

MISSION STATEMENT

The mission of the Sedro-Woolley City government is to provide selected services that are not traditionally offered by the private sector. This will be achieved through providing the highest quality services we can within the resources with which we're provided; involving residents in all aspects of planning and operations; serving as a clearinghouse for public information; and operating facilities which meet the legitimate, identified concerns of the residents of and visitors to our community.

We believe in being community-centered, consistently contributing to the quality of life in our area and as fully deserving of the public's trust through the consistent expression of positive values and acceptance of accountability for producing meaningful results.

CITY COUNCIL AGENDA

August 8, 2007

7:00 PM

Sedro-Woolley Community Center
703 Pacific Street

1. Call to Order
2. Pledge of Allegiance
3. Consent Calendar

NOTE: Agenda items on the Consent Calendar are considered routine in nature and may be adopted by the Council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the regular agenda will consider any item so removed after the Consent Calendar.

- a. Minutes from Previous Meeting
 - b. Finance
 - Claim Vouchers #61044 to #61150 for \$179,354.59
 - Payroll Warrants #40696 to #40796 for \$222,120.27
 - c. Waiver of Fees - Riverfront Park - Sedro-Woolley Senior Center - Sept. 13, 2007
 - d. Department of Homeland Security Grant
 - e. Professional Services Agreement - GIS On-Call Services
 - f. 2007 Lodging Tax Advisory Committee Appointments
 - g. Joint Purchasing Interlocal Agreement with Fire District No. 15
4. Swearing in of New Planning Commissioner, Brett Sandstrom
 5. Flood Presentation by Larry Kunzler
 6. Public Comment (Please limit your comments to 3-5 minutes)

PUBLIC HEARINGS

UNFINISHED BUSINESS

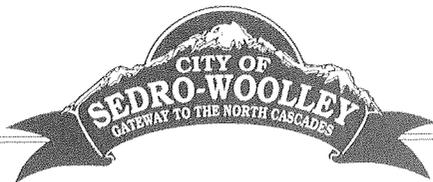
7. City Hall Update
8. Ordinance - adding new sections to SWMC 10.44 Regarding No Parking and Permit Parking Zones (2nd Reading)

NEW BUSINESS

9. Request to purchase land from City by Jameson Avenue LLC
10. Professional Services Agreement - Architectural Services for Bingham Parks Facility
11. Award of Bid - Senior Center Roof
12. Township Sewer Improvements - Reichhardt & Ebe Engineerings (additional task orders)

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

EXECUTIVE SESSION/YES



DATE: August 8, 2007

TO: Mayor Anderson and City Council

FROM: Patsy Nelson, Clerk-Treasurer

SUBJECT: 1) CALL TO ORDER; 2) PLEDGE OF ALLEGIANCE; 3) CONSENT CALENDAR

1. CALL TO ORDER - The Mayor will call the August 8, 2007 Regular Meeting to Order. The Clerk-Treasurer will note those in attendance and those absent.

___ Ward 1	Councilmember Ted Meamber
___ Ward 2	Councilmember Tony Splane
___ Ward 3	Councilmember Louie Requa
___ Ward 4	Councilmember Pat Colgan
___ Ward 5	Councilmember Hugh Galbraith
___ Ward 6	Councilmember Rick Lemley
___ At-Large	Councilmember Dennis London

2. PLEDGE OF ALLEGIANCE - The Mayor will lead the City Council and citizens in the Pledge of Allegiance to the United States of America.
3. CONSENT CALENDAR - Mayor will ask for Council approval of Consent Calendar items.

CITY OF SEDRO-WOOLLEY

Regular Meeting of the City Council
July 25, 2007 – 7:00 P.M. – Community Center

The Meeting was called to order at 7:00 P.M.

Pledge of Allegiance

ROLL CALL: Present: Mayor Mike Anderson, Councilmembers: Ted Meamber, Tony Splane, Louis Requa, Pat Colgan, Hugh Galbraith, Rick Lemley and Dennis London (Late). Staff: Clerk/Treasurer Nelson, City Supervisor/Attorney Berg, Assoc. Planner Coleman and Lt. Tucker (Late).

Consent Calendar

- Minutes from Previous Meeting (Including July 10, 2007 Work Session)
- Finance
 - Claim Vouchers #60918 to #61043 for \$594,822.37
 - Payroll Warrants #40594 to #40695 for \$164,345.98
- Waiver of Fees – Riverfront Park – SWHS Alumni Association – July 12, 2008
- Resolution No. 751-07 – Cancelling outstanding, unclaimed warrants
- Contract Amendment #2 with Esary Roofing & Siding for Community Center Roof

Councilmember Meamber moved to approve the consent calendar. Seconded by Councilmember Colgan. Motion carried (6-0).

Councilmember London arrived at 7:01 P.M.

Special Presentation – Outstanding Wastewater Treatment Plant Award by Department of Ecology

Due to transportation delays the presentation was moved to later in the meeting.

Public Comment

David Bricka – 9343 Claybrook Road, spoke regarding the Chamber of Commerce. He noted last Friday's outdoor movie is being rescheduled to August 31st due to the rain and spoke of the upcoming movie Eragon to be shown this coming Friday. Bricka extended an invitation to the Chamber sponsored "Sample of Sedro" to be held at Hammer Heritage Square on Thursday August 2nd.

Mayor Anderson noted that he had received a request from the Chamber for the closure of Metcalf Street from Eastern to Ferry from 3-8 P.M. for Thursday, August 2nd.

Councilmember Lemley moved to close the Metcalf Street from Eastern to Ferry on August 2nd, 2007 from 3-8 P.M. Seconded by Councilmember Galbraith. Motion carried (7-0).

PUBLIC HEARINGS

None

UNFINISHED BUSINESS

City Hall Update

Attorney Berg gave an update on the construction of City Hall. He noted the construction is proceeding as per plan and they are close to starting the framing of the second floor. He also reported on pending issues of the PSE pole at the entrance to the building, the generator situation and the modification proposal requests. Berg also addressed the Furniture, Fixtures and Equipment (FF&E) budget with some discussion following. He stated that investigation is being done regarding built in work stations versus pre-manufactured desks as to price. Consideration of putting together a special council committee for review of items on the FF & E budget was given. Councilmember Requa, Colgan and Mayor Anderson will make up the special committee.

Special Presentation – Outstanding Wastewater Treatment Plant Award by Department of Ecology

Karen Burgess – Municipal Unit Supervisor at Northwest Regional Office recognized the wastewater treatment plant personnel for their outstanding performance during 2006. Burgess reviewed the criteria for the honor of the award and noted Sedro-Woolley has received this award 8 out of the past 11 years. She read a letter of commendation from Kevin Fitzpatrick, Water Quality Program Manager, Northwest Region.

Debbie Allen – Wastewater Treatment Plant foreman invited the staff to introduce themselves and describe their position. Introduced were Rob MacReady, Steve Huizinga, Carrie Crisp, Stu Earnst, Ralph Kennedy and Dave Schorno.

Rhodes Road – Roundabout versus Lighted Signal for Intersection of Rhodes & Hodgkin

Attorney Berg reviewed background information regarding the Rhodes Road alignment. He presented an analysis of a roundabout vs. a traditional lighted signal which includes efficiency, cost and right-of-way. Berg noted the City is committed to designing the intersection but construction would occur when development necessitates and would be primarily developer funded and built.

Discussion on additional right-of-way necessary for a roundabout was held.

Howard Koozer – addressed the Council regarding his property that would be affected. He noted that the additional right-of-way would not be a problem within the total scheme of developing.

Discussion ensued regarding potential development of the property, alternative comparisons and realignment of Hodgins.

Consensus was to hold further discussion at the next Council meeting.

NEW BUSINESS

Resolution – Support for University of Washington Branch Campus at Northern State site

Attorney Berg presented background information regarding the State of Washington search for a potential site for a branch campus for the University of Washington within Snohomish, Skagit or Island Counties. Berg noted General Administration is making a formal proposal for consideration of the Northern State site and reviewed some of the benefits of the location and site. The proposed resolution would show Council support for the concept only.

Discussion ensued to include the potential of the learning opportunities for a sciences department in conjunction with plans of the Northern State Recreational Task Force and potential time frame.

Councilmember Requa moved to Adopt Resolution No. 757-07 A Resolution Indicating the City's Support for the Concept Presented by the North Cascades Gateway Center for the Location of a Branch Campus of the University of Washington within the City of Sedro-Woolley's UGA. Councilmember Galbraith seconded. Motion carried (7-0).

Parking Ordinance (*1st Reading*)

Attorney Berg reviewed the proposed parking ordinance which is a result of Council's prior discussion of parking problems surrounding Sedro-Woolley High School. Berg noted it also addressed a request from Janicki Industries regarding transporting of their superloads from their SR 20 facility to the Skagit Plant. He also reviewed the proposed permitting process for resident parking within the High School area.

Council discussion ensued and encompassed the next agenda item on the Sedro-Woolley School District request to use certain City rights-of-way, responsibility of signage, special events, after school and sports events, public notification and Jameson Street parking.

Resolution – Sedro-Woolley School District request to use certain City Rights-of-Way

Attorney Berg reviewed the proposed resolution which would allow the school to regulate portions of the City's right-of-way. Some discussion was incorporated with the previous item.

Council discussion ensued to include school districts plan for fencing and parking plan.

Ordinance – 2007 Budget Amendment #3

Clerk/Treasurer Nelson reviewed Budget Amendment #3 and proposed ordinance as outlined in the Council memo.

Councilmember Galbraith moved to adopt Ordinance No. 1580-07 An Ordinance Amending Ordinance 1560-06 Adopting the Annual Budget for the City of Sedro-Woolley, Washington, for the Fiscal Year Ending December 31, 2007. Councilmember Splane seconded. Motion carried (7-0).

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

Assoc. Planner Coleman – spoke on the August 7th worksession and announced the presentation scheduled for the UGA/Open Space Trails Plan. Coleman provided some background information regarding the upcoming presentation. He also noted the Planning staff is working on annexing City owned property in the UGA and that the annexation method will change once we become a code city.

Clerk/Treasurer Nelson – pointed out a letter from the Washington State Auditor regarding accepted accounting principles. She also reviewed the proposed 2008 budget schedule and process as well as some recommended changes in the process to include goal setting by the Council.

Attorney Berg – also spoke on the budget process and the recommended changes.

Council discussion followed regarding the budget process and goal setting.

Councilmember Requa – spoke of the Farmers Market and some issues they are having regarding the garbage and restrooms.

Councilmember Colgan – reported on his recent trip to the Anacortes Dog Park and would like to see something similar in Sedro-Woolley.

Discussion on potential dog park locations ensued.

EXECUTIVE SESSION

The meeting adjourned to Executive Session at 8:48 P.M. for the purpose of discussion of real estate for approximately 15 minutes with a possible decision.

The meeting reconvened at 9:10 P.M.

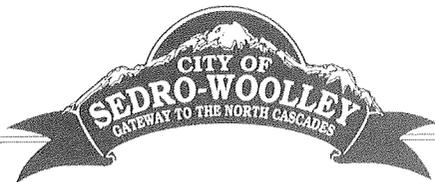
Councilmember Lemley moved to amend the selling price of the Swedileus property to \$290,000.00. Councilmember Requa seconded. Motion carried (7-0).

Attorney Berg addressed the re-roofing of the Senior Center in conjunction with the Sedro-Woolley Rotary Club. He reviewed bids that have been received with the low bid at \$35,000.

Discussion was held and the consensus was to bring back more information with itemized bids to the next meeting.

Councilmember Meamber moved to adjourn. Seconded by Councilmember Lemley. Motion carried (7-0).

The meeting adjourned at 9:21 P.M.



DATE: August 8, 2007
TO: Mayor Anderson and City Council
FROM: Patsy Nelson, Clerk-Treasurer
SUBJECT: FINANCE - VOUCHERS

Attached you will find the Claim Vouchers proposed for payment for the period ending August 8, 2007.

Motion to approve Claim Vouchers #61044 to #61150 in the amount of \$179,354.59.

Motion to approve Payroll Warrants #40696 to #40796 in the amount of \$222,120.27.

If you have any comments, questions or concerns, please contact me for information during the working day at 855-1661. This will allow me to look up the invoices that are stored in our office.

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
61044	ALLELUJAH BUSINESS SYSTEMS	OPERATING SUPPLIES	PL	4.86
		MISCELLANEOUS	CH	55.08
		WARRANT TOTAL		59.94
61045	ALL-PHASE ELECTRIC	REPAIRS/MAINT-STREETLIGHTS	PL	101.09
		MAINT OF GENERAL EQUIP	SWR	69.51
		MAINT OF GENERAL EQUIP	SWR	19.00
		MAINT OF GENERAL EQUIP	SWR	33.44
		MAINTENANCE OF BUILDINGS	SWR	53.11
		MAINTENANCE OF BUILDINGS	SWR	53.11
		OPERATING SUPPLIES	SWR	46.81
		WARRANT TOTAL		376.07
61046	ALPINE FIRE & SAFETY	OFFICE/OPERATING SUPPLIES	PD	173.02
		WARRANT TOTAL		173.02
61047	ASSOC PETROLEUM PRODUCTS	AUTO FUEL	PD	1,177.16
		AUTO FUEL/DIESEL	FD	636.55
		VEHICLE FUEL / DIESEL		198.36
		VEHICLE FUEL - GOLF	PL	243.99
		MAINT OF GENERAL EQUIP	SWR	134.85
		AUTO FUEL/DIESEL	SWR	275.55
		AUTO FUEL/DIESEL	SAN	1,367.33
		WARRANT TOTAL		4,033.79
61048	AT & T	TELEPHONE	JUD	2.37
		TELEPHONE	FIN	35.34
		TELEPHONE	LGL	49.74
		TELEPHONE	PLN	14.21
		TELEPHONE	ENG	13.03
		TELEPHONE	INSP	5.92
		TELEPHONE	SWR	13.22
		WARRANT TOTAL		133.83
61049	AVAYA INC.	REPAIRS & MAINTENANCE	PD	561.31
		TELEPHONE	FD	561.30
		WARRANT TOTAL		1,122.61
61050	BAY CITY SUPPLY	OFFICE/OPERATING SUPPLIES	PD	29.22
		OPERATING SUPPLIES	FD	29.22
		OPERATING SUPPLIES	PL	153.06
		WARRANT TOTAL		211.50
61051	BLUMENTHAL UNIFORM & EQUP	UNIFORMS/ACCESSORIES	PD	119.19
		UNIFORMS/ACCESSORIES	PD	239.42
		UNIFORMS/ACCESSORIES	PD	335.63
		UNIFORMS/ACCESSORIES	PD	467.13
		UNIFORMS/ACCESSORIES	PD	87.12
		UNIFORMS/ACCESSORIES	PD	19.44
WARRANT TOTAL		1,267.93		
61052	BOOTSUSA	OPERATING SUPPLIES	FD	137.80

CITY OF SEDRO-WOOLLEY
 SORTED TRANSACTION WARRANT REGISTER
 08/08/2007 (Printed 08/01/2007 14:16)

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		WARRANT TOTAL		137.80
61053	CAL-PACIFIC PRODUCTS	MAINTENANCE OF LINES	SWR	405.72
		WARRANT TOTAL		405.72
61054	CHAMPLAIN PLAN PRESS INC	MISC-TUITION/REGISTRATION	PLN	45.00
		MISC-TUITION/REGISTRATION	PLN	132.00
		WARRANT TOTAL		177.00
61055	CINTAS CORPORATION #460	UNIFORMS	FD	69.16
		WARRANT TOTAL		69.16
61056	CITIES INSURANCE ASSOC.	REPAIR & MAINT - AUTO	PD	250.00
		WARRANT TOTAL		250.00
61057	COLLINS OFFICE SUPPLY, INC	SUPPLIES	JUD	28.92
		SUPPLIES	JUD	65.84
		SUPPLIES	FIN	58.16
		SUPPLIES	FIN	23.31
		OFFICE SUPPLIES	LGL	46.39
		SUPPLIES/BOOKS	PLN	16.69
		SUPPLIES/BOOKS	PLN	67.82
		SUPPLIES	ENG	16.70
		OFFICE SUPPLIES	FD	50.47
		OFF/OPER SUPPS & BOOKS	INSP	16.69
		OFFICE SUPPLIES / POSTAGE	PL	23.52
		WARRANT TOTAL		367.89
61058	COMMERCIAL PLUMBING INC	REPAIRS/MAINT-HHS	PL	96.66
		WARRANT TOTAL		96.66
61059	COMCAST	COMPUTER NETWORK	CS	68.40
		TELEPHONE	PD	13.30
		TELEPHONE	FD	13.30
		WARRANT TOTAL		95.00
61060	CONSUMER REPORTS	BOOKS, PERIOD, RECORDS	LIB	98.00
		WARRANT TOTAL		98.00
61061	CORRECTIONAL INDUSTRIES	PROF. SVCS. REIMBURSE	ENG	11.25
		WARRANT TOTAL		11.25
61062	COUNTRYSIDE CHEVROLET	REPAIR & MAINT - AUTO	PD	396.08
		REPAIR & MAINT - AUTO	PD	39.58
		WARRANT TOTAL		435.66
61063	CUES	MAINTENANCE OF LINES	SWR	505.05
		MAINTENANCE OF LINES	SWR	227.32
		WARRANT TOTAL		732.37
61064	DAILY JOURNAL OF COMMERCE	ADVERTISING	ENG	151.25
		WARRANT TOTAL		151.25

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WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
61065	DATA BASE RECORDS DESTRUCTION LLC	OFFICE/OPERATING SUPPLIES	PD	76.00
		WARRANT TOTAL		76.00
61066	DAVID PARSONS & ASSOCIATES INC.	LAND ACQUISITION	SWR	400.00
		WARRANT TOTAL		400.00
61067	ESM CONSULTING ENGINEERS LLC	PROFESSIONAL SERVICES	ENG	34.50
		PROFES. SVCS. REIMBURSE	ENG	2,744.50
		PROFES. SVCS. REIMBURSE	ENG	3,054.00
		PROFES. SVCS. REIMBURSE	ENG	2,532.00
		WARRANT TOTAL		8,365.00
61068	EASY PICKER GOLF PRODUCTS INC.	OP. SUPPLIES - GOLF	PL	296.90
		WARRANT TOTAL		296.90
61069	E & E LUMBER	OPERATING SUPPLIES	PL	29.83
		REPAIRS/MAINT - EQUIP	PL	29.04
		REPAIRS/MAINT - EQUIP	PL	16.47
		REPAIRS/MAINT-CAMPGROUND	PL	5.38
		REPAIRS/MAINT-COMM CENTER	PL	61.78
		REPAIRS/MAINT-SENIOR CENTER	PL	85.83
		REPAIRS/MAINT-SENIOR CENTER	PL	29.43
		REPAIRS/MAINT-SENIOR CENTER	PL	6.70
		REPAIRS/MAINT-TRAIN	PL	43.35
		REPAIRS/MAINT-HHS	PL	4.86
		MAINTENANCE OF BUILDINGS	SWR	34.45
		MAINTENANCE OF BUILDINGS	SWR	108.23
		OPERATING SUPPLIES	SWR	32.11
		OPERATING SUPPLIES	SWR	6.89
		WARRANT TOTAL		494.35
61070	EDGE ANALYTICAL, INC.	PROFESSIONAL SERVICES	SWR	205.00
		WARRANT TOTAL		205.00
61071	EMERALD SERVICES INC.	PS - Stormwater		857.02
		WARRANT TOTAL		857.02
61072	EMERGENCY MEDICAL	OPERATING SUPPLIES	FD	1,061.76
		WARRANT TOTAL		1,061.76
61073	ESARY ROOF & SIDING, INC	COMMUNITY CENTER	PL	26,879.96
		WARRANT TOTAL		26,879.96
61074	FEDERAL CERTIFIED HEARING	PROFESSIONAL SERVICES	PD	20.00
		WARRANT TOTAL		20.00
61075	FIDALGO NETWORKING	TELEPHONE	SAN	55.00
		WARRANT TOTAL		55.00
61076	FLOYD, WINNIE	OFFICE/OPERATING SUPPLIES	PD	38.85
		WARRANT TOTAL		38.85

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WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
61077	FREEMAN, DENISE	UNIFORMS/ACCESSORIES	PD	1,113.81
		WARRANT TOTAL		1,113.81
61078	FRONTIER BUILDING SUPPLY	REPAIRS/MAINT-COMM CENTER	PL	372.83
		WARRANT TOTAL		372.83
61079	GLENN B. ALLEN JEWELERS	OFFICE SUPPLIES	LGL	97.20
		WARRANT TOTAL		97.20
61080	GEN-X SIGNS & BANNERS	OPERATING SUPPLIES	SWR	77.76
		WARRANT TOTAL		77.76
61081	GOOD HOUSEKEEPING	BOOKS, PERIOD, RECORDS	LIB	25.89
		WARRANT TOTAL		25.89
61082	GRANITE HOLDINGS, LLC	BUILDING RENT - GOLF	PL	200.00
		WARRANT TOTAL		200.00
61083	GRAPHIC EQUIPMENT CORP.	MAINT OF GENERAL EQUIP	SWR	2,124.33
		WARRANT TOTAL		2,124.33
61084	HOLLAND HEALTH SERV. INC.	RETIRED MEDICAL	PD	96.00
		WARRANT TOTAL		96.00
61085	HONEY BUCKET	OPERATING SUPPLIES	PL	103.34
		WARRANT TOTAL		103.34
61086	INTERNTL CODE COUNCIL INC	MISC-TUITION/REGISTRATION	INSP	59.00
		WARRANT TOTAL		59.00
61087	INGRAM LIBRARY SERVICES	BOOKS, PERIOD, RECORDS	LIB	17.63
		BOOKS, PERIOD, RECORDS	LIB	102.84
		BOOKS, PERIOD, RECORDS	LIB	17.21
		BOOKS, PERIOD, RECORDS	LIB	20.39
		BOOKS, PERIOD, RECORDS	LIB	6.59
		BOOKS, PERIOD, RECORDS	LIB	10.73
		BOOKS, PERIOD, RECORDS	LIB	28.83
		BOOKS, PERIOD, RECORDS	LIB	37.48
		BOOKS, PERIOD, RECORDS	LIB	19.25
		BOOKS, PERIOD, RECORDS	LIB	36.25
		WARRANT TOTAL		297.20
61088	INTERMOUNTAIN TRUCK	SOLID WASTE DISPOSAL	SAN	152.28
		WARRANT TOTAL		152.28
61089	JOHN, RONALD	RETIRED MEDICAL	PD	261.78
		WARRANT TOTAL		261.78
61090	KENNEDY, RALPH	MEALS/TRAVEL	SWR	10.56
		WARRANT TOTAL		10.56
61091	KJM INDUSTRIAL ELECTRIC, INC.	MAINT OF GENERAL EQUIP	SWR	211.93

CITY OF SEDRO-WOOLLEY
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WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		MAINT OF GENERAL EQUIP	SWR	279.72
		WARRANT TOTAL		491.65
61092	KPFF CONSULTING ENGINEERS	ENGINEERING-RHODES RD	AST	6,887.94
		WARRANT TOTAL		6,887.94
61093	L N CURTIS & SONS	SMALL TOOLS & MINOR EQUIP	FD	615.30
		SUPPLIES & BOOKS	FD	94.42
		WARRANT TOTAL		709.72
61094	LAZARON, TOM	TRAVEL	PD	11.49
		WARRANT TOTAL		11.49
61095	LAUTS INC.	SOLID WASTE DISPOSAL	SAN	206.40
		WARRANT TOTAL		206.40
61096	LOGGERS AND CONTRACTORS	MAINTENANCE OF LINES	SWR	42.12
		WARRANT TOTAL		42.12
61097	MCNEILL POLYGRAPH & INVES	PROFESSIONAL SERVICES	CIV	175.00
		WARRANT TOTAL		175.00
61098	MCLOUGHLIN & EARDLEY CORP	VEHICLES	PD	92.50
		VEHICLES	PD	619.80
		WARRANT TOTAL		712.30
61099	NEXTEL COMMUNICATIONS	TELEPHONE	FIN	109.04
		TELEPHONE	LGL	27.25
		TELEPHONE	PLN	54.50
		NEXTEL CELL PHONES		54.52
		TELEPHONE	PD	463.42
		TELEPHONE	FD	190.75
		TELEPHONE	INSP	27.25
		TELEPHONE	PL	571.24
		NEXTEL CELL PHONES		272.50
		NEXTEL CELL PHONES	SAN	136.25
		WARRANT TOTAL		1,906.72
61100	NITTEBERG, MARILYN K	ASSOCIATE'S FEES	JUD	150.00
		WARRANT TOTAL		150.00
61101	NORTHWEST HOT SPRING SPAS	OP SUPPLIES-CHEMICALS	SWR	796.00
		WARRANT TOTAL		796.00
61102	OASYS	OPERATING RENTALS/LEASES	FIN	397.56
		WARRANT TOTAL		397.56
61103	OFFICE DEPOT	SUPPLIES	FIN	20.36
		OFFICE SUPPLIES	SWR	293.85
		OFFICE SUPPLIES	SAN	33.66
		WARRANT TOTAL		347.87

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
61104	OLIVER-HAMMER CLOTHES	CLOTHING	PL	156.98
		WARRANT TOTAL		156.98
61105	OVERALL LAUNDRY SERV INC	LAUNDRY	CS	27.19
		MISC-LAUNDRY	PL	21.24
		MISC-LAUNDRY	PL	17.34
		MISC-LAUNDRY	PL	15.12
		LAUNDRY	SWR	26.96
		LAUNDRY	SWR	19.40
		WARRANT TOTAL		127.25
61106	OTAK	PROFESSIONAL SERVICES	ENG	3,601.50
		WARRANT TOTAL		3,601.50
61107	PAT RIMMER TIRE CTR, INC	REPAIR & MAINT - AUTO	PD	97.15
		WARRANT TOTAL		97.15
61108	PETERSON, DEBRA	TRAVEL	LIB	31.04
		WARRANT TOTAL		31.04
61109	PETTY CASH	TRAVEL	PLN	16.92
		PROFESSIONAL SERVICES	FD	16.25
		OPERATING SUPPLIES	SWR	57.59
		POSTAGE	SWR	4.12
		MISC-FILING FEES/LIEN EXP	SWR	3.00
		POSTAGE	SAN	4.13
		WARRANT TOTAL		102.01
61110	PETTY CASH-DEBRA PETERSON	SUPPLIES	LIB	20.70
		POSTAGE	LIB	12.66
		BOOKS, PERIOD, RECORDS	LIB	22.67
		WARRANT TOTAL		56.03
61111	PITTMAN, HAROLD	RETIRED MEDICAL	PD	34.00
		WARRANT TOTAL		34.00
61112	PRINTWISE, INC.	OPERATING SUPPLIES	SAN	155.52
		WARRANT TOTAL		155.52
61113	PUBLIC UTILITY DIS. NO.1	PS - Stormwater		82.55
		PUBLIC UTILITIES	SWR	30.90
		WARRANT TOTAL		113.45
61114	PUBLIC SAFETY TESTING	PROFESSIONAL SERVICES	CIV	224.00
		WARRANT TOTAL		224.00
61115	PUGET SOUND ENERGY	PUBLIC UTILITIES	CS	759.62
		PUB UTILITIES-MALL	CS	21.58
		PUB UTILITIES-MALL	CS	7.23
		PS - Stormwater		54.60
		PUBLIC UTILITIES	FD	1,268.23
		PUBLIC UTILITIES	LIB	258.60

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		ADVERTISING	HOT	30.24
		PUBLIC UTILITIES	PL	161.66
		PUBLIC UTILITIES	PL	39.37
		PUBLIC UTIL - STREETLIGHTS	PL	184.92
		PUBLIC UTIL - STREETLIGHTS	PL	55.06
		PUBLIC UTIL - CAMPGROUND	PL	582.97
		PUBLIC UTIL - COMM CENTER	PL	124.75
		PUBLIC UTIL - SENIOR CENTER	PL	265.97
		PUBLIC UTIL - TRAIN	PL	53.63
		PUBLIC UTIL - HHS	PL	200.09
		PUBLIC UTILITIES - GOLF	PL	89.58
		PUBLIC UTILITIES	SWR	100.93
		PUBLIC UTILITIES	SWR	7,499.07
		PUBLIC UTILITIES	SAN	77.42
		WARRANT TOTAL		11,835.52
61116	PUGET SOUND LEASING CO. INC	PUBLIC UTILITIES	PL	8.70
		PUBLIC UTIL - CAMPGROUND	PL	16.63
		PUBLIC UTIL - COMM CENTER	PL	32.75
		PUBLIC UTIL - SENIOR CENTER	PL	136.24
		PUBLIC UTILITIES	SWR	150.76
		WARRANT TOTAL		345.08
61117	R & D SUPPLY, INC.	MAINTENANCE OF LINES	SWR	1,421.15
		WARRANT TOTAL		1,421.15
61118	RELIABLE (OFFICE SUPPLY)	OFFICE/OPERATING SUPPLIES	PD	202.82
		OFFICE SUPPLIES	FD	80.92
		WARRANT TOTAL		283.74
61119	RONK BROTHERS, INC.	REPAIRS & MAINTENANCE	PD	190.35
		REPAIRS/MAINT-EQUIP	FD	190.35
		WARRANT TOTAL		380.70
61120	SEDRO-WOOLLEY AUTO PARTS	REPAIRS/MAINT-EQUIP	FD	25.43
		OPERATING SUPPLIES	PL	17.13
		OPERATING SUPPLIES	PL	1.92
		REPAIRS/MAINT - EQUIP	PL	9.05
		MAINTENANCE OF VEHICLES	SWR	10.11
		MAINTENANCE OF VEHICLES	SWR	10.74
		MAINTENANCE OF VEHICLES	SWR	33.57
		MAINT OF GENERAL EQUIP	SWR	13.17
		OPERATING SUPPLIES	SWR	21.36
		REPAIRS/MAINT-EQUIP	SAN	33.43
		REPAIRS/MAINT-EQUIP	SAN	6.56
		WARRANT TOTAL		182.47
61121	SEDRO-WOOLLEY VOLUNTEER	SALARIES-VOLUNTEERS	FD	11,139.50
		WARRANT TOTAL		11,139.50
61122	SKAGIT MOTEL	SPECIAL INVESTIGATIONS	PD	90.00
		WARRANT TOTAL		90.00

