

Next Ord: 1687-10

Next Res: 837-10

VISION STATEMENT

SEDRO-WOOLLEY IS A FRIENDLY CITY THAT IS CHARACTERIZED BY CITY GOVERNMENT AND CITIZENS WORKING TOGETHER TO ACHIEVE A PROSPEROUS, VIBRANT AND SAFE COMMUNITY

MISSION STATEMENT

TO PROVIDE SERVICES AND OPPORTUNITIES WHICH CREATE A COMMUNITY WHERE PEOPLE CHOOSE TO LIVE, WORK AND PLAY

CITY COUNCIL AGENDA

October 27, 2010

7:00 PM

Sedro-Woolley Municipal Building

Council Chambers

325 Metcalf Street

1. Call to Order
2. Pledge of Allegiance
3. Consent Calendar

NOTE: Agenda items on the Consent Calendar are considered routine in nature and may be adopted by the council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the regular agenda will consider any item so removed after the Consent Calendar.

a. Minutes from Previous Meeting

b. Finance

- Claim Checks #70484 to #70594 in the amount of \$180,328.04.

(Voided Checks #70555 - #70562)

- Payroll Checks #48935 to #49040 in the amount of \$175,392.15.

c. Interlocal Agreement - Skagit County District Court Probation - 2011-2013

d. Ordinance 1686-10 - 2010 Budget Amendment #2

e. Task Force 1, Inc. Training Agreement - Fire Dept.

f. Bid Award - Crown Victoria Interceptor - Police Dept.

g. Possible Contract Award - 2011 Backup Generator Maintenance - Legacy Power Systems

h. Setting Public Hearing - 2011 Budget

4. Public Comment (Limited to 3-5 minutes)

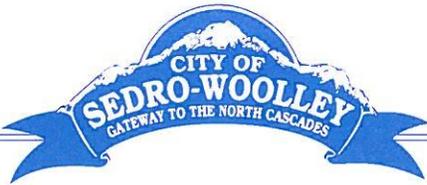
COMMITTEE REPORTS AND REPORTS FROM OFFICERS

5. Fire Station 2 Update (*action requested*)

There may be an Executive Session immediately preceding or following the meeting.

OCT 27 2010

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 1-3



DATE: October 27, 2010
TO: Mayor Anderson and City Council
FROM: Patsy Nelson, Finance Director
SUBJECT: 1) CALL TO ORDER; 2) PLEDGE OF ALLEGIANCE; 3) CONSENT
CALENDAR

1. CALL TO ORDER - The Mayor will call the October 27, 2010 Regular Meeting to Order. The Finance Director will note those in attendance and those absent.

 ___ Ward 1 Councilmember Ted Meamber
 ___ Ward 2 Councilmember Tony Splane
 ___ Ward 3 Councilmember Thomas Storrs
 ___ Ward 4 Councilmember Pat Colgan
 ___ Ward 5 Councilmember Hugh Galbraith
 ___ Ward 6 Councilmember Rick Lemley
 ___ At-Large Councilmember Brett Sandström
2. PLEDGE OF ALLEGIANCE - The Mayor will lead the City Council and citizens in the Pledge of Allegiance to the United States of America.
3. CONSENT CALENDAR - Mayor will ask for Council approval of Consent Calendar items.

OCT 27 2010

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3a

CITY OF SEDRO-WOOLLEY

Regular Meeting of the City Council
October 13, 2010 – 7:00 P.M. – City Hall Council Chambers

ROLL CALL: Present: Mayor Mike Anderson, Councilmembers: Ted Meamber, Tony Splane, Tom Storrs, Hugh Galbraith, Rick Lemley and Brett Sandström. Staff: Recorder Brue, Finance Director Nelson, City Supervisor/Attorney Berg, Engineer Freiburger (Late), Planner Moore, Fire Chief Klinger and Police Chief Wood.

The Meeting was called to order at 7:00 P.M

Pledge of Allegiance

Consent Calendar

- Minutes from Previous Meeting
- Finance
 - Claim Checks #70349 to #70483 in the amount of \$748,787.24 (Voided Checks #70454 thru #70461)
 - Payroll Checks #48831 to #48934 in the amount of \$242,359.06
- Final Acceptance – Contract 2010-PW-06 SR9 Sanitary Sewer Extension Project – Plats Plus, Inc.
- Agreement – Skagit County & City of Sedro-Woolley (EDASC Dues)
- Award of Fuel Bid – Associated Petroleum Products (APP)

Councilmember Galbraith moved to approve the consent calendar as presented. Seconded by Councilmember Splane Motion carried (6-0).

Special Presentation – Firefighter Wes Armev Commendation

Fire Chief Klinger recapped the commendation to Firefighter Wes Armev. He stated the party that wanted to give him the award was not able to be in attendance tonight so they presented the award to Armev at Monday night's Fire Association meeting. Chief Klinger reviewed the incident and Armev's help with an injured party. Armev was awarded a Firefighter's Hero's award.

Public Comment

No comments received.

PUBLIC HEARING

Ordinance – N. Township Sewer Connection Fee

City Supervisor/Attorney Berg reviewed the N. Township Sewer Connection fee. He noted that a public hearing has already been held but staff decided to give the opportunity for a second hearing. Berg reviewed background information and calculations used to determine the special connection cost.

Mayor Anderson opened the public hearing at 7:06 P.M.

No comments received.

Mayor Anderson closed the public hearing at 7:06 P.M.

Councilmember Storrs moved to adopt Ordinance No. 1684-10 An Ordinance that established a utility connection fee for properties served by the new sewer main on North Township Street. Councilmember Meamber seconded. Motion carried (6-0).

Resolution – Transferring a 1991 Darley/Spartan Pumper to the Town of Concrete and approving Interlocal agreement for shared use of a fire truck

City Supervisor/Attorney Berg reviewed RCW 39.33.020 which requires a public hearing in order to make an inter-governmental transfer. He presented background information on Engine 5513 noting that the Sedro-Woolley Fire Department would like to maintain access to the vehicle for back up and training purposes but expects the truck to be used very infrequently. The Town of Concrete has expressed interested in the transfer for use as its front line engine. Passage of the resolution would declare the truck surplus and transfers it to Concrete for no charge. It also approves a draft agreement which allows the Sedro-Woolley Fire Department access to use the truck for back up and training purposes.

Mayor Anderson opened the public hearing at 7:10 P.M.

Engineer Freiburger arrived at this time. No public comment was received.

Mayor Anderson closed the public hearing at 7:10 P.M.

Councilmember Sandström moved to approve Resolution No. 836-10 which transfers the truck to the Town of Concrete and approved the attached interlocal agreement with the Town of Concrete for shared use of a fire truck. Seconded by Councilmember Splane. Motion carried (6-0).

UNFINISHED BUSINESS

Ordinance – Land Use Permit and Application Economic Hardship Extensions

Planner Moore reviewed the staff recommendation to adopt an ordinance to allow extensions to timeframes for certain land use permits and applications due to the current economic climate.

Councilmember Storrs moved to approve Ordinance No. 1685-10 to extend expiration timeframes for land use permits and applications. Seconded by Councilmember Lemley. Motion carried (6-0).

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

Police Chief Wood reported that they have had their first tenants in the newly constructed Dog Kennel. He noted they will need to set a housing fee for the kennel in the near future.

Fire Station 2 Update

City Supervisor/Attorney Berg reported on the progress of Fire Station 2 which includes drywall in the quarters and offices, concrete to be poured upstairs this week, roof is complete and brickwork is nearly complete and interior and exterior painting is in progress. Berg also reviewed change orders and noted that overall the project is going well. He noted the City-wide staff gathering will be held at the new station on December 23rd.

City Supervisor/Attorney Berg – reported that Skagit Fire District No. 8 has expressed interested in having a consultant come to discuss with the City and District on how to run a multi-jurisdictional station. Berg polled Council as to whether they would be interested in having the discussion at the December 1st worksession. The consensus was in favor of the discussion.

Councilmember Sandström – thanked the Fire Department for the Fire Safety presentation for the kids last Wednesday.

EXECUTIVE SESSION

The meeting adjourned to executive session at 7:25 P.M. for approximately 45 minutes for the purpose of discussion on litigation pertaining to the Metcalf Sewer project, potential litigation regarding jail inmate medical expenses and collective bargaining with AFSCME with a possible decision.

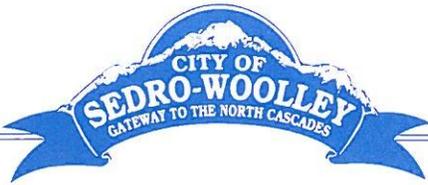
The meeting reconvened at 8:07 P.M.

Councilmember Storrs approve the amendment with AFSCME. Seconded by Councilmember Splane. Motion carried (6-0).

The meeting was adjourned at 8:08 P.M.

OCT 27 2010

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 36



DATE: October 27, 2010
TO: Mayor Anderson and City Council
FROM: Patsy Nelson, Finance Director
SUBJECT: FINANCE - CLAIMS

Attached you will find the Claim Checks register proposed for payment for the period ending October 27, 2010.

Motion to approve Claim Checks #70484 to #70594 in the amount of \$180,328.04. (Voided Checks #70555 - #70562)

Motion to approve Payroll Checks #48935 to #49040 in the amount of \$175,392.15.

If you have any comments, questions or concerns, please contact me for information during the working day at 855-1661. This will allow me to look up the invoices that are stored in our office.

