

Next Ord: 1730-12  
Next Res: 858-12

VISION STATEMENT

SEDRO-WOOLLEY IS A FRIENDLY CITY THAT IS CHARACTERIZED BY CITY GOVERNMENT AND CITIZENS WORKING TOGETHER TO ACHIEVE A PROSPEROUS, VIBRANT AND SAFE COMMUNITY

MISSION STATEMENT

TO PROVIDE SERVICES AND OPPORTUNITIES WHICH CREATE A COMMUNITY WHERE PEOPLE CHOOSE TO LIVE, WORK AND PLAY

**CITY COUNCIL AGENDA**

**January 25, 2012**

**7:00 PM**

**Sedro-Woolley Municipal Building**

**Council Chambers**

**325 Metcalf Street**

1. Call to Order
2. Pledge of Allegiance
3. Consent Calendar .....Pages 1-34

NOTE: Agenda items on the Consent Calendar are considered routine in nature and may be adopted by the council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the regular agenda will consider any item so removed after the Consent Calendar.

- a. Minutes from Previous Meeting
- b. Finance
  - Claim Checks #73631 to #73677 in the amount of \$379,593.04.
  - Claim Checks #73678 to #73744 in the amount of \$150,268.58.
  - Payroll Checks #52174 to #52283 in the amount of \$183,854.73.
- c. Change Order 6 Approval - Contract 2011-PW-06 SR20, Metcalf to Township Lane Widening and Bicycle/Pedestrian Improvement Project - Interwest Construction, Inc.

4. Public Comment (Limited to 3-5 minutes)

**UNFINISHED BUSINESS**

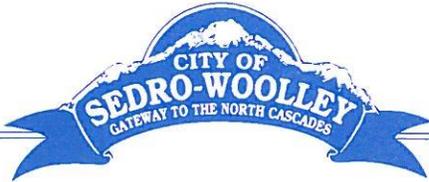
5. Presentation by Alex Ruby on Eagle Scout landscaping project at the trestle along Hwy 20

**COMMITTEE REPORTS AND REPORTS FROM OFFICERS**

*There may be an Executive Session immediately preceding, during or following the meeting.*

JAN 25 2012

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 13



DATE: January 25, 2012  
TO: Mayor Anderson and City Council  
FROM: Patsy Nelson, Finance Director  
SUBJECT: 1) CALL TO ORDER; 2) PLEDGE OF ALLEGIANCE; 3) CONSENT  
CALENDAR

1. CALL TO ORDER - The Mayor will call the January 25, 2012 Regular Meeting to Order. The Finance Director will note those in attendance and those absent.

\_\_\_ Ward 1 Councilmember Kevin Loy  
\_\_\_ Ward 2 Councilmember Tony Splane  
\_\_\_ Ward 3 Councilmember Thomas Storrs  
\_\_\_ Ward 4 Councilmember Keith Wagoner  
\_\_\_ Ward 5 Councilmember Hugh Galbraith  
\_\_\_ Ward 6 Councilmember Rick Lemley  
\_\_\_ At-Large Councilmember Brett Sandström

2. PLEDGE OF ALLEGIANCE - The Mayor will lead the City Council and citizens in the Pledge of Allegiance to the United States of America.
3. CONSENT CALENDAR - Mayor will ask for Council approval of Consent Calendar items.

JAN 25 2012

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CITY OF SEDRO-WOOLLEY  
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7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 3a

Regular Meeting of the City Council  
January 11, 2012 – 7:00 P.M. –City Hall Council Chambers

ROLL CALL: Present: Mayor Mike Anderson, Councilmembers: Kevin Loy, Tony Splane, Tom Storrs, Keith Wagoner, Hugh Galbraith, Rick Lemley and Brett Sandström. Staff: Recorder Brue, Finance Director Nelson, City Supervisor/Attorney Berg, Engineer Freiberger, Planner Moore, Fire Chief Klinger and Police Chief Wood.

The Meeting was called to order at 7:00 P.M.

Pledge of Allegiance

Consent Calendar

- Minutes from Previous Meeting
- Finance
  - Claim Checks #73549 to #73617 in the amount of \$140,953.68
  - Claim Checks #73618 to #73630 in the amount of \$36,860.35.
  - Payroll Checks #52065 to #52173 in the amount of \$255,631.71.
- Misc. Annual Contracts/Agreements
  1. EDASC
  2. Skagit County Community Action
  3. Skagit County Domestic Violence
  4. Skagit Community Network/Volunteers of America
  5. Loggerodeo
  6. Chamber of Commerce
  7. Sedro-Woolley Riding Club
  8. Sedro-Woolley Farmers Market
  9. Sedro-Woolley Museum
  10. Sedro-Woolley Rotary (Concert Series)
- Council Committee Assignments 2012
- Amendment #1 to Professional Services Agreement No. 2011-PS-06 – Ecotone Solutions LLC
- Resolution 857-12 – CUES Camera, Tracker and Bumper Replacement
- MacDonald-Miller Facility Solutions – Preliminary Audit Agreement
- Interlocal Agreements for Library Services – City of Anacortes, City of Burlington, City of Mount Vernon
- Request for Out of State Travel – Sedro-Woolley Public Library

Councilmember Storrs moved to approve the consent calendar Items A through I. Seconded by Councilmember Lemley. Motion carried (7-0).

## Sedro-Woolley School District Levy Presentation

Superintendent Mark Venn addressed the Council regarding the upcoming 2012 Replacement Educational Program & Operations Levy and introduced Christina Jefferson, levy co-chair. He then spoke of the declining state funding and the importance of the replacement levy. A power point presentation was shown highlighting key points of the levy, costs and what it covers. Venn emphasized it was not a new levy but a replacement levy. The voting will be by mail in ballots which are due February 14, 2012.

Christina Jefferson – Levy Co-Chair addressed the Council and spoke of why the levy is important to her and her family as well as the community. She spoke of the excellent programs offered with levy funding and encouraged every one to vote.

Councilmember Wagoner spoke of the great presentation and hoped that more people will be able to view it.

Councilmember Storrs moved that the City of Sedro-Woolley and Council go on record in support of this levy.

Upon advice from City Supervisor/Attorney Berg regarding the implications and the necessary process for such a motion, Councilmember Storrs withdrew his motion.

### Public Comment

Patrick Huggins – 1011 Alderwood Ln., addressed Council requesting relief from two issues regarding the sewer on Fruitdale Road. He noted he has paid the general facilities charge but currently does not have the funds to be able to hook up to the sewer. The permit he obtained has expired and he is currently being billed for sewer even though he is not hooked up. Huggins requested a two year extension on the permit which is the same timing as with a building permit and relief from the monthly sewer billing.

