

Next Ord: 1576-07

Next Res: 745-07

## MISSION STATEMENT

The mission of the Sedro-Woolley City government is to provide selected services that are not traditionally offered by the private sector. This will be achieved through providing the highest quality services we can within the resources with which we're provided; involving residents in all aspects of planning and operations; serving as a clearinghouse for public information; and operating facilities which meet the legitimate, identified concerns of the residents of and visitors to our community.

We believe in being community-centered, consistently contributing to the quality of life in our area and as fully deserving of the public's trust through the consistent expression of positive values and acceptance of accountability for producing meaningful results.

## CITY COUNCIL AGENDA

June 13, 2007

7:00 PM

Sedro-Woolley Community Center  
703 Pacific Street

1. Call to Order
2. Pledge of Allegiance
3. Consent Calendar

NOTE: Agenda items on the Consent Calendar are considered routine in nature and may be adopted by the Council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the regular agenda will consider any item so removed after the Consent Calendar.

- a. Minutes from Previous Meeting (including June 5, 2007 Work Session)
  - b. Finance
    - Claim Vouchers #60523 to #60655 for \$572,888.54
    - Payroll Warrants #40292 to #40391 for \$235,486.93 (Voided #40291)
  - c. Waiver of Fees - Riverfront Park - Burlington Head Start - June 1, 2007
  - d. Waiver of Fees - Riverfront Park - School Retirees' - September 10, 2007
  - e. Waiver of Fees - Community Center - Thanksgiving Dinner - November 21, 22, 2007
  - f. Street Closure Requests - 2007 Loggerodeo - Misc. Dates
  - g. Professional Services Agreement - Engineering Consultant - Richard J. Blair P.E.
  - h. Highway 20 Sewer Improvements - Supplemental Agreement #8 - CH2M Hill, Inc.
4. Public Comment (Please limit your comments to 3-5 minutes)

### PUBLIC HEARINGS

5. Storm Water Utility (2<sup>nd</sup> Reading)

### UNFINISHED BUSINESS

6. City Hall Update (*action requested*)
7. Proposed Sign Ordinance (3<sup>rd</sup> Reading)
8. Six- Year Transportation Improvement Plan (TIP) 2007-2012 (*Tabled from May 23<sup>rd</sup> meeting*)
9. Biodiesel (*Follow-up from May 23<sup>rd</sup> meeting*)

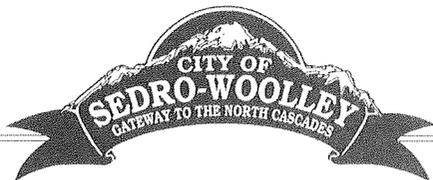
### NEW BUSINESS

10. Rhodes Road Design
11. F & S Grade Road Alignment
12. Swedelius Property

### COMMITTEE REPORTS AND REPORTS FROM OFFICERS

13. Report from Council Special Committee (City Engineer Position)

### EXECUTIVE SESSION/YES



DATE: June 13, 2007

TO: Mayor Anderson and City Council

FROM: Patsy Nelson, Clerk-Treasurer

SUBJECT: 1) CALL TO ORDER; 2) PLEDGE OF ALLEGIANCE; 3) CONSENT CALENDAR

1. CALL TO ORDER - The Mayor will call the June 13, 2007 Regular Meeting to Order. The Clerk-Treasurer will note those in attendance and those absent.

\_\_\_ Ward 1 Councilmember Ted Meamber

\_\_\_ Ward 2 Councilmember Tony Splane

\_\_\_ Ward 3 Councilmember Louie Requa

\_\_\_ Ward 4 Councilmember Pat Colgan

\_\_\_ Ward 5 Councilmember Hugh Galbraith

\_\_\_ Ward 6 Councilmember Rick Lemley

\_\_\_ At-Large Councilmember Dennis London

2. PLEDGE OF ALLEGIANCE - The Mayor will lead the City Council and citizens in the Pledge of Allegiance to the United States of America.
3. CONSENT CALENDAR - Mayor will ask for Council approval of Consent Calendar items.

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CITY OF SEDRO-WOOLLEY  
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Regular Meeting of the City Council  
May 23, 2007 – 7:00 P.M. – Community Center

The Meeting was called to order at 7:00 P.M.

Pledge of Allegiance

ROLL CALL: Mayor Mike Anderson, Councilmembers: Ted Meamber, Tony Splane, Louis Requa, Pat Colgan, Hugh Galbraith, Rick Lemley and Dennis London. Staff: Clerk/Treasurer Nelson, City Supervisor/Attorney Berg, Planner Moore, Police Chief Wood and Fire Chief Klinger.

Consent Calendar

- Minutes from Previous Meeting
- Finance
  - Claim Vouchers #60393 to #60522 for \$602,063.41 (#60392 voided)
  - Payroll Warrants #40191 to #40290 for \$157,016.97
- Proposed Resolution 742-07 Declaring Certain Item Surplus
- Professional Services Agreement – Planning Consultant

Councilmember London moved to approve the consent calendar. Seconded by Councilmember Colgan. Motion carried (7-0).

Public Comment

K.B. Johnson – 889 Carriage Court, addressed the Council regarding a recent need for non-emergency help from the Police Department. He spoke of the procedure which the manner was handled and the insensitivity portrayed.

David Bricka – 9343 Claybrook Road, speaking on behalf of the Sedro-Woolley Chamber of Commerce. He congratulated Rick Lemley for his recent honor of Business of the Year Award. He also invited all to the upcoming Blast from the Past event June 1<sup>st</sup> and 2<sup>nd</sup>. Bricka noted the upcoming start of the Farmers Market and congratulated Melissa Dougher on her promotion to Sergeant with the Sedro-Woolley Police Department.

Julian Pavisi – 519 Sapp Rd., expressed concern of cars rolling through stop signs and the speed of the vehicles traveling down Sapp Road in the early mornings and evenings. He also addressed a continuing fence issue with a neighboring property and concerns with blocked vision along the street

Police Chief Wood addressed comments made by Mr. K.B. Johnson. He noted due to the construction of the New City Hall there is a temporary entrance to the Public Safety

Building in which people have to talk through a speaker. The New City Hall will be more personal and friendly and Wood requested the public's patience during the construction. He stated the Police and Fire Department employees feel what the public feels because they are inconvenienced as well.

Special Presentation – Promotion Ceremony for New Sergeant at the Police Department

Police Chief Wood introduced Melissa Dougher, a 15 year employee of the Department upon her promotion to the position of Sergeant. Mayor Anderson administered the Oath of Office to Sergeant Dougher. Her Sergeant's badge was pin in place by Police Officer Bill Storie.

## **APPEALS**

Closed Record Hearing for Appeal of Planning Commission Denial of Zoning Variance #06-ZV-5 and Final Decision

Mayor Anderson announced this item has been postponed to the June 27, 2007 meeting.

## **PUBLIC HEARINGS**

Six-Year Transportation Improvement Plan (TIP) 2007-2012 Adoption by Resolution

Mayor Anderson opened the public hearing.

Attorney Berg reviewed the purpose and process of updating the Six-Year TIP on an annual basis.

Discussion ensued to include priority of projects on the list and F & S Grade Road Signalization.

Councilmember Requa requested the TIP be continued to the next meeting to give more time for a review of the list. Councilmember Meamber seconded.

Mayor Anderson closed the public hearing at 7:24 P.M (Mayor Anderson determined the public hearing must be closed before entertaining a motion).

Attorney Berg reviewed the topics for the next worksession and some options for scheduling upcoming topics.

Councilmember Requa moved to forward the Six Year Transportation Plan to the Public Lands Committee for review. Councilmember London seconded. Motion carried (7-0).

## **UNFINISHED BUSINESS**

### City Hall Update

Attorney Berg presented an update on the construction of the new City Hall. He stated the project is progressing as expected with footings being completed at week's end and stem walls next week with a couple of weeks of ground work. He also updated the Council regarding the gas line situation and the time loss and financial impact to the project.

Berg reviewed late material items regarding a change order request to restructure the Building, Planning and Engineering Department in order to redesign the way citizens will interact with staff. The change is a result of the request of Council and citizens for the City to become more customer friendly towards businesses and customers and will allow for a more inviting permitting area. Berg noted that the changes do not yet have an engineer's estimate but believes the cost to be no more than \$25,000. He noted the time sensitivity of the decision because of the upcoming rough plumbing schedule.

Councilmember Meamber moved to authorize the Mayor to accept the change order as outlined in the attached floor plan revision in an amount not to exceed \$25,000. Councilmember Spiane seconded. Motion carried (6-1, Councilmember Galbraith opposed).

### Sewer Pretreatment Ordinance (2<sup>nd</sup> Reading)

Debbie Allen – 433 Talcott St, Waste Water Treatment Plant foreman spoke of the need for the proposed Sewer Pretreatment Ordinance in order to keep pollutants out of the treatment plant. Allen requested Council approve the proposed ordinance.

Councilmember Lemley moved to approve Ordinance No. 1575-07 An Ordinance Adopting Pretreatment Standards Related to the Wastewater Treatment Plant for the City of Sedro-Woolley. Councilmember Galbraith seconded. Motion carried (7-0).

### Biodiesel Pilot Project Results and Authorization to Use Biodiesel in all Public Works Vehicles

Wastewater Treatment Plant Foreman Allen presented information to the Council regarding the Six Month Biodiesel pilot project with Whole Energy Fuels. She noted this project started in September of 2006 with three diesel vehicles selected for the study. Allen reviewed pricing comparisons and emission testing results for the selected vehicles.

