

Next Ord: 1681-10
Next Res: 836-10

VISION STATEMENT

SEDRO-WOOLLEY IS A FRIENDLY CITY THAT IS CHARACTERIZED BY CITY GOVERNMENT AND CITIZENS WORKING TOGETHER TO ACHIEVE A PROSPEROUS, VIBRANT AND SAFE COMMUNITY

MISSION STATEMENT

TO PROVIDE SERVICES AND OPPORTUNITIES WHICH CREATE A COMMUNITY WHERE PEOPLE CHOOSE TO LIVE, WORK AND PLAY

CITY COUNCIL AGENDA

September 8, 2010

7:00 PM

Sedro-Woolley Municipal Building

Council Chambers

325 Metcalf Street

1. Call to Order
2. Pledge of Allegiance
3. Consent Calendar

NOTE: Agenda items on the Consent Calendar are considered routine in nature and may be adopted by the council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the regular agenda will consider any item so removed after the Consent Calendar.

- a. Minutes from Previous Meeting
 - b. Finance
 - Claim Checks #70129 to #70240 in the amount of \$639,446.09.
(Voided Checks #70206 and #70211)
 - Payroll Checks #48615 to #48724 in the amount of \$237,152.98.
 - c. Request for Out of State Travel - Library (2)
 - d. Resolution 834-10 - Appointing members to the Lodging Tax Advisory Committee
 - e. Resolution 835-10 - Declaring certain property as surplus and authorizing its disposition
 - f. Possible Contract Amendment 01 - Contract 2010-PS-08 - Bright Rain Solutions
 - g. Interlocal Agreement with Town of Concrete for shared use of a fire truck
 - h. Personnel Policies
 - i. Proclamation - September 17th through 23rd as Constitution Week
4. Public Comment (Limited to 3-5 minutes)

NEW BUSINESS

5. Ordinance - Garden of Eden/Westerman Road Annexation (*action requested*)
6. Ordinance - Alternate payment schedule of impact fees and general facility charges for single-family houses constructed for resale (spec homes) (*1st reading*)

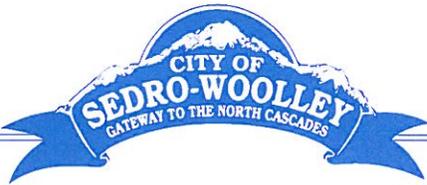
COMMITTEE REPORTS AND REPORTS FROM OFFICERS

7. Fire Station 2 Update

There may be an Executive Session immediately preceding or following the meeting.

SEP 08 2010

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 1-3



DATE: September 8, 2010
TO: Mayor Anderson and City Council
FROM: Patsy Nelson, Finance Director
SUBJECT: 1) CALL TO ORDER; 2) PLEDGE OF ALLEGIANCE; 3) CONSENT
CALENDAR

1. CALL TO ORDER - The Mayor will call the September 8, 2010 Regular Meeting to Order. The Finance Director will note those in attendance and those absent.

 ___ Ward 1 Councilmember Ted Meamber
 ___ Ward 2 Councilmember Tony Splane
 ___ Ward 3 Councilmember Thomas Storrs
 ___ Ward 4 Councilmember Pat Colgan
 ___ Ward 5 Councilmember Hugh Galbraith
 ___ Ward 6 Councilmember Rick Lemley
 ___ At-Large Councilmember Brett Sandström
2. PLEDGE OF ALLEGIANCE - The Mayor will lead the City Council and citizens in the Pledge of Allegiance to the United States of America.
3. CONSENT CALENDAR - Mayor will ask for Council approval of Consent Calendar items.

SEP 08 2010

CITY OF SEDRO-WOOLLEY

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3a

Regular Meeting of the City Council
August 25, 2010 – 7:00 P.M. – City Hall Council Chambers

ROLL CALL: Present: Mayor Mike Anderson, Councilmembers: Ted Meamber, Tony Splane, Tom Storrs, Pat Colgan, Hugh Galbraith, Rick Lemley and Brett Sandström. Staff: Recorder Brue, City Supervisor/Attorney Berg, Engineer Freiburger, Planner Moore and Fire Chief Klinger.

The Meeting was called to order at 7:00 P.M.

Pledge of Allegiance

Consent Calendar

- Minutes from Previous Meeting
- Finance
- Claim Checks 7—13 to #70128 in the amount of \$548,014.53 (Voided Checks #70012 and #70111 - #70116)
- Payroll Checks #48506 to #48614 in the amount of \$175,814.48
- Resolution #833-10 – Establishing a Greenhouse Gas Reduction Policy (*removed from consent calendar*)
- Proclamation of September, 2010 as Homeless Connect Month by Mayors and County Officials in Skagit County Washington

Mayor Anderson stated at the request of Councilmember's, agenda item C—Resolution #833-10 Establishing a Greenhouse Gas Reduction Policy will be moved from the consent calendar for further consideration and discussion.

Councilmember Colgan moved to approve the consent calendar with the exception of item C. Seconded by Councilmember Splane. Motion carried (7-0).

Resolution #833-10 – Establishing a Greenhouse Gas Reduction Policy (*moved from Consent Calendar*)

Troy Erwin – 124 N. Reed Street, addressed the Council regarding two issues. He first addressed the need for a painted crosswalk at Highway 20 and Reed Street. He noted the heavy foot traffic with school kids walking to school. He also addressed Council with serious reservations on adopting a Greenhouse Gas Reduction Policy for the following reasons 1) it isn't needed and 2) concern for the future that special interest groups will use the policy to bind the Council when they might not wish to be bound. Erwin presented a letter to the Council regarding his opposition as well as listing other concerns against the resolution.

Engineer Freiberger addressed Erwin's concern regarding the crosswalk. He noted the grant that he is currently working on as part of the Safe Routes to Schools grant includes relocating the current crosswalk at Central to Reed sometime next year, providing being successful in obtaining funding. Freiberger did note if the City is unsuccessful in obtaining funding he would be willing to look for another solution.

City Supervisor/Attorney Berg reviewed background information regarding the proposed Resolution – Establishing a Greenhouse Gas Reduction Policy. He noted the requirement was coming from the State and the reason for it is due to grant applications. Grant applications score better for cities that have policies. He stated in his review of the wording he believes it does not bind the city and most of the requirements are consistent with current practice. Berg also reminded Council they have the power to change or repeal the resolution at any time.

Council discussion ensued regarding establishment of committees, energy reductions within current energy policy, alternate fuels, review of wording in resolution (specifically #8) and a possible future resolution regarding ethanol gasoline.

Troy Erwin – again to the podium, stated he believes they are “buying” the City.

Councilmember Sandström pointed out that the resolution provides for sustainable cities. Erwin noted it sounds beautiful but in the future it may force the city to do things they don't want to do.

Councilmember Storrs moved to adopt resolution #833-10 A Resolution of the City Council of Sedro-Woolley, Washington Establishing a Greenhouse Gas Reduction Policy with the addition of “may” between “proclamation and consist”. Seconded by Councilmember Meamber. Motion carried (7-0).

Public Comment

Rick Schaffer – owner of Cascade Physical Therapy and Sports Clinic, addressed the Council to bring attention to the prevalence of bars in town which affect the appearance and safety of the town. He stated that bars are not good neighbors nor do they create an atmosphere for business expansion. He presented a list of violations that he viewed within his parking lot left from the former Aloha Bar. Schaffer requested the City to create a mechanism to limit number of establishments. He presented a petition to the Council signed by a number of local businesses in agreement with his request. He expressed concern of another bar or establishment reopening next to his business.

Councilmember Sandström stated that he can as a board member of Loggerodeo, attest to the bar violence causing damage to the statues in town.

John Gross – 614 John Liner Rd, questioned how someone is able to get a business license in Sedro-Woolley when they owe a large debt for sewer fees. He noted he is in

the process of foreclosing on a business and has found out there is a large sewer bill attached to the business which he will have to assume.

City Supervisor/Attorney Berg explained the business license process and the process for revocation of licenses.

Discussion ensued regarding lien methods and outstanding debt.

Julian Pavisi – 519 Sapp Rd., addressed the Council regarding a neighboring residence having chickens which is currently against City codes. He noted current code requirements of only being allowed if on a 40,000 sq. ft. lot.

Discussion regarding number of chickens, necessity of abiding by the law, property rights, reasonableness of laws and use of discretion. The consensus was to refer to the topic to the Planning Commission along with the topic of bars.

Liz Gross – addressed Council regarding the lack of a Code Enforcement Officer on staff and the current process for minor type of infractions.

Terry Carter – 8868 Garden of Eden Road, addressed ongoing parking lot issues at the Catholic Church when there are events at the Community Center.

Discussion ensued regarding placement of signs, working with the City's facility monitor and better communication within rental packet.

UNFINISHED BUSINESS

Solid Waste Interlocal

City Supervisor/Attorney Berg reviewed a minor change made by the City of Mount Vernon within the Solid Waste Interlocal. The proposed change would preclude the county from using solid waste system money to sue one of the other members without a vote of the SWSGB.

Councilmember Galbraith moved to authorize the Mayor to sign the attached interlocal regarding solid waste management which includes changes proposed by the City of Mount Vernon. Seconded by Councilmember Meamber.

Councilmember Sandström questioned the history of the change.

Motion carried. (7-0).

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

Fire Station 2 Update

Fire Chief Klinger reviewed the progress of the Fire Station 2 as well as the upcoming work schedule. He noted the building should be completely dried in by the end of October and the contractor is currently on schedule. Klinger also stated on September 2nd the FEMA inspector will be on site and reported the appliances have been ordered and he is working on bids for furnishings for the building.

Planner Moore – reported on the FEMA open house for community outreach to present their draft maps showing revised flood levels around the County. He noted there was a good public response.

Councilmembers Meamber, Splane and Sandström commented on the meeting with concerns for the hospital, changes in the mouth of the river and mitigation by Burlington and Mount Vernon which appears will push water back on Sedro-Woolley.

Engineer Freiburger – reported the TIB application for the SR9/Jameson Arterial Extension Project will not be submitted this year due to the withdrawal of the ROW donation by White Pass Investments. Freiburger reviewed a memo regarding grant applications currently being worked on with several changes in engineer's estimates and DOT required matches. He requested Council to approve match increase. He also reported that the Safe Routes to Schools grant submitted at the MPO level was not granted.

Councilmember Colgan moved to authorize staff to apply for the grants identified in this memo and to commit the local match dollars identified in this memo. Councilmember Splane seconded. Motion carried (7-0).

Freiburger reported on the utility committee meeting on the Brickyard Creek Sub Flood area. He noted a number of issues of concern to include easements and funding for 189 parcels outside of City Limits and the City is requesting to delay the transfer for one year.

