

## MISSION STATEMENT

The mission of the Sedro-Woolley City government is to provide selected services that are not traditionally offered by the private sector. This will be achieved through providing the highest quality services we can within the resources with which we're provided; involving residents in all aspects of planning and operations; serving as a clearinghouse for public information; and operating facilities which meet the legitimate, identified concerns of the residents of and visitors to our community.

We believe in being community-centered, consistently contributing to the quality of life in our area and as fully deserving of the public's trust through the consistent expression of positive values and acceptance of accountability for producing meaningful results.

## CITY COUNCIL AGENDA

June 25, 2008

7:00 PM

Sedro-Woolley Municipal Building

Council Chambers

325 Metcalf Street

1. Call to Order
2. Pledge of Allegiance
3. Consent Calendar

NOTE: Agenda items on the Consent Calendar are considered routine in nature and may be adopted by the Council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the regular agenda will consider any item so removed after the Consent Calendar.

- a. Minutes from Previous Meeting
  - b. Finance
    - Claim Vouchers #63719 to #63819 for \$217,927.57 (Voided Warrant #63720)
    - Payroll Warrants #42780 to #42886 for \$175,102.96
  - c. Request for use of Riverfront Park for *A Midsummer Nights Dream* by Shakespeare Northwest on July 12<sup>th</sup> & 13<sup>th</sup>
  - d. Employment Contract Amendment - Fire Chief - 2008-2011
  - e. Award of Bid - Police Vehicles - North Cascade Ford
4. Public Comment (Please limit your comments to 3-5 minutes)

### PUBLIC HEARING

5. Six-Year Transportation Improvement Plan (TIP) 2009-2014 adoption by Resolution

### UNFINISHED BUSINESS

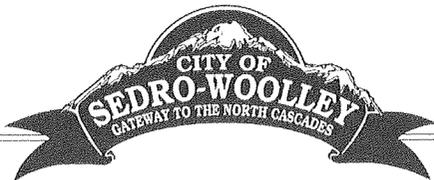
6. Sedro-Woolley Bark Park possible locations
7. Recap - Council & Staff Retreat (June 12, 2008)

### NEW BUSINESS

8. Preliminary long plat approval for Cascadia Estates (LP-4-07)

### COMMITTEE REPORTS AND REPORTS FROM OFFICERS

### EXECUTIVE SESSION/YES.



DATE: June 25, 2008

TO: Mayor Anderson and City Council

FROM: Patsy Nelson, Finance Director

SUBJECT: 1) CALL TO ORDER; 2) PLEDGE OF ALLEGIANCE; 3) CONSENT CALENDAR

1. CALL TO ORDER - The Mayor will call the June 25, 2008 Regular Meeting to Order. The Finance Director will note those in attendance and those absent.

___	Ward 1	Councilmember Ted Meamber
___	Ward 2	Councilmember Tony Splane
___	Ward 3	Councilmember Louie Requa
___	Ward 4	Councilmember Pat Colgan
___	Ward 5	Councilmember Hugh Galbraith
___	Ward 6	Councilmember Rick Lemley
___	At-Large	Councilmember Dennis London

2. PLEDGE OF ALLEGIANCE - The Mayor will lead the City Council and citizens in the Pledge of Allegiance to the United States of America.
3. CONSENT CALENDAR - Mayor will ask for Council approval of Consent Calendar items.

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CITY OF SEDRO-WOOLLEY  
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Regular Meeting of the City Council  
June 11, 2008 – 7:00 P.M. – City Hall Council Chambers

The Meeting was called to order at 7:00 P.M.

Pledge of Allegiance

ROLL CALL: Mayor Mike Anderson, Councilmembers: Ted Meamber, Tony Splane, Louis Requa, Pat Colgan, Hugh Galbraith, Rick Lemley and Dennis London. Staff: Finance Director Nelson, City Supervisor/Attorney Berg, Engineer Frieberger, Planner Moore, Police Chief Wood and Fire Chief Klinger.

Consent Calendar

- Minutes from Previous Meeting (Including June 2, 2008 Work Session)
- Finance
  - Claim Vouchers #63579 to #63718 for \$398,220.70
  - Payroll Warrants #42673 to #42779 for \$239,528.44
- Street Closure Request – Loggerodeo – June 27 to July 5, 2008
- Electronic Waste Recycling with WMMFA at Solid Waste Dept.
- Columbarium Purchase for Union Cemetery
- Guardian Security Contract
- Proposed Consultant Contract for Critical Areas Review – Lyndon C. Lee

Councilmember Meamber moved to approve the consent calendar. Seconded by Councilmember Splane. Motion carried (7-0).

Public Comment

No Public Comment

## **UNFINISHED BUSINESS**

### S-W Bark Park and Off-Leash Area

City Supervisor/Attorney Berg reviewed the proposed ordinance to allow for an off-leash area. He noted the ordinance does not specify a location of the Bark Park

Mayor Anderson stated for the record that he would like some direction from the Council as to a location. Council consensus on the location was in favor of Riverfront Park in the newly acquired Stiles property.

City Supervisor/Attorney Berg presented some concerns which have been expressed by the Parks Department personnel as to Riverfront Park. Their concerns include potential flooding with damage to fencing and possible repairs that would be necessary to the park.

Discussion ensued regarding break-away fencing or fencing removal, limited staffing to do extra repairs, Fire Department fencing and removal policies and review options for location.

Councilmember Galbraith requested for the record that Council have the final say on the location for the Bark Park.

Mayor Anderson stated for the record that he wants to get the project moving.

Councilmember Galbraith moved to adopt Ordinance No. 1615-08 An Ordinance Amending the Sedro-Woolley Municipal Code to Create the Sedro-Woolley Bark Park and Allow for an Off-Leash Area with staff to identify potential sites and Council to give final approval. Councilmember Meamber seconded.

Councilmember Requa questioned if the caretakers at Riverfront Park had been approached regarding the Bark Park possibly being located at the park and what their responsibilities would include, if any.

Motion carried (6-1, Councilmember Splane opposed).

#### Joint Council/PC Training

The Council was joined by Planning Commission members Brett Sandstrom, Dan Lefeber, Rick Judd and Pat Huggins for a presentation and training session on Land Use Decision-Making in Washington conducted by Mike Walter.

Mike Walter of Keating, Bucklin and McCormack, Inc. P.S., introduced himself to the Council. He noted his firm specializes in representing City's in a number of areas. He noted his area of expertise is in land use litigation. He presented an overview of municipal land use decision making and identified some of the risks and pitfalls. He also entertained and answered questions presented by the Council and Planning Commission members.

#### SR9 to I-5 Safety Corridor Report

A team of specialists made up of representatives of Skagit County, Skagit County Commissioners, Washington State Traffic Commission and Washington State DOT presented an overview of the 9 to 5 Traffic Safety Corridor Project. The emphasis on the projects focuses on enforcement, engineering, education and emergency medical service.

City Engineer Frieberger noted that in addition to this project by the County and State, the City and State are also looking at solutions to Highway 20 through the City limits, which has a higher than normal accident rate.

## **NEW BUSINESS**

### Possible Interlocal Agreement with Skagit Conservation District Public Education & Involvement Project for NPDES Phase II Stormwater Permit Compliance

Engineer Frieberger reviewed a proposed interlocal agreement with Skagit Conservation District which is associated with the National Pollution Discharge Elimination System (NPDES) Phase II Stormwater Permit. He noted the district has received a grant and has approached the City on cost sharing with some of their efforts, mostly in the area of education. Frieberger stated he was supportive of the concept due to the current staffing levels of the City which will make it difficult to meet some of the requirements of the City's permit. He also reviewed some areas of concern but recommended Council authorize the Mayor to enter into the Interlocal Agreement with Skagit Conservation District.

Discussion ensued to include staffing and time involved, use of consultants and stormwater rates.

Councilmember Colgan moved to authorize Mayor Anderson to enter into the Interlocal Agreement with Skagit Conservation District for the participation in the Ecology Stormwater Education Grant in the amount of up to \$6,800 subject to the Public Works Director's approval. Seconded by Councilmember Lemley. Motion carried (7-0).

## **COMMITTEE REPORTS AND REPORTS FROM OFFICERS**

Planner Moore – noted a copy of the City's Comprehensive Plan given to each Councilmember. He also thanked John Coleman, Associate Planner for his extended research for the books.

Engineer Frieberger – reviewed a request for a change order on the Phase II SR20 Sewer Project regarding groundwater conditions at the two lift stations and requested authorization to negotiate with the contractor on the change order. He noted that the project is under budget and any change order would be brought back to Council for final approval.

Council consensus was to allow Frieberger to move forward with negotiations with Strider Construction for the change order request.

Frieberger noted he is still waiting for intersection approval on the N. Skagit round-about.

City Supervisor/Attorney – noted the Mayor announced today that the City has officially disbanded their bio-diesel program due to the cost of bio-diesel. He also requested Council authorize manual warrant #63721 to Skagit County PUD No. 1 in the amount of \$2,505.00 for the Police Evidence/Storage building water line.

Councilmember Meamber moved to approve warrant #63721 in the amount of \$2,505.00. Seconded by Councilmember Splane. Motion carried (7-0).

Berg reminded Council of the Council retreat scheduled for Thursday, June 12, 2008 from 2 P.M. to 9 P.M.

Finance Director Nelson – noted a change of date for the State Auditor's visit. They will be arriving July 28<sup>th</sup> and plan to be here until August 22<sup>nd</sup>.

Councilmember Meamber – speaking on behalf of the American Legion thanked the City for having an employee at the Cemetery on Memorial Day. He noted it was a great help with the Memorial Day services.

Councilmember Splane – commended the decision to discontinue the use of bio-diesel and noted it to be a prudent decision in light of today's economy.

Engineer Frieberger gave credit to Solid Waste foreman Leo Jacobs in bringing the cost factors forward.

Councilmember Colgan – questioned the maintenance of the Rite Aid property. He noted he has received complaints from neighbors regarding the length of the grass.

Councilmember Lemley – reported on a successful Blast from the Past despite the weather. Lemley also questioned the flag flying at half-staff.

It was noted the flag was flying at half-staff at direction from the governor's office due to Washington State service man losing his life in Afghanistan.

Lemley also noted a house in the 700 block of Sterling that appears to have numerous vehicles and tall grass in need of attention.

Councilmember London – noted a fun time at the Blast from the Past. He thanked the Street Department for their cleanup on Rita Street and questioned the grant received for a fuel tank with the bio-diesel program.

City Supervisor/Attorney Berg noted the City has not received any grant funds to date for this project and since the program has been disbanded there will be no need for grant funds.

The meeting adjourned to executive session for approximately 30 minutes for the purpose of litigation with a possible decision at 10:08 P.M. with Councilmember Requa departing.

The meeting reconvened at 10:25 P.M.

Councilmember Lemley moved to adjourn. Seconded by Councilmember Galbraith. Motion carried (6-0 Councilmember Requa previously departed).

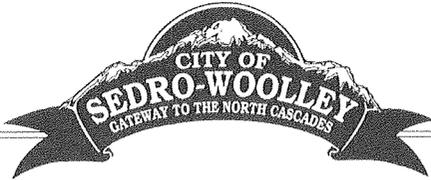
The meeting adjourned at 10:26 P.M.

CITY COUNCIL AGENDA  
REGULAR MEETING

JUN 25 2008

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. \_\_\_\_\_

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DATE: June 25, 2008  
TO: Mayor Anderson and City Council  
FROM: Patsy Nelson, Finance Director  
SUBJECT: FINANCE - VOUCHERS

Attached you will find the Claim Vouchers proposed for payment for the period ending June 25, 2008.

Motion to approve Claim Vouchers #63719 to #63819 in the amount of \$217,927.57. (Voided Warrant #63720)

Motion to approve Payroll Warrants #42780 to #42886 in the amount of \$175,102.96.

If you have any comments, questions or concerns, please contact me for information during the working day at 855-1661. This will allow me to look up the invoices that are stored in our office.

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
63719	SKAGIT COUNTY AUDITOR	MISC-FILING FEES/LIEN EXP	SWR	758.00
		MISC-FILING FEES/LIEN EXP	SAN	716.00
		WARRANT TOTAL		1,474.00
63721	SKAGIT PUD NO. 1	EVIDENCE/STORAGE BUILDING	CH	2,505.00
		WARRANT TOTAL		2,505.00
63722	TUCKER, WILLIAM L.	INFORMANT INFORMATION		1,000.00
		WARRANT TOTAL		1,000.00
63723	ADS EQUIPMENT INC	MAINT OF PUMPING EQUIP	SWR	67.86
		WARRANT TOTAL		67.86
63724	ALL-PHASE ELECTRIC	REPAIR/MAINTENANCE-EQUIP	ST	357.91
		WARRANT TOTAL		357.91
63725	ALPINE FIRE & SAFETY	OPERATING SUPPLIES	SAN	93.80
		WARRANT TOTAL		93.80
63726	ARAMARK UNIFORM SERVICES	LAUNDRY	CS	39.31
		LAUNDRY	PK	20.00
		MISC-LAUNDRY	ST	22.90
		LAUNDRY	SWR	25.79
		WARRANT TOTAL		108.00
63727	ASSOCIATION OF WA CITIES	RETIRED MEDICAL	PD	8,027.50
		WARRANT TOTAL		8,027.50
63728	ASSOC PETROLEUM PRODUCTS	AUTO FUEL	CS	140.66
		AUTO FUEL	PD	1,605.84
		AUTO FUEL/DIESEL	PK	819.18
		VEHICLE FUEL - GOLF	PK	413.79
		AUTO FUEL/DIESEL	CEM	274.90
		OPERATING SUPPLIES	ST	561.04
		AUTO FUEL/DIESEL	ST	245.61
		AUTO FUEL/DIESEL	ST	706.59
		VEHICLE FUEL / DIESEL		85.34
		AUTO FUEL/DIESEL	SWR	293.74
		AUTO FUEL/DIESEL	SWR	143.37
		AUTO FUEL/DIESEL	SAN	281.12
		AUTO FUEL/DIESEL	SAN	4,279.38
		WARRANT TOTAL		9,850.56
63729	AT & T	TELEPHONE	PD	718.72
		WARRANT TOTAL		718.72
63730	AXIOM DIVISION 7	REPAIR & MAINTENANCE	CS	271.00
		WARRANT TOTAL		271.00
63731	BANK OF AMERICA	MEALS/TRAVEL	EXE	133.44
		WARRANT TOTAL		133.44

WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
63732	BANK OF AMERICA	MEALS/TRAVEL EXE	20.00
		WARRANT TOTAL	20.00
63733	BARNETT IMPLEMENT CO. INC	REPAIR/MT-SMALL TOOLS EQUIP PK	365.04
		REPAIR/MT-SMALL TOOLS EQUIP PK	190.40
		OPERATING SUPPLIES ST	190.41
		MAINTENANCE OF VEHICLES SWR	73.98
		WARRANT TOTAL	819.83
63734	BANK OF AMERICA	SMALL TOOLS & MINOR EQUIP SAN	268.27
		WARRANT TOTAL	268.27
63735	BANK OF AMERICA	OFFICE/OPERATING SUPPLIES IT	10.77
		OFFICE/OPERATING SUPPLIES IT	35.59
		OFFICE/OPERATING SUPPLIES IT	19.11
		OFFICE/OPERATING SUPPLIES IT	11.72
		TUITION/REGISTRATION IT	250.00
		WARRANT TOTAL	288.97
63736	BAY CITY SUPPLY	OPERATING SUP - RIVERFRONT PK	1,020.22
		OPERATING SUP - RV PARK PK	202.05
		OPERATING SUP - COMM CENTER PK	25.89
		OPERATING SUP - SENIOR CTR PK	58.38
		OPERATING SUP - CITY HALL PK	31.90
		OPERATING SUP - HAMMER SQ PK	53.12
		WARRANT TOTAL	1,391.56
63737	BERG VAULT COMPANY	OPERATING SUPPLIES SWTR	2,521.40
		OPERATING SUPPLIES SWTR	228.00
		WARRANT TOTAL	2,749.40
63738	BERG, ERON	MEALS/TRAVEL EXE	27.24
		MEALS/TRAVEL EXE	12.15
		WARRANT TOTAL	39.39
63739	BIGGAR, ROB	PROFESSIONAL SERVICES SWR	770.00
		WARRANT TOTAL	770.00
63740	BLUMENTHAL UNIFORM & EQUIP	UNIFORMS/ACCESSORIES PD	345.37
		UNIFORMS/ACCESSORIES PD	74.07
		WARRANT TOTAL	419.44
63741	BLUNT, TAMARA	OFFICE/OPERATING SUPPLIES PD	18.90
		WARRANT TOTAL	18.90
63742	BOUWENS, JENNIFER A.	PROSECUTING ATTY JUD	2,500.00
		WARRANT TOTAL	2,500.00
63743	BOSTEC INC.	OFFICE/OPERATING SUPPLIES PD	185.85
		WARRANT TOTAL	185.85
63744	CARLSON, SUE	ANNUAL RETREAT LGS	1,449.86

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		WARRANT TOTAL		1,449.86
63745	CARL'S TOWING INC.	PROFESSIONAL SERVICES	PD	189.00
		WARRANT TOTAL		189.00
63746	CASCADE NATURAL GAS CORP.	PUBLIC UTILITIES	CS	443.01
		UTILITIES-COMMUNITY CTR	PK	60.97
		UTILITIES-SENIOR CENTER	PK	193.17
		UTILITIES-HAMMER SQUARE	PK	26.34
		UTILITIES - SHOP	PK	158.54
		PUBLIC UTILITIES	ST	10.60
		PUBLIC UTILITIES	LIB	38.93
		PUBLIC UTILITIES	SWR	56.99
		PUBLIC UTILITIES	SAN	107.12
		WARRANT TOTAL		1,095.67
63747	CENTRAL WELDING SUPPLY	OPERATING SUPPLIES	SAN	17.60
		WARRANT TOTAL		17.60
63748	COLLINS OFFICE SUPPLY, INC	SUPPLIES	FIN	24.79
		SUPPLIES/BOOKS	PLN	38.63
		SUPPLIES/BOOKS	PLN	10.80
		SUPPLIES/BOOKS	PLN	10.00
		SUPPLIES	ENG	180.34
		SUPPLIES	ENG	10.79
		SUPPLIES	ENG	10.01
		OFFICE/OPERATING SUPPLIES	PD	151.45
		OFF/OPER SUPPS & BOOKS	INSP	38.63
		OFF/OPER SUPPS & BOOKS	INSP	10.80
		OFF/OPER SUPPS & BOOKS	INSP	10.00
		WARRANT TOTAL		431.46
63749	COUNTRYSIDE CHEVROLET	REPAIR & MAINT - AUTO	PD	952.28
		WARRANT TOTAL		952.28
63750	SKAGIT WEEKLY NEWS GROUP	PRINTING/PUBLICATIONS	PD	131.76
		WARRANT TOTAL		131.76
63751	CRYSTAL SPRINGS	OPERATING SUPPLIES	CS	68.12
		OPERATING SUPPLIES	FD	34.15
		OPERATING SUP - PARKS SHOP	PK	50.13
		OPERATING SUP - GOLF	PK	16.18
		OPERATING SUPPLIES	CEM	32.45
		OPERATING SUPPLIES	ST	52.12
		OPERATING SUPPLIES	SWR	129.47
		OPERATING SUPPLIES	SAN	98.07
		WARRANT TOTAL		480.69
63752	DALCO, INC	SMALL TOOLS & MINOR EQUIP	SAN	58.11
		WARRANT TOTAL		58.11
63753	DAHL ELECTRIC INC.	REPAIR/MT-HAMMER SQUARE	PK	240.20

WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		WARRANT TOTAL	240.20
63754	DAVID EVANS & ASSOC INC	ENGINEERING-SKAGIT LIGHT AST	12,988.35
		WARRANT TOTAL	12,988.35
63755	DIMENSIONAL COMM, INC.	PROFESSIONAL SERVICES IT	91.80
		MACHINERY & EQUIPMENT PD	329.23
		WARRANT TOTAL	421.03
63756	E & E LUMBER	OPERATING SUP - BINGHAM PARK	4.64
		SMALL TOOLS & MINOR EQUIP PK	28.06
		SMALL TOOLS & MINOR EQUIP PK	10.79
		REPAIRS/MT-RIVERFRONT PK	104.66
		REPAIRS/MT-RIVERFRONT PK	14.02
		REPAIRS/MT-RIVERFRONT PK	8.93
		REPAIR/MT-SENIOR CENTER PK	40.69
		REPAIR/MT-SENIOR CENTER PK	15.11
		REPAIR/MT-SENIOR CENTER PK	11.88
		REPAIR/MT-SENIOR CENTER PK	6.78
		REPAIR/MT-SENIOR CENTER PK	81.28
		BINGHAM PLAY EQUIP PK	5.55
		OPERATING SUPPLIES ST	17.94
		OPERATING SUPPLIES ST	162.28
		OPERATING SUPPLIES SAN	47.69
		WARRANT TOTAL	560.30
63757	EBSCO PUBLICHSING	LIBRARY INFO DATABASES LIB	780.00
		WARRANT TOTAL	780.00
63758	EDGE ANALYTICAL, INC.	PROFESSIONAL SERVICES SWR	36.00
		WARRANT TOTAL	36.00
63759	EXECUTIVE DYNAMICS	ANNUAL RETREAT LGS	1,595.90
		WARRANT TOTAL	1,595.90
63760	ENTERPRISE OFFICE SYSTEMS	SUPPLIES JUD	22.67
		SUPPLIES JUD	15.09
		SUPPLIES JUD	90.64
		WARRANT TOTAL	128.40
63761	FASTENAL COMPANY	OPERATING SUPPLIES ST	24.79
		WARRANT TOTAL	24.79
63762	GUARDIAN SECURITY	PUBLIC UTILITIES CS	26.00
		PROFESSIONAL SERVICES PD	114.00
		OPERATING SUPPLIES SWR	84.00
		WARRANT TOTAL	224.00
63763	HEWLETT PACKARD CO.	NETWORK HARDWARE IT	351.00
		NETWORK HARDWARE IT	723.60
		WARRANT TOTAL	1,074.60

WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
63764	HIGHSMITH COMPANY, INC.	EARLY LITERACY LIB	410.65
		EARLY LITERACY LIB	40.05
		EARLY LITERACY LIB	156.94
		WARRANT TOTAL	607.64
63765	HOLLAND HEALTH SERV. INC.	RETIRED MEDICAL PD	152.25
		WARRANT TOTAL	152.25
63766	HONEY BUCKET	OPERATING SUP - BINGHAM PARK	72.70
		OPERATING SUP - BINGHAM PARK	93.76
		WARRANT TOTAL	166.46
63767	HUMANE SOCIETY OF SKAGIT	HUMANE SOCIETY PD	1,505.00
		HUMANE SOCIETY PD	1,440.00
		WARRANT TOTAL	2,945.00
63768	INGRAM LIBRARY SERVICES	BOOKS, PERIOD, RECORDS LIB	12.16
		BOOKS, PERIOD, RECORDS LIB	46.93
		BOOKS, PERIOD, RECORDS LIB	12.80
		BOOKS, PERIOD, RECORDS LIB	47.12
		BOOKS, PERIOD, RECORDS LIB	145.55
		BOOKS, PERIOD, RECORDS LIB	50.23
		BOOKS, PERIOD, RECORDS LIB	31.92
		BOOKS, PERIOD, RECORDS LIB	15.79
		BOOKS, PERIOD, RECORDS LIB	10.93
		BOOKS, PERIOD, RECORDS LIB	92.14
		BOOKS, PERIOD, RECORDS LIB	22.59
		WARRANT TOTAL	488.16
63769	ISOMEDIA.COM	TELEPHONE FIN	8.74
		TELEPHONE FIN	8.74
		TELEPHONE PLN	8.73
		TELEPHONE ENG	8.74
		TELEPHONE LIB	39.95
		WARRANT TOTAL	74.90
63770	KCDA PURCHASING COOPERATIVE	CAPITAL IMPROV-RESERVE CS	655.20
		WARRANT TOTAL	655.20
63771	LABCORP	PROFESSIONAL SERVICES PK	53.00
		WARRANT TOTAL	53.00
63772	LAKESIDE INDUSTRIES	REPAIR/MAINT-STREETS ST	148.83
		WARRANT TOTAL	148.83
63773	LANGUAGE EXCH. INC. (THE)	LANGUAGE INTERPRETER JUD	220.00
		WARRANT TOTAL	220.00
63774	LAWSON PRODUCTS	OPERATING SUPPLIES SAN	434.56
		WARRANT TOTAL	434.56
63775	LOGGERS AND CONTRACTORS	SAFETY EQUIPMENT ST	38.83

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		REPAIRS/MAINT-EQUIP	SAN	7.13
		WARRANT TOTAL		45.96
63776	MARK E. CHRIST, ARCHITECT	BINGHAM PARK BLDG	PK	1,200.00
		EVIDENCE/STORAGE BUILDING	CH	1,080.00
		WARRANT TOTAL		2,280.00
63777	MCCANN, WILLIAM R.	INDIGENT DEFEND CONTR	JUD	2,557.50
		WARRANT TOTAL		2,557.50
63778	MOSER, C. THOMAS	PROF SERVICES REIMBURSABLE	PLN	429.00
		WARRANT TOTAL		429.00
63779	MORTENSON SIGNS	REPAIR/MAINTENANCE-EQUIP	ST	550.69
		WARRANT TOTAL		550.69
63780	OFFICE DEPOT	SUPPLIES	FIN	45.11
		SUPPLIES	FIN	13.55
		SUPPLIES/BOOKS	PLN	67.11
		SUPPLIES/BOOKS	PLN	71.94
		SUPPLIES/BOOKS	PLN	105.37
		SUPPLIES	ENG	67.12
		SUPPLIES	ENG	71.94
		SUPPLIES	ENG	105.37
		OFFICE/OPERATING SUPPLIES	PD	149.07
		OFFICE/OPERATING SUPPLIES	PD	1.17
		OFFICE/OPERATING SUPPLIES	PD	100.57
		OFF/OPER SUPPS & BOOKS	INSP	67.12
		OFF/OPER SUPPS & BOOKS	INSP	71.93
		OFF/OPER SUPPS & BOOKS	INSP	105.36
		WARRANT TOTAL		1,042.73
63781	OCLC	CATALOGUE SUBSCRIPTION	LIB	554.50
		CATALOGUE SUBSCRIPTION	LIB	554.50
		WARRANT TOTAL		1,109.00
63782	OLIVER-HAMMER CLOTHES	CLOTHING	CEM	97.07
		SAFETY EQUIPMENT	ST	165.24
		OPERATING SUPPLIES	SWR	43.18
		WARRANT TOTAL		305.49
63783	OUTWEST UNLIMITED	REPAIR/MT-SENIOR CENTER	PK	315.00
		WARRANT TOTAL		315.00
63784	PAT RIMMER TIRE CTR, INC	REPAIR & MAINT - AUTO	PD	103.63
		REPAIRS/MAINT-EQUIP	SAN	168.48
		REPAIRS/MAINT-EQUIP	SAN	3,078.40
		REPAIRS/MAINT-EQUIP	SAN	91.80
		WARRANT TOTAL		3,442.31
63785	PETROCARD	AUTO FUEL/DIESEL	PK	224.02
		AUTO FUEL/DIESEL	PK	367.12

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		AUTO FUEL/DIESEL	CEM	114.88
		AUTO FUEL/DIESEL	ST	195.30
		AUTO FUEL/DIESEL	ST	83.92
		AUTO FUEL/DIESEL	SAN	40.21
		AUTO FUEL/DIESEL	SAN	73.43
		WARRANT TOTAL		1,098.88
63786	PETTY CASH-DEBRA PETERSON	SUPPLIES	LIB	31.33
		SUMMER READ PROGRAM	LIB	32.51
		WARRANT TOTAL		63.84
63787	PITTMAN, HAROLD	RETIRED MEDICAL	PD	12.00
		WARRANT TOTAL		12.00
63788	POLK DIRECTORIES	BOOKS, PERIOD, RECORDS	LIB	308.50
		WARRANT TOTAL		308.50
63789	PRINTWISE, INC.	SUPPLIES	JUD	192.24
		WARRANT TOTAL		192.24
63790	PUBLIC UTILITY DIS. NO.1	PUBLIC UTILITIES	CS	186.01
		UTILITIES-RIVERFRONT	PK	229.10
		UTILITIES-TRAIN	PK	16.40
		UTILITIES-HAMMER SQUARE	PK	212.00
		UTILITIES-BINGHAM & MEMORIAL P		27.40
		UTILITIES - OTHER	PK	27.40
		PUBLIC UTILITIES	CEM	47.64
		PUBLIC UTILITIES	ST	44.44
		PUBLIC UTILITIES	LIB	22.08
		PUBLIC UTILITIES	SWR	137.58
		PUBLIC UTILITIES	SAN	41.60
		WARRANT TOTAL		991.65
63791	R & D SUPPLY, INC.	MAINTENANCE OF LINES	SWR	948.30
		WARRANT TOTAL		948.30
63792	RESOURCEFUL BAG & TAG, INC.	CONTAINERS	SAN	1,438.00
		WARRANT TOTAL		1,438.00
63793	REICHHARDT & EBE ENG, INC	PROFESSIONAL SERVICES	ENG	110.15
		PROFESSIONAL SERVICES	ENG	146.86
		PROFESSIONAL SERVICES	ENG	909.19
		PROFESSIONAL SERVICES	ENG	571.00
		PROFES. SVCS. REIMBURSE	ENG	83.14
		PROFES. SVCS. REIMBURSE	ENG	906.01
		CONSTRUCTION - SR20 LINE	PWT	9,604.97
		CONSTRUCTION- METCALF LINE	PWT	3,224.96
		CONSTRUCTION - MCGARIGLE	PWT	288.68
		ENGINEERING - METCALF LINE	PWT	3,026.87
		ENGINEERING-TOWNSHIP LINE	PWT	21,366.43
		OTHER IMPROVEMENTS	SWR	127.35
		OTHER IMPROVEMENTS	SWR	2,004.48

WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		WARRANT TOTAL	42,370.09
63794	SCIENTIFIC SUPPLY	OPERATING SUPPLIES SWR	121.24
		OPERATING SUPPLIES SWR	94.18
		OPERATING SUPPLIES SWR	75.21
		WARRANT TOTAL	140.21
63795	SCREEN GRAPHICS OF FLA	CONTAINERS SAN	69.34
		WARRANT TOTAL	69.34
63796	THE SEATTLE TIMES	BOOKS, PERIOD, RECORDS LIB	192.40
		WARRANT TOTAL	192.40
63797	SEDRO-WOOLLEY AUTO PARTS	REPAIR/MT-SMALL TOOLS EQUIP PK	12.56
		REPAIRS/MAINT-EQUIP SAN	178.20
		REPAIRS/MAINT-EQUIP SAN	34.13
		REPAIRS/MAINT-EQUIP SAN	8.51
		REPAIRS/MAINT-EQUIP SAN	10.95
		OPERATING SUPPLIES SAN	5.13
		WARRANT TOTAL	249.48
63798	SEDRO-WOOLLEY SCHOOL DIST	SCHOOL GMA IMPACT FEES	18,090.00
		WARRANT TOTAL	18,090.00
63799	SHAKESPEARE NORTHWEST	SUBSCRIPTIONS LIB	48.75
		WARRANT TOTAL	48.75
63800	SKAGIT COUNTY PLANNING &	SOLIDS HANDLING SWR	500.00
		WARRANT TOTAL	500.00
63801	SK. CO. COM ACTION AGENCY	SK. COMM ACTION PUBL HLTH HLT	685.29
		WARRANT TOTAL	685.29
63802	SKAGIT CO. PUBLIC WORKS	SOLID WASTE DISPOSAL SAN	36,446.97
		WARRANT TOTAL	36,446.97
63803	SKAGIT CO. PUBLIC WORKS	SKAGIT CO SOLID WASTE SWR	1,111.82
		WARRANT TOTAL	1,111.82
63804	SKAGIT COUNTY SHERIFF	PRISONERS PD	10,227.46
		PRISONERS PD	261.06
		WARRANT TOTAL	10,488.52
63805	SKAGIT FARMERS SUPPLY	OPERATING SUPPLIES SWR	129.59
		OPERATING SUPPLIES SWTR	57.22
		WARRANT TOTAL	186.81
63806	SKAGIT SOILS	RECYCLING FEE - YARD WASTE SAN	203.60
		WARRANT TOTAL	203.60
63807	SKAGIT VALLEY PUBLISHING	LEGAL PUBLICATIONS LGS	28.51
		LEGAL PUBLICATIONS LGS	31.68

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		ADVERTISING/LEGAL PUBLIC	PLN	57.02
		ADVERTISING	HOT	580.00
		WARRANT TOTAL		697.21
63808	SK. WHATCOM ELECTRONICS	PLANT EQUIPMENT UPGRADES	SWR	107.57
		WARRANT TOTAL		107.57
63809	STILES & STILES	MUNICIPAL COURT JUDGE	JUD	2,728.00
		WARRANT TOTAL		2,728.00
63810	THOMPSON'S GREENHOUSE	OPERATING SUPPLIES	SWR	48.38
		OPERATING SUPPLIES	SWR	19.98
		WARRANT TOTAL		68.36
63811	TRUE VALUE	OFFICE/OPERATING SUPPLIES	PD	9.47
		OFFICE/OPERATING SUPPLIES	PD	53.97
		OPERATING SUP - RV PARK	PK	60.47
		OPERATING SUP - BINGHAM PARK		5.93
		SMALL TOOLS & MINOR EQUIP	PK	61.83
		REPAIRS/MT-COMMUNITY CTR	PK	3.87
		REPAIR/MT-GOLF COURSE	PK	21.76
		REPAIR/MT-HARRY OSBORNE	PK	2.29
		BINGHAM PLAY EQUIP	PK	15.11
		OPERATING SUPPLIES	SWR	4.69
		OPERATING SUPPLIES	SWR	20.69
		REPAIRS/MAINT-EQUIP	SAN	37.77
		WARRANT TOTAL		297.85
63812	UTIL UNDERGROUND LOC CTR	OPERATING SUPPLIES	SWR	44.40
		WARRANT TOTAL		44.40
63813	VALLEY AUTO SUPPLY	MAINTENANCE OF VEHICLES	SWR	7.23
		SMALL TOOLS & MINOR EQUIP	SAN	85.71
		WARRANT TOTAL		92.94
63814	VERIZON NORTHWEST	TELEPHONE	JUD	272.04
		TELEPHONE	FIN	680.10
		TELEPHONE	FIN	51.85
		TELEPHONE	PLN	136.03
		TELEPHONE	ENG	136.03
		TELEPHONE	PD	81.01
		TELEPHONE	INSP	136.03
		TELEPHONE - RIVERFRONT		120.99
		TELEPHONE	SWR	49.63
		WARRANT TOTAL		1,663.71
63815	WA STATE DEPT OF REVENUE	COMPUTER NETWORK	CS	97.15
		SMALL TOOLS & MINOR EQUIP	FD	16.68
		TAXES AND ASSESSMENTS	PK	200.66
		TAXES AND ASSESSMENTS	CEM	137.36
		TAXES AND ASSESSMENTS	LIB	6.92
		BOOKS, PERIOD, RECORDS	LIB	31.07

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		TAXES AND ASSESSMENTS	SWR	3,943.77
		TAXES & ASSESSMENTS	SAN	4,925.37
		WARRANT TOTAL		9,358.98
63816	WASHINGTON STATE PATROL	PROFESSIONAL SERVICES	ENG	10.00
		PROFESSIONAL SERVICES	PK	10.00
		WARRANT TOTAL		20.00
63817	WEST PAYMENT CTR	PROFESSIONAL SERVICES	LGL	271.68
		WARRANT TOTAL		271.68
63818	WOOD'S LOGGING SUPPLY INC	OPERATING SUPPLIES	CEM	21.58
		OPERATING SUPPLIES	ST	57.75
		SAFETY EQUIPMENT	ST	53.95
		SAFETY EQUIPMENT	ST	7.56
		MAINTENANCE OF LINES	SWR	16.17
		MAINTENANCE OF LINES	SWR	13.99
		POSTAGE	SAN	86.10
		WARRANT TOTAL		257.10
63819	HANSON, GARY	JUDGMENTS & CLAIMS		11,500.00
		WARRANT TOTAL		11,500.00
		RUN TOTAL		217,927.57

FUND	TITLE	AMOUNT
001	CURRENT EXPENSE FUND	48,696.51
101	PARK FUND	7,631.26
102	CEMETERY FUND	725.88
103	STREET FUND	3,698.70
104	ARTERIAL STREET FUND	12,988.35
105	LIBRARY FUND	3,737.24
108	STADIUM FUND	580.00
109	SPECIAL INVESTIGATION FUND	1,000.00
110	PUBLIC LANDS 110	85.34
331	CITY HALL CONST FUND	3,585.00
332	PWTF SEWER CONSTRUCTION FUND	37,511.91
401	SEWER FUND	11,858.21
410	CUM RES-SEWER FACILITIES FUND	11,500.00
412	SOLID WASTE FUND	53,432.55
425	STORMWATER	2,806.62
621	SUSPENSE FUND	18,090.00
TOTAL		217,927.57

DEPARTMENT	AMOUNT
001 000 011	3,105.95
001 000 012	8,598.18
001 000 013	192.83
001 000 014	832.88
001 000 015	271.68
001 000 017	1,455.37
001 000 018	1,926.46
001 000 019	913.03
001 000 020	3,305.11
001 000 021	26,940.63
001 000 022	50.83
001 000 024	418.27
001 000 062	685.29
FUND CURRENT EXPENSE FUND	48,696.51
101 000 076	7,631.26
FUND PARK FUND	7,631.26
102 000 036	725.88
FUND CEMETERY FUND	725.88
103 000 042	3,698.70
FUND STREET FUND	3,698.70
104 000 042	12,988.35
FUND ARTERIAL STREET FUND	12,988.35
105 000 072	3,737.24
FUND LIBRARY FUND	3,737.24
108 000 019	580.00
FUND STADIUM FUND	580.00
109 000 021	1,000.00
FUND SPECIAL INVESTIGATION FUND	1,000.00
110 000 042	85.34
FUND PUBLIC LANDS	110 85.34
331 000 012	3,585.00
FUND CITY HALL CONST FUND	3,585.00
332 000 082	37,511.91
FUND PWTF SEWER CONSTRUCTION FUND	37,511.91
401 000 035	11,858.21
FUND SEWER FUND	11,858.21
410 000 000	11,500.00
FUND CUM RES-SEWER FACILITIES FUND	11,500.00
412 000 037	53,432.55

VENDOR	VENDOR NAME	INVOICE NUMBER	REFERENCE	INVOICE DATE	DUE DATE	COMMENTS
	FUND SOLID WASTE FUND		53,432.55			
	425 000 039		2,806.62			
	FUND STORMWATER		2,806.62			
	621 000 000		18,090.00			
	FUND SUSPENSE FUND		18,090.00			
	TOTAL		217,927.57			



# Shakespeare NorthWest

1500 College Way, Suite A, Box 502

Mt Vernon, Washington 98273

www.shakesnw.org

360.770.7748

CITY COUNCIL AGENDA  
REGULAR MEETING

JUN 25 2008

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. \_\_\_\_\_

## Shakespeare NorthWest

Association

Board of

Directors:

Robert Slater  
President

Caroline Travis  
Vice President

Mary Bingham  
Treasurer

Paul Zickler  
Secretary

John Bartol  
Tom Robinson

Artistic Director/  
Chief Operating Officer  
Damond Morris

City Council and Mayor,

I would like to make a formal request to use the area around the rose garden in Riverfront Park for a production of a touring production of *A Midsummer Nights Dream*. The set up, performance and take down of the play will take no more than five hours and the performance will be free to the public.