CITY OF SEDRO-WOLLEY
 SORTED TRANSACTION WARRANT REGISTER
 10/27/2010 (Printed 10/21/2010 15:13)

PAGE 1

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
70484	SKAGIT COUNTY AUDITOR	MISC-FILING FEES/LIEN EXP	SWR	1,768.00
		MISC-FILING FEES/LIEN EXP	SAN	1,706.00
		WARRANT TOTAL		3,474.00
70485	SKAGIT COUNTY AUDITOR	MISC-FILING FEES/LIEN EXP	SWR	136.00
		WARRANT TOTAL		136.00
70486	ADS EQUIPMENT INC	MAINT OF PUMPING EQUIP	SWR	268.22
		MAINT OF PUMPING EQUIP	SWR	74.71
		WARRANT TOTAL		342.93
70487	ALL-PHASE ELECTRIC	REPAIR/MAINT-CITY HALL	PK	89.49
		WARRANT TOTAL		89.49
70488	ALPINE FIRE & SAFETY	OFFICE/OPERATING SUPPLIES	PD	68.00
		WARRANT TOTAL		68.00
70489	A.T.V. ACCESSORIES	OPERATING SUPPLIES	FD	108.20
		WARRANT TOTAL		108.20
70490	APEX TOWING	PROFESSIONAL SERVICES	PD	221.81
		WARRANT TOTAL		221.81
70491	APPLIED INDUSTRIAL TECH	MAINT OF GENERAL EQUIP	SWR	1,871.44
		MAINT OF GENERAL EQUIP	SWR	2,355.46
		MAINT OF GENERAL EQUIP	SWR	1,506.23
		WARRANT TOTAL		5,733.13
70492	ARAMARK UNIFORM SERVICES	MISC-LAUNDRY	CEM	25.20
		MISC-LAUNDRY	CEM	25.20
		MISC-LAUNDRY	CEM	16.07
		MISC-LAUNDRY	CEM	25.20
		MISC-LAUNDRY	ST	19.19
		MISC-LAUNDRY	ST	17.20
		MISC-LAUNDRY	ST	19.19
		MISC-LAUNDRY	ST	17.20
		MISC-LAUNDRY	ST	19.19
		LAUNDRY	SWR	32.75
		LAUNDRY	SWR	17.96
		LAUNDRY	SWR	32.75
		WARRANT TOTAL		267.10
70493	ASSOCIATION OF WA CITIES	RETIRED MEDICAL	PD	7,988.23
		WARRANT TOTAL		7,988.23
70494	ASSOC PETROLEUM PRODUCTS	AUTO FUEL	CS	113.78
		OPERATING SUPPLIES	ST	8.64
		AUTO FUEL/DIESEL	ST	384.77
		AUTO FUEL/DIESEL	ST	207.87
		AUTO FUEL/DIESEL	SWR	91.72
		AUTO FUEL/DIESEL	SWR	152.71
		AUTO FUEL/DIESEL	SAN	1,318.90

CITY OF SEDRO-WOOLLEY
 SORTED TRANSACTION WARRANT REGISTER
 10/27/2010 (Printed 10/21/2010 15:13)

PAGE 2

WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		AUTO FUEL/DIESEL SAN	144.66
		AUTO FUEL/DIESEL SAN	171.96
		AUTO FUEL/DIESEL SWTR	109.93
		WARRANT TOTAL	2,704.94
70495	BANK OF AMERICA	TRAVEL ENG	17.50
		WARRANT TOTAL	17.50
70496	BANK OF AMERICA	EMPLOYEE WELLNESS EXE	131.56
		PRINTING/PUBLICATIONS PD	28.12
		REPAIRS & MAINTENANCE PD	215.32
		TUITION/REGISTRATION PD	450.00
		MACHINERY & EQUIPMENT PD	339.89
		REPAIR/MT-METCALF BALL PARK PK	1,004.74
		MAINT OF GENERAL EQUIP SWR	129.75
		MISC-TUITION/REGISTRATION SWR	49.00
		WARRANT TOTAL	2,348.38
70497	BARNETT IMPLEMENT CO. INC	REPAIR/MT-SMALL TOOLS EQUIP PK	257.93
		REPAIR/MT-SMALL TOOLS EQUIP PK	371.88
		REPAIR/MAINTENANCE-EQUIP ST	90.89
		REPAIR/MAINTENANCE-EQUIP ST	72.49
		WARRANT TOTAL	793.19
70498	BANK OF AMERICA	BOOKS, PERIOD, RECORDS LIB	271.87
		WARRANT TOTAL	271.87
70499	BANK OF AMERICA	SMALL TOOLS & MINOR EQUIP FD	315.00
		WARRANT TOTAL	315.00
70500	BANK OF AMERICA	REPAIR-MAINTENANCE SUPPLIES IT	37.88
		WARRANT TOTAL	37.88
70501	BAY CITY SUPPLY	OPERATING SUP - HAMMER SQ PK	84.24
		OPERATING SUP - HAMMER SQ PK	179.76
		OPERATING SUPPLIES SWR	241.50
		CONTAINERS SAN	340.83
		SMALL TOOLS & MINOR EQUIP SAN	151.83
		WARRANT TOTAL	998.16
70502	BIO-ENVIRONMENTAL SOLUTIONS	MAINTENANCE OF LINES SWR	1,244.30
		WARRANT TOTAL	1,244.30
70503	BLUMENTHAL UNIFORM & EQUIP	UNIFORMS/ACCESSORIES PD	69.14
		UNIFORMS/ACCESSORIES PD	474.08
		UNIFORMS/ACCESSORIES PD	457.85
		UNIFORMS/ACCESSORIES PD	457.85
		UNIFORMS/ACCESSORIES PD	478.35
		MACHINERY & EQUIPMENT PD	1,731.20
		WARRANT TOTAL	3,668.47
70504	BOULDER PARK, INC	SOLIDS HANDLING SWR	5,461.81

CITY OF SEDRO-WOLLEY
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 10/27/2010 (Printed 10/21/2010 15:13)

PAGE 3

WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		WARRANT TOTAL	5,461.81
70505	BOUWENS, JENNIFER A.	PROF SVC-PROSECUTING ATTY LGL	2,500.00
		WARRANT TOTAL	2,500.00
70506	BRABER EQUIPMENT LTD.	REPAIR/MAINTENANCE-EQUIP ST	313.53
		WARRANT TOTAL	313.53
70507	CARLETTI ARCHITECTS P.S.	CONSTRUCTION F-C	4,403.90
		WARRANT TOTAL	4,403.90
70508	CASCADE NATURAL GAS CORP.	PUBLIC UTILITIES PD	10.60
		UTILITIES-COMMUNITY CTR PK	22.72
		UTILITIES - SHOP PK	21.62
		PUBLIC UTILITIES-CITY HALL PK	234.96
		PUBLIC UTILITIES SWR	27.81
		WARRANT TOTAL	317.71
70509	CENTRAL WELDING SUPPLY	OPERATING SUPPLIES SAN	17.96
		WARRANT TOTAL	17.96
70510	COLLINS OFFICE SUPPLY, INC	SUPPLIES/BOOKS PLN	17.31
		OFFICE/OPERATING SUPPLIES PD	18.92
		OFF/OPER SUPPS & BOOKS INSP	17.30
		OPERATING SUP - PARKS SHOP PK	33.04
		WARRANT TOTAL	86.57
70511	CORRECTIONAL INDUSTRIES	MISC-PRINTING & BINDING PLN	95.61
		WARRANT TOTAL	95.61
70512	COUNTRYSIDE CHEVROLET	REPAIR & MAINT - AUTO PD	542.71
		WARRANT TOTAL	542.71
70513	CRYSTAL SPRINGS	SUPPLIES/BOOKS PLN	10.03
		SUPPLIES ENG	10.04
		OPERATING SUPPLIES FD	10.67
		OFF/OPER SUPPS & BOOKS INSP	10.04
		OPERATING SUP - PARKS SHOP PK	39.25
		OPERATING SUPPLIES CEM	17.85
		OPERATING SUPPLIES ST	31.53
		OPERATING SUPPLIES SWR	31.82
		WARRANT TOTAL	161.23
70514	DATA BASE RECORDS DESTRUCTION LLC	PROFESSIONAL SERVICES JUD	38.52
		SUPPLIES FIN	19.00
		OFFICE/OPERATING SUPPLIES PD	43.75
		WARRANT TOTAL	101.27
70515	DMH INDUSTRIAL ELEC INC.	OPERATING SUPPLIES SAN	68.17
		WARRANT TOTAL	68.17
70516	DOUGHER, MELISSA	HEALTH CLUB PD	120.00

CITY OF SEDRO-WOOLLEY
 SORTED TRANSACTION WARRANT REGISTER
 10/27/2010 (Printed 10/21/2010 15:13)

WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		WARRANT TOTAL	120.00
70517	E & E LUMBER	REPAIRS/MT-COMMUNITY CTR PK	65.97
		REPAIRS/MT-COMMUNITY CTR PK	17.29
		REPAIR/MT-HARRY OSBORNE PK	33.22
		OPERATING SUPPLIES ST	119.00
		OPERATING SUPPLIES ST	12.96
		REPAIR/MAINTENANCE-EQUIP ST	39.57
		REPAIR/MAINTENANCE-EQUIP ST	37.81
		WARRANT TOTAL	325.82
70518	EDGE ANALYTICAL, INC.	PROFESSIONAL SERVICES SWR	247.00
		PROFESSIONAL SERVICES SWR	247.00
		WARRANT TOTAL	494.00
70519	ENTERPRISE OFFICE SYSTEMS	SUPPLIES FIN	97.37
		OFFICE SUPPLIES SAN	168.24
		WARRANT TOTAL	265.61
70520	FRONTIER	TELEPHONE JUD	74.58
		TELEPHONE EXE	111.96
		TELEPHONE FIN	111.87
		TELEPHONE LGL	49.72
		TELEPHONE IT	37.29
		TELEPHONE PLN	37.29
		TELEPHONE ENG	87.08
		TELEPHONE PD	373.20
		TELEPHONE PD	57.37
		TELEPHONE FD	136.84
		TELEPHONE INSP	37.29
		TELEPHONE PK	24.86
		PUBLIC UTILITIES-CITY HALL PK	19.20
		PUBLIC UTILITIES-CITY HALL PK	114.73
		TELEPHONE CEM	64.01
		TELEPHONE ST	12.43
		TELEPHONE LIB	62.17
		TELEPHONE SWR	99.44
		TELEPHONE SAN	49.76
		WARRANT TOTAL	1,561.09
70521	GARDNER ELECTRONICS	REPAIRS/MAINT-EQUIP FD	86.56
		WARRANT TOTAL	86.56
70522	HONEY BUCKET	UTILITIES-PORTABLE TOILETS PK	64.50
		UTILITIES-PORTABLE TOILETS PK	64.50
		WARRANT TOTAL	129.00
70523	INGRAM LIBRARY SERVICES	BOOKS, PERIOD, RECORDS LIB	36.12
		BOOKS, PERIOD, RECORDS LIB	13.47
		BOOKS, PERIOD, RECORDS LIB	815.39
		BOOKS, PERIOD, RECORDS LIB	91.74
		WARRANT TOTAL	956.72

CITY OF SEDRO-WOOLLEY
 SORTED TRANSACTION WARRANT REGISTER
 10/27/2010 (Printed 10/21/2010 15:13)

