Next Ord: 1622-08
Next Res: 783-08

VISION STATEMENT

SEDRO-WOOLLEY IS A FRIENDLY CITY THAT IS CHARACTERIZED BY CITY GOVERNMENT AND CITIZENS WORKING TOGETHER TO ACHIEVE A PROSPEROUS, VIBRANT AND SAFE COMMUNITY

MISSION STATEMENT

TO PROVIDE SERVICES AND OPPORTUNITIES WHICH CREATE A COMMUNITY WHERE PEOPLE CHOOSE TO LIVE, WORK AND PLAY

CITY COUNCIL AGENDA

November 12, 2008
7:00 PM
Sedro-Woolley Municipal Building
Council Chambers
325 Metcalf Street

1. Call to Order
2. Pledge of Allegiance
3. Consent Calendar

NOTE: Agenda items on the Consent Calendar are considered routine in nature and may be adopted by the council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the regular agenda will consider any item so removed after the Consent Calendar.

   a. Minutes from Previous Meeting (including November 4, 2008 Work Session)
   b. Finance
      - Claim Vouchers #64852 to #64995 in the amount of $528,938.95
      - Payroll Warrants #43744 to #43848 in the amount of $241,275.24
   c. Professional Services Agreement 2008-PS-13 - Leonard, Boudinot & Skodje, Inc.
   d. Setting 2009 Budget Ordinance Public Hearing
   e. Final Acceptance - 2007 CIPP Sewer Project
   f. Resolution - Declaring certain property as surplus and authorizing its disposition

4. Public Comment (Limited to 3-5 minutes)

PUBLIC HEARING

5. Property Tax Levy Ordinance *(1st reading)*
6. Sewer Rate & Fee Ordinance *(1st reading)*

UNFINISHED BUSINESS

7. Resolution - Adopting a revised Solid Waste Management Plan *(action requested)*
   Tabled from September 24, 2008 meeting
8. 2009 Budget Ordinance *(1st reading)*

NEW BUSINESS

9. Skagit Symphony Request
10. Loggerodeo Request (Presentation)
11. Ordinance - Union Cemetery Rates *(action requested)*

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

There may be an Executive Session immediately preceding or following the meeting

DATE: November 12, 2008

TO: Mayor Anderson and City Council

FROM: Patsy Nelson, Finance Director

SUBJECT: 1) CALL TO ORDER; 2) PLEDGE OF ALLEGIANCE; 3) CONSENT CALENDAR

1. CALL TO ORDER - The Mayor will call the November 12, 2008 Regular Meeting to Order. The Finance Director will note those in attendance and those absent.

   ____ Ward 1 Councilmember Ted Meamber

   ____ Ward 2 Councilmember Tony Splane

   ____ Ward 3 Councilmember Louie Requa

   ____ Ward 4 Councilmember Pat Colgan

   ____ Ward 5 Councilmember Hugh Galbraith

   ____ Ward 6 Councilmember Rick Lemley

   ____ At-Large Councilmember Dennis London

2. PLEDGE OF ALLEGIANCE - The Mayor will lead the City Council and citizens in the Pledge of Allegiance to the United States of America.

3. CONSENT CALENDAR - Mayor will ask for Council approval of Consent Calendar items.

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 12 2008

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3a

CITY OF SEDRO-WOOLLEY

Regular Meeting of the City Council
October 22, 2008 – 7:00 P.M. – City Hall Council Chambers

The Meeting was called to order at 7:00 P.M.

Pledge of Allegiance

ROLL CALL: Mayor Mike Anderson, Councilmembers: Ted Meamber, Tony Splane, Pat Colgan, Hugh Galbraith, Rick Lemley and Dennis London. Staff: Recorder Brue, Finance Director Nelson, City Supervisor/Attorney Berg, Engineer Freiberger (Late), Associate Planner Coleman (Late), Police Chief Wood and Asst. Fire Chief Olson.

Consent Calendar

- Minutes from Previous Meeting
- Finance
  - Claim Vouchers #64705 to #64851 in the amount of $1,885,242.94
  - Payroll Warrants #43639 to #43743 in the amount of $174,592.85
- Addendum to Lease Agreement – Granite Holdings, LLC
- Skagit County Interlocal Agreement for 2008 Library Services
- Resolution – Authorizing an Interfund Loan to replace Library Roof
- Resolution – Appointing Brian Stiles as Municipal Court Judge
- Resolution – Surplus
- Resolution – HRA VEBA
- Employment Contract Amendment – Police Chief Doug Wood
- Supplemental Agreement #6 David Evans & Assoc – Skagit Project
- Amendment #1 Professional Services Agreement Reichhardt & Ebe – Metcalf Project
- WSDOT Letter of Understanding #132 – SR9/Jameson Project
- Appointment of Ken Rosencrantz to Sedro-Woolley Housing Authority Board
- Final Acceptance – 2007 Crack Sealing Project

Councilmember Meamber moved to approve the consent calendar. Seconded by Councilmember Splane. Motion carried (6-0)

Public Comment

Thelma Trujillo – 933 Wicker Road, noted she has previously spoken at meetings but her name has been listed incorrectly. She addressed the Council regarding "Hope", noting that she was encouraged with the Judge's decision in the Deluxe issue. She spoke of her thanks for Annie Janicki in leading the battle against the issue and questioned how the committee will be selected for the consultant selection. She also presented Council with an

informational flyer assembled by her granddaughter regarding their feelings on the Deluxe issue as part of their homeschooling assignments.

UNFINISHED BUSINESS

Ordinance – Park and Recreation Advisory Board

City Supervisor/Attorney Berg briefly reviewed the ordinance for the Park and Recreation Advisory Board. He noted this is the second reading before the Council and reviewed the make up of the Advisory Board.

Councilmember London moved to adopt Ordinance No. 1620-08 An Ordinance Establishing a Park and Recreation Advisory Board.. Seconded by Councilmember Colgan. Motion carried (6-0).

Mayor Anderson noted the arrival of Engineer Freiberger and Associate Planner Coleman to the Staff bench.

Purchasing Ordinance

City Supervisor/Attorney Berg reviewed the second reading of the proposed ordinance in order to update the City's purchasing policy.

Councilmember Meamber moved to adopt Ordinance No. 1621-08 An Ordinance Establishing Purchasing Policies for the City of Sedro-Woolley. Councilmember London seconded.

Councilmember Splane questioned who would be responsible for equipment specs when purchasing. Berg reviewed the procedure both currently and under the new ordinance using the new Vactor truck as an example. Engineer Freiberger detailed the procedure and selection for specs. Discussion was held regarding Council involvement in the specification process.

Motion carried (6-0).

NEW BUSINESS

ER&R Fund Expenditure

City Supervisor/Attorney Berg reviewed the request for the purchase of a used van for the Custodian who currently drives a hand me down sedan from the Police Department. The sedan is not sufficient for the equipment he needs to transport to various facilities for cleaning purposes. Berg noted the current vehicle would be surplused.

Engineer Freiberger discussed the purchase request for a vactor truck. He noted they have had demos on three different vehicles during the past week and believes it to be prudent to purchase the vehicle utilizing the state contract within the current budget year.

Discussion ensued as to the disposition of the old vactor truck, timing of the deferred purchases, anticipation of the addition of the Fire Department into the ER&R fund in 2009 and the janitorial position.

Councilmember London moved to purchase a new or demo model vactor truck in an amount not to exceed $350,000 and to purchase a used van in an amount not to exceed $7,500 with funding from the ER&R fund. Seconded by Councilmember Lemley.

Councilmember Meamber reported that the three person Council committee met for the purchase of the vactor truck which they discussed at length. He also spoke of the good work of the custodian and the necessity to provide the proper equipment in order to do the job.

Motion carried (5-1, Councilmember Galbraith opposed).

Extension of City Sewer to UGA Property

Associate Planner Coleman reviewed the request of Charles and Margaret Coultas to connect to the City Sewer. The property is located in the UGA on West Jones Road and the applicants have already submitted a notice of intent to commence the annexation process. He noted that Staff is reviewing whether other properties within the area should be considered for annexation as well. Coleman addressed the applicants concern of being able to connect to City sewer before the groundwater level rises and makes trenching more difficult. The City installed a sewer stub at the property line during the sewer main construction in 2005 but the property was not allowed to connect because of the sewer moratorium. Staff recommendation is to approve the request which has been reviewed by Public Works, the Wastewater Forman and Planning Staff.

Discussion ensued to include annexation, septic credit and precedence in other case by case situations.

Harold Coultas – 8947 Westerman Road, representing Charles and Margaret Coultas addressed the Council regarding the sewer connection.

Councilmember Meamber moved to approve the requested sewer connection outside of city limits to parcel P36660 subject to the property owner obtaining a certificate of sewer availability and signing a no-protest to annexation waiver prior to connection to the City sewer and subject to paying one and one-half the usual sewer rate until the property is annexed. Seconded by Councilmember Splane.

Councilmember Galbraith objected to the wording in the Staff memo regarding sewer extension within the UGA.

Motion carried (6-0).

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

Police Chief Wood – reported the Department has been extremely busy as a result of the recent bank robbery. He noted the great efforts of the citizens, Police Department and other law enforcement agencies and the quick response of all. He spoke of the great job of the 911 dispatch center.

Asst. Fire Chief Olson – noted the Department has been busy with a high call volume. He reported on the successful Fire Prevention Week complete with school visits both to classrooms and field trips tours to the Fire Department. Olson also reminded everyone of the upcoming Boots to Burn dance which benefits the Northwest Burn Foundation.

Engineer Freiberger – updated Council on sewer projects. He noted the McGargile CIPP project is going well but there are some outstanding issues with the Metcalf Sewer project. Recommendations will be presented in the near future as to the resolve on the Metcalf Project. Freiberger noted communication with business owners continues in connection with the Metcalf project. He requested a meeting of the Utility Committee be scheduled to discuss the Fruitdale Sewer Project.

City Attorney Berg – noted the donation from the tribe of a used school bus to be converted into a mobile command unit for use in flood and other incidents as needed. He reviewed the necessary improvements for vehicle conversion and requested Council consideration of acceptance of the donation.

Berg also reported on the format of the November 4 Council worksession stating the worksession will be on the Mayor's draft budget and there will be no packet prior to the worksession. All handouts will be given at the meeting with possible power point exhibits.

Councilmember Splane moved to accept a bus from the Upper Skagit Tribe for the Police and Fire Departments use. Seconded by Councilmember Galbraith.

Council discussion ensued regarding painting of the vehicle, cost and other upgrades. Motion carried (6-0).

Councilmember Lemley – gave a reminder for the upcoming Boots to Burn Fundraiser Auction and Dance.

Mayor Anderson – announced the Job Corps Spaghetti Feed to be held at the Community Center tomorrow night.

Councilmember Splane – congratulated whoever is cleaning up Brickyard Creek.

City Supervisor/Berg noted it was the Brickyard Creek Sub Flood Control zone.

Councilmember Lemley moved to adjourn. Seconded by Councilmember Splane. Motion carried.

The meeting adjourned at 7:55 P.M.

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 1 2 2008

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3a

CITY OF SEDRO-WOOLLEY

Council Work Session of the City Council
November 4, 2008 – 7:00 P.M. – City Hall Council Chambers

The worksession was called to order at 7:00 P.M. with the Pledge of Allegiance.

ROLL CALL: Present: Councilmembers Ted Meamber, Tony Splane, Louis Requa, Pat Colgan, Rick Lemley and Dennis London. Staff: City Supervisor/Attorney Berg, Finance Director Nelson, Engineer Freiberger and Debbie Allen, Wastewater Treatment Plant Forman

Mayor's Balanced 2009 Preliminary Budget

- A review of the Mayor's Balanced 2009 Preliminary Budget was presented by City Supervisor/Attorney Berg, Finance Director Nelson and Engineer Freiberger. Items reviewed were budget summary information, the Mayor's key budget elements and departmental requests (not included in the printed budget).

Fruitdale Sewer Project

- Engineer Freiberger explained a possible sewer project on Fruitdale between McGarigle and SR 20 in conjunction with the McGarigle/Fruitdale Road Project. The Council consensus was to proceed with the project funded by the Sewer Reserve Fund.

SR20/North Skagit Plant Roundabout

- Engineer Freiberger and City Supervisor/Attorney Berg led a discussion regarding possible art work such as a Skagit Tower in the center, non-drivable area. The current design is land cover, bushes and small trees. The Council consensus was to use minimal landscaping in the roundabout center.

Metcalf Sewer Project

- City Supervisor/Attorney Berg led a discussion on engaging a law firm specializing in construction law to represent Sedro-Woolley in possible litigation.

Councilmember Splane moved to authorize City Supervisor/Attorney Berg to sign the attached fee agreement with Hedeen & Caditz, PLLC. Seconded by Councilmember Requa. Motion carried (6-0).

Councilmember Lemley moved to adjourn. Councilmember Splane seconded. Motion carried (6-0).

The worksession adjourned at 8:52 P.M.

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 12 2008

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3b

CITY OF SEDRO-WOOLLEY
GATEWAY TO THE NORTH CASCADES

DATE: November 12, 2008

TO: Mayor Anderson and City Council

FROM: Patsy Nelson, Finance Director

SUBJECT: FINANCE - VOUCHERS

Attached you will find the Claim Vouchers proposed for payment for the period ending November 12, 2008.

Motion to approve Claim Vouchers #64852 to #64995 in the amount of $528,938.95.

Motion to approve Payroll Warrants #43744 to #43848 in the amount of $241,275.24.

If you have any comments, questions or concerns, please contact me for information during the working day at 855-1661. This will allow me to look up the invoices that are stored in our office.

