

Next Ord: 1688-10
Next Res: 837-10

VISION STATEMENT

SEDRO-WOOLLEY IS A FRIENDLY CITY THAT IS CHARACTERIZED BY CITY GOVERNMENT AND CITIZENS WORKING TOGETHER TO ACHIEVE A PROSPEROUS, VIBRANT AND SAFE COMMUNITY

MISSION STATEMENT

TO PROVIDE SERVICES AND OPPORTUNITIES WHICH CREATE A COMMUNITY WHERE PEOPLE CHOOSE TO LIVE, WORK AND PLAY

CITY COUNCIL AGENDA

November 23, 2010

7:00 PM

**Sedro-Woolley Municipal Building
Council Chambers
325 Metcalf Street**

1. Call to Order
2. Pledge of Allegiance
3. Consent Calendar

NOTE: Agenda items on the Consent Calendar are considered routine in nature and may be adopted by the council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the regular agenda will consider any item so removed after the Consent Calendar.

- a. Minutes from Previous Meeting
 - b. Finance
 - Claim Checks #70701 to # 70825 in the amount of \$688,156.89.
(Voided Checks #70762 - #70766 & #70814
 - Payroll Checks #49146 to #49250 in the amount of \$174,789.13.
 - c. Interlocal Agreement with Skagit County - Provision of Community Services 2011
 - d. Amendment No. 1; Professional Services Agreement No. 2010-PS-02 for On-Call Engineering Services - SCADA & Controls Engineering, Inc.
 - e. Change Order 15 - Construction Contract 2009-PW-02; G.G. Excavation, Inc.- Fruitdale Road & McGarigle Road Improvements Project and SR 9 Pedestrian/Bicycle Improvements Project
 - f. Final Acceptance - Fruitdale Road and McGarigle Roadway Improvements Project and SR 9 Pedestrian/Bicycle Safety Improvements Project - G.G. Excavation, Inc.
 - g. Thermal Imager Purchase
 - h. Agreement for Legal Services - Jennifer Bouwens
4. Public Comment (Limited to 3-5 minutes)

PUBLIC HEARING

5. 2011 Budget (2nd reading)

UNFINISHED BUSINESS

6. Property Tax Levy Ordinance (2nd reading)
7. Comcast Franchise Agreement (discussion only)

NEW BUSINESS

8. 2011 Salary Ordinance (action requested)

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

9. Fire Station 2 Update

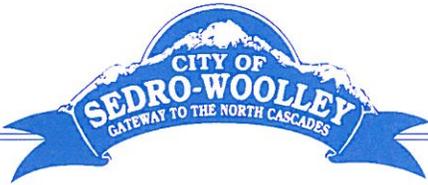
EXECUTIVE SESSION - Litigation

There may be an Executive Session immediately preceding or following the meeting.

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 23 2010

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 13



DATE: November 23,2010
TO: Mayor Anderson and City Council
FROM: Patsy Nelson, Finance Director
SUBJECT: 1) CALL TO ORDER; 2) PLEDGE OF ALLEGIANCE; 3) CONSENT
CALENDAR

1. CALL TO ORDER - The Mayor will call the November 23, 2010 Regular Meeting to Order. The Finance Director will note those in attendance and those absent.

 ___ Ward 1 Councilmember Ted Meamber
 ___ Ward 2 Councilmember Tony Splane
 ___ Ward 3 Councilmember Thomas Storrs
 ___ Ward 4 Councilmember Pat Colgan
 ___ Ward 5 Councilmember Hugh Galbraith
 ___ Ward 6 Councilmember Rick Lemley
 ___ At-Large Councilmember Brett Sandström
2. PLEDGE OF ALLEGIANCE - The Mayor will lead the City Council and citizens in the Pledge of Allegiance to the United States of America.
3. CONSENT CALENDAR - Mayor will ask for Council approval of Consent Calendar items.

NOV 23 2010

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3a

CITY OF SEDRO-WOOLLEY

Regular Meeting of the City Council
November 10, 2010 – 7:00 P.M. – City Hall Council Chambers

Mayor Anderson announced an Executive Session was held at 6:00 P.M. for one hour for the purpose of litigation with no action taken.

ROLL CALL: Present: Mayor Mike Anderson, Councilmembers: Ted Meamber, Tony Splane, Tom Storrs, Pat Colgan, Hugh Galbraith, Rick Lemley and Brett Sandström. Staff: Recorder Brue, Finance Director Nelson, City Supervisor/Attorney Berg, Engineer Freiberger, Planner Moore, Fire Chief Klinger and Police Chief Wood.

The Meeting was called to order at 7:00 P.M

Pledge of Allegiance

Consent Calendar

- Minutes from Previous Meeting (includes November 2, 2010 Worksession)
- Finance
 - Claim Checks #70595 to #70700 in the amount of \$433,595.16 (Voided Checks #70655 thru #70669) and Manual Checks #70701 & #70702 in amount of \$235,300
 - Payroll Checks #49041 to #49145 in the amount of \$231,813.16
- APP Propane Proposal
- Benson Hay Lease Agreement
- Final Acceptance – SR20/F&S Grade Road and Skagit Industrial Park Roadway Improvements Project – Interwest Construction, Inc.

Councilmember Colgan moved to approve the consent calendar as presented. Seconded by Councilmember Meamber. Motion carried (7-0).

Mayor Anderson welcomed Cub Scout Pack 67, Den 1.

Travis Huisman introduced the Weblos Den, Pack 67, Den 1 who are working on their citizenship badge. The are learning about how the City Council runs; how the City works and how taxes work.

Special Presentation

Mayor Anderson presented a plaque to Fire Chief Dean Klinger for 30 years of distinguished service to the City. He noted the call volume has increased from 200 calls to over 1700 calls per year during Klinger's tenure with the Fire Department as well as having one of the most modern fleets in the County and his involvement in the building of two Fire Stations.

Fire Chief Klinger was congratulated with a round of applause from all in attendance.

Public Comment

No comments received.

PUBLIC HEARING

Property Tax Levy Ordinance

Finance Director Nelson reviewed the proposed property tax levy ordinance. She described the two part ordinance which includes the voter approved bonds and the general property tax revenues. The general property tax revenues are limited to a 1% increase. She noted the ordinance is prepared in accordance with the Mayor's balanced budget which includes a 0% increase for existing properties. Nelson stated other general fund revenues are anticipated to remain at their current level extending through 2011. All indicators predict a long, slow economic recovery.

Mayor Anderson opened the public hearing at 7:10 P.M.

Mayor Anderson closed the public hearing at 7:10:30 P.M.

Councilmember Colgan noted that he will not be at the next meeting when action will be taken on the ordinance but expressed he did not want to see any additional taxes included.

NEW BUSINESS

Comcast Franchise Agreement

City Supervisor/Berg reviewed the proposed Comcast franchise agreement. He noted Comcast has had a franchise agreement with the City since 1993. That agreement expired in 2009 and has been continued under the holdover provision. The City has been negotiating the new agreement with provisions included for City sponsored ULID or LID, Education Government channel, 5 year term with 1 renewal and competitive equity. Berg noted this is a first read only with a decision to be made at the next meeting.

Council discussion ensued regarding term of the agreement, tree trimming and notification to homeowners for tree trimming.

Councilmember Sandström moved to amend Section 3.2.5 to add notification to adjacent land owners to trim trees. Councilmember Seconded by Councilmember Colgan.

Council discussion ensued regarding notification of tree trimming, phone calls to staff, PSE notification examples and duplication of notices.

Motion carried (4-3) (Councilmember Galbraith, Storrs and Splane opposed).

For the benefit of the audience members Mayor Anderson explained the Council practice of a two meeting read rule for all ordinances.

2011 Budget

Finance Director Nelson reviewed the Budget ordinance which is a first read. She noted that all funds are balanced and includes no increase in property taxes or utility taxes. She noted the 2011 budget is approximately 5 million less than 2010 due to federal funding of fire vehicles, Fire Station 2 and arterial streets and sewer projects. Nelson also noted that there is a copy of the budget for public review at the front counter in the Finance Department as well as on the website.

Ordinance – Possible Adoption of Final Stormwater Management Standards and Stormwater Maintenance

Engineer Freiburger reviewed the proposed ordinance for the SWMC 13.36 Stormwater Management and 13.40 Stormwater Maintenance, bringing our ordinance into compliance with current Department of Ecology requirements.

Council discussion regarding additions to ordinance specifically for Sedro-Woolley, permitting process, maintenance provisions, financial ramifications for enforcement, charge on permitting for stormwater permit and charges as part of the overall permitting process.

Councilmember Galbraith moved to adopt Ordinance No. 1687-10 Adopting Permanent Amendments SWMC Ch. 13.36 and SWMC Ch. 13.40, Providing for the Adoption of the 2005 Stormwater Manual for Western Washington, Including the Thresholds and Minimum Requirements. Seconded by Councilmember Storrs.

Councilmember Meamber commented that he feels the ordinance is very restrictive and is not in favor of everything on it. Mayor Anderson also question how much the Ordinance has changed from the original.

Motion carried (5-2) (Councilmember Meamber and Splane opposed).

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

Fire Station 2 Update

Fire Chief Klinger reviewed the progress on Fire Station 2 noting that the project is approximately 86% complete with large changes starting to happen on a daily basis. He stated the bay doors are installed; aprons will be poured Friday, both front and back and will be poured from one location. The power was turned on November 5th and temporary

power to be turned off soon. Fire Chief Klinger offered tours to any Councilmember's interested.

City Supervisor/Attorney Berg reviewed contract change orders. He noted that to date the total cost of change orders is around \$15,000.

Fire Chief Klinger also noted that furniture for Station 2 was purchased from the local furniture store in town, Save on Furniture.

Fire Chief Klinger – reported that the new fire engine will go into service Monday night. Tours are also available for the new engine.

Planner Moore – updated Council on Planning Commission topics to include small animal's ordinance, bars in the Central Business District, parks and possible credit to recreation areas. He also reviewed some upcoming projects to include the Rimmer project, Skagit Farmers and the Food Bank and Distribution Center parking.

Councilmember Sandström – questioned the status of parking at the food bank. Moore stated the parking is not adequate for the two operations currently there. The issue is currently being looked at for a solution.

Councilmember Meamber – addressed the parking issue at the Food Bank noting the day of the complaints were on the annual contract day. He encouraged the City to remember the goal of the program is to help people and to distribute food. Moore noted they were aware of the one day being contract day, but that has not been the only complaint day. They are working hard to identify the needs and come to a resolve for the benefit of all parties.

Engineer Freiburger –addressed his project status report. He also reviewed letters recently sent to residents of the Portobello area regarding severe weather conditions and temporary parking restrictions. Freiburger noted that staff has also completed issuance of 90 day letters on sewer connections for all projects and the City has received a good response on connections happening because of the completion of the projects.

City Supervisor/Attorney Berg – noted he has been out of the office this past week due to the arrival of the newest member to his family, a baby girl named Darby. At the request of Councilmember Colgan, Berg read a letter addressed to Mayor Anderson and City Council announcing his resignation from the Council effective November 30th. Councilmember Colgan of Ward 4 will be moving from the geographical boundaries of his ward. Berg thanked Councilmember Colgan for his service as councilmember, mayor pro-tem and a member of the Fire Department over the years. Berg proposed publishing a public notice calling for interested candidates to submit a letter of interest. Candidates would be required to live within the boundaries of Ward 4. The Council would then conduct interviews.

Finance Director Nelson – reminded Council that the next meeting will be held Tuesday, November 23rd, instead of Wednesday due to the Thanksgiving holiday.

Councilmember Storrs – commended Luigi and the Work Offender program for doing a great job downtown washing sidewalks. He inquired to make sure the business owners have been contacted for the use of their water.

Councilmember Colgan – questioned status of the old Oliver & Hammer building, and expressed concern of the sign framing.

Planner Moore noted the building is being occupied by the Sedro-Woolley Community Fellowship. He noted they are working on parking issues. Moore stated he will also check into the sign frame.

Councilmember Galbraith – noted he had a intruder in his house (a raccoon) and questioned obtaining a larger trap.

Police Chief Wood noted they do have a larger trap on order.

Councilmember Sandström – questioned the stray cat fee for the Humane Society. He also inquired if there were any statistics of the types of crimes of the people participating in the Work Offender program.

Mayor Anderson noted the decision for the City not to pay for citizens taking feral cats out to the Humane Society was due to the budget. The City does not have the funds to be paying the fees. Fees have been running around \$600 per month. He emphasized that it does not mean citizens can't take cats out to the Humane Society, it's just that the City won't pay.

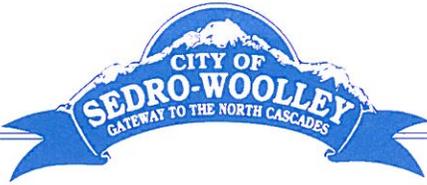
City Supervisor/Attorney Berg noted that they do not have statistics but most would be driving with license suspended and DUI's. Police Chief Wood concurred.

Councilmember Colgan moved to adjourn. Seconded by Councilmember Galbraith. Motion carried (7-0).

The meeting adjourned at 8:03 P.M.

NOV 23 2010

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 36



DATE: November 23, 2010
TO: Mayor Anderson and City Council
FROM: Patsy Nelson, Finance Director
SUBJECT: FINANCE - CLAIMS

Attached you will find the Claim Checks register proposed for payment for the period ending November 23, 2010.

Motion to approve Claim Checks #70701 to #70825 in the amount of \$688,156.89. (Voided Checks #70762-#70766 & #70814)

Motion to approve Payroll Checks #49146 to #49250 in the amount of \$174,789.13.

If you have any comments, questions or concerns, please contact me for information during the working day at 855-1661. This will allow me to look up the invoices that are stored in our office.

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
70701	BANK OF NEW YORK MELLON	BOND PRINCIPAL-G/O BONDS		150,000.00
		BOND INTEREST-G/O BONDS		25,800.00
		WARRANT TOTAL		175,800.00
70702	BANK OF NEW YORK MELLON	BOND INTEREST		59,500.00
		WARRANT TOTAL		59,500.00
70703	MUSGROVE, ADAM	TRAVEL	PD	196.00
		WARRANT TOTAL		196.00
70704	SKAGIT COUNTY AUDITOR	MISC-FILING FEES/LIEN EXP	SWR	1,248.00
		MISC-FILING FEES/LIEN EXP	SAN	1,056.00
		WARRANT TOTAL		2,304.00
70705	ALLELUJAH BUSINESS SYSTEMS	MISC-PRINTING & BINDING	PLN	5.71
		WARRANT TOTAL		5.71
70706	ALL-PHASE ELECTRIC	MAINT OF GENERAL EQUIP	SWR	40.34
		WARRANT TOTAL		40.34
70707	ALLEN, DEBRA	SOLIDS HANDLING	SWR	51.41
		WARRANT TOTAL		51.41
70708	ALPINE FIRE & SAFETY	OPERATING SUPPLIES	FD	125.51
		REPAIRS/MAINT-EQUIP	FD	24.35
		OPERATING SUPPLIES	SAN	148.99
		WARRANT TOTAL		298.85
70709	ARAMARK UNIFORM SERVICES	MISC-LAUNDRY	CEM	16.07
		MISC-LAUNDRY	CEM	25.20
		MISC-LAUNDRY	CEM	16.07
		MISC-LAUNDRY	CEM	25.20
		MISC-LAUNDRY	ST	19.19
		MISC-LAUNDRY	ST	17.20
		MISC-LAUNDRY	ST	19.19
		LAUNDRY	SWR	32.75
		LAUNDRY	SWR	17.96
		LAUNDRY	SWR	32.75
		WARRANT TOTAL		221.58
70710	ASSOCIATION OF WA CITIES	RETIRED MEDICAL	PD	7,988.23
		WARRANT TOTAL		7,988.23
70711	ASSOC PETROLEUM PRODUCTS	AUTO FUEL	CS	90.51
		AUTO FUEL	PD	72.27
		AUTO FUEL	PD	36.06
		AUTO FUEL	PD	1,438.38
		AUTO FUEL/DIESEL	FD	427.37
		AUTO FUEL/DIESEL	PK	85.90
		AUTO FUEL/DIESEL	PK	246.02
		AUTO FUEL/DIESEL	CEM	137.20
		AUTO FUEL/DIESEL	ST	80.76

CITY OF SEDRO-WOOLLEY
 SORTED TRANSACTION WARRANT REGISTER
 11/23/2010 (Printed 11/18/2010 15:29)

WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		AUTO FUEL/DIESEL ST	184.68
		AUTO FUEL/DIESEL ST	178.34
		AUTO FUEL/DIESEL SWR	90.09
		AUTO FUEL/DIESEL SWR	181.65
		AUTO FUEL/DIESEL SAN	1,736.20
		AUTO FUEL/DIESEL SAN	1,492.20
		AUTO FUEL/DIESEL SWTR	232.94
		WARRANT TOTAL	6,710.57
70712	BANK OF AMERICA	CONSTRUCTION- METCALF LINE PWT	8.09
		WARRANT TOTAL	8.09
70713	BANK OF AMERICA	EMPLOYEE WELLNESS EXE	140.22
		COMMUNITY GRANT PROGRAMS LIB	2,835.12
		REPAIRS/MAINT-BUILDING SAN	499.69
		OFFICE SUPPLIES SAN	279.34
		SMALL TOOLS & MINOR EQUIP SAN	232.90
		WARRANT TOTAL	3,987.27
70714	BANK OF AMERICA	MEALS/TRAVEL EXE	30.00
		MEALS/TRAVEL EXE	23.88
		MEALS/TRAVEL EXE	48.76
		WARRANT TOTAL	102.64
70715	BANK OF AMERICA	EARLY LITERACY LIB	75.09
		EARLY LITERACY LIB	36.95
		COMMUNITY GRANT PROGRAMS LIB	19.45
		WARRANT TOTAL	131.49
70716	BATES, DAVID	MACHINERY & EQUIPMENT PD	358.14
		WARRANT TOTAL	358.14
70717	BARLOW'S PRINTING CO	OPERATING SUPPLIES SAN	124.35
		WARRANT TOTAL	124.35
70718	BAY CITY SUPPLY	OPERATING SUPPLIES FD	188.21
		OPERATING SUP - COMM CENTER PK	153.33
		OPERATING SUP - CITY HALL PK	107.97
		REPAIR/MT-SENIOR CENTER PK	252.43
		WARRANT TOTAL	701.94
70719	BIO-ENVIRONMENTAL SOLUTIONS	MAINTENANCE OF LINES SWR	1,244.30
		MAINTENANCE OF LINES SWR	1,244.30
		WARRANT TOTAL	2,488.60
70720	BLUMENTHAL UNIFORM & EQUP	UNIFORMS/ACCESSORIES PD	466.50
		WARRANT TOTAL	466.50
70721	BOULDER PARK, INC	SOLIDS HANDLING SWR	5,617.06
		WARRANT TOTAL	5,617.06
70722	BOUWENS, JENNIFER A.	PROF SVC-PROSECUTING ATTY LGL	2,500.00

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		WARRANT TOTAL		2,500.00
70723	CARLETTI ARCHITECTS P.S.	CONSTRUCTION	F-C	2,423.57
		WARRANT TOTAL		2,423.57
70724	CASCADE NATURAL GAS CORP.	PUBLIC UTILITIES	PD	29.20
		PUBLIC UTILITIES	FD	55.60
		UTILITIES-COMMUNITY CTR	PK	62.38
		UTILITIES-SENIOR CENTER	PK	113.08
		UTILITIES-HAMMER SQUARE	PK	13.91
		UTILITIES - SHOP	PK	35.19
		UTILITIES - SHOP	PK	29.20
		PUBLIC UTILITIES-CITY HALL	PK	915.62
		PUBLIC UTILITIES	ST	21.62
		PUBLIC UTILITIES	ST	15.08
		PUBLIC UTILITIES	LIB	28.23
		PUBLIC UTILITIES	SWR	47.23
		PUBLIC UTILITIES	SAN	124.09
		WARRANT TOTAL		1,490.43
70725	CASCADE ROOFING CO. INC.	REPAIR/MT-BINGHAM PARK	PK	568.05
		WARRANT TOTAL		568.05
70726	CENTRAL WELDING SUPPLY	OPERATING SUPPLIES	SAN	17.96
		WARRANT TOTAL		17.96
70727	CODE PUBLISHING INC.	CODE BOOK	LGS	375.80
		WARRANT TOTAL		375.80
70728	HSBC BUSINESS SOLUTIONS	OFFICE/OPERATING SUPPLIES	PD	62.93
		WARRANT TOTAL		62.93
70729	COSTECK, RON	ASSOCIATE'S FEES	JUD	150.00
		WARRANT TOTAL		150.00
70730	COUNTRYSIDE SALES & SERVICE	REPAIR & MAINT - AUTO	PD	479.74
		REPAIR/MT-SMALL TOOLS EQUIP	PK	92.12
		WARRANT TOTAL		571.86
70731	CRYSTAL SPRINGS	SUPPLIES/BOOKS	PLN	17.07
		SUPPLIES	ENG	17.07
		OPERATING SUPPLIES	FD	36.62
		OFF/OPER SUPPS & BOOKS	INSP	17.06
		OPERATING SUP - PARKS SHOP	PK	10.69
		OPERATING SUPPLIES	CEM	17.82
		OPERATING SUPPLIES	ST	22.20
		OPERATING SUPPLIES	SWR	46.05
		WARRANT TOTAL		184.58
70732	DC'S PRINTING & AWARDS	EMPLOYEE RECOGNITION	EXE	37.87
		WARRANT TOTAL		37.87

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
70733	DALCO, INC	REPAIRS/MAINT-EQUIP	SAN	44.58
		WARRANT TOTAL		44.58
70734	DATA BASE RECORDS DESTRUCTION LLC	PROFESSIONAL SERVICES	JUD	19.00
		SUPPLIES	FIN	19.00
		SUPPLIES/BOOKS	PLN	6.33
		SUPPLIES	ENG	6.34
		OFFICE/OPERATING SUPPLIES	PD	44.26
		OFF/OPER SUPPS & BOOKS	INSP	6.34
		WARRANT TOTAL		101.27
70735	THE UNITY GROUP	INSURANCE & BONDS	JUD	120.00
		WARRANT TOTAL		120.00
70736	E & E LUMBER	SMALL TOOLS/MINOR EQUIP	PD	9.19
		OPERATING SUPPLIES	FD	7.79
		OPERATING SUPPLIES	FD	7.79
		SMALL TOOLS & MINOR EQUIP	FD	14.26
		OPERATING SUP - CITY HALL	PK	123.35
		REPAIR/MT-SENIOR CENTER	PK	3.34
		OPERATING SUPPLIES	SWR	154.20
		OPERATING SUPPLIES	SWR	7.56
		OPERATING SUPPLIES	SAN	31.92
		WARRANT TOTAL		343.82
70737	ECO-3	TRAINING	SAN	250.00
		WARRANT TOTAL		250.00
70738	EDGE ANALYTICAL, INC.	PROFESSIONAL SERVICES	SWR	682.00
		WARRANT TOTAL		682.00
70739	ENTERPRISE OFFICE SYSTEMS	SUPPLIES	JUD	73.35
		OFFICE/OPERATING SUPPLIES	PD	6.47
		WARRANT TOTAL		79.82
70740	EMERGENCY MEDICAL PRODUCTS INC	OPERATING SUPPLIES	FD	545.70
		WARRANT TOTAL		545.70
70741	FABER CRANE SERVICES LLC	EQUIPMENT RENTAL	SWR	503.13
		WARRANT TOTAL		503.13
70742	FARMERS EQUIPMENT CO.	MAINT OF GENERAL EQUIP	SWR	22.18
		WARRANT TOTAL		22.18
70743	FASTENAL COMPANY	REPAIR/MAINT-STREETS	ST	2.47
		WARRANT TOTAL		2.47
70744	FINE GARDENING	BOOKS, PERIOD, RECORDS	LIB	69.95
		WARRANT TOTAL		69.95
70745	FRONTIER	TELEPHONE	JUD	74.52
		TELEPHONE	EXE	111.69

WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		TELEPHONE FIN	111.69
		TELEPHONE LGL	49.64
		TELEPHONE IT	37.23
		TELEPHONE PLN	37.23
		TELEPHONE ENG	86.87
		TELEPHONE PD	372.30
		TELEPHONE FD	136.51
		TELEPHONE INSP	37.23
		TELEPHONE PK	24.82
		PUBLIC UTILITIES-CITY HALL PK	57.25
		PUBLIC UTILITIES-CITY HALL PK	114.50
		TELEPHONE ST	12.41
		TELEPHONE LIB	62.05
		TELEPHONE SWR	99.28
		TELEPHONE SAN	49.64
		TELEPHONE SAN	52.88
		WARRANT TOTAL	1,527.74
70746	FRISBEE, BRENT	HEALTH CLUB SAN	135.00
		WARRANT TOTAL	135.00
70747	GEOTEST SERVICES, INC.	CONSTRUCTION F-C	433.00
		WARRANT TOTAL	433.00
70748	G.G. EXCAVATION INC.	CONST-FRUITDALE MCGARIGLE AST	12,091.09
		OTHER IMPROVEMENTS SWR	24,274.04
		WARRANT TOTAL	36,365.13
70749	GRANITE CONSTRUCTION COMPANY	CONSTRUCTION- METCALF LINE PWT	162,300.00
		WARRANT TOTAL	162,300.00
70750	GUARDIAN NW TITLE & ESCROW	MISC-FILING FEES/LIEN EXP SWR	154.05
		WARRANT TOTAL	154.05
70751	HACH COMPANY	OPERATING SUPPLIES SWR	541.00
		OPERATING SUPPLIES SWR	254.70
		WARRANT TOTAL	795.70
70752	HEDEEN & CADITZ, PLLC	CONSTRUCTION- METCALF LINE PWT	44,754.41
		WARRANT TOTAL	44,754.41
70753	HEALTHFORCE	PROFESSIONAL SERVICES SWR	50.00
		WARRANT TOTAL	50.00
70754	HONEY BUCKET	UTILITIES-PORTABLE TOILETS PK	64.50
		UTILITIES-PORTABLE TOILETS PK	64.50
		WARRANT TOTAL	129.00
70755	INGRAM LIBRARY SERVICES	BOOKS, PERIOD, RECORDS LIB	459.41
		WARRANT TOTAL	459.41
70756	KINGSLIEN, KEIGH	COMMUNICATIONS EXE	2,100.00

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		WARRANT TOTAL		2,100.00
70757	L N CURTIS & SONS	FIRE TRUCK	FD	62.51
		WARRANT TOTAL		62.51
70758	LEADSONLINE	PROFESSIONAL SERVICES	PD	1,428.00
		WARRANT TOTAL		1,428.00
70759	LEONARD BOUDINOT & SKODJE	CONST-FRUITDALE MCGARIGLE	AST	1,758.75
		WARRANT TOTAL		1,758.75
70760	LIBRARY CORPORATION (THE)	SOFTWARE - CATELOGUE	LIB	541.00
		SOFTWARE - CATELOGUE	LIB	10,740.96
		WARRANT TOTAL		11,281.96
70761	LINCOLN THEATRE	LINCOLN THEATRE CENTER	HOT	200.00
		WARRANT TOTAL		200.00
70767	MCCANN, WILLIAM R.	INDIGENT DEFEND CONTR	JUD	2,557.50
		WARRANT TOTAL		2,557.50
70768	MARTIN MARIETTA MATERIALS	REPAIR/MAINT-STREETS	ST	1,529.43
		WARRANT TOTAL		1,529.43
70769	NEWSWEEK	BOOKS, PERIOD, RECORDS	LIB	90.00
		WARRANT TOTAL		90.00
70770	OFFICE DEPOT	SUPPLIES/BOOKS	PLN	23.50
		SUPPLIES	ENG	27.88
		OFF/OPER SUPPS & BOOKS	INSP	23.50
		OPERATING SUPPLIES	ST	5.91
		WARRANT TOTAL		80.79
70771	OLIVER-HAMMER CLOTHES	SAFETY EQUIPMENT	ST	72.47
		OPERATING SUPPLIES	SWR	102.77
		WARRANT TOTAL		175.24
70772	PARKSON CORPORATION	MAINT OF GENERAL EQUIP	SWR	423.37
		WARRANT TOTAL		423.37
70773	PAT RIMMER TIRE CTR, INC	REPAIR & MAINT - AUTO	PD	118.97
		REPAIR/MAINTENANCE-EQUIP	ST	373.37
		REPAIRS/MAINT-EQUIP	SAN	152.02
		REPAIRS/MAINT-EQUIP	SAN	740.98
		REPAIRS/MAINT-EQUIP	SAN	255.81
		WARRANT TOTAL		1,641.15
70774	PETROCARD	AUTO FUEL/DIESEL	PK	74.27
		AUTO FUEL/DIESEL	CEM	100.60
		AUTO FUEL/DIESEL	ST	177.28
		AUTO FUEL/DIESEL	SWR	69.24
		AUTO FUEL/DIESEL	SAN	35.46

WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		WARRANT TOTAL	456.85
70775	PETTY CASH-DEBRA PETERSON	SUPPLIES LIB	29.66
		POSTAGE LIB	5.89
		EARLY LITERACY LIB	17.59
		WARRANT TOTAL	53.14
70776	PITNEY BOWES	OPERATING RENTALS/LEASES FIN	47.34
		POSTAGE PLN	47.33
		POSTAGE ENG	47.33
		POSTAGE PD	47.34
		POSTAGE FD	47.33
		POSTAGE INSP	47.33
		WARRANT TOTAL	284.00
70777	PITTMAN, HAROLD	RETIRED MEDICAL PD	22.40
		WARRANT TOTAL	22.40
70778	PROTECH AUTOMOTIVE	REPAIR & MAINT - AUTO PD	393.05
		REPAIR/MAINTENANCE-EQUIP ST	364.73
		REPAIRS/MAINT-EQUIP SAN	518.48
		WARRANT TOTAL	1,276.26
70779	PRINTWISE, INC.	OPERATING SUPPLIES SAN	27.06
		WARRANT TOTAL	27.06
70780	PUBLIC UTILITY DIS. NO.1	PUBLIC UTILITIES PD	17.40
		UTILITIES-RIVERFRONT PK	167.18
		UTILITIES-COMMUNITY CTR PK	200.90
		UTILITIES-SENIOR CENTER PK	203.28
		UTILITIES-HAMMER SQUARE PK	98.51
		UTILITIES-BINGHAM & MEMORIAL P	32.07
		UTILITIES - OTHER PK	35.09
		PUBLIC UTILITIES-MUSEUM PK	43.86
		PUBLIC UTILITIES-CITY HALL PK	230.75
		PUBLIC UTILITIES CEM	80.82
		PUBLIC UTILITIES ST	35.09
		PUBLIC UTILITIES LIB	41.56
		PUBLIC UTILITIES SWR	219.24
		PUBLIC UTILITIES SAN	35.09
		WARRANT TOTAL	1,440.84
70781	PUGET SOUND ENERGY	PUBLIC UTILITIES ST	8,700.11
		WARRANT TOTAL	8,700.11
70782	RELIABLE (OFFICE SUPPLY)	OFFICE/OPERATING SUPPLIES PD	71.42
		OFFICE/OPERATING SUPPLIES PD	98.00
		WARRANT TOTAL	169.42
70783	ROHLINGER ENTERPRISES, INC.	MAINTENANCE CONTRACTS SWR	19.17
		WARRANT TOTAL	19.17

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
70784	RONK BROTHERS, INC.	REPAIRS/MAINT-EQUIP	FD	108.20
		WARRANT TOTAL		108.20
70785	SALYER, DOUGLAS	RETIRED MEDICAL	PD	450.00
		WARRANT TOTAL		450.00
70786	SCADA & CONTROLS ENGINEERING INC	PROFESSIONAL SERVICES	SWR	880.00
		WARRANT TOTAL		880.00
70787	SEDRO-WOLLEY AUTO PARTS	OPERATING SUPPLIES	CEM	8.42
		OPERATING SUPPLIES	CEM	17.26
		OPERATING SUPPLIES	CEM	3.68
		WARRANT TOTAL		29.36
70788	SEDRO-WOLLEY SCHOOL DIST	SCHOOL GMA IMPACT FEES		13,245.00
		WARRANT TOTAL		13,245.00
70789	SIRCHIE FINGER PRINT	OFFICE/OPERATING SUPPLIES	PD	131.78
		WARRANT TOTAL		131.78
70790	SKAGIT CO. PUBLIC WORKS	SOLID WASTE DISPOSAL	SAN	39,897.70
		WARRANT TOTAL		39,897.70
70791	SKAGIT COUNTY SHERIFF	PRISONERS	PD	363.13
		WARRANT TOTAL		363.13
70792	SKAGIT SURVEYORS &	IMPROVEMENT-TOWNSHIP LINE	SWR	1,062.50
		PROFESSIONAL SERVICES	SAN	4,625.00
		WARRANT TOTAL		5,687.50
70793	SKAGIT VALLEY PUBLISHING	LEGAL PUBLICATIONS	LGS	67.50
		LEGAL PUBLICATIONS	LGS	60.00
		LEGAL PUBLICATIONS	LGS	33.75
		ADVERTISING	PLN	112.50
		ADVERTISING	PLN	63.75
		PRINTING/PUBLICATIONS	PD	22.50
		WARRANT TOTAL		360.00
70794	SLAYDEN, JOHN	HEALTH CLUB	SAN	135.00
		WARRANT TOTAL		135.00
70795	SOUND OCEAN METAL FAB	MAINT OF GENERAL EQUIP	SWR	114.50
		WARRANT TOTAL		114.50
70796	SOLID WASTE SYSTEMS, INC.	CONTAINERS	SAN	8,512.10
		WARRANT TOTAL		8,512.10
70797	SPARKLE SHOP LAUNDRIES	UNIFORM CLEANING	PD	6.49
		WARRANT TOTAL		6.49
70798	STAPLES BUSINESS ADVANTAGE	SUPPLIES	FIN	73.41
		SUPPLIES	FIN	9.58