City Supervisor/Attorney Berg – pointed out a copy of a rendering of the proposed BNSF Bridge Replacement. He also pointed out the 2011 Budget schedule. Berg stated there are no topics to present at the September worksession and requested Council opinion for cancelling the worksession. He noted the October and November worksessions will be budget related. He also reported that the first Parks Advisory Board will be meeting the night of the scheduled worksession. A joint meeting will be set up to meet with the Parks Board for sometime in the near future. Council consensus was to cancel the September worksession. Berg reported on the current dog kennel construction project being headed by Police Chief Wood in an effort to reduce some of our Humane Society fees.

Councilmember Storrs – thanked the Street crew for the intersection repair at Third and Talcott Street.

Councilmember Colgan – commended the Street crew for their work at 4th and Warner.

Councilmember Galbraith – clarified with Planner Moore the process for the Planning Commission regarding the development of different language for limited bars within the city and a policy on chickens within City Limits.

Councilmember Lemley – announced the upcoming Founders Day activities to be held the second weekend of September. He also questioned any criteria differential for classifications of a restaurant versus bar.

Councilmember Sandström – questioned the moving of the bus stop at Hammer Heritage Square and whether road stripping will occur at 5th and Talcott.

Councilmember Splane – questioned any committed funding for the BNSF Bridge.

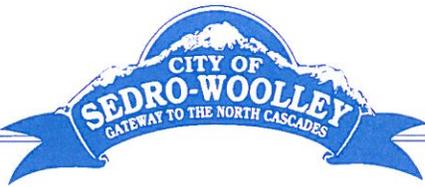
Mayor Anderson – brought up the subject of impact fee collection which currently occurs at time of permitting. The City of Sammamish collects at the time of sale of the property and wondered if Council was interested in looking into their policy in more detail. Planner Moore further explained the process for collection at time of sale.

Councilmember Splane moved to adjourn. Seconded by Councilmember Galbraith. Motion carried (7-0).

The meeting adjourned at 8:34 P.M.

SEP 08 2010

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 36



DATE: September 8, 2010
TO: Mayor Anderson and City Council
FROM: Patsy Nelson, Finance Director
SUBJECT: FINANCE - CLAIMS

Attached you will find the Claim Checks register proposed for payment for the period ending September 8, 2010.

Motion to approve Claim Checks #70129 to #70240 in the amount of \$639,446.09. (Voided Checks #70206 and #70211)

Motion to approve Payroll Checks #48615 to #48724 in the amount of \$237,152.98.

If you have any comments, questions or concerns, please contact me for information during the working day at 855-1661. This will allow me to look up the invoices that are stored in our office.

CITY OF SEDRO-WOOLLEY
 SORTED TRANSACTION WARRANT REGISTER
 09/08/2010 (Printed 09/02/2010 15:28)

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WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
70129	A-1 MOBILE LOCK & KEY	REPAIR/MT-SMALL TOOLS EQUIP PK	432.80
		WARRANT TOTAL	432.80
70130	ALL-PHASE ELECTRIC	REPAIRS/MAINTENANCE ST	158.29
		WARRANT TOTAL	158.29
70131	ALPINE PRODUCTS INC	CONTRACTED COVERLAY ST	915.07
		WARRANT TOTAL	915.07
70132	AMERICAN PLANNING ASSOC	MISC-DUES/SUBSCRIP/MEMSHIP PLN	255.00
		WARRANT TOTAL	255.00
70133	A.T.V. ACCESSORIES	OPERATING SUPPLIES SAN	170.95
		WARRANT TOTAL	170.95
70134	ARAMARK UNIFORM SERVICES	MISC-LAUNDRY ST	19.19
		MISC-LAUNDRY ST	17.20
		LAUNDRY SWR	17.96
		WARRANT TOTAL	54.35
70135	ASSOC PETROLEUM PRODUCTS	AUTO FUEL PD	69.19
		AUTO FUEL PD	970.08
		AUTO FUEL/DIESEL FD	493.90
		AUTO FUEL/DIESEL PK	378.96
		AUTO FUEL/DIESEL PK	11.20
		AUTO FUEL/DIESEL ST	596.53
		AUTO FUEL/DIESEL ST	114.47
		AUTO FUEL/DIESEL ST	255.32
		MAINT OF GENERAL EQUIP SWR	72.56
		AUTO FUEL/DIESEL SWR	65.92
		AUTO FUEL/DIESEL SAN	1,500.90
		AUTO FUEL/DIESEL SAN	71.82
		WARRANT TOTAL	4,600.85
70136	AT & T	TELEPHONE FIN	7.44
		TELEPHONE LGL	8.69
		TELEPHONE IT	1.25
		TELEPHONE PLN	2.48
		TELEPHONE ENG	19.87
		TELEPHONE PD	47.18
		TELEPHONE FD	22.34
		TELEPHONE INSP	6.20
		TELEPHONE LIB	2.48
		TELEPHONE SWR	2.48
		TELEPHONE SAN	3.73
		WARRANT TOTAL	124.14
70137	BANK OF AMERICA	EMPLOYEE WELLNESS EXE	108.18
		PRINTING/PUBLICATIONS PD	28.12
		TUITION/REGISTRATION PD	695.00
		REPAIRS/MT-COMMUNITY CTR PK	59.46
		WARRANT TOTAL	890.76

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
70138	BANK OF AMERICA	MEALS/TRAVEL	EXE	24.00
		WARRANT TOTAL		24.00
70139	BANK OF AMERICA	SUPPLIES	LIB	69.81
		COMMUNITY GRANT PROGRAMS	LIB	355.31
		BOOKS, PERIOD, RECORDS	LIB	77.14
		WARRANT TOTAL		502.26
70140	BANK OF AMERICA	REPAIR & MAINTENANCE	IT	356.40
		SOFTWARE MAINT & SUPPORT	IT	94.75
		NETWORK HARDWARE	IT	891.41
		PORTABLE EQUIPMENT	SWR	54.09
		WARRANT TOTAL		1,396.65
70141	BAY CITY SUPPLY	SMALL TOOLS & MINOR EQUIP	FD	534.62
		OPERATING SUP - SENIOR CTR	PK	70.29
		OPERATING SUP - CITY HALL	PK	165.63
		OPERATING SUP - CITY HALL	PK	845.16
		WARRANT TOTAL		1,615.70
70142	BERGMAN, PAUL DDS	RETIRED MEDICAL	PD	985.00
		WARRANT TOTAL		985.00
70143	BIRCH EQUIPMENT CO INC	MACHINERY & EQUIPMENT	PD	298.42
		WARRANT TOTAL		298.42
70144	BLUMENTHAL UNIFORM & EQUP	UNIFORMS/ACCESSORIES	PD	2.16
		UNIFORMS/ACCESSORIES	PD	225.05
		UNIFORMS/ACCESSORIES	PD	316.85
		UNIFORMS/ACCESSORIES	PD	34.03
		WARRANT TOTAL		578.09
70145	BREWER, KATHERINE	TUITION/REGISTRATION	LIB	85.00
		WARRANT TOTAL		85.00
70146	BROWN & COLE STORES	OPERATING SUPPLIES	FD	17.60
		WARRANT TOTAL		17.60
70147	CASCADE DENTAL	RETIRED MEDICAL	PD	24.00
		WARRANT TOTAL		24.00
70148	CHECKBOOK MAGAZINE	BOOKS, PERIOD, RECORDS	LIB	28.00
		WARRANT TOTAL		28.00
70149	CEMEX	REPAIR/MAINT-STREETS	ST	214.24
		CONTRACTED OVERLAY	ST	181.78
		WARRANT TOTAL		396.02
70150	CITIES INSURANCE ASSOC.	INSURANCE & BONDS	JUD	1,341.26
		INSURANCE & BONDS	FIN	2,962.34
		INSURANCE	LGL	373.43
		INSURANCE	PLN	3,004.89

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		INSURANCE	ENG	2,620.85
		INSURANCE	PD	35,031.08
		REPAIR & MAINT - AUTO	PD	521.25
		INSURANCE	FD	20,546.15
		INSURANCE	INSP	1,949.43
		INSURANCE	PK	15,337.98
		INSURANCE	CEM	4,207.79
		INSURANCE	ST	16,522.83
		INSURANCE	LIB	9,588.64
		INSURANCE	SWR	32,851.49
		INSURANCE	SAN	11,457.86
		WARRANT TOTAL		158,317.27
70151	COLLINS OFFICE SUPPLY, INC	SUPPLIES/BOOKS	PLN	54.36
		SUPPLIES/BOOKS	PLN	99.18
		SUPPLIES	ENG	99.18
		OFF/OPER SUPPS & BOOKS	INSP	54.36
		OFF/OPER SUPPS & BOOKS	INSP	99.17
		WARRANT TOTAL		406.25
70152	COMCAST	INTERNET SERVICES	IT	99.95
		WARRANT TOTAL		99.95
70153	CORRECTIONAL INDUSTRIES	PROFES. SVCS. REIMBURSE	ENG	17.94
		WARRANT TOTAL		17.94
70154	HSBC BUSINESS SOLUTIONS	EMPLOYEE RECOGNITION	EXE	107.34
		MACHINERY & EQUIPMENT	PD	227.19
		WARRANT TOTAL		334.53
70155	COUNTRYSIDE CHEVROLET	REPAIR & MAINT - AUTO	PD	43.01
		REPAIR & MAINT - AUTO	PD	43.01
		WARRANT TOTAL		86.02
70156	CRYSTAL SPRINGS	OPERATING SUPPLIES	SAN	174.92
		WARRANT TOTAL		174.92
70157	DC'S PRINTING & AWARDS	OFFICE/OPERATING SUPPLIES	PD	8.66
		WARRANT TOTAL		8.66
70158	DELL MARKETING L.P.	NETWORK HARDWARE	IT	3,182.17
		WARRANT TOTAL		3,182.17
70159	E & E LUMBER	MACHINERY & EQUIPMENT	PD	242.76
		MACHINERY & EQUIPMENT	PD	12.43
		MACHINERY & EQUIPMENT	PD	229.36
		MACHINERY & EQUIPMENT	PD	32.68
		MACHINERY & EQUIPMENT	PD	25.08
		MACHINERY & EQUIPMENT	PD	6.06
		MACHINERY & EQUIPMENT	PD	6.38
		OPERATING SUP - PARKS SHOP	PK	4.74
		REPAIRS/MT-RIVERFRONT	PK	21.95

CITY OF SEDRO-WOOLLEY
 SORTED TRANSACTION WARRANT REGISTER
 09/08/2010 (Printed 09/02/2010 15:29)