Engineer Freiberger noted that there were a number of payment options offered to the residents but the time has expired and he did not authority to make such an exception.

Huggins presented background information and stated that he is very interested in hooking up to the sewer however, with the economy and rental business with vacant houses it is not feasible for him to do so at this time. He also discussed paying for services when not using them and again requested an extension of the permit and also to not have to pay for services he's not using.

It was noted that his request for an extension was made after the permit lapsed.

Discussion ensued regarding precedence on extensions, revisiting the policy and a re-permitting process.

Mayor Anderson directed staff to review Huggins' request.

Alex Ruby – 1710 E. Kincaid St, Mt. Vernon, addressed the Council regarding his plan for an Eagle Scout project for landscaping at the trestle along Highway 20. He requested permission to bring a rendering of the project to the next Council meeting. He briefly described some of his ideas including placement of an “SW” on the slope of the trestle. The project is intended to better improve Sedro-Woolley by beautifying the area.

## **UNFINISHED BUSINESS**

### Revisions to Design Standards and Municipal Code Requirements for the Mixed-Commercial Zone

Planner Moore revisited the Design Standards and Municipal Code Requirements for the Mixed Commercial Zone. He noted the main change was to allow the mixed commercial zoning along the highway to have parking in the front of the buildings.

Council discussed the changes not being business friendly and the change of building placement.

Councilmember Sandström moved to adopt Ordinance No. 1729-12 An Ordinance Amending the Sedro-Woolley Design Standards and Guidelines and Municipal Code Regarding Development Standards for the Mixed Commercial Zone. Seconded by Councilmember Storrs. Motion carried (6-1, Councilmember Splane opposed).

City Supervisor/Attorney Berg corrected a previous statement regarding extensions of the permitting and also gave information regarding the garbage policy.

## **NEW BUSINESS**

### Appointment of Mayor Pro Tem

City Supervisor/Attorney Berg reviewed the process for appointing a Mayor Pro Tem bi-annually. Councilmember Storrs' term has expired and a Council selection is in order.

Councilmember Wagoner moved to appoint Councilmember Storrs as Mayor Pro Tem. Seconded by Councilmember Splane. Motion carried (7-0).

## **COMMITTEE REPORTS AND REPORTS FROM OFFICERS**

Police Chief Wood – noted one of the biggest complaints the department receives is speeding within neighborhoods. He spoke of a specific concern along Wicker Road. He said that officers have been spending time monitoring the speeds along Wicker Road with no major infractions found. He also noted they continually monitor various areas for speeding.

Fire Chief Klinger – noted the department is now in possession of the hazardous materials decomp trailer. They will be spending some time cleaning it and putting it together so it will be useable. It will be housed in Sedro-Woolley.

Planner Moore – reported the Planning Commission has been working on the 2011 Comp Plan amendments. They are currently at the Department of Commerce for a 60 day review. The recommended changes will be coming to Council soon. He also noted the 2012 Request deadline is at the end of this month and the proposed topics will be brought to Council after the deadline.

Engineer Freiberger – noted the weather forecast is for snow and the Staff is set up and ready to go in the event we do get snow. He also reported on the Highway 20 project which is running a little behind but getting close to being finished. Striping is to be completed on Friday, weather permitting utilizing temporary stop bars which will be completed in the spring with better weather. A ribbon cutting is anticipated for sometime in March. Work will also be forthcoming for design projects for overlays and the 2012 sewer projects.

City Supervisor/Attorney Berg – reported on behalf of the Sedro-Woolley Chamber of Commerce that they have raised enough money for the flower program. They are requesting to allow city staffing for watering at their expense. Berg requested a consensus from the Council, which all were in agreement to proceed with the arrangements. He also reported on the upcoming legislative conference issues which include the felony jail medical issue, grant money overseen by the County, impacts of bio-fuel, the Skagit River flood issue and interest in replacement of BNSF Railway bridge at Mt. Vernon. Also on the agenda is the Cook Road realignment.

There was some discussion on recording fees for liens and corrections in the law for fairness.

Berg noted that some of the meetings will be held jointly with Burlington and Mount Vernon for a united front and better response.

Finance Director Nelson – reported that the increase in stormwater fees became effective with the last billing cycle. She noted that staff has received numerous complaints via over the counter, phone and mail regarding the increase. She also reported that the Finance department has been preparing for the New Year and as well as working on the closure of 2011. She did report that staff will receive their W-2's with the January 20<sup>th</sup> payroll.

Councilmember Sandström – questioned the signage for the no smoking in parks.

Engineer Freiberger stated he will follow up on where the signs stand.

Councilmember Galbraith – questioned the status of a large pothole in the vicinity of AM/PM.

Engineer Freiberger noted it is the responsibility of the WSDOT and had been reported to them, he will re-contact them regarding the concern.

Councilmember Wagoner – questioned the retracted motion and what is involved.

City Supervisor/Attorney Berg reviewed the process which is required to be open, fair and transparent.

Councilmember Splane – questioned the trees planted on Sapp road which are not looking very healthy.

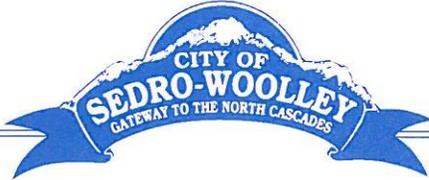
Engineer Freiberger noted the trees were placed there from City property and may need to be replaced.

Councilmember Galbraith moved to adjourn. Seconded by Councilmember Lemley. Motion carried (7-0).

The meeting adjourned at 8:19 P.M.

JAN 25 2012

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 36



DATE: January 25, 2012  
TO: Mayor Anderson and City Council  
FROM: Patsy Nelson, Finance Director  
SUBJECT: FINANCE - CLAIMS

Attached you will find the Claim Checks register proposed for payment for the period ending January 25, 2012.

Motion to approve Claim Checks #73631 to #73677 in the amount of \$379,593.04 and Claim Checks #73678 to #73744 in the amount of \$150,268.58.

Motion to approve Payroll Checks #52174 to #52283 in the amount of \$183,854.73.

If you have any comments, questions or concerns, please contact me for information during the working day at 855-1661. This will allow me to look up the invoices that are stored in our office.

