000
2012-PW-03	Aaction Excavating, Bow, WA (back-up)	\$35,000
2012-PW-04	Trico Contracting Inc., Burlington, WA (back-up)	\$35,000
2012-PW-05	Seven Sisters Inc., Sedro-Woolley, WA	\$25,000
2012-PW-06	Dahl Electric Inc., Burlington, WA (back-up)	\$25,000
2012-PW-07	Northwest Fence, Bellingham, WA	\$15,000
2012-PW-08	Handy's Heating Inc., Sedro-Woolley, WA	\$35,000
2012-PW-09	Andgar Corporation, Ferndale, WA (back-up)	\$10,000
2012-PW-10	CPI Plumbing & Heating	\$10,000
2012-PW-11	U.S. Timber Cutters, LLC dba Clear View Tree Service	\$15,000
2012-PW-12	Feller Heating & Air Conditioning	\$ 1,000

FINANCE

The work will be generally funded as follows:

- 101.000.076.576.80.48.01 - 18 Repair & Maintenance – per facility - \$48,000 (Contracts 2012-PW-08 to 11)
- 401.000.035.535.50.48.10 WTF Maintenance of Lines - \$75,000 (Contracts 2012-PW-02 to 04)
- 401.000.035.535.50.48.50 WTF Maintenance of General Equipment - \$45,000 (Contracts 2012-PW-01, 05, 06)
- 412.000.039.596.37.63.00 Other Improvements - \$20,000 (Contract 2012-PW-07)

The individual contracts are issued as not to exceed the amounts as shown. Individual Task Orders will be issued for work as needed, and will include negotiated lump sum or not to exceed estimates. Actual amounts will vary depending on repairs needed.

MOTION:

Move to authorize Mayor Anderson to execute the attached Public Works Agreement Nos. 2012-PW-01 thru 12 for miscellaneous 2012 On-Call Maintenance Services as detailed above.



City of Sedro-Woolley

FINAL - BID SUMMARY

2012 Backup Generator Maintenance

BID OPENING: January 12, 2012

RANK	COMPANY NAME	TOTAL BID AMOUNT	MRSC
1	E C Power Systems, Portland, OR	\$ 11,439.00	Yes
2	Generator Services NW LLC, Lynnwood, WA	\$ 15,825.80	Yes
3	Legacy Power Systems, Burley, WA	\$ 16,563.42	Yes
4	D Square Energy, North Bend, WA	\$ 17,050.00	Yes
5	Pacific Power Generation, Kent , WA	\$ 20,403.71	Yes