Joshua Clemens of Whole Energy Fuels spoke of the increased endorsement with the use of biodiesel fuel. Clemens and Allen answered questions from the Council to include delivery fee, process, cost of storage tank, tax rebates, cost of diesel vs. biodiesel, environmental benefits and the effects of cold weather.

Leo Jacobs – Solid Waste Foreman addressed the Council regarding the experiences of his department's use of biodiesel. Jacobs stated he used two vehicles for the test period and they did not have any trouble using the biodiesel. He also stated that he had previously been receiving citizen complaints of diesel smell and did not receive any complaints after changing to the biodiesel.

More discussion ensued to include type of blend, positive reasons for moving to biodiesel, environmental benefits and increased engine life of vehicles.

Councilmember Splane requested to see if there are any tax rebates available and what they might be prior to making a decision.

Further discussion was held on tank size, type and location and cost projections.

Councilmember Galbraith moved to table the item until more data and cost for the tank to the June 13, 2007 Council meeting. Councilmember Splane seconded. Motion carried (7-0).

## **NEW BUSINESS**

### Resolution Supporting Deluxe Recycling & Disposal to Locate Within the City

Attorney Berg reviewed information from Deluxe Recycling & Disposal's request for a letter of support from the City. Berg noted at this time there is no formal application for land use action but the company is looking for a commitment of support from the various cities in Skagit County for an alternate materials handling facility. Berg reviewed the process that the company would need to go through should they decide to locate at the site they are considering.

Councilmember Requa recused himself from any vote due to a conflict of interest. Requa then addressed the audience regarding e-mails received and misconceptions in references being made with Deluxe Recycling & Disposal's proposal.

Steve Snell – representing Deluxe Recycling & Disposal addressed the Council and audience members to review his company's plan to build a state of the art recycling transfer station facility within Sedro-Woolley and spoke of some of the benefits to the City. Snell presented a power point presentation about the facility operation and the company's plans. He also addressed the SEPA process they will be required to go through as well as other permitting processes through Skagit County and the City.

K.B. Johnson – 889 Carriage Ct., questioned the smell from the operation.

Julie Clayton – 22331 Morris St., who owns property bordering to the proposed site addressed yearly flooding, wetlands, required environmental clean up left over from other industry and questioned barriers for the view from her home, noise, traffic, impact of property values, security measures to prevent illegal dumping and future expansion plans.

Larry McCarter – Owner RDS, Whatcom County, addressed Clayton’s concerns regarding homes located in the vicinity of the Ferndale plant and stated they have not received any noise, dust or order complaints.

Annie Wilson – expressed concern of the City road conditions and increased traffic. She stated the operation should be located outside the City limits it does not belong next to a High School.

Mark Venn – Superintendent of Sedro-Woolley School District, addressed the Council regarding the School District involvement in the process. Venn spoke of the need for the School District and the City to work together to keep each other informed and requested the School District be kept informed on the progress of the project and of future projects as well.

Richard Weyrich – student at Sedro-Woolley High School, expressed concern of the project. He presented a petition to the Council with approximately 150 signatures from students opposed to the project.

Josh Clayton – Senior at Sedro-Woolley High School, requested more information on the project in order to inform the Student Body of the High School.

Snell addressed the citizen’s questions and comments after each individual spoke.

At the request of Councilmember London, Attorney Berg reviewed the SEPA review process and notification of property owners within 500 feet of the project site. He stated the SEPA process is the time for citizens to comment on impacts to include traffic, noise, odor, pollution and other environmental impacts. There is then a review period by staff to determine the course of action which is then published to the public and a window of opportunity for the public to address the results. The process takes approximately 45-60 days.

Berg reviewed the proposed resolution supporting the concept of the business facility within the City.

Council discussion ensued to include City Council role in the process, hearing bodies and technology.

Councilmember London moved to approve Resolution No. 743-07 A Resolution Indicating the City’s Support for the Concept Presented by Deluxe Recycling for the Location of a Materials Handling Facility Within the City of Sedro-Woolley. Councilmember Lemley seconded. Discussion ensued, Motion carried (4-2, Councilmembers Meamber and Galbraith opposed. Councilmember Requa recused).

A five minute recess was taken at 9:35 P.M. The meeting reconvened at 9:40 P.M.

### Storm Water Utility (1<sup>st</sup> Reading – No Action Requested)

Attorney Berg reviewed the proposed ordinance establishing storm drainage fees. He noted the Ordinance is modeled after the City of Ferndale's ordinance and there are some areas that still need to be worked on specific to Sedro-Woolley. Some of the specifics are linking the ordinance to the Senior Citizen exemption, addressing multi-family split, Brickyard Creek Sub-Flood Zone, undeveloped parcels, open space and lot size.

Council discussion ensued with the emphasis on lot size calculation, funding and rates.

### Recycling and Block Clean Up Program

Leo Jacobs – Solid Waste Department Foreman, addressed the Council regarding a proposal for a modified block clean up program with emphasis on recycling. He provided background information on past practice for the block clean up and some proposed financing options for the program.

Discussion ensued to include proof of residency, notification, dates and funding.

Councilmember Meamber moved to authorize the Solid Waste Division to move forward on the Recycling part 1 of the Clean up program. Start date June 9, 2007 finish date July 28, 2007. Seconded by Councilmember Colgan.

Councilmember Requa amended the motion to include part 2 with no increase in rates. Councilmember London seconded.

Mayor Anderson presented a call for question on the amended motion. Motion carried (5-2, Councilmembers Meamber and Galbraith opposed).

Mayor Anderson restated the original motion to include the amendment and called for the question. Motion carried (5-2, Councilmembers Meamber and Galbraith opposed).

### Interfund Loan Resolution (Land Purchase)

Attorney Berg reviewed a request and process for an interfund loan in order to complete the purchase of the Swedelius property.

Councilmember Galbraith moved to adopt Resolution No. 744-07 A Resolution of the City Council of the City of Sedro-Woolley Authorizing an Interfund Loan from the Sewer Cumulative Reserve Fund (410) to Purchase Land, and Providing for Repayment Thereof. Seconded by Councilmember Colgan. Motion carried (7-0).

## **COMMITTEE REPORTS AND REPORTS FROM OFFICERS**

Fire Chief Klinger – announced the start of the Fire Prevention presentations and noted the Fire Prevention posters placed on the fence at Metcalf Ball Field. Klinger stated the

poster was a Senior Project for a Sedro-Woolley High School student. He also stated the truck specifications were approved by the Police and Fire Committee and the publication for bid will go out tomorrow. Klinger reminded Council that the fireworks season is fast approaching.

Attorney Berg – addressed the new timeline for delivery of the Council packets and questioned Council's preference on the delivery of late materials.

Clerk/Treasurer Nelson – questioned Council regarding the information on upcoming meeting dates and topics.

Councilmember Meamber – reported on a recent Downtown Revitalization Committee meeting. He noted that Johnson's Sedro-Woolley Floral is going out of business but the store front will be filled by Sheila's Arts and Crafts.

Councilmember Splane – questioned the status of the old Loggers & Contractors building.

Mayor Anderson stated that they are cleaning up the building in hopes of someone relocating into the building. Anderson spoke of an idea of a beautification recognition program he would like to see implemented.

Councilmember Requa – questioned the sewer billing for the Helping Hands Food Bank.

Councilmember Colgan – addressed recent comments regarding graffiti, responsibility of clean up, and questioned what help might be available in the City.

Police Chief Wood addressed the comments and noted some upcoming public education and the recent gang awareness meetings that have been held.

Councilmember Lemley – announced the upcoming closure of The Pizza Factory.

Councilmember London – noted the TV is still in the field where the City crew cleaned up.

Councilmember Meamber – expressed concerns of some of the bills that the Helping Hands Food Bank are paying and inquired about the possibility of a waiver of the sewer and garbage charges. Discussion followed.

## **EXECUTIVE SESSION**

The meeting adjourned to Executive Session for the purpose of Real Estate and Personnel for approximately 30 minutes at 10:30 P.M with possible action following.

The meeting reconvened at 11:01 P.M.

Councilmember Meamber moved to enter into an on-call contract with Reichardt and Ebe Engineering. Councilmember Splane seconded. Motion carried (7-0).

Councilmember Splane moved to adjourn. Seconded by Councilmember Lemley. Motion carried.

The meeting adjourned at 11:03 P.M.

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CITY OF SEDRO-WOOLLEY  
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Work Session of the City Council  
June 5, 2007 – 7:00 P.M. – Senior Center

The Work Session was called to order at 7:00 P.M.

ROLL CALL: Present: Mayor Mike Anderson, Councilmembers: Ted Meamber, Louis Requa, Rick Lemley, Hugh Galbraith and Dennis London. Staff: City Supervisor/Attorney Berg, Clerk/Treasurer Nelson, Planner Moore, Fire Chief Klinger, Steve Huizinga (WWTP) Guests: Jim Hobbs, Reichardt & Ebe, Rick Judd (Planning Commission Member)

- Public Works Standards  
The Public Works Standards were larger than anticipated and therefore will be handed out Wednesday in DRAFT form. It was requested Council review and discuss them at a meeting in the near future.
- Future Sewer Projects
  - **SR 20** – CH2M Hill design is 99% ready to go to bid. Reichardt & Ebe will investigate the trenchless application. There are issues with easements that need to be resolved prior to construction.
  - **Metcalf Street** – Northern to State to Third – Trenchless application including side sewers. Can set time (i.e. night, not during festivals, etc.)
  - **Township** – Polte – North on 9 to City Limits or Alderwood – coordinate with sidewalk project and school vacation, traffic concerns, BNSF.
  - **McGargill** – Possible cured in place pipe (CIPP), County and State would need to cooperate on project; need to verify model flows at full build out to see if pipe upsize is necessary.

