

Next Ord: 1710-11  
Next Res: 848-11

VISION STATEMENT

SEDRO-WOOLLEY IS A FRIENDLY CITY THAT IS CHARACTERIZED BY CITY GOVERNMENT AND CITIZENS WORKING TOGETHER TO ACHIEVE A PROSPEROUS, VIBRANT AND SAFE COMMUNITY

MISSION STATEMENT

TO PROVIDE SERVICES AND OPPORTUNITIES WHICH CREATE A COMMUNITY WHERE PEOPLE CHOOSE TO LIVE, WORK AND PLAY

## CITY COUNCIL AGENDA

August 10, 2011

7:00 PM

Sedro-Woolley Municipal Building

Council Chambers

325 Metcalf Street

1. Call to Order
2. Pledge of Allegiance
3. Consent Calendar

NOTE: Agenda items on the Consent Calendar are considered routine in nature and may be adopted by the council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the regular agenda will consider any item so removed after the Consent Calendar.

- a. Minutes from Previous Meeting (Including August 3, 2011 Work Session)
- b. Finance
  - Claim Checks #72587 to #72669 in the amount of \$138,437.59.
  - Payroll Checks #50968 to #51084 in the amount of \$258,099.58.
- c. Possible Contract Award - Contract 2011-PW-21 2011 HMA Paving Project - CEMEX Construction Materials Pacific LLC
- d. Possible Bid Award - 2011 Sanitary Sewer Pipeline and Manhole Improvements Project - SRV Construction, Inc.

4. Public Comment (Limited to 3-5 minutes)

### UNFINISHED BUSINESS

5. Community Center Fees (*2<sup>nd</sup> reading - action requested*)
6. Sewer Connection Fees: Timing (*2<sup>nd</sup> reading - action requested*)

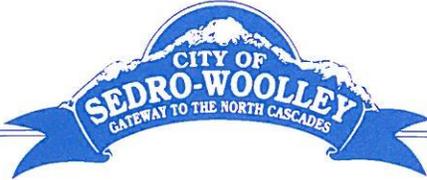
### COMMITTEE REPORTS AND REPORTS FROM OFFICERS

7. SR 20 Widening Project Update

*There may be an Executive Session immediately preceding, during or following the meeting.*

AUG 10 2011

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 1-3



DATE: August 10, 2011  
TO: Mayor Anderson and City Council  
FROM: Patsy Nelson, Finance Director  
SUBJECT: 1) CALL TO ORDER; 2) PLEDGE OF ALLEGIANCE; 3) CONSENT  
CALENDAR

1. CALL TO ORDER - The Mayor will call the August 10, 2011 Regular Meeting to Order. The Finance Director will note those in attendance and those absent.

\_\_\_ Ward 1 Councilmember Pat Colgan  
\_\_\_ Ward 2 Councilmember Tony Splane  
\_\_\_ Ward 3 Councilmember Thomas Storrs  
\_\_\_ Ward 4 Councilmember Keith Wagoner  
\_\_\_ Ward 5 Councilmember Hugh Galbraith  
\_\_\_ Ward 6 Councilmember Rick Lemley  
\_\_\_ At-Large Councilmember Brett Sandström

2. PLEDGE OF ALLEGIANCE - The Mayor will lead the City Council and citizens in the Pledge of Allegiance to the United States of America.
3. CONSENT CALENDAR - Mayor will ask for Council approval of Consent Calendar items.

AUG 10 2011

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CITY OF SEDRO-WOOLLEY  
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7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 3a

Regular Meeting of the City Council  
July 27, 2011 – 7:00 P.M. –City Hall Council Chambers

ROLL CALL: Present: Mayor Mike Anderson, Councilmembers: Pat Colgan, Tony Splane, Tom Storrs, Keith Wagoner, Hugh Galbraith, Rick Lemley and Brett Sandström. Staff: Recorder Brue, Finance Director Nelson, City Supervisor/Attorney Berg, Engineer Freiberger (Late), Planner Moore and Police Chief Wood.

The Meeting was called to order at 7:00 P.M.

Pledge of Allegiance

Consent Calendar

- Minutes from Previous Meeting
- Finance
  - Claim Checks #72479 to #72586 in the amount of \$260,244.96
  - Payroll Checks #50856 to #50967 in the amount of \$194,486.51
- Possible Contract Amendment No. 1 – Contract 2011-PW-04 – Trico Contracting Inc.

Councilmember Storrs moved to approve the consent calendar as presented. Seconded by Councilmember Colgan. Motion carried (7-0).

Public Comment

No Public Comment

**UNFINISHED BUSINESS**

Possible Adoption by Resolution of the Six-Year Transportation Improvement Program (TIP) 2012 – 2017

City Supervisor/Attorney Berg reported on the Six Year TIP that was tabled from the last meeting in order for Councilmember Wagoner to weigh in on the decision. He noted there are no significant changes in the projects listed from last year.

Engineer Freiberger arrived at 7:03 P.M.

Discussion ensued regarding moving the Cook Road intersection to a higher priority, significance in project ranking, focus on Cook Road intersection for TIB applications, Jameson project being a low priority, decision of roundabouts at time of design to determine best design and accident rate at W. Nelson.

Councilmember Sandström expressed his views on the Jameson arterial with concerns of safety to the neighborhood and schools. He addressed the possibility of making changes within the Comprehensive Plan regarding the designation of Jameson as an arterial street.

Councilmember Wagoner addressed possible mitigation to the neighborhoods along Jameson with discussion following regarding projects being City Council approved, citizen representation by Council, pre-planning and public input via open houses.

Mayor Anderson addressed timing of projects and Council will need to make sure projects are for the benefit of the City at time of project and for the future. Further discussion ensued to include Jameson already built to arterial standards, phasing of projects, building when funding becomes available, project sequencing, other Jameson projects listed on TIP, phasing and sequencing of projects, concern of Jameson being a concrete base and the history of how Jameson became an arterial.

Councilmember Galbraith moved to adopt Resolution No. 847-11 A Resolution Adopting the 2012 – 2017 Transportation Improvement Program. Seconded by Councilmember Storrs. Motion carried (7-0).

## **NEW BUSINESS**

### Fireworks (1<sup>st</sup> Reading)

Mayor Anderson introduced the proposed Ordinance to ban fireworks. The topic was brought up by citizens at the last meeting. Mayor Anderson requested Council consensus as to whether they would like to further consider a possible ban on Fireworks. Discussion was held as to whether to hold a public hearing vs. discussion at a public meeting with Council consensus was to hold a Public Hearing. A public hearing will be scheduled for the last meeting in August.

### Solid Waste Fees (1<sup>st</sup> Reading)

City Supervisor/Attorney Berg reviewed the proposal for including the current totter rental fee into the monthly base rate. He noted by reformatting the way the cans are billed would result in a savings to the City of approximately \$3,000. The ordinance would include a statement that state tax is included in the bill. Berg recommended following the procedure as though it were a rate increase which includes a public hearing.

### Community Center Fees (1<sup>st</sup> Reading)

City Supervisor/Attorney Berg reviewed ongoing issues with confusion of the cleaning fee within the Community Center fees. He noted the proposed change deletes the additional mandatory cleaning fee and establishes a higher rental fee which includes the cleaning fee. Also, at a request from staff, the change also includes the kitchen fee to be included into the normal rental rate. The facility monitor and police security would remain the same.

### Sewer Connection Fees: Timing (1<sup>st</sup> Reading)

City Supervisor/Attorney Berg reviewed the proposed ordinance to change the timing of mandatory connection to sewer. Current code requires a connection within 90 days of project completion and is proposed to extend the time period to 180 days. The purpose of the extension is to be a benefit to citizens

Discussion regarding financial hardships and programs in place which include a waiver, decommission credit, payments over time and cost of hook up.

### **COMMITTEE REPORTS AND REPORTS FROM OFFICERS**

Police Chief Wood – reported on his recent trip to Washington DC honoring the City of Sedro-Woolley for employer appreciation from the Navy for support of staff. Wood noted he toured the Pentagon, Chief of Naval Officers 911 Memorial and attended a dinner at the Chief of Naval Officers residence. The Skagit Valley Herald will be doing an article on Officer Musgrove and the honor received. Chief Wood thanked the Council for allowing him to attend.

Planner Moore – reported on the Puget Sound Energy licensing agreement which requires communication with Skagit County and the Corp of Engineers on modifications to their operational plan for their hydro-electric equipment. PSE has released a draft report for review which appears to be inadequate to protect the Valley. Chal Martin of Burlington has reviewed and prepared letter to Skagit County expressing the concerns. Martin has requested signatures from Planning and Engineering departments throughout the County. Moore requested Council consensus to allow he and Engineer Freiberger to sign the letter.

City Supervisor/Attorney Berg related the topic to License Article Section 107C.