Thank you for your time,

Damond Morris

Artistic Director  
Shakespeare Northwest  
SWHS Alum, class of 1987  
360.770.7748

*Will you see the players well bestowed? Let them be well used; for they are the abstract and brief chronicles of the time...*

*Hamlet*

## Christine Salseina

---

**From:** Eron Berg  
**Sent:** Thursday, June 19, 2008 12:52 PM  
**To:** Christine Salseina  
**Subject:** RE: Shakespeare

Maybe with the email too.

---

**From:** Christine Salseina  
**Sent:** Thursday, June 19, 2008 12:31 PM  
**To:** Eron Berg  
**Subject:** RE: Shakespeare

Oops, I think I was waiting for an actual "date". I was told that you were working with him and that they may want to use the amphitheatre. I'll put the letter, as is, in this packet?

---

**From:** Eron Berg  
**Sent:** Thursday, June 19, 2008 11:38 AM  
**To:** Christine Salseina  
**Subject:** FW: Shakespeare

Wasn't this in the packet for approval?

---

**From:** Damond Morris [mailto:morrisdlz@verizon.net]  
**Sent:** Thursday, June 19, 2008 8:14 AM  
**To:** Eron Berg  
**Subject:** RE: Shakespeare

Eron,  
Shakespeare NorthWest is going to be in the Berry Dairy Days parade and I would love to advertise our performance dates at Riverfront Park. Did the council approve a performance on the weekend of the 12<sup>th</sup> and 13<sup>th</sup>?

*Damond Morris*

Artistic Director  
Shakespeare NorthWest  
www.shakesnw.org  
360.770.7748

---

**From:** Eron Berg [mailto:eberg@ci.sedro-woolley.wa.us]  
**Sent:** Thursday, May 29, 2008 1:11 PM  
**To:** Mike Anderson  
**Cc:** morrisdlz@verizon.net  
**Subject:** RE: Shakespeare

6/19/2008

Damond,

We'll get this on the Council calendar for June 11<sup>th</sup>.

Thanks,

Eron Berg  
City Supervisor

---

**From:** Damond Morris [mailto:morrisdlz@verizon.net]  
**Sent:** Wednesday, May 28, 2008 12:10 PM  
**To:** Mike Anderson  
**Subject:** RE: Shakespeare

Mike,  
I have a meeting tonight for the Shakespeare Festival and was wondering if it would be possible to make a formal written request for the touring performance of *A Midsummer Night's Dream* to use the rose garden area of Riverfront Park the weekend of July 12<sup>th</sup> and 13<sup>th</sup>?  
I have attached a formal letter with company letterhead.

Thank you for your help.

*Damond Morris*

Artistic Director  
Shakespeare NorthWest  
www.shakesnw.org  
360.770.7748

---

**From:** Mike Anderson [mailto:manderson@ci.sedro-woolley.wa.us]  
**Sent:** Wednesday, May 21, 2008 4:57 PM  
**To:** Damond Morris  
**Subject:** RE: Shakespeare

Wednesday the 28th

---

**From:** Damond Morris [mailto:morrisdlz@verizon.net]  
**Sent:** Wednesday, May 21, 2008 1:09 PM  
**To:** Mike Anderson  
**Subject:** RE: Shakespeare

It will be fun. I will get in contact with you then. When is the next council meeting?

*Damond Morris*

Artistic Director  
Shakespeare NorthWest  
www.shakesnw.org  
360.770.7748

6/19/2008

---

**From:** Mike Anderson [mailto:manderson@ci.sedro-woolley.wa.us]  
**Sent:** Wednesday, May 21, 2008 11:08 AM  
**To:** Damond Morris  
**Subject:** RE: Shakespeare

Damond,

Sounds like fun. I'll do what I can to help. I'm heading out to a conference Thursday and Friday. Contact me Tuesday the 27<sup>th</sup> and I'll try to help. Mike

---

**From:** Damond Morris [mailto:morrisdlz@verizon.net]  
**Sent:** Wednesday, May 21, 2008 10:37 AM  
**To:** Mike Anderson  
**Subject:** Shakespeare

Greetings,  
Shakespeare NorthWest is moving the Skagit River Shakespeare Festival away from its permanent location in Edgewater Park, Mount Vernon and will be producing a touring parks production of *A Midsummer Nights Dream* that will be free for those in attendance. We are now scheduling the event in parks throughout Skagit County. The location should have adequate parking, restroom facilities and an open green space.

The set up will take around an hour, the show will run an hour and a half and the take down will be around a half hour. In all we would take up less than four hours.

We will be scheduling performances only on Saturday and Sunday July 12, 13, 19, 20 and 26.

I have contacted Eron about the desire to have a performance in Riverfront Park by the rose garden area. He pointed me in the direction of Christine who said the best course of action may be asking the city council directly for approval of the event. It is not as easy as scheduling up a picnic area. I am not sure how many people from Sedro Woolley would be interested in attending a free event in the park, but we would be posting the event in the SV Herald and around town.

Please let me know what you think would be the best course of action.

Thank you for your assistance.

*Damond Morris*

Artistic Director  
Shakespeare NorthWest  
www.shakesnw.org  
360.770.7748

No virus found in this outgoing message.

Checked by AVG.

Version: 7.5.524 / Virus Database: 269.23.21/1458 - Release Date: 5/21/2008 7:21 AM

No virus found in this incoming message.

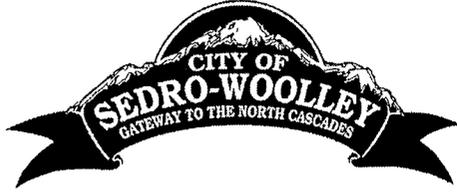
Checked by AVG.

Version: 7.5.524 / Virus Database: 269.23.21/1458 - Release Date: 5/21/2008 7:21 AM

6/19/2008

CITY COUNCIL AGENDA  
REGULAR MEETING

JUN 25 2008



CITY OF SEDRO-WOOLLEY  
7:00 P.M. COUNCIL CHAMBERS Sedro-Woolley Municipal Building  
AGENDA NO. \_\_\_\_\_ 325 Metcalf Street

Sedro-Woolley, WA 98284  
Phone (360) 855-9922  
Fax (360) 855-9923

Eron M. Berg  
City Supervisor/City Attorney

---

MEMO TO: City Council  
FROM: Eron Berg  
RE: Contract with Dean Klinger  
DATE: June 25, 2008

ISSUE: Should the Council authorize the Mayor to sign an amendment to Chief Klinger's contract extending its term for an additional three years?

BACKGROUND: Dean Klinger's contract with the City to serve as our fire chief expires on July 1, 2008. The Chief has continued to perform his job well and will receive a positive review in his annual evaluation (which is not timed all that well for his contract expiration).

The Mayor requests that his contract be extended for an additional three years. The only other proposed change to his contract is the removal of language requiring him to submit to an annual fitness for duty physical as he is required to be fit for duty without that language.

RECOMMENDATION: *Motion to authorize the Mayor to sign the proposed amendment extending Dean Klinger's employment contract.*

AMENDMENT TO EMPLOYMENT AGREEMENT

THIS Amendment, made and entered into this 25<sup>th</sup> day of June, 2008, by and between the City of Sedro-Woolley, a municipal corporation, hereinafter called "Employer," and Dean B. Klinger, hereinafter called "Employee," both of whom understand as follows:

WITNESSETH:

WHEREAS, the parties are subject to an employment agreement dated July 1, 2005; and

WHEREAS, it is the desire of the Employer to extend Employee's contract; and

WHEREAS, it is the desire of the Employee to remain employed by the City;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

**Section 1. The following amendments are made to the Employment Agreement dated July 1, 2005:**

**A. Section 2. C. is revised to read as follows:**

**Section 2. C. Term**

Employee agrees to remain in the exclusive employ of Employer until July 1, 2011, and neither to accept other employment nor to become employed by any other employer until said termination date, unless said termination date is affected as hereinafter provided.

**B. Section 12. B. is deleted.**

**Section 2. All other provisions remain unchanged.**

**Section 3. This amendment shall become effective July 1, 2008.**

IN WITNESS WHEREOF, the City of Sedro-Woolley has caused this amendment to be signed and executed in its behalf by its Mayor, and duly attested by its City Clerk, and the Employee has signed and executed this agreement, both in duplicate, the day and year first above written.

CITY OF SEDRO-WOOLLEY

EMPLOYEE

By: \_\_\_\_\_  
Mike Anderson, Mayor

\_\_\_\_\_  
Dean B. Klinger

Attest:

\_\_\_\_\_  
City Clerk

Approved As to Form:

\_\_\_\_\_  
City Attorney

CITY COUNCIL AGENDA  
REGULAR MEETING

JUN 25 2008

CITY OF SEDRO-WOOLLEY

Sedro-Woolley Municipal Building

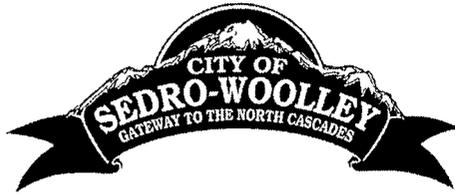
325 Metcalf Street

Sedro-Woolley, WA 98284

Phone (360) 855-9922

Fax (360) 855-9923

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. \_\_\_\_\_



Eron M. Berg  
City Supervisor/City Attorney

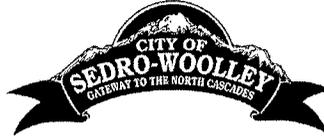
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MEMO TO: City Council  
FROM: Eron Berg  
RE: Police Vehicles  
DATE: June 25, 2008

ISSUE: Should the Council award the bid for two 2009 Police Interceptors to North Cascade Ford?

BACKGROUND: The City requested bids for three vehicles: two police interceptors and one police truck. Bids were received from North Cascade Ford for the two police interceptor vehicles in the amount of \$21,491.00 + tax, per vehicle. No other bids were received.

RECOMMENDATION: Motion to award the contract to North Cascade Ford for two police interceptors and to authorize the City Supervisor to issue a purchase order for these two vehicles.



**INVITATION TO BID**  
**City of Sedro-Woolley**  
**2009 Ford Crown Victoria Interceptor**  
**DATE DUE: June 20, 2008**

Sealed bids will be received at the Sedro-Woolley City Hall, 325 Metcalf Street, Sedro-Woolley, WA 98284, until 10:00 a.m., Friday, June 20, 2008, for the purchase of two (2) **2009 Ford Crown Victoria Interceptors**. Only bids that arrive at City Hall by the deadline will be considered.

**BIDDING INFORMATION**

Bid submittal sheets are attached.

Information regarding this solicitation, including addenda and bid results are available at [www.ci.Sedro-Woolley.wa.us](http://www.ci.Sedro-Woolley.wa.us) or contact Eron Berg at 360-855-1661 or e-mail [eberg@ci.Sedro-Woolley.wa.us](mailto:eberg@ci.Sedro-Woolley.wa.us). All bids shall be submitted on the furnished forms. The City of Sedro-Woolley reserves the right to reject any or all submittals, waive technicalities or irregularities, and accept any submittals if such action is believed to be in the best interest of City of Sedro-Woolley. All bidders must certify that they are not on the Comptroller General's list of ineligible contractors nor the list of parties excluded from Federal procurement or non-procurement programs.

*Price Level*  
4777 / 915

**SPECIFICATIONS**

**VEHICLE TYPE:** 4 DOOR SEDAN  
**MAKE/MODEL:** FORD CROWN VICTORIA INTERCEPTOR

**EQUIPMENT SPECIFICATIONS**

- 4.6L Flex Fuel OHC SEFI V8 Engine (250 HP)
- E85 ethanol/gas
- Electronic Automatic Overdrive Transmission
- External Transmission Oil Cooler, Engine Oil Cooler
- P235/55R17 BSW Speed Rated Radial Tires, Goodyear(1)
- Matching Full Size Spare Tire & Wheel
- Power Door Locks
- Power Windows w/Passenger Lockout Switch
- Driver and Front Passenger Air Bags
- Power Steering w/External Cooler
- HD Power Brakes, 4-Wheel Disc, Anti-Lock System
- 750 CCA Battery
- 200 AMP Alternator
- Police Pursuit Suspension Package, HD Frame
- HD Front Bucket Seats, Cloth W/ Weapon Cutouts
- Lumbar Support, Driver
- HD Rear Bench Seat, Cloth (TTH)
- Air Conditioning w/high speed cutout
- Light Tinted Glass, All Around
- Trunk, Glove Box, Dome/ High Intensity Map Lights
- Lightbar Connector
- Tilt Steering Wheel
- Electric Rear Window Defroster
- Headlamps on Warning Buzzer
- Maximum Capacity Engine Cooling
- Coolant Recovery System
- Inside Hood Release
- Electric Trunk Release, Battery Operated
- Intermittent Wipers
- Power Heated Mirrors(61K)
- AM/FM Stereo Radio with Digital Clock, Rear Window Antenna
- Cigarette Lighter/Power Point
- Certified Police Speedometer, 0-140 MPH
- Gauges, Water Temp, Fuel
- Power Distribution Connector
- Hubcaps, Bolt on
- Body Side Moldings (Front Doors uninstalled, stored in trunk) (96B)
- HD Rubber Floor Covering
- Removable Headliner with Dual Beam Map Light
- Random Code Single Key Lock System, **Four** Sets of Keys
- Radio Interference Bonding Strap Package (53M)
- All Factory Standard Police Package Equipment including
  - Side Impact Air Bags**
  - Power Adjustable Pedals**
  - Stainless Steel Dual Exhaust System
  - Rear Power Access Point
  - 3.27:1 Rear Axle Ratio
  - Tire Pressure Monitoring System
  - Auxiliary Fuse Block
  - Stabilizer Bars, Front and Rear
  - Engine Hour Meter
  - 3 year/36,000 Mile Warranty Bumper to Bumper , 5Yr/60,000 Mile Drivetrain
  - Mercury Free Vehicle-Lead Free Steel Wheel Weights**

*SWT  
739  
4176*

Vehicle as equipped meets California emission standards.

**NHTSA CRASH TEST RATINGS**

<b>FRONTAL (D/P)</b>	<b>5/5</b>
<b>SIDE (F/R)</b>	<b>(5/5 W/SAB)</b>
<b>ROLLOVER</b>	<b>5</b>

EXTERIOR COLOR: Vibrant White  
INTERIOR COLOR: Charcoal Black

**ADDITIONAL OPTIONS:**

- 8 ↓ Passenger side deactivation switch for airbag ✓
- 9 ↓ Flasher Wig Wag, Headlamp ✓
- ✓ Inoperative Door Jamb Light Switches on Dome Light ✓
- ✓ Spotlight, 6 inch, Halogen, Clear Lens, Pillar Mounted Left (Unity 225) ✓
- ✓ Universal Keying Fleet (Code will be provided with order)
- ✓ Wiring, Horn/ Siren Circuit
- 0 ✓ Push Bumpers, 16 inch HD Aluminum, Setina PB200, Set/2, Installed
- ✓ Rear Door Locks & Handles Inoperable(VSO FL9) ✓

Bids shall include the cost of all required additional equipment including that named above, installation of all equipment named above if specified, delivery to the City of Sedro-Woolley location indicated, and any incidental and delivery costs.

In any case, where a vehicle is delivered minus any part, item or accessory issued as standard manufacturer's equipment, and/or as specified by the City of Sedro-Woolley, the vendor will be immediately notified. If missing part, item or accessory cannot be provided and installed within 72 hours, the City of Sedro-Woolley reserves the right to buy the item or part from another source and bill the vendor the cost including installation.

**BRAND NAMES USED IN THIS SPECIFICATION**

This is a brand name specification bid. It has been determined that only the identified brand name **Ford Crown Victoria Interceptor** will satisfy the City of Sedro-Woolley's needs.

**PRICING AND DELIVERY**

Bid price shall include delivery and shall be F.O.B. to: City of Sedro-Woolley Police Department, 325 Metcalf Street, Sedro-Woolley, WA. Contractor shall contact the Police Chief, Doug Wood at (360) 855-1661 for instructions before transit and delivery.

Two (2) new **2009 Ford Crown Victoria Interceptors** are to be delivered to the City of Sedro-Woolley. The Contractor shall assure that the completed vehicles arrive safely to the specified Sedro-Woolley location, without damage, fully tested and operational. Damaged products shall be returned and not accepted at time of delivery. Delivery of the vehicles shall not be complete until all items listed in these specifications are met to the satisfaction of the City of Sedro-Woolley Police Department. This shall include the standard warranty identification cards or certificates, the Manufacturer's Statement of Origin and owner's manual. The City reserves the right to require vehicles to be pre-inspected and/or demonstrated at actual work location to ensure vehicles meet customer's requirements and expectations.

**DELIVERY TIME**

Vendors must certify that the quoted equipment can be delivered and operational within the stated number of days on their bid.

**PRODUCT WARRANTY**

All factory warranties shall remain in full effect as equipped throughout the warranty period and will not be voided by any supplemental warranties or accessories.

**BID TERM**

The City has an immediate need to purchase two (2) vehicles.

**BID OPENING**

All bids must be submitted to the Sedro-Woolley City Hall, 325 Metcalf Street, Sedro-Woolley, WA 98284 no later than 10:00 a.m., Friday, June 20, 2008, and must be clearly marked:

**Bid for 2009 Ford Crown Victoria Interceptors**

Only firm bids will be accepted and the City reserves the right to reject any or all bids or waive any irregularities and informalities in the bids submitted and accepted by the City. No bidder may withdraw his bid after the hour set for the opening thereof, unless the award is delayed for a period exceeding 60 days. The City further reserves the right to make bid awards to the lowest and most responsive bidder as deemed in the best interest of the City. Bidders are cautioned that neither preliminary bid results nor an indication of

the apparent lowest bid will compel the City to make an award. Award, if any, will be evidenced by the issuance of an award letter/purchase order from the City.

## **QUESTIONS**

Unauthorized contact regarding this Invitation to Bid with City of Sedro-Woolley employees or contractors may result in disqualification. Any oral communications will be considered unofficial and non-binding to the City of Sedro-Woolley. Bidders should rely only on written statements issued by the individual named below. Questions regarding this Invitation to Bid may be directed to

Eron Berg  
360-855-1661  
eberg@ci.Sedro-Woolley.wa.us

## **TAXES AND FEDERAL EXCISE TAX**

Washington State sales tax shall be shown as a separate line on the bid submittal sheet. No charge by the Bidder shall be made for federal excise taxes. The City of Sedro-Woolley, as a municipal corporation of the State of Washington, is exempt from federal excise tax and such taxes shall not be included in bid prices. The City of Sedro-Woolley agrees to furnish Bidder, upon acceptance of articles supplied under this order, with an exemption certificate, if necessary.

## **BUSINESS LICENSE**

The awarded vendors are responsible to become compliant with Sedro-Woolley business license requirements per SWMC 5.04. Vendors may call 360-855-1661 for business license information.

## **COOPERATIVE PURCHASING**

RCW 39.34 allows cooperative purchasing between public agencies (political subdivisions). Public agencies which have filed an Intergovernmental Cooperative Purchasing Agreement with the City of Sedro-Woolley and which are actively participating may purchase from City of Sedro-Woolley contracts, provided that the Vendor has agreed to such participation. Each bidder shall indicate on the bid submittal form if it will honor other public agency orders in accordance with contract terms and conditions in addition to orders from the City of Sedro-Woolley. The City of Sedro-Woolley does not accept any responsibility for orders issued by other public agencies.

Public agencies desiring to use the City of Sedro-Woolley's contracts must have executed an Intergovernmental Cooperative Purchasing Agreement with the City of Sedro-Woolley, as required by RCW 39.34. Only those public agencies that have complied with these requirements are eligible to use this contract. The public agency accepts responsibility for compliance with any additional or varying laws and regulations governing purchase by or on behalf of the public agency in question. A purchase by a public agency shall be in effect by an order from the public agency, directed to the Vendor or other party contracting to furnish goods or services to the City of Sedro-Woolley.

The City of Sedro-Woolley accepts no responsibility for the performance of any purchasing contract by the Vendor, and the City of Sedro-Woolley accepts no responsibility for payment of the purchase price for any public agency.

## **MULTIPLE BIDS**

Vendors interested in submitting more than one bid may do so, providing each bid stands alone and independently complies with the instructions, conditions and specifications of this Invitation to Bid.