CITY OF SEDRO-WOOLLEY  
 SORTED TRANSACTION WARRANT REGISTER  
 12/31/2011 (Printed 01/19/2012 16:24)

PAGE 1

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
73631	ANDGAR CORP	REPAIRS/MAINT-DORM	FD	365.18
		REPAIRS/MAINT-DORM	FD	1,211.84
		OTHER IMPROVEMENTS	PK	456.00
		WARRANT TOTAL		2,033.02
73632	ASSOC PETROLEUM PRODUCTS	AUTO FUEL	PD	1,477.15
		AUTO FUEL/DIESEL	FD	403.88
		AUTO FUEL/DIESEL	PK	20.92
		AUTO FUEL/DIESEL	CEM	90.66
		AUTO FUEL/DIESEL	ST	203.89
		AUTO FUEL/DIESEL	SWR	86.12
		AUTO FUEL/DIESEL	SWR	159.10
		AUTO FUEL/DIESEL	SAN	1,604.95
		AUTO FUEL/DIESEL	SAN	988.13
		AUTO FUEL/DIESEL	SWTR	10.46
		WARRANT TOTAL		5,045.26
73633	AT & T	TELEPHONE	PD	37.85
		WARRANT TOTAL		37.85
73634	BANK OF AMERICA	SUPPLIES	LGS	19.00
		STATE AUDITING	FIN	32.19
		BANK FEES	FIN	185.00
		SUPPLIES/BOOKS	PLN	85.10
		SUPPLIES/BOOKS	PLN	83.30
		PROFESSIONAL SERVICES	PLN	32.20
		TRAVEL	PLN	257.36-
		SUPPLIES	ENG	54.49
		PROFESSIONAL SERVICES	ENG	32.20
		OFFICE/OPERATING SUPPLIES	PD	44.99
		PROFESSIONAL SERVICES	PD	32.20
		TRAVEL	PD	55.00
		TRAVEL	PD	313.15-
		SMALL TOOLS & EQUIPMENT	PD	183.93
		SMALL TOOLS & EQUIPMENT	PD	146.70
		SMALL TOOLS & EQUIPMENT	PD	258.94
		SMALL TOOLS & EQUIPMENT	PD	26.82
		SMALL TOOLS & EQUIPMENT	PD	225.00
		SMALL TOOLS & EQUIPMENT	PD	51.45-
		MISC-TUITION/REGISTRATION	ST	100.00
		OPERATING SUPPLIES	ST	32.20
		OPERATING SUPPLIES	SWR	135.17
		PROFESSIONAL SERVICES	SWR	32.20
		MISC-TUITION/REGISTRATION	SWR	125.00
		MISC-TUITION/REGISTRATION	SWR	100.00
		OPERATING SUPPLIES	SAN	80.00
		PROFESSIONAL SERVICES	SAN	32.20
		WARRANT TOTAL		1,511.87
73635	BAY CITY SUPPLY	OPERATING SUPPLIES	SWR	111.22
		WARRANT TOTAL		111.22

CITY OF SEDRO-WOLLEY  
 SORTED TRANSACTION WARRANT REGISTER  
 12/31/2011 (Printed 01/19/2012 16:24)

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
73636	BOULDER PARK, INC	SOLIDS HANDLING	SWR	5,714.99
		WARRANT TOTAL		5,714.99
73637	BNSF RAILWAY CO.	CONST-SR20 WIDENING		7,677.36
		CONST-SR20 WIDENING		6,430.89
		WARRANT TOTAL		14,108.25
73638	CHEMSEARCH	MAINT OF GENERAL EQUIP	SWR	123.00
		WARRANT TOTAL		123.00
73639	COLLINS OFFICE SUPPLY, INC	SUPPLIES	ENG	18.87
		OFF/OPER SUPPS & BOOKS	INSP	3.24
		OPERATING SUPPLIES	ST	1.77
		WARRANT TOTAL		23.88
73640	DATA BASE RECORDS DESTRUCTION LLC	SUPPLIES	JUD	19.10
		SUPPLIES	FIN	19.10
		SUPPLIES/BOOKS	PLN	6.37
		SUPPLIES	ENG	6.37
		OFFICE/OPERATING SUPPLIES	PD	43.96
		OFF/OPER SUPPS & BOOKS	INSP	6.37
		WARRANT TOTAL		101.27
73641	DAY WIRELESS SYSTEMS INC	MACHINERY & EQUIPMENT	PD	72.89
		WARRANT TOTAL		72.89
73642	DURACABLE MANUFACTURING	PORTABLE EQUIPMENT	SWR	3,566.59
		WARRANT TOTAL		3,566.59
73643	EDGE ANALYTICAL, INC.	PROFESSIONAL SERVICES	SWR	247.00
		PROFESSIONAL SERVICES	SWR	177.00
		WARRANT TOTAL		424.00
73644	ENTERPRISE OFFICE SYSTEMS	SUPPLIES	FIN	34.61
		WARRANT TOTAL		34.61
73645	EMERGENCY MEDICAL PRODUCTS INC	OPERATING SUPPLIES	FD	77.39
		WARRANT TOTAL		77.39
73646	FELLER HEATING & AIR COND	MAINT OF GENERAL EQUIP	SWR	311.62
		WARRANT TOTAL		311.62
73647	FREIBERGER, MARK	EMPLOYEE WELLNESS	ENG	60.00
		WARRANT TOTAL		60.00
73648	HODGINS, CLIFF	EMPLOYEE WELLNESS	SAN	30.00
		WARRANT TOTAL		30.00
73649	IKON OFFICE SOLUTIONS	REPAIRS & MAINTENANCE	PD	75.74
		EQUIPMENT LEASE	FD	75.74
		WARRANT TOTAL		151.48

CITY OF SEDRO-WOOLLEY  
 SORTED TRANSACTION WARRANT REGISTER  
 12/31/2011 (Printed 01/19/2012 16:24)