Moore also reported on an upcoming hearing before the Hearing Examiner for a modification use of a mini storage facility. He noted the Planning Department has received an application for a second modification to an existing storage facility to rent cabinets for hydroponic gardening.

### **SR 20 Widening Project Update**

Engineer Freiberger – reported on the SR 20 Widening project activity. He noted this week PSE has begun pole relocation. The contractor is scheduled to start August 1<sup>st</sup> on the South side of Hwy 20. Freiberger also reported the annual paving project bids will be closing tomorrow and the sewer repair project is scheduled to close next week.

Discussion was held regarding the County grant funding decision which is due sometime prior to September 1<sup>st</sup> and the importance of the drainage improvements on the Hwy 20 project.

Councilmember Sandström – questioned the changes in the Senior Center use fees and the lot clean up on 3<sup>rd</sup> and Warner.

It was noted the lot clean up was the result of a Code Enforcement action.

Councilmember Lemley – acknowledged Finance Director Nelson with the recent State audit. Lemley also announced the passing of businessman Paul Kelley. A memorial service for Kelley will be held at Riverfront on Sunday, August 7<sup>th</sup>.

Councilmember Wagoner – commented on the installation of the new way finder signs. He also reported on the Engberg field which is coming along. A sign will be installed at the field entrance by the Engberg Foundation.

Councilmember Colgan – commented on the quick response of the Police Department to his house over the weekend. He noted there were about 6 cars broken into.

Mayor Anderson – pointed out the thank you letter from the Sedro-Woolley Alumni Association.

The meeting was adjourned to Executive session at 8:07 P.M. for approximately 45 minutes regarding Collective Bargaining RCW 42.30.140(4) with a possible decision.

The meeting reconvened at 9:12 P.M.

Councilmember Wagoner moved to allow shared sick leave in the case of Carrie Weyand. Councilmember Splane seconded. Motion carried (7-0).

Councilmember Lemley moved to adjourn. Seconded by All. Motion carried (7-0).

The meeting adjourned at 9:13 P.M.

AUG 10 2011

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 3a

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CITY OF SEDRO-WOOLLEY  
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Council Worksession

August 3, 2011 – 7:00 P.M. – Public Safety Training Room

The meeting was called to order at 7:00 P.M. by Mayor Mike Anderson

ROLL CALL: Present: Mayor Mike Anderson, Councilmembers: Pat Colgan, Tony Splane, Tom Storrs, Keith Wagoner, Hugh Galbraith, and Brett Sandström. Staff: City Supervisor/Attorney Berg

**Mayor/Council Roundtable Discussion**

- Councilmember Sandström raised the issue of law and order. Councilmember Wagoner talked about the City of Auburn’s curfew and parental responsibility ordinances. Sandström asked about DWLS Third and a policy that would allow or require the Police Department to impound vehicles when driven by drivers with a suspended license.
- Councilmember Galbraith raised a question of councilmember medical coverage. Discussion followed about how this could be implemented without costing the taxpayers extra. A number of questions were asked of City Supervisor/Attorney Berg who indicated he would research the questions.
- Councilmember Sandström asked about funding for a library remodel feasibility plan. Berg suggested he bring that up during the budget.
- Councilmember Colgan asked about “taco wagons” and other mobile vending. Councilmember Sandström suggested an increased business license fee. It was the consensus of the Council to put this on the agenda for additional discussion in the future.

Councilmember Galbraith moved to put mobile vending on the agenda for discussion. Seconded by Councilmember Wagoner. Motion carried (6-0).

**Executive Session**

- The worksession adjourned to Executive Session at 8:00 P.M. to discuss litigation (RCW 42.30.110(1)(i) and collective bargaining (RCW 42.30.140(4), for an estimated time of 45 minutes with possible action.
- The worksession reconvened at 8:45 P.M..

Councilmember Storrs moved to settle with auditor for the original amount from 2007. Seconded by Councilmember Colgan. Councilmembers Colgan, Sandström and Storrs

voted in favor with Councilmembers Galbraith, Splane and Wagoner opposed. Mayor Anderson cast the tie breaking vote in favor. Motion carried.

- Councilmember Wagoner explained that he was opposed to the motion because he believes this fee is a tax and as such is an illegal double tax of Sedro-Woolley residents who also pay property taxes to the county for services like voter registration. Councilmember Splane agreed. Mayor Anderson explained his tie breaking vote in favor of the motion is due to Skagit County's new resolution that says Sedro-Woolley can't compete for county administered grant funds for rural distressed communities if it has outstanding debt with the county. While this resolution may be illegal and unenforceable and is certainly unfair, it is too risky to jeopardize critical infrastructure projects over a disputed \$9,000 bill. He also stated that he plans to work with the other Mayors and the legislature to get relief from this double taxation.

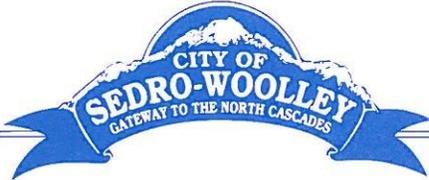
Councilmember Galbraith moved to adjourn. Seconded by Councilmember Colgan. Motion carried (6-0).

- The worksession adjourned at 8:50 P.M.

AUG 10 2011

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 36

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DATE: August 10, 2011  
TO: Mayor Anderson and City Council  
FROM: Patsy Nelson, Finance Director  
SUBJECT: FINANCE - CLAIMS

Attached you will find the Claim Checks register proposed for payment for the period ending August 10, 2011.

Motion to approve Claim Checks #72587 to #72669 in the amount of \$138,437.59.

Motion to approve Payroll Checks #50968 to #51084 in the amount of \$258,099.58.

If you have any comments, questions or concerns, please contact me for information during the working day at 855-1661. This will allow me to look up the invoices that are stored in our office.

CITY OF SEDRO-WOLLEY  
 SORTED TRANSACTION WARRANT REGISTER  
 08/10/2011 (Printed 08/05/2011 09:15)

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WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
72587	ALL-PHASE ELECTRIC	REPAIRS/MAINTENANCE	ST	96.03
		MAINT OF GENERAL EQUIP	SWR	84.83
		MAINT OF GENERAL EQUIP	SWR	259.68
		WARRANT TOTAL		440.54
72588	ANDGAR CORP	REPAIR/MAINT-CITY HALL	PK	241.53
		WARRANT TOTAL		241.53
72589	ARAMARK UNIFORM SERVICES	MISC-LAUNDRY	CEM	5.60
		MISC-LAUNDRY	CEM	5.60
		MISC-LAUNDRY	CEM	5.60
		MISC-LAUNDRY	CEM	5.60
		MISC-LAUNDRY	CEM	5.60
		MISC-LAUNDRY	ST	12.12
		MISC-LAUNDRY	ST	12.12
		MISC-LAUNDRY	ST	6.74
		MISC-LAUNDRY	ST	12.12
		MISC-LAUNDRY	ST	6.74
		LAUNDRY	SWR	26.36
		LAUNDRY	SWR	26.36
		LAUNDRY	SWR	7.51
		LAUNDRY	SWR	26.36
		LAUNDRY	SWR	7.51
		WARRANT TOTAL		171.94
72590	ASSOC PETROLEUM PRODUCTS	AUTO FUEL	CS	115.87
		AUTO FUEL	CS	91.72
		AUTO FUEL	PD	1,616.37
		AUTO FUEL/DIESEL	FD	850.43
		AUTO FUEL/DIESEL	ST	564.17
		MAINT OF GENERAL EQUIP	SWR	134.73
		AUTO FUEL/DIESEL	SWR	79.60
		AUTO FUEL/DIESEL	SAN	70.84
		WARRANT TOTAL		3,523.73
72591	AT & T	TELEPHONE	JUD	1.10
		TELEPHONE	EXE	1.11
		TELEPHONE	FIN	11.08
		TELEPHONE	LGL	5.54
		TELEPHONE	IT	.55
		TELEPHONE	PLN	.55
		TELEPHONE	ENG	9.96
		TELEPHONE	PD	42.10
		TELEPHONE	FD	11.08
		TELEPHONE	INSP	5.54
		TELEPHONE	LIB	1.11
		TELEPHONE	SWR	4.43
		TELEPHONE	SAN	16.62
		WARRANT TOTAL		110.77
72592	BANK OF AMERICA	SUPPLIES	ENG	20.66
		WARRANT TOTAL		20.66

CITY OF SEDRO-WOOLLEY  
 SORTED TRANSACTION WARRANT REGISTER  
 08/10/2011 (Printed 08/05/2011 09:15)