CITY OF SEDRO-WOOLLEY

SORTED TRANSACTION WARRANT REGISTER

11/12/2008 (Printed 11/06/2008 15:05)

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
64852	SEDRO-WOOLLEY POSTMASTER	POSTAGE	SWR	460.25
		POSTAGE	SAN	219.50
		OPERATING SUPPLIES	SWTR	28.34
		WARRANT TOTAL		708.09
64853	ADS EQUIPMENT INC	MAINT OF PUMPING EQUIP	SWR	1,226.72
		MAINT OF PUMPING EQUIP	SWR	2,924.38
		WARRANT TOTAL		4,151.10
64854	ADVANCE TRAVEL	TRAVEL	PD	56.00
		TRAVEL	PD	56.00
		TRAVEL	PD	126.00
		TRAVEL	PD	90.00
		WARRANT TOTAL		328.00
64855	ALPINE HEATING & COOLING	REPAIRS/MAINT-EQUIP	FD	147.09
		WARRANT TOTAL		147.09
64856	ALPINE FIRE & SAFETY	SUPPLIES/BOOKS	PLN	17.26
		SUPPLIES	ENG	17.27
		OFF/OPER SUPPS & BOOKS	INSP	17.26
		OPERATING SUPPLIES	SAN	346.09
		OPERATING SUPPLIES	SAN	795.18
		WARRANT TOTAL		1,193.06
64857	A.T.V. ACCESSORIES	OPERATING SUP - HAMMER SQ	PK	75.60
		WARRANT TOTAL		75.60
64858	AQUARIUS CONSULTING INC	MAINTENANCE CONTRACTS	SWR	1,500.00
		WARRANT TOTAL		1,500.00
64859	ARAMARK UNIFORM SERVICES	LAUNDRY	CS	40.96
		LAUNDRY	CS	40.96
		LAUNDRY	PK	20.00
		LAUNDRY	PK	67.85
		LAUNDRY	PK	20.00
		LAUNDRY	PK	67.85
		MISC-LAUNDRY	CEM	24.09
		MISC-LAUNDRY	CEM	24.09
		MISC-LAUNDRY	ST	27.12
		MISC-LAUNDRY	ST	22.90
		MISC-LAUNDRY	ST	27.12
		LAUNDRY	SWR	25.79
		LAUNDRY	SWR	46.88
		LAUNDRY	SWR	25.79
		LAUNDRY	SWR	46.88
		WARRANT TOTAL		528.28
64860	ASSOCIATION OF WA CITIES	MISC-TUITION/REGISTRATION	PLN	75.00
		WARRANT TOTAL		75.00
64861	ASSOC PETROLEUM PRODUCTS	AUTO FUEL	CS	91.03

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		AUTO FUEL	PD	1,389.32
		AUTO FUEL/DIESEL	FD	554.69
		AUTO FUEL/DIESEL	ST	190.81
		AUTO FUEL/DIESEL	ST	151.53
		MAINT OF GENERAL EQUIP	SWR	84.52
		AUTO FUEL/DIESEL	SWR	228.41
		AUTO FUEL/DIESEL	SWR	116.09
		AUTO FUEL/DIESEL	SAN	69.28
		AUTO FUEL/DIESEL	SAN	1,836.56
		WARRANT TOTAL		4,712.24
64862	AT & T	TELEPHONE	JUD	19.64
		TELEPHONE	FIN	30.86
		TELEPHONE	LGL	1.40
		TELEPHONE	PLN	8.41
		TELEPHONE	ENG	75.55
		TELEPHONE	PD	92.61
		TELEPHONE	FD	16.83
		TELEPHONE	INSP	2.80
		TELEPHONE	ST	8.41
		TELEPHONE	LIB	1.40
		TELEPHONE	SWR	15.50
		TELEPHONE	SAN	8.41
		WARRANT TOTAL		281.82
64863	BANK OF AMERICA	PUBLIC EDUC. SUPPLIES	PD	212.86
		TRAVEL	PD	224.68
		TRAVEL	PD	227.06
		TRAVEL	PD	335.40
		TRAVEL	PD	99.27-
		OFFICE EQUIPMENT	PK	50.71
		WARRANT TOTAL		951.44
64864	BANK OF AMERICA	MEALS/TRAVEL	EXE	20.00
		OFFICE FURNITURE	EXE	104.22
		TRAVEL	LGL	419.60
		WARRANT TOTAL		543.82
64865	BANK OF NEW YORK MELLON	BOND PRINCIPAL-G/O BONDS		125,000.00
		BOND PRINCIPAL-G/O BONDS		10,000.00
		BOND INTEREST-G/O BONDS		3,906.25
		BOND INTEREST-G/O BONDS		28,387.50
		BOND INTEREST		82,053.37
		WARRANT TOTAL		249,347.12
64866	BANK OF AMERICA	OPERATING SUPPLIES	SAN	351.17
		WARRANT TOTAL		351.17
64867	BANK OF AMERICA	BOOKS, PERIOD, RECORDS	LIB	20.53
		WARRANT TOTAL		20.53
64868	BAY CITY SUPPLY	MACHINERY & EQUIPMENT	PD	635.06

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		MACHINERY & EQUIPMENT	PD	132.39
		OPERATING SUP - SENIOR CTR	PK	10.15
		OPERATING SUP - CITY HALL	PK	135.97
		OPERATING SUP - CITY HALL	PK	74.04
		OPERATING SUP - HAMMER SQ	PK	35.91
		OPERATING SUPPLIES	SAN	1,020.60
		CONTAINERS	SAN	192.24
		WARRANT TOTAL		2,236.36
64869	BERG VAULT COMPANY	MAINTENANCE OF LINES	SWR	300.00
		WARRANT TOTAL		300.00
64870	BERG, ERON	TRAVEL	LGL	163.80
		WARRANT TOTAL		163.80
64871	ECOTONE SOLUTIONS LLC	PROFESSIONAL SERVICES	ENG	2,100.00
		WARRANT TOTAL		2,100.00
64872	BLACKLINE, INC.	ROADWAY - CRACK SEAL	ART	216.60
		ROADWAY - SLURRY SEAL	AST	163.40
		WARRANT TOTAL		380.00
64873	BLUMENTHAL UNIFORM & EQUP	UNIFORMS/ACCESSORIES	PD	119.29
		UNIFORMS/ACCESSORIES	PD	119.29
		UNIFORMS/ACCESSORIES	PD	217.03
		UNIFORMS/ACCESSORIES	PD	9.67
		MACHINERY & EQUIPMENT	PD	64.64
		WARRANT TOTAL		529.92
64874	BOOMERS SEWING CENTERS, INC.	REPAIRS/MAINT-EQUIP	FD	3.23
		WARRANT TOTAL		3.23
64875	BOULDER PARK, INC	SOLIDS HANDLING	SWR	2,847.95
		WARRANT TOTAL		2,847.95
64876	BOUND TREE CORPORATION	OPERATING SUPPLIES	FD	170.92
		WARRANT TOTAL		170.92
64877	BREWER, KATHERINE	TRAVEL	LIB	157.95
		WARRANT TOTAL		157.95
64878	CARLETTI ARCHITECTS P.S.	BUILDINGS & STRUCTURES	FD	5,471.25
		WARRANT TOTAL		5,471.25
64879	CASE POWER & EQUIPMENT	REPAIR/MAINTENANCE-EQUIP	ST	420.99
		WARRANT TOTAL		420.99
64880	CENTRAL WELDING SUPPLY	SMALL TOOLS & MINOR EQUIP	SAN	89.59
		WARRANT TOTAL		89.59
64881	CEMEX	OTHER IMPROVEMENTS	SWR	9,294.20
		WARRANT TOTAL		9,294.20

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
64882	CH2MHILL	CONSTRUCTION - SR20 LINE	PWT	6,805.74
		WARRANT TOTAL		6,805.74
64883	CITIES INSURANCE ASSOC.	PROFESSIONAL SERVICES	PLN	1,000.00
		REPAIR & MAINT - AUTO	PD	13.80
		WARRANT TOTAL		1,013.80
64884	COLLINS OFFICE SUPPLY,INC	SUPPLIES	FIN	41.56
		SUPPLIES	FIN	63.67
		SUPPLIES/BOOKS	PLN	10.25
		SUPPLIES	ENG	10.26
		SUPPLIES	ENG	6.79
		SUPPLIES	ENG	6.79
		WARRANT TOTAL		139.32
64885	COLACURCIO BROTHERS, INC.	BINGHAM PARK BLDG	PK	19,350.59
		EVIDENCE/STORAGE BUILDING	CH	2,701.47
		WARRANT TOTAL		22,052.06
64886	COMCAST	COMPUTER NETWORK	CS	71.97
		TELEPHONE	PD	13.99
		TELEPHONE	FD	13.99
		WARRANT TOTAL		99.95
64887	CONCRETE NOR'WEST, INC.	OPERATING SUP - RIVERFRONT	PK	192.63
		WARRANT TOTAL		192.63
64888	COOK PAGING (WA)	TELEPHONE	PD	6.26
		WARRANT TOTAL		6.26
64889	CORRECTIONAL INDUSTRIES	PROFES. SVCS. REIMBURSE	ENG	49.57
		WARRANT TOTAL		49.57
64890	HSBC BUSINESS SOLUTIONS	OFFICE/OPERATING SUPPLIES	PD	108.36
		WARRANT TOTAL		108.36
64891	COUNTRYSIDE CHEVROLET	REPAIR & MAINT - AUTO	PD	40.50
		REPAIR & MAINT - AUTO	PD	701.45
		REPAIR & MAINT - AUTO	PD	640.54
		REPAIR & MAINT - AUTO	PD	87.90
		REPAIR & MAINT - AUTO	PD	42.93
		REPAIR & MAINT - AUTO	PD	90.04
		EQUIPMENT & VEHICLES	PK	6,000.00
		WARRANT TOTAL		7,603.36
64892	SKAGIT WEEKLY NEWS GROUP	SUPPLIES/BOOKS	PLN	80.10
		SUPPLIES	ENG	80.10
		OFF/OPER SUPPS & BOOKS	INSP	80.10
		MISC-DUES/SUBSCRIPTIONS	PK	115.56
		OFFICE SUPPLIES	SAN	115.56
		WARRANT TOTAL		471.42

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
64893	DAY WIRELESS SYSTEMS INC	SMALL TOOLS/MINOR EQUIP	PD	72.76
		REPAIR/MAINTENANCE	PD	347.76
		MACHINERY & EQUIPMENT	PD	964.55
		WARRANT TOTAL		1,385.07
64894	DEPARTMENT OF LICENSING	EQUIPMENT & VEHICLES	PK	32.25
		WARRANT TOTAL		32.25
64895	DESTINATION WIRELESS	OPERATING SUPPLIES	SAN	16.19
		WARRANT TOTAL		16.19
64896	E & E LUMBER	SMALL TOOLS & MINOR EQUIP	FD	41.53
		REPAIRS/MAINT-EQUIP	FD	18.26
		REPAIRS/MAINT-EQUIP	FD	3.84
		OPERATING SUP - SENIOR CTR	PK	54.62
		SAFETY EQUIPMENT	PK	11.33
		REPAIRS/MT-RV PARK	PK	5.49
		REPAIR/MT-SENIOR CENTER	PK	10.02
		BINGHAM PARK BLDG	PK	45.19
		OPERATING SUPPLIES	CEM	21.01
		OPERATING SUPPLIES	ST	23.49
		OPERATING SUPPLIES	ST	11.79
		OPERATING SUPPLIES	ST	2.04
		OPERATING SUPPLIES	ST	4.30
		OPERATING SUPPLIES	ST	158.68
		OPERATING SUPPLIES	ST	6.64
		OPERATING SUPPLIES	ST	9.72
		OPERATING SUPPLIES	SWR	50.62
		OPERATING SUPPLIES	SWR	1.65
		OPERATING SUPPLIES	SWR	9.49
		OPERATING SUPPLIES	SWR	7.10
		OPERATING SUPPLIES	SWR	14.88
		REPAIRS/MAINT-BUILDING	SAN	210.36
		REPAIRS/MAINT-BUILDING	SAN	2.91
		REPAIRS/MAINT-BUILDING	SAN	61.85
		CONTAINERS	SAN	26.89
		SMALL TOOLS & MINOR EQUIP	SAN	42.04
		WARRANT TOTAL		855.74
64897	ECO-3	TUITION/REGISTRATION	ENG	416.66
		MISC-TUITION/REGISTRATION	ST	416.67
		MISC-TUITION/REGISTRATION	SWR	416.67
		WARRANT TOTAL		1,250.00
64898	EDGE ANALYTICAL, INC.	PROFESSIONAL SERVICES	SWR	202.00
		PROFESSIONAL SERVICES	SWR	220.00
		WARRANT TOTAL		422.00
64899	ENTERPRISE OFFICE SYSTEMS	SUPPLIES	JUD	77.21
		OFFICE EQUIPMENT	JUD	188.45
		SUPPLIES	FIN	81.85
		WARRANT TOTAL		347.51

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
64900	EMERGENCY MEDICAL	OPERATING SUPPLIES	FD	322.20
		WARRANT TOTAL		322.20
64901	FEI-SEATTLE WW #1539	MAINTENANCE OF LINES	SWR	54.12
		WARRANT TOTAL		54.12
64902	FLOYD, WINNIE	TRAVEL	PD	26.29
		WARRANT TOTAL		26.29
64903	GEOTEST SERVICES, INC.	BUILDINGS & STRUCTURES	FD	3,494.80
		WARRANT TOTAL		3,494.80
64904	GREAT AMERICA LEASING COR	EQUIPMENT LEASES	CS	299.03
		EQUIPMENT LEASES	CS	342.36
		WARRANT TOTAL		641.39
64905	GUARDIAN NW TITLE & ESCROW	ENGINEERING-JAMESON SR9	AST	432.00
		WARRANT TOTAL		432.00
64906	HACH COMPANY	OPERATING SUPPLIES	SWR	225.67
		WARRANT TOTAL		225.67
64907	HAINES TREE & SPRAY SERVICE	OPERATING SUP - GOLF	PK	286.21
		WARRANT TOTAL		286.21
64908	HONEY BUCKET	OPERATING SUP - RIVERFRONT	PK	145.40
		OPERATING SUP - MEMORIAL PARK		72.70
		OPERATING SUP - MEMORIAL PARK		32.67-
		OPERATING SUP - GOLF	PK	103.34
		OPERATING SUP - GOLF	PK	53.68-
		WARRANT TOTAL		235.09
64909	H.W. LOCHNER, INC.	ENGINEERING-JAMESON SR9	AST	1,641.85
		WARRANT TOTAL		1,641.85
64910	ICC - RAINIER CHAPTER	MISC-TUITION/REGISTRATION	PLN	300.00
		WARRANT TOTAL		300.00
64911	INGRAM LIBRARY SERVICES	BOOKS, PERIOD, RECORDS	LIB	9.98
		BOOKS, PERIOD, RECORDS	LIB	21.09
		BOOKS, PERIOD, RECORDS	LIB	17.23
		BOOKS, PERIOD, RECORDS	LIB	7.13
		BOOKS, PERIOD, RECORDS	LIB	5.74
		BOOKS, PERIOD, RECORDS	LIB	99.38
		WARRANT TOTAL		160.55
64912	ISOMEDIA.COM	TELEPHONE	FIN	8.74
		TELEPHONE	PLN	8.74
		TELEPHONE	ENG	8.74
		TELEPHONE	INSP	8.73
		TELEPHONE	LIB	39.95
		WARRANT TOTAL		74.90