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
61123	SKAGIT COUNTY GOVERNMENT	COMPUTER NETWORK	CS	37,093.57
		OPERATING LEASE-COMPUTER	PD	1,346.76
		OPERATING LEASE-COMPUTER	PD	5,306.37
		CONTRACT SVS-CNTRL DISPATCH	FD	169.36
		OFFICE EQUIPMENT	FD	1,584.00
		WARRANT TOTAL		45,500.06
61124	SKAGIT CO. SENIOR SERVICE	SKAGIT SENIOR SERVICES	SEN	4,725.25
		WARRANT TOTAL		4,725.25
61125	SKAGIT COUNTY SHERIFF	PRISONERS	PD	9,222.05
		WARRANT TOTAL		9,222.05
61126	SKAGIT COUNTY SHERIFF OFF	PRISONER TRANSPORT	PD	550.56
		WARRANT TOTAL		550.56
61127	SKAGIT COUNTY TREASURER	CRIME VCTM & WITNSS PROG	LGL	140.35
		WARRANT TOTAL		140.35
61128	SKAGIT FARMERS SUPPLY	OPERATING SUPPLIES	PL	23.74
		WARRANT TOTAL		23.74
61129	SKAGIT HYDRAULICS, INC.	REPAIRS/MAINT-EQUIP	SAN	28.33
		REPAIRS/MAINT-EQUIP	SAN	138.50
		WARRANT TOTAL		166.83
61130	SKAGIT STATE BANK	COMMUNITY CENTER	PL	1,414.74
		WARRANT TOTAL		1,414.74
61131	SKAGIT VALLEY PUBLISHING	LEGAL PUBLICATIONS	LGS	34.20
		ADVERTISING	HOT	900.00
		ADVERTISING	HOT	900.00
		WARRANT TOTAL		1,834.20
61132	SOLUTIONS SAFETY SVC INC	OPERATING SUPPLIES	FD	51.62
		WARRANT TOTAL		51.62
61133	SPRINT	TELEPHONE	FD	61.32
		WARRANT TOTAL		61.32
61134	TIFFANY, ROBERT L.	PROFESSIONAL SERVICES	JUD	11.65
		PROFESSIONAL SERVICES	FIN	151.58
		PROFESSIONAL SERVICES	LGL	11.65
		PROFESSIONAL SERVICES	PLN	29.13
		PROFESSIONAL SERVICES	ENG	23.32
		PROFESSIONAL SERVICES	PD	233.20
		PROFESSIONAL SERVICES	FD	46.60
		PROFESSIONAL SERVICES	INSP	17.48
		PROFESSIONAL SERVICES	LIB	69.90
		PROFESSIONAL SERVICES	PL	116.50
		PROFESSIONAL SERVICES	SWR	93.20
		PROFESSIONAL SERVICES	SAN	58.29

WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		WARRANT TOTAL	862.50
61135	TOM'S AUTO BODY	REPAIR & MAINT - AUTO PD	642.60
		WARRANT TOTAL	642.60
61136	TRUE VALUE	SMALL TOOLS/MINOR EQUIP PD	47.03
		REPAIRS/MAINT-EQUIP FD	64.72
		REPAIRS/MAINT-PARKING LOTS PL	18.35
		REPAIRS/MAINT-SENIOR CENTER PL	16.71
		OPERATING SUPPLIES SWR	47.48
		OPERATING SUPPLIES SWR	31.85
		OPERATING SUPPLIES SWR	34.54
		OPERATING SUPPLIES SWR	7.01
		OPERATING SUPPLIES SWR	29.14
		OPERATING SUPPLIES SWR	31.04
		OPERATING SUPPLIES SWR	10.01
		OPERATING SUPPLIES SWR	16.19
		WARRANT TOTAL	354.07
61137	ULTRA TANK SERVICES, INC.	PS - Stormwater	2,700.00
		WARRANT TOTAL	2,700.00
61138	VALLEY AUTO SUPPLY	MAINTENANCE OF LINES SWR	356.43
		MAINT OF GENERAL EQUIP SWR	4.31
		REPAIRS/MAINT-EQUIP SAN	19.38
		REPAIRS/MAINT-EQUIP SAN	905.04
		REPAIRS/MAINT-EQUIP SAN	58.40
		OPERATING SUPPLIES SAN	59.44
		OPERATING SUPPLIES SAN	55.94
		SMALL TOOLS & MINOR EQUIP SAN	89.35
		WARRANT TOTAL	1,548.29
61139	VALLEY BARK & TOPSOIL	OFFICE/OPERATING SUPPLIES PD	23.39
		OPERATING SUPPLIES FD	23.40
		WARRANT TOTAL	46.79
61140	VERIZON NORTHWEST	TELEPHONE JUD	73.00
		TELEPHONE FIN	60.35
		TELEPHONE PD	81.01
		TELEPHONE PD	240.59
		TELEPHONE PD	906.36
		TELEPHONE LIB	149.47
		TELEPHONE PL	312.09
		TELEPHONE SWR	466.86
		TELEPHONE SWR	38.54
		TELEPHONE SAN	193.43
		WARRANT TOTAL	2,521.70
61141	VISTEN, LESLIE	RETIRED MEDICAL PD	148.59
		WARRANT TOTAL	148.59
61142	WA CITIES INSURANCE AUTH	TUITION/REGISTRATION PD	195.00

WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		WARRANT TOTAL	195.00
61143	WA ST DEPT OF ECOLOGY	DOE PERMIT ENG	1,012.04
		WARRANT TOTAL	1,012.04
61144	WA ST DEPT OF PROF LICEN	INTERGOV SVC-GUN PERMITS PD	108.00
		INTERGOV SVC-GUN PERMITS PD	144.00
		INTERGOV SVC-GUN PERMITS PD	126.00
		WARRANT TOTAL	378.00
61145	WASHINGTON STATE PATROL	INTERGOV SVC-GUN PERMITS PD	120.00
		WARRANT TOTAL	120.00
61146	WA ST OFF OF TREASURER	STATE REMITTANCES-COURT	6,998.35
		WARRANT TOTAL	6,998.35
61147	WELCH, DAVID	UNIFORMS/ACCESSORIES PD	32.39
		WARRANT TOTAL	32.39
61148	WOOD'S LOGGING SUPPLY INC	POSTAGE PD	5.96
		POSTAGE FD	5.96
		OTHER IMPROVEMENTS PL	459.00
		WARRANT TOTAL	470.92
61149	WSAPT	MISC-TUITION/REGISTRATION PLN	70.00
		MISC-TUITION/REGISTRATION INSP	70.00
		WARRANT TOTAL	140.00
61150	LAMAY, PHILLIP W.	SEWER SERVICE CHARGES	94.72
		GARBAGE/SOLID WASTE FEES	37.78
		WARRANT TOTAL	132.50
		RUN TOTAL	179,354.59

FUND	TITLE	AMOUNT
001	CURRENT EXPENSE FUND	114,216.34
104	ARTERIAL STREET FUND	6,887.94
105	LIBRARY FUND	986.13
108	STADIUM FUND	1,830.24
110	PUBLIC LANDS	34,110.71
	110	
331	CITY HALL CONST FUND	55.08
401	SEWER FUND	17,396.29
412	SOLID WASTE FUND	3,871.86
TOTAL		179,354.59

DEPARTMENT	AMOUNT
001 000 000	6,998.35
001 000 011	34.20
001 000 012	331.78
001 000 014	809.08
001 000 015	372.58
001 000 016	399.00
001 000 018	37,977.59
001 000 019	446.27
001 000 020	16,942.78
001 000 021	26,795.43
001 000 022	18,187.69
001 000 024	196.34
001 000 055	4,725.25
FUND CURRENT EXPENSE FUND	114,216.34
104 000 042	6,887.94
FUND ARTERIAL STREET FUND	6,887.94
105 000 072	986.13
FUND LIBRARY FUND	986.13
108 000 019	1,830.24
FUND STADIUM FUND	1,830.24
110 000 042	34,110.71
FUND PUBLIC LANDS	110 34,110.71
331 000 012	55.08
FUND CITY HALL CONST FUND	55.08
401 000 000	94.72
401 000 035	17,301.57
FUND SEWER FUND	17,396.29
412 000 000	37.78
412 000 037	3,834.08
FUND SOLID WASTE FUND	3,871.86
TOTAL	179,354.59

Skagit County Senior Services

Sedro Woolley Senior Center
715 Pacific Street
Sedro Woolley, WA 98284
(360) 855-1531

CITY COUNCIL AGENDA
REGULAR MEETING

AUG 8 2007

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 30

August 2, 2007

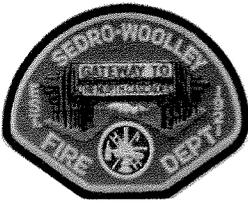
To The Sedro-Woolley City Council & Mayor Anderson;

Our past picnics at Riverfront Park are so popular that we have had decided to host another picnic this year and invite all the Senior Centers in the County to participate. This year the picnic falls in the week that we will be celebrating "National Senior Center Week". The Sedro-Woolley Senior Center requests that the fee for the large picnic shelter at Riverfront Park be waived for this event. The date is Thursday, Sept. 13th, 2007. We would like to use the shelter from 10:30 a.m. until 2:00 p.m. We would also like to extend an invitation for anyone that would like to join us as our guests. A BBQ lunch will be provided by our nutrition program and there will be entertainment provided. Please RSVP to our center at 855-1531.

Thank you in advance for your support,



Ellen Palmer
Sedro-Woolley Senior Center Coordinator



City of Sedro-Woolley Fire Department

Dean Klinger, Chief
220 Munro St.
Sedro-Woolley, WA 98284

(360) 855-2252 • Fax (360) 855-0196

Memorandum

TO: Mayor Anderson & City Council
FROM: Dean Klinger, Fire Chief
DATE: July 27, 2007
RE: Department of Homeland Security Grant

CITY COUNCIL AGENDA
REGULAR MEETING

AUG 3 2007

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3d

Situation:

It is my pleasure to be able to announce to you that the City of Sedro-Woolley has been awarded an Assistance to Firefighters Grant. This year (FY 2007) we applied for two grants from Homeland Security. We have just been notified that our communication grant request was approved. The communication grant was for a total of \$89,389.00. The grants this year are a 95/5 match which means that we will need to cover \$4,469.00 of the total grant.

With the communications grant we will be purchasing new P25 style equipment. In the grant we requested 5 mobile radios, 20 portable radios and 39 pagers. One of the questions that you may be asking is what is P25? Project 25 is a public safety communications standard dedicated to ensuring interoperability in communications. It is designed to ensure fast and secure communications between local, state and federal agencies.

Recommended Action:

Staff recommends that the City Council authorize the Mayor to accept the Assistance to Firefighters Grant for the amount of \$84,920.00 and allocate the 5% matching funds for \$4,469.00 for a total of \$89,389.00.

Capabilities Division
FEMA, National Preparedness Directorate
U.S. Department of Homeland Security
Washington, D.C. 20531



FEMA

Mr. Dean Klinger
City of Sedro-Woolley Fire Department
220 Munro Street
Sedro-Woolley, Washington 98284-1426

Re: Grant No.EMW-2007-FO-00919

Dear Mr. Klinger:

On behalf of the Department of Homeland Security, I am pleased to inform you that your grant application submitted under the FY 2007 Assistance to Firefighters Grant has been approved. We, the Capabilities Division of the National Preparedness Directorate, in consultation with the U.S. Fire Administration, carry out the Federal responsibilities of administering your grant. The approved project costs total to \$89,389.00. The Federal share is 95 percent or \$84,920.00 of the approved amount and your share of the costs is 5 percent or \$4,469.00.

As part of your award package, you will find Grant Agreement Articles. Please make sure you read and understand the Articles as they outline the terms and conditions of your Grant award. Maintain a copy of these documents for your official file. **You establish acceptance of the Grant and Grant Agreement Articles when you request and receive any of the Federal Grant funds awarded to you.** By accepting the grant, you agree not to deviate from the approved scope of work without prior written approval from DHS.

The first step in requesting your grant funds is to confirm your correct Direct Deposit Information. Please go on-line to the AFG eGrants system at www.firegrantsupport.com and if you have not done so, complete and submit your SF 1199A, Direct Deposit Sign-up Form. Please forward the original, completed SF 1199A, Direct Deposit Sign-up Form, signed by your organization and the banking institution to the address below:

Department of Homeland Security
FEMA, National Preparedness Directorate
Grants Management Branch
500 C Street, SW, Room 334
Washington, DC 20472

Attn: Assistance to Firefighters Grant Program

After your SF 1199A is reviewed and you receive an email indicating the form is approved, you will be able to request payments online. Remember, you should basically request funds when you have an immediate cash need (i.e. you have a bill in-hand that is due within 30 days).

If you have any questions or concerns regarding the awards process, donations, or how to request your grant funds, please call the helpdesk at 1-866-274-0960.

Sincerely,

A handwritten signature in black ink, appearing to read 'Corey Gruber', with a long horizontal flourish extending to the right.

Corey Gruber
Acting Deputy Administrator
Federal Emergency Management Agency
National Preparedness Directorate



Official Site for the Assistance to Firefighters Grant Program

[Home](#) » [AFG Grants Home](#) » [2007 AFG Awards](#) » [Search Awards](#)

Program Information

AFG Grants
 Assistance to Firefighters Grants
 "Fire Grants"

- [AFG Home](#)
- [Award Announcements](#)
- [AFG Success Stories](#)
- [Guidance Documents](#)
- [Grant FAQs](#)
- [Application Statistics](#)
- [AFG Reports](#)

SAFER Grants
 Staffing for Adequate Fire and
 Emergency Response Grants

FP&S Grants
 Fire Prevention and Safety
 Grants

- OTHER LINKS**
- [Grant Management Tutorial](#)
 - [E-Grant Application](#)
 - [AFG Program Newsletter](#)

Assistance to Firefighters Grant (AFG) "Fire Grants"

Award Announcements - 2007

This page contains a listing of departments that have been awarded a grant for a fiscal year 2007.

2007 AFG Awards

[Previous Recipients: 2001](#) | [2002](#) | [2003](#) | [2004](#) | [2005](#) | [2006](#)

← [Return to search options](#)

SEARCH RESULTS

Your search results are listed below.

← [Return to main list](#)

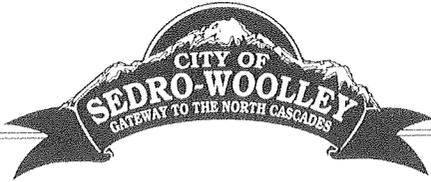
How To Sort By A Column:
 Click on a column heading to sort the list by that column.

Organization	City	ST	Program	Federal Share	Activity Level	Award Date
Centralia Fire Department	Centralia	WA	Vehicle Acquisition	\$256,500.00	Vehicle Acquisition (\$285,000)	07/27/07
City of Sedro-Woolley Fire Department	Sedro-Woolley	WA	Operations and Safety	\$84,920.00	Equipment (\$89,389)	07/27/07
Mason County Fire District #13	Elma	WA	Operations and Safety	\$59,462.00	Equipment (\$62,592)	07/27/07
Pend Oreille Fire Protection District # 2	Metaline Falls,	WA	Operations and Safety	\$54,716.00	Personal Protective Equipment (\$57,595)	07/27/07
Soap Lake Fire Department	Soap Lake	WA	Operations and Safety	\$17,196.00	Equipment (\$18,101)	07/27/07
Whatcom County Fire District No. 11	Lummi Island	WA	Operations and Safety	\$67,981.00	Equipment (\$70,559)	07/27/07

This Web site is presented by the National Preparedness Directorate of the Federal Emergency Management Agency in cooperation with the U.S. Fire Administration.

FEMA National Preparedness Directorate
 U.S. Department of Homeland Security
 Assistance to Firefighters Grants Program
 245 Murray Lane - Bldg. 410, SW, Washington, DC 20528-7000
 Phone: 1-866-274-0960 (Help Desk) | E-mail: firegrants@dhs.gov

Last updated: July 27, 2007



CITY OF SEDRO-WOOLLEY

Wastewater Treatment Plant
720 Murdock Street
Sedro-Woolley, WA 98284
Phone (360) 856-1100
Fax (360) 856-5269

CITY COUNCIL AGENDA
REGULAR MEETING

AUG 8 2007

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 3e

Memorandum

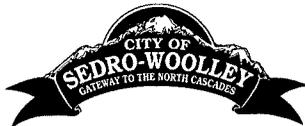
Date: July 30, 2007
To: Mayor Anderson and City Council
From: Debbie Allen, Wastewater Treatment Supervisor 
Subject: **GIS On-Call Services**

Background Information:

An on-call contract for GIS services with Sue Keonig was approved at the July 11th Council Meeting. Sue has since accepted another position over the summer and has recommended Rob Biggar to help with our project. Rob will be tasked with creating new map books, cleaning up the existing mapping data base, and creating other GIS map projects as time allows.

Recommended Action:

Authorize Mayor Anderson to sign an on-call agreement with Rob Biggar for GIS services.



ON-CALL PROFESSIONAL SERVICES AGREEMENT No. 07 - ____.
(To be used for engineering, professional, and consultant services)

This Agreement made and entered into this 08 day of August, 2007, by and between the City of Sedro-Woolley, a municipal corporation under the laws of the State of Washington, hereinafter referred to as "City" and Rob Biggar, Eco Tone Solutions, 22437 Glenn Road, Mount Vernon, WA 98225, hereinafter referred to as the "Contractor".

WHEREAS, the City desires to engage the Contractor to perform certain duties relating to professional services, and

WHEREAS, the Contractor has agreed to offer its professional services to perform said work, and

WHEREAS, the Contractor has represented and by entering into this Agreement now represents that it is fully qualified to perform the work to which it will be assigned in a competent and professional manner, to the standards required by City,

NOW, THEREFORE, IT IS MUTUALLY AGREED BETWEEN THE PARTIES:

The City hereby agrees to engage the Contractor and the Contractor hereby agrees to perform, in a satisfactory and proper manner, as determined by City, the services hereafter set forth in connection with this Agreement:

1. Scope of Services.

The Contractor agrees to perform in a satisfactory and proper manner, as determined by the City, services as GIS mapping projects that are requested by the City of Sedro-Woolley.

2. Relationship of Parties.

The Contractor, its subcontractors, agents and employees are independent Contractors performing professional services for City and are not employees of City. The Contractor, its subcontractors, agents and employees, shall not, as a result of this Agreement, accrue leave, retirement, insurance, bonding or any other benefits afforded to City employees. The contractor, subcontractors, agents, and employees shall not have the authority to bind City any way except as may be specifically provided herein.

The Contractor represents that it is customarily engaged in an independently established trade, occupation, profession or business of the same nature as that involved in the contract of services, and that it maintains a principal place of business other than City's office that is eligible for a business deduction under IRS regulations, and that on the effective date of this agreement it assumes responsibility for filing, at the next applicable filing period, a schedule of expenses with the IRS for the services subject to this agreement, it has established all required tax accounts with state government agencies, has a Washington State Uniform Business Identifier number, and is maintaining a separate set of books and records reflecting all expenses and income items of its business.

3. Compensation and Schedule of Payments.

City shall pay the Contractor an hourly rate of \$22.00 per hour.

The Contractor shall be paid monthly on the basis of invoices for compensation earned by the Contractor during the billing period, as agreed by the parties. Payment shall be made within ten (10) days after approval of the voucher by the City council.

4. Ownership of Records and Documents.

The written, graphic, mapped, photographic, or visual documents prepared by the Contractor under the scope of work of this Agreement are instruments of the Contractor's services for use by the City with respect to this project and, unless otherwise provided, shall be deemed the property of the City. The City shall be permitted to retain these documents, including reproducible camera-ready originals of reports, reproduction quality mylars of maps, duplicates of 35 mm slides, and copies in the form of computer files, for the City's use. The City shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, any reports, data, drawings, images or other material prepared under this Agreement, provided that the Contractor shall have no liability for the use of the Contractor's work product outside of the scope of its intended purpose.

5. Termination.

A. This agreement may be terminated by either party for reasonable cause, upon written notice to the other party. Reasonable cause shall include:

- a) Material violation of this agreement.
- b) Failure to maintain professional standards in the performance of services related to this agreement.

B. This agreement may be terminated without cause upon thirty (30) days notice by either party.

C. Termination of this agreement shall not relieve either party of their obligations under this agreement which accrue prior to the date of termination, or which, by their nature, are intended to survive completed performance of the scope of work, including the obligation of the City to pay for competent services performed prior to the date of termination.

6. Evaluation and Compliance with the Law.

The Contractor agrees to comply with all relevant, federal, state and municipal laws, rules and regulations, including laws governing equal employment opportunity, and prevailing or area standard wage laws, if applicable.

7. City Business and Occupation License.

Prior to performing work under this Agreement, Contractor shall secure a City of Sedro-Woolley Business and Occupation License.

8. Liability and Hold Harmless.

Each party shall indemnify, save, and hold harmless the other party of any claim, damages, losses, liability or expense cause by or resulting from their negligence related to the performance of this contract.

The Contractor shall provide proof to the City that it is insured under a professional liability insurance policy covering the work within the scope of this agreement, in such form and amounts as are acceptable to the City.

The Contractor shall provide proof to the City that it is insured under a general liability insurance policy covering the work within the scope of this agreement, in such form and amounts as are acceptable to the City.

For purposes of this agreement the Contractor waives immunity under RCW Title 51, the State Industrial Insurance Act for any claim brought by the City.

9. Employment Security. The Contractor shall comply with all employment security laws of the State of Washington, and shall timely make all required payments in connection therewith.

10. Amendments.

This Agreement shall not be altered, changed, or amended except by an instrument in writing executed by the parties hereto. Any changes in the scope of work or compensation shall be mutually agreed upon between the City and the Contractor and shall be incorporated in written amendments to this Agreement.

11. Scope of Agreement.

This Agreement incorporates all the agreements, covenants, and understanding between the parties hereto which are merged into this written agreement. No prior agreement or prior understanding, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless set forth in this Agreement or written amendment hereto.

12. Ratification.

Acts taken pursuant to this Agreement but prior to its effective date are hereby ratified and confirmed.

13. Assignability. This agreement is not assignable by either party, without written consent of the other party.

14. Notices. Any notice given in connection with this agreement shall be given in writing and shall be delivered either by hand to the party or by certified mail, return receipt requested, to the party at the party's address stated herein. Any party may change its address stated herein by giving notice of the change in accordance with this paragraph.

15. Choice of Law/Venue. Any dispute under this agreement or related to this agreement shall be decided in accordance with the laws of the State of Washington. Venue for any court proceeding arising under or related to this agreement shall be in Skagit County Superior Court.

16. Non-exclusive Agreement. This agreement shall not prevent the City of Sedro-Woolley from entering into a contract with another person or firm for similar services.

DATED this _____ day of _____, 20____.

CITY OF SEDRO-WOOLLEY
A Washington municipal corporation

By: _____
Mayor

Attest:

City Clerk

Approved as to Form:

City Attorney

CONTRACTOR:

Eco Tone Solutions
Rob Biggar

By: _____

Memorandum

CITY COUNCIL AGENDA
REGULAR MEETING

AUG 8 2007

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 34

To: Mayor Anderson and City Council
From: Finance & Hotel/Motel Committee
Date: 7/30/2007
Re: 2007 Lodging Tax Advisory Committee

Background: The Council Finance & Hotel/Motel Committee recommends appointment of the following members to the City of Sedro-Woolley Lodging Tax Advisory Committee for 2007:

Membership Category

Elected Official of City of Sedro-Woolley:	Tony Splane, Chairman
Businesses required to collect the tax:	James Montgomery, Skagit Motel Stacy Hicks, Three Rivers Inn
Persons involved in funded activities:	David Bricka, Chamber of Commerce Dale Robertson, Sedro-Woolley Museum

Recommendation: By motion authorize the appointment of Tony Splane, Stacy Hicks, James Montgomery, David Bricka and Dale Robertson to the Lodging Tax Advisory Committee.

CITY OF SEDRO-WOOLLEY, WASHINGTON
RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF SEDRO-WOOLLEY, APPOINTING
MEMBERS TO THE LODGING TAX ADVISORY COMMITTEE

Whereas, the City of Sedro-Woolley currently levies a lodging tax pursuant to Chapter 67.28 RCW; and

Whereas, the State Legislature has passed SSB 5867, enacted as Chapter 452, Laws of 1997, and

Whereas, the City established a Lodging Tax Advisory Committee in September, 1997;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, HEREBY RESOLVES, as follows:

Section 1. The following persons are appointed to serve as members of the City of Sedro-Woolley Lodging Tax Advisory Committee:

Membership Category	Appointee
Elected Official of City of Sedro-Woolley	Tony Splane
Representatives of businesses required to collect the tax	Stacy Hicks, Three Rivers Inn James Montgomery Skagit Motel
Persons involved in activities authorized to be funded:	David Bricka Chamber of Commerce Dale Robertson Sedro-Woolley Museum

Section 6. This resolution shall take effect immediately upon passage.

PASSED by the City Council this ____ day of _____, 2007.

CITY OF SEDRO WOOLLEY

Mayor

ATTEST:

City Clerk

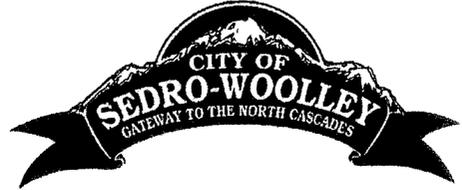
APPROVED AS TO FORM:

City Attorney

CITY COUNCIL AGENDA
REGULAR MEETING

AUG 8 2007

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 39



To: City Council

From: Eron Berg

Date: August 8, 2007

Re: Joint Purchasing Interlocal Agreement with Fire District No. 15

ISSUE: Should the City enter into a joint purchasing interlocal with Douglas/Okanogan Fire Protection District No. 15?

BACKGROUND: The Interlocal Cooperation Act allows cities to agree to a wide variety of arrangements that benefit municipalities within the State of Washington. This proposed agreement allows both the City and District 15 to share effort in developing vendor lists, bids, etc. It does not obligate the City to any particular purchases. It does, however, allow District 15 to use our recent process for awarding the Fast Attack Vehicle for their own purchase.

RECOMMENDATION: Approve the interlocal as part of the consent agenda.

After Recording Return to:

DOUGLAS/OKANOGAN COUNTY FIRE PROTECTION DISTRICT NO. 15
P.O. Box 490
BREWSTER, WA 98812

THE PARTIES AGREE AS FOLLOWS:

INTERLOCAL JOINT PURCHASING AGREEMENT

BETWEEN

DOUGLAS/OKANOGAN COUNTY FIRE PROTECTION DISTRICT NO. 15

AND

CITY OF SEDRO-WOOLLEY

THIS INTERLOCAL AGREEMENT is entered into under Chapter 39.34 RCW on this _____ day of _____, 2007 ___ between Douglas/Okanogan County Fire Protection District No. 15, Washington, a political subdivision of the State of Washington ("District No. 15 "), and City of Sedro-Woolley, Washington, a political subdivision of the State of Washington ("Sedro-Woolley").

1. PURPOSE:

The parties desire to establish a procedure for making joint purchases so that each party may acquire goods and services upon more favorable terms and conditions. This Interlocal Agreement will provide the framework and authority by which particular joint purchases may hereafter be made.

2. RESPONSIBILITIES:

2.1 Sedro-Woolley, in contracting for the purchase of goods and services for itself, agrees to allow and hereby authorizes District No. 15 to place orders for such goods and services under the same contract, to the extent permitted by law and to the

extent agreed upon between the parties and vendors. Likewise, District No. 15, in contracting for the purchase of goods and services for itself, agrees to allow and hereby authorizes Sedro-Woolley to place orders for such goods and services under the same contract, to the extent permitted by law and to the extent agreed upon between the parties and vendors. Any contract for the purchase of goods and services made by Sedro-Woolley prior to the execution of this agreement may be extended to include District No. 15 with the concurrence of the vendor. Any contract for the purchase of goods and services made by District No. 15 prior to the execution of this agreement may be extended to include Sedro-Woolley with the concurrence of the vendor. Pursuant to RCW 39.34.030 (5) (b) any statutory obligation to provide notice for bids or proposals that applies to the parties shall be satisfied if the party that awarded the bid, proposal, or contract complied with its own statutory requirements and posted the bid or solicitation notice on a web site established and maintained by a public agency, purchasing cooperative, or similar service provider, for purposes of posting public notice of bid or proposal solicitations.

2.2 Neither party shall be responsible to the other for the performance or nonperformance of contracts by vendors.

2.3 In making purchase contracts hereunder, the original contracting party shall be obligated only to comply fully with the legal requirements applicable to its own purchase. It shall be the obligation of the party seeking to place additional orders under the same contract to be certain that legal requirements applicable to that jurisdiction have been met.

2.4 Each party shall have the right to contract independently for the purchase of any goods or services. Each party shall also have the right to exclude the other party from particular purchases, for any reason, with or without notice to the other party. PROVIDED, that nothing in the two preceding sentences shall impair existing or pending joint purchases of the parties.

3. TERM OF AGREEMENT:

This Agreement shall take effect immediately and shall continue in effect until terminated.

4. MANNER OF FINANCING:

This Agreement shall not require financing as neither party shall be responsible to the other for the performance or nonperformance of purchasing contracts entered into by the other party.

5. ADMINISTRATION: The following individuals are designated as representatives of the respective parties. The representatives shall be responsible for administration of this Agreement and for coordinating and monitoring performance under this Agreement.

In the event such representatives are changed, the party making the change shall notify the other party.

- 5.1 District No. 15's representative shall be the District Administrator.
- 5.2 Sedro-Woolley's representative shall be the City Supervisor.

6. TREATMENT OF ASSETS AND PROPERTY: No fixed assets or personal or real property will be jointly or cooperatively, acquired, held, used, or disposed of pursuant to this Agreement.

7. INDEMNIFICATION: Each party agrees to be responsible and assume liability for its own wrongful and/or negligent acts or omissions or those of their officials, officers, agents, or employees to the fullest extent required by law, and further agrees to save, indemnify, defend, and hold the other party harmless from any such liability. It is further provided that no liability shall attach to the either party by reason of entering into this contract except as expressly provided herein.

8. TERMINATION: Any party hereto may terminate this Agreement upon thirty (30) days notice in writing either personally delivered or mailed postage-prepaid by certified mail, return receipt requested, to the party's last known address for the purposes of giving notice under this paragraph; PROVIDED, that termination shall not affect or impair joint purchases of the parties that are agreed to on or before the date of termination.

9. CHANGES, MODIFICATIONS, AMENDMENTS AND WAIVERS: The Agreement may be changed, modified, amended or waived only by written agreement executed by the parties hereto. Waiver or breach of any term or condition of this Agreement shall not be considered a waiver of any prior or subsequent breach.

10. SEVERABILITY: In the event any term or condition of this Agreement or application thereof to any person or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications of this Agreement which can be given effect without the invalid term, condition, or application. To this end the terms and conditions of this Agreement are declared severable.