RECORDED BY: J. Rosario - February 2, 2012

CITY OF SEDRO-WOOLLEY
PUBLIC WORKS DEPARTMENT

																
2012 ON-CALL CONSTRUCTION SERVICES																
FINAL - BID COMPARISON																
Bid Date: January 12, 2012, 4:00PM																
By: Mark A. Freiberger, Director of Public Works																
TYPICAL ONE DAY DIG	QUANT	UNIT	LA Excavation Inc Clear Lake, WA		Aaction Excavating Bow, WA		Trico Contracting Inc. Burlington, WA		nterwest Construction In Burlington, WA		SRV Construction Oak Harbor, WA		Combined Mukilteo, WA		Trinity Contractors Inc Marysville, WA	
			RATE	TOTAL	RATE	TOTAL	RATE	TOTAL	RATE	TOTAL	RATE	TOTAL	RATE	TOTAL	RATE	TOTAL
Foreman	8.00	Hours	60.00	480.00	62.00	496.00	68.00	544.00	69.00	552.00	74.00	592.00	60.00	480.00	65.00	520.00
Operator	8.00	Hours	60.00	480.00	62.00	496.00	65.00	520.00	67.00	536.00	74.00	592.00	60.00	480.00	60.00	480.00
Pipe Layer	16.00	Hours	50.00	800.00	52.00	832.00	55.00	880.00	55.00	880.00	62.00	992.00	60.00	960.00	60.00	960.00
Flagger	16.00	Hours	45.00	720.00	45.00	720.00	46.00	736.00	48.00	768.00	47.00	752.00	50.00	800.00	50.00	800.00
Pickup with Tools	8.00	Hours	20.00	160.00	25.00	200.00	15.00	120.00	17.00	136.00	15.00	120.00	25.00	200.00	43.44	347.52
Service Truck with Tools	8.00	Hours	30.00	240.00	25.00	200.00	40.00	320.00	48.00	384.00	18.00	144.00	25.00	200.00	54.66	437.28
Air Compressor with Tools	8.00	Hours	20.00	160.00	10.00	80.00	17.00	136.00	18.00	144.00	10.00	80.00	100.00	800.00	43.35	346.80
Dump Truck	8.00	Hours	50.00	400.00	50.00	400.00	90.00	720.00	75.00	600.00	80.00	640.00	60.00	480.00	95.00	760.00
Excavator, 6-8 Ton (Deere 160LC or equivalent)	8.00	Hours	65.00	520.00	65.00	520.00	39.00	312.00	75.00	600.00	70.00	560.00	100.00	800.00	85.35	682.80
Hoe-Pac Excavator Attachment	8.00	Hours	10.00	80.00	5.00	40.00	3.00	24.00	15.00	120.00	10.00	80.00	40.00	320.00	24.63	197.04
Rubber Tire Loader	8.00	Hours	50.00	400.00	50.00	400.00	60.00	480.00	60.00	480.00	72.00	576.00	50.00	400.00	70.44	563.52
Jumping Jack Compactor	8.00	Hours	20.00	160.00	20.00	160.00	2.00	16.00	5.00	40.00	5.00	40.00	20.00	160.00	13.00	104.00
Trench Box	1.00	Day	10.00	10.00	1.00	1.00	40.00	40.00	25.00	25.00	50.00	50.00	200.00	200.00	217.00	217.00
2" Trash Pump w/Hoses	1.00	Day	75.00	75.00	1.00	1.00	64.00	64.00	80.00	80.00	50.00	50.00	80.00	80.00	48.90	48.90
Traffic Control Devices	1.00	Day	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	200.00	200.00	275.00	275.00
Mobilization/Demobilization	1.00	LS	300.00	300.00	500.00	500.00	800.00	800.00	500.00	500.00	750.00	750.00	1,000.00	1,000.00	1,500.00	1,500.00
Subtotal				5,085.00		5,146.00		5,812.00		5,945.00		6,118.00		7,560.00		8,239.86
WSST at 8.2%				416.97		421.97		476.58		487.49		501.68		619.92		675.67
TOTAL				5,501.97		5,567.97		6,288.58		6,432.49		6,619.68		8,179.92		8,915.53
Markup Rate for Materials				10%		10%		10%		15%		10%		15%		21%
POSITION				LOW		1		2		3		4		5		6
NOTES																
1. Project assumes a one day repair of a sewer main at 10' depth in a city street with groundwater.																
Corrections made to calculations				No	No	No	No	No	No	No	Yes	Yes	No	No	Yes	Yes
MRSC				Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes



City of Sedro-Woolley

FINAL - BID SUMMARY

2011 On-Call Electrical Services for Miscellaneous Electrical Services of an Emergent Nature

BID OPENING: January 12, 2012, 4:00PM

RANK	COMPANY NAME	TOTAL BID AMOUNT	Journeyman Elec \$1 Hourly Rate	MARKUP RATE	MRSC
1	Seven Sisters Inc., Sedro-Woolley, WA	\$ 639.85	\$ 66.42	10%	Yes
2	Dahl Electric Inc., Burlington, WA	\$ 767.79	\$ 83.70	18%	Yes
<i>Non-responsive</i>	Ackermann Electric Co., Mount Vernon, WA	Incomplete	\$ -	\$ -	Yes