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
64913	L N CURTIS & SONS	OPERATING SUPPLIES	FD	160.28
		REPAIRS/MAINT-EQUIP	FD	21.03
		WARRANT TOTAL		181.31
64914	LAKESIDE INDUSTRIES	CONTRACTED OVERLAY	ST	2,141.84
		WARRANT TOTAL		2,141.84
64915	LIBRARY CORPORATION (THE)	REPAIR/MAINTENANCE-EQUIP	LIB	540.00
		MACHINERY/EQUIP-OFFICE	LIB	10,740.96
		WARRANT TOTAL		11,280.96
64916	LISSER & ASSOCIATES, PLLC	PROFESSIONAL SERVICES	SWR	525.75
		WARRANT TOTAL		525.75
64917	LOGGERS AND CONTRACTORS	MAINTENANCE CONTRACTS	SWR	97.20
		MAINT OF GENERAL EQUIP	SWR	32.44
		OPERATING SUPPLIES	SWR	35.32
		SMALL TOOLS & MINOR EQUIP	SAN	10.09
		WARRANT TOTAL		175.05
64918	LIFE TEK, INC	SUPPLIES & BOOKS	FD	50.49
		WARRANT TOTAL		50.49
64919	MCLOUGHLIN & EARDLEY CORP	VEHICLES	PD	2,321.14
		VEHICLES	PD	1,569.00
		VEHICLES	PD	231.40
		WARRANT TOTAL		4,121.54
64920	MELL, CHUCK	PROFESSIONAL SERVICES	IT	2,105.85
		WARRANT TOTAL		2,105.85
64921	MELTON, NEWELL R.	TRAVEL	ST	15.00
		WARRANT TOTAL		15.00
64922	MARTIN MARIETTA MATERIALS	REPAIR/MAINT-STREETS	ST	1,155.34
		REPAIR/MAINT-STREETS	ST	354.23
		WARRANT TOTAL		1,509.57
64923	MOODY, JEFF	MISCELLANEOUS	CEM	30.00
		WARRANT TOTAL		30.00
64924	MOTOROLA	MACHINERY & EQUIPMENT	PD	777.82
		WARRANT TOTAL		777.82
64925	MOUNT VERNON, CITY OF	SUMMER READ PROGRAM	LIB	7.00
		WARRANT TOTAL		7.00
64926	NEXTEL COMMUNICATIONS	TELEPHONE	FIN	91.74
		TELEPHONE	LGL	30.57
		TELEPHONE	IT	30.57
		PUBLIC UTILITIES	CS	30.57
		TELEPHONE	PLN	30.57

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		NEXTEL CELL PHONES		61.14
		TELEPHONE	PD	584.65
		TELEPHONE	FD	213.99
		TELEPHONE	INSP	30.57
		TELEPHONE	PK	275.13
		TELEPHONE	CEM	61.14
		TELEPHONE	ST	183.48
		NEXTEL CELL PHONES		305.80
		NEXTEL CELL PHONES	SAN	215.87
		WARRANT TOTAL		2,145.79
64927	NORTH CASCADE EYE ASSOC	RETIRED MEDICAL	PD	306.00
		WARRANT TOTAL		306.00
64928	NORTH CASCADE FORD	VEHICLES	PD	23,274.75
		VEHICLES	PD	23,274.75
		REPAIRS/MAINT-EQUIP	FD	54.63
		WARRANT TOTAL		46,604.13
64929	NORTH HILL RESOURCES, INC.	RECYCLING FEE - YARD WASTE	SAN	118.91
		RECYCLING FEE - YARD WASTE	SAN	118.91
		RECYCLING FEE - YARD WASTE	SAN	118.91
		WARRANT TOTAL		356.73
64930	OASYS	REPAIR/MAINTENANCE	JUD	129.60
		WARRANT TOTAL		129.60
64931	OGDEN, MURPHY, WALLACE PLLC	ENGINEERING-SKAGIT LIGHT	AST	585.00
		ROW - FRUITDALE/MCGARIGLE	AST	922.50
		WARRANT TOTAL		1,507.50
64932	OFFICE DEPOT	SUPPLIES/BOOKS	PLN	44.37
		SUPPLIES/BOOKS	PLN	96.23
		SUPPLIES	ENG	44.37
		SUPPLIES	ENG	96.22
		OFFICE/OPERATING SUPPLIES	PD	152.97
		OFFICE/OPERATING SUPPLIES	PD	161.19
		OFFICE SUPPLIES	FD	73.33
		OFF/OPER SUPPS & BOOKS	INSP	44.37
		OFF/OPER SUPPS & BOOKS	INSP	96.22
		OFFICE SUPPLIES	SWR	20.93
		OPERATING SUPPLIES	SWR	40.81
		PORTABLE EQUIPMENT	SWR	60.18
		WARRANT TOTAL		931.19
64933	OLDCASTLE PRECAST, INC.	MAINTENANCE OF LINES	SWR	7,381.82
		WARRANT TOTAL		7,381.82
64934	OLIVER-HAMMER CLOTHES	CLOTHING	PK	199.63
		CLOTHING	PK	15.66
		SAFETY EQUIPMENT	CEM	37.78
		CLOTHING	ST	92.40

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		CLOTHING	SWR	299.07
		CLOTHING	SAN	292.55
		WARRANT TOTAL		937.09
64935	ORKIN-EVERETT	REPAIR/MAINTENANCE	JUD	399.60
		WARRANT TOTAL		399.60
64936	OPS SYSTEMS	MAINTENANCE CONTRACTS	SWR	500.00
		WARRANT TOTAL		500.00
64937	PACIFIC RIM PAVING	CONTRACTED OVERLAY	ST	2,889.00
		WARRANT TOTAL		2,889.00
64938	PAT RIMMER TIRE CTR, INC	REPAIR/MT-SMALL TOOLS EQUIP	PK	19.66
		REPAIRS/MAINT-EQUIP	SAN	1,590.10
		REPAIRS/MAINT-EQUIP	SAN	179.69
		REPAIRS/MAINT-EQUIP	SAN	180.32
		REPAIRS/MAINT-EQUIP	SAN	1,345.42
		WARRANT TOTAL		3,315.19
64939	PETERSON, DEBRA	TRAVEL	LIB	132.95
		WARRANT TOTAL		132.95
64940	PETTY CASH	VEHICLES	PD	65.50
		REPAIRS/MAINT-EQUIP	FD	28.50
		POSTAGE	SWR	2.75
		GARBAGE/EXTRA TAGS		10.00
		POSTAGE	SAN	2.75
		WARRANT TOTAL		109.50
64941	PETTY CASH-DEBRA PETERSON	SUPPLIES	LIB	16.97
		SUMMER READ PROGRAM	LIB	23.63
		BOOKS, PERIOD, RECORDS	LIB	18.35
		WARRANT TOTAL		58.95
64942	PITNEY BOWES	OPERATING RENTALS/LEASES	FIN	114.50
		POSTAGE	PD	57.25
		POSTAGE	FD	57.25
		WARRANT TOTAL		229.00
64943	PITTMAN, HAROLD	RETIRED MEDICAL	PD	19.00
		WARRANT TOTAL		19.00
64944	PUGET SOUND ENERGY	PUBLIC UTILITIES	CS	2,287.38
		PUB UTILITIES-MALL	CS	39.49
		PUB UTILITIES-MALL	CS	7.22
		PUBLIC UTILTIES	PD	37.00
		REPAIRS & MAINTENANCE	PD	7.22
		UTILITIES-RIVERFRONT	PK	643.38
		UTILITIES-COMMUNITY CTR	PK	133.77
		UTILITIES-SENIOR CENTER	PK	299.03
		UTILITIES - GOLF	PK	46.25

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		UTILTIES-TRAIN	PK	54.87
		UTILITIES-HAMMER SQUARE	PK	237.71
		UTILITIES-BINGHAM & MEMORIAL P		48.54
		UTILITIES - SHOP	PK	100.07
		UTILITIES - OTHER	PK	7.22
		PUBLIC UTILITIES	CEM	41.29
		PUBLIC UTILITIES	ST	73.38
		PUBLIC UTILITIES	ST	50.54
		PUBLIC UTILITIES	ST	7,173.99
		PUBLIC UTILITIES	ST	69.43
		PUBLIC UTILITIES	LIB	223.41
		ADVERTISING	HOT	30.43
		PUBLIC UTILITIES	SWR	7,320.05
		PUBLIC UTILITIES	SAN	97.80
		WARRANT TOTAL		19,029.47
64945	PUGET SOUND LEASING CO. INC	UTILITIES-RIVERFRONT	PK	25.33
		UTILITIES-COMMUNITY CTR	PK	32.75
		UTILITIES-SENIOR CENTER	PK	136.24
		PUBLIC UTILITIES	SWR	150.76
		WARRANT TOTAL		345.08
64946	PURCHASE POWER	POSTAGE	JUD	250.33
		POSTAGE	JUD	347.59
		POSTAGE	FIN	227.28
		POSTAGE	FIN	235.11
		POSTAGE	LGL	2.40
		POSTAGE	LGL	1.29
		POSTAGE	PLN	150.82
		POSTAGE	PLN	42.33
		POSTAGE	ENG	29.79
		POSTAGE	ENG	37.76
		POSTAGE	PD	196.85
		POSTAGE	PD	134.30
		POSTAGE	FD	6.22
		POSTAGE	FD	.66
		POSTAGE	INSP	10.07
		POSTAGE	INSP	63.02
		POSTAGE	CEM	7.60
		POSTAGE	CEM	7.17
		POSTAGE	SWR	125.65
		POSTAGE	SWR	133.00
		POSTAGE	SAN	125.65
		POSTAGE	SAN	133.00
		WARRANT TOTAL		2,267.89
64947	QUIRING MONUMENTS, INC.	LINERS	CEM	99.00
		WARRANT TOTAL		99.00
64948	R & D SUPPLY, INC.	MAINTENANCE OF LINES	SWR	481.03
		WARRANT TOTAL		481.03

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
64949	RELIABLE (OFFICE SUPPLY)	OFFICE/OPERATING SUPPLIES	PD	110.58
		WARRANT TOTAL		110.58
64950	RHEMA ELECTRIC LLC	REPAIR/MT-HARRY OSBORNE	PK	793.26
		REPAIRS/MAINTENANCE BLDG.	LIB	474.01
		WARRANT TOTAL		1,267.27
64951	RIGHT WAY PLUMBING	MAINTENANCE OF LINES	SWR	337.53
		WARRANT TOTAL		337.53
64952	SANFORD TIRE & AUTO REPAIR	REPAIRS/MAINT-EQUIP	FD	1,485.00
		WARRANT TOTAL		1,485.00
64953	SCADA & CONTROLS ENGINEERING INC	PROFESSIONAL SERVICES	SWR	2,561.22
		WARRANT TOTAL		2,561.22
64954	SCIENTIFIC SUPPLY	OPERATING SUPPLIES	SWR	156.17
		OPERATING SUPPLIES	SWR	195.78
		WARRANT TOTAL		351.95
64955	SEARS COMMERCIAL ONE	REPAIRS/MAINT-EQUIP	FD	772.19
		WARRANT TOTAL		772.19
64956	SEATTLE PUMP AND EQUIP CO	MAINT OF GENERAL EQUIP	SWR	503.63
		WARRANT TOTAL		503.63
64957	SEDGWICK CMS	INDUSTRIAL INSURANCE	LGS	1.48
		INDUSTRIAL INSURANCE	JUD	2.57
		INDUSTRIAL INSURANCE	EXE	4.79
		INDUSTRIAL INSURANCE	FIN	4.15
		INDUSTRIAL INSURANCE	LGL	.99
		INDUSTRIAL INSURANCE	PLN	46.67
		INDUSTRIAL INSURANCE	ENG	39.76
		INDUSTRIAL INSURANCE	PD	303.23
		INDUSTRIAL INSURANCE	PD	12.45
		INDUSTRIAL INSURANCE	PD	8.40
		INDUSTRIAL INSURANCE	FD	69.64
		INDUSTRIAL INSURANCE	INSP	12.35
		INDUSTRIAL INSURANCE	PK	115.17
		INDUSTRIAL INSURANCE	CEM	34.57
		INDUSTRIAL INSURANCE	ST	83.96
		INDUSTRIAL INSURANCE	ST	.79
		INDUSTRIAL INSURANCE	LIB	16.79
		INDUSTRIAL INSURANCE	SWR	175.81
		INDUSTRIAL INSURANCE	SAN	91.96
		INDUSTRIAL INSURANCE	SWTR	43.71
		INDUSTRIAL INSURANCE	ERR	13.83
		WARRANT TOTAL		1,083.07
64958	SEDRO-WOOLLEY AUTO PARTS	OPERATING SUPPLIES	ST	10.56
		OPERATING SUPPLIES	SAN	173.38
		WARRANT TOTAL		183.94

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
64959	SEDRO-WOOLLEY POSTMASTER	POSTAGE	LIB	84.00
		WARRANT TOTAL		84.00
64960	SEDRO-WOOLLEY VOLUNTEER	SALARIES-VOLUNTEERS	FD	11,777.50
		WARRANT TOTAL		11,777.50
64961	SETINA MFG. CO., INC.	VEHICLES	PD	1,519.09
		WARRANT TOTAL		1,519.09
64962	SEVEN SISTERS, INC.	MAINT OF GENERAL EQUIP	SWR	270.08
		WARRANT TOTAL		270.08
64963	SEWER EQUIP CO OF FLORIDA	MAINTENANCE OF LINES	SWR	1,739.04
		WARRANT TOTAL		1,739.04
64964	SKAGIT COUNTY AUDITOR	ROW - FRUITDALE/MCGARIGLE	AST	44.00
		WARRANT TOTAL		44.00
64965	SKAGIT COUNTY EMS	SUPPLIES & BOOKS	FD	60.00
		WARRANT TOTAL		60.00
64966	SKAGIT COUNTY SHERIFF	PRISONERS	PD	10,955.92
		WARRANT TOTAL		10,955.92
64967	SKAGIT COUNTY SHERIFF OFF	PRISONERS	PD	455.02
		WARRANT TOTAL		455.02
64968	SKAGIT COUNTY TREASURER	CRIME VCTM & WITNSS PROG	LGL	130.61
		WARRANT TOTAL		130.61
64969	SKAGIT COUNTY TREASURER	ROW - FRUITDALE/MCGARIGLE	AST	10.00
		WARRANT TOTAL		10.00
64970	SKAGIT FARMERS SUPPLY	REPAIRS/MT-COMMUNITY CTR	PK	100.41
		REPAIRS/MT-COMMUNITY CTR	PK	88.54
		OPERATING SUPPLIES-PROPANE	ST	21.50
		OPERATING SUPPLIES-PROPANE	ST	18.31
		MAINTENANCE OF LINES	SWR	25.91
		WARRANT TOTAL		254.67
64971	SKAGIT HYDRAULICS, INC.	REPAIRS/MAINT-EQUIP	SAN	527.42
		REPAIRS/MAINT-EQUIP	SAN	2,244.61
		WARRANT TOTAL		2,772.03
64972	SKAGIT READY MIX, INC.	BINGHAM PARK BLDG	PK	561.60
		WARRANT TOTAL		561.60
64973	SKAGIT COUNTY HUMAN SVC.	SKAGIT COUNCIL ON ALCOHOL	ALC	2,918.35
		WARRANT TOTAL		2,918.35
64974	SKAGIT RIVER STEEL	OPERATING SUPPLIES	SAN	18.90
		WARRANT TOTAL		18.90