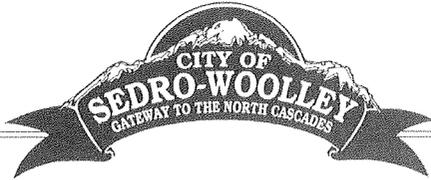
Prices are leveling for materials but labor costs are still rising.

Discussion held regarding future services to Tribe and expansion of Northern State Complex. Reichardt & Ebe updated costs on Township Line and Metcalf.

Also discussed lack of funding, current PWTF application and possible USDA funding.

Council consensus is to go ahead with the engineering so projects can be ready to go when funding becomes available.

The Worksession adjourned at 9:00 P.M.



DATE: June 13, 2007  
TO: Mayor Anderson and City Council  
FROM: Patsy Nelson, Clerk-Treasurer  
SUBJECT: FINANCE - VOUCHERS

Attached you will find the Claim Vouchers proposed for payment for the period ending June 13, 2007.

Motion to approve Claim Vouchers #60523 to #60655 in the amount of \$572,888.54.

Motion to approve Payroll Warrants #40292 to #40391 in the amount of \$235,486.93. (Voided #40291)

If you have any comments, questions or concerns, please contact me for information during the working day at 855-1661. This will allow me to look up the invoices that are stored in our office.

CITY OF SEDRO-WOOLLEY  
 SORTED TRANSACTION WARRANT REGISTER  
 06/13/2007 (Printed 06/07/2007 10:39)

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
60523	SEDRO-WOOLLEY POSTMASTER	POSTAGE	SWR	334.75
		POSTAGE	SAN	334.74
		WARRANT TOTAL		669.49
60524	ADS EQUIPMENT INC	MAINT OF PUMPING EQUIP	SWR	95.29
		WARRANT TOTAL		95.29
60525	ACTION COMMUNICATIONS INC	SMALL TOOLS & MINOR EQUIP	FD	835.26
		WARRANT TOTAL		835.26
60526	ALPINE FIRE & SAFETY	OFFICE/OPERATING SUPPLIES	PD	185.33
		REPAIRS & MAINTENANCE	PD	9.56
		REPAIRS/MAINT-EQUIP	FD	74.79
		REPAIRS/MAINT-EQUIP	FD	9.56
		REPAIRS/MAINT-SAFETY EQUIP	PL	150.93
		REPAIRS/MAINT-SAFETY EQUIP	PL	250.88
		MAINTENANCE CONTRACTS	SWR	335.56
		OPERATING SUPPLIES	SAN	129.76
		WARRANT TOTAL		1,146.37
60527	A.S.A.P. SIGN & DESIGN	OP. SUPPLIES - TRAFFIC	PL	1,836.00
		WARRANT TOTAL		1,836.00
60528	ASSOC PETROLEUM PRODUCTS	AUTO FUEL	CS	114.09
		AUTO FUEL	PD	1,371.54
		AUTO FUEL/DIESEL	FD	546.67
		AUTO FUEL/DIESEL	FD	307.10
		VEHICLE FUEL / DIESEL		407.66
		VEHICLE FUEL - GOLF	PL	95.38
		AUTO FUEL/DIESEL	SWR	428.68
		AUTO FUEL/DIESEL	SAN	1,333.50
		AUTO FUEL/DIESEL	SAN	1,262.96
WARRANT TOTAL		5,867.58		
60529	AT & T	TELEPHONE	FIN	32.86
		TELEPHONE	LGL	40.03
		TELEPHONE	PLN	22.69
		TELEPHONE	ENG	24.01
		TELEPHONE	INSP	16.05
		TELEPHONE	SWR	29.48
		WARRANT TOTAL		165.12
60530	AUTOMATION, CONTROLS,	PROFESSIONAL SERVICES	SWR	890.00
		PROFESSIONAL SERVICES	SWR	534.00
		WARRANT TOTAL		1,424.00
60531	BANK OF AMERICA	MEALS/TRAVEL	SWR	649.74
		WARRANT TOTAL		649.74
60532	BARNETT IMPLEMENT CO. INC	OPERATING SUPPLIES	PL	16.20-
		OPERATING SUPPLIES	PL	6.88
		OPERATING SUPPLIES	PL	2.08-

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		REPAIRS/MAINT - EQUIP	PL	121.90
		WARRANT TOTAL		110.50
60533	BANK OF AMERICA	MISC-DUES	FD	600.00
		TUITION/REGISTRATION	FD	70.00
		WARRANT TOTAL		670.00
60534	BAY CITY SUPPLY	INDUSTRIAL INSURANCE	CS	14.31
		OFFICE/OPERATING SUPPLIES	PD	45.53
		OFFICE/OPERATING SUPPLIES	PD	44.40
		OPERATING SUPPLIES	FD	45.53
		OPERATING SUPPLIES	FD	44.40
		OPERATING SUPPLIES	LIB	10.84
		OPERATING SUPPLIES	PL	138.01
		OPERATING SUPPLIES	PL	27.99
		SUPPLIES - CAMPGROUND	PL	378.58
		OPERATING SUPPLIES	SWR	48.43
		WARRANT TOTAL		742.04
60535	BEAUGARD, PATRICIA	MISC-TUITION/REGISTRATION	SWR	115.00
		MISC-TUITION/REGISTRATION	SWR	734.92
		WARRANT TOTAL		849.92
60536	BERG VAULT COMPANY	REPAIRS/MAINT-STORM DRAIN	PL	276.98
		WARRANT TOTAL		276.98
60537	BOOK-OF-THE-MONTH CLUB	BOOKS, PERIOD, RECORDS	LIB	80.38
		WARRANT TOTAL		80.38
60538	BOSTEC INC.	OFFICE/OPERATING SUPPLIES	PD	82.38
		WARRANT TOTAL		82.38
60539	BROWN & COLE STORES	REPAIRS/MAINT-DORM	FD	42.71
		WARRANT TOTAL		42.71
60540	BLDG PERMITS LAW BULLETIN	MISC-DUES	INSP	98.78
		WARRANT TOTAL		98.78
60541	CAL-PACIFIC PRODUCTS	OPERATING SUPPLIES	SWR	403.92
		WARRANT TOTAL		403.92
60542	CHANDLER CONSTRUCTION INC.	TRAINING FACILITIES	FD	650.00
		WARRANT TOTAL		650.00
60543	CLEAN THE AIR	REPAIRS/MAINT-CAMPGROUND	PL	379.92
		WARRANT TOTAL		379.92
60544	CINTAS CORPORATION #460	UNIFORMS	FD	67.14
		UNIFORMS	FD	67.14
		UNIFORMS	FD	67.14
		WARRANT TOTAL		201.42

CITY OF SEDRO-WOOLLEY  
 SORTED TRANSACTION WARRANT REGISTER  
 06/13/2007 (Printed 06/07/2007 10:39)

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
60545	COLLINS OFFICE SUPPLY, INC	SUPPLIES	JUD	55.60
		OFFICE/OPERATING SUPPLIES	PD	45.30
		WARRANT TOTAL		100.90
60546	COLACURCIO BROTHERS, INC.	CONSTRUCTION	CH	133,691.92
		WARRANT TOTAL		133,691.92
60547	COSTECK, RON	ASSOCIATE'S FEES	JUD	150.00
		WARRANT TOTAL		150.00
60548	COUNTRYSIDE CHEVROLET	REPAIR & MAINT - AUTO	PD	37.53
		WARRANT TOTAL		37.53
60549	COUNTRY WIDE SUPPLY	SMALL TOOLS & MINOR EQUIP	FD	105.23
		WARRANT TOTAL		105.23
60550	CRAWFORD GARAGE DOORS INC	REPAIRS/MAINT-EQUIP	FD	386.10
		WARRANT TOTAL		386.10
60551	DATA BASE RECORDS DESTRUCTION LLC	SUPPLIES	FIN	76.00
		OFFICE/OPERATING SUPPLIES	PD	38.00
		WARRANT TOTAL		114.00
60552	DAVID PARSONS & ASSOCIATES INC.	PROFESSIONAL SERVICES	PL	400.00
		WARRANT TOTAL		400.00
60553	DESTINATION WIRELESS	OPERATING SUPPLIES	FD	16.19
		TELEPHONE	PL	43.19
		OPERATING SUPPLIES	SWR	16.19
		WARRANT TOTAL		75.57
60554	DIRECT SAFETY COMPANY	OPERATING SUPPLIES	SAN	29.30
		WARRANT TOTAL		29.30
60555	DIVERSINT	COMPUTER NETWORK	CS	126.00
		WARRANT TOTAL		126.00
60556	ESM CONSULTING ENGINEERS LLC	PROFES. SVCS. REIMBURSE	ENG	1,830.00
		PROFES. SVCS. REIMBURSE	ENG	2,440.00
		WARRANT TOTAL		4,270.00
60557	E & E LUMBER	OPERATING SUPPLIES	PL	8.73
		OPERATING SUPPLIES	PL	12.95
		OPERATING SUPPLIES	PL	17.47
		OPERATING SUPPLIES	PL	41.26
		OP. SUPPLIES - SNOW & ICE	PL	18.72
		OP. SUPPLIES - SNOW & ICE	PL	10.00
		OP. SUPPLIES - SNOW & ICE	PL	27.69
		SUPPLIES - CAMPGROUND	PL	150.81
		REPAIRS/MAINT - EQUIP	PL	18.51
		REPAIRS/MAINT-CAMPGROUND	PL	13.99
		MAINTENANCE OF LINES	SWR	5.38