RECORDED BY: J. Rosario - February 2, 2012



City of Sedro-Woolley
FINAL - BID SUMMARY

2012 On-Call Fence Installation/Repair Services
 BID OPENING: January 12, 2012, 4:00PM

RANK	COMPANY NAME	TOTAL BID AMOUNT	Fence Installer ST Hourly Rate	MARKUP RATE	MRSC
1	N.W. Fence, Bellingham, WA	\$ 7,625.72	\$ 18.50	20%	Yes
2	Commercial Fence Corporation, Seattle, WA	\$ 7,804.51	\$ 53.25	23%	Yes
3	Economy Fence Center, Everett, WA	\$ 9,542.72	\$ 65.00	35%	Yes
4	Guyline Construction, Burlington, WA	\$ 10,173.53	\$ 115.00	not available	Yes
5	NPM Construction Co., Maple Valley, WA	\$ 15,460.48	\$ 48.00	18%	Yes

RECORDED BY: J. Rosario - February 2, 2012



City of Sedro-Woolley

FINAL - BID SUMMARY

2012 HVAC Senior Center Furnace Replacement, Police Station RTU Replacement, Annual Preventative Maintenance and On-Call Services

BID OPENING: January 12, 2012, 4:00PM

RANK	COMPANY NAME	TOTAL BID AMOUNT	Journeyman Tech ST Hourly Rate	MARKUP RATE	MRSC
1	Handy's Heating, Sedro-Woolley, WA	\$ 28,463.63	\$ 128.00	25%	Yes
2	Andgar Corporation, Ferndale, WA	\$ 30,941.95	\$ 90.00	40%	Yes
3	Ronk Brothers Inc., Sedro-Woolley, WA	\$ 31,381.25	\$ 90.00	15%	Yes

RECORDED BY: J. Rosario - February 2, 2012



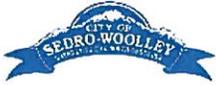
City of Sedro-Woolley
FINAL - BID SUMMARY

2012 Annual Plumbing On-Call Services

BID OPENING: January 12, 2012, 4:00PM

RANK	COMPANY NAME	TOTAL BID COMPARISON AMOUNT	Journeyman Plumber ST Hourly Rate	MARKUP RATE	MRSC
1	CPI Plumbing & Heating, Mount Vernon, WA	\$ 300.80	\$ 139.00	25%	Yes

RECORDED BY: J. Rosario - February 2, 2012



City of Sedro-Woolley

FINAL - BID SUMMARY

2012 ON-CALL TREE TRIMMING AND REMOVAL SERVICES

BID OPENING: January 12, 2012, 4:00PM

RANK	COMPANY NAME	TOTAL BID AMOUNT	Addendum Acknowledged	MRSC
1	U.S. Timber Cutters, LLC dba Clear View Tree Service, North Bend, WA	9,326.84	Yes	Yes
2	Samish Bay Construction Inc., Bow, WA	10,062.60	Yes	Yes
3	Evergreen Tree Experts LLC, Spanaway, WA	13,200.40	Yes	Yes
4	Gray Owl Services Inc.,	16,998.22	Yes	No
5	Lang LLC, Ridgefield, WA	28,576.70	Yes	Yes
Non-responsive	Pioneer Tree Service & Landscaping Inc., Oak Harbor, WA	Incomplete	Yes	Yes
Non-responsive	Safety Tree Service, Sedro-Woolley, WA	Incomplete	Yes	Yes

RECORDED BY: J. Rosario - January 20, 2012



501 Virginia St.
 Bellingham WA 98225
 Phone 360.733.4827
 Fax 360.733.5934
 www.fellerheating.com

LABOR AND EQUIPMENT RATE SHEET

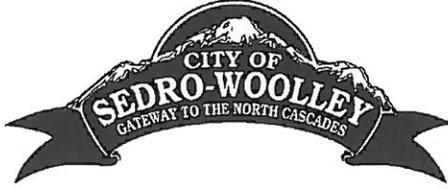
ITEM	BASE HOURLY RATE (1)	OVERTIME HOURLY RATE (1) (4)
Labor Rates	#98	#147
Journeyman HVAC Technician		
Material Markup Rate, %	See Notes	
Estimated Mobilization/Demobilization Cost per unit to Sedro-Woolley	n/a	
Equipment Rates	Unit Cost	Unit
Service Truck with tools	n/a	Per Hour