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
64975	SKAGIT VALLEY PUBLISHING	ADVERTISING	PLN	88.69
		ADVERTISING/LEGAL PUBLIC	PLN	142.54
		WARRANT TOTAL		231.23
64976	SK. VALLEY MED. CTR INC	PROF SERVICE-MEDICAL EXAMS	FD	185.00
		WARRANT TOTAL		185.00
64977	SOLID WASTE SYSTEMS, INC.	REPAIRS/MAINT-EQUIP	SAN	137.25
		WARRANT TOTAL		137.25
64978	SPRINT	TELEPHONE	FD	59.99
		WARRANT TOTAL		59.99
64979	STATE AUDITOR'S OFFICE	STATE AUDITING	FIN	2,354.54
		WARRANT TOTAL		2,354.54
64980	SUNDOWNER KUSTOM KLEANING	REPAIR/MAINTENANCE	PD	304.20
		REPAIR/MAINT-GARAGE	FD	304.20
		WARRANT TOTAL		608.40
64981	TKE CORP	REPAIR & MAINTENANCE	CS	603.73
		WARRANT TOTAL		603.73
64982	TRUE VALUE	SUPPLIES	LGS	7.54
		OFFICE/OPERATING SUPPLIES	PD	14.56
		OPERATING SUPPLIES	FD	8.62
		REPAIRS/MAINT-EQUIP	FD	18.34
		TRAINING FACILITIES	FD	7.42
		OPERATING SUP - CITY HALL	PK	11.86
		OPERATING SUP - MEMORIAL PARK		11.13
		OPERATING SUP - HAMMER SQ	PK	28.11
		SMALL TOOLS & MINOR EQUIP	PK	21.59
		REPAIR/MT-SENIOR CENTER	PK	2.33
		HOLIDAY DISPLAYS	PK	154.32
		OPERATING SUPPLIES	SWR	5.03
		OPERATING SUPPLIES	SWR	24.14
		OPERATING SUPPLIES	SWR	6.78
		OPERATING SUPPLIES	SWR	5.17
		OPERATING SUPPLIES	SWR	11.87
		OPERATING SUPPLIES	SWR	10.66
		OPERATING SUPPLIES	SWR	27.99
		OPERATING SUPPLIES	SWR	4.95
		OPERATING SUPPLIES	SAN	16.37
		OPERATING SUPPLIES	SAN	2.15
		OPERATING SUPPLIES	SAN	8.19
		SMALL TOOLS & MINOR EQUIP	SAN	44.27
		SMALL TOOLS & MINOR EQUIP	SAN	7.55
		WARRANT TOTAL		460.94
64983	UNIVAR USA INC	OP SUPPLIES-CHEMICALS	SWR	2,360.77
		WARRANT TOTAL		2,360.77

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
64984	USA BLUE BOOK	OPERATING SUPPLIES	SWR	145.67
		WARRANT TOTAL		145.67
64985	VALLEY AUTO SUPPLY	REPAIR & MAINTENANCE	CS	23.58
		OPERATING SUPPLIES	FD	18.90
		OPERATING SUPPLIES	FD	95.85
		REPAIRS/MAINT-EQUIP	FD	3.23
		OPERATING SUP - RIVERFRONT	PK	26.08
		REPAIR/MAINTENANCE-EQUIP	ST	7.51
		OPERATING SUPPLIES	SWR	50.23
		REPAIRS/MAINT-EQUIP	SAN	29.14
		OPERATING SUPPLIES	SAN	67.06
		OPERATING SUPPLIES	SAN	95.04
		WARRANT TOTAL		416.62
64986	VAN'S EQUIPMENT RENT. INC	SMALL TOOLS/MINOR EQUIP	ST	270.54
		WARRANT TOTAL		270.54
64987	VERIZON NORTHWEST	TELEPHONE	PD	363.17
		TELEPHONE - RIVERFRONT		114.32
		TELEPHONE	PK	88.13
		TELEPHONE	CEM	58.12
		TELEPHONE	LIB	112.05
		TELEPHONE	SWR	246.66
		TELEPHONE	SAN	59.18
		WARRANT TOTAL		1,041.63
64988	VISTEN, LESLIE	RETIRED MEDICAL	PD	76.00
		WARRANT TOTAL		76.00
64989	WA ST DEPT OF PROF LICEN	INTERGOV SVC-GUN PERMITS	PD	18.00
		INTERGOV SVC-GUN PERMITS	PD	42.00
		INTERGOV SVC-GUN PERMITS	PD	165.00
		WARRANT TOTAL		225.00
64990	WA ST DEPT OF TRANSPORT	ENGINEERING-SKAGIT LIGHT	AST	1,441.44
		WARRANT TOTAL		1,441.44
64991	WA ST OFF OF TREASURER	STATE REMITTANCES-COURT		7,163.74
		WARRANT TOTAL		7,163.74
64992	WASTE MANAGEMENT OF SKGT	RECYCLING FEE - HOUSEHOLD	SAN	9,215.45
		WARRANT TOTAL		9,215.45
64993	WOOD'S LOGGING SUPPLY INC	LINERS	CEM	128.48-
		SMALL TOOLS/MINOR EQUIP	CEM	207.32
		SAFETY EQUIPMENT	CEM	5.45
		SAFETY EQUIPMENT	ST	10.79
		CONSTRUCTION - SR20 LINE	PWT	8.83
		OPERATING SUPPLIES	SWR	9.07
		OPERATING SUPPLIES	SWR	42.12
		OPERATING SUPPLIES	SWR	1.71

WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		WARRANT TOTAL	156.81
64994	WSP ENVIRONMENT & ENERGY	PROF SERVICES REIMBURSABLE PLN	632.50
		WARRANT TOTAL	632.50
64995	HUGGINS, PATRICK J. &	ROW - FRUITDALE/MCGARIGLE AST	6,000.00
		WARRANT TOTAL	6,000.00
		RUN TOTAL	528,938.95

FUND	TITLE	AMOUNT
001	CURRENT EXPENSE FUND	128,349.67
101	PARK FUND	25,256.90
102	CEMETERY FUND	530.15
103	STREET FUND	16,104.80
104	ARTERIAL STREET FUND	11,456.79
105	LIBRARY FUND	12,770.50
108	STADIUM FUND	30.43
230	1996 G/O BOND REDEMPTION FUND	167,293.75
331	CITY HALL CONST FUND	2,701.47
332	PWTF SEWER CONSTRUCTION FUND	6,814.57
401	SEWER FUND	46,776.11
407	1998 SEWER REVENUE BOND FUND	82,053.37
412	SOLID WASTE FUND	22,682.31
425	STORMWATER	72.05
501	EQUIPMENT REPLACEMENT FUND	6,046.08
TOTAL		528,938.95

DEPARTMENT	AMOUNT
001 000 000	7,163.74
001 000 011	9.02
001 000 012	1,414.99
001 000 013	129.01
001 000 014	3,254.00
001 000 015	750.66
001 000 017	2,136.42
001 000 018	3,878.28
001 000 019	2,774.48
001 000 020	3,080.77
001 000 021	74,677.31
001 000 022	25,797.15
001 000 024	365.49
001 000 062	2,918.35
FUND CURRENT EXPENSE FUND	128,349.67
101 000 076	25,256.90
FUND PARK FUND	25,256.90
102 000 036	530.15
FUND CEMETERY FUND	530.15
103 000 042	16,104.80
FUND STREET FUND	16,104.80
104 000 042	11,456.79
FUND ARTERIAL STREET FUND	11,456.79
105 000 072	12,770.50
FUND LIBRARY FUND	12,770.50
108 000 019	30.43
FUND STADIUM FUND	30.43
230 000 082	167,293.75
FUND 1996 G/O BOND REDEMPTION FUND	167,293.75
331 000 012	2,701.47
FUND CITY HALL CONST FUND	2,701.47
332 000 082	6,814.57
FUND PWTF SEWER CONSTRUCTION FUND	6,814.57
401 000 035	46,776.11
FUND SEWER FUND	46,776.11
407 000 082	82,053.37
FUND 1998 SEWER REVENUE BOND FUND	82,053.37
412 000 000	10.00
412 000 037	22,672.31
FUND SOLID WASTE FUND	22,682.31

VENDOR	VENDOR NAME	INVOICE NUMBER	REFERENCE	INVOICE DATE	DUE DATE	COMMENTS
	425 000 039		72.05			
	FUND STORMWATER		72.05			
	501 000 047		13.83			
	501 000 101		6,032.25			
	FUND EQUIPMENT REPLACEMENT FUND		6,046.08			
	TOTAL		528,938.95			

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 1 2 2008

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3C

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-0771
Fax (360) 855-0733

Mark A. Freiberger, PE
Director of Public Works/City Engineer

MEMO TO: City Council and Mayor Mike Anderson

FROM: Mark A. Freiberger, PE

RE: **Professional Services Agreement 2008-PS-13**
Leonard, Boudinot & Skodje, Inc.
Fruitdale Road, SR20 to McGarigle Road Sewer Project

DATE: November 6, 2008 (for Council review November 12, 2008)

ISSUE
Should Mayor Anderson execute the attached Professional Services Agreement 2008-PS-13 with Leonard, Boudinot & Skodje, Inc. for design engineering services for the Fruitdale Road, SR20 to McGarigle Road Sewer Project?

BACKGROUND/DISCUSSION
At the November 4, 2008 Council Work Session, council authorized staff to proceed with design work for the Fruitdale Road, SR20 to McGarigle Road Sewer Project. Attached is the proposed Professional Services Agreement with LBS for this work. LBS is the consultant currently under contract to design the Fruitdale/McGarigle Road Project. The proposed sewer work will be incorporated in that construction project.

FINANCIAL

Revenue	
410 Sewer Reserve Fund project budget	$750,000
Total Revenue	**$750,000**
Expenditures	
LBS Design Phase Services Contract plus Contingency	$ 44,000
Estimated Construction Engineering	$ 53,000
Estimated Construction Contract	$653,000
Total Construction	**$750,000**

ANALYSIS
As discussed at the Work Session, the sanitary sewer work will be funded from the Account 410 Cumulative Reserve for Sewer Facilities Fund. If approved, design work will be started immediately and completed in early 2009 and the project incorporated in the Fruitdale/McGarigle Road Project.

MOTION:

Move to authorize Mayor Anderson execute the attached Professional Services Agreement 2008-PS-13 with Leonard, Boudinot & Skodje, Inc. for design engineering services for the Fruitdale Road, SR20 to McGarigle Road Sewer Project in the amount of $40,000.

Respectfully submitted,

Mark A. Freiberger, PE
Director of Public Works/City Engineer

PROFESSIONAL SERVICES AGREEMENT No. 2008-PS-13.

(To be used for engineering, professional, and consultant services)

This Agreement made and entered into this **13th** day of **November, 2008** , by and between the City of Sedro-Woolley, a municipal corporation under the laws of the State of Washington, hereinafter referred to as "City" and **Leonard, Boudinot, & Skodje, Inc**. whose address is **603 South First Street, Mount Vernon, WA 98273**, hereinafter referred to as the "Contractor".

WHEREAS, the City desires to engage the Contractor to perform certain duties relating to professional services, and

WHEREAS, the Contractor has agreed to offer its professional services to perform said work, and

WHEREAS, the Contractor has represented and by entering into this Agreement now represents that it is fully qualified to perform the work to which it will be assigned in a competent and professional manner, to the standards required by City,

NOW, THEREFORE, IT IS MUTUALLY AGREED BETWEEN THE PARTIES:

The City hereby agrees to engage the Contractor and the Contractor hereby agrees to perform, in a satisfactory and proper manner, as determined by City, the services hereafter set forth in connection with this Agreement:

1. Scope of Services.

The Contractor agrees to perform in a satisfactory and proper manner, as determined by the City, services as **design phase services for the Fruitdale Road, SR20 to McGarigle Road Sewer Project, as further described in Exhibit A Scope of Services,** which are requested by the City of Sedro-Woolley.

2. Relationship of Parties.

The Contractor, its subcontractors, agents and employees are independent Contractors performing professional services for City and are not employees of City. The Contractor, its subcontractors, agents and employees, shall not, as a result of this Agreement, accrue leave, retirement, insurance, bonding or any other benefits afforded to City employees. The contractor, subcontractors, agents, and employees shall not have the authority to bind City any way except as may be specifically provided herein.

The Contractor represents that it is customarily engaged in an independently established trade, occupation, profession or business of the same nature as that involved in the contract of services, and that it maintains a principal place of business other than City's office that is eligible for a business deduction under IRS regulations, and that on the effective date of this agreement it assumes responsibility for filing, at the next applicable filing period, a schedule of expenses with the IRS for the services subject to this agreement, it has established all required tax accounts with state government agencies, has a Washington State Uniform Business Identifier number, and is maintaining a separate set of books and records reflecting all expenses and income items of its business.

3. Time of Performance.

The service of the Contractor is to commence

[ ] on or before _____

[x] as soon as practicable after the execution of this Agreement shall be undertaken so as to ensure its expeditious completion in light of the purpose of this Agreement.

The service of the Contractor is to be completed

[x] not later than **December 31, 2008**
[ ] pursuant to the schedule set forth on Attachment C, Schedule of Work.

4. Delays and Extensions of Time.

If either party is delayed at any time in the progress of providing services covered by this Agreement, by any causes beyond the party's control, the time for performance may be extended by such time as shall be mutually agreed upon by Contractor and City and shall be incorporated in a written amendment to this Agreement. Any request for an extension of time shall be made in writing to the other party.

5. Compensation and Schedule of Payments.

City shall pay the Contractor its hourly rates pursuant to the schedule set forth on **Exhibit B, "Fee Schedule."**

The Contractor shall be paid monthly on the basis of invoices for compensation earned by the Contractor during the billing period, as agreed by the parties. Payment shall be made within ten (10) days after approval of the voucher by the City council.

Cost not to exceed **$40,000** without prior approval of the Director of Public Works/City Engineer.