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
72593	BANK OF AMERICA	SUPPLIES	LIB	137.88
		WARRANT TOTAL		137.88
72594	BANK OF AMERICA	OFFICE/OPERATING SUPPLIES	IT	36.17
		WARRANT TOTAL		36.17
72595	B & M MANAGEMENT LLC	MAINTENANCE OF LINES	SWR	1,042.96
		WARRANT TOTAL		1,042.96
72596	BAY CITY SUPPLY	REPAIR/MT-MEMORIAL PARK	PK	159.39
		WARRANT TOTAL		159.39
72597	BIRCH EQUIPMENT CO INC	RENTAL-EQUIPMENT	ST	1,893.50
		WARRANT TOTAL		1,893.50
72598	BIOSCIENCE, INC.	MAINTENANCE OF LINES	SWR	1,150.00
		WARRANT TOTAL		1,150.00
72599	BLUMENTHAL UNIFORM & EQUIP	UNIFORMS/ACCESSORIES	PD	259.83
		WARRANT TOTAL		259.83
72600	BOULDER PARK, INC	SOLIDS HANDLING	SWR	6,508.20
		WARRANT TOTAL		6,508.20
72601	BROWN & COLE STORES	OPERATING SUPPLIES	FD	4.31
		WARRANT TOTAL		4.31
72602	BRIM TRACTOR COMPANY INC	REPAIR/MT-SMALL TOOLS EQUIP	PK	212.61
		WARRANT TOTAL		212.61
72603	COLEMAN, JOHN	EMPLOYEE WELLNESS	PLN	22.75
		WARRANT TOTAL		22.75
72604	COLLINS OFFICE SUPPLY, INC	SUPPLIES	FIN	61.70
		SUPPLIES/BOOKS	PLN	9.93
		SUPPLIES	ENG	9.94
		OFF/OPER SUPPS & BOOKS	INSP	9.93
		WARRANT TOTAL		91.50
72605	COMCAST	INTERNET SERVICES	IT	104.90
		WARRANT TOTAL		104.90
72606	CONSOLIDATED PLASTICS CO. INC	OFFICE/OPERATING SUPPLIES	PD	38.78
		WARRANT TOTAL		38.78
72607	CORRECTIONAL INDUSTRIES	PROFES. SVCS. REIMBURSE	ENG	24.82
		WARRANT TOTAL		24.82
72608	HSBC BUSINESS SOLUTIONS	OFFICE/OPERATING SUPPLIES	PD	84.63
		TRAVEL/MEALS	FD	85.62
		REPAIRS/MAINT-DORM	FD	57.50
		OPERATING SUP - PARKS SHOP	PK	29.82

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		OPERATING SUPPLIES	CEM	25.56
		OPERATING SUPPLIES	ST	55.38
		OPERATING SUPPLIES	SWR	93.72
		OPERATING SUPPLIES	SAN	51.12
		WARRANT TOTAL		483.35
72609	DAHL ELECTRIC INC.	REPAIRS/MT-COMMUNITY CTR	PK	378.00
		REPAIR/MT-SENIOR CENTER	PK	107.50
		REPAIR/MT-HAMMER SQUARE	PK	18.23
		REPAIR/MAINT-LIBRARY	PK	544.25
		REPAIR/MAINT-CITY HALL	PK	330.69
		MAINT OF GENERAL EQUIP	SWR	427.72
		WARRANT TOTAL		1,806.39
72610	E & E LUMBER	MACHINERY & EQUIPMENT	PD	9.19
		SMALL TOOLS & MINOR EQUIP	PK	25.18
		SMALL TOOLS & MINOR EQUIP	PK	2.42
		REPAIRS/MT-RIVERFRONT	PK	447.55
		REPAIRS/MT-COMMUNITY CTR	PK	6.02
		REPAIRS/MT-COMMUNITY CTR	PK	4.64
		REPAIR/MT-SENIOR CENTER	PK	6.49
		REPAIR/MT-SMALL TOOLS EQUIP	PK	4.18
		REPAIR/MAINT-LIBRARY	PK	9.32
		REPAIR/MAINT-LIBRARY	PK	1.94
		OTHER IMPROVEMENTS	PK	25.91
		OTHER IMPROVEMENTS	PK	216.05
		OTHER IMPROVEMENTS	PK	32.12
		OPERATING SUPPLIES	ST	77.58
		OPERATING SUPPLIES	ST	13.55
		OPERATING SUPPLIES	ST	17.83
		SMALL TOOLS/MINOR EQUIP	ST	32.43
		SMALL TOOLS/MINOR EQUIP	ST	23.05
		OPERATING SUPPLIES	ST	21.10
		OPERATING SUPPLIES	SAN	49.21
		WARRANT TOTAL		130.66
72611	ENTERPRISE OFFICE SYSTEMS	SUPPLIES	ENG	22.48
		OFFICE/OPERATING SUPPLIES	PD	66.19
		OFFICE/OPERATING SUPPLIES	PD	34.12
		WARRANT TOTAL		122.79
72612	EMERGENCY MEDICAL PRODUCTS INC	OPERATING SUPPLIES	FD	78.42
		WARRANT TOTAL		78.42
72613	FEDERAL CERTIFIED HEARING	PROFESSIONAL SERVICES	LIB	20.00
		WARRANT TOTAL		20.00
72614	FEDERAL EXPRESS CORP.	OTHER IMPROVEMENTS	SWR	12.08
		WARRANT TOTAL		12.08
72615	FRONTIER	TELEPHONE	PD	57.75
		TELEPHONE	FD	129.70

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		TELEPHONE	PK	82.98
		PUBLIC UTILITIES-CITY HALL	PK	24.22
		TELEPHONE	CEM	61.62
		TELEPHONE	LIB	105.43
		TELEPHONE	SWR	231.42
		WARRANT TOTAL		693.12
72616	GAYLORD BROS.	SUPPLIES	LIB	78.07
		SUPPLIES	LIB	13.39
		SUPPLIES	LIB	21.24
		WARRANT TOTAL		112.70
72617	GREAT AMERICA LEASING COR	REPAIR/MAINTENANCE-EQUIP	LIB	139.63
		WARRANT TOTAL		139.63
72618	H.B. JAEGER CO. LLC	MAINTENANCE OF LINES	SWR	662.57
		WARRANT TOTAL		662.57
72619	HONEY BUCKET	UTILITIES-PORTABLE TOILETS	PK	75.00
		UTILITIES-PORTABLE TOILETS	PK	150.00
		WARRANT TOTAL		225.00
72620	IKON OFFICE SOLUTIONS	REPAIRS & MAINTENANCE	PD	30.27
		REPAIRS & MAINTENANCE	PD	75.74
		EQUIPMENT LEASE	PD	75.74
		REPAIRS/MAINT-EQUIP	PD	30.26
		WARRANT TOTAL		212.01
72621	INGRAM LIBRARY SERVICES	BOOKS, PERIOD, RECORDS	LIB	432.09
		BOOKS, PERIOD, RECORDS	LIB	21.61
		BOOKS, PERIOD, RECORDS	LIB	48.73
		BOOKS, PERIOD, RECORDS	LIB	204.91
		BOOKS, PERIOD, RECORDS	LIB	17.52
		BOOKS, PERIOD, RECORDS	LIB	33.96
		BOOKS, PERIOD, RECORDS	LIB	18.03
		BOOKS, PERIOD, RECORDS	LIB	40.38
		BOOKS, PERIOD, RECORDS	LIB	131.97
		WARRANT TOTAL		914.16
72622	INTOXIMETERS, INC.	MACHINERY & EQUIPMENT	PD	936.96
		WARRANT TOTAL		936.96
72623	JOHN, RONALD	RETIRED MEDICAL	PD	93.00
		WARRANT TOTAL		93.00
72624	KCDA PURCHASING COOPERATIVE	SUPPLIES	FIN	190.11
		WARRANT TOTAL		190.11
72625	LANGUAGE EXCH. INC. (THE)	LANGUAGE INTERPRETER	JUD	232.00
		WARRANT TOTAL		232.00
72626	LOGGERS AND CONTRACTORS	SMALL TOOLS & MINOR EQUIP	PD	31.85

CITY OF SEDRO-WOLLEY  
 SORTED TRANSACTION WARRANT REGISTER  
 08/10/2011 (Printed 08/05/2011 09:15)