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		SUPPLIES	FIN	2.92
		OFFICE/OPERATING SUPPLIES	PD	65.44
		OFFICE/OPERATING SUPPLIES	PD	10.70
		OFFICE/OPERATING SUPPLIES	PD	102.77
		OPERATING SUPPLIES	SAN	11.90
		WARRANT TOTAL		276.72
70799	SRC PAHARMACY	RETIRED MEDICAL	PD	31.00
		RETIRED MEDICAL	PD	86.40
		OFFICE/OPERATING SUPPLIES	PD	24.00
		WARRANT TOTAL		141.40
70800	STILES & STILES	MUNICIPAL COURT JUDGE	JUD	2,728.00
		WARRANT TOTAL		2,728.00
70801	SUMMIT ENGINEERS & SURVEYORS, INC.	PROFESSIONAL SERVICES	ST	375.00
		WARRANT TOTAL		375.00
70802	SUBURBAN PROPANE, L.P.	PROPANE	CEM	169.49
		WARRANT TOTAL		169.49
70803	SUNRISE CAR WASH	REPAIR & MAINTENANCE	CS	172.04
		WARRANT TOTAL		172.04
70804	THOMAS, TAMARA N.	PROFESSIONAL SERVICES	SWR	450.00
		WARRANT TOTAL		450.00
70805	TRAFFIC SAFETY SUPPLY CO.	REPAIR/MAINT-STREETS	ST	9,156.20
		WARRANT TOTAL		9,156.20
70806	TRUE VALUE	SMALL TOOLS/MINOR EQUIP	PD	29.20
		SMALL TOOLS/MINOR EQUIP	PD	9.73
		OPERATING SUPPLIES	FD	6.28
		OPERATING SUPPLIES	FD	11.32
		OPERATING SUPPLIES	FD	7.73
		OPERATING SUPPLIES	FD	11.77
		OPERATING SUP - COMM CENTER	PK	16.22
		OPERATING SUP - CITY HALL	PK	46.42
		OPERATING SUP - MEMORIAL PARK		34.06
		OPERATING SUP - MEMORIAL PARK		38.25
		REPAIR/MAINT-CITY HALL	PK	45.40
		OFFICE SUPPLIES	CEM	86.55
		REPAIR/MAINTENANCE-EQUIP	ST	6.17
		OPERATING SUPPLIES	SWR	12.52
		OPERATING SUPPLIES	SWR	13.74
		OPERATING SUPPLIES	SWR	16.09
		OPERATING SUPPLIES	SWR	8.65
		OPERATING SUPPLIES	SWR	9.73
		OPERATING SUPPLIES	SWR	25.95
		OPERATING SUPPLIES	SWR	25.94
		OPERATING SUPPLIES	SWR	16.52
		OPERATING SUPPLIES	SAN	4.33

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		OPERATING SUPPLIES	SAN	110.19
		REPAIRS/MAINTENANCE	SWTR	147.63
		WARRANT TOTAL		724.93
70807	UNITED GENERAL HOSPITAL	EMPLOYEE WELLNESS	EXE	175.00
		WARRANT TOTAL		175.00
70808	UNIVAR USA INC	OP SUPPLIES-CHEMICALS	SWR	466.40
		WARRANT TOTAL		466.40
70809	UTIL UNDERGROUND LOC CTR	OPERATING SUPPLIES	SWR	37.70
		WARRANT TOTAL		37.70
70810	VALLEY AUTO SUPPLY	REPAIR & MAINTENANCE	CS	19.95
		OPERATING SUPPLIES	FD	17.00
		OPERATING SUPPLIES	FD	2.17-
		OPERATING SUPPLIES	SAN	24.41
		WARRANT TOTAL		59.19
70811	VISION FORMS, LLC	POSTAGE	SWR	1,228.90
		POSTAGE	SAN	586.09
		OPERATING SUPPLIES	SWTR	75.63
		WARRANT TOTAL		1,890.62
70812	WASHINGTON AUTOMATED, INC.	REPAIRS/MAINT-EQUIP	FD	288.90
		WARRANT TOTAL		288.90
70813	WA STATE DEPT OF ECOLOGY	MISC-DUES/SUBSCRIPTIONS	SWR	30.00
		MISC-DUES/SUBSCRIPTIONS	SWR	30.00
		WARRANT TOTAL		60.00
70815	WA STATE DEPT OF REVENUE	TAXES AND ASSESSMENTS	PK	39.42
		HOLIDAY DISPLAYS	PK	54.53
		TAXES AND ASSESSMENTS	CEM	243.46
		REPAIR/MAINTENANCE-EQUIP	ST	25.71
		TAXES AND ASSESSMENTS	LIB	8.77
		BOOKS, PERIOD, RECORDS	LIB	17.30
		TAXES AND ASSESSMENTS	SWR	5,233.79
		TAXES & ASSESSMENTS	SAN	5,487.27
		WARRANT TOTAL		11,110.25
70816	WASHINGTON STATE PATROL	INTERGOV SVC-GUN PERMITS	PD	57.75
		WARRANT TOTAL		57.75
70817	WASTE MANAGEMENT OF SKGT	RECYCLING FEE - HOUSEHOLD	SAN	7,517.30
		WARRANT TOTAL		7,517.30
70818	WESTERN SYSTEMS	CONTAINERS	SAN	11,923.64
		WARRANT TOTAL		11,923.64
70819	WEST PAYMENT CTR	WESTLAW SERVICES	LGL	271.40
		WARRANT TOTAL		271.40

WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
70820	WOOD'S LOGGING SUPPLY INC	POSTAGE PD	9.86
		MACHINERY & EQUIPMENT PD	8.62
		MACHINERY & EQUIPMENT PD	24.18
		MACHINERY & EQUIPMENT PD	43.26
		POSTAGE FD	11.06
		REPAIRS/MAINT-EQUIP FD	7.57
		REPAIR/MT-SMALL TOOLS EQUIP PK	80.39
		REPAIR/MAINTENANCE-EQUIP ST	29.88
		MAINT OF GENERAL EQUIP SWR	7.57
		REPAIRS/MAINT-EQUIP SAN	45.68
		WARRANT TOTAL	268.07
70821	W.S. DARLEY & CO.	FIRE TRUCK FD	251.43
		WARRANT TOTAL	251.43
70822	PIN'S THAI CUISINE	DUMPSTER DEPOSIT	113.43
		WARRANT TOTAL	113.43
70823	TIM HOWLAND DBA	SEWER SERVICE CHARGES	1,801.83
		WARRANT TOTAL	1,801.83
70824	SKAGIT MEDICAL CENTER	SEWER SERVICE CHARGES	4,793.56
		WARRANT TOTAL	4,793.56
70825	MCDONALD CORPORATION	SEWER SERVICE CHARGES	1,823.75
		WARRANT TOTAL	1,823.75
		RUN TOTAL	688,156.89

FUND	TITLE	AMOUNT
001	CURRENT EXPENSE FUND	30,562.58
101	PARK FUND	4,578.75
102	CEMETERY FUND	947.84
103	STREET FUND	21,424.49
104	ARTERIAL STREET FUND	13,849.84
105	LIBRARY FUND	15,078.98
108	STADIUM FUND	200.00
230	1996 G/O BOND REDEMPTION FUND	175,800.00
330	1996 FIRE STATION CONST FUND	2,856.57
332	PWTF SEWER CONSTRUCTION FUND	207,062.50
401	SEWER FUND	55,559.46
407	1998 SEWER REVENUE BOND FUND	59,500.00
412	SOLID WASTE FUND	87,034.68
425	STORMWATER	456.20
621	SUSPENSE FUND	13,245.00
TOTAL		688,156.89

DEPARTMENT	AMOUNT
001 000 011	537.05
001 000 012	5,722.37
001 000 013	2,667.42
001 000 014	263.94
001 000 015	2,821.04
001 000 017	37.23
001 000 018	282.50
001 000 019	313.42
001 000 020	185.49
001 000 021	15,233.06
001 000 022	2,367.60
001 000 024	131.46
FUND CURRENT EXPENSE FUND	30,562.58
101 000 076	4,578.75
FUND PARK FUND	4,578.75
102 000 036	947.84
FUND CEMETERY FUND	947.84
103 000 042	21,424.49
FUND STREET FUND	21,424.49
104 000 042	13,849.84
FUND ARTERIAL STREET FUND	13,849.84
105 000 072	15,078.98
FUND LIBRARY FUND	15,078.98
108 000 019	200.00
FUND STADIUM FUND	200.00
230 000 082	175,800.00
FUND 1996 G/O BOND REDEMPTION FUND	175,800.00
330 000 082	2,856.57
FUND 1996 FIRE STATION CONST FUND	2,856.57
332 000 082	207,062.50
FUND PWTF SEWER CONSTRUCTION FUND	207,062.50
401 000 000	8,419.14
401 000 035	47,140.32
FUND SEWER FUND	55,559.46
407 000 082	59,500.00
FUND 1998 SEWER REVENUE BOND FUND	59,500.00
412 000 000	113.43
412 000 037	86,921.25
FUND SOLID WASTE FUND	87,034.68

CITY OF SEDRO-WOLLEY
SORTED TRANSACTION WARRANT REGISTER
11/23/2010 (Printed 11/18/2010 15:29)

VENDOR	VENDOR NAME	INVOICE NUMBER	REFERENCE	INVOICE DATE	DUE DATE	COMMENTS
	425 000 039		456.20			
	FUND STORMWATER		456.20			
	621 000 000		13,245.00			
	FUND SUSPENSE FUND		13,245.00			
	TOTAL		688,156.89			



Skagit County Community Services

Jennifer Kingsley, Director
309 S. 3rd Street
Mount Vernon, WA 98273 - 3820

Ph. (360) 419-3420
Fax (360) 419-3304

October 14, 2010

CITY COUNCIL AGENDA REGULAR MEETING

NOV 23 2010

The Honorable Mike Anderson
Mayor of the City of Sedro-Woolley
325 Metcalf Street
Sedro-Woolley, WA 98284

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3C

Dear Mayor Anderson:

Skagit County Community Services is committed to meeting the growing needs of older people within the Sedro-Woolley community. Preserving service levels and quality in the current economic climate demands creative solutions. One such solution has been the 2010 consolidation of Skagit County Senior Services with the former Human Services and ARIS program to form a new department – Skagit County Community Services. This consolidation has not only enabled us to maintain our breadth of services to seniors, it has integrated cross-discipline collaborations, increasing our ability to deliver specialized mental health and substance abuse interventions to older residents.

Our longstanding array of diverse programs supporting the independence and well-being of our community's senior citizens continues. These services include increased home delivered meals, meals served at the Senior Center, more visits and assistance to homebound seniors by outreach workers, and an expanding Senior Center program. Each day, reliable volunteers deliver a growing number of home delivered meals to our vulnerable, homebound seniors. Increasing numbers of seniors attend our local senior center to receive social and health care services, participate in classes and eat a well-balanced noontime meal.

In formulating our 2011 budget for Community Services, we have considered the City of Sedro-Woolley is facing a loss in tax revenues similar to those experienced by the County. Therefore, we are requesting the City's contribution at the same level as 2010, or \$20,441.

Attached you will find two copies of the 2011 Interlocal Agreement between the City of Sedro-Woolley and Skagit County Community Services. If this agreement is acceptable, please sign both copies and return to us for final signatures. We will forward an executed copy to you.

Once again, I would like to personally thank the City of Sedro-Woolley for your continued generous support of programs for senior citizens. We are proud to be partners with the City of Sedro-Woolley in providing these quality services.

Respectfully,


Jennifer Kingsley, Director
Cc: Patsy Nelson, Finance Director
Enclosures (2)

After Recording Return to:

SKAGIT COUNTY BOARD OF COMMISSIONERS
1800 CONTINENTAL PLACE, SUITE 100
MOUNT VERNON, WA 98273

INTERLOCAL COOPERATIVE AGREEMENT

BETWEEN

SKAGIT COUNTY
AND
THE CITY OF SEDRO-WOOLLEY

PROVISION OF COMMUNITY SERVICES
Calendar Year 2011

THIS AGREEMENT is made and entered into by and between the City of Sedro-Woolley ("City") and Skagit County, Washington ("County") pursuant to the authority granted by Chapter 39.34 RCW, INTERLOCAL COOPERATION ACT.

1. **PURPOSE:** The County has recently consolidated the Senior Services Department with the Human Services Department and the At Risk Intervention Program (ARIS). Our new name is **Community Services**, and in connection therewith employs a staff of qualified and professional personnel to develop, direct and coordinate a comprehensive system for the delivery of services to Senior Citizens. For the purpose of this Contract, a Senior Citizen will be defined as any person 55 years of age or older. As a result of other contractual agreements, some services may be limited to those over 60 years of age.

The City desires to enter into an agreement whereby the County will furnish to the City certain administrative and professional services and the City will pay for the services so performed. This contract is general in nature and reflects the broad responsibilities the County has for the provision of services to the Senior Citizen. Attached to this contract and incorporated by reference is an addendum relating the specific responsibilities of the County and the City to make provisions for the delivery of services to the senior program.

2. **RESPONSIBILITIES:** It is agreed between the parties during the effective term of this agreement, the County will furnish administrative and professional services to the City; said services to consist primarily of the following:

PROGRAM SERVICES FOR SENIOR CITIZENS

A. Nutritional Services

1. Congregate meals: hot, nutritionally balanced noon-time meals are served at the Senior Centers.
2. Home-delivered meals: Senior Citizens over the age of 60 who are homebound and unable to prepare meals for themselves or attend Senior Centers may have meals delivered to their homes. Volunteers deliver hot and frozen meals to homebound Senior Citizens weekdays.

The meal delivery can be a temporary or an on- going service especially helpful to individuals with disabilities or individuals recovering from illnesses. Staff members from the Skagit Nutrition Program make initial home visits to assess the extent of the need for home-delivered meal service. Periodic reassessments are conducted to re-evaluate need.

3. Liquid food supplements are available to seniors with special nutritional needs.

B. Senior Center

The County provides comprehensive senior programs at community focal points identified as Community/Senior Centers. The Center Coordinator shall coordinate social and health care services for Senior Citizens (Nutrition, Transportation, Health Screens, etc.) as well as develop a program of social and recreational activities, including special events and trips. The Coordinator shall utilize local Senior Advisory Boards to assess needs and interests of local Senior Citizens in the formulation of programs.

C. Coordination and Delivery of Supportive Services

The County provides the Senior Citizen with technical assistance in obtaining various human care and economic relief services. The Information and Assistance / Case Management office, through its trained staff, refers and coordinates the provision of these services to the Senior Citizen. These programs currently include legal services, social security information, tax relief, home winterization, chore services, foot care, blood pressure clinics, Medicaid and Medicare assistance, Transportation, among others.

D. Utilization of Media

Local media and websites will be utilized to inform the seniors of activities and services provided by the County. Community Services staff will provide weekly announcements to the local newspapers and radio stations.

3. **TERM OF AGREEMENT:** The term of this Agreement shall be from January 1, 2011 through December 31, 2011.

4. **MANNER OF FINANCING:** The City shall pay for the services provided for this agreement the sum of twenty thousand four hundred and forty-one dollars (\$20,441.00). One fourth of the amount shall be due at the end of each quarter, that is March 31, June 30, September 30, December 31, 2011, and payable after submission of a voucher and processing in the manner provided by the City for processing voucher and issuing warrants thereon. The total amount may be paid at the first quarter as desired by the City.

5. ADMINISTRATION: Senior programs will function according to policies and procedures of Skagit County and in accordance with the Federal guidelines for Older Americans Act and Senior Citizen Service Act grants. These policies, guidelines and budgets will be monitored and evaluated by County Administrative staff. The County will provide supervisory and general staff to conduct and coordinate comprehensive services for seniors. Inasmuch as with the signing of this intergovernmental contract, the delivery of programs to senior citizens is a function of the County, managed by the Department of Community Services.

The following individuals are designated as representatives of the respective parties. The representatives shall be responsible for administration of this Agreement and for coordinating and monitoring performance under this Agreement. In the event such representatives are changed, the party making the change shall notify the other party.

5.1 The County's representative shall be the Director of Community Services and the Senior Center Coordinator..

5.2 The City's representative shall be _____ and _____.

6. OPERATIONS: The County will be responsible for all related operational expenses associated in providing direct senior services as outlined in this contract. The City will provide an appropriate site for the delivery of Senior Center Services. Sites will be obtained through facility donations, building rental or acquisition. The City will be responsible for all costs associated with the facility maintenance, utilities, repairs and custodial services to appropriate levels as determined by the City. The County will ensure that the site is maintained at a reasonable level of upkeep during normal, daily operations of the Senior Center. The County will be responsible for all costs incurred relating to the Senior Center telephone service.

7. NO SUBLETTING: The County shall not rent or sublet the Sedro-Woolley Senior Center to third parties without consent of the City. Any lease or rental payments shall be payable to the City of Sedro-Woolley and deposited in the City general fund.