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WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		REPAIRS/MT-RIVERFRONT	PK	61.38-
		REPAIRS/MT-RIVERFRONT	PK	63.85
		REPAIRS/MT-RIVERFRONT	PK	3.12
		REPAIRS/MT-RIVERFRONT	PK	10.77
		REPAIRS/MT-COMMUNITY CTR	PK	1.17
		REPAIR/MT-SENIOR CENTER	PK	21.40-
		REPAIR/MT-MEMORIAL PARK	PK	32.45
		OPERATING SUPPLIES	ST	13.49-
		SMALL TOOLS/MINOR EQUIP	ST	36.69
		SMALL TOOLS/MINOR EQUIP	ST	21.63
		OPERATING SUPPLIES	ST	59.27-
		OPERATING SUPPLIES	SWR	20.08
		WARRANT TOTAL		615.66
70160	EDASC	E.D.A.S.C.	DEV	2,000.00
		WARRANT TOTAL		2,000.00
70161	ENVIRONMENTAL ABATEMENT SVC. INC.	REPAIR/MAINT-MUSEUM	PK	86.56
		WARRANT TOTAL		86.56
70162	EDGE ANALYTICAL, INC.	PROFESSIONAL SERVICES	SWR	682.00
		WARRANT TOTAL		682.00
70163	ENTERPRISE OFFICE SYSTEMS	SUPPLIES	FIN	45.36
		WARRANT TOTAL		45.36
70164	FEDERAL CERTIFIED HEARING	RETIRED MEDICAL	PD	82.82
		WARRANT TOTAL		82.82
70165	FRANKLIN CORPORATION (THE)	CONSTRUCTION	F-C	302,834.21
		WARRANT TOTAL		302,834.21
70166	FRONTIER	TELEPHONE	PD	57.34
		TELEPHONE	PK	85.83
		PUBLIC UTILITIES-CITY HALL	PK	69.94
		TELEPHONE	CEM	198.35
		TELEPHONE	LIB	123.31
		WARRANT TOTAL		534.77
70167	FRONTIER BUILDING SUPPLY	REPAIR/MAINTENANCE-EQUIP	ST	85.46
		WARRANT TOTAL		85.46
70168	GEN-TEK	MAINT OF GENERAL EQUIP	SWR	2,700.83
		WARRANT TOTAL		2,700.83
70169	GOOD HOUSEKEEPING	BOOKS, PERIOD, RECORDS	LIB	54.02
		WARRANT TOTAL		54.02
70170	GREAT AMERICA LEASING COR	REPAIR/MAINTENANCE-EQUIP	LIB	139.63
		WARRANT TOTAL		139.63
70171	HACH COMPANY	OPERATING SUPPLIES	SWR	87.38

WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		WARRANT TOTAL	87.38
70172	HERTZ EQUIPMENT RENTAL	CONTRACTED OVERLAY ST	683.83
		WARRANT TOTAL	683.83
70173	HONEY BUCKET	UTILITIES-PORTABLE TOILETS PK	64.50
		UTILITIES-PORTABLE TOILETS PK	64.50
		UTILITIES-PORTABLE TOILETS PK	64.50
		UTILITIES-PORTABLE TOILETS PK	51.60-
		WARRANT TOTAL	141.90
70174	IKON OFFICE SOLUTIONS	REPAIRS & MAINTENANCE PD	34.38
		REPAIRS & MAINTENANCE PD	75.74
		EQUIPMENT LEASE FD	75.74
		REPAIRS/MAINT-EQUIP FD	34.37
		WARRANT TOTAL	220.23
70175	INGRAM LIBRARY SERVICES	SUMMER READ PROGRAM LIB	105.70
		BOOKS, PERIOD, RECORDS LIB	35.38
		BOOKS, PERIOD, RECORDS LIB	195.93
		BOOKS, PERIOD, RECORDS LIB	38.13
		BOOKS, PERIOD, RECORDS LIB	17.67
		BOOKS, PERIOD, RECORDS LIB	38.05
		BOOKS, PERIOD, RECORDS LIB	12.41
		WARRANT TOTAL	443.27
70176	IWORQ SYSTEMS	MISC-DUES/SUBSCRIPTIONS PK	400.00
		MISC-DUES/SUBSCRIPTIONS ST	1,200.00
		MISC-DUES/SUBSCRIPTIONS SWR	400.00
		MISC-DUES/SUBS & TUITN/REG SAN	400.00
		WARRANT TOTAL	2,400.00
70177	JNR EXCAVATING & PAVING	REPAIR/MAINT-STREETS ST	2,355.44
		CONTRACTED OVERLAY ST	3,822.78
		WARRANT TOTAL	6,178.22
70178	JET CITY RENTAL	SOLID WASTE DISPOSAL SAN	2,596.80
		WARRANT TOTAL	2,596.80
70179	KAREN E. HOMITZ, DDS, PLLC	RETIRED MEDICAL PD	1,600.00
		WARRANT TOTAL	1,600.00
70180	LAKESIDE INDUSTRIES	REPAIR/MAINT-STREETS ST	114.33
		CONTRACTED OVERLAY ST	64,259.62
		CONTRACTED OVERLAY ST	2,088.91
		WARRANT TOTAL	66,462.86
70181	LEGACY TELECOMMUNICATIONS INC	REPAIRS/MAINT-EQUIP FD	876.42
		MAINTENANCE CONTRACTS SWR	8,243.04
		REPAIRS/MAINTENANCE SWTR	1,030.38
		WARRANT TOTAL	10,149.84

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
70182	LIBRARY JOURNAL	BOOKS, PERIOD, RECORDS	LIB	157.99
		WARRANT TOTAL		157.99
70183	LOGGERS AND CONTRACTORS	OPERATING SUPPLIES	ST	136.33
		WARRANT TOTAL		136.33
70184	LOUIS AUTO GLASS	REPAIR & MAINT - AUTO	PD	247.78
		WARRANT TOTAL		247.78
70185	LOWELL, DAVID D.	PROFESSIONAL SERVICES	JUD	150.00
		WARRANT TOTAL		150.00
70186	MARTIN MARIETTA MATERIALS	CONTRACTED OVERLAY	ST	2,866.82
		CONTRACTED OVERLAY	ST	450.29
		WARRANT TOTAL		3,317.11
70187	M&J'S APPLIANCE REPAIR	REPAIRS/MAINT-EQUIP	FD	184.15
		WARRANT TOTAL		184.15
70188	MOTOR TRUCKS, INC.	REPAIRS/MAINT-EQUIP	FD	251.45
		WARRANT TOTAL		251.45
70189	NAT'L GEOGRAPHIC TRAVELER	BOOKS, PERIOD, RECORDS	LIB	29.95
		WARRANT TOTAL		29.95
70190	NEXTEL COMMUNICATIONS	TELEPHONE	PD	402.73
		WARRANT TOTAL		402.73
70191	NORTH COAST ELECTRIC CO.	MAINT OF GENERAL EQUIP	SWR	37.57
		MAINT OF GENERAL EQUIP	SWR	18.64
		WARRANT TOTAL		18.93
70192	OFFICE DEPOT	SUPPLIES/BOOKS	PLN	14.97
		SUPPLIES	ENG	14.97
		OFF/OPER SUPPS & BOOKS	INSP	14.97
		WARRANT TOTAL		44.91
70193	PETROCARD	AUTO FUEL/DIESEL	PK	68.99
		AUTO FUEL/DIESEL	CEM	97.16
		AUTO FUEL/DIESEL	ST	239.76
		WARRANT TOTAL		405.91
70194	PETERSON, DEBRA	TUITION/REGISTRATION	LIB	235.00
		WARRANT TOTAL		235.00
70195	PETTY CASH-DEBRA PETERSON	SUPPLIES	LIB	5.94
		SUMMER READ PROGRAM	LIB	51.65
		BOOKS, PERIOD, RECORDS	LIB	28.47
		WARRANT TOTAL		86.06
70196	POPULAR MECHANICS	BOOKS, PERIOD, RECORDS	LIB	56.26
		WARRANT TOTAL		56.26

CITY OF SEDRO-WOOLLEY
 SORTED TRANSACTION WARRANT REGISTER
 09/08/2010 (Printed 09/02/2010 15:29)

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WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
70197	PROBUILD	REPAIRS/MAINT-BUILDING	SAN	205.04
		WARRANT TOTAL		205.04
70198	PROQUEST	WA LIB SYSTEM	LIB	755.00
		WARRANT TOTAL		755.00
70199	PRINTWISE, INC.	SUPPLIES	JUD	127.68
		PRINTING/PUBLICATIONS	PD	97.38
		WARRANT TOTAL		225.06
70200	PUGET SOUND ENERGY	PUBLIC UTILITIES	PD	32.64
		REPAIRS & MAINTENANCE	PD	9.93
		UTILITIES-RIVERFRONT	PK	545.32
		UTILITIES-COMMUNITY CTR	PK	127.16
		UTILITIES-SENIOR CENTER	PK	385.62
		UTILITIES-TRAIN	PK	46.30
		UTILITIES-HAMMER SQUARE	PK	218.13
		UTILITIES-BINGHAM & MEMORIAL P		47.14
		UTILITIES - SHOP	PK	54.40
		UTILITIES - SHOP	PK	17.45
		UTILITIES - OTHER	PK	10.92
		PUBLIC UTILITIES-MUSEUM	PK	9.93
		PUBLIC UTILITIES-MUSEUM	PK	23.10
		PUBLIC UTILITIES-CITY HALL	PK	2,561.95
		PUBLIC UTILITIES	CEM	50.00
		PUBLIC UTILITIES	ST	7.47
		PUBLIC UTILITIES	ST	55.44
		PUBLIC UTILITIES	ST	66.15
		PUBLIC UTILITIES	ST	258.95
		PUBLIC UTILITIES	LIB	494.70
		ADVERTISING	HOT	36.56
		PUBLIC UTILITIES	SWR	8,759.99
		PUBLIC UTILITIES	SAN	95.08
		PUBLIC UTILITIES	SWTR	54.31
		WARRANT TOTAL		13,968.64
70201	QUILTERS NEWSLETTER	BOOKS, PERIOD, RECORDS	LIB	62.99
		WARRANT TOTAL		62.99
70202	R & H MECHANICAL	MAINT OF GENERAL EQUIP	SWR	207.74
		WARRANT TOTAL		207.74
70203	RICK'S REFRIGERATION INC.	SOLID WASTE DISPOSAL	SAN	136.33
		WARRANT TOTAL		136.33
70204	SCADA & CONTROLS ENGINEERING INC	PROFESSIONAL SERVICES	SWR	2,090.00
		MACHINERY/EQUIPMENT	SWR	276.60
		WARRANT TOTAL		2,366.60
70205	SCHOOL LIBRARY JOURNAL	BOOKS, PERIOD, RECORDS	LIB	136.99
		WARRANT TOTAL		136.99

CITY OF SEDRO-WOOLLEY
 SORTED TRANSACTION WARRANT REGISTER
 09/08/2010 (Printed 09/02/2010 15:29)