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		MAINTENANCE OF LINES	SWR	8.07
		MAINTENANCE OF LINES	SWR	150.60
		OPERATING SUPPLIES	SWR	13.80
		OPERATING SUPPLIES	SWR	28.48
		OPERATING SUPPLIES	SWR	80.84
		OPERATING SUPPLIES	SWR	17.04
		OPERATING SUPPLIES	SWR	35.59
		OPERATING SUPPLIES	SWR	8.05
		OPERATING SUPPLIES	SWR	13.99
		OPERATING SUPPLIES	SWR	17.28
		OPERATING SUPPLIES	SWR	21.58
		OPERATING SUPPLIES	SWR	3.13
		OPERATING SUPPLIES	SWR	29.11
		OPERATING SUPPLIES	SWR	10.11
		CONTAINERS	SAN	176.52
		CONTAINERS	SAN	21.58
		CONTAINERS	SAN	19.44
		WARRANT TOTAL		980.72
60558	EDGE ANALYTICAL, INC.	PROFESSIONAL SERVICES	SWR	396.00
		WARRANT TOTAL		396.00
60559	ELEC HANDBOOK PUB INC.	BOOKS, PERIOD, RECORDS	LIB	41.24
		WARRANT TOTAL		41.24
60560	FASTENAL COMPANY	OPERATING SUPPLIES	PL	51.37
		WARRANT TOTAL		51.37
60561	FEDERAL CERTIFIED HEARING	RETIRED MEDICAL	PD	4,522.80
		PROFESSIONAL SERVICES	PL	20.00
		WARRANT TOTAL		4,542.80
60562	FEDERAL EXPRESS CORP.	MISC-PRINTING & BINDING	PLN	56.87
		PROFES. SVCS. REIMBURSE	ENG	32.08
		PROFES. SVCS. REIMBURSE	ENG	17.26
		POSTAGE	ENG	15.84
		WARRANT TOTAL		122.05
60563	FIDALGO NETWORKING	TELEPHONE	SAN	55.00
		TELEPHONE	SAN	5.00
		WARRANT TOTAL		60.00
60564	FIRST AMERICAN TITLE	PROFESSIONAL SERVICES	ENG	48.00
		PROFESSIONAL SERVICES	ENG	37.00
		CONSTRUCTION - SR20 LINE	PWT	340.75
		WARRANT TOTAL		425.75
60565	GRANITE HOLDINGS, LLC	BUILDING RENT - GOLF	PL	200.00
		WARRANT TOTAL		200.00
60566	GREAT AMERICA LEASING COR	EQUIPMENT LEASES	CS	269.89
		EQUIPMENT LEASES	CS	308.99

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		WARRANT TOTAL		578.88
60567	GUARDIAN SECURITY	PROF SVS-ENGINEERING	SWR	270.00
		WARRANT TOTAL		270.00
60568	H.B. JAEGER CO. LLC	MAINTENANCE OF LINES	SWR	110.40
		MAINTENANCE OF LINES	SWR	944.71
		MAINTENANCE OF LINES	SWR	9.40
		WARRANT TOTAL		1,045.71
60569	HEWLETT PACKARD CO.	REPAIR/MAINT-COMPUTER	LIB	435.24
		WARRANT TOTAL		435.24
60570	HIRSCH, ALLAN	MISC-SUMMER READ PROGRAM	LIB	200.00
		WARRANT TOTAL		200.00
60571	HONEY BUCKET	OP. SUPPLIES - GOLF	PL	103.34
		WARRANT TOTAL		103.34
60572	HSBC BUSINESS SOLUTIONS	OFFICE SUPPLIES	SAN	32.39
		WARRANT TOTAL		32.39
60573	INDUSTRIAL TOOL BOX INC	SAFETY EQUIPMENT	PL	89.96
		WARRANT TOTAL		89.96
60574	INGRAM LIBRARY SERVICES	BOOKS, PERIOD, RECORDS	LIB	28.16
		BOOKS, PERIOD, RECORDS	LIB	67.93
		BOOKS, PERIOD, RECORDS	LIB	18.87
		BOOKS, PERIOD, RECORDS	LIB	93.27
		BOOKS, PERIOD, RECORDS	LIB	99.44
		BOOKS, PERIOD, RECORDS	LIB	60.15
		BOOKS, PERIOD, RECORDS	LIB	28.52
		BOOKS, PERIOD, RECORDS	LIB	4.97
		BOOKS, PERIOD, RECORDS	LIB	57.62
		BOOKS, PERIOD, RECORDS	LIB	19.32
		BOOKS, PERIOD, RECORDS	LIB	15.85
		BOOKS, PERIOD, RECORDS	LIB	10.05
		BOOKS, PERIOD, RECORDS	LIB	34.02
		BOOKS, PERIOD, RECORDS	LIB	45.75
		BOOKS, PERIOD, RECORDS	LIB	20.78
		BOOKS, PERIOD, RECORDS	LIB	33.18
		WARRANT TOTAL		637.88
60575	JACK LYONS & ASSOCIATES	PROFESSIONAL SERVICES	CIV	3,414.00
		WARRANT TOTAL		3,414.00
60576	KRAMER, STEVE	PROFESSIONAL SERVICES	INSP	148.50
		WARRANT TOTAL		148.50
60577	LABCORP	PROFESSIONAL SERVICES	PD	51.50
		PROFESSIONAL SERVICES	PL	103.00
		WARRANT TOTAL		154.50

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
60578	LOGGERS AND CONTRACTORS	REPAIRS/MAINT - EQUIP	PL	55.24
		REPAIRS/MAINT-BUILDING	SAN	27.98
		WARRANT TOTAL		83.22
60579	LIFE SAFETY CORPORATION	OPERATING SUPPLIES	FD	415.81
		WARRANT TOTAL		415.81
60580	MSB ENTERPRISES INC.	SUPPLIES - CAMPGROUND	PL	628.69
		WARRANT TOTAL		628.69
60581	MACREADY, ROBERT	MEALS/TRAVEL	SWR	26.16
		WARRANT TOTAL		26.16
60582	MILL CREEK MGMT TECH INC	ENGINEERING - SR20 LINE	PWT	4,140.00
		WARRANT TOTAL		4,140.00
60583	MARTIN MARIETTA MATERIALS	REPAIRS/MAINT-STREETS	PL	272.73
		WARRANT TOTAL		272.73
60584	MOTOR TRUCKS, INC.	REPAIRS/MAINT-EQUIP	SAN	157.17
		WARRANT TOTAL		157.17
60585	MOUNT VERNON, CITY OF	SUPPLIES	JUD	35.09
		MISC-SUMMER READ PROGRAM	LIB	25.00
		WARRANT TOTAL		60.09
60586	MUSGROVE, ADAM	HEALTH CLUB	PD	150.00
		WARRANT TOTAL		150.00
60587	MUNICIPAL EMERGENCY SVC	SMALL TOOLS & MINOR EQUIP	FD	91.89
		WARRANT TOTAL		91.89
60588	N C MACHINERY CO.	SAFETY EQUIPMENT	PL	10.75
		REPAIRS/MAINT - EQUIP	PL	313.66
		REPAIRS/MAINT - EQUIP	PL	591.08
		WARRANT TOTAL		288.17
60589	NEWMAN SIGNS INC	OP. SUPPLIES - TRAFFIC	PL	190.36
		WARRANT TOTAL		190.36
60590	NEXTEL COMMUNICATIONS	TELEPHONE	FIN	156.76
		TELEPHONE	LGL	39.19
		TELEPHONE	PLN	78.38
		NEXTEL CELL PHONES		78.38
		TELEPHONE	PD	666.23
		TELEPHONE	FD	274.33
		TELEPHONE	INSP	39.20
		TELEPHONE	PL	774.22
		NEXTEL CELL PHONES		391.90
		NEXTEL CELL PHONES	SAN	195.95
		WARRANT TOTAL		2,694.54