6. Ownership of Records and Documents.

The written, graphic, mapped, photographic, or visual documents prepared by the Contractor under the scope of work of this Agreement are instruments of the Contractor's services for use by the City with respect to this project and, unless otherwise provided, shall be deemed the property of the City. The City shall be permitted to retain these documents, including reproducible camera-ready originals of reports, reproduction quality mylars of maps, duplicates of 35 mm slides, and copies in the form of computer files, for the City's use. The City shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, any reports, data, drawings, images or other material prepared under this Agreement, provided that the Contractor shall have no liability for the use of the Contractor's work product outside of the scope of its intended purpose.

7. Termination.

The term of this agreement shall be from the date signed through **December 31, 2009**.

A. This agreement may be terminated by either party for reasonable cause, upon written notice to the other party. Reasonable cause shall include:

a) Material violation of this agreement.

b) Failure to maintain professional standards in the performance of services related to this agreement.

B. This agreement may be terminated without cause upon thirty (30) days notice by either party.

C. Termination of this agreement shall not relieve either party of their obligations under this agreement which accrues prior to the date of termination, or which, by their nature, is intended to survive completed performance of the scope of work, including the obligation of the City to pay for competent services performed prior to the date of termination.

8. Evaluation and Compliance with the Law.

The Contractor agrees to comply with all relevant, federal, state and municipal laws, rules and regulations, including laws governing equal employment opportunity, and prevailing or area standard wage laws, if applicable.

9. City Business and Occupation License.

Prior to performing work under this Agreement, Contractor shall secure a City of Sedro-Woolley Business and Occupation License.

10. Liability and Hold Harmless.

Each party shall indemnify, save, and hold harmless the other party of any claim, damages, losses, liability or expense cause by or resulting from their negligence related to the performance of this contract.

The Contractor shall provide proof to the City that it is insured under a professional liability insurance policy covering the work within the scope of this agreement, in such form and amounts as are acceptable to the City.

The Contractor shall provide proof to the City that it is insured under a general liability insurance policy covering the work within the scope of this agreement, in such form and amounts as are acceptable to the City.

For purposes of this agreement the Contractor waives immunity under RCW Title 51, the State Industrial Insurance Act for any claim brought by the City.

11. Employment Security. The Contractor shall comply with all employment security laws of the State of Washington, and shall timely make all required payments in connection therewith.

12. Amendments.

This Agreement shall not be altered, changed, or amended except by an instrument in writing executed by the parties hereto. Any changes in the scope of work or compensation shall be mutually agreed upon between the City and the Contractor and shall be incorporated in written amendments to this Agreement.

13. Scope of Agreement.

This Agreement incorporates all the agreements, covenants, and understanding between the parties hereto which are merged into this written agreement. No prior agreement or prior understanding, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless set forth in this Agreement or written amendment hereto.

14. Ratification.

Acts taken pursuant to this Agreement but prior to its effective date are hereby ratified and confirmed.

15. Assignability. This agreement is not assignable by either party, without written consent of the other party.

16. Notices. Any notice given in connection with this agreement shall be given in writing and shall be delivered either by hand to the party or by certified mail, return receipt requested, to the party at the party's address stated herein. Any party may change its address stated herein by giving notice of the change in accordance with this paragraph.

court proceeding arising under or related to this agreement shall be in Skagit County Superior Court.

18. Non-exclusive Agreement. This agreement shall not prevent the City of Sedro-Woolley from entering into a contract with another person or firm for similar services.

19. MRSC Roster Registration. The Contractor shall register or maintain registration on the MRSC Consultant Roster.

DATED this **13th** day of **November**, 2008.

CITY OF SEDRO-WOOLLEY
A Washington municipal corporation

By: _____
Mayor

Attest:

_____
Finance Director

Approved as to Form:

_____
City Attorney

CONTRACTOR:

Leonard, Boudinot, & Skodje, Inc.

By: Robert C Boudinot

Title: President

EXHIBIT "A"

Scope of Services
Fruitdale Road Sanitary Sewer Pump Station Engineering

Scope Of Work Summary:

Provide engineering services required to design and produce construction plans and contract documents for sanitary sewer pump station, including wetwell, valving, electrical control panel and forcemain, to connect to existing gravity sanitary sewer main.

Geotechnical investigations and system electrical design will be subcontracted by LBS.

Engineering Scope of Work:

1. Using data provided by the City, design the sewer main line in Fruitdale Road between McGarigle Road and SR 20.

2. Design sewer service laterals to each existing residence, capped at the right of way line.

3. Design manholes at locations that will service future development in the area and to serve specific parcels.

4. Design a sewer lift station to be located on the 20'x20' parcel owned by the City near P95640, or located near SR 20. Lift station to be sized for future build-out flow of 280,000 GPD.

5. Analyze the suitability of short term use of the existing pumps and controls currently being removed from the United General Hospital site.

6. Size the sewer forcemain pipe to meet current design parameters.

7. Design sewer service to P39392 from the existing sewer main in McGarigle Road or from the new Fruitdale Road sewer main.

8. Prepare an Engineer's Estimate for the work.

9. Develop plans, details and specifications for the sewer pump station work. Coordinate all work with the existing Skagit County Fruitdale/McGarigle Road Project. Work to be included with the road project bid.

10. By subconsultant, obtain additional geotechnical data for the proposed pump station site(s), and portions of the sewer main line where the depth will exceed 10 feet. Approximate fee, $12,000.00.

11. By subconsultant, provide pump station system electrical design. Approximate fee, $10,000.00.

12. If required, LBS survey crew will perform additional topographic survey work at the proposed pump station sites. This data will be used to design the site and prepare the construction plans.

The estimated fee for the Leonard, Boudinot & Skodje portion of this scope of work is $18,000. Subconsultants estimated fees at $22,000. The total estimated fee for the above listed scope of work is $40,000.

EXHIBIT "B"

FEE SCHEDULE FOR ENGINEERING AND SURVEYING SERVICES

Category	**Hourly Rate**
Principal	$105.00
Civil Engineer (PE)	
Level II	$ 70.00
Level III	$ 75.00
Level IV	$ 85.00
Level V	$ 95.00
Land Surveyor (PS)	
Level III	$ 65.00
LSIT Certificate	$ 70.00
Level IV	$ 85.00
Level V	$ 90.00
Robotic and GPS Survey	$120.00
Planner	$ 70.00
Technicians	
Technician I	$ 40.00
Technician II	$ 50.00
Technician III	$ 55.00
Technician IV	$ 60.00
Technician V or Party Chief	$ 70.00
Technician VI or Party Chief	$ 75.00
Technician VII or Party Chief	$ 85.00
Administrative	
Clerical I	$ 30.00
Clerical II	$ 40.00
Clerical III	$ 45.00
Office Administrator	$ 65.00

Materials - Expenses

Field & Office Supplies	Cost Plus 20%
(Monuments, Monument Cases, Stakes, Drafting Film, etc.)	
Photocopies	$ .20 each
Prints	$ .25 per S.F.
Digital Photo Color Prints	$.50 ½ pg - $1 full page
Mylar Sepia	$ 1.00 per S.F.
Photographs developed outside	Cost Plus 10%
Fees paid to Government Agencies and Sub-consultants	Cost Plus 10%
Express mail	Cost Plus 10%
Mileage	$.60 per mile

An annual percentage rate of 12% will be applied to accounts 30 days overdue.

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 1 2 2008

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3d

Memorandum

To: Mayor Anderson and City Council

From: Patsy Nelson

Date: 11/6/2008

Re: 2009 Budget Ordinance Hearing

Recommended Action
Staff recommends the Council move to set a public hearing to consider adoption of the 2009 Budget Ordinance on Tuesday, November 25, 2008.

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 1 2 2008

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 38

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-0771
Fax (360) 855-0733

Mark A. Freiberger, PE
Director of Public Works/City Engineer

MEMO TO: City Council and Mayor Mike Anderson

FROM: Mark A. Freiberger, PE

RE: **Final Acceptance – 2007 CIPP Sewer Project**
Insituform Technologies Inc.

DATE: November 5, 2008 (for Council review November 12, 2008)

ISSUE

Should Council approve final acceptance of the 2007 CIPP Sewer as constructed by Insituform Technologies, Inc. of Chesterfield, Mo?

BACKGROUND/DISCUSSION

This was the first CIPP Project for Sedro-Woolley. Council budgeted $200,000 from Account 401 Other Improvements to try this technology to try to find relief in soaring standard construction method prices in areas where pipe capacity is not a problem, but the pipe was failing. The project proved to be a success and remained under budget.

The construction contract for the 2007 CIPP Sewer Project with Insituform Technologies, Inc. was executed on March 28, 2007. The work was started on June 12, 2007 and all contract work was completed and physical completion occurred on January 18, 2008. Work was accepted as complete on January 18, 2008. Attached is the Notice of Acceptance from the project engineer, Reichhardt & Ebe, Inc.

The retention for this project has been held as required by the specifications and state law. Final release of the retention will be pending clearance from the Department of Labor & Industries and the Department of Revenue confirming correct wage payments and sales tax payments. The Notice of Completion of Public Works Contract has been sent to the Dept. of Revenue.

FINANCIAL

FUNDINGAVAILABLE		
Account No. 401.000.035.596.35.63.00 Other Improvements	$	200,000.00
TOTAL AVAILABLE FUNDING	**$**	**200,000.00**
ESTIMATED COST		
Insituform Technologies, Inc. (incl. WSST)	$	199,906.92
TOTAL ESTIMATED CONSTRUCTION COST	**$**	**199,906.92**
REMAINING BUDGET	**$**	**93.08**

ANALYSIS
The original contract was $112,936.68. Unit quantity changes resulted in an increase of $86,970.24. The final contract amount was $199,906.92. Overall, the contract came in $93.08 under the Engineer's Estimate.

RECOMMENDATION
It is Staff's recommendation that Council move for final acceptance of the 2007 CIPP Sewer as constructed by Insituform Technologies, Inc. of Chesterfield, MO.

MOTION:

Move final acceptance of the 2007 CIPP Sewer as constructed by Insituform Technologies, Inc. of Chesterfield, MO in the amount of $199,906.92.

Respectfully submitted,

Mark A. Freiberger, PE
Director of Public Works/City Engineer

REICHHARDT & EBE ENGINEERING, INC.

CONSULTING ENGINEERS

813 METCALF STREET, SEDRO-WOOLLEY, WA 98284 · 360-855-1713 FAX: 360 -855-1164

November 5, 2008

Mark Freiberger, PE, Director of Public Works/City Engineer
City of Sedro-Woolley
325 Metcalf Street
Sedro-Woolley, WA 98284

Re: 2007 Cured in Place Pipe Project Notice of Acceptance

Dear Mr. Freiberger:

I hereby certify that the 2007 Cured in Place Pipe Project and all appurtenances were built in accordance with the plans and specifications and that all materials incorporated in the project meet the specifications. An inspection was made on January 18, 2008 to verify that the punch list items had been completed. No outstanding items remain.

It is my understanding that Julie Rosario will prepare the DOR Notice of Completion for Publics Works Contract form. No payment should be made from the retained funds until receipt of the Department of Revenue certificate, Department of Labor and Industries Release and Washington State Employment Security Department release.

Inspection reports and submittals are on file at our office. These records are the property of the City of Sedro-Woolley and are available to you upon request.

Sincerely,
Reichhardt & Ebe Engineering, Inc.

James L. Hobbs, Jr. PE
Project Engineer

Enclosure

cc: Debbie Allen, Sewer Treatment Plant Superintendent
File

P:\Projects\07006\Project Closeout 07006\InsituformAcceptance letter11-5-08.doc

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 1 2 2008

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3F

RESOLUTION NO.

A RESOLUTION OF THE CITY OF SEDRO-WOOLLEY DECLARING CERTAIN PROPERTY AS SURPLUS AND AUTHORIZING ITS DISPOSITION

WHEREAS, the City has purchased the property and/or equipment identified herein; and

WHEREAS, the property and/or equipment identified is surplus to the needs of the City; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY AS FOLLOWS:

Section 1. The City Council does hereby declare the following to be surplus:

VEHICLES:

VIN	Year	Make	Model	Plate No.
CD4239D854598	1990	John Deere	2355	n/a

Section 2. The Mayor is directed to sell or trade-in the surplus property for additional property or for the best available price in any manner he determines to be in the best interest of the City and execute any necessary paperwork to effectuate the transfer.

PASSED by majority vote of the members of the Sedro-Woolley City Council this 12th day of November, 2008

_____
Mike Anderson, Mayor

Attest:

_____
Patsy Nelson, Clerk/Treasurer

Approved as to form:

_____
Eron Berg, City Attorney

CITY OF SEDRO-WOOLLEY SOLID WASTE & FLEET DIVISION
315 Sterling Street Sedro-Woolley, WA 98284 (360) 855-1884

Memorandum

To: Mark Freiberger

From: Leo Jacobs Solid Waste & Fleet Division

Date: 11/4/2008

Re: John Deere 2355 Trade In

Upon reviewing the information provided to us by the Parks Department and Barnett Implement Co. Inc., the Fleet Department is supportive of the proposed transactions. The trade in of the John Deere 2355 that is currently a back up, would allow the Parks Department to purchase two items that are going to enable them to enhance the looks and appeal of our City and according to the quote the City should have $1,500.00 plus extra credit at John Deere.

The Billy Goat could be used for vacuuming leaves and other clutter from in and around City buildings and downtown streets.

The brush hog would be used to get at some of the heavy brush type areas where the current parks equipment is having a much harder time in maintaining.

The brush hog would tentatively be scheduled for replacement on the ERR for replacement in 10-12 years. The Billy Goat would have a life span of 10-12 years also. Both of these items are able to be available for use in 30 days or less once they have been approved.

11/5/08

Eron,

I support this proposal. If approved, I will update the ERR for next year to add the equipment.

Thanks

CITY OF SEDRO-WOOLLEY PARKS & RECREATION
325 Metcalf Street, Sedro-Woolley, WA 98284 (360) 855-1661

Memorandum

To: Leo Jacobs, Solid Waste/Fleet Supervisor

From: Nathan Salseina Parks/Facilities Lead

Date: 10/17/2008

Re: Trade in of John Deere 2355

Please find the attached paperwork regarding the trade in value of our John Deere 2355 Tractor/Mower. As we have discussed we no longer use this piece of equipment because it was cycled out of our ERR program earlier this year and replaced with more efficient equipment.

Also attached is paperwork regarding the pricing for new equipment that we would like to purchase with the trade in allowance from the tractor. Please note that there will be no out of pocket expense for this new equipment, and there will also be a credit balance that we will be able to use to purchase a lot of repair parts for our equipment. The new equipment consists of a 5' brush hog that will be used to maintain the newly cleared areas in Riverfront Park. We need a brush hog to keep these new areas cleared as our current mowing equipment will not work for that task, and we will need to either rent one several times a year or purchase one. This equipment will also come in handy for other departments activities as we do not have a brush hog in the city.

