Next Ord: 1623-08
Next Res: 785-08

VISION STATEMENT

SEDRO-WOOLLEY IS A FRIENDLY CITY THAT IS CHARACTERIZED BY CITY GOVERNMENT AND CITIZENS WORKING TOGETHER TO ACHIEVE A PROSPEROUS, VIBRANT AND SAFE COMMUNITY

MISSION STATEMENT

TO PROVIDE SERVICES AND OPPORTUNITIES WHICH CREATE A COMMUNITY WHERE PEOPLE CHOOSE TO LIVE, WORK AND PLAY

CITY COUNCIL AGENDA

November 25, 2008
7:00 PM
Sedro-Woolley Municipal Building
Council Chambers
325 Metcalf Street

1. Call to Order
2. Pledge of Allegiance
3. Consent Calendar

NOTE: Agenda items on the Consent Calendar are considered routine in nature and may be adopted by the council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the regular agenda will consider any item so removed after the Consent Calendar.

   a. Minutes from Previous Meeting
   b. Finance
      - Claim Vouchers #64996 to #65118 in the amount of $1,338,101.75
      - Payroll Warrant #43849 in the amount of $212.00 & Payroll Warrants #43850 to #43954 in the amount of $176,699.45
   c. Street Closure Request - "The Magic of Christmas" - December 6, 2008 & Community Center Fee Waiver for Santa Breakfast - December 13, 2008
   d. Riverfront R.V. Park Host Agreement.
   e. Interlocal Agreement No. FD07-019, Amendment No. 2 with State of Washington - Dept. of General Administration
   f. Resolution - Accepting the design for PWTF Loan PW-05-PRE-105 as complete
   g. YMCA Oasis Teen Shelter "Safe Place" Site Agreement
   h. Real Estate Acquisition
   i. Economic Development Grant Application to Skagit County for SR9/Jameson (Interlocal Agreement)
   j. Amended Contract - Fire District #8 Part-Time Staffing

4. Presentation of Mayor's Recycling Award
5. Public Comment (Limited to 3-5 minutes)

APPEAL

6. Design Review Board decision for SN-6-08

PUBLIC HEARING

7. Property Tax Levy Ordinance *(2nd reading)*
8. Sewer Rate & Fee Ordinance *(2nd reading)*
9. 2009 Budget Ordinance *(2nd reading)*

NEW BUSINESS

10. Prioritization of Planning Commission work topics *(action requested)*
11. Ordinance - Amending Ordinance 1591-07 adopting the annual budget for the fiscal year ending December 31, 2008 *(action requested)*

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

There may be an Executive Session immediately preceding or following the meeting

DATE: November 25, 2008

TO: Mayor Anderson and City Council

FROM: Patsy Nelson, Finance Director

SUBJECT: 1) CALL TO ORDER; 2) PLEDGE OF ALLEGIANCE; 3) CONSENT CALENDAR

1. CALL TO ORDER - The Mayor will call the November 25, 2008 Regular Meeting to Order. The Finance Director will note those in attendance and those absent.

   ____ Ward 1 Councilmember Ted Meamber

   ____ Ward 2 Councilmember Tony Splane

   ____ Ward 3 Councilmember Louie Requa

   ____ Ward 4 Councilmember Pat Colgan

   ____ Ward 5 Councilmember Hugh Galbraith

   ____ Ward 6 Councilmember Rick Lemley

   ____ At-Large Councilmember Dennis London

2. PLEDGE OF ALLEGIANCE - The Mayor will lead the City Council and citizens in the Pledge of Allegiance to the United States of America.

3. CONSENT CALENDAR - Mayor will ask for Council approval of Consent Calendar items.

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 2 5 2008

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3a

CITY OF SEDRO-WOOLLEY

Regular Meeting of the City Council
November 12, 2008 – 7:00 P.M. – City Hall Council Chambers

The Meeting was called to order at 7:00 P.M.

Pledge of Allegiance

ROLL CALL: Mayor Mike Anderson, Councilmembers: Ted Meamber, Tony Splane, Louis Requa, Pat Colgan, Hugh Galbraith, Rick Lemley and Dennis London. Staff: Recorder Brue, Finance Director Nelson, City Supervisor/Attorney Berg, Engineer Freiberger (Late), Planner Moore, Police Chief Wood and Fire Chief Klinger.

Consent Calendar

- Minutes from Previous Meeting (including November 4, 2008 Worksession)
- Finance
- Claim Vouchers #64852 to #64995 in the amount of $528,938.95
- Payroll Warrants #43744 to #43848 in the amount of $241,275.24
- Professional Services Agreement 2008-PS-13 – Leonard, Boudinot & Skodje, Inc.
- Setting 2009 Budget Ordinance Public Hearing
- Final Acceptance – 2007 CIPP Sewer Project
- Resolution – Declaring certain property as surplus and authorizing its disposition (Resolution No. 783-08)

Councilmember London confirmed that the next Council meeting for discussion of the 2009 Budget will be held on Tuesday, November 25, 2008 instead of Wednesday due to Thanksgiving.

Councilmember London moved to approve the consent calendar. Seconded by Councilmember Meamber. Motion carried (7-0).

Mayor Anderson welcomed Cub Scout Pack 67 to the meeting. He noted the Pack received a tour of City Hall prior to the meeting.

Public Comment

Harold Beitler – addressed the Council wanting to speak on the Sewer and Cemetery agenda items. He questioned whether he should address his comments now or at the time of Council discussion. He was directed to speak at the allotted time on the agenda.

Shelley Burgett – 415 Warner, questioned the status of the SEPA process with the Deluxe matter and the consultant selection.

Planner Moore noted that the last opening for the Request for Proposals has just closed and they have received a number of interested parties and they will be starting to review the selection process.

PUBLIC HEARING

Property Tax Levy Ordinance (1st Reading)

Finance Director Nelson noted the hearing had been delayed from what the budget calendar had noted in order to wait for the results of the fire bond. She stated the bond had a 55% approval but failed to get the necessary 60% to pass. Nelson reviewed the proposed ordinance and stated since the City is now over the 10,000 population threshold we are under a different set of rules. She pointed out that the City does not set the property tax valuations and reviewed the process for setting the tax levy. She noted at the request of the Mayor any excess not be "banked". Nelson stated she reviewed the "banking" regulations and at the suggestion of the Auditor's office wording needs to be included within the ordinance. Nelson referred and reviewed a graph given to each Councilmember showing the allocation of property tax for all entities with the largest portion going to the School District.

Mayor Anderson commented on his request for not taking the 1% due to the economic conditions. Council discussion ensued to include the amount for the New City Hall and the Public Safety Building.

Nelson noted that what shows on the graph for voter approved tax is the 1994 Bond for the Public Safety Building. The New City Hall addition is being paid by cell phone tax funds.

Mayor Anderson opened the public hearing at 7:15 P.M.

Troy Erwin – 124 N. Reed, noted his confusion of the discussion of the taxes and questioned the impact of the recent property valuations received from the County Assessor's office. Erwin noted his confidence in the Council regarding the City's purse strings.

Mayor Anderson closed the public hearing at 7:19 P.M.

Sewer Rate & Fee Ordinance (1st Reading)

City Supervisor/Attorney Berg reviewed the proposed ordinance and the recent review of the current rates. He addressed the Public Works Trust Fund Loan repayment which anticipated a $2.75 per month increase in 2009. Berg reviewed commercial rates which are flow based and noted the senior exemption is not addressed the ordinance because the staff recommendation is to not increase their amount.

A lengthy discussion ensued to include the determination on flow based customers, review of a citizen letter addressing the flat rate vs. a flow based rate for residential customers, adverse

impact of bi-monthly billing of PUD and high strength discharge. The topic of billing utilizing a flow-based rate was referred to the Utility committee for review.

Mayor Anderson opened the public hearing at 7:34 P.M.

Harold Beitler – 1017 Wicker Road, addressed the Council regarding the sewer rates and the fact that a single person pays the same as a family. He discussed the unfairness of the flat rate billing and encouraged Council to look at the fairness of the rates and change to a flow based rate system. Beitler addressed the Council and noted the control of the City is within the Council and that staff are only advisors.

Mayor Anderson closed the public hearing at 7:40 P.M.

UNFINISHED BUSINESS

Resolution – Adopting a revised Solid Waste Management Plan

City Supervisor/Attorney Berg noted the item was tabled at a previous meeting due to the question regarding whether the Solid Waste Governance Board had taken appropriate action. Berg noted the Solid Waste Governance Board had taken final action on October 15, 2008. Berg reviewed the goal of the system and the proposed resolution.

Councilmember London questioned change within document with Council discussion following regarding document language, pressure on the County, translation in sentence and addition of a recital to the proposed ordinance.

Councilmember Requa moved to approve the proposed Resolution No. 784-08 adopting the 2008 Comprehensive Solid Waste Management Plan as approved by the Solid Waste System Governance Board on October 15, 2008 and adding additional language whereas Sedro-Woolley's proposed language increased recycling, decreased waste to land fill and decrease rates whether it's done by public or private. Seconded by Councilmember London.

Councilmember Galbraith questioned the impact of the motion to the Comprehensive Solid Waste Management Plan.

Motion carried (7-0).

2009 Budget Ordinance (1st Reading)

Finance Director Nelson reported on the changes to the first draft budget with the changes included in the Council packets. She noted a new fund was created due to State Auditor changes for reporting pass through accounts such as School District Impact Fees. Nelson noted the budget is balanced and is presented by fund with the public hearing scheduled for the next Council meeting.

Council discussion took place to include 2008 line items incorporated in 2009 budget, the Fire Department budget for hydrants and tuition registration (pg 21) for the IT Department budget.

Councilmember Requa made reference to the quote in the paper on the 2009 Budget cutting "stuff" not "people". He stated he believed this to be the right action so that when the economy turns around the City can hit the ground running with the appropriate staff.

NEW BUSINESS

Skagit Symphony Request

City Supervisor/Attorney Berg reviewed a request of the Skagit Symphony to hold a Fiddle Festival at the Riverfront Park Amphitheatre. With the request a number of questions were raised including cost for rental. Berg noted that currently there is no rental policy for the Amphitheatre. Discussion ensued to include acknowledgement to the neighbors, process and responsibility of notification and realistic expectations. Council consensus was to allow the request and the topic was referred to the Parks Committee for review of rules and usage expectations.

Loggerodeo Request

Jeanne McLennan – President of Loggerodeo reviewed their request and plan to move some of the venues during Loggerodeo to Riverfront Park. The first phase of the plan is to move the Fireworks, Carnival and food and craft vendors to the park. She noted it is in the very early stages and in rough draft with knowing Loggerodeo would need to work with the Police and Fire Departments for further input. She noted that this year's event is a four day event. The Woodcarving and Logging Demonstration would remain in their same downtown locations. Discussion ensued to include power use, food booths, possible contracting with SKAT for transportation and ability for better rides for the carnival because of increased space.

Councilmember Requa moved to authorize Loggerodeo use of Riverfront Park free of charge from July 1 through July 5, 2009. Seconded by Councilmember Lemley. Motion carried (7-0).

Ordinance – Union Cemetery Rates

City Supervisor/Attorney Berg reviewed the proposed ordinance for the increase in Union Cemetery Rates. He noted that the current rates have fallen behind other cities. and the general budget is currently subsidizing the operation. Berg also noted the rate increases are assumed within the Mayor's 2009 draft budget.

Councilmember Lemley noted that the rates appear more than fair in comparison with other cities.

Harold Beitler – 1017 Wicker Road, addressed the Council regarding the increase of rates, the care of the cemetery, surveying of some of the burial plots being too small and the maintenance of graves in the old section along Wicker Road. Beitler encouraged Council to have the Cemetery committee try to find a group to help improve some areas of the old section. He also noted the fees for placement of cremains are too high.

Councilmember Splane moved to adopt the new rates in Ordinance No.1622-08, increasing the rates in the Cemetery. Councilmember Colgan seconded. Motion carried (7-0).

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

Councilmember London – questioned evacuation procedures during floods.

Fire Chief Klinger reviewed the procedure of activation of the Red Cross for shelters. He noted the request is coordinated by the County.

Councilmember Lemley -- announced a presentation to the Food Bank from proceeds of the Founders Day events from JJ Cruiser's Car Club. The presentation will take place Thursday at 11:00 A.M.

Councilmember Splane – expressed concern downtown parking with the longer and larger pick ups sticking out from the parking spaces.

Councilmember Meamber – expressed concern of the of the ingress/egress at Rite Aid.

Engineer Freiberger noted he has looked at the Rite Aid site and believes the problem to be the catch basin. He will instruct the Street Department to see what can be done.

City Supervisor/Attorney Berg – held a follow up discussion regarding a previous discussion on the change of the Council meeting date. After additional discussion the consensus was to leave the meeting dates as they are.

Engineer Freiberger – addressed items on his memo to the Councilmembers on project status. He noted the SR20 Sewer has reached substantial completion as well as the McGargile CIPP project. Freiberger also addressed the Metcalf project which has some major concerns. The Township project is continuing north of John Liner, the CIPP project on 3rd Ave. has started and is about a 1 week project. He also reported on the design status of the Fruitdale/McGargile and F & S/Skagit Roundabout projects.

Fire Chief Klinger – noted the Volunteer Association Boots to Burn fundraiser raised approximately $8,500. He also pointed out bond information which was provided in the Council packet.

Police Chief Wood – announced a gang awareness meeting to be held in conjunction with the Sedro-Woolley School District on December 3, 2008. Wood also announced that Officer Musgrove will be deployed to the Middle East for approx 9 months. He wished him well and stated the Department is proud of his military service.

EXECUTIVE SESSION

The meeting adjourned to Executive Session for approximately 30 minutes for the purpose of real estate and personnel with a possible decision at 9:15 P.M.

The meeting reconvened at 9:51 P.M.

Councilmember Meamber moved for staff to negotiate the purchase of two lots. Seconded by Councilmember Galbraith. Motion carried (7-0).

Councilmember Colgan moved to adjourn. Seconded by All. Motion carried.

The meeting adjourned at 9:53 P.M.

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CITY COUNCIL AGENDA
REGULAR MEETING

NOV 2 5 2008

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3b

DATE: November 25, 2008

TO: Mayor Anderson and City Council

FROM: Patsy Nelson, Finance Director

SUBJECT: FINANCE - VOUCHERS

Attached you will find the Claim Vouchers proposed for payment for the period ending November 25, 2008.

Motion to approve Claim Vouchers #64996 to #65118 in the amount of $1,338,101.75.

Motion to approve Payroll Warrant #43849 in the amount of $212.00 & Payroll Warrants #43850 to #43954 in the amount of $176,699.45.

If you have any comments, questions or concerns, please contact me for information during the working day at 855-1661. This will allow me to look up the invoices that are stored in our office.

CITY OF SEDRO-WOOLLEY

SORTED TRANSACTION WARRANT REGISTER

11/25/2008 (Printed 11/21/2008 10:04)

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
64996	SKAGIT COUNTY AUDITOR	MISC-FILING FEES/LIEN EXP	SWR	546.00
		MISC-FILING FEES/LIEN EXP	SAN	588.00
		WARRANT TOTAL		1,134.00
64997	ADS EQUIPMENT INC	MAINT OF GENERAL EQUIP	SWR	56.32
		WARRANT TOTAL		56.32
64998	ADVANCE TRAVEL	TRAVEL	PD	90.00
		WARRANT TOTAL		90.00
64999	ALPINE HEATING & COOLING	PROFESSIONAL SERVICES	ST	99.25
		WARRANT TOTAL		99.25
65000	ALPINE FIRE & SAFETY	OPERATING SUPPLIES	FD	64.42
		WARRANT TOTAL		64.42
65001	AMERICAN SOCIETY OF CIVIL	DUES/SUBSCRIPTIONS	ENG	235.00
		WARRANT TOTAL		235.00
65002	ARAMARK UNIFORM SERVICES	LAUNDRY	CS	40.96
		LAUNDRY	PK	20.00
		MISC-LAUNDRY	CEM	24.09
		MISC-LAUNDRY	CEM	24.09
		MISC-LAUNDRY	ST	22.90
		MISC-LAUNDRY	ST	27.12
		MISC-LAUNDRY	ST	22.90
		MISC-LAUNDRY	ST	27.12
		LAUNDRY	SWR	25.79
		LAUNDRY	SWR	46.88
		WARRANT TOTAL		281.85
65003	ASSOCIATION OF WA CITIES	RETIRED MEDICAL	PD	8,027.50
		WARRANT TOTAL		8,027.50
65004	ASTRONOMY	BOOKS SKAGIT COUNTY	LIB	109.20
		WARRANT TOTAL		109.20
65005	ASSOC PETROLEUM PRODUCTS	AUTO FUEL	CS	58.14
		AUTO FUEL	CS	112.49
		AUTO FUEL	PD	1,527.34
		AUTO FUEL/DIESEL	FD	508.24
		AUTO FUEL/DIESEL	PK	108.71
		AUTO FUEL/DIESEL	ST	84.61
		AUTO FUEL/DIESEL	ST	245.19
		AUTO FUEL/DIESEL	SWR	225.42
		AUTO FUEL/DIESEL	SWR	131.04
		AUTO FUEL/DIESEL	SAN	1,630.08
		WARRANT TOTAL		4,631.26
65006	AT&T MOBILITY	TELEPHONE	PD	775.24
		WARRANT TOTAL		775.24