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		OPERATING SUPPLIES	ST	593.86
		OPERATING SUPPLIES	SAN	200.31
		WARRANT TOTAL		826.02
72627	MEYER SIGN & ADVERTISING	WAYFINDER SIGNS	PLN	4,700.00
		WARRANT TOTAL		4,700.00
72628	NEXTEL COMMUNICATIONS	TELEPHONE	PD	10.57
		WARRANT TOTAL		10.57
72629	NORTH CASCADE FORD	REPAIR & MAINT - AUTO	PD	327.82
		WARRANT TOTAL		327.82
72630	OASYS	SUPPLIES/BOOKS	PLN	221.16
		SUPPLIES	ENG	221.16
		OFF/OPER SUPPS & BOOKS	INSP	221.16
		WARRANT TOTAL		663.48
72631	OFFICE DEPOT	SUPPLIES/BOOKS	PLN	17.82
		SUPPLIES/BOOKS	PLN	2.30-
		SUPPLIES	ENG	17.83
		SUPPLIES	ENG	2.31-
		OFF/OPER SUPPS & BOOKS	INSP	17.83
		OFF/OPER SUPPS & BOOKS	INSP	2.30-
		OPERATING SUPPLIES	SWTR	17.83
		WARRANT TOTAL		64.40
72632	OLIVER-HAMMER CLOTHES	OPERATING SUPPLIES	ST	142.82
		OPERATING SUPPLIES	SAN	146.05
		WARRANT TOTAL		288.87
72633	ORCA PACIFIC INC.	OP SUPPLIES-CHEMICALS	SWR	491.36
		WARRANT TOTAL		491.36
72634	PACIFIC COAST COMM ADJUSTERS LLC	ELECTION COSTS	LGS	9,210.99
		WARRANT TOTAL		9,210.99
72635	PAT RIMMER TIRE CTR, INC	REPAIRS/MT-PARKS SHOP	PK	32.11
		OPERATING SUPPLIES	ST	513.41
		REPAIR/MAINTENANCE-EQUIP	ST	135.95
		WARRANT TOTAL		681.47
72636	PETTY CASH-DEBRA PETERSON	SUPPLIES	LIB	41.39
		EARLY LITERACY	LIB	11.89
		BOOKS, PERIOD, RECORDS	LIB	35.20
		WARRANT TOTAL		88.48
72637	PRINTSTREAMS	PRINTING/PUBLICATIONS	PD	135.90
		WARRANT TOTAL		135.90
72638	PUBLIC UTILITY DIS. NO.1	PUBLIC UTILITIES	PD	17.40
		UTILITIES-RIVERFRONT	PK	251.26

WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		UTILITIES-TRAIN PK	17.40
		UTILITIES-HAMMER SQUARE PK	346.89
		UTILITIES-BINGHAM & MEMORIAL P	38.11
		UTILITIES - OTHER PK	32.07
		PUBLIC UTILITIES-CITY HALL PK	417.23
		PUBLIC UTILITIES CEM	68.74
		PUBLIC UTILITIES ST	38.11
		PUBLIC UTILITIES LIB	38.54
		PUBLIC UTILITIES SWR	258.64
		PUBLIC UTILITIES SAN	89.45
		WARRANT TOTAL	1,613.84
72639	PUGET SOUND ENERGY	PUBLIC UTILITIES PD	20.51
		REPAIRS & MAINTENANCE PD	9.93
		PUBLIC UTILITIES FD	83.48
		UTILITIES-RIVERFRONT PK	570.73
		UTILITIES-COMMUNITY CTR PK	196.27
		UTILITIES-SENIOR CENTER PK	359.07
		UTILITIES-TRAIN PK	25.47
		UTILITIES-HAMMER SQUARE PK	240.61
		UTILITIES-BINGHAM & MEMORIAL P	47.78
		UTILITIES - SHOP PK	59.23
		UTILITIES - SHOP PK	20.93
		UTILITIES - OTHER PK	9.93
		PUBLIC UTILITIES-CITY HALL PK	2,367.91
		PUBLIC UTILITIES CEM	48.91
		PUBLIC UTILITIES ST	8.97
		PUBLIC UTILITIES ST	109.83
		PUBLIC UTILITIES ST	177.09
		PUBLIC UTILITIES ST	68.54
		PUBLIC UTILITIES LIB	294.27
		ADVERTISING HOT	41.86
		PUBLIC UTILITIES SWR	10,155.97
		PUBLIC UTILITIES SAN	108.70
		PUBLIC UTILITIES SWTR	74.74
		WARRANT TOTAL	15,100.73
72640	PURCHASE POWER	POSTAGE JUD	371.72
		POSTAGE FIN	327.87
		POSTAGE LGL	3.13
		POSTAGE LGL	.90
		POSTAGE PLN	15.19
		POSTAGE ENG	61.16
		POSTAGE PD	129.42
		POSTAGE FD	4.97
		POSTAGE INSP	43.81
		POSTAGE PK	2.16
		POSTAGE CEM	3.58
		POSTAGE SWR	153.46
		POSTAGE SAN	70.83
		OPERATING SUPPLIES SWTR	11.80
		WARRANT TOTAL	1,200.00

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
72641	SCADA & CONTROLS ENGINEERING INC	MAINT OF GENERAL EQUIP	SWR	178.00
		PROFESSIONAL SERVICES	SWR	460.00
		WARRANT TOTAL		638.00
72642	SEAWESTERN FIRE FIGHTING EQUIP.	REPAIRS/MAINT-EQUIP	FD	102.79
		WARRANT TOTAL		102.79
72643	SEDRO-WOOLLEY AUTO PARTS	REPAIRS/MAINT-EQUIP	FD	5.05
		SMALL TOOLS & MINOR EQUIP	PK	22.26
		OPERATING SUPPLIES	ST	20.55
		REPAIR/MAINTENANCE-EQUIP	ST	19.52
		REPAIR/MAINTENANCE-EQUIP	ST	9.76
		OPERATING SUPPLIES	SWR	68.17
		SMALL TOOLS & MINOR EQUIP	SAN	492.31
		OPERATING SUPPLIES	ERR	72.06
		WARRANT TOTAL		709.68
72644	SEDRO-WOOLLEY MUSEUM	S-W MUSEUM	HOT	2,000.00
		WARRANT TOTAL		2,000.00
72645	SEDRO-WOOLLEY VOLUNTEER	SALARIES-VOLUNTEERS	FD	12,064.00
		WARRANT TOTAL		12,064.00
72646	SIGNATURE FORMS INC.	SUPPLIES	FIN	303.65
		WARRANT TOTAL		303.65
72647	SK CO DEPT OF EMERG MGMT	DEPT OF EMERG MANAGEMENT	EMG	5,246.28
		WARRANT TOTAL		5,246.28
72648	SKAGIT PUD NO. 1	REPAIRS/MAINT-HYDRANTS	FD	4,786.76
		WARRANT TOTAL		4,786.76
72649	SK. CO. FACILITY MGMT.	GMA I.F. CONSTRUCTION	AST	15,000.00
		WARRANT TOTAL		15,000.00
72650	SKAGIT CO. COMMUNITY SERVICES	SKAGIT SENIOR SERVICES	SEN	5,110.25
		WARRANT TOTAL		5,110.25
72651	SKAGIT COUNTY SHERIFF	PRISONERS	PD	7,330.73
		WARRANT TOTAL		7,330.73
72652	SKAGIT COUNTY SHERIFF OFF	PRISONER TRANSPORT	PD	1,344.64
		WARRANT TOTAL		1,344.64
72653	SKAGIT COUNTY TREASURER	CRIME VCTM & WITNSS PROG	LGL	101.33
		WARRANT TOTAL		101.33
72654	SKAGIT FARMERS SUPPLY	OPERATING SUPPLIES	SWR	70.32
		WARRANT TOTAL		70.32
72655	SKAGIT RIVER STEEL	SOLID WASTE DISPOSAL	SAN	90.00
		WARRANT TOTAL		90.00

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
72656	SKAGIT VALLEY PUBLISHING	OTHER IMPROVEMENTS	SWR	390.00
		WARRANT TOTAL		390.00
72657	STAPLES BUSINESS ADVANTAGE	NETWORK HARDWARE	IT	351.60
		OFFICE SUPPLIES	FD	128.51
		WARRANT TOTAL		480.11
72658	STATE AUDITOR'S OFFICE	ADMIN COSTS - AUDIT		7,919.89
		WARRANT TOTAL		7,919.89
72659	THOMPSON'S GREENHOUSE	OPERATING SUP - HAMMER SQ	PK	145.53
		WARRANT TOTAL		145.53
72660	TRICO CONTRACTING INC	MAINTENANCE OF LINES	SWR	3,748.37
		WARRANT TOTAL		3,748.37
72661	TRUE VALUE	MACHINERY & EQUIPMENT	PD	10.80
		MACHINERY & EQUIPMENT	PD	16.21
		MACHINERY & EQUIPMENT	PD	8.12
		OPERATING SUP - HAMMER SQ	PK	8.65
		SMALL TOOLS & MINOR EQUIP	PK	12.56
		REPAIRS/MT-COMMUNITY CTR	PK	9.49
		REPAIR/MT-SENIOR CENTER	PK	8.41
		REPAIR/MT-MEMORIAL PARK	PK	23.51
		REPAIR/MT-BINGHAM PARK	PK	36.32
		REPAIR/MT-LIONS ROADSIDE PARK		6.43
		REPAIR/MAINT-LIBRARY	PK	18.38
		REPAIR/MAINT-LIBRARY	PK	7.88
		REPAIR/MAINT-CITY HALL	PK	38.92
		OPERATING SUPPLIES	CEM	42.79
		OPERATING SUPPLIES	ST	10.81
		OPERATING SUPPLIES	ST	19.43
		OPERATING SUPPLIES	ST	16.22
		OPERATING SUPPLIES	SWR	15.73
		OPERATING SUPPLIES	SWR	22.46
		OPERATING SUPPLIES	SWR	11.11
		OPERATING SUPPLIES	SWR	6.48
		WARRANT TOTAL		350.71
72662	VALLEY AUTO SUPPLY	REPAIR/MT-SMALL TOOLS EQUIP	PK	19.02
		REPAIRS/MAINT-EQUIP	SAN	106.89
		WARRANT TOTAL		125.91
72663	VERIZON WIRELESS	TELEPHONE	FIN	124.54
		TELEPHONE	LGL	65.58
		TELEPHONE	IT	57.84
		NEXTEL CELL PHONES		77.12
		NEXTEL CELL PHONES		14.10
		TELEPHONE	PD	57.56
		TELEPHONE	PD	559.13
		TELEPHONE	PD	419.67
		TELEPHONE	FD	129.05