## **SINGLE RESPONSE**

A single response to this Invitation to Bid may be deemed a failure of competition and in the best interest of the City of Sedro-Woolley, the Invitation to Bid may be cancelled.

## **BIDDING ERRORS**

The City of Sedro-Woolley will not be liable for any errors in any vendor's bid. Vendors will not be allowed to alter bids after the deadline for the submission of bids.

The City of Sedro-Woolley reserves the right to make corrections or amendments due to errors identified in bids by the City of Sedro-Woolley or the vendor. This type of correction or amendment will only be allowed for such errors as typing, transposition or any other obvious error. Vendors are liable for all errors or omissions contained in their bids.

When, after the opening and tabulation of bids, a Bidder claims error, and requests to be relieved of award, it will be required to promptly present certified work sheets. The Buyer will review the work sheets and if the Buyer is convinced, by clear and convincing evidence, that an honest, mathematically excusable error or critical omission of costs has been made, the Bidder may be relieved of its bid.

After opening and reading bids, the City of Sedro-Woolley will check them for correctness of extensions of the prices per unit and the total price. If a discrepancy exists between the price per unit and the extended amount of any bid item, the price per unit will control. The total of extensions, corrected where necessary, will be used by the City of Sedro-Woolley.

## **PAYMENT**

Payment will be made promptly upon receipt of a correct invoice for goods that have been delivered and accepted. No down payment or advance payment of any kind will be made. Washington State law requires proof that the materials have been furnished, the services rendered or the labor performed as described before payment may be made. A vendor may submit an invoice for partial shipments or progress payments. All invoices are to be submitted to:

City of Sedro-Woolley  
Accounts Payable  
325 Metcalf Street  
Sedro-Woolley, WA 98284

## **BID REJECTION**

The City of Sedro-Woolley reserves the right to reject any or all bids at any time without penalty.

## **WITHDRAWAL OF BIDS**

Vendors may withdraw a bid that has been submitted at any time up to the due date and time. To accomplish this, a written request signed by an authorized representative of the vendor must be submitted to the City Supervisor.

## **NON-ENDORSEMENT**

As a result of the selection of a vendor to supply products and/or services to the City of Sedro-Woolley, the City is neither endorsing nor suggesting that the vendor's product is the best or only solution. The vendor agrees to make no reference to the City of Sedro-Woolley in any literature, promotional material, brochures, sales presentation or the like, without the express written consent of the City of Sedro-Woolley.

## **PROPRIETARY MATERIAL SUBMITTED**

Any information contained in the bid submitted that is proprietary must be clearly designated. Marking the entire bid as proprietary will be neither accepted nor honored. If a request is made to view a vendor's bid, the City of Sedro-Woolley will comply according to the Open Public Records Act, Chapter 42.17 RCW. If any information is marked as proprietary in the proposal, such information will not be made available until the affected vendor has been given an opportunity to seek a court injunction against the requested disclosure.

## **RESPONSE PROPERTY OF THE CITY OF SEDRO-WOOLLEY**

All materials submitted in response to this request become the property of the City of Sedro-Woolley. Selection or rejection of a response does not affect this right.

## **NO OBLIGATION TO BUY**

The City of Sedro-Woolley reserves the right to refrain from contracting with any vendor. The release of this Invitation to Bid does not guarantee that the City of Sedro-Woolley will purchase.

## **COST OF PREPARING BIDS**

The City of Sedro-Woolley is not liable for any costs incurred by vendors in the preparation and presentation of bids and demonstrations submitted in response to this Invitation to Bid.

## **BID AWARD**

If an award is made as a result of this solicitation, it will be made to the lowest, responsible bidder(s) whose bid(s) is/are determined by the City to be responsive.

**Local Preference.** The city may consider a local tax preference to determine the lowest responsive and responsible bidder, when purchasing materials, supplies or equipment. This consideration is at the city's option for each purchase and shall not be mandatory. In this determination, the city shall consider the sales tax that would be charged by each supplier, in calculation of the lowest responsive and responsible bidder. The city shall then calculate and credit towards the offer price the share of such tax revenue it would specifically receive as a result of purchasing from a supplier located within the city's taxing jurisdiction. The purchase must then be awarded to the lowest bidder after such tax revenue has been considered whenever this local preference is utilized by the city as a factor in determination of lowest bidder. Such tax revenue consideration shall comply with the provisions of RCW 39.30.040 now and as amended. Tax rates change from time to time and the tax rates used for the local preference calculations shall be those in effect at the time bids are due, or those reasonably expected to be in effect at the time an invoice will be payable, at the city's discretion.

## **DETERMINATION OF BIDDER RESPONSIBILITY**

The following elements shall be given consideration in the determination of whether a bidder is responsible:

- The ability, capacity and skill of the bidder to perform the contract or provide the service required.
- The character, integrity, reputation, judgment, experience and efficiency of the bidder.
- Whether the bidder can perform the contract within the time specified
- The quality of performance of previous public and private contracts or services, including, but not limited to, the bidder's failure to perform satisfactorily or complete any written contract. The City's termination for default of a previous contract with a bidder shall be deemed to be such a failure.

- The previous and existing compliance by the bidder with laws relating to the contract or services.
- More than one proposal submitted for the same project from a bidder under the same or different names.
- Evidence of collusion with any other bidder, in which case colluding bidders will be restricted from submitting further bids on the subject project or future tenders.
- The bidder is not qualified for the work or to the full extent of the bid.
- There is uncompleted work with the City or others, or an outstanding dispute on a previous or current contract that might hinder, negatively affect or prevent the prompt completion of the work bid upon.
- The bidder failed to settle bills for labor or materials on past or current public or private contracts.
- The bidder has been convicted of a crime arising from a previous public contract, excepting convictions that have been pardoned, expunged, or annulled.
- The bidder has been convicted of a crime of moral turpitude or any felony, excepting convictions that have been pardoned, expunged or annulled, whether in this state, in any other state, by the United States, or in a foreign country, province or municipality. Bidders shall affirmatively disclose to the City all such convictions, especially of management personnel or the bidder as an entity, prior to notice of award or execution of a contract, whichever comes first. Failure to make such affirmative disclosure shall be grounds, in the City's sole option and discretion, for termination for default subsequent to award or execution of the contract.
- More likely than not, the bidder will be unable, financially or otherwise, to perform the work.
- At the time of bid opening, the bidder is not authorized to do business in Washington, is not registered as a contractor in Washington, or otherwise lacks a necessary license, registration or permit.
- Such other information as may be secured having a bearing on the decision to award the contract.
- Any other reason deemed proper by the City.

### **LIQUIDATED DAMAGES**

Time is of the essence and the goods described herein must be completely furnished and operational by the date promised or the City of Sedro-Woolley will suffer harm. The vendor agrees to pay the City of Sedro-Woolley, as liquidated damages, a sum equal to 1% of the original contract award amount, excluding Washington States Sales Tax, for each and every calendar day that work remains uncompleted after the date promised. This amount shall be fixed as liquidated damages that the City of Sedro-Woolley will suffer by reason of such delay, and not as a penalty. The City of Sedro-Woolley shall have the right to deduct and retain the amount of such liquidated damages from any monies due the supplier.

The supplier shall be entitled to a reasonable extension of time for unavoidable delay in delivery due to causes not reasonably foreseeable by the parties at the time of the contract/purchase order execution, and that are entirely beyond the control and without the fault or negligence of the supplier. These causes include, but are not limited to, acts of God or the public enemy, war or other national emergency making delivery temporarily impossible or illegal, acts or omissions of other suppliers, strikes and labor disputes not brought on by any act or omission of the supplier, fire, flood, epidemics, quarantines, or freight embargos.

### **CUSTOMER REFERENCES**

All bids must include a minimum of two non-vendor owned customer references presently using the proposed equipment in a comparably-sized order to the City of Sedro-Woolley's requirements. Include the following for each reference:

Company Name  
Business Address  
Name of Contact  
Title of Contact  
Telephone Number of Contact  
Description of Order  
Date of Order

The City of Sedro-Woolley may, at its option, contact other known vendor customers for references.

**ADDENDA**

Bidders are responsible to check the City of Sedro-Woolley's website: [www.ci.Sedro-Woolley.wa.us](http://www.ci.Sedro-Woolley.wa.us) for the issuance of an addenda prior to submitting a bid.

**PREBID CONFERENCE**

No pre-bid conference will be held for this procurement.

**BID OPENING LOCATION**

Sealed bids will be opened and read aloud at the appointed time in the Sedro-Woolley City Hall at 325 Metcalf Street, Sedro-Woolley, WA 98284.

Eron Berg  
City Supervisor  
Buyer

**City of Sedro-Woolley  
2009 FORD CROWN VICTORIA INTERCEPTORS BID  
SUBMITTAL SHEET**

Description	Price Per Unit	Qty	Extended Price
2009 Ford Crown Victoria Interceptors with all Standard and Described Custom Equipment, including delivery Make/model bid: <u>2009 Ford Crown Victoria Interceptors</u>	\$ <u>21,491</u>	X 2	\$ <u>42,982</u>
<b>SUBTOTAL</b>			\$ <u>42,982</u>
<u>8.3</u> % Washington State Sales Tax			\$ <u>3,567.51</u>
<b>TOTAL</b>			\$ <u>46,549.51</u>

State the number of calendar days to have a guaranteed delivered to Sedro-Woolley after receipt of Purchase Order: 120 days

Will you sell additional units to Sedro-Woolley or other government agencies within the State of Washington at the bid price, terms and conditions until further notice? The City of Sedro-Woolley accepts no responsibility for the payment of the purchase price by other government agencies.

Yes  No

Has company been in bankruptcy, reorganization or receivership in the last 5 years? Yes  No

Has company been disqualified or debarred by any public agency, including the Federal Government, from participation in public contracts? Yes  No

Has the company operated at least 1 year without interruption? Yes  No

Has an owner of the company been convicted of a crime within the past 10 years? Yes  No

Does any employee or official of the City have any financial or other interest in your firm? Yes  No

The undersigned hereby accepts the terms and conditions as set forth herein. **This must be signed and dated by the bidder or a representative legally authorized to bind the bidder.**

FULL LEGAL NAME OF COMPANY

North Cascade Ford Mercury

ADDRESS 116 W Ferry St

CITY/STATE/ZIP Sedro-Woolley WA 98284

EMAIL ADDRESS: ed@northcascadeford.com

PHONE 360-855-1551

FAX 360-855-0718

NAME (PLEASE PRINT) Ed McMahon

TITLE G.M.

SIGNED



DATE 6-19-08

SEDRO-WOOLLEY BUSINESS LICENSE

08-221344.00

**City of Sedro-Woolley  
2009 FORD CROWN VICTORIA INTERCEPTORS  
CUSTOMER REFERENCES**

1. **Company Name** City of Sedro-Woolley Police Department  
**Business Address** 325 Metcalf St  
**Name of Contact** Doug Wood  
**Title of Contact** Police Chief  
**Telephone Number of Contact** 360-855-1661  
**Description of Order** 2007 Police Interceptors  
**Date of Order** 4-27-07

2. **Company Name** Washington State Patrol  
**Business Address** 10945 Chuck-a-nut Dr. Burlington, WA. 98233  
**Name of Contact** \_\_\_\_\_  
**Title of Contact** \_\_\_\_\_  
**Telephone Number of Contact** 360-757-1175  
**Description of Order** 13 - Crown Victoria  
**Date of Order** from 1994 - 2002

**VENDOR INFORMATION**

Years of Operation: 5 yrs

Warranty Policies and Procedures: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**City of Sedro-Woolley**  
**2009 FORD CROWN VICTORIA INTERCEPTORS**  
**NON COLLUSION CERTIFICATION**

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting an offer for this bid/quote, and is in all respects fair and without collusion or fraud.

The below signed bidder has not divulged to nor has discussed or compared his bid with other bidders and had not colluded with any other bidder or parties to bid whatsoever. Note: No premiums, rebates or gratuities to any employee or agent are permitted either with, prior to, or after any delivery of materials. Any such violation will result in the cancellation and/or return of material as applicable.

Company Name: North Cascade Ford Mercury

Mailing Address: 116 W Perry St

City/State/Zip: Sedro-Woolley WA 98284

Title: G.M.

Date: 8-19-08

Authorized Signature:   
(written)

Authorized Signature: Ed McMahon  
(typed/printed)

**City of Sedro-Woolley  
2009 FORD CROWN VICTORIA  
STANDARD TERMS**

**STANDARD TERMS AND CONDITIONS: INVITATION TO BID, REQUEST FOR QUOTATION & PURCHASE ORDER CONTRACT** THE PURCHASE ORDER INCLUDES THE FOLLOWING TERMS AND CONDITIONS AND INCLUDES, BUT IS NOT LIMITED TO THE INVITATION TO BID, REQUEST FOR QUOTATIONS, SPECIFICATIONS, PLANS, AND PUBLISHED RULES AND REGULATIONS OF THE CITY OF SEDRO-WOOLLEY AND THE LAWS OF THE CITY OF SEDRO-WOOLLEY PURCHASING DIVISION AND THE STATE OF WASHINGTON, WHICH ARE HEREBY INCORPORATED BY REFERENCE.

1. **CHANGES** No alteration in any of the terms, conditions, delivery price, quality, quantities, or specification of this order will be effective without written consent of the City Supervisor/Purchaser.
2. **HANDLING** No charges will be allowed for handling, including but not limited to packing, wrapping bags, containers or reels, unless otherwise stated herein.
3. **DELIVERY** For any exception to the delivery date as specified on this order, vendor shall give prior notification and obtain written approval thereto from the City Supervisor with respect to delivery under this order. Time is of the essence and the order is subject to termination for failure to deliver as specified and/or appropriate damages. The acceptance by the Purchaser of late performance with or without objection or reservation shall not waive the right to claim damage for such breach nor constitute a waiver of the requirements for the timely performance of any obligation remaining to be performed by Vendor.
4. **PAYMENTS, CASH DISCOUNT, LATE PAYMENT CHARGES** Invoices will not be processed for payment nor will the period of computation for cash discount commence until receipt of a properly completed invoice or invoiced items are received, whichever is later. If an adjustment in payment is necessary due to damage or dispute, the cash discount period shall commence on the date final approval for payment is authorized.
5. **SHIPPING INSTRUCTIONS** Unless otherwise specified, all goods are to be shipped prepaid, F.O.B. Destination. Where shipping addresses indicate room numbers it will be up to the Vendor to make delivery to that location at no additional charge where specific authorization is granted to ship goods FOB shipping point. Vendor agrees to prepay all shipping charges, route as instructed or if instructions are not provided, route by cheapest common carrier and to bill the Purchaser as a separate item on the invoice for said charges. Each invoice for shipping charges shall contain the original or a copy of the bill indicating that the payment for shipping has been made. It is also agreed that the Purchaser reserves the right to refuse COD shipments.
6. **REJECTION** All goods or materials purchased herein are subject to approval by the Purchaser. Any rejection of goods or material resulting because of nonconformity to the terms and specifications of this order, whether held by the Purchaser or returned, will be at Vendor's risk and expense.
7. **IDENTIFICATION** All invoices, packing lists, packages, shipping notices, instruction manuals, and other written documents affecting this order shall contain the applicable purchase order number.
8. **INFRINGEMENTS** Vendor agrees to protect and save harmless the Purchaser against claims, suits or proceedings for patent, trademark, copyright or franchise infringement arising from purchase, installation, use of goods and materials ordered, and assume all expenses or damages arising from claims, suits or proceedings.
9. **WARRANTIES** Vendor warrants that articles supplied under this order conform to specifications herein and are fit for the purpose for which such goods are ordinarily employed, except that if a particular purpose is stated, the material must then be fit for that particular purpose.
10. **ASSIGNMENTS** Provisions or moneys due under this contract shall only be assignable with prior written consent of the City Supervisor.

11. **TAXES** Unless otherwise indicated the Purchaser agrees to pay all State of Washington sales or use tax. No charge by Vendor shall be made for federal excise taxes, and the Purchaser agrees to furnish Vendor, upon acceptance of articles supplied under this order with an exemption certificate.

12. **LIENS, CLAIMS AND ENCUMBRANCES** Vendor warrants and represents that all the goods and materials ordered herein are free and clear of all liens, claims, or encumbrances of any kind.

13. **RISK OF LOSS** Regardless of FOB point, Vendor agrees to bear all risks of loss, injury or destruction of goods and materials ordered herein which occur prior to delivery. Such loss, injury or destruction shall not release Vendor from any obligation hereunder.

14. **SAVE HARMLESS** Vendor shall protect, indemnify, and save the Purchaser harmless from and against any damage, cost or liability for any injuries to persons or property arising from acts or omissions of Vendor, his employees, agents or subcontractors howsoever caused.

15. **PRICES** If price is not stated on this order, it is agreed that the goods shall be billed at the price last quoted or paid, or prevailing market price whichever is lower.

16. **TERMINATION** In the event of a breach by Vendor of any of the provisions of this contract, the Purchaser reserves the right to cancel and terminate this contract forthwith upon giving oral or written notice to Vendor. Vendor shall be liable for damages suffered by the Purchaser resulting from Vendor's breach of contract.

17. **NONDISCRIMINATION AND AFFIRMATIVE ACTION** The vendor agrees not to discriminate against any client, employee or applicant for employment or services because of race, creed, color, national origin, sex, marital status, age or the presence of any sensory, mental or physical handicap with regard to, but not limited to, the following employment upgrading, demotion, or transfer, recruitment or recruitment advertising, lay-offs or termination, rates of pay or other forms of compensation, selection for training or rendition of services.

18. It is further understood that any vendor who is in violation of this clause or an applicable Affirmative Action Program shall be barred forthwith from receiving awards of any purchase order from the CITY unless a satisfactory showing is made that discriminatory practices or noncompliance with applicable Affirmative Action Programs have terminated and that a recurrence of such acts is unlikely.

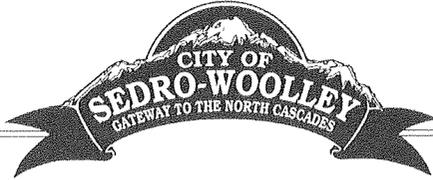
19. **LABOR AND INDUSTRIES** If Contractor is required to procure Labor and Industries permits F700-007-000 and F700-029-000 then Contractor agrees to do so and to abide by the requirements thereof. Copies of "Statement of Intent to Pay Prevailing Wages" and "Affidavit of Wages Paid", if required by law, shall be submitted to the City Clerk and Department of Labor and Industries.

20. **ANTI-TRUST** Vendor and the Purchaser recognize that in actual economic practice overcharges resulting from anti-trust violations are in fact Borne by the Purchaser. Therefore, Vendor hereby assigns to the Purchaser any and all claims for such overcharges.

21. **DEFAULT** The Vendor covenants and agrees, in the event suit is instituted by the Purchaser for default on the part of the Vendor, and the Vendor is adjudged by a court of competent jurisdiction to be in default, he shall pay to the Purchaser all cost, expenses expended or incurred by the Purchaser in connection therewith, and reasonable attorney's fees. The Vendor agrees that the Washington State Superior Court shall have jurisdiction over any such suit, and that venue shall be laid in Skagit County.

22. **BRANDS** When a special brand is named it shall be construed solely for the purpose of indicating the standards of quality, performance, or use desired. Brands of equal quality, performance, and use shall be considered, provided Vendor specifies the brand and model and submits descriptive literature when available. Any bid containing a brand which is not of equal quality, performance, or use specified must be represented as an alternate and not as an equal, and failure to do so shall be sufficient reason to disregard the bid.