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
73650	INTERWEST CONSTRUCTION INC.	CONST-SR20 WIDENING		272,456.14
		CONST-SR20 WIDENING PUD		582.44
		CONST-SR20 WIDENING SK COUNTY		11,137.44
		CONST-SR20 WIDENING WSDOT 1104		9,000.00
		MAINTENANCE OF LINES	SWR	12,082.13
		MAINTENANCE OF LINES	SWR	2,497.69
		OTHER IMPROVEMENTS	SWR	5,779.07
		WARRANT TOTAL		313,534.91
73651	JACOBS, LEO	EMPLOYEE WELLNESS	SAN	30.00
		WARRANT TOTAL		30.00
73652	JOHN, RONALD	RETIRED MEDICAL	PD	463.00
		WARRANT TOTAL		463.00
73653	KESSELRING'S	AMMUNITION	PD	2,074.63
		WARRANT TOTAL		2,074.63
73654	LOWELL, DAVID D.	ASSOCIATE'S FEES	JUD	200.00
		WARRANT TOTAL		200.00
73655	MARTIN MARIETTA MATERIALS	MAINTENANCE OF LINES	SWR	71.23
		WARRANT TOTAL		71.23
73656	MINTZ, ADRIAN	PORTABLE EQUIPMENT	SWR	1,983.81
		WARRANT TOTAL		1,983.81
73657	NORTH CASCADE FORD	REPAIR & MAINT - AUTO	PD	36.58
		REPAIR & MAINT - AUTO	PD	368.89
		WARRANT TOTAL		405.47
73658	OASYS	SUPPLIES/BOOKS	PLN	220.58
		SUPPLIES	ENG	220.58
		OFF/OPER SUPPS & BOOKS	INSP	220.58
		WARRANT TOTAL		661.74
73659	OLIVER-HAMMER CLOTHES	SAFETY EQUIPMENT	ST	70.31
		SAFETY EQUIPMENT	ST	70.31
		WARRANT TOTAL		140.62
73660	PRINTSTREAMS	PRINTING/PUBLICATIONS	PD	355.51
		WARRANT TOTAL		355.51
73661	REICHHARDT & EBE ENG, INC	PROFESSIONAL SERVICES	ENG	66.86
		WARRANT TOTAL		66.86
73662	SEDRO-WOOLLEY AUTO PARTS	OPERATING SUPPLIES	ST	64.91
		REPAIR/MAINTENANCE-EQUIP	ST	54.19
		WARRANT TOTAL		119.10
73663	SK. CO. COM ACTION AGENCY	SKAGIT COMM ACTION AGENCY	HLT	522.85
		WARRANT TOTAL		522.85

CITY OF SEDRO-WOLLEY  
 SORTED TRANSACTION WARRANT REGISTER  
 12/31/2011 (Printed 01/19/2012 16:24)

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
73664	SKAGIT CO. DIST. COURT	MUNICIPAL COURT PROB.	JUD	1,150.00
		WARRANT TOTAL		1,150.00
73665	SKAGIT COUNTY SHERIFF	PRISONERS	PD	2,400.91
		PRISONERS	PD	5,796.31
		WARRANT TOTAL		8,197.22
73666	SKAGIT REGIONAL CLINICS	PROF SERVICE-MEDICAL EXAMS	FD	110.00
		WARRANT TOTAL		110.00
73667	SPARKLE SHOP LAUNDRIES	UNIFORM CLEANING	PD	150.35
		WARRANT TOTAL		150.35
73668	STAPLES BUSINESS ADVANTAGE	SUPPLIES	FIN	177.88
		OFFICE SUPPLIES	SWR	11.67
		OFFICE SUPPLIES	SWR	24.71
		WARRANT TOTAL		214.26
73669	SKAGIT REGIONAL CLINICS PHARMACY	RETIRED MEDICAL	PD	4.00
		RETIRED MEDICAL	PD	33.70
		RETIRED MEDICAL	PD	30.40
		RETIRED MEDICAL	PD	16.00
		RETIRED MEDICAL	PD	69.00
		RETIRED MEDICAL	PD	101.38
		WARRANT TOTAL		254.48
73670	TAYLOR, PAUL	RETIRED MEDICAL	PD	42.53
		WARRANT TOTAL		42.53
73671	THOMPSON'S GREENHOUSE	CONST-SR20 WIDENING		109.96
		WARRANT TOTAL		109.96
73672	TRUE VALUE	OPERATING SUPPLIES	FD	21.62
		OPERATING SUPPLIES	FD	6.48
		WARRANT TOTAL		28.10
73673	US BANK -- PURCHASE CARDS	SUPPLIES	LGS	17.60
		MEALS/TRAVEL	EXE	45.79
		SENIOR CRIME WATCH	EXE	68.95
		REPAIR-MAINTENANCE SUPPLIES	IT	31.37
		REPAIR-MAINTENANCE SUPPLIES	IT	17.19
		SMALL TOOLS/MINOR EQUIP	IT	15.90
		NETWORK HARDWARE	IT	43.27
		SUPPLIES	ENG	81.52
		ADVERTISING	ENG	64.72
		SPECIAL INVESTIGATIONS	PD	15.87
		OFF/OPER SUPPS & BOOKS	INSP	167.19
		TRAVEL/MEALS	INSP	14.48
		CONST-SR20 WIDENING		394.63
		CONST-SR20 WIDENING		104.29
		SUPPLIES	LIB	128.81
		SUPPLIES	LIB	133.38

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		SUPPLIES	LIB	69.22
		OPERATING SUPPLIES	SWR	41.90
		WARRANT TOTAL		1,456.08
73674	UTIL UNDERGROUND LOC CTR	OPERATING SUPPLIES	SWR	37.70
		WARRANT TOTAL		37.70
73675	WA STATE DEPT OF REVENUE	NETWORK HARDWARE	IT	17.98
		OPERATING SUPPLIES	FD	6.35
		TAXES AND ASSESSMENTS	PK	35.10
		TAXES AND ASSESSMENTS	CEM	264.95
		MACHINERY & EQUIPMENT	CEM	255.80
		REPAIR/MAINTENANCE-EQUIP	ST	88.76
		TAXES AND ASSESSMENTS	LIB	6.81
		BOOKS, PERIOD, RECORDS	LIB	20.69
		TAXES AND ASSESSMENTS	SWR	5,577.61
		OPERATING SUPPLIES	SAN	57.17
		TAXES & ASSESSMENTS	SAN	5,326.72
		WARRANT TOTAL		11,657.94
73676	WASHINGTON STATE PATROL	INTERGOV SVC-GUN PERMITS	PD	115.50
		WARRANT TOTAL		115.50
73677	WAPATO POLICE DEPARTMENT	PRISONERS	PD	1,900.00
		WARRANT TOTAL		1,900.00
		RUN TOTAL		379,593.04

FUND	TITLE	AMOUNT
001	CURRENT EXPENSE FUND	22,375.05
101	PARK FUND	512.02
102	CEMETERY FUND	611.41
103	STREET FUND	686.34
104	ARTERIAL STREET FUND	307,893.15
105	LIBRARY FUND	358.91
401	SEWER FUND	38,996.53
412	SOLID WASTE FUND	8,149.17
425	STORMWATER	10.46
TOTAL		379,593.04