8. TREATMENT OF ASSETS AND PROPERTY: No fixed assets or personal or real property will be jointly or cooperatively, acquired, held, used, or disposed of pursuant to this Agreement.

9. INDEMNIFICATION AND INDUSTRIAL INSURANCE WAIVER: Each party agrees to be responsible and assume liability for its own wrongful and/or negligent acts or omissions or those of their officials, officers, agents, or employees to the fullest extent required by law, and further agrees to save, indemnify, defend, and hold the other party harmless from any such liability. With respect to the performance of this Agreement and as to claims against the City, its elected and/or appointed officials and/or officers, subcontractors, agents and/or employees, the County expressly waives its immunity under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, for injuries to its employees and agrees that the obligations to indemnify, defend and hold harmless provided in this Agreement extend to any claim brought by or on behalf of any employee of the County. This waiver is mutually negotiated by the parties to this Agreement. It is further provided that no liability shall attach to the County or City by reason of entering into this contract except as expressly provided herein.

10. TERMINATION: Any party hereto may terminate this Agreement upon thirty (30) days notice in writing either personally delivered or mailed postage-prepaid by certified mail, return receipt requested, to the party's last known address for the purposes of giving notice under this paragraph. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

11. CHANGES, MODIFICATIONS, AMENDMENTS AND WAIVERS: The Agreement may be changed, modified, amended or waived only by written agreement executed by the parties hereto. Waiver or breach of any term or condition of this Agreement shall not be considered a waiver of any prior or subsequent breach.

10. SEVERABILITY: In the event any term or condition of this Agreement or application thereof to any person or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications of this Agreement which can be given effect without the invalid term, condition, or application. To this end the terms and conditions of this Agreement are declared severable.

INTERLOCAL AGREEMENT

11. ENTIRE AGREEMENT: This Agreement contains all the terms and conditions agreed upon by the parties. All items incorporated herein by reference are attached. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

13. SUCCESSORS AND ASSIGNS: This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the parties hereto, provided that no party hereto may assign the terms as obligation of this Agreement without the prior consent of the other party, which consent shall not be reasonable delayed or withheld.

14. OTHER PROVISIONS:

A. Reports

Community Service reports will be provided to the City on a quarterly basis. These reports will contain statistical information regarding the participation levels in Community Service Programs. The statistical information included in this report will define hours and/or units of service provided to the Seniors and the cost for service provision. Annual reports will contain program narratives describing Senior Citizen Services.

B. Program Evaluation

1. Evaluation Committee - A committee of the two designated representatives from the City and the County shall meet annually to evaluate the existing program services. This committee shall make recommendations to the City and the County for the modification of Community Services specified in the attached addendum.
2. Audit - The City may audit the records to assure that it will receive full value in services for the consideration of services recited herein.

GOVERNMENT AGENCY:

Title of Signatory
(Date _____)

Print Name of Signatory

Mailing Address:
(Street address required
in addition to P.O. Box)

City of Sedro-Woolley
325 Metcalf Street
Sedro-Woolley, WA 98284

IN WITNESS WHEREOF, the parties have executed this Agreement this ____ day
of _____, _____.

APPROVED:

BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON

Sharon D. Dillon, Chair

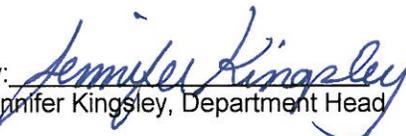
Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

For Agreements under \$5000

Tim Holloran, County Administrator
(Authorization per Resolution #R20030146)

Recommended:

By: 
Jennifer Kingsley, Department Head

By: _____
Trisha Logue, Budget & Finance Director

Approved as to Indemnification:

By: _____
Billie Kadrmas, Risk Manager

Approved as to Form:

By: _____
Deputy Prosecuting Attorney
Attest:

Linda Hammons, Clerk of the Board

CONTRACT ADDENDUM
PROVISION OF COMMUNITY SERVICES FOR
THE SEDRO-WOOLLEY SENIOR CENTER
COMMENCING JANUARY 1, 2011 - ENDING DECEMBER 31, 2011

PROGRAM SERVICES

1. NUTRITION

Skagit County Nutrition Project
309 South Third Street
Mount Vernon, WA 98273
Phone: (360) 419-3420

Sedro-Woolley Senior Center
715 Pacific Street
Sedro-Woolley, WA 98284
Phone: (360) 855-1531

Operating Hours: Congregate - M - F 12:00 noon
Home-Delivered – M - F 12:00 noon (frozen weekend meal available)

Congregate Meals: Nutritionally balanced meals for senior citizens 60 years of age and older are served at 12:00 noon at the senior centers. Participants are requested to reserve their meals in advance and to indicate any special requests for diabetic dessert option.

Estimated total congregate meals per year countywide: 47,400

Home-Delivered Meals: Senior citizens over the age of 60 who are unable to prepare nutritionally adequate meals for themselves and whom are homebound and unable to attend a Senior Center may have noon-time meals delivered to their homes. A staff member from the Skagit Nutrition Project makes an initial home visit to assess program eligibility of the homebound senior citizen, along with providing nutrition intervention when applicable. Meal delivery can be a temporary or on-going service, based on individual client needs. Annual reassessments are conducted to re-evaluate eligibility. Frozen meals are available for weekends, holidays, and special requests.

Estimated total home-delivered meals per year countywide: 57,000.

Liquid Meal Supplement: The Skagit Nutrition Project has Ensure Plus available at the Skagit County Senior Centers, which is available to senior citizens. Ensure Plus is a high-calorie liquid food for use when extra calories and nutrients, but a normal concentration of protein, are needed. A prescription or written statement of need from a physician, registered nurse, or registered dietitian is required. Prescriptions can be kept on file with the nutrition program and must be renewed every 6 months.

Estimated total liquid food supplement meals distributed per year countywide: 16,000.

2. ADMINISTRATION and SENIOR CENTER

Skagit County Community Services
309 South Third Street
Mount Vernon, WA 98273
Phone: (360) 419-3420

Sedro-Woolley Senior Center
715 Pacific Street
Sedro-Woolley, WA
Phone: (360) 855-1531

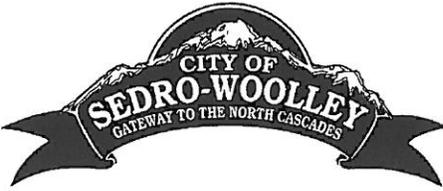
Operating Hours: 8:00 a.m. - 4:00 p.m. (Monday - Friday)

Senior Center serves as a community focal point where Senior Citizens can conveniently access services and activities which support their independence, enhance their dignity and encourage their involvement in and with their community. As part of a comprehensive community strategy to meet the needs of older persons, coordinated Community Service programs will take place within and emanate from this facility.

Estimated total senior visits per year 23,000.
Estimated total senior health screen participants 300.
Estimated total senior program participants 18,000.

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 23 2010



7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 31

CITY OF SEDRO-WOOLLEY
Wastewater Treatment Plant
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 856-1100
Fax (360) 856-5269

Memorandum

Date: November 18, 2010 (for Council action November 24, 2010)

To: Mayor Anderson and City Council Members

From: Debbie Allen, Wastewater Treatment Supervisor 

Subject: **Amendment No. 1; Professional Services Agreement No 2010-PS-02 for On-Call Engineering Services SCADA & Controls Engineering, Inc.**

ISSUE:

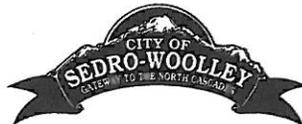
Shall council move to authorize Mayor Anderson to execute amendment no. 1 to Contract 2010-PS-02 with SCADA & Controls Engineering Inc of Bothell, WA for the extension of the existing on-call engineering support services related to the city's wastewater treatment plant and pump station SCADA systems?

BACKGROUND/DISCUSSION:

The need for additional programming and the loss of an Operator Interface System in our Bio-solids Facility has required additional funding. The attached amendment would extend the contract amount from the original not-to exceed total of \$10,000 to \$17,000 to allow for the additional work to be completed prior to year end. Funding for this request will be covered under the Machinery/Equipment capital outlay line item.

MOTION:

Move to authorize Mayor Anderson to execute Amendment No. 1 for Professional Services Agreement No. 2010-PS-02 with SCADA Control Engineering, Inc. of Bothell, WA extending the contract total to \$17,000.



AMENDMENT NO. 1

To the ON-CALL PROFESSIONAL SERVICES AGREEMENT No. 2010-PS-02
Dated February 25, 2010
Between The City of Sedro-Woolley, Washington
And SCADA & Controls Engineering Inc.

This Amendment revises the above contract as follows:

Section 5. Compensation and Schedule of Payments.

City shall pay the Contractor per task order, not to exceed under this agreement
 \$17,000 without prior approval of the Director of Public Works/City Engineer.
 Pursuant to the schedule set forth on **Attachment A, "Standard Labor Rates and General Terms and Conditions."**

The Contractor shall be paid monthly on the basis of invoices for compensation earned by the Contractor during the billing period, as agreed by the parties. Payment shall be made within ten (10) days after approval of the voucher by the City council.

All other terms and conditions remain as per the original agreement.

DATED this **24th** day of **November, 2010**.

CITY OF SEDRO-WOOLLEY
A Washington municipal corporation

By: _____
Mayor

Attest:

City Clerk

Approved as to Form:

City Attorney

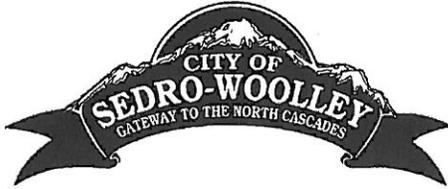
CONTRACTOR:

SCADA & Controls Engineering Inc.

By: _____

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 23 2010



7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3e

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-0771
Fax (360) 855-0707

Mark A. Freiberger, PE
Director of Public Works/City Engineer

MEMO TO: City Council

FROM: Mark A. Freiberger, PE

RE: **Change Order 15**
Construction Contract 2009-PW-02; G.G. Excavation, Inc.
Fruitdale Road and McGarigle Road Improvements Project and SR 9
Pedestrian/Bicycle Improvements Project

DATE: November 15, 2010 (for council meeting November 24, 2010)

ISSUE

Should the Council authorize the Mayor to sign the attached Change Order 15 to the Agreement with G.G. Excavation, Inc. in the amount of \$27,510.34?

BACKGROUND

This change order adds \$27,510.34 to the total for Bid Item 3, Repair of Public Facilities. This item has been used to perform force account work for minor repairs and alterations associated with this contract. Bid Item 3 was amended to \$75,000 under Change Order 11. Previous expenditures under Bid Item 3 totaled \$68,074.17, leaving \$6,925.83 available for remaining work. Subsequently, four additional field orders were issued to the contractor under this item, as noted on the attached change order documentation. These items total \$34,436.17, leaving \$27,510.34 to be covered under the proposed change order.

WSDOT acting as Certification Acceptance for the project has given approval for the change.

FINANCIAL

Construction Budget

Contract G.G. Excavating, Inc.	\$3,785,815.28
Contingency (on original contract)	\$ 376,130.84
Miscellaneous Construction	\$ 270,618.56
Construction Engineering	\$ 590,346.55
TOTAL BUDGET	\$5,022,911.23

Estimated Cost

GG Contract through CO15	\$4,075,900.57
Unit Quantity Overruns (final)	\$ 53,418.01
Total Contract Cost	\$4,132,380.52
CM (estimated final)	\$ 567,341.62

Misc CN	\$ 246,500.04
TOTAL EST COST	\$4,946,222.18
BALANCE	\$ 76,689.04

ANALYSIS

Projecting to project completion, \$76,689 of the contingency remains. This breaks down to \$138,004 for the Road project, (\$11,783) for the SR9 Sidewalk project, (\$75,748) for the Sewer project, \$0 for the PUD water and \$26,216 for the Wetland Mitigation project. Funds for this change are available from project funding for the Group 1 road project and from Sewer Reserve funds. A complete analysis of the final project cost will accompany the G.G. Excavation Inc. contract final acceptance memorandum.

RECOMMENDATION:

Motion to authorize the Mayor to sign the attached Change Order 15 to the Agreement with G.G. Excavation, Inc. in the amount of \$27,510.34.



**Washington State
Department of Transportation**

Change Order

Project: (Name) Fruitdale Rd. & McGarigle Rd. & SR 9
(Address) Fruitdale Road

Change Order Number 15

Change Order Date November 8, 2010

To: (Contractor) G.G Excavation Inc.
9669 Padilla Heights Road
Anacortes, WA 98221

Contract Number TA 3340 & TA 3543

Contract Date June 1, 2009

You are directed to make the following changes in this Contract:

This change order also adds \$27,510.34 to the force account amount for Bid Item #3. New amount for Bid Item #3 is \$102,510.34.

The City requested that the Contractor perform additional work not necessarily included in the original contract scope and to complete Field Order work that had been previously canceled.

Field Orders were issued for work that included completing Field Order #13 (previously canceled-install manhole in existing sanitary sewer main), repair of the existing storm line in Fruitdale Road south of SR 20 (FO #38), inlet protection work for culverts crossing Fruitdale Road at Brickyard Creek (FO #39) and repair work on the sanitary sewer connection from the golf course property (FO #40). Payment for this work is by Force Account (FA's 45 to 48).

Field Orders #13 and #40 are Group 3 work items.

Field Orders #38 and #39 are Group 1 work items.

Not valid until signed by both the Approving Authority and Contractor.

Signature of the Contractor indicated agreement herewith, including any adjustment on the Contract Sum or Contract Time.

The original Contract Sum was \$ 3,761,308.39

Net change by previous Change Orders \$ 287,081.83

The Contract Sum prior to this Change Order \$ 4,048,390.23

The Contract Sum will be: Increased Decreased Unchanged by this Change Order \$ 27,510.34

The new Contract Sum including this Change Order will be \$ 4,075,900.57

The Contract Time will be: Increased Decreased Unchanged by 0 working days

The new Contract Time will be _____ Working days

<p>Contractor</p> <p>By <u>Diana Gleda</u> Title <u>President</u></p> <p>Date <u>11-12-2010</u></p>	<p>Approval Recommended</p> <p>Project Administrator By <u>[Signature]</u> Date <u>4/15/10</u></p> <p>Principal Architect By <u>Approved - City of Sedro-Wadley</u></p> <p>Date _____</p>	<p>Approved</p> <p>Approving Authority By <u>[Signature]</u> Title <u>Certification Acceptance Mgr.</u> Date <u>11/15/10</u></p>
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Original to: Contractor Copies to: Region Construction Administrator
 OSC Accounting Architecture Administrator

**Fruitdale Rd. and McGarigle Rd. Improvements
 and SR 9 Pedestrian/Bicycle Safety Improvements
 TA-3340 & TA 3543
 ARRA-HPP-7390(001) & ARRA-STPE-0009(057)
 G.G. Excavation., Inc.
 Change Order 15
 Prepared by: David Lee, PE
 8-Nov-10**

Description & Justification

This change order also adds \$27,510.34 to the force account amount for Bid Item #3 to cover current Field Order/Force Account work. New amount for Bid Item #3 is \$102,510.34.

Previous amount for Bid Item #3 was \$75,000. Prior to current force account work a total of \$68,074.17 had been expended on Bid Item #3 leaving a balance of \$6,925.83. Current force account work totals \$34,436.17.

The following Bid Items are deleted/modified to the contract:

BID ITEM	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL
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The following Bid Items are added/modified to the contract:

BID ITEM	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL
3	Reimbursement for Third Party Damage	EST	FA	27,510.34	27,510.34

Total Added Cost 27,510.34

Original Contract Total	\$3,761,308.39
Current Contract Total (with previous Change Orders)	\$4,048,390.23
Estimated Net Change this Order	\$27,510.34
Current Contract Total	\$4,075,900.57

**Fruitdale Rd. and McGarigle Rd. Improvements
and SR 9 Pedestrian/Bicycle Safety Improvements
TA-3340 & TA 3543
ARRA-HPP-7390(001) & ARRA-STPE-0009(057)
G.G. Excavation., Inc.
Change Order 15
Prepared by: David Lee, PE
8-Nov-10**

Additional Justification

The City requested that the Contractor perform additional work not necessarily included in the original contract scope and to complete Field Order work that had been previously canceled.

Field Orders were issued for work that included completing Field Order #13 (previously canceled-install manhole in existing sanitary sewer main), repair of the existing storm line in Fruitdale Road south of SR 20 (FO #38), inlet protection work for culverts crossing Fruitdale Road at Brickyard Creek (FO #39) and repair work on the sanitary sewer connection from the golf course property (FO #40). Payment for this work is by Force Account (FA's 45 to 48).

Materials Requirements

Materials requirements are per the Standard Specifications for applicable items of work unless otherwise shown and as noted in applicable Field Orders.

Construction Requirements

Construction requirements are per the Standard Specifications for applicable items of work unless otherwise shown and as noted in applicable Field Orders.

Measurement

As shown per bid item above.

Payment

As shown per bid item above.

Contract Time

Contract time is not by this Change Order.

Exceptions and Disclaimers

None.