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
60591	NORTHWEST HOT SPRING SPAS	OP SUPPLIES-CHEMICALS	SWR	796.00
		WARRANT TOTAL		796.00
60592	OFFICE DEPOT	SUPPLIES	FIN	48.67
		SUPPLIES	FIN	10.07
		SUPPLIES/BOOKS	PLN	51.60
		SUPPLIES	ENG	51.60
		OFFICE/OPERATING SUPPLIES	PD	148.79
		OFFICE SUPPLIES	FD	67.52
		OFF/OPER SUPPS & BOOKS	INSP	51.60
		OP. SUPPLIES - GOLF	PL	16.34
		REPAIRS/MAINT - EQUIP	PL	4.89
		WARRANT TOTAL		451.08
60593	OLIVER-HAMMER CLOTHES	CLOTHING	PL	63.46
		CLOTHING	PL	56.12
		CLOTHING	SWR	113.70
		OPERATING SUPPLIES	SWR	86.38
		WARRANT TOTAL		319.66
60594	OVERALL LAUNDRY SERV INC	LAUNDRY	CS	27.19
		MISC-LAUNDRY	PL	15.12
		MISC-LAUNDRY	PL	17.96
		MISC-LAUNDRY	PL	15.12
		MISC-LAUNDRY	PL	49.04
		MISC-LAUNDRY	PL	21.24
		MISC-LAUNDRY	PL	17.34
		MISC-LAUNDRY	PL	17.96
		MISC-LAUNDRY	PL	15.12
		LAUNDRY	SWR	26.96
		LAUNDRY	SWR	19.40
		WARRANT TOTAL		242.45
60595	OTAK	PROFESSIONAL SERVICES	ENG	3,369.67
		WARRANT TOTAL		3,369.67
60596	PACE	PROF SVS-ENGINEERING	SWR	3,615.00
		WARRANT TOTAL		3,615.00
60597	PACIFIC TIRE CO. INC.	REPAIRS/MAINT-EQUIP	SAN	214.92
		WARRANT TOTAL		214.92
60598	PAT RIMMER TIRE CTR, INC	REPAIRS/MAINT - EQUIP	PL	38.67
		REPAIRS/MAINT - EQUIP	PL	84.47
		REPAIRS/MAINT - EQUIP	PL	22.80
		WARRANT TOTAL		145.94
60599	PETROCARD	VEHICLE FUEL / DIESEL		495.64
		WARRANT TOTAL		495.64
60600	PETTY CASH	OPERATING SUPPLIES	CS	9.99
		VEHICLES	PD	65.50

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		POSTAGE	SWR	7.25
		POSTAGE	SAN	7.25
		EQUIP & VEHICLES ADMIN	AD	32.25
		WARRANT TOTAL		122.24
60601	PETTY CASH-DEBRA PETERSON	SUPPLIES	LIB	50.73
		BOOKS, PERIOD, RECORDS	LIB	16.18
		WARRANT TOTAL		66.91
60602	PHYSICIANS CARE FAMILY MEDICINE	MISC-PERMITS & LICENSES	PL	125.00
		WARRANT TOTAL		125.00
60603	PITTMAN, HAROLD	RETIRED MEDICAL	PD	19.00
		WARRANT TOTAL		19.00
60604	PNCWA -- WESTERN REGION	MISC-TUITION/REGISTRATION	SWR	65.00
		MISC-TUITION/REGISTRATION	SWR	65.00
		WARRANT TOTAL		130.00
60605	PRINTWISE, INC.	SUPPLIES	JUD	126.36
		WARRANT TOTAL		126.36
60606	PUBLIC UTILITY DIS. NO.1	PUBLIC UTILITIES	SWR	30.90
		WARRANT TOTAL		30.90
60607	PUBLIC WORKS BOARD	PWTF LOAN INTEREST PMT		17,558.33
		PWTF LOAN INTEREST PMT		5,298.75
		PWTF LOAN PRINCIPAL PMT		27,888.16
		WARRANT TOTAL		50,745.24
60608	PUGET SOUND ENERGY	PUBLIC UTILITIES	CS	739.16
		PUB UTILITIES-MALL	CS	32.22
		PUB UTILITIES-MALL	CS	7.23
		PUBLIC UTILITIES	FD	1,061.27
		PUBLIC UTILITIES	LIB	179.23
		ADVERTISING	HOT	28.83
		PUBLIC UTILITIES	PL	178.98
		PUBLIC UTILITIES	PL	45.62
		PUBLIC UTIL - STREETLIGHTS	PL	191.32
		PUBLIC UTIL - STREETLIGHTS	PL	57.52
		PUBLIC UTIL - CAMPGROUND	PL	484.56
		PUBLIC UTIL - COMM CENTER	PL	118.10
		PUBLIC UTIL - SENIOR CENTER	PL	272.17
		PUBLIC UTIL - TRAIN	PL	62.55
		PUBLIC UTIL - HHS	PL	208.91
		PUBLIC UTILITIES - GOLF	PL	66.12
		PUBLIC UTILITIES	SWR	125.01
		PUBLIC UTILITIES	SWR	7,176.77
		PUBLIC UTILITIES	SAN	93.64
		WARRANT TOTAL		11,129.21
60609	PUGET SOUND LEASING CO. INC	PUBLIC UTILITIES	PL	8.70

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WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		PUBLIC UTIL - CAMPGROUND	PL	16.63
		PUBLIC UTIL - COMM CENTER	PL	32.75
		PUBLIC UTIL - SENIOR CENTER	PL	136.24
		PUBLIC UTILITIES	SWR	150.76
		WARRANT TOTAL		345.08
60610	QUALIFICATION TARGETS INC	OFFICE/OPERATING SUPPLIES	PD	189.50
		WARRANT TOTAL		189.50
60611	R & D SUPPLY, INC.	MAINTENANCE OF LINES	SWR	967.43
		WARRANT TOTAL		967.43
60612	RAM CONSTRUCTION	CONSTRUCTION-TOWNSHIP LINE	PWT	27,922.50
		CONSTRUCTION-TOWNSHIP LINE	PWT	24,619.50
		WARRANT TOTAL		52,542.00
60613	RELIABLE (OFFICE SUPPLY)	OFFICE/OPERATING SUPPLIES	PD	43.22
		SALARIES	FD	43.22
		WARRANT TOTAL		86.44
60614	SCIENTIFIC SUPPLY	OPERATING SUPPLIES	SWR	35.52
		OPERATING SUPPLIES	SWR	52.91
		WARRANT TOTAL		88.43
60615	SCHOLASTIC PARENT & CHILD	BOOKS, PERIOD, RECORDS	LIB	14.97
		WARRANT TOTAL		14.97
60616	SEDGWICK CMS	INDUSTRIAL INSURANCE	LGS	1.83
		INDUSTRIAL INSURANCE	JUD	2.92
		INDUSTRIAL INSURANCE	EXE	2.28
		INDUSTRIAL INSURANCE	FIN	5.94
		INDUSTRIAL INSURANCE	LGL	2.10
		INDUSTRIAL INSURANCE	PLN	63.03
		INDUSTRIAL INSURANCE	ENG	59.38
		INDUSTRIAL INSURANCE	PD	358.08
		INDUSTRIAL INSURANCE	PD	14.62
		INDUSTRIAL INSURANCE	PD	11.88
		INDUSTRIAL INSURANCE	FD	93.17
		INDUSTRIAL INSURANCE	INSP	15.30
		INDUSTRIAL INSURANCE	LIB	17.81
		INDUSTRIAL INSURANCE	PL	330.63
		INDUSTRIAL INS - GOLF	PL	32.93
		INDUSTRIAL INSURANCE	SWR	252.57
		INDUSTRIAL INSURANCE	SAN	118.75
		INDUSTRIAL INSURANCE	ERR	25.58
		WARRANT TOTAL		1,408.80
60617	SEDRO-WOOLLEY AUTO PARTS	OPERATING SUPPLIES	PL	4.99
		OPERATING SUPPLIES	PL	38.53
		OPERATING SUPPLIES	PL	10.70
		OPERATING SUPPLIES	PL	5.00
		OPERATING SUPPLIES	PL	57.32

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WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		SMALL TOOL & MINOR EQUIP PL	34.82
		REPAIRS/MAINT - EQUIP PL	2.91
		OPERATING SUPPLIES SAN	23.00
		SMALL TOOLS & MINOR EQUIP SAN	16.57
		WARRANT TOTAL	193.84
60618	SEDRO-WOOLLEY CHAMBER OF	ADVERTISING-CHAMBER/COMERC HOT	3,263.31
		WARRANT TOTAL	3,263.31
60619	SEDRO-WOOLLEY MUSEUM	S-W MUSEUM HOT	1,183.42
		WARRANT TOTAL	1,183.42
60620	SEDRO-WOOLLEY POSTMASTER	POSTAGE ENG	175.00
		WARRANT TOTAL	175.00
60621	SEDRO-WOOLLEY SCHOOL DIST	SCHOOL GMA IMPACT FEES	8,040.00
		WARRANT TOTAL	8,040.00
60622	SEDRO-WOOLLEY VOLUNTEER	SALARIES-VOLUNTEERS FD	10,617.00
		WARRANT TOTAL	10,617.00
60623	SEVEN SISTERS, INC.	MAINT OF PUMPING EQUIP SWR	3,395.60
		PROFESSIONAL SERVICES SWR	6,348.03
		WARRANT TOTAL	9,743.63
60624	SIGNATURE FORMS INC.	SUPPLIES FIN	427.49
		WARRANT TOTAL	427.49
60625	SHERWIN-WILLIAMS	OP. SUPPLIES - TRAFFIC PL	997.42
		WARRANT TOTAL	997.42
60626	SKAGIT CO. PUBLIC WORKS	SKAGIT CO HEALTH DEPT SWR	122.00
		SOLID WASTE DISPOSAL SAN	37,552.32
		WARRANT TOTAL	37,674.32
60627	SKAGIT COUNTY SHERIFF	PRISONERS PD	8,914.62
		WARRANT TOTAL	8,914.62
60628	SKAGIT COUNTY TREASURER	CRIME VCTM & WITNSS PROG LGL	125.06
		WARRANT TOTAL	125.06
60629	SKAGIT FARMERS SUPPLY	OPERATING SUPPLIES PL	94.99
		OPERATING SUPPLIES PL	290.47
		SUPPLIES - CAMPGROUND PL	420.88
		OP. SUPPLIES - GOLF PL	410.18
		PROPANE PL	7.57
		REPAIRS/MAINT-SENIOR CENTER PL	84.22
		WARRANT TOTAL	1,308.31
60630	SKAGIT RIVER STEEL	CONTAINERS SAN	48.91
		WARRANT TOTAL	48.91