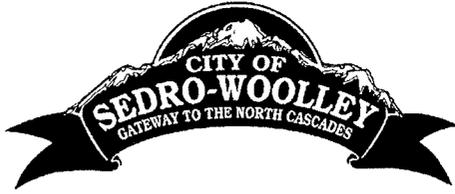
23. **ACCEPTANCE. BY ACCEPTING THIS PURCHASE ORDER IN WRITING OR BY DELIVERING THE MATERIAL ORDERED, YOU ACCEPT ALL TERMS AND CONDITIONS SET FORTH. FORMAL OBJECTION IS HEREBY MADE TO ANY ADDITIONAL OR DIFFERENT TERMS PROPOSED BY VENDOR AS A CONDITION OF ACCEPTANCE OR DELIVERY.**



SUBJECT: PUBLIC COMMENT

Name:  
Address:  
Narrative:

PUBLIC  
HEARING(S)



CITY COUNCIL AGENDA  
REGULAR MEETING

JUN 25 2008

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. \_\_\_\_\_

CITY OF SEDRO-WOOLLEY  
Sedro-Woolley Municipal Building  
325 Metcalf Street  
Sedro-Woolley, WA 98284  
Phone (360) 855-0771  
Fax (360) 855-0733

Mark A. Freiberger, PE  
Director of Public Works/City Engineer

MEMO TO: City Council and Mayor Mike Anderson

FROM: Mark A. Freiberger, PE

RE: **Possible adoption by Resolution of the Six-Year Transportation Improvement Program (TIP) 2009-2014**

DATE: June 18, 2008 (for Council review June 25, 2008)

**ISSUE**

Shall council move to adopt Resolution \_\_\_\_\_ adopting the 2009-2014 Six-Year Transportation Improvement Program?

**BACKGROUND/DISCUSSION**

Each year, all agencies that are beneficiaries of federal and state funding programs must submit Six-Year Transportation Improvement Program documents to the state for inclusion in the statewide TIP. The local agency STIP must include all projects that are selected for funding or anticipating funding under the Federal program for the next three years. Project inclusion on the TIP is required to qualify for federal and most state funding. Because of these requirements, the City each year updates the STIP and coordinates this with the Comprehensive Plan and Transportation Plan. Council adopted the 2008 to 2013 STIP on May 23, 2007 under Resolution 745-07.

In addition to funding and planning considerations, SWMC requires that arterial projects be included on the TIP in order to qualify for transportation impact fee credits allowed under SWMC 15.60.060.C. As a result, we have included all of the projects recommended in the 2005 Transportation Plan, even though most are beyond the six year window required by the STIP.

A public hearing regarding the STIP and adoption of the STIP by Council Resolution is required. The public hearing is scheduled for the June 25, 2008 council meeting. The approved STIP is due to Skagit Metropolitan Planning Organization (MPO) by June 30, 2008. The MPO will forward the combined TIP for member agencies to the County and the State.

The attached STIP is prepared in the format required by WSDOT. The STIP has been updated from 2008 to include current anticipated schedules, funding and cost estimates.

**RECOMMENDATION**

Following the public hearing, Staff recommends adoption by resolution of the attached 2009-2014 Six-Year TIP. The Resolution is also attached.

**MOTION:**

**Move to adopt Resolution \_\_\_\_\_, "A RESOLUTION ADOPTING THE SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM FOR THE CITY OF SEDRO-WOOLLEY, WASHINGTON, 2009 – 2014".**

RESOLUTION 768-08

A RESOLUTION ADOPTING THE SIX-YEAR TRANSPORTATION  
IMPROVEMENT PROGRAM FOR THE CITY OF SEDRO-WOOLLEY,  
WASHINGTON  
2009 – 2014

WHEREAS, pursuant to the provisions of Chapter 195 of the 1961 Session Laws of the State of Washington, Chapter 83 of the 1967 First Extraordinary Session of Laws of the State of Washington and RCW 35.77.101, the City Council of the City of Sedro-Woolley shall adopt a comprehensive Six-Year Transportation Improvement Program (TIP), and;

WHEREAS, a public hearing was called by the City Council for the purpose of adopting said comprehensive Six-Year TIP on June 25, 2008, at approximately 7:00 p.m., at the Sedro-Woolley City Hall, 325 Metcalf Street, Sedro-Woolley, Washington and it appeared that adoption of the Six-Year Transportation Program will be good for the public.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Sedro-Woolley that the 2009 – 2014 comprehensive Six-Year Transportation Improvement Program of the City of Sedro-Woolley, Washington, as adopted at said public hearing is hereby adopted and approved as the 2009 – 2014 comprehensive Six-Year Transportation Improvement Program of said City.

BE IT FURTHER RESOLVED that a copy of this street program, together with a copy of this resolution shall be filed with the Skagit MPO for inclusion in the Regional Six-Year Transportation Improvement Program within the next 30 days; together with copies of each with the Washington State Department of Transportation TransAid Engineer, and the Transportation Improvement Board.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR ON THIS  
25<sup>th</sup> DAY OF JUNE, 2008.

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MAYOR MIKE ANDERSON

ATTEST:

APPROVED AS TO FORM:

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City Clerk

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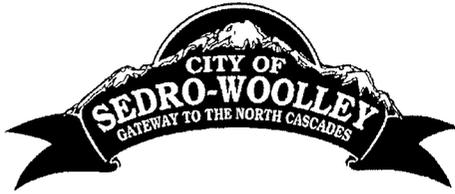
City Attorney

UNFINISHED  
BUSINESS

CITY COUNCIL AGENDA  
REGULAR MEETING

JUN 25 2008

7:00 P.M. COUNCIL CHAMBER  
AGENDA NO. \_\_\_\_\_



**CITY OF SEDRO-WOOLLEY**

Sedro-Woolley Municipal Building  
325 Metcalf Street  
Sedro-Woolley, WA 98284  
Phone (360) 855-9922  
Fax (360) 855-9923

Eron M. Berg  
City Supervisor/City Attorney

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MEMO TO: City Council  
FROM: Eron Berg  
RE: S-W Bark Park  
DATE: June 25, 2008

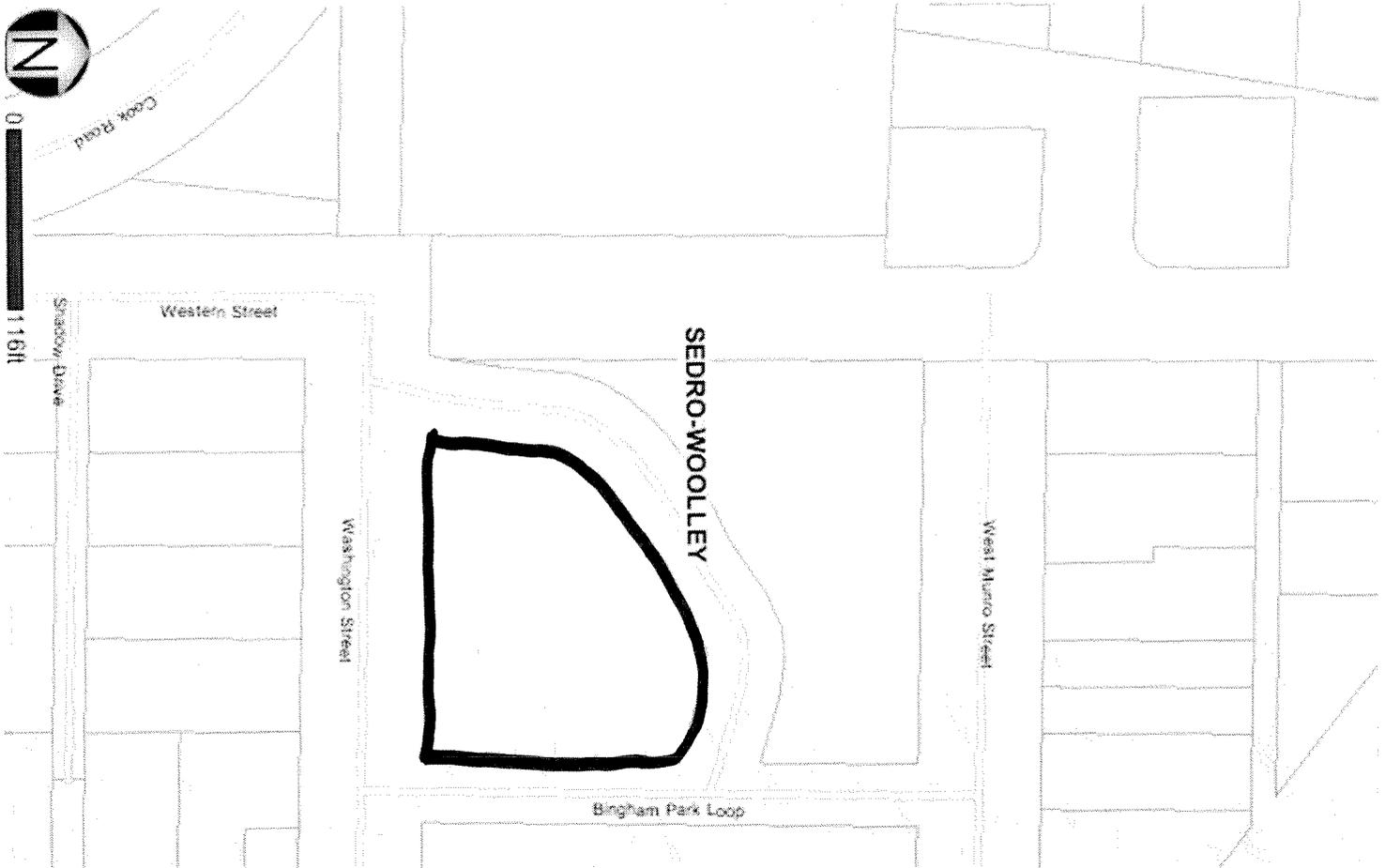
ISSUE: What location for the new S-W Bark Park?

BACKGROUND: The City Council authorized the creation of the S-W Bark Park by ordinance on June 11<sup>th</sup> and budgeted funds to support the fencing of a Bark Park in the 2008 budget. At the June 11<sup>th</sup> meeting, the Council

In order of review:

Bingham Park (center of park)

This was the initial proposed location for the S-W Bark Park.



Pros:

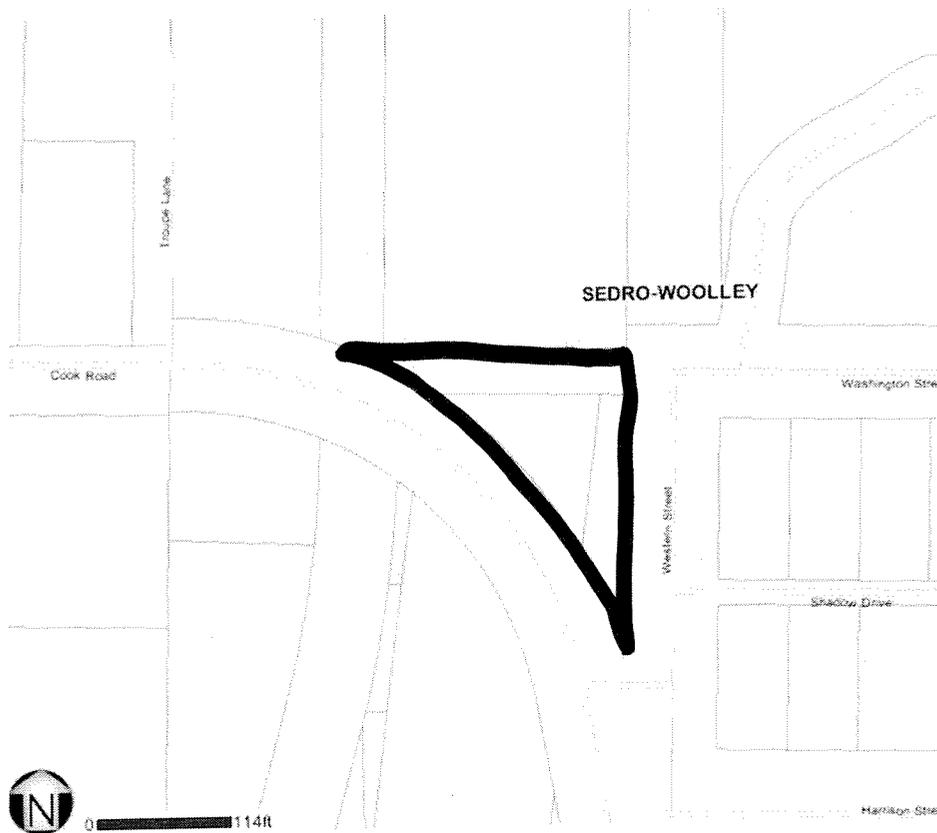
- Established location
- Existing parking, restroom
- Close proximity to park's headquarters

Cons:

Conflict with existing park

Bingham Park (at entrance of park)

This is an alternate location identified to address the concerns about the initial location while taking advantage of the pros of the initial location.



Pros:

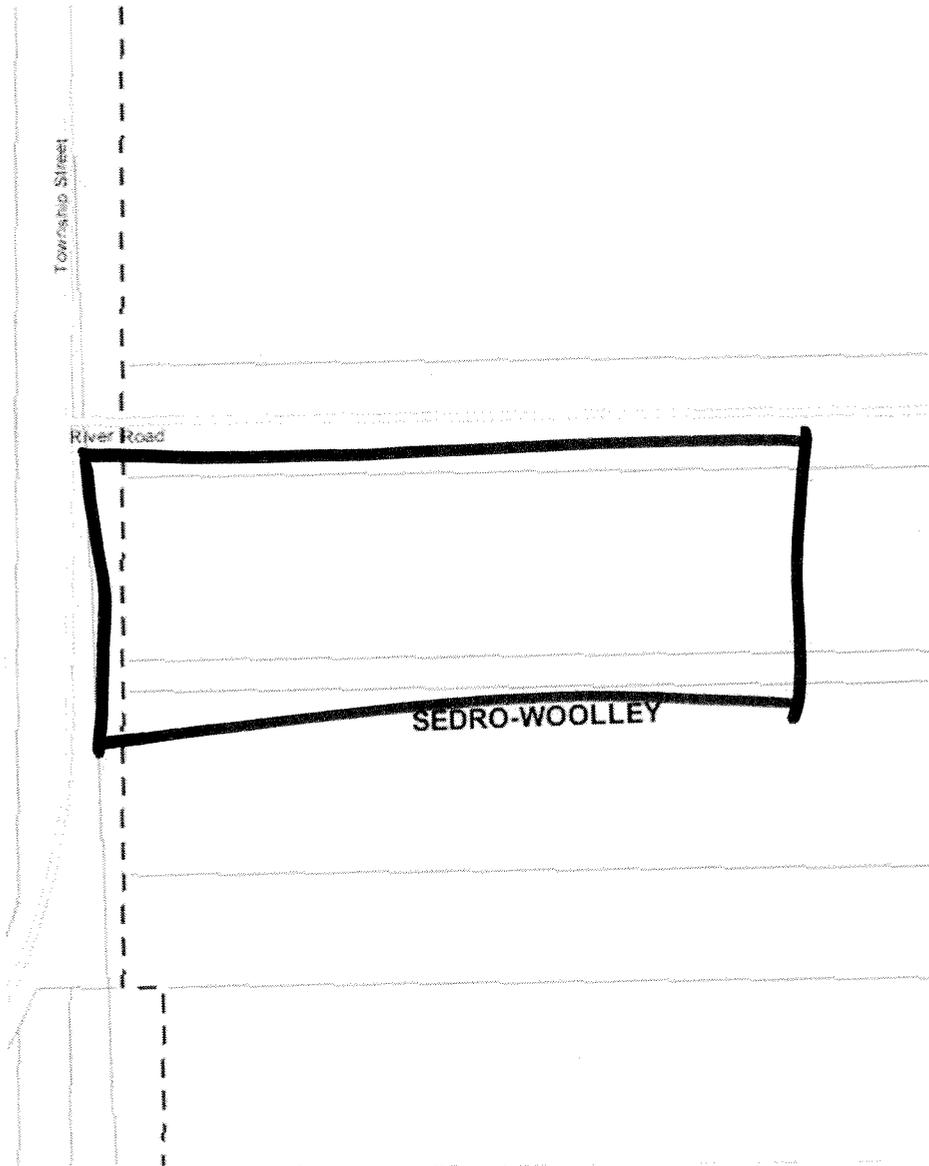
- Established location
- Existing parking, restroom
- Close proximity to park's headquarters
- Highly visible to residents and visitors

Cons:

Small size

Riverfront Park (Stiles addition to park)

This alternate location was discussed by the City Council.



Pros:

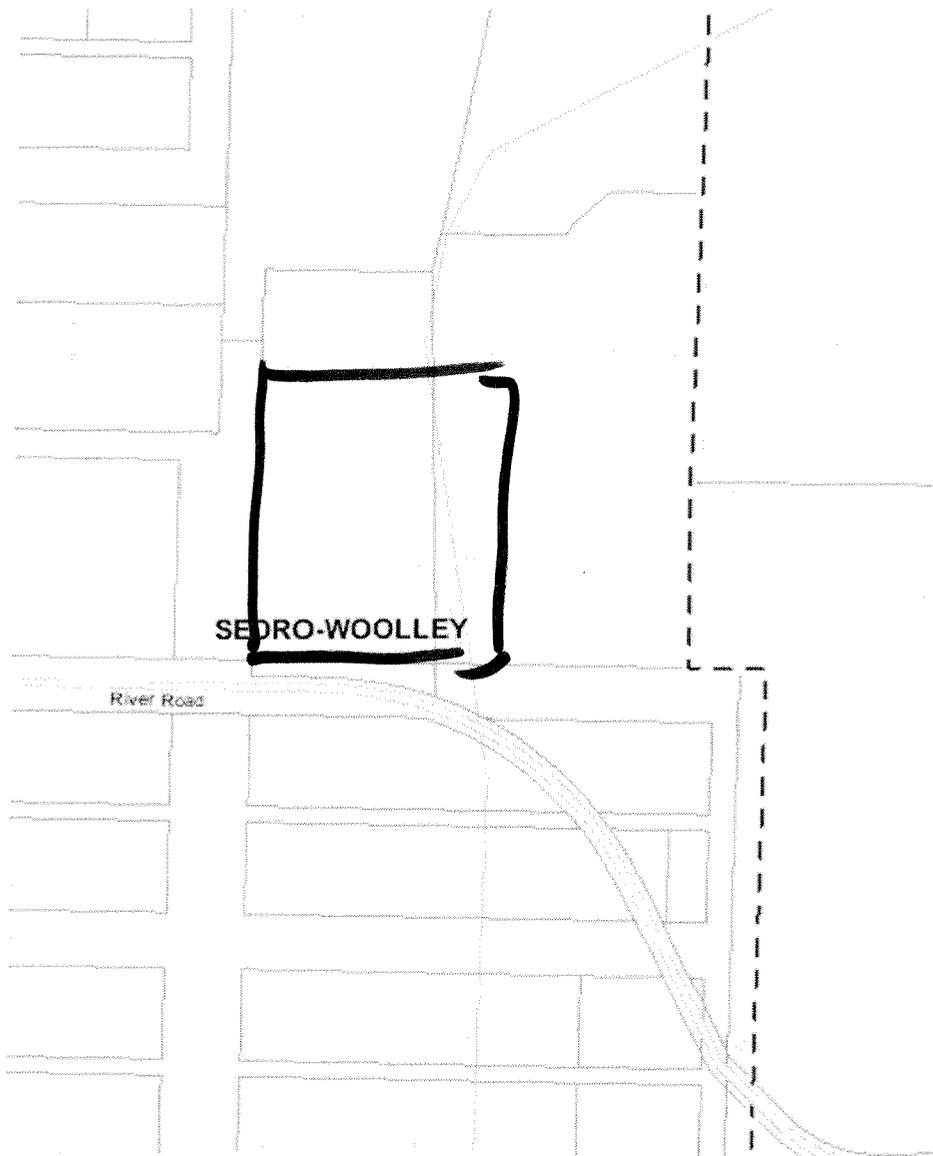
Existing parking, close to restroom  
Size

Cons:

Located in floodway

Riverfront Park (FEMA addition to park)

This is an additional alternate location discussed by the City Council.