The other piece of equipment is called a Billy Goat. It is a high powered vacuum unit that is used like a lawnmower that sucks up debris such as cigarette butts and leaves and even beer cans. We will use this at all of our various facilities to keep the exterior grounds clean and I intend to have our seasonal staff use it on Saturday and Sunday mornings on the sidewalks in front of the bars downtown to keep the city looking nice. Both of these pieces of equipment will be very valuable to our department and the entire city.

Thank You,

Nathan R. Salseina
Parks/Facilities Lead

JOHN DEERE

Barnett IMPLEMENT

Prepared For:

CITY OF SEDRO WOOLLEY

Proposal For:

CITY OF SEDRO WOOLLEY

Prepared By: **JERRY G REUBLE**
BARNETT IMPLEMENT CO.,
INC.
4220 OLD HIGHWAY 99 SO
MOUNT VERNON, WA 98273
Phone: (360) 424 7995
Fax: 3604240403
Work Email: JREUBLE@BARNETTIMPLEMENT.COM

Date: October 10, 2008 Offer Expires: November 28, 2008

BARNETT IMPLEMENT CO., INC.
4220 OLD HIGHWAY 99 SO
MOUNT VERNON ,WA 98273
Phone: (360) 424 7995
Fax: 3604240403

JOHN DEERE

Quote Summary

Prepared For:	Prepared By:	Quote ID:	2914611
CITY OF SEDRO WOOLLEY	JERRY G REUBLE	Created On:	October 10, 2008
360-856-5167	4220 OLD HIGHWAY 99 SO	Last Modified On:	October 14, 2008
	MOUNT VERNON ,WA 98273	Expiration Date:	November 28, 2008
	JREUBLE@BARNETTIMPLEMENT.COM		

All amounts are displayed in $

Equipment Summary	Qty	Each	Extended
John Deere MX5 ROTARY CUTTER	1	$ 2,075.00	$ 2,075.00
2008 BILLY GOAT MV650H	1	$ 1,549.00	$ 1,549.00
BILLY GOAT ACCESSORIES	1	$ 85.00	$ 85.00
Equipment Total			**$ 3,709.00**

Trade In Summary	Qty	Each	Extended
John Deere 2355	1	$ 6,000.00	$ 6,000.00
Payoff			0.00
Total Trade Allowance			$ 6,000.00
Trade In Total			**$ 6,000.00**

Quote Summary	
Equipment	$ 3,709.00
Trade In	$ (6,000.00)
Subtotal	$ (2,291.00)
Sales Tax	$ 296.72
Total	$ (1,994.28)
Down Payment	
Rental Applied	
Balance Due	$ (1,994.28)

Salesperson: X_____ Accepted By: X_____

CONFIDENTIAL

JOHN DEERE

Barnett IMPLEMENT

Equipment Quote

All amounts are displayed in $

John Deere MX5 ROTARY CUTTER

Code	Description	Qty		Selling Price
2132W	MX5 Lift-Type Rotary Cutter - 540 RPM PTO	1		2,229.00
	Standard Options - Per Unit			
1610	Front Safety Shield - Chain	1	0.00	
1710	Rear Safety Shield - Chain	1	0.00	
	Standard Options		0.00	
	Standard Options Total	1		0.00
	Other Charges			
	Freight	1		88.14
	Discount	1		-242.14
	Total			2,075.00

JOHN DEERE

Barnett IMPLEMENT

Equipment Quote

All amounts are displayed in $

2008 BILLY GOAT MV650H

Code	Description	Qty	Selling Price
MV650H	6.5 HP HONDAGSV ENGINE, 29" PUSH VACUUM	1	1,549.00

Total	1,549.00

CONFIDENTIAL

JOHN DEERE

Barnett IMPLEMENT

Equipment Quote

All amounts are displayed in $

BILLY GOAT ACCESSORIES

Code	Description	Qty	Selling Price
800730	REPLACEMENT BAG	1	85.00

Total	85.00

JOHN DEERE

Barnett IMPLEMENT

TradeIn Quote

All amounts are displayed in $

John Deere 2355

Code	Description	Qty	List Price
	John Deere 2355 2355 TRACTOR WITH NUNES MOWER	1	6,000.00
	Total		**6,000.00**

SUBJECT: PUBLIC COMMENT

Name:
Address:
Narrative:

Name:
Address
Narrative:

Name:
Address:
Narrative:

Name:
Address:
Narrative:

Name:
Address:
Narrative:

PUBLIC HEARING(S)

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 12 2008

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 5

Memorandum

To: Mayor Anderson and City Council

From: Patsy Nelson

Date: 11/6/2008

Re: Property Tax Levy Ordinance Public Hearing (first reading)

Background information: The attached property tax ordinance has two components. The first is general property tax revenues and the second is voter approved bond tax revenues.

General Property Tax Revenues Property tax levy increases are limited to 101% of the dollar amount of the previous year's highest allowed tax plus new construction and annexed property. The maximum dollar amount of the property tax levy is established by the City Council. The Skagit County Auditor's Office has determined the preliminary assessed valuation to be $934,567,493. The tax rate is calculated based upon the Assessor's valuation and the Council's tax request. Property taxes at the highest allowable amount at the projected valuation are estimated to create a tax rate of 1.86143 which is down from 2.1444 in 2008. The final assessed valuations and resulting tax rate, will not be known until January, 2009.

A levy increase in the amount of 1% would result in $16,689 of additional property tax. Low-income senior citizens and disabled persons either do not pay this tax or receive a tax reduction, as determined by the Skagit County Assessor's Office. The use of this 1% tax increase is not limited to the general fund. It may be restricted for specific items such as the acquisition of Park land, etc.

The Mayor's proposed ordinance does not include an increase in general property taxes. It also is the Mayor's intent to not bank the excess capacity.

Voter Approved Bond Tax Revenues The second part of the ordinance is for the debt service for the Public Safety Building which was previously approved by the voters of Sedro-Woolley. Low-income senior citizens and disabled persons do not pay this tax. The 2009 tax request is $210,000.

Recommendation: Staff recommends that the Council approve Ordinance No._____, An Ordinance of the City of Sedro-Woolley Approving the Property Tax Levy.

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF SEDRO-WOOLLEY APPROVING THE PROPERTY TAX LEVY.

WHEREAS, The City Council of the City of Sedro-Woolley has properly given notice of the public hearing held November 12, 2008, to consider the City of Sedro-Woolley 2009 Real Estate Property Tax Levy; and

WHEREAS, the City Council, after hearing, and after duly considering all relevant evidence and testimony presented, has determined that the City of Sedro-Woolley will not require an increase in general property tax revenue from the previous year, in addition to the increase resulting from the addition of new construction and improvements to property, addition of properties as a result of annexation and any increase in the value of state assessed property, in order to discharge the expected expenses and obligations of the City of Sedro-Woolley and in its best interest; and

WHEREAS, it is the intent of the City Council to not bank the excess capacity; and

WHEREAS, per a 1996 citizen voted and approved GO Bond issuance, it is necessary to increase property taxes to pay GO Bond principal and interest; and

WHEREAS, the City's actual levy amount from the previous year was $1,668,947; and

WHEREAS, the population of this City is more than 10,000; and now, therefore,

IT IS HEREBY ORDAINED, by the City Council of the City of Sedro-Woolley, an increase in the regular property tax levy shall not be imposed in addition to the increase resulting from the addition of new construction and improvements to property, addition of properties as a result of annexation and any increase in the value of state-assessed property. It is further ordained that the City Council hereby authorizes the 2009 levy in the amount of an increase of 0.00% from last year, or $0.00 not to exceed the levy limit as allowed by law.

Also levied here is an amount necessary to fund the debt service of the 1996 G/O Bond Fund (Public Safety Building) in the amount of $210,000.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 25th DAY OF NOVEMBER, 2008.

_____
Mike Anderson, Mayor

ATTEST:

_____
Clerk-Treasurer

APPROVED AS TO FORM:

_____
City Attorney

PRELIMINARY ASSESSED VALUE FOR COMPUTATION OF PROPERTY LEVY FOR DISTRICTS WITH POPULATION LESS THAN 10,000 2008 LEVY FOR 2009 TAXES

TAXING DISTRICT: City of Sedro Woolley

Tax Base for Regular Levy	
1. Preliminary total district taxable value (excluding boats, timber assessed value and senior citizen exemptions from regular levy). Tax base for regular levy:	$920,438,772
2. 2008 State Assessed Utility value:	$14,128,721
Preliminary Total Tax Base for Regular Levy	**$934,567,493**
Tax Base for Excess and Voted Bond Levies	
3. Less assessed value of the senior citizen/disability exempt property:	$13,432,500
4. Plus 2008 Timber Assessed Value (TAV):	$0
5. Tax Base for Excess and Voted Bond Levies (1+2-3+4):	**$921,134,993**

PRELIMINARY LEVY LIMIT CALCULATION 2008 LEVY FOR 2009 TAXES

A. Highest regular tax which could have been lawfully levied beginning with the 1985 levy. Year: 2008 $1,668,947 X 101% =	$1,685,636
B. Current year's assessed value of new construction and improvements in original district before the annexation occurred times last years levy rate. A.V. $25,180,455 X 2.14440 / $1,000 =	$53,997
C. Current year's assessed value of state assessed property in original district if annexed, less last years value of state assessed property. The remainder to be multiplied by last year's regular levy rate. $_____ (Current Yr. A.V.) - $ 14,128,721 (Previous Yr. A.V.) = $ (Remainder) $_____ (Remainder) X $ 2.1444 (Last Years Levy Rate) /$1,000 =	
D. Regular Property Tax Limit: A+B+C =	**$1,739,633**

PRELIMINARY LEVY RATE COMPUTATION

Regular Levy

Type of Taxing District:

Statutory **maximum** dollar rate for taxing district: $3.3750

The dollar amount of the **certified levy** divided by the assessed value

$1,739,633 / $934,567,493 = 1.86143 *

For **Regular Rate,** enter the lesser of the statutory maximum dollar rate or the certified levy rate: **$1.86143**

Not to exceed the Statutory Maximum rate shown above!

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 12 2008

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 6

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

Eron M. Berg
City Supervisor/Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Sewer Rate & Fee Ordinance
DATE: November 12, 2008

ISSUE: Should the Council adopt the attached ordinance which increases the monthly charge for sanitary sewer service by $2.75 for a residential customer. This item is on the agenda for a public hearing tonight.

BACKGROUND: This is an anticipated step increase in rates as identified in the rate study conducted earlier this year. This increase is necessary to service the debt borrowed to fund the millions of dollars in projects to address our critical sewer interceptor needs.

On the flow based rates, a problem has been detected. It appears that the flow based rates were not increased in the past to the same extent as the residential rates, which artificially increases the residential rates (residents are paying more to dump the same flow into the system than the flow-based customers). In many jurisdictions, flow-based customers pay more, particularly if they are high strength dischargers. Flow based rates are currently $3.76 per 100 cubic feet. With the same percentage increase as the residential rates, the flow based rate would increase to $3.97 per 100 cubic feet. If the flow based rates were equivalent (they pay the same as the residential rates) it would be $6.83 per 100 cubic feet. Staff's recommendation is to increase the flow based rate to $4.69 per 100 cubic feet which closes the gap by one-quarter. If you continue to close the gap by one-quarter, the rates will be equivalent after a total of four rate increases (maybe 2012). Closing this gap will also help ensure that the residential rates grow by a slower amount than anticipated in the rate study.

RECOMMENDATION: After opening the public hearing, MOTION to continue the public hearing to November 25th, 2008. Adoption will be requested at that meeting.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE FEES AND CHARGES FOR USE OF THE CITY OF SEDRO-WOOLLEY SANITARY SEWER SYSTEM, AMENDING PORTIONS OF SEDRO-WOOLLEY MUNICIPAL CODE CHAPTER 13.16 AND CHAPTER 13.30, AND ADJUSTING THE LOW-INCOME SENIOR DISCOUNT

WHEREAS, the City Council of the City of Sedro-Woolley is updating its Sanitary Sewer Capital Facilities Plan, and

WHEREAS, the work identified by the City will cost about $15,133,000.00, and

WHEREAS, the intended method of financing is to utilize PWTF monies to the extent possible, to achieve a lower cost of funds, and

WHEREAS, the City has hired consultants who have made recommendations concerning the allocation of the cost of construction between connection fees and charges and monthly user fees, and

WHEREAS, the City Council finds that adoption of the connection and user fees set forth in this ordinance will support the construction projects in the Sanitary Sewer Capital Facilities Plan if anticipated financing is realized, and

WHEREAS, the City Council finds that it is in the interests of the public health, safety and welfare to adopt the fee schedules set forth below, now therefore,

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DO HEREBY ORDAIN AS FOLLOWS:

Section 1: SWMC Section 13.30.010 is hereby amended to read as follows:

13.30.010 Effective date.

Commencing on ~~June 1, 2008~~ January 1, 2009, the sewer service charges specified in this chapter shall take effect. For buildings which have a public sewer available after that date, a sewer service charge shall commence thirty days after such public sewer has been available and notice of such availability is given.

Section 2: SWMC Section 13.30.020 is hereby amended to read as follows:

13.30.020 Residential rates.

Unless exempt from connection to the sewer, there shall be charged to each single residential dwelling unit (including mobile or manufactured homes on individual lots or in a mobile home park), and to each unit of a residential duplex (two units) or triplex (three units) dwelling, to which sewer service is available a basic monthly sewer service charge as follows:

~~June 1, 2008 and thereafter: $48.50~~

January 1, 2009 and thereafter: $51.25

The City Council shall review and adjust these rates annually or as needed.

Section 3: SWMC Section 13.30.040 is hereby amended to read as follows:

13.30.040 Nonresidential schedule and other provisions.

Unless otherwise provided by written agreement, there shall be charged to each nonresidential unit (including commercial and industrial units) to which sewer service is available a monthly sewer service charge as follows:

A. A base rate per connection per month plus a volume rate (in cubic feet) for all volume of discharge over seven hundred fifty cubic feet per month. The base rate shall be equal to the single residential rate set forth in this chapter. The volume rate charge shall be determined by the water consumption records provided by the Skagit County PUD No. 1 meter readings and records, or as otherwise determined as provided in this chapter.

B. The superintendent may adjust this charge based upon evidence that the metered water usage does not accurately reflect the volume of discharge disposed of through the sewer system. In making this adjustment, the superintendent may rely upon industry standards, scientific and engineering data, sewage flow meter data, qualified professional opinions, and any other basis which is in his or her opinion appropriate.