NOTES:

- 0 - \$25 x 3.5
- \$26 - \$50 x 3.25
- \$51 - \$100 x 2.5
- \$101 - \$150 x 2.25
- \$151 - \$200 x 2
- \$201 and up is 1.65

CITY COUNCIL AGENDA
REGULAR MEETING

FEB 08 2012



7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 34

CITY OF SEDRO-WOOLLEY

Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

Eron M. Berg
City Supervisor/City Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Reserve fund revision ordinance
DATE: February 8, 2012

ISSUE: Should the Council adopt the attached ordinance which revises the names of three funds and creates a new reserve fund for stormwater?

BACKGROUND: The City has nine reserve funds created under SWMC 3.72 today. This ordinance would rename three to better fit their purposes and create one new one for stormwater.

The renamed funds are: Current expense capital projects reserve to capital projects reserve; Solid waste rate stabilization reserve to solid waste reserve; and Parks reserve (Hammer Heritage Square) to parks reserve.

RECOMMENDATION: Motion to adopt the proposed ordinance.

ORDINANCE NO. _____

AN ORDINANCE AMENDING PORTIONS OF SEDRO-WOOLLEY
MUNICIPAL CODE CHAPTER 3.72.010

WHEREAS, the City Council has created a number of reserve funds to hold money for a particular purpose; and

WHEREAS, the Council desires to rename come of the existing funds to better fit their purposes and establish an additional reserve fund for the stormwater utility; and

WHEREAS, the Council wishes to properly document the establishment of reserve funds;
NOW THEREFORE,

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DO HEREBY ORDAIN AS FOLLOWS:

Section 1: SWMC Section 3.72.010 is hereby amended to read as follows:

A. It is established the following reserve funds within the city budget:

1. Capital projects reserve fund;
2. Police mitigation reserve fund;
3. Fire impact fee reserve fund;
4. Parks impact fee reserve fund;
5. Sewer facilities reserve fund;
6. Sewer capital projects reserve fund;
7. Stormwater reserve fund;
8. Solid waste reserve fund;
9. Building maintenance reserve fund;
10. Parks reserve fund.

B. No moneys shall be withdrawn from any reserve fund except by resolution or ordinance of the city council. All appropriations in any reserve fund shall be used only for the purpose or purposes specified by the city council. The reserve funds shall be cumulative and carried forward from year to year until fully expended or the purpose or purposes have been accomplished or abandoned. There shall be no other reserve funds within the city budget except as established by the city council.

Section 2. The effective date of this ordinance shall be 5 days after passage and publication.

Passed and approved this _____ day of _____, 2012.

Mayor

Attest:

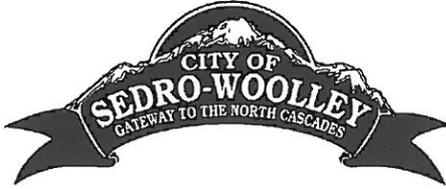
Finance Director

Approved as to form:

City Attorney

CITY COUNCIL AGENDA
REGULAR MEETING

FEB 08 2012



7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3e

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

Eron M. Berg
City Supervisor/City Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Ordinance Repealing Chapters of the SWMC
DATE: February 8, 2012

ISSUE: Should the Council adopt the attached ordinance which repeals SWMC Chapters 2.60, 2.64, 3.25, 3.26, 3.28, 3.29, 3.32, 3.48, 3.50, and 3.54?

BACKGROUND: Each of these chapters is no longer needed by the City or is not the current practice of the City today. I do not see any value to retaining these chapters in the municipal code.

RECOMMENDATION: Motion to adopt the proposed ordinance.

ORDINANCE NO.

AN ORDINANCE repealing Chapters 2.60, 2.64, 3.25, 3.26, 3.28, 3.29, 3.32, 3.48, 3.50, 3.54 of the Sedro-Woolley Municipal Code.