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
70212	SCIENTIFIC SUPPLY	OPERATING SUPPLIES	SWR	113.54
		WARRANT TOTAL		113.54
70213	SEDRO-WOOLLEY AUTO PARTS	REPAIR/MT-SMALL TOOLS EQUIP	PK	23.75
		REPAIR/MAINTENANCE-EQUIP	ST	67.24
		OPERATING SUPPLIES	SAN	178.40
		WARRANT TOTAL		269.39
70214	SEDRO-WOOLLEY VOLUNTEER	SALARIES-VOLUNTEERS	FD	12,020.50
		WARRANT TOTAL		12,020.50
70215	SJOSTROM LAW OFFICE	MISC-FILING FEES/LIEN EXP	SWR	261.21
		MISC-FILING FEES/LIEN EXP	SWR	261.21
		MISC-FILING FEES/LIEN EXP	SAN	46.65
		MISC-FILING FEES/LIEN EXP	SAN	46.65
		OPERATING SUPPLIES	SWTR	14.64
		WARRANT TOTAL		630.36
70216	SKAGIT CO HEALTH DEPT	MISC-PERMITS & LICENSES	PK	73.00
		WARRANT TOTAL		73.00
70217	SKAGIT COUNTY TREASURER	CRIME VCTM & WITNSS PROG	LGL	117.38
		WARRANT TOTAL		117.38
70218	SKAGIT FARMERS SUPPLY	OPERATING SUPPLIES-PROPANE	ST	16.44
		OPERATING SUPPLIES-PROPANE	ST	12.39
		OPERATING SUPPLIES-PROPANE	ST	12.93
		OPERATING SUPPLIES-PROPANE	ST	12.93
		WARRANT TOTAL		54.69
70219	SKAGIT HYDRAULICS, INC.	REPAIR/MAINTENANCE-EQUIP	ST	280.22
		WARRANT TOTAL		280.22
70220	SKAGIT READY MIX, INC.	MAINTENANCE OF LINES	SWR	335.83
		WARRANT TOTAL		335.83
70221	SKAGIT COUNTY COMMUNITY SVC.	SKAGIT COUNCIL ON ALCOHOL	ALC	3,030.03
		WARRANT TOTAL		3,030.03
70222	SK. VALLEY BARK & TOPSOIL, INC.	REPAIR/MT-METCALF BALL PARK	PK	121.90
		WARRANT TOTAL		121.90
70223	SKAGIT VALLEY PUBLISHING	LEGAL PUBLICATIONS	LGS	33.75
		LEGAL PUBLICATIONS	LGS	37.50
		LEGAL PUBLICATIONS	LGS	30.00
		PROF SERVICES REIMBURSABLE	PLN	82.50
		WARRANT TOTAL		183.75
70224	SUNSET AUTO BODY	OPERATING SUPPLIES	FD	270.50
		WARRANT TOTAL		270.50
70225	THOMPSON'S GREENHOUSE	FLOWER DISPLAYS	PK	90.55

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		WARRANT TOTAL		90.55
70226	TKE CORP	REPAIR/MAINT-CITY HALL	PK	684.63
		WARRANT TOTAL		684.63
70227	TIGERDIRECT.COM	PORTABLE EQUIPMENT	SWR	325.11
		WARRANT TOTAL		325.11
70228	TRUE VALUE	OPERATING SUPPLIES	FD	15.05
		OPERATING SUPPLIES	FD	22.46
		OPERATING SUP - COMM CENTER	PK	1.72
		OPERATING SUP - SENIOR CTR	PK	75.72
		OPERATING SUP - CITY HALL	PK	16.85
		OPERATING SUP - HAMMER SQ	PK	74.63
		REPAIRS/MT-RIVERFRONT	PK	4.86
		REPAIRS/MT-RIVERFRONT	PK	15.93
		REPAIRS/MT-RIVERFRONT	PK	18.38
		REPAIRS/MT-RV PARK	PK	107.09
		REPAIRS/MT-RV PARK	PK	22.71
		REPAIRS/MT-COMMUNITY CTR	PK	65.23
		REPAIR/MT-MEMORIAL PARK	PK	53.00
		REPAIR/MT-MEMORIAL PARK	PK	43.27
		REPAIR/MT-MEMORIAL PARK	PK	48.66
		OPERATING SUPPLIES	SWR	18.38
		OPERATING SUPPLIES	SWR	9.18
		OPERATING SUPPLIES	SWR	32.95
		WARRANT TOTAL		559.53
70229	UNIVAR USA INC	OP SUPPLIES-CHEMICALS	SWR	2,642.04
		OP SUPPLIES-CHEMICALS	SWR	753.15
		OP SUPPLIES-CHEMICALS	SWR	200.00
		WARRANT TOTAL		3,195.19
70230	USA BLUE BOOK	MAINTENANCE OF LINES	SWR	144.50
		WARRANT TOTAL		144.50
70231	VALLEY AUTO SUPPLY	REPAIR & MAINT - AUTO	PD	48.01
		OPERATING SUPPLIES	FD	48.02
		MAINTENANCE OF VEHICLES	SWR	220.43
		REPAIRS/MAINT-EQUIP	SAN	90.89
		REPAIRS/MAINT-EQUIP	SAN	4.37
		REPAIRS/MAINT-EQUIP	SAN	225.06
		WARRANT TOTAL		636.78
70232	VALLEY FREIGHTLINER INC	REPAIRS/MAINT-EQUIP	SAN	187.47
		WARRANT TOTAL		187.47
70233	VERIZON WIRELESS	TELEPHONE	FIN	66.84
		TELEPHONE	FIN	56.84
		TELEPHONE	LGL	56.84
		TELEPHONE	IT	56.84
		NEXTEL CELL PHONES		128.21

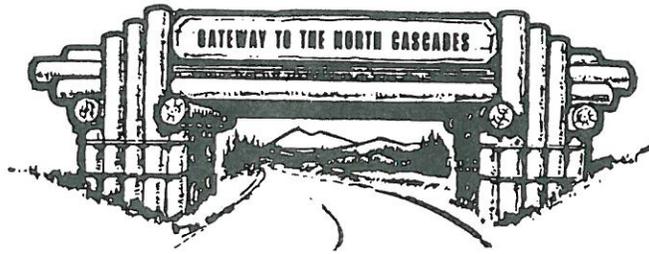
WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		TELEPHONE PD	107.94
		TELEPHONE PD	559.27
		TELEPHONE PD	28.10
		TELEPHONE FD	129.03
		TELEPHONE FD	150.44
		TELEPHONE INSP	13.75
		TELEPHONE PK	121.81
		TELEPHONE CEM	13.75
		TELEPHONE ST	72.99
		NEXTEL CELL PHONES	204.88
		NEXTEL CELL PHONES SAN	165.36
		WARRANT TOTAL	1,932.89
70234	WALLACE & ASSOCIATES	INSURANCE & BONDS JUD	31.50
		INSURANCE & BONDS FIN	60.55
		INSURANCE LGL	7.90
		INSURANCE PLN	128.20
		INSURANCE ENG	79.10
		INSURANCE PD	1,079.13
		INSURANCE FD	330.22
		INSURANCE INSP	55.65
		INSURANCE PK	178.15
		INSURANCE CEM	69.40
		INSURANCE ST	306.46
		INSURANCE LIB	252.00
		INSURANCE SWR	572.76
		INSURANCE SAN	348.98
		WARRANT TOTAL	3,500.00
70235	WALGREENS INFUSTION & RESP SVC	RETIRED MEDICAL PD	36.57
		WARRANT TOTAL	36.57
70236	WA ST DEPT OF PROF LICEN	INTERGOV SVC-GUN PERMITS PD	72.00
		INTERGOV SVC-GUN PERMITS PD	39.00
		WARRANT TOTAL	111.00
70237	WA ST OFF OF TREASURER	STATE REMITTANCES-COURT	5,891.24
		WARRANT TOTAL	5,891.24
70238	WIDENER AND ASSOCIATES	ENG-SR20 WIDE METCALF-TOWN ART	1,400.00
		IMPROVEMENT-TOWNSHIP LINE SWR	2,100.00
		WARRANT TOTAL	3,500.00
70239	WOOD'S LOGGING SUPPLY INC	SMALL TOOLS & MINOR EQUIP FD	31.38
		MAINTENANCE OF LINES SWR	159.03
		OPERATING SUPPLIES SWR	13.87
		WARRANT TOTAL	204.28
70240	RIMMER, PAT	PLANNING PERMITS	150.00
		WARRANT TOTAL	150.00
		RUN TOTAL	639,446.09

FUND	TITLE	AMOUNT
001	CURRENT EXPENSE FUND	111,113.22
101	PARK FUND	24,012.69
102	CEMETERY FUND	4,636.45
103	STREET FUND	98,453.66
104	ARTERIAL STREET FUND	1,400.00
105	LIBRARY FUND	13,233.55
108	STADIUM FUND	36.56
330	1996 FIRE STATION CONST FUND	302,834.21
401	SEWER FUND	64,519.16
412	SOLID WASTE FUND	18,107.26
425	STORMWATER	1,099.33
TOTAL		639,446.09

CITY OF SEDRO-WOOLLEY
SORTED TRANSACTION WARRANT REGISTER
09/08/2010 (Printed 09/02/2010 15:29)

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DEPARTMENT	AMOUNT
001 000 000	6,041.24
001 000 011	101.25
001 000 012	1,650.44
001 000 013	239.52
001 000 014	3,199.37
001 000 015	564.24
001 000 017	4,682.77
001 000 019	3,641.58
001 000 020	2,980.12
001 000 021	44,734.79
001 000 022	36,054.34
001 000 024	2,193.53
001 000 051	2,000.00
001 000 062	3,030.03
FUND CURRENT EXPENSE FUND	111,113.22
101 000 076	24,012.69
FUND PARK FUND	24,012.69
102 000 036	4,636.45
FUND CEMETERY FUND	4,636.45
103 000 042	98,453.66
FUND STREET FUND	98,453.66
104 000 042	1,400.00
FUND ARTERIAL STREET FUND	1,400.00
105 000 072	13,233.55
FUND LIBRARY FUND	13,233.55
108 000 019	36.56
FUND STADIUM FUND	36.56
330 000 082	302,834.21
FUND 1996 FIRE STATION CONST FUND	302,834.21
401 000 035	64,519.16
FUND SEWER FUND	64,519.16
412 000 037	18,107.26
FUND SOLID WASTE FUND	18,107.26
425 000 039	1,099.33
FUND STORMWATER	1,099.33
TOTAL	639,446.09



CITY COUNCIL AGENDA
REGULAR MEETING

SEP 08 2010

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3C

SEDRO-WOOLLEY PUBLIC LIBRARY

PHONE: 855-1166

802 BALL AVENUE • SEDRO-WOOLLEY, WA 98284

August 25, 2010

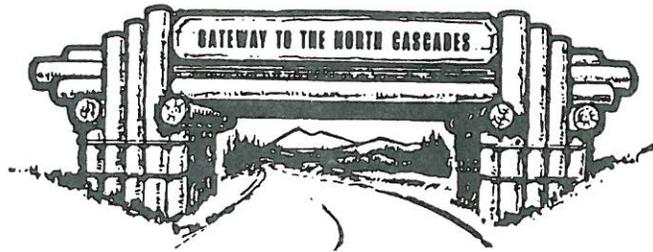
To the Mayor & Members of the Sedro-Woolley City Council:

**RE: Attendance of Librarian at the Rural & Small Libraries
Conference in Denver, CO – October 12th – 16th, 2010**

An extraordinary opportunity has arisen for Debra Peterson to be able to attend the Annual Conference of the Association of Rural & Small Libraries in Denver, CO – October 12 to 16, 2010. She has applied for, and has been awarded, a Continuing Education Grant from the WA State Library to attend. The Grant will pay for 75% of the costs of attending the Conference, with the Library paying the remaining 25%. We are asking therefore that she be allowed to go to Colorado in October. There are sufficient funds for this in the Library's current 2010 Travel & Registration line items. The Library's portion of the expense will be: \$235 (for Conference Fee). All other fees, such as hotel, airfare, & airporter shuttle, will be paid for by the WA State Library (Debra will pay for these herself initially, and then will be directly reimbursed by the WSL). All other incidentals, and food, will be paid for by Debra. We think this is a great opportunity, and she will bring back a lot of great new ideas for our Library. Thank-you.