Pros:

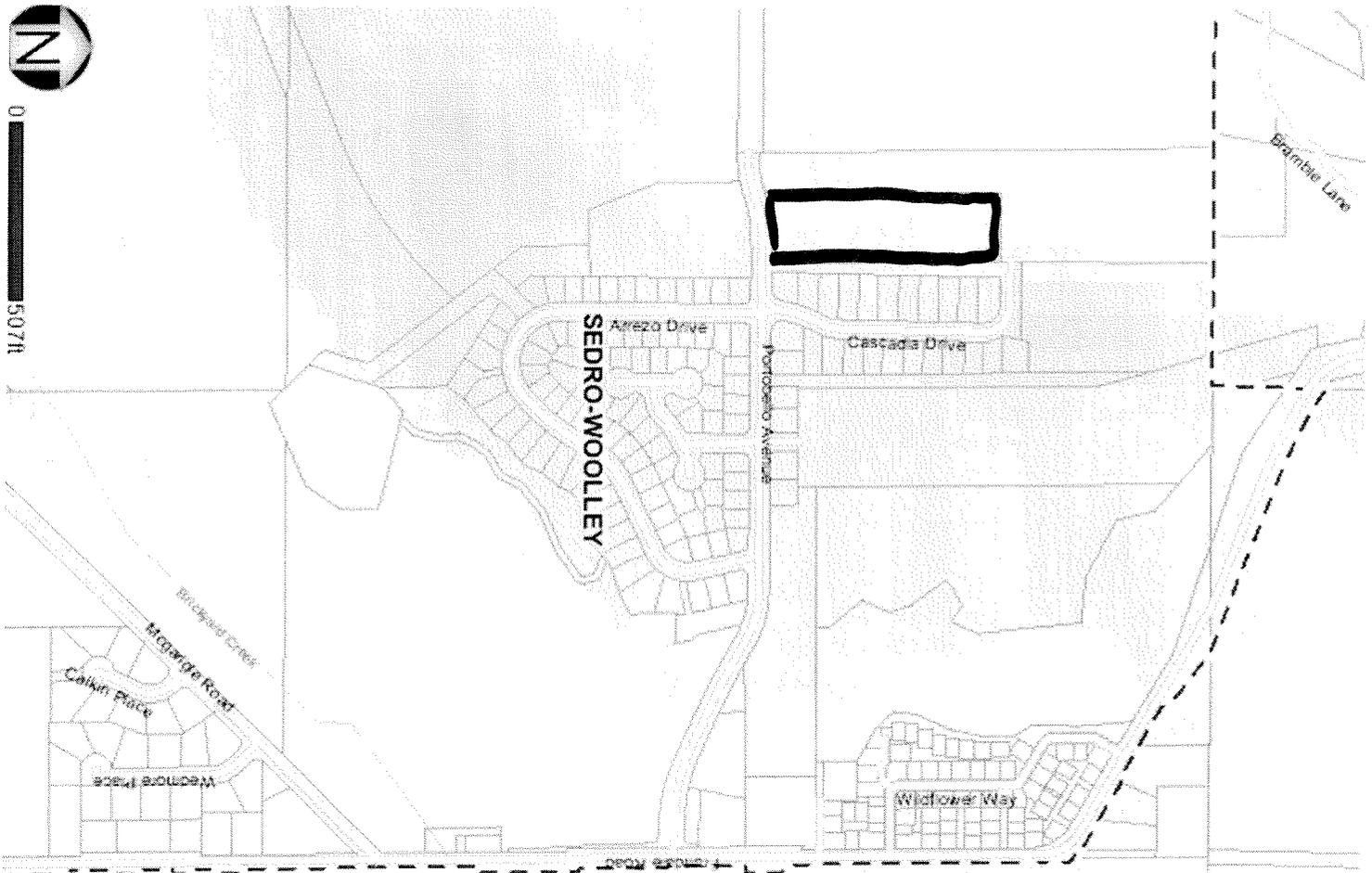
- Size
- Existing parking

Cons:

- Located in floodway
- Higher development costs

# Janicki Powerline Park

Following the Council's request for staff to look for additional sites and make a recommendation, this was one of the potential sites we considered.



### Pros:

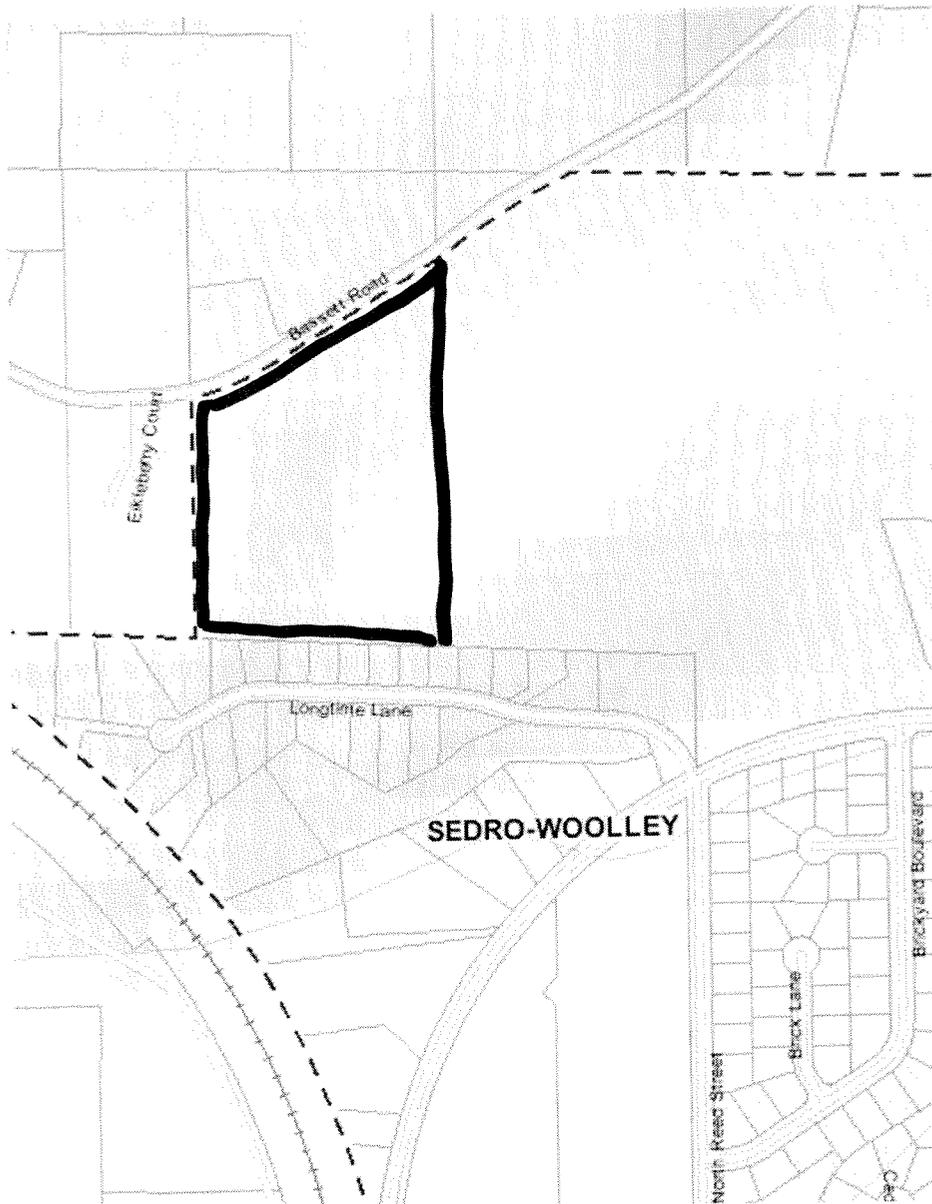
- Size
- Incredible views

### Cons:

- Located off the main roads
- No restroom
- Can't have a fence
- No established parking

# Basset Landfill

Another alternative location.



Pros:

Size

Cons:

Located off the main roads  
No restroom  
No established parking

DISCUSSION: The purpose of the Bark Park is three fold: 1. Create a space for S-W residents to recreate with their dogs that is more planned than the existing ball fields, 2. Attract visitors to the community who will support businesses in the City, and 3. Discourage use of the existing parks for off-leash uses.

Bingham Park is the best location for the new dog park. Riverfront results in a seasonal park with recurring costs for replacement/repair due to flooding. Basset is too far removed. The Janicki Powerline Park has a conflict between human uses (fences, restrooms, etc) and the BPA powerlines.

Staff recommends locating the S-W Bark Park at the entrance to Bingham Park.

RECOMMENDATION: *Motion to approve locating the S-W Bark Park at the entrance to Bingham Park.*

**CITY COUNCIL AGENDA  
REGULAR MEETING**

**JUN 25 2008**

**7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. \_\_\_\_\_**

**THE CITY OF SEDRO-WOOLLEY**

**COUNCIL & STAFF RETREAT**

**12 June 2008**

# Executive Summary

## **Retreat Purpose:**

### **Develop a 5-year business plan for the city**

The retreat was attended by all of the City Council members, the Mayor and key staff members. The retreat was organized into two segments. The purpose of the first segment was to give the City Council and staff background information on the state of the Sedro Woolley's current financial condition and ideas about how other cities are responding to challenge of maintaining or improving the current level of service to constituents with declining financial resources.

The second segment was designed as a facilitated workshop to produce a 5 year business plan for the City that would include a vision statement and a mission statement along with goals and objectives that could be utilized by city leadership in establishing budget priorities and work programs.

At the beginning of the retreat a staff presentation highlighted the fact that the City's current and projected revenue sources would not be able to sustain the current level of services. At this point the City has three choices. Cut back on services provided by the city, increase taxes or expand the tax base through an economic development program. The consensus of the attendees was that expanding the tax base by recruiting new businesses was the most responsible action to ensure the long term financial health of the City.

The results of the workshop to produce a 5 year business plan are outlined below:

### ***Vision Statement:***

***Sedro-Woolley is a friendly City that is characterized by City Government and Citizens working together to achieve a prosperous, vibrant and safe Community.***

### ***OUR MISSION AS A CITY:***

***To provide services and opportunities which create a Community where people choose to live work and play.***

### ***Critical Goals and Objectives:***

#### ***I. Business, Community & City Partnership.***

- Partner with developers to obtain desired improvements/character.
- Partner with Chamber Of Commerce, School District & Hospital.

- Partnership for Recreation.
- Revitalize Northern State Property.
- Expand tourism.
- Partner with other Governments & Tribe.

## ***II. Image/Public Relations.***

- Improve our image.
- Make City Government more user friendly.
- Educate and inform Citizens about the Goals and Vision.
- Develop predictable processes.
- Market our City.
- Establish a Performing Arts Center.

## ***III. Infrastructure Investments.***

- Improve traffic on Highway 20, Highway 9 and Jameson & Jones.
- Repair the downtown buildings.
- Develop a Core Plan for SR 20, Highway 9 and F & S Grade.
- Finish and improve the infrastructure.
- Make infrastructure investments.

## ***IV. Service Productivity & Innovation.***

- Streamline the permitting processes.
- Expand Fire and Police Services.

***V. Promote Economic Development***

- Rezone Industrial/Commercial.
- More property North?/East? – Annex UGH Exp.
- Bring in more businesses.
- Change the zoning and development regulations.
- Business recruitment.

***VI. Innovative Recreational Development.***

- Expand recreational opportunities – Parks.
- Parks – Northern State Recreation Area – commence improvements.
- Provide youth activities.

## **Purpose Of The Retreat:**

**To continue the process of developing a 5-year plan for the City.**

### **Formulating & Describing A “Preferred Future” For The City Of Sedro-Woolley The Basis For Defining Goals, Objectives & Action Plans**

#### **Discussion Outline:**

**I. The Change Model & The Strategic Planning Process.**  
(4:00 p.m. – 4:15 p.m.) (15)

Purpose: To build a stronger understanding of how change happens and the nature of the planning process.

**II. Building A Common Picture Of A Preferred Future.**  
(4:15 p.m. – 6:00 p.m.) (105)

Purpose: To develop a picture of how the City looks at present and how it will look in the year 2013 in terms of meeting its internal and external needs.

**III. Summary, Conclusion & Next Steps**  
(6:00 p.m. – 6:15 p.m.) (15)

Purpose: To review key points, reach a conclusion as to what has been accomplished and identify next steps in the planning process.

**Following are the results of discussions to begin the development of a Strategic Plan for the City Of Sedro-Woolley, based upon the above Discussion Outline:**

The workshop leader introduced the nature of the planning process by having the 13 person group seated at two tables. The groups were asked to make “nametags” for themselves with the paper and felt tip pens provided. When the task was finished the group was asked for observations. The conclusion was, “we completed the task and people all did it differently”. The workshop leader then demonstrated how he wanted the name card to look when finished. The point was, “unless we all have the same picture in our heads of how the finished product is supposed to look, we’ll end up with different results.

**This conclusion was a way to introduce the idea the City officials and Staff need to have a picture in their heads of how they see the City looking 5 years from now as the basis for developing a Strategic Plan and obtaining the support of Citizens and Businesses in the Community.**

The workshop leader explained the nature of change, how it happens and it could be illustrated by the formula,  $D \times V \times FS > \text{Resistance To Change}$ , where D is Dissatisfaction with the “now”, V is Vision or a picture of “what better looks like and FS stands for First Steps. The point being, to reduce resistance to change in an organization we need to spend our time working on the left hand side of the equation. One of the group members, (the person who left for Spokane in the p.m.) pointed out if any of the work on the left hand side of the equation is left undone there will be no lessening of the resistance to change. This conclusion is not often reached by members of a planning group.

The point was continually being made that “**a picture is worth a thousand words**”. At this time the group was asked to draw a picture of how the City looks at present to people within the City as it related to:

- a. Responsiveness to Citizens
- b. Processing requests
- c. Redundancy in services
- d. Efficiency
- e. End product matching Citizen needs

Each group drew a picture of how they believed the City was perceived by Citizens. The aim of this assignment was to surface the “Dissatisfaction” as explained in the “nature of change” formula. Each group discussed the meaning of the pictures. (Note: The pictures were given to the City Supervisor)

Each group then was asked to draw a picture of the “Preferred Future” or to draw “what better looks like” in the year 2013. The aim of this assignment was to compare the future with “now” as it related to the above 5 items. The pictures were explained to the groups. (Note: The pictures were later given to the City Supervisor)

The groups were asked to look at their pictures and describe in words the preferred future in terms of:

- a. What you see happening (in the City)
- b. What you see people doing (in the City)
- c. How you see people acting (in the City)
- d. How you perceive the external customers acting (those not in the City.)

Following are the results of the discussions:

Group:

*What we see happening:*

1. People working in harmony.
2. Smooth sailing/comfort.
3. Numerous job opportunities.
4. Common Goals.
5. People feeling safe in the Community.
6. Prosperous Community.

*What we see people doing:*

1. Recreational/youth activities, i.e., YMCA
2. Shopping locally (choices)
3. Getting along (individuals/citizens/City)
4. More confidence.
5. Economic stability.
6. Moving in the same direction.

*How we see people acting:*

1. Happy.
2. Communicating.
3. Trying new things.
4. Togetherness.
5. More “fishing”.
6. Going after what we need.

*How we see the external customers acting:*

1. More desirable – how others see us.
2. “One-Stop” shopping.
3. Progressive.
4. Friendly City – Business/Citizens & Tourists.
5. \$ attractive – development and residential.

Group:

*What we see happening:*

1. Prosperity.
2. Growing commercial, industrial, residential.
3. Positive image.
4. Good infrastructure/parks, etc.
5. Managed growth.

*What we see people doing:*

1. Increased activities and facilities for youth.
2. Shopping locally.
3. Working in town.
4. Citizens participating in the Community.

*How we see people acting:*

1. Feeling safe and secure.
2. Partnering.
3. Expressing pride in Sedro-Woolley.

*How we see the external customers acting:*

1. Discussing benefits of Sedro-Woolley.
2. Shopping.
3. Using our extensive Park System.
4. Vacation stop.

5. Relocating to Sedro-Woolley.
6. Developing projects with positive experience.

The group was asked to think about the common themes represented by the ideas written on the chartboard. Following are the results of the discussion:

**Common Themes Our Pictures Represented & To Be Used In The Development Of A Vision Statement:**

1. Sedro-Woolley is friendly.
2. A City that is prosperous.
3. People feel safe.
4. Self-supporting.
5. Local shopping/services.
6. Community pride.
7. Tourist destination.
8. Development friendly.
9. Increased recreation activity.
10. Partnering/common Goals.
11. Well-informed public (communication)
12. Job opportunities.
13. Vibrant school system. (passing W.A.S.L.)

From these Common Themes the group developed the following **Vision Statement:**

***OUR VIEW OF THE FUTURE:***

***Sedro-Woolley is a friendly City that is characterized by City Government and Citizens working together to achieve a prosperous, vibrant and safe Community.***

The workshop leader reviewed previous work done by City Officials and Staff relative to the Mission or Purpose of the City. That work was amended and a new Mission Statement developed as follows:

***OUR MISSION AS A CITY:***

***To provide services and opportunities which create a Community where people choose to live work and play.***

The group's effort at this time was directed toward the development of the "Main Things To Aim For" to achieve the "Preferred Future" as defined in the Vision Statement or "Critical Goals". Each Group was asked to develop their ideas of "Goals". Following are the results of the discussion:

Group:      *Goals*

1.     Rezone/industrial/commercial.
2.     Improved image.
3.     Finish and improve infrastructure.
4.     More property north?/east? – Annex. UGH exp.
5.     Bring in more business.
6.     Partnership for recreation.
7.     Revitalize Northern State property.
8.     Expand tourism.
9.     Repair downtown buildings.
10.    Partnership with other Governments & Tribe.
11.    SR 20 Core Plan – Highway 9 – FES Grade
12.    Improve traffic – Highway 20, Highway 9/Jameson & Jones.
13.    Make City Government more user friendly.
14.    Provide youth activities.

Group:      *Goals*

1.     Educate and inform Citizens regarding Goals, Vision, Mission.

2. Streamline permit processing/local regulation reform.
3. Predictable processes.
4. Change zoning & development regulations.
5. Infrastructure investments.
6. Market our City.
7. Business recruitment.
8. Expand recreational activities/Parks.
9. Partner with developers to obtain desired improvements/character.
10. Expand fire and police services.
11. Parks – Northern State Recreation Area – commence improvements.
12. Performing Arts Center.
13. Partner with Chamber, School District & Hospital.

The ideas of the group were consolidated into the following Critical Goals:

***Critical Goals:***

***I. Business Community & City Partnership.***

***II. Image/Public Relations.***

***III. Infrastructure Investments.***

***IV. Service Productivity & Innovation.***

***V. Economic Development Promotion.***

***VI. Innovative Recreational Development.***

The workshop leader explained, now that the Critical Goals had been agreed upon, the remaining ideas listed by the group for Goals could be included under the overall Critical Goals as **Objectives**. *An Objective is defined as “What is to be accomplished”, “By When”, “At What Cost” and “Who is responsible”.*

Following are the Critical Goals with the Objective Area listed as the group outlined:

***I. Business Community & City Partnership.***

**Objectives:**

- Partner with developers to obtain desired improvements/character.
- Partner with Chamber Of Commerce, School District & Hospital.
- Partnership for Recreation.
- Revitalize Northern State Property.
- Expand tourism.
- Partner with other Governments & Tribe.

***II. Image/Public Relations.***

**Objectives:**

- Improve our image.
- Provide youth activities.
- Make City Government more user friendly.
- Educate and inform Citizens about the Goals and Vision.
- Develop predictable processes.
- Market our City.
- Establish a Performing Arts Center.

### ***III. Infrastructure Investments.***

#### **Objectives:**

- Improve traffic on Highway 20, Highway 9 and Jameson & Jones.
- Repair the downtown buildings.
- Develop a Core Plan for SR 20, Highway 9 and F & S Grade.
- Finish and improve the infrastructure.
- Make infrastructure investments.

### ***IV. Service Productivity & Innovation.***

#### **Objectives:**

- Streamline the permitting processes.

- Expand Fire and Police Services.

#### ***V. Economic Development Promotion.***

##### **Objectives:**

- Rezone Industrial/Commercial.
- More property North?/East? – Annex UGH Exp.
- Bring in more businesses.
- Change the zoning and development regulations.
- Business recruitment.

#### **VI. Innovative Recreational Development.**

##### **Objectives:**

- Expand recreational opportunities – Parks.
- Parks – Northern State Recreation Area – commence improvements.