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
65007	BANK OF AMERICA	MISC-TUITION/REGISTRATION	PLN	415.00
		TRAVEL	PD	267.86
		CONSTRUCTION- METCALF LINE	PWT	42.78
		OPERATING SUPPLIES	SWR	67.00
		SMALL TOOLS & MINOR EQUIP	SAN	214.92
		WARRANT TOTAL		1,007.56
65008	BANK OF AMERICA	TRAVEL/MEALS	INSP	241.79
		WARRANT TOTAL		241.79
65009	BANK OF AMERICA	FIRE TRUCK	FD	26,818.42
		WARRANT TOTAL		26,818.42
65010	BANK OF AMERICA	NETWORK HARDWARE	IT	179.25
		NETWORK HARDWARE	IT	739.66
		WARRANT TOTAL		918.91
65011	BAY CITY SUPPLY	OPERATING SUP - HAMMER SQ	PK	8.02
		WARRANT TOTAL		8.02
65012	ECOTONE SOLUTIONS LLC	PROFESSIONAL SERVICES	ENG	900.00
		PROFESSIONAL SERVICES	SWR	525.00
		WARRANT TOTAL		1,425.00
65013	BLUMENTHAL UNIFORM & EQUP	UNIFORMS/ACCESSORIES	PD	367.18
		UNIFORMS/ACCESSORIES	PD	268.37-
		WARRANT TOTAL		98.81
65014	BOUWENS, JENNIFER A.	PROSECUTING ATTY	JUD	2,500.00
		WARRANT TOTAL		2,500.00
65015	CARLETTI ARCHITECTS P.S.	BUILDINGS & STRUCTURES	FD	7,078.75
		ARCHITECT & ENGINEERING	CH	399.80
		WARRANT TOTAL		7,478.55
65016	CASCADE NATURAL GAS CORP.	PUBLIC UTILITIES	CS	1,799.59
		PUBLIC UTILTIES	PD	38.51
		UTILITIES-COMMUNITY CTR	PK	118.70
		UTILITIES-SENIOR CENTER	PK	305.99
		UTILITIES-HAMMER SQUARE	PK	34.14
		UTILITIES - SHOP	PK	51.27
		UTILITIES - SHOP	PK	48.17
		PUBLIC UTILITIES	ST	10.60
		PUBLIC UTILITIES	LIB	112.28
		PUBLIC UTILITIES	SWR	54.29
		PUBLIC UTILITIES	SAN	211.81
		WARRANT TOTAL		2,785.35
65017	CEMEX	REPAIR/MAINT-STREETS	ST	250.33
		WARRANT TOTAL		250.33
65018	CHICAGO TITLE COMPANY	RIGHT OF WAY-COOK ROAD	AST	100,469.74

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		WARRANT TOTAL		100,469.74
65019	COLLINS OFFICE SUPPLY,INC	SUPPLIES/BOOKS	PLN	20.61
		SUPPLIES	ENG	20.61
		OFFICE/OPERATING SUPPLIES	PD	25.34
		OFF/OPER SUPPS & BOOKS	INSP	20.60
		WARRANT TOTAL		87.16
65020	COUNTRYSIDE CHEVROLET	REPAIR & MAINT - AUTO	PD	78.46
		WARRANT TOTAL		78.46
65021	CRYSTAL SPRINGS	SUPPLIES	LGS	15.98
		OPERATING SUPPLIES	CS	23.51
		OPERATING SUPPLIES	FD	26.51
		OPERATING SUP - PARKS SHOP	PK	15.98
		OPERATING SUP - GOLF	PK	3.46-
		OPERATING SUPPLIES	CEM	9.13
		OPERATING SUPPLIES	ST	16.52
		OPERATING SUPPLIES	SWR	55.99
		WARRANT TOTAL		160.16
65022	DC'S PRINTING & AWARDS	OPERATING SUPPLIES	SAN	27.00
		WARRANT TOTAL		27.00
65023	DATA BASE RECORDS DESTRUCTION LLC	PROFESSIONAL SERVICES	JUD	8.50
		SUPPLIES	FIN	18.25
		OFFICE/OPERATING SUPPLIES	PD	9.75
		WARRANT TOTAL		36.50
65024	DAVID EVANS & ASSOC INC	ENGINEERING-SKAGIT LIGHT	AST	61,674.54
		WARRANT TOTAL		61,674.54
65025	DESTINATION WIRELESS	SMALL TOOLS/MINOR EQUIP	PD	16.19
		WARRANT TOTAL		16.19
65026	DISPLAY SALES	OPERATING SUPPLIES	ST	449.00
		WARRANT TOTAL		449.00
65027	EATON, PAUL	TRAINING SUPPLIES	PD	12.95
		TRAVEL	PD	18.53
		WARRANT TOTAL		31.48
65028	E & E LUMBER	OTHER IMPROVEMENTS	PK	54.00
		OPERATING SUPPLIES	ST	1.94
		OPERATING SUPPLIES	ST	65.15
		OPERATING SUPPLIES	ST	138.46
		OPERATING SUPPLIES	ST	74.51
		OPERATING SUPPLIES	ST	51.17
		OPERATING SUPPLIES	ST	31.86
		SMALL TOOLS/MINOR EQUIP	ST	114.46
		SMALL TOOLS/MINOR EQUIP	ST	18.77
		REPAIR/MAINT-STREETS	ST	23.93

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		OPERATING SUPPLIES	SWR	6.47
		OPERATING SUPPLIES	SWR	16.91
		OPERATING SUPPLIES	SWR	9.20
		OPERATING SUPPLIES	SWR	3.82
		OPERATING SUPPLIES	SWR	4.59
		WARRANT TOTAL		615.24
65029	ENTERPRISE OFFICE SYSTEMS	SUPPLIES	JUD	24.83
		SUPPLIES	FIN	125.00
		SUPPLIES/BOOKS	PLN	1.94
		SUPPLIES	ENG	1.93
		OFFICE/OPERATING SUPPLIES	PD	58.29
		OFFICE/OPERATING SUPPLIES	PD	6.47-
		OFF/OPER SUPPS & BOOKS	INSP	1.94
		WARRANT TOTAL		207.46
65030	FASTENAL COMPANY	PROFESSIONAL SERVICES	ST	23.88-
		MAINT OF GENERAL EQUIP	SWR	71.25
		WARRANT TOTAL		47.37
65031	FEDERAL EXPRESS CORP.	CONSTRUCTION- METCALF LINE	PWT	43.76
		WARRANT TOTAL		43.76
65032	FINE GARDENING	BOOKS SKAGIT COUNTY	LIB	49.95
		WARRANT TOTAL		49.95
65033	H.B. JAEGER CO. LLC	MAINTENANCE OF LINES	SWR	41.71
		MAINTENANCE OF LINES	SWR	1,209.06
		WARRANT TOTAL		1,250.77
65034	HEPBURN SUPERIOR	LINERS	CEM	496.80
		WARRANT TOTAL		496.80
65035	HOLLAND HEALTH SERV. INC.	RETIRED MEDICAL	PD	182.95
		WARRANT TOTAL		182.95
65036	HORIZON BANK	CONSTRUCTION - SR20 LINE	PWT	4,361.93
		WARRANT TOTAL		4,361.93
65037	HR DIRECT	OPERATING SUPPLIES	SWR	60.39
		WARRANT TOTAL		60.39
65038	HUMANE SOCIETY OF SKAGIT	HUMANE SOCIETY	PD	2,215.00
		WARRANT TOTAL		2,215.00
65039	IKON OFFICE SOLUTIONS	MACHINERY & EQUIPMENT	PD	75.60
		OFFICE SUPPLIES	FD	75.60
		REPAIR/MAINTENANCE-EQUIP	LIB	180.80
		WARRANT TOTAL		332.00
65040	INGRAM LIBRARY SERVICES	BOOKS SKAGIT COUNTY	LIB	3,667.42
		BOOKS SKAGIT COUNTY	LIB	96.24

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		BOOKS SKAGIT COUNTY	LIB	309.07
		BOOKS SKAGIT COUNTY	LIB	121.62
		BOOKS SKAGIT COUNTY	LIB	65.77
		BOOKS SKAGIT COUNTY	LIB	14.14
		BOOKS SKAGIT COUNTY	LIB	29.75
		BOOKS SKAGIT COUNTY	LIB	61.23
		BOOKS SKAGIT COUNTY	LIB	11.68
		BOOKS SKAGIT COUNTY	LIB	104.77
		BOOKS SKAGIT COUNTY	LIB	53.40
		BOOKS SKAGIT COUNTY	LIB	53.54
		WARRANT TOTAL		4,588.63
65041	ISLAND CO. SHERIFF OFFICE	REPAIRS/MAINT-EQUIP	FD	360.00
		WARRANT TOTAL		360.00
65042	JOB SHOP INC. (THE)	REPAIRS/MT-RV PARK	PK	64.53
		WARRANT TOTAL		64.53
65043	KATY ISAKSEN ASSOCIATES	PROFESSIONAL SERVICES	SWR	1,260.00
		WARRANT TOTAL		1,260.00
65044	KERN FUNERAL HOME	REPAIR/MAINT-HEADSTONES	CEM	156.60
		WARRANT TOTAL		156.60
65045	LJF DOCUMENT IMAGING SERVICES	PROFESSIONAL SERVICES	ENG	463.62
		WARRANT TOTAL		463.62
65046	LABCORP	PROFESSIONAL SERVICES	FD	54.50
		WARRANT TOTAL		54.50
65047	LACAL EQUIPMENT INC.	REPAIR/MAINTENANCE-EQUIP	ST	166.34
		WARRANT TOTAL		166.34
65048	LANGUAGE EXCH. INC. (THE)	LANGUAGE INTERPRETER	JUD	330.00
		WARRANT TOTAL		330.00
65049	LAZARON, JOANN	TRAVEL/MEALS	INSP	12.47
		WARRANT TOTAL		12.47
65050	LEE JOHNSON & SONS	MAINTENANCE OF LINES	SWR	2,694.87
		WARRANT TOTAL		2,694.87
65051	LOGGERS AND CONTRACTORS	OPERATING SUPPLIES	ST	17.76
		WARRANT TOTAL		17.76
65052	MARK E. CHRIST, ARCHITECT	BINGHAM PARK BLDG	PK	440.00
		EVIDENCE/STORAGE BUILDING	CH	440.00
		WARRANT TOTAL		880.00
65053	MCCANN, WILLIAM R.	INDIGENT DEFEND CONTR	JUD	2,557.50
		WARRANT TOTAL		2,557.50

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
65054	MOTOR TRUCKS, INC.	REPAIRS/MAINT-EQUIP	SAN	88.99
		WARRANT TOTAL		88.99
65055	MUNICIPAL RESEEARCH & SVC CENTER	CODE BOOK	LGS	300.00
		WARRANT TOTAL		300.00
65056	NORTH CASCADE FORD	REPAIRS/MAINT-EQUIP	FD	65.52
		REPAIRS/MAINT-EQUIP	FD	100.00
		WARRANT TOTAL		165.52
65057	NORTH HILL RESOURCES, INC.	RECYCLING FEE - YARD WASTE	SAN	237.82
		WARRANT TOTAL		237.82
65058	OFFICE DEPOT	SUPPLIES	LGS	147.40
		SUPPLIES	LGS	51.25
		OFFICE SUPPLIES	SWR	32.40
		OPERATING SUPPLIES	SWR	69.42
		WARRANT TOTAL		300.47
65059	OCLC	CATALOGUE SUBSCRIPTION	LIB	563.27
		WARRANT TOTAL		563.27
65060	OLIVER-HAMMER CLOTHES	CLOTHING	SAN	60.43
		WARRANT TOTAL		60.43
65061	OUTWEST UNLIMITED	MISCELLANEOUS	CEM	175.00
		WARRANT TOTAL		175.00
65062	PAT RIMMER TIRE CTR, INC	REPAIR/MT-SMALL TOOLS EQUIP	PK	16.33
		MAINT OF GENERAL EQUIP	SWR	58.33
		WARRANT TOTAL		74.66
65063	PENWORTHY	BOOKS SKAGIT COUNTY	LIB	43.58
		WARRANT TOTAL		43.58
65064	PITNEY BOWES	OPERATING RENTALS/LEASES	FIN	114.50
		POSTAGE	PD	57.25
		POSTAGE	FD	57.25
		WARRANT TOTAL		229.00
65065	PUBLIC UTILITY DIS. NO.1	PUBLIC UTILITIES	CS	203.05
		PUB UTILITIES-MALL	CS	35.64
		PUBLIC UTILTIES	PD	16.40
		UTILITIES-RIVERFRONT	PK	183.02
		UTILITIES-COMMUNITY CTR	PK	98.12
		UTILITIES-SENIOR CENTER	PK	197.04
		UTILTIES-TRAIN	PK	16.40
		UTILITIES-HAMMER SQUARE	PK	274.48
		UTILITIES-BINGHAM & MEMORIAL	P	27.40
		UTILITIES - OTHER	PK	27.40
		PUBLIC UTILITIES	CEM	39.12
		PUBLIC UTILITIES	ST	35.92

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		PUBLIC UTILITIES	LIB	22.08
		PUBLIC UTILITIES	SWR	175.34
		PUBLIC UTILITIES	SAN	35.92
		WARRANT TOTAL		1,387.33
65066	QUIRING MONUMENTS, INC.	LINERS	CEM	79.00
		WARRANT TOTAL		79.00
65067	REGION 3 FIRE COUNCIL	TUITION/REGISTRATION	FD	150.00
		WARRANT TOTAL		150.00
65068	REICHHARDT & EBE ENG, INC	PROFESSIONAL SERVICES	ENG	141.51
		PROFESSIONAL SERVICES	ENG	954.47
		CONSTRUCTION - SR20 LINE	PWT	354.16
		CONSTRUCTION- METCALF LINE	PWT	9,044.48
		CONSTRUCTION-TOWNSHIP LINE	PWT	28,737.91
		CONSTRUCTION - MCGARIGLE	PWT	400.14
		CONSTRUCTION - MCGARIGLE	PWT	6,737.33
		PROF SVS-ENGINEERING	SWR	4,287.47
		PROF SVS-ENGINEERING	SWR	3,877.04
		PROF SVS-ENGINEERING	SWR	1,411.25
		WARRANT TOTAL		55,945.76
65069	ROHLINGER ENTERPRISES, INC.	OPERATING SUPPLIES	SWR	17.15
		WARRANT TOTAL		17.15
65070	ROSARIO, JULIE	TRAVEL	ENG	12.47
		WARRANT TOTAL		12.47
65071	SANDERSON SAFETY SUPPLY	REPAIRS/MAINT-EQUIP	FD	399.06
		WARRANT TOTAL		399.06
65072	SCIENTIFIC SUPPLY	OPERATING SUPPLIES	SWR	210.06
		OPERATING SUPPLIES	SWR	39.62
		WARRANT TOTAL		249.68
65073	SEAWESTERN FIRE FIGHTING EQUIP.	REPAIRS/MAINT-EQUIP	FD	264.20
		WARRANT TOTAL		264.20
65074	SEDRO-WOOLLEY AUTO PARTS	MACHINERY & EQUIPMENT	PD	117.72
		OPERATING SUPPLIES	CEM	11.08
		REPAIR/MAINT-EQUIP & BLDG	CEM	4.83
		OPERATING SUPPLIES	ST	90.18
		OPERATING SUPPLIES	ST	258.03
		OPERATING SUPPLIES	ST	56.52
		OPERATING SUPPLIES	ST	19.42
		OPERATING SUPPLIES	ST	10.41
		REPAIR/MAINT-STREETS	ST	1.39
		OPERATING SUPPLIES	SWR	52.92
		WARRANT TOTAL		622.50
65075	SIGNMAKERS	CONSTRUCTION	CH	1,202.04

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		WARRANT TOTAL		1,202.04
65076	SIERRA CLUB MEMBER SVC.	BOOKS SKAGIT COUNTY	LIB	12.00
		WARRANT TOTAL		12.00
65077	SK. CO. COM ACTION AGENCY	SK. COMM ACTION PUBL HLTH	HLT	104.28
		WARRANT TOTAL		104.28
65078	SKAGIT CO. PUBLIC WORKS	SKAGIT CO SOLID WASTE	SWR	1,033.58
		WARRANT TOTAL		1,033.58
65079	SKAGIT COUNTY SHERIFF	PRISONERS	PD	3,031.83
		WARRANT TOTAL		3,031.83
65080	SKAGIT FARMERS SUPPLY	OPERATING SUPPLIES-PROPANE	ST	22.95
		OPERATING SUPPLIES-PROPANE	ST	12.79
		MAINTENANCE OF LINES	SWR	69.11
		WARRANT TOTAL		104.85
65081	SKAGIT READY MIX, INC.	OTHER IMPROVEMENTS	SWR	2,062.80
		OTHER IMPROVEMENTS	SWR	1,031.40
		WARRANT TOTAL		3,094.20
65082	SKAGIT RIVER STEEL	MAINT OF GENERAL EQUIP	SWR	49.16
		WARRANT TOTAL		49.16
65083	SKAGIT VALLEY PUBLISHING	LEGAL PUBLICATIONS	LGS	28.51
		LEGAL PUBLICATIONS	LGS	38.01
		LEGAL PUBLICATIONS	LGS	31.67
		LEGAL PUBLICATIONS	LGS	31.68
		LEGAL PUBLICATIONS	LGS	31.68
		ADVERTISING/LEGAL PUBLIC	PLN	88.69
		ADVERTISING/LEGAL PUBLIC	PLN	101.36
		WARRANT TOTAL		351.60
65084	SMILEY'S INC.	REPAIRS/MAINT-EQUIP	SAN	604.48
		EQUIPMENT & VEHICLES - STREETS		5,524.93
		WARRANT TOTAL		6,129.41
65085	SPARKLE SHOP LAUNDRIES	UNIFORM CLEANING	PD	9.72
		MISC-LAUNDRY	FD	106.61
		WARRANT TOTAL		116.33
65086	STATE AUDITOR'S OFFICE	STATE AUDITING	FIN	314.40
		WARRANT TOTAL		314.40
65087	STEPHENSON, RETA	MEALS/TRAVEL	FIN	29.25
		WARRANT TOTAL		29.25
65088	STILES & STILES	MUNICIPAL COURT JUDGE	JUD	2,728.00
		PROFESSIONAL SERVICES	PD	8.15
		WARRANT TOTAL		2,736.15