Waivers

None.

PE Stamp (If Required)

None.

FORCE ACCOUNT/EXTRA WORK COST

FA NO.: 45

PROJECT: Fruitdale/McGarigle/SR 9 Improvements 2009 PW-02
 CONTRACTOR: G.G. Excavation, Inc.

WORK DESCRIPTION: **FO #13** Set manhole in existing sewer main

LOCATION: Cascade Vista
 DATE OF WORK: 9/27-9/29/2010

EQUIPMENT	HOURLY RATE	HOURS	TOTAL
9/27/2010			
Crew Truck	\$21.38	9	\$192.42
Flagger Truck	\$21.38	9	\$192.42
PC 50	\$50.00	4	\$200.00
PC 138	\$37.22	4	\$148.88
Dump Truck	\$53.98	9	\$485.82
9/28/2010			
Crew Truck	\$21.38	7	\$149.66
Flagger Truck	\$21.38	7	\$149.66
PC 50	\$50.00	7	\$350.00
PC 138	\$37.22	7	\$260.54
Dump Truck	\$53.98	7	\$377.86
9/29/2010			
Plate Compactor		1	\$0.00
Dump Truck	\$53.98	2	\$107.96
Subtotal			\$2,615.22
Markup 21%			\$549.20
TOTAL EQUIPMENT COST:			\$3,164.42

LABOR	HOURLY RATE	HOURS	TOTAL
9/27/2010			
Brett Laborer	\$45.50	9	\$409.50
Dave Laborer	\$45.50	9	\$409.50
Brandon Gilden Foreman/Op	\$55.97	9	\$503.73
Allen T driver	\$51.28	9	\$461.52
Monica TCS/flagger	\$44.01	9	\$396.09
9/28/2010			
Laborer	\$45.50	7	\$318.50
Laborer	\$45.50	7	\$318.50
Brandon Gilden Foreman/Op	\$55.97	7	\$391.79
Truck driver	\$51.28	7	\$358.96
Monica TCS/flagger	\$44.01	7.5	\$330.08
9/29/2010			
Laborer	\$45.50	1	\$45.50
Laborer	\$45.50	1	\$45.50
Brandon Gilden Foreman/Op	\$55.97	1	\$55.97
Truck driver	\$51.28	2	\$102.56
Monica TCS/flagger	\$44.01	1	\$44.01
Subtotal			\$4,191.71
Markup 29%			\$1,215.59
TOTAL LABOR COST:			\$5,407.30

MATERIAL	QUANTITY	INV. COST	INV/TICKET #	TOTAL
9/27/2010				
Gravel borrow	14.1 TN	3.75	131461	\$52.88
9/28/2010				
Gravel borrow	14.98 TN	3.75	131481	\$56.18
5/8 Crushed rock	3.28 TN	8.75	263458	\$28.70
Shoulder rock	7.63 TN	9.50	131472	\$72.49
Concrete 0160A mix	3 CY	85.00	299549	\$255.00
Jet Set	3 EA	22.90	49077	\$68.70
Iron riser and lid	1 EA	270.00	49077	\$270.00
MH Grade Ring	1 EA	20.00	49077	\$20.00
9/29/2010				
Asphalt Lakeside	6.2 TN	56.50	100916	\$350.30

Subtotal		\$1,174.24
Markup 21%		\$246.59
TOTAL MATERIAL COST:		\$1,420.82

SUBS	QUANTITY	INV. COST	INV/TICKET #	TOTAL
P&G	1 LS	426.94		\$426.94

Subtotal		\$426.94
Markup 12%		\$51.23
TOTAL SUB COST:		\$478.17

TOTAL FORCE ACCOUNT #45 COST: **\$10,470.71**

NOTES: P&G work: lawn restoration in disturbed areas

FORCE ACCOUNT/EXTRA WORK COST

FA NO.: 46

PROJECT: Fruitdale/McGarigle/SR 9 Improvements 2009 PW-02
 CONTRACTOR: G.G. Excavation, Inc.

WORK DESCRIPTION: **FO #38** Fruitdale Rd storm pipe repair +/- 30 LF

LOCATION: Fruitdale Rd just south of SR 20
 DATE OF WORK: 10/4-10/5 2010

EQUIPMENT	HOURLY RATE	HOURS	TOTAL
10/4/2010			
Crew Truck	\$21.38	10	\$213.80
Flagger Truck	\$21.38	10	\$213.80
PC 50	\$50.00	10	\$500.00
PC138	\$37.22	5	\$186.10
Dump Truck	\$53.98	10	\$539.80
10/5/2010			
Crew Truck	\$21.38	6	\$128.28
Flagger Truck	\$21.38	6	\$128.28
PC 50	\$50.00	6	\$300.00
PC138	\$37.22	6	\$223.32
Dump Truck	\$53.98	6	\$323.88
Subtotal			\$2,757.26
Markup 21%			\$579.02
TOTAL EQUIPMENT COST:			\$3,336.28

LABOR	HOURLY RATE	HOURS	TOTAL
10/4/2010			
Laborer	\$45.50	10	\$455.00
Laborer	\$45.50	10	\$455.00
Brandon Gilden Foreman/Op	\$55.97	10	\$559.70
T driver	\$51.28	10	\$512.80
Monica TCS	\$44.01	10	\$440.10
10/5/2010			
Laborer	\$45.50	6	\$273.00
Laborer	\$45.50	6	\$273.00
Brandon Gilden Foreman/Op	\$55.97	6	\$335.82
T driver	\$51.28	6	\$307.68
Monica TCS	\$44.01	6	\$264.06
Subtotal			\$3,876.16
Markup 29%			\$1,124.09
TOTAL LABOR COST:			\$5,000.25

MATERIAL	QUANTITY	INV. COST	INV/TICKET #	TOTAL
10/4/2010				
15" PVC Sewer Pipe	18 LF	\$9.82	28004829	\$176.76
Gravel Borrow	15.01 TN	\$3.75	131586	\$56.29
10/5/2010				
15" PVC Sewer Pipe	18 LF	\$9.82	28004829	\$176.76
Gravel Borrow	31.19 TN	\$3.75	131593 & 131596	\$116.96
15"x18" Fernco Fitting	2 EA	\$154.87	2810419	\$309.74
15"x15" Fernco Fitting	1 EA	\$75.00	2810419	\$75.00
Asphalt Cutting Blade	1 EA	\$79.95	90127058-001	\$79.95
Asphalt Lakeside	4.52 TN	\$56.50	101065	\$255.38
Asphalt Tack Lakeside	0.0126 TN	\$1,428.57	101093	\$18.00
Subtotal				\$1,264.84
Sales Tax (8.2%)				\$103.72
Markup 21% (On Subtotal)				\$265.62
TOTAL MATERIAL COST:				\$1,634.17

SUBS	QUANTITY	INV. COST	INV/TICKET #	TOTAL
Subtotal				\$0.00
Markup 12%				\$0.00
TOTAL SUB COST:				\$0.00

TOTAL FORCE ACCOUNT #46 COST: **\$9,970.70**

NOTES: Sales tax added for Materials

FORCE ACCOUNT/EXTRA WORK COST

FA NO.: 47

PROJECT: Fruitdale/McGarigle/SR 9 Improvements 2009 PW-02
 CONTRACTOR: G.G. Excavation, Inc.

WORK DESCRIPTION: **FO #39** Fruitdale Rd culvert inlet Protection

LOCATION: Fruitdale Rd STA 39+00 RT
 DATE OF WORK: 9/29/2010

EQUIPMENT	HOURLY RATE	HOURS	TOTAL
Crew Truck	\$21.38	3.5	\$74.83
Flagger Truck	\$21.38	3.5	\$74.83
PC 50	\$50.00	3.5	\$175.00
Dump Truck	\$53.98	3.5	\$188.93
Subtotal			\$513.59
Markup 21%			\$107.85
TOTAL EQUIPMENT COST:			\$621.44

LABOR	HOURLY RATE	HOURS	TOTAL
Laborer	\$45.50	3.5	\$159.25
Laborer	\$45.50	3.5	\$159.25
Brandon Gilden Foreman/Op	\$55.97	3.5	\$195.90
Truck driver	\$51.28	3.5	\$179.48
Monica TCS	\$44.01	3.5	\$154.04
Mary flagger	\$44.01	3.5	\$154.04
Subtotal			\$1,001.95
Markup 29%			\$290.56
TOTAL LABOR COST:			\$1,292.51

MATERIAL	QUANTITY	INV. COST	INV/TICKET #	TOTAL
Cobbles	6.7 TN	9.50	263495	\$63.65
Cobbles	2.84 TN	9.50	263498	\$26.98
Subtotal				\$90.63
Sales Tax (8.2%)				\$7.43
Markup 21% (On Subtotal)				\$19.03
TOTAL MATERIAL COST:				\$117.09

TOTAL FORCE ACCOUNT #47 COST: \$2,031.05

NOTES: Cobble Invoices from Concrete NorWest
 Sales tax added on Materials

FORCE ACCOUNT/EXTRA WORK COST

FA NO.: 48

PROJECT: Fruitdale/McGarigle/SR 9 Improvements 2009 PW-02
 CONTRACTOR: G.G. Excavation, Inc.

WORK DESCRIPTION: **FO #40** Replace golf course sewer forcemain by trenchless method
 and plug existing golf course sewer service at main in McGarigle Rd
 LOCATION: Fruitdale Rd
 DATE OF WORK: 10/2-10/4-10/6 & 10/13, 2010

EQUIPMENT	HOURLY RATE	HOURS	TOTAL
10/1/2010			
Crew Truck	\$21.38	4.5	\$96.21
Flagger Truck	\$21.38	4.5	\$96.21
PC 50	\$50.00	4.5	\$225.00
10/2/2010			
Crew Truck	\$21.38	5.5	\$117.59
10/6/2010			
PC 50	\$50.00	3	\$150.00
10/13/2010			
PC 50	\$50.00	2	\$100.00
Subtotal			\$785.01
Markup 21%			\$164.85
TOTAL EQUIPMENT COST:			\$949.86

LABOR	HOURLY RATE	HOURS	TOTAL
10/1/2010			
Laborer	\$42.62	OT 4.5	\$191.79
Brandon Gilden	\$76.62	OT 4.5	\$344.79
Monica	\$55.61	OT 4.5	\$250.25
10/2/2010			
Laborer	\$61.79	OT 5.5	\$339.85
Brandon Gilden	\$76.62	OT 5.5	\$421.41
Monica	\$55.61	OT 5.5	\$305.86
10/6/2010			
Laborer	\$31.81	Reg 5.5	\$174.96
Laborer	\$44.69	Reg 5.5	\$245.80
Brandon Gilden	\$56.74	Reg 3	\$170.22
10/13/2010			
Laborer	\$31.81	Reg 2	\$63.62
Brandon Gilden	\$56.74	Reg 2	\$113.48
Subtotal			\$2,622.01
Markup 29%			\$760.38
TOTAL LABOR COST:			\$3,382.39

MATERIAL	QUANTITY		INV. COST	INV/TICKET #	TOTAL
Roto-hammer Rental	1	EA	\$96.00	29293	\$96.00
Leak Seal (HydroConcrete)	1	EA	\$15.87	Home Depot	\$15.87
2" PVC Check Valve	1	EA	\$18.52	2809133	\$18.52
2" PVC 45 ELL	3	EA	\$2.31	2809133	\$6.93
2" FIP Adapter	2	EA	\$1.30	2809133	\$2.60
2" PVC Cap	1	EA	\$1.01	2809133	\$1.01
8" sewer Plug	1	EA	\$36.50	2809133	\$36.50
6.5" Hole Saw Rental	1	EA	\$26.32	2816009	\$26.32
6"x15" Inserta-Tee	1	EA	\$89.64	2826110	\$89.64
6" Inserta-Tee Outlet	1	EA	\$89.64	2826110	\$89.64
Subtotal					\$383.03
Markup 21%					\$80.44
TOTAL MATERIAL COST:					<u>\$463.47</u>

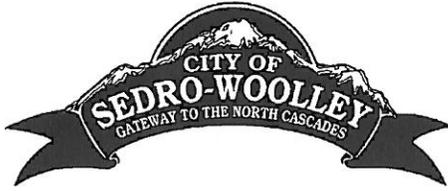
SUBS	QUANTITY		INV. COST	INV/TICKET #	TOTAL
10/2/2010					
Trenchless	1	LS	\$6,400.00		\$6,400.00
Subtotal					\$6,400.00
Markup 12%					\$768.00
TOTAL SUB COST:					<u>\$7,168.00</u>

TOTAL FORCE ACCOUNT #48 COST:

\$11,963.71

NOTES: 10/6 & 10/13 work was installing Inserta-Tee and plugging sewer service connection from golf course at the main in McGarigle Rd. and plumbing in new forcemain near golf course pump station.

GG crew hours for 10/1 & 10/2 are overtime rates.



CITY COUNCIL AGENDA
REGULAR MEETING

NOV 23 2010

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3F

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-0771
Fax (360) 855-0733

Mark A. Freiberger, PE
Director of Public Works/City Engineer

MEMO TO: City Council and Mayor Mike Anderson
FROM: Mark A. Freiberger, PE
RE: **Final Acceptance
Fruitdale Road and McGarigle Roadway Improvements Project
and SR 9 Pedestrian/Bicycle Safety Improvements Project
G. G. Excavation, Inc.**
DATE: November 16, 2010 (for Council review November 24, 2010)

ISSUE

Should Council approve final acceptance of the **Fruitdale Road and McGarigle Roadway Improvements Project and SR 9 Pedestrian/Bicycle Safety Improvements Project** as constructed by **G. G. Excavation, Inc.** of Anacortes, WA in the amount of \$4,132,380.54 (including sales tax)?

BACKGROUND/DISCUSSION

The public works contract for the Fruitdale Road and McGarigle Roadway Improvements Project and SR 9 Pedestrian/Bicycle Safety Improvements Project as constructed by G. G. Excavation, Inc. of Anacortes, WA was executed on May 18, 2009. The work was started on June 1, 2009, with substantial completion on May 10, 2010 and final completion on October 26, 2010.

We have filed Notice of Completion documents with Washington Department of Labor & Industries and Department of Revenue. Once clearance is received from these agencies, the Retainage bond will be released.

FINANCIAL

Funds for this project were from the Accounts 104 Arterial Street Fund and PUD Water Fund (reimbursed 100% by PUD #1 of Skagit County) and Account 401 Cumulative Sewer Reserve. Project funding for the Group 1 street work was from SAFETEA-LU federal grant funding (\$683,925), Skagit County EDC grant funding (\$500,000), CERB Job Development Fund grant funding (\$2,277,000), ARRA Stimulus federal funding (\$134,687), Skagit County Public Works funding (\$600,000), City GMA Impact Fee funding (\$600,000), and various right of way grants from Janicki, Sedro-Woolley School District, Granite Holdings LLC and Natural Products (totaling \$51,399). Project funding for the Group 2 SR9 Sidewalk project was from federal enhancement funding (\$495,000), City REET (\$75,000) and City GMA Impact Fee funds (\$57,466). The Group 3 Fruitdale Sewer work was funded from the Sewer Reserve, to be paid back over time under Ordinance #1674-10 by sewer General Facilities Charges and Connection Fees.

ANALYSIS

ESTIMATED FINAL COST SUMMARY

G.G Excavation, Inc. construction contract, final (rounded)	\$ 4,132,380
Miscellaneous Construction costs (Mitigation, Street Lights, etc.)	\$ 171,500
Leonard, Boudinot & Skodje Construction Engineering (final)	\$ 437,973
City and WSDOT CM and Admin (estimated)	\$ 129,368
Wetland Mitigation Maintenance (budget for future expenses)	\$ 75,000
Subtotal Construction	\$ 4,946,222
Design	\$ 620,506
Right of Way	\$ 202,844
TOTAL PROJECT COST	\$ 5,770,544

PROJECT BUDGET (ADJUSTED FOR PUD INCREASES) \$ 5,847,234

DIFFERENCE (under budget) \$ 76,689

The construction contract costs broke down as follows:

GROUP	BUDGET	EST FINAL COST	CHANGE
Group 1 Road & Mitigation	\$3,545,498	\$3,407,493	\$ 138,004
Group 2 SR9 Sidewalk	\$ 455,175	\$ 466,959	\$ (11,783)
Group 3 Sanitary Sewer	\$ 716,677	\$ 792,426	\$ (75,748)
Group 4 PUD Water	\$ 140,561	\$ 140,561	\$ 0
Group 5 Wetland Mitigation	\$ 165,000	\$ 138,783	\$ 26,217
TOTAL CONSTRUCTION	\$5,022,911	\$4,946,222	\$ 76,689

The contract with GG was executed at \$3,761,308.39 (including sales tax). Fifteen change orders were issued, totaling \$327,828.01, or 8.7% of the bid amount. This work included \$30,718 in water main changes that were reimbursed by PUD #1, \$70,008 for addition of an 18" storm drain in McGarigle Road at the request of the city, \$90,000 for a changed condition settlement at the Fruitdale Sanitary Sewer Lift Station, and \$13,823 for landscaping added at the McGarigle Stormwater Lift Station at the request of the city. Force account work totaled \$102,510, which included \$22,489 for hauling and spreading surplus spoils to the Fire Station 2 site and the Solid Waste facility site at the request of the city, \$22,000 for sewer system changes at the request of the city, and \$12,000 in repairs to the existing stormwater system on Fruitdale at the request of the city. Discounting the city requested changes (but including the sewer changed conditions), the actual unanticipated change work totaled \$156,790, or 4.2% of the bid total.