11. ENTIRE AGREEMENT: This Agreement contains all the terms and conditions agreed upon by the parties. All items incorporated herein by reference are attached. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

12. OTHER PROVISIONS:

IN WITNESS WHEREOF, the parties have executed this Agreement this ____ day of _____, _____.

APPROVED:

DOUGLAS/OKANOGAN COUNTY
FIRE PROTECTION DISTRICT NO. 15

Chairman

CITY OF SEDRO-WOOLLEY

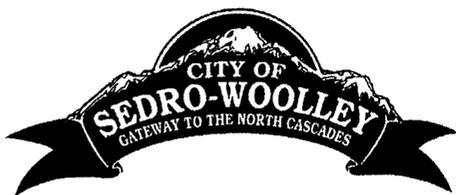
Mike Anderson
Mayor

Patsy Nelson,
Clerk-Treasurer

Approved as to form:

Eron Berg
City Attorney

UNFINISHED BUSINESS



CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
720 Murdock Street
Sedro-Woolley, WA 98284
Phone (360) 855-1661
Fax (360) 855-0707

Eron M. Berg
City Supervisor/City Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: City Hall Update
DATE: August 8, 2007

PROJECT STATUS: The Project is progressing as anticipated; second floor framing is in the works with electrical rough-in in process on the first floor.

ISSUES: 1. Should the Council approve the proposed Change Order Number 1 (which is the formal approval of the first six modification proposal requests, copy attached)?

PENDING ISSUES:

1. PSE pole at entrance to building: It appears that Verizon will charge between \$3,000 and \$5,000 for their work to underground that section. Still waiting for information from the cable provider regarding their costs. We will need to make a decision soon on this potential change as the final service connection is near.

2. Generators. Should have additional information and a recommendation for the August 22, 2007 meeting.

3. FF&E budget still pending further review and discussion. I would like to proceed with the casework for the desks in the offices and seek pricing for this addition.

4. Telecommunications. I am in the process of requesting qualifications from telecommunications consultants. The purpose is to get competent and unbiased advice about the type of system the City should purchase for the new facility, how to incorporate it with or replace the old system at the police/fire headquarters, and whether it would make sense to link other City facilities in the same system. This is anticipated to cost between \$10,000 and \$15,000. The alternative is to solicit bids from equipment suppliers who would each spec and bid their own equipment.

REQUEST FOR ACTION:

1. Change order number one in the amount of \$42,217.33 is ready for approval. Change order number one includes MPR 1R, 2, 3, 4, 5R and 6R.

INFORMATIONAL ITEMS:

The following is a log of pending and approved modifications:

MODIFICATION PROPOSAL REQUESTS:

Approved Under Resolution:

5-29-2007	1R	Cascade Gas delays	\$ 9,270.37
5-29-2007	2	Costs related to electrical conflict under the elevator	\$ 1,660.19
5-29-2007	3	Re-routing conduit as a result of site conditions	\$ 615.79
6-28-2007	4	Additional work required following response to RFI 8 (AR's 8 & 12): additional beam	\$ 1,104.69
7-25-2007	6R	Addition of operable windows	\$10,597.78

Under Council action on May 23, 2007:

7-25-2007	5R	Authorization to revise floor plan to redesign building, planning and engineering	\$18,968.51
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Under Council action on June 13, 2007:

6-13-2007	n/a	Addition to Carletti contract	up to \$30,000.00
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Pending consideration of the City & pricing from Contractor:

n/a	7	Electric door strikes	pending
n/a	8	Electric keypad entrance	pending
n/a	9	Electrical revision following MPR 5R	pending
n/a	10	Re-roofing existing structure	pending
n/a	11	Addition of wires/boxes to Room 202	pending

RECOMMENDATION:

1. Motion to authorize the Mayor to sign the proposed Change Order No. 1 in the amount of \$42,217.33.

Change Order

Distribution to: _____ Owner
 _____ Architect
 _____ Contractor
 _____ Field

Project: SEDRO WOOLLEY COUNCIL EXP
 (name and address) 220 MUNRO STREET
 SEDRO WOOLLEY, WA 98284

Change order number: 001
 Initiation date: 07/26/07
 Architect's project no:

To: Colacurcio Brothers, Inc.
 (contractor) 3287 H Street Road
 Blaine, WA 98230

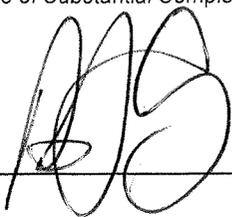
Contract for: SEDRO WOOLLEY COUNCIL EXP
 Contract date: 04/17/07

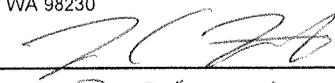
You are directed to make the following changes in this Contract:

- 9,270.37 ADDED COST FOR DELAYS AND ADDITIONAL WORK DUE TO CONFLICTS WITH EXISTING GAS LINE AND POWER CONDUITS. PER RESPONSE TO RFI #006
- 1,660.19 ADDED COST TO EXCAVATE UNSUITABLE MATERIALS UNDER ELEVATOR FOUNDATION
- 615.79 ADDITIONAL COST FOR WIRE TO REROUTE THE CONDUIT PER RESPONSE TO RFI #006
- 1,104.69 ADDED COST FOR ADDITIONAL WORK PER AR'S 12 & 18 AND THE RESPONSE TO RFI #008
- 18,968.51 ADDED COST FOR EXTRA WORK INVOLVED WITH FLOOR PLAN REVISIONS AT THE RECEPTION AREA
- 10,597.78 ADDED COST FOR WINDOW REVISIONS TO ADD VENTS PER ARCHITECTS DISCUSSION WITH GENERAL STOREFRONTS

Not valid until signed by the Owner, the Architect, and the Contractor.

The original (Contract Sum) (Guaranteed Maximum Price) was	\$	2,894,000.00
Net change by previously authorized Change Orders	\$	0.00
The (Contract Sum) (Guaranteed Maximum Price) prior to this Change Order was	\$	2,894,000.00
The (Contract Sum) (Guaranteed Maximum Price) will be (increased) (decreased) (unchanged) by this Change Order	\$	42,217.33
The new (Contract Sum) (Guaranteed Maximum Price) including this Change Order will be	\$	2,936,217.33
The Contract Time will be (increased) (decreased) (unchanged) by (21) days		
The date of Substantial Completion as of the date of this change order therefore is _____.		

Architect 
 By _____
 Date 7/26/07

Contractor
 Colacurcio Brothers, Inc.
 3287 H Street Road
 Blaine, WA 98230
 By 
 Date 7-26-07

Owner
 CITY OF SEDRO WOOLLEY
 720 MURDOCK STREET
 SEDRO WOOLLEY, WA 98284
 By _____
 Date _____

MODIFICATION PROPOSAL REQUEST

PROJECT **Sedro-Woolley Courtroom/Council Expansion**

TITLE OF CHANGE Storm Revisions and Delays

PROPOSAL NO. 1R

REQUEST FOR MODIFICATION: Colacurcio Brothers Construction Company, Inc. Contractor, THE MAIN CONTRACT with **City of Sedro-Woolley** dated April 17, 2007 request the changes as outlined below and/or detailed on the attachments.

ISSUED BY: Manley McIntyre - Colacurcio Brothers, Inc.

DATE ISSUED: 5/29/07

Additional costs and project delays due to conflicts with existing gas line and power conduits and per responses to RFI #006. Pricing is based on approval and written direction to proceed by 5/16/07 so that our forces can be dispatched to re-mobilize on 5/17/06. 5/17/07 Pricing revised to reflect actual costs to dig for Cascade Natural Gas, move conduit and install storm as originally designed per field direction from architect on 5/17/06.

Note: If project is substantially complete by the date originally set for substantial completion. CBCI will credit back the costs for extended temp facilities and supervision and will pro rate the credit if substantial completion is achieved after the original date but before the revised date.

DISTRIBUTION via fax/e-mail (1) Colacurcio Brothers Construction (Manley McIntyre) (3) Carletti Architects (Quienten Sutter)

MODIFICATION PROPOSAL TO: **City of Sedro-Wolley**

We propose to perform all changes described in the above request for a total **(ADDITION)** ~~(DEDUCTION)~~ to the

contract sum of: Nine thousand two hundred seventy dollars and thirty-seven cents \$ 9,270.37
State Sales Tax ~~(INCLUDED)~~ **(EXCLUDED)**

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Detail Sheets. We request and ~~(EXTENSION)~~ ~~(REDUCTION)~~ (leave blank if "0" days) of 9 calendar days in the completion time because of this change. We agree to be bound by this proposal for 30 days from signature date.

SUBMITTED BY [Signature] DATE 5-30-07
(Contractor's Signature)

DISTRIBUTION (1) signed originals with attached cost breakdown to Quienten Sutter (Carletti Architects)

[] Returned to Contractor for revision/reevaluation. See comments above/attached

AUTHORIZATION TO: Carletti Architects (Quienten Sutter) recommends acceptance of the foregoing proposal.

RECOMMENDED BY [Signature] DATE 5/30/07

AUTHORIZED BY [Signature] DATE 5-30-07
(Owner's signature)

As indicated above, the Owner accepts the foregoing proposal and authorizes performance of the changes specified. A Change Order (CO) will follow which includes the MP amount. Billing cannot be honored for the MPR until issuance of the CO.

DISTRIBUTION After signature, (1) original retained by Owner, (1) original to Architect, (1) original to Contractor

Itemization of Costs

Location: MUNICIPAL BUILDING AND COURTROOM / COUNCIL EXPANSION

Description Of Work: Delay due to grade conflict with gas, standby time for equipment, increased installation cost and move conduit

Owner/Engineer: CITY OF SEDRO WOOLLEY

Job No.: 207008

Date: 5/17/2007

Item	Class.	Straight Time		Over Time		Amount
		Hours	Rate	Hours	Rate	
Aaron Butcher - 5/3	foreman operator	4.00	50.34		70.63	0.00
Aaron - Gas Excavation	operator	2.00	49.19		68.90	196.76
Aaron - Move conduit	operator	2.00	49.19		68.90	98.38
Jake Henffin - 5/3	laborer	4.00	40.93		68.90	98.38
Jake - Gas Excavation	laborer	2.00	40.93		56.73	163.72
Nick - Gas Excavation	laborer	2.00	40.93		56.73	81.86
Jake - Move conduit	laborer	2.00	40.93		56.73	81.86
Nick - Move Conduit	laborer	2.00	40.93		56.73	81.86
Tony Devries - 5/3	trucker	3.50	23.75		31.10	83.13
Tony - Gas Excavation	trucker	2.00	23.75		31.10	47.50
Tony - Move Conduit	trucker	2.00	23.75		31.10	47.50
Labor Subtotal						1,062.81
Mark-up 15%						159.42
Labor Total						1,222.23

Description	Quantity	Materials		Amount
		Unit	Unit Price	
Catch Basin Risers - 6'		EA	35.20	0.00
Catch Basin Risers - 4'		EA	34.32	0.00
Recrete		EA	18.78	0.00
Gravel Backfill		TN	8.40	0.00
USE TAX @ 0.0%				0.00
Material Subtotal				0.00
Mark-up 15%				0.00
Material Total				0.00

Description	Hours Worked	Equip. Rate	Equipment		Total
			Operating Cost	Rate	
Excavator - Cat 315	8.00	46.00	14.35	60.35	482.80
Excavator - STANDBY	72.00	17.50	9.67	17.50	1,260.00
Excavator - EX 135		34.00	6.85	43.67	0.00
Excavator - Kubota Mini Loader - Cat II 28		25.75	9.40	32.60	0.00
Backhoe-416 Cat/310 JD		59.00	6.25	68.40	0.00
Backhoe - STANDBY	48.00	29.00	6.25	35.25	0.00
Pick-up - crew truck	8.00	14.50	4.95	14.50	696.00
Dump truck - Solo	8.00	5.10	4.95	10.05	80.40
Dump truck - Truck & Pup	7.50	32.00	6.95	38.95	292.13
		37.00	7.95	44.95	0.00
Equipment Subtotal					2,811.33
Small Tools @ 3% of equip					0.00
Subtotal					2,811.33
Mark-up 15%					421.70
Equipment Total					3,233.02

Subcontractors & Trucks				
Description	Quantity	Unit	Unit Price	Amount
Dump Truck - solo		HR		0.00
Dump Truck w/ trailer		HR		0.00
Dump Fee		TY	2.00	0.00
Re-mobilization - backhoe	1.00	LS	200.00	200.00
Subcontract Subtotal				200.00
Mark-up 15%				30.00
Subcontract Total				230.00

SUMMARY				
Labor Total				1,222.23
Equipment Total				3,233.02
Material Total				0.00
Subcontract Total				230.00
Subtotal				4,685.25
Total Costs				4,685.25

MODIFICATION PROPOSAL REQUEST

PROJECT **Sedro-Woolley Courtroom/Council Expansion**

TITLE OF CHANGE Over-excavation at elevator foundation

PROPOSAL NO. 2

REQUEST FOR MODIFICATION: Colacurcio Brothers Construction Company, Inc. Contractor, THE MAIN CONTRACT with **City of Sedro-Woolley** dated April 17, 2007 request the changes as outlined below and/or detailed on the attachments.

ISSUED BY: Manley McIntyre - Colacurcio Brothers, Inc.

DATE ISSUED : 5/29/07

Added cost to excavate unsuitable materials under elevator foundation and conduits running beneath it. Wrap the conduit with ridged insulation and back fill with CDF.

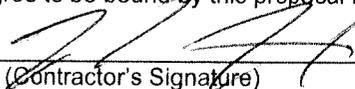
DISTRIBUTION via fax/e-mail (1) Colacurcio Brothers Construction (Manley McIntyre) (3) Carletti Architects (Quienten Sutter)

MODIFICATION PROPOSAL TO: **City of Sedro-Wolley**

We propose to perform all changes described in the above request for a total **(ADDITION)** ~~(DEDUCTION)~~ to the

contract sum of: One thousand six hundred sixty dollars and nineteen cents \$ 1,660.19
State Sales Tax ~~(INCLUDED)~~ **(EXCLUDED)**

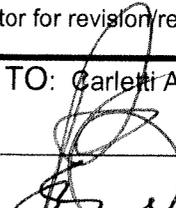
The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Detail Sheets. We request and ~~(EXTENSION)~~ ~~(REDUCTION)~~ (leave blank if "0" days) of _____ calendar days in the completion time because of this change. We agree to be bound by this proposal for 30 days from signature date.

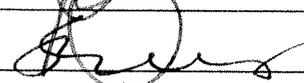
SUBMITTED BY  DATE 5-30-07
(Contractor's Signature)

DISTRIBUTION (1) signed originals with attached cost breakdown to Quienten Sutter (Carletti Architects)

[] Returned to Contractor for revision/reevaluation. See comments above/attached

AUTHORIZATION TO: Carletti Architects (Quienten Sutter) recommends acceptance of the foregoing proposal.

RECOMMENDED BY  DATE 5-30-07

AUTHORIZED BY  DATE 5-31-07
(Owner's signature)

As indicated above, the Owner accepts the foregoing proposal and authorizes performance of the changes specified. A Change Order (CO) will follow which includes the MP amount. Billing cannot be honored for the MPR until issuance of the CO.

DISTRIBUTION After signature, (1) original retained by Owner, (1) original to Architect, (1) original to Contractor



3287 H Street Road
 Blaine, WA 98230
 Ph 360-332-4044
 Fax 360-332-5079
 Lic# COLACBI150P8

REQUEST FOR INFORMATION

RFI NUMBER: 009

Attention: Quentin Sutter

CC: Manley McIntyre, Peter Carletti, Michelle Turner

RFI Author: Tim Post

Project: Sedro Woolley Courthouse Expansion

RE: Project # 207008

Information Requested

The elevator submittal calls for a elevation drop of 4'-2" from F.F. to the top of the elevator slab. The elevator slab is 10" thick. Thus, the bottom of the elevator slab should be 5"-0" below F.F. A 2' wide bank of existing conduits (fiber optic, phone etc.) with a top elevation 4'-10 1/2" below F.F. passes through the elevator pit. Is it acceptable to embed the existing conduits into the bottom of the elevator slab 1 1/2"? Please direct.

Reference Drawings Number S3.1, ThyssenKrupp Elevator Submittal

Date Required: ASAP

Notification1: 5-21-07

Is Extra Time required: Will review

Will Extra Cost Result: Will review

(Colacurcio Bros. Const. Co. Inc. specifically reserves the right to claim extra time and extra costs for work involved with this RFI if it is deemed to be extra to the contract as directed by the Owner, Engineer, or Architect, and this hereby serves as notice.)

Response:

IT IS ACCEPTABLE TO LEAVE EXIST CONDUITS IN PLACE. WE RECOMMEND WRAPPING CONDUITS W/ RIGID FOAM AND FILLING W/ CDF TO THE TOP OF THE RIGID FOAM / BOTTOM OF FTG. AS SHOWN IN FS-8

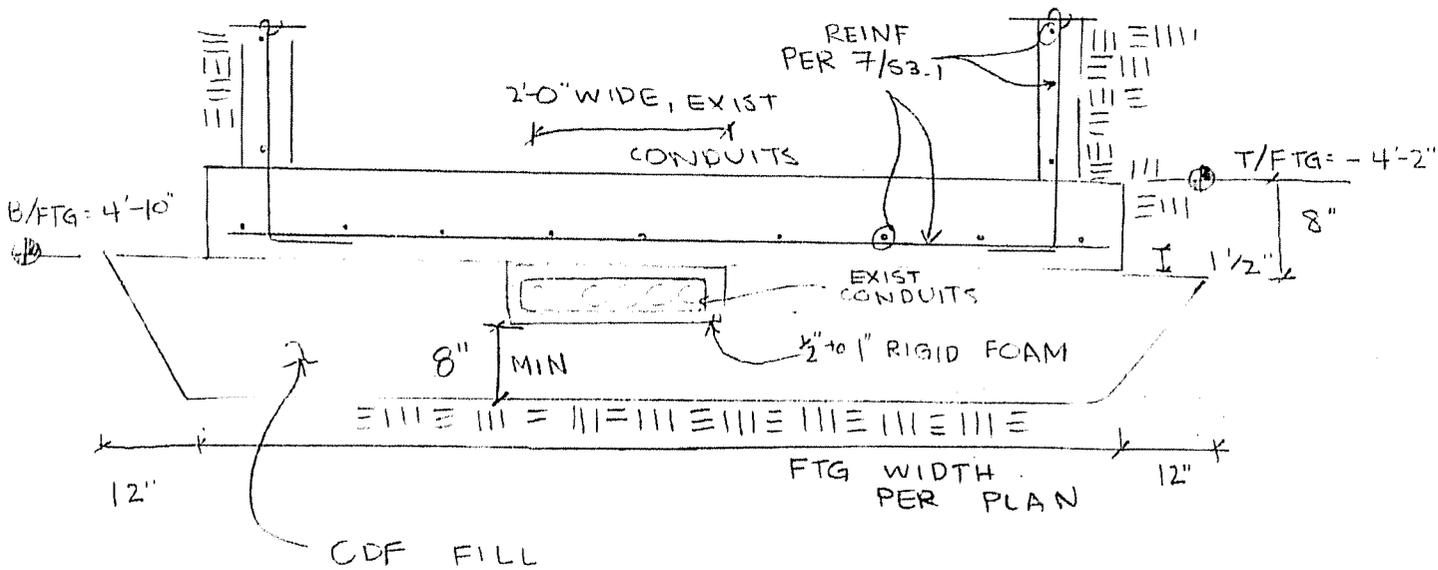
Greg O'Brien
 DCI ENGINEERS
 05/22/07

Signed: _____

Date: _____

THIS IS NOT AN AUTHORIZATION TO PROCEED WITH WORK INVOLVED EXTRA COSTS AND/OR TIME. CHANGES TO THE CONTRACT MUST BE IN ACCORDANCE WITH THE CONTRACT DOCUMENTS.

Project JEDRO WALLEY CH	Date 05/22/07
Subject ELEVATOR FTG REVISION	By CTN



SECTION AT ELEVATOR FTG
W/ EXIST CONDUITS.

NOTE: FOLLOW RECOMMENDATIONS BY GEOTEST FOR EXCAVATION & FILL.

MODIFICATION PROPOSAL REQUEST

PROJECT **Sedro-Woolley Courtroom/Council Expansion**

TITLE OF CHANGE Credit/Add for rerouting conduit.

PROPOSAL NO. 03

REQUEST FOR MODIFICATION: Colacurcio Brothers Construction Company, Inc. Contractor, THE MAIN CONTRACT with City of Sedro-Woolley dated April 17, 2007 request the changes as outlined below and/or detailed on the attachments.

ISSUED BY: Manley McIntyre - Colacurcio Brothers, Inc.

DATE ISSUED : 5/29/07

Re-routing the conduit per the response to RFI #006 results in a net add in costs.

DISTRIBUTION via fax/e-mail (1) Colacurcio Brothers Construction (Manley McIntyre) (3) Carletti Architects (Quienten Sutter)

MODIFICATION PROPOSAL TO: **City of Sedro-Wolley**

We propose to perform all changes described in the above request for a total **(ADDITION)** (~~DEDUCTION~~) to the

contract sum of: Six hundred fifteen dollars and seventy-nine cents. \$ 615.79
State Sales Tax **(INCLUDED)** (~~EXCLUDED~~)

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Detail Sheets. We request and **(EXTENSION)** (~~REDUCTION~~) (leave blank if "0" days) of _____ calendar days in the completion time because of this change. We agree to be bound by this proposal for 30 days from signature date.

SUBMITTED BY [Signature] DATE 5-30-07
(Contractor's Signature)

DISTRIBUTION (1) signed originals with attached cost breakdown to Quienten Sutter (Carletti Architects)

[] Returned to Contractor for revision/reevaluation. See comments above/attached

AUTHORIZATION TO: Carletti Architects (Quienten Sutter) recommends acceptance of the foregoing proposal.

RECOMMENDED BY [Signature] DATE 5.30.07

AUTHORIZED BY [Signature] DATE 5-31-07
(Owner's signature)

As indicated above, the Owner accepts the foregoing proposal and authorizes performance of the changes specified. A Change Order (CO) will follow which includes the MP amount. Billing cannot be honored for the MPR until issuance of the CO.

DISTRIBUTION After signature, (1) original retained by Owner, (1) original to Architect, (1) original to Contractor

Project: Sedro-Woolley Courthouse Expansion
Description of Work: Credit for less conduit and Added Cost for additional Wire per the response to RFI #006.
Owner / Architect: City of Sedro-Woolley - Carletti Architects

Modification Proposal Request

MPR 03
Job No. 207008
Date: 05/29/07

Description	Class	Straight Time		Overtime		Amount
		Hrs	Rate	Hrs	Rate	
Superintendend Carpenter			49.50 48.50			
Use additional sheet if necessary						
Labor - Subtotal *Mark-Up at 15%						
Labor Total						

Description	Quantity	Unit	Unit Price	Amount
Use additional sheet if necessary				
Material Subtotal Mark-Up at 15%				
Material Total				

Description	Cola. Bros. #	Hours Worked	Equip Rate	Oper. Cost	Total Rate	Total Amount
Excavator - Cat315			46.00	14.35	60.35	
Excavator - Standby			17.50		17.50	
Backhoe - 416 Cat/310 JD			29.00	6.25	35.25	
Backhoe - Standby			14.50		14.50	
Pick-up - crew truck			5.10	4.95	10.05	
Dump truck - Solo			32.00	6.95	38.95	
Notes:						
Equipment Subtotal						
Small Tools at 0% of Labor						
Subtotal						
Mark-Up at 15%						
Equipment Total						

Subcontractors						
Description	Quantity	Unit	Unit Price	Amount		
Scott Electric	1.00	LS	(768.35)	(768.35)		
Scott Electric	1.00	LS	1,344.70	1,344.70		
CBCI -4% of Credit	1.00	LS	(30.73)	(30.73)		
Subcontract Subtotal				545.62		
Mark-Up at 8%				43.65		
Subcontract Total				589.27		
Use additional sheet if necessary						
Summary						
Labor - Total				-		
Equipment - Total				-		
Material - Total				-		
Subcontract - Total				589.27		
Bonds & Insurance 4.5%				26.52		
Subtotal				589.27		
Total Cost This Change				615.79		

Sedro Woolley Courthouse/Council Expansion

Credit back for 2" PVC (COP ELE-02)

1. Direct Labor Costs

Trade	Wage Rate	Proposed Hours	Costs
Journeyman	\$44.32	11	\$ 487.52
Engineering for as-builts			
Total Labor Costs			\$ 487.52
Overhead & Profit on Labor		7%	\$ 34.13

2. Direct Material Costs

Description	Quantity	Units	Unit Cost	Cost
2"PVC SCH 40	440		\$ 52.00	\$ 228.80
2"PVC COUPL	4		\$ 44.00	\$ 1.76
			\$ -	\$ -
			\$ -	\$ -

Total Material Cost	\$ 230.58
Overhead & Profit on Material	7% \$ 16.14

4. Prime Subcontractors Proposals

Name	Cost
	\$ -
	\$ -
	\$ -

Total Cost of Subcontractors	\$ -
5. Subtotal	\$ 768.35
6. Overhead & Profit by the Prime Contractor	10% \$ -
7. Additional Cost for Bond & Insurance	5.00% \$ -
Credit back for 2" PVC Conduit	\$ 768.35

Sedro Woolley Courthouse/Council Expansion

Reroute 2" PVC conduits per RFI-006 (COP ELE-01)

1. Direct Labor Costs

Trade	Wage Rate	Proposed Hours	Costs
Journeyman	\$44.32	9	\$ 398.88
Engineering for as-builts			\$ 398.88
Total Labor Costs			\$ 59.83
Overhead & Profit on Labor		15%	

2. Direct Material Costs

Description	Quantity	Units	Unit Cost	Cost
2"PVC SCH 40	60		\$ 52.00	\$ 31.20
2"PVC COUPL	4		\$ 44.00	\$ 1.76
2"PVC FA	8		\$ 63.00	\$ 5.04
2"GRS 90 ELBOW	4		\$1,200.00	\$ 48.00
3/0 USE CU	240		\$2,461.20	\$590.69
1/0 USE CU	60		\$1,562.14	\$93.73

Total Material Cost	\$ 770.42
Overhead & Profit on Material	15% \$ 115.56

4. Prime Subcontractors Proposals

Name	Cost
	\$ -
	\$ -
	\$ -

Total Cost of Subcontractors

5. Subtotal

6. Overhead & Profit by the Prime Contractor

7. Additional Cost for Bond & Insurance

Total cost of Proposed Estimate Without Sales Tax

	\$ -
	\$ 1,344.70
10%	\$ -
5.00%	\$ -
	<u>\$ 1,344.70</u>



3287 H Street Road
Blaine, WA 98230
Ph 360-332-4044
Fax 360-332-5079
Lic# COLACBI150P8

REQUEST FOR INFORMATION

RFI NUMBER: 006

Attention: Quienten Sutter

CC: Manley McIntyre, Peter Carletti

RFI Author: Tim Post

Project: Sedro-Woolley Council/Courtroom Expansion

RE: Project # 207008

Information Requested

Conduits from the existing power pole on Murdock Street on Grid E have been located and run directly under the building footing on Grid 2 from Grid F to G, continuing through Grid H, then turning East behind the building running through Grid 7 as shown. Proposed storm line is in conflict with existing gas and power elevations. The top of the existing gas line elevation is 54.43, the bottom is 54.07. The existing power conduit top elevation is 54.37, the bottom is 54.00. The existing storm is at i.e. 53.83 at the existing catch basin to the east. The existing catch basin on Munro St i.e. is 53.38. The outside diameter of the existing 18" pipe is 1'9 5/8". Colacurcio cannot proceed with storm line, catch basins, or building excavation until conflict is resolved. The storm line must be installed prior to building foundation due to space access restrictions. Please direct ASAP.

Reference Drawings Number Sheet E2.0

Date Required: ASAP

Notification1: 5-3-07

Is Extra Time required: Yes

Will Extra Cost Result: Yes

(Colacurcio Bros. Const. Co. Inc. specifically reserves the right to claim extra time and extra costs for work involved with this RFI if it is deemed to be extra to the contract as directed by the Owner, Engineer, or Architect, and this hereby serves as notice.)

Response:

The electrical conduits can be pushed up in order to allow the installation of the storm drain. The conduits will become abandoned after the existing service is backfed. The location of these conduits is different than anticipated. Please see the attached sketch for a revised location for intercepting and re-routing these conduits.

Signed: Bill Diephuis

Date: 5/4/07

THIS IS NOT AN AUTHORIZATION TO PROCEED WITH WORK INVOLVED EXTRA COSTS AND/OR TIME. CHANGES TO THE CONTRACT MUST BE IN ACCORDANCE WITH THE CONTRACT DOCUMENTS.

MODIFICATION PROPOSAL REQUEST

PROJECT **Sedro-Woolley Courtroom/Council Expansion**

TITLE OF CHANGE Revisions per plan and USDA review.

PROPOSAL NO. 4

REQUEST FOR MODIFICATION: Colacurcio Brothers Construction Company, Inc. Contractor, THE MAIN CONTRACT with City of Sedro-Woolley dated April 17, 2007 request the changes as outlined below and/or detailed on the attachments.

ISSUED BY: Manley McIntyre - Colacurcio Brothers, Inc.

DATE ISSUED: 6/14/07

Added costs for additional work per AR's 12&18 and response to RFI #008.

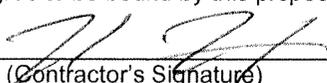
DISTRIBUTION via fax/e-mail (1) Colacurcio Brothers Construction (Manley McIntyre) (3) Carletti Architects (Quienten Sutter)

MODIFICATION PROPOSAL TO: **City of Sedro-Wolley**

We propose to perform all changes described in the above request for a total (**ADDITION**) (~~DEDUCTION~~) to the

contract sum of: One thousand one hundred four dollars and sixty-nine cents. \$ 1,104.69
State Sales Tax (~~INCLUDED~~) (**EXCLUDED**)

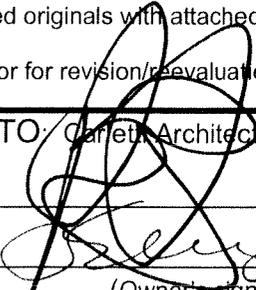
The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Detail Sheets. We request and (**EXTENSION**) (~~REDUCTION~~) (leave blank if "0" days) of _____ calendar days in the completion time because of this change. We agree to be bound by this proposal for 30 days from signature date.