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
65089	STRIDER CONST. CO INC.	CONSTRUCTION - SR20 LINE	PWT	89,855.67
		WARRANT TOTAL		89,855.67
65090	SUMMIT LAW GROUP	PROFESSIONAL SERVICES	LGL	330.00
		WARRANT TOTAL		330.00
65091	TOOLS PLUS INDUSTRIES	OPERATING SUPPLIES	ST	145.99
		WARRANT TOTAL		145.99
65092	TORGGY'S CUSTOM	VEHICLES	PD	2,160.02
		WARRANT TOTAL		2,160.02
65093	TRENCHLESS CONSTRUCTION SVC.	TOWNSHIP SIDEWALK CONST	AST	6,092.26
		CONSTRUCTION-TOWNSHIP LINE	PWT	888,552.58
		WARRANT TOTAL		894,644.84
65094	TRAFFIC SAFETY SUPPLY CO.	OTHER IMPROVEMENTS	SWR	630.33
		WARRANT TOTAL		630.33
65095	TRUE VALUE	REPAIR & MAINTENANCE	CS	3.43
		OFFICE/OPERATING SUPPLIES	PD	10.56
		OFFICE/OPERATING SUPPLIES	PD	5.39
		OPERATING SUPPLIES	FD	.35
		TRAINING FACILITIES	FD	11.96
		TRAINING FACILITIES	FD	74.02
		TRAINING FACILITIES	FD	26.97-
		TRAINING FACILITIES	FD	14.10
		OPERATING SUP - RIVERFRONT	PK	91.67
		OPERATING SUP - CITY HALL	PK	17.26
		OPERATING SUP - CITY HALL	PK	4.85
		OPERATING SUP - MEMORIAL PARK		7.15
		REPAIRS/MT-COMMUNITY CTR	PK	4.85
		REPAIRS/MT-COMMUNITY CTR	PK	14.30
		REPAIR/MT-SENIOR CENTER	PK	1.06
		REPAIR/MT-HAMMER SQUARE	PK	43.19
		REPAIR/MT-HAMMER SQUARE	PK	15.10
		REPAIR/MT-SMALL TOOLS EQUIP	PK	17.80
		OTHER IMPROVEMENTS	PK	10.25
		OPERATING SUPPLIES	ST	2.88
		MAINT OF GENERAL EQUIP	SWR	161.99
		OPERATING SUPPLIES	SWR	32.13
		OPERATING SUPPLIES	SWR	11.40
		OPERATING SUPPLIES	SWR	11.87
		OPERATING SUPPLIES	SAN	8.63
		OPERATING SUPPLIES	SAN	21.59
		WARRANT TOTAL		570.81
65096	HAWKINGS, JAMES DBA	OTHER IMPROVEMENTS-RVRFRNT	PK	1,317.60
		DOG PARK	PK	567.00
		WARRANT TOTAL		1,884.60
65097	UNITED GENERAL HOSPITAL	PRISONERS	PD	1,213.50

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		PRISONERS	PD	311.00
		PRISONERS	PD	89.00
		PRISONERS	PD	144.00
		WARRANT TOTAL		1,757.50
65098	UNIVERSAL FIELD SVC INC	ROW - FRUITDALE/MCGARIGLE	AST	3,178.81
		WARRANT TOTAL		3,178.81
65099	USA BLUE BOOK	OPERATING SUPPLIES	SWR	177.08
		WARRANT TOTAL		177.08
65100	UTIL UNDERGROUND LOC CTR	OPERATING SUPPLIES	SWR	13.20
		WARRANT TOTAL		13.20
65101	VALLEY AUTO SUPPLY	REPAIR & MAINTENANCE	CS	17.23
		REPAIR & MAINTENANCE	CS	17.23
		REPAIR & MAINT - AUTO	PD	6.47
		SMALL TOOLS & MINOR EQUIP	SWR	32.39
		REPAIRS/MAINT-EQUIP	SAN	29.14
		REPAIRS/MAINT-EQUIP	SAN	4.96
		SMALL TOOLS & MINOR EQUIP	SAN	83.04
		REPAIR/MAINTENANCE	SAN	58.92
		WARRANT TOTAL		249.38
65102	VERIZON NORTHWEST	TELEPHONE	JUD	264.10
		TELEPHONE	FIN	660.25
		TELEPHONE	FIN	51.87
		TELEPHONE	PLN	132.05
		TELEPHONE	ENG	132.05
		TELEPHONE	PD	309.99
		TELEPHONE	INSP	132.05
		TELEPHONE	PK	88.18
		TELEPHONE	CEM	58.98
		TELEPHONE	SAN	32.13
		WARRANT TOTAL		1,861.65
65103	VISITING NURSE HOME CARE	PROFESSIONAL SERVICES	FIN	125.00
		PROFESSIONAL SERVICES	IT	25.00
		PROFESSIONAL SERVICES	PLN	25.00
		PROFESSIONAL SERVICES	ENG	25.00
		PROFESSIONAL SERVICES	PD	325.00
		PROFESSIONAL SERVICES	FD	125.00
		PROFESSIONAL SERVICES	PK	25.00
		PROFESSIONAL SERVICES	ST	25.00
		PROFESSIONAL SERVICES	LIB	75.00
		PROFESSIONAL SERVICES	SWR	150.00
		PROFESSIONAL SERVICES	SAN	100.00
		WARRANT TOTAL		1,025.00
65104	VISTEN, LESLIE	RETIRED MEDICAL	PD	102.00
		WARRANT TOTAL		102.00

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
65105	VOGUE MAGAZINE	BOOKS SKAGIT COUNTY	LIB	49.95
		WARRANT TOTAL		49.95
65106	VOLUNTEERS OF AMERICA	VOLUNTEERS OF AMERICA	VOL	1,492.00
		WARRANT TOTAL		1,492.00
65107	WALLEY, SHANE	HEALTH CLUB	PK	150.00
		WARRANT TOTAL		150.00
65108	WA STATE DEPT OF ECOLOGY	MISC-DUES/SUBSCRIPTIONS	SWR	30.00
		MISC-DUES/SUBSCRIPTIONS	SWR	30.00
		MISC-DUES/SUBSCRIPTIONS	SWR	30.00
		MISC-DUES/SUBSCRIPTIONS	SWR	30.00
		MISC-DUES/SUBSCRIPTIONS	SWR	30.00
		MISC-DUES/SUBSCRIPTIONS	SWR	30.00
		MISC-DUES/SUBSCRIPTIONS	SWR	30.00
		WARRANT TOTAL		210.00
65109	WA ST DEPT OF PROF LICEN	INTERGOV SVC-GUN PERMITS	PD	75.00
		WARRANT TOTAL		75.00
65110	WA STATE DEPT OF REVENUE	OFFICE/OPERATING SUPPLIES	PD	6.89
		OPERATING SUPPLIES	FD	8.29
		TAXES AND ASSESSMENTS	PK	59.34
		TAXES AND ASSESSMENTS	CEM	249.46
		OPERATING SUPPLIES	ST	63.49
		TAXES AND ASSESSMENTS	LIB	7.16
		BOOKS, PERIOD, RECORDS	LIB	12.64
		TAXES AND ASSESSMENTS	SWR	4,284.76
		MACHINERY/EQUIPMENT	SWR	87.84
		TAXES & ASSESSMENTS	SAN	5,041.81
		WARRANT TOTAL		9,821.68
65111	WASHINGTON STATE PATROL	INTERGOV SVC-GUN PERMITS	PD	96.25
		WARRANT TOTAL		96.25
65112	WA STATE TREASURER	STATE FEES		350.00
		WARRANT TOTAL		350.00
65113	WEST PAYMENT CTR	DUES/SUBSCRIPTIONS	JUD	284.58
		WARRANT TOTAL		284.58
65114	WOOD'S LOGGING SUPPLY INC	POSTAGE	PD	7.28
		POSTAGE	FD	8.86
		POSTAGE	FD	68.98
		SMALL TOOLS/MINOR EQUIP	CEM	128.48-
		OPERATING SUPPLIES	ST	6.72
		OPERATING SUPPLIES	ST	43.18
		REPAIR/MAINTENANCE-EQUIP	ST	85.97
		REPAIR/MAINTENANCE-EQUIP	ST	50.98
		REPAIR/MAINTENANCE-EQUIP	ST	14.04
		MAINTENANCE OF LINES	SWR	296.57

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		MAINTENANCE OF LINES	SWR	75.08
		MAINT OF GENERAL EQUIP	SWR	19.27
		OPERATING SUPPLIES	SWR	6.59
		WARRANT TOTAL		555.04
65115	WSP ENVIRONMENT & ENERGY	PROF SERVICES REIMBURSABLE	PLN	525.00
		WARRANT TOTAL		525.00
65116	ZOOBOOKS/WILDLIFE EDUCA.	BOOKS SKAGIT COUNTY	LIB	42.95
		WARRANT TOTAL		42.95
65117	PRICE, BRENDA	COMMUNITY CENTER		175.00
		WARRANT TOTAL		175.00
65118	BOTSFORD, ALAN	ENGINEERING-SKAGIT LIGHT	AST	475.00
		WARRANT TOTAL		475.00
		RUN TOTAL		1,338,101.75

FUND	TITLE	AMOUNT
001	CURRENT EXPENSE FUND	78,627.77
101	PARK FUND	4,715.84
102	CEMETERY FUND	1,199.70
103	STREET FUND	2,881.87
104	ARTERIAL STREET FUND	171,890.35
105	LIBRARY FUND	5,869.49
109	SPECIAL INVESTIGATION FUND	350.00
331	CITY HALL CONST FUND	2,041.84
332	PWTF SEWER CONSTRUCTION FUND	1,028,130.74
401	SEWER FUND	27,789.55
412	SOLID WASTE FUND	9,079.67
501	EQUIPMENT REPLACEMENT FUND	5,524.93
TOTAL		1,338,101.75

DEPARTMENT	AMOUNT
001 000 011	676.18
001 000 012	8,697.51
001 000 014	1,438.52
001 000 015	330.00
001 000 017	943.91
001 000 018	2,311.27
001 000 019	1,309.65
001 000 020	2,886.66
001 000 021	21,615.27
001 000 022	36,413.67
001 000 024	408.85
001 000 062	1,596.28
FUND CURRENT EXPENSE FUND	78,627.77
101 000 000	175.00
101 000 076	4,540.84
FUND PARK FUND	4,715.84
102 000 036	1,199.70
FUND CEMETERY FUND	1,199.70
103 000 042	2,881.87
FUND STREET FUND	2,881.87
104 000 042	171,890.35
FUND ARTERIAL STREET FUND	171,890.35
105 000 072	5,869.49
FUND LIBRARY FUND	5,869.49
109 000 021	350.00
FUND SPECIAL INVESTIGATION FUND	350.00
331 000 012	2,041.84
FUND CITY HALL CONST FUND	2,041.84
332 000 082	1,028,130.74
FUND PWTF SEWER CONSTRUCTION FUND	1,028,130.74
401 000 035	27,789.55
FUND SEWER FUND	27,789.55
412 000 037	9,079.67
FUND SOLID WASTE FUND	9,079.67
501 000 103	5,524.93
FUND EQUIPMENT REPLACEMENT FUND	5,524.93
TOTAL	1,338,101.75

SEDRO-WOOLLEY
CHAMBER OF COMMERCE

CITY COUNCIL AGENDA
REGULAR MEETING
NOV 2 5 2008
7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3C

12 November 2007

Mike Anderson, Mayor
City of Sedro-Woolley
720 Murdock Street
Sedro-Woolley, WA 98284

Dear Mayor Anderson:

"The Magic of Christmas" begins in Sedro-Woolley on December 6, 2008.

There will be free train and pony rides sponsored by local businesses and other Christmas activities in the downtown area beginning at 3:00 pm. Therefore, the Christmas committee requests the closure of Metcalf Street between Ferry and State St from both alleys on the west and east side of Woodworth. The train will go up and down Metcalf St until the parade starts.
The pony rides will be set up on both sides of Woodworth St. We would like to close the streets starting at 2:45 pm.

As in previous years, we are requesting that Metcalf St from Warner to State St be closed at 4:30 pm so we can begin staging up the beginning of the parade. We are requesting as in previous years, the parking stalls on both sides of Ferry St be blocked off with cones so the parade entries can go around the corner in a safe manner.

The parade will begin at promptly 5:00 pm and last around 45 minutes. At this time all streets will be re-opened up to traffic. We will be working closely with the Sedro-Woolley Police Department on trying to make the closure of the streets in the downtown area easily as possible.

The Breakfast with Santa will take place on December 13, 2008 at the Community Center. We are requesting the use of the facility for this event as well.

We look forward to seeing you and the City Council in the parade.

Please feel free to call me with any questions you might have at 855.1841.

Regards,

David Bricka, Executive Director
Sedro-Woolley Chamber of Commerce

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 2 5 2008

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3d

CITY OF SEDRO-WOOLLEY PARKS & RECREATION
325 Metcalf Street, Sedro-Woolley, WA 98284 (360) 855-1661

Memorandum

To: Mayor, City Council

From: Shane Walley, Parks Supervisor

Date: 11/17/2008

Re: R.V. Park Host Agreement

As the council may or may not be aware, our long time R.V. Park host Roald Strand passed away earlier this month and left the R.V. Park without a host. Because the R.V. Park is closed for the season until March we decided to take a look at the host agreement and make revisions before bringing on another host.

The duties of the host are to greet park guests, ensure that payments are received and report any problems to the Parks or Police Departments as necessary. The agreement provides the host with power, water, and sewer as well as a cell phone for emergency use only. The host pay's a rent payment to the city of $150.00 per month an amount equal to about 1/3 of the normal monthly rate.

Attached is a copy of the proposed agreement for your review.

Thank You,

Shane Walley
Parks Supervisor

Camp host agreement

The City of Sedro-Woolley (City) and:_____ agree as follows;

1. The City of Sedro-Woolley agrees to permit_____ to reside in his/her recreational vehicle at the recreational vehicle park at Riverfront Park.

2. The host will have a monthly rent payment of $150.00. The city will provide a connection to a septic tank, electricity, water, and a cell phone for emergency use only.

3. The R.V. Park Host shall greet park guests, and monitor activities in the camp ground and shall report any problems to the parks or police department as necessary. No other duties will be required.

4. Under no circumstances shall the R.V. Park Host provide and public safety or police services or other like services to the city, but shall only observe and report problems to the appropriate city official.

5. _____ is not a city employee, and shall receive no compensation of any kind, and is not required to be present at the recreational vehicle park and all times, and waives any claim or cause of action against the city for damages to person or property of any kind.

6. The city reserves the right to terminate this agreement at any time by written notice to be personally served. Upon termination of this agreement_____ shall vacate the RV Park and remove their unit from the premises.

Dated_____

City of Sedro-Woolley

By:_____

R.V. Host

_____

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 2 5 2008

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3e

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-0771
Fax (360) 855-0733

Mark A. Freiberger, PE
Director of Public Works/City Engineer

MEMO TO: City Council and Mayor Mike Anderson

FROM: Mark A. Freiberger, PE

RE: **Interlocal Agreement No. FD07-019, Amendment No. 2 with the State of Washington – Department of General Administration**
McGarigle CIPP Project

DATE: November 19, 2008 (for Council review November 25, 2008)

ISSUE:

The City of Sedro-Woolley has been working with the Department of General Administration in rehabilitating part of their lines through an Interlocal approved by city council in November 2007. The State portion of this project has been completed and under budget. Amendment No. 2 adjusts the budget amount to the actual cost.

MOTION:

Move to authorize Mayor Anderson to sign Amendment No. 2 with the Department of General Administration for a change in the total cost of contract from $277,716.56 to $253,938.66, a reduction of $23,777.90

Respectfully submitted,

Mark A. Freiberger, PE
Director of Public Works/City Engineer

AMENDMENT TO INTERLOCAL AGREEMENT BETWEEN DEPARTMENT OF GENERAL ADMINISTRATION AND THE CITY OF SEDRO-WOOLLEY

The parties of this contract, the Department of General Administration (GA) and the City of Sedro-Woolley (City), hereby make the following amendment:

1. To authorize a change in the total cost of contract from $277,716.56 to $253,938.66, a reduction of $23,777.90.

This amendment, as written, contains all the terms and conditions agreed upon by the parties. All items incorporated by reference remain and no other understandings, oral or otherwise, regarding the subject matter of this agreement shall be deemed to exist or bind any of the parties hereto.