DEPARTMENT	AMOUNT
001 000 011	36.60
001 000 012	1,369.10
001 000 013	114.74
001 000 014	448.78
001 000 017	125.71
001 000 019	170.19
001 000 020	605.61
001 000 021	16,291.13
001 000 022	2,278.48
001 000 024	411.86
001 000 062	522.85
FUND CURRENT EXPENSE FUND	22,375.05
101 000 076	512.02
FUND PARK FUND	512.02
102 000 036	611.41
FUND CEMETERY FUND	611.41
103 000 042	686.34
FUND STREET FUND	686.34
104 000 042	307,893.15
FUND ARTERIAL STREET FUND	307,893.15
105 000 072	358.91
FUND LIBRARY FUND	358.91
401 000 035	38,996.53
FUND SEWER FUND	38,996.53
412 000 037	8,149.17
FUND SOLID WASTE FUND	8,149.17
425 000 039	10.46
FUND STORMWATER	10.46
TOTAL	379,593.04

CITY OF SEDRO-WOLLEY  
 SORTED TRANSACTION WARRANT REGISTER  
 01/25/2012 (Printed 01/19/2012 17:02)

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WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
73678	AFRS	PROFESSIONAL SERVICES	FD	900.00
		WARRANT TOTAL		900.00
73679	ARAMARK UNIFORM SERVICES	MISC-LAUNDRY	CEM	5.60
		MISC-LAUNDRY	CEM	5.60
		MISC-LAUNDRY	CEM	44.18
		MISC-LAUNDRY	ST	6.74
		MISC-LAUNDRY	ST	12.12
		MISC-LAUNDRY	ST	122.46
		LAUNDRY	SWR	7.51
		LAUNDRY	SWR	26.36
		LAUNDRY	SWR	7.51
		WARRANT TOTAL		238.08
73680	ASSOCIATION OF WA CITIES	RETIRED MEDICAL	PD	9,162.94
		WARRANT TOTAL		9,162.94
73681	ASSOC OF WASH CITIES	PROFESSIONAL SERVICES	PK	120.01
		MISC-DUES/SUBSCRIPTIONS	CEM	54.55
		PROFESSIONAL SERVICES	ST	185.47
		PROFESSIONAL SERVICES	SWR	425.49
		PROFESSIONAL SERVICES	SAN	305.48
		WARRANT TOTAL		1,091.00
73682	ASSOC PETROLEUM PRODUCTS	AUTO FUEL	CS	24.95
		AUTO FUEL/DIESEL	SAN	110.35
		WARRANT TOTAL		135.30
73683	BARNETT IMPLEMENT CO. INC	FLEET OPERATIONS & MAINT	CEM	178.59
		WARRANT TOTAL		178.59
73684	BIOSCIENCE, INC.	MAINTENANCE OF LINES	SWR	1,725.00
		WARRANT TOTAL		1,725.00
73685	BOARD FOR VOLUNTEER	PENSION-VOLUNTEER FIREMEN	FD	2,670.00
		WARRANT TOTAL		2,670.00
73686	BOUWENS, JENNIFER A.	PROF SVC-PROSECUTING ATTY	LGL	2,500.00
		WARRANT TOTAL		2,500.00
73687	BROWN & COLE STORES	REPAIRS/MAINT-DORM	FD	23.66
		WARRANT TOTAL		23.66
73688	CASCADE NATURAL GAS CORP.	PUBLIC UTILITIES	PD	66.62
		PUBLIC UTILITIES	FD	277.99
		UTILITIES-COMMUNITY CTR	PK	143.86
		UTILITIES-SENIOR CENTER	PK	310.24
		UTILITIES-HAMMER SQUARE	PK	73.42
		UTILITIES - SHOP	PK	188.05
		UTILITIES - SHOP	PK	53.04
		PUBLIC UTILITIES-CITY HALL	PK	2,444.97
		PUBLIC UTILITIES	ST	103.13

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		PUBLIC UTILITIES	ST	80.60
		PUBLIC UTILITIES	LIB	209.23
		PUBLIC UTILITIES	SWR	112.45
		PUBLIC UTILITIES	SAN	368.82
		WARRANT TOTAL		4,432.42
73689	CENTRAL WELDING SUPPLY	OPERATING SUPPLIES	SAN	21.10
		WARRANT TOTAL		21.10
73690	CODE PUBLISHING INC.	CODE BOOK	LGS	446.27
		WARRANT TOTAL		446.27
73691	COLLINS OFFICE SUPPLY, INC	SUPPLIES	FIN	159.31
		WARRANT TOTAL		159.31
73692	CRYSTAL SPRINGS	OPERATING SUPPLIES	SWR	44.95
		WARRANT TOTAL		44.95
73693	DMCJA C/O JUDGE FRANK V. LASALATA	DUES/SUBSCRIPTIONS	JUD	187.00
		WARRANT TOTAL		187.00
73694	E & E LUMBER	OFFICE/OPERATING SUPPLIES	PD	16.77
		OPERATING SUPPLIES	FD	116.43
		OPERATING SUPPLIES	FD	103.20
		REPAIR/MT-BINGHAM PARK	PK	42.84
		OPERATING SUPPLIES	CEM	9.05
		SMALL TOOLS/MINOR EQUIP	ST	25.97
		CONST-SR20 WIDENING		13.30
		WARRANT TOTAL		121.16
73695	ENTERPRISE OFFICE SYSTEMS	SUPPLIES	JUD	79.47
		SUPPLIES	FIN	56.19
		OFFICE/OPERATING SUPPLIES	PD	15.56
		WARRANT TOTAL		151.22
73696	EMERGENCY MEDICAL PRODUCTS INC	OPERATING SUPPLIES	FD	469.45
		WARRANT TOTAL		469.45
73697	FEDERAL CERTIFIED HEARING	PROF SERVICE-MEDICAL EXAMS	FD	20.00
		WARRANT TOTAL		20.00
73698	FRONTIER	TELEPHONE	PD	51.68
		TELEPHONE	PD	47.62
		PUBLIC UTILITIES-CITY HALL	PK	56.42
		PUBLIC UTILITIES-CITY HALL	PK	103.35
		TELEPHONE	CEM	55.51
		TELEPHONE	LIB	102.08
		TELEPHONE	SWR	207.34
		TELEPHONE	SAN	82.73
		WARRANT TOTAL		706.73
73699	GRAINGER PARTS	MAINT OF GENERAL EQUIP	SWR	383.57