WHEREAS, the City Council adopted ordinance 420 in 1941 addressing the payment of salaries on a monthly basis which is codified as SWMC 2.60 and is not the City's current practice; and

WHEREAS, the City Council adopted ordinance 649 in 1965 addressing the accrual and use of sick leave which is codified as SWMC 2.64 and is not the City's current practice; and

WHEREAS, the City Council adopted ordinance 968 in 1982 creating the claims clearing fund which is codified as SWMC 3.25 and is not needed by the City today; and

WHEREAS, the City Council adopted ordinance 853 in 1977 creating the community center trust fund which is codified as SWMC 3.26 and is not needed by the City today; and

WHEREAS, the City Council adopted ordinance 550 in 1956 creating the cumulative reserve fund which is codified as SWMC 3.28 and is also created in SWMC 3.72; and

WHEREAS, the City Council adopted ordinance 967 in 1982 creating the cumulative reserve for current expense capital outlay fund which is codified as SWMC 3.29 and is not needed today; and

WHEREAS, the City Council adopted ordinance 744 in 1973 creating the federal revenue sharing fund which is codified as SWMC 3.32 and is not needed today; and

WHEREAS, the City Council adopted ordinance 711 in 1971 creating the payroll fund which is codified as SWMC 3.48 and is not needed today; and

WHEREAS, the City Council adopted ordinance 846 in 1977 creating the Title II antirecession fund which is codified as SWMC 3.50 and is not needed by the City today; and

WHEREAS, the City Council adopted ordinance 826 in 1976 creating the advance travel expense revolving fund which is codified as SWMC 3.54 and is not needed today; and

WHEREAS, the City Council now desires to repeal these ordinances as they are no longer needed; Now, Therefore;

**THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DO
ORDAIN AS FOLLOWS:**

- Section 1.** Sedro-Woolley Municipal Code chapter 2.60 is repealed in its entirety.
- Section 2.** Sedro-Woolley Municipal Code chapter 2.64 is repealed in its entirety.
- Section 3.** Sedro-Woolley Municipal Code chapter 3.25 is repealed in its entirety.
- Section 4.** Sedro-Woolley Municipal Code chapter 3.26 is repealed in its entirety.
- Section 5.** Sedro-Woolley Municipal Code chapter 3.28 is repealed in its entirety.
- Section 6.** Sedro-Woolley Municipal Code chapter 3.29 is repealed in its entirety.
- Section 7.** Sedro-Woolley Municipal Code chapter 3.32 is repealed in its entirety.
- Section 8.** Sedro-Woolley Municipal Code chapter 3.48 is repealed in its entirety.
- Section 9.** Sedro-Woolley Municipal Code chapter 3.50 is repealed in its entirety.
- Section 10.** Sedro-Woolley Municipal Code chapter 3.54 is repealed in its entirety.
- Section 11.** This ordinance shall take effect five (5) days from and after its passage, approval, and publication as provided by law.
- Section 12. SEVERABILITY.** If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of the ordinance or the application of the provision to other persons or circumstances is not affected.

PASSED by majority vote of the members of the Sedro-Woolley City Council this ____ day of _____, 2012, and signed in authentication of its passage this ____ day of _____, 2012.

Mike Anderson, Mayor

Attest:

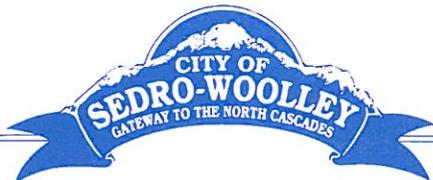
Patsy Nelson, Finance Director

Approved as to form:

Eron Berg, City Attorney

FEB 08 2012

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 4

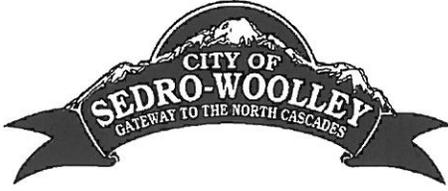


SUBJECT: PUBLIC COMMENT

Name:
Address:
Narrative:

CITY COUNCIL AGENDA
REGULAR MEETING

FEB 08 2012



7:00 P.M. COUNCIL CHAMBERS Sedro-Woolley Municipal Building
AGENDA NO. 5

325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

Eron M. Berg
City Supervisor/City Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Community Center fees
FOR MEETING: February 8, 2012

ISSUE: Should the Council adopt the attached ordinance modifying the SWMC to reduce the rental fees for additional consecutive days beyond the first day for multiple day rentals?