IN WITNESS WHEREOF, and after having the opportunity to review this document with independent legal counsel, the parties have expressed their mutual assent by executing this contract amendment on the day and hear last specified below.

DATED this _____ day of _____, 2008.

CITY OF SEDRO-WOOLLEY

_____
Mayor

ATTEST:

_____
City Clerk

APPROVED AS TO FORM:

_____
City Attorney

DEPARTMENT OF GENERAL ADMINISTRATION

_____
Jane Rushford
Deputy Director

APPROVED AS TO FORM:

_____
Johnna Skyles Craig, Attorney General

EXHIBIT "A"

Breakdown of Costs for City-State Interlocal Agreement

			Rounded Costs for Budget
Design Costs:			
Engineering Design Services		$4,296.52	$5,000.00
Contract Administration & Inspection		$10,752.66	$11,000.00
Construction:			
Over County's Land		$84,000.00	$84,000.00
Over State's Land		$79,000.00	$79,000.00
Subtotal		*$178,049.18*	*$179,000.00*
Contingency	*10%*	$17,804.92	$18,000.00
Subtotal		*$195,854.10*	*$197,000.00*
Sales Tax	*8.10%*	$15,864.18	$16,000.00
City Overhead	*5%*	$9,792.70	$10,000.00
	TOTAL	**$221,510.98**	**$223,000.00**

Amendment No. 1: **Change $221,510.98 to $277,716.56**
Rounded Costs for Budget = $280,000.00

Amendment No. 2: **Change $277,716.56 to $253,938.66, a reduction of $23,777.90**

Date: November 12, 2008

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 2 5 2008

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3F

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, ACCEPTING THE PROJECT DESIGN AS COMPLETE FOR THE CRITICAL SEWER INTERCEPTOR PROJECT (PWTF LOAN PW-05-PRE-105)

WHEREAS, the City applied for and received a loan from the Washington State Public Works Board from the Public Works Trust Fund (PWTF) to fund the pre-construction costs for the City's Critical Sewer Interceptor Projects;

WHEREAS, the PWTF loan was made in the amount of $706,500.00 under PWTF Loan No. PW-05-PRE-105; and

WHEREAS, the City has expended the proceeds of the loan as contemplated in the loan agreement for pre-construction activities; and

WHEREAS, the City's Public Works Director/City Engineer is the project engineer and manager for the project; and

WHEREAS, the City desires to close out that loan and one of the loan's close-out requirements is a resolution indicating that the design is complete; and

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DOES HEREBY RESOLVE AS FOLLOWS:

The design for the PWTF Loan No. PW-05-PRE-105 (Critical Sewer Interceptor Project) is complete.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR ON THIS 25th DAY OF NOVEMBER, 2008.

_____
MAYOR

ATTEST:

_____
CITY CLERK

APPROVED AS TO FORM:

_____
CITY ATTORNEY

City of Sedro-Woolley Fire Department
Dean Klinger, Chief
325 Metcalf Street
Sedro-Woolley, WA 98284

(360) 855-2252 • Fax (360) 855-0196

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 2 5 2008

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3g

TO: Mayor Anderson and City Council

FROM: Dean Klinger, Chief

DATE: November 20, 2008

RE: YMCA Oasis Teen Shelter "Safe Place"

Situation:
The Skagit Valley YMCA along with Oasis teen Shelter is working on a program called "Safe Place" this program is a nation wide program that provides youths a safe place to go while waiting for emergency shelter. The YMCA approached the City and asked if the Fire Department could be designated a "Safe Place". We have reviewed the program and believe that this is a good thing for the community.

The way the program works is that young people can come to the Fire Department which would be signed as a "Safe Place" and could request to be placed in emergency shelter. We would then contact Oasis teen shelter and request a staff member/volunteer come and accept the youth.

Our only obligation is to provide a safe place for the youth to wait for the Oasis personnel to arrive and to stay with them until they have been taken. There is no cost to the City and this has an overwhelming benefit to our citizens.

The Fire Department has been trained by the YMCA/Oasis to operate the program and now only need the City to authorize the site agreement with the YMCA to open up. I have attached a copy of the agreement and YMCA/Oasis brochure for your review.

Recommended Action:
Staff recommends that the City Council authorize the Mayor to sign the site agreement with Skagit Valley YMCA / Oasis Teen Shelter for a "Safe Place".

Oasis Teen Shelter Mission Statement

To be a collaborative community-based agency providing emergency shelter to homeless youth in Skagit County while encouraging social service providers to meet the particular needs of homeless youth.

Skagit Valley YMCA Vision Statement

Skagit Valley Family YMCA is a recognized leader throughout Skagit County, offering quality programs for youth, families and adults. The core values of caring, honesty, responsibility and respect are integral to all services.

Oasis Teen Shelter History

In 1996, the Oasis Teen Shelter began as an idea of a core group of passionate people, then known as Skagit Homeless Youth Task Force, dedicated to opening a place for homeless teens to find warmth and protection. This idea was actualized with the identification of a location in the winter of 1997. By May of the same year, after months of hard work getting the facility ready, the Oasis Teen Shelter opened its doors.

Facts about Oasis

- A safe and welcoming place for ALL youth.
- In 2007, Oasis provided 470 bed nights to 53 youth.
- Over 85% of the youth that access Oasis's services are from Skagit County.
- 46% of Oasis youth completed their GED.
- 67% of Oasis youth attend school regularly.
- 36% of Oasis youth were reunited with a family member.
- 10% of Oasis youth moved in with friends.
- There is estimated to be on average 190 homeless youth, on any night, in Skagit County (Point in Time Count, 2006).
- Over 43% of the youth who stay at Oasis reflect the diversity within our community (Hispanic, African American, and Native American).
- Gender distribution: 64% Female
  36% Male

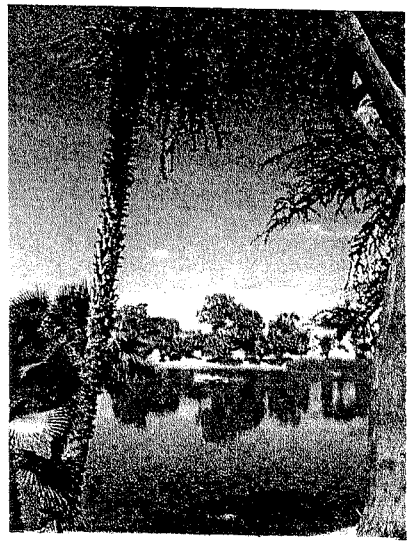
Homeless youth in local high schools: (2006/07)

- Burlington-Edison 96
- Concrete 46
- Mt. Vernon 29
- Sedro-Woolley 243

> "We're not on the street because we want to be. We're on the street because we have to be." But the Oasis shelter gave him an escape route. "It was like family here. I had no fear here. It was totally calm."
>
> -written by a 17-year-old homeless youth

Skagit Valley Family YMCA

Oasis Teen Shelter



We build strong kids, strong families, strong communities.

United Way Agency

Facility

Oasis Teen Shelter is a six bed emergency shelter for both males and females from 13 to 17 years of age. The shelter provides a safe alternative to the streets for these youth. The shelter is intended to be a short-term arrangement with staff actively involved in family mediation.

A Day at the Shelter

After a thorough intake procedure, staff advise youth of resources for their specific needs. The youth have free time to eat, read, socialize, watch movies and so on. Before their 10:00 p.m. bedtime, youth must take a shower. All youth are up by 7:30 a.m. to start their day.

Services Provided

We offer a warm bed, hot shower, food, clothes and toiletries.

We also offer help with:

- Finding a job
- Continuing school or earning a GED
- Connecting to drug/alcohol abuse counseling
- Accessing mental health treatment
- Obtaining family counseling and mediation

Youth at the shelter...

- Learn to establish significant adult relationships and appropriate mediation skills by interacting with staff, peers and volunteers.
- Develop independent living skills through the responsibilities expected of them while staying at the shelter.
- Learn to connect with and understand available community resources and safety nets.
- Identify long and short-term goals that will move them off the streets and into permanent housing.

You do not have to stay the night to receive our help and services.

Would you like more information about the YMCA Oasis Teen Shelter?

Please contact Camille Danon, Director at

- (360) 419-9058
- **oasisteenshelter@hotmail.com**
- **Or via:**

Skagit Valley Family YMCA
Oasis Teen Shelter
215 E. Fulton St.
Mount Vernon, WA 98273
(360) 336-9622

YMCA Oasis Teen Shelter Hours of Operation

Sunday through Friday

Opens: 6:15 p.m.

Closes: 10:00 a.m.

Safe Place Site Agreement

Application Date _____

Company _____

Site fee paid _____

Training completion date _____

Address _____ City, State, Zip _____

Hours of operation _____

Contact _____ Position _____

Phone _____ FAX _____ Email _____

The responsibilities of YMCA Oasis Teen Shelter to Safe Place sites are to:

1. Hold an orientation for employees at each location prior to its opening as a Safe Place site.
2. Provide a site manual that includes step-by-step instructions for Project Safe Place.
3. Dispatch Safe Place volunteers to assist youth at the request of the Safe Place site.
4. Make available a Safe Place sign and other materials.

YMCA Oasis Teen Shelter accepts the responsibilities to the Safe Place site.

_____ _____

Safe Place Coordinator, Date

The responsibilities of Safe Place sites are to:

1. Designate responsibility for Safe Place program to a management level employee (who is at least 21 years old).
2. Provide a safe environment (such as an employee's lounge or a manager's office) where the youth in crisis can wait until a Safe Place volunteer can respond and to check on him/her as needed.
3. Be supportive of the youth, to relay information about him/her to YMCA Oasis Teen Shelter staff, and to keep such information confidential.
4. Inform all new employees about Project Safe Place, including the procedures to follow if a youth requests help.
5. Display the Safe Place materials appropriately: the Safe Place sign in a highly visible area on the outside of the building, the Safe Place decal on the entrance that the youth would use, and the Safe Place procedures sheet and Safe Place site manual in locations where all employees can easily reference them.
6. Install the Safe Place sign on the building or provide funds to offset the cost if this is not possible.
7. Remove the Safe Place sign from the building if site is no longer participating with Safe Place program.

I understand and accept the responsibility of being a Safe Place location.

_____ _____ _____

Contact name, Company name, Date

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 2 5 2008

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3b

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

Eron M. Berg
City Supervisor/City Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Real Estate Acquisition
DATE: November 25, 2008

ISSUE: Should the Council approve and authorize the City Supervisor to sign the attached purchase and sale agreement and related purchase documents?

BACKGROUND: Attached is a purchase and sale agreement for the purchase of a small parcel of commercial real estate. The negotiated purchase price is $100,000.00 and the negotiated terms are that the City will take this property subject to the City's utility liens (approximately $1,000). Standard terms for closing are included with closing set for November 26th.

Funding for this acquisition is REET II money. This purchase is included in the 2008 budget amendment and is reflected in your draft 2009 budget.

RECOMMENDATION: Motion to authorize the City Supervisor to sign the attached purchase and sale agreement and related purchase/closing documents to purchase the property for $100,000.00 to be paid by wire transfer to escrow on November 26, 2008.

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 2 5 2008

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 31

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

Eron M. Berg
City Supervisor/City Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Economic Development Grant from Skagit County
DATE: November 25, 2008

ISSUE: Should the Council approve a grant application to Skagit County for $350,000 for the SR9/Jameson project?

BACKGROUND:

The County awarded the city $150,000 for this project in 2007. We are now interested in seeking the remaining $350,000 that was not awarded last year. SR9/Jameson is our extension of Jameson and intersection with SR9 (through the old Northwest Hardwood plant). It is currently funded with $150,000 from Skagit County, $100,000 from the City and we have a commitment from White Pass for approximately $450,000 in-kind.

REQUEST FOR ACTION:

1. Motion to authorize the Mayor to apply for this grant consistent with the details above and to authorize the Mayor to sign the attached interlocal agreement.

After Recording Return to:

SKAGIT COUNTY BOARD OF COMMISSIONERS
1800 CONTINENTAL PLACE, SUITE 100
MOUNT VERNON, WA 98273

INTERLOCAL COOPERATIVE AGREEMENT
BETWEEN
SKAGIT COUNTY AND _____

THIS INTERLOCAL AGREEMENT is entered into this ____ day of _____, 200X between Skagit County, Washington (the "County") and _____, a Washington Municipal Corporation (the "Contractor") pursuant to the authority granted by Chapter 39.34 RCW, INTERLOCAL COOPERATION ACT.

WHEREAS, the County is authorized by RCW 82.14.370 and Laws of 1999, Chapter 311 (collectively, the "Act") to impose a sales and use tax not to exceed nine one-hundredths of one percent (0.09%) for the purpose of financing public facilities in the County (the "Tax"); and

WHEREAS, the County imposed the Tax at the maximum statutory rate pursuant to Ordinance No. O20070006, adopted by the Board of Skagit County Commissioners on June 25, 2007; and

WHEREAS, the Act authorizes the County to deduct the amount of the Tax from the amount of tax otherwise required to be collected or paid over to the Department of Revenue under Chapter 82.08 or 82.12 RCW; and

WHEREAS, the County has relied on the Legislature's express intent that the County impose the Tax and use it to finance public facilities for not longer than 25 years to promote the ongoing operation and expansion of business in rural distressed areas, to attract new businesses to rural distressed areas, to assist in the development of new businesses from within rural distressed areas, to provide family wage jobs to the citizens of rural distressed areas and to promote the development of communities of excellence in rural distressed areas; and

WHEREAS, the County has consulted with cities, towns and port districts within the County regarding the use of Tax proceeds; and

WHEREAS, an advisory committee appointed by the County convened on _____, _____ and reviewed _____ project applications for public facility funding, the aggregate sum of which was $_____; and

WHEREAS, the advisory committee recommended _____ project applications for funding totaling $_____; and

WHEREAS, the advisory committee recommended the specific proposal, the _____ project (the "Project") of the Contractor described herein for funding totaling $_____; and

WHEREAS, the recommendation for approval of the Project has been adopted by the Board of County Commissioners pursuant to Resolution No.R_____, dated _____, _____; and

WHEREAS, the County and the Contractor by their respective governing bodies, have determined that it is in the best interest of each jurisdiction to cooperate in disbursing Tax proceeds received by the County pursuant to the Act; and

WHEREAS, pursuant to the Interlocal Cooperation Act (Chapter 39.34 RCW), the County and the Contractor are authorized to exercise their powers jointly and thereby maximize their abilities to provide services and facilities which will best fulfill common needs; and

WHEREAS, the Project complies with the Contractor's Comprehensive Plan.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the County and the Contractor agree as follows:

AGREEMENT

1. Effective Date/Duration:
This Agreement shall become effective on full execution hereof, and shall expire upon completion of the Project. Work on the project shall commence within (ninety) 90 calendar days of the effective date of this Agreement. The Contractor shall obligate the funds pursuant to Section 5 of this agreement toward completion of this project within XX months (terms determined by the Contractor's application: 24, 36, 48, or 60 months) from the effective date of this Agreement. For the purposes of this paragraph, the term "obligate" shall mean when the contractor has entered into a contract for the completion of the work or submitted progress payments to the County for reimbursement of project costs as required in Section 5 of this agreement. Contracts/Projects may be completed in phases. Upon termination of this Agreement, all property acquired by the Contractor shall remain the Contractor's property, with no obligation to pay the County therefore.

2. Administration: The following individuals are designated as representatives of the respective parties. The representatives shall be responsible for administration of this Agreement and for coordinating and monitoring performance under or greater than this Agreement. In the event such representatives are changed, the party making the change shall notify the other party.

2.1 The County's representative shall be the Budget & Finance Director:

Trisha Logue
Skagit County
1800 Continental Place, Suite 100
Mount Vernon, WA 98273

2.2 The Contractor's representative shall be: _____

All notices and payments mailed by regular post (including first class) shall be deemed to have been given on the second business day following the date of mailing, if properly mailed and addressed. Notices and payments sent by certified or registered mail shall be deemed to have been given on the day next following the date of mailing, if properly mailed and addressed. For all types of mail, the postmark affixed by the United States Postal Service shall be conclusive evidence of the date of mailing.

3. Purpose:
The purpose of this Agreement is to formalize a commitment whereby the County will allocate to the Contractor the sum specified herein, in consideration of which the Contractor will complete the Project (as defined below) upon the terms and conditions described herein.

4. Construction:
The Contractor agrees to design, construct and complete the project described herein. The County shall have no responsibility for the design or construction of said project and the Contractor shall have the sole authority to determine its design, construction, location, and to enter into partnerships, contracts, or other legal arrangements with potential investors and/or users thereof to assist in financing and/or construction and permitting, in the manner allowed by law.

5. Grant Amount/Project Reimbursement/Budget:
The County agrees to grant $_____ towards the total project cost estimated at $_____ representing approximately ___% of the total project cost. The Contractor acknowledges that such amount may be derived from Bond proceeds.

Progress payments shall be submitted by the Contractor to the County for reimbursement of project costs, and shall be based upon progress billings. The County shall, upon receipt of appropriate documentation, reimburse the Contractor within 60 days, but no more often than monthly, through the County voucher system.

Actual design and construction costs will be based upon contracts let for public bid pursuant to law. The Contractor will account for all expenditures made for the project. The application for Public Facility Funding, attached as **Exhibit A**, shall also be

recognized as a part of this agreement. The Contractor hereby warrants and guarantees that said Project shall be completed as described herein not withstanding any cost overruns incurred in the course of design or construction.