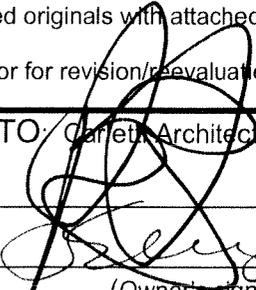
SUBMITTED BY  DATE 6-14-07
(Contractor's Signature)

DISTRIBUTION (1) signed originals with attached cost breakdown to Quienten Sutter (Carletti Architects)

[] Returned to Contractor for revision/reevaluation. See comments above/attached

AUTHORIZATION TO: Carletti Architects (Quienten Sutter) recommends acceptance of the foregoing proposal.

RECOMMENDED BY  DATE 6/15/07

AUTHORIZED BY  ELONBERG DATE 6-28-07
(Owner's signature)

As indicated above, the Owner accepts the foregoing proposal and authorizes performance of the changes specified. A Change Order (CO) will follow which includes the MP amount. Billing cannot be honored for the MPR until issuance of the CO.

DISTRIBUTION After signature, (1) original retained by Owner, (1) original to Architect, (1) original to Contractor

Itemization of Costs

Colacurcio Brothers Construction Co. Inc.

Project: Sedro-Woolley Courthouse Expansion
Description of Work: Additional costs related to AR's 12&18, and the response to RFI # 008.
Owner / Architect: City of Sedro-Woolley - Carletti Architects
Modification Proposal Request
MPPR 04
Job No. 207008
Date: 05/31/07

Description	Class	Straight Time		Overtime		Amount	Description	Quantity	Unit	Unit Price	Amount	
		Hrs	Rate	Hrs	Rate							
Install Clips and additional Beam	Superintendent Carpenter	2.00	49.50 48.50			97.00	6x10	1.00	EA	48.00	48.00	
Use additional sheet if necessary						97.00	Material Subtotal					48.00
Labor - Subtotal						14.55	Mark-Up at 15%					7.20
Labor Total						111.55	Material Total					55.20

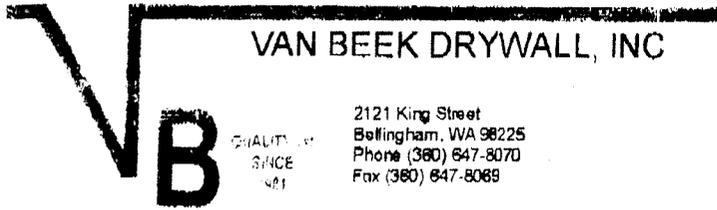
Description	Cola. Bros. #	Hours Worked	Equip Rate	Oper. Cost	Total Rate	Total Amount	Description	Quantity	Unit	Unit Price	Amount	
												Excavator - CA315
Excavator - Standby			17.50		17.50							
Backhoe - 416 Cat/310 JD			29.00	6.25	35.25		VanBeek Drywall	1.00	LS	824.42	824.42	
Backhoe - Standby			14.50		14.50		Use additional sheet if necessary					
Pick-up - crew truck			5.10	4.95	10.05		Subcontract Subtotal					824.42
Dump truck - Solo			32.00	6.95	38.95		Mark-Up at 8%					65.95
							Subcontract Total					890.37
							Labor - Total					111.55
							Equipment - Total					55.20
							Material - Total					890.37
							Subcontract - Total					1,057.12
							Bonds & Insurance 4.5%					47.57
							Total Cost This Change					1,104.69

Notes:

Equipment Subtotal
 Small Tools at 0% of Labor
 Subtotal
 Mark-Up at 15%
 Equipment Total

Summary

Labor - Total
 Equipment - Total
 Material - Total
 Subcontract - Total
 Subtotal
 Bonds & Insurance 4.5%



Change Order

Order#: 1

Date: 05/30/2007

License: VANBEDI101KA

To: Colacurcio Bros. Const. Co.
 3287 H Street Rd
 Blaine WA 98230

Project: 701037
 220 Munro St. & 401 Metcalf
 Sedro-Woolley Municipal

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract.

Ordered By:

Customer Order:

Description of Work	Amount
Furnish labor and material to do framing & drywall to flush elevator rm 142 with elevator 104 per AR #18.	
Framing with 3 5/8 metal studs. Labor & material	246.00
Drywall labor and materials	200.00
15% mark up for profit & overhead.	66.90
3% mark up for insurance	15.39

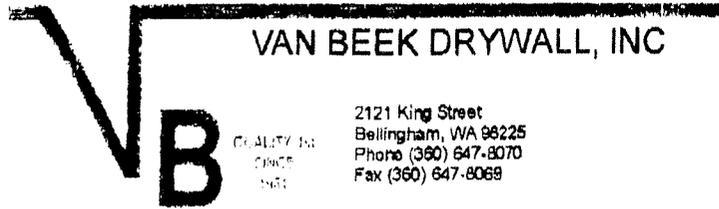
Requested Amount of Change

528.29

The original Contract Sum was _____	0.00
Net change by previous Change Orders _____	0.00
The Contract Sum prior to this Change Order _____	0.00
The Contract Sum will be changed by this Change Order _____	528.29
The new Contract Sum including this Change Order will be _____	528.29
The Contract Time will be changed by _____	0 Days

Owner: _____ Date: _____

Contractor: _____ Date: _____



2121 King Street
 Bellingham, WA 98225
 Phone (360) 647-8070
 Fax (360) 647-8069

License: VANBEDI101KA

Change Order

Order#: 2

Date: 05/30/2007

To: Colacurcio Bros. Const. Co.
 3287 H Street Rd
 Blaine WA 98230

Project: 701037
 220 Munro St. & 401 Metcalf
 Sedro-Woolley Municipal

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract.

Ordered By:

Customer Order:

Description of Work	Amount
Add drywall behind fire place per AR #12	250.00
15% Mark up for profit & overhead.	37.50
3% mark up for insurance	8.83

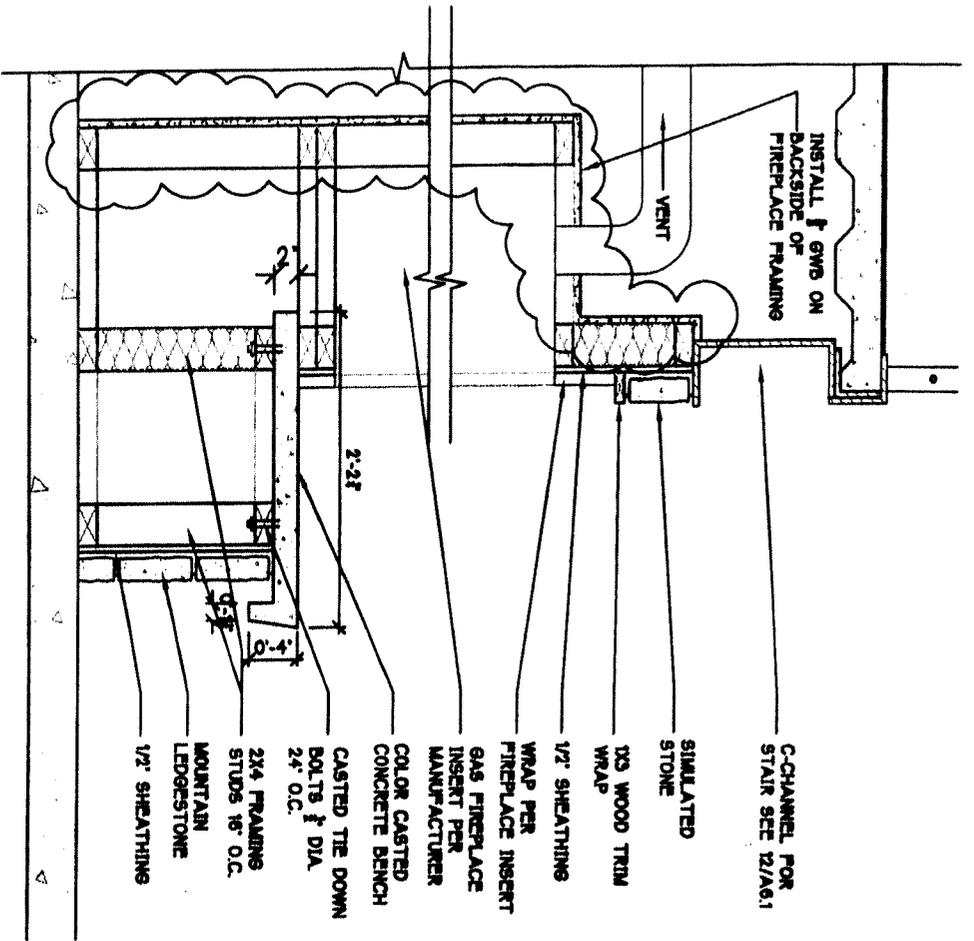
Requested Amount of Change

296.13

The original Contract Sum was _____	0.00
Net change by previous Change Orders _____	0.00
The Contract Sum prior to this Change Order _____	0.00
The Contract Sum will be changed by this Change Order _____	296.13
The new Contract Sum including this Change Order will be _____	296.13
The Contract Time will be changed by _____	0 Days

Owner: _____ Date: _____

Contractor: _____ Date: _____



11

FIREPLACE

ALT. #2

SCALE: 3/4"=1'-0"

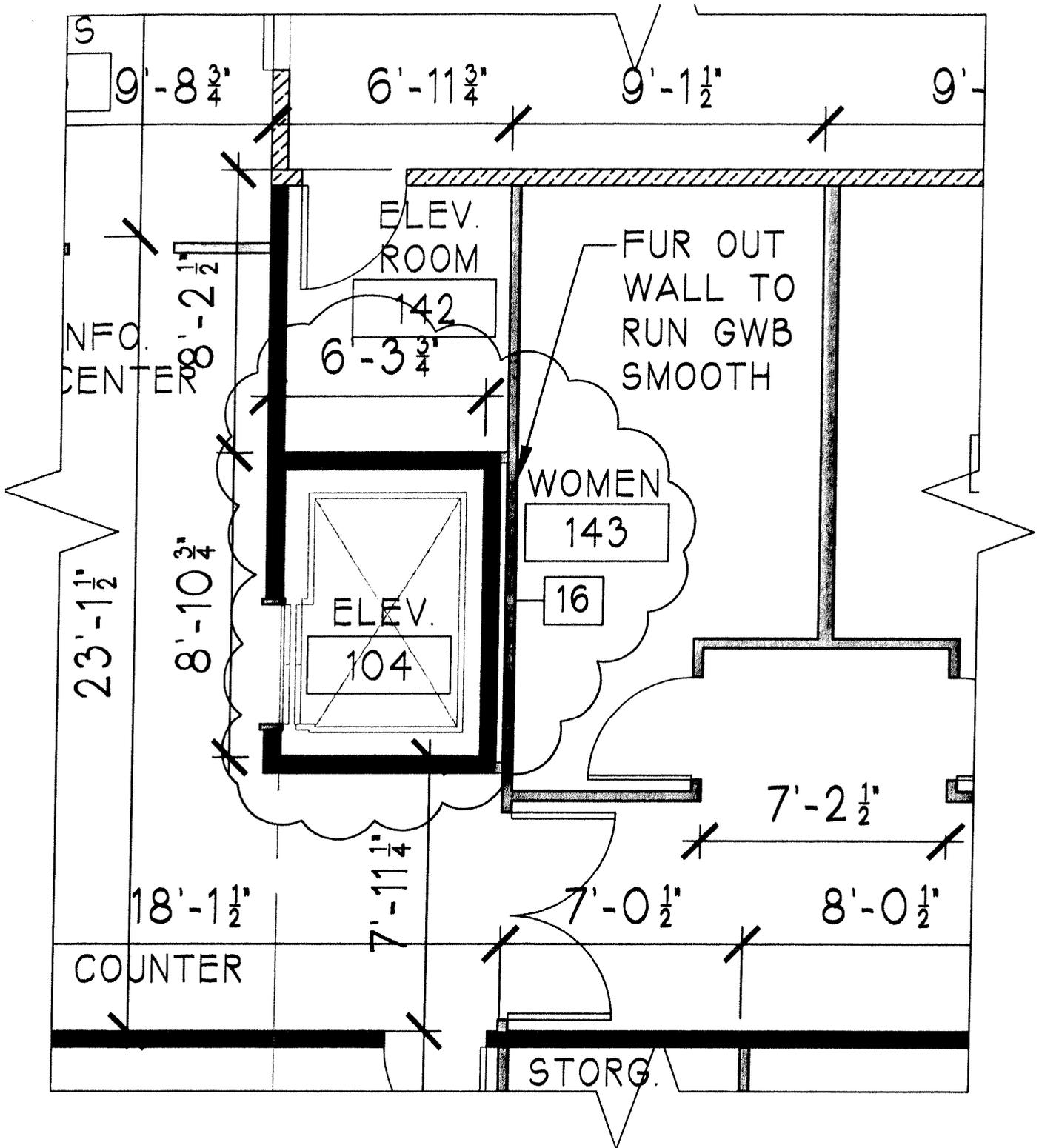
04-674 COURTROOM/COUNCIL EXPANSION SEDRO WOOLLEY		
AR #12	GWB ON FIREPLACE	
DATE: 2-28-07	SHEET 1/1	

CARLETTI ARCHITECTS P.S.



architecture & planning

116 E. Fir Street
 Suite A
 Mount Vernon, WA 98273
 Phone: (360) 424-0394
 Fax: (360) 424-5726



FRIST FLOOR DIMENSION PLAN

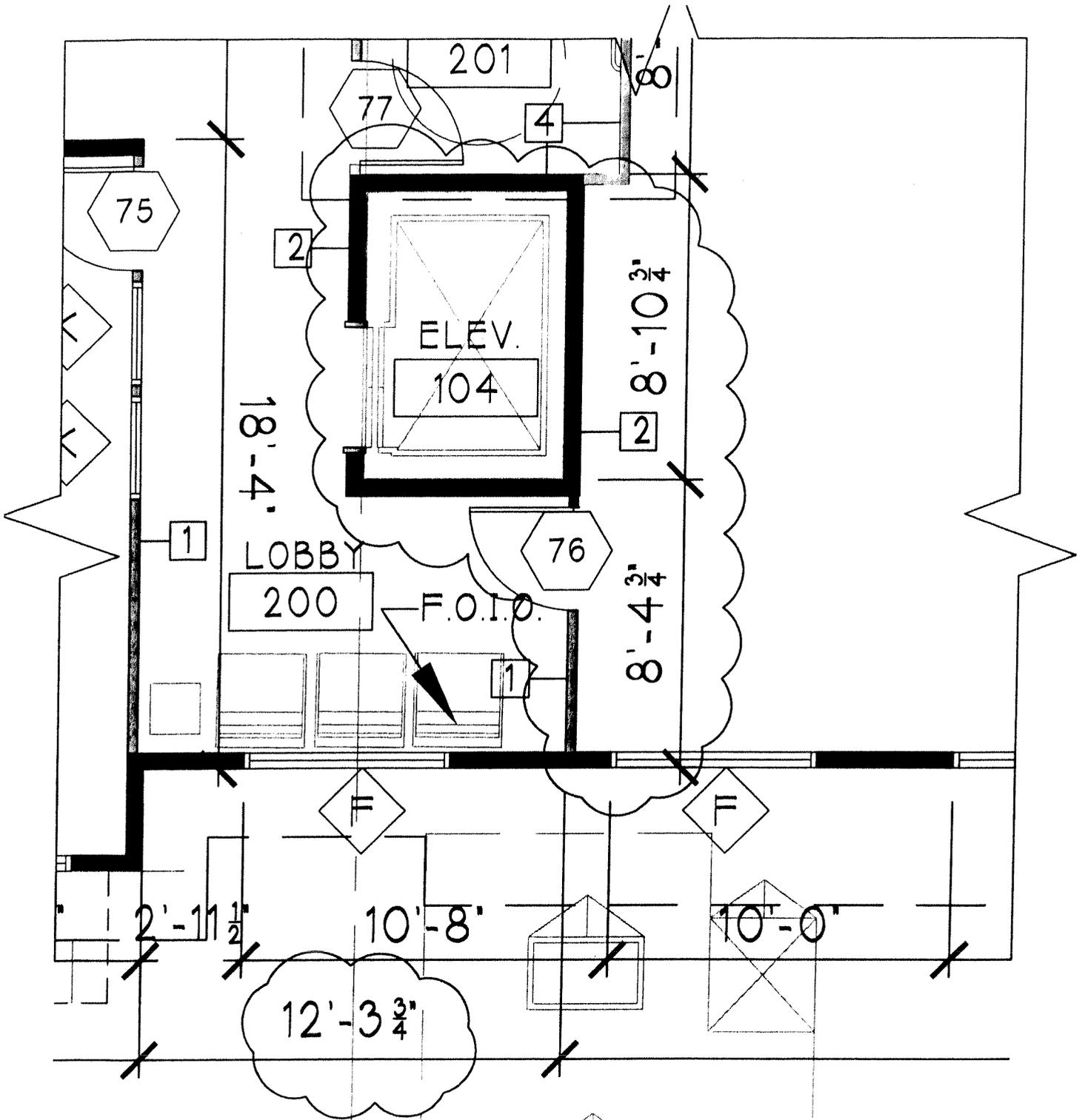
1/4"=1'-0"



CA
CARLETTI ARCHITECTS P.S.
 architecture & planning

116 E. Fir Street
 Suite A
 Mount Vernon, WA 98273
 Phone: (360) 424-0394
 Fax: (360) 424-5726

AR#18	ELEVATOR REVISION
DATE: 5-16-07	SHEET 1/4



SECOND FLOOR DIMENSION PLAN

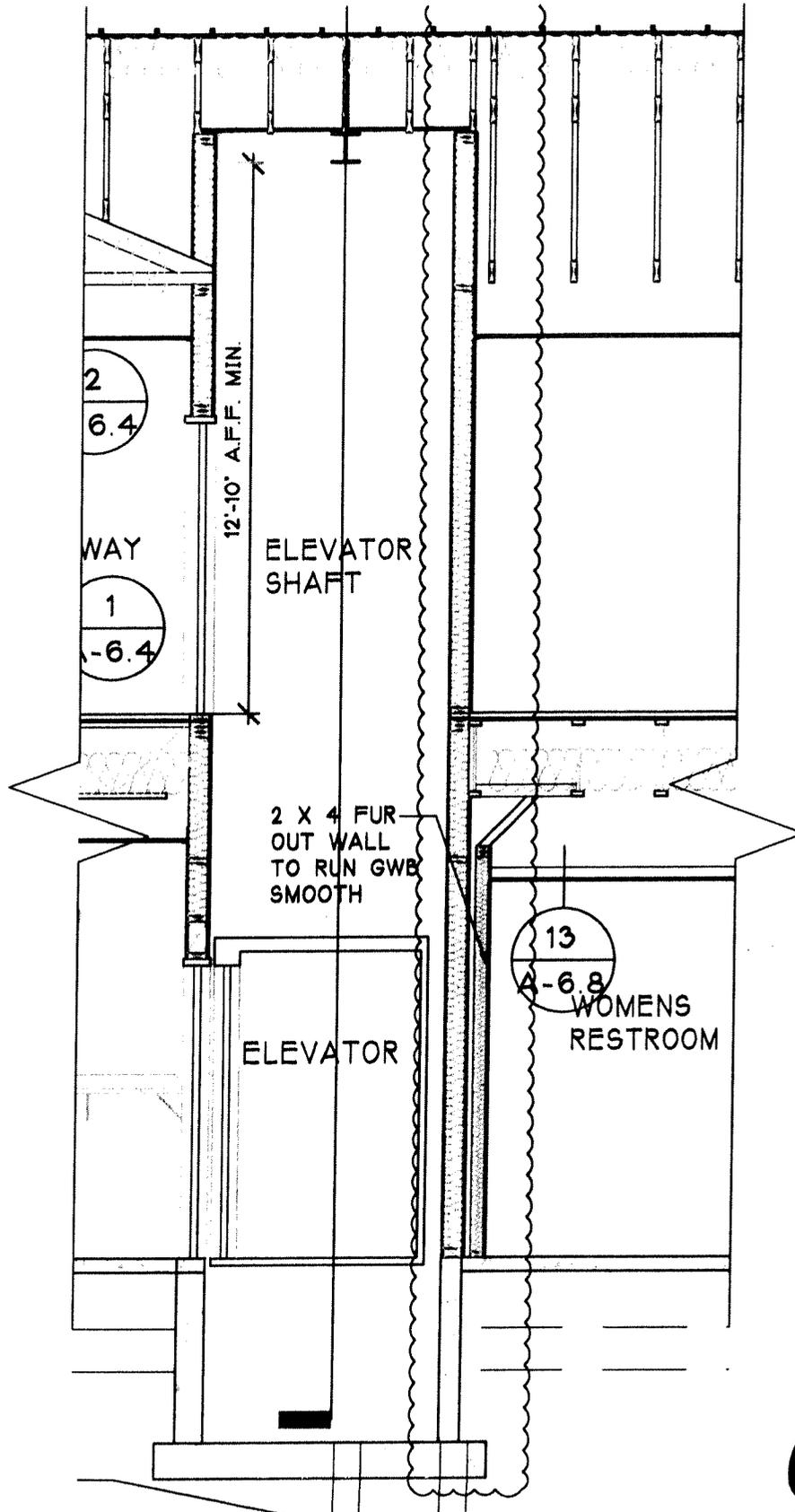
1/4"=1'-0"



CARLETTI ARCHITECTS P.S.
architecture & planning

116 E. Fir Street
 Suite A
 Mount Vernon, WA 98273
 Phone: (360) 424-0394
 Fax: (360) 424-5726

AR#18	ELEVATOR REVISION
DATE: 5-16-07	SHEET 2/4



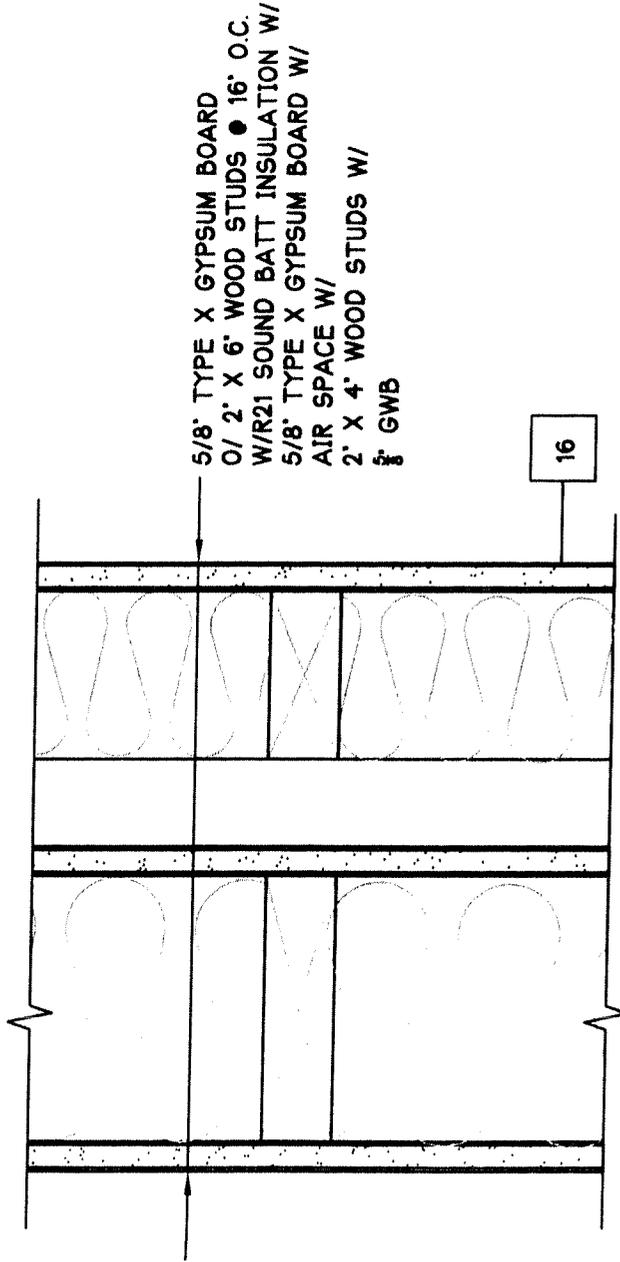
SECTION

SCALE: 1/4"=1'-0"

04-674 COURTROOM/COUNCIL EXPANSION SEDRO WOOLLEY

AR #18	ELEVATOR REVISION
DATE: 5-16-07	SHEET 3/4


CARLETTI ARCHITECTS P.S.
 architecture & planning
 116 E. Fir Street
 Suite A
 Mount Vernon, WA 98273
 Phone: (360) 424-0394
 Fax: (360) 424-5726



5/8" TYPE X GYPSUM BOARD
 0/ 2' X 6" WOOD STUDS @ 16" O.C.
 W/R21 SOUND BATT INSULATION W/
 5/8" TYPE X GYPSUM BOARD W/
 AIR SPACE W/
 2' X 4" WOOD STUDS W/
 3/4" GWB

16

WALL TYPE 16

SCALE: 1"=1'-0"



CARLETTI ARCHITECTS P.S.

architecture & planning

116 E. Fir Street

Suite A

Mount Vernon, WA 98273

Phone: (360) 424-0394

Fax: (360) 424-5726

04-674 COURTROOM/COUNCIL EXPANSION SEDRO WOOLLEY

AR #18

ELEVATOR REVISION

DATE: 5-16-07

SHEET 4/4

ADD H.C. RAMP



CARLETTI ARCHITECTS N.L.
 180 EAST 7TH STREET
 SUITE 200
 PHOENIX, ARIZONA 85001
 PHONE: 602-244-0206
 FAX: 602-244-3278

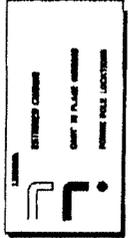
CITY OF PHOENIX
 COURT THOMAS CORNER
 210 MARSH STREET
 PHOENIX, ARIZONA 85001
 CONTACT: 509-888-8881

PROJECT NUMBER:
DATE:
SCALE:
DATE:

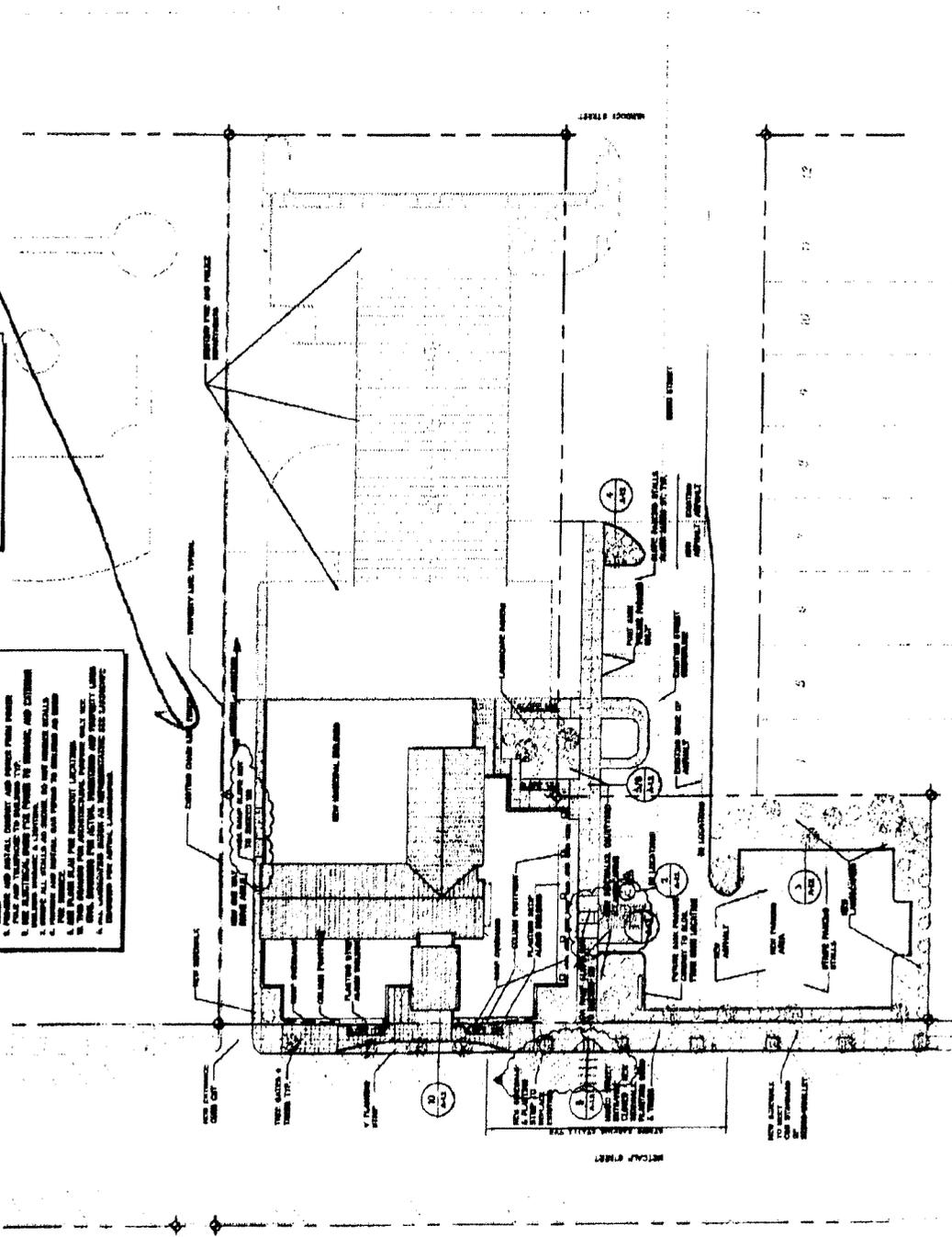
SHEET TITLE:
SITE PLAN

DESIGNED BY:
CHECKED BY:
DATE:
SCALE:

A-11



- SITE PLAN NOTES:**
1. CHECK ALL DIMENSIONS TO THE CENTERLINE UNLESS OTHERWISE NOTED.
 2. SEE CIVIL ENGINEER'S DRAWINGS FOR CURB, SIDEWALK, AND UTILITY PLAN.
 3. CHECK ALL DIMENSIONS, FINISHES, AND MATERIALS TO THE ARCHITECT'S SPECIFICATIONS.
 4. CHECK ALL DIMENSIONS, FINISHES, AND MATERIALS TO THE ARCHITECT'S SPECIFICATIONS.
 5. CHECK ALL DIMENSIONS, FINISHES, AND MATERIALS TO THE ARCHITECT'S SPECIFICATIONS.
 6. CHECK ALL DIMENSIONS, FINISHES, AND MATERIALS TO THE ARCHITECT'S SPECIFICATIONS.
 7. CHECK ALL DIMENSIONS, FINISHES, AND MATERIALS TO THE ARCHITECT'S SPECIFICATIONS.
 8. CHECK ALL DIMENSIONS, FINISHES, AND MATERIALS TO THE ARCHITECT'S SPECIFICATIONS.
 9. CHECK ALL DIMENSIONS, FINISHES, AND MATERIALS TO THE ARCHITECT'S SPECIFICATIONS.
 10. CHECK ALL DIMENSIONS, FINISHES, AND MATERIALS TO THE ARCHITECT'S SPECIFICATIONS.