***The workshop leader pointed out, all Objectives need to have Action Plans developed to include the completion date and who is responsible to see the Action is initiated and is completed***

The group discussed Next Steps and they are as follows:

##### ***NEXT STEPS:***

1. Deliver/provide results of the meeting to Staff & Council

Who: Chuck/Sue

By When: 18 June 2008

2. City Staff representative takes finished product to the City Council for approval.

Who: City Staff Designate  
By When: 25 June

3. Public Relations.

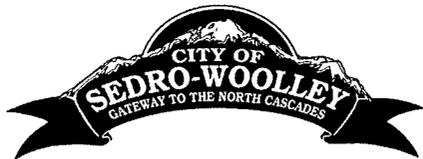
Who: ?  
By When: ?

4. Initiate the Budget Process & Comprehensive Plan.

Who: Eron  
By When: After 6/25/08

**A conclusion was reached that development of a Strategic Plan had begun and seeing it through was a leadership issue, falling on everyone's shoulders. It was pointed out by the group, no matter who didn't continue on the Council, the plan was the vital link between the City and the Community and would continue as developed in the meeting.**

NEW  
BUSINESS



**Building and Planning Departments**

Sedro-Woolley Municipal Building

325 Metcalf Street

Sedro Woolley, WA 98284

Phone (360) 855-9929

Fax (360) 855-0733

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**MEMO:**

**To:** City Council  
Mayor Anderson

**From:** Jack Moore,   
Planning Director & Building Official

**Date:** June 25, 2008

**Subject:** Preliminary long plat approval for Cascadia Estates (LP-4-07)

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CITY COUNCIL AGENDA  
REGULAR MEETING

JUN 25 2008

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. \_\_\_\_\_

**ISSUE**

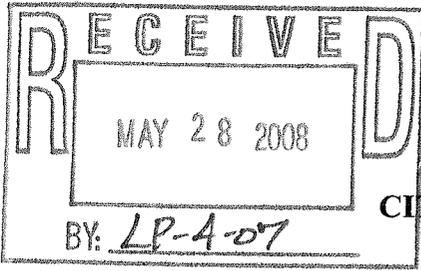
Should the Council approve the preliminary long plat for Cascadia Estates?

**PROJECT DESCRIPTION / HISTORY**

Please find the attached Hearing Examiner's *Findings of Fact, Conclusions & Recommendation* for a complete history of the application and the review process completed.

**RECOMMENDED ACTION**

Make motion to approve the preliminary plat of Cascadia Estates subject to the conditions contained in the Hearing Examiner's *Findings of Fact, Conclusions & Recommendation*.



**CITY OF SEDRO-WOOLLEY HEARING EXAMINER  
STATE OF WASHINGTON**

<p>In the Matter of: Cascade Estates Preliminary Plat;  May 13, 2008 Public Hearing</p>	<p>FINDINGS OF FACT, CONCLUSIONS AND RECOMMENDATION No. LP-4-07</p>
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This matter having come regularly before the City of Sedro-Woolley Hearing Examiner for a public hearing on May 13, 2008 under an application filed with the City of Sedro-Woolley Planning Department by the applicant requesting preliminary plat approval of a project described as a hybrid development to allow a 94 lot subdivision of 7.19 acres zoned Residential R-15, as described and located in the Staff Report of the City of Sedro-Woolley Planning Department, which property is located at: 665, 709 and 755 Cook Road and 605 Trail Road, tax parcel numbers, P76918, P76913, P76912 and P76919.

Notice having been given by published notice and all matters submitted at the public hearing having been considered together with the testimony, evidence and exhibits in open hearing and made a part of the record in this matter, the record having been left open until May 21, 2008 to for the submittal of supplement to the record regarding the appeal by the applicant to the City Council, and the Hearing Examiner having conducted a site visit now makes the following:

**FINDINGS OF FACT**

1. The application is subject to the criteria of the Sedro-Woolley Municipal Code and Comprehensive Plan.
2. The Comprehensive Plan and Zoning Code designation for this property is Residential 15 (R-15). Chapter 17.16 SWMC includes the regulations for the R-15 zone. Multi-family housing is allowed in this zone, and there are no minimum lot size requirements.
3. On November 7, 2007, Skagit Surveys and Engineers, Inc., acting as agent for the applicant, Granite Holdings, submitted a subdivision application for parcels P76918, P76913, P76912 and P76919. The proposal is to subdivide the four parcels, totaling 7.19 acres, zoned Residential 15 (R-15), into ninety-four (94) single family residential lots. The application includes a Plat of Cascadia Estates and a Site and Landscaping Plan and was given the file number LP-4-07.
4. The site contains two properties (P76919 and P76918) that were previously granted preliminary plat approval for a twenty-two-lot long plat (Preliminary Plat of Arbor Glen,

file # 06-SD-2). That long plat has been abandoned by the applicant because two additional parcels (P76913 and P76912) were obtained which allowed the opportunity to increase the scale of the project. The preliminary plat of Arbor Glen has no bearing on the Cascadia Estates project.

5. On November 26, 2007 the Planning Department notified the applicant that the application is complete.
6. *A Notice of Application and SEPA Comment Period* was issued by the SEPA lead agency (City of Sedro-Woolley) on February 20, 2008. Notice was published in the local newspaper, posted at the project site and mailed to the property owners within 500 feet of the subject parcel. The notice required a two week comment period ending March 5, 2008. Two written comments were received. Ms. Sheila Bailey, who lives in the 55-and-older community to the south (Cascade Palms), commented that she is not in favor of having a play area adjoining her condominium. A second letter signed by eight residents of Cascade Palms requesting a ten-foot tall fence with barbed wire on top to keep the children at Cascadia Estates out of Cascade Palms. Barbed wire is not allowed in the residential zone. The applicant volunteered to include a 6-foot tall wood fence to separate the two developments. The fence is included in the Landscape Plan.
7. On April 16, 2008, the SEPA lead agency issued a Mitigated Determination of Non-Significance (MDNS) for the proposed Plat of Cascadia Estates. The MDNS included a 14 day appeal period that ended on April 30, 2008. No appeals were filed.
8. On April 15, 2007, the Design Review Committee reviewed the site layout, design elements and landscape plan for the proposed subdivision. The Design Review Committee approved the aforementioned plans with conditions. One of the conditions (H) required a 24 foot parking apron in front of all garages. The applicant appealed that condition to the City Council.
9. On May 14, 2008 the City Council conducted a closed record appeal and voted to grant the applicant's appeal to allow a reduced parking apron in this project. The decision was to "accept applicant's proposal of 24 foot garage depth with 10 foot apron in lieu of 24 foot garage aprons."
10. The proposed Plat of Cascadia Estates is a hybrid of a traditional multi-family development and a standard plat (subdivision). The internal street network is privately owned, but designed to resemble a standard city street. The buildings are proposed to have two or more dwelling units per building, with units sharing common walls, like a multifamily development. However, the land underneath each unit will be a separate lot, owned by the owner of the associated dwelling unit like a standard subdivision.
11. To achieve this hybrid development, the owners are taking advantage of two ordinances that were recently reviewed by the Planning Commission and approved by the City

Council concerning development in the R-15 zone. The two code changes were requested by the applicant after the application was received and determined to be administratively complete. Without the changes, the project did not meet the standards for development in the R-15 zone. The first ordinance (Ord. No. 1601-08) allows zero-side setbacks in the R-15 Zone and the other ordinance (Ord. No. 1603-08) allows the use of private streets in developments that use the aforementioned zero-side setback rules.

12. Cascade Palms, a 55-and-older complex, abuts the proposed project to the south. The play area and townhomes of the proposed Cascadia Estates will be adjacent to Cascade Palms. Cascade Palms is also located on property zoned R-15.
13. To the east of the project is an access road to the former Forest Service building (primary access to this building is from the south on State Route 20). As part of the proposal, the access road would be dedicated by the property owner as right of way. Those 30 feet, combined with 20 feet of the east side of Cascadia Estates, will create a right of way for a full city road. This new city road (Road F on the plat) will allow access to Cascadia Estates from Cook Road. On the other side of the access road is a vacant parcel of land. Both the vacant parcel and the parcel with the access road are zoned Mixed Commercial.
14. The project is bound by Cook Road to the north and Trail Road to the west. The property on the north side of Cook Road, classified as a principal arterial, is mostly zoned Public. There are three properties zoned Residential-7 (R-7), on the opposite side of Cook Road, all three lots host single-family residences. The Public zoned property is used by the School District for a support facility and bus storage. The five properties across Trail Road, a secondary arterial, are Zoned R-15. Four of those five properties host single-family residences, the fifth is vacant.
15. The School District requested that the developer be required to install a traffic light at the corner of Cook and Trail Roads. The Director of Public Works reviewed the Traffic Impact Analysis performed by Gibson Traffic Consultants and found that the projected traffic generated by the proposal does not warrant a traffic signal at the Corner of Cook and Trail Roads.
16. The subject parcel was reviewed for compliance under the Sedro-Woolley Critical Areas Ordinance as codified under Title 17.65. A wetland reconnaissance was performed by Skagit Wetlands & Critical Areas, LLC for parcel P76912. No wetlands were identified on this parcel. A wetland reconnaissance was also performed by Wetland Technology for parcel P76913. No wetlands were identified on parcel P76913. Critical areas review for parcels P76918 and P76919 was performed under the previous subdivision application file # 06-SD-2, the preliminary plat of Arbor Glen.

## CONCLUSIONS

The hearing examiner, having duly considered the matter and all testimony and evidence presented at the public hearing and submitted while the record was open, and having conducted a site visit, makes the following conclusions:

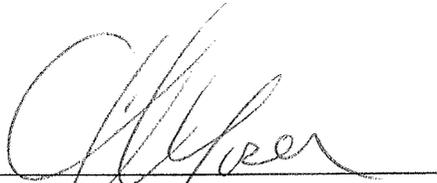
1. The application is in compliance with the provisions of the City of Sedro-Woolley Code and Comprehensive Plan.
2. The City Council has granted applicant's appeal of the 24 foot parking apron requirement and changed the parking apron to 10 foot.
3. Any Finding of Fact deemed to be a Conclusion of Law is hereby adopted as such. From the foregoing the following is issued:

## DECISION

The Hearing Examiner recommends **APPROVAL** of the preliminary plat subject to the conditions and recommendations contained in the Staff Report and the MDNS, as follows;

1. Comply with the mitigation measures included in the SEPA mitigated determination of non-significance (MDNS) issued April 16, 2008 and as set forth below:
  - a) Hours of construction shall be limited to 7:00 a.m. to 9:00 p.m. weekdays and 8:00 a.m. to 9:00 p.m. weekends as required in SWMC 9.46.020;
  - b) Comply with Northwest Clean Air Agency regulations;
  - c) Construction of the proposed development shall comply with all local, state and federal regulations, including Sedro-Woolley Municipal Code Title 13.36 Stormwater Management Standards; Title 13.40 Stormwater Facilities Maintenance; Title 15.40 Public Works Construction Standards; Title 17 Zoning; Sedro-Woolley Public Works Design Standards and the Sedro-Woolley Comprehensive Plan;
  - d) Lighting from the site shall be directed and/or shielded so as to not shine directly at the neighboring residential properties;
  - e) Impact Fees and General Facilities charges shall be assessed and collected at the rate adopted by ordinance at the time of building permit issuance;
  - f) Obtain and comply with conditions of a NPDES stormwater general permit from the Department of Ecology as may be required;
  - g) All construction traffic shall use an approved temporary construction access with a 100' geotextile and quarry spall construction entrance;
  - h) Provide playground design/plan that indicates what playground equipment will be used in the designated play area. The equipment shall be suitable for a variety of age groups and approved by the Planning Director;
  - i) Comply with the landscape and site design plans as approved by the Planning Department;
  - j) Locate and install fire hydrants as approved by the Fire Chief;

- k) Coordinate public transportation improvements, as may be required, with Skagit Transit (SKAT);
  - l) Coordinate installation of public water infrastructure improvements with Skagit Public Utility Dist. No. 1;
  - m) Contribute voluntary police impact fees of \$202.96 per unit as per the residential unit fee calculation in the Capital Facilities Element of the City of Sedro-Woolley Comprehensive Plan;
  - n) Locate and install mailboxes as approved by the Postmaster; and
  - o) Street lighting shall be installed as approved by the city.
2. Construction of all required infrastructure improvements, including, but not limited to, streets, curbs, sidewalks, landscaping, fencing, street lighting and play areas shall be completed prior to final plat application or bonding in an amount approved by the City Engineer shall be filed with the City.
  3. A homeowners association shall be created to own and maintain the private roads and alleys, common tracts and stormwater infrastructure within the Plat of Cascadia Estates.
  4. Construction of all landscaping and design elements, such as curbs and driveway/garage aprons, shall be in accordance with Chapter 17.50 SWMC and the Site and Landscape Plan as amended and approved by the Design Review Committee *Findings of Fact, Conclusions and Decision* signed by the Design Review Committee Chairperson on April 22, 2008, **as altered by the City Council in the appeal** process as follows:
    - A. The Proposed Plat of Cascadia Estates uses the same street lighting as the Plat of Sapp Place;
    - B. The Landscape Plans (Exhibit B) be amended to show that the setbacks conform to the curved corners of the lots as shown in the Preliminary Plat of Cascadia Estates (Exhibit A). The building plans submitted with this application shall not be presumed to meet setback requirements and building permits will not be issued if setbacks are not met. Approval of said building elevations by the Design Review Committee is in no way to be considered final approval for building purposes. Buildings will have to meet setbacks at time of building permit application or a building permit will not be issued;
    - C. The wood fence used along the southern property line shall be 100% sight-obscuring;
    - D. The walkway to the play area shall be constructed of concrete as shown in the Schematic Playground Plan submitted November 7, 2007;
    - E. The homeowners association shall address architectural uniformity and maintenance similarly to a condominium association declaration;
    - F. A combination of pavement markings and signage shall be used in the alleys to prevent vehicle parking in said alleys;
    - G. Flat curbs are to be constructed along all road and alley sections where vertical curbs are not already included in the plans exhibited in the staff report dated April 15, 2008; and
    - H. The garages shall be constructed to a twenty-four (24) foot depth with ten (10) foot apron depth in lieu of twenty-four (24) foot garage aprons.



C. THOMAS MOSER,  
City of Sedro-Woolley Hearing Examiner

Signed May 27, 2008

# ADMINISTRATIVE ZONING WAIVER

## SWMC 17.60.060

**In the Matter of:**

Application # **ZW-1-08**  
 Administrative Zoning Waiver

Granite Holdings, LLC  
 133 State Street #34  
 Sedro-Woolley, WA 98284

### ADMINISTRATIVE DECISION

**Application Date:** April 17, 2008

**Application Complete:** April 17, 2008

**Decision:** **Approved**

**Decision Date:** June 17, 2008

**Property Owner:** Granite Holdings, LLC  
 133 State Street #34  
 Sedro-Woolley, WA 98284

**Project Proponent:** Skagit Surveyors and Engineers, Inc.  
 806 Metcalf Street.  
 Sedro-Woolley, WA 98284

<b>Site Address:</b>	665, 709 and 755 Cook Road and 605 Trail Road	<b>Parcel ID Nos.:</b>	P76918, P76913, P76912 and P76919
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<b>Zoning District: Residential 15 (R-15)</b>			
Minimum lot size:	N/A	Lot width at building line:	N/A
Front Setback:	10 feet	Lot width at road frontage:	20 feet
Rear Setback:	10 feet	Maximum building height:	35 feet
Side Setback:	5 feet for 1-story buildings, 8 feet for 2-story, 12 feet for 3-story, 0 feet interior lot lines	Maximum building coverage:	N/A

## Description of proposed Variance / Zoning Waiver

The applicant is requesting a waiver of the 8 foot side setback for two-story buildings and instead proposes the buildings have a 5 foot side setback where adjacent to other buildings.

### FINDINGS OF FACT

1. On April 17, 2008 an Administrative Zoning Waiver application (ZW-1-08) was submitted by the project proponent to request a reduction of the standard side yard setback as required by SWMC 17.08.020(A)(2).
2. The standard side yard setback in the R-5 Zone is 5 feet to the property edge for single story dwellings and 8 feet for two story dwellings.
3. The applicants seek to reduce the setback to the property line to five feet.
4. A Waiver to reduce the side building setback is subject to the review criteria found in SWMC 17.60.060 Criteria – Zoning Waivers.

“ . . . the criteria for approving the zoning exception shall be as follows:

  - a. No detriment will result to the neighbors or the public in general;
  - b. Special circumstances exist that make compliance with the bulk restrictions impractical or unreasonable;
  - c. Provisions are made so that the purpose and intent of the bulk restrictions are still maintained, such as privacy, access and street layout.”
5. Pursuant to SWMC 17.60.060 (A) the applicant is required to document that no detriment will result to the neighbors or the public in general. The applicant stated in the application that no detriment would result to the neighbors or public in general, stating that fire service will not be impaired as there is adequate fire access at the front by way of the interior streets and the rear by way of paved alleys.
6. Pursuant to SWMC 17.60.060 (B) the applicant is required to document any special circumstances that would make compliance with the bulk restrictions impractical or unreasonable. The applicant states that this development is a unique combination of mixed residential uses in the R-15 zone that has interior property lines by utilizing the allowances of SWMC 17.16.035.
7. Pursuant to SWMC 17.60.060 (C) provisions are to be made so that the purpose and intent of the bulk restrictions are still maintained, such as privacy, access and street layout. The applicant states that the plat lot layout is such that the intent of the setbacks are maintained while providing a more affordable alternative to standard long plat developments.

## CONCLUSIONS

The Planning Director, having reviewed the application, all submitted documents by the applicant and after conducting a site visit, makes the following conclusions:

1. Sedro-Woolley Municipal Code (SWMC) Chapter 17 applies to this project and the application has been reviewed in accordance with SWMC 17.60.060 Criteria – Zoning Waivers.
2. The application was determined complete on April 17, 2008 and was administratively complete on April 17, 2008. ZW-1-08 is considered vested under the rules and regulations in effect on April 17, 2008.
3. A variance to reduce the side building setback is subject to the review criteria found in SWMC 17.60.060.
4. SWMC 17.60.060 (A) requires the applicant to document that no detriment will result to the neighbors or the public in general. Staff finds that the applicant has demonstrated there will be no detriment to the neighbors or the public in general being that adequate fire access is available with each lot having a paved street and alley at the front and rear of the buildings respectively and that there will be no bedroom windows facing the side yards.
5. SWMC 17.60.060 (B) requires the applicant to document any special circumstances that would make compliance with the bulk restrictions impractical or unreasonable. Staff finds that the bulk restriction would be impractical and/or unreasonable since the applicant is utilizing the “zero side setback” option outlined in SWMC 17.16.035 within portions of the development.
6. SWMC 17.60.060 (C) requires the applicant to identify what provisions are to be made so that the purpose and intent of the bulk restrictions are still maintained, such as privacy, access and street layout. Staff finds that adequate fire access is available with each lot having a paved street and alley at the front and rear of the buildings respectively and that there will be no bedroom windows facing the side yards.
7. Staff concludes that the applicant has shown that this waiver request meets the minimum requirements of SWMC 17.60.060.

## ADMINISTRATIVE DECISION

Based upon the foregoing, the request for an administrative zoning waiver to reduce the side building setback from 8 feet to 5 feet is hereby approved, with the **condition** that no bedroom windows are located facing the property lines where reduced side setbacks are utilized.

  
\_\_\_\_\_  
Jack Moore, Planning Director

Date: 6-17-08

Pursuant to SWMC 2.90.010(D)1 any party with standing may request a public hearing before the planning commission by filing a written request with the planning department within fourteen (14) days of the notice of decision of other formal notice of the action. A fee equal to the actual cost of publishing a Notice of Hearing will be charged for any legal notices that may be required to be published.



Agency: Sedro Woolley

From 2009 to 2014

Co. No.: 29 Co. Name: Skagit Co.