PAGE 5

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
70524	INFRASTRUCTURE TECHNOLOGIES LLC	MACHINERY/EQUIPMENT	SWR	3,780.00
		WARRANT TOTAL		3,780.00
70525	JOHN, RONALD	RETIRED MEDICAL	PD	139.00
		WARRANT TOTAL		139.00
70526	L N CURTIS & SONS	OPERATING SUPPLIES	FD	133.09-
		FIRE TRUCK	FD	438.24
		WARRANT TOTAL		305.15
70527	LAKESIDE INDUSTRIES	OPERATING SUPPLIES	ST	195.62
		WARRANT TOTAL		195.62
70528	LACAL EQUIPMENT INC.	REPAIR/MAINTENANCE-EQUIP	ST	525.52
		WARRANT TOTAL		525.52
70529	LANGUAGE EXCH. INC. (THE)	LANGUAGE INTERPRETER	JUD	116.00
		WARRANT TOTAL		116.00
70530	MCCANN, WILLIAM R.	INDIGENT DEFEND CONTR	JUD	2,557.50
		WARRANT TOTAL		2,557.50
70531	MARTIN MARIETTA MATERIALS	OPERATING SUPPLIES	ST	303.26
		OPERATING SUPPLIES	ST	167.31
		OPERATING SUPPLIES	ST	82.19
		WARRANT TOTAL		552.76
70532	MISTER T'S AWARDS & EMB	OFFICE/OPERATING SUPPLIES	PD	56.81
		WARRANT TOTAL		56.81
70533	N C MACHINERY CO.	REPAIR/MAINTENANCE-EQUIP	ST	134.37
		WARRANT TOTAL		134.37
70534	NORTH CASCADE FORD	REPAIR & MAINT - AUTO	PD	364.86
		WARRANT TOTAL		364.86
70535	OASYS	OPERATING RENTALS/LEASES	FIN	545.34
		SUPPLIES/BOOKS	PLN	102.77
		SUPPLIES	ENG	102.78
		OFF/OPER SUPPS & BOOKS	INSP	102.78
		WARRANT TOTAL		853.67
70536	OFFICE DEPOT	SUPPLIES	LGS	67.93
		SUPPLIES/BOOKS	PLN	18.73
		SUPPLIES/BOOKS	PLN	1.04
		SUPPLIES	ENG	18.73
		SUPPLIES	ENG	1.04
		OFF/OPER SUPPS & BOOKS	INSP	18.73
		OFF/OPER SUPPS & BOOKS	INSP	1.03
		WARRANT TOTAL		127.23
70537	OLIVER-HAMMER CLOTHES	EMPLOYEE WELLNESS	EXE	25.00

CITY OF SEDRO-WOOLLEY
 SORTED TRANSACTION WARRANT REGISTER
 10/27/2010 (Printed 10/21/2010 15:13)

PAGE 6

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		SAFETY EQUIPMENT	ST	148.00
		SAFETY EQUIPMENT	ST	102.77
		SAFETY EQUIPMENT	SWR	135.23
		WARRANT TOTAL		411.00
70538	PAT RIMMER TIRE CTR, INC	REPAIR & MAINT - AUTO	PD	218.57
		REPAIR/MAINTENANCE-EQUIP	ST	1,499.63
		REPAIRS/MAINT-EQUIP	SAN	740.98
		REPAIRS/MAINT-EQUIP	SAN	88.72
		WARRANT TOTAL		2,547.90
70539	PITNEY BOWES	OPERATING RENTALS/LEASES	FIN	47.34
		POSTAGE	PLN	47.33
		POSTAGE	ENG	47.33
		POSTAGE	PD	47.34
		POSTAGE	FD	47.33
		POSTAGE	INSP	47.33
		WARRANT TOTAL		284.00
70540	PITTMAN, HAROLD	RETIRED MEDICAL	PD	52.60
		WARRANT TOTAL		52.60
70541	PLANNING COMMISSIONERS JOURNAL	MISC-DUES/SUBSCRIP/MEMSHIP	PLN	163.00
		WARRANT TOTAL		163.00
70542	PRINTWISE, INC.	PRINTING/PUBLICATIONS	PD	130.51
		WARRANT TOTAL		130.51
70543	PUBLIC UTILITY DIS. NO.1	UTILITIES-TRAIN	PK	17.40
		WARRANT TOTAL		17.40
70544	PUGET SOUND ENERGY	PUBLIC UTILITIES	ST	8,699.17
		WARRANT TOTAL		8,699.17
70545	REICHHARDT & EBE ENG, INC	IMPROVEMENT-TOWNSHIP LINE	SWR	10,157.10
		WARRANT TOTAL		10,157.10
70546	RELIABLE (OFFICE SUPPLY)	OFFICE/OPERATING SUPPLIES	PD	93.79
		WARRANT TOTAL		93.79
70547	ROHLINGER ENTERPRISES, INC.	MAINTENANCE CONTRACTS	SWR	126.05
		WARRANT TOTAL		126.05
70548	RONK BROTHERS, INC.	REPAIRS/MAINT-DORM	FD	225.71
		WARRANT TOTAL		225.71
70549	SCIENTIFIC SUPPLY	OPERATING SUPPLIES	SWR	263.76
		WARRANT TOTAL		263.76
70550	SEAWESTERN FIRE FIGHTING EQUIP.	REPAIRS/MAINT-EQUIP	FD	102.79
		WARRANT TOTAL		102.79

CITY OF SEDRO-WOLLEY
 SORTED TRANSACTION WARRANT REGISTER
 10/27/2010 (Printed 10/21/2010 15:13)

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
70551	SEDRO-WOLLEY AUTO PARTS	REPAIR & MAINT - AUTO	PD	9.11
		OPERATING SUPPLIES	CEM	74.82
		OPERATING SUPPLIES	CEM	13.08
		SMALL TOOLS/MINOR EQUIP	CEM	14.33
		REPAIR/MAINTENANCE-EQUIP	ST	28.77
		WARRANT TOTAL		140.11
70552	SKAGIT CO. EMS COMMISSION	PRISONERS	PD	549.00
		WARRANT TOTAL		549.00
70553	SKAGIT COUNTY AUDITOR	VOTER REGISTRATION FEES	LGS	4,560.66
		WARRANT TOTAL		4,560.66
70554	SK. CO. COM ACTION AGENCY	SKAGIT COMM ACTION AGENCY	HLT	254.04
		WARRANT TOTAL		254.04
70563	SKAGIT CO. DIST. COURT	MUNICIPAL COURT PROB.	JUD	2,450.00
		WARRANT TOTAL		2,450.00
70564	SK. CO. INTERLOCAL DRUG	SKAGIT CTY DRUG TASK FORCE	PD	1,000.00
		WARRANT TOTAL		1,000.00
70565	SKAGIT CO. PUBLIC WORKS	SOLID WASTE DISPOSAL	SAN	43,767.41
		WARRANT TOTAL		43,767.41
70566	SKAGIT CO. PUBLIC WORKS	OPERATING SUPPLIES	ST	3,913.25
		WARRANT TOTAL		3,913.25
70567	SKAGIT COUNTY SHERIFF	PRISONERS	PD	1,963.74
		WARRANT TOTAL		1,963.74
70568	SKAGIT FARMERS SUPPLY	OPERATING SUPPLIES	PD	49.22
		OPERATING SUPPLIES-PROPANE	ST	57.66
		WARRANT TOTAL		106.88
70569	SKAGIT DV & SA SERVICES	SKAGIT CO DOMESTIC VIOLENCE DV		400.29
		WARRANT TOTAL		400.29
70570	SKAGIT COUNTY COMMUNITY SVC.	SKAGIT SENIOR SERVICES	SEN	5,110.25
		WARRANT TOTAL		5,110.25
70571	SKAGIT SOILS	RECYCLING FEE - YARD WASTE	SAN	64.40
		WARRANT TOTAL		64.40
70572	SKAGIT VALLEY HOSPITAL	PRISONERS	PD	403.00
		PRISONERS	PD	115.00
		WARRANT TOTAL		518.00
70573	SKAGIT VALLEY PUBLISHING	LEGAL PUBLICATIONS	LGS	37.50
		ADVERTISING	PLN	71.25
		ADVERTISING/LEGAL PUBLIC	PLN	82.50
		PRINTING/PUBLICATIONS	PD	22.50

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		ADVERTISING	FD	33.75
		ADVERTISING	SAN	22.50
		WARRANT TOTAL		270.00
70574	SOLID WASTE SYSTEMS, INC.	REPAIRS/MAINT-EQUIP	SAN	66.05
		WARRANT TOTAL		66.05
70575	SPARKLE SHOP LAUNDRIES	UNIFORM CLEANING	PD	60.54
		UNIFORM CLEANING	PD	132.87
		WARRANT TOTAL		193.41
70576	STAPLES BUSINESS ADVANTAGE	SUPPLIES	FIN	85.50
		OFFICE/OPERATING SUPPLIES	PD	21.60
		OFFICE/OPERATING SUPPLIES	PD	21.60
		OFFICE/OPERATING SUPPLIES	PD	77.23
		OFFICE SUPPLIES	FD	74.11
		MAINT OF PUMPING EQUIP	SWR	179.46
		WARRANT TOTAL		416.30
70577	STEPHENSON, RETA	EMPLOYEE WELLNESS	EXE	74.50
		WARRANT TOTAL		74.50
70578	STILES & STILES	MUNICIPAL COURT JUDGE	JUD	2,728.00
		PROFESSIONAL SERVICES	CIV	50.00
		WARRANT TOTAL		2,778.00
70579	TRAFFIC SAFETY SUPPLY CO.	OPERATING SUPPLIES	ST	4,361.49
		WARRANT TOTAL		4,361.49
70580	TRUE VALUE	MACHINERY & EQUIPMENT	PD	53.00
		MACHINERY & EQUIPMENT	PD	23.78
		OPERATING SUPPLIES	FD	9.67
		OPERATING SUPPLIES	FD	5.97
		SMALL TOOLS & MINOR EQUIP	FD	10.81
		REPAIRS/MAINT-DORM	FD	21.63
		SMALL TOOLS & MINOR EQUIP	PK	205.57
		REPAIRS/MT-PARKS SHOP	PK	315.46
		REPAIRS/MT-COMMUNITY CTR	PK	12.96
		REPAIRS/MT-COMMUNITY CTR	PK	7.16
		REPAIR/MT-SENIOR CENTER	PK	2.69
		REPAIR/MT-LIONS ROADSIDE PARK		16.98
		REPAIR/MT-METCALF BALL PARK	PK	75.70
		REPAIR/MAINTENANCE-EQUIP	ST	21.62
		OPERATING SUPPLIES	SWR	4.31
		OPERATING SUPPLIES	SWR	6.04
		OPERATING SUPPLIES	SAN	33.12
		OPERATING SUPPLIES	SAN	3.19
		SMALL TOOLS & MINOR EQUIP	SAN	48.67
		SMALL TOOLS & MINOR EQUIP	SAN	63.37
		WARRANT TOTAL		941.70
70581	UNITED GENERAL HOSPITAL	EMPLOYEE WELLNESS	EXE	195.00

CITY OF SEDRO-WOLLEY
 SORTED TRANSACTION WARRANT REGISTER
 10/27/2010 (Printed 10/21/2010 15:13)