SITE PLAN

SCALE: 1" = 20'-0"



3287 H Street Road
Blaine, WA 98230
Ph 360-332-4044
Fax 360-332-5079
Lic# COLACBI150P8

REQUEST FOR INFORMATION

RFI NUMBER: 008

Attention: Quentin Sutter

CC: Manley McIntyre, Peter Carletti, Michelle Turner

RFI Author: Tim Post

Project: Civic Field Complex Improvements

RE: Project # 207008

Information Requested

If we locate the PSL 7x16 (grids 6, 7 /C1) at 3'-7" face of wall to face of beam as per phone conversation between Tim Post and Quentin Sutter, the 6x6 post which supports the PSL lands in door opening # 27. Please advise.

Reference Drawings Number S2.1, A2.4

Date Required: ASAP

Notification1: 5-21-07

Is Extra Time required: Will review

Will Extra Cost Result: Will review

(Colacurcio Bros. Const. Co. Inc. specifically reserves the right to claim extra time and extra costs for work involved with this RFI if it is deemed to be extra to the contract as directed by the Owner, Engineer, or Architect, and this hereby serves as notice.)

Response:

PLEASE SEE ATTACHED FS-6 + FS-7. AT WALL ELEVATION, REMOVE & REPLACE EXIST WALL AS REQUIRED TO SUPPORT NEW BEAM


DCI ENGINEERS
05/22/07

Signed: _____

Date: _____

THIS IS NOT AN AUTHORIZATION TO PROCEED WITH WORK INVOLVED EXTRA COSTS AND/OR TIME. CHANGES TO THE CONTRACT MUST BE IN ACCORDANCE WITH THE CONTRACT DOCUMENTS.



DCI ENGINEERS
D'AMATO CONVERSANO INC.

Project No.

CG-21-006

Sheet No.

FS-6

Project

3450 WOODLEY CH

Date

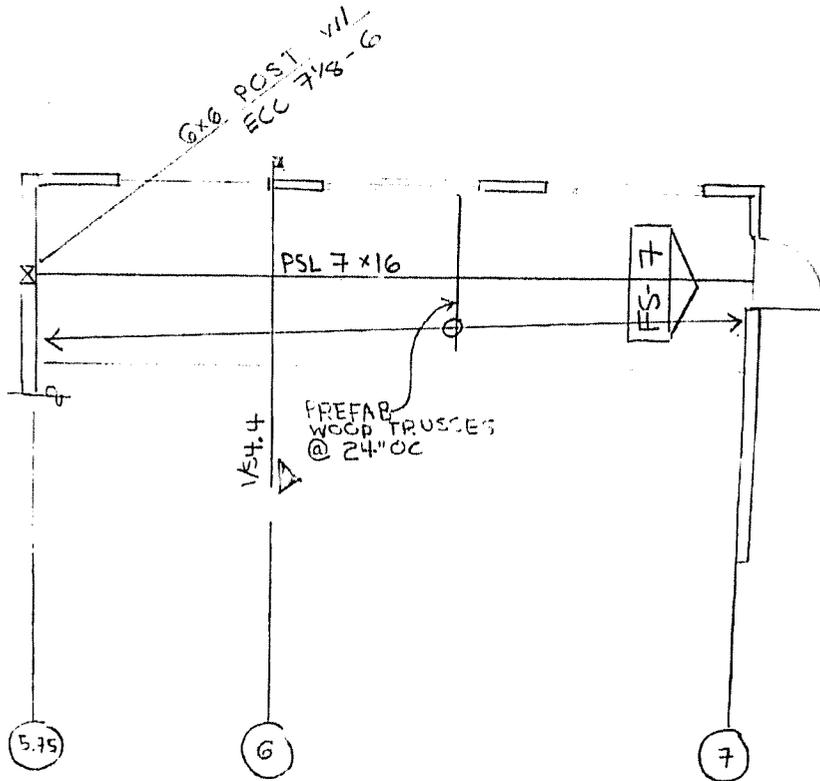
09/22/07

Subject

PARTIAL PLAN OF CANOPY

By

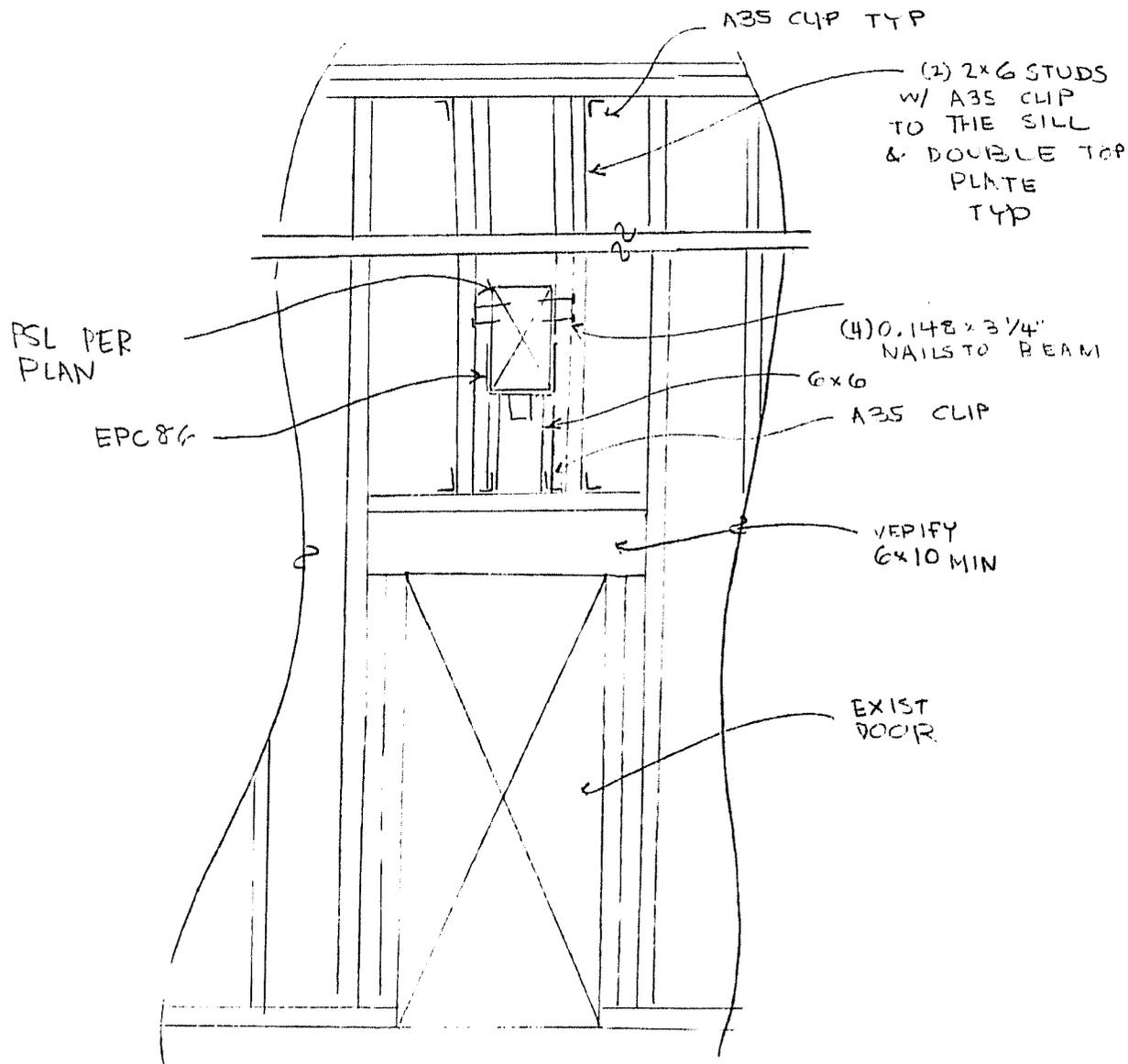
CTH



PARTIAL PLAN OF CANOPY



Project CEDRO WOOLLEY CH	Date 05/22/07
Subject PARTIAL WALL ELEVATION AT CANOPY BEAM	By CTN



PARTIAL WALL ELEVATION
AT CANOPY BEAM

MODIFICATION PROPOSAL REQUEST

PROJECT **Sedro-Woolley Courtroom/Council Expansion**

TITLE OF CHANGE Floor Plan Revision.

PROPOSAL NO. 005R

REQUEST FOR MODIFICATION: Colacurcio Brothers Construction Company, Inc. Contractor, THE MAIN CONTRACT with City of Sedro-Woolley dated April 17, 2007 request the changes as outlined below and/or detailed on the attachments.

ISSUED BY: Manley McIntyre - Colacurcio Brothers, Inc.

DATE ISSUED : 7/18/07

Added costs for extra work associated with the floor plan revisions at the reception area. As outlined in the attached details and correspondence.

DISTRIBUTION via fax/e-mail (1) Colacurcio Brothers Construction (Manley McIntyre) (3) Carletti Architects (Quienten Sutter)

MODIFICATION PROPOSAL TO: **City of Sedro-Wolley**

We propose to perform all changes described in the above request for a total **(ADDITION)** ~~(DEDUCTION)~~ to the

contract sum of: Eighteen thousand nine hundred sixty-eight dollars and fifty-one cents. \$ 18,968.51
State Sales Tax ~~(INCLUDED)~~ **(EXCLUDED)**

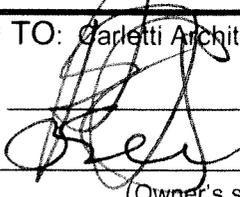
The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Detail Sheets. We request and **(EXTENSION)** ~~(REDUCTION)~~ (leave blank if "0" days) of 1 calendar days in the completion time because of this change. We agree to be bound by this proposal for 30 days from signature date.

SUBMITTED BY  DATE 7-18-07
(Contractor's Signature)

DISTRIBUTION (1) signed originals with attached cost breakdown to Quienten Sutter (Carletti Architects)

Returned to Contractor for revision/reevaluation. See comments above/attached

AUTHORIZATION TO: Carletti Architects (Quienten Sutter) recommends acceptance of the foregoing proposal.

RECOMMENDED BY  DATE 7/18/07

AUTHORIZED BY  DATE 7-23-07
(Owner's signature)

As indicated above, the Owner accepts the foregoing proposal and authorizes performance of the changes specified. A Change Order (CO) will follow which includes the MPR amount. Billing cannot be honored for the MPR until issuance of the CO.

DISTRIBUTION After signature, (1) original retained by Owner, (1) original to Architect, (1) original to Contractor

Subject: Sedro Woolley Courtroom Expansion
From: "Quentin Sutter" <quentin@carlettiarchitects.com>
Date: Mon, 16 Jul 2007 11:29:07 -0700
To: billgg@genstorefront.com
CC: m.mcintyre@colacurciobrothers.com

Bill,

In regards of the Sedro Woolley Courtroom Council Expansion, per our phone conversation on Friday. You will revise your quote to show the new storefront type A as part of the floor plan revision and all operable improvements will be one whole separate quote. Thanks Bill.

Quentin Sutter
Carletti Architects, P.S.
Phone: 360-424-0394 ext.105
FAX: 360-424-5726

Subject: Re: Sedro Woolley FLOOR Plan Revision
From: "Quentin Sutter" <quentin@carlettiarchitects.com>
Date: Tue, 12 Jun 2007 07:57:05 -0700
To: Manley McIntyre <m.mcintyre@colacurciobrothers.com>

Manley,

The floor plan changes presented to you and dated 6.7.07 consist of the following modifications. The owner wanted to change the layout in the Building department area between grids 3 and 3.5 and grids B & D. The maps area has been broken into a public area and a private area, while the records room has moved as well. Offices and the conference room along grid B have been shifted around and therefore one more window type A has been added. All these moves have effected some HVAC ducting and some structural items, but nothing major. Structural sheets showing roof framing for HVAC units has been altered to reduce the use of some GLU-Lams. All these changes have greatly altered the lighting plan in this area. The lighting layout and type of fixtures used has changed. Other things to note:
-7 relights were added between the offices and hallways see grid 3 and C.05 also sheet A2.12.
-Bronze storefront and a bronze storefront door have been added between public Maps and Building Department, see also A2.12.
-There is some new casework.(I will mail you the updated Casework sheet today)

Does this help Manley? I can probably make a 11x17 floor plan sheet that is cleaned up and only notes the changes if that would help as well. Just let me know.

On 11 Jun 2007 at 17:59, Manley McIntyre wrote:

Quentin,

I received the revised drawings today. Could you please send a brief narrative describing the changes that were made. This would expedite the evaluation of the changes and any associated costs.

Manley McIntyre, Estimator/Project Manager
Ph: 360-332-4044
Fax: 360-332-5079

Quentin Sutter wrote:

Good Morning Manley,

I'm expecting all my consultants revised drawings for the floor plan change that the city wanted. How many copies of the drawing set would you like me to send you?

Quentin Sutter
Carletti Architects, P.S.
Phone: 361-424-1334 ext.105
Fax: 360-424-5726



CARLETTI ARCHITECTS PS.

100 EAST 5TH STREET

NEW YORK, NY 10002

TEL: 212 512 2240

FAX: 212 512 2240

DATE: 02/28/96

PROJECT: 100 EAST 5TH STREET

CLIENT: 100 EAST 5TH STREET

ARCHITECT: CARLETTI ARCHITECTS PS.

SCALE: 1/8" = 1'-0"

NO. 100 EAST 5TH STREET

DATE: 02/28/96

PROJECT: 100 EAST 5TH STREET

CLIENT: 100 EAST 5TH STREET

ARCHITECT: CARLETTI ARCHITECTS PS.

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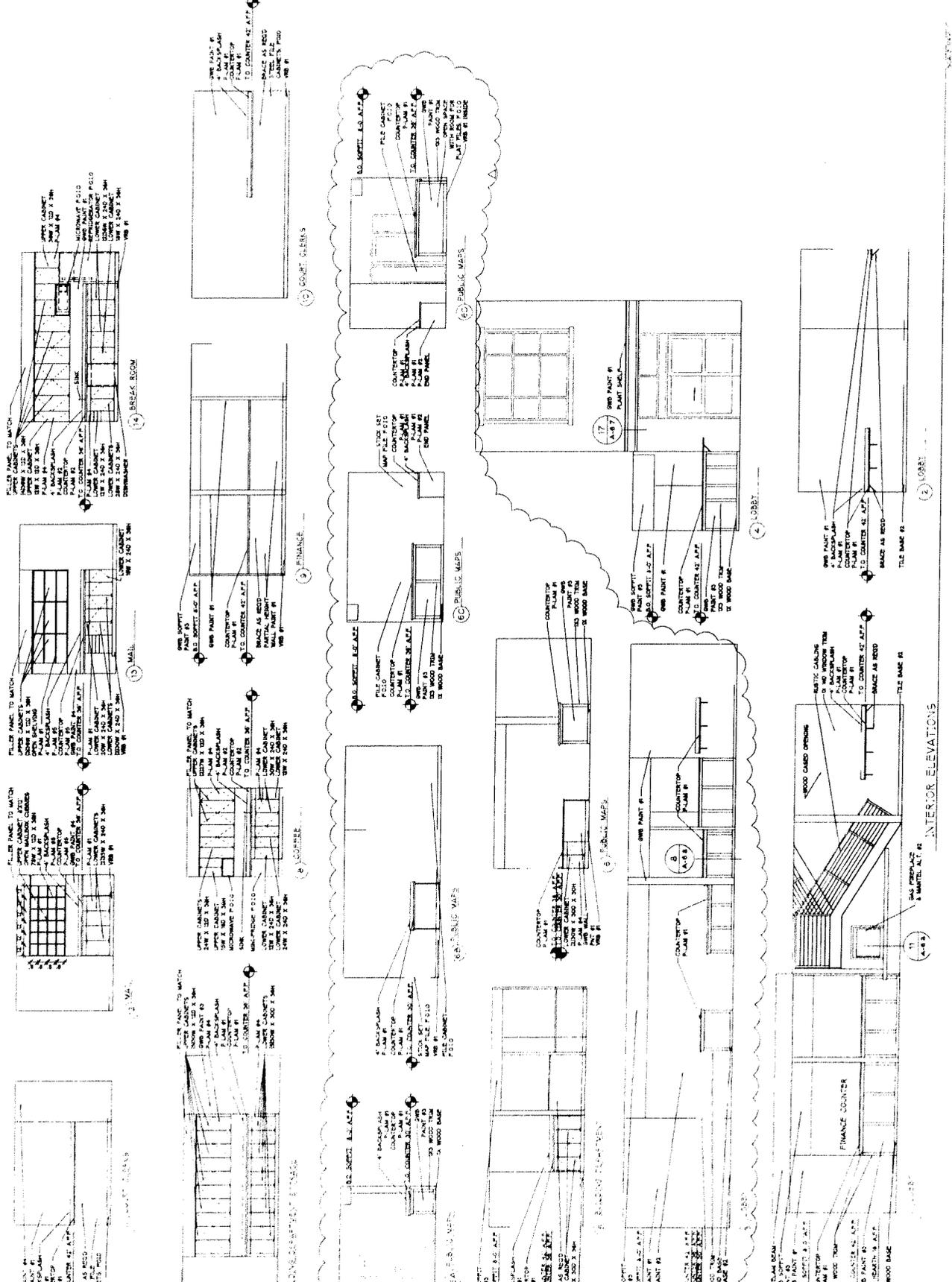
DATE: 02/28/96

PROJECT: 100 EAST 5TH STREET

CLIENT: 100 EAST 5TH STREET

ARCHITECT: CARLETTI ARCHITECTS PS.

SCALE: 1/8" = 1'-0"



INTERIOR ELEVATIONS

DATE: 02/28/96

PROJECT: 100 EAST 5TH STREET

CLIENT: 100 EAST 5TH STREET

ARCHITECT: CARLETTI ARCHITECTS PS.

SCALE: 1/8" = 1'-0"

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DATE: 02/28/96

PROJECT: 100 EAST 5TH STREET

CLIENT: 100 EAST 5TH STREET

ARCHITECT: CARLETTI ARCHITECTS PS.

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SCALE: 1/8" = 1'-0"

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DATE: 02/28/96

PROJECT: 100 EAST 5TH STREET

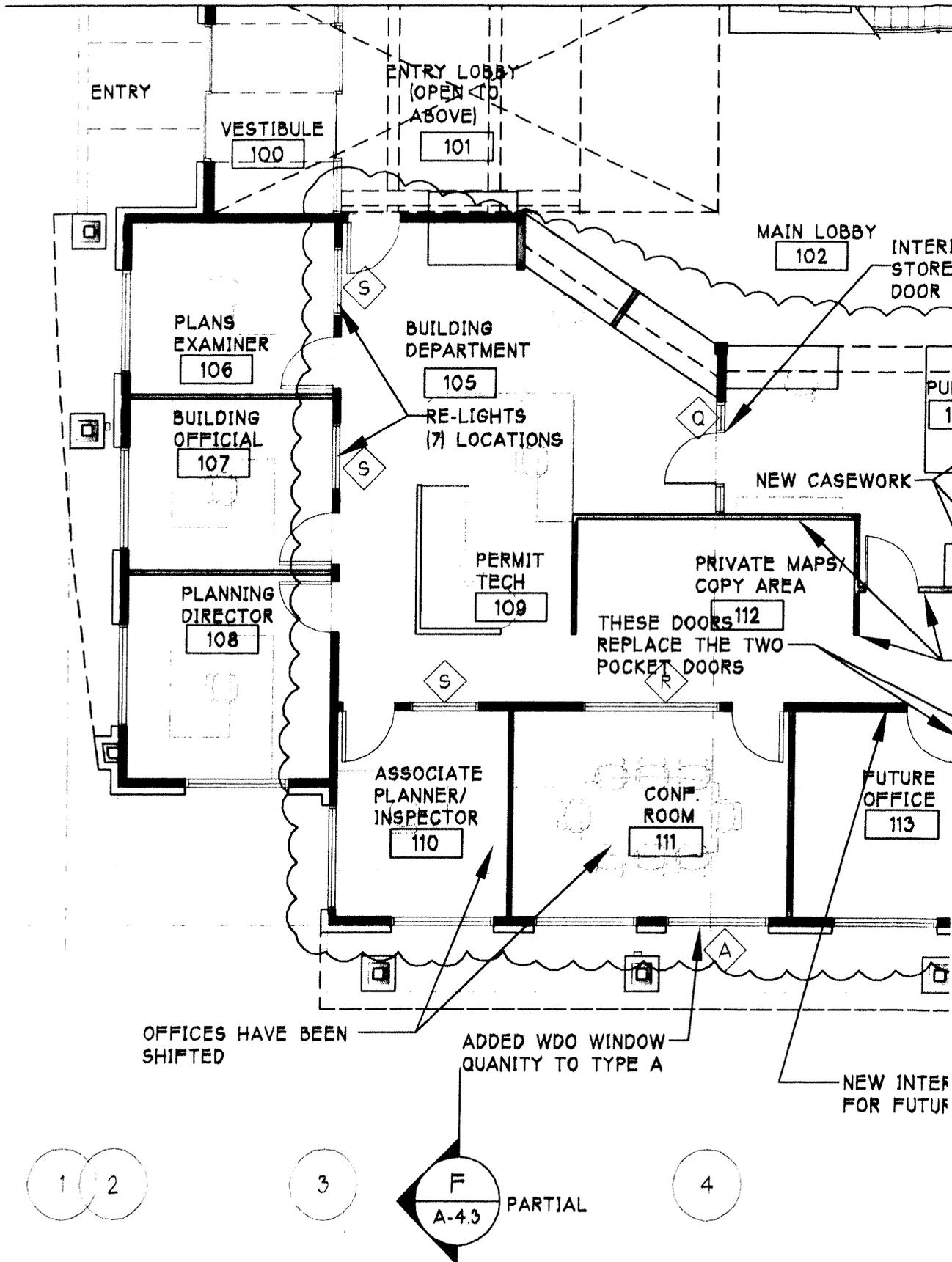
CLIENT: 100 EAST 5TH STREET

ARCHITECT: CARLETTI ARCHITECTS PS.

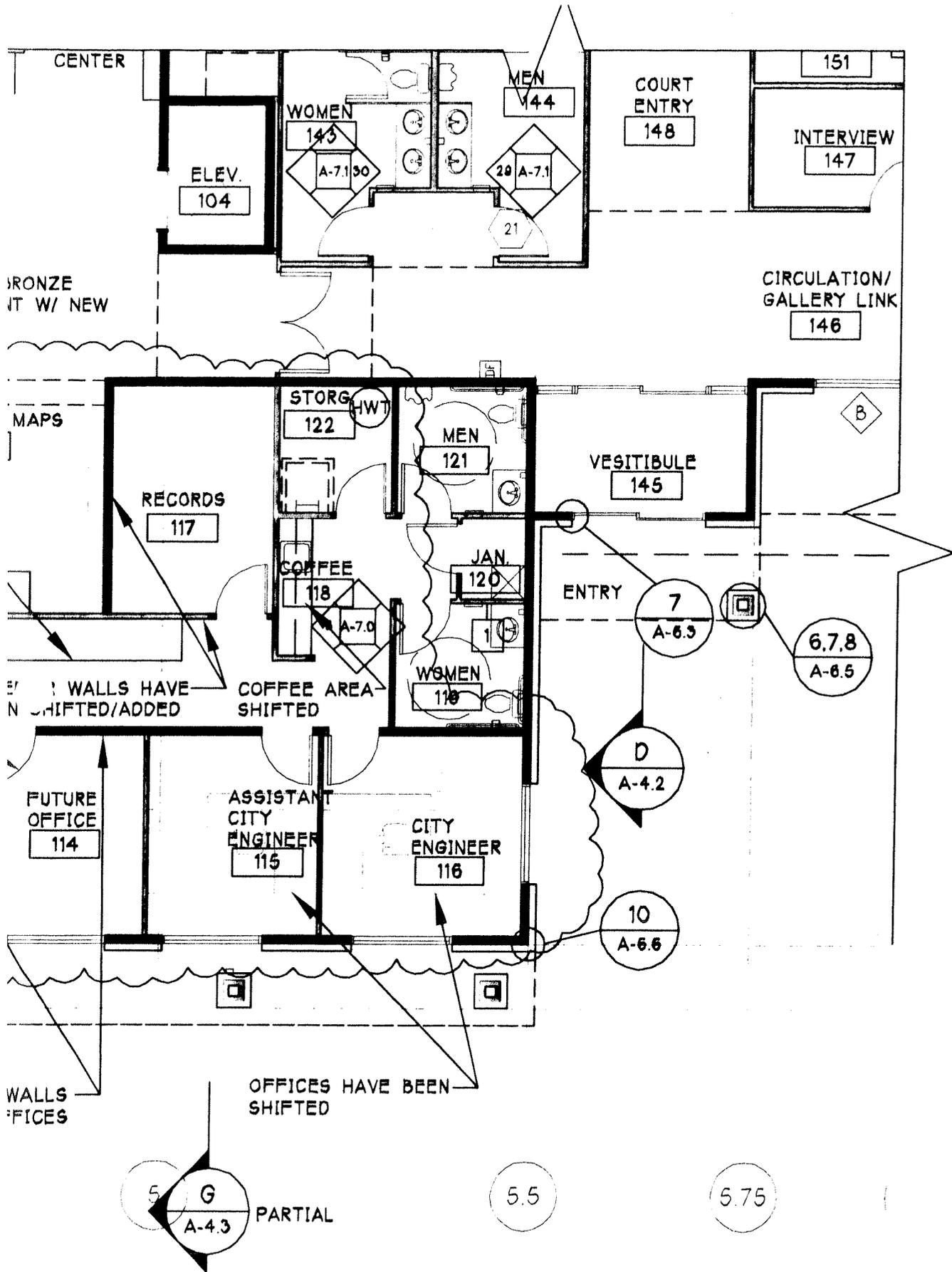
SCALE: 1/8" = 1'-0"

NO. 100 EAST 5TH STREET

DATE: 02/28/96

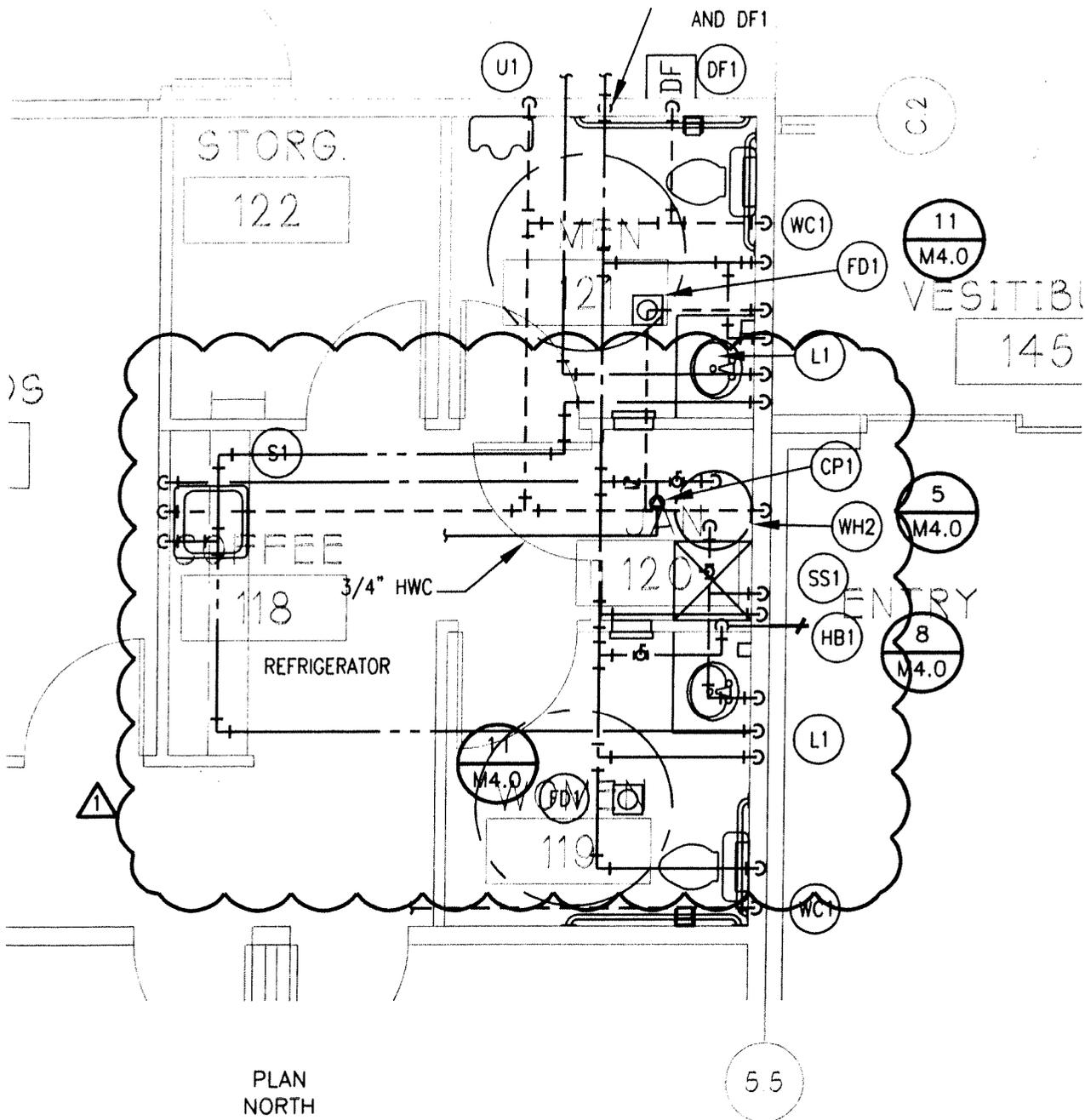


FLOOR PLAN REVISION



1/8" = 1'-0"