CITY OF SEDRO-WOLLEY  
 SORTED TRANSACTION WARRANT REGISTER  
 08/10/2011 (Printed 08/05/2011 09:15)

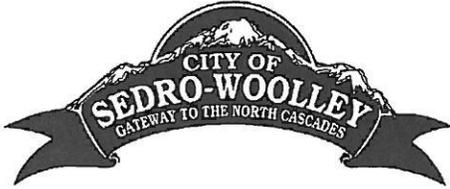
WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		TELEPHONE	149.94
		TELEPHONE	14.10
		TELEPHONE	192.49
		TELEPHONE	16.88
		TELEPHONE	74.10
		NEXTEL CELL PHONES	236.03
		NEXTEL CELL PHONES	166.02
		WARRANT TOTAL	2,354.15
72664	WA ST DEPT OF TRANSPORT	ENG-SR20 WIDE METCALF-TOWN ART	751.08
		OTHER IMPROVEMENTS	1,234.79
		WARRANT TOTAL	1,985.87
72665	WA ST OFF OF TREASURER	STATE REMITTANCES-COURT	5,392.30
		WARRANT TOTAL	5,392.30
72666	WAPATO POLICE DEPARTMENT	PRISONERS	250.00
		WARRANT TOTAL	250.00
72667	WOOD'S LOGGING SUPPLY INC	SMALL TOOLS & MINOR EQUIP	665.39
		POSTAGE	23.67
		SAFETY EQUIPMENT	27.03
		WARRANT TOTAL	716.09
72668	WOOD, DOUG	TRAVEL	964.58
		WARRANT TOTAL	964.58
72669	MCCANN, WILLIAM R.	COMMUNITY CENTER	50.00
		WARRANT TOTAL	50.00
		RUN TOTAL	138,437.59

CITY OF SEDRO-WOLLEY  
SORTED TRANSACTION WARRANT REGISTER  
08/10/2011 (Printed 08/05/2011 09:15)

FUND	TITLE	AMOUNT
001	CURRENT EXPENSE FUND	67,748.36
101	PARK FUND	7,875.95
102	CEMETERY FUND	296.08
103	STREET FUND	4,830.46
104	ARTERIAL STREET FUND	15,751.08
105	LIBRARY FUND	1,852.20
108	STADIUM FUND	2,041.86
330	1996 FIRE STATION CONST FUND	7,919.89
401	SEWER FUND	28,286.93
412	SOLID WASTE FUND	1,658.35
425	STORMWATER	104.37
501	EQUIPMENT REPLACEMENT FUND	72.06
TOTAL		138,437.59

CITY OF SEDRO-WOLLEY  
 SORTED TRANSACTION WARRANT REGISTER  
 08/10/2011 (Printed 08/05/2011 09:15)

DEPARTMENT	AMOUNT
001 000 000	5,392.30
001 000 011	9,210.99
001 000 012	604.82
001 000 013	1.11
001 000 014	1,018.95
001 000 015	176.48
001 000 017	551.06
001 000 018	207.59
001 000 019	4,985.10
001 000 020	476.92
001 000 021	14,957.92
001 000 022	19,498.52
001 000 024	310.07
001 000 025	5,246.28
001 000 055	5,110.25
FUND CURRENT EXPENSE FUND	67,748.36
101 000 000	50.00
101 000 076	7,825.95
FUND PARK FUND	7,875.95
102 000 036	296.08
FUND CEMETERY FUND	296.08
103 000 042	4,830.46
FUND STREET FUND	4,830.46
104 000 042	15,751.08
FUND ARTERIAL STREET FUND	15,751.08
105 000 072	1,852.20
FUND LIBRARY FUND	1,852.20
108 000 019	2,041.86
FUND STADIUM FUND	2,041.86
330 000 082	7,919.89
FUND 1996 FIRE STATION CONST FUND	7,919.89
401 000 035	28,286.93
FUND SEWER FUND	28,286.93
412 000 037	1,658.35
FUND SOLID WASTE FUND	1,658.35
425 000 039	104.37
FUND STORMWATER	104.37
501 000 047	72.06
FUND EQUIPMENT REPLACEMENT FUND	72.06
TOTAL	138,437.59



CITY COUNCIL AGENDA  
REGULAR MEETING

AUG 10 2011

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 3C

CITY OF SEDRO-WOOLLEY  
Sedro-Woolley Municipal Building  
325 Metcalf Street  
Sedro-Woolley, WA 98284  
Phone (360) 855-1661  
Fax (360) 855-0707

Mark A. Freiberger, PE  
Director of Public Works/City Engineer

MEMO TO: City Council and Mayor Anderson  
FROM: Mark A. Freiberger, PE  
RE: **Possible Contract Award**  
**Contract 2011-PW-21 2011 HMA Paving Project**  
**CEMEX Construction Materials Pacific LLC**  
DATE: July 29, 2011 (for Council action August 10, 2011)

**ISSUE:**

Shall council move to authorize Mayor Anderson to award the 2011 HMA Paving Project contract 2011-PW-21 with CEMEX Construction Materials Pacific LLC of Everett, WA?

**BACKGROUND/ DISCUSSION:**

Bids closed on July 28, 2011 with six bids received. The bid summary and bid comparison are attached. The low bid was from CEMEX Construction Materials Pacific LLC of Everett, WA with a total bid of \$77,390.00. The low bid was 17.8% under the Engineer's Estimate. Bids ranged from 17.8% under the Estimate to 44.7% over the estimate. Unit prices include sales tax.

**FINANCIAL:**

**Revenue:**

103.042.542.30.48 Street – Repairs & Maintenance	\$ 17,500
103.042.595.30.01 Street - Contracted Overlay	\$ 75,000
412.000.037.596.37.63.00 Solid Waste – Other Improvements	\$ 20,000
<b>TOTAL</b>	<b>\$ 112,500</b>

**Expenditures**

Contract	\$ 77,390
Miscellaneous City cost for Materials & equip rental	\$ 14,045
<b>TOTAL ANTICIPATED EXPENSE, BASE A, B, C, ALT 1</b>	<b>\$ 91,435</b>

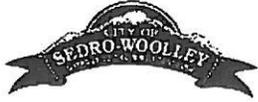
**REMAINING BUDGET (CONTINGENCY) \$ 21,065**

**ANALYSIS:**

Funding is available for the proposed work. CEMEX is a well known paving company and fully qualified to perform the work. Staff recommends award.

**MOTION:**

**Move to authorize Mayor Anderson to award the 2011 HMA Paving Project contract 2011-PW-21 with CEMEX Construction Materials Pacific LLC of Everett, WA at the bid price of \$77,390.**



City of Sedro-Woolley

**FINAL - BID SUMMARY**

2011 HMA PAVING PROJECT

BID OPENING: July 28, 2011, 4:00 PM

RANK	COMPANY NAME	TOTAL BID AMOUNT	MRSC
1	CEMEX Construction Materials Pacific LLC, Everett, WA	\$ 77,390.00	Yes
2	Lakeside Industries Inc, Anacortes, WA	\$ 85,685.50	Yes
3	Fidalgo Paving & Construction LLC, Arlington, WA	\$ 95,980.00	Yes
4	Quilceda Paving & Construction Inc, Arlington, WA	\$ 96,935.00	Yes
5	Northwest Asphalt Inc, Renton, WA	\$ 97,900.00	Yes
6	Tony Lind Paving LLC, Kent, WA	\$ 136,314.00	No
	ENGINEER'S ESTIMATE	\$ 94,200.00	

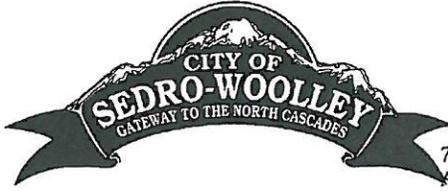
RECORDED BY: J. ROSARIO

*JR*  
7/28/11



CITY OF SEDRO-WOOLLEY  
 2011 HMA Paving Project  
**BID COMPARISON**  
 Bid Opening: July 28, 2011, 4:00PM

