

Next Ord: 1652-09
Next Res: 818-09

VISION STATEMENT

SEDRO-WOOLLEY IS A FRIENDLY CITY THAT IS CHARACTERIZED BY CITY GOVERNMENT AND CITIZENS WORKING TOGETHER TO ACHIEVE A PROSPEROUS, VIBRANT AND SAFE COMMUNITY

MISSION STATEMENT

TO PROVIDE SERVICES AND OPPORTUNITIES WHICH CREATE A COMMUNITY WHERE PEOPLE CHOOSE TO LIVE, WORK AND PLAY

CITY COUNCIL AGENDA

October 28, 2009

7:00 PM

Sedro-Woolley Municipal Building

Council Chambers

325 Metcalf Street

1. Call to Order
2. Pledge of Allegiance
3. Consent Calendar

NOTE: Agenda items on the Consent Calendar are considered routine in nature and may be adopted by the council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the regular agenda will consider any item so removed after the Consent Calendar.

- a. Minutes from Previous Meeting
 - b. Finance
 - Claim Vouchers #67462 to #67549 in the amount of \$1,303,490.93
 - Payroll Warrants #46283 to #46388 in the amount of \$168,617.43
 - c. Interlocal Agreement with Skagit County for Senior Services - 2010
 - d. Supplement Agreement 11 to the David Evans & Associates, Inc. Local Agency Standard Consultant Agreement
 - e. Possible Contract Award - Township Street Sewer, Alderwood to Bassett Project Design Phase Services
4. Public Comment (Limited to 3-5 minutes)

UNFINISHED BUSINESS

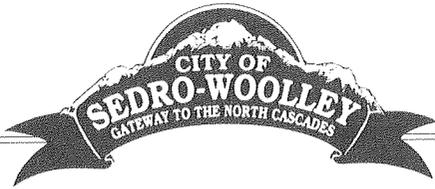
5. Ordinance - Riverfront Park Amphitheatre
(2nd reading)

NEW BUSINESS

6. Resolution - Establishing a City Wellness Program

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

There may be an Executive Session immediately preceding or following the meeting.



DATE: October 28, 2009

TO: Mayor Anderson and City Council

FROM: Patsy Nelson, Finance Director

SUBJECT: 1) CALL TO ORDER; 2) PLEDGE OF ALLEGIANCE; 3) CONSENT CALENDAR

1. CALL TO ORDER - The Mayor will call the October 28, 2009 Regular Meeting to Order. The Finance Director will note those in attendance and those absent.

 ___ Ward 1 Councilmember Ted Meamber
 ___ Ward 2 Councilmember Tony Splane
 ___ Ward 3 Councilmember Thomas Storrs
 ___ Ward 4 Councilmember Pat Colgan
 ___ Ward 5 Councilmember Hugh Galbraith
 ___ Ward 6 Councilmember Rick Lemley
 ___ At-Large Councilmember Dennis London

2. PLEDGE OF ALLEGIANCE - The Mayor will lead the City Council and citizens in the Pledge of Allegiance to the United States of America.

3. CONSENT CALENDAR - Mayor will ask for Council approval of Consent Calendar items.

OCT 28 2009

CITY OF SEDRO-WOOLLEY

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3a

Regular Meeting of the City Council
October 14, 2009 – 7:00 P.M. – City Hall Council Chambers

The Meeting was called to order at 7:00 P.M.

ROLL CALL: Present: Mayor Mike Anderson, Councilmembers: Ted Meamber, Tony Splane, Tom Storrs, Pat Colgan, Hugh Galbraith, Rick Lemley and Dennis London.
Staff: Recorder Brue, Finance Director Nelson, City Supervisor/Attorney Berg, Engineer Freiburger, Planner Moore, Fire Chief Klinger and Police Chief Wood.

Pledge of Allegiance

Consent Calendar

- Minutes from Previous Meeting
- Finance
- Claim Vouchers #67336 to #67461 in the amount of \$184,574.05
- Payroll Warrants #46171 in the amount of \$43.52 and #46172 to #46282 in the amount of \$232,497.61
- Contract – Eron Berg
- Contract – Jack Moore
- Contract – Patsy Nelson
- Contract – Prosecutor
- Street Closure Request – Halloween Kiddies Costume Parade – October 31, 2009
- Street Closure Request/Community Center Waiver – “Magic of Christmas” Parade & Breakfast with Santa – December 5th & December 12th, 2009
- Possible Contract Award – Snow Plows and Sander Box – Northend Truck Equip. Co. (*moved to New Business*)
- Interlocal Agreement with Skagit county for Library Services – 2009

Councilmember Splane requested item I – Possible Contract Award – Snow Plows and Sander Box – Northend Truck Equip. Co. be moved to new business.

Councilmember Storrs moved to approve the consent calendar Items A – J, minus I. Seconded by Councilmember Colgan. Motion carried (7-0).

Proclamation – United Way 2009

Mayor Anderson read a proclamation regarding the United Way Campaign in Skagit County proclaiming the months of September, October and November, 2009 as United Way Campaign Months in Sedro-Woolley. The proclamation encouraged everyone in the community to step forward with vigor and generosity by volunteering and contributing financially to the United Way.

Councilmember London questioned United Way's funding to Helping Hands Food Bank.

Special Recognition – Les Schwab for Flower Basket Watering

Mayor Anderson presented a Certificate of Appreciation to Jeff Blanton and Doug Gran of Pat Rimmer Les Schwab Tire Center for taking on the responsibility of the Flower Basket Watering. They received a round of applause from those in attendance.

Public Comment

No public comment received.

NEW BUSINESS

Riverfront Park Amphitheatre

City Supervisor/Attorney Berg reviewed the proposed ordinance for use of the Amphitheatre at Riverfront Park. Berg noted the Sedro-Woolley Rotary Club built the structure and the ordinance would establish a rental fee for its use. The rental fee would include the large shelter. He also reviewed the necessary set up fees which are on a per event basis and stated the ordinance also addresses the City's noise ordinance, security and facility monitor and special event permits. Berg noted this is a first read only.

Council discussion ensued to include method for determining fees, rental of large shelter with amphitheatre verbiage, noise ordinance, price comparison with Edgewater Park in Mount Vernon, inclusion of small shelter, banquet permits and special use permits, proper use of venue and Rotary intent on use and input on fee structure.

Bid Award – 2009 Fire Engine

Fire Chief Klinger reported on the bid opening for the fire engine. He reviewed the bid results with the low bid from H & W Emergency Vehicle. He noted once tax is added, both bid totals were over the grant amount and the Fire Department will be working with the successful bidder through change orders to delete items to ensure the price does not exceed the USDA grant amount.

Councilmember Colgan moved to approve giving the bid to H&W Emergency Vehicle of Marysville in the amount of \$434,592.00. Seconded by Councilmember's Member and Splane.

Discussion ensued regarding bid amount vs. grant amount and proper wording for motion. Councilmember's Member and Splane withdrew their second, Councilmember Colgan withdrew his motion. Motion withdrawn.

Councilmember Colgan moved to approve the bid to H&W Emergency Vehicle of Marysville in an amount not to exceed \$450,000 including sales tax. Councilmember Splane seconded. Motion carried (7-0).

Possible Contract Award – Snow Plows and Sander Box – Northend Truck Equip. Co.
(*moved from consent calendar at the request of Councilmember Splane*).

Councilmember Splane questioned the need for the purchase of two plows. He stated he believes the sander box is needed but that with WSDOT again doing the plowing of the highways through the City limits, the purchase of one plow should be adequate.

Engineer Freiberger noted staff had been directed to come up with a way to have additional equipment. The items were priced by unit so we could delete items if directed. Freiberger also reviewed the staffing plan to cross train staff from other departments for off-hour shifts.

City Supervisor/Attorney Berg reviewed the staffing plan for the use of equipment and noted the second one is for the Sewer department.

Mayor Anderson spoke of the support from the employees and also of unsolicited e-mails from citizens in support of the equipment purchase.

Discussion took place regarding future growth and the consensus that it is better to be pro active but to make sure the equipment will be adequate for the City's needs. Discussion was also held on equipment storage.

Councilmember Storrs moved to award a contract in the amount of \$47,012 to Northend Truck Equipment Co. for two (2) Boss Snow Plows and one (1) Monroe V Hopper Sander. Seconded by Councilmember Colgan.

Councilmember London questioned the bid process. Engineer Freiberger noted the purchase was done under the state contract and does not have to go out for separate bids.

Motion carried. (7-0)

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

Hammer Heritage Square – Rules & Enforcement Issues

City Supervisor/Attorney Berg reported on behalf of the Public Safety Committee regarding their meeting held on concerns at Hammer Heritage Square. The committee met along with concerned citizens on the concerns at the Square. Concerns are regarding the kids hanging out at the gazebo and their conduct. Berg reviewed a list of items discussed and possible solutions which included increased security cameras, change in park hours, continued contact with the kids as well as many other ideas. He noted as a result of the meeting there has been some progress.

Councilmember Meamber commented on the meeting noting it was a good meeting with some good public input as well as input from police and believes the committee is on the right track for resolutions.

City Supervisor/Attorney Berg noted the move to link the security system at Hammer Heritage Square to City Hall. He also pointed out on a related note new security cameras within City Hall.

Police Chief Wood – reported on a recent incident which resulted in a close call for one of the officers. He also commented on Hammer Heritage Square and the quote “Build it and they will come”. The gazebo was built and they came, he said we don’t want to repeat it with the amphitheatre and expressed concern on the wording within the security section in the ordinance because of the potential of large crowds at certain events.

Fire Chief Klinger – reported he has not heard any more news on the new station; it is in an environmental review hold. Chief Klinger also announced the upcoming Boot to Burn Dance to be held on October 24, 2009 at the Community Center. Tickets are available.

Engineer Freiberger – updated Council on the projects throughout town. He stated the Metcalf Street project first phase was completed at noon today and the repair seems to be working. The next phase will be from Woodworth to State beginning October 19. He also reported on the Roundabout project with the final punch list and pavement markings to be completed. Freiberger announced the Roundabout Open House scheduled for November 5, 2009 from 10:30 – 11:30 at the Les Schwab parking lot. He also reported on the Fruitdale/McGargile Road project which is moving along well. He reported on advantages being taken with excavated material from the project and used on some other projects at the Sewer and Solid Waste sites. Both were done with the permitting from the Fruitdale/McGargile Road project.

City Supervisor/Attorney Berg – reported on the upcoming AWC regional meeting next week in Mount Vernon. He also stated work continues on the 2010 Budget with a preliminary balanced budget to be given to Council at the November 3, 2009 worksession. Berg reviewed the Council schedule regarding the Veteran’s Day holiday. The first regularly scheduled Council meeting will be held on Thursday, November 12, 2009 due to the holiday on Wednesday.

Finance Director Nelson – reported on notification from the State Auditors that they have mailed a copy of the audit reports to all Councilor’s. She also reported on the recent request for proposals for banking services with interviews to be scheduled beginning next week.

Councilmember Meamber questioned the cell phone utility tax. Finance Director Nelson noted the 2009 budget estimated an income from cell phone utility tax of approximately \$205,000 and we are close to that amount. Nelson noted the cell phone tax is designated to be used for the annual payments on City Hall as directed within the ordinance.

City Supervisor/Attorney Berg discussed the establishment within the 2010 budget a building capital maintenance fund that any excess funds would go into for future maintenance or upgrades.

Councilmember Meamber also reported the Christmas Parade scheduled for December 5, 2009 and questioned whether the work on Metcalf would be completed in time. He then addressed zoning discussions and questioned the Planning Commission members in the audience on their plan for presenting the zoning plan and recommendations to Council.

Planner Moore reported the Planning Commission is near a final draft to change the Municipal code and zoning map. A recommendation to Council will be forthcoming either at the December or January meeting.

Councilmember Splane – questioned the possibility of Sedro-Woolley’s library partnering with other local libraries. Mayor Anderson noted he has spoke with Mayors from Burlington and Mount Vernon and will continue to pursue. Discussion followed regarding library services and a County-wide system.

Councilmember Storrs – thanked the Public Works department for their work on Talcott Street.

Councilmember Colgan – commended the Fire Department on their response time for aid calls.

Councilmember Galbraith – stated he drives through the Round about a couple times per day and for the most part has not viewed any problems. He noted it seems to be serving its purpose with slowing traffic down and keeping the traffic flow moving.

Engineer Freiburger reviewed future plans of the Intersection which was built for the future. He also addressed the TIGER grant.

Councilmember London – reported on some traffic issues along Klinger St. with log trucks and school busses cutting through from F & S to Cook. London requested staff contact the School District bus garage.

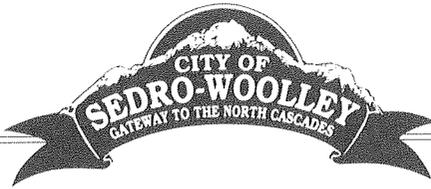
The meeting was adjourned to Executive session at 8:17 P.M. for approximately 30 minutes for the purpose of litigation and personnel.

The meeting reconvened at 9:00 P.M.

Councilmember Colgan moved to adjourn. Seconded by Councilmember Galbraith. Motion carried (7-0).

OCT 28 2009

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 36



DATE: October 28, 2009
TO: Mayor Anderson and City Council
FROM: Patsy Nelson, Finance Director
SUBJECT: FINANCE - VOUCHERS

Attached you will find the Claim Vouchers proposed for payment for the period ending October 28, 2009.

Motion to approve Claim Vouchers #67462 to #67549 in the amount of \$1,303,490.93.

Motion to approve Payroll Warrants #46283 to #46388 in the amount of \$168,617.43.

If you have any comments, questions or concerns, please contact me for information during the working day at 855-1661. This will allow me to look up the invoices that are stored in our office.

WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
67462	SKAGIT COUNTY AUDITOR	MISC-FILING FEES/LIEN EXP SWR	1,554.00
		MISC-FILING FEES/LIEN EXP SAN	1,488.00
		OPERATING SUPPLIES SWTR	66.00
		WARRANT TOTAL	3,108.00
67463	ALLELUJAH BUSINESS SYSTEMS	CONSTRUCTION- METCALF LINE PWT	6.49
		WARRANT TOTAL	6.49
67464	ALLWEST UNDERGROUND INC.	MAINTENANCE OF LINES SWR	205.60
		WARRANT TOTAL	205.60
67465	A.T.V. ACCESSORIES	REPAIR/MT-HAMMER SQUARE PK	292.14
		DOG PARK PK	378.00
		WARRANT TOTAL	670.14
67466	ARAMARK UNIFORM SERVICES	MISC-LAUNDRY CEM	25.59
		MISC-LAUNDRY CEM	17.14
		LAUNDRY SWR	45.52
		LAUNDRY SWR	24.39
		WARRANT TOTAL	112.64
67467	ASSOCIATION OF WA CITIES	RETIRED MEDICAL PD	7,661.20
		WARRANT TOTAL	7,661.20
67468	ASSOC PETROLEUM PRODUCTS	AUTO FUEL CS	79.52
		AUTO FUEL PD	1,045.82
		AUTO FUEL/DIESEL PK	186.69
		AUTO FUEL/DIESEL ST	48.74
		AUTO FUEL/DIESEL SWR	71.02
		AUTO FUEL/DIESEL SWR	168.00
		AUTO FUEL/DIESEL SAN	1,463.59
		AUTO FUEL/DIESEL SAN	69.17
		WARRANT TOTAL	3,132.55
67469	AT & T	TELEPHONE PD	11.64
		WARRANT TOTAL	11.64
67470	BANK OF AMERICA	MEALS/TRAVEL FIN	179.92
		PRINTING/PUBLICATIONS PD	43.27
		WARRANT TOTAL	223.19
67471	BANK OF AMERICA	SUPPLIES LIB	164.37
		WARRANT TOTAL	164.37
67472	BANK OF AMERICA	BANK FEES FIN	1,355.77
		WARRANT TOTAL	1,355.77
67473	BAY CITY SUPPLY	OPERATING SUP - CITY HALL PK	548.00
		OPERATING SUPPLIES SWR	172.42
		WARRANT TOTAL	720.42
67474	BLAKELY, BOB	MEALS/TRAVEL SWR	8.49

WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		WARRANT TOTAL	8.49
67475	BLUMENTHAL UNIFORM & EQUIP	UNIFORMS/ACCESSORIES PD	116.42
		WARRANT TOTAL	116.42
67476	BOUWENS, JENNIFER A.	PROF SVC-PROSECUTING ATTY LGL	2,500.00
		WARRANT TOTAL	2,500.00
67477	BRYAN TRUCKING INC. DBA	SOLID WASTE DISPOSAL SAN	3,800.00
		WARRANT TOTAL	3,800.00
67478	CASCADE NATURAL GAS CORP.	PUBLIC UTILITIES PD	10.60
		UTILITIES-COMMUNITY CTR PK	41.46
		UTILITIES-SENIOR CENTER PK	50.27
		UTILITIES-HAMMER SQUARE PK	15.01
		UTILITIES - SHOP PK	23.82
		UTILITIES - SHOP PK	20.52
		PUBLIC UTILITIES-CITY HALL PK	458.11
		PUBLIC UTILITIES ST	15.01
		PUBLIC UTILITIES LIB	10.60
		PUBLIC UTILITIES SWR	43.92
		PUBLIC UTILITIES SAN	40.35
		WARRANT TOTAL	729.67
67479	CENTRAL WELDING SUPPLY	OPERATING SUPPLIES SAN	17.96
		WARRANT TOTAL	17.96
67480	COLLINS OFFICE SUPPLY, INC	SUPPLIES ENG	11.71
		OFF/OPER SUPPS & BOOKS INSP	33.71
		WARRANT TOTAL	45.42
67481	CRYSTAL SPRINGS	OPERATING SUPPLIES CS	24.64
		OPERATING SUPPLIES FD	25.84
		OPERATING SUP - PARKS SHOP PK	3.86
		OPERATING SUPPLIES CEM	9.86
		OPERATING SUPPLIES ST	15.24
		OPERATING SUPPLIES SWR	35.12
		WARRANT TOTAL	114.56
67482	DC'S PRINTING & AWARDS	SUPPLIES LGS	10.82
		WARRANT TOTAL	10.82
67483	DATA BASE RECORDS DESTRUCTION LLC	PROFESSIONAL SERVICES JUD	19.52
		SUPPLIES FIN	22.39
		SUPPLIES/BOOKS PLN	6.51
		SUPPLIES ENG	6.50
		OFFICE/OPERATING SUPPLIES PD	44.78
		OFF/OPER SUPPS & BOOKS INSP	6.51
		WARRANT TOTAL	106.21
67484	DAVID EVANS & ASSOC INC	CONST-SKAGIT PROJECT AST	35,139.38
		OTHER IMPROVEMENTS SWR	4,000.00

WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		WARRANT TOTAL	39,139.38
67485	DISPLAY SALES	HOLIDAY DISPLAYS PK	931.00
		WARRANT TOTAL	931.00
67486	E & E LUMBER	REPAIRS/MT-RIVERFRONT PK	13.57
		OPERATING SUPPLIES SAN	115.30
		WARRANT TOTAL	128.87
67487	ENTERPRISE OFFICE SYSTEMS	SUPPLIES JUD	75.85
		SUPPLIES FIN	20.55
		SUPPLIES FIN	17.27
		OFFICE/OPERATING SUPPLIES PD	57.06
		WARRANT TOTAL	170.73
67488	G.G. EXCAVATION INC.	TOWNSHIP SIDEWALK CONST AST	129,735.80
		CONST-FRUITDALE MCGARIGLE AST	511,091.45
		CONST-PUD FRUITDALE MCGARG AST	26,703.05
		OTHER IMPROVEMENTS SWR	71,348.56
		WARRANT TOTAL	738,878.86
67489	GUARDIAN SECURITY	PROFESSIONAL SERVICES PD	114.00
		REPAIRS/MT-COMMUNITY CTR PK	150.00
		REPAIR/MT-SENIOR CENTER PK	135.00
		REPAIR/MAINT-CITY HALL PK	156.00
		OPERATING SUPPLIES SWR	114.00
		WARRANT TOTAL	669.00
67490	HEDEEN & CADITZ, PLLC	CONSTRUCTION- METCALF LINE PWT	302.50
		WARRANT TOTAL	302.50
67491	HONEY BUCKET	UTILITIES-PORTABLE TOILETS PK	64.50
		UTILITIES-PORTABLE TOILETS PK	64.50
		WARRANT TOTAL	129.00
67492	HSCB BUSINESS SOLUTIONS	SMALL TOOLS & MINOR EQUIP SAN	586.76
		WARRANT TOTAL	586.76
67493	H.W. LOCHNER, INC.	ENGINEERING-JAMESON SR9 AST	7,627.06
		WARRANT TOTAL	7,627.06
67494	INGRAM LIBRARY SERVICES	BOOKS, PERIOD, RECORDS LIB	1,106.51
		WARRANT TOTAL	1,106.51
67495	INTERWEST CONSTRUCTION	CONST-SKAGIT PROJECT AST	359,533.60
		CONST - SKAGIT PROJECT PUD AST	4,437.60
		OTHER IMPROVEMENTS SWR	6,966.00
		WARRANT TOTAL	370,937.20
67496	JNR EXCAVATING & PAVING	RENTAL-EQUIPMENT ST	3,053.94
		WARRANT TOTAL	3,053.94

CITY OF SEDRO-WOOLLEY
 SORTED TRANSACTION WARRANT REGISTER
 10/28/2009 (Printed 10/23/2009 09:08)

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
67497	LANGUAGE EXCH. INC. (THE)	LANGUAGE INTERPRETER	JUD	220.00
		WARRANT TOTAL		220.00
67498	LARRYS AUTO & TRUCK PARTS	SOLID WASTE DISPOSAL	SAN	450.00
		WARRANT TOTAL		450.00
67499	LOGGERS AND CONTRACTORS	OPERATING SUPPLIES	SAN	10.41
		WARRANT TOTAL		10.41
67500	LOUIS AUTO GLASS	REPAIRS/MAINT-EQUIP	SAN	247.02
		WARRANT TOTAL		247.02
67501	MCCANN, WILLIAM R.	INDIGENT DEFEND CONTR	JUD	2,557.50
		WARRANT TOTAL		2,557.50
67502	MICHELS CORPORATION	CONSTRUCTION - MCGARIGLE	PWT	37,468.74
		WARRANT TOTAL		37,468.74
67503	NORTHWEST REGIONAL	BOOKS, PERIOD, RECORDS	LIB	32.95
		WARRANT TOTAL		32.95
67504	OASYS	MAINTENANCE CONTRACTS	SWR	61.67
		WARRANT TOTAL		61.67
67505	OFFICE DEPOT	SUPPLIES/BOOKS	PLN	49.49
		SUPPLIES/BOOKS	PLN	13.08
		SUPPLIES	ENG	61.29
		SUPPLIES	ENG	13.06
		OFF/OPER SUPPS & BOOKS	INSP	49.48
		OFF/OPER SUPPS & BOOKS	INSP	13.06
		WARRANT TOTAL		199.46
67506	OLIVER-HAMMER CLOTHES	SUPPLIES	ENG	97.36
		OFF/OPER SUPPS & BOOKS	INSP	210.95
		OPERATING SUPPLIES	SAN	203.99
		OPERATING SUPPLIES	SAN	124.41
		WARRANT TOTAL		636.71
67507	PACIFIC POWER BATTERIES	SMALL TOOLS & MINOR EQUIP	PK	54.05
		OPERATING SUPPLIES	SWR	64.21
		WARRANT TOTAL		118.26
67508	PAT RIMMER TIRE CTR, INC	REPAIR/MT-SMALL TOOLS EQUIP	PK	225.16
		REPAIRS/MAINT-EQUIP	SAN	32.26
		REPAIRS/MAINT-EQUIP	SAN	189.35
		REPAIRS/MAINT-EQUIP	SAN	1,304.24
		REPAIRS/MAINT-EQUIP	SAN	86.56
		REPAIRS/MAINT-EQUIP	SAN	214.11
		WARRANT TOTAL		2,051.68
67509	PETROCARD	AUTO FUEL/DIESEL	PK	10.49
		AUTO FUEL/DIESEL	CEM	62.89

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		AUTO FUEL/DIESEL	ST	403.54
		AUTO FUEL/DIESEL	SAN	47.17
		WARRANT TOTAL		524.09
67510	PETTY CASH-DEBRA PETERSON	SUPPLIES	LIB	8.65
		POSTAGE	LIB	44.00
		EARLY LITERACY	LIB	8.65
		BOOKS, PERIOD, RECORDS	LIB	15.19
		WARRANT TOTAL		76.49
67511	PITNEY BOWES	OPERATING RENTALS/LEASES	FIN	47.34
		POSTAGE	PLN	47.33
		POSTAGE	ENG	47.33
		POSTAGE	PD	47.34
		POSTAGE	FD	47.33
		POSTAGE	INSP	47.33
		WARRANT TOTAL		284.00
67512	PITTMAN, HAROLD	RETIRED MEDICAL	PD	12.00
		WARRANT TOTAL		12.00
67513	PRINTWISE, INC.	SUPPLIES	JUD	140.66
		WARRANT TOTAL		140.66
67514	PUBLIC UTILITY DIS. NO.1	CONST-FRUITDALE MCGARIGLE	AST	47.78
		WARRANT TOTAL		47.78
67515	REICHHARDT & EBE ENG, INC	PROFESSIONAL SERVICES	ENG	500.00
		CONSTRUCTION-TOWNSHIP LINE	PWT	183.97
		PROF SVS-ENGINEERING	SWR	5,148.48
		WARRANT TOTAL		5,832.45
67516	SCIENTIFIC SUPPLY	OPERATING SUPPLIES	SWR	161.55
		WARRANT TOTAL		161.55
67517	SEDRO-WOOLLEY AUTO PARTS	REPAIR/MAINT-EQUIP & BLDG	CEM	36.98
		MAINT OF GENERAL EQUIP	SWR	.94
		OPERATING SUPPLIES	SWR	60.59
		SMALL TOOLS & MINOR EQUIP	SWR	21.26
		WARRANT TOTAL		119.77
67518	SEDRO-WOOLLEY POSTMASTER	POSTAGE	LIB	88.00
		WARRANT TOTAL		88.00
67519	SK CO DEPT OF EMERG MGMT	DEPT OF EMERG MANAGEMENT	EMG	5,341.20
		WARRANT TOTAL		5,341.20
67520	SKAGIT CO. DIST. COURT	MUNICIPAL COURT PROB.	JUD	2,250.00
		WARRANT TOTAL		2,250.00
67521	SKAGIT COUNTY GOVERNMENT	OPERATING LEASE-COMPUTER	PD	4,611.83
		WARRANT TOTAL		4,611.83

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
67522	SKAGIT CO. SENIOR SERVICE	SKAGIT SENIOR SERVICES	SEN	5,110.25
		WARRANT TOTAL		5,110.25
67523	SKAGIT COUNTY SHERIFF	PRISONERS	PD	16.62
		PRISONERS	PD	11,442.74
		WARRANT TOTAL		11,459.36
67524	SKAGIT FARMERS SUPPLY	OPERATING SUPPLIES-PROPANE	ST	13.56
		OPERATING SUPPLIES-PROPANE	ST	101.08
		OPERATING SUPPLIES-PROPANE	ST	10.66
		MAINTENANCE OF LINES	SWR	53.82
		MAINTENANCE OF LINES	SWR	53.82
		MAINTENANCE OF LINES	SWR	35.88
		WARRANT TOTAL		268.82
67525	SKAGIT VALLEY HOSPITAL	PRISONERS	PD	349.00
		PRISONERS	PD	173.00
		WARRANT TOTAL		522.00
67526	SKAGIT VALLEY PUBLISHING	ADVERTISING	PLN	60.00
		WARRANT TOTAL		60.00
67527	SPARKLE SHOP LAUNDRIES	UNIFORM CLEANING	PD	338.35
		WARRANT TOTAL		338.35
67528	STATE AUDITOR'S OFFICE	STATE AUDITING	FIN	8,866.03
		WARRANT TOTAL		8,866.03
67529	STEPHENSON, RETA	MEALS/TRAVEL	FIN	77.55
		WARRANT TOTAL		77.55
67530	STILES & STILES	MUNICIPAL COURT JUDGE	JUD	2,728.00
		WARRANT TOTAL		2,728.00
67531	SUMMIT LAW GROUP	PROFESSIONAL SERVICES	LGL	96.00
		WARRANT TOTAL		96.00
67532	TRUE VALUE	OFFICE/OPERATING SUPPLIES	IT	25.91
		OPERATING SUP - PARKS SHOP	PK	17.92
		REPAIRS/MT-RIVERFRONT	PK	8.10
		REPAIRS/MT-RIVERFRONT	PK	9.26
		REPAIRS/MT-RV PARK	PK	12.97
		OPERATING SUPPLIES	SWR	11.43
		OPERATING SUPPLIES	SWR	37.73
		OPERATING SUPPLIES	SAN	15.14
		WARRANT TOTAL		138.46
67533	UPSTART	SUPPLIES	LIB	31.90
		WARRANT TOTAL		31.90
67534	UTIL UNDERGROUND LOC CTR	OPERATING SUPPLIES	SWR	46.40
		WARRANT TOTAL		46.40

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
67535	VALLEY AUTO SUPPLY	UNIFORMS/ACCESSORIES	PD	9.08
		MAINTENANCE OF VEHICLES	SWR	37.10
		SMALL TOOLS & MINOR EQUIP	SWR	82.43
		REPAIRS/MAINT-EQUIP	SAN	24.29
		REPAIRS/MAINT-EQUIP	SAN	143.77
		REPAIRS/MAINT-EQUIP	SAN	13.30
		REPAIRS/MAINT-EQUIP	SAN	16.98
		REPAIRS/MAINT-EQUIP	SAN	48.86
		REPAIRS/MAINT-EQUIP	SAN	16.86
		REPAIRS/MAINT-EQUIP	SAN	14.55
		REPAIRS/MAINT-EQUIP	SAN	56.52
		REPAIRS/MAINT-EQUIP	SAN	73.32
		REPAIRS/MAINT-EQUIP	SAN	8.37
		OPERATING SUPPLIES	SAN	70.23
		OPERATING SUPPLIES	SAN	29.93
		WARRANT TOTAL		645.59
67536	VALLEY FREIGHTLINER INC	REPAIR/MAINTENANCE-EQUIP	ST	12.05
		WARRANT TOTAL		12.05
67537	VAN'S EQUIPMENT RENT. INC	EQUIPMENT RENTAL	SAN	281.98
		WARRANT TOTAL		281.98
67538	VERIZON NORTHWEST	TELEPHONE	JUD	267.78
		TELEPHONE	FIN	669.45
		TELEPHONE	PLN	133.93
		TELEPHONE	ENG	133.89
		TELEPHONE	PD	311.25
		TELEPHONE	INSP	133.89
		TELEPHONE	SAN	41.01
		WARRANT TOTAL		1,691.20
67539	VISTEN, LESLIE	RETIRED MEDICAL	PD	121.00
		WARRANT TOTAL		121.00
67540	WA ST DEPT OF PROF LICEN	INTERGOV SVC-GUN PERMITS	PD	72.00
		WARRANT TOTAL		72.00
67541	WA STATE DEPT OF REVENUE	OPERATING SUPPLIES	FD	8.86
		TAXES AND ASSESSMENTS	PK	80.16
		TAXES AND ASSESSMENTS	CEM	150.52
		TAXES AND ASSESSMENTS	LIB	7.28
		BOOKS, PERIOD, RECORDS	LIB	34.44
		OPERATING SUPPLIES	SWR	100.04
		TAXES AND ASSESSMENTS	SWR	4,593.99
		TAXES & ASSESSMENTS	SAN	4,741.60
		WARRANT TOTAL		9,716.89
67542	WA ST DEPT OF TRANS	TOWNSHIP SIDEWALK CONST	AST	1,038.25
		CONST-SKAGIT PROJECT	AST	476.80
		CONST-FRUITDALE MCGARIGLE	AST	752.04
		WARRANT TOTAL		2,267.09

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
67543	WASHINGTON STATE PATROL	INTERGOV SVC-GUN PERMITS	PD	115.50
		WARRANT TOTAL		115.50
67544	WASTE & RECYCLING NEWS	MISC-DUES/SUBS & TUITN/REG SAN		119.00
		WARRANT TOTAL		119.00
67545	WEST PAYMENT CTR	WESTLAW SERVICES	LGL	285.31
		PRINTING/PUBLICATIONS	PD	88.72
		WARRANT TOTAL		374.03
67546	WESTERN SYSTEMS & FAB INC.	CONTAINERS	SAN	5,842.82
		WARRANT TOTAL		5,842.82
67547	WOOD'S LOGGING SUPPLY INC	REPAIRS/MAINT-EQUIP	SAN	92.12
		REPAIRS/MAINT-EQUIP	SAN	53.23
		OPERATING SUPPLIES	SAN	10.77
		WARRANT TOTAL		156.12
67548	DIX, PAMELA	YARD WASTE PUNCH CARDS		10.00
		WARRANT TOTAL		10.00
67549	PERFORMANCE MOLDINGS, INC.	DUMPSTER DEPOSIT		295.95
		WARRANT TOTAL		295.95
		RUN TOTAL		1,303,490.93

FUND	TITLE	AMOUNT
001	CURRENT EXPENSE FUND	61,560.89
101	PARK FUND	3,950.56
102	CEMETERY FUND	302.98
103	STREET FUND	3,673.82
104	ARTERIAL STREET FUND	1,076,582.81
105	LIBRARY FUND	1,552.54
332	PWTF SEWER CONSTRUCTION FUND	37,961.70
401	SEWER FUND	95,328.38
412	SOLID WASTE FUND	22,511.25
425	STORMWATER	66.00
TOTAL		1,303,490.93

DEPARTMENT	AMOUNT
001 000 011	10.82
001 000 012	8,259.31
001 000 014	11,256.27
001 000 015	2,881.31
001 000 017	25.91
001 000 018	104.16
001 000 019	310.34
001 000 020	871.14
001 000 021	26,813.22
001 000 022	82.03
001 000 024	494.93
001 000 025	5,341.20
001 000 055	5,110.25
FUND CURRENT EXPENSE FUND	61,560.89
101 000 076	3,950.56
FUND PARK FUND	3,950.56
102 000 036	302.98
FUND CEMETERY FUND	302.98
103 000 042	3,673.82
FUND STREET FUND	3,673.82
104 000 042	1,076,582.81
FUND ARTERIAL STREET FUND	1,076,582.81
105 000 072	1,552.54
FUND LIBRARY FUND	1,552.54
332 000 082	37,961.70
FUND PWTF SEWER CONSTRUCTION FUND	37,961.70
401 000 035	95,328.38
FUND SEWER FUND	95,328.38
412 000 000	305.95
412 000 037	22,205.30
FUND SOLID WASTE FUND	22,511.25
425 000 039	66.00
FUND STORMWATER	66.00
TOTAL	1,303,490.93



Meals on Wheels
Retired Senior Volunteer Program
Senior Nutrition Program
Anacortes Senior Center
Burlington Senior Center
Concrete Senior Center
Mount Vernon Senior Center
Sedro-Woolley Senior Center

CITY COUNCIL AGENDA
REGULAR MEETING

OCT 28 2009

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3c

October 14, 2009

The Honorable Mike Anderson
Mayor of the City of Sedro-Woolley
325 Metcalf Street
Sedro-Woolley, WA 98284

Dear Mayor Anderson:

In August, Senior Services submitted a budget request to the City of Sedro-Woolley for a 5% increase for 2010, same percent increase as was approved for 2009. Since sending that request, it has become evident that the Cities are faced with the same budget difficulties and shortfalls that the County is faced with, and that this type of increase is difficult. Tough times are filled with difficult choices. Please discard our original request.

I would like to amend my request and ask that the City of Sedro-Woolley holds the line for 2010 with Senior Services and grants us the same revenue contribution for 2010 as we received in 2009, with a 0% increase or decrease.

Attached you will find two copies of the 2010 Interlocal Agreement between the City of Sedro-Woolley and Skagit County Senior Services that reflects no change for 2010 compared to 2009. This agreement outlines specific levels of services, funding and payment procedures. We would be more than willing to review this information with you at your convenience.

If this agreement is acceptable, please sign both copies and return to us for final signatures. We will forward an executed copy to you.

Once again, I'd like to personally thank the City of Sedro-Woolley for your continued generous support of programs for senior citizens. We would also like to acknowledge and thank the City of Sedro-Woolley for your outstanding efforts to maintain and support the Sedro-Woolley Senior Center facility. We are proud to be partners with the City of Sedro-Woolley in providing these quality services.

Respectfully,

A handwritten signature in cursive script that reads "Jennifer Kingsley".

Jennifer Kingsley, Director
Cc: Patsy Nelson, Finance Director
Enclosures (2)



After Recording Return to:

SKAGIT COUNTY BOARD OF COMMISSIONERS
1800 CONTINENTAL PLACE, SUITE 100
MOUNT VERNON, WA 98273

INTERLOCAL COOPERATIVE AGREEMENT

BETWEEN

SKAGIT COUNTY
AND
THE CITY OF SEDRO-WOOLLEY

PROVISION OF SENIOR SERVICES
Calendar Year 2010

THIS AGREEMENT is made and entered into by and between the City of Sedro-Woolley ("City") and Skagit County, Washington ("County") pursuant to the authority granted by Chapter 39.34 RCW, INTERLOCAL COOPERATION ACT.

1. **PURPOSE:** The County has operated a **Senior Services Department**, and in connection therewith employs a staff of qualified and professional personnel to develop, direct and coordinate a comprehensive system for the delivery of services to Senior Citizens. For the purpose of this Contract, a Senior Citizen will be defined as any person 55 years of age or older. As a result of other contractual agreements, some services may be limited to those over 60 years of age.

The City desires to enter into an agreement whereby the County will furnish to the City certain administrative and professional services and the City will pay for the services so performed. This contract is general in nature and reflects the broad responsibilities the County has for the provision of services to the Senior Citizen. Attached to this contract and incorporated by reference is an addendum relating the specific

responsibilities of the County and the City to make provisions for the delivery of services to the Senior Program.

2. RESPONSIBILITIES: It is agreed between the parties during the effective term of this agreement, the County will furnish administrative and professional services to the City; said services to consist primarily of the following:

PROGRAM SERVICES FOR SENIOR CITIZENS

A. Nutritional Services

1. Congregate meals: hot, nutritionally balanced noon-time meals are served at the Senior Centers.
2. Home-delivered meals: Senior Citizens over the age of 60 who are homebound and unable to prepare meals for themselves or attend Senior Centers may have meals delivered to their homes. Volunteers deliver hot and frozen meals to homebound Senior Citizens weekdays.

The meal delivery can be a temporary or an on-going service especially helpful to individuals with disabilities or individuals recovering from illnesses. Staff members from the Skagit Nutrition Program make initial home visits to assess the extent of the need for home-delivered meal service. Periodic reassessments are conducted to re-evaluate need.

3. Liquid food supplements are available to seniors with special nutritional needs.

B. Senior Center

The County provides comprehensive Senior Service programs at community focal points identified as Community/Senior Centers. The Center Coordinator shall coordinate social and health care services for Senior Citizens (Nutrition, Transportation, Retired Senior Volunteer Program, Health Screens, etc.) as well as develop a program of social and recreational activities, including special events and trips. The Coordinator shall utilize local Senior Advisory Boards to assess needs and interests of local Senior Citizens in the formulation of programs.

C. Retired Senior Volunteer Program (RSVP)

RSVP provides the Senior Citizen over 55 years of age the opportunity to contribute their special abilities and expertise to the community. These individuals are placed at qualified stations throughout Skagit County. Various nonprofit and municipal organizations in the community will benefit from these volunteers' services. The RSVP program provides training, insurance coverage, and limited reimbursement for volunteer mileage and meal costs incurred during service.

D. Coordination and Delivery of Supportive Services

The County provides the Senior Citizen with technical assistance in obtaining various human care and economic relief services. The Information and Assistance / Case Management office, through its trained staff, refers and coordinates the provision of these services to the Senior Citizen. These programs currently include legal services, social security information, tax relief, home winterization, chore services, foot care, blood pressure clinics, Medicaid and Medicare assistance, Transportation, among others.

E. Utilization of Media

Local media and websites will be utilized to inform the Seniors of activities and services provided by the County. Senior Services staff will provide weekly announcements to the local newspapers and radio stations.

3. TERM OF AGREEMENT: The term of this Agreement shall be from January 1, 2010 through December 31, 2010.

4. MANNER OF FINANCING: The City shall pay for the services provided for this agreement the sum of twenty thousand four hundred and forty-one dollars (\$20,441.00). One fourth of the amount shall be due at the end of each quarter, that is March 31, June 30, September 30, December 31, 2010, and payable after submission of a voucher and processing in the manner provided by the City for processing voucher and issuing warrants thereon. The total amount may be paid at the first quarter as desired by the City.

5. ADMINISTRATION: Senior programs will function according to policies and procedures of Skagit County and in accordance with the Federal guidelines for Older Americans Act and Senior Citizen Service Act grants. These policies, guidelines and budgets will be monitored and evaluated by County Administrative staff. The County will provide supervisory and general staff to conduct and coordinate comprehensive Senior Services. Inasmuch as with the signing of this intergovernmental contract, the delivery of programs to senior citizens is a function of the County, managed by the Department of Senior Services.

The following individuals are designated as representatives of the respective parties. The representatives shall be responsible for administration of this Agreement and for coordinating and monitoring performance under this Agreement. In the event such representatives are changed, the party making the change shall notify the other party.

5.1 The County's representative shall be the Director of Senior Services and the Senior Center Coordinator..

5.2 The City's representative shall be _____ and _____.

6. OPERATIONS: The County will be responsible for all related operational expenses associated in providing direct senior services as outlined in this contract. The City will provide an appropriate site for the delivery of Senior Center Services. Sites will be obtained through facility donations, building rental or acquisition. The City will be responsible for all costs associated with the facility maintenance, utilities, repairs and custodial services to appropriate levels as determined by the City. The County will ensure that the site is maintained at a reasonable level of upkeep during normal, daily operations of the Senior Center. The County will be responsible for all costs incurred relating to the Senior Center telephone service.

7. NO SUBLETTING: The County shall not rent or sublet the Sedro-Woolley Senior Center to third parties without consent of the City. Any lease or rental payments shall be payable to the City of Sedro-Woolley and deposited in the City general fund.

8. TREATMENT OF ASSETS AND PROPERTY: No fixed assets or personal or real property will be jointly or cooperatively, acquired, held, used, or disposed of pursuant to this Agreement.

9. INDEMNIFICATION: Each party agrees to be responsible and assume liability for its own wrongful and/or negligent acts or omissions or those of their officials, officers, agents, or employees to the fullest extent required by law, and further agrees to save, indemnify, defend, and hold the other party harmless from any such liability. It is further provided that no liability shall attach to the County by reason of entering into this contract except as expressly provided herein.

INTERLOCAL AGREEMENT

10. TERMINATION: Any party hereto may terminate this Agreement upon thirty (30) days notice in writing either personally delivered or mailed postage-prepaid by certified mail, return receipt requested, to the party's last known address for the purposes of giving notice under this paragraph. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

11. CHANGES, MODIFICATIONS, AMENDMENTS AND WAIVERS: The Agreement may be changed, modified, amended or waived only by written agreement executed by the parties hereto. Waiver or breach of any term or condition of this Agreement shall not be considered a waiver of any prior or subsequent breach.

10. SEVERABILITY: In the event any term or condition of this Agreement or application thereof to any person or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications of this Agreement which can be given effect without the invalid term, condition, or application. To this end the terms and conditions of this Agreement are declared severable.

11. ENTIRE AGREEMENT: This Agreement contains all the terms and conditions agreed upon by the parties. All items incorporated herein by reference are attached. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

13. SUCCESSORS AND ASSIGNS: This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the parties hereto, provided that no party hereto may assign the terms as obligation of this Agreement without the prior consent of the other party, which consent shall not be reasonable delayed or withheld.

14. OTHER PROVISIONS:

A. Reports

Senior Service reports will be provided to the City on a quarterly basis. These reports will contain statistical information regarding the participation levels in Senior Service Programs. The statistical information included in this report will define hours and/or units of service provided to the Seniors and the cost for service provision. Annual reports will contain program narratives describing Senior Citizen Services.

B. Program Evaluation

1. Evaluation Committee - A committee of the two designated representatives from the City and the County shall meet annually to evaluate the existing program services. This committee shall make recommendations to the City and the County for the modification of Senior Services specified in the attached addendum.

3. Audit - The City may audit the records to assure that it will receive full value in services for the consideration of services recited herein.

GOVERNMENT AGENCY:

INTERLOCAL AGREEMENT

Title of Signatory
(Date _____)

Print Name of Signatory

Mailing Address:
(Street address required
in addition to P.O. Box)

City of Sedro-Woolley
325 Metcalf Street
Sedro-Woolley, WA 98284

IN WITNESS WHEREOF, the parties have executed this Agreement this ____ day
of _____, _____.

APPROVED:

BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON

Kenneth A. Dahlstedt, Chairman

Sharon D. Dillon, Commissioner

Ron Wesen, Commissioner

For Agreements under \$5000

Tim Holloran, County Administrator
(Authorization per Resolution #R20030146)

Recommended:

By: 
Jennifer Kingsley, Department Head

By: _____
Trisha Logue, Budget & Finance Director

Approved as to Indemnification:

By: _____
Billie Kadrmas, Risk Manager

Approved as to Form:

By: _____
Deputy Prosecuting Attorney
Attest:

Linda Hammons, Clerk of the Board

CONTRACT ADDENDUM
PROVISION OF SENIOR SERVICES FOR
THE SEDRO-WOOLLEY SENIOR CENTER
COMMENCING JANUARY 1, 2010 - ENDING DECEMBER 31, 2010

PROGRAM SERVICES

1. NUTRITION

Skagit County Nutrition Project
160 Cascade Place, Suite 110
Burlington, WA 98233
Phone: (360) 757-2545

Sedro-Woolley Senior Center
715 Pacific Street
Sedro-Woolley, WA 98284
Phone: (360) 855-1531

Operating Hours: Congregate - M - F 12:00 noon
Home-Delivered – M - F 12:00 noon (frozen weekend meal available)

Congregate Meals: Nutritionally balanced meals for senior citizens 60 years of age and older are served at 12:00 noon at the senior centers. Participants are requested to reserve their meals in advance and to indicate any special requests for diabetic dessert option.

Estimated total congregated meals per year countywide: 47,400

Home-Delivered Meals: Senior citizens over the age of 60 who are unable to prepare nutritionally adequate meals for themselves and whom are homebound and unable to attend a Senior Center may have noon-time meals delivered to their homes. A staff member from the Skagit Nutrition Project makes an initial home visit to assess program eligibility of the homebound senior citizen, along with providing nutrition intervention when applicable. Meal delivery can be a temporary or on-going service, based on individual client needs. Annual reassessments are conducted to re-evaluate eligibility. Frozen meals are available for weekends, holidays, and special requests.

Estimated total home-delivered meals per year countywide: 57,000.

Liquid Meal Supplement: The Skagit Nutrition Project has Ensure Plus available at the Skagit County Senior Centers, which is available to senior citizens. Ensure Plus is a high-calorie liquid food for use when extra calories and nutrients, but a normal concentration of protein, are needed. A prescription or written statement of need from a physician, registered nurse, or registered dietitian is required. Prescriptions can be kept on file with the nutrition program and must be renewed every 6 months.

Estimated total liquid food supplement meals distributed per year countywide: 16,000.

2. ADMINISTRATION and SENIOR CENTER

Skagit County Senior Services
160 Cascade Place, Suite 110
Burlington, WA 98233
Phone: (360) 757-2545

Sedro-Woolley Senior Center
715 Pacific Street
Sedro-Woolley, WA
Phone: (360) 855-1531

Operating Hours: 8:00 a.m. - 4:00 p.m. (Monday - Friday)

Senior Center serves as a community focal point where Senior Citizens can conveniently access services and activities which support their independence, enhance their dignity and encourage their involvement in and with their community. As part of a comprehensive community strategy to meet

the needs of older persons, coordinated Senior Services programs will take place within and emanate from this facility.

Estimated total senior visits per year 23,000.
Estimated total senior health screen participants 300.
Estimated total senior program participants 18,000.

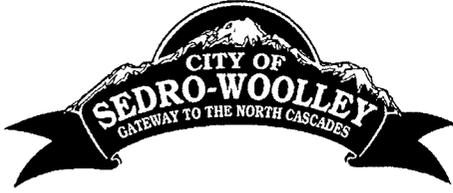
3. RETIRED SENIOR VOLUNTEER PROGRAM

Skagit County Retired Senior Volunteer Program
160 Cascade Place, Suite 110
Burlington, WA 98233
Phone: (360) 757-2545

Operating Hours: Monday - Friday 8:00 a.m. - 4:00 p.m.

This program offers meaningful volunteer opportunities for persons age 55 and older to serve in a variety of public and non-profit organizations throughout Skagit County. The program provides training, placement, insurance coverage, and limited mileage and meal reimbursement. Gas coupon reimbursement is also utilized.

Estimated active volunteers per year 195.
Estimated number volunteer stations 12.
Estimated RSVP hours per year 19,025.
Estimated RSVP reimbursement per year \$6,256.00



CITY COUNCIL AGENDA
REGULAR MEETING

OCT 28 2009

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 32

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-0771
Fax (360) 855-0733

Mark A. Freiberger, PE
Director of Public Works/City Engineer

MEMO TO: City Council and Mayor Mike Anderson

FROM: Mark A. Freiberger, PE

RE: **Supplemental Agreement 11 to the David Evans & Associates, Inc.
Local Agency Standard Consultant Agreement**
SR20/F&S Grade Road/Skagit Industrial Park Intersection Improvements

DATE: October 22, 2009 (for Council review October 28, 2009)

ISSUE

Should Mayor Anderson execute the attached Supplemental Agreement 11 to the Standard Agreement for Professional Services with David Evans & Associates (DEA) to add additional construction phase services for the SR20/F&S Grade Road and Skagit Industrial Park Intersection Improvement Project in the amount of \$30,481?

BACKGROUND/DISCUSSION

The previous contract and supplemental agreements through SA10 cover design of the new roundabout and road improvements on SR20 at F&S Grade Road and at North Skagit, and construction management services. The attached SA11 adds construction management services for additional project time associated with approved and pending construction change orders. The original construction management agreement anticipated completion of the work by September 28. The current completion date is October 22, 2009, with some additional time allowed for close out of the project.

This Supplement requires WSDOT approval (a request has been made).

FINANCIAL

Funds for this project are available from the Account 104 Skagit Project items. Following is a summary of revenue and estimated costs for the project.

REVENUE

Account 104.000.042.595.63.63.00 Constr Skagit Project	\$2,369,000
Account 401.000.035.596.35.63.00 New Sewer Lines	\$ 27,000
Account 104.000.042.595.63.63.01 PUD Water Interlocal	\$ 121,000
Subtotal	\$2,517,000

ESTIMATED EXPENDITURES - CONSTRUCTION COSTS

Construction Contract, Interwest Construction, Inc. to CO 2	\$1,561,905
Anticipated additional changes and unit qty adjustments	\$ 170,000
Construction Engineering, (DEA contr thru SA10)	\$ 247,594
Supplemental Agreement 11 (DEA)	\$ 30,481
Misc CN (Street Lights, Misc)	\$ 144,275

Total, rounded **\$2,154,255**

Balance **\$ 362,745**

ANALYSIS

All work is funded by existing project funds, predominantly grant funds associated with the Account 104 SR20/North Skagit project. I have updated the project budget based on the Interwest construction contract plus approved changes and an estimate for remaining changes and force account work, an estimate of unit quantity overruns and this supplemental agreement.

The construction work is essentially complete as of October 22, 2009. It will take a month to finalize changes and unit quantity overruns, but it appears that we will go about 10% over estimate due to unit quantity overruns. This is mainly due to a bust in the Engineer's Estimate for Item 13 Gravel Borrow, which totals \$110,000. A full accounting of the construction phase will be done with the final acceptance memorandum for the construction contract.

The revised total for DEA CM including SA 11 is \$278,075. The original project CM budget was \$270,000, so the modified budget is 3% over the allowance. With the added sidewalk work and other changes, the increase is reasonable.

MOTION:

Move to authorize Mayor Anderson to execute the attached Supplemental Agreement 11 to the Standard Agreement for Professional Services with David Evans & Associates (DEA) to add additional construction phase services for the SR20/F&S Grade Road and Skagit Industrial Park Intersection Improvement Project in the amount of \$30,481.

Respectfully submitted,



Mark A. Freiburger, PE
Director of Public Works/City Engineer



Supplemental Agreement Number <u>11</u>		Organization and Address David Evans and Associates, Inc. 415 - 118th Avenue SE Bellevue, WA 98005 Attn: Scott Soiseth Phone: (425) 519-6590	
Original Agreement Number		Execution Date	
Project Number <u>93-066-1195</u>		<u>9/14/2009</u>	Completion Date <u>12/31/2009</u>
Project Title <small>SR 20/F&S Grade Road and Skagit Industrial Park - Intersection Improvements Project (formerly Skagit Manufacturing Access and Signalization Feasibility Study)</small>		New Maximum Amount Payable \$ <u>966,690.00</u>	
Description of Work Revise contract to account for additional working days (23 days) and additional survey.			

The Local Agency of City of Sedro Wooley
desires to supplement the agreement entered into with David Evans and Associates, Inc.
and executed on 7/9/2001 and identified as Agreement No. _____
All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:

Additional work as described in Exhibit A-1.

II

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: 12/31/2009

III

Section V, PAYMENT, shall be amended as follows:

The contract total shall be increased by the amount of \$30,481 (see Exhibit D-3).

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.

If you concur with this supplement and agree to the changes as stated above, please sign in the appropriate spaces below and return to this office for final action.

By: David Evans and Associates, Inc. By: City of Sedro Woolley By: Washington State Department of Transportation

Manuel Tejada

Consultant Signature

Approving Authority Signature

Certifying Authority Signature

10/21/09

Date

Date

Date

Exhibit A
Summary of Payments

	Basic Agreement	Supplement #'s 1-10	Supplement #11	Total
Direct Salary Cost	\$9,957	\$277,182	\$9,371	\$296,510
Overhead (Including Payroll Additives)	\$17,317	\$488,117	\$16,751	\$522,185
Direct Non-Salary Costs	\$860	\$53,760	\$1,548	\$56,168
Fixed Fee	\$3,286	\$85,730	\$2,811	\$91,827
Total	\$31,420	\$904,789	\$30,481	\$966,690

Exhibit A-1
Scope of Services

***SR 20/F&S Grade Road and
Skagit Industrial Park
Roadway Improvement Project
Federal Aid No. REV-0020(117)***

Supplement No. 11

Services During Construction

Prepared for
City of Sedro-Woolley

Prepared by
David Evans and Associates, Inc.

October 21, 2009

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Section A

GENERAL PROJECT INFORMATION

Introduction

David Evans and Associates, Inc. (CONSULTANT) has prepared Supplement No. 11 for the SR 20, F&S Grade Road and Skagit Industrial Park project to address construction services tasks not included in Supplement No. 9 - Services During Construction. The following task revisions are included in Supplement No. 11:

- As-Built Survey.

In addition, the contract working days have been increased from 90 working days to 113 working days based on the following:

- Contract extension for extra working days.

Section B

SCOPE OF SERVICES

1.0 Contract Management

1.3 Monthly Invoices

Work Item 1.3 is revised to read as follows:

Deliverables:

- Monthly invoices (~~ten~~ monthly invoices estimated)

3.0 Construction Surveying

Work Item 3.0 is supplemented with the following:

3.10 As-Built Survey

This task will consist of field survey on those items required by the City of Sedro-Woolley to be incorporated into a set of record drawings to be submitted to the City of Sedro-Woolley Public Works Department.

4.0 Construction Engineering, Administration, and Observation

4.2 Working Days

The last paragraph of Work Item 4.2 is revised to read as follows:

For estimating purposes: The construction working days shall be increased 23 days from 90 days to 113 days based on the following changes:

- *Five (5) day extension for work required under Change Order 1 described in Supplement No. 10.*
- *Thirteen (13) day extension for suspension of work and landscaping.*
- *Five (5) day extension for curb replacement at proposed roundabout.*

Exhibit D-3
CITY OF SEDRO WOOLLEY
SR 20/F&S GRADE ROAD AND SKAGIT INDUSTRIAL PARK
INTERSECTION IMPROVEMENTS PROJECT
Services During Construction
Supplement No. 11

David Evans and Associates, Inc.

	Classification	Hrs.	x	Rate	=	Cost
1	Project Manager (PMGR)	24		\$ 169.82	\$	4,076
2	QA/QC Manager (MGPE)	4		\$ 157.47	\$	630
3	Professional Engineer (PFEN)	10		\$ 128.14	\$	1,281
4	Construction Engineer (CENG)	150		\$ 83.37	\$	12,505
5	Construction Inspector (PCHF)	50		\$ 72.56	\$	3,628
6	CADD Technician (CADD)	4		\$ 94.17	\$	377
7	Project Surveyor (PSVR)	4		\$ 101.89	\$	408
8	Survey 2-Person Crew (PCHF & INST)	30		\$ 152.84	\$	4,585
9	Sr. Landscape Architect (SLAN)	2		\$ 113.47	\$	227
10	Executive Administrator (EXAD)	6		\$ 92.63	\$	556
11	Administrative Assistant (ADMA)	8		\$ 82.59	\$	661
Total Hrs.		292				

Salary Cost **\$ 28,932**

Direct Expenses	No.	Unit	Each	Cost
Reproduction Costs				
Misc. Construction Office Supplies				
Mail/Deliveries/Fed Ex				
Materials Testing				
Mileage	3066	miles @	\$0.505 /mile	\$ 1,548
Subtotal				\$ 1,548

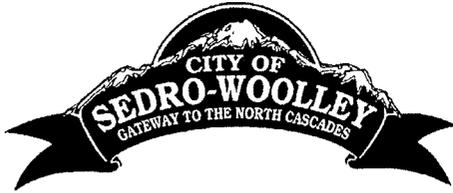
David Evans and Associates Total **\$ 30,481**

Exhibit D-3
CITY OF SEDRO WOOLLEY
SR 20/F&S GRADE ROAD AND SKAGIT INDUSTRIAL PARK
INTERSECTION IMPROVEMENTS PROJECT
Services During Construction
Supplement No. 11

David Evans and Associates, Inc.		1	2	3	4	5	6	7	8	9	10	11		
Item No.	Work Item	Project Manager (PMGR)	QA/QC Manager (MGPE)	Professional Engineer (PFEN)	Construction Engineer (CENG)	Construction Inspector (PCHF)	CADD Technician (CADD)	Project Surveyor (PSVR)	Survey 2-Person Crew (PCHF & INST)	Sr. Landscape Architect (SLAN)	Executive Administrator (EXAD)	Administrative Assistant (ADMA)	DEA	DEA
		Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total hrs	Total \$
1.0	Contract Management	8										4	12	\$1,689
1.1	Project Management (23 Additional Work Days)	8											8	\$1,359
1.2	Subconsultant Coordination										2		2	\$185
1.3	Monthly Invoices (1 Additional Invoice)	2									4	2	8	\$875
1.4	Quality Control/Quality Assurance Review	2	4										6	\$970
	Work Item 1.00 Total	20	4								6	6	36	\$5,078
3.0	Construction Surveying													
3.10	As-Built Survey							4	30				34	\$4,993
	Work Item 3.00 Total							4	30				34	\$4,993
4.0	Construction Engineering, Admin., and Observation													
4.2	Contract Extension for Extra Working Days				150	50							200	\$16,133
	Work Item 4.00 Total				150	50							200	\$16,133
6.0	Design Support													
6.1	Design Support	4		10			4			2		2	22	\$2,729
	Work Item 6.00 Total	4		10			4			2		2	22	\$2,729
	EXPENSES													\$1,548
PROJECT WORK ITEMS TOTALS		24	4	10	150	50	4	4	30	2	6	8	292	\$30,481

Exhibit E-2
Consultant Fee Determination - Summary Sheet
(Specific Rates of Pay)
Fee Schedule

Discipline or Job Title	Hourly Rate	Overhead @ 1.7876 %	Profit @ .30 %	Rate Per Hour
Project Manager (PMGR)	55.00	98.32	16.50	169.82
QA/QC Manager (MGPE)	51.00	91.17	15.30	157.47
Professional Engineer (PFEN)	41.50	74.19	12.45	128.14
Construction Engineer (CENG)	27.00	48.27	8.10	83.37
Construction Inspector (PCHF)	23.50	42.01	7.05	72.56
CADD Technician (CADD)	30.50	54.52	9.15	94.17
Project Surveyor (PSVR)	33.00	58.99	9.90	101.89
Survey 2-Person Crew (PCHF/INST)	49.50	88.49	14.85	152.84
Sr. Landscape Architect (SLAN)	36.75	65.69	11.03	113.47
Executive Administrator (EXAD)	30.00	53.63	9.00	92.63
Administrative Assistant (ADMA)	26.75	47.82	8.03	82.59
		0.00	0.00	0.00
		0.00	0.00	0.00
		0.00	0.00	0.00
		0.00	0.00	0.00
		0.00	0.00	0.00



CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-1661
Fax (360) 855-0707

Mark A. Freiberger, PE
Director of Public Works/City Engineer

MEMO TO: City Council and Mayor Anderson

FROM: Mark A. Freiberger, PE

RE: **Possible Contract Award
Township Street Sewer, Alderwood to Bassett Project
Design Phase Services**

**CITY COUNCIL AGENDA
REGULAR MEETING**

OCT 28 2009

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3e

DATE: October 23, 2009 (for Council action October 28, 2009)

ISSUE:

Shall council move to authorize Mayor Anderson to award a design phase services for the Township Street Sewer, Alderwood to Bassett Project Design Phase Services to a consultant to be selected in the amount not to exceed \$30,000?

BACKGROUND/ DISCUSSION:

During past council sessions Staff has discussed the possibility of moving forward with the design work for the Township Street Sewer, Alderwood to Bassett Project. We have discussed the possibility of forming a ULID for construction of this work, which will extend sewer service to the northern city limits and open up possible development for this area.

With the award of the FEMA fire station grant, this project has moved forward in priority. Approximately 500' of this 1,100' sewer main is required to provide service to the new fire station site. Sewer service is a condition of the FEMA grant.

Staff proposes to proceed with design of the entire 1,100' of sewer main, with the first 500' to be constructed using city Sewer Reserve funds. The remaining 600' would be constructed either under a ULID or by developer funding.

We have pursued negotiations with Reichhardt & Ebe for the proposed design services, but at this point the submitted cost appears excessive. R&E has provided numerous sewer project designs for the city, and already has completed some of the initial planning and capacity analysis for the project as part of the Township Sewer project completed in 2008/2009. Timing is critical as the FEMA grant has a defined timeline. In order to expedite this process, staff requests authority for the mayor to proceed with a contract on completion of negotiations.

FINANCIAL:

Funds for this project are available from the Account 410 Cumulative Reserve Sewer Facility Fund. Following is a summary of revenue and estimated costs for the project.

REVENUE

Account 410 Cumulative Reserve Sewer (Est 2010 BFB)	\$4,110,884
Remaining Commitment to PWTF Critical Sewer Fund	\$ 300,000
2010 Budget 410 Transfers – 401 Projects	\$ 100,000
2010 Budget 410 Transfer – to 407	\$ 225,000
2010 Budget 401 Transfers – PWTF Debt	\$ 628,183
2010 Projected EFB	\$2,857,701

ESTIMATED EXPENDITURES - CONSTRUCTION COSTS

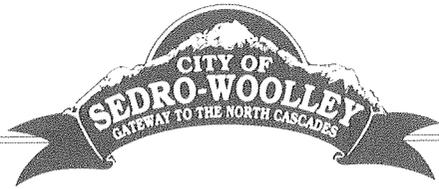
Design Budget - estimated	\$ 30,000
Construction Contract	\$ 82,000
Construction Engineering, budget	\$ 10,000
Total, rounded	\$ 122,000

ANALYSIS:

Sufficient funds are available from the Cumulative Reserve Sewer Facility account for this work.

MOTION:

Move to authorize Mayor Anderson to award a design phase services for the Township Street Sewer, Alderwood to Bassett Project Design Phase Services to a consultant to be selected in the amount not to exceed \$30,000.



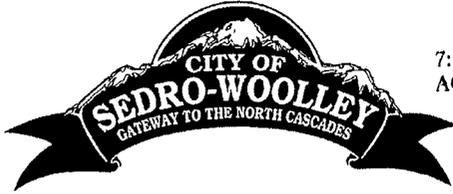
SUBJECT: PUBLIC COMMENT

Name:
Address:
Narrative:

UNFINISHED
BUSINESS

CITY COUNCIL AGENDA
REGULAR MEETING

OCT 28 2009



7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 5

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

Eron M. Berg
City Supervisor/City Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Riverfront Park Amphitheatre
DATE: October 28, 2009

ISSUE: Should the Council adopt the attached ordinance allowing for the use and rental of the amphitheatre at Riverfront Park?

BACKGROUND: This is a second read for your consideration. Attached is an email from John Hunter regarding Rotary's concerns. Also attached is a revised draft ordinance which includes the following changes:

1. Establishes a Council review process for events that are for-profit; and
2. Includes more flexibility in requiring security at events.

You also asked about the portable stage at Edgewater Park in Mount Vernon, it rents for \$500.00 per day.

I see no rush for this ordinance as the stage has been removed for the season – let me know if you want additional changes or have other questions.

RECOMMENDATION: Motion to adopt Ordinance _____-09, an ordinance establishing rental rates and policies for the amphitheatre at Riverfront Park.

ORDINANCE NO.

AN ORDINANCE AMENDING SWMC 12.36 TO ALLOW FOR THE USE AND RENTAL OF THE CITY'S AMPHITHEATRE AT RIVERFRONT PARK

Whereas, SWMC 12.36 establishes rules and regulations for the use of City parks and sets fees for use of the City's parks and facilities, and

Whereas, the Sedro-Woolley Rotary Club, the Best Rotary Club in the Universe, built an amphitheater at Riverfront Park and donated it to the City; and

Whereas, the Council desires to allow for the public use and enjoyment of the amphitheatre while also establishing certain rules and regulations for its use to balance its use with the other uses in the park; and

Whereas, the Council desires to establish a rental fee for the use of the amphitheatre to both cover the costs of setting up and taking down the facility as well as long-term maintenance of the facility, now therefore,

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DO HEREBY ORDAIN AS FOLLOWS:

Section 1. A new section is added to SWMC 12.36 as follows:

SWMC 12.36.____. Amphitheatre at Riverfront Park.

In addition to the rules that shall apply to the use of city parks, the following regulations shall apply to the use of the amphitheatre at Riverfront Park:

A. Reservations.

1. Non-profit, City-sanctioned festivals and private uses. Reservations for the amphitheatre at Riverfront Park may be made up to one year in advance at City Hall by paying a fee at the time the reservation is made as follows: for residents, four hundred dollars (\$400.00) and for all others, six hundred fifty dollars (\$650.00). This fee includes the use of the large shelter. If the reservation is not canceled at least sixty days before the reservation date, it will not be refunded without approval of the mayor, or his/her designee. If the amphitheatre is not reserved, it is available to the public without charge on a first-come, first-served basis, *provided*, that no power shall be supplied and no sound amplification may be used.

2. Events staged for profit or not listed in subsection 1 above. Reservations for the amphitheatre at Riverfront Park may be made up to one year in advance by application to the City Council for a special events permit. The finance department is delegated authority to develop a special events permit application form and process. The fee for a special events permit shall be \$200.00, and is non-

refundable and payable at the time of the application. In making its decision, the City Council will consider the information in the application, the impact the event may have on the community, Riverfront Park and its other users, risks associated with the event and benefits to the community. It is the intent of the Council to make the amphitheatre available to users in this category on a very limited basis when those users will provide opportunities for arts and entertainment that would not otherwise be available to the Sedro-Woolley community. Upon approval from the City Council, the applicant must pay a rental fee as follows: for residents, four hundred dollars (\$400.00) and for all others, six hundred fifty dollars (\$650.00). This fee includes the use of the large shelter. This fee is non-refundable. Decisions of the City Council are final.

B. Noise. Use of this facility is subject to the City's public disturbance noise ordinance, SWMC 9.46, including the provision allowing for the issuance of a permit for weddings, receptions, parties, musicals, theatrical performances or other similar events. It is the express intent of the City Council to allow for the use of the amphitheatre while also allowing the general public to continue to use and enjoy the park and to not unreasonably disturb the residential neighbors.

C. Security/Facility Monitor.

1. For any event in which alcoholic beverages, live music or dancing are to be allowed or provided, the user must pay an additional fee of twenty-five dollars for each hour of use (minimum of four hours); includes all time from set-up to cleaning. This fee shall be paid to the city at least three days prior to the event, based upon the anticipated hours of use as determined by the mayor or designee and will not be refunded once the use commences. Additional charges for use beyond the amount paid for in advance will be assessed at a rate of fifty dollars per hour; no refunds will be given for use that is less than the amount paid for in advance.

2. The mayor may, in his/her reasonable discretion, require the user to pay an additional fee equal to the hourly cost of overtime pay plus benefits and assessments for a number of police officers, for each hour of anticipated use (for a minimum of four hours each), as determined by the mayor or his designee. This fee shall be paid to the city at least three days prior to the event, and will not be refunded once the use commences, regardless of the actual hours of use.

3. The police chief or designee and the facility monitor shall have the authority to terminate use privileges at any time for good cause. "Good cause" shall include the existence of any condition which threatens the safety of life or property. In such event, no portion of the fee shall be refunded. Any user whose privileges are terminated under this provision shall be barred from renting the facility for a period of ten years following the termination.

D. Additional Rules and Regulations. In addition to the foregoing, the mayor or his/her designee may make additional rules and regulations for the use of the amphitheatre, and incorporate the same into the agreement to be signed by the user.

Section 3. This ordinance shall be effective five (5) days after passage and publication as provided by law.

Section 4. The provisions of this ordinance are declared to be severable, and if any section, sentence, clause or phrase of this ordinance shall for any reason be held invalid or unconstitutional or if the application of this ordinance to any person or circumstances shall be held invalid or unconstitutional, such decisions shall not affect the validity of the remaining sections, sentences, clause or phrases of this ordinance.

PASSED by majority vote of the members of the Sedro-Woolley City Council this ____ day of _____, 2009, and signed in authentication of its passage this ____ day of _____, 2009.

Mike Anderson, Mayor

Attest:

Patsy Nelson, Finance Director

Approved as to form:

Eron Berg, City Attorney

Published:

Eron Berg

From: Hunter, John [jhunter@janicki.com]

Sent: Friday, October 16, 2009 9:40 AM

To: Eron Berg

Subject: RE: Amphitheater Ordinance

Eron, that won't be necessary, I just wanted to voice my concerns. Thank you.

John Hunter
Special Projects Manager
Janicki Industries Inc.
360-814-1704
jhunter@janicki.com

From: Eron Berg [mailto:eberg@ci.sedro-woolley.wa.us]

Sent: Friday, October 16, 2009 9:38 AM

To: Hunter, John

Subject: RE: Amphitheater Ordinance

John,

Would you like to see a revised draft ordinance?

Eron

From: Hunter, John [mailto:jhunter@janicki.com]

Sent: Friday, October 16, 2009 9:27 AM

To: Eron Berg

Subject: RE: Amphitheater Ordinance

Eron

I might suggest that events sponsored by the following be allowed
Individuals that sponsor an event that is not for profit i.e.: Snelsons summer picnic
Non profit or charitable for profit events such as Loggerrodeo, class reunions etc

As to private individuals or for profit groups that wish to lease the site It should not be an allowable use, unless they are required to submit a request for a special use permit that will be reviewed by City hall.

Other than that, I can't think of anything else. Thanks

John Hunter
Special Projects Manager
Janicki Industries Inc.
360-814-1704
jhunter@janicki.com

From: Eron Berg [mailto:eberg@ci.sedro-woolley.wa.us]

Sent: Friday, October 16, 2009 8:57 AM

To: Hunter, John

Cc: Mike Anderson

Subject: RE: Amphitheater Ordinance

10/23/2009

John,

What is your recommendation for addressing the difference between the magician who charged a “gate” fee (intended to make a profit) last summer and the type of event you would like to avoid?

I am happy to make revisions – that is one of the issues that has been a bit of a challenge.

Thanks,

Eron

From: Hunter, John [mailto:jhunter@janicki.com]

Sent: Thursday, October 15, 2009 3:22 PM

To: Eron Berg; Mike Anderson

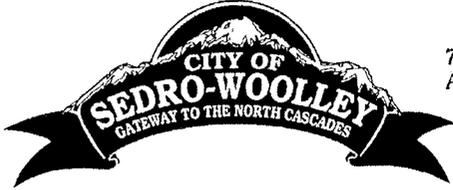
Subject: Amphitheater Ordinance

Mayor and City Council, I have reviewed the proposed use ordinance for renting of the amphitheater. When this project was proposed, we had some vocal protests about traffic and noise. Sound tests were conducted and many meetings with neighbors were held. Eventually all of their concerns were addressed. The neighbors were informed that there was no intention of this facility being similar to the Gorge or other large outdoor venues. The intent was for charitable, non profit or private use for weddings, reunions, etc. An example might be for a Blue grass festival sponsored by Loggerrodeo. I am concerned that the ordinance is not restrictive enough to prohibit a private festival promoter from leasing the site for profit. This concerns me a great deal and should be discussed thoroughly before implementation. Thank you.

John Hunter
Sedro-Woolley Rotary
360-814-1704
jhunter@janicki.com

CITY COUNCIL AGENDA
REGULAR MEETING

OCT 28 2009



7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 6

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

Reta Stephenson
Accounting Clerk

MEMO TO: City Council
FROM: Reta Stephenson
RE: Resolution expressing support for the Wellness Program for the employees of the City of Sedro-Woolley
DATE: October 28, 2009

ISSUE: Should the Council approve the attached resolution supporting a Wellness Program for the City employees?

BACKGROUND: A Wellness Program will promote the improved health and well being of our employees in order to prevent illnesses and injuries, improve morale, reduce absenteeism and enhance productivity and performance.

With a Wellness Program we hope to lower insurance cost along with participating in the AWC premium discount plan that we could qualify for in 2012 if a working Wellness Program is established now and continued each year.

It is my opinion that this would be very beneficial to the City and the employees.

RECOMMENDATION: Motion to adopt Resolution ____-09 supporting a Wellness Program for the employees of the City of Sedro-Woolley.

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF SEDRO-WOOLLEY, EXPRESSING THEIR SUPPORT OF THE EMPLOYEE WELLNESS PROGRAM.

WHEREAS, the City has initiated the Sedro-Woolley Healthy Employee wellness program that benefits its participants by promoting health and wellness through information, services and programs; and

WHEREAS, this program increases participants' awareness of their health options by helping them to acquire the knowledge, skills and motivation to achieve and maintain healthy lifestyles; and

WHEREAS, the benefits of employee wellness programs typically include reduced absenteeism, increased job satisfaction, reduced stress levels, improved employee morale, and more prudent use of healthcare systems; and

WHEREAS, the improved fitness and good health of the City's employees is a benefit to our citizens through more productive employees, and as a prudent strategy to control healthcare expenditures;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, HEEBY RESOLVES AS FOLLOWS:

The City Council hereby expresses their continued support of the City's wellness program, and provides that the program be sustained indefinitely, unless cancelled by action of the City Council.

PASSED by majority vote of the members of the Sedro-Woolley City Council this ___th day of October, 2009.

Mike Anderson, Mayor

Attest:

Patsy Nelson, Clerk/Treasurer

Approved as to form: _____
Eron Berg, City Attorney

COMMITTEE
REPORTS
AND
REPORTS
FROM
OFFICERS