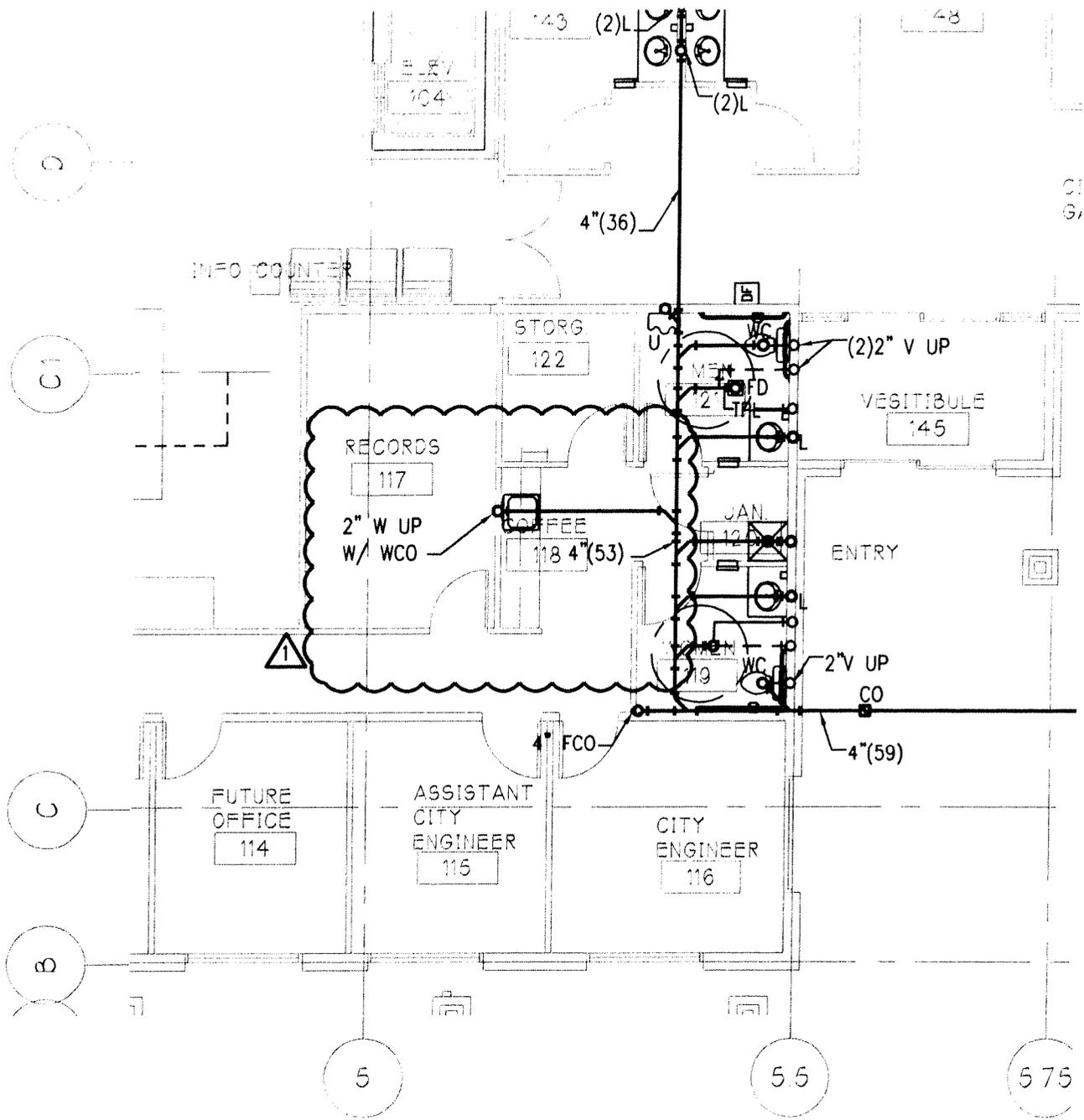
PLAN
NORTH



ENLARGED PLAN - PLUMBING

SCALE: 1/4" = 1'-0"

<h1>RICE</h1> Group	Consulting Engineers 19015 36th Ave. W., Suite A Lynnwood, WA 98036 (425) 774-3829 (425) 672-2084 (FAX)	Date: 5/22/07	SEDRO WOOLLEY CITY HALL ADDITION AS1-M2.1-1
		Scale: NOTED	
		By: RH	



BELOW GRADE - PLUMBING

SCALE: 1/8" = 1'-0"

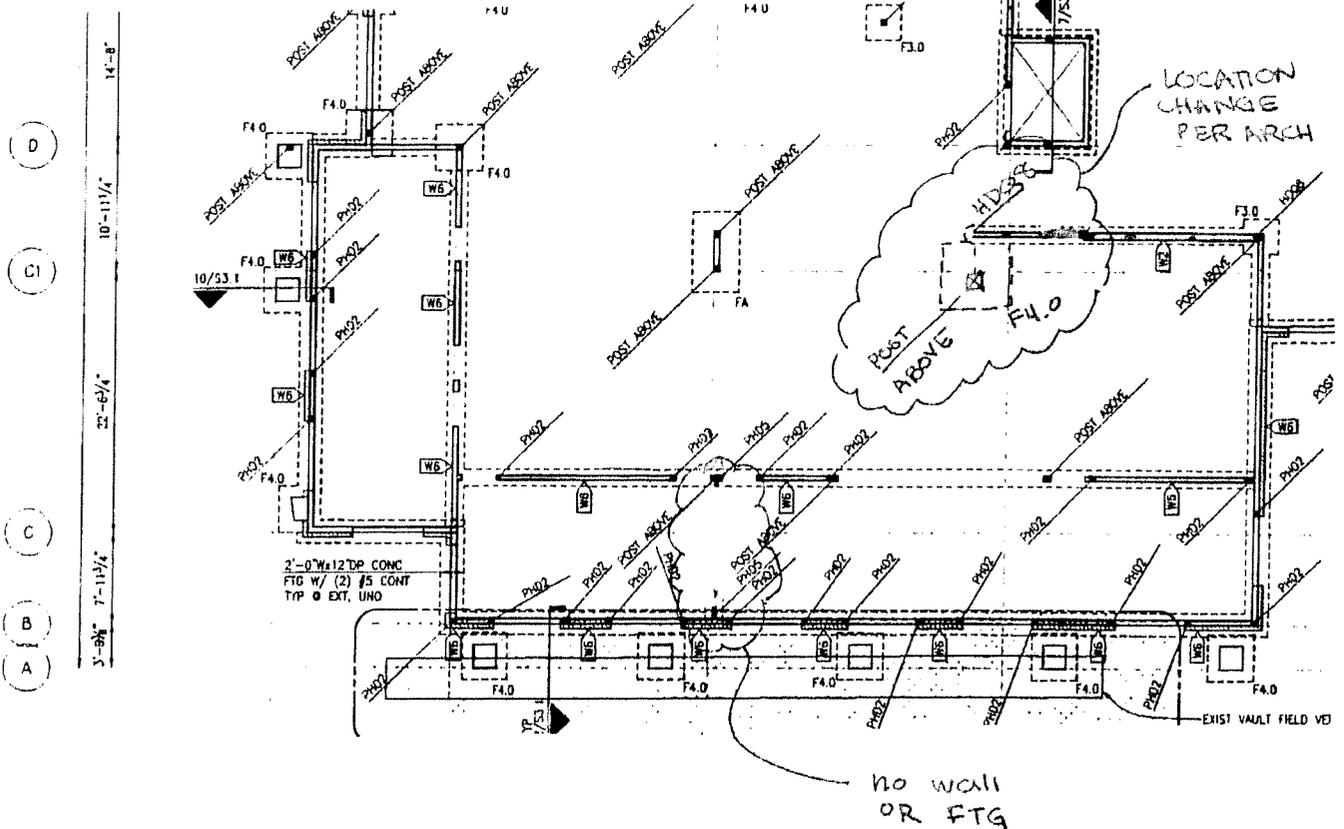
RICE
Group

Consulting Engineers
19015 36th Ave. W., Suite A
Lynnwood, WA 98036
(425) 774-3829
(425) 672-2084 (FAX)

Date:	5/22/07
Scale:	NOTED
By:	RH

SEDRO WOOLLEY CITY
HALL ADDITION
AS1-M2.0-1

Project EEDPO WOOLLEY CH	Date 05/23/09
Subject PARTIAL PLAN OF FOUNDATION W/ OWNER REVISIONS	By CTN



PARTIAL FOUNDATION PLAN W/ OWNER REVISIONS 



MECHANICAL, INC.

CHANGE ORDER

1711 Port Dr. Burlington, WA 98233

360-757-6909 / Fax 757-6919

TO Colacurcio Brothers

Attention: Manley M

PHONE 360.332.4044	DATE 6-13-07
FAX 360.332.5079	CELL
JOB NAME	LOCATION
Sedrow Woolley CH, Sedro Woolley, WA	
JOB NUMBER	EXISTING CONTRACT NO.
07PSWC01	
Change Order Expiration Date: DNA	

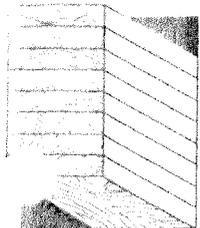
We hereby agree to make the change(s) specified below:

Additional waste piping, water piping, hand digging, & backfill to relocate coffee area sink per owners request.

WE AGREE hereby to make the change (s) specified above at this price	\$332	00
DATE: 6-13-07	PREVIOUS CONTRACT AMOUNT	\$
AUTHORIZED SIGNATURE <i>Fred J Warner</i>	REVISED CONTRACT TOTAL	\$

ACCEPTED – The above prices and specifications of this Change Order are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated.

Date of acceptance _____
Signature _____
(OWNER ~ CONTRACTOR)



Western Wood Structures, Inc.
 PO Box 130
 Tualatin, Oregon 97062
 503/692-6900 - 800-547-3411
 Fax: 503/692-6434
 www.westernwoodstructures.com
 Email: wws6@westernwoodstructures.com

CHANGE ORDER

JOB NUMBER 072017
 C.O. NUMBER #1 DATE 06/21/2007

AUTHORITY FOR CHANGE

Per approved submittals received 6/18/07 , 6/7/07 revised structural drawings and Mandy McIntyre to Doug Turner.

CUSTOMER	JOB NAME
Colacurcio Brothers Construction	Council/Courtroom Chambers
3287 H St. Road	JOB LOCATION
Blaine, WA 98230	220 Munro Street
	Sedro-Wooley, WA 98284

CHANGE(S) HAVE BEEN MADE TO OUR SALES ORDER NOTED ABOVE, AS FOLLOWS:

Make revisions to Floor Framing:

1) Change Beam Mk B15 from 5 1/8 x 16 1/2 x 19' to 8 3/4 x 18 x 22'-6"

Add: \$255.00

2) Add Beam Mk B28A 5 1/8 x 16 1/2 x 13"

Add: \$170.00

3) Incorporate other layout changes to floor framing between Grids B & C on S2.1 per 6/7/07 DCI changes - Add 5 miscellaneous Beams/Headers.

Add: \$190.00

Total Add: \$615.00

ACKNOWLEDGMENT - PLEASE SIGN AND RETURN WHITE COPY

BY _____ DATE _____

BY _____ DATE _____

AMT. OF ORIGINAL CONTRACT	\$11,745.00
AMT. OF THIS CHANGE ORDER	\$615.00
AMT. OF PREVIOUS CHANGE ORDERS	\$0.00
REVISED AMT. OF CONTRACT	\$12,360.00

Western Wood Structures, Inc.
 PREPARING SALESMAN
 Doug Turner kf
 ENGINEERING CHANGES REQUIRED NONE

Sedro Woolley Courthouse/Council Expansion

Room Layout Revisions (COP ELE-03)

1. Direct Labor Costs

Trade	Wage Rate	Proposed Hours	Costs
Journeyman	\$44.32	18	\$ 797.76
Engineering for as-builts			
Total Labor Costs			\$ 797.76
Overhead & Profit on Labor			15% \$ 119.66

2. Direct Material Costs

Description	Quantity	Units	Unit Cost	Cost
Add type A fixture	4		\$ 85.50	\$ 342.00
Add type B fixture	18		\$ 70.50	\$ 1,269.00
Add type H fixture	6		\$ 118.00	\$ 708.00
Add type S fixture	1		\$ 85.00	\$ 85.00
Add electrical opening	3		\$65.00	\$195.00
Add floor box	1		\$200.00	\$200.00
Total Material Cost				\$ 2,799.00
Overhead & Profit on Material				15% \$ 419.85

4. Prime Subcontractors Proposals

Name	Cost
Bel-Core Concrete Cutting	\$ 250.00
	\$ -
	\$ -

Total Cost of Subcontractors \$ 250.00

5. Subtotal \$ 4,386.27

6. Overhead & Profit by the Prime Contractor 10% \$ 25.00

7. Additional Cost for Bond & Insurance 5.00% \$ -

Total cost of Proposed Estimate Without Sales Tax \$ 4,386.27

Sedro Woolley Courthouse/Council Expansion

Credit back for 27 Type D light fixtures (COP ELE-03)

1. Direct Labor Costs

Trade	Wage Rate	Proposed Hours	Costs
Journeyman	\$44.32	13.5	\$ 598.32
Engineering for as-builts			
Total Labor Costs			\$ 598.32
Overhead & Profit on Labor		7%	\$ 41.88

2. Direct Material Costs

Description	Quantity	Units	Unit Cost	Cost
Type D light fixtures	27		\$ 52.00	\$ 1,404.00
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -

Total Material Cost	\$ 1,404.00
Overhead & Profit on Material	7% \$ 98.28

4. Prime Subcontractors Proposals

Name	Cost
	\$ -
	\$ -
	\$ -

Total Cost of Subcontractors	\$ -
5. Subtotal	\$ 2,142.48
6. Overhead & Profit by the Prime Contractor	10% \$ -
7. Additional Cost for Bond & Insurance	5.00% \$ -
Credit back for 27 Type D Light Fixtures	<u>\$ 2,142.48</u>



CHANGE ORDER QUOTE

DATE: 6/15/2007
TO: Colacurcia Brothers
ATTN: Manley McIntyre
FAX: (360) 332-5079

JOB NAME: Sedro Woolley Council Exp.
JOB #: 07-008
CONTRACTOR REF. #: Submittal #015

This change order quote is requested because of the revisions as described below, and which are not covered by the original contract.

DESCRIPTION OF CHANGES:

Table with 3 columns: OP #, DESCRIPTION, and TOTAL. It lists various change orders (08, 09A, 11, 12, 13, 17, 18, 27, 41, 55, 58, 60, 64) with their descriptions and associated costs.

TOTAL FOR THIS CHANGE ORDER QUOTE _____ (\$743)

The necessary work for the execution of this change order will be performed promptly upon written acceptance of this Change Order quote. Acceptance of the above-named Change Order includes the responsibility of payment within (30) days upon completion of the work. This proposal, when accepted, becomes a part of the contract for this project.

QUOTED BY: Tim Dailey
Project Manager

ACCEPTED BY: _____

DATED: _____

RE: Sedro Woolley

Subject: RE: Sedro Woolley
From: "Lee Steigerwald" <lee@stoneagemillworks.com>
Date: Wed, 11 Jul 2007 07:34:25 -0700
To: "Manley McIntyre" <m.mcintyre@colacurciobrothers.com>

I've finished up pricing the revision. How should I document it for you? With the elimination in counter and die wall and the new casework I come up with a \$800.00 reduction.

Lee

-----Original Message-----

From: Manley McIntyre [mailto:m.mcintyre@colacurciobrothers.com]
Sent: Tuesday, July 10, 2007 3:40 PM
To: Lee Steigerwald
Subject: Sedro Woolley

Lee,

How are we coming with the pricing for the floor plan revision.

--



Manley McIntyre, Estimator/Project Manager
Ph: 360-332-4044
Fax: 360-332-5079

GENERAL STOREFRONTS, INC

3314 Cedar Street
Everett, WA 98201
(425)252-2813 Fax: (425) 259-5582

CHANGE ORDER

NUMBER: GSI-001

Contractor:
Colacurcio Brothers

Project:
Sedro Woolley Court Room Exp

Lead Man On Site	Job Number	Date of Change	Terms
	07-023	6/22/2007	See Below

Quantity	Description	Amount
	Add Relights (5) R & (1) S Relights & (1) Q Opening with 3' x 7' Double Acting Door. Glass to be 7/32 Lam (1) A Window Furnished & Installed	5,865.00
Total Change		\$ 5,865.00

Date of Agreement: _____

Authorized Signature: _____
(Contractor)

Please Print Name: _____

It is our policy that no additional material can be ordered or labor performed until G.S.I receives a signed change order. We will not be held responsible for impact on construction schedule due to unsigned change orders.

By signing this change order you are agreeing to pay for the additional work listed above by GSI. Payment for change order is not contingent upon receipt of contractors payment from the owner.

MODIFICATION PROPOSAL REQUEST

PROJECT **Sedro-Woolley Courtroom/Council Expansion**

TITLE OF CHANGE Add Vents to Windows.

PROPOSAL NO. 006R

REQUEST FOR MODIFICATION: **Colacurcio Brothers Construction Company, Inc.** Contractor, THE MAIN CONTRACT with **City of Sedro-Woolley** dated April 17, 2007 request the changes as outlined below and/or detailed on the attachments.

ISSUED BY: Manley McIntyre - Colacurcio Brothers, Inc.

DATE ISSUED : 7/18/07

Added costs for window revisions per Architect's discussion with General Storefronts and attached e-mail.

DISTRIBUTION via fax/e-mail (1) Colacurcio Brothers Construction (Manley McIntyre) (3) Carletti Architects (Quienten Sutter)

MODIFICATION PROPOSAL TO: **City of Sedro-Wolley**

We propose to perform all changes described in the above request for a total **(ADDITION)** ~~(DEDUCTION)~~ to the

Contract sum of: Ten thousand five hundred ninety-seven dollars and seventy-eight cents. \$ 10,597.78
State Sales Tax **(INCLUDED)** ~~(EXCLUDED)~~

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Detail Sheets. We request and **(EXTENSION)** ~~(REDUCTION)~~ (leave blank if "0" days) of _____ calendar days in the completion time because of this change. We agree to be bound by this proposal for 30 days from signature date.

SUBMITTED BY  DATE 7-18-07
(Contractor's Signature)

DISTRIBUTION (1) signed originals with attached cost breakdown to Quienten Sutter (Carletti Architects)

[] Returned to Contractor for revision/reevaluation. See comments above/attached

AUTHORIZATION TO: ~~Carletti Architects (Quienten Sutter)~~ recommends acceptance of the foregoing proposal.

RECOMMENDED BY  DATE 7/18/07

AUTHORIZED BY  DATE 7-23-07
(Owner's signature)

As indicated above, the Owner accepts the foregoing proposal and authorizes performance of the changes specified. A Change Order (CO) will follow which includes the MPR amount. Billing cannot be honored for the MPR until issuance of the CO.

DISTRIBUTION After signature, (1) original retained by Owner, (1) original to Architect, (1) original to Contractor

Project: Sedro-Woolley Courthouse Expansion
Description of Work: Additional costs for window revisions per Architect's discussion with General Storefronts.
Owner / Architect: City of Sedro-Woolley - Carletti Architects
Modification Proposal Request
MPR 006R
Job No. 207008
Date: 07/18/07

Description	Class	Straight Time		Overtime		Amount	Description	Quantity	Unit	Unit Price	Amount
		Hrs	Rate	Hrs	Rate						
Frame additional Window Openig	Superintendent Carpenter Carpenter Carpenter	4.00	49.50 48.50 48.50 48.50			194.00	Materials	1.00	EA	56.00	56.00
Use additional sheet if necessary						194.00	Material Subtotal				
						29.10	Mark-Up at 15%				
						223.10	Material Total				

Description	Cola Bros. #	Hours Worked	Equip Rate	Oper. Cost	Total Rate	Total Amount	Description	Quantity	Unit	Unit Price	Amount
Excavator - Standby			17.50	6.25	17.50						
Backhoe - 416 Cat310 JD			29.00		35.25						
Backhoe - Standby			14.50		14.50						
Pick-up - crew truck			5.10	4.95	10.05						
Dump truck - Solo			32.00	6.95	38.95						
Use additional sheet if necessary						9,124.00	Subcontract Subtotal				
						729.92	Mark-Up at 8%				
						9,853.92	Subcontract Total				

Equipment											
Description	Cola Bros. #	Hours Worked	Equip Rate	Oper. Cost	Total Rate	Total Amount	Description	Quantity	Unit	Unit Price	Amount
						Mark-Up at 15%					
						Equipment Total					

Summary											
Equipment Subtotal						Labor - Total					
Small Tools at 0% of Labor						Equipment - Total					
Subtotal						Material - Total					
Mark-Up at 15%						Subcontract - Total					
Equipment Total						Subtotal					
						Bonds & Insurance 4.5%					
						Total Cost This Change					
						10,597.78					

GENERAL STOREFRONTS, INC

3314 Cedar Street
Everett, WA 98201
(425)252-2813 Fax: (425) 259-5582

CHANGE ORDER

NUMBER:	GSI-001
----------------	----------------

Contractor:
Colacurcio Brothers

Project:
Sedro Woolley Court Room Exp

Lead Man On Site	Job Number	Date of Change	Terms
	07-023	6/22/2007	See Below

Quantity	Description	Amount
	Add Vents to (21) A, (6) F & (4) H Windows (1) Each Window Furnished & Installed	9,124. ⁰⁰
Total Change		\$

Date of Agreement: _____

Authorized Signature: _____
(Contractor)

Please Print Name: _____

It is our policy that no additional material can be ordered or labor performed until G.S.I receives a signed change order. We will not be held responsible for impact on construction schedule due to unsigned change orders.

By signing this change order you are agreeing to pay for the additional work listed above by GSI. Payment for change order is not contingent upon receipt of contractors payment from the owner.

(Fwd) RE: Operable Windows

Subject: (Fwd) RE: Operable Windows
From: "Quentin Sutter" <quentin@carlettiarchitects.com>
Date: Wed, 13 Jun 2007 16:43:56 -0700
To: Manley McIntyre <m.mcintyre@colacurciobrothers.com>

Manley,

It looks like the city would like to proceed with doing pricing for operable windows. Please review below. We can talk more about this tomorrow.

----- Forwarded message follows -----

Subject: RE: Operable Windows
Date sent: Mon, 11 Jun 2007 16:34:07 -0700
From: "Eron Berg" <eberg@ci.sedro-woolley.wa.us>
To: "Quentin Sutter" <quentin@carlettiarchitects.com>

Quentin,

I think we want the opening windows as follows:

TOTALS

1st floor

All offices, conference room and lunch room, A windows 20

2nd floor

202 N and S walls, 3 H windows and 3 F windows 6

203, 3 F windows

3

205, 1 F window

1

206, 1 F window

1

210, 1 F window

1

211, 1 H window

1

Will you please ask the contractor to provide final pricing for this change?

Also, the Mayor wants to be sure that we have prewired the building for a security system -- did we?

Thanks,

Eron

-----Original Message-----

From: Quentin Sutter [mailto:quentin@carlettiarchitects.com]
Sent: Monday, June 04, 2007 2:32 PM
To: Eron Berg
Subject: Operable Windows

Eron,

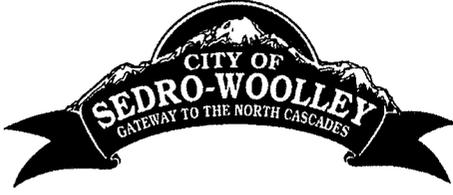
Here are some price estimates that I got for the operable windows.

All costs are based on a 3'x3' operable window. This is roughly the middle panel size for all windows on the first and second floor.

1. All storefront type windows with an awning swing \$386.55. (all offices on first floor)
2. Any window on Second floor awning swing \$200.
3. Any Window on Second Floor Slider \$130.

Quentin Sutter
Carletti Architects, P.S.
Phone: 360-424-0394 ext.105
FAX: 360-424-5726

----- End of forwarded message -----



CITY COUNCIL AGENDA CITY OF SEDRO-WOOLLEY
REGULAR MEETING Sedro-Woolley Municipal Building
720 Murdock Street
Sedro-Woolley, WA 98284
Phone (360) 855-1661
Fax (360) 855-0707

AUG 8 2007

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 8

Eron M. Berg
City Supervisor/Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Parking Ordinance
DATE: August 8, 2007

ISSUE: Should the Council adopt the attached ordinance enacting a residential parking zone around the SWHS and restricting parking on Northern and Puget to accommodate Janicki Industries' superloads?

BACKGROUND: This is a follow up from the Council's prior discussion parking problems surrounding the SWHS as well as the new item regarding the route for Janicki to transport its superloads from its facility on SR 20 to its facility at the Skagit Plant. Since the first reading on July 25, 2007, the ordinance has been modified to make it clear that the Northern Street restrictions would apply only between Puget and Metcalf. Also, Mayor Anderson handed out notices to the residents located around the SWHS.

The attached ordinance includes the following key provisions:

1. Creates a no parking area for the Janicki superloads that includes a small section of Puget Street and several sections of the North side of Northern Street as well as the entire South side of Northern Street between Puget and Metcalf. This area is limited to no parking Monday to Thursday from 10:30 A.M. to 2:00 P.M. – the time when the company is authorized to run its superloads.
2. Creates a resident only parking area around the SWHS.
3. Creates a no parking area on a portion of Nelson next to the SWHS parking lot (at the request of the school).

RECOMMENDATION: Motion to adopt the attached ordinance.

ORDINANCE NO. _____

AN ORDINANCE ADDING NEW SECTIONS TO SWMC 10.44 REGARDING NO PARKING AND PERMIT PARKING ZONES

Whereas, parking around the Sedro-Woolley High School is limited and as a result of student and faculty parking on the City streets in the residential neighborhood surrounding the school, the Council desires to establish a resident permit parking zone, and

Whereas, Janicki Industries runs approximately twenty oversize, wide or tall (“superloads”) per month within the City and as a result of increased traffic and parking, the current route is no longer convenient or viable, now therefore,

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DO HEREBY ORDAIN AS FOLLOWS:

Section 1. New sections are added to SWMC 10.44 as follows:

SWMC 10.44._____: Parking prohibited during certain hours on certain streets. When signs are erected giving notice thereof, no person shall park a vehicle between the hours and/or days specified on such signs. Any vehicle parked in violation of this section shall be subject to immediate impoundment of the vehicle at the owner’s expense in addition to any other penalty provided by this chapter.

SWMC 10.44._____: Parking prohibited on portions of Puget Street, Northern Street and Nelson Street. No person shall park a vehicle at any time on:

<u>Street</u>	<u>Extent of restriction</u>	<u>Side of Street</u>
Northern	Monday to Thursday 10:30 A.M. to 2:00 P.M.	Both sides between Metcalf and Puget as identified on Exhibit A*
Puget Street	Monday to Thursday 10:30 A.M. to 2:00 P.M.	West side, 50’ from NW corner of Puget and Northern
Nelson Street	All days, all hours	South side from Third Street to Walley Street

* Approximate location of restricted parking shown on Exhibit A; placement of restricted parking signs or other markings will control the actual location of restricted parking areas for enforcement.

SWMC 10.44._____: Residential parking zones, Authority. The city may, at its discretion, establish a restricted parking zone in an area where any of the following instances occur:

- A. On-street parking is reserved for the exclusive use of residents in prescribed vicinity, their visitors, and service vehicles serving such residents.
- B. On-street parking is reserved during certain posted hours for such exclusive use and available at all other times without restrictions.
- C. Time limits are established for on-street parking which apply to all vehicles owned or used by such residents, their visitors, or service vehicles serving such residents.

In any restricted parking zone, the city may issue permits or other means of identification, maintain lists of vehicles used by residents, or adopt any other reasonable means of distinguishing vehicles that may validly be parked in any restricted parking zone from other vehicles. The establishment of restricted parking zones shall not limit parking of vehicles displaying special license plates or placard pursuant to RCW 46.16.381. Restricted parking zones shall be appropriately signed and/or marked. The City Clerk/Treasurer is authorized to promulgate rules regarding the issuance of permits.

SWMC 10.44._____: Residential parking zones, Violation. No person shall stop, stand, or park a vehicle in violation of the posted or marked restrictions or when a permit or other authorization issued by the city is required as a condition for parking, unless the same permit or other authorization or special license plates or placard issued pursuant to RCW 46.16.381 is displayed in a prominent place on the vehicle.

SWMC 10.44._____: Residential parking zones, Abuse of privileges. No person shall, for any valuable consideration, offer or agree to authorize or permit any person to park a vehicle in any residential parking zone. No person shall for any valuable consideration transfer or authorize to the use of any permit or other identification issued by the city authorizing a vehicle to park in any residential parking zone.

Any person to whom a permit or other authorization is granted to park in a residential parking zone shall be strictly liable for the compliance with its terms and conditions and complying with all applicable ordinances. In any of the

following instances, such permit or other authorization issued shall be revoked if any person to whom such permit is issued or granted:

- A. Offers or agrees to authorize or permit any person to park a vehicle in any restricted parking zone for any monetary consideration; or
- B. Transfers for money the use of any permit or other identification issued by the city authorizing a vehicle to park in any restricted parking zone; or
- C. Allows any person under their control to perform the acts contained in subsection A or B of this section; or
- D. Allows a permit or other authorization issued to them to be used.

No new permit will be issued or other authorization granted to such person for a period of one year.

SWMC 10.44.____: Residential parking zone, Exclusive use by residents, designation of zones. Upon the following streets no vehicle shall be parked at any time except those vehicles with a permit or other authorization issued by the city as required as a condition for parking or a special license plate or placard issued pursuant to RCW 46.16.381 is displayed in a prominent place on the vehicle.

<u>Street</u>	<u>Extent of restriction</u>	<u>Side of Street</u>
Metcalf	Monday to Friday 7:30 A.M. to 2:30 P.M.	Both sides from Nelson to Talcott
Third Street	Monday to Friday 7:30 A.M. to 2:30 P.M.	Both sides from Fidalgo to Talcott
Fourth Street	Monday to Friday 7:30 A.M. to 2:30 P.M.	Both sides from Fidalgo to Talcott
Fifth Street	Monday to Friday 7:30 A.M. to 2:30 P.M.	West side from Jameson to Talcott
Talcott Street	Monday to Friday 7:30 A.M. to 2:30 P.M.	Both sides from Walley to Fifth Street
Nelson Street	Monday to Friday 7:30 A.M. to 2:30 P.M.	North side from Walley to Third Street & Both sides from Third St. to Fifth St.
Bennett Street	Monday to Friday	Both sides from

	7:30 A.M. to 2:30 P.M.	Fourth St. to Fifth St. & South side from Third St. to Fourth St.
Jameson Street	Monday to Friday 7:30 A.M. to 2:30 P.M.	Both sides from Third St. to Fifth St. & South side 150 feet from Third St. West

The remaining provisions of SWMC 10.44 shall remain unchanged.

Section 2. This ordinance shall be effective five (5) days after passage and publication as provided by law.