The County and Contractor agree that the Project may be completed in phases, as outlined in the application, included as **Exhibit A** to this contract.

This grant is contingent on Contractor successfully completing the project as described in the grant application within XX months (determined by the Contractor's application: 24, 36, 48 or 60 months) of being awarded funds under this Agreement. In the event Contractor fails for any reason to complete the project per its grant application within the XX month completion period, Contractor agrees to repay the entire grant amount awarded under this Agreement. Provided, however, that the repayment for project phases completed as outlined in Contractor's application shall not be required.

The funds granted under this agreement are to be used only as detailed in the grant application. In no event shall funds granted under this agreement be diverted to other projects or purposes other then what is specifically described in Recipients grant application.

6. Right to Review:
This contract is subject to review by the State Auditor's office. The County or its designee shall have the right to review and monitor the financial components of this project. Such review may include, but is not limited to, on-site inspection by County agents or employees, inspection of all records or other materials, which the County deems pertinent to the Agreement and its performance. The Contractor shall preserve and maintain all financial records for this project in a separate financial record from general operating or other project funds and records relating to this project under this Agreement for 3 years after contract termination, and shall make them available for such review, within Skagit County, State of Washington, upon request.

7. Acknowledgement of Funding:
All books, informational pamphlets, press releases, research reports, articles, requests for information, signs or other public notices developed for or referring to the activities or programs funded by this agreement shall include the statement, "This project received funding from Skagit County," or similar language acknowledging Skagit County's funding contribution. Further, Recipient shall notify the County (or Administrative Services) no later than two weeks before a dedication ceremony or public event for any activities or programs funded by this agreement. Recipient shall also make efforts to verbally acknowledge the County's contributions to the Recipient at all dedication ceremonies or other public events relating to any programs or projects funded by this agreement.

8. Modifications:
This Agreement may be modified only by the written consent of each party.

9. Defense & Indemnity Agreement:
The Contractor agrees to defend, indemnify and save harmless the County, its appointed and elected officers and employees, from and against all loss or expense, including but not limited to judgments, settlements, attorney's fees and costs by reason of any and all claims and demands upon the County, its elected or appointed officials or employees for damages because of personal or bodily injury, including death at any time resulting therefrom, sustained by any person or persons and on account of damage to property including loss of use thereof, whether such injury to persons or damage to property is due to the negligence of the Contractor, its subcontractors, its elected officers, employees or their agents, except only such injury or damage as shall have been occasioned by the sole negligence of the County, its appointed or elected officials or employees. It is further provided that no liability shall attach to the County by reason of entering into this contract, except as expressly provided herein.

10. Industrial Insurance Waiver:
With respect to the performance of this Agreement and as to claims against the County, its officers, agents and employees, the Contractor expressly waives its immunity under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, for injuries to its employees and agrees that the obligations to indemnify, defend and hold harmless provided in this Agreement extend to any claim brought by or on behalf of any employee of the Contractor. This waiver is mutually negotiated by the parties to this Agreement.

11. Venue and Choice of Law:
In the event that any litigation should arise concerning the construction or interpretation of any of the terms of this Agreement, the venue of such action of litigation shall be in the Superior Court of the State of Washington in and for the County of Skagit. This Agreement shall be governed by the laws of the State of Washington.

12. No Separate Legal Entity:
No separate legal entity is created hereby, as each of the parties is contracting in its capacity as a municipal corporation of the State of Washington. No joint oversight and administration board is created hereby. For purposes of RCW 39.34.030(4)(a), the Contractor's representative to administer the Project shall be _____.

13. Severability: If any term or condition of this agreement or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications which can be given effect without the invalid term, condition or application. To this end, the terms and conditions of this contract are declared severable.

14. Waiver:
Waiver of any breach or condition of this contract shall not be deemed a waiver of any prior or subsequent breach. No terms or conditions of this contract shall be held to be waived, modified or deleted except by an instrument, in writing, signed by the parties hereto.

15. Entire Agreement:
This written agreement represents the entire Agreement between the parties and supersedes any prior oral statements, discussions or understandings between the parties.

IN WITNESS WHEREOF, the parties have signed this Agreement as of this _____ day of _____, 200X.

CONTRACTOR

_____

ATTEST:

_____

APPROVED AS TO FORM:

_____

BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON

_____
Sharon D. Dillon, Chair

_____
Don Munks, Commissioner

_____
Kenneth A. Dahlstedt, Commissioner

RECOMMENDED:

_____
Department Head

APPROVED AS TO CONTENT:

_____
Budget & Finance Director

_____
Risk Manager

APPROVED AS TO FORM:

_____
Civil Deputy

ATTEST:

_____
JoAnne Giesbrecht, Clerk of the Board

City of Sedro-Woolley Fire Department
Dean Klinger, Chief
325 Metcalf Street
Sedro-Woolley, WA 98284

(360) 855-2252 • Fax (360) 855-0196

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 2 5 2008

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3j

TO: Mayor Anderson and City Council

FROM: Dean Klinger, Chief

DATE: November 20, 2008

RE: Fire District # 8 Part-Time Staffing

Situation:
At the November 12th Council meeting I gave you a memo regarding the contract changes with Fire District #8. To refresh your memory the change included language that would allow us to accept payment from Fire District # 8 for two additional part time firefighters. We have completed talks with the District and now have the attached contract for your review.

The changes are as follows; stretched agreement to a 5 year contract instead of 4 year, freeze $253.36 per call amount with no increase over the life of the contract and they pay us an additional amount of $60,486.40 - $70,137.60 per year depending on rate of pay for two part time employees.

Recommended Action:
Staff recommends that the City Council authorize the Mayor to sign the contract with Fire District # 8 and authorize the Fire Department to hire two additional part time personnel at the first of the year.

AMENDED AGREEMENT FOR FIRE AND EMERGENCY MEDICAL SERVICES AND JOINT OPERATION OF FACILITIES

This Amended Agreement is entered into between **SKAGIT COUNTY FIRE PROTECTION DISTRICT NO. 8,** a municipal corporation, hereafter referred to as "District", and the **CITY OF SEDRO-WOOLLEY,** a municipal corporation, hereafter referred to as "City".

This Agreement is entered into by the City under the authority of RCW 35A.111.040 and the District under the authority of RCW 52.12.031 and in conformity with Chapter 39.34 RCW, the Interlocal Cooperation Act.

The District and the City require a contract for the City to provide fire prevention, suppression and medical aid services to an area within the boundaries of the District and for mutual assistance between the parties.

This amendment includes additional payments from the District to the City to allow for increased staffing. Initially, the District is bearing the majority of the economic burden for this increased staffing. It is the intent of the parties to ensure cost equity over time and when this contract is renegotiated in the future, this intent should be given due consideration in determining the future payment per call amount.

To carry out the purposes of this Agreement and in consideration of the benefits to be received by each party, it is agreed as follows:

1. **Effective Date and Termination of Agreement.** This Amended Agreement shall be effective on January 1, 2008~~8~~9 and shall remain in effect for a period of ~~four~~ five years or until either party shall give to the other party ninety days written notice of termination. This Amended Agreement replaces the prior Agreement between the parties effective January 1, 2008; that Agreement remains in effect until December 31, 2008.

2. **Emergency Response Services.** The fire and basic life support services to be rendered by each party under the terms of the Agreement shall be rendered on the same basis as such protection is rendered to other areas within such party's jurisdiction, but neither party assumes liability for failure to do so by reason of any circumstances beyond its control. In the event of simultaneous fires or medical aid calls within or outside of a party's jurisdiction whereby facilities of the responding party is taxed beyond its, ability to render equal protection, the officers and agents of the responding party shall have discretion as to which calls shall be answered first. The responding party shall be the sole judge as to the most expeditious manner of handling and responding to emergency calls.

3. **Command Responsibility at Emergency Scene.** The Chief Officer or Senior Officer of the party to which the response is made shall be in command of the operations under which the equipment and personnel sent by the responding party

shall serve; provided that the responding equipment and personnel shall be under the immediate supervision of the Officer in Charge of the responding apparatus. The Operational Command, however, may be relinquished to the Senior Officer of any fire department rendering assistance under the terms of this Agreement.

4. **Equipment to be Supplied by District.** The purpose of this Section is to provide the City with apparatus specifically suited to calls within the District. The District agrees that during the term of this Agreement, it will furnish for the use by the City, a Tender and Rescue Vehicle, to be stationed at the City fire station and to be used by the City fire department personnel without restrictions under the following conditions:

   4.1 The City agrees that it will not take the District's vehicles outside of Skagit County without prior District notification.

   4.2 The District shall have the authority to utilize the vehicles for emergency incidents only, without prior notification being given to the City.

   4.3 The District shall have the authority to utilize the vehicles for non-emergency purposes only after prior notification has been given to the City.

5. **Use of City Equipment.** The City firefighting and aid vehicles stationed at the City fire station shall be used by the City as reserve response units for emergency calls located within the District regardless of where used.

6. **Mutual Assistance.** In the event either party shall request the other party to provide station coverage when the requesting party's personnel and equipment are out of the station at the scene of an emergency, the party shall immediately take the following action:

   6.1 Determine if the responding party has equipment and personnel available to respond to the requesting party and determine the nature of the equipment and number of personnel available.

   6.2 Determine what available equipment and what available personnel should be dispatched in accordance with the operating plans and procedures established by the parties.

   6.3 In the event the needed equipment and personnel are available, to dispatch such equipment and personnel to the station with proper operating instructions.

   6.4 In the event the needed equipment and personnel are not available, to immediately advise the requesting party of such fact.

   6.5 Mutual aid response service by the City to the District between 1800 hours and 0600 hours, Monday through Friday and between 1800 hours on Friday and

0600 hours on Monday in the areas North of Mosier Road and East of Minkler Lake.

The mutual assistance proved for in this paragraph shall be furnished without compensation.

7. **Equipment Maintenance.** The District agrees that it will maintain and repair its equipment located at the City station during the term of this Agreement at its expense and that on termination of this Agreement, it will remove such equipment; provided, however, in the event any District vehicle or equipment located at the City station is destroyed or damaged as a result of the negligent action of City personnel, the City shall be responsible for the repair or replacement of such equipment or vehicles.

8. **Insurance.** Each party shall provide insurance coverage for all facilities and equipment owned or purchased by such party and used under the terms of this Agreement. Each of the parties also agrees to provide commercial general liability and auto liability insurance coverage covering the actions of personnel of such party with policy limits of at least $1,000,000.00 and to name the other party as an additional insured on such policies.

9. **Liability.** Each of the parties shall, at all times, be solely responsible for the acts or the failure to act of its personnel that occur or arise in any way out of the performance of this contract by its personnel only and to save and hold the other party and its personnel and officials harmless from all costs, expenses, losses and damages, including cost of defense, incurred as a result of any acts or omissions of the party's personnel relating to the performance of this contract.

10. ~~**Training of**~~ **Personnel.**

10.1 The City shall provide training to its firefighter personnel as prescribed by the District relative to the County addressing system, road name familiarity and incident locator information.

10.2 The City shall increase its staffing by two additional part-time firefighters with the funding provided by the District in Paragraph 11.2 below. These additional firefighters are intended to allow the City to staff its station from 0600 to 1800 Monday to Friday, thereby improving call responses to District calls. The District's Chief may, in consultation with the City's Chief, occasionally utilize the two additional employees for District work detail. This work detail would not interfere with a timely response to either the City or District calls.

11. **Compensation to City by District.** The District agrees to compensate the City for services provided by the City by reimbursing the City for response to emergencies within the District subject to the following limitations:

11.1 All responses provided by the City shall be reimbursed at the rate of two hundred fifty-three dollars and thirty-six cents ($253.36) per call. ~~The rate shall be increased by three percent each calendar year beginning January 1, 2009~~.

11.2 The District shall pay the City an additional sum equal to the cost of two part-time firefighters which is currently $60,486.40 and will not exceed $70,137.60 per year. This payment will be made quarterly as discussed in Paragraph 11.3 below.

11.3 The District shall pay the City for the services on a quarterly based calendar year within forty-five days following receipt of the billing statement.

11.4 Emergency responses by the City to the District between the hours of 1800 and 0600, Monday through Friday and between the hours of 1800 on Friday through 0600 on Monday, shall be provided without compensation under the provisions of paragraph six of this Agreement.

12. **Notices.** All notices, requests, demands and other communications required by this Agreement shall be in writing and, except as expressly provided elsewhere in this Agreement, shall be deemed to have been given at the time of delivery if personally delivered or at the time of mailing if mailed by first class, postage pre-paid and addressed to the party at its address as stated in this Agreement or at such address as any party may designate at any time in writing.

13. **Severability.** If any provision of this Agreement or its application is held invalid, the remainder of the Agreement or the application of the remainder of the Agreement shall not be affected.

14. **Modification.** This Agreement represents the entire agreement between the parties. No change or attempted waiver of any of the provisions of this Agreement shall be binding on either of the parties unless executed in writing by authorized representatives of each of the parties. The Agreement shall not be modified, supplemented or otherwise affected by the course of dealing between the parties.

15. **Benefits.** This Agreement is entered into for the benefit of the parties to this Agreement only and shall confer no benefits, direct or implied, on any third persons.

16. **Annual Report.** The District Chief and the City Fire Chief shall jointly provide an annual report to both parties. This report shall include but is not limited to the following:

16.1 Number of responses for each party broken down by zone, vehicle usage, costs involved in responses and forecasts for the upcoming year.

Dated: _____, 2008

SKAGIT COUNTY FIRE DISTRICT #8

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

By: _____
District Secretary

CITY OF SEDRO WOOLLEY

By: _____
Mayor

Attest: _____
City Clerk

Approved as to form:

_____
City Attorney

SUBJECT: PUBLIC COMMENT

Name:
Address:
Narrative:

Name:
Address
Narrative:

Name:
Address:
Narrative:

Name:
Address:
Narrative:

Name:
Address:
Narrative:

APPEALS

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 2 5 2008

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 6

Planning Department
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro Woolley, WA 98284
Phone (360) 855-0771
Fax (360) 855-0733

MEMO:

To: City Council
Mayor Anderson

From: Jack Moore
Planning Director & Building Official

Date: November 25, 2008

Subject: Appeal of Design Review Board decision for SN-6-08

ISSUE

Should the City Council reverse the Design Review Board's decision on the proposed sign at Diamond Plaza?

HISTORY

John Diamond applied for a sign permit to be located within the Central Business District (CBD). On August 19, 2008, the Design Review Committee approved the proposed paint scheme but denied the sign since it was determined that it did not meet the minimum standards for the CBD.

On September 3, 2008, the Planning Department received a letter appealing the decision. The applicant also requested that they be allowed to go back to the Design Review Committee to request approval for the installation of some lights prior to the appeal being heard by the City Council.

The proposal for the lights was also denied. The applicant decided to proceed with the appeal of the sign only.

Exhibit A: Rendering of sign that has been installed
Exhibit B: Design Review Committee Findings and Decision
Exhibit C: Applicant's appeal letter

POSSIBLE ACTIONS

The Council may **affirm, modify, reverse** or **remand** the decision to the Design Review Committee for additional information.

Exhibit A

Installation of 44"x 260" lightweight Alumapanel (3mm thick w/ Polyethylene core sandwiched between 2 aluminum sheets) Sign installed in 3 panels.

Each of the three panels is recessed 1.5" into wall frame for wind resistance and securely fastened with 10 stainless steel 2.5" screws through concrete exterior finish into plywood backing and 2x framing.

Exhibit B

Sedro-Woolley Design Review Committee
Chapter 15.44 SWMC

In the Matter of: Application # **SN-6-08** Design Review (SN-6-08) Diamond Plaza Building 303 State Street Sedro-Woolley, WA 98284	**Findings and Decision –** **Diamond Plaza** **Signage and building modification in CBD**

Application Date:	July 11, 2008
Application Complete:	July 11, 2008
Decision:	**Building modification APPROVED** **Sign application DENIED**
Hearing Date:	August 19, 2008
Property Owner:	John Diamond 23430 Diamond Road Sedro-Woolley, WA 98284
Project Contact:	John Diamond 305 State Street Sedro-Woolley, WA 98284

Site Address:	303 State Street	**Parcel ID No.:**	P75658

Zoning District: CBD			
Minimum lot size:	NA	Lot width at building line:	NA
Front Setback:	NA	Lot width at road frontage:	NA
Side Setback:	NA	Maximum building height:	35ft
Rear Setback:	NA	Maximum building coverage:	NA

Project Background

On July 11, 2008, the Planning Department accepted an application for a sign permit and a request for the Design Review Committee (DRC) to review a proposed new paint-job for the exterior of the Diamond Plaza at 303 State Street. The sign, which faces Third Street, was installed a couple of months ago without a permit, and now the applicant is making an effort to obtain a sign permit to comply with the City's sign ordinance and the design standards for the Central Business District (CBD). The applicant would also like to paint the exterior of the building; because exterior modifications (new paint) must comply with the design review requirements, the applicant has requested to have the DRC review both the sign design and the proposed building paint color at the same time. Exhibit A shows the proposed sign design. Exhibit B shows the colors the applicant would like to repaint the building. The DRC may approve, approve with conditions or deny of the sign permit application #SN-5-08 and/or proposed building repainting. The DRC met on August 19, 2008 to review the application.