C. The superintendent may require the installation of any measuring devices to measure the flow of water or sewage at the owner's expense.

D. The volume rate charge shall be based upon the monthly (or average monthly) water volume for the most recently available water billing period preceding the sewer billing period.

E. The volume rate shall be as follows:

~~June 1, 2008 and thereafter~~	~~$3.76~~ $4.69
January 1, 2009 and thereafter	per 100 cubic feet

F. For purposes of this section, the term "unit" shall mean any lot, structure or sanitary sewer connection served by or associated with a water meter, or any other lot, structure or sanitary sewer connection which the superintendent shall deem a separate unit for billing purposes.

Section 4. The effective date of this ordinance shall be January 1, 2009, more than 5 days after passage and publication.

Passed and approved this _____ day of _____, 2008.

_____
Mayor

Attest:

_____

City Clerk

Approved as to form:

_____

City Attorney

UNFINISHED BUSINESS

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 1 2 2008

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 7

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

Eron M. Berg
City Supervisor/City Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Comprehensive Solid Waste Management Plan
DATE: November 12, 2008

ISSUE: Should the Council adopt the 2008 CSWMP?

BACKGROUND: The County proposed amendments to the 2005 CSWMP were approved by the Solid Waste System Governance Board (SWSGB) for the purpose of forwarding to the Department of Ecology (DOE) in May of this year and were approved by DOE by letter dated June 25, 2008. The SWSGB approved the amendments with the addition of Sedro-Woolley's proposed language regarding increasing recycling on October 15, 2008.

As the SWSGB did take final action as contemplated by the 2008 Interlocal, the City is required to adopt the 2008 CSWMP as approved by the SWSGB.

RECOMMENDATION: Motion to adopt the proposed resolution adopting the 2008 Comprehensive Solid Waste Management Plan as approved by the Solid Waste System Governance Board on October 15, 2008.

RESOLUTION NO.

A RESOLUTION OF THE CITY OF SEDRO-WOOLLEY ADOPTING A REVISED COMPREHENSIVE SOLID WASTE MANAGEMENT PLAN

WHEREAS, the City was a party to an interlocal agreement between Skagit County and the other cities and towns in Skagit County dated May 17, 2004 that addresses the countywide solid waste system which is recorded under Skagit County Auditor's File No. 200405200103 (2004 Interlocal); and

WHEREAS, the 2004 Interlocal established the process by which the City's comprehensive solid waste management plan (CSWMP) was to be adopted and amended pursuant to RCW 70.95; and

WHEREAS, pursuant to the 2004 Interlocal and in accordance with Chapter 70.95 RCW, the City's CSWMP is the same as Skagit County's CSWMP and the current CSWMP was adopted by Skagit County in 2004 as contemplated in the 2004 Interlocal and is known at the 2005 CSWMP; and

WHEREAS, the parties to the 2004 Interlocal adopted a new interlocal agreement, the 2008 Interlocal recorded under Skagit County Contract No. C20080306, which changed the method of adopting, revising or amending the CSWMP to require City adoption within 30 days after a supermajority vote by the Solid Waste System Governance Board (SWSGB) and approval by the Department of Ecology; and

WHEREAS, the County proposed revisions to the 2005 CSWMP that were approved by the SWSGB for the purpose of forwarding to the Department of Ecology in May of this year and were approved by Ecology by letter dated June 25, 2008; and

WHEREAS, the SWSGB took final action to approve the 2008 CSWMP as required under the 2008 Interlocal on October 15, 2008 which requires the City to adopt the 2008 CSWMP; and

WHEREAS, the foregoing recitals are also findings of the City Council and a material part of this resolution;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY AS FOLLOWS:

The City of Sedro-Woolley hereby adopts the attached 2008 Comprehensive Solid Waste Management Plan, as approved by the Solid Waste System Governance Board on October 15, 2008, as required by Interlocal Agreement dated April 30, 2008 by and between Skagit County and the cities and towns in Skagit County and recorded as Skagit County Contract No. C20080306.

PASSED by majority vote of the members of the Sedro-Woolley City Council this 12th day of November, 2008

_____
Mike Anderson, Mayor

Attest:

_____
Patsy Nelson, Clerk/Treasurer

Approved as to form:

_____
Eron Berg, City Attorney

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 12 2008

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 8

Memorandum

To: Mayor Anderson and City Council

From: Patsy Nelson Patsy

Date: 11/06/08

Re: 2009 Budget (first reading)

The attached ordinance summarizes the budget amounts for each fund as detailed in the Mayor's 2009 Preliminary Budget which was presented and discussed at the November Worksession. All funds have been balanced according to Council goals and direction as outlined in the Mayor's 2009 Budget Memo. Staff will be available to answer any additional Council questions.

ORDINANCE NO.

AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE CITY OF SEDRO-WOOLLEY, WASHINGTON, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2009.

WHEREAS, the Mayor of the City of Sedro-Woolley, Washington, completed and placed on file with the City Finance Director, a proposed budget and estimate of the amount of the moneys required to meet the public expenses, bond retirement and interest, reserve funds and expenses for the City of Sedro-Woolley for the fiscal year ending December 31, 2009, and a notice was published that the Sedro-Woolley City Council would meet on the 25th day of November, 2008, at the hour of 7:00 P.M., at the Sedro-Woolley City Hall, for the purpose of making and adopting a budget for the year 2009, and giving taxpayers within the city limits of Sedro-Woolley an opportunity to be heard upon said budget; and

WHEREAS, the Sedro-Woolley City Council did meet at said time and place and did then consider the matter of said proposed budget; and

WHEREAS, the proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Sedro-Woolley for the purposes set forth in said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of said City for said year and being sufficient to meet the various needs of said City during said period.

NOW, THEREFORE, the City Council of the City of Sedro-Woolley do ordain as follows:

Section 1. The budget for the City of Sedro-Woolley, Washington, for the year 2009 is hereby adopted at the fund level in its final form and content as set forth in the document entitled City of Sedro-Woolley 2009 Annual Budget, three copies of which are on file in the Office of the Finance Director.

Section 2. Estimated resources, including fund balances or working capital from each separate fund of the City of Sedro-Woolley, and aggregate totals for all such funds combined, for the year 2009 are set forth in summary form below, and are hereby appropriated for expenditure at the fund level during the year 2009 as set forth below:

FUND:	AMOUNT:
001 GENERAL FUND	4,710,062
101 PARKS FUND	789,829
102 CEMETERY FUND	168,202
103 STREET FUND	812,948
104 ARTERIAL STREET FUND	8,778,197
105 LIBRARY FUND	323,117
106 CEMETERY ENDOWMENT FUND	125,096
107 CUM RESERVE FOR CITY PARKS FUND	7,739
108 STADIUM FUND	75,752
109 SPECIAL INVESTIGATIONS FUND	6,409
113 PATHS AND TRAILS FUND	41,978
205 G/O BOND REDEMPTION FUND 2008	250,408
206 G/O BOND 2008 RESERVE FUND	150,000
230 G/O BOND 1996 REDEMPTION FUND	277,954
302 CUM RES FOR C/E CAP OUT FUND	2,118,275
310 MITIGATION RES FOR POLICE FUND	30,085
311 MITIGATION RES FOR PARKS FUND	160,445
312 MITIGATION RES FOR FIRE FUND	132,665
332 PWTF SEWER CONSTRUCTION FUND	761,545
401 SEWER FUND	3,368,451
402 CUM RES FOR SEWER OPERATIONS FUND	405,500
407 98 SEWER REV BOND FUND	772,115
410 CUM RES FOR SEWER FACILITES FUND	4,051,052
411 98 SEWER REV BOND RESERVE FUND	376,482
412 SOLID WASTE FUND	1,733,106
425 STORMWATER FUND	282,113
501 EQUIPMENT REPLACEMENT FUND	590,836
621 SUSPENSE (SWSD)	100,500
TOTAL ALL FUNDS	31,400,861

Section 3. The City Finance Director is directed to transmit a certified copy of the budget hereby adopted to the State Auditor's Office and to the Association of Washington Cities.

Section 4. This ordinance shall be in force and take effect five (5) days after its publication according to law.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 25TH DAY OF NOVEMBER, 2008.

_____
Mike Anderson, Mayor

ATTEST:

_____
Finance Director

APPROVED AS TO FORM:

_____
City Attorney

NEW BUSINESS

Eron Berg

From: John Boyes [jboyes@wavecable.com]
Sent: Wednesday, October 29, 2008 5:38 PM
To: Eron Berg
Cc: Clare Drews; Shakarian, Roupen
Subject: Fiddle Festival

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 12 2008

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 9

October 29, 2008

Eron Berg
City Supervisor/City Attorney
City of Sedro-Woolley
325 Metcalf Street
Sedro-Woolley, WA 98284

Dear Eron:

Thank you very much for taking time out of your busy schedule to meet with me today about the possibility of a fiddle festival using the bandstand at your Riverfront Park.

This letter is intended to be very conceptual with few details, but to give you and the city council an idea of what we are thinking. Since many of the symphonies violin players are closet fiddlers, my proposal would be to hold a fiddle festival using the bandstand at Riverfront Park on a Saturday or Sunday afternoon during July or August. The format would be family orientated (and family priced) and informal with guests invited to bring a picnic, sit on the lawn, and listen to some fiddle music (perhaps with the addition of a bluegrass band). We would charge an entrance fee and use the event as a fund raiser for the Skagit Symphony. We feel that the event would be warmly received by the Sedro-Woolley community and we could draw a fair crowd from outside your community. My guess is that about four hours would be required for the event. If successful, the event could become an annual affair.

In order to accomplish this, we would have to cordon off an area of the park (as I showed you). In addition, we would like to be able to invite several concessionaires to offer food to the guests. The Sedro-Woolley ban on alcohol in any of their parks is certainly understandable, but I know that many of our guests would love to have a glass of beer or wine with their picnic lunch.

Both the symphony board and the Sedro-Woolley City Council will meet on November 12. My proposal is that you bring this matter up for discussion with the city council and I will discuss the matter with the symphony board. If there is an interest by both sides in proceeding with discussions, I could appoint an official representative of the symphony to work with you (or any other representative the council would appoint).

Very truly yours,

John A. Boyes, MD, MBA
President
Skagit Symphony

CITY COUNCIL AGENDA
REGULAR MEETING

NOV 12 2008

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 11

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

Eron M. Berg
City Supervisor/City Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Union Cemetery rates
DATE: November 12, 2008

ISSUE: Should the Council approve the attached ordinance increasing certain rates for services at the Sedro-Woolley Union Cemetery?

BACKGROUND: Ray Melton undertook a rate study and compared Sedro-Woolley's rates to Anacortes and Burlington. His notes are attached and show that Sedro-Woolley's rates are lower than the neighbors' rates.

In 2008, the Council budgeted a subsidy of $42,500.00 from property taxes to support the operations at Union Cemetery. In 2009, the Mayor's draft budget includes a property tax subsidy of $53,500.00 (his draft also contemplates these rate increases).

RECOMMENDATION: Motion to adopt Ordinance _____-08 increasing rates at Union Cemetery.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE SEDRO-WOOLLEY MUNICIPAL CODE CHAPTER 2.80 TO INCREASE CERTAIN RATES AND CHARGES FOR THE SEDRO-WOOLLEY UNION CEMETERY

WHEREAS, the City of Sedro-Woolley proudly operates the Sedro-Woolley Union Cemetery; and

WHEREAS, fees and charges for use of the Sedro-Woolley Union Cemetery have not been updated since 2006; and

WHEREAS, a rate study conducted by the Street Department Supervisor/Foreman indicates that rates at the Sedro-Woolley Union Cemetery are below market; and

WHEREAS, the City Council has budgeted to subsidize the operations of the Sedro-Woolley Union Cemetery by $42,500.00 in 2008; and

WHEREAS, the City Council desires to increase rates and charges to more closely reflect market conditions and to minimize the amount of property tax dollars required to subsidize the operations at Sedro-Woolley Union Cemetery;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DO HEREBY ORDAIN AS FOLLOWS:

Section 1. SWMC 2.80.040 is amended as follows:

The fees and charges charged by the city for services, items and spaces in Union Cemetery shall be as follows:

BURIAL SPACE

Burial Space (Includes space at $550.00; endowment at $50.00 and headstone setting at $100.00)	$700.00
Double Burial Single Space (1 full body and 1 cremains or 2 cremains)	$1,000.00
Opening/Closing (Includes tent, chairs, greens and equipment)	$450.00
Standard Size Concrete Liner (Includes purchase price and handling) (Oversize liner price on request)	$450.00+ Sales Tax
Concrete Vault (Handling fee only)	$125.00
Headstone Reset Fee	$50.00

URN SPACE

Urn Space (Includes space at $250.00; endowment at $50.00 and headstone setting at $100.00)	$400.00

Double Burial Single Space	$650.00
Opening/Closing (Includes tent, chairs and greens)	$225.00
Opening/Closing (No tent, chairs or greens)	$110.00
Urn Vault (Includes purchase price and handling)	$80.00+ Sales Tax

BABY SPACE

Baby Space (Includes space at $300.00; endowment at $50.00 and headstone setting at $100.00)	$450.00
Opening/Closing (Includes tent, chairs and greens)	$300.00
Opening/Closing (No tent, chairs or greens)	$125.00
Concrete Baby Liner (Includes purchase price and handling)	$225.00+ Sales Tax
Combo (Liner/Casket) (Handling fee only)	$75.00

COLUMBARIUM NICHE WALL

Niche Space (Includes space at variable price by location; and endowment at $50.00)*	Row 1 (top) Row 2 Row 3 Row 4	$600.00 $550.00 $500.00 $450.00
Opening/Closing (Includes tent, chairs and greens)		$175.00
Opening/Closing (No tent, chairs or greens)		$90.00
Inscription (Single shutter inscription)		$150.00+ Sales Tax

Includes full name, date of birth, date of death (up to twenty characters) extra charge per letter or number over twenty characters.

* Single inurnments only.

COLUMBARIUM NICHE WALL
"ESTATE UNIT"

Niche space* (11 7/8" x 11 7/8" x 15 1/2) (Includes space and endowment at $50.00)

Niches 1 through 4	$1,200.00 each
Niches 5 through 10	$1,050.00 each
Niches 11 and 12	$950.00 each
Niches 13 and 14	$850.00 each
2 plus cremains per niche	1 1/2 times single unit price
Opening/Closing (Includes tent, chairs and greens)	$175.00
Opening/Closing (No tent, chairs or greens)	$90.00

Inscription (Single shutter inscription) Each cremains	$150.00+ Sales Tax

Includes full name, date of birth, date of death (up to twenty characters) extra charge per letter or number over twenty characters.