Section 3. The provisions of this ordinance are declared to be severable, and if any section, sentence, clause or phrase of this ordinance shall for any reason be held invalid or unconstitutional or if the application of this ordinance to any person or circumstances shall be held invalid or unconstitutional, such decisions shall not affect the validity of the remaining sections, sentences, clause or phrases of this ordinance.

PASSED by majority vote of the members of the Sedro-Woolley City Council this ____ day of August, 2007, and signed in authentication of its passage this ____ day of August, 2007.

Mike Anderson, Mayor

Attest:

Patsy Nelson, Clerk/Treasurer

Approved as to form:

Eron Berg, City Attorney

Filed with the City Clerk: July 18, 2007
Public Hearing: n/a
First Reading: July 25, 2007
Second Reading: August 8, 2007
Passed by the City Council:
Date of Publication:
Effective Date:

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HT OF WAY
PROJECT
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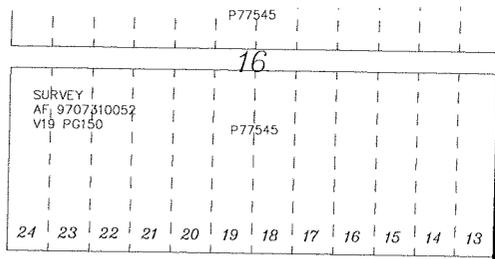
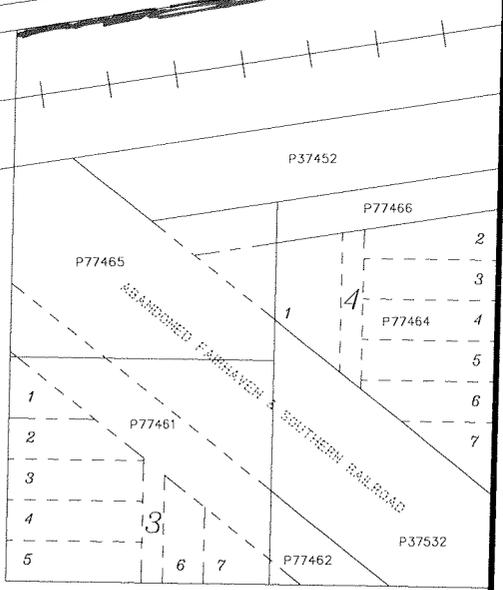
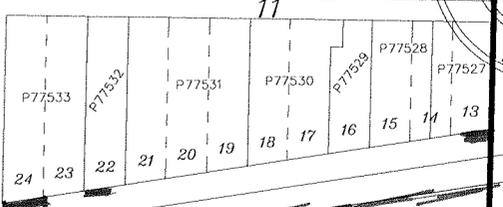
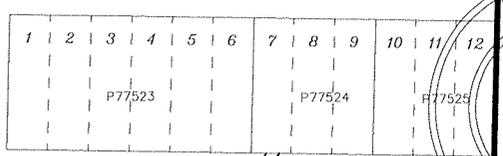
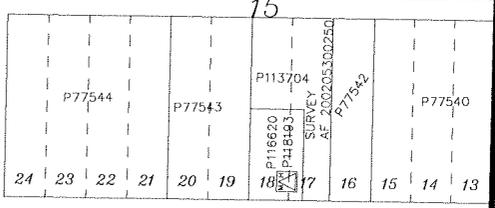
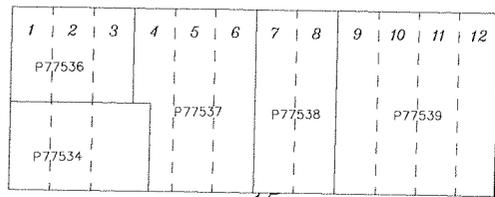
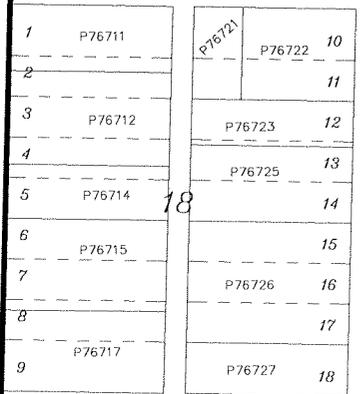
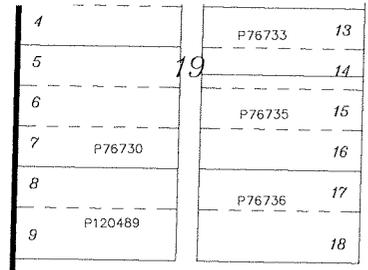


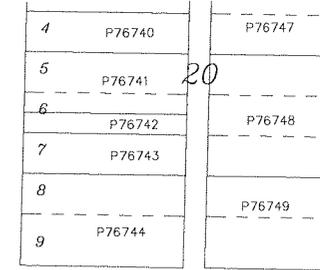
EXHIBIT A



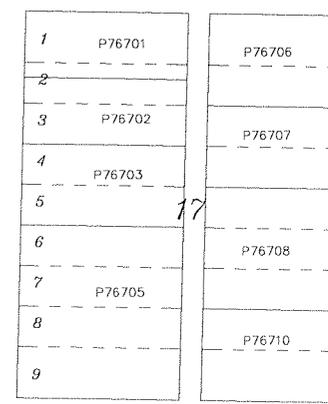
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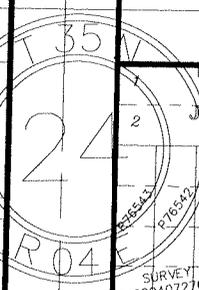
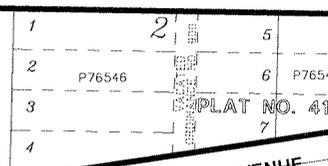
PUGET AVENUE



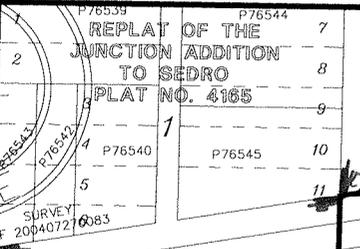
MUNRO STREET



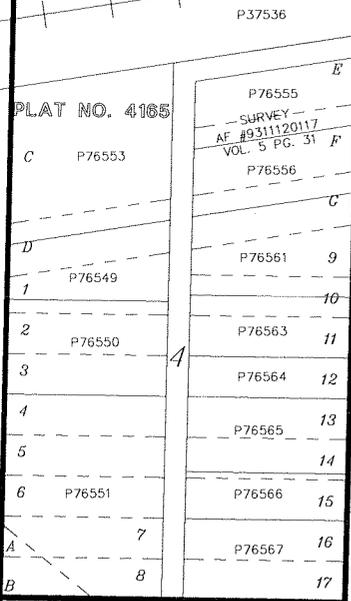
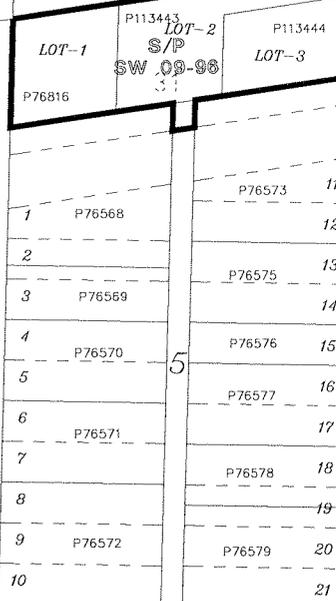
GIBSON STREET



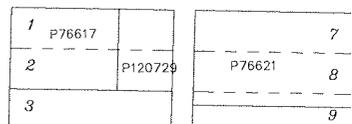
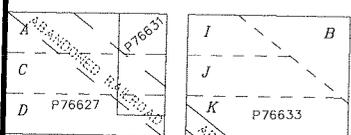
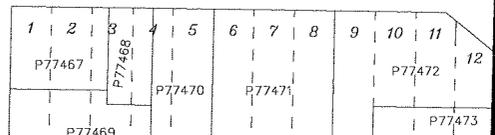
REPLAT OF THE JUNCTION ADDITION TO SEDRO PLAT NO. 4165



NORTHERN AVENUE

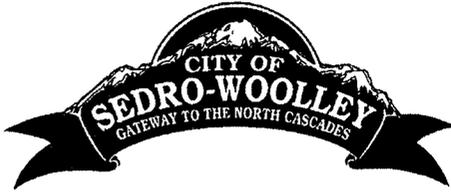


FERRY STREET



ENUE

NEW BUSINESS



**CITY COUNCIL AGENDA
REGULAR MEETING**

AUG 8 2007

**7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 9**

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
720 Murdock Street
Sedro-Woolley, WA 98284
Phone (360) 855-1661
Fax (360) 855-0707

Eron M. Berg
City Supervisor/City Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Request to purchase land from City
DATE: August 8, 2007

ISSUE: Should the Council authorize the Mayor to sign conveyance documents selling a small piece of apparently City-owned land to Paul Ware's company, Jameson Avenue LLC, in exchange for \$1,000.00?

BACKGROUND: This request is made by Land Title Company on behalf of Jameson Avenue LLC in an effort to obtain a small piece of apparently City-owned land. The purchase price is based upon the appraisal received for the sale of land to Tree Source and is in excess of the per square foot price paid for that property.

RECOMMENDATION: If the Council desires to sell this land, motion to authorize the Mayor to sign conveyance documents for the sale of this land consistent with the proposal received by Jameson Avenue LLC.



Land Title Company

July 31, 2007

Eron Berg
City Supervisor
City of Sedro-Woolley
720 Murdock St.
Sedro-Woolley, WA 98248

Mr. Berg:

This letter is to confirm our conversation on July 31st in which you confirmed the City's willingness to review a proposal from Land Title Company on behalf of Jameson Avenue LLC to clear up the title for a parcel of approximately 1320 feet in area with the attached legal description and survey illustration. Jameson Avenue LLC is the owner of the lots adjacent on the north (Lots 11 to 16 Block 55, First Addition to the Town of Sedro). The parcel in question is within the former right of way for vacated Fidalgo Street. The parcel in question has been used by the adjacent property owners since the 1960s and has been included in their record legal description since the 1960s as well. The parties are therefore looking for the City to convey it's interest in said parcel to resolve this issue. Our Company is proposing an offer of **\$1000.00** or **\$0.75/ foot**. **This offer is for net proceeds to the City with Land Title Company drafting a Quit Claim deed for your approval, the Mayor's signature and paying all fees associated to record the instrument.** Our offer is based upon the historical usage of this parcel and a recent appraisal by the adjacent owner (Treesource) which resulted in a value of \$.26/foot. I look forward to your response and moving this proposal forward in a timely manner.

Al Lang
Sr. Title Officer
Land Title Company

Enc. Legal and map
Cc: Bill Ronhaar – Company President

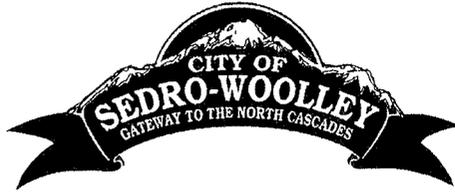
Serving Skagit & Island Counties Since 1940

Exhibit A

Legal Description Jameson Avenue

All that portion of the North Half of vacated Fidalgo Street located in the City of Sedro-Woolley lying between the centerline of vacated Metcalf Street and the East line of said Metcalf Street also being more particularly described as follows:

Beginning at a point on the South line of Lot 16, Block 55, "FIRST ADDITION TO THE TOWN OF SEDRO IN SKAGIT COUNTY, WASHINGTON", as per plat recorded in Volume 3 of Plats, page 29, records of Skagit County, Washington at the intersection of said South line with the East line of vacated Metcalf Street as vacated under said Ordinance Number 543 ; thence South along said East line of vacated Metcalf Street to an intersection with the center line of Fidalgo Street; said point also being the Southeast corner of that parcel conveyed on December 15, 1955 by Hays McCormick by that deed recorded under Auditor's file number 528651; thence West approximately 40 feet along the centerline of said Fidalgo Street to the intersection with the centerline of said vacated Metcalf Street; said point also being the Southwest corner of said McCormick parcel; said point also being the Southeast corner of that parcel conveyed by Harold Brider on December 15, 1955 in instrument recorded under Auditor's file number 528650; thence North along the centerline of said Metcalf Street to the Southeast corner of that Parcel D as conveyed to TREESOURCE ACQUISITION COMPANY, LLC, a Washington limited liability company by that instrument recorded on March 22, 2006 under Auditor's file number 200603220078 records of Skagit County; said point also being the Northeast corner of aforementioned Brider parcel; and said point also being a point on the South line of said Block 55; thence East along said South line of Block 55 for a distance of approximately 40 feet to the Point of Beginning.



CITY COUNCIL AGENDA **CITY OF SEDRO-WOOLLEY**
REGULAR MEETING Sedro-Woolley Municipal Building

AUG 8 2007

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 10

720 Murdock Street
Sedro-Woolley, WA 98284
Phone (360) 855-1661
Fax (360) 855-0707

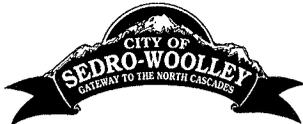
Shane A. Walley
Public Lands Supervisor

MEMO TO: City Council
FROM: Shane Walley
RE: Bingham Park Architectural Services
DATE: August 8, 2007

BACKGROUND. As the council is aware the current location of the Parks Department has been found to no longer be a suitable facility to conduct business in. As the department expands its scope of responsibilities, staff needs a better place for computers and a place where we can be better organized and more efficient. Per our discussions at the council workshop we have proceeded with the plan to remodel the old food bank building and relocate the headquarters of the Parks Department to that location. We currently have draft plans for the building, and the next step is to retain architectural services so that we will have a set of blueprints to go out for bid with.

ISSUE: Does the council wish to authorize the city to retain architectural services for the purpose of renovating the old food bank building. The scope of the architectural services is available for review in the attached paperwork.

RECOMMENDATION: Authorize the Parks Department to retain architectural services from Mark E. Christ Architect per the attached proposal.



ON-CALL PROFESSIONAL SERVICES AGREEMENT No. 07 - .
(To be used for engineering, professional, and consultant services)

This Agreement made and entered into this 08 day of August, 2007, by and between the City of Sedro-Woolley, a municipal corporation under the laws of the State of Washington, hereinafter referred to as "City" and Mark E. Christ, Architect whose address is 810 Bennett Street, Sedro-Woolley, WA 98284, hereinafter referred to as the "Contractor".

WHEREAS, the City desires to engage the Contractor to perform certain duties relating to professional services, and

WHEREAS, the Contractor has agreed to offer its professional services to perform said work, and

WHEREAS, the Contractor has represented and by entering into this Agreement now represents that it is fully qualified to perform the work to which it will be assigned in a competent and professional manner, to the standards required by City,

NOW, THEREFORE, IT IS MUTUALLY AGREED BETWEEN THE PARTIES:

The City hereby agrees to engage the Contractor and the Contractor hereby agrees to perform, in a satisfactory and proper manner, as determined by City, the services hereafter set forth in connection with this Agreement:

1. Scope of Services.

The Contractor agrees to perform in a satisfactory and proper manner, as determined by the City, services as professional architectural services that are requested by the City of Sedro-Woolley.

2. Relationship of Parties.

The Contractor, its subcontractors, agents and employees are independent Contractors performing professional services for City and are not employees of City. The Contractor, its subcontractors, agents and employees, shall not, as a result of this Agreement, accrue leave, retirement, insurance, bonding or any other benefits afforded to City employees. The contractor, subcontractors, agents, and employees shall not have the authority to bind City any way except as may be specifically provided herein.

The Contractor represents that it is customarily engaged in an independently established trade, occupation, profession or business of the same nature as that involved in the contract of services, and that it maintains a principal place of business other than City's office that is eligible for a business deduction under IRS regulations, and that on the effective date of this agreement it assumes responsibility for filing, at the next applicable filing period, a schedule of expenses with the IRS for the services subject to this agreement, it has established all required tax accounts with state government agencies, has a Washington State Uniform Business Identifier number, and is maintaining a separate set of books and records reflecting all expenses and income items of its business.

3. Compensation and Schedule of Payments.

City shall pay the Contractor its hourly rates pursuant to the schedule set forth on Attachment A.

The Contractor shall be paid monthly on the basis of invoices for compensation earned by the Contractor during the billing period, as agreed by the parties. Payment shall be made within ten (10) days after approval of the voucher by the City council.

4. Ownership of Records and Documents.

The written, graphic, mapped, photographic, or visual documents prepared by the Contractor under the scope of work of this Agreement are instruments of the Contractor's services for use by the City with respect to this project and, unless otherwise provided, shall be deemed the property of the City. The City shall be permitted to retain these documents, including reproducible camera-ready originals of reports, reproduction quality mylars of maps, duplicates of 35 mm slides, digital media and copies in the form of computer files, for the City's use. The City shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, any reports, data, drawings, images or other material prepared under this Agreement, provided that the Contractor shall have no liability for the use of the Contractor's work product outside of the scope of its intended purpose.

5. Termination.

A. This agreement may be terminated by either party for reasonable cause, upon written notice to the other party. Reasonable cause shall include:

- a) Material violation of this agreement.
- b) Failure to maintain professional standards in the performance of services related to this agreement.

B. This agreement may be terminated without cause upon thirty (30) days notice by either party.

C. Termination of this agreement shall not relieve either party of their obligations under this agreement which accrue prior to the date of termination, or which, by their nature, are intended to survive completed performance of the scope of work, including the obligation of the City to pay for competent services performed prior to the date of termination.

6. Evaluation and Compliance with the Law.

The Contractor agrees to comply with all relevant, federal, state and municipal laws, rules and regulations, including laws governing equal employment opportunity, and prevailing or area standard wage laws, if applicable.

7. City Business and Occupation License.

Prior to performing work under this Agreement, Contractor shall secure a City of Sedro-Woolley Business and Occupation License.

8. Liability and Hold Harmless.

Each party shall indemnify, save, and hold harmless the other party of any claim, damages, losses, liability or expense cause by or resulting from their negligence related to the performance of this contract.

The Contractor shall provide proof to the City that it is insured under a professional liability insurance policy covering the work within the scope of this agreement, in such form and amounts as are acceptable to the City.

The Contractor shall provide proof to the City that it is insured under a general liability insurance policy covering the work within the scope of this agreement, in such form and amounts as are acceptable to the City.

For purposes of this agreement the Contractor waives immunity under RCW Title 51, the State Industrial Insurance Act for any claim brought by the City.

9. Employment Security. The Contractor shall comply with all employment security laws of the State of Washington, and shall timely make all required payments in connection therewith.

10. Amendments.

This Agreement shall not be altered, changed, or amended except by an instrument in writing executed by the parties hereto. Any changes in the scope of work or compensation shall be mutually agreed upon between the City and the Contractor and shall be incorporated in written amendments to this Agreement.

11. Scope of Agreement.

This Agreement incorporates all the agreements, covenants, and understanding between the parties hereto which are merged into this written agreement. No prior agreement or prior understanding, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless set forth in this Agreement or written amendment hereto.

12. Ratification.

Acts taken pursuant to this Agreement but prior to its effective date are hereby ratified and confirmed.

13. Assignability. This agreement is not assignable by either party, without written consent of the other party.

14. Notices. Any notice given in connection with this agreement shall be given in writing and shall be delivered either by hand to the party or by certified mail, return receipt requested, to the party at the party's address stated herein. Any party may change its address stated herein by giving notice of the change in accordance with this paragraph.

15. Choice of Law/Venue. Any dispute under this agreement or related to this agreement shall be decided in accordance with the laws of the State of Washington. Venue for any court proceeding arising under or related to this agreement shall be in Skagit County Superior Court.

16. Non-exclusive Agreement. This agreement shall not prevent the City of Sedro-Woolley from entering into a contract with another person or firm for similar services.

DATED this _____ day of _____, 20__.

CITY OF SEDRO-WOOLLEY
A Washington municipal corporation

By: _____
Mayor

Attest:

City Clerk

Approved as to Form:

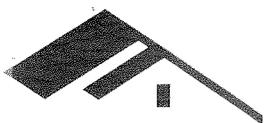
City Attorney

CONTRACTOR:

Mark E. Christ, Architect

By: _____

ATTACHMENT A



Residential
Commercial
Institutional
New Construction
Addition
Renovation
Remodel
Programming
Design
Documentation
Administration

Mark E. Christ
Architect

(360) 855-1546

810 Bennett Street
Sedro-Woolley, WA 98284
markchrist.com

Shane Walley
City of Sedro-Woolley
Parks & Recreation
720 Murdock Street
Sedro-Woolley, WA 98284

07/30/07

Dear Shane,

Regardless of the scope of my service, I will require that we attend a pre-application meeting prior to my beginning the construction documents. It is necessary to obtain a Building Permit prior to construction. I've assumed the same basic standard of quality for our submission as is required for the private sector. I typically estimate between two to four weeks for the plan check process. It is best that the plans review be done prior to bidding. However in some circumstances, if time is extremely critical the plans review and bidding can happen concurrently.

Attached please find a list of tasks and estimated hours necessary to complete each task. Please let me know if you are aware of additional tasks or tasks listed that you prefer to do in-house. As you can see my estimated time can vary from 42 hours to 120 hours depending on the extent of service you desire.

If it is necessary to minimize the architectural service, the city may take responsibility for the, specifications (project manual), submitting for a building permit, bidding, and administration of the project. In which case I would generically indicate products to be used on the drawings and only be responsible for providing drawings to be used in obtaining a building permit.

As you requested, attached please find a proposal to assist you with architectural services. If you prefer to use the AIA B141 Owner, Architect Agreement, please let me know.

Please keep in mind that this proposal is for the Bingham Park building remodel only and does not include the detached public restroom. And, this proposal assumes that we can accomplish the remodel for less than 50% of the appraised value of the building. If we exceed this amount we are required to upgrade the building to current structural and energy code requirements.

As always, should you have any questions concerning any of the above information please call. It was a pleasure to discuss various issues relating to your project and I look forward to working with you.

Sincerely,

Mark Christ



Residential
Commercial
Institutional
New Construction
Addition
Renovation
Remodel
Programming
Design
Documentation
Administration

Mark E. Christ
Architect

(360) 855-1546

810 Bennett Street
Sedro-Woolley, WA 98284
markchrist.com

BINGHAM PARK BUILDING REMODEL, 07/30/07 ESTIMATE OF TASKS & HOURS

TASK	HRS	QTY	TOTAL
Construction Documentation			
pre-application meeting	2	1	2
create basic construction documents	40	1	40
coordinate specifications	8	1	8
coordinate or provide structural	8	1	8
final review, plotting, printing	2	1	2
Total CD			60
Construction Administration			
submit documents for permit	2	1	2
respond to plan check letter	4	1	4
pre-bid meeting	2	1	2
written response to bidders	4	1	4
receive bids	by owner		
review bids	2	1	2
award contract	by owner		
weekly job meetings	1	8	8
meeting notes	1	8	8
review submittals	2	4	8
respond to RFI's	2	4	8
punch list	2	2	4
written response	1	2	2
warranties, lien release, manual	8	1	8
Total CA			60



Residential
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Mark E. Christ
Architect

(360) 855-1546

810 Bennett Street
Sedro-Woolley, WA 98284
markchrist.com

Shane Walley
City of Sedro-Woolley
Parks & Recreation
720 Murdock street
Sedro-Woolley, WA 98284

07/30/07

Dear Shane,

Thank you for the opportunity to present a proposal to assist you with architectural services.

Scope of Work

It is my understanding that you wish to remodel the Bingham Park building in order to create a new Parks Department Building. The Schematic Design has been completed and accepted by the Owner as is indicated per Bingham Park Building Sedro-Woolley Parks & Recreation sheet A1 dated 07/09/07 Mark Christ Architect.

Scope of Service, Construction Documentation

Upon your acceptance of the schematic design and your written notice to proceed I will produce the drawings necessary to obtain a building permit, obtain proposals for construction, and define the basic standard of construction. The construction documents will consist of the following: Site Plan, Vicinity Map, Code/Zoning Information, Demolition Plan, Floor Plan, ADA Bath & Kitchen Enlarged Plans & Elevations, Interior Ramp Detail, Entry Foundation Plan, Entry Ramp Framing, Entry Floor Plan, Entry Roof Framing Plan, (3) Entry Partial Elevations, Entry Details, and if needed details of integration w/ existing roof. I will work with you to incorporate an AIA (or the city's standard) contract for construction into the Project Manual. I will provide the Permit Drawings service at an hourly rate of \$80/hr. I estimate 42 to 60 hours to complete this service (see estimate of tasks & hours) and will not exceed this estimate without your prior written consent.

Scope of Service, Specifications Consultation

I will employ Richard Hein, Specifications Consultant, to provide a Project Manual. I estimate Richard Hein's service to cost \$1200 to \$1600. I will invoice for specifications consultation as a reimbursable expense.

Scope of Service, Structural Design

Should Structural Engineering become necessary I will employ a local Engineer to provide calculations and details to be incorporated into the architectural drawings. I will invoice for Structural Engineering as a reimbursable expense.

Scope of Service, Plumbing & Mechanical Design

Bidder Design (not in contract)

Scope of Service, Electrical Design

Bidder Design (not in contract)



Residential
Commercial
Institutional
New Construction
Addition
Renovation
Remodel
Programming
Design
Documentation
Administration

Mark E. Christ
Architect

(360) 855-1546

810 Bennett Street
Sedro-Woolley, WA 98284
markchrist.com

Scope of Service, Contract Administration (optional as requested by owner)

Upon acceptance of the construction documents I will continue to assist you with the receipt of a building permit, selecting bidders & obtaining bids and/or executing a contract for construction. I will represent the contract documents during construction and be available for the contractor to contact as questions arise. I will review submittals and assist you in making selections/ decisions. I will review the contractor's monthly applications for payment. I will collect all warranties & maintenance manuals requested and verify the construction contract is fulfilled prior to final payment. I will provide the contract administration service at an hourly rate of \$80/hr. You can select to proceed with all or part of this service as the project proceeds. Typically this service is provided over a time frame of the construction process (I estimate 3 months). I estimate 60 hours to complete this service depending on the extent of service desired and the time frame of construction. I will not exceed this estimate without your prior written consent.

Summary of Fees

SEE:

BINGHAM PARK BUILDING REMODEL, 07/30/07
ESTIMATE OF TASKS & HOURS (ATTACHED)

Schematic Design	completed
Construction Documentation	estimate 42 to 60 hours @ \$80/hr
Specifications Consultation	estimate \$1200 to \$1,600
Structural Design	as may be necessary
Plumbing & Mechanical Design	not in contract
Fire Flow Design	not in contract
Electrical Design	not in contract
Contract Administration (optional)	estimate 60 hours @ \$80/hr

Exclusions

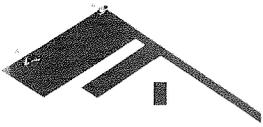
Please note that the above quoted figures do not include any of the following:
Professional Civil (site), Structural, Mechanical, Electrical, Engineering.
Professional Land Survey, Landscape Architecture, Cost estimating, Rendering.
Filing of permits with government agencies and associated expenses.

Reimbursable Expenses

Reimbursable expenses will be passed on to the owner with an administrative fee of 15%.

Additional Services

Should additional services be requested due to a change in the desired Scope of Service or a change in the desired Scope of Work, I will proceed with said services upon your written approval, and invoice on an hourly basis at a rate of \$80/hr.



Residential
Commercial
Institutional
New Construction
Addition
Renovation
Remodel
Programming
Design
Documentation
Administration

Mark E. Christ
Architect

(360) 855-1546

810 Bennett Street
Sedro-Woolley, WA 98284
markchrist.com

Miscellaneous Provisions

A payment of \$1,000.00 will be necessary to retain architectural services and will be credited your final payment. The architect shall invoice on the first (1st) of each month with payments due and payable fifteen (15) days from the date of the architects invoice. Payment for Construction Documentation will be due immediately at the time construction documents are provided for submission to the local building authority. This proposal may be terminated by either party upon receipt of written notification with the current balance due. Should the Owner select not to include Construction Administration services, the architect shall not be held responsible for any problems that may have been avoided had the architect been employed for this service. And at the point a building permit is issued; the owner, contractor and all parties involved shall to the fullest extent permitted by law, indemnify and hold the architect harmless from any and all claims arising from modifications, interpretations, adjustments, or changes made to the construction documents to reflect changed field conditions. And the owner shall assume responsibility for interpretation of the contract documents and for construction observation and shall waive any claims against the architect that may in any way connected thereto.

Please advise as soon as possible the status of our proposal so that I may schedule my work accordingly. If this proposal is satisfactory, please sign where indicated and return the enclosed copy as your acceptance of its terms and as my authorization to proceed. As always, should you have any questions concerning any of the above information please feel free to contact me. It was a pleasure to discuss various issues relating to your needs. I look forward to working with you on your project.

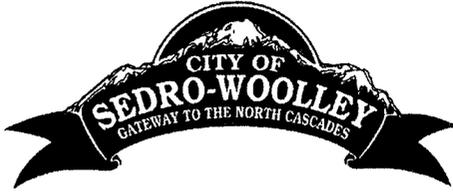
Sincerely,

Mark Christ

Acceptance

The proposed description of professional services and terms are satisfactory and are hereby accepted. Authorization to proceed with the work is granted. The terms of this proposal shall be null and void if not accepted within 30 days.

Shane Walley _____ Date _____



**CITY COUNCIL AGENDA
REGULAR MEETING**

AUG 8 2007

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 11

CITY OF SEDRO-WOOLLEY

Sedro-Woolley Municipal Building
720 Murdock Street
Sedro-Woolley, WA 98284
Phone (360) 855-1661
Fax (360) 855-0707

Eron M. Berg
City Supervisor/City Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Senior Center Roof
DATE: August 8, 2007

BACKGROUND: This is a follow up to prior conversations regarding the cost of re-roofing the senior center. The Council previously authorized the use of park impact fees to re-roof the senior center via a planned budget amendment to the 2007 budget in an amount not to exceed \$25,000.00. The quotes received from contractors on the small works roster ranged from a low of just under \$35,000 to a high of nearly \$60,000. Since the last meeting, additional requests for proposals were made and additional proposals were received.

ISSUE: Does the Council wish to authorize the use of additional park impact fee money to complete this project in 2007 given that the cost is in excess of our expectations?

RECOMMENDATION: Authorize the Mayor to sign a contract to re-roof the senior center with the apparent lowest bidder and request a budget amendment to reflect this expense.