FINDINGS OF FACT

1. On July 11, 2008, the Planning Department accepted an application for a sign permit and a request for the Design Review Committee (DRC) to review a proposed new paint-job for the exterior of the Diamond Plaza at 303 State Street. The sign application (SN-6-08) and the proposed exterior building modification require DRC review. The exterior modification does not require a building permit, only approval by the DRC, so there is no file number associated with this request. Both projects have been consolidated into one DRC review action.

2. The application was determined to be administratively complete on July 11, 2008.

3. The application includes the completed application form and depictions of the proposed signs on the building, both the applicant's preferred alternative and an alternative that was assembled to try to better meet the design review standards (attached). Exhibit C is an overhead view of the building showing the location of the new sign and facility.

4. The size of the sign meets the requirements of the Sedro-Woolley Sign Ordinance, Chapter 17.40 SWMC.

5. Signs and building modifications within the CBD are required to undergo design review to encourage better design and site planning; encourage development which feature amenities designated to strengthen a sense of community; minimize potential incompatible uses; and increase community property values.

6. The general requirements for design review are found in SWMC 15.44.025.

7. Pursuant to SWMC 15.44.030 all applications subject to design review shall comply with the *City of Sedro-Woolley Design Standards and Guidelines* adopted in November of 2005.

8. Pursuant to SWMC 15.44.060, the DRC shall have authority to approve, approve with conditions, or deny an application made pursuant to the provisions of this chapter.

9. The applicant submitted photos of the proposed façade sign, which has already been installed on the building.

10. The building modification entails painting the exterior of the building.

11. The *Design Standards and Guidelines* give three criteria which any proposed sign must meet two of:

    - Letter style shall be complimentary to Art Nouveau; Classic Roman and derivatives or Calligraphic styles. Avoid Sans Serif, Contemporary, and any decorative styles that fight with the theme (such as computer styles or Old English). If a corporate logo and/or representative letter style is to be used then the second two criteria must be followed closely so that their signage can be integrated with the total theme.
    - Signs shall have an outside shape that is characteristically decorative, or if rectangular or square, panels, borders and decorative detailing that are distinctly complimentary to the 1920's architectural style.
    - Signs shall be made with materials and techniques that are similar in appearance to those used in signage in the early part of the century, 1900-1930. All free standing and projecting signs shall have a base support of pose cover that is decorative as well as functional and made of materials that are as relative to the exterior walls of the buildings they serve as possible (coloration and detailing).

12. The *City of Sedro-Woolley Design Standards and Guidelines* manual states that "flashing, animated, rotating, or changing message signs or signs with internal illumination are specifically prohibited."

13. The DRC reviewed the proposed sign permit (File #SN-6-08) and requested paint colors for the exterior paint job on August 19, 2008.

14. The DRC finds that the sign design includes a decorative edging that are distinctly complimentary to the 1920's architectural style, but the font is not complimentary to that time period, not is the technique used to create the sign – a glossy image of a woman on an outdoor sign could not be produced in that time period.

15. The DRC finds that the proposed paint color for the exterior paint job meets the *City of Sedro-Woolley Design Standards and Guidelines.*

CONCLUSIONS

The Design Review Committee, having reviewed application SN-6-08, the request to paint the exterior of the Diamond Plaza and the Staff Report dated August 5, 2008, makes the following conclusions:

2. Sedro-Woolley Municipal Code Chapters 15.44 Design Review and 17.24 – Central Business District apply to this project.

3. The application was determined complete on July 11, 2008 and is considered vested under the rules and regulations in effect on that date.

4. The new paint job does appear to comply with the *Standards and Guidelines* manual

5. The proposed sign design as presented does not meet two bullet points of the criteria.

DECISION

Based upon the foregoing, the Design Review Committee **APPROVES** the exterior paint as depicted in the photographs in the staff report.

Furthermore, in regards to the sign permit application SN-6-08 for a façade sign at 303 State Street, the Design Review Committee **Denies** the sign design as shown in Exhibit A of the Staff Report and requests that the applicant work with the Planning Department to modify the proposed sign so that it better complies with the requirements for downtown signage (see above). The modified sign design shall be brought back to the DRC for approval.

Susie Williams Date: 9-10-2008

Susie Williams, Design Review Committee Chair (pro tem)

Per SWMC 15.44.075, any applicant who is not satisfied with the decision of the Planning Commission may appeal the decision as part of an appeal of the underlying permit, following the procedures set forth in Chapter 2.90 of the municipal code to the extent applicable. Such request for a hearing must be made in writing with in 14 days of the action of the Design Review Committee.

Exhibit C

DIAMOND PLAZA SALON
303 STATE ST. SUITE
SEDRO WOOLLEY, WA 98284
360-855-1055

Sedro Woolley City Council
Mayor Mike Anderson
and Council Members

September 3, 2008

Dear City Council Members:

I am appealing the denial of my sign for Diamond Plaza Salon per your letter of August 20, 2008.

I understand that a meeting will be set up to explain my reasoning. I look forward to meeting with the Sedro Woolley City Council members.

Sincerely,

John Diamond

John Diamond
Diamond Plaza

RECEIVED
SEP - 3 2008
SA-6-08
BY:

PUBLIC HEARING(S)

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 2 5 2008

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 7

Memorandum

To: Mayor Anderson and City Council

From: Patsy Nelson Patsy

Date: 11/19/2008

Re: Property Tax Levy Ordinance (second reading)

Background information: The attached property tax ordinance has two components. The first is general property tax revenues and the second is voter approved bond tax revenues.

General Property Tax Revenues The Mayor's proposed budget and this property tax ordinance do not include an increase in general property taxes. It also is the Mayor's intent to not bank the excess capacity as created by this recommendation.

A levy increase in the amount of 1% is estimated to result in $16,689 of additional property tax. Attached are copies of the Assessor's preliminary assessed values and preliminary levy calculations. The final assessed valuations and resulting tax rate, will not be known until January, 2009.

Low-income senior citizens and disabled persons either do not pay this tax or receive a tax reduction, as determined by the Skagit County Assessor's Office.

Voter Approved Bond Tax Revenues The second part of the ordinance is for the debt service for the Public Safety Building which was previously approved by the voters of Sedro-Woolley. Low-income senior citizens and disabled persons do not pay this tax. The 2009 tax request is $210,000.

Recommendation: Staff recommends that the Council approve Ordinance No._____, An Ordinance of the City of Sedro-Woolley Approving the Property Tax Levy.

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF SEDRO-WOOLLEY APPROVING THE PROPERTY TAX LEVY.

WHEREAS, The City Council of the City of Sedro-Woolley has properly given notice of the public hearing held November 12, 2008, to consider the City of Sedro-Woolley 2009 Real Estate Property Tax Levy; and

WHEREAS, the City Council, after hearing, and after duly considering all relevant evidence and testimony presented, has determined that the City of Sedro-Woolley will not require an increase in general property tax revenue from the previous year, in addition to the increase resulting from the addition of new construction and improvements to property, addition of properties as a result of annexation and any increase in the value of state assessed property, in order to discharge the expected expenses and obligations of the City of Sedro-Woolley and in its best interest; and

WHEREAS, it is the intent of the City Council to not bank the excess capacity; and

WHEREAS, per a 1996 citizen voted and approved GO Bond issuance, it is necessary to increase property taxes to pay GO Bond principal and interest; and

WHEREAS, the City's actual levy amount from the previous year was $1,668,947; and

WHEREAS, the population of this City is more than 10,000; and now, therefore,

IT IS HEREBY ORDAINED, by the City Council of the City of Sedro-Woolley, an increase in the regular property tax levy shall not be imposed in addition to the increase resulting from the addition of new construction and improvements to property, addition of properties as a result of annexation and any increase in the value of state-assessed property. It is further ordained that the City Council hereby authorizes the 2009 levy in the amount of an increase of 0.00% from last year, or $0.00 not to exceed the levy limit as allowed by law.

Also levied here is an amount necessary to fund the debt service of the 1996 G/O Bond Fund (Public Safety Building) in the amount of $210,000.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 25th DAY OF NOVEMBER, 2008.

_____
Mike Anderson, Mayor

ATTEST:

_____
Clerk-Treasurer

APPROVED AS TO FORM:

_____
City Attorney

PRELIMINARY ASSESSED VALUE FOR COMPUTATION OF PROPERTY LEVY FOR DISTRICTS WITH POPULATION LESS THAN 10,000 2008 LEVY FOR 2009 TAXES

TAXING DISTRICT: City of Sedro Woolley

Tax Base for Regular Levy	
1. Preliminary total district taxable value (excluding boats, timber assessed value and senior citizen exemptions from regular levy). Tax base for regular levy:	$920,438,772
2. 2008 State Assessed Utility value:	$14,128,721
Preliminary Total Tax Base for Regular Levy	**$934,567,493**
Tax Base for Excess and Voted Bond Levies	
3. Less assessed value of the senior citizen/disability exempt property:	$13,432,500
4. Plus 2008 Timber Assessed Value (TAV):	$0
5. Tax Base for Excess and Voted Bond Levies (1+2-3+4):	**$921,134,993**

PRELIMINARY LEVY LIMIT CALCULATION 2008 LEVY FOR 2009 TAXES

A. Highest regular tax which could have been lawfully levied beginning with the 1985 levy. Year: 2008 $1,668,947 X 101% =	$1,685,636
B. Current year's assessed value of new construction and improvements in original district before the annexation occurred times last years levy rate. A.V. $25,180,455 X 2.14440 / $1,000 =	$53,997
C. Current year's assessed value of state assessed property in original district if annexed, less last years value of state assessed property. The remainder to be multiplied by last year's regular levy rate. $_____ (Current Yr. A.V.) - $ 14,128,721 (Previous Yr. A.V.) = $ (Remainder) $_____ (Remainder) X $ 2.1444 (Last Years Levy Rate) /$1,000 =	
D. Regular Property Tax Limit: A+B+C =	**$1,739,633**

PRELIMINARY LEVY RATE COMPUTATION

Regular Levy

Type of Taxing District:

Statutory **maximum** dollar rate for taxing district: $3.3750

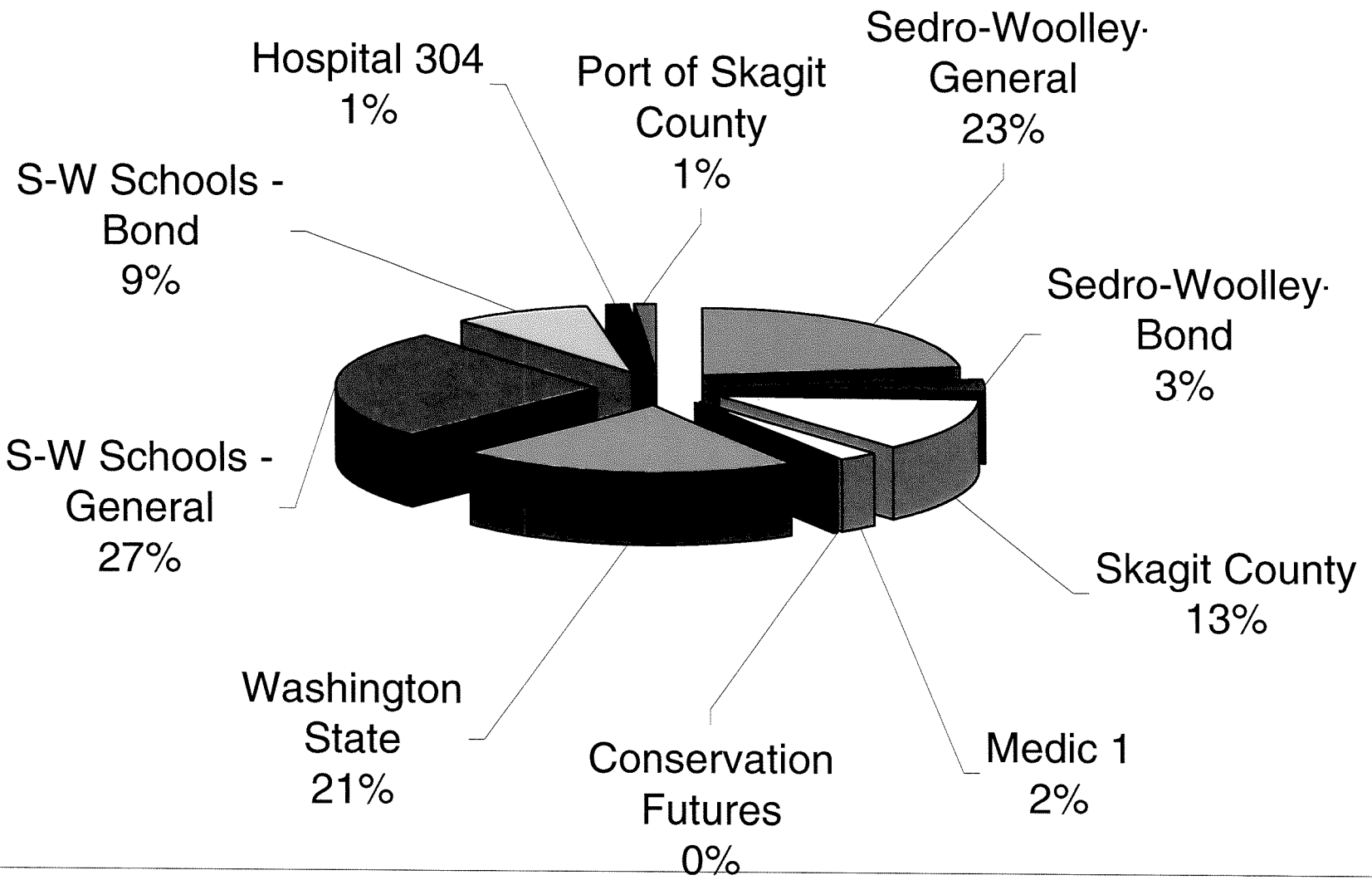
The dollar amount of the **certified levy** divided by the assessed value

$1,739,633 / $934,567,493 = 1.86143 *

For **Regular Rate,** enter the lesser of the statutory maximum dollar rate or the certified levy rate: **$1.86143**

Not to exceed the Statutory Maximum rate shown above!

2008 Property Tax



CITY COUNCIL AGENDA
REGULAR MEETING

NOV 2 5 2008

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 8

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

Eron M. Berg
City Supervisor/Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Sewer Rate & Fee Ordinance
DATE: November 25, 2008

ISSUE: Should the Council adopt the attached ordinance which increases the monthly charge for sanitary sewer service by $2.75 for a residential customer?

BACKGROUND: This is an anticipated step increase in rates as identified in the rate study conducted earlier this year. This increase is necessary to service the debt borrowed to fund the millions of dollars in projects to address our critical sewer interceptor needs.

On the flow based rates, a problem has been detected. It appears that the flow based rates were not increased in the past to the same extent as the residential rates, which artificially increases the residential rates (residents are paying more to dump the same flow into the system than the flow-based customers). In many jurisdictions, flow-based customers pay more, particularly if they are high strength dischargers. Flow based rates are currently $3.76 per 100 cubic feet. With the same percentage increase as the residential rates, the flow based rate would increase to $3.97 per 100 cubic feet. If the flow based rates were equivalent (they pay the same as the residential rates) it would be $6.83 per 100 cubic feet. Staff's recommendation is to increase the flow based rate to $4.69 per 100 cubic feet which closes the gap by one-quarter. If you continue to close the gap by one-quarter, the rates will be equivalent after a total of four rate increases (maybe 2012). Closing this gap will also help ensure that the residential rates grow by a slower amount than anticipated in the rate study.

This item was presented to the City Council on November 12th and a public hearing was conducting at that time. The City Council continued the public hearing to the November 25th meeting.

RECOMMENDATION: After continuing the public hearing, taking testimony and closing the public hearing, Motion to adopt Ordinance _____-08 increasing sewer rates.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE FEES AND CHARGES FOR USE OF THE CITY OF SEDRO-WOOLLEY SANITARY SEWER SYSTEM, AMENDING PORTIONS OF SEDRO-WOOLLEY MUNICIPAL CODE CHAPTER 13.16 AND CHAPTER 13.30, AND ADJUSTING THE LOW-INCOME SENIOR DISCOUNT

WHEREAS, the City Council of the City of Sedro-Woolley is updating its Sanitary Sewer Capital Facilities Plan, and

WHEREAS, the work identified by the City will cost about $15,133,000.00, and

WHEREAS, the intended method of financing is to utilize PWTF monies to the extent possible, to achieve a lower cost of funds, and

WHEREAS, the City has hired consultants who have made recommendations concerning the allocation of the cost of construction between connection fees and charges and monthly user fees, and

WHEREAS, the City Council finds that adoption of the connection and user fees set forth in this ordinance will support the construction projects in the Sanitary Sewer Capital Facilities Plan if anticipated financing is realized, and

WHEREAS, the City Council finds that it is in the interests of the public health, safety and welfare to adopt the fee schedules set forth below, now therefore,

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DO HEREBY ORDAIN AS FOLLOWS:

Section 1: SWMC Section 13.30.010 is hereby amended to read as follows:

13.30.010 Effective date.

Commencing on ~~June 1, 2008~~ January 1, 2009, the sewer service charges specified in this chapter shall take effect. For buildings which have a public sewer available after that date, a sewer service charge shall commence thirty days after such public sewer has been available and notice of such availability is given.