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WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
60631	SKAGIT VALLEY HOSPITAL	PRISONERS	PD	115.00
		WARRANT TOTAL		115.00
60632	SKAGIT VALLEY PUBLISHING	LEGAL PUBLICATIONS	LGS	28.50
		LEGAL PUBLICATIONS	LGS	68.40
		LEGAL PUBLICATIONS	LGS	34.20
		ADVERTISING	CIV	286.83
		ADVERTISING/LEGAL PUBLIC	PLN	48.45
		ADVERTISING/LEGAL PUBLIC	PLN	133.95
		WARRANT TOTAL		600.33
60633	SNELSON COMPANIES INC	PLANT EQUIPMENT UPGRADES	SWR	8,611.38
		WARRANT TOTAL		8,611.38
60634	SPOKANE CO. LIBRARY DIST.	TRAVEL	LIB	142.00
		WARRANT TOTAL		142.00
60635	SUPERIOR SYSTEMS INC.	PLANT EQUIPMENT UPGRADES	SWR	3,105.00
		WARRANT TOTAL		3,105.00
60636	TASTE OF HOME	BOOKS, PERIOD, RECORDS	LIB	29.98
		WARRANT TOTAL		29.98
60637	THOMPSON'S GREENHOUSE	OPERATING SUPPLIES	SWR	134.75
		WARRANT TOTAL		134.75
60638	TIFFANY, ROBERT L.	PROFESSIONAL SERVICES	JUD	21.11
		PROFESSIONAL SERVICES	FIN	274.43
		PROFESSIONAL SERVICES	LGL	21.11
		PROFESSIONAL SERVICES	PLN	52.78
		PROFESSIONAL SERVICES	ENG	42.22
		PROFESSIONAL SERVICES	PD	422.40
		PROFESSIONAL SERVICES	FD	84.44
		PROFESSIONAL SERVICES	INSP	31.67
		PROFESSIONAL SERVICES	LIB	126.72
		PROFESSIONAL SERVICES	PL	211.20
		PROFESSIONAL SERVICES	SWR	168.88
		PROFESSIONAL SERVICES	SAN	105.54
		WARRANT TOTAL		1,562.50
60639	TRUE VALUE	OFFICE EQUIPMENT	LGL	107.99
		OPERATING SUPPLIES	CS	17.78
		REPAIR & MAINTENANCE	CS	12.17
		OFFICE/OPERATING SUPPLIES	PD	7.01
		OFFICE/OPERATING SUPPLIES	PD	12.95
		OPERATING SUPPLIES	FD	8.63
		SMALL TOOLS & MINOR EQUIP	FD	13.47
		REPAIRS/MAINT-EQUIP	FD	.40
		REPAIRS/MAINT-EQUIP	FD	18.34
		REPAIRS/MAINT-EQUIP	FD	10.35
		ADVERTISING-FIRE PREV/EDUC	FD	62.25
		REPAIRS/MAINTENANCE BLDG.	LIB	73.42

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WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		OPERATING SUPPLIES PL	3.45
		OPERATING SUPPLIES PL	32.44
		OPERATING SUPPLIES PL	7.55
		OPERATING SUPPLIES PL	60.93
		OPERATING SUPPLIES PL	30.09
		OPERATING SUPPLIES PL	24.83
		OP. SUPPLIES - SNOW & ICE PL	38.29
		OP. SUPPLIES - SNOW & ICE PL	27.67
		SUPPLIES - CAMPGROUND PL	6.22
		SUPPLIES - CAMPGROUND PL	159.80
		SUPPLIES - CAMPGROUND PL	12.93
		SMALL TOOL & MINOR EQUIP PL	36.71
		REPAIRS/MAINT - EQUIP PL	7.86
		REPAIRS/MAINT-SAFETY EQUIP PL	20.49
		REPAIRS/MAINT-CAMPGROUND PL	33.91
		REPAIRS/MAINT-CAMPGROUND PL	140.91
		REPAIRS/MAINT-CAMPGROUND PL	83.70
		REPAIRS/MAINT-CAMPGROUND PL	36.71
		REPAIRS/MAINT-CAMPGROUND PL	4.08
		REPAIRS/MAINT-SENIOR CENTER PL	28.04
		REPAIRS/MAINT-FOOD BANK PL	25.11
		REPAIRS/MAINT-FOOD BANK PL	22.36
		REPAIRS/MAINT-HHS PL	12.95
		REPAIRS/MAINT-HHS PL	129.59
		REPAIRS/MAINT-HHS PL	38.85
		REPAIRS/MAINT-HHS PL	13.02
		OPERATING SUPPLIES SWR	29.07
		OPERATING SUPPLIES SWR	19.58
		OPERATING SUPPLIES SWR	12.25
		OPERATING SUPPLIES SWR	14.03
		OPERATING SUPPLIES SWR	4.09
		OPERATING SUPPLIES SWR	7.33
		OPERATING SUPPLIES SWR	4.89
		OPERATING SUPPLIES SWR	18.35
		OPERATING SUPPLIES SWR	31.30
		OPERATING SUPPLIES SWR	12.50
		OPERATING SUPPLIES SWR	12.95
		OPERATING SUPPLIES SWR	13.07
		OPERATING SUPPLIES SWR	16.19
		OPERATING SUPPLIES SWR	24.83
		OPERATING SUPPLIES SWR	70.17
		REPAIRS/MAINT-BUILDING SAN	4.95
		OPERATING SUPPLIES SAN	19.38
		OPERATING SUPPLIES SAN	24.49
		OPERATING SUPPLIES SAN	15.51
		CONTAINERS SAN	33.23
		WARRANT TOTAL	1,771.41
60640	TRUE VALUE	VOIDED WARRANT	.00
		WARRANT TOTAL	.00
60641	UNITED GENERAL HOSPITAL	PRISONERS PD	626.30

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WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		WARRANT TOTAL	626.30
60642	UNITED LABORATORIES	OPERATING SUPPLIES SWR	300.53
		WARRANT TOTAL	300.53
60643	UNIVERSITY OF CALIFORNIA	BOOKS, PERIOD, RECORDS LIB	28.00
		WARRANT TOTAL	28.00
60644	VALLEY AUTO SUPPLY	REPAIR & MAINT - AUTO PD	17.16
		REPAIRS/MAINT-EQUIP FD	8.09
		REPAIRS/MAINT - EQUIP PL	102.04
		REPAIRS/MAINT - EQUIP PL	91.10
		REPAIRS/MAINT - EQUIP PL	44.04
		MAINTENANCE OF VEHICLES SWR	12.94
		OPERATING SUPPLIES SAN	17.28
		SMALL TOOLS & MINOR EQUIP SAN	16.24
		WARRANT TOTAL	308.89
60645	VALLEY FREIGHTLINER INC	EQUIPMENT & VEHICLES - STREETS	75,318.58
		EQUIPMENT & VEHICLES SWR	80,428.16
		WARRANT TOTAL	155,746.74
60646	VERIZON NORTHWEST	TELEPHONE JUD	66.16
		TELEPHONE FIN	55.87
		TELEPHONE PLN	33.38
		TELEPHONE ENG	33.38
		TELEPHONE PD	81.01
		TELEPHONE INSP	33.37
		TELEPHONE LIB	160.60
		TELEPHONE PL	658.56
		TELEPHONE - CAMPGROUND PL	111.49
		TELEPHONE SWR	373.64
		TELEPHONE SWR	160.84
		TELEPHONE SAN	184.49
		WARRANT TOTAL	1,952.79
60647	WA STATE CRIMINAL JUSTICE	TUITION/REGISTRATION PD	25.00
		WARRANT TOTAL	25.00
60648	WA STATE DEPT OF ECOLOGY	MEALS/TRAVEL SWR	16.95
		WARRANT TOTAL	16.95
60649	WA ST DEPT OF PROF LICEN	INTERGOV SVC-GUN PERMITS PD	90.00
		WARRANT TOTAL	90.00
60650	WA ST DEPT OF TRANS	ENGINEERING-SKAGIT LIGHT AST	145.81
		WARRANT TOTAL	145.81
60651	WA ST OFF OF TREASURER	STATE REMITTANCES-COURT	6,352.07
		WARRANT TOTAL	6,352.07
60652	WOOD'S LOGGING SUPPLY INC	POSTAGE FD	9.04