Contractor Name:		CEMEX CONSTRUCTION MATERIALS PACIFIC LLC		LAKESIDE INDUSTRIES INC.		FIDALGO PAVING & CONSTRUCTION INC		QUILCEDA PAVING & CONSTRUCTION INC.		NORTHWEST ASPHALT INC		TONY LIND PAVING LLC		
ITEM	QUANTITY	UNIT	RATE	TOTAL	RATE	TOTAL	RATE	TOTAL	RATE	TOTAL	RATE	TOTAL	RATE	TOTAL
Mobilization/Demobilization	1.00	LS	6,000.00	6,000.00	2,100.00	2,100.00	6,375.00	6,375.00	10,000.00	10,000.00	2,500.00	2,500.00	2,250.00	2,250.00
CSS-1 Tack Coat	4,800.00	SY	0.40	1,920.00	0.26	1,248.00	1.10	5,280.00	0.50	2,400.00	0.25	1,200.00	1.40	6,720.00
HMA Prelevel	270.00	TONS	70.00	18,900.00	94.75	25,582.50	82.50	22,275.00	85.00	22,950.00	98.00	26,460.00	106.00	28,620.00
HMA Paving	740.00	TONS	68.00	50,320.00	75.75	56,055.00	82.50	61,050.00	82.75	61,235.00	91.00	67,340.00	131.60	97,384.00
Adjust Manhole to Grade	2.00	EACH	125.00	250.00	350.00	700.00	500.00	1,000.00	175.00	350.00	200.00	400.00	670.00	1,340.00
<b>TOTAL</b>				<b>77,390.00</b>		<b>85,685.50</b>		<b>95,980.00</b>		<b>96,935.00</b>		<b>97,900.00</b>		<b>136,314.00</b>



CITY COUNCIL AGENDA  
REGULAR MEETING

AUG 10 2011

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 3d

CITY OF SEDRO-WOOLLEY  
Sedro-Woolley Municipal Building  
325 Metcalf Street  
Sedro-Woolley, WA 98284  
Phone (360) 855-1661  
Fax (360) 855-0707

Mark A. Freiberger, PE  
Director of Public Works/City Engineer

MEMO TO: City Council and Mayor Anderson

FROM: Mark A. Freiberger, PE *MF*

RE: **Possible Bid Award**  
**2011 Sanitary Sewer Pipeline and Manhole Improvements project**  
**SRV Construction, Inc.**

DATE: August 3, 2011 (for Council action August 10, 2011)

**ISSUE:**

Shall council move to award the 2011 Sanitary Sewer Pipeline and Manhole Improvements Project to SRV Construction, Inc. of Oak Harbor, WA in the amount of \$156,366.31 (including sales tax)?

**BACKGROUND:**

On August 2, 2011, bids closed for the 2011 Sanitary Sewer Pipeline and Manhole Improvements Project. Three bids were received for the project. The Bid Tabulation prepared by our office is attached.

**DISCUSSION:**

This project is the latest in the yearly effort to rehabilitate sanitary sewer collection system lines by replacing problem lines and adding manholes in lines that are currently too long to adequately clean.

The apparent low bidder is SRV Construction, Inc. of Oak Harbor, WA with a bid of \$156,366.31 (including sales tax), which is 9% over the Engineer's Estimate. The other bids were 19% and 29% over the engineer's estimate respectively. Based on the final bid tabulation as attached and a review of references we recommend award of the bid.

**FINANCIAL:**

Construction funds for this project are available from the Account 401 Other Improvements line item, budgeted at \$450,000. In addition, \$150,000 is budgeted for design and construction engineering for the sewer projects.

**Budget**

401 Other Improvements	\$450,000
401 Professional Services – Design and CM	\$150,000
<b>Total Available</b>	<b>\$600,000</b>

**Expenditures**

Budgeted Design/Construction Engr	\$ 32,000
Completed & Planned On-Call Projects	\$ 46,100
SR20 Schedule B Sewer	\$ 45,000
CIPP Project – expected final cost	\$221,000
2011 SS Pipeline & Manhole Impr Project	\$156,366
Contingency	\$ 10,000
Misc Construction Engineering & Testing	\$ 10,000
<b>Total Expenditures</b>	<b>\$520,466</b>

**Remaining Budget (contingency)                      \$ 79,534**

**ANALYSIS:**

Sufficient funds are available to award this project.

**MOTION:**

***Move to award the 2011 Sanitary Sewer Pipeline and Manhole Improvements Project to SRV Construction, Inc. of Oak Harbor, WA in the amount of \$156,366.31 (including sales tax).***



**City of Sedro-Woolley**

**2011 Sanitary Sewer Pipeline and Manhole Improvements Project**

**Bid Tabulation - Final**

By: David Lee, PE

Bid Schedule A				Engineers Estimate		SRV Construction Inc PO Box 481 Oak Harbor, WA 98277		Realm Inc PO Box 580 DuPont, WA 98327		Budget Sewer 2442 NW Market Street #250 Seattle, WA 98107	
BID ITEM	QTY		UNIT COST	COST	UNIT COST	COST	UNIT COST	COST	UNIT COST	COST	
LINE ID		UNITS	\$/UNIT	\$	\$/UNIT	\$	\$/UNIT	\$	\$/UNIT	\$	
1	MOBILIZATION	1	LS	\$10,000.00	\$10,000.00	\$31,900.00	\$31,900.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
2	8" PVC PIPE (M52-M51)	160	LF	\$75.00	\$12,000.00	\$60.00	\$9,600.00	\$61.60	\$9,856.00	\$150.00	\$24,000.00
3	Side Sewer, Dig Section	8	EA	\$550.00	\$4,400.00	\$1,700.00	\$13,600.00	\$5,275.00	\$42,200.00	\$1,000.00	\$8,000.00
4	PIPEBURST, 8" (P27-P17)	357	LF	\$85.00	\$30,345.00	\$63.00	\$22,491.00	\$40.00	\$14,280.00	\$150.00	\$53,550.00
5	Side Sewer, Pipeburst Section	3	EA	\$1,600.00	\$4,800.00	\$2,200.00	\$6,600.00	\$5,275.00	\$15,825.00	\$1,000.00	\$3,000.00
6	MH B79 (B28-B27)	1	EA	\$6,000.00	\$6,000.00	\$4,000.00	\$4,000.00	\$4,300.00	\$4,300.00	\$7,000.00	\$7,000.00
7	MH C42 (C12-C11)	1	EA	\$6,000.00	\$6,000.00	\$4,000.00	\$4,000.00	\$4,300.00	\$4,300.00	\$7,000.00	\$7,000.00
8	MH C43 (C9-C8)	1	EA	\$6,000.00	\$6,000.00	\$4,000.00	\$4,000.00	\$4,300.00	\$4,300.00	\$7,000.00	\$7,000.00
9	MH M100 (M30-M29)	1	EA	\$6,000.00	\$6,000.00	\$4,000.00	\$4,000.00	\$4,300.00	\$4,300.00	\$7,000.00	\$7,000.00
10	MH M101 (M31-M30)	1	EA	\$6,000.00	\$6,000.00	\$4,000.00	\$4,000.00	\$4,300.00	\$4,300.00	\$7,000.00	\$7,000.00
11	MH M102 (M86-M81)	1	EA	\$6,000.00	\$6,000.00	\$4,000.00	\$4,000.00	\$4,300.00	\$4,300.00	\$8,000.00	\$8,000.00
12	PAVEMENT RESTORATION	1	LS	\$9,000.00	\$9,000.00	\$16,800.00	\$16,800.00	\$11,000.00	\$11,000.00	\$2,000.00	\$2,000.00
13	FORCE ACCOUNT	1	EST	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
14	CONNECT TO EXIST. MH	4	EA	\$650.00	\$2,600.00	\$1,350.00	\$5,400.00	\$2,500.00	\$10,000.00	\$1,000.00	\$4,000.00
15	MH A30 Remove & Replace	1	EA	\$8,000.00	\$8,000.00	\$4,000.00	\$4,000.00	\$4,800.00	\$4,800.00	\$8,000.00	\$8,000.00
16	TRENCH SHORING	1	LS	\$5,000.00	\$5,000.00	\$125.00	\$125.00	\$4,000.00	\$4,000.00	\$5,000.00	\$5,000.00
SUBTOTAL				\$	\$132,145.00	\$	\$144,516.00	\$	\$157,761.00	\$	\$170,550.00
SALES TAX @ 8.2%				\$	\$10,835.89	\$	\$11,850.31	\$	\$12,936.40	\$	\$13,985.10
TOTAL COST (INCLUDING TAX)				\$	\$142,980.89	\$	\$156,366.31	\$	\$170,697.40	\$	\$184,535.10