Section 2: SWMC Section 13.30.020 is hereby amended to read as follows:

13.30.020 Residential rates.

Unless exempt from connection to the sewer, there shall be charged to each single residential dwelling unit (including mobile or manufactured homes on individual lots or in a mobile home park), and to each unit of a residential duplex (two units) or triplex (three units) dwelling, to which sewer service is available a basic monthly sewer service charge as follows:

~~June 1, 2008 and thereafter: $48.50~~

January 1, 2009 and thereafter: $51.25

The City Council shall review and adjust these rates annually or as needed.

Section 3: SWMC Section 13.30.040 is hereby amended to read as follows:

13.30.040 Nonresidential schedule and other provisions.

Unless otherwise provided by written agreement, there shall be charged to each nonresidential unit (including commercial and industrial units) to which sewer service is available a monthly sewer service charge as follows:

A. A base rate per connection per month plus a volume rate (in cubic feet) for all volume of discharge over seven hundred fifty cubic feet per month. The base rate shall be equal to the single residential rate set forth in this chapter. The volume rate charge shall be determined by the water consumption records provided by the Skagit County PUD No. 1 meter readings and records, or as otherwise determined as provided in this chapter.

B. The superintendent may adjust this charge based upon evidence that the metered water usage does not accurately reflect the volume of discharge disposed of through the sewer system. In making this adjustment, the superintendent may rely upon industry standards, scientific and engineering data, sewage flow meter data, qualified professional opinions, and any other basis which is in his or her opinion appropriate.

C. The superintendent may require the installation of any measuring devices to measure the flow of water or sewage at the owner's expense.

D. The volume rate charge shall be based upon the monthly (or average monthly) water volume for the most recently available water billing period preceding the sewer billing period.

E. The volume rate shall be as follows:

~~June 1, 2008 and thereafter~~	~~$3.76~~ $4.69
January 1, 2009 and thereafter	per 100 cubic feet

F. For purposes of this section, the term "unit" shall mean any lot, structure or sanitary sewer connection served by or associated with a water meter, or any other lot, structure or sanitary sewer connection which the superintendent shall deem a separate unit for billing purposes.

Section 4. The effective date of this ordinance shall be January 1, 2009, more than 5 days after passage and publication.

Passed and approved this _____ day of _____, 2008.

_____
Mayor

Attest:

City Clerk

Approved as to form:

City Attorney

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 2 5 2008

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 9

Memorandum

To: Mayor Anderson and City Council

From: Patsy Nelson Patsy

Date: 11/20/08

Re: 2009 Budget (second reading & public hearing)

The attached ordinance summarizes the budget amounts for each fund as detailed in the Mayor's 2009 Preliminary Budget. The Preliminary Budget was first presented and discussed at the November Worksession with appropriate changes being made before the first reading of this ordinance at the last Council meeting.

All funds have been balanced according to Council goals and direction as outlined in the Mayor's 2009 Budget Memo. Copies of the Mayor's 2009 Preliminary Budget have been available for citizen review and comment.

Staff will be available to answer any additional Council questions.

Recommendation: Motion to approve Ordinance No. _____ An ordinance adopting the annual budget for the City of Sedro-Woolley for the fiscal year ending December 31, 2009.

ORDINANCE NO.

AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE CITY OF SEDRO-WOOLLEY, WASHINGTON, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2009.

WHEREAS, the Mayor of the City of Sedro-Woolley, Washington, completed and placed on file with the City Finance Director, a proposed budget and estimate of the amount of the moneys required to meet the public expenses, bond retirement and interest, reserve funds and expenses for the City of Sedro-Woolley for the fiscal year ending December 31, 2009, and a notice was published that the Sedro-Woolley City Council would meet on the 25th day of November, 2008, at the hour of 7:00 P.M., at the Sedro-Woolley City Hall, for the purpose of making and adopting a budget for the year 2009, and giving taxpayers within the city limits of Sedro-Woolley an opportunity to be heard upon said budget; and

WHEREAS, the Sedro-Woolley City Council did meet at said time and place and did then consider the matter of said proposed budget; and

WHEREAS, the proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Sedro-Woolley for the purposes set forth in said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of said City for said year and being sufficient to meet the various needs of said City during said period.

NOW, THEREFORE, the City Council of the City of Sedro-Woolley do ordain as follows:

Section 1. The budget for the City of Sedro-Woolley, Washington, for the year 2009 is hereby adopted at the fund level in its final form and content as set forth in the document entitled City of Sedro-Woolley 2009 Annual Budget, three copies of which are on file in the Office of the Finance Director.

Section 2. Estimated resources, including fund balances or working capital from each separate fund of the City of Sedro-Woolley, and aggregate totals for all such funds combined, for the year 2009 are set forth in summary form below, and are hereby appropriated for expenditure at the fund level during the year 2009 as set forth below:

FUND:	AMOUNT:
001 GENERAL FUND	4,799,562
101 PARKS FUND	789,829
102 CEMETERY FUND	168,202
103 STREET FUND	812,948
104 ARTERIAL STREET FUND	8,778,197
105 LIBRARY FUND	323,117
106 CEMETERY ENDOWMENT FUND	125,096
107 CUM RESERVE FOR CITY PARKS FUND	7,739
108 STADIUM FUND	75,752
109 SPECIAL INVESTIGATIONS FUND	6,409
113 PATHS AND TRAILS FUND	41,978
205 G/O BOND REDEMPTION FUND 2008	250,408
206 G/O BOND 2008 RESERVE FUND	150,000
230 G/O BOND 1996 REDEMPTION FUND	277,954
302 CUM RES FOR C/E CAP OUT FUND	1,154,396
310 MITIGATION RES FOR POLICE FUND	30,085
311 MITIGATION RES FOR PARKS FUND	160,445
312 MITIGATION RES FOR FIRE FUND	132,665
332 PWTF SEWER CONSTRUCTION FUND	761,545
401 SEWER FUND	3,368,451
402 CUM RES FOR SEWER OPERATIONS FUND	405,500
407 98 SEWER REV BOND FUND	772,115
410 CUM RES FOR SEWER FACILITES FUND	4,051,052
411 98 SEWER REV BOND RESERVE FUND	376,482
412 SOLID WASTE FUND	1,733,106
425 STORMWATER FUND	282,113
501 EQUIPMENT REPLACEMENT FUND	590,836
621 SUSPENSE (SWSD)	100,500
TOTAL ALL FUNDS	30,526,482

Section 3. The City Finance Director is directed to transmit a certified copy of the budget hereby adopted to the State Auditor's Office and to the Association of Washington Cities.

Section 4. This ordinance shall be in force and take effect five (5) days after its publication according to law.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 25TH DAY OF NOVEMBER, 2008.

_____
Mike Anderson, Mayor

ATTEST:

_____
Finance Director

APPROVED AS TO FORM:

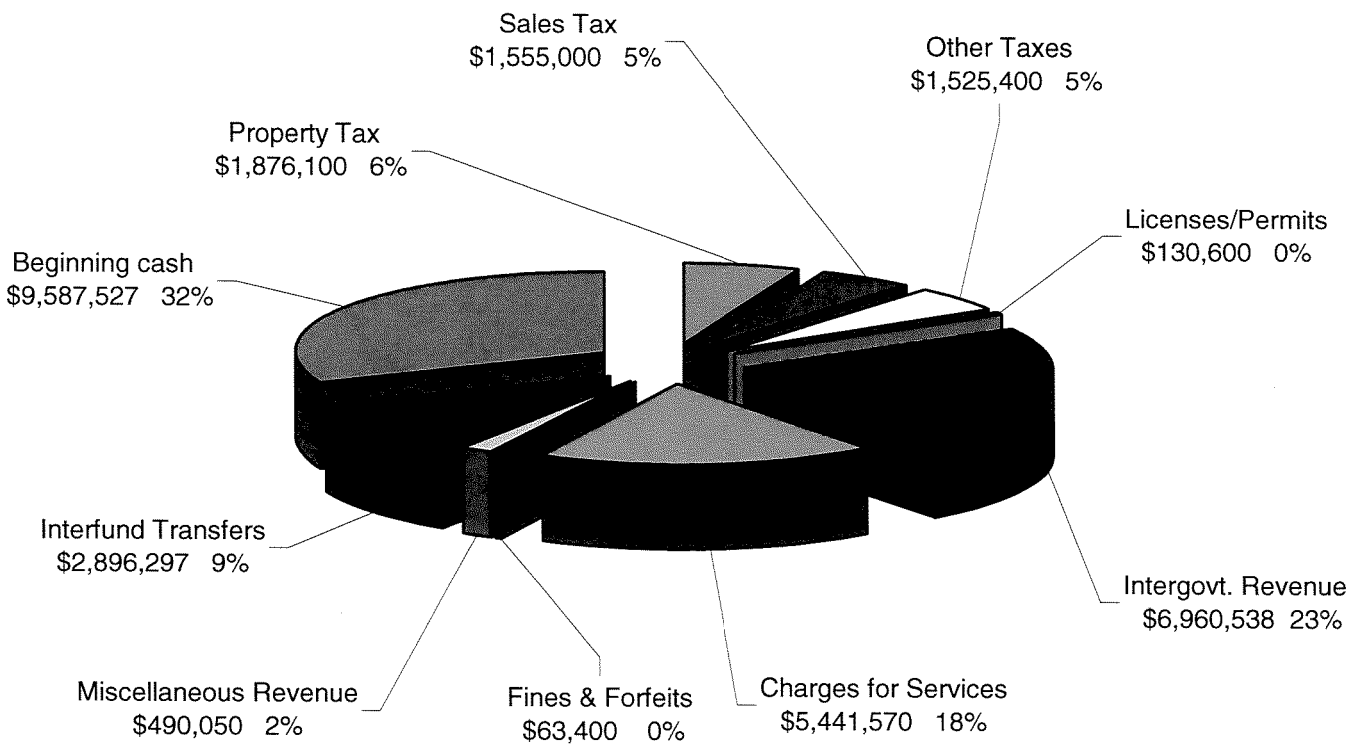
_____
City Attorney

City of Sedro-Woolley 2009 Budget

Revenue Projections - All City Funds (by source)

Fund Name	Property Tax	Sales Tax	Other Taxes	Licenses/ Permits	Intergovt. Revenue	Charges for Services	Fines Forfeits	Misc. Revenue	Interfund Transfers	Beginning Cash	Total
General	547,100	1,410,000	990,400	130,600	393,500	148,770	59,400	52,000	314,850	752,942	4,799,562
Parks	547,500	-	-	-	-	86,400	-	5,000	67,400	83,529	789,829
Cemetery	53,350	-	-	-	-	86,400	-	4,000	-	24,452	168,202
Streets	209,650	145,000	-	-	230,000	-	-	2,000	115,000	111,298	812,948
Arterial Streets	-	-	-	-	6,329,048	196,000	-	90,000	874,002	1,289,147	8,778,197
Library	278,900	-	-	-	6,990	5,600	4,000	500	-	27,127	323,117
Cemetery Endowment	-	-	-	-	-	2,000	-	-	-	123,096	125,096
Cummulative Reserve - Parks	-	-	-	-	-	-	-	950	-	6,789	7,739
Lodging Tax (Tourism)	-	-	30,000	-	-	-	-	800	-	44,952	75,752
Special Investigations	-	-	-	-	-	-	-	100	-	6,309	6,409
Paths & Trails	-	-	-	-	1,000	-	-	900	-	40,078	41,978
2008 GO Bond	-	-	205,000	-	-	-	-	-	-	45,408	250,408
2008 GO Bond Reserve										150,000	150,000
1996 GO Bond	205,000	-	-	-	-	-	-	2,500	-	70,454	277,954
Current Expense Reserve	-	-	300,000	-	-	-	-	30,000	-	824,396	1,154,396
Police Mitigation Reserve	-	-	-	-	-	8,900	-	1,000	-	20,185	30,085
Parks Impact Fees	-	-	-	-	-	40,000	-	2,500	-	117,945	160,445
Fire Impact Fees	-	-	-	-	-	20,000	-	2,800	-	109,865	132,665
Sewer Construction - PWTF	-	-	-	-	-	-	-	-	-	761,545	761,545
Sewer Operations	-	-	-	-	-	2,950,800	-	38,600	100,000	279,051	3,368,451
Sewer Operations Reserve	-	-	-	-	-	-	-	3,000	175,000	227,500	405,500
Sewer Debt Service	-	-	-	-	-	7,500	-	6,000	450,000	308,615	772,115
Sewer Facilities Reserve	-	-	-	-	-	300,000	-	95,000	439,165	3,216,887	4,051,052
Sewer Bond Reserve	-	-	-	-	-	-	-	-	-	376,482	376,482
Solid Waste	-	-	-	-	-	1,389,200	-	44,800	-	299,106	1,733,106
Stormwater	34,600	-	-	-	-	200,000	-	2,100		45,413	282,113
Suspense (SWSD)								100,500			100,500
Equipment Replacement & Fleet	-	-	-	-	-	-	-	5,000	360,880	224,956	590,836
TOTAL	**1,876,100**	**1,555,000**	**1,525,400**	**130,600**	**6,960,538**	**5,441,570**	**63,400**	**490,050**	**2,896,297**	**9,587,527**	**30,526,482**

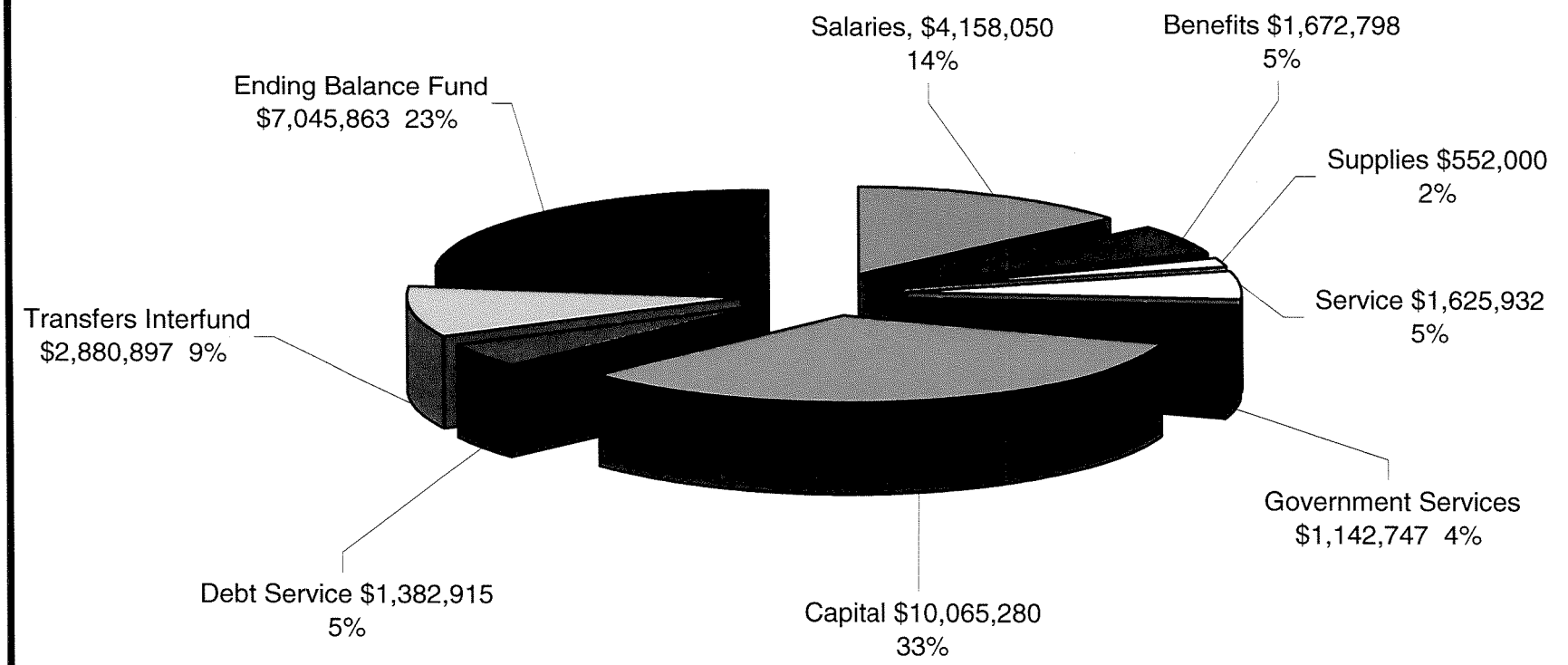
2009
Revenue Projections
All City Funds by source
$30,526,482