For the **Group 1 Road** project (including **Group 5 Wetland Mitigation** work), all federal and state grant funding has or will be expended. The county has expended \$349,612 of the total \$600,000 commitment per our Interlocal agreement, leaving a balance of \$250,388. The city has expended \$175,501 of the \$600,000 commitment of GMA Impact Fees. The city will however will reserve \$75,000 from GMA Impact Fee funds for maintenance and monitoring of the Wetland Mitigation area as required by federal rules over the next ten years, resulting in an anticipated total cost of \$250,501, leaving a balance of \$349,499. The remaining commitment for both the county (\$250,388) and city (\$349,499) will be unused. The original agreement was for matching costs between the city and county up to \$600,000 each, so the county may ask for reimbursement of a portion of balance. Offsetting this may be the cost of administration of the work that was not tracked and charged to the project, including both my time and Finance Department efforts.

For the **Group 2 SR9 Sidewalk** project, all federal and REET funds budgeted for the project have been expended. An additional \$57,466 in GMA Impact Fee funds were required to complete the project. At time of award, \$45,682 was obligated from this source for the project. As a result, a budget amendment is required to obligate the remaining \$11,783.

For the **Group 3 Fruitdale Sewer** project, the original budget from Sewer Reserve was \$760,677. Due mainly to the settlement of a claim for groundwater conditions at the Fruitdale Lift Station (discussed in a memorandum to council requesting approval of Change Order 12 dated 2/10/2010) the final cost was \$836,426, a net increase of \$75,748. A budget amendment is required to obligate the increase of \$75,748 from the Sewer Cumulative Reserve Fund.

PUD No.1 of Skagit County reimbursed the city for 100% of the construction costs for **Group 4 Water Main** work.

Overall the contract was performed by G.G. Excavation, Inc. in a workmanlike manner, and has resulted in a fine addition to the city's infrastructure system.

Leonard, Boudinot & Skodje, Inc. of Mount Vernon provided construction management and construction staking services, in coordination with city Public Works inspectors and Public Works Department management. Final cost for the CM services is estimated at \$567,342 (close out is in progress), including LBS, City and WSDOT portions, which equates to 13.0% of the final construction cost. The LBS CM work actually came in under their adjusted budget by \$39,237. This is a very respectable result for this size and complexity of project.

MOTION:

Move for final acceptance of the Fruitdale Road and McGarigle Roadway Improvements Project and SR 9 Pedestrian/Bicycle Safety Improvements Project as constructed by G. G. Excavation, Inc. of Anacortes, WA in the amount of \$4,132,380.54 (including sales tax).

Move to authorize the Finance Director to obligate an additional \$11,783 from the GMA Impact Fee fund (revised total \$57,466) to the Account 104 Fruitdale & McGarigle Road Project construction account.

Move to authorize the Finance Director to obligate an additional \$75,748 from the Sewer Cumulative Reserve fund (revised total \$836,426) to the Account 401 Other Improvements for the Fruitdale Sewer construction account.



City of Sedro-Woolley Fire Department

Dean Klinger, Chief
325 Metcalf Street
Sedro-Woolley, WA 98284

(360) 855-2252 • Fax (360) 855-0196

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 23 2010

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 59

DATE: November 18, 2010
TO: Mayor Anderson and City Council
FROM: Dean Klinger, Chief
SUBJECT: THERMAL IMAGER PURCHASE

Background:

With the final payment for the new engine and ladder truck being made there are a few dollars left on the table that we have available to us for new equipment purchases. The fire department would like to purchase a second Thermal Image camera for Station #2. The new camera would be mounted in the engine that will be housed at the new station and is a DRAGER UCF 1600 with Transmitter handle. I have received three quotes from vendors that sale the exact same camera that we currently own.

L. N. Curtis & Sons	\$10,271.43
TTT Environmental	\$13,541.23
Stellar Fire Supply	\$13,573.35

(Quotes are attached)

Recommended Action:

Staff would like to recommend that the city council authorize the fire department to purchase the Drager Thermal image camera and transmitting handle from L.N. Curtis & Sons for a price not to exceed \$10,271.43

L.N.Curtis & sons

EMERGENCY EQUIPMENT AND SERVICE
629 S. Industrial Way, Seattle, WA 98108

QUOTATION

(206)622-2875

(800)426-6633

FAX (206)622-2723

ESTABLISHED 1929

Date: 11-18-10	TERMS: Net 30	F.O.B.: Destination	DELIVERY: 14 days from order
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Quote No. QSedroWoolley111810

TO:

City of Sedro-Woolley Fire Dept.

ATTN: Chief Dean Klinger

325 Metcalf St

Sedro-Woolley, WA 98284

This quotation subject to acceptance within 5 days. Shipment contingent upon strikes, fires, accidents or other delays beyond reasonable control of the company.

L. N. Curtis and sons retains ownership and title to all equipment until fully paid for in legal money of the United State of America.

All prices quoted subject to applicable Federal, State, County or City Taxes and Licenses.

For more information or to place your order, **Please Call Dave Danekas or Nik Taranik at: 1-800-426-6633 or Fax (206)622-2723 email: nwsales@lncurtis.com**

QTY	U/M	PART NO	DESCRIPTION	UNIT PRICE	EXTENSION
			DRAGER UCF 1600 THERMAL IMAGER		
1	ea	4058832	UCF1600 Drager Thermal Imager, 160x120 resolution, 55 deg field of view, 2x zoom, 4-color palette, includes: 2 - LiOn batteries Truck Charger Lanyard	\$8,125.00	8,125.00
1	ea	4057989	Drager Wireless Transmitting Handle 2458/2474	\$1,368.00	1,368.00
					<hr/> 9,493.00
			WA State Sales Tax at 8.2%		778.43
			Total with Tax		<hr/> 10,271.43

We Pay the Shipping Charges



TTT Environmental - Seattle
 25420 74th Ave. South
 Kent, WA 98032

Quotation

Quote Number:
 QS100049

Quote Date:
 Nov 17, 2010

Voice: 253-373-9041
Fax: 253-373-9046

Page:
 1

Quoted Sedro-Woolley Fire Department
 325 Metcalf St.
 Sedro-Woolley, WA 98284

Ship to: Sedro-Woolley Fire Department
 Dean Klinger (360-855-2252)
 dklinger@ci.sedro-woolley.wa.u

Fax: 360-855-0196

Customer RFP/RFQ No.	Good Thru	Payment Terms	Sales Rep
	12/17/10	Pending Acct Setup	Kelley, W. Bryan

Quantity	Description	U/M	Unit Price	Extension
1.0	Draeger UCF 1600 w/Thermal Scan Kit. Includes: UCF1600 Camera, pelican case, (1) Li Ion battery, Desktop charger, AC/DC cords, and instructions.		10,995.00	10,995.00
1.0	Draeger Wireless Transmitting Handle 2458/2474		1,520.00	1,520.00
			Subtotal	12,515.00
			Sales Tax	1,026.23
			Freight	
			Total	13,541.23

November 17, 2010

Dean Klinger
City of Sedro-Wooley
325 Metcalf Street
Sedro-Woolley WA 98284

Stellar Fire Supply
10213 N.E. Marx Street
Portland, Or 97220

Dear, Mr. Klinger

I want to thank you for allowing us to quote the DRAGER UCF 1600 Thermal Imaging Camera. The UCF 1600 is both light weight at only 2.8 lbs, versatile, and dependable. The camera comes standard with a two year guarantee. The four hour Lithium Ion battery system allows you the longest run time in the industry.

As per your Bid request we will be pricing the Drager UCF 1600 with the Truck-charger and two batteries and the standard handle at only-----\$ 10,990.00

We are also offering the DRAGER TRANSMITTER HANDLE with lanyard \$ 1,520.00

SUB TOTAL----- \$12,510.00

Approximate State Sales Tax 8.5% ----- \$ 1,063.35

GRAND TOTAL-----\$ 13,573.35

Thank you for your consideration we hope you will be able to except our bid. Should you have any questions please call Douglas Hall at 503 348 4923. Stellar Fire, all of us here thank you for consideration of our proposal. (pricing is good for 90 days only)

Sincerely,

Douglas Hall Stellar Fire Supply

NOV 23 2010

AGREEMENT FOR LEGAL SERVICES

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3b

THIS AGREEMENT is made and entered into as of this ____ day of November, 2010, by and between the CITY OF SEDRO-WOOLLEY, acting by and through its City Attorney, hereinafter referred to as the "City," and JENNIFER BOUWENS, hereinafter referred to as the "Law Firm."

WHEREAS the City has need of legal services for the provision of a competent attorney to effectively prosecute those people charged by the City with misdemeanors in the Sedro-Woolley Municipal Court, including appeals at all appellate levels; and

WHEREAS the Law Firm has expertise in this area of practice, and is able to provide advice and representation;

NOW, THEREFORE, it is hereby agreed as follows:

1. Legal Services: The Law Firm agrees to provide legal services in connection with the City's Request for Proposals ("RFP") dated October 1, 2006. For the purposes of this Agreement, the aforesaid RFP is incorporated into this agreement as though fully set forth. Agreed deviations from the RFP and responsive proposal include: (a) Limits for liability insurance are set at \$500,000.00; and (b) compensation is fixed regardless of the number of trials within the contract term.
2. Service: The Law Firm will make every effort to expedite such legal matters promptly and efficiently according to the highest legal and ethical standards.
3. Term: Services to be provided pursuant to this agreement shall commence on January 1, 2011, and terminate on December 31, 2011. The term of this agreement may be extended upon the mutual agreement of the parties.
4. Fees: For the work under this agreement, the City shall pay the Law Firm as sole compensation for the services performed under this agreement, the sum of \$2,500.00 per month. Additionally, the City agrees to reimburse Law Firm for its actual costs in attending one WSAMA conference in 2011, up to a maximum of \$1,000.00.
5. Services are Personal: The legal services described herein shall be provided by the following attorneys: Jennifer Bouwens. The City has entered into this agreement based upon the skills and qualifications of the attorneys named above, who will provide the services described herein. While this attorney will be the primary attorney providing such services, the Law Firm may, from time to time, assign other attorneys to provide services with the City's consent as to individuals assigned.
4. Billing Procedures: Billings should be submitted on a monthly basis. Each billing statement should set forth for each date services were performed:

A brief summary of the services provided;
The number of hours, or fractions of hours, spent by each provider.

Payment shall be made through the City's ordinary payment process, and shall be considered timely if made within 30 days of receipt of a properly completed invoice.

All payments shall be subject to adjustment for any amounts, upon audit or otherwise, determined to have been improperly invoiced. In no event shall the total of the City's payment pursuant to this Agreement exceed the amount set forth hereinabove.

5. Interaction with City:

A. The City Attorney for the City shall be responsible for managing this contract on behalf of the City.

B. The Law Firm will keep City well informed of all disputes between the Law Firm and its clients represented pursuant to this Agreement. The Law Firm, at such times and such form as the City may require, shall furnish the City with periodic reports pertaining to the work and services undertaken pursuant to this agreement.

6. Independent Contractor Status: The Law Firm shall at all times perform its duties and responsibilities and carry out all services as an independent contractor.

The Law Firm, at its sole expense, shall obtain and keep in force any and all necessary licenses, permits, and tax certificates. The Law Firm shall maintain a professional liability policy with policy limits as set forth in the RFP to protect Law Firm and the City from losses and claims which may arise out of or result from performance of duties related to this Agreement, including Worker's Compensation and professional liability insurance.

The Law Firm shall obtain a business license under the Sedro-Woolley Municipal Code.

7. Suspension or Termination:

A. Disposal of files upon termination of contract.

B. Disposition of open cases upon termination of contract.

C. City may suspend or terminate the performance of services under this Agreement by written notice to the Law Firm, in whole, or from time to time in part, at the City's discretion based upon Law Firms violation of the terms of this Agreement.

8. Indemnification: The Law Firm shall indemnify and hold harmless the City, its officials, officers, agents, employees, volunteers, and representatives from, and shall process and defend at its sole expense, any and all claims, demands, damages, suits at law or at equity, liabilities, losses, judgments, liens, expenses, and cost arising out of or occasioned by the negligent performance, negligent acts, and/or omissions by the Law Firm and its employees relative to any activity and/or services covered hereunder. In the event of

recovery due to the aforementioned circumstances, the Law Firm shall pay any judgment or lien arising therefrom, including any and all costs as part thereof.

9. Non-discrimination: The Law Firm agrees to take all necessary and affirmative steps to ensure compliance with all federal, state and City laws and policies regarding non-discrimination and equal employment opportunities. The Law Firm shall not discriminate in any employment action or in the representation of any client because of race, creed, color, national origin, marital status, sex, age, or the presence of any sensory, mental or physical handicap.

In the event of non-compliance by the Law Firm with any of the non-discrimination provisions of this Agreement, the City will have the right, at its option, to cancel the Agreement in whole or in part by written notice. If the Agreement is canceled after partial performance, the City will be obligated to pay only for that portion of the total work authorized under this Agreement that is satisfactorily completed.

10. Conflict of Interest: In addition to Rule of Professional Conduct 1.7, the Law Firm shall comply with all federal and state conflict of interest laws, statutes and regulations as they shall apply to all parties and beneficiaries under this Agreement.

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the day and year first written above.

CITY OF SEDRO-WOOLLEY

LAW FIRM

By _____
Mayor signature

By _____
Jennifer Bouwens
WSBA No. 32768

Tax ID # _____

Attest:

306 Pine Street No. B
Mount Vernon, WA 98273

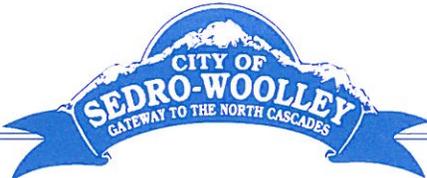
Finance Director

Approved as to form:

City Attorney

NOV 23 2010

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 4



SUBJECT: PUBLIC COMMENT

Name:
Address:
Narrative:

PUBLIC
HEARING(S)

NOV 23 2010

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 5

Memorandum

To: Mayor Anderson and City Council
From: Patsy Nelson *Patsy*
Date: 11/18/10
Re: 2011 Budget Public Hearing (second reading)

ISSUE: Should the Council approve the 2011 Budget as presented?

BACKGROUND: The attached ordinance summarizes the budget amounts for each fund as detailed in the Mayor's 2011 Preliminary Budget which was presented and discussed at the November Worksession and November 10 Council meeting. All funds are balanced.

The downturn in the economy nationwide caused a reduction in City revenues. Expenditures which were not grant funded were reduced in 2009, 2010 and continue to be reduced in 2011. The 2011 budget attempts to preserve core services as outlined in the Mayor's 2011 Budget Memo which is attached.

RECOMMENDATION: Move to approve Ordinance No. _____-10, an Ordinance Adopting the Annual Budget for the City of Sedro-Woolley, Washington, for the Fiscal Year Ending December 31, 2011.

ORDINANCE NO.

AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE CITY OF SEDRO-WOOLLEY, WASHINGTON, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2011.

WHEREAS, the Mayor of the City of Sedro-Woolley, Washington, completed and placed on file with the City Finance Director, a proposed budget and estimate of the amount of the moneys required to meet the public expenses, bond retirement and interest, reserve funds and expenses for the City of Sedro-Woolley for the fiscal year ending December 31, 2011, and a notice was published that the Sedro-Woolley City Council would meet on the 23th day of November, 2010, at the hour of 7:00 P.M., at the Sedro-Woolley City Hall, for the purpose of making and adopting a budget for the year 2011, and giving taxpayers within the city limits of Sedro-Woolley an opportunity to be heard upon said budget; and

WHEREAS, the Sedro-Woolley City Council did meet at said time and place and did then consider the matter of said proposed budget; and

WHEREAS, the proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Sedro-Woolley for the purposes set forth in said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of said City for said year and being sufficient to meet the various needs of said City during said period.

NOW, THEREFORE, the City Council of the City of Sedro-Woolley do ordain as follows:

Section 1. The budget for the City of Sedro-Woolley, Washington, for the year 2011 is hereby adopted at the fund level in its final form and content as set forth in the document entitled City of Sedro-Woolley 2011 Annual Budget, three copies of which are on file in the Office of the Finance Director.