**Bidders Checklist**

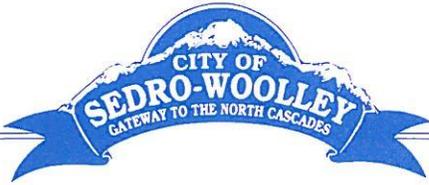
1	Has a bid bond or certified check been enclosed with your bid?	Yes	Yes	Yes
2	Is the amount of the bid guaranty at least five percent (5%) of the total amount of the bid?	Yes	Yes	Yes
3	Has the proposal been properly signed?	Yes	Yes	Yes
4	Have you acknowledged all addenda?	Yes	Yes	Yes
5	Do the written amounts in the proposal agree with the amounts shown in figures?	Yes	Yes	Yes
6	Have all items been bid on?	Yes	Yes	Yes
7	Have you listed all bid items to be performed by the prime contractor?	N/A	N/A	N/A
8	Is the Non-collusion Declaration included with the Proposal?	Yes	Yes	Yes
9	Have you shown your State Contractors License Number on the proposal?	Yes	Yes	Yes
Notes:	Sales tax adjustment - corrected	Yes	N/A	N/A

CITY COUNCIL AGENDA  
REGULAR MEETING

AUG 10 2011

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 4

---



SUBJECT: PUBLIC COMMENT

Name:  
Address:  
Narrative:

UNFINISHED

BUSINESS

CITY COUNCIL AGENDA  
REGULAR MEETING

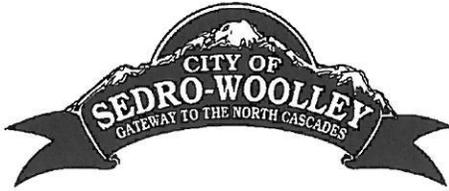
AUG 10 2011

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 5

**CITY OF SEDRO-WOOLLEY**

Sedro-Woolley Municipal Building  
325 Metcalf Street  
Sedro-Woolley, WA 98284  
Phone (360) 855-9922  
Fax (360) 855-9923

Eron M. Berg  
City Supervisor/City Attorney



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MEMO TO: City Council  
FROM: Eron Berg  
RE: Community Center fees  
FOR MEETING: August 10, 2011

ISSUE: Should the Council adopt the attached ordinance modifying the SWMC to increase the Community Center rental rates while deleting the mandatory cleaning fee and kitchen fee?

BACKGROUND: *Second Reading.* This is presented to the Council in an effort to make the City's Community Center more usable for rental events. The way the code is currently drafted includes three fees a deposit and two mandatory hourly charges: 1. Rental fee, 2. Mandatory cleaning fee, 3. Kitchen use fee, 4. Facility monitor fee, and 5. Police security fee.

This ordinance deletes the mandatory cleaning fee and the kitchen fee and increases the base rental rates by the same amount. We believe this will make it easier to communicate the cost for the use of the Community Center as well as avoid misunderstandings about responsibility for cleaning and care of the facility.

RECOMMENDATION: Motion to adopt Ordinance \_\_\_\_\_-11, an ordinance modifying the SWMC to increase the Community Center rental rates while deleting the mandatory cleaning fee and kitchen fee.

ORDINANCE NO.

AN ORDINANCE AMENDING SWMC 12.36 TO COMBINE RENTAL RATES WITH THE BASIC MANDATORY CLEANING FEE AND KITCHEN USE FEE

Whereas, SWMC 12.36 establishes rules and regulations for the use of City parks and sets fees for use of the City's parks and facilities, and

Whereas, SWMC 12.36.030 establishes the amount of security deposits for using the community center as well as the rental fees; and

Whereas, the city has experienced an increase in the number of complaints from users of the community center about the condition of the community center at the time of their rental; and

Whereas, the Council desires to increase the amount of the rental rates and delete the non-refundable cleaning fee for the use of the community center and the kitchen use fee, thereby combining the fees into a single, more easily understandable rental fee; now therefore,

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DO HEREBY ORDAIN AS FOLLOWS:

**Section 1.** SWMC 12.36.030 is amended to read as follows:

12.36.030 Community center facility.

In addition to the rules that shall apply to the use of city parks, the following regulations shall apply to the use of the city-owned community center:

A. Permitted Uses. The community center will be used for social functions such as parties, class reunions, wedding receptions and other similar activities. No retail sales or other profit-making activities shall be permitted unless they are carried out by a nonprofit organization. This organization must show proof that it has nonprofit status. Any activity not mentioned above will require city council approval. The city reserves the right to deny usage to any person or organization.

B. Reservations. The community center and buildings may be reserved for the periodic and temporary use of the residents and groups within the city. Reservations must be made in person at the city finance director's office, where a calendar of such reservations will be maintained. Reservations may be made up to one year in advance of the reserved date.

C. Rental Fees. Rental fees for the use of the community center are as follows:

	<b>Resident</b>	<b>All Others</b>	<b>Community Group</b>
Monday through	\$225.00	\$375.00	\$150.00

Thursday			
Friday through Sunday	275.00	425.00	150.00

If alcoholic beverages, live music, or dancing are to be provided at the community center, the fees will be as follows:

	<b>Resident</b>	<b>All Others</b>	<b>Community Group</b>
Monday through Thursday	\$475.00	\$625.00	\$250.00
Friday through Sunday	525.00	725.00	250.00

Rental fees must be paid at the time the reservation is made. If the reservation is not canceled at least sixty days before the reservation date, it will not be refunded.

Payment In-Kind. Upon the prior approval of the city council, the city may accept rental payments from community groups through in-kind contributions to the city including, but not limited to, improvements to the community center or other city-owned facilities. This section is intended, for example, to allow the Sedro-Woolley Rotary Club to establish a rental credit in the amount of the value of an improvement to a city-owned facility.

Community Group Eligibility. To be eligible to receive the rates for community groups (Rate table under this section), the person, group or organization must submit a request to and receive approval from the mayor or designee. To approve the reduced rate, the mayor or designee shall find that the group meets the definition of a community group and that the event provides a benefit to the citizens of the city of Sedro-Woolley. Such decision shall be final.

Definitions:

(1) "Community groups" means those civic organizations located within the city of Sedro-Woolley.

(2) "Resident" means a person who resides within the corporate limits of the city of Sedro-Woolley, a property owner as shown on the Skagit County assessor's rolls who owns real estate within the corporate limits of the city of Sedro-Woolley or a business that includes a permanent physical location within the corporate limits of the city of Sedro-Woolley.

(3) "All others" means any person, group or organization that does not categorically fall unto any other definition herein.

D. Time Limits. Persons or groups using the community center must be out of the premises as follows:

Sunday through Thursday	11:00 p.m.
Friday through Sunday	12:00

	midnight
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E. Security Deposit. After use of the community center, it must be cleaned up and restored to the city in the same condition as found by the user. The person renting the reservation shall be liable for any cost of cleanup and repair. A security deposit must be paid no less than three days prior to the event, in the sum of the greater of:

1. One thousand dollars if alcohol is served or permitted;
2. One thousand dollars if dancing or live music is permitted; or
3. One hundred dollars if alcohol, dancing and music are not permitted.

This deposit may be in the form of cash. All or a portion of this deposit may be retained if the premises is not cleaned and restored to its original condition or if there is any damage to the premises, furnishings, or exterior premises. This remedy is cumulative, and in addition to any other remedy or cause of action provided by law or agreement. Each group shall have the use of the community center as long as they conduct their activities in a lawful manner either inside or outside the building, so as to not interfere with neighboring property owners. The city shall have the right to revoke all privileges if warranted by complaints of excessive noise or any other valid complaint. Complaints against any user of the community center or violation of any city ordinance shall be grounds for forfeiture of privileges and forfeiture of security and damage deposit.

Renter is responsible for leaving the facility in clean, broom swept condition, with garbage removed as indicated in the rental agreement. Any required cleaning, as determined by the City, shall be charged to the renter in the amount of \$50.00 per hour.

F. Key. All community center keys shall be returned no later than noon of the next working day following its use. Any user not returning a key will be charged the actual cost of rekeying the building and replacing all keys.

G. Security/Facility Monitor.

1. For any event in which alcoholic beverages, live music or dancing are to be allowed or provided, the user must pay an additional fee of twenty-five dollars for each hour of use (minimum of four hours); includes all time from set-up to cleaning. This fee shall be paid to the city at least three days prior to the event, based upon the anticipated hours of use as determined by the mayor or designee and will not be refunded once the use commences. Additional charges for use beyond the amount paid for in advance will be assessed at a rate of fifty dollars per hour; no refunds will be given for use that is less than the amount paid for in advance.

2. The mayor may, in his/her reasonable discretion, require the user to pay an additional fee equal to the hourly cost of overtime pay plus benefits and assessments for two police officers, for each hour of anticipated use (for a minimum of four hours each), as determined by the mayor or his designee. This fee shall be paid to the city at least three days prior to the event, and will not be refunded once the use commences, regardless of the actual hours of use.