ADDITIONAL LABOR CHARGES

Saturday Service (Standard Burial) Saturday Service (Cremation)	$410.00 $205.00
Sunday/Holiday Service (Standard Burial) Sunday/Holiday Service (Cremation)	$530.00 $265.00
Additional Headstone on Existing Grave Space	$100.00***
Setting of Headstone Flower Vase	$25.00
Chapel Services at 3:00 p.m. or later	$100.00

*** Maximum of two headstones per grave space.
Note: Any other charges shall be based on prevailing wages plus a ten percent administration fee.

DISINTERMENT

Casket/any removal Casket/Relocation within Union Cemetery	$850.00 $1,200.00
Urn/any removal Urn/Relocation within Union Cemetery	$200.00 $300.00

Burials held on Saturday, Sunday or city-recognized holidays must be scheduled forty-eight hours in advance. Failure to give adequate notification will result in a double charge of the Saturday, Sunday or holiday rate. (See additional labor charges above.)

Section 2. This ordinance shall be effective five (5) days after passage and publication as provided by law.

Section 3. The provisions of this ordinance are declared to be severable, and if any section, sentence, clause or phrase of this ordinance shall for any reason be held invalid or unconstitutional or if the application of this ordinance to any person or circumstances shall be held invalid or unconstitutional, such decisions shall not affect the validity of the remaining sections, sentences, clause or phrases of this ordinance.

PASSED by majority vote of the members of the Sedro-Woolley City Council this _____ day of _____, 2008, and signed in authentication of its passage this _____ day of _____, 2008.

Mike Anderson, Mayor

Attest:

Patsy Nelson, Clerk/Treasurer

Approved as to form:

Eron Berg, City Attorney

Published:

ORDINANCE NO. 1541-06

AN ORDINANCE OF THE CITY OF SEDRO-WOOLLEY WASHINGTON, ESTABLISHING RATES AT THE SEDRO-WOOLLEY UNION CEMETERY, AND AMENDING 1495-04

WHEREAS, it has been periodically necessary over the years to adjust rates in keeping with the economy and the City's financial status; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, DO HEREBY ORDAIN AS FOLLOWS:

Section 1. In accordance with Sedro-Woolley Municipal Code Section 2.80.040 is hereby amended, the rates for Union Cemetery shall be as follows:

2.80.040 Rates.

BURIAL SPACE

✓ Burial Space (Includes space at ~~$450.00~~ $50.00; endowment at $50.00 and headstone setting at $100.00)	~~$600.00~~ $700.00
✓ Double Burial Single Space (1 full body and 1 cremains or 2 cremains)	~~$850.00~~ $1,000.00
✓ Opening & Closing (Including tent, chairs greens and equipment)	~~$400.00~~ $450.00
Standard Size Concrete Liner (Includes purchase price and handling) (Oversize liner price on request)	$450.00 + Sales Tax
ok Concrete Vault (Handling fee only)	$125.00
✓ Headstone Reset Fee	~~$ 35.00~~ $50.00

URN SPACE

✓ Urn Space (Includes space at ~~$200.00~~ $250.00; endowment at $50.00 and headstone setting at $100.00)	~~$350.00~~ $400.00
✓ Double Burial Single Space	~~$475.00~~ $450.00
✓ Opening/Closing (Includes tent, chairs and greens)	~~$200.00~~ $225.00
✓ Opening/Closing (No tent, chairs or greens)	~~$ 90.00~~ $110.00

ok Urn Vault (Includes purchase price and handling)	$ 80.00 + Sales Tax

BABY SPACE

ok Baby Space (Includes space at $300.00; endowment at $50.00 and headstone setting at $100.00)	$450.00
ok Opening/Closing (Includes tent, chairs and greens)	$300.00
ok Opening/Closing (No tent, chairs or greens)	$125.00
ok Concrete Baby Liner (Includes purchase price and handling)	$225.00 + Sales Tax
ok Combo (Liner/Casket) (Handling fee only)	$ 75.00

COLUMBARIUM NICHE WALL

✓ Niche Space (Includes space at $300.00; and endowment at $50.00)	~~$350.00*~~	Row 1 Top $600.00 Row 2 $550.00 Row 3 $500.00 Row 4 & Up $450.00
ok Opening/Closing (Includes tent, chairs and greens)	$175.00	
✓ Opening/Closing (No tent, chairs or greens)	$90.00 ~~$ 75.00~~	
✓ Inscription (Single Shutter Inscription)	~~$135.00 +~~ Sales Tax	150 +

Includes full name, date of birth, date of death (up to 20 characters) extra charge per letter or number over 20 characters.

*Single Inurnments Only

COLUMBARIUM NICHE WALL "ESTATE UNIT"

ok Niche space* (11 7/8" x 11 7/8" x 15 1/2) (Includes space and endowment at $50.00)

1)	Niches 1 thru 4	$1,200.00 ea.
2)	Niches 5 thru 10	$1,050.00 ea.
3)	Niches 11 & 12	$ 950.00 ea.
4)	Niches 13 & 14	$ 850.00 ea.

2 plus cremains per niche price — 1½ times single unit

OK Opening/Closing (Includes tent, chairs and greens)	$175.00
✓ Opening/Closing (No tent, chairs or greens)	$ 90.00 ~~$ 75.00~~
✓ Inscription (Single Shutter Inscription) Each cremains	~~$135.00~~ + 150 + Sales Tax

Includes full name, date of birth, date of death (up to 20 characters) extra charge per letter or number over 20 characters.

ADDITIONAL LABOR CHARGES

OK Saturday Service ~~Sat.~~ Burial	$410.00
✓ " " Cremation	205.00
OK Sunday/Holiday Service	$530.00
✓ " / " " cremation	265.00
OK Additional Headstone on Existing Grave Space	$100.00***
OK Setting of Headstone Flower Vase	$ 25.00
OK Chapel Services at 3:00 P.M. or later	$100.00

***Maximum of two headstones per grave space

Note: Any other charges shall be based on prevailing wages plus a 10% administration fee.

DISINTERMENT

✓ Casket / Relocation within same Cemetery	$850.00 / $1,200.00
✓ Urn / Relocation within same Cemetery	$200.00 / $300.00

Section 2. Burials held on Saturday, Sunday or City recognized Holidays must be scheduled 48 hours in advance. Failure to give adequate notification will result in a double charge of the Saturday, Sunday or Holiday rate. (See additional labor charges above.)

Section 3. This ordinance shall take effect and be in force five days after passage, approval and publication as required by law.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS ~~12th~~ DAY OF ~~April~~, ~~2006~~.

Sharon D. Dillon

Sharon D. Dillon, Mayor

ATTEST:

Patsy K. Nelson
City Clerk

APPROVED AS TO FORM:

City Attorney

	Anacortes	Burlington	S.W.
space	$642.00	$580.00	$500.00
o/c	$419.00	$720.00	$400.00
Marker Reset	$45.00	35% set = $80.64 (24x32 set Fee $230.40)	$35.00
Urn space	$482.00	$265.00	$200.00
o/c	$195.00 w/ $111.00 w/o	$265.00 w $215.00 w/o	$200.00 w $90.00 w/o
Niche o/c	$56.00	$130.00	$75.00
Labor Charges			
Sat. (Burial)	$390.00	$270.00	$410.00
Cremains)	$224.00	$270.00	
(S/L) Disinternment (Urn)	w/In Cem. $1,841.00 Removal from Cem. $1,005.00 $279.00 $140.00	$1,650.00 $875.00 $250.00 $165.00	$850.00 200.00

	2003 Niche Wall Cost ②	$10,967.04
	48 units ②	$24,000.00
Row 1 TOP	$600.00 x 12 =	$7,200.00
Row 2	$550.00 x 12 =	$6,600.00
Row 3	$500.00 x 12 =	$6,000.00
Row 4 Bottom	$450.00 x 12 =	$5,400.00
		$25,200.00
	48 open/close @ $75.00	$3,600.00
	48 Inscription $150.00 - $70.00 cost =	$3,840.00
	Gross Sales	$32,640.00
	Niche Cost.	$10,967.04
	Net Sales/open close Receipts	$21,640.00

City of Anacortes/Grand View Cemetery
2008-2009 Fee Schedule
Effective March 1, 2008

All fees at Grand View Cemetery shall be adjusted each year based on the Consumer Price Index – West Region All Items (CUUR0400SA0) as published by the U.S. Department of Labor – Bureau of Labor Statistics. They will be adjusted on March 1st of each year based on the previous year-end calculated as follows (with figures being rounded to the nearest whole dollar amount):

$$\frac{\text{Pre- adjustment price}}{1} \quad \frac{\text{C.P.I. for adjustment year}}{\text{C.P.I for 2003 (188.6)}} = \text{Adjusted Price}$$

PROPERTY

Grave site $558
15% endowment care $84
Total Grave Site $642

Grave Site (Youth) $251
15% endowment care $38
Total Grave Site $289

Grave Site (Cremation) $419
15% endowment care $63
Total Grave Site $482

Mausoleum – Eco Niches/Single only ..... Catalog Price

Mausoleum – Simplicity Niches ..... Catalog Price

Extended Property Use $167

Extended Niche Use $167

SERVICES

Opening & Closing – Regular $419

Opening & Closing – Vault $533

Opening & Closing – Ground inurnment/No Service $111

City of Anacortes/Grand View Cemetery
2008-2009 Fee Schedule
Effective March 1, 2008

Opening & Closing – Ground inurnment/Service $195

Opening & Closing – Eco or Simplicity Niches $56

Opening & Closing – Youth $224

Opening and Closing – Crypt/includes name plate and vase.....$502

Disinterment – Removal from Cemetery
- Standard $1005
- Youth.....$614
- Cremated remains $140

Relocation – Within Cemetery
- Standard $1,841
- Youth.....$837
- Cremated Remains.....$279

MATERIALS**

Grave Liner..... $335/$26.80/$361.80

Youth Liner..... $240/$19.20/$259.20

Concrete Cremation Urn Liner
15.25"W x 9.75"L x 9.50"D..... $140/$11.20/$151.20

**Subject to Washington State Sales Tax

MISCELLANEOUS SERVICES

Lot Transfers.....$39

Overtime Charge

Saturday Standard Burial Charge.....$390
Saturday Cremation Burial Charge.....$224
Hourly Rate.....$111

City of Anacortes/Grand View Cemetery
2008-2009 Fee Schedule
Effective March 1, 2008

MEMORIAL MARKER SERVICES

Placement fee for Flat/Bronze or Granite: $.45 per square inch of the outside dimension (length x width) of the marker.

Placement Fee for Pillowed Markers: $.56 per square inch of the dimension (length x width) of the marker.

Placement fee for Slants and Hickeys: $.67 per square inch of the outside dimension (length x width) of the marker. If the slant or hickey has a granite base, then the fee is based upon the outside dimension (length x width) of the granite base.

Placement fee for Monuments: $.79 per square inch of the outside dimension (length x width) of the monument's granite base.

Resetting fee for flats and pillowed markers $45

Resetting fee for monuments/slants/hickeys $106

Concrete collars for the following FLAT MARKER SIZES**

16 x 8	$89/$7.12/$96.12
20 x 10	$100/$8.00/$108.00
24 x 12	$111/$8.88/$119.88
36 x 12	$134/$10.72/$144.72
Larger than 36 x 12	$218/$17.44/$235.44

Concrete Slabs provided by Cemetery**

32 x 20 x 4	$123/$9.84/$132.84
36 x 24 x 4	$134/$10.72/$144.72
44 x 20 x 4	$145/$11.60/$156.60
56 x 20 x 4	$156/$12.48/$168.48
44 x 26 x 4	$167/$13.36/$180.36
48 x 24 x 4	$167/$13.36/$180.36
64 x 20 x 4	$179/$14.32/$193.32
68 x 24 x 4	$190/$15.20/$205.20
84 x 20 x 4	$206/$16.48/$222.48
84 x 26 x 4	$274/$21.92/$295.92
92 x 26 x 4	$306/$24.48/330.48

**Subject to Washington State Sales Tax

attn: Kay

Burlington Greenhills Memorial Cemetery

Schedule of Prices
Effective April 1, 2006

Opening & Closing Costs

	Standard Grave	Urn Lot	Child's Grave	Infant Grave	Oversized Grave	Wilbert Vault	Wilbert Way	Columbarium
Opening & Closing	$ 720.00	$285.00	$ 455.00	$ 390.00	$ 705.00	$ 390.00	$ 390.00	$ 130.00
Liner	$ 130.00	$ 40.00	$ 115.00	$ 100.00	$ 300.00			
Tax	$ 10.40	$ 3.20	$ 9.20	$ 8.00	$ 24.00			
Handling						$ 130.00		
Total w/Service	$ 860.40	$308.20	$ 579.20	$ 498.00	$ 1,029.00	$ 520.00	$ 390.00	$ 130.00
* Without Service	$ (50.00)	$ (50.00)	$ (50.00)	$ (50.00)	$ (50.00)	$ (50.00)	$ (50.00)	
Total w/o Service	$ 810.40	$258.20	$ 529.20	$ 448.00	$ 979.00	$ 470.00	$ 340.00	

** Without Service means without a graveside service requiring a tent (awning), greens or chairs.*

Additional Charges

Saturday Service or City Holiday	$ 270.00	$270.00	$ 270.00	$ 270.00	$ 270.00	$ 270.00	$ 270.00
Saturday Service or City Holiday with less than 48 hrs. notice	$ 270.00	$270.00	$ 270.00	$ 270.00	$ 270.00	$ 270.00	$ 270.00
Services Scheduled after 3:00 p.m.	$ 165.00	$165.00	$ 165.00	$ 165.00	$ 165.00	$ 165.00	$ 165.00
Disinterment	$ 875.00	$165.00	$ 550.00				
Relocation within Burlington Cemetery	$ 1,650.00	$250.00	$ 750.00				

Marker Setting Fees

Headstone Setting Fees

Double or Single: 40 cents per square inch (including base, if any)
Minimum of $35.00
Maximum of $175.00

Resetting Fee: 35% of marker setting fee

Base for bronze military marker (additional): $ 90.00

Call 360-861-4394 for delivery appointment

Lot Prices

Lot Prices	Full Lot	Half Lot
Old Section	$ 550.00	
1948 Plat	$ 550.00	
Azalea, Legion, Magnolia, Cedar & Evergreen Gardens	$ 580.00	
**Urn Garden	$ 265.00	
Children's Garden	$ 300.00	$150.00
**Columbarium	$ 400.00	

*** Single or Double Remains*

Call Burlington City Hall, 360-755-0531, for information and burial arrangements.