Hearing Date: 6/25/2008 Adoption Date: 6/25/2008

City No.: 1150 MPO/RTPO: SMPO

Amend Date: Resolution No.: 768-08

Functional Class	Priority Number	Project Identification A. PIN/Federal Aid No. B. Bridge No. C. Project Title D. Street/Road Name or Number E. Beginning MP or Road - Ending MP or Road F. Describe Work to be Done	Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars										Federally Funded Projects Only	R/W Required Date (MM/YY)			
							Fund Source Information						Expenditure Schedule (Local Agency)								
							Project Phase (mm/dd/yyyy)	Federal Fund Code	Federal Fund Cost by Phase	State Fund Code	State Funds	Local Funds	Total Funds	1st	2nd	3rd			4th Thru 6th	Envir. Type	
1	2		4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	
16	1	REV-0020 (117) 020/226 SR-20 / F&S Grade Road & Skagit Industrial Park Intersection SR-20 / F&S Grade Road to: 65.47 Sapp Road/RR Br. Revision of previous signalization project; realign F&S Grade Road Intersection, construct Roundabout at North Skagit Industrial Park Access.	01 12 05 06 03	S	0.32	C G P T W	PE RW CN	1/1/2008 7/1/2008 9/1/2008	STP(R) STP(R)	170 1061			189 333 1177	359 333 2238	300 333 500	59 1498			EA	Yes	8/1/08
17	2	Fruitdale & McGarigle Road Project McGarigle Road #92100 & North Fruitdale Road from: SR20/Fruitdale to: SR9/McGarigle Reconstruct roadway to include curb, gutter, sidewalk, stormwater facilities. Phase I Arterial. Enhance pedestrian safety. Arterial Loop.	03 13 12 04 23 32	S	1.31	G P T W C	Totals			1,231			1699	2930		1557			EA	Yes	9/1/2008
16	3	STPE-0009(057) SR-9 Pedestrian/Bicycle Safety Improvements SR-9 (North Township Street) from: 63.23 SR 20 to: 66.29 Lucas Drive Construct bicycle and pedestrian improvements from SR-20 north to the City Limits. Major issues at Brickyard Creek crossing. Will require either culvert extension(s), replacement, or pedestrian bridge(s).	05 12 13 06	S	1.13	W T P S	Totals			650		1371	1827	3848					CE	No	
16	4	Jameson Arterial Extension to SR-9 Jameson Street to: Batey Road Extend existing secondary arterial and potential relocation of intersection with SR-9. Work with landowners to streamline alignment of Jameson Arterial. Possible Roundabout at SR9 Intersection.	02 12 22 32 01	S	0.20	C G P S T W	Totals			420		66	486		305 306 472 2360	305 306 2360			EA	Yes	6/1/09
Totals							1888	1083	2971												



Agency: Sedro Woolley

From 2009 to 2014

Co. No.: 29 Co. Name: Skagit Co.

Hearing Date:

Adoption Date:

City No.: 1150 MPO/RTPO: SMPO

Amend Date:

Resolution No.:

Functional Class	Priority Number	Project Identification A. PIN/Federal Aid No. B. Bridge No. C. Project Title D. Street/Road Name or Number E. Beginning MP or Road - Ending MP or Road F. Describe Work to be Done	Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars							Expenditure Schedule (Local Agency)					Federally Funded Projects Only	R/W Required Date (MM/YY)
							Fund Source Information													
							Federal Funding		State Fund Code		Local Funds			Total Funds		1st	2nd	3rd		
		Federal Fund Code	Federal Cost by Phase	State Fund Code	State Funds	Local Funds	Total Funds													
1	2		4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
17	5	Reconstruct 3rd Street from: Sterling Street to: State Street Resurface 3rd Street and coordinate crossing improvements at high school with School District. Improve drainage.	12 07	P	0.44	C G P T W	ALL	1/1/2009					400	400	400				EA	No
17	6	Jones Road Arterial Improvements Jones Road to: Sapp Road Rebuild Jones Road to Phase I arterial section - 3 lanes, bike lane, curb & gutter, planter strip, sidewalk. Some ROW may be required. Part of Arterial Loop.	04 03 12	P	0.75	C G P T W	Totals	1/1/2010				2400	600	3000	300	2700			EA	No
16	7	F&S Grade Road Improvements F&S Grade Road from: SR20 to: City Limits/Jones Road Improve and widen F&S Grade Road from SR-20 to City Limits with sidewalk and bike lane and install sewer. Phase I Arterial.	03 04 12 32	P	0.64	G P T	Totals	1/1/2011				1600	400	2000	200	1800			EA	No
16	8	SR-9 / John Liner / McGarigle Intersection Improvements SR-9 (N. Township) from: John Liner Road to: McGarigle Road Construct intersection improvements to include signal or roundabout.	03 04 12 22 32	P	0.10	C G P S T W	Totals	1/1/2012				1600	400	2000	100	400			EA	Yes
Totals							500	500	500	500	500	500	500	500	500	400				



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From 2009 to 2014

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Resolution No.:

Functional Class	Priority Number	Project Identification A. PIN/Federal Aid No. B. Bridge No. C. Project Title D. Street/Road Name or Number E. Beginning MP or Road - Ending MP or Road F. Describe Work to be Done	Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars										Federally Funded Projects Only	R/W Required Date (MM/YY)			
							Fund Source Information					Expenditure Schedule (Local Agency)									
							Project Phase (mm/dd/yyyy)	Federal Fund Code	Federal Cost by Phase	State Fund Code	State Funds	Local Funds	Total Funds	1st	2nd	3rd			4th Thru 6th	Envir. Type	
1	2		4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	
17	9	John Liner Road Arterial Improvements John Liner Road from: Sapp Rd/BNSF to: SR9/Township Street Widen and improve John Liner Rd. to Phase I arterial from new RR x-ing to SR-9, constructing a new crossing through the existing embankment, tying into Jones Road on the west side of the RR tracks. Arterial Loop.	01 05 32 12 23	P	0.60	P T W G	ALL	1/1/2013				2000	500	2500	250	2250			EA	Yes	6/1/2014
17	10	Jones / John Liner Railroad Undercrossing Jones / John Liner from: Sapp Road to: John Liner Road Construct new BNSF Railroad undercrossing wide enough for Phase II arterial improvements on Jones/John Liner. (~90 feet) Construct through the existing embankment, tying Jones Road into John Liner on opposite sides of the RR tracks. Arterial Loop.	01 12 04 08 06	P	0.10	G P T W	ALL	1/1/2010				2944	736	3680	500	3180			EA	Yes	6/1/2011
16	11	Cook Road to West Jones Connector Arterial Unnamed from: Cook Road to: F&S Grade Road ROW Preservation for future Phase I Arterial connection between Cook Road and West Jones Road for Arterial Loop.	01 12 23 32	P	0.60		Totals		1/1/2012			2944	736	3680	500	500			EA	Yes	12/1/2012
17	12	Fruitdale / N. Township Arterial Extension Portobello Avenue from: SR9/Township Street to: Cascadia Drive Connect Portobello Collector Arterial to SR-9 at location for Bassett Road Arterial Extension to create intersection at SR-9.	01 12 22 32	S	0.30	C G P S T W	ALL	1/1/2010				1000	1000	1000	1000				EA	Yes	6/1/2011
							Totals					500	500								



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							Fund Source Information					Totals					1st	2nd	3rd	4th Thru 6th			
							Federal Fund Code	Federal Cost by Phase	State Fund Code	State Funds	Local Funds	Total Funds	STP(R)	WSDOT	1000	1000	5000	500	4500	EA	6/1/2013		
1	2						8	9	10	11	12	13	14	15	16	17	18	19	20	21			
17	13	Bassett Road Arterial/ Realignment Portobello Avenue from: SR9/Township Street to: Bassett Road Realign Bassett Road as an arterial to connect to Portobello Avenue Arterial at SR9/Township	12 22 32 01	S	0.30	C G P S T W	ALL	1/1/2014							1000	1000			EA	Yes			
16	14	SR-20 / Cook Fd. Intersection Improvements SR-20 from: Cook Road to: Ferry Street Widen north approach of Cook Road to include dual SB left-turn lanes. Coordinate with project S10A. Possibly re-route Cook into SR-9 South Leg. Possible Roundabout Intersection	03 12 22 02	P	0.20	C G	Totals								1000	1000			EA	Yes			
17	15	Jamesson / Railroad Intersection Improvements Jamesson Ave. from: Railroad Ave to: Railroad Ave Improve Intersection. Possible roundabout.	03 04 12 32 22	P	0.10	C G P S T W	ALL	1/1/2013							500	500			EA	Yes			
16	16	SR-20 to Cook Road Connector Arterial Rhodes Road from: SR20 to: Cook Road Construct new Phase I Arterial connection between SR-20 and Cook Road for Arterial Loop.	01 08 12 23	P	0.40		Totals								500	500			EA	Yes			



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From 2009 to 2014

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Amend Date: Resolution No.:

Functional Class	Priority Number	Project Identification A. PIN/Federal Aid No. B. Bridge No. C. Project Title D. Street/Road Name or Number E. Beginning MP or Road - Ending MP or Road F. Describe Work to be Done	Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars										Expenditure Schedule (Local Agency)					Federally Funded Projects Only	R/W Required Date (MM/YY)
							Fund Source Information					Total Funds					1st	2nd	3rd	4th Thru 6th			
							Federal Fund Code	Federal Cost by Phase	State Fund Code	State Funds	Local Funds	Total Funds	14	15	16	17	18	19	20	21			
1	2		4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21			
16	17	Cook Road / Trail Road Traffic Signal Cook Road from: Trail Road Install traffic signal at Cook Road / Trail Road intersection.	12	P	0.02	C G P T W	ALL	1/1/2014					300	300	300						CE	No	
17	18	South Township Street Arterial Improvements Township Street to: Jamesson Street Rebuild Township to Phase I arterial section for arterial loop - 3 lanes, bike lane, curb & gutter, planter strip, sidewalk. Some ROW may be required.	03 04 12	P	1.40	C G P T W	Totals							300	300						EA	Yes	
17	19	Rhodes Road Arterial Improvements Rhodes Road from: SR9 to: SR20 Phase I Arterial improvements and realignment of Rhodes Road for Arterial Loop.	32 23 12 04 02	P	0.80	C G P T W	Totals														EA	Yes	
17	20	Jamesson Street Arterial Improvements Jamesson Street from: Batey Road to: Railroad Street Rebuild Jamesson to Phase I arterial section for arterial loop - 3 lanes, bike lane, curb & gutter, planter strip, sidewalk. Some ROW may be required.	03 05 12	P	1.20	C G P T W	Totals														EA	Yes	



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Functional Class	Priority Number	Project Identification A. PIN/Federal Aid No. B. Bridge No. C. Project Title D. Street/Road Name or Number E. Beginning MP or Road - Ending MP or Road F. Describe Work to be Done	Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars										Expenditure Schedule (Local Agency)				Federally Funded Projects Only	R/W Required Date (MM/YY)
							Fund Source Information					Total Funds					1st	2nd	3rd	4th Thru 6th		
							Federal Fund Code	Federal Cost by Phase	State Fund Code	State Funds	Local Funds	Federal Fund Code	Federal Cost by Phase	State Fund Code	State Funds	Local Funds	Total Funds					
1	2		4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21		
17	21	Railroad Street Arterial Improvements Railroad Street from: Jameson Street to: Fruitdale Road Rebuild Railroad to Phase I arterial section for arterial loop - 3 lanes, bike lane, curb & gutter, planter strip, sidewalk. Some ROW may be required.	03 04 12	P	0.70	C G P T W	Totals										Totals				EA	Yes
17	22	Bennett & Railroad Intersection Improvements Railroad Avenue from: Bennett Street to: Bennett Street Improve intersection. Possible Roundabout.	03 04 12	P	0.12	C G P T W	Totals										Totals				EA	Yes
16	23	North Township Street Arterial Improvements SR9/Township Street from: SR20 to: North City Limits Rebuild Township to Phase I arterial section for arterial loop - 3 lanes, bike lane, curb & gutter, planter strip, sidewalk. Some ROW may be required.	03 04 12	P	1.20	C G P T W	Totals										Totals				EA	Yes
17	24	Fruitdale Arterial Improvements South Fruitdale Road from: SR20 to: Railroad Avenue Widen Fruitdale to Phase I Arterial Standards between Hoehn Road and SR-20 for arterial loop.	03 04 23 32	P	0.87	C G P T W	Totals										Totals				EA	Yes



Agency: Sedro Woolley

From 2009 to 2014

Co. No.: 29 Co. Name: Skagit Co.

Hearing Date:

Adoption Date:

City No.: 1150 MPO/RTPO: SMPO

Amend Date:

Resolution No.:

Functional Class	Priority Number	Project Identification A. PIN/Federal Aid No. B. Bridge No. C. Project Title D. Street/Road Name or Number E. Beginning MP or Road - Ending MP or Road F. Describe Work to be Done	Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars										Expenditure Schedule (Local Agency)				Federally Funded Projects Only	R/W Required Date (MM/YY)
							Fund Source Information					Expenditure Schedule (Local Agency)										
							Federal Fund Code	Federal Cost by Phase	State Fund Code	State Funds	Local Funds	Total Funds	1st	2nd	3rd	4th Thru 6th						
1	2		4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21		
16	25	SR-20 / N. Ball Street Intersection SR-20 from: Ball Street to: Ball Street Improve North Ball Intersection with SR-20 on north side of SR-20 - widen N. Ball, improve radiuses, add curb, gutter, and sidewalk. May require ROW.	03 05 12	P	0.12	C G W T P													EA	Yes		
16	26	State Street Sidewalks State Street from: Murdock Street to: Township Street Construct sidewalks, ADA ramps, and other pedestrian improvements along the north side of State Street.	32 12	P	0.50														CE	No		
17	27	Reed Street Reconstruction Reed Street from: SR20 to: Ferry Street Widen existing roadway including sidewalks, curb, and gutters, and install stormwater facilities.	03 05 06 12	P	0.36	G T W													EA	No		
16	28	SR-20 / Reed Street Traffic Signal SR-20 / Reed Street from: 65.70 to: 65.72 Install Traffic Signal and Intersection Improvements at SR-20 / Reed Street Intersection.	05 12	P	0.02	C G P T W													CE	No		
Totals																						



Agency: Sedro Woolley

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Functional Class	Priority Number	Project Identification A. PIN/Federal Aid No. B. Bridge No. C. Project Title D. Street/Road Name or Number E. Beginning MP or Road - Ending MP or Road F. Describe Work to be Done	Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars										Expenditure Schedule (Local Agency)				Federally Funded Projects Only	R/W Required Date (MM/YY)
							Fund Source Information						Total Funds				Schedule					
							Federal Fund Code	Federal Cost by Phase	State Fund Code	State Funds	Local Funds	Total Funds	1st	2nd	3rd	4th Thru 6th	EA	Yes				
1	2		4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21		
17	29	Central Business District Sidewalk & Street Improvements Ferry, Metcalf, Murdock, Woodworth, Puget, Reed, State, Walley, from: to: Improve various sidewalks within downtown Central Business District and widen to 12'. May include road widening for CBD parking. 80' ROW width throughout CBD.	12 32	P		C G P T W													EA	No		
16	30	SR-20 BNSF Railroad Undercrossing Bridge 020/226 SR-20 from: to: Replace BNSF Railroad undercrossing bridge wide enough for Phase II arterial improvements on SR-20. (~90 feet)	03 04 09 12	P	0.12	C G P T W	ALL	1/1/2015	STP	3500	WSDOT	3000	500	7000	500	6500			EA	Yes		
16	31	SR-20 Other Improvements SR-20 from: 66.30 to: 67.00 Ongoing capacity and safety improvements along SR-20 within City limits.	05 06 12	P	0.70		Totals			3,500		3000	500	7000		6500			CE	No		
17	32	11th and Jameson Intersection Improvements Jameson Street from: 11th Street to: 11th Street Improve intersection. Possible Roundabout.	03 04 12	P	0.12	G P T W	Totals												EA	Yes		





Agency: Sedro Woolley

From 2009 to 2014

Co. No.: 29 Co. Name: Skagit Co.

Hearing Date:

Adoption Date:

City No.: 1150 MPO/RTPO: SMPO

Amend Date:

Resolution No.:

Functional Class	Priority Number	Project Identification A. PIN/Federal Aid No. B. Bridge No. C. Project Title D. Street/Road Name or Number E. Beginning MP or Road - Ending MP or Road F. Describe Work to be Done	Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars										Expenditure Schedule (Local Agency)				Federally Funded Projects Only	R/W Required Date (MM/YY)
							Fund Source Information					Expenditure Schedule										
							Federal Funding		State Funds			Local Funds		Total Funds		1st	2nd	3rd	4th Thru 6th			
		Federal Fund Code	Federal Cost by Phase	State Fund Code	State Funds	Local Funds	Total Funds															
1	2		4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21		
16	37	SR-9 / Nelson St. Intersection Improvements SR-9 from: 55.52/Nelson Street to: 55.62/Nelson Construct intersection improvements to include signal or roundabout. May be replaced by new SR9/Jameson Intersection, Project C14.	03 04 12 22	P	0.10	C G P S T W	Totals										Totals				EA	Yes
16	38	SR-20 / Township St. (SR-9) Intersection Improvements SR-20 / SR-9 from: 57.17 to: 57.25 Widen roadway to include dedicated northbound and southbound turn lanes. Revise and upgrade traffic signal to include permissivel/protected north-south phasing	03 05 22 12	P	0.08	C G P S T W	Totals										Totals				EA	Yes
16	39	East SR-20 Widen to 3 Lanes SR-20 from: Collins Road to: SR9 Improve roadway to principal arterial standards with 3 lanes, curb, gutter, sidewalks, planter strip.	05 12 22 32	P	0.70	C G P S T W	Totals										Totals				EA	Yes
16	40	SR-20 Bike/Pedestrian Facilities SR-20 from: 63.23 to: 66.29 Construct Bike/Pedestrian Facilities through town from SR20 West City Limits to SR20 East City Limits	06 32	P	2.56		Totals										Totals				CE	No



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							Fund Source Information					Totals					1st	2nd	3rd	4th Thru 6th				
							Federal Fund Code	Federal Cost by Phase	State Fund Code	State Funds	Local Funds	Total Funds	10	11	12	13	14	15	16	17			18	19
1	2		4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21				
16	41	SR-20 Safety Improvements SR-20 from: 66.30 to: 67.00 Improve illumination, signing, and intersection sight distance. Provide right-turn deceleration lanes.	06 12	P	0.70	P															CE	No		
16	42	SR-20 Widen to 5 Lanes - Phase 1 SR-20 from: 64.75 to: 65.46 Widen to 5 lanes. Principal Arterial Std. w/ curb, gutter, sidewalks, bike lanes.	04 12 22 32	P	0.71	W S T P G C	Totals															EA	Yes	
16	43	SR-20 Widen to 5 Lanes - Phase 3 SR-20 from: 65.46 to: 66.30 Widen to 5 lanes. Principal Arterial Std. w/ curb, gutter, sidewalks, bike lanes.	04 12 22 32	P	0.84	C G P S T W	Totals															EA	Yes	
17	44	Township / Polite / Northern Intersection Improvements Township Street from: Polite Road to: Northern Avenue Realign Polite and Northern Streets to make standard intersection with Township Street.	02 05 06	P	0.20	P G C S T W	Totals																EA	Yes



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 Hearing Date: 6/25/2008 Adoption Date: 6/25/2008  
 Amend Date: Resolution No.: 768-08

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							Fund Source Information					Expenditure Schedule (Local Agency)										
							Federal Fund Code	Federal Cost by Phase	State Fund Code	State Funds	Local Funds	Total Funds	1st	2nd	3rd	4th Thru 6th	Envir. Type					
1	2		4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21		
17	45	Trail Road Extension Trail Road from: Cook Road New collector arterial roadway including drainage, curbs, sidewalks and right of way. to: F & S Grade Road	01	P	0.40														EA	Yes		
00	46	Regional Stormwater Facility Quantity and Quality Treatment for most of old town south of from: Construct regional stormwater treatment facility in-line with existing outfall to treat stormwater from approximately 200 acres of the original platted Sedro and Woolley, including the Central Business District. to:	13	P	200.00														EA	No		
							Totals															
							Totals															