WARRANT	VENDOR NAME	DESCRIPTION		AMOUNT
		OPERATING SUPPLIES	PL	35.48
		OPERATING SUPPLIES	PL	40.93
		SMALL TOOL & MINOR EQUIP	PL	193.22
		SAFETY EQUIPMENT	PL	64.77
		CONSTRUCTION	CH	300.96
		WARRANT TOTAL		644.40
60653	WUCC UTILITY COORDINATING COUNCIL	MISC-TUITION/REGISTRATION	SWR	25.00
		WARRANT TOTAL		25.00
60654	WILLIAMS, MELISSA	SUPPLIES & BOOKS	FD	60.00
		WARRANT TOTAL		60.00
60655	STIXRUD, DUANE	FACILITY RENT - RIVERFRONT		100.00
		WARRANT TOTAL		100.00
		RUN TOTAL		572,888.54

FUND	TITLE	AMOUNT
001	CURRENT EXPENSE FUND	58,263.68
104	ARTERIAL STREET FUND	145.81
105	LIBRARY FUND	2,270.22
108	STADIUM FUND	4,475.56
110	PUBLIC LANDS 110	16,008.59
331	SEWER TREATMENT CONST FUND	133,992.88
332	PWTF SEWER CONSTRUCTION FUND	57,022.75
401	SEWER FUND	43,841.48
410	CUM RES-SEWER FACILITIES FUND	50,745.24
412	SOLID WASTE FUND	42,277.76
501	EQUIPMENT REPLACEMENT FUND	155,804.57
621	SUSPENSE FUND	8,040.00
TOTAL		572,888.54

DEPARTMENT	AMOUNT
001 000 000	6,352.07
001 000 011	132.93
001 000 012	457.24
001 000 013	2.28
001 000 014	1,088.09
001 000 015	335.48
001 000 016	3,700.83
001 000 018	1,679.02
001 000 019	541.13
001 000 020	8,253.82
001 000 021	18,412.14
001 000 022	16,874.18
001 000 024	434.47
FUND CURRENT EXPENSE FUND	58,263.68
104 000 042	145.81
FUND ARTERIAL STREET FUND	145.81
105 000 072	2,270.22
FUND LIBRARY FUND	2,270.22
108 000 019	4,475.56
FUND STADIUM FUND	4,475.56
110 000 000	100.00
110 000 042	15,908.59
FUND PUBLIC LANDS	110 16,008.59
331 000 012	133,992.88
FUND SEWER TREATMENT CONST FUND	133,992.88
332 000 082	57,022.75
FUND PWF SEWER CONSTRUCTION FUND	57,022.75
401 000 035	43,841.48
FUND SEWER FUND	43,841.48
410 000 000	50,745.24
FUND CUM RES-SEWER FACILITIES FUND	50,745.24
412 000 037	42,277.76
FUND SOLID WASTE FUND	42,277.76
501 000 001	32.25
501 000 047	25.58
501 000 103	75,318.58
501 000 401	80,428.16
FUND EQUIPMENT REPLACEMENT FUND	155,804.57
621 000 000	8,040.00
FUND SUSPENSE FUND	8,040.00



CITY COUNCIL AGENDA  
REGULAR MEETING

JUN 13 2007

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. \_\_\_\_\_

25/22/07

Dear Sedro-Woolley City Council Members;

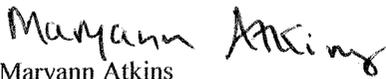
My name is Maryann Atkins. I am the Center Manager for the Burlington Head Start Program. As you might know, we are a federally funded, non-profit organization serving 67 at risk children and families.

I am writing to you to request that the fee for renting Riverside Park be waived. We have it reserved for our end of the year picnic on Friday, June 1<sup>st</sup> from 11:30 to 2:00. If you happen to be in the area, we would love to have you join us to meet the kids and have a peanut butter and jelly sandwich!

My mailing address is  
Maryann Atkins  
927 East Fairhaven Ave.  
Burlington, WA  
98233  
755-1379  
[m.atkins@skagit.edu](mailto:m.atkins@skagit.edu)

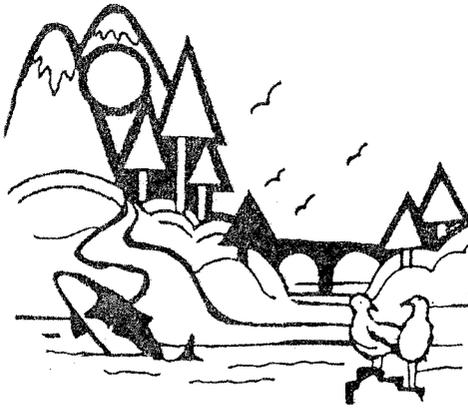
Please feel free to contact me with any questions that you might have about our program.

I sincerely thank you for your consideration in this matter.



Maryann Atkins  
Center Manager  
Burlington Edison Child Development Center

mailed to Councilmembers 5-25-07



# Skagit-Island-San Juan

## UNIT 21

### WASHINGTON STATE SCHOOL RETIREES' ASSOCIATION



#### CITY COUNCIL AGENDA REGULAR MEETING

JUN 13 2007

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. \_\_\_\_\_

May 29, 2007

Skagit/Island/San Juan School Retirees  
1407 State Highway 9,  
Sedro-Woolley, WA 98284

*ole*

Mayor Mike Anderson,  
City Council Members,

We are an organization of school retirees, not only teachers but also superintendents, custodians, secretaries, bus drivers, principals and teacher assistants. Each fall we use the Riverfront Park for an informal gathering, salmon barbecue and greeting our local legislators and new candidates.

The purpose of this letter is to request a waiver of the park use fee. We are a non-profit organization. Our main sources of income are dues and donations. We use this to provide grants to school employees for educational purposes and scholarships to Skagit Valley College graduates who want to continue their education to become teachers. If you grant us a fee waiver we will be able to provide more grants.

Thank you,

Robert Scoll, president

*Robert Scoll*

Unit #21 Skagit/Island /San Juan State School Retirees Association

SEPT. 10, 2007

LARGE SHELTER

APROX. 11:00 to 2:00 PM

CITY COUNCIL AGENDA  
REGULAR MEETING

JUN 13 2007

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. \_\_\_\_\_

June 4, 2007

Stephanie L. Lokkebo  
731 Jennings Ave  
Sedro-Woolley WA 98284  
360-855-0231

Mayor Mike Anderson and  
Council Members  
City of Sedro-Woolley  
720 Murdock St  
Sedro-Woolley WA 98284

Dear Mayor and Concilmembers:

A group of us have formed a committee to bring back the annual Sedro-Woolley Community Thanksgiving Dinner. We have met with Bill Stendal and are excited about doing this event. The Sedro-Woolley School District has given us permission to use Cascade Middle School for prep and cooking. They have offered this without a fee.

We request the use of the Community Center and Senior Center on Wednesday, November 21, 2007, and Thursday, November 22, 2007. We would truly appreciate if all fees for the use of these buildings could be waived. Thank you.

Sincerely,



Stephanie L. Lokkebo

encl.

Edward Jones  
913 Metcalf Street  
Sedro Woolley, WA 98284  
(360) 855-0239

**Troy W. Kunz**  
Financial Advisor

CITY COUNCIL AGENDA  
REGULAR MEETING

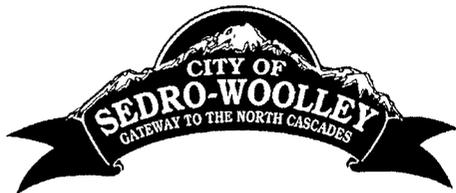
JUN 13 2007

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. \_\_\_\_\_

**Edward Jones**

REQUESTED STREET CLOSURES FOR 2007  
LOGGERODEO

1. JUNE 29TH- 6:00-6:30PM  
METCALF STREET FROM LEMLEY CHAPEL, EAST ON FERRY TO LEGION.  
FOR KIDDIE PARADE.
2. JUNE 29TH-JULY 5TH- 24 HOURS A DAY  
METCALF STREET TO BENDIX CORP, ALLOW 1 LANE ONLY FROM SR 20  
SOUTH DOWN METCALF FOR FOOD VENDORS AT CARNIVAL.
3. JULY 2ND 3RD AND 4TH- 24 HOURS A DAY  
SECTION OF METCALF BETWEEN WARNER AND ALLEY FOR ARTS AND  
CRAFTS FAIR. ALSO MUNICIPAL PARKING LOT.  
HAS BEEN PRE-APPROVED BY MASONS AND CITY COUNCIL.
4. JULY 4TH- 8:00AM UNTIL PARADE IS OVER  
NORMAL FOOT RACE ROUTE AND GRANDE PARADE ROUTE.
5. JUNE 30th- 6:00PM-11:00PM  
METCALF STREET AT HAMMER HERITAGE PARK FOR STREET DANCE.



**CITY OF SEDRO-WOOLLEY**  
**CITY COUNCIL AGENDA**  
**REGULAR MEETING**

**JUN 13 2007**

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. \_\_\_\_\_

**CITY OF SEDRO-WOOLLEY**  
Sedro-Woolley Municipal Building  
720 Murdock Street  
Sedro-Woolley, WA 98284  
Phone (360) 855-1661  
Fax (360) 855-0707

Eron M. Berg  
City Supervisor/City Attorney

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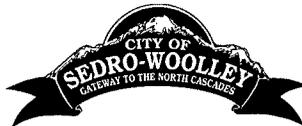
MEMO TO: City Council  
RE: Professional Services Contract for Engineering Consultant  
DATE: June 13, 2007

AGENDA: Recommend this be placed as a consent agenda item.

ISSUE: Should the Council approve the attached professional services agreement?