**Signed – the Library Board Members of the Sedro-Woolley
Public Library.**

*Debra R. Cole
Sheran Whitely
Myra Broughs
Dorothy Kinghouse
Marjane Burke*



SEP 08 2010

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3c

SEDRO-WOOLLEY PUBLIC LIBRARY

PHONE: 855-1166

802 BALL AVENUE • SEDRO-WOOLLEY, WA 98284

September 1, 2010

To the Mayor & Members of the Sedro-Woolley City Council:

RE: Interlibrary Loan Conference for Kathy Brewer

One of the Library's long time employees, Kathy Brewer, was offered an extraordinary opportunity earlier this week. A library colleague in another public library mentioned that she was going to the OCLC Interlibrary Loan Conference in Portland, OR, later this month. She generously offered to share her room, and her drive down, with Kathy – if the Library would just pay for the **\$85** Conference fee. There will be no further expenses paid by (or billed to) the Library. Kathy is willing to pay for food, etc. herself. This is a great conference, I attended it several years ago. We are just now returning to the world of Interlibrary loans – so a refresher is very welcome. I deemed this a worthwhile investment, with a great return – so have authorized Kathy to attend. There are sufficient funds in the Tuition line item in the Library budget. Thank-you very much. Should you have further questions, please do not hesitate to let me know.

Sincerely Yours,

Debra Peterson
Librarian

SEP 08 2010

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3d

Resolution 834-10

**A RESOLUTION OF THE CITY OF SEDRO-WOOLLEY APPOINTING
MEMBERS TO THE LODGING TAX ADVISORY COMMITTEE**

WHEREAS, the City of Sedro-Woolley currently levies a lodging tax pursuant to Chapter 67.28 RCW; and

WHEREAS, the State Legislature has passed SSB 5867, enacted as Chapter 452, Laws of 1997; and

WHEREAS, the City established a Lodging Tax Advisory Committee in September, 1997;

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF SEDRO-WOOLLEY AS FOLLOWS;**

The following persons are appointed to serve as members of the City of Sedro-Woolley Lodging Tax Advisory Committee:

Membership Category	Appointee
Elected Official of City of Sedro-Woolley	Tom Storrs
Representatives of businesses required to collect the tax	Kris Dodge Manager, Three Rivers Inn James Montgomery Skagit Motel
Persons involved in activities authorized to be funded:	Pola Kelly Chamber of Commerce Jaretta Osborne Sedro-Woolley Museum

This resolution shall take effect immediately upon passage.

PASSED by majority vote of the members of the Sedro-Woolley City Council
this 8th day of September, 2010.

Mike Anderson, Mayor

Attest:

Patsy Nelson, Finance Director

Approved as to form:

Eron Berg, City Attorney

SEP 08 2010

RESOLUTION NO.

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3e

**A RESOLUTION OF THE CITY OF SEDRO-WOOLLEY DECLARING
CERTAIN PROPERTY AS SURPLUS AND AUTHORIZING ITS DISPOSITION**

WHEREAS, the City has purchased the property and/or equipment identified herein; and

WHEREAS, the property and/or equipment identified is surplus to the needs of the City; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY AS FOLLOWS:

Section 1. The City Council does hereby declare the following to be surplus:

VEHICLE(S):

<u>VIN</u>	<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>Plate No.</u>
2FAFP71W5WX130342	1998	FORD	Crown Vic	48066C

Section 2. The Mayor is directed to sell or trade-in the surplus property for additional property or for the best available price in any manner he determines to be in the best interest of the City and execute any necessary paperwork to effectuate the transfer.

PASSED by majority vote of the members of the Sedro-Woolley City Council this 8th day of September, 2010.

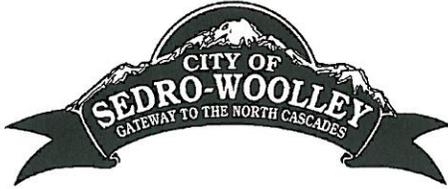
Mike Anderson, Mayor

Attest:

Patsy Nelson, Finance Director

Approved as to form:

Eron Berg, City Attorney



CITY COUNCIL AGENDA
REGULAR MEETING

CITY OF SEDRO-WOOLLEY

SEP 08 2010

Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-1661
Fax (360) 855-0707

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 34

Mark A. Freiberger, PE
Director of Public Works/City Engineer

MEMO TO: City Council and Mayor Anderson
FROM: Mark A. Freiberger, PE
RE: **Possible Contract Amendment 01
Contract 2010-PS-08
Bright Rain Solutions**
DATE: September 1, 2010 (for Council action September 8, 2010)

ISSUE:

Shall council move to authorize Mayor Anderson to execute contract amendment 01 to Contract 2010-PS-08 with Bright Rain Solutions of Seattle, WA for extension of the existing GIS services contract?

BACKGROUND/ DISCUSSION:

Public Works issued Contract 2010-PS-08 to Bright Rain Solutions of Seattle, WA on April 8, 2010, to provide data consolidation services to update the City's Sanitary Sewer GIS database. This work was done to coordinate with recent updates to our CCTV data collection equipment which allows direct download of the CCTV data to the GIS system. The original work has been completed.

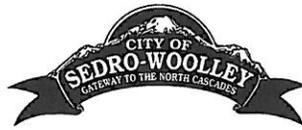
The need for staff training to allow in-house maintenance of the revised data was determined during the performance of the original work. The attached Amendment would extend the contract amount from the original not-to-exceed total of \$9,000 to \$11,500 to allow issuance of Task Order 2 for the training work.

FINANCIAL:

Funds for this project are available from the Account 401 Professional Services line item. The balance remaining in this account for GIS updates is sufficient for the proposed account.

MOTION:

Move to authorize Mayor Anderson to execute contract amendment 2010-PS-08-01 with Bright Rain Solutions of Seattle, WA extending the contract total to \$11,500.



AMENDMENT NO. 1

To the ON-CALL PROFESSIONAL SERVICES AGREEMENT No. 2010-PS-08
TASK ORDER No. 2010-PS-08-TO-01
Dated April 8, 2010 Agreement; April 13, 2010 Task Order
Between The City of Sedro-Woolley, Washington
And Bright Rain Solutions

This Amendment revises the above contract as follows:

Section 5 Compensation and Schedule of Payments is revised as follows:

City shall pay the Contractor per task order, not to exceed under this agreement **\$11,500** without prior approval of the Director of Public Works/City Engineer.

The Contractor shall be paid monthly on the basis of invoices for compensation earned by the Contractor during the billing period, as agreed by the parties. Payment shall be made within ten (10) days after approval of the voucher by the City council.

This Amendment revises the above Task Order as follows:

Amended Statement of Work Number 1 (SOW 1) as provided by Bright Rain Solutions and labeled Amended Exhibit A by the City of Sedro-Woolley.

All other terms and conditions remain as per the original agreement and task order.

DATED this **1st** day of September, 2010.

CITY OF SEDRO-WOOLLEY
A Washington municipal corporation

By: _____
Mayor

CONTRACTOR:

Bright Rain Solutions

By: _____



AMENDED EXHIBIT A

STATEMENT OF WORK Number 1 (“SOW 1”)

PREAMBLE

Bright Rain is pleased to enter into an on-call GIS support services contract with the City of Sedro-Woolley. This document will serve as a supplement to the executed on-call services contract currently put in place April 8, 2010.

1.0 Project Background

During a site visit conducted by the City’s pipe inspection software vendor it was recognized that wastewater GIS data is a critical portion of the overall wastewater system maintenance program. It was determined that it would be beneficial to seek outside assistance in enhancing current GIS asset data and developing GIS workflows in support of wastewater system maintenance.

2.0 Scope

The current scope includes the following:

- 1) Provide on-call GIS support services related to the City’s GIS data, software and workflows; and
- 2) Provide on-call systems integration and custom GIS development as requested.
- 3) Provide custom, on-site GIS training

3.0 Price

Contractor is being hired on an hourly basis to perform the Services above at rates stated in the accompanying rate sheet. Contractor will maintain daily records of hours and tasks performed, which will be submitted to Client monthly or upon request by Client.

Reimbursables

Sub-Consultants, Professional and Technical Cost + 12%

Maps, reports, materials, permit fees, express delivery and messenger, pass-thru bills and similar items necessary for work in progress Cost + 12%



Bright Rain Solutions

Consulting Services Rate Sheet

Standard Rates

GIS Services Hourly Rate: \$90

These services include data collection, processing, workflow development, training or consulting services related to any of these services. Travel time will be billed at 50% of this rate.

GIS Development and Integration Services Hourly Rate: \$110

These services include development of custom tools and scripts, systems integration and related consulting services.

Invoices

Services will be invoiced monthly along with detailed time and tasks report.

Payment

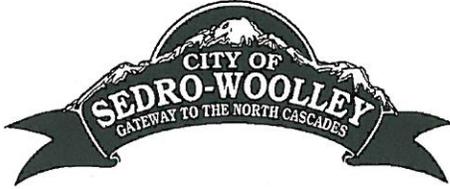
Payment is due fifteen (15) days after date of invoice. Client may not withhold any amounts due hereunder unless notification is given in writing and allowance for reasonable cure. Any late payment will be subject to any costs of collection (including reasonable legal fees) and will bear interest at the rate of one (1) percent per month or fraction thereof until paid.

Expenses

Client will reimburse Contractor for its reasonable and necessary cost of travel and out-of-pocket costs for photocopying, overnight courier, unusual long distance telephone and the like. Expense reports will be submitted monthly and ALL receipts will be included. Contractor will use Bright Rain Solutions' expense report unless Client provides an alternate expense template.

CITY COUNCIL AGENDA
REGULAR MEETING

SEP 08 2010



7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 39

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

Eron M. Berg
City Supervisor/City Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Interlocal Agreement with Town of Concrete
DATE: September 1, 2010

ISSUE: Should the Council approve the attached interlocal agreement that transfers possession of SWFD truck 5513 to the Town of Concrete?