City of Sedro-Woolley 2009 Budget
Expenditures by Category - All Funds

Fund Name	Salaries	Benefits	Supplies	Service Charges	Gov't Services	Capital	Debt Service	Transfers Interfund	End. Fund Balance	Total
General	2,283,900	906,853	167,300	631,097	267,927	148,800	-	9,313	384,372	4,799,562
Parks	265,150	109,630	47,400	177,475	1,500	80,100	-	45,401	63,173	789,829
Cemetery	75,700	34,655	14,100	12,605	2,500	-	-	15,134	13,508	168,202
Streets	226,600	105,215	61,700	178,240	60	83,000	-	93,130	65,003	812,948
Arterial Streets	-	-	-	-	3,197	8,414,980	-	-	360,020	8,778,197
Library	169,000	39,800	5,000	42,640	150	35,500	-	4,900	26,127	323,117
Cemetery Endowment	-	-	-	-	-	100,000	-	-	25,096	125,096
Cummulative Reserve - Parks	-	-	-	-	-	1,250	-	-	6,489	7,739
Lodging Tax (Tourism)	-	-	-	40,000	-	-	-	-	35,752	75,752
Special Investigations	-	-	-	1,000	-	-	-	-	5,409	6,409
Paths & Trails	-	-	-	-	-	5,000	-	-	36,978	41,978
2008 GO Bond	-	-	-	-	-	-	150,550	-	99,858	250,408
2008 GO Bond Reserve							-		150,000	150,000
1996 GO Bond	-	-	-	-	-	-	207,000	-	70,954	277,954
Current Expense Reserve	-	-	-	-	-	-	-	210,000	944,396	1,154,396
Police Mitigation Reserve	-	-	-	-	-	-	-	30,000	85	30,085
Parks Impact Fees	-	-	-	-	-	-	-	40,000	120,445	160,445
Fire Impact Fees	-	-	-	-	-	-	-	-	132,665	132,665
Sewer Construction - PWTF	-	-	-	-	-	350,000	-	-	411,545	761,545
Sewer Operations	601,600	260,510	133,000	419,600	66,500	502,000	-	1,115,791	269,450	3,368,451
Sewer Operations Reserve	-	-	-	-	-	75,000	-	-	330,500	405,500
Sewer Debt Service	-	-	-	-	-	-	449,100	-	323,015	772,115
Sewer Facilities Reserve	-	-	-	-	-	-	576,265	1,124,002	2,350,785	4,051,052
Sewer Bond Reserve	-	-	-	-	-	-	-	-	376,482	376,482
Solid Waste	339,800	140,805	113,500	115,775	688,413	10,500		183,913	140,400	1,733,106
Stormwater	159,200	64,050	7,500	7,500	12,000	-	-	9,313	22,550	282,113
Suspense (SWSD)					100,500				-	100,500
Equipment Replacement & Fleet	37,100	11,280	2,500	-	-	259,150	-	-	280,806	590,836
TOTAL	**4,158,050**	**1,672,798**	**552,000**	**1,625,932**	**1,142,747**	**10,065,280**	**1,382,915**	**2,880,897**	**7,045,863**	**30,526,482**

2009 All Funds Expenditures - by Purpose $30,526,482



City of Sedro-Woolley
2008 / 2009 Budget Comparisons
(Not Including Ending Fund Balances)

		2008 BUDGET	2009 BUDGET	Increase (Decrease)	% Change
001	GENERAL FUND				
11	Legislative	55,196	61,150	5,954	11%
12	Judicial	170,501	142,781	-27,720	-16%
13	Executive	106,955	82,340	-24,615	-23%
14	Finance	169,728	147,329	-22,399	-13%
15	Legal	50,935	75,390	24,455	48%
16	Civil Service	6,500	3,250	-3,250	-50%
17	IT	166,100	137,660	-28,440	-17%
18	Central Services	243,130	39,463	-203,667	-84%
19	Planning & Community Development	244,048	248,525	4,477	2%
20	Engineering	282,875	184,050	-98,825	-35%
21	Police	2,415,472	2,390,680	-24,792	-1%
22	Fire	840,872	745,488	-95,384	-11%
24	Building	115,195	87,422	-27,773	-24%
25	Emergency Services	21,118	20,535	-583	-3%
31	Pollution Control	3,414	3,481	67	2%
51	Economic Development	2,500	2,000	-500	-20%
55	Aging	19,468	20,441	973	5%
62	Public Health	22,442	23,205	763	3%
	TOTAL GENERAL FUND	4,936,449	4,415,190	-521,259	-11%
101	Parks Fund	844,030	726,656	-117,374	-14%
102	Cemetery Fund	172,150	154,694	-17,456	-10%
103	Streets Fund	794,100	747,945	-46,155	-6%
110	Public Lands Fund	0	0	0	#DIV/0!
104	Arterial Streets Fund	2,833,590	8,418,177	5,584,587	197%
105	Library Fund	348,360	296,990	-51,370	-15%
106	Cemetery Endowment Fund	118,000	100,000	-18,000	-15%
107	Parks Reserve Fund	4,000	1,250	-2,750	-69%
108	Hotel Motel Fund	24,650	40,000	15,350	62%
109	Special Investigations Fund	1,000	1,000	0	0%
113	Paths & Trails Fund	10,000	5,000	-5,000	-50%
204	1991-1 ULID Fund	0	0	0	#DIV/0!
205	2008 GO Bond	0	150,550	150,550	#DIV/0!
206	2008 GO Bond Reserve	0	0	0	#DIV/0!
230	G/O Rev Bond-1996 Fund	200,000	207,000	7,000	4%
302	Reserve for Current Exp Capital Fund	697,057	210,000	-487,057	-70%
310	Police Mitigation Fund	40,000	30,000	-10,000	-25%
311	Park Impact Fees Fund	121,349	40,000	-81,349	-67%
312	Fire Impact Fees Fund	20,000	0	-20,000	-100%
331	City Hall Construction Fund	5,469,508	0	-5,469,508	-100%
332	PWTF Sewer Construction Fund	6,269,818	350,000	-5,919,818	-94%
401	Sewer Operations Fund	3,291,064	3,099,001	-192,063	-6%
402	Sewer Operations Reserve Fund	150,000	75,000	-75,000	-50%
407	1998 Sewer Revenue Bond Fund	501,500	449,100	-52,400	-10%
410	Cumulative Reserve for Sewer Fund	1,076,159	1,700,267	624,108	58%
411	1998 Sewer Revenue Bond Reserve Fund	0	0	0	#DIV/0!
412	Solid Waste Fund	1,589,053	1,592,706	3,653	0%
425	Stormwater Fund	223,535	259,563	36,028	16%
501	ERR / Fleet Fund	205,090	310,030	104,940	51%
621	Suspense - SWSD	0	100,500	100,500	#DIV/0!
		29,940,462	23,480,619	-6,459,843	-22%

CITY OF SEDRO-WOOLLEY
2009 Budget Analysis
Primary Operating Funds

	General	Parks	Cemetery	Streets	Library	Sewer Oper	Solid Waste	Storm
OPERATING REVENUES	4,046,620	706,300	143,750	701,650	295,990	3,089,400	1,434,000	236,700
TOTAL OPERATING EXPENSES	4,415,190	726,656	154,694	747,945	296,990	3,099,001	1,592,706	259,563
LESS CAPITAL OUTLAYS	-123,800	-125,501	-15,134	-176,130	-35,500	-1,617,791	-194,413	0
NET OPERATING EXPENSES	4,291,390	601,155	139,560	571,815	261,490	1,481,210	1,398,293	259,563
NET REVENUE/(NET LOSS)	-244,770	105,145	4,190	129,835	34,500	1,608,190	35,707	-22,863
BEG CASH&INVEST + REVENUES	4,799,562	789,829	168,202	812,948	323,117	3,368,451	1,733,106	282,113
ENDING NET CASH & INVEST	384,372	63,173	13,508	65,003	26,127	269,450	140,400	22,550
AS A PERCENTAGE	8.01%	8.00%	8.03%	8.00%	8.09%	8.00%	8.10%	7.99%
8% OF BEG CASH&INVESTMENT	383,965	63,186	13,456	65,036	25,849	269,476	138,649	22,569

NEW BUSINESS

Planning Department
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro Woolley, WA 98284
Phone (360) 855-0771
Fax (360) 855-0733

MEMO:

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 2 5 2008

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 10

To: City Council
Mayor Anderson

From: Jack Moore
Planning Director & Building Official

Date: November 25, 2008

Subject: Prioritization of Planning Commission work topics

ISSUE

At a previous meeting, the City Council narrowed the Planning Commissions suggestions for work topics to a six item list. The Council then directed the Planning Commission to propose the order in which they believe these items should be addressed.

PROGRESS

The Planning Commission proposed the following list:

1. Revise Central Business District Design Standards and revise sign ordinance (reduce standards/ allow more).

2. Design Review by Planning Department staff- Planning Commission to be legislative only, but with appeals of staff decisions to be heard by the Design Review Board/ Planning Commission.

3. Create a park fund for development of larger city-owned parks instead of many private small parks.

4. [Note: the Planning Commission suggests that these three items be combined into one topic]
   A. Reconfigure the zoning map (possibly with smaller Central Business District).
   B. Adjust or clarify allowed uses in Industrial zones and which are conditional uses.
   C. Relocation of Industrial zones.

RECOMMENDED ACTION

There are two options for Council action:

1. Make a motion to approve the list as shown; or
2. Reconfigure list to reflect desired priority and make a motion to approve revised list.

Memorandum

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 2 5 2008

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 11

To: Mayor Anderson and City Council

From: Patsy Nelson

Date: 11/19/2008

Re: 2008 Budget Amendment #3

Issue: Should the Council adopt the attached ordinance which amends the 2008 budget?

Background information: The proposed changes to the 2008 Budget are detailed below:

		Revenue	Expenditures
General Fund			
(Voter registration & Fire bond fees; increased City Hall operational costs; increased planning dept costs; impact fee transfer for Fire Station #2 design)			
001..000.000.308.00.00.00	Beginning Cash	59,210	
001.000.000.397.22.00.00	Transfer from Fire Impact Fees	25,000	
001.000.011.511.70.49.00	Election Costs		14,210
001.000.018.518.20.47.00	Utilities		10,000
001.000.018.518.20.48.00	Repair & Maintenance		10,000
001.000.019.558.20.41.00	Professional Services		25,000
001.000.022.596.50.62.00	Building Design – Station 2		25,000
Parks Fund			
(Rotary donation, change revenue source from Impact Fees to REET for play equipment & dog park)			
101.000.000.367.50.00.00	Private Donation	5,000	
101.000.000.397.79.00.00	Transfer from Impact Fees	-15,000	
101.000.000.397.00.00.00	Transfer from REET	20,000	
101.000.076.596.76.63.50	Dog Park		10,000

Arterial Streets Fund

(Skagit County Grant for Jameson/SR project, record match for Township sidewalk project and anticipated purchase of road right of way)

104.000.000.337.00.00.00	Skagit County Grant	150,000	
104.000.000.387.10.00.00	Transfer from REET	125,000	
104.000.042.595.10.50.10	Engineering – Jameson/SR9		150,000
104.000.042.595.61.00.00	Township sidewalk		15,000
104.000.042.595.20.35.00	Right of Way – Cook		110,000

Library

(Early Learning Grants: Soroptomist $2,000 & $2,800 Skagit Community Fund -received late 2007, annual Skagit County book payment, reduce roof costs to actual)

105.000.000.308.00.00.00	Beginning Cash	2,800	
105.000.000.338.72.00.00	Intergov Skagit County	6,993	
105.000.000.367.00.00.00	Donations	2,000	
105.000.000.381.00.00.00	Loan – Sewer Reserve (roof)	-20,300	
105.000.072.572.20.49.35	Early Literacy		4,800
105.000.072.596.72.64.01	Books – Skagit County		6,993
105.000.072.596.72.64.20	Roof		-20,300

Special Investigation Fund

(Unanticipated evidence confiscation receipts & the portion payable to the state)

109.000.000.357.40.00.00	Evidence Confiscations	3,500	
109.000.021.521.10.00.00	State Fees		350
109.000.099.508.00.00.00	Ending Cash		3,150

G/O Bond Fund 2008

(Establish payment fund for USDA bond payable)

205.000.000.397.18.00.00	Transfer from Cell Phone Tax	45,408	
205.000.099.508.00.00.00	Ending Cash		45,408

G/O Bond 2008 Reserve Fund

(Establish reserve fund for USDA bond payable)

206.000.000.397.18.00.00	Transfer from Cell Phone Tax	150,000	
206.000.099.508.00.00.00	Ending Cash		150,000

Cumulative Reserve Fund

(Transfer of cell phone utility tax to USDA bond funds, change revenue source for Park capital expenditures, transfer match for sidewalk project to Arterial Streets)

302.000.000.597.20.00.00	Transfer to Parks Fund		20,000
302.000.000.597.52.00.00	Transfer to Arterial Streets		125,000
302.000.000.597.82.00.00	Transfer to Bond Payment Fund		45,408
302.000.000.597.82.10.00	Transfer to Bond Reserve Fund		150,000
302.000.000.597.10.00.00	Transfer to City Hall Construction		204,414
302.000.099.508.00.00.00	Ending Cash		-544,822

Parks Impact Fee

(Change funding from impact fees to REET monies)

311.000.000.597.79.00.00	Transfer to Parks Fund		-15,000
311.000.099.508.00.00.00	Ending Cash		15,000

Fire Impact Fee

(Record transfer to general fund for building design)

312.000.000.597.22.00.00	Transfer to general fund		25,000
312.000.099.508.00.00.00	Ending Cash		-25,000

City Hall Construction Fund

(Transfer Cell phone tax monies to construction fund)

331.000.000.387.10.00.00	Transfer from Cum. Reserve	204,414	
331.000.000.382.20.00.00	Revenue Bond Proceeds	-204,414	

1998 Sever Revenue Bond Fund

(Transfer excess due to bond refunding)

407.000.000.397.35.00.20	Transfer from Fund 411	142,757	
407.000.082.582.35.72.00	Bond Principal		45,239
407.000.099.508.00.00.00	Ending Cash		97,518

Sewer Facilities Reserve Fund

(Reduce amount of loan to Library)

410.000.000.581.10.03.00	Loan to Library		-20,300
410.000.099.508.00.00.00	Ending Cash		20,300

1998 Sewer Bond Reserve Fund

(Transfer excess monies due to bond refinancing)

411.000.000.597.35.00.00	Transfer to Fund 407		142,757
411.000.099.508.00.00.00	Ending Cash		-142,757

Suspense (SWSD) Fund

(To record passthrough as revenue and expenditures due to change in reporting requirements)

621.000.000.389.61.00.00	School Impact Fees	100,500	
621.000.000.586.00.00.00	School Impact Fees		100,500

Equipment Replacement Fund

(Purchase of used van for custodian, cost overage on mower, Street incident response vehicle, postpone purchase of container delivery vehicle, purchase vactor truck for stormwater)

501.000.101.596.76.64.00	Equipment & Vehicles – Park	9,850
501.000.103.596.42.64.00	Equipment & Vehicles – Street	6,000
501.000.412.596.37.64.00	Equipment & Vehicles – Solid Waste	-100,000
501.000.425.596.39.64.00	Equipment & Vehicles – Storm	350,000
501.100.099.508.00.00.00	Ending Cash	-265,850

Recommendation: Approve Ordinance # -08, an Ordinance amending Ordinance No. 1591-07 entitled, "An Ordinance adopting the Annual Budget for the City of Sedro-Woolley for the fiscal year ending December 31, 2008."

ORDINANCE NO. -08

AN ORDINANCE AMENDING ORDINANCE 1591-07 ADOPTING THE ANNUAL BUDGET FOR THE CITY OF SEDRO-WOOLLEY, WASHINGTON, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2008.

WHEREAS, the Sedro-Woolley City Council has determined that it is in the best interest of the City to amend the 2008 Budget

NOW, THEREFORE, the City Council of the City of Sedro-Woolley do ordain as follows:

Section 1. The 2008 Budget, adopted by Ordinance 1591-07, and passed by the City Council on November 28, 2007 and is hereby amended as set forth in this Ordinance.

Section 2. Estimated resources, including fund balances or working capital from each separate fund of the City of Sedro-Woolley, and aggregate totals for all such funds combined, for the year 2008 are set forth in summary form below, and are hereby appropriated for expenditure at the fund level during the year 2008 as set forth below:

FUND:	AMOUNT:
001 GENERAL FUND	5,462,045
101 PARKS FUND	908,493
102 CEMETERY FUND	187,193
103 STREET FUND	863,693
104 ARTERIAL STREET FUND	3,694,769
105 LIBRARY FUND	368,089
106 CEMETERY ENDOWMENT FUND	123,696
107 CUM RESERVE FOR CITY PARKS FUND	9,069
108 STADIUM FUND	37,733
109 SPECIAL INVESTIGATIONS FUND	7,713
113 PATHS AND TRAILS FUND	40,955
205 G/O BOND FUND 2008	45,408
206 G/O BOND 2008 RESERVE FUND	150,000
230 G/O BOND REDEMPTION FUND	272,621
302 CUM RES FOR C/E CAP OUT FUND	2,566,674
310 MITIGATION RES FOR POLICE FUND	140,577
311 MITIGATION RES FOR PARKS FUND	245,198
312 MITIGATION RES FOR FIRE FUND	134,924
331 CITY HALL CONSTRUCTI0N FUND	5,469,508
332 PWTF SEWER CONSTRUCTION FUND	6,300,940
401 SEWER FUND	3,579,499
402 CUM RES FOR SEWER OPERATIONS FUND	230,000

407 98 SEWER REV BOND FUND	844,983
410 CUM RES FOR SEWER FACILITES FUND	4,511,025
411 98 SEWER REV BOND RESERVE FUND	519,239
412 SOLID WASTE FUND	1,789,706
425 STORMWATER FUND	243,030
501 EQUIPMENT REPLACEMENT FUND	643,022
621 SUSPENSE (SWSD) FUND	100,500
TOTAL ALL FUNDS	39,490,302

Section 3. This ordinance shall be in force and take effect five (5) days after its publication according to law.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 25TH DAY OF NOVEMBER, 2008.

_____
Mike Anderson, Mayor

ATTEST:

_____
Finance Director

APPROVED AS TO FORM:

_____
City Attorney

COMMITTEE REPORTS AND REPORTS FROM OFFICERS