CITY OF SEDRO-WOOLLEY  
 SORTED TRANSACTION WARRANT REGISTER  
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WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		WARRANT TOTAL		383.57
73700	INGRAM LIBRARY SERVICES	BOOKS, PERIOD, RECORDS	LIB	102.36
		BOOKS, PERIOD, RECORDS	LIB	359.76
		BOOKS, PERIOD, RECORDS	LIB	57.53
		BOOKS, PERIOD, RECORDS	LIB	26.81
		BOOKS, PERIOD, RECORDS	LIB	52.51
		BOOKS, PERIOD, RECORDS	LIB	33.93
		BOOKS, PERIOD, RECORDS	LIB	6.09
		BOOKS, PERIOD, RECORDS	LIB	54.96
		WARRANT TOTAL		694.00
73701	INFORMA UK LTD	BOOKS, PERIOD, RECORDS	LIB	48.00
		WARRANT TOTAL		48.00
73702	LEADSONLINE	PROFESSIONAL SERVICES	PD	1,428.00
		WARRANT TOTAL		1,428.00
73703	L.E.I.R.A./JULIE UBERT, TREAS	DUES/SUBSCRIPTIONS	PD	155.00
		WARRANT TOTAL		155.00
73704	MCCANN, WILLIAM R.	INDIGENT DEFEND CONTR	JUD	2,557.50
		WARRANT TOTAL		2,557.50
73705	MOTION PICTURE LICENSING CORP.	SUBSCRIPTIONS	LIB	64.65
		WARRANT TOTAL		64.65
73706	MUNICIPAL RESEEARCH & SVC CENTER	DUES/SUBSCRIPTIONS	ENG	100.00
		WARRANT TOTAL		100.00
73707	NORTH WEST INST. SERVICES	MAINTENANCE CONTRACTS	SWR	102.79
		WARRANT TOTAL		102.79
73708	NORTHWEST BUSINESS MONTHLY	BOOKS, PERIOD, RECORDS	LIB	54.00
		WARRANT TOTAL		54.00
73709	OASYS	OPERATING RENTALS/LEASES	FIN	663.43
		WARRANT TOTAL		663.43
73710	OLIVER-HAMMER CLOTHES	UNIFORMS/ACCESSORIES	PD	75.72
		WARRANT TOTAL		75.72
73711	ORCA PACIFIC INC.	OP SUPPLIES-CHEMICALS	SWR	2,034.73
		OP SUPPLIES-CHEMICALS	SWR	491.36
		WARRANT TOTAL		2,526.09
73712	PACIFIC COMMERCIAL LOCK & KEY	OPERATING SUPPLIES	SWR	173.04
		WARRANT TOTAL		173.04
73713	PAT RIMMER TIRE CTR, INC	REPAIR & MAINT - AUTO	PD	99.49
		REPAIRS/MAINT-EQUIP	SAN	41.74
		REPAIRS/MAINT-EQUIP	SAN	239.12

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		WARRANT TOTAL		380.35
73714	PITNEY BOWES	OPERATING RENTALS/LEASES	FIN	47.34
		POSTAGE	PLN	47.33
		POSTAGE	ENG	47.33
		POSTAGE	PD	47.34
		POSTAGE	FD	47.33
		POSTAGE	INSP	47.33
		WARRANT TOTAL		284.00
73715	PUBLIC UTILITY DIS. NO.1	PUBLIC UTILITIES	FD	173.92
		UTILITIES-COMMUNITY CTR	PK	55.04
		UTILITIES-SENIOR CENTER	PK	211.36
		WARRANT TOTAL		440.32
73716	PUGET SOUND ENERGY	PUBLIC UTILITIES	ST	8,736.60
		CONST-SR20 WIDENING		10,663.57
		WARRANT TOTAL		19,400.17
73717	SEAWESTERN FIRE FIGHTING EQUIP.	REPAIRS/MAINT-EQUIP	FD	95.00
		WARRANT TOTAL		95.00
73718	SEDRO-WOLLEY CHAMBER OF	COMMUNICATIONS	EXE	350.00
		WARRANT TOTAL		350.00
73719	SKAGIT 911	CONTRACTED ENHANCED 911	PD	14,567.45
		CONTRACT SVS-CNTRL DISPATCH	FD	3,638.97
		WARRANT TOTAL		18,206.42
73720	SKAGIT CO. BAR ASSOC.	MISC-DUES	LGL	75.00
		WARRANT TOTAL		75.00
73721	SKAGIT CD	CONTRACTED SERVICES		960.61
		WARRANT TOTAL		960.61
73722	SKAGIT CO. PUBLIC WORKS	SOLID WASTE DISPOSAL	SAN	40,174.85
		WARRANT TOTAL		40,174.85
73723	SKAGIT FARMERS SUPPLY	OPERATING SUPPLIES	SAN	30.78
		WARRANT TOTAL		30.78
73724	SKAGIT SOILS	RECYCLING FEE - YARD WASTE	SAN	884.10
		WARRANT TOTAL		884.10
73725	SKAGIT PUBLISHING	LEGAL PUBLICATIONS	LGS	70.00
		LEGAL PUBLICATIONS	LGS	55.00
		LEGAL PUBLICATIONS	LGS	50.00
		LEGAL PUBLICATIONS	LGS	50.00
		LEGAL PUBLICATIONS	LGS	50.00
		ADVERTISING	PLN	110.00
		WARRANT TOTAL		385.00

CITY OF SEDRO-WOLLEY  
 SORTED TRANSACTION WARRANT REGISTER  
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WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
73726	STAPLES BUSINESS ADVANTAGE	SUPPLIES	FIN	123.95
		OFFICE/OPERATING SUPPLIES	PD	34.60
		OFFICE SUPPLIES	S&N	62.52
		WARRANT TOTAL		221.07
73727	STILES & STILES	MUNICIPAL COURT JUDGE	JUD	2,728.00
		WARRANT TOTAL		2,728.00
73728	TRUCK TOYS INC	SMALL TOOLS & MINOR EQUIP	FD	53.02
		WARRANT TOTAL		53.02
73729	TRUE VALUE	MACHINERY & EQUIPMENT	PD	.42
		MACHINERY & EQUIPMENT	PD	13.47
		OPERATING SUPPLIES	FD	11.33
		OPERATING SUPPLIES	FD	9.28
		SMALL TOOLS/MINOR EQUIP	ST	65.99
		OPERATING SUPPLIES	SWR	14.14
		WARRANT TOTAL		114.63
73730	TUCKER, WILLIAM L.	INFORMANT INFORMATION		1,000.00
		WARRANT TOTAL		1,000.00
73731	US BANK -- PURCHASE CARDS	BOOKS, PERIOD, RECORDS	LIB	43.43
		BOOKS, PERIOD, RECORDS	LIB	36.48
		BOOKS, PERIOD, RECORDS	LIB	473.37
		WARRANT TOTAL		553.28
73732	UNIVAR USA INC	OP SUPPLIES-CHEMICALS	SWR	478.80
		WARRANT TOTAL		478.80
73733	VALLEY AUTO SUPPLY	REPAIRS/MAINT-EQUIP	FD	26.15
		WARRANT TOTAL		26.15
73734	VISION FORMS, LLC	POSTAGE	SWR	1,310.63
		POSTAGE	SAN	625.07
		OPERATING SUPPLIES	SWTR	80.66
		WARRANT TOTAL		2,016.36
73735	VISTEN, LESLIE	RETIRED MEDICAL	PD	55.00
		WARRANT TOTAL		55.00
73736	WA CITY/COUNTY MGMT ASSOC.	TUITION/REGISTRATION	EXE	133.00
		WARRANT TOTAL		133.00
73737	WASHINGTON FIRE CHIEFS	MISC-DUES	FD	660.00
		WARRANT TOTAL		660.00
73738	WA STATE DEPT OF ECOLOGY	DOE DISCHARGE PERMIT	SWR	1,175.60
		WARRANT TOTAL		1,175.60
73739	WA ST DEPT OF ENTERPRISE SVC	SOFTWARE MAINT & SUPPORT	IT	9,066.92
		PROFESSIONAL SERVICES	PD	50.00