Section 2. Estimated resources, including fund balances or working capital from each separate fund of the City of Sedro-Woolley, and aggregate totals for all such funds combined, for the year 2011 are set forth in summary form below, and are hereby appropriated for expenditure at the fund level during the year 2011 as set forth below:

FUND:	AMOUNT:
001 GENERAL FUND	4,806,272
101 PARKS FUND	658,390
102 CEMETERY FUND	169,330
103 STREET FUND	725,297
104 ARTERIAL STREET FUND	556,189
105 LIBRARY FUND	424,620
106 CEMETERY ENDOWMENT FUND	115,696
107 CUM RESERVE FOR CITY PARKS FUND	6,763
108 STADIUM FUND (HOTEL/MOTEL)	58,653
109 SPECIAL INVESTIGATIONS FUND	4,409
113 PATHS AND TRAILS FUND	40,725
205 G/O BOND REDEMPTION FUND 2008	284,660
206 G/O BOND 2008 RESERVE FUND	155,850
230 G/O BOND 1996 REDEMPTION FUND	297,251
302 CUM RES FOR C/E CAP OUT FUND	464,051
303 FACILITIES MAINTENANCE RESERVE FUND	110,180
310 MITIGATION RES FOR POLICE FUND	11,609
311 MITIGATION RES FOR PARKS FUND	119,964
312 MITIGATION RES FOR FIRE FUND	13,252
330 FIRE STATION 2 CONSTRUCTION FUND	27,383
332 PWTF SEWER CONSTRUCTION FUND	610,856
401 SEWER FUND	3,582,748
402 CUM RES FOR SEWER OPERATIONS FUND	525,329
407 98 SEWER REV BOND FUND	796,764
410 CUM RES FOR SEWER FACILITES FUND	2,362,231
411 98 SEWER REV BOND RESERVE FUND	376,482
412 SOLID WASTE OPERATIONS FUND	2,078,936
413 SOLID WASTE RATE STABILIZATION FUND	90,130
425 STORMWATER FUND	381,904
501 EQUIPMENT REPLACEMENT FUND	824,109
621 SUSPENSE (SWSD)	40,000
TOTAL ALL FUNDS	20,720,033

Section 3. The City Finance Director is directed to transmit a certified copy of the budget hereby adopted to the State Auditor's Office and to the Association of Washington Cities.

Section 4. This ordinance shall be in force and take effect five (5) days after its publication according to law.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 23RD DAY OF NOVEMBER, 2010.

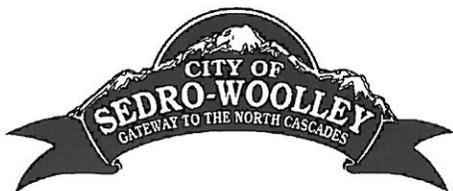
Mike Anderson, Mayor

ATTEST:

Finance Director

APPROVED AS TO FORM:

City Attorney



CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

Mike Anderson
Mayor

MEMO TO: City Council
FROM: Mike Anderson
RE: 2011 Budget
DATE: Prepared for November 2, 2010 Council meeting

This has been another difficult year in Sedro-Woolley due to stagnant revenues and continued job losses in our community. We continued doing more with less and were able to achieve some significant objectives this year including the construction of a new fire station, the completion of sewer extensions, local road paving, the addition of a ladder to our fire service and the purchase of a new fire engine. These large projects were possible with federal grants and loans and low interest loans from the Public Works Trust Fund.

As we look forward to the 2011 budget, I think it is important to keep the timeline in mind of the current economic crisis, including the City's response. Early in 2009, we acknowledged the changing economy and took swift action to reduce spending in 2009 to buffer the reductions that would occur in 2010. As part of our 2009 budget reductions, the city asked its employees to shoulder much of the burden of balancing the budget. Our non-represented employees took furlough days that resulted in approximate cuts in pay of 3.7% and were the first group to switch to the less expensive medical insurance. Our AFSCME represented employees switched medical plans mid-year, accepted furlough days that reduced their pay by approximately 3.2% and lost positions (street foreman, PWW II and PWW II at the WWTP). Our SWPSG represented employees lost positions and waived their COLA for 2010. In 2010, this cost saving trend continued with the SWPSG switching medical mid-year to the less expensive plan and bargaining a new agreement with a 1.5% COLA for 2011. AFSCME agreed to waive most of its COLA for 2011, reducing from the bargained for 2.0% to 0.5% for 2011. Also during 2010, the City operated under an informal spending freeze which resulted in deferrals and cash savings which are useful in balancing the 2011 budget.

My top objective since becoming mayor has been and continues to be strong economic development in Sedro-Woolley. I am convinced that the groundwork has been laid in our community for growth and investment as our broader economy begins to rebound. Specifically, the following projects completed in the last four years have positioned Sedro-Woolley to accept and encourage private investment:

- Completion of critical sewer projects resulting in the elimination of the long standing moratorium.

- Addition of new sewer lines on North Township and Fruitdale Road, allowing for new development, including our Fire Station 2 and planned “green” residential growth that is currently in permitting on Fruitdale Road.
- Completion of the Fruitdale/McGarigle Road construction project.
- Completion of the SR 20 roundabout which although not popular today, will allow for arterial access to more than 60 acres of commercial and industrial land.
- Acquisition of the City’s first aerial fire apparatus which has allowed the City to increase building heights which both supports industrial growth and mixed commercial growth.

While I am optimistic about our future, I recognize the state of the economy and the financial distress of our community as it exists today. For that reason, I am recommending for the third year in a row that we **not increase property taxes**. I am also recommending **no increase in sewer, garbage or stormwater utility rates**.

The following are the significant elements of my proposed 2011 budget. I have done my best to include all of the objectives identified by the City Council in this budget, but no new programs are included and no new staffing is included.

The following information is provided in this memo for your review:

1. Summary information regarding the 2011 budget (6 pages, attached); and
2. Identification of key elements in the 2011 budget (2 pages, part of this memo).

This budget is ready for your review and consideration. Final action will be requested following a first reading on November 10, 2010 and following a public hearing on November 23, 2010.

KEY ELEMENTS IN THE 2011 MAYOR'S BALANCED BUDGET:

1. **Revenues.** My budget includes no property tax increase and no increase in utility rates. It does include a small increase in sales tax revenue as projected at our current rate.
2. **Personnel.** The 2011 budget makes no changes to staffing.
3. **Transportation:** the budget includes funds to perform \$115,000 worth of small pavement maintenance/preservation projects.
4. **Sewer:** The budget includes staff support and funding for continued maintenance at the plant and in the collection system (including \$400,000 for additional CIPP in 2011, \$50,000 for manhole rehabilitation and \$150,000 for design and management of those projects). Fund (402) for sewer operations reserves to address plant repairs, maintenance and small upgrades on an as-needed basis is funded with an additional transfer of \$75,000. The sewer department, along with the other two utilities, is sharing the expense of an accounting software upgrade that is estimated to cost \$38,800.00 in total. Implementation of this upgrade was scheduled for late 2010 but is not likely to occur until mid 2011.
5. **Economic Development.** No new money has been allocated to continue these efforts.
6. **Public safety.** The police budget includes \$60,000 to purchase two new police vehicle which I believe is necessary as a result of our aging fleet. The fire department budget has returned to normal levels following the significant increases in 2010.
7. **Facilities.** The budget includes dollars to maintain facilities, as well as additional funding for Fund 303, the Facilities Maintenance Reserve fund. The parks department budget includes some money for repairs/maintenance of the gazebo at Hammer Heritage Square and a small amount of money to support the Rotary project of rebuilding the large shelter at Riverfront Park.
8. **Stormwater.** NPDES II compliance remains the goal of this utility. The stormwater utility was subsidized by general tax dollars in the amount of \$34,600 for 2009. Due to savings from our Street Foreman's retirement, this fund benefited from larger than usual beginning fund cash balances which allowed it to operate without a property tax subsidy in 2010. We are budgeting \$126,540 in revenue from two Department of Ecology Grants which will help fund a portion of our Engineering Services Manager salary and a stormwater plan for the Brickyard Creek area. The 2011 budget includes a general fund subsidy of \$19,150.

9. **Solid Waste.** This budget is in solid shape for 2011 and due to spending reductions has achieved a larger than anticipated ending fund balance. I am proposing that we set aside a portion of that ending fund balance, \$95,000, as a designated fund balance for the construction of a future solid waste maintenance garage.
10. **Parks and Recreation.** No new dollars are allocated to the parks and recreation budget. I have included \$10,000 in park impact fee money for use in creating a park design as part of a grant application package. I anticipate this plan will be overseen by the planning director, working with the parks department and the new Parks Advisory Board. No specific park has been identified at this time.
11. **Cemetery.** Revenues were down in the cemetery this year which has resulted in an increase in the amount of property tax dollars transferred to support the cemetery's operations. The only new purchase planned in 2011 is a \$2,500 device used to lower caskets.
12. **ER&R/FLEET.** The ER&R budget has been restored for 2011. Several expenditures were deferred, including two vehicles for administration and engineering. The only planned purchase from ER&R is a Ford F350 for the Solid Waste department.

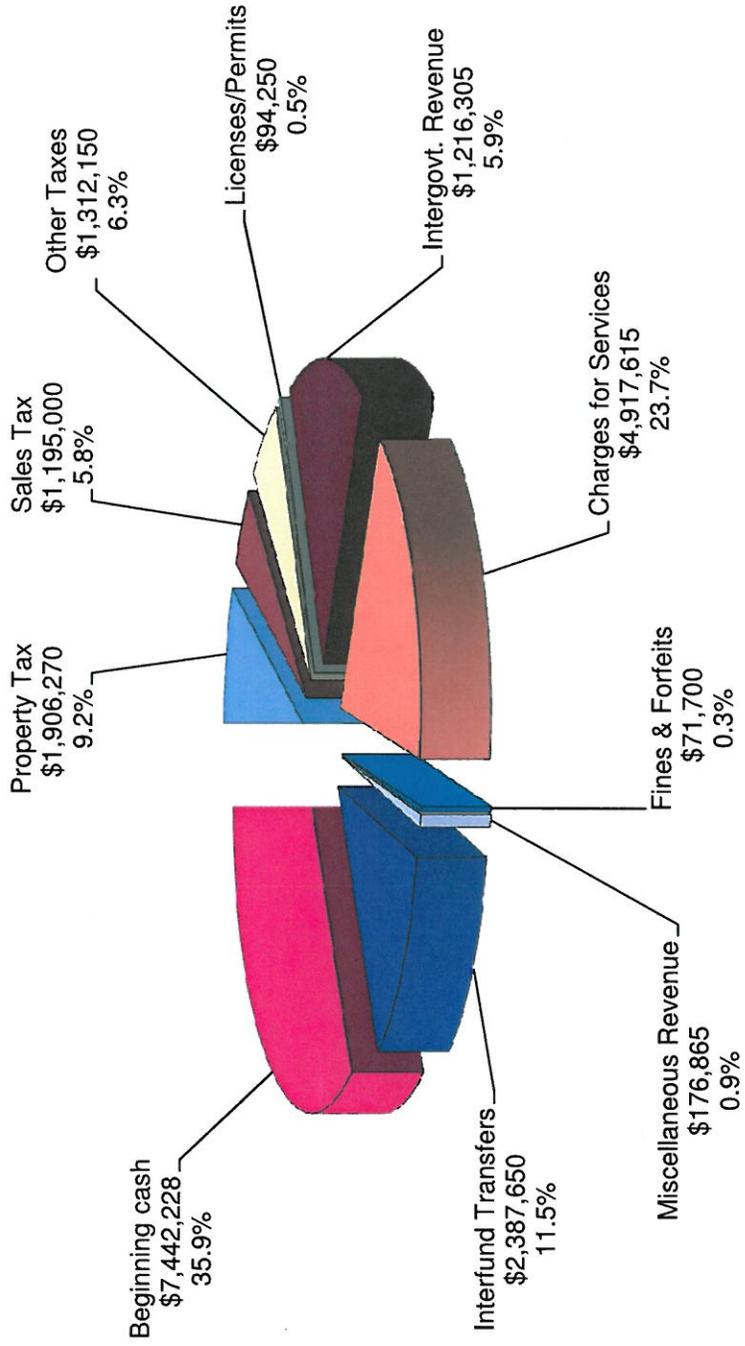
This is my proposal for a balanced budget that does not increase taxes during these hard times. Options remain on the table for your deliberations and final action.

RECOMMENDATION: Review from the City Council and any modifications or requests from the City Council for incorporation into the final draft budget for adoption on November 23rd.

**City of Sedro-Woolley 2011 Budget
Revenue Projections - All City Funds (by source)**

Fund Name	Property Tax	Sales Tax	Other Taxes	Licenses/ Permits	Intergovt. Revenue	Charges for Services	Fines Forfeits	Misc. Revenue	Interfund Transfers	Beginning Cash	Total
General	672,100	1,105,000	940,150	94,250	487,165	70,315	66,900	6,700	394,950	968,742	4,806,272
Parks	429,300	-	-	-	3,525	41,100	-	550	118,700	65,215	658,390
Cemetery	62,420	-	-	-	-	95,000	-	600	-	11,310	169,330
Streets	254,500	90,000	-	-	214,000	-	-	650	115,000	51,147	725,297
Arterial Streets	-	-	-	-	-	-	-	350	-	555,839	556,189
Library	263,800	-	-	-	34,000	6,000	4,800	80	80,000	35,940	424,620
Cemetery Endowment	-	-	-	-	-	3,500	-	-	-	112,196	115,696
Cummulative Reserve - Parks	-	-	-	-	-	-	-	530	-	6,233	6,763
Lodging Tax (Tourism)	-	-	27,000	-	-	-	-	200	-	31,453	58,653
Special Investigations	-	-	-	-	-	-	-	25	-	4,384	4,409
Paths & Trails	-	-	-	-	1,075	-	-	150	-	39,500	40,725
2008 GO Bond	-	-	195,000	-	-	-	-	1,000	-	88,660	284,660
2008 GO Bond Reserve	-	-	-	-	-	-	-	-	5,850	150,000	155,850
1996 GO Bond	205,000	-	-	-	-	-	-	475	-	91,776	297,251
Current Expense Reserve	-	-	150,000	-	-	-	-	2,000	162,000	150,051	464,051
Facilities Maintenance Reserve	-	-	-	-	-	-	-	100	55,000	55,080	110,180
Police Mitigation Reserve	-	-	-	-	-	500	-	80	-	11,029	11,609
Parks Impact Fees	-	-	-	-	-	-	-	400	-	119,564	119,964
Fire Impact Fees	-	-	-	-	-	-	-	100	-	13,152	13,252
Fire Station 2 Construction	-	-	-	-	-	-	-	-	27,383	-	27,383
Sewer Construction - PWTF	-	-	-	-	350,000	-	-	400	-	260,456	610,856
Sewer Operations	-	-	-	-	-	2,976,100	-	25,500	-	581,148	3,582,748
Sewer Operations Reserve	-	-	-	-	-	-	-	1,600	75,000	448,729	525,329
Sewer Debt Service	-	-	-	-	-	6,800	-	4,300	450,000	335,664	796,764
Sewer Facilities Reserve	-	-	-	-	-	-	-	10,000	481,341	1,870,890	2,362,231
Sewer Bond Reserve	-	-	-	-	-	-	-	-	-	376,482	376,482
Solid Waste Operations	-	-	-	-	-	1,518,300	-	78,500	-	482,136	2,078,936
Solid Waste Rate Stabilization	-	-	-	-	126,540	200,000	-	75	45,000	45,055	90,130
Stormwater	19,150	-	-	-	-	-	-	1,300	-	34,914	381,904
Suspense (SWSD)	-	-	-	-	-	-	-	40,000	-	-	40,000
Equipment Replacement & Fleet	-	-	-	-	-	-	-	1,200	377,426	445,483	824,109
TOTAL	1,906,270	1,195,000	1,312,150	94,250	1,216,305	4,917,615	71,700	176,865	2,387,650	7,442,228	20,720,033