BACKGROUND: Engine 5513 is a 1991 Darley/Spartan pumper that is being replaced next month by a new apparatus. The SWFD would like to maintain access to 5513 for training purposes but expects to use the truck very infrequently. Therefore, we are interested in transferring it to the Town of Concrete for use as CFD's front line engine. The draft agreement would transfer possession of the truck to Concrete and would allow them to equip, number and stripe the truck to their needs. It also indicates that at such time as the SWFD requests the vehicle be surplussed, that it would be transferred at no cost to Concrete.

RECOMMENDATION: Motion to approve the attached interlocal agreement with the Town of Concrete for shared use of a fire truck.

INTERLOCAL AGREEMENT BETWEEN CITY OF SEDRO-WOOLLEY AND TOWN OF CONCRETE

This Agreement is entered into between the City of Sedro-Woolley (City) and the Town of Concrete (Town) pursuant to the Interlocal Cooperation Act, Chapter 39.34 RCW.

I. PURPOSE

The purpose of this Agreement is to provide shared use of a fire truck for the benefit of the citizens of the City of Sedro-Woolley and the citizens of the Town of Concrete. The fire truck is a 1991, Darley/Spartan pumper, VIN No. 4S7PT9SO4LC002987.

II. SERVICES

The City is replacing this truck with a new truck and desires to retain this truck as a training apparatus. As a training apparatus, the City anticipates minimal use and therefore desires to keep the truck maintained and in useful condition by sharing it with the Town of Concrete for use as a Concrete Fire Department front line apparatus. The Town will be in possession of this apparatus for the duration of this agreement and is free to use the apparatus as a front line, first response pumper, striped, signed, numbered and equipped as a Concrete Fire Department truck. The City agrees to give the Town a minimum of seven (7) days notice prior to any requested use of the vehicle for training purposes.

III. COMPENSATION

No compensation shall be paid by virtue of entering into this agreement. At such time as the City of Sedro-Woolley declares the fire truck to be surplus to the City's needs, the City agrees to transfer ownership to the Town of Concrete at no cost, pursuant to RCW 39.33.020. For the duration of this agreement, the Town agrees to insure the apparatus and name the City as an additional named insured on its policy. The Town further agrees to maintain the apparatus in good working order at its own cost and expense. The City will not be responsible for any costs associated with the truck other than those costs caused by the City's use of the truck for training purposes.

IV. INDEMNIFICATION

Each party agrees to be responsible and assume liability for its own wrongful and/or negligent acts or omissions, or those of their officials, officers, agents, or employees to the fullest extent required by law. Each party shall defend, protect and hold harmless the other party from and against all claims, suits and/or other actions

INTERLOCAL AGREEMENT BETWEEN THE CITY OF SEDRO-WOOLLEY
AND THE TOWN OF CONCRETE

arising from any negligent or intentional act or omission of that party's employees, agents and/or authorized subcontractor(s) while performing under this Agreement. It is further provided that no liability shall attach to either the City or the Town by reason of entering into this Agreement except as expressly provided herein.

If such claims are caused by or result from the concurrent negligence of the City, or its agents, employees, and/or officers, and the Town, or its agents, employees, and/or officers, then these indemnity provisions shall be valid and enforceable only to the extent of the negligence of the indemnifying party; provided that nothing herein shall require either party to hold harmless or defend the other party or the other party's agents, employees and/or officers from any claims arising from the sole negligence of the other party, or its agents, employees, and/or officers.

V. AMENDMENT

The parties may mutually waive, amend, or modify parts of this Agreement this Agreement. Such amendments, changes, modifications, or waivers shall not be binding unless they are in writing and signed by personnel authorized to bind the parties. Waiver or breach of any term or condition of this Agreement shall not be considered a waiver of any prior or subsequent breach.

VI. CHOICE OF LAW AND VENUE

This Agreement will be governed by the laws of the State of Washington, both as to interpretation and performance. Any actions at law, suit in equity, or other judicial proceeding for the enforcement of this Agreement may be instituted only in a court of competent jurisdiction in the State of Washington, County of Skagit.

VII. SEVERABILITY

In the event any term or condition of this Agreement or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other terms, condition or application of this Agreement which can be given effect without the invalid term, condition, or application. To this end the terms and conditions of this Agreement are declared severable.

VIII. INTEGRATION CLAUSE

This Agreement embodies the whole agreement of the parties. There are no promises, terms, conditions or obligations other than those contained in this Agreement. This Agreement supersedes all previous communications, representations or agreements, either oral or written, between the parties.

IX. TERM AND TERMINATION

The term of this agreement shall be from the date hereof, and shall extend until terminated. Any party hereto may terminate this Agreement upon at least ninety (90) days advance written notice to the other parties.

A. ANNUAL CONSULTATION

The parties agree to review the operation of this Agreement annually or as needed.

X. PROPERTY AND EQUIPMENT

No fixed assets or personal or real property will be jointly or cooperatively acquired, held or disposed of pursuant to this Agreement. All equipment placed on the truck by the Town will remain the Town's equipment and until surplussed and transferred to the Town, the truck will remain the property of the City.

XI. DISPUTES

In the event that a dispute arises under this Agreement, it will be resolved in the following manner:

The parties will each individually appoint one member to a dispute board. The dispute board will evaluate the dispute and make a determination of the dispute. The determination of the dispute board will be final and binding on the parties hereto.

XII. FILING

This Agreement will be filed with the City, the Town, and with the Skagit County Auditor.

XIII. NOTICES

All notices hereunder may be delivered or mailed. If mailed, they shall be sent to the following respective addresses:

To Sedro-Woolley
325 Metcalf Street
Sedro-Woolley, WA 98284
Attn: City Supervisor

To Town of Concrete
45672 Main Street
Concrete, WA 98237
Attn: Mayor

or to such other respective addresses as either party hereto may hereafter from time to time designate in writing. All notices mailed by regular post (including first class) shall be deemed to have been given on the second business day following the date of mailing, if properly mailed and addressed. Notices and payments sent by certified or registered mail shall be deemed to have been given on the day next following the date of mailing, if properly mailed and addressed. For all types of mail, the postmark affixed by the United States Postal Service shall be conclusive evidence of the date of mailing.

XIV. EFFECTIVE DATE

This Agreement will take effect when executed by the parties.

Dated this ____ day of _____, 2010.

CITY OF SEDRO-WOOLLEY

TOWN OF CONCRETE

MAYOR MIKE ANDERSON

MAYOR JUDD WILSON

ATTEST:

ATTEST:

PATSY NELSON, FINANCE DIRECTOR

ANDREA FICHTER, CLERK-TREASURER

APPROVED AS TO FORM:

APPROVED AS TO FORM:

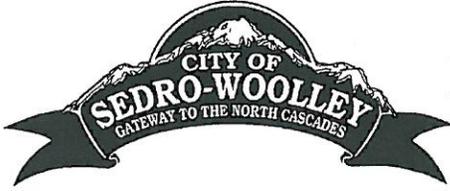
ERON BERG, City Supervisor/Attorney

Town Attorney

CITY COUNCIL AGENDA
REGULAR MEETING

SEP 08 2010

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3b



CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

Eron M. Berg
City Supervisor/City Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Personnel Policies
DATE: September 8, 2010

ISSUE: Should the Council approve the attached personnel policy regarding reimbursements for physical exercise?

BACKGROUND: The City's new contract with the SWPSG increased the reimbursement for physical exercise programs from \$15 to \$30 per month, provided, that the employee uses the program a minimum of eight (8) times per month.

This is part of our City's overall wellness program and is something I would like to expand to all employees. To make that happen I am requesting approval of a revised policy to cover non-represented employees and authority to enter into a MOU with AFSCME to add the same policy language to their CBA. This, along with all of our other wellness oriented policies and programs will help us to qualify for the 2% discount on medical premiums in 2012.

RECOMMENDATION: Motion to approve attached personnel policy regarding reimbursements for physical exercise and to authorize the City Supervisor to enter into an MOU with AFSCME extending the same or substantially similar policy to AFSCME covered employees.

Policy ____ PHYSICAL EXERCISE & WELLNESS FOR NON-REPRESENTED EMPLOYEES

A. PHYSICAL ACTIVITY REIMBURSEMENTS

The City of Sedro-Woolley has adopted a City-wide program of wellness and has long provided employees represented by both AFSCME and the SWPSG with reimbursement for gym membership fees. As part of the City's wellness program, the City desires to extend this benefit to all regular full-time employees.

This policy is effective for regular full-time employees of the City who are not represented by or part of any bargaining unit.

The City will reimburse thirty Dollars (\$30.00) per month per employee towards the cost of a physical training membership, gym fee or other physical activity program (i.e., yoga classes, spin classes, etc), provided, that the employee must use the program a minimum of eight (8) times per month. Attendance/use of the program is to be verified as required by the Finance Department. The balance of the program cost will be paid by the City employee who voluntarily participates in the program.

SEP 08 2010

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 31

P R O C L A M A T I O N

WHEREAS, Constitution of the United States of America, the guardians of our liberties embodies the principles of limited government in a Republic dedicated to rule by law; and

WHEREAS, September 17th, 2010 marks the two hundred twenty-third anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, It is fitting and proper to accord official recognition to the magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

WHEREAS. Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17th through the 23rd as Constitution Week.

NOW, THEREFORE, I Mike Anderson, Mayor of the City of Sedro-Woolley do hereby proclaim the week of Sept 17th through 23rd as

CONSTITUTION WEEK

And ask our citizens to reaffirm the ideals of the Framers of the Constitution in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

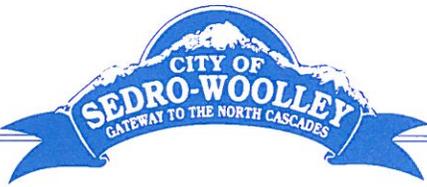
Signed this day of September, 2010

SEAL

Mayor

SEP 08 2010

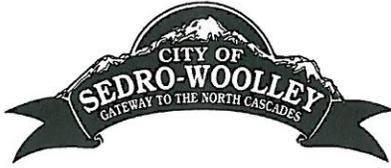
7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 4



SUBJECT: PUBLIC COMMENT

Name:
Address:
Narrative:

NEW
BUSINESS



CITY COUNCIL AGENDA
REGULAR MEETING

SEP 08 2010

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 5

Planning Department
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9929
Fax (360) 855-0733

MEMO:

To: City Council
Mayor Anderson

From: Jack Moore 
Planning Director/ Building Official

Date: September 8, 2010

Subject: Garden of Eden/Westerman Road Annexation

ISSUE

Should the Council approve an ordinance to annex property west of Garden of Eden, north of Jones and east of Westerman Roads?

DESCRIPTION

The City Council previously heard presentations regarding the above topic at regular meetings and at a work session.

Direction was given to the proponents (Coultas, Franett and Coble) to proceed with the annexation. All required procedures have been completed and annexation is ready for final action by the City Council.