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		PROFESSIONAL SERVICES	FD	50.00
		PROFESSIONAL SERVICES	PK	50.00
		PROFESSIONAL SERVICES	SWR	50.00
		PROFESSIONAL SERVICES	SAN	50.00
		WARRANT TOTAL		9,316.92
73740	WASTE MANAGEMENT OF SKGT	RECYCLING FEE - HOUSEHOLD	SAN	10,305.99
		WARRANT TOTAL		10,305.99
73741	WEST PAYMENT CTR	PROFESSIONAL SERVICES	LGL	230.14
		WARRANT TOTAL		230.14
73742	WHATCOM COUNTY PARK & REC	RANGE FEES	PD	5,060.00
		WARRANT TOTAL		5,060.00
73743	WOOD'S LOGGING SUPPLY INC	POSTAGE	PD	20.00
		REPAIRS/MAINT-EQUIP	FD	14.05
		WARRANT TOTAL		34.05
73744	WSAMA	MISC-DUES	LGL	30.00
		WARRANT TOTAL		30.00
		RUN TOTAL		150,268.58

CITY OF SEDRO-WOOLLEY  
SORTED TRANSACTION WARRANT REGISTER  
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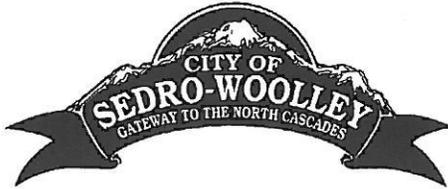
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FUND	TITLE	AMOUNT
001	CURRENT EXPENSE FUND	60,206.52
101	PARK FUND	3,852.60
102	CEMETERY FUND	353.08
103	STREET FUND	9,339.08
104	ARTERIAL STREET FUND	10,676.87
105	LIBRARY FUND	1,725.24
109	SPECIAL INVESTIGATION FUND	1,000.00
401	SEWER FUND	8,771.27
412	SOLID WASTE FUND	53,302.65
425	STORMWATER	1,041.27
TOTAL		150,268.58

CITY OF SEDRO-WOOLLEY  
SORTED TRANSACTION WARRANT REGISTER  
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DEPARTMENT	AMOUNT
001 000 011	721.27
001 000 012	5,551.97
001 000 013	483.00
001 000 014	1,050.22
001 000 015	2,835.14
001 000 017	9,066.92
001 000 018	24.95
001 000 019	157.33
001 000 020	147.33
001 000 021	30,967.68
001 000 022	9,153.38
001 000 024	47.33
FUND CURRENT EXPENSE FUND	60,206.52
101 000 076	3,852.60
FUND PARK FUND	3,852.60
102 000 036	353.08
FUND CEMETERY FUND	353.08
103 000 042	9,339.08
FUND STREET FUND	9,339.08
104 000 042	10,676.87
FUND ARTERIAL STREET FUND	10,676.87
105 000 072	1,725.24
FUND LIBRARY FUND	1,725.24
109 000 021	1,000.00
FUND SPECIAL INVESTIGATION FUND	1,000.00
401 000 035	8,771.27
FUND SEWER FUND	8,771.27
412 000 037	53,302.65
FUND SOLID WASTE FUND	53,302.65
425 000 039	1,041.27
FUND STORMWATER	1,041.27
TOTAL	150,268.58



CITY COUNCIL AGENDA  
REGULAR MEETING

JAN 25 2012

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 3

**CITY OF SEDRO-WOOLLEY**  
Sedro-Woolley Municipal Building  
325 Metcalf Street  
Sedro-Woolley, WA 98284  
Phone (360) 855-1661  
Fax (360) 855-0707

Mark A. Freiberger, PE  
Director of Public Works/City Engineer

MEMO TO: City Council and Mayor Anderson

FROM: Mark A. Freiberger, PE

RE: **Change Order 6 Approval**  
**Contract 2011-PW-06 SR20, Metcalf to Township Lane Widening and**  
**Bicycle/Pedestrian Improvements Project**  
**Interwest Construction, Inc.**

DATE: January 12, 2012 (for Council action January 25, 2012)

**ISSUE:**

Shall council approve Change Order 6 to the contract with Interwest Constuction, Inc. in the amount of \$1,000.00, and extending the project schedule by 15 working days?

**BACKGROUND/ DISCUSSION:**

Bid Item 177 provided budget for force account work under the general description Repairs to Public and Private Facilities. Change Order 5 added additional budget to these items, but Item 177 has ran slightly over budget. This change order adjusts the contract to cover this additional cost.

In addition, the contract time currently runs out on January 16, 2012. The contractor anticipates being complete with all the work with the exception of the traffic signals and thermoplastic striping. The signal poles are on order but not due for shipment until February 2012. The thermoplastic work is weather dependent, and current and predicted near term conditions are not suitable for successful completion of this work. The contractor has requested 18 additional working days related to additional work under the force account items. Seventy-one Force Account items have been issued to date, many of which were documented in Change Order 5. The cumulative effect of these changes has resulted in delay to the contract, although not necessarily to the extent requested. We propose to add 15 working days to the contract, five of which will allow for completion of all other work by January 13 as currently scheduled, and to allow 5 working days each for completion of the signals and thermoplastic under separate mobilizations when appropriate.

Force Account work compensation includes allowance for overhead and additional project costs. The contractor will not request additional compensation for these items as noted in the attached letter.