SKAGIT CO. 360-757-0933
WHATCOM CO. 360-318-0604
KING CO. 206-546-5336
SAN JUAN CO. 360-468-3278
STATE WIDE 1-800-735-7183



FAX 360-757-0932
ESARY*RS175KE
www.esary.com
info@esary.com

420 PEASE ROAD, BURLINGTON WA 98233

PROPOSAL SUBMITTED TO:

Date: 7/18/2007

Company City of Sedro Woolley
Name:
Address: 409 Alexander St
City: Sedro Woolley, WA 98284
Home: (360) 856-0151

Job Number: 5383
Job Senior Ctr 715 Pacific St
City: Sedro Woolley, WA 98284
Salesman
Work:

DESCRIPTION OF WORK: Contractor proposes to furnish materials, tools, equipment and supplies and to perform labor in a substantial and workmanlike manner, which includes a description of materials to be used on the job, as follows:

- ◆ Remove existing roofing down to roof deck, dispose of old roofing. Dump fee included.
- ◆ Pound or pull all existing fasteners. Clear off roof deck and inspect for structural soundness.
- ◆ If any dry rot is discovered. It will be replaced at \$65.00 per man hour + material (Time and Material Rate) It is impossible to determine severity of rot until the roof is removed.
- ◆ Resheet over existing spaced sheeting with 7/16" OSB
- ◆ Install 26 gauge Baked enamel 1 1/2 x 1 1/2 drip edge around outer perimeter.
- ◆ Install 26 gauge, 1x 3 starter metal along bottom edges
- ◆ Install 26 gauge, 24" baked enamel metal valleys
- ◆ Install new "no Caulk" flashings at all plumbing vents
- ◆ Install all roof related flashings as needed
- ◆ Apply ASTM rated #30 lb. Asphalt Saturated felt underlayment.
- ◆ Certainteed Landmark Premium Lifetime (Previously : Landmark 50 AR)
- ◆ Total cost \$53,800.00
- ◆ At the end of the day, job site will be left in a neat, workmanship-like manner
- ◆ All roofing and related debris is hauled away and disposed of properly, and legally, leaving your premises clean.
- ◆ 5 Star Sure Start Warranty with Certainteed Composition Roofing. 15yr workmanship warranty with Landmark and Landmark plus products. *20yr workmanship on all Lifetime products. *single family detached homes. All other structures are 15yr workmanship

Option: If the city tears off shakes deduct \$9,000.00

PAYMENT: 25% OF CONTRACT DUE UPON SIGNING.(TO LOCK IN MATERIAL PRICING) REMAINING BALANCE DUE WITHIN 10 DAYS OF FINAL INVOICE.

State Sales Tax will be added when applicable. A 1 1/2 % (18% APR) late fee will be charged on all unpaid balances over 30 days. In event of default by buyer, buyer agrees to pay all costs of collection including reasonable attorneys fees in addition to other damages incurred by seller. Esary Roofing is not responsible for certain circumstances or product condition. More specifically, it should be noted that oil canning of metal may occur. The cause is steel mill production tolerances and is a characteristic, not a defect. This condition may be even more apparent in flat pan configurations, and is not a cause for rejection of the material. Asbestos removal is the responsibility of the owner. Foreign objects on the roof including, but not restricted to: TV dishes, solar panels, signs & etc. are the responsibility of owner. Skylites: Esary Roofing is not responsible for replacement of any old or homemade style skylites or damage resulting from removal or installing roofing near same. Additional dump fees may be required.

No other agreements or understandings, verbal or written, expressed or implied are a part of this agreement unless specified herein. NOTE: This proposal may be withdrawn if not accepted within 15 days. If not withdrawn by Esary Roofing & Siding Co. Inc. the quote given above is subject to change at the sole discretion of Esary Roofing & Siding Co Inc. You, the buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. Owner understands that this agreement shall not bind the Contractor until approved and fully executed by an officer of the Contractor. Acceptance of this proposal shall constitute a contract between the parties for the above described work according to terms and conditions as set forth by this agreement and subject to the governing laws and regulation.

By: _____

By:  Contractor

Date: _____

Date: 7/18/07

AUG 1 2007



Proposal

7675 ALPINE LANE
 SEDRO-WOOLLEY, WA 98284
 (360) 856-1621

WAYNE JOHNSON
 Cont. Lic. #
 JOHNSR*974QE

PROPOSAL SUBMITTED TO City of Sedro-Woolley	PHONE 855-1661	DATE 7/31/07
STREET 720 Murdock St.	JOB NAME Senior Center	
CITY, STATE AND ZIP CODE Sedro-Woolley, WA 98284	JOB LOCATION	

We hereby submit specifications and estimates for

Johnson's Roofing shall supply all materials and labor to complete tear-off, resheet and reroof with Landmark TL Ultimate.

- 1) Remove all old roofing and 1" X 4"s.
- 2) Install 15 lb felt over insulation as a vapor barrier.
- 3) Install 7/16" OSB.
- 4) Install 30 lb. felt.
- 5) Install new vents, pipejacks and 26 gauge flashing and w valley.
- 6) Install CertainTeed Landmark TL Ultimate composition shingles.
- 7) Remove from job site all debris caused by our work - dump fee included.

WARRANTY: Johnson's Roofing shall warranty installation for five (5) years from date of completion. Manufacturer limited lifetime warranty on material.

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of **forty-one thousand & no/100** ^{tax exempt} dollars (\$ **41,000.00**).

TERMS: DUE UPON COMPLETION. Interest with respect to any overdue account shall be charged @ 18% per annum or 1 1/2 % per month as to any unpaid monthly balance including principal and accrued interest, unless other payment arrangements have been agreed to.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices.
NOTICE THAT MATERIALMEN'S LIEN MAY BE CLAIMED.
 JOHNSON ROOFING is and shall be furnishing labor, materials, and/or supplies under this agreement with _____ who ordered such labor materials, supplies, or equipment. Notice is hereby given that a lien may be claimed for all materials and supplies, or equipment so furnished.

Authorized Signature _____

Wayne Johnson
 Note: This proposal may be withdrawn by us if not accepted within 15 days

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance _____

Date of Completion _____

CASCADE ROOFING COMPANY, INC.

"We've Got You Covered"

P.O. Box 1088
Burlington, WA 98233
(360) 755-5232

RECEIVE

JUL 26 2007

PROPOSAL SUBMITTED TO <i>City of Sedro Woolley</i>		PHONE <i>7-26-07</i>	DATE <i>835-0771</i>
STREET <i>720 Murdoch St</i>		JOB NAME <i>Sedro Woolley Senior Center</i>	
CITY, STATE and ZIP CODE <i>Sedro Woolley, WA 98284</i>		JOB LOCATION <i>STATE ST</i>	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for:

Existing Roof + Addition Roof

- TEAR OFF SHAKES ON EXISTING BUILDING. CLEAN UP + HAUL AWAY.
- RESHEAT OVER 1x4 PERLINS WITH 1/2" OSB UNFACED SHEATHING.
- Apply 30LB Felt Underlayment
- Install new 26ga painted valley metal
- Install drip metal around entire perimeter
- REUSE EXISTING MOTOR VENTS + WALL FINISHES
- Apply CERTIFIED 30yr LAMINATE COMPOSITION SHINGLES.

Total Labor + Materials = \$ 38,500.00 + TAX IF TAXABLE
+ PERMIT IF NEEDED

ADD \$ 2,500.00 For 40yr Composition.

NOTE: THIS EST WAS BID WITHOUT ANY ROOFING SPECIFICATIONS OR SPECS OF ANY KIND.

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

_____ dollars (\$ _____).

Payment to be made as follows:

50% down AT START

Becomes due on completion of Job

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

Note: This proposal may be withdrawn by us if not accepted within 15 days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance: _____

Skagit Roofing

"Skagit County's Fastest and Most Trusted Roofing Company"

9672 Farm to Market Rd.
Bow WA 98232
360 428-1900 360 766-4355 fax

SKAGIRL949QP

Licensed and Bonded
www.skagitroofing.net

Proposal

July 11, 2007

Contracting party

Job name/Address:

City of Sedro Woolley
720 Murdock St.
Sedro Woolley WA 98284

Senior Center
715 Pacific

With consideration of State Prevailing Wage Rates for Skagit County we submit:

Tear off and composition roof.

1. Tear off existing cedar shake roofing, felt, 1x4 and sheetrock, haul away and dispose of debris.
2. Remove existing continuous gutters, haul away and dispose.
3. Remove existing 2x4 at top of eave fascia and replace with 2x2 to allow for new elevation of roof deck.
4. Install eave flashing.
5. Install Winterguard ice and water shield waterproof membrane in valleys.
6. Install ASTM #30 asphalt saturated felt underlayment
7. Install 24" metal w-valley flashing..
8. Install drip cap flashing at gables.
9. Install Certainteed Landmark Premium laminated composition shingles.
10. Install end wall ventilation where new roofing meets skylight structure.
11. Replace plumbing vent pipe flashings with new lead flanges.
12. Ten year workmanship warranty including wind damage to material wind limits.

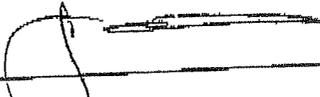
Certainteed Landmark Premium	\$35,338.00 + tax
-------------------------------------	--------------------------

We take precaution to protect structure and landscaping from roofing debris not including attic areas. Normal roofing procedures may cause noise and vibration. It is recommended that wall or ceiling hangings be secured or removed during roof work. All metal flashings are 26 gauge with baked enamel finish. Dump fee is included.

If you have a roof mounted satellite dish we may need to remove and re-install the dish during the installation. Recalibration of the dish may be necessary and is not included within the scope of this contract.

All materials guaranteed as specified. All work to be completed in a workmanlike manner according to standard practices. Alteration or deviation from above specifications involving extra costs will become an extra charge. All agreements contingent upon accidents or delays beyond our control. Our workers fully covered by Workman's Compensation Insurance.

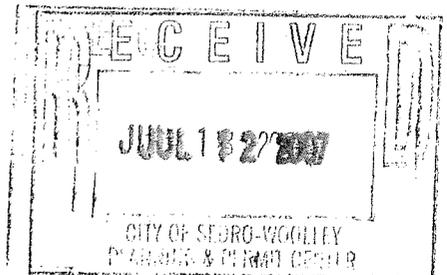
Terms: Payment upon completion. 1.5% per monthly service charge on past due accounts.

Submitted:  Jim Hjelt

We, the undersigned, have read the foregoing proposal, all pages including reverse sides, and agree to all terms and conditions of this proposal.

Accepted: _____ Date: _____

If accepted, please sign and return one copy.
This proposal may be withdrawn by us if not accepted within 30 days



Calix Roofing
216 Gibson St.
Sedro Woolley, WA 98284
360-855-9203
CALIXR*942DL

Job Site: Estimate
715 Pacific Place
Sedro Woolley, WA 98284

Billing Address:
City of Sedro Woolley
720 Murdock St.
Sedro Woolley, WA 98284
Attn: Julie 855-0771 ext 171

Date:7/13/07

Job Description:

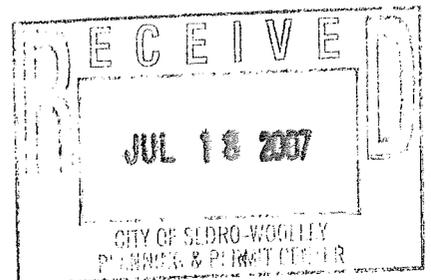
1. Tear off existing shake shingle roof
2. Install OSB plywood 7/16 inch.
3. Install 30 lb ASTM felt underlayment
4. Install starter metal.
5. Install drip cap metal.
6. Install starter shingles.
7. Install Landmark 50 year composition shingles.
8. Install 1 ½ inch storm nails - 6 nails per shingle.
9. Install W valley metal.
10. Install back pan, front pan, and step flashing around six roof fans.
11. Install six - 1 ¼ inch metal pipes, one - 3 ½ inch metal pipe and three - 2 inch metal pipes.
12. Install ridge vent in the newer construction area.
13. Install 14 plastic vents in the original roof area for proper ventilation.
14. Install back pan, front pan, and step flashing against the flute chimney.
15. Install ridge cap, apply caulking as needed, and finishing.

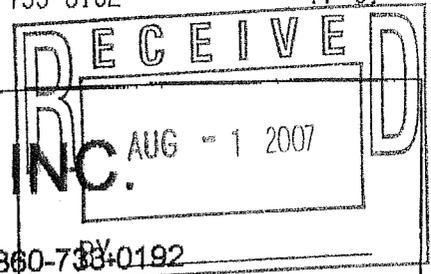
Total Price: \$35,200.00 + taxes

Total price includes materials, labor, dump fees, and clean up. It does not include taxes, permit fees, or unseen damages that may require extra work.

Thank you for calling us for an estimate. We have a six year workmanship guarantee. Your property will be left neat, gutters cleaned, and the job site will be magnet swept for nails. Please call Julie or Saul if you have any questions.

Normally we require a down payment equal to half the cost of the job. The remaining amount of the bill is due when the job is completed.





MT BAKER ROOFING, INC.

3950 Home Rd Bellingham WA 98226
Contractors Reg # MTHAKR1055MI.

360-733-0191

Fax 360-733-0192

New - Reroof / Gutters / Residential - Commercial

PROPOSAL

Name: City of Sedro Woolley
Address: 720 Murdock St
Sedro Woolley WA 98284

Date: 8/1/07
Phone: 360-855-0771
Fax: 360-855-0733

Job Address Sedro Woolley Senior Center

Att Julie

Description of work

- Remove (1) layers of existing roofing and haul away
- Install 7/16 OSB Sheeting over existing sheeting on space sheeting areas
- Install new pipe flashing on all pipes as needed
- Install new wall flashings
- Install new flashing on vent boxes
- Install metal valleys
- See below for venting needs
- Install (6) Safety Anchors
- Install Class "A" Roof

Certaiteed Landmark 50 Year Warranty Shingle \$32,320.00
"Mountain Timber" color (this was given to me by Valley Const)

Plus tax

Wages to be prevailing wage for Skagit County

Due to unknown attic cavities the type and amount of venting would need to be determined. AF-50 vents will be billed at \$10.00 per vent labor and materials included.

Note on gutters or Skylights : Any damage to gutters or skylights needing repair or replacement will be considered an additional charge and is not included in above prices.

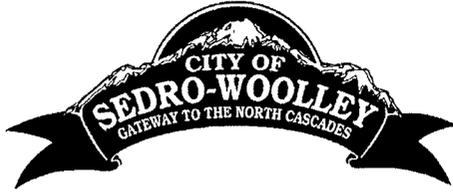
Any additional work to be billed at \$35.00 per hour plus materials

With This We Offer A 5 Year Extended Workmanship Warranty
Please sign and return one copy

Any permits needed are the responsibility of the Homeowner.

Estimator Tim L Brinkley Proposal good for 60 days
Payment to be made as follows: Payment shall be made within 30 days of job completion. Any past due shall bear interest rate at 1.5% per month. A lien shall be placed on the property for any unpaid balance over 60 days. By its signature hereunder owner or its authorized agent acknowledges and agrees to the payment terms listed above. The undersigned warrants it is the legal owner of the property on which the work is to be performed, or has legal authority to sign this agreement on behalf of the owner.

Authorization _____ Date / / 200__
All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications involving extra cost will be executed only by written authorization of owner or representative. This will become an extra charge over and above the price listed above. Owner is to carry fire, and other necessary insurance relating to casualty damage to the property. Our workers are covered by Workers Compensation Insurance. Any dispute arising under this agreement shall be resolved in Whatcom County Washington, and the prevailing party shall be entitled to an award of attorney's fees and costs. Mt Baker Roofing Inc. is responsible for only the products we install.



CITY COUNCIL AGENDA
REGULAR MEETING

AUG 8 2007

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. 12

CITY OF SEDRO-WOOLLEY

Sedro-Woolley Municipal Building
720 Murdock Street
Sedro-Woolley, WA 98284
Phone (360) 855-1661
Fax (360) 855-0707

Eron M. Berg
City Supervisor/City Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Township sewer improvements
DATE: August 2, 2007

ISSUE: In anticipation of the 2008 capital improvements to the City's sewer collection and conveyance system, we need to prepare the PS&E for the two phases of the sewer improvement project up Highway 9. Phase one of this project is anticipated to include Polte Road to McGarigle and phase two from McGarigle to Bassett.

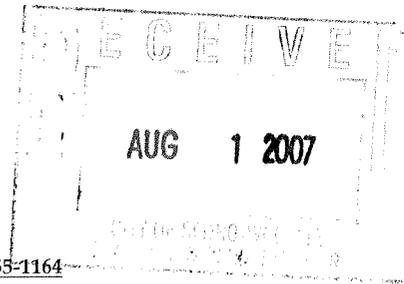
I have reviewed the qualifications submitted by engineers and engineering firms for the current year's list and given the experience Reichhardt & Ebe has with this line as well as their overall qualifications and experience with sewer design work, it seems to me that they are best qualified to prepare the PS&E for this project. I am recommending that we add these two design scopes to their existing on-call contract as additional task orders. It is my expectation that the PS&E will be completed within 2007 with bidding in early 2008 and construction in 2008. It is unclear to me whether we will be able to afford both phases in 2008 or not.

REQUEST FOR ACTION:

1. Motion to authorize Reichhardt & Ebe Engineerings, Inc., to proceed with the two attached scopes for sewer improvements on Township Street.

REICHHARDT & EBE ENGINEERING, INC.
CONSULTING ENGINEERS

813 Metcalf Street | Sedro-Woolley, WA 98284 | Telephone 360-855-1713 | Fax: 360-855-1164



July 27, 2007

City of Sedro-Woolley
Eron Berg, City Supervisor
720 Murdock Street
Sedro-Woolley, WA 98284

Subject: Preliminary proposal for engineering services for Township Street, Polte Road to McGarigle Road, sanitary sewer design

Mr. Berg,

Thank you for giving us the opportunity to provide a preliminary proposal for the engineering services for the Township Street, Polte Rd. to McGarigle Rd. sanitary sewer project. We understand the project to include engineering analysis, design and preparation of plans, specifications and engineer's estimate to address the lack of capacity in the existing 18-inch diameter gravity sanitary sewer line. The southern limits of the project would be the new 30-inch diameter sewer line at Polte Road, with the northern limits being McGarigle Rd., where the new sewer would connect to the existing sewer line.

Our proposal for engineering services on the above-mentioned project will include the following items:

1. Topographic Survey

This includes researching existing utilities and right-of-way records for incorporation into the base maps. Field survey would be provided to locate all existing features within the right-of-way of Township St., from Polte to McGarigle. The notes will be reduced and base maps will be generated to facilitate the sewer design. Upon completion of the mapping, field verification will be completed.

2. Planning

This includes coordination with City staff to determine system design criteria. Planning will include review of previously prepared trenchless construction alternatives as compared to more traditional open-cut construction methods. This comparison will be presented to City Staff. Final design will be prepared for the City's approved construction method.

Additionally, coordination will take place with Burlington Northern Santa Fe (BNSF) and Washington State Department of Transportation (WSDOT) in assisting the City to obtain the required permits for the final design alternative.

3. Engineering

The horizontal and vertical alignment of the sewer line will be designed in accordance with applicable City and state requirements. Sewer services will be identified and reconnection will be designed. The pavement repair section will be designed to meet applicable City standards and state requirements. Existing utilities within the design corridor that require relocation or grade adjustments will be identified and addressed. Property owner access locations will be identified and addressed to minimize construction impacts. Coordination with utility companies for construction and conflict resolution will take place. Quantity take-off information for the proposed design will be provided. Coordination with the City will

take place for design criteria input.

4. Drafting

Drafting will include the development and checking of design plans, including profiles and details required for project construction. WSDOT traffic control plans will be prepared and submitted for approval. BNSF exhibits will be prepared for permitting requirements. Drafting will be done using Autodesk Land Desktop
3. Quality assurance, quality control (QA/QC) plan checking will be performed.

5. Project Documents

Project specifications, special provisions and bid proposal will be prepared an accordance with the American Public Works Association Washington State Chapter and Washington State Department of Transportations Specifications. Additionally, an Engineer's estimate for anticipated construction costs will be prepared.

6. Bidding

Advertisements for bids will be prepared. A pre-bid meeting will be administered. A certified bid tabulation will be prepared. Bids will be evaluated and a recommendation for the award of the contract will be prepared.

At this time, no environmental permitting has been identified with this scope of work. As planning progresses environmental permitting may be required as part of the project. In this event, we would explore modifying the scope to include addressing these concerns.

For Additional break down of these task items, a man-hour estimate has been attached for your review. If you have any questions or require additional information please contact me at (360)-855-1713. I look forward to working with you.

Sincerely,

A handwritten signature in black ink, appearing to read "James L. Hobbs, Jr.", written in a cursive style.

James L. Hobbs, Jr. PE
Reichhardt & Ebe Engineering

Date: July 31, 2007

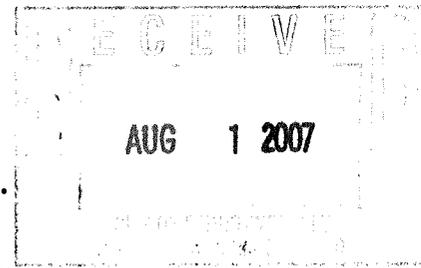
Phone: (360) 855-1713
Fax: (360) 855-1164

Item	Description	Prime Consultant				SubConsultants	
		Project Engineer	Tech. 6	Tech. 2	Clerical 2	Mill Creek Management	Survey
SCHEDULE A: DESIGN							
1.0	TOPOGRAPHIC SURVEY						
1.1	Research Existing Records	0	0	6	2		
1.2	Engineering Data Acquisition	2	0	6	0		
1.3	Data Reduction	0	0	0	0		
1.4	Base Maps	2	0	6	0		
1.5	Field Verify Base Maps	0	4	1	0		
	Sub-Total	4	4	19	2		\$19,500.00
2.0	PLANNING						
2.1	Coordination w/City of Sedro Woolley	8	0	8	0		
2.2	Trenchless Alternative Analysis	4	0	4	2		
2.3	Open-Cut Alternative Analysis	8	2	24	2		
2.4	Coordination with WSDOT	8	2	16	2		
2.5	Coordination with BNSF	16	0	20	2		
	Sub-Total	44	4	72	8		\$3,000.00
3.0	ENGINEERING						
3.1	Horizontal Alignment	8	0	32	0		
3.2	Vertical Alignment	8	0	24	0		
3.3	Service Reconnect	4	0	20	0		
3.4	Utility Conflicts	8	0	30	0		
3.5	Property Owner Access	10	0	30	1		
3.6	Utilities Coordination (Phone, Power, Gas, Cable, PUD	4	0	16	4		
3.7	Quantity Takeoffs	8	3	20	0		
3.8	Design Review with City	4	0	4	0		
	Sub-Total	54	3	176	5		\$7,000.00
4.0	DRAFT DESIGN						
4.1	Plan Sheets	16	0	80	0		
4.2	Profile	8	0	28	0		
4.3	Details	6	0	20	0		
4.4	Traffic Control Plans	8	4	20	0		
4.5	BNSF Exhibits	12	0	4	0		
4.6	WSDOT Comments	4	1	8	1		
4.7	BNSF Comments	4	0	12	0		
4.8	QA/QC	12	40	4	6		
	Sub-Total	70	45	176	8		
5.0	PROJECT DOCUMENTS						
5.1	Project Specifications	32	2	10	10		
5.2	Special Provisions	32	4	16	8		
5.3	Bid Proposal	4	2	8	4		
5.4	Cost Estimates	8	4	16	2		
	Sub-Total	76	12	50	24		
6.0	BIDDING						
6.1	Advertisement for Bids	2	0	4	1		
6.2	Pre-bid Meeting	2	0	4	1		
6.3	Certified Bid Tabulation	2	0	4	2		
6.4	Recommendation to Award	4	0	8	4		
	Sub-Total	10	0	20	8		
	SUBTOTAL	258	68	513	55		\$10,000.00
	Billing Rates	\$100.47	\$77.83	\$66.51	\$41.04		\$19,500.00
	TOTAL	\$25,921.26	\$5,292.44	\$34,119.63	\$2,257.20		\$10,000.00
							\$19,500.00
7.0	REIMBURSABLES						
7.1	Blueprinting	400	\$1.50		Total		\$600.00
7.2	Copying	5000	\$0.10				\$500.00
	Sub-Total						\$1,100.00

GRAND TOTAL \$98,190.53

REICHHARDT & EBE ENGINEERING, INC.
CONSULTING ENGINEERS

813 Metcalf Street | Sedro-Woolley, WA 98284 | Telephone 360-855-1713 | Fax: 360-855-1164



August 1, 2007

City of Sedro-Woolley
Eron Berg, City Supervisor
720 Murdock Street
Sedro-Woolley, WA 98284

Subject: Preliminary proposal for engineering services for State Route 9 (SR 9), McGarigle Road to Bassett Road, sanitary sewer design

Mr. Berg,

Thank you for giving us the opportunity to provide a preliminary proposal for the engineering services for the SR 9, McGarigle Rd. to Bassett Rd. sanitary sewer project. We understand the project to include engineering analysis, design and preparation of plans, specifications and engineer's estimate to address the lack of capacity in the existing gravity sanitary sewer line. The southern limits of the project would be the new sewer line at McGarigle Road, with the northern limits being Bassett Rd., were the new sewer would dead end.

Our proposal for engineering services on the above-mentioned project will include the following items:

1. Topographic Survey

This includes researching existing utilities and right-of-way records for incorporation into the base maps. Field survey would be provided to locate all existing features within the right-of-way of SR 9., from McGarigle to Bassett. The notes will be reduced and base maps will be generated to facilitate the sewer design. Upon completion of the mapping, field verification will be completed.

2. Planning

This includes coordination with City staff to determine system design criteria. Planning will include review of previously prepared trenchless construction alternatives as compared to more traditional open-cut construction methods. This comparison will be presented to City Staff. Final design will be prepared for the City's approved construction method.

Additionally, coordination will take place with Washington State Department of Transportation (WSDOT) in assisting the City to obtain the required permits for the final design alternative.

3. Engineering

The horizontal and vertical alignment of the sewer line will be designed in accordance with applicable City and state requirements. Sewer services will be identified and reconnection will be designed. The pavement repair section will be designed to meet applicable City standards and state requirements. Existing utilities within the design corridor that require relocation or grade adjustments will be identified and addressed. Property owner access locations will be identified and addressed to minimize construction impacts. Coordination with utility companies for construction and conflict resolution will take place. Quantity take-off information for the proposed design will be provided. Coordination with the City will take place for design criteria input.

4. Drafting

Drafting will include the development and checking of design plans, including profiles and details required for project construction. WSDOT traffic control plans will be prepared and submitted for approval. Drafting will be done using Autodesk Land Desktop 3. Quality assurance, quality control (QA/QC) plan checking will be performed.

5. Project Documents

Project specifications, special provisions and bid proposal will be prepared in accordance with the American Public Works Association Washington State Chapter and Washington State Department of Transportation Specifications. Additionally, an Engineer's estimate for anticipated construction costs will be prepared.

6. Bidding

Advertisements for bids will be prepared. A pre-bid meeting will be administered. A certified bid tabulation will be prepared. Bids will be evaluated and a recommendation for the award of the contract will be prepared.

At this time, no environmental permitting has been identified with this scope of work. As planning progresses environmental permitting may be required as part of the project. In this event, we would explore modifying the scope to include addressing these concerns.

For Additional break down of these task items, a man-hour estimate has been attached for your review. If you have any questions or require additional information please contact me at (360)-855-1713. I look forward to working with you.

Sincerely,

A handwritten signature in black ink, appearing to read "J L Hobbs Jr", written in a cursive style.

James L. Hobbs, Jr. PE
Reichhardt & Ebe Engineering

Date: August 1, 2007

Phone: (360) 855-1713
Fax: (360) 855-1164

Item	Description	Prime Consultant				SubConsultants	
		Project Engineer	Tech. 6	Tech. 2	Clerical 2	Mill Creek Management	Survey
SCHEDULE A: DESIGN							
1.0	TOPOGRAPHIC SURVEY						
1.1	Research Existing Records	0	0	10	4		
1.2	Engineering Data Acquisition	4	0	12	0		
1.3	Data Reduction	0	0	0	0		
1.4	Base Maps	2	0	10	0		
1.5	Field Verify Base Maps	0	8	8	0		
	Sub-Total	6	8	40	4		\$36,000.00
2.0	PLANNING						
2.1	Coordination w/City of Sedro Woolley	10	0	10	0		
2.2	Trenchless Alternative Analysis	10	0	10	2		
2.3	Open-Cut Alternative Analysis	24	4	40	2		
2.4	Coordination with WSDOT	10	4	24	2		
	Sub-Total	54	8	84	6		\$3,000.00
3.0	ENGINEERING						
3.1	Horizontal Alignment	16	0	40	0		
3.2	Vertical Alignment	16	0	40	0		
3.3	Service Reconnect	12	0	36	0		
3.4	Utility Conflicts	16	0	40	0		
3.5	Property Owner Access	16	8	40	1		
3.6	Utilities Coordination (Phone, Power, Gas, Cable, PUD)	10	8	24	4		
3.7	Quantity Takeoffs	16	8	40	0		
3.8	Design Review with City	6	0	6	0		
	Sub-Total	108	24	266	5		\$9,000.00
4.0	DRAFT DESIGN						
4.1	Plan Sheets	48	0	240	0		
4.2	Profile	80	0	80	0		
4.3	Details	16	0	36	0		
4.4	Traffic Control Plans	24	8	40	0		
4.5	WSDOT Comments	6	4	10	1		
4.6	OA/OC	16	56	12	6		
	Sub-Total	150	68	418	7		
5.0	PROJECT DOCUMENTS						
5.1	Project Specifications	32	2	10	10		
5.2	Special Provisions	56	8	40	8		
5.3	Bid Proposal	4	2	8	4		
5.4	Cost Estimates	12	6	24	2		
	Sub-Total	104	18	82	24		
6.0	BIDDING						
6.1	Advertisement for Bids	2	0	4	1		
6.2	Pre-bid Meeting	2	0	4	1		
6.3	Certified Bid Tabulation	2	0	4	2		
6.4	Recommendation to Award	4	2	8	4		
	Sub-Total	10	2	20	8		
	SUBTOTAL	432	128	910	54		\$12,000.00
	Billing Rates	\$100.47	\$77.83	\$66.51	\$41.04		\$36,000.00
	TOTAL	\$43,403.04	\$9,962.24	\$60,524.10	\$2,216.16		\$12,000.00
							\$36,000.00
7.0	REIMBURSABLES						
7.1	Blueprinting	Units	Unit Cost		Total		
		800	\$1.50		\$1,200.00		
7.2	Copying	7500	\$0.10		\$750.00		
	Sub-Total				\$1,950.00		
GRAND TOTAL						\$166,055.54	