Upon annexation, the area will be zoned R-5 and shall be subject to and assume a pro-rata share of indebtedness of the City which has been approved by the voters, contracted, or incurred prior to, or existing at the date of annexation.

Included in this memo is:

ATTACHMENT A – Ordinance to annex property near Garden of Eden Road

RECOMMENDED ACTION

Make a motion to adopt Ordinance _____ to annex approximately 22.06 acres west of Garden of Eden, north of Jones and east of Westerman Roads.

ORDINANCE NO. _____

**AN ORDINANCE TO ANNEX INTO THE CITY OF SEDRO-WOOLLEY
APPROXIMATELY 22.06 ACRES OF REAL PROPERTY CONTIGUOUS TO
THE WESTERN PORTION OF THE CITY – KNOWN AS THE GARDEN OF
EDEN/ WESTERMAN ROAD ANNEXATION**

WHEREAS Margaret and Charles Coultas and Alex Coble, owners of real property contiguous to the City limits and within the Sedro-Woolley urban growth area, initiated proceedings to annex the real property to the City by filing separate notices of intent to commence annexation proceedings; and

WHEREAS, the two separate notices were for neighboring properties in the urban growth area generally to the north and west of the City, the two notices were combined into one annexation request and forwarded to the City Council for consideration; and

WHEREAS, the City Council held a meeting with the initiating parties as required by RCW 35A.14.120, whereat the City Council agreed to accept a Petition for Annexation between the initiating parties and the City; and

WHEREAS, the initiating parties, represented by Joe Franett, another owner of real property in the proposed annexation area, filed a Petition for Annexation with the City; and

WHEREAS, the City received a Petition for Annexation for 22.06 acres of property in the urban growth area, signed by property owners of not less than 60% of the total assessed value of the annexation area as required by RCW 35A.14.120; and

WHEREAS, the Skagit County Assessor issued a Certification of Petition on February 10, 2010 certifying that the Petition for Annexation meets the 60% ownership criteria of RCW 35A.14.120; and

WHEREAS, pursuant to the requirements of RCW 35A.14.130, the City Council held a public hearing on March 10, 2010 to consider the annexation petition. The public hearing was advertised in the local newspaper and posted on three locations in the annexation area; and

WHEREAS, the City Council determined that the Petition for Annexation meets the requirements of RCW 35A.14.120-150 and is sufficient according to the requirements of RCW 35A.14.120; and

WHEREAS, the City Council passed resolution No. 825-10 which accepted the request for the proposed annexation subject to simultaneous adoption of the City Comprehensive Plan zoning and the assumption of a pro-rata share of indebtedness of the City which has been approved by the voters, contracted, or incurred prior to, or existing at the date of annexation; and

WHEREAS, attached as Exhibit “A” is a legal description and attached as Exhibit “B” is a map of the property to be annexed; and

WHEREAS, the property’s proposed zoning designations were determined during previous Urban Growth Area expansion hearings at which time the designation of Residential-5 was assigned; now, therefore,

NOW THEREFORE THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DOES ORDAIN AS FOLLOWS:

Section 1. That the real property described in Exhibit “A” and depicted in Exhibit “B” attached hereto is hereby annexed into the City of Sedro-Woolley; and that the corporate city limits of the City of Sedro-Woolley shall include the property and territory hereinbefore fully described; and

Section 2. The property within the annexation area shall be subject to the laws and regulations of the City of Sedro-Woolley, as now and hereafter adopted; and

Section 3. The property within the annexation area shall be subject to and assume a pro-rata share of indebtedness of the City which has been approved by the voters, contracted, or incurred prior to, or existing at the date of annexation; and

Section 4. The property within the annexation area shall be subject to the Residential-5 land use classification and zoning designations as set forth on the current Sedro-Woolley Comprehensive Plan and Zoning Code maps; and

Section 5. That the City Clerk is instructed to file a certified copy of this ordinance with the Skagit County Commissioners, the Skagit County Auditor, the Skagit County Assessor and the Skagit County Boundary Review Board; and

Section 6. That the Planning Director shall file a Certificate of Annexation with the state Office of Financial Management not later than 30 days of the effective date of this annexation; and

Section 7. That this ordinance shall be in full force and effect thirty (30) days after publication of a summary thereof.

PASSED by majority vote of the members of the Sedro-Woolley City Council this 8th day of September, 2010.

Mike Anderson, Mayor

Attest:

Patsy Nelson, Clerk/Treasurer

Approved as to form:

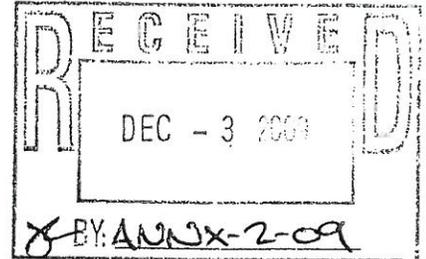
Eron Berg, City Attorney

 **Skagit**
Surveyors & Engineers

806 Metcalf St., Sedro-Woolley, WA 98284 Phone: (360) 855-2121 FAX: (360) 855-1658

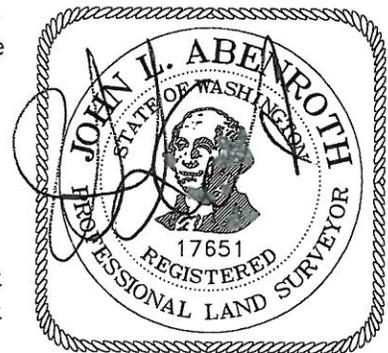
LEGAL DESCRIPTION
FOR
JOE FRANETT
OF
PROPOSED ANNEXATION

August 31, 2009
Revised November 10, 2009



A portion of the south half of the southeast quarter of Section 14, Township 35 North, Range 4 East, W.M. described as follows:

Beginning at the intersection of the east line of the southwest quarter of the southeast quarter of said Section 14 with the north line of West Jones Road; thence S 89°14'39"W along the north line of West Jones Road, a distance of 330.00 feet; thence N 2°51'20"W, a distance of 10.01 feet to the southeast corner of Lot 1 of Skagit County Short Plat No. 2-82 filed in Volume 5 of Short Plats at page 171, records of Skagit County; thence S 89°14'39"W along the north line of the West Jones Road, a distance of 88.69 feet to its intersection with the northeasterly line of the F & S Grade Road; thence S 76°01'28"W, a distance of 131.18 feet to the intersection of the southwesterly line of the F & S Grade Road with the south line of said Section 14; thence N 54°18'33"W along the southwesterly line of the F & S Grade Road, a distance of 180.85 feet; thence N 35°41'27"E, a distance of 100.00' to the east line of the Westerman Road at the southwest corner of Lot 2 of said Skagit County Short Plat No. 2-82; thence N 2°51'52"W along the east line of the Westerman Road, a distance of 1120.16 feet to its intersection with the north line of the south half of the southeast quarter of said Section 14; thence N 88°55'47"E along the north line of the south half of the southeast quarter of said Section 14, a distance of 296.80 feet to the west line of the east 330 feet of the southwest quarter of the southeast quarter of said Section 14; thence S 2°51'20"E along the west line of said east 330 feet, a distance of 654.89 feet to the northwest corner of the south half of said east 330 feet; thence N 89°05'13"E along the north line of the south half of said east 330 feet to the northeast corner thereof; thence N 2°51'10"W along the west line of the southeast quarter of the southeast quarter of said Section 14, a distance of 163.95



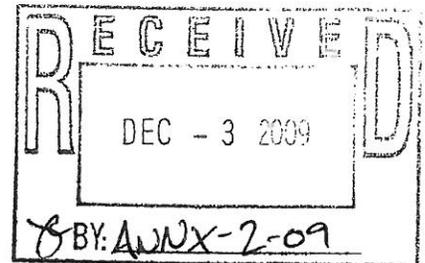
11/10/09
EXHIBIT A

Skagit
Surveyors & Engineers

806 Metcalf St., Sedro-Woolley, WA 98284 Phone: (360) 855-2121 FAX: (360) 855-1658

feet to the northwest corner of the south half of the south half of the northwest quarter of the southeast quarter of the southeast quarter of said Section 14; thence N 89°02'52"E along the north line of the south half of the south half of the northwest quarter of the southeast quarter of the southeast quarter of said Section 14, a distance of 636.75 feet to the west line of the Garden of Eden Road; thence S 2°50'28"E along the west line of Garden of Eden Road, a distance of 576.76 feet to the north line of the south 245 feet of the southwest quarter of the southeast quarter of the southeast quarter of said Section 14, which point is on the north line of the existing city limits of the City of Sedro-Woolley; thence N 89°14'39"W along the north line of said south 245 feet and the city limits line, a distance of 636.71 feet to the east line of the southwest quarter of the southeast quarter of said Section 14; thence S 2°51'10"E along the east line of the southwest quarter of the southeast quarter of said Section 14, a distance of 225.15 feet to the point of beginning of this description.

Containing 22.06 Acres.



11/10/09

RECEIVED
DEC - 3 '20
BYAUX-2-09

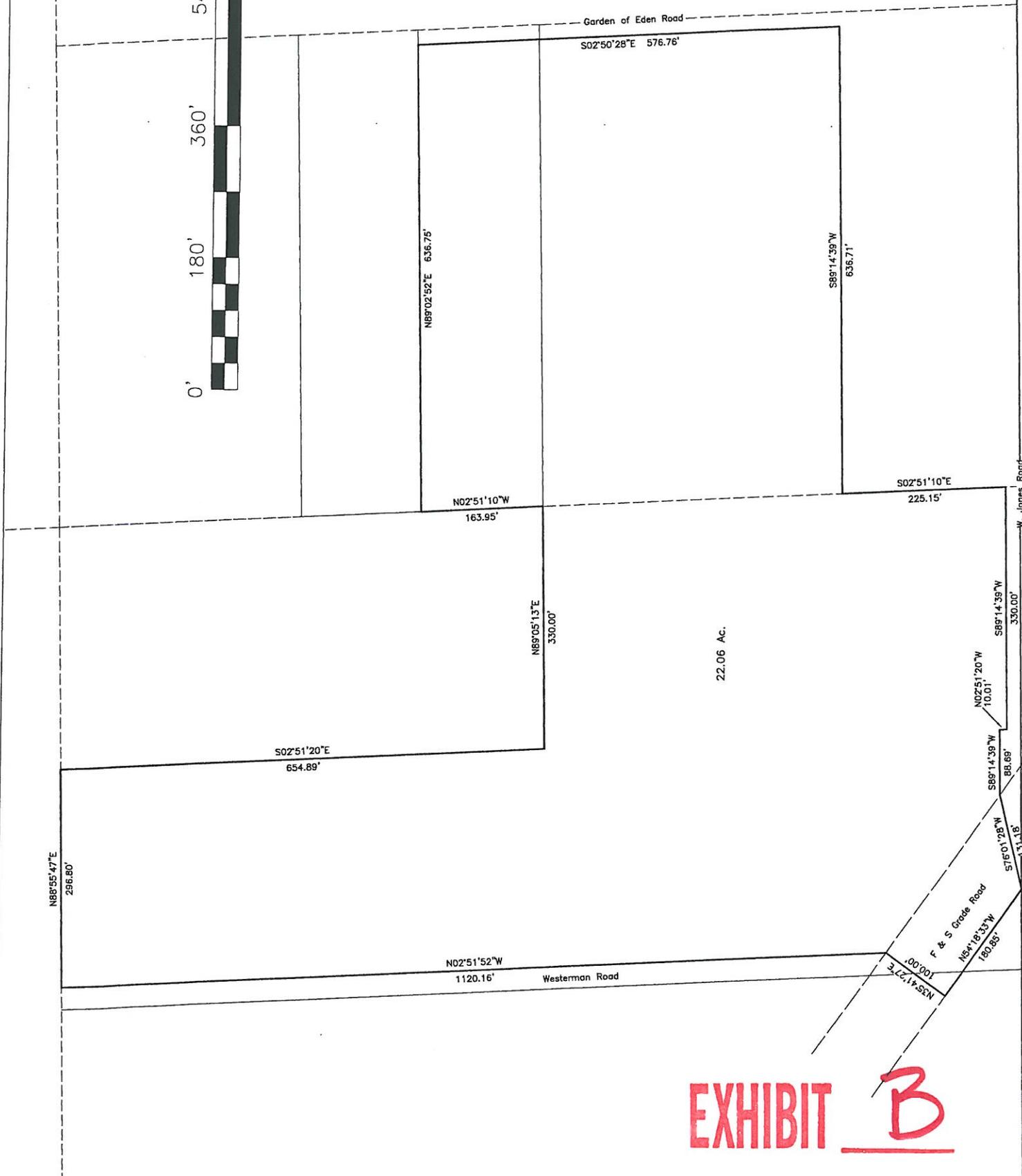
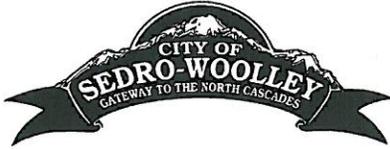


EXHIBIT B



CITY COUNCIL AGENDA
REGULAR MEETING

SEP 08 2010

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 6

Planning Department
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-0771
Fax (360) 855-0733

MEMO:

To: City Council
Mayor Anderson

From: Jack Moore, 
Planning Director/ Building Official

Date: September 8, 2010

Subject: Alternate payment schedule of impact fees and general facility charges for single-family houses constructed for resale (spec homes) **1st READ**

ISSUE

Should the Council approve the attached ordinance to allow a temporary deferral of payment of impact fees and general facility charges?

PROJECT DESCRIPTION / HISTORY

The topic of timing of the payment of impact fees was briefly discussed at the last Council meeting.

Attached is a proposed modification to SWMC 15.60.110 that would allow owners/applicants to pay impact fees at one of the following stages of their project, **whichever occurs first**:

1. Closing of sale--paid through escrow
2. Occupancy of building
3. Twelve months from date permit is issued

Included in this memo is:

Exhibit A – Proposed modification of SWMC 15.60.110; and

Exhibit B – Memo from SICBA, supporting temporary deferral of payment of impact fees

RECOMMENDED ACTION

1st READ—No action requested at this time.

Exhibit A

ORDINANCE NO. _____

AN ORDINANCE MODIFYING SWMC 15.60.110, GRANTING AN OPTIONAL PAYMENT TIMEFRAME FOR IMPACT FEES

WHEREAS, pursuant to the provisions of state law, Chapter 35A.63 of the Revised Code of Washington (RCW) and Chapter 36.70A RCW, the Sedro-Woolley City Council has adopted the Sedro-Woolley Municipal Code (SWMC), including Title 15, which regulates impact fees; and

WHEREAS, as a result of the current downturn in the local economy, a diminishing number of new residential units are being built, which adversely impacts the City's housing stock, local economy and revenue for providing governmental services; and

WHEREAS, without intervention, the housing market may continue to languish and adverse consequences of decreased revenues, abandoned projects and underutilized land will occur; and

WHEREAS, a need exists to amend Title 14A to afford more flexibility to applicants on the timing of payment of Street Impact Fees, Park Impact Fees, Fire Impact Fees, School Impact Fees, and Sewer General Facility Charges; and

WHEREAS, the ordinance amendments are procedural in nature, and therefore exempt from the State Environmental Policy Act (SEPA) review; and

WHEREAS, the City Council finds the proposed amendments to the SWMC contained in Section 1 to be consistent with and to implement the intent of the Sedro-Woolley Comprehensive Plan; and

WHEREAS, the City Council has concluded that it is in the best interest of the public health, safety and welfare to adopt this ordinance;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Sedro-Woolley Municipal Code 15.60.110 shall read:

15.60.110 Payment of fees.

A. All developers shall pay an impact fee in accordance with the provisions of this chapter at the time that the applicable building permit is ready for issuance.

Exception: For complete building permit applications received on or prior to December 30, 2011, at the time of issuance of any single-family residential building permit for a dwelling unit that is being constructed for resale, the applicant/owner may elect to record a covenant against the property that requires payment of the impact fees due and owed in accordance with this chapter and any other applicable sections of the Sedro-Woolley Municipal Code, by providing for full payment through escrow of the fees due and owed to be paid at the time of closing of sale of the lot or unit; but in no case shall the impact fees be paid later than twelve months from the date the permit is issued and in no case shall the structure be occupied prior to payment of impact fees. The awarding of credits shall not alter the applicability of this section.

It is the intention of this chapter that fees shall generally be due at time of issuance of building permits, rather than at time of subdivision or construction of unoccupied infrastructure not generating immediate

impacts. However, if no building permit will be required of a project, then the impact fee may be assessed for any other development activity permit or development approval generating an impact for which the fee is required. The fee paid shall be the amount in effect as of the date of the permit application or approval is deemed completed and vested.

B. All developers shall pay an impact administrative fee at the time of application for a building permit or other permit or approval as set forth in the fee schedule adopted by resolution or ordinance of the city council.

C. The impact fee, as initially calculated after issuance for a building permit or other permit or approval, shall be recalculated at the time of payment if the development is modified or conditioned in such a way as to alter the trip generation rate for the development.

D. No building permit (or other applicable permit or approval) shall be issued until the impact fee is paid.

E. Impact fees may be paid under protest in order to obtain a permit or other approval of development activity. (Ord. 1555-06 § 1 (part), 2006)

Section 2. This ordinance shall be effective five (5) days after passage and publication as provided by law.

Section 3. The provisions of this resolution are declared to be severable, and if any section, sentence, clause or phrase of this resolution shall for any reason be held invalid or unconstitutional or if the application of this ordinance to any person or circumstances shall be held invalid or unconstitutional, such decisions shall not affect the validity of the remaining sections, sentences, clause or phrases of this resolution.

PASSED by majority vote of the members of the Sedro-Woolley City Council this _____ day of _____, 2010, and signed in authentication of its passage this _____ day of _____, 2010.

Mike Anderson, Mayor

Attest:

Patsy Nelson, Finance Director

Approved as to form:

Eron Berg, City Attorney

Published:

Exhibit B

Support Alternate Collection of Impact Fees

Local Economic Stimulus Measure

The issue: *Currently, homebuilders are required to pay impact fees at the time of permitting- before the impacts of a home occur. This state of affairs means that builders must finance impact fees along with land acquisition and building costs, increasing the cost of building homes. In this era of tight credit, many builders are not able to obtain funds to begin building, especially when impact fees are included.*

Changing the point of impact fee collection will improve the prospects for builders to build and cities to collect fees to accommodate that growth.

The proposal: *This proposal requires cities to offer to builders and developers an alternative method of collecting impact fees at closing of sale, not at permit collection. In order to guarantee payment of the fee by the builder, builders will agree to record a covenant against title that must be satisfied at closing. The model is alive and well in the city of Sammamish and is being considered by a number of other cities and in the region.*

Benefits of this approach:

- *Cities will still get impact fees paid at the time of occupancy, when the impacts occur.*
- *The approach is optional for builders. If a builder or developer wants to pay fees traditionally, they can.*
- *Fee payments are guaranteed by virtue of the recorded covenant that must be satisfied at closing by the builder.*
- *More builders and developers will qualify for financing, which means more permits, more jobs and more revenues for growing communities.*
- *The approach is not novel; it is current law in some jurisdictions.*

Help the Economy Grow, Support Alternative Collection of Impact Fees

For more information, contact:

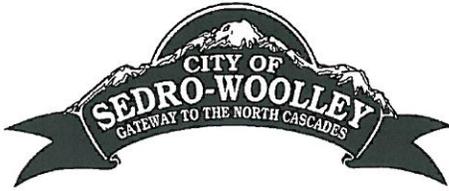
Cory Ertel at 360-757-6919 or cory@sicba.org

Skagit/Island Counties Builders Association

COMMITTEE
REPORTS
AND
REPORTS
FROM
OFFICERS

CITY COUNCIL AGENDA
REGULAR MEETING

SEP 08 2010



7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 7

CITY OF SEDRO-WOOLLEY

Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

Eron M. Berg
City Supervisor/City Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Fire Station 2 Update
DATE: September 8, 2010

PROJECT STATUS: Framing is basically complete; building is wrapped in Tyvek and the windows are in. Electrical, plumbing and mechanical rough in is in process. The sprinkler system is complete. Our pump test pit (two 4000 gallon tanks) is complete. Congressman Larson visited the site on Thursday the 2nd as did a FEMA representative from Washington DC, Andy Turner, who reviewed the project for consistency with the plans and funding requirements. The project remains on or ahead of schedule and is progressing well.

ISSUES: None that require Council action at this time.

PENDING ISSUES:

1. Design team oversights – no new update available at this time.

CHANGE ORDER PROPOSALS:

No.	Description	Amount	Approval
1	Over excavation due to site conditions	withdrawn	n/a
2	Add waterline components missing from plans	\$26,207.00	Council 7-14
3	Bore utilities under SR 9 (design team error)	\$40,336.00	Council 7-14
4	Missed switches from electrical plan	\$ 526.00	EB 9-2
5	Added cost to pour plinth missing from plans	withdrawn	n/a
6	Central exhaust system design conflicts	pending	pending
7	Keypad door openers (design team missed)	\$ 2,491.00	EB 9-2

8	Revise furnace F-2 and F-3	withdrawn	n/a
9	Add 10' steel casing for waterline	pending	n/a

CONTRACT CHANGE ORDERS:

No.	Description	Amount	Approval
1	CP-02r.3 & CP-03r.1	\$66,543.00	Council 7-28

The original contract sum is: \$1,348,300.00

CO#1 is: \$ 66,543.00

The new contract total is: \$1,414,843.00

REQUEST FOR ACTION: None tonight.