3. The police chief or designee and the facility monitor shall have the authority to terminate use privileges at any time for good cause. "Good cause" shall include the existence of any condition which threatens the safety of life or property. In such event, no portion of the fee shall be refunded. Any user whose privileges are terminated under this provision shall be barred from renting the facility for a period of ten years following the termination.

H. Additional Rules and Regulations. In addition to the foregoing, the mayor or his/her designee may make additional rules and regulations for the use of the community center, and incorporate the same into the agreement to be signed by the user.

**Section 2.** This ordinance shall be effective five (5) days after passage and publication as provided by law.

**Section 3.** The provisions of this ordinance are declared to be severable, and if any section, sentence, clause or phrase of this ordinance shall for any reason be held invalid or unconstitutional or if the application of this ordinance to any person or circumstances shall be held invalid or unconstitutional, such decisions shall not affect the validity of the remaining sections, sentences, clause or phrases of this ordinance.

**PASSED** by majority vote of the members of the Sedro-Woolley City Council this \_\_\_\_ day of \_\_\_\_\_, 2011, and signed in authentication of its passage this \_\_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
Mike Anderson, Mayor

Attest:

\_\_\_\_\_  
Patsy Nelson, Finance Director

Approved as to form:

\_\_\_\_\_  
Eron Berg, City Attorney

First Reading by City Council: July 27, 2011  
Second Reading by City Council: August 10, 2011  
Approval by City Council:  
Signed by the Mayor:  
Date of Publication:

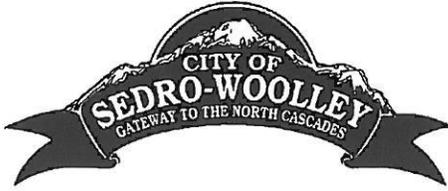
CITY COUNCIL AGENDA  
REGULAR MEETING

AUG 10 2011

CITY OF SEDRO-WOOLLEY

7:00 P.M. COUNCIL CHAMBERS Sedro-Woolley Municipal Building  
AGENDA NO. 6 325 Metcalf Street

Sedro-Woolley, WA 98284  
Phone (360) 855-9922  
Fax (360) 855-9923



Eron M. Berg  
City Supervisor/City Attorney

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MEMO TO: City Council  
FROM: Eron Berg  
RE: Sewer Connection Fees: Timing  
FOR MEETING: August 10, 2011

ISSUE: Should the Council adopt the attached ordinance that increases the time allowed for making a mandatory connection to the sanitary sewer system from 90 days to 180 days?

BACKGROUND: *Second Reading.* This ordinance is presented as a result of a series of cases where individuals failed to connect or sign the waiver during the mandatory 90 day period resulting in monthly billings, substantial liens and ultimately enforcement actions. We are hopeful that increasing the time available for responding will assist property owners with compliance.

RECOMMENDATION: MOTION to adopt the attached ordinance that increases the time allowed for making a mandatory connection to the sanitary sewer system from 90 days to 180 days.

ORDINANCE NO.

AN ORDINANCE AMENDING THE SEDRO-WOOLLEY MUNICIPAL CODE TO ALLOW PROPERTY OWNERS ADDITIONAL TIME TO CONNECT TO THE CITY'S SANITARY SEWER SYSTEM

**Whereas**, the City Council of the City of Sedro-Woolley desires to encourage more citizens to use the City's sanitary sewer system, and

**Whereas**, the current 90 day timeframe has caused issues for certain property owners resulting in fewer connections and additional enforcement actions, and

**Whereas**, the City Council is concerned that missed connections contribute to decreased water quality in the region and result in underutilization of the sanitary sewer system, and

**Whereas**, it is hoped that allowing additional time between the notice and the consequences for a failure to act as required by law will encourage more compliance; and

**Whereas**, the City Council finds that its sanitary sewer system would operate more efficiently with the addition of new connections, and

**Whereas**, the City Council finds that it is in the public interest and welfare to increase the time between the initial notice to connect and the actual connection, now therefore,

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DO HEREBY ORDAIN AS FOLLOWS:

**Section 1.** Section 13.08.040 of the Sedro-Woolley Municipal Code is amended to read as follows:

A. The owner(s) of all houses, buildings or properties used for human occupancy, employment, recreation, or other purposes, situated within the city, or within the area served by the city sewer system, and abutting on any street, alley, or right-of-way in which there is located a public sanitary sewer of the city, is required, at the owner(s)' expense, to install suitable toilet facilities therein, and to obtain a permit to connect such facilities directly with the proper public sewer in accordance with the provisions of this title, within ~~ninety~~ one hundred eighty days after date of official notice to do so, and to complete the connection within six months of obtaining the permit, unless an extension is granted by the ~~superintendent~~ public works director for good cause; provided, that the building to be served is not located more than two hundred feet from a public sewer.

B. The owner shall pay all connection fees, facility improvement charges and any other fees and charges required for connection to the sanitary sewer within ~~ninety~~ one hundred eighty days after the date of official notice to connect to the sanitary sewer; shall be liable for the monthly fee for the sanitary sewer service upon connection or, if not

connected, beginning ~~ninety~~ one hundred eighty days after the date of official notice to connect or upon expiration of the permit to connect if a permit was obtained; and shall be billed accordingly.

C. The city shall have a lien against the owner's property for any unpaid rates, fees or charges required for connection to the sanitary sewer, which shall be foreclosed as provided by law. This remedy is cumulative, and is in addition to any other claim or remedy available to the city. Any unpaid rates, fees or charges shall bear interest at eight percent per annum on a monthly basis.

**Section 2.** Section 13.08.050 of the Sedro-Woolley Municipal Code is amended to read as follows:

Whenever a residential property owner(s) is required to connect an existing residence to the sanitary sewer by this Title 13, and the property is served by a pre-existing, connected working septic system, the superintendent may, for good cause shown, enter into a written variance agreement with all of the owners of the parcel at issue to grant a one-time variance from the connection requirement, on the conditions set forth in this chapter. The owner(s) shall apply for the variance within the time they would otherwise be required to connect to the sanitary sewer; provided, that any owner(s) required to connect to the sanitary sewer prior to the effective date of the ordinance codified in this section (July 22, 2002), but who failed to do so, shall apply for the variance within ~~ninety~~ one hundred eighty days of written request to connect to the sanitary sewer by the superintendent.

**Section 3.** Section 13.16.140 of the Sedro-Woolley Municipal Code is amended to read as follows:

A credit of two thousand eight hundred fifty-five dollars shall be allowed by the superintendent or designee to the owner of a single-family residential building who is disconnecting the residence from a private wastewater disposal system and connecting to the city sanitary sewer, against the charge assessed under SWMC Section [13.16.035](#), on the following terms and conditions:

A. The credit shall only be allowed if the applicant applies and pays for the permit within ~~ninety~~ one hundred eighty days of the initial request to connect to the sanitary sewer pursuant to SWMC Section [13.08.040](#);

B. The work must be completed pursuant to a permit issued by the city building department, with a successful final inspection, and all permit fees paid less the credit;

C. The septic tank must be permanently decommissioned, in a manner consistent with applicable health and building codes;

D. Owners obtaining a variance under SWMC Section [13.08.050](#) are not eligible for the credit; ~~provided, the requirement of subsection E of this section shall not apply to any owner previously benefiting from such a variance who connects to the sanitary sewer within ninety days of the effective date of the ordinance codified in this chapter;~~

E. Not more than one credit is allowed for each lot, nor for each private wastewater disposal system, even if a system serves more than one lot, or a lot is served by more than one system;

F. For purposes of this section, a single-family residential building includes a mobile or manufactured home on an individual legal lot of record, but does not include a mobile home in a mobile home park, nor a duplex or multifamily residential structure.

**Section 4.** This ordinance shall be effective five (5) days after passage and publication as provided by law.

**Section 5.** The provisions of this ordinance are declared to be severable, and if any section, sentence, clause or phrase of this ordinance shall for any reason be held invalid or unconstitutional or if the application of this ordinance to any person or circumstances shall be held invalid or unconstitutional, such decisions shall not affect the validity of the remaining sections, sentences, clause or phrases of this ordinance.

**PASSED** by majority vote of the members of the Sedro-Woolley City Council this \_\_\_\_ day of \_\_\_\_\_, 2011, and signed in authentication of its passage this \_\_\_\_ day of \_\_\_\_\_, 2011.

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Mike Anderson, Mayor

Attest:

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Patsy Nelson, Finance Director

Approved as to form:

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Eron Berg, City Attorney

First Reading: July 27, 2011  
Second Reading: August 10, 2011  
Passed by the City Council:  
Signed by the Mayor:  
Date of Publication:  
Recorded with County Auditor:

COMMITTEE  
REPORTS  
AND  
REPORTS  
FROM  
OFFICERS