PAGE 9

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		WARRANT TOTAL		195.00
70582	USA BLUE BOOK	OPERATING SUPPLIES	SWR	144.23
		WARRANT TOTAL		144.23
70583	UTIL UNDERGROUND LOC CTR	OPERATING SUPPLIES	SWR	47.85
		WARRANT TOTAL		47.85
70584	VALLEY AUTO SUPPLY	REPAIR/MAINTENANCE-EQUIP	ST	29.92
		REPAIR/MAINTENANCE-EQUIP	ST	50.01
		MAINTENANCE OF VEHICLES	SWR	44.19
		MAINTENANCE OF VEHICLES	SWR	108.20
		OPERATING SUPPLIES	SWR	11.13
		REPAIRS/MAINT-EQUIP	SAN	6.48
		OPERATING SUPPLIES	SAN	21.60
		SMALL TOOLS & MINOR EQUIP	SAN	111.41
		SMALL TOOLS & MINOR EQUIP	SAN	35.42
		WARRANT TOTAL		418.36
70585	VISION FORMS, LLC	POSTAGE	SWR	1,225.53
		POSTAGE	SAN	584.48
		OPERATING SUPPLIES	SWTR	75.43
		WARRANT TOTAL		1,885.44
70586	WA STATE DEPT OF L & I	INDUSTRIAL INSURANCE	PD	72.95
		INDUSTRIAL INSURANCE	PD	403.49
		INDUSTRIAL INSURANCE	PK	1.70
		INDUSTRIAL INSURANCE	PK	1.85
		WARRANT TOTAL		479.99
70587	WA STATE DEPT OF REVENUE	TAXES AND ASSESSMENTS	PK	60.30
		TAXES AND ASSESSMENTS	CEM	295.83
		TAXES AND ASSESSMENTS	LIB	9.52
		BOOKS, PERIOD, RECORDS	LIB	26.34
		TAXES AND ASSESSMENTS	SWR	5,656.59
		TAXES & ASSESSMENTS	SAN	5,362.08
		WARRANT TOTAL		11,410.66
70588	WASHINGTON STATE PATROL	INTERGOV SVC-GUN PERMITS	PD	192.50
		WARRANT TOTAL		192.50
70589	WA ST DEPT OF INFORMATION	DUES/SUBSCRIPTIONS	ENG	603.68
		WARRANT TOTAL		603.68
70590	WASTE MANAGEMENT OF SKGT	RECYCLING FEE - HOUSEHOLD	SAN	7,785.11
		WARRANT TOTAL		7,785.11
70591	WEST PAYMENT CTR	WESTLAW SERVICES	LGL	322.57
		WARRANT TOTAL		322.57
70592	WIDENER AND ASSOCIATES	CONSTRUCTION	F-C	960.40
		WARRANT TOTAL		960.40

CITY OF SEDRO-WOOLLEY
SORTED TRANSACTION WARRANT REGISTER
10/27/2010 (Printed 10/21/2010 15:13)

PAGE 10

WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
70593	WOOD'S LOGGING SUPPLY INC	REPAIR/MAINTENANCE-EQUIP ST	145.65
		WARRANT TOTAL	145.65
70594	CARTER, CATHERINE	LIBRARY USE FEES	16.00
		WARRANT TOTAL	16.00
		RUN TOTAL	180,328.04

FUND	TITLE	AMOUNT
001	CURRENT EXPENSE FUND	46,592.48
101	PARK FUND	3,461.67
102	CEMETERY FUND	571.59
103	STREET FUND	21,889.67
105	LIBRARY FUND	1,342.62
330	1996 FIRE STATION CONST FUND	5,364.30
401	SEWER FUND	37,977.05
412	SOLID WASTE FUND	62,943.30
425	STORMWATER	185.36
TOTAL		180,328.04

DEPARTMENT	AMOUNT
001 000 011	4,666.09
001 000 012	7,964.60
001 000 013	538.02
001 000 014	906.42
001 000 015	2,872.29
001 000 016	50.00
001 000 017	75.17
001 000 018	113.78
001 000 019	646.86
001 000 020	888.18
001 000 021	20,377.80
001 000 022	1,494.19
001 000 024	234.50
001 000 055	5,110.25
001 000 062	654.33
FUND CURRENT EXPENSE FUND	46,592.48
101 000 076	3,461.67
FUND PARK FUND	3,461.67
102 000 036	571.59
FUND CEMETERY FUND	571.59
103 000 042	21,889.67
FUND STREET FUND	21,889.67
105 000 000	16.00
105 000 072	1,326.62
FUND LIBRARY FUND	1,342.62
330 000 082	5,364.30
FUND 1996 FIRE STATION CONST FUND	5,364.30
401 000 035	37,977.05
FUND SEWER FUND	37,977.05
412 000 037	62,943.30
FUND SOLID WASTE FUND	62,943.30
425 000 039	185.36
FUND STORMWATER	185.36
TOTAL	180,328.04

CITY COUNCIL AGENDA
REGULAR MEETING

OCT 27 2010

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 30

FILED

OCT 19 2010

S-W MUNICIPAL COURT



SKAGIT COUNTY DISTRICT COURT PROBATION

Court Bldg. Room 301
205 W Kincaid Street
Mount Vernon WA 98273
(360) 336-9372
Fax: (360) 336-9373

Warren M. Gilbert, Judge
Department I
David A. Svaren, Judge
Department II

Linford C. Smith
Commissioner

Linda Eiford, Director

October 15, 2010

Sedro-Woolley Municipal Court
Attn: Heidi Stendal
325 Metcalf Street
Sedro-Woolley WA 98284

Re: Probation Contract for 2011-2013

Dear Ms. Stendal:

Attached is a copy of the proposed contract for probation services between the City of Sedro-Woolley and Skagit County District Court Probation. The only changes made are in the dates.

The attached contract covers the period from January 1, 2011 through December 31, 2013.

Once the contract is signed, please return to me and I will route to the appropriate county departments.

Please let me know if you have any questions regarding the contracts or the changes that were made. We look forward to supplying probation services to the City of Sedro-Woolley.

Sincerely,

A handwritten signature in blue ink that reads "Linda Eiford".

Linda Eiford
Director

Attachment

After Recording Return to:

SKAGIT COUNTY BOARD OF COMMISSIONERS
1800 CONTINENTAL PLACE, SUITE 100
MOUNT VERNON, WA 98273

INTERLOCAL COOPERATIVE AGREEMENT

BETWEEN

SKAGIT COUNTY

AND

CITY OF SEDRO-WOOLLEY

THIS AGREEMENT is made and entered into by and between the City of Sedro-Woolley ("City") and Skagit County, Washington ("County") pursuant to the authority granted by Chapter 39.34 RCW, INTERLOCAL COOPERATION ACT.

1. **PURPOSE:** The purpose of this interlocal agreement is to formalize the relationship of the City and the County regarding the provision of probation services to the City. Skagit County has a Probation Department capable of serving both the Skagit County District Court and, with some use restrictions, the cities within Skagit County. The Skagit County District Court Probation Department has provided probation services to the City in past years based on their participation in the consolidated district/municipal court judicial services plan. It is in the best interest of Skagit County and the City to formalize this relationship in an agreement detailing the extent and costs of probation services.

2. **RESPONSIBILITIES:** The County shall provide the following probation services for the City in consideration of time and effort as follows:

Active/full probation services, pre-trial monitoring, monitoring of treatment and/or antabuse and 12-step community based support group attendance, deferred prosecution requirements, pre-post sentence investigations, restitution determination only, and collection of restitution and/or monitoring of prohibitions.

The County shall provide such services upon referral from the City and according to the direction of the City's Municipal Court.

3. TERM OF AGREEMENT: The term of this Agreement shall be from January 1, 2011 through December 31, 2013.

If the agreement is not renewed, the County will provide the City with the following transition services:

- (a) For previously initiated probation services that can be completed by April 1, 2011, the County will complete the service.

- (b) For previously initiated probation services that cannot be completed by April 1, 2011, the County will provide the City a complete copy of the probation file and a summary of actions taken to-date, upcoming hearings, and other information that would assist the new service provider in quickly completing the transition cycle.

4. MANNER OF FINANCING: The County will bill the City quarterly. Payment by the City will be made within thirty days from date of billing notice. The City shall compensate the County as follows:

Fifty dollars (\$50.00) a month for each defendant placed on probation supervision for each month said defendant is on active supervision (meaning the supervision has not been terminated by order of the court) to a maximum of \$1200 per defendant/case. In cases involving pre-sentence supervision, supervision of mandatory community service or determination of restitution, the maximum per defendant/case shall be \$150.00.

5. ADMINISTRATION: The following individuals are designated as representatives of the respective parties. The representatives shall be responsible for administration of this Agreement and for coordinating and monitoring performance under this Agreement. In the event such representatives are changed, the party making the change shall notify the other party.

- 5.1 The County's representative shall be District Court Probation Director, Linda Eiford.

- 5.2 The City's representative shall be City Attorney, Eron Berg.

6. TREATMENT OF ASSETS AND PROPERTY: No fixed assets or personal or real property will be jointly or cooperatively, acquired, held, used, or disposed of pursuant to this Agreement.

7. **INDEMNIFICATION:** It is understood and agreed that this Agreement is solely for the benefit of the parties hereto and gives no right to any other party. No joint venture or partnership is formed as a result of the Agreement. Each party hereto agrees to be responsible and assumes liability for its own negligent acts or omissions, or those of its officers, agents, elected officials, volunteers or employees to the fullest extent required by the law, and agrees to save, indemnify, defend, and hold the other party harmless from any such liability. In the case of negligence of both the City and Skagit County, damages allowed shall be levied in proportion to the percentage of negligence attributable to each party, and each party shall have the right to seek contribution from the other party in proportion to the percentage of negligence attributable to the other party. This indemnification clause shall also apply to any and all causes of action arising out of the performance of work activities under this Agreement.

8. **TERMINATION:** Any party hereto may terminate this Agreement upon thirty (30) days notice in writing either personally delivered or mailed postage-prepaid by certified mail, return receipt requested, to the party's last known address for the purposes of giving notice under this paragraph. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

9. **CHANGES, MODIFICATIONS, AMENDMENTS AND WAIVERS:** The Agreement may be changed, modified, amended or waived only by written agreement executed by the parties hereto. Waiver or breach of any term or condition of this Agreement shall not be considered a waiver of any prior or subsequent breach.

10. **SEVERABILITY:** In the event any term or condition of this Agreement or application thereof to any person or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications of this Agreement which can be given effect without the invalid term, condition, or application. To this end the terms and conditions of this Agreement are declared severable.

11. **ENTIRE AGREEMENT:** This Agreement contains all the terms and conditions agreed upon by the parties. All items incorporated herein by reference are attached. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

FOR CITY OF SEDRO-WOOLLEY:

Mike Anderson, Mayor
(Date _____)

Patsy K. Nelson, Finance Director

Mailing Address:
City of Sedro-Woolley
325 Metcalf Street
Sedro-Woolley WA 98284

IN WITNESS WHEREOF, the parties have executed this Agreement this ____ day
of _____, 2010.