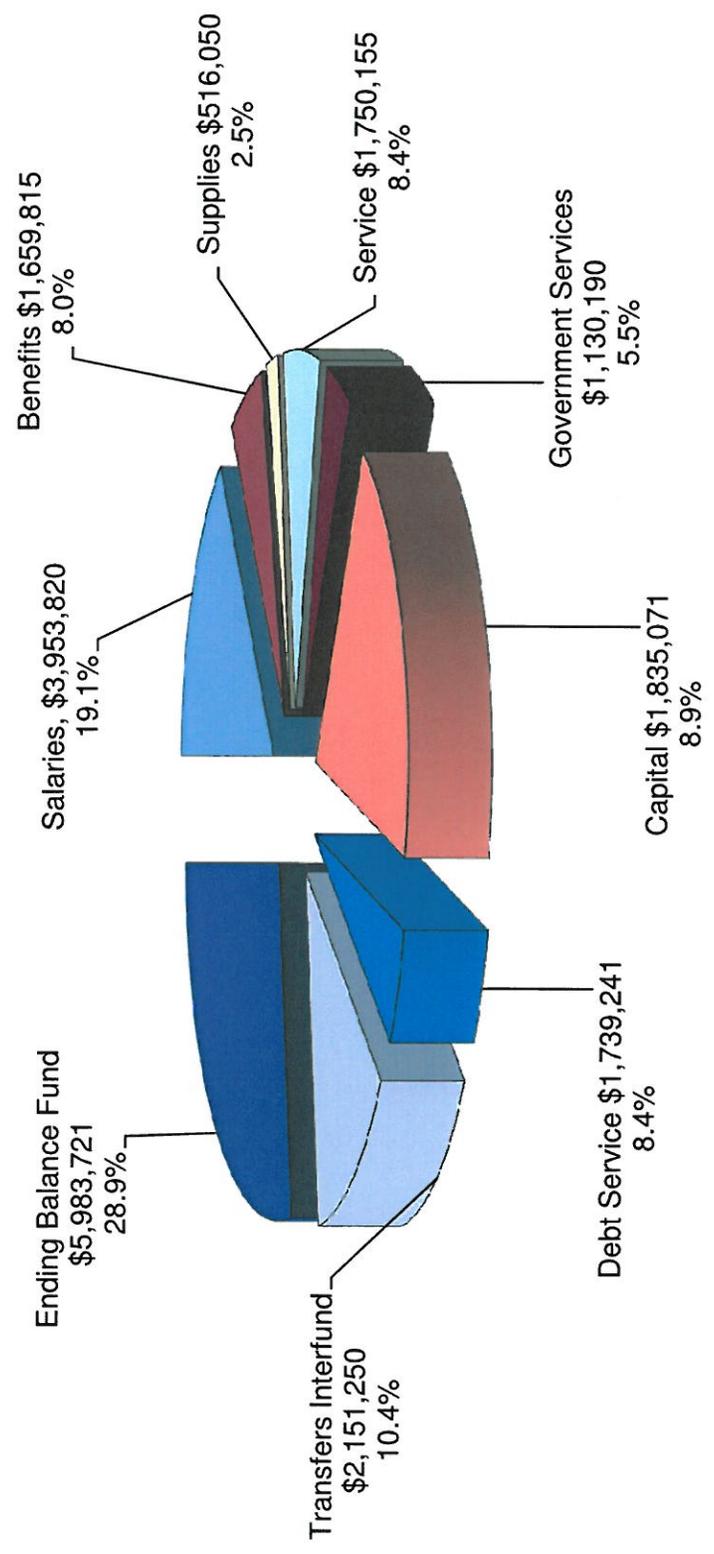
**2011
Revenue Projections
All City Funds by source
\$20,720,033**



**City of Sedro-Woolley 2011 Budget
Expenditures by Category - All Funds**

Fund Name	Salaries	Benefits	Supplies	Service		Gov't	Capital	Debt	Transfers	End. Fund	Total
				Charges	Services						
General	2,239,500	914,245	139,950	577,190	285,700	192,738	58,500	13,954	384,495	4,806,272	
Parks	184,100	96,725	30,500	151,250	800	36,000	-	106,313	52,702	658,390	
Cemetery	76,000	35,190	12,100	12,440	2,500	2,500	-	15,051	13,549	169,330	
Streets	167,270	81,980	46,500	200,375	60	75,000	-	96,093	58,019	725,297	
Arterial Streets	-	-	-	-	3,200	35,000	-	-	517,989	556,189	
Library	168,500	41,595	4,000	70,000	150	21,300	-	85,100	33,975	424,620	
Cemetery Endowment	-	-	-	-	-	100,000	-	-	15,696	115,696	
Cummulative Reserve - Parks	-	-	-	-	-	6,500	-	-	263	6,763	
Lodging Tax (Tourism)	-	-	-	48,000	-	-	-	-	10,653	58,653	
Special Investigations	-	-	-	1,000	-	-	-	-	3,409	4,409	
Paths & Trails	-	-	-	-	-	5,000	-	-	35,725	40,725	
2008 GO Bond	-	-	-	-	-	-	150,550	55,000	79,110	284,660	
2008 GO Bond Reserve	-	-	-	-	-	-	-	-	155,850	155,850	
1996 GO Bond	-	-	-	-	-	-	211,700	-	85,551	297,251	
Current Expense Reserve	-	-	-	-	-	-	-	333,383	130,668	464,051	
Facilities Maintenance Reserve	-	-	-	-	-	-	-	-	110,180	110,180	
Police Mitigation Reserve	-	-	-	-	-	-	-	10,000	1,609	11,609	
Parks Impact Fees	-	-	-	10,000	-	-	-	-	109,964	119,964	
Fire Impact Fees	-	-	-	-	-	-	-	13,250	-	13,252	
Fire Station 2 Construction	-	-	-	-	-	27,383	-	-	-	27,383	
Sewer Construction - PWTF	-	-	-	-	-	500,000	-	-	110,856	610,856	
Sewer Operations	584,300	255,840	133,000	449,650	76,500	680,000	-	1,116,125	287,333	3,582,748	
Sewer Operations Reserve	-	-	-	-	-	75,000	-	-	450,329	525,329	
Sewer Debt Service	-	-	-	-	-	-	467,250	-	329,514	796,764	
Sewer Facilities Reserve	-	-	-	-	-	-	851,241	-	1,510,990	2,362,231	
Sewer Bond Reserve	-	-	-	-	-	-	-	-	376,482	376,482	
Solid Waste Operations	351,700	159,550	139,500	133,250	716,000	42,050	-	276,245	260,641	2,078,936	
Solid Waste Rate Stabilization	-	-	-	-	-	-	-	-	90,130	90,130	
Stormwater	144,000	64,510	7,500	97,000	6,000	1,600	-	30,736	30,558	381,904	
Suspense (SWSD)	-	-	-	-	40,000	-	-	-	-	40,000	
Equipment Replacement & Fleet	38,450	10,180	3,000	-	-	35,000	-	-	737,479	824,109	
TOTAL	3,953,820	1,659,815	516,050	1,750,155	1,130,910	1,835,071	1,739,241	2,151,250	5,983,721	20,720,033	

**2011 All Funds
Expenditures - by Purpose
\$20,720,033**



UNFINISHED
BUSINESS

NOV 23 2010

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 6

Memorandum

To: Mayor Anderson and City Council
From: Patsy Nelson *Patsy*
Date: 11/15/2010
Re: Property Tax Levy Ordinance (second reading)

Background information: Attached is an ordinance regarding the establishment of 2011 property taxes within the City of Sedro-Woolley.

The ordinance establishes the voter approved property tax to pay the principal and interest on the GO Bond for the Public Safety Building at the same dollar amount as 2009 & 2010. Low-income senior citizens and disabled persons do not pay this tax. This ordinance also establishes the general property tax at 100% of the 2010 dollar amount. (If you desire, Council could increase the levy limit up to 101% of the 2010 tax. A 1% tax increase equals \$17,358.)

Recommendation: Staff recommends that the Council approve the following ordinance:

Ordinance No. _____, An Ordinance of the City of Sedro-Woolley Approving the Property Tax Levy.

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF SEDRO-WOOLLEY APPROVING THE PROPERTY TAX LEVY.

WHEREAS, The City Council of the City of Sedro-Woolley has properly given notice of the public hearing held November 10, 2010, to consider the City of Sedro-Woolley 2011 Real Estate Property Tax Levy; and

WHEREAS, the City Council, after hearing, and after duly considering all relevant evidence and testimony presented, has determined that the City of Sedro-Woolley will not require an increase or decrease in general property tax revenue from the previous year, in addition to the increase resulting from the addition of new construction and improvements to property, addition of properties as a result of annexation and any increase in the value of state assessed property, in order to discharge the expected expenses and obligations of the City of Sedro-Woolley and in its best interest; and

WHEREAS, per a 1996 citizen voted and approved GO Bond issuance, it is necessary to increase property taxes to pay GO Bond principal and interest; and

WHEREAS, the City's actual levy amount from the previous year was \$1,735,760; and

WHEREAS, the population of this City is more than 10,000; and now, therefore,

IT IS HEREBY ORDAINED, by the City Council of the City of Sedro-Woolley, an increase in the regular property tax levy shall not be imposed in addition to the increase resulting from the addition of new construction and improvements to property, addition of properties as a result of annexation and any increase in the value of state-assessed property. It is further ordained that the City Council hereby authorizes the 2011 levy in the amount of an increase of 0.00% from last year, or \$0.00 not to exceed the levy limit as allowed by law.

Also levied here is an amount necessary to fund the debt service of the 1996 G/O Bond Fund (Public Safety Building) in the amount of \$210,000.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 23rd DAY OF NOVEMBER, 2010.

Mike Anderson, Mayor

ATTEST:

Finance Director

APPROVED AS TO FORM:

City Attorney

NEW
BUSINESS

NOV 23 2010

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 8

Memorandum

To: City Council
From: Mike Anderson
Date: 11/17/2010
Re: 2011 Salary Ordinance

Issue: Should the Council adopt the attached ordinance which establishes 2011 salaries for the City's appointed and elected officials?

Background information: Employees represented by the SWPSG will receive a 1.5% increase and employees represented by AFSCME will receive a 0.5% increase per the collective bargaining agreements. Non-represented employees will also receive a 0.5% increase. These stated salaries are included in the Mayor's 2011 Preliminary Budget.

Recommendation: Motion to approve the 2011 Salary Ordinance.

Ordinance No. _____ An Ordinance Establishing the Salaries and Wages for Elected Officials, Union/Guild and Non-Union Employees of the City of Sedro-Woolley for the Fiscal Year Beginning January 1, 2011.

AN ORDINANCE ESTABLISHING THE SALARIES AND WAGES FOR ELECTED OFFICIALS, UNION (GUILD) AND NON-UNION EMPLOYEES OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2011

WHEREAS, it is necessary to establish, on an annual basis, the salaries and wages of Elected Officials and Union (Guild) and Non-Union staff; and

WHEREAS, the City is in the first year of three year agreements with the Sedro-Woolley Public Safety Guild – Police Department Commissioned Employees, and Police Department Support Employees, and applicable wages are depicted below; and

WHEREAS, the City is in the third year of a five year agreement with the American Federation of State, County and Municipal Employees, AFL-CIO, Local 176-SW, (AFSCME); and applicable wages are depicted below; and

WHEREAS, Non-Union represented staff shall receive a 0.5% cost of living increase with salaries and wages depicted below.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The year 2011 wages for AFSCME represented City employees shall be established per the current agreement, which increases wages as depicted below.

Section 2. The 2011 wages for Sedro-Woolley Public Safety Guild represented City employees shall be established per the current contracts as depicted below.

Section 3. The 2011 salaries and wages for non-union employees shall increase by 0.5% and as depicted below.

Section 4. The 2011 annual salary for members of the Sedro-Woolley City Council shall be \$500 per month.

Section 5. The base salaries and wages for all elected officials and employees of the City of Sedro-Woolley are established as follows, not including applicable longevity or incentive pay:

TITLE: SALARY OR WAGE RANGE:

Elected

Mayor	\$2,000 Per Month
Councilmember	
Ward No. 1	\$ 500 Per Month
Ward No. 2	\$ 500 Per Month
Ward No. 3	\$ 500 Per Month
Ward No. 4	\$ 500 Per Month
Ward No. 5	\$ 500 Per Month
Ward No. 6	\$ 500 Per Month
At Large	\$ 500 Per Month

Non-Union

City Supervisor/City Attorney	\$ 7,598 Per Month
Public Works Director/Engineer	\$ 7,475 Per Month
Police Chief	\$ 7,148 Per Month
Fire Chief	\$ 6,881 Per Month
Police Lieutenant	\$ 6,529 Per Month
Assistant Fire Chief/Training Officer	\$ 6,144 Per Month
Finance Director	\$ 5,945 Per Month
IT Director	\$ 5,716 Per Month
Planning Director/Building Official	\$ 5,578 Per Month
Librarian	\$ 4,929 Per Month
Engineering Services Manager	\$ 4,609 Per Month
Senior Planner	\$ 4,609 Per Month
Police Confidential Secretary	\$ 3,923 Per Month
Assistant Librarian	\$ 3,485 Per Month
Court Clerk (part time)	\$ 22.50 Per Hour
Work Crew Leader	\$ 17.00 Per Hour
Transcriptionist (part time)	\$ 14.00 Per Hour
Public Safety Receptionist (part time)	\$ 13.50 Per Hour
Firefighters (part-time)	\$ 12.00 Per Hour
Library Extra Help	\$ 9.50 - \$17.50 Per Hour

Sedro-Woolley Public Safety Guild

Commissioned Employees

Police Sergeant	\$5,915 - \$6,153 Per Month
Police Officer	\$4,452 - \$5,478 Per Month

Support Employees

Records Supervisor	\$3,142 - \$3,903 Per Month
Records Clerk	\$2,992 - \$3,753 Per Month

Dispatch Clerk \$2,888 - \$3,560 Per Month
Code Enforcement Officer \$3,150 - \$3,448 Per Month

TITLE: SALARY OR WAGE RANGE:

Union, AFSCME

Wastewater Treatment Supervisor	\$4,492 - \$5,734 Per Month
Foreman/Supervisor	\$4,254 - \$5,429 Per Month
Lead Plant Operator	\$3,655 - \$4,665 Per Month
Lead Utility Worker/Equip Operator	\$3,475 - \$4,436 Per Month
Plant Operator II	\$3,461 - \$4,418 Per Month
Wastewater Collection Specialist II	\$3,461 - \$4,418 Per Month
Utility Worker/Equip Operator II	\$3,281 - \$4,189 Per Month
Plant Operator I	\$3,259 - \$4,161 Per Month
Wastewater Collection Specialist I	\$3,259 - \$4,161 Per Month
Utility Worker/Equipment Operator I	\$3,164 - \$4,038 Per Month
Engineering/Planning Technician	\$3,012 - \$3,845 Per Month
Public Works Assistant	\$2,985 - \$3,810 Per Month
Deputy Clerk	\$2,955 - \$3,770 Per Month
Accounting Clerk	\$2,867 - \$3,660 Per Month
Permitting Technician	\$2,867 - \$3,660 Per Month
Secretary Clerk	\$2,746 - \$3,503 Per Month
Building/Sewer Inspector	\$2,885 - \$3,682 Per Month
Custodian	\$2,636 - \$3,367 Per Month
Mechanic (part-time)	\$18.45 - \$28.70 Per Hour
Seasonal positions	\$10.00 - \$15.00 Per Hour

Section 6. The above depicted salaries and wages shall be in effect beginning January 1, 2011.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 23RD DAY OF NOVEMBER, 2010.

Mike Anderson
Mayor

ATTEST:

APPROVED AS TO FORM:

Finance Director

City Attorney

COMMITTEE

REPORTS

AND

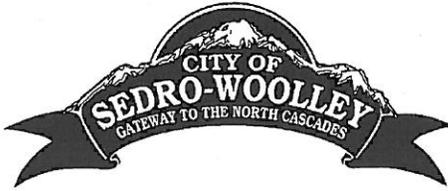
REPORTS

FROM

OFFICERS

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 23 2010



7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 9

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

Eron M. Berg
City Supervisor/City Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Fire Station 2 Update
DATE: November 23, 2010

PROJECT STATUS: Casework, electrical and plumbing trim out are all complete or nearly complete. Site work progressing with curbs and sidewalks poured and asphalt to follow this week, weather permitting. Power, water and gas are all on in the building. Bay doors are in and operable. Acoustical ceiling panels are in. Carpet is scheduled for next week. Final interior trim out work is continuing along with asphalt paving, concrete and landscaping on the outside. We believe that the project remains on or ahead of schedule and is progressing well.

ISSUES: None tonight.

PENDING ISSUES:

1. Design team oversights – no new update available at this time.

CHANGE ORDER PROPOSALS:

No.	Description	Amount	Approval
1	Over excavation due to site conditions	withdrawn	n/a
2	Add waterline components missing from plans	\$26,207.00	Council 7-14
3	Bore utilities under SR 9 (design team error)	\$40,336.00	Council 7-14
4	Missed switches from electrical plan	\$ 526.00	EB 9-2
5	Added cost to pour plinth missing from plans	withdrawn	n/a
6	Central exhaust system design conflicts	\$ 981.00	EB 9-16
7	Keypad door openers (design team missed)	\$ 2,491.00	EB 9-2

8	Revise furnace F-2 and F-3	withdrawn	n/a
9	Add 10' steel casing for waterline	\$ 4,235.00	EB 10/14
10	Add conduit for EOC radios (1 st owner change)	\$ 1,073.00	EB 9-30
11	Cost for gas meter relocate and piping per CNG	\$ 3,335.00	EB 9-30
12	Additional conduit for Frontier	\$ 2,353.00	EB 10/14

CONTRACT CHANGE ORDERS:

Change Order 1 was approved by the City Council on July 28th. Due to its size, it exceeded my authority. Change Order 2 was approved on October 28th, it is a compilation of 7 individual changes approved under my limited change order authority.

No.	Description	Amount	Approval
1	CP-02r.3 & CP-03r.1	\$66,543.00	Council 7-28
2	CP-4, 6r.2, 7, 9, 10r.2, 11r.1, and 12	\$14,994.00	EB 10-28

The original contract sum is: \$1,348,300.00

CO#1 is: \$ 66,543.00

CO#2 is: \$ 14,994.00

The new contract total is: \$1,429,837.00

REQUESTS FOR ACTION: None tonight.

EXECUTIVE
SESSION