BACKGROUND: When the Council modified the base rental rates last year to include the cleaning fees, no exception was included for multi-day consecutive use rentals which results in an overcharge of the cleaning fee by \$100.00 per day beyond the first day. This ordinance fixes that overcharge by reducing rates to reflect the city's actual costs.

RECOMMENDATION: Motion to adopt Ordinance _____-12, an ordinance modifying the SWMC to address Community Center rates for consecutive day users.

ORDINANCE NO.

AN ORDINANCE AMENDING SWMC 12.36 TO ESTABLISH A NEW RENTAL RATE FOR
CONSECUTIVE USERS

Whereas, SWMC 12.36 establishes rules and regulations for the use of City parks and sets fees for use of the City's parks and facilities, and

Whereas, SWMC 12.36.030 establishes the amount of security deposits for using the community center as well as the rental fees; and

Whereas, the city raised rates in 2011 to include the cost of inspecting and cleaning the facility after each rental but calculated that cost into a daily rate which results in a "double" charge for renters that use it for consecutive days; and

Whereas, the Council desires to establish a rental rate for those additional consecutive days beyond the first day; now therefore,

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DO HEREBY
ORDAIN AS FOLLOWS:

Section 1. SWMC 12.36.030 is amended to add the following paragraph:

____. Consecutive Days. For those users who rent the Community Center for more than one day per use, the rental fee for each additional consecutive day beyond the first day shall be one hundred Dollars (\$100.00) less than the rates in this chapter.

Section 2. This ordinance shall be effective five (5) days after passage and publication as provided by law.

Section 3. The provisions of this ordinance are declared to be severable, and if any section, sentence, clause or phrase of this ordinance shall for any reason be held invalid or unconstitutional or if the application of this ordinance to any person or circumstances shall be held invalid or unconstitutional, such decisions shall not affect the validity of the remaining sections, sentences, clause or phrases of this ordinance.

PASSED by majority vote of the members of the Sedro-Woolley City Council this ____ day of _____, 2012, and signed in authentication of its passage this ____ day of _____, 2012.

Mike Anderson, Mayor

Attest:

Patsy Nelson, Finance Director

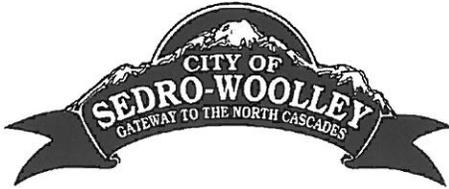
Approved as to form:

Eron Berg, City Attorney

Date of Publication:

CITY COUNCIL AGENDA
REGULAR MEETING

FEB 08 2012



7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 6

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

Eron M. Berg
City Supervisor/City Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Scheduling of Council Retreat
DATE: February 8, 2012

ISSUE: When are all of the members of the City Council available for a retreat?

BACKGROUND: This is the time of year when we would normally have an all day retreat to outline the new council's plans and priorities for the coming two years. However, given the extreme economic distress the city has faced, continues to face and is anticipating in the future, I am recommending that the focus of the 2012 retreat be on priorities of government in Sedro-Woolley with the work product being the establishment of a prioritization of those services in anticipation of future, dramatic cuts.

In order to facilitate this retreat, staff will need a couple of months to identify the functions and costs of our current operations. Therefore, I am asking that you schedule the retreat for a date in the month of May.

The Chairman of the Swinomish Tribe has offered Sedro-Woolley the use of a retreat room at their soon to be completed hotel; I propose we accept his generous offer to the City Council and hold our retreat at Swinomish if it is available on the date you select.

RECOMMENDATION: Establish a date for a City Council retreat.