APPROVED:

BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

For contracts under \$5000:

County Administrator
(Authorization per Resolution #R20030146)

Recommended:

By: _____
Judge David A. Svaren, Department Head

By: _____
Budget & Finance Director

Approved as to Indemnification:

By: _____
Risk Manager

Approved as to Form:

By: _____
Deputy Prosecuting Attorney

Attest:

Clerk of the Board

OCT 27 2010

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3.2

Memorandum

To: Mayor Anderson and City Council
From: Patsy Nelson *Patsy*
Date: 10/20/2010
Re: 2010 Budget Amendment #2

Issue: Should the Council adopt the attached ordinance which amends the 2010 budget?

Background information: The majority of the proposed changes to the 2010 Budget result from the awarding of grants, Fire Station 2 project revisions and adjustments in seasonal workers.

	<u>Revenue</u>	<u>Expenditures</u>
<u>General Fund</u>		
<i>(PD JAG ARRA, STOP and Traffic Safety equipment grants & FD FEMA bunker gear grant)</i>		
001.000.000.331.16.00.00 FEMA Grant	82,401	
001.000.000.333.16.58.80 STOP Grant	15,823	
001.000.000.333.20.60.00 Traffic Safety Grants	1,950	
001.000.000.339.16.80.40 JAG ARRA Grant	15,400	
001.000.000.397.22.00.00 Fire Impact Fees	4,337	
001.000.021.596.21.64.00 Police Equipment		33,173
001.000.022.596.22.64.00 Fire Equipment		86,738
<u>Parks Fund</u>		
<i>(Additional Seasonal hours)</i>		
101.000.076.576.80.12.00 Extra Help		3,000
101.000.076.576.80.21.00 Industrial Insurance		200
101.000.076.576.80.22.00 Social Security		230
101.000.076.576.80.48.01 Repairs/Maintenance Riverfront		-930
101.000.076.596.76.63.00 Other Improvements		-2,500

	<u>Revenue</u>	<u>Expenditures</u>
<u>Cemetery Fund</u>		
<i>(Transfer revenues & expenditures related to seasonal help)</i>		
102.000.000.311.10.00.00 Property Taxes	5,380	
102.000.036.536.20.12.00 Extra Help		4,500
102.000.036.536.20.21.00 Industrial Insurance		285
102.000.036.536.20.22.00 Social Security		355
102.000.036.536.20.23.00 PERS		240
<u>Street Fund</u>		
<i>(Transfer revenues & expenditures related to seasonal help)</i>		
103.000.000.311.10.00.00 Property Taxes	-5,380	
103.000.042.542.30.12.00 Extra Help		- 4,500
103.000.042.542.30.21.00 Industrial Insurance		-285
103.000.042.542.30.22.00 Social Security		-355
103.000.042.542.30.22.00 PERS		-240
<u>Reserve Current Expense Fund</u>		
<i>(Transfer to Fire Station 2 Construction Fund)</i>		
302.000.000.597.10.00.00 Transfer to FS2 Construction		267,689
302.000.099.508.00.00.00 Ending Cash		-267,689
<u>Fire Impact Fees</u>		
<i>(Transfer match for FEMA grant)</i>		
312.000.000.597.22.00.00 Transfer to General Fund		4,337
312.000.099.508.00.00.00 Ending Cash		-4,337
<u>Fire Station 2 Construction</u>		
<i>(Revised project funding)</i>		
330.000.000.339.19.71.15 ARRA-FEMA Grant	5,811	
330.000.000.361.11.00.00 Investment Interest	150	
330.000.000.387.10.00.00 Transfer REET/Cell Tax	193,878	
330.000.082.596.21.61.10 Design Costs		-3,000
330.000.082.596.21.62.00 Construction		207,694
330.000.099.508.00.00.00 Ending Cash		-4,855

In addition to the above, Debra Peterson received an Institute of Museum and Library Services year-long Fellowship as well as a Washington State Library Continuing Education grant which include tuition for coursework as well as room &

meals while attending training and reimbursement of travel costs. The granting agencies will pay all expenses directly; therefore City will not expend or receive any monies.

Recommendation: Approve Ordinance # -10, an Ordinance amending Ordinance No. 1653-09 entitled, "An Ordinance adopting the Annual Budget for the City of Sedro-Woolley, Washington, for the fiscal year ending December 31, 2010."

AN ORDINANCE AMENDING ORDINANCE 1653-09 AMENDING THE ANNUAL BUDGET FOR THE CITY OF SEDRO-WOOLLEY, WASHINGTON, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2010

WHEREAS, the Sedro-Woolley City Council has determined that it is in the best interest of the City to amend the 2010 Budget.

NOW, THEREFORE, the City Council of the City of Sedro-Woolley do ordain as follows:

Section 1. The 2010 Budget, adopted by Ordinance 1653-09, and passed by the City Council on November 25, 2009 and is hereby amended as set forth in this Ordinance.

Section 2. Estimated resources, including fund balances or working capital from each separate fund of the City of Sedro-Woolley, and aggregate totals for all such funds combined, for the year 2010 are set forth in summary form below, and are hereby appropriated for expenditure at the fund level during the year 2010 as set forth below:

FUND:	AMOUNT:
001 GENERAL FUND	5,938,174
101 PARKS FUND	688,558
102 CEMETERY FUND	163,437
103 STREET FUND	632,777
104 ARTERIAL STREET FUND	1,824,197
105 LIBRARY FUND	386,513
106 CEMETERY ENDOWMENT FUND	112,896
107 CUM RESERVE FOR CITY PARKS FUND	6,584
108 STADIUM FUND (HOTEL/MOTEL)	69,598
109 SPECIAL INVESTIGATIONS FUND	5,397
113 PATHS AND TRAILS FUND	39,616
205 G/O BOND REDEMPTION FUND 2008	304,847
206 G/O BOND 2008 RESERVE FUND	150,000
230 G/O BOND 1996 REDEMPTION FUND	285,075
302 CUM RES FOR C/E CAP OUT FUND	872,738
303 FACILITIES MAINTENANCE RESERVE FUND	55,000
310 MITIGATION RES FOR POLICE FUND	21,295
311 MITIGATION RES FOR PARKS FUND	163,432

312 MITIGATION RES FOR FIRE FUND	69,627
330 FIRE STATION 2 CONSTRUCTION FUND	1,844,688
332 PWTF SEWER CONSTRUCTION FUND	892,954
401 SEWER FUND	3,675,400
402 CUM RES FOR SEWER OPERATIONS FUND	580,854
407 98 SEWER REV BOND FUND	797,444
410 CUM RES FOR SEWER FACILITES FUND	3,308,858
411 98 SEWER REV BOND RESERVE FUND	376,482
412 SOLID WASTE OPERATIONS FUND	1,998,580
413 SOLID WASTE RATE STABILIZATION FUND	45,000
425 STORMWATER FUND	325,606
501 EQUIPMENT REPLACEMENT FUND	517,347
621 SUSPENSE (SWSD)	55,000
 TOTAL ALL FUNDS	 26,207,974

Section 3. This ordinance shall be in force and take effect five (5) days after its publication according to law.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS __TH DAY OF _____, 2010.

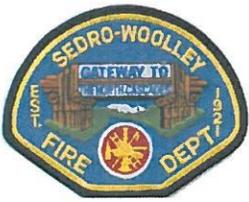
Mike Anderson, Mayor

ATTEST:

APPROVED AS TO FORM:

Clerk-Treasurer

City Attorney



City of Sedro-Woolley Fire Department

Dean Klinger, Chief
325 Metcalf Street
Sedro-Woolley, WA 98284

CITY COUNCIL AGENDA
REGULAR MEETING

OCT 27 2010

(360) 855-2252 • Fax (360) 855-0196

7:00 P.M. COUNCIL CHAMBER
AGENDA NO. 30

MEMORANDUM

To: Mike Anderson, Mayor & City Council Members
From: Todd Olson, Assistant Fire Chief
Date: Oct. 27, 2010
RE: Training

Fire Department Training

The fire department would like to contract with a private company (Task Force 1, Inc.) to provide us with instruction for 4 weekend courses. This training will enhance or training program. These courses will also be open to our neighboring departments to attend for a fee. There is no fee for our members attending. Our department provides the facility and equipment for the four courses at no charge in exchange we can have 5 students in each course attend at no charge. Their company handles all of the registrations. See contract for further information.

Thank You

Todd Olson

Task Force 1, Inc. Service Agreement

Task Force 1, Inc., (hereafter known as "the company") and Sedro Woolley (WA) Fire Department (hereafter know as "the client"), intending to be bound, do hereby agree as follows:

I. Date/time:

This contract is to confirm your request for the following training sessions.

- March 5 -6, 2011 - Company Operations: Strategy and Tactics For Structural Fire Fighting
- March 12-13, 2011 - Operations in Large and Complex Structures
- August 27-28, 2011 - Coordinated Attack
- October 1- 2, 2011 - RIT 1407

All programs will be presented from 8:30 am – 4:00 pm (please advise if different times are necessary).

II. Client responsibilities:

A training area suitable for a lecture with a "power point" projector with screen for each class is required. Field programs will require specific apparatus and buildings/training sites. Your instructor will provide you specific equipment needs. The client will help promote the training program locally and regionally by identifying a local contact individual. ***The client will receive 5 "free" slots in this program in return for hosting this program.***

III. Company responsibilities:

The company will provide an appropriate available instructor(s) for each program and will be responsible for all travel, lodging and subsistence costs. Students successfully completing the program receive a certificate of completion.

IV. Costs

Task Force 1, Inc., will promote and advertise this training program locally, regionally and nationally. The cost per student per 16 hours of training is \$150. If the program fails to attract sufficient enrollment (approximately 27 students), the program may be cancelled or the client may opt to pay at rate of \$150 for empty student slots.

The client *may* provide light refreshments for the training program. Lunch each day will be the student's responsibility. The client *may* opt to make arrangements for lunch, but is not required.

V. Cancellation clause

The client and the company will confer to review details and determine if the minimum number of students have been attained prior to the program date. If pre-registrations are inadequate, the program will be cancelled with no financial obligation for the client. Conditions such as inclement weather or other acts of God may cause a delay or cancellation in training. You will be immediately notified and every effort will be made to quickly re-schedule training.

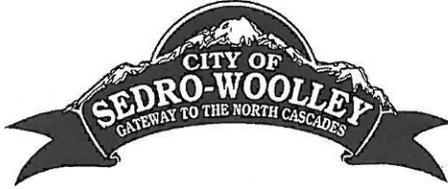
Client Representative Signature _____
Date _____

Company Representative Signature *Ronald W. Richards, CEO*

Date: October 13, 2010
Task Force 1, Inc.
302 7TH Street
Vandling PA 18421

CITY COUNCIL AGENDA
REGULAR MEETING

OCT 27 2010



7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 34

CITY OF SEDRO-WOOLLEY

Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

Eron M. Berg
City Supervisor/City Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Police Vehicle
DATE: October 27, 2010

ISSUE: Should the Council award the bid for one 2011 Police Interceptor to North Cascade Ford Mercury?

BACKGROUND: The City requested bids for one police interceptor. Bids were received from North Cascade Ford for the police interceptor vehicle in the amount of \$23,260.30 + tax, per vehicle. No other bids were received.

RECOMMENDATION: Motion to award the contract to North Cascade Ford Mercury for one police interceptor and to authorize the City Supervisor to issue a purchase order for this vehicle.

City of Sedro-Woolley
**2010 FORD CROWN VICTORIA INTERCEPTOR BID
 SUBMITTAL SHEET**

Description	Price Per Unit	Qty	Extended Price
2010 Ford Crown Victoria Interceptor with all Standard and Described Custom Equipment, including delivery Make/model bid: <u>2011 FORD CROWN VIC</u>	\$ <u>23,260.³⁰</u>	X 1	\$ <u>23,260.³⁰</u>
<u>POLICE INTERCEPTOR</u>		SUBTOTAL	\$ <u>23,260.³⁰</u>
<u>8.5</u> % Washington State Sales Tax			\$ <u>1977.12</u>
		TOTAL	\$ <u>25,237.42</u>

State the number of calendar days to have a guaranteed delivered to Sedro-Woolley after receipt of Purchase Order: less than 90

Will you sell additional units to Sedro-Woolley or other government agencies within the State of Washington at the bid price, terms and conditions until further notice? The City of Sedro-Woolley accepts no responsibility for the payment of the purchase price by other government agencies.

Yes No

Has company been in bankruptcy, reorganization or receivership in the last 5 years? Yes No

Has company been disqualified or debarred by any public agency, including the Federal Government, from participation in public contracts? Yes No

Has the company operated at least 1 year without interruption? Yes No

Has an owner of the company been convicted of a crime within the past 10 years? Yes No

Does any employee or official of the City have any financial or other interest in your firm? Yes No

The undersigned hereby accepts the terms and conditions as set forth herein. **This must be signed and dated by the bidder or a representative legally authorized to bind the bidder.**

FULL LEGAL NAME OF COMPANY NORTH CASCADE FORD MERCURY
 ADDRESS 116 W. FERRY ST.
 CITY/STATE/ZIP SEDRO-WOOLLEY, WA 98284
 EMAIL ADDRESS: Ryan@northcascadeford.com
 PHONE 360 855 1551 FAX 360 855 0718
 NAME (PLEASE PRINT) Ryan Morrison TITLE G.M.
 SIGNED  DATE 10/21/10
 SEDRO-WOOLLEY BUSINESS LICENSE 08-221344

**City of Sedro-Woolley
2010 FORD CROWN VICTORIA INTERCEPTOR
CUSTOMER REFERENCES**

1. Company Name CITY OF SEDRO-WOOLLEY POLICE DEPARTMENT
Business Address 325 METCALF ST
Name of Contact ERON BERG
Title of Contact _____
Telephone Number of Contact 360 855 1661
Description of Order 2011 POLICE INTERCEPTOR
Date of Order _____

2. Company Name Shelson Companies Inc
Business Address 601 W State Street, Sedro-Woolley WA 98284
Name of Contact Ed Shannon
Title of Contact President
Telephone Number of Contact 360-856-6511
Description of Order Multiple orders
Date of Order Multiple

VENDOR INFORMATION

Years of Operation: 7 yrs

Warranty Policies and Procedures: As per MFR.

City of Sedro-Woolley
2010 FORD CROWN VICTORIA INTERCEPTOR
NON COLLUSION CERTIFICATION

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting an offer for this bid/quote, and is in all respects fair and without collusion or fraud.

The below signed bidder has not divulged to nor has discussed or compared his bid with other bidders and had not colluded with any other bidder or parties to bid whatsoever. Note: No premiums, rebates or gratuities to any employee or agent are permitted either with, prior to, or after any delivery of materials. Any such violation will result in the cancellation and/or return of material as applicable.

Company Name: NORTH CASCADE FORD MERCURY

Mailing Address: 116 W. FERRY ST.

City/State/Zip: SEDRO-WOOLLEY WA 98284

Title: B.M.

Date: 10/21/10

Authorized Signature: 
(written)

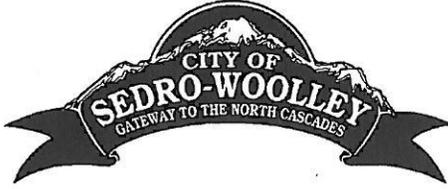
Authorized Signature: Ryan MORRISON
(typed/printed)

**City of Sedro-Woolley
2010 FORD CROWN VICTORIA
STANDARD TERMS**

STANDARD TERMS AND CONDITIONS: INVITATION TO BID, REQUEST FOR QUOTATION & PURCHASE ORDER CONTRACT THE PURCHASE ORDER INCLUDES THE FOLLOWING TERMS AND CONDITIONS AND INCLUDES, BUT IS NOT LIMITED TO THE INVITATION TO BID, REQUEST FOR QUOTATIONS, SPECIFICATIONS, PLANS, AND PUBLISHED RULES AND REGULATIONS OF THE CITY OF SEDRO-WOOLLEY AND THE LAWS OF THE CITY OF SEDRO-WOOLLEY PURCHASING DIVISION AND THE STATE OF WASHINGTON, WHICH ARE HEREBY INCORPORATED BY REFERENCE.

1. **CHANGES** No alteration in any of the terms, conditions, delivery price, quality, quantities, or specification of this order will be effective without written consent of the City Supervisor/Purchaser.
2. **HANDLING** No charges will be allowed for handling, including but not limited to packing, wrapping bags, containers or reels, unless otherwise stated herein.
3. **DELIVERY** For any exception to the delivery date as specified on this order, vendor shall give prior notification and obtain written approval thereto from the City Supervisor with respect to delivery under this order. Time is of the essence and the order is subject to termination for failure to deliver as specified and/or appropriate damages. The acceptance by the Purchaser of late performance with or without objection or reservation shall not waive the right to claim damage for such breach nor constitute a waiver of the requirements for the timely performance of any obligation remaining to be performed by Vendor.
4. **PAYMENTS, CASH DISCOUNT, LATE PAYMENT CHARGES** Invoices will not be processed for payment nor will the period of computation for cash discount commence until receipt of a properly completed invoice or invoiced items are received, whichever is later. If an adjustment in payment is necessary due to damage or dispute, the cash discount period shall commence on the date final approval for payment is authorized.
5. **SHIPPING INSTRUCTIONS** Unless otherwise specified, all goods are to be shipped prepaid, F.O.B. Destination. Where shipping addresses indicate room numbers it will be up to the Vendor to make delivery to that location at no additional charge where specific authorization is granted to ship goods FOB shipping point. Vendor agrees to prepay all shipping charges, route as instructed or if instructions are not provided, route by cheapest common carrier and to bill the Purchaser as a separate item on the invoice for said charges. Each invoice for shipping charges shall contain the original or a copy of the bill indicating that the payment for shipping has been made. It is also agreed that the Purchaser reserves the right to refuse COD shipments.
6. **REJECTION** All goods or materials purchased herein are subject to approval by the Purchaser. Any rejection of goods or material resulting because of nonconformity to the terms and specifications of this order, whether held by the Purchaser or returned, will be at Vendor's risk and expense.
7. **IDENTIFICATION** All invoices, packing lists, packages, shipping notices, instruction manuals, and other written documents affecting this order shall contain the applicable purchase order number.
8. **INFRINGEMENTS** Vendor agrees to protect and save harmless the Purchaser against claims, suits or proceedings for patent, trademark, copyright or franchise infringement arising from purchase, installation, use of goods and materials ordered, and assume all expenses or damages arising from claims, suits or proceedings.
9. **WARRANTIES** Vendor warrants that articles supplied under this order conform to specifications herein and are fit for the purpose for which such goods are ordinarily employed, except that if a particular purpose is stated, the material must then be fit for that particular purpose.
10. **ASSIGNMENTS** Provisions or moneys due under this contract shall only be assignable with prior written consent of the City Supervisor.

11. TAXES Unless otherwise indicated the Purchaser agrees to pay all State of Washington sales or use tax. No charge by Vendor shall be made for federal excise taxes, and the Purchaser agrees to furnish Vendor, upon acceptance of articles supplied under this order with an exemption certificate.
12. LIENS, CLAIMS AND ENCUMBRANCES Vendor warrants and represents that all the goods and materials ordered herein are free and clear of all liens, claims, or encumbrances of any kind.
13. RISK OF LOSS Regardless of FOB point, Vendor agrees to bear all risks of loss, injury or destruction of goods and materials ordered herein which occur prior to delivery. Such loss, injury or destruction shall not release Vendor from any obligation hereunder.
14. SAVE HARMLESS Vendor shall protect, indemnify, and save the Purchaser harmless from and against any damage, cost or liability for any injuries to persons or property arising from acts or omissions of Vendor, his employees, agents or subcontractors howsoever caused.
15. PRICES If price is not stated on this order, it is agreed that the goods shall be billed at the price last quoted or paid, or prevailing market price whichever is lower.
16. TERMINATION In the event of a breach by Vendor of any of the provisions of this contract, the Purchaser reserves the right to cancel and terminate this contract forthwith upon giving oral or written notice to Vendor. Vendor shall be liable for damages suffered by the Purchaser resulting from Vendor's breach of contract.
17. NONDISCRIMINATION AND AFFIRMATIVE ACTION The vendor agrees not to discriminate against any client, employee or applicant for employment or services because of race, creed, color, national origin, sex, marital status, age or the presence of any sensory, mental or physical handicap with regard to, but not limited to, the following employment upgrading, demotion, or transfer, recruitment or recruitment advertising, lay-offs or termination, rates of pay or other forms of compensation, selection for training or rendition of services.
18. It is further understood that any vendor who is in violation of this clause or an applicable Affirmative Action Program shall be barred forthwith from receiving awards of any purchase order from the CITY unless a satisfactory showing is made that discriminatory practices or noncompliance with applicable Affirmative Action Programs have terminated and that a recurrence of such acts is unlikely.
19. LABOR AND INDUSTRIES If Contractor is required to procure Labor and Industries permits F700-007-000 and F700-029-000 then Contractor agrees to do so and to abide by the requirements thereof. Copies of "Statement of Intent to Pay Prevailing Wages" and "Affidavit of Wages Paid", if required by law, shall be submitted to the City Clerk and Department of Labor and Industries.
20. ANTI-TRUST Vendor and the Purchaser recognize that in actual economic practice overcharges resulting from anti-trust violations are in fact Borne by the Purchaser. Therefore, Vendor hereby assigns to the Purchaser any and all claims for such overcharges.
21. DEFAULT The Vendor covenants and agrees, in the event suit is instituted by the Purchaser for default on the part of the Vendor, and the Vendor is adjudged by a court of competent jurisdiction to be in default, he shall pay to the Purchaser all cost, expenses expended or incurred by the Purchaser in connection therewith, and reasonable attorney's fees. The Vendor agrees that the Washington State Superior Court shall have jurisdiction over any such suit, and that venue shall be laid in Skagit County.
22. BRANDS When a special brand is named it shall be construed solely for the purpose of indicating the standards of quality, performance, or use desired. Brands of equal quality, performance, and use shall be considered, provided Vendor specifies the brand and model and submits descriptive literature when available. Any bid containing a brand which is not of equal quality, performance, or use specified must be represented as an alternate and not as an equal, and failure to do so shall be sufficient reason to disregard the bid.
23. ACCEPTANCE. BY ACCEPTING THIS PURCHASE ORDER IN WRITING OR BY DELIVERING THE MATERIAL ORDERED, YOU ACCEPT ALL TERMS AND CONDITIONS SET FORTH. FORMAL OBJECTION IS HEREBY MADE TO ANY ADDITIONAL OR DIFFERENT TERMS PROPOSED BY VENDOR AS A CONDITION OF ACCEPTANCE OR DELIVERY.



CITY COUNCIL AGENDA
REGULAR MEETING

OCT 27 2010

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 39

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-0771
Fax (360) 855-0733

Mark A. Freiberger, PE
Director of Public Works/city Engineer

MEMO TO: City Council and Mayor Mike Anderson
FROM: Mark A. Freiberger, PE
RE: **Possible Contract Award
2011 Backup Generator Maintenance
Legacy Power Systems**
DATE: October 18, 2010 (for Council review October 27, 2010)

ISSUE

Shall council move to authorize Mayor Anderson to award the 2011 Backup Generator Maintenance contract and execute contract 2011-PW-01 with Legacy Power Systems of Burley, WA in the amount of \$15,687.00 (including sales tax)?

BACKGROUND/DISCUSSION

This contract will provide quarterly preventative maintenance scheduled for the months of February, May and November for the city's 13 backup generators. Annual maintenance shall be scheduled for August. Detailed maintenance reports shall be left at the Wastewater Treatment Plant following each service.

The City of Sedro-Woolley solicited for bids using the City's Small Works Roster process for a one year generator maintenance contract. Bids closed on October 15, 2010 and the lowest bidder was Legacy Power Systems of Burley, WA in the amount of \$15,687.00 (including sales tax).

MOTION:

Move to award and authorize Mayor Anderson to execute contract 2011-PW-01 with Legacy Power Systems of Burley, WA for the amount of \$15,687.00 (including sales tax).



City of Sedro-Woolley
2011 Backup Generator Maintenance
FINAL BID SUMMARY
BID OPENING: October 15, 2010, 4:00PM
Recorded by: Julie Rosario, PW Assistant

	COMPANY NAME	Lump Sum Bid (including Sales Tax)
1	Legacy Power Systems / Burley, WA	\$15,687.00
2	E.C. Power Systems / Auburn, WA	\$19,284.49
3	MER Equipment / Seattle, WA	\$19,376.83
4	Energy Management Corporation / Tukwila, WA	\$19,865.52
5	Pacific Power Generation / Kent, WA	\$32,460.00

PUBLIC WORKS AGREEMENT 2011 PW-01

2011 Backup Generator Maintenance

The City of Sedro-Woolley, a municipal corporation of the State of Washington (hereinafter the "City"); and Legacy Power Systems, (hereinafter the "Contractor") hereby agree as follows:

I. THE PROJECT: The Contractor agrees to complete the following project, utilizing the best available materials and labor, and in accordance with bid specifications and contractor's proposal (if any), project plans (none) and technical specifications (below):

Provide Annual and Quarterly Preventative Maintenance for thirteen (13) Backup Generator Sets as specified in ATTACHMENT A.

II. GENERAL CONDITIONS: The General Conditions of this agreement are the Standard Specifications for Road, Bridge and Municipal Construction, Current Edition (2010), issued by the State of Washington and the APWA, modified as follows:

A. Definitions and Terms:

1. Whenever the terms "Washington State Transportation Commission", "State Department of Transportation", or variations of same are used in the Standard specifications, they shall be construed to mean "City of Sedro-Woolley" or "Owner".
2. Where references are made to the "State Treasurer", the term shall be construed to mean the City's "Finance Director".
3. Where the term "Secretary of Transportation" or "District Administrator" are used, the terms shall be construed to mean the duly authorized representative of the City.

B. Project Manager: The term "engineer" is understood to be the City's Project Manager, who is the City's representative to the Contractor for all purposes under this agreement. The City designates Debbie Allen, Wastewater Supervisor as its Project Manager. Contractor designates Tom Tracy as its Project Manager.

C. Business License: A City Business and Occupation License are required, and Contractor is responsible for payment of the taxes imposed thereunder.

D. Equal Employment Responsibilities: Contractor agrees that it shall actively solicit the employment of minority group members. Contractor further agrees that it shall actively solicit bids for the subcontracting of goods of services from qualified minority businesses. Contractor further agrees to consider the grant of subcontracts to said minority bidders on the basis of substantially equal proposals in the light most favorable to said minority businesses. The Contractor shall be required to submit evidence of compliance with this section to the Project Manager. As used in this section, the term "minority business" means a business at least fifty-one percent of which is owned by minority group members. Minority group members include, but are not limited to, Blacks, Women, Native Americans, Orientals, Eskimos, Aleuts, and Spanish Americans.

This subparagraph replaces section 1-07.11(1) through (10) of the General conditions. If this contract includes Federal funds, contractor must comply with the foregoing section of the General conditions.

- E. **Taxes:** Contractor is responsible for payment of all applicable taxes, including state sales tax on those projects subject to it. Taxes are deemed to be included in the amounts invoiced to the City.
- F. **Bonding Requirements:** The City requires the following bonds; combination documents, cash deposits, or assigned savings accounts are acceptable alternatives:
 - 1. Bid Bond: 5%, if the work is subject to bid procedures (NOT REQUIRED);
 - 2. Contract bond in the form made a part of this agreement. In lieu thereof for projects of \$35,000 or less, at the contractor's option, retainage of 50% will be held until releasable under RCW 39.08.010 (WAIVED - RCW 39.04.155(3)).
- G. **Insurance:** Contractor agrees to obtain liability insurance naming the City as an additional insured in amounts and in the form acceptable to the city, and to provide a Certificate of Insurance to this effect. Refer to Section 1-07.18 of the Standard Specifications for insurance requirements.
- H. **Traffic Control:** The Contractor shall furnish all flagging and maintain all temporary traffic control signs and devices necessary to control traffic during construction operations at all locations. Traffic control plans and traffic control signs and devices shall conform to the Manual on Uniform Traffic Control Devices as adopted by the State of Washington, and shall be approved in advance by the Traffic Engineer. Unless provided for specifically in the contract, no additional compensation will be made for traffic control.

III. PAYMENT

- A. The City agrees to pay the Contractor \$ **15,687.00**
- B. Contractor to provide with the signed contract a Schedule of Values including breakdown per each Quarterly Maintenance and Annual Maintenance activity (including Sales Tax).
- C. The Contractor will be paid on the basis of invoices for work satisfactorily completed. Invoices are submitted to the Project Manager for approval prior to payment.
- D. Certified payroll must accompany each invoice prior to payment.
- E. Prior to any payment hereunder, contractor is responsible for complying with applicable Department of Labor and Industries and Department of Revenue requirements and procedures. (General conditions section 1-07.9. If Federal Funds, Davis-Bacon Act and Department of Labor requirements.) This includes obtaining and timely filing of Intent to Pay Prevailing Wages, Affidavit of Wages paid, Notice of Completion of Public Works Contract, and any other required documents.
- F. Retainage will be administered in accordance with RCW 60.28.010(1) (WAIVED – using alternate procedures for contracts over \$2,500 and under \$35,000 including tax RCW 39.04.155(3))

IV. SCOPE OF PROJECT, TECHNICAL SPECIFICATIONS AND CONDITIONS OF WORK:

- A. Term of contract: contractor shall begin work as soon as is practicable and will complete work on or before **December 31, 2011**.
- B. To the extent not inconsistent with this agreement, this contract includes the Invitation to Bid and Proposal, and contract plans and specifications, all incorporated herein by this reference.
- C. Scope of project: Provide Annual and Quarterly Preventative Maintenance for thirteen (13) Backup Generator Sets as specified in ATTACHMENT A.
- D. MRSC Roster Registration: The Contractor shall be registered with the MRSC Washington State Small Public Works Contractors and Consultant Services Roster. Contact www.mrscrosters.org for details.
- E. Washington State Department of Retirement Systems. Have you retired under the 2008 early retirement factors? Yes No N/A
- F. Debarment. Contractor represents and agrees that it is not listed on any state or federal debarment list and further agrees that none of its sub-consultants are listed on any state or federal debarment list.
- G. Materials to comply with ATTACHMENT A.

EXECUTED, this the _____ day of _____, 20____, for the Contractor: _____

Contractor

EXECUTED, this the _____ day of _____, 20____, for the CITY OF SEDRO-WOOLLEY:

Mike Anderson, Mayor

Attest:

Finance Director

Approved as to form:

City Attorney

**TASK ORDER
SMALL WORKS**

Date: _____

Department / Division: _____

Contractor Name and Address: _____

Scope of Work: _____

Prevailing wage form will be submitted to the department in accordance with RCW 39.12

Contractor agrees to withholding of 50% of contract amount in accordance with RCW 39.08.010 - (WAIVED - RCW 39.04.155(3))

Contractor will perform work in accordance with 2010 State of Washington, Department of Transportation, Standard Specifications.

Payment Terms: _____

Insurance attached.

Contract bond attached (for projects over \$35,000).

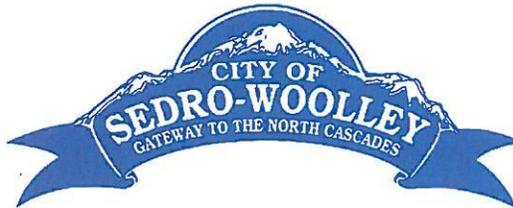
Print Name:

Sign Name:

Project Manager

Contractor

Department Head



Attachment A

To the 2011 Backup Generator Maintenance

SPECIFICATIONS

Materials

All supplies and materials used on this project shall be new, factory certified per the appropriate Generator manufacturer or approved equal.

Time for Performance

Quarterly preventative maintenance shall be scheduled for the months of February, May and November. Annual maintenance shall be scheduled for August. Detailed maintenance reports shall be left at the Wastewater Treatment Plant following each service. This quote shall be for service performed during the calendar years 2011.

Locations

1. Sedro-Woolley Wastewater Treatment Plant, 401 Alexander Street, Sedro-Woolley, WA; Cat Generator, Model SR4B, 400 KW, Cat Engine, Model 3406, Diesel
2. Hodgkin Pump Station, 1050 Hodgkin Street, Sedro-Woolley, WA
Kohler Generator, Model 20ROZJB, 25 KW
John Deere Engine, Model 3029DF120, Diesel
3. State Street Pump Station, 600 W. State Street, Sedro-Woolley, WA
Kohler Generator, Model 50R0ZJ71, 55 KW
John Deere Engine, Model 4039TF004, Diesel
4. Cook Road Pump Station, 1105 Cook Road, Sedro-Woolley, WA
Kohler Generator, Model 50R0ZJ71, 25 KW
John Deere Engine, Model 4039GF004, Diesel
5. Klinger Street Pump Station, 370 Klinger Street, Sedro-Woolley, WA
Kohler Generator, Model 20RZ, 20 KW
Ford Engine, Model LRG425, Natural Gas
6. West Jones Road Pump Station, 751 West Jones Road, Sedro-Woolley, WA
Cummins Generator, Model DGCB-5700101, 60 KW
Cummins Engine, Model 4BT3.9-G4, Diesel

7. John Liner Pump Station, 700 John Liner Road, Sedro-Woolley, WA
Kohler Generator, Model 45RZG, 45 KW
Detroit Engine, Model GM 4.3, Natural Gas
8. Holtcamp Pump Station, 1550 SR 20, Sedro-Woolley, WA
Cummins Generator, Model DGGD-7084202, 35 KW
Cummins Engine, Model 4BT3.3-06NR, Diesel
9. Hospital Pump Station, 1970 Hospital Drive, Sedro-Woolley, WA
Cummins Generator, Model DGGD-7084202, 35 KW
Cummins Engine, Model 4BT3-G6NR, Diesel
10. Fruitdale Pump Station, 920 Fruitdale Road, Sedro-Woolley, WA
Kohler Generator, Model 30REOZJC, 30 KW
John Deere Engine, Model 4024TF281, Diesel
11. McGarigle Stormwater PS, 1242 Independence Ave., Sedro-Woolley, WA
Cummins Generator, Model DSFAA-7243008, 35 KW
Cummins Engine, Model S85-G3NR3, Diesel.
12. Sedro-Woolley Fire Station, 220 Munro Street, Sedro-Woolley, WA
Kohler Generator, Model 60R7282, 60 KW
Ford Engine, Model LSG87516005-A, Natural Gas
13. Sedro-Woolley Fire Station #2, 1218 N Township Street, Sedro-Woolley, WA
Cummins Generator, Model GGHF, 70 KW, Natural Gas

Annual preventative maintenance shall include:

- Lube oil and filters change; parts included
- Replace fuel filter (diesel engines), parts included
- Oil samples, lab testing fee is included
- Coolant sample test for proper inhibiting level, combustion leaks, etc.
- Fuel sample, lab testing fee is included. Cetane Test only
- All spark plugs to be inspected, cleaned or replaced, if required (non-diesel engines), parts not included
- Ignition system including points, condenser, cap rotor, coil, and wiring. (Inspection only, parts not included)
- Load bank test (2) hours
- Provide a detailed summary of maintenance performed including date of service, name and signature of technician, service performed, test results and comments regarding problems noted or additional service required.

Quarterly preventative maintenance shall include:

- Verify fuel supply
- Service or replace air filter, parts not included
- Visual check for oil, water or fuel leaks
- Inspect hoses
- Test antifreeze and adjust level, parts not included
- Pressure test cooling system, tighten hose connections as required
- Inspect and tighten belts
- Check engine heater operation
- Check for oil moisture, dirt; clean as necessary
- Check battery charger operation and charge rate
- Load test batteries, check specific gravity, and clean connections
- Check emergency system operation without load
- Check frequency and governor operation; adjust as necessary
- Check engine alternator and charge rate
- Check gauges and meters for proper operation and reading levels
- Check generator set auto shutdown system and alarms
- Check automatic transfer switch and accessory operation
- Emergency system operation with load transfer during normal business hours (With owner's permission only)
- Check generator output voltage and adjust as necessary
- Inspect for rodent infestation
- Provide a detailed summary of maintenance performed including date of service, name and signature of technician, service performed, test results and comments regarding problems noted or additional service required.

OCT 27 2010

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 36

Memorandum

To: Mayor Anderson and City Council

From: Patsy Nelson *Patsy*

Date: 10/22/2010

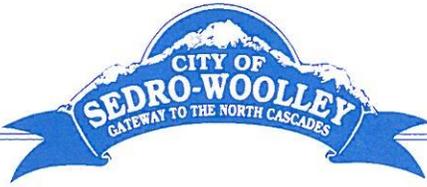
Re: 2011 Budget Ordinance Hearing

Recommended Action

Staff recommends the Council move to set a public hearing to consider adoption of the 2011 Budget Ordinance on Tuesday, November 23, 2010.

OCT 27 2010

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 4



SUBJECT: PUBLIC COMMENT

Name:
Address:
Narrative:

COMMITTEE
REPORTS
AND
REPORTS
FROM
OFFICERS

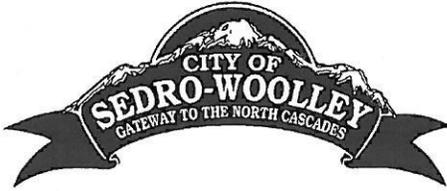
CITY COUNCIL AGENDA
REGULAR MEETING

OCT 27 2010

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 5

CITY OF SEDRO-WOOLLEY

Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923



Eron M. Berg
City Supervisor/City Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Fire Station 2 Update
DATE: October 27, 2010

PROJECT STATUS: Painting is complete in the quarters and offices, lightweight concrete has been poured upstairs. Casework, electrical and plumbing trim out are all in process. Brickwork is complete. Site work progressing with curbs and sidewalks poured and asphalt to follow fairly soon. Work on SR 9 to be soon – expect some limited traffic delays as one lane will be closed intermittently for work on the sidewalk, lane and shoulder. The project remains on or ahead of schedule and is progressing well.

ISSUES: 1. Should the Council authorize the City Supervisor to sign Amendment 1 with Carletti in the amount of \$1,250.00 for additional reimbursable costs?

2. Should the Council ratify the City Supervisor's signature on the attached Bill of Sale to Skagit PUD No. 1? This item was signed last Thursday to expedite water availability for the contractor on site.

PENDING ISSUES:

1. Design team oversights – no new update available at this time.

CHANGE ORDER PROPOSALS:

No.	Description	Amount	Approval
1	Over excavation due to site conditions	withdrawn	n/a
2	Add waterline components missing from plans	\$26,207.00	Council 7-14
3	Bore utilities under SR 9 (design team error)	\$40,336.00	Council 7-14
4	Missed switches from electrical plan	\$ 526.00	EB 9-2

5	Added cost to pour plinth missing from plans	withdrawn	n/a
6	Central exhaust system design conflicts	\$ 981.00	EB 9-16
7	Keypad door openers (design team missed)	\$ 2,491.00	EB 9-2
8	Revise furnace F-2 and F-3	withdrawn	n/a
9	Add 10' steel casing for waterline	\$ 4,235.00	EB 10/14
10	Add conduit for EOC radios (1 st owner change)	\$ 1,073.00	EB 9-30
11	Cost for gas meter relocate and piping per CNG	\$ 3,335.00	EB 9-30
12	Additional conduit for Frontier	\$ 2,353.00	EB 10/14

CONTRACT CHANGE ORDERS:

No.	Description	Amount	Approval
1	CP-02r.3 & CP-03r.1	\$66,543.00	Council 7-28
	The original contract sum is:	\$1,348,300.00	
	CO#1 is:	\$ 66,543.00	
	The new contract total is:	\$1,414,843.00	

REQUESTS FOR ACTION:

1. Motion to authorize the City Supervisor to sign Amendment 1 with Carletti in the amount of \$1,250.00 for additional reimbursable costs.
2. Motion to ratify the City Supervisor's signature on the Bill of Sale to the Skagit PUD No. 1 for water line infrastructure/line extensions that were installed for Fire Station 2.



AMENDMENT NO. 1

To the **ON-CALL PROFESSIONAL SERVICES AGREEMENT No. 2009-PS**
Dated **August 26, 2009**
Between **The City of Sedro-Woolley, Washington**
And **Carletti Architects, P.S.**

This Amendment revises the above contract as follows:

Section 5 Compensation and Schedule of Payments is revised as follows:

City shall pay the Contractor compensation and costs per Appendix A, not to exceed **one hundred forty one thousand two hundred fifty Dollars (\$141,250.00)**. The Contractor shall be paid monthly on the basis of invoices for compensation earned by the Contractor during the billing period, as agreed by the parties. Payment shall be made within ten (10) days after approval of the voucher by the City council. A schedule of hourly charges and costs is attached hereto as Appendix A.

All other terms and conditions remain as per the original agreement.

DATED this **28th** day of **October, 2010**.

CITY OF SEDRO-WOOLLEY
A Washington municipal corporation

By: _____
City Supervisor/Attorney

CONTRACTOR:

Carletti Architects, P.S.

By: _____

RETURN TO:
 Public Utility District No. 1 of Skagit County
 Post Office Box 1436, 1415 Freeway Drive
 Mount Vernon, WA 98273

BILL OF SALE

For and in consideration of mutual benefits and other good and valuable consideration, receipt of which is hereby acknowledged, **CITY OF SEDRO WOOLLEY** does herewith transfer, sell, convey and quit claim to the **PUBLIC UTILITY DISTRICT NO. 1 OF SKAGIT COUNTY** the following described personal property situated at **North Township Street, Fire Station No. 2, Sedro Woolley, Skagit County, Washington.**

Quantity	<u>Item Description</u>	<u>Total Cost</u>
65'	8-inch Class 50 DI Pipe	\$1,088.75
50'	16-inch Steel Casing	1,250.00
2	8-inch Gate Valve RW	1,410.00
9	Casing Spacers	945.00
1	2-inch "Truck Fill" Service (less meter)	1,300.00
1	1-inch Domestic Service (less meter)	520.00
1	3/4-inch Irrigation Service (less meter)	350.00
1	12-inch DI x 8-inch FL, SST, Tapping Service	492.00
LS	Miscellaneous	<u>1,201.23</u>
Materials Total		\$8,556.98
Labor & Equipment		<u>35,220.00</u>
Subtotal Materials, Labor and Equipment		\$43,776.98
Washington State Sales Tax (8.2%)		3,589.71
Engineering		<u>4,500.00</u>
Total		\$51,866.69

Seller warrants that ^{it} ~~he~~ is the owner of the described property and has a good right and full authority to sell the same.

Dated this 21st day of October, 2010.

[Signature]
 City Supervisor
 City of Sedro-Woolley

STATE OF SKAGIT
 COUNTY OF WASHINGTON

I certify that I know or have satisfactory evidence that **ERON BERG** is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as the **CITY SUPERVISOR/ATTORNEY** of the **CITY OF SEDRO WOOLLEY** to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Date: October 21, 2010

[Signature]
 Notary Public in and for the State of Washington
 My appointment expires: 7-22-2013