**ANALYSIS:**

Sufficient funds are available for the added work.

**MOTION:**

***Move to authorize Mayor Anderson to execute Change Order 6 to the contract with Interwest Construction Inc. in the amount of \$1,000, and extending the project schedule by 15 working days.***

# Change Order

Date 1/12/2012

Page 1 of 3 Pages

Contract Number 2011-PW-06 Federal Aid Number TIB Project No. 8-2-126(008)-1

Contract Title SR20, Metcalf to Township Lane Widening and Bicycle Improvements Project

Change Order Number 6

Prime Contractor Interwest Construction, Inc.

- Ordered by Engineer under the terms of Section 1-04.4 of the Standard Specifications
- Change proposed by Contractor

Endorsed By	Surety Consent
Contractor	Attorney on Fact
Date	Date

Original Contract Amount	<u>2,419,196.55</u>
Current Contract Amount	<u>2,647,815.48</u>
Estimated Net Change This Order	<u>1,000.00</u>
Estimated Contract Total After Change	<u>2,648,815.48</u>

<input checked="" type="checkbox"/> Approval Recommended <input type="checkbox"/> Approved	Approved
<u>Amadeo G. Freid</u> Project Engineer	<u>NA</u> Approving Authority per C.A. Agreement
<u>1/12/2012</u> Date	Date
<input type="checkbox"/> Approval Recommended <input checked="" type="checkbox"/> Approved	Other Approval When Required
By	<u>NA</u> Signature
Date	Date
	Representing

**SR20, Metcalf to Township Lane Widening  
 & Bicycle/Pedestrian Improvements Project  
 P2011-PW-06  
 TIB Project No. 8-2-126(008)-1  
 Interwest Construction, Inc.  
 Change Order 6  
 Prepared by: Mark A. Freiberger, PE  
 January 12, 2012**

**Description & Justification**

This change order increases the budget for Force Account items under Item 177 Repair Public and Private Facilities, Change Order 1 and 5, and increases the time for completion by 15 working days to account for impacts of the multiple Force Account items to date.

Reference Field Order #1 dated 7/29/2011.

**The following Bid Items are deleted/modified from the contract:**

BID ITEM	DESCRIPTION	ESTIMATED QUANTITY	PAY UNIT	UNIT PRICE	TOTAL CHANGE
<b>Total Deleted Items</b>					-

**The following Bid Items are added/modified to the contract:**

177	Repair Public and Private Facilities Schedule Alternate 1	1	EST	1,000.00	1,000.00
<b>Subtotal Added Items</b>					<b>1,000.00</b>
<b>Sales Tax on Sch B at 8.2%</b>					-
<b>Total Added Items</b>					<b>1,000.00</b>
Original Contract Total					2,419,196.55
Current Contract Total (with previous Change Orders)					2,647,815.48
<b>Estimated Net Change this Order</b>					<b>1,000.00</b>
Current Contract Total					2,648,815.48

**Additional Justification**

Item 177 Repair Public and Private Facilities, Alternate 1 Work West of Metcalf Street, is increased to allow for additional force account work associated with Change Order 1 and Alternate 1. The total increase for Item 177 is \$1,000, for a new item total of \$28,100.

**Materials Requirements**

Materials requirements are per the Standard Specifications for applicable items of work unless otherwise shown.

**SR20, Metcalf to Township Lane Widening  
& Bicycle/Pedestrian Improvements Project  
P2011-PW-06  
TIB Project No. 8-2-126(008)-1  
Interwest Construction, Inc.  
Change Order 6  
Prepared by: Mark A. Freiberger, PE  
January 12, 2012**

**Construction Requirements**

Construction requirements are per the Standard Specifications for applicable items of work unless otherwise shown.

**Measurement**

As shown per bid item above.

**Payment**

As shown per bid item above.

**Contract Time**

Change Order 5 documented additional direct time impacts of a portion of the Force Account work through FA 63. Additional force account work has been documented through FA71 since that time, with additional items still in process. The contractor has requested 18 additional working days to adjust the schedule for the overall impact of the FA work. The contractor has agreed that the Force Account work as paid compensates for overhead and project costs associated with the work, and will not claim such costs associated with this work. It appears that all work with the exception of the Traffic Signals and Thermoplastic pavement markings will be substantially complete by January 13, 2012, which is 4.5 working days beyond the current project completion date, including weather days. The signal completion is dependent on material delivery delays for which the contractor is not at fault. The thermoplastic is dependent on suitable weather. We anticipate a request for contract suspension after January 13. The Engineer proposes a total contract extension of 15 working days. This will extend the contract through completion of work on January 13, & also allow 5 working days each for completion of the signals & the markings.

**Exceptions and Disclaimers**

None.

**Waivers**

None.

**PE Stamp (If Required)**

Not applicable.



January 11, 2012

COP 008

**Mark Freiberger, P.E.**  
Director of Public Works  
City of Sedro-Woolley  
325 Metcalf Street  
Sedro Woolley, WA 98284

**RE: Additional Working Days – Force Account**  
SR20, Metcalf to Township Lane Widening and Bicycle Pedestrian Improvements  
TIB Project # 8-2-126(008)-1

Mr. Freiberger:

Interwest Construction (Interwest) requests additional working days to cover the additional time required to perform force account work on this project. This request totals 18 working Days.

As you are aware, utility conflicts, change of conditions, and changes to the contract work have caused over 580 additional man hours of work on this project. These additional hours, based on a four man crew working an 8 hour day, account for 18 additional working days of time that could not have been anticipated at bid time. Interwest requests that these working days be added to the contract.

Additional compensation and overhead for these additional days are covered in the force account mark-up received for this work. Interwest agrees not to pursue additional overhead for these additional working days.

Please feel free to contact me with any questions or concerns you may have regarding this proposal.

Respectfully Submitted,  
**INTERWEST CONSTRUCTION, INC.**

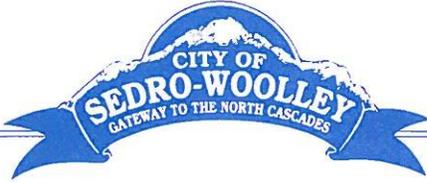
Dana Orbe, P.E.  
Project Manager / Estimator

CC Project File  
Eben Twaddle, Operations Manager

JAN 25 2012

7:00 P.M. COUNCIL CHAMBER  
AGENDA NO. 4

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SUBJECT: PUBLIC COMMENT

Name:  
Address:  
Narrative:

Name:  
Address:  
Narrative:

Name:  
Address:  
Narrative:

Name:  
Address:  
Narrative:

Name:  
Address:  
Narrative: