

Next Ord: 1644-09
Next Res: 804-09

VISION STATEMENT

SEDRO-WOOLLEY IS A FRIENDLY CITY THAT IS CHARACTERIZED BY CITY GOVERNMENT AND CITIZENS WORKING TOGETHER TO ACHIEVE A PROSPEROUS, VIBRANT AND SAFE COMMUNITY

MISSION STATEMENT

TO PROVIDE SERVICES AND OPPORTUNITIES WHICH CREATE A COMMUNITY WHERE PEOPLE CHOOSE TO LIVE, WORK AND PLAY

CITY COUNCIL AGENDA

June 10, 2009

7:00 PM

Sedro-Woolley Municipal Building

Council Chambers

325 Metcalf Street

1. Call to Order
2. Pledge of Allegiance
3. Consent Calendar

NOTE: Agenda items on the Consent Calendar are considered routine in nature and may be adopted by the council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the regular agenda will consider any item so removed after the Consent Calendar.

- a. Minutes from Previous Meeting
- b. Finance
 - Claim Vouchers #66533 to #66612 in the amount of \$100,662.66
(Voided Warrant #66601)
 - Payroll Warrants #45274 to #45386 in the amount of \$246,170.46
- c. Street Closure Request - Loggerodeo 2009
- d. Final Acceptance - Parks Dept. Headquarters & Police Dept. Storage Building
- e. Final Acceptance - 2008 CIPP Sewer Project - Veolia ES Industrial Services, Inc.

4. Public Comment (Limited to 3-5 minutes)

UNFINISHED BUSINESS

5. Bingham Park Lodge

NEW BUSINESS

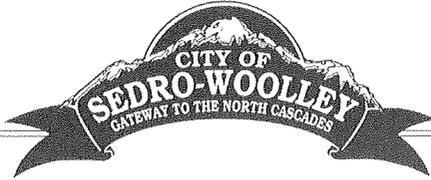
6. Revision to 16.16 SWMC - Lot Boundary Adjustments (Boundary Line Adjustments)
(Ordinance - action requested)

EXTENDED DISCUSSION

7. Parks & Recreation Discussion (*see separate agenda*)

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

There may be an Executive Session immediately preceding or following the meeting.



DATE: June 10, 2009

TO: Mayor Anderson and City Council

FROM: Patsy Nelson, Finance Director

SUBJECT: 1) CALL TO ORDER; 2) PLEDGE OF ALLEGIANCE; 3) CONSENT CALENDAR

1. CALL TO ORDER - The Mayor will call the June 10, 2009 Regular Meeting to Order. The Finance Director will note those in attendance and those absent.

 ___ Ward 1 Councilmember Ted Meamber
 ___ Ward 2 Councilmember Tony Splane
 ___ Ward 3 Councilmember Thomas Storrs
 ___ Ward 4 Councilmember Pat Colgan
 ___ Ward 5 Councilmember Hugh Galbraith
 ___ Ward 6 Councilmember Rick Lemley
 ___ At-Large Councilmember Dennis London

2. PLEDGE OF ALLEGIANCE - The Mayor will lead the City Council and citizens in the Pledge of Allegiance to the United States of America.

3. CONSENT CALENDAR - Mayor will ask for Council approval of Consent Calendar items.

JUN 10 2009

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3a

CITY OF SEDRO-WOOLLEY

Regular Meeting of the City Council
May 27, 2009 – 7:00 P.M. – City Hall Council Chambers

The Meeting was called to order at 7:00 P.M.

ROLL CALL: Present: Mayor Mike Anderson, Councilmembers: Ted Meamber, Tony Splane, Thomas Storrs, Pat Colgan, Hugh Galbraith, Rick Lemley and Dennis London. Staff: Recorder Brue, City Supervisor/Attorney Berg, Engineer Freiburger, Planner Moore and Fire Chief Klinger.

Pledge of Allegiance

Consent Calendar

- Minutes from Previous Meeting (Including May 5, 2009 Worksession)
- Finance
 - Claim Vouchers #66439 to #66532 in the amount of \$215,268.66
 - Payroll Warrants #45163 to #45273 in the amount of \$177,423.61
- Possible Bid Award – 2009 Commercial Front Load Dumpsters and Roll Off Containers – Western Systems and Fabrications, Inc. of Spokane, WA
- Possible Bid Award – Commercial Mower with 72” Deck – Woods Logging Supply Inc. of Sedro-Woolley, WA

Councilmember Storrs moved to approve the consent calendar. Seconded by Councilmember Meamber. Motion carried (7-0).

Special Presentation – Kenneth “Stu” Earnst Retirement

Mayor Anderson gave a special presentation to Kenneth “Stu” Earnst upon his retirement after 32 years of service to the City. Earnst was presented with a plaque and Mayor Anderson proclaimed May 27, 2009 as Kenneth “Stu” Earnst day in Sedro-Woolley requesting residents to “flush twice in his honor”. Earnst was met with a round of applause.

Kenneth “Stu” Earnst – addressed the Council and stated the City allowed him to work here and he tried to give the best labor that he could and was always honest.

Public Comment

Rob Macready – President of the ASCME Union presented Stu with a gift from the Union as is the tradition. Upon Stu’s request the gifted amount was donated to Habitat for Humanity in his honor. Representatives from Habitat from Humanity were on site to accept the donation and thanked Stu for his generosity.

NEW BUSINESS

Final Plat Approval of Habitat Village

Planner Moore reviewed background information for Habitat Village. He noted the plat is for the four single-family residential lots and one separate lot on which the United Methodist Church is located. He also noted that the Planning and Engineering Departments have reviewed the final plat and are satisfied with the documentation and recommend final approval.

Councilmember Meamber moved to approve Resolution No. 803-09 A Resolution Granting Final Approval to the Plat of Habitat Village, Application #LP-8-08. Seconded by Councilmember Splane. Motion carried (7-0).

Park Fee Increases

City Supervisor/Attorney Berg reviewed the proposed ordinance for increases in Park fees for non residents. He noted that City residents pay property taxes to the City and County and some of the departments including the Parks Department are directly supported by the property taxes paid by City residents. He addressed a recent increase of use within the Park facilities by non City residents which increases wear and tear and additional cleaning and maintenance of the facilities. He stated the proposed ordinance establishes resident and non-resident rental rates and is modeled after the current Community Center rental policy.

Councilmember London questioned the reduction in fee for Hammer Heritage Square.

Councilmember Galbraith moved to adopt Ordinance No. 1643-09 An Ordinance Amending SWMC 12.36. Councilmember Lemley seconded. Motion carried (7-0).

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

Fire Chief Klinger – pointed out an informational flyer regarding fireworks on legal vs. non legal fireworks. He also noted that Loggerodeo will be sponsoring a fire works show on July 4th. Klinger then reported on a recent donation to the City from Fire Fighter Support Services. He noted they give two sets to each State and Sedro-Woolley was the lucky recipient. The company donated a “fireman down locator device”. Klinger demonstrated how the device works and noted they will be placed into service within the next month. The value of the beacons are \$400 with the main device value being \$1,200.

Engineer Freiburger – reported on the progress of the F& S Grade Road Roundabout project. He noted the contractor will be working at the intersection on the ponds. He also noted a Pre-Construction conference was held on Tuesday on the Fruitdale /McGargile Road Project and the contractor is currently setting construction signs and will be starting on June 1st. The area of McGargile/Fruitdale will be closed after June 4th to thru traffic with local traffic only. The School District has been notified and they plan

to have weekly information flyers to the citizens within the project area. Freiberger noted that projects are coming in considerably under estimate and because of the bids there will be a redistribution of funds not used under the American Recovery and Reinvestment Act (ARRA) funding. Freiberger also reported they have submitted a high priority funding application for consideration in the next transportation bill through Congressman Larsen's office.

City Supervisor/Attorney Berg – reported on the most recent sales tax figures and the trend is continuing about where expected. He also reported that the property tax collection came in stronger than last year. Berg then discussed the Council worksessions for June and July recommending moving the topics to the regular scheduled meetings and cancelling the June and July worksessions.

Councilmember Meamber questioned the future topics and whether Council should be working on zoning issues.

Planner Moore reported the Planning Commission is currently working on zoning and will be presenting their findings at a future Joint Council/Planning Commission worksession in early fall.

Councilmember Galbraith moved to cancel worksessions in June and July. Seconded by Councilmember Colgan. Motion carried (7-0).

City Supervisor/Attorney Berg reported on his attendance at the Solid Waste meeting on behalf of the Mayor and discussed him expressing the opinion against rate increases in the Solid Waste tipping rates.

Discussion ensued of the fee increase in order to maintain business as usual and the a revamping of the facility and identification of options.

Phil Fusselman – 712 Sterling St., questioned the quote in paper and what options were in question. He also questioned the rate increase for daily operations.

Discussion ensued regarding co-generation plants and possibility of touring the plant at Brooks, Oregon.

Phil Fusselman – expressed his opposition of privatization of solid waste services.

Councilmember London – stated he appreciates buying locally and is happy to see the purchase of the mower from Woods Logging. He encouraged everyone to buy locally. London also questioned the status of flow based sewer rates.

City Supervisor/Attorney Berg noted it is still being explored. We are having difficulty in getting a software package to work with our system and PUD's. He noted the Burlington model takes significantly more staff time than what we have to spare which makes the software a critical component.

Councilmember Lemley – reminded everyone of the upcoming Blast from the Past activities and car show to be held June 5 – 7, 2009. He also questioned the recent poker run.

It was reported that there were very few motorcycles but the Mobile Incident Command Unit (MIC) was deployed to the field and stood ready for action. It was also noted the Helping Hands Food Bank received approximately 1,200 pounds of donated food items.

Councilmember Galbraith – addressed the utility billing of customers who are frequently out of town. Discussion ensued to include current policy on discontinuing garbage and recycling services and sewer calculations for repayment of debt.

Councilmember Colgan – questioned the status of the re-fabrication of the light standard. Discussion was held on past change outs.

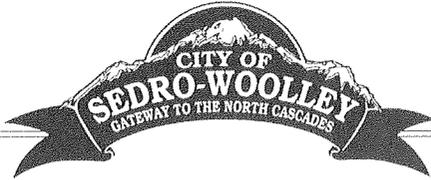
Councilmember Colgan moved to adjourn. Seconded by Councilmember Lemley. Motion carried (7-0).

The Meeting adjourned at 7:44 P.M.

CITY COUNCIL AGENDA
REGULAR MEETING

JUN 10 2009

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 35



DATE: June 10, 2009
TO: Mayor Anderson and City Council
FROM: Patsy Nelson, Finance Director
SUBJECT: FINANCE - VOUCHERS

Attached you will find the Claim Vouchers proposed for payment for the period ending June 10, 2009.

Motion to approve Claim Vouchers #66533 to #66612 in the amount of \$100,662.66. (Voided Warrant #66601)

Motion to approve Payroll Warrants #45274 to #45386 in the amount of \$246,170.46.

If you have any comments, questions or concerns, please contact me for information during the working day at 855-1661. This will allow me to look up the invoices that are stored in our office.

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
66533	SEDRO-WOOLLEY POSTMASTER	POSTAGE	SWR	462.78
		POSTAGE	SAN	220.71
		AUTO FUEL/DIESEL	SWTR	28.48
		WARRANT TOTAL		711.97
66534	SEDRO-WOOLLEY POSTMASTER	POSTAGE	FIN	185.00
		WARRANT TOTAL		185.00
66535	ALPINE FIRE & SAFETY	OFFICE/OPERATING SUPPLIES	PD	196.44
		REPAIRS/MAINT-EQUIP	FD	50.64
		SAFETY EQUIPMENT	ST	450.44
		SUPPLIES	LIB	156.13
		MAINTENANCE CONTRACTS	SWR	715.20
		OPERATING SUPPLIES	SAN	140.93
		WARRANT TOTAL		1,709.78
66536	ANACORTES PUBLIC LIBRARY FOUNDATION	ONE BOOK, ONE COMMUNITY	LIB	100.00
		ONE BOOK, ONE COMMUNITY	LIB	150.00
		ONE BOOK, ONE COMMUNITY	LIB	75.00
		ONE BOOK, ONE COMMUNITY	LIB	100.00
		WARRANT TOTAL		425.00
66537	A.T.V. ACCESSORIES	REPAIRS/MT-RIVERFRONT	PK	54.10
		WARRANT TOTAL		54.10
66538	ARAMARK UNIFORM SERVICES	MISC-LAUNDRY	ST	22.94
		LAUNDRY	SWR	24.39
		LAUNDRY	SWR	45.52
		WARRANT TOTAL		92.85
66539	ASSOC PETROLEUM PRODUCTS	AUTO FUEL	CS	43.25
		AUTO FUEL	PD	838.42
		AUTO FUEL/DIESEL	FD	418.34
		AUTO FUEL/DIESEL	CEM	127.97
		AUTO FUEL/DIESEL	ST	129.93
		AUTO FUEL/DIESEL	ST	134.94
		AUTO FUEL/DIESEL	SWR	58.99
		AUTO FUEL/DIESEL	SWR	94.28
		AUTO FUEL/DIESEL	SAN	61.63
		AUTO FUEL/DIESEL	SAN	1,579.78
		AUTO FUEL/DIESEL	SWTR	151.14
		WARRANT TOTAL		3,638.67
66540	AT & T	TELEPHONE	JUD	2.09
		MEALS/TRAVEL	EXE	1.05
		TELEPHONE	FIN	41.72
		TELEPHONE	LGL	16.69
		TELEPHONE	IT	1.05
		TELEPHONE	PLN	12.51
		TELEPHONE	ENG	100.13
		TELEPHONE	PD	158.54
		TELEPHONE	FD	25.03

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		TELEPHONE	INSP	8.34
		TELEPHONE	ST	4.17
		TELEPHONE	LIB	25.03
		TELEPHONE	SWR	12.51
		TELEPHONE	SAN	8.34
		WARRANT TOTAL		417.20
66541	BANK OF AMERICA	CONST-FRUITDALE MCGARIGLE	AST	390.00
		CONST-FRUITDALE MCGARIGLE	AST	190.06
		WARRANT TOTAL		580.06
66542	BANK OF AMERICA	CONST-FRUITDALE MCGARIGLE	AST	96.68
		WARRANT TOTAL		96.68
66543	BANK OF AMERICA	SUMMER READ PROGRAM	LIB	74.81
		WARRANT TOTAL		74.81
66544	BANK OF AMERICA	NETWORK HARDWARE	IT	140.65
		PORTABLE EQUIPMENT	SWR	17.26
		WARRANT TOTAL		157.91
66545	BAY CITY SUPPLY	OPERATING SUPPLIES	ST	263.93
		OPERATING SUPPLIES	SAN	210.52
		WARRANT TOTAL		474.45
66546	BIO-ENVIRONMENTAL SOLUTIONS	MAINTENANCE OF LINES	SWR	1,190.20
		WARRANT TOTAL		1,190.20
66547	BROWN & COLE STORES	OPERATING SUPPLIES	FD	8.37
		REPAIRS/MAINT-DORM	FD	13.28
		WARRANT TOTAL		21.65
66548	BUDGET TOWNING & REPAIR	PROFESSIONAL SERVICES	PD	231.77
		PROFESSIONAL SERVICES	PD	231.77
		WARRANT TOTAL		463.54
66549	BRIM TRACTOR COMPANY INC	REPAIRS/MAINT-EQUIP	SAN	152.15
		WARRANT TOTAL		152.15
66550	COLLINS OFFICE SUPPLY, INC	SUPPLIES	FIN	32.98
		WARRANT TOTAL		32.98
66551	COLACURCIO BROTHERS, INC.	PROFESSIONAL SERVICES	PD	126.35
		PROFESSIONAL SERVICES	PD	700.97
		BINGHAM PARK BLDG	PK	708.21
		WARRANT TOTAL		1,535.53
66552	COMCAST	INTERNET SERVICES	IT	99.95
		WARRANT TOTAL		99.95
66553	COOK PAGING (WA)	TELEPHONE	FD	6.26
		WARRANT TOTAL		6.26

CITY OF SEDRO-WOOLLEY
 SORTED TRANSACTION WARRANT REGISTER
 06/10/2009 (Printed 06/04/2009 16:07)

PAGE 3

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
66554	HSBC BUSINESS SOLUTIONS	EMPLOYEE RECOGNITION	EXE	281.78
		REPAIRS/MAINT-DORM	FD	18.37
		WARRANT TOTAL		300.15
66555	CRAWFORD GARAGE DOORS INC	REPAIR/MAINT-GARAGE	FD	173.12
		WARRANT TOTAL		173.12
66556	CUES	MAINTENANCE OF LINES	SWR	231.20
		WARRANT TOTAL		231.20
66557	E & E LUMBER	REPAIRS/MT-RIVERFRONT	PK	27.21
		OPERATING SUPPLIES	CEM	28.74
		OPERATING SUPPLIES	ST	56.26
		OPERATING SUPPLIES	ST	2.81
		WARRANT TOTAL		115.02
66558	EDGE ANALYTICAL, INC.	PROFESSIONAL SERVICES	SWR	258.00
		WARRANT TOTAL		258.00
66559	ENTERPRISE OFFICE SYSTEMS	SUPPLIES	FIN	34.61
		SUPPLIES	FIN	15.14
		WARRANT TOTAL		49.75
66560	EMERGENCY MEDICAL PRODUCTS INC	OPERATING SUPPLIES	FD	778.75
		WARRANT TOTAL		778.75
66561	FEDERAL EXPRESS CORP.	OPERATING SUPPLIES	SWR	9.17
		WARRANT TOTAL		9.17
66562	FLOYD, WINNIE	OFFICE/OPERATING SUPPLIES	PD	27.97
		WARRANT TOTAL		27.97
66563	GREAT AMERICA LEASING COR	REPAIR/MAINTENANCE-EQUIP	LIB	139.63
		WARRANT TOTAL		139.63
66564	GUARDIAN SECURITY	MAINT OF GENERAL EQUIP	SWR	155.00
		WARRANT TOTAL		155.00
66565	IKON OFFICE SOLUTIONS	REPAIRS & MAINTENANCE	PD	75.74
		EQUIPMENT LEASE	FD	75.74
		WARRANT TOTAL		151.48
66566	JACOBS, LEO	OPERATING SUPPLIES	SAN	69.94
		WARRANT TOTAL		69.94
66567	KESSELRING'S	AMMUNITION	PD	1,785.95
		WARRANT TOTAL		1,785.95
66568	KROESEN'S INC.	UNIFORMS	FD	192.33
		UNIFORMS	FD	225.01
		WARRANT TOTAL		417.34

CITY OF SEDRO-WOLLEY
 SORTED TRANSACTION WARRANT REGISTER
 06/10/2009 (Printed 06/04/2009 16:07)

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
66569	LAKESIDE INDUSTRIES	REPAIR/MAINT-STREETS	ST	243.55
		WARRANT TOTAL		243.55
66570	LEONARD BOUDINOT & SKODJE	OTHER IMPROVEMENTS	SWR	626.06
		WARRANT TOTAL		626.06
66571	MARK E. CHRIST, ARCHITECT	PROFESSIONAL SERVICES	PD	260.00
		BINGHAM PARK BLDG	PK	1,280.00
		BINGHAM PARK BLDG	PK	260.00
		WARRANT TOTAL		1,800.00
66572	MARTIN MARIETTA MATERIALS	REPAIR/MAINT-STREETS	ST	659.57
		WARRANT TOTAL		659.57
66573	MOTOR TRUCKS, INC.	REPAIRS/MAINT-EQUIP	SAN	135.03-
		REPAIRS/MAINT-EQUIP	SAN	1,147.75
		WARRANT TOTAL		1,012.72
66574	NEXTEL COMMUNICATIONS	COMMUNICATIONS	EXE	27.32
		TELEPHONE	FIN	81.96
		TELEPHONE	LGL	27.32
		TELEPHONE	IT	54.64
		NEXTEL CELL PHONES		81.96
		TELEPHONE	PD	437.12
		TELEPHONE	FD	218.56
		TELEPHONE	INSP	27.31
		TELEPHONE	PK	191.24
		TELEPHONE	CEM	54.64
		TELEPHONE	ST	191.24
		NEXTEL CELL PHONES		273.20
		NEXTEL CELL PHONES	SAN	163.86
		WARRANT TOTAL		1,830.37
66575	NORTH HILL RESOURCES, INC.	RECYCLING FEE - YARD WASTE	SAN	119.13
		RECYCLING FEE - YARD WASTE	SAN	119.13
		WARRANT TOTAL		238.26
66576	OASYS	REPAIRS & MAINTENANCE	PD	65.46
		EQUIPMENT LEASE	FD	65.46
		REPAIR/MAINTENANCE-EQUIP	LIB	35.79
		WARRANT TOTAL		166.71
66577	OFFICE DEPOT	OFFICE EQUIP STOP GRANT	JUD	238.02
		OFFICE SUPPLIES	SWR	13.42
		WARRANT TOTAL		251.44
66578	PACIFIC POWER PRODUCTS	REPAIRS/MAINT-EQUIP	FD	626.55
		WARRANT TOTAL		626.55
66579	PETROCARD	AUTO FUEL/DIESEL	PK	35.07
		AUTO FUEL/DIESEL	CEM	19.73
		AUTO FUEL/DIESEL	ST	94.25

CITY OF SEDRO-WOOLLEY

SORTED TRANSACTION WARRANT REGISTER

06/10/2009 (Printed 06/04/2009 16:07)

PAGE 5

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		AUTO FUEL/DIESEL	SWR	32.88
		AUTO FUEL/DIESEL	SAN	37.25
		WARRANT TOTAL		219.18
66580	PETTY CASH-DEBRA PETERSON	SUPPLIES	LIB	42.15
		BOOKS, PERIOD, RECORDS	LIB	19.47
		WARRANT TOTAL		61.62
66581	PHILLIPS ENVIRONMENTAL	BINGHAM PARK BLDG	PK	470.00
		WARRANT TOTAL		470.00
66582	PRINTWISE, INC.	SUPPLIES	JUD	69.25
		WARRANT TOTAL		69.25
66583	PUBLIC UTILITY DIS. NO.1	PUBLIC UTILITIES	SWR	33.80
		WARRANT TOTAL		33.80
66584	PUGET SOUND ENERGY	CONST-FRUITDALE MCGARIGLE	AST	28,244.26
		WARRANT TOTAL		28,244.26
66585	PUGET SOUND ENERGY	PUBLIC UTILITIES	PD	32.01
		REPAIRS & MAINTENANCE	PD	9.83
		OPERATING SUPPLIES	FD	16.29
		UTILITIES-RIVERFRONT	PK	379.89
		UTILITIES-COMMUNITY CTR	PK	162.54
		UTILITIES-SENIOR CENTER	PK	315.85
		UTILITIES - GOLF	PK	50.26
		UTILITIES-TRAIN	PK	58.75
		UTILITIES-HAMMER SQUARE	PK	270.53
		UTILITIES-BINGHAM & MEMORIAL P		47.10
		UTILITIES - SHOP	PK	85.28
		UTILITIES - OTHER	PK	9.83
		PUBLIC UTILITIES-MUSEUM	PK	37.72
		PUBLIC UTILITIES-MUSEUM	PK	9.83
		PUBLIC UTILITIES-CITY HALL	PK	2,397.99
		PUBLIC UTILITIES	CEM	62.21
		PUBLIC UTILITIES	ST	65.80
		PUBLIC UTILITIES	ST	68.81
		PUBLIC UTILITIES	ST	166.92
		PUBLIC UTILITIES	ST	70.55
		PUBLIC UTILITIES	LIB	246.16
		ADVERTISING	HOT	33.10
		PUBLIC UTILITIES	SWR	8,875.90
		PUBLIC UTILITIES	SAN	104.96
		WARRANT TOTAL		13,578.11
66586	SANFORD TIRE & AUTO REPAIR	REPAIR/MAINT-EQUIP & BLDG	CEM	8.00
		WARRANT TOTAL		8.00
66587	SCIENTIFIC SUPPLY	OPERATING SUPPLIES	SWR	151.39
		WARRANT TOTAL		151.39

CITY OF SEDRO-WOOLLEY
 SORTED TRANSACTION WARRANT REGISTER
 06/10/2009 (Printed 06/04/2009 16:07)

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
66588	SEABURY, DEBRA L.	PROFESSIONAL SERVICES	FD	2,000.00
		WARRANT TOTAL		2,000.00
66589	SEARS COMMERCIAL ONE	REPAIR & MAINTENANCE	CS	54.08
		WARRANT TOTAL		54.08
66590	SEAHURST ELECTRIC	MAINTENANCE CONTRACTS	SWR	2,486.44
		MAINTENANCE CONTRACTS	SWR	6,054.87
		WARRANT TOTAL		8,541.31
66591	SEAWESTERN FIRE FIGHTING EQUIP.	REPAIRS/MAINT-EQUIP	FD	99.54
		WARRANT TOTAL		99.54
66592	SEDRO-WOOLLEY AUTO PARTS	REPAIRS/MAINT-EQUIP	FD	13.57
		MAINTENANCE OF VEHICLES	SWR	2.76
		OPERATING SUPPLIES	SWR	2.16
		WARRANT TOTAL		18.49
66593	SEDRO-WOOLLEY VOLUNTEER	SALARIES-VOLUNTEERS	FD	9,924.00
		WARRANT TOTAL		9,924.00
66594	SKAGIT CO HEALTH DEPT	PROFESSIONAL SERVICES	PD	76.00
		WARRANT TOTAL		76.00
66595	SKAGIT COUNTY TREASURER	CRIME VCTM & WITNSS PROG	LGL	72.70
		WARRANT TOTAL		72.70
66596	SKAGIT VALLEY PUBLISHING	LEGAL PUBLICATIONS	LGS	33.75
		ADVERTISING	PLN	82.50
		WARRANT TOTAL		116.25
66597	SPARKLE SHOP LAUNDRIES	UNIFORM CLEANING	PD	14.08
		WARRANT TOTAL		14.08
66598	STOCKTON, MARK	CONST-FRUITDALE MCGARIGLE	AST	79.03
		WARRANT TOTAL		79.03
66599	TECHNOLOGY REVIEW	BOOKS, PERIOD, RECORDS	LIB	37.97
		WARRANT TOTAL		37.97
66600	TERRA SCENES, INC.	PURCHASE OF LAND FOR FIRE STN		300.00
		WARRANT TOTAL		300.00
66602	TKE CORP	REPAIR & MAINTENANCE	CS	658.90
		WARRANT TOTAL		658.90
66603	TIGERDIRECT.COM	PORTABLE EQUIPMENT	SWR	410.70
		WARRANT TOTAL		410.70
66604	TRUE VALUE	OPERATING SUP - CITY HALL	PK	10.81
		OPERATING SUP - CITY HALL	PK	16.20
		OPERATING SUPPLIES	SWR	36.26

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		OPERATING SUPPLIES	SWR	10.37
		WARRANT TOTAL		73.64
66605	UNIVAR USA INC	OP SUPPLIES-CHEMICALS	SWR	2,473.46
		WARRANT TOTAL		2,473.46
66606	VALLEY AUTO SUPPLY	REPAIRS/MAINT-EQUIP	FD	68.12
		MAINT OF GENERAL EQUIP	SWR	33.27
		OPERATING SUPPLIES	SWR	1.50
		WARRANT TOTAL		102.89
66607	VERIZON NORTHWEST	TELEPHONE	PD	23.72
		TELEPHONE	PD	53.34
		TELEPHONE	PK	88.61
		TELEPHONE	CEM	65.36
		TELEPHONE	LIB	112.91
		TELEPHONE	SWR	247.71
		WARRANT TOTAL		591.65
66608	WA ST DEPT OF PROF LICEN	INTERGOV SVC-GUN PERMITS	PD	72.00
		WARRANT TOTAL		72.00
66609	WA ST DEPT OF TRANSPORT	ENGINEERING-JAMESON SR9	AST	529.36
		WARRANT TOTAL		529.36
66610	WA ST OFF OF TREASURER	STATE REMITTANCES-COURT		3,683.41
		WARRANT TOTAL		3,683.41
66611	WASTE MANAGEMENT OF SKGT	RECYCLING FEE - HOUSEHOLD	SAN	3,594.57
		WARRANT TOTAL		3,594.57
66612	WOOD'S LOGGING SUPPLY INC	POSTAGE	IT	8.36
		OPERATING SUPPLIES	ST	56.22
		WARRANT TOTAL		64.58
		RUN TOTAL		100,662.66

FUND	TITLE	AMOUNT
001	CURRENT EXPENSE FUND	26,953.23
101	PARK FUND	6,967.02
102	CEMETERY FUND	366.65
103	STREET FUND	2,682.33
104	ARTERIAL STREET FUND	29,529.39
105	LIBRARY FUND	1,315.05
108	STADIUM FUND	33.10
401	SEWER FUND	25,040.65
412	SOLID WASTE FUND	7,595.62
425	STORMWATER	179.62
TOTAL		100,662.66

CITY OF SEDRO-WOLLEY
SORTED TRANSACTION WARRANT REGISTER
06/10/2009 (Printed 06/04/2009 16:07)

PAGE 9

DEPARTMENT	AMOUNT
001 000 000	3,683.41
001 000 011	33.75
001 000 012	309.36
001 000 013	310.15
001 000 014	391.41
001 000 015	116.71
001 000 017	304.65
001 000 018	756.23
001 000 019	95.01
001 000 020	182.09
001 000 021	5,417.48
001 000 022	15,317.33
001 000 024	35.65
FUND CURRENT EXPENSE FUND	26,953.23
101 000 076	6,967.02
FUND PARK FUND	6,967.02
102 000 036	366.65
FUND CEMETERY FUND	366.65
103 000 042	2,682.33
FUND STREET FUND	2,682.33
104 000 042	29,529.39
FUND ARTERIAL STREET FUND	29,529.39
105 000 072	1,315.05
FUND LIBRARY FUND	1,315.05
108 000 019	33.10
FUND STADIUM FUND	33.10
401 000 035	25,040.65
FUND SEWER FUND	25,040.65
412 000 037	7,595.62
FUND SOLID WASTE FUND	7,595.62
425 000 039	179.62
FUND STORMWATER	179.62
TOTAL	100,662.66

CITY COUNCIL AGENDA
REGULAR MEETING

JUN 10 2009

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 30

JUNE 2ND, 2009

TO: CITY OF SEDRO WOOLLEY

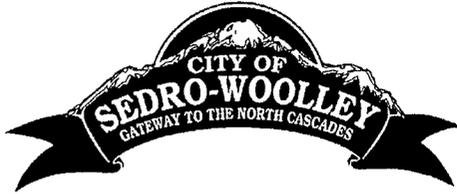
RE: STREET CLOSURES FOR SW LOGGERODEO

WE WOULD LIKE TO REQUEST THE FOLLOWING FOR STREET CLOSURES FOR THE 2009
LOGGERODEO.

- ** JULY 1ST, METCALF STREET, RIGHT ON FERRY TO LEGION FOR KIDDIE PARADE, 6PM
- ** JULY 3RD, METCALF STREET FROM INTERSECTION OF FERRY TO TRACKS FOR STREET
DANCE, HOTDOG EATING CONTEST AND VENDOR. 5PM TO 10:30PM (ALLOW 1/2 HOUR FOR
CLEAN UP)
- ** JULY 4TH, USUAL ROUTE FOR PARADE, SOUTH END OF TOWNSHIP AT RIVERFRONT PARK
FIREWORKS PARKING, WILL BE ENTERING ONE ENTRANCE AND EXITING THE OTHER,
(SEE NATHAN SALSEINA) START AT DUSK. FOOTRACE ROUTE.
- ** JULY 3RD AT 4PM AND JULY 4TH AT 1PM GREG BISBY WILL BE DOING HIS LOGGING
EXHIBITION IN THE MASONIC LODGE FIELD. IF NEEDED TO BLOCK WALLEY STREET TO
CAR TRAFFIC.

CITY COUNCIL AGENDA
REGULAR MEETING

JUN 10 2009



7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3d

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

Eron M. Berg
City Supervisor/City Attorney

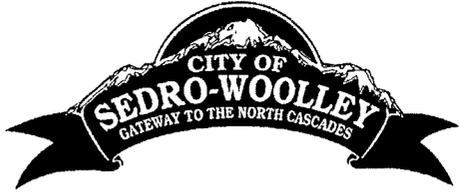
MEMO TO: City Council
FROM: Eron Berg
RE: Parks Dept. HQ & PD Storage Building Final Acceptance
DATE: June 10, 2009

ISSUE: Should the Council accept the Police Evidence Building and Parks Department Office Building as complete?

BACKGROUND: This project has dragged on and on and on, but is now ready for the Council to accept as complete. The final pay estimate is included in tonight's payables with the only remaining funds being the retainage which will be released as per law when the contractor provides the required documentation and releases.

The \$379K project was built by Colacurcio Bros and was substantially complete last summer.

RECOMMENDATION: *Motion to accept the Police Evidence Building and Parks Department Office Building as complete.*



CITY COUNCIL AGENDA
REGULAR MEETING

JUN 10 2009

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3e

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-0771
Fax (360) 855-0733

Mark A. Freiburger, PE
Director of Public Works/City Engineer

MEMO TO: City Council and Mayor Mike Anderson
FROM: Mark A. Freiburger, PE
RE: **Final Acceptance – 2008 CIPP Sewer Project**
Veolia ES Industrial Services, Inc.
DATE: June 4, 2009 (for Council review June 10, 2009)

ISSUE

Should Council approve final acceptance of the 2008 CIPP Sewer Project as constructed by Veolia ES Industrial Services, Inc. of Vacaville, CA in the amount of \$252,243.91 (including sales tax)?

BACKGROUND/DISCUSSION

The construction contract for the 2008 Sanitary Sewer CIPP Project with Veolia ES Industrial Services, Inc. of Vacaville, CA was executed on August 28, 2008. The work was started on December 4, 2008, with substantial completion on January 17, 2009 and Final Acceptance granted on April 20, 2009.

As noted in the attached acceptance letter from the construction manager, Reichhardt & Ebe, Inc., the contractor opened up six taps that were called out on the plans to remain unopened. After attempting to develop a means of sealing these taps, none of which were acceptable to the city, the contractor has offered and the city accepted a reduction in the contract amount to compensate for the defective work. The value of the compensation amounts to \$18,903.05. This represents retention held on the project and deferred payment for the defective work. Sewer staff has inspected the six taps using CCTV equipment and there does not appear to be any infiltration entering the lines from them. These six taps all were previous storm drain connections that were blocked at the catch basins that once drained to the sanitary sewer before being modified to the storm system.

FINANCIAL

Funds for this project are available from the Account 401 Other Improvements item. Following is a summary of revenue and estimated costs for the project.

REVENUE

Account 401.000.035.596.35.63.00 Other Projects	\$ 490,000	
Account 401.000.035.596.35.63.20 Constr Management	\$ 50,000	
Subtotal		\$ 540,000

Previously committed/expended

Fruitdale Dry Sewer	\$ 100,000	
Fencing at WWTP	\$ 30,000	
Flood Improvement Project	\$ 10,000	
Other CM	\$ 30,000	
Remaining/Available funds		\$ 370,000

ESTIMATED EXPENDITURES - CONSTRUCTION COSTS

Construction Contract, Veolia (final cost)	\$ 252,243.91	
Construction Engineering, (est final cost)	\$ 16,000.00	
Total, rounded		\$ 268,244

Balance (surplus) \$ 101,756

ANALYSIS

The original construction contract for this project totaled \$277,508. No change orders were issued, and as noted above the contract was reduced by \$18,903.05 in lieu of repair of six taps that were opened by mistake by the contractor. As-constructed unit quantities differed from the bid quantities slightly, resulting in a final adjusted cost of \$252,243.91, which is 9.1% under the contract amount and 13.4% under the budget including contingency.

Construction Engineering costs are not final, but estimated to be \$16,000, or 5.8% of the bid amount, which was under budget by 1.4%.

MOTION:

Move final acceptance of the 2008 CIPP Sewer Project as constructed by Veolia ES Industrial Services, Inc. of Vacaville, CA in the amount of \$252,243.91 (including sales tax).

REICHHARDT & EBE ENGINEERING, INC.
CONSULTING ENGINEERS

813 METCALF STREET, SEDRO-WOOLLEY, WA 98284 · 360-855-1713 FAX: 360 -855-1164

May 26, 2009

Mark Freiberger, PE, Director of Public Works/City Engineer
City of Sedro-Woolley
325 Metcalf Street
Sedro-Woolley, WA 98284

Re: 2008 Sanitary Sewer Cured-in-place Pipe Project

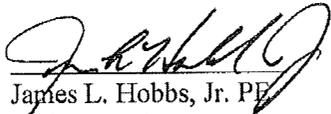
Dear Mr. Freiberger:

I hereby certify that the 2008 Sanitary Sewer Cured-in-place Pipe Project and all appurtenances were built in accordance with the plans and specifications and that all materials incorporated in the project meet the specifications. An inspection was made on January 17, 2009 to verify that the punch list items had been completed. The unauthorized openings as described in the defective work letter dated February 12, 2009 have been reconciled as indicated in the final payment letter dated April 20, 2009. No outstanding items remain.

It is my understanding that Julie Rosario will prepare the DOR Notice of Completion for Public Works Contract form. No payment shall be made from the retained funds to the contractor under the terms of the before mentioned reconciliation final payment letter.

Inspection reports and submittals are on file at our office. These records are the property of the City of Sedro-Woolley and are available to you upon request.

Sincerely,
Reichhardt & Ebe Engineering, Inc.



James L. Hobbs, Jr. PE
Project Engineer

Enclosure

cc: Debbie Allen, Sewer Treatment Plant Superintendent
File

REICHHARDT & EBE ENGINEERING, INC.
CONSULTING ENGINEERS

813 METCALF STREET, SEDRO-WOOLLEY, WA 98284 · 360-855-1713 FAX: 360 -855-1164

May 26, 2009

Veolia ES Industrial Services, Inc.
DBA J.F. Pacific Liners, Inc.
70 Union Way
Vacaville, CA 95687

Re: City of Sedro-Woolley
2008 Sanitary Sewer Cured-in-place Pipe Project

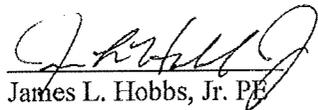
Dear Veolia Industries,

I hereby certify that the City of Sedro-Woolley 2008 CIPP Sewer Project and all appurtenances were built in accordance with the plans and specifications and that all materials incorporated in the project meet the specifications. An inspection was made on January 17, 2009 to verify that the punch list items had been completed. The unauthorized openings as described in the defective work letter dated February 12, 2009 have been reconciled as indicated in the attached final payment letter dated April 20, 2009. No outstanding items remain. The project therefore is "Physically Complete".

After processing the final progress payment, you will need to supply the following paper work:

- a. Affidavit of Wages Paid
- b. Labor and industries Request for Release
- c. Project Tax Reconciliation

Sincerely,
Reichhardt & Ebe Engineering, Inc.



James L. Hobbs, Jr. PE
Project Engineer

Attachment: Final Payment Reconciliation Letter

cc: Mark Freiberger, PE, City of Sedro-Woolley Director of Public Works/City Engineer
Debbie Allen, City of Sedro-Woolley

**REICHHARDT & EBE ENGINEERING, INC.
CONSULTING ENGINEERS**

813 Metcalf Street | Sedro-Woolley, WA 98284 | Telephone 360-855-1713 | Fax: 360-855-1164

April 20, 2009

JF Pacific Liners, Inc
Attn: Sherry Ingraham
70 Union Way
Vacaville, CA 95687

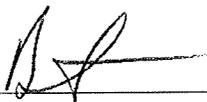
Subject: City of Sedro-Woolley, 2008 CIPP, Final Payment, Project Close-Out

JF Pacific Liners,

As you are aware, the 2008 CIPP project in Sedro-Woolley is at a point of substantial completion. Thus far, JF Pacific Liners has installed approximately 1100 ft of Cured-In-Place-Pipe with the only remaining issue being that of the unauthorized openings. Although repair methods have been presented and reviewed, none have been able to meet the needs of the City. After further correspondence, it was proposed by JF Pacific Liners that the city be credited the remaining funds due, including Retainage, in compensation for the unauthorized openings. The remaining funds are as follows:

Deferred Payment for Unauthorized Openings	\$6,659
Retainage Held to date	<u>\$12,244.85</u>
Credit to City	\$18,903.05

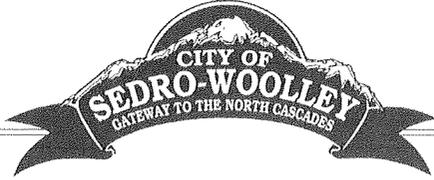
At this time, the City is agreeable to the proposed credit resolution. Additionally, this resolution is not intended to reflect negatively on what I believe to be a good working relationship between JF Pacific Liners, R&E and the City of Sedro-Woolley. Upon receipt of this signed agreement by the appropriate JF Pacific Liners representative, the remaining balance will be credited to the city and final close-out will be processed.


_____, am agreeable to the terms described above and release all remaining funds to
Signature the City for compensation as described.

Division Manager
Title

James L. Hobbs, Jr. PE
Reichhardt & Ebe

Cc: Mark Freiberger, PE, City of Sedro-Woolley
File



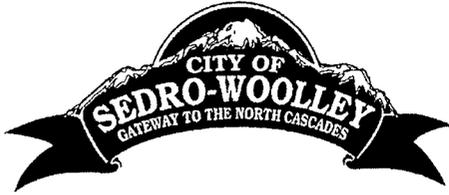
SUBJECT: PUBLIC COMMENT

Name:
Address:
Narrative:

UNFINISHED
BUSINESS

CITY COUNCIL AGENDA
REGULAR MEETING

JUN 10 2009



7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 5

CITY OF SEDRO-WOOLLEY

Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

Eron M. Berg
City Supervisor/City Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Bingham Park Lodge
DATE: June 10, 2009

ISSUE: Should the Council award the contract to the apparent low bidder for the relocation of the old bakery building (Bingham Park Lodge Project)?

BACKGROUND: The Bingham Park Lodge project was born out of the interest in further improving Bingham Park by reusing an existing structure to create a small facility for group meetings, picnics, reunions, weddings and smaller parties. Our goal was to capture the value of the old bakery building and therefore get a good deal on this facility.

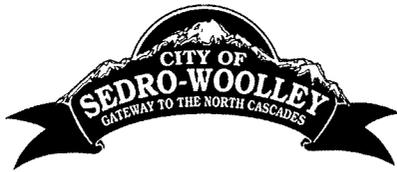
We sought funding from the State of Washington via the capital budget and were unsuccessful in receiving the dollars requested. Since the Council first authorized this project, the economy has worsened and our sales tax collections are down more than 20% from the budgeted amount. Finally, bids came in significantly higher than our architect's estimate, with the low bidder being Dimock Construction with a bid of \$71,974.43 (plus sales tax).

Mark Christ estimates the value of this building as a "shell" to be approximately \$90,000.00. By the time sales tax is added, contingencies and project management are included, we will have spent the approximate cost of reconstructing this building, but will have limited our choice on spending these precious park dollars.

The combination of lack of funding for phase 2, higher than planned bids and our bad economic conditions leads me to recommend that we reject all bids and demolish the existing bakery building.

RECOMMENDATION: *Motion to reject all bids and proceed with demolition of the old bakery building.*

NEW
BUSINESS



CITY COUNCIL AGENDA
REGULAR MEETING

JUN 10 2009

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 6

Planning Department
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro Woolley, WA 98284
Phone (360) 855-0771
Fax (360) 855-0733

MEMO:

To: City Council
Mayor Anderson

From: Jack Moore *JM.*
Planning Director & Building Official

Date: June 10, 2008

Subject: Revision to 16.16 SWMC— Lot Boundary Adjustments (Boundary Line Adjustments)

ISSUE

Should city code be changed to a more understandable, predictable and efficient process for approving Boundary Line Adjustments?

PROJECT DESCRIPTION / HISTORY

In July of 2007, the City adopted a policy for reviewing simple Boundary Line Adjustments as follows:

For changes in boundary lines that result in lines that are oriented exactly North-South or East-West, no Record of Survey is required.

For changes that result in lines that are not oriented exactly North-South or East-West, a Record of Survey is required.

Exhibit A shows two changes to SWMC 16.16.020 that will enhance consistency and reduce possible confusion by removing references to *survey* and *surveyed*.

The change to SWMC 16.16.030 is to correct the reference to State code for Boundary Line Adjustments.

The remaining changes are to update the Chapter to include the current term "Boundary Line Adjustment" in place of "Lot Boundary Adjustment".

RECOMMENDED ACTION

Make a motion to approve ordinance _____ to adopt revisions to Sedro-Woolley Municipal Code Chapter 16.16—Lot Boundary Adjustments.

ORDINANCE NO. _____

**AN ORDINANCE REVISING SEDRO-WOOLLEY MUNICIPAL CODE
CHAPTER 16.16– LOT BOUNDARY ADJUSTMENTS**

WHEREAS, the City Council and Mayor directed the Planning Department to analyze the city’s development code procedures and submit proposed changes for improving the efficiency of reviewing applications; and

WHEREAS, a policy was adopted that reduced the submittal requirements for simple Lot Boundary Adjustments (Boundary Line Adjustments); and

WHEREAS, the City Council desires to create a more understandable, predictable and efficient process for reviewing permits;

WHEREAS, the City Council finds that the revisions depicted in Exhibit A will facilitate a more understandable, predictable and efficient process;

NOW THEREFORE THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DOES ORDAIN AS FOLLOWS:

Section 1. Chapter 16.16 SWMC is hereby revised as depicted in Appendix A and is incorporated by this reference.

Section 2. This ordinance shall take effect five (5) days after approval by the City Council and after publication as provided by law.

Section 3. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

PASSED by majority vote of the members of the Sedro-Woolley City Council this _____ day of _____, and signed in authentication of its passage this _____ day of _____.

Mike Anderson, Mayor

Attest:

Patsy Nelson, Clerk/Treasurer

Approved as to form:

Eron Berg, City Attorney

Published _____

EXHIBIT A

Chapter 16.16 LOT-BOUNDARY LINE ADJUSTMENTS

Sections:

- 16.16.010 Purpose.
- 16.16.020 Application for approval of ~~lot~~ boundary line adjustment.
- 16.16.030 Criteria for approval.
- 16.16.040 Additional conditions of approval.

16.16.010 Purpose.

The purpose of this chapter is to provide a method for summary approval of ~~lot~~ boundary line adjustments which do not create any additional lot, tract, parcel, site or division, while insuring that such lot boundary adjustment satisfies public concerns of health, safety, and welfare. (Ord. 1450-03 § 2 (part), 2003)

16.16.020 Application for approval of ~~lot~~ boundary line adjustment.

Anyone seeking an approval by the planning director of a ~~lot~~ boundary line adjustment shall file an application on such form as required by the planning director. A record of survey may be required for adjustments that result in other than simple boundaries. All applications for ~~lot~~ boundary line adjustments shall contain the following:

- A. A plan showing the proposed change ~~and containing standard survey data;~~
- B. A ~~surveyed plot~~ plan showing the location and dimensions of existing structures in relation to the proposed lot boundary adjustment;
- C. ~~A legal~~ Legal descriptions of the ~~property~~ properties involved;
- D. Name and address of owner(s) of the ~~property~~ properties involved;
- E. Legal description of the properties after the boundary line adjustment ~~proposed lot boundary adjustment.~~
- F. A current title report showing all persons with an interest in the ~~property~~ properties

16.16.030 Criteria for approval.

~~Lot boundary~~ Boundary line adjustment shall comply with ~~Chapter 58.17 RCW WAC 458-61A-109~~ and with the following criteria:

- A. No additional lots shall be created. ~~This also refers to redividing already created lots where structures are located on property lines.~~
- B. Lots shall comply with minimum standards of the zoning code.
- C. Lots shall comply with the Sedro-Woolley Municipal Code standards for access.
- D. The following statement shall appear on all ~~lot~~ boundary line adjustment deeds:
The above described property will be combined or aggregated with contiguous property owned by the grantee. This lot boundary adjustment is not for the purpose of creating an additional lot.
- E. All persons with an interest in the property shall execute the deed or recorded document affecting the boundary line adjustment. (Ord. 1487-04 § 5 (part), 2004; Ord. 1450-03 § 2 (part), 2003)

16.16.040 Additional conditions of approval.

If the ~~lot~~ boundary line adjustment makes a lot available for a building permit, the director may condition approval of a ~~lot~~ the boundary line adjustment on the provision of the same minimum infrastructure, design and improvements as would be required through a short plat. (Ord. 1487-04 § 5 (part), 2004)

**EXTENDED
DISCUSSION**

COMMITTEE

REPORTS

AND

REPORTS

FROM

OFFICERS