BACKGROUND: In transitioning to a new City Engineer following Rick Blair's departure from the City, it seems prudent to have a professional services contract with Rick Blair to allow us to utilize his expertise and experience with the City on specific City projects on an hourly basis. The attached agreement includes a \$100.00 per hour fee for his services and would be managed by me.

RECOMMENDATION: Motion to approve the professional services agreement with Rick Blair to conduct consulting work for the City at an hourly rate of \$100.00.



**ON-CALL PROFESSIONAL SERVICES AGREEMENT No. 07 - \_\_\_\_\_.**  
*(To be used for engineering, professional, and consultant services)*

This Agreement made and entered into this 13th day of June, 2007, by and between the City of Sedro-Woolley, a municipal corporation under the laws of the State of Washington, hereinafter referred to as "City" and Richard J. Blair, P.E. whose address is 8957 District Line Road, Burlington, WA 98233, hereinafter referred to as the "Contractor".

WHEREAS, the City desires to engage the Contractor to perform certain duties relating to professional services, and

WHEREAS, the Contractor has agreed to offer its professional services to perform said work, and

WHEREAS, the Contractor has represented and by entering into this Agreement now represents that it is fully qualified to perform the work to which it will be assigned in a competent and professional manner, to the standards required by City,

NOW, THEREFORE, IT IS MUTUALLY AGREED BETWEEN THE PARTIES:

The City hereby agrees to engage the Contractor and the Contractor hereby agrees to perform, in a satisfactory and proper manner, as determined by City, the services hereafter set forth in connection with this Agreement:

**1. Scope of Services.**

The Contractor agrees to perform in a satisfactory and proper manner, as determined by the City, services as on-call engineering that are requested by the City of Sedro-Woolley from time to time as directed by the City.

**2. Relationship of Parties.**

The Contractor, its subcontractors, agents and employees are independent Contractors performing professional services for City and are not employees of City. The Contractor, its subcontractors, agents and employees, shall not, as a result of this Agreement, accrue leave, retirement, insurance, bonding or any other benefits afforded to City employees. The contractor, subcontractors, agents, and employees shall not have the authority to bind City any way except as may be specifically provided herein.

The Contractor represents that it is customarily engaged in an independently established trade, occupation, profession or business of the same nature as that involved in the contract of services, and that it maintains a principal place of business other than City's office that is eligible for a business deduction under IRS regulations, and that on the effective date of this agreement it assumes responsibility for filing, at the next applicable filing period, a schedule of expenses with the IRS for the services subject to this agreement, it has established all required tax accounts with state government agencies, has a Washington State Uniform Business Identifier number, and is maintaining a separate set of books and records reflecting all expenses and income items of its business.

**3. Compensation and Schedule of Payments.**

City shall pay the Contractor his hourly rate of \$100 per hour.

The Contractor shall be paid monthly on the basis of invoices for compensation earned by the Contractor during the billing period, as agreed by the parties. Payment shall be made within ten (10) days after approval of the voucher by the City council.

**4. Ownership of Records and Documents.**

The written, graphic, mapped, photographic, or visual documents prepared by the Contractor under the scope of work of this Agreement are instruments of the Contractor's services for use by the City with respect to this project and, unless otherwise provided, shall be deemed the property of the City. The City shall be permitted to retain these documents, including reproducible camera-ready originals of reports, reproduction quality mylars of maps, duplicates of 35 mm slides, digital images, and copies in the form of computer files, for the City's use. The City shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, any reports, data, drawings, images or other material prepared under this Agreement, provided that the Contractor shall have no liability for the use of the Contractor's work product outside of the scope of its intended purpose.

**5. Termination.**

A. This agreement may be terminated by either party for reasonable cause, upon written notice to the other party. Reasonable cause shall include:

- a) Material violation of this agreement.
- b) Failure to maintain professional standards in the performance of services related to this agreement.

B. This agreement may be terminated without cause upon thirty (30) days notice by either party.

C. Termination of this agreement shall not relieve either party of their obligations under this agreement which accrue prior to the date of termination, or which, by their nature, are intended to survive completed performance of the scope of work, including the obligation of the City to pay for competent services performed prior to the date of termination.

**6. Evaluation and Compliance with the Law.**

The Contractor agrees to comply with all relevant, federal, state and municipal laws, rules and regulations, including laws governing equal employment opportunity, and prevailing or area standard wage laws, if applicable.

**7. City Business and Occupation License.**

Prior to performing work under this Agreement, Contractor shall secure a City of Sedro-Woolley Business and Occupation License.

**8. Liability and Hold Harmless.**

Each party shall indemnify, save, and hold harmless the other party of any claim, damages, losses, liability or expense cause by or resulting from their negligence related to the performance of this contract.

The Contractor shall provide proof to the City that it is insured under a professional liability insurance policy covering the work within the scope of this agreement, in such form and amounts as are acceptable to the City.

The Contractor shall provide proof to the City that it is insured under a general liability insurance policy covering the work within the scope of this agreement, in such form and amounts as are acceptable to the City.

For purposes of this agreement the Contractor waives immunity under RCW Title 51, the State Industrial Insurance Act for any claim brought by the City.

**9. Employment Security.** The Contractor shall comply with all employment security laws of the State of Washington, and shall timely make all required payments in connection therewith.

**10. Amendments.**

This Agreement shall not be altered, changed, or amended except by an instrument in writing executed by the parties hereto. Any changes in the scope of work or compensation shall be mutually agreed upon between the City and the Contractor and shall be incorporated in written amendments to this Agreement.

**11. Scope of Agreement.**

This Agreement incorporates all the agreements, covenants, and understanding between the parties hereto which are merged into this written agreement. No prior agreement or prior understanding, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless set forth in this Agreement or written amendment hereto.

**12. Ratification.**

Acts taken pursuant to this Agreement but prior to its effective date are hereby ratified and confirmed.

**13. Assignability.** This agreement is not assignable by either party, without written consent of the other party.

**14. Notices.** Any notice given in connection with this agreement shall be given in writing and shall be delivered either by hand to the party or by certified mail, return receipt requested, to the party at the party's address stated herein. Any party may change its address stated herein by giving notice of the change in accordance with this paragraph.

**15. Choice of Law/Venue.** Any dispute under this agreement or related to this agreement shall be decided in accordance with the laws of the State of Washington. Venue for any court proceeding arising under or related to this agreement shall be in Skagit County Superior Court.

**16. Non-exclusive Agreement.** This agreement shall not prevent the City of Sedro-Woolley from entering into a contract with another person or firm for similar services.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

CITY OF SEDRO-WOOLLEY  
A Washington municipal corporation

By: \_\_\_\_\_  
Mayor

Attest:

---

City Clerk

Approved as to Form:

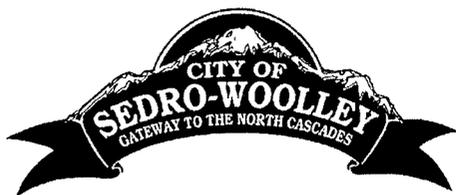
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City Attorney

CONTRACTOR:

Richard J. Blair, P.E.

By: \_\_\_\_\_



**CITY OF SEDRO-WOOLLEY**  
**CITY COUNCIL AGENDA** Sedro-Woolley Municipal Building  
**REGULAR MEETING** 720 Murdock Street

Sedro-Woolley, WA 98284  
Phone (360) 855-1661  
Fax (360) 855-0707

**JUN 13 2007**

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. \_\_\_\_\_

Eron M. Berg  
City Supervisor/City Attorney

MEMO TO: City Council  
RE: Highway 20 sewer improvements  
DATE: June 13, 2007

ISSUE: The City's contract with CH2M HILL, INC., expires at the end of this month and the project is not yet ready to proceed.

REQUEST FOR ACTION:

1. Motion to authorize the Mayor to sign the attached Supplemental Agreement No. 8 with CH2M HILL, INC., extending the contract completion date to June 30, 2008.



**CH2MHILL**

**CH2M HILL**

1100 112th Avenue NE

Suite 400

Bellevue, WA 98004-4504

P.O. Box 91500

Bellevue, WA 98009-2050

**Tel 425.453.5000**

**Fax 425.468.3100**

June 6, 2007

161052

Eron Berg  
City Attorney  
City of Sedro-Woolley  
720 Murdock Street  
Sedro-Woolley, WA 98284

Subject:

SR 20 Sanitary Sewer Improvements and Mountain View Estates Pump Station  
Improvements - Supplemental Agreement No. 8

Dear Mr. Berg:

Enclosed are three signed copies of Supplemental Agreement No. 8 that extends the agreement from June 30, 2007 to June 30, 2008. As we discussed during our meeting on May 30, another supplemental agreement may be needed to adjust the fee schedule, hourly rates, and scope.

Please return one fully executed copy of the supplemental agreement.

Sincerely,

CH2M HILL

Marion H. (Bud) VanDerAa, P.E.  
Project Manager

Enclosures

**SUPPLEMENTAL AGREEMENT No. 8**

Project No. NA  
Agency City of Sedro-Woolley, Washington  
Name of Project SR 20 Sanitary Sewer Improvements and Mountain View Estates Pump Station Improvements  
Agreement No. NA

Gentlemen:

The Local Agency of the City of Sedro-Woolley, Washington ("AGENCY") desires to supplement the agreement entered into with CH2M HILL, INC. ("CONSULTANT") and executed on September 14, 2000.

All revisions to the agreement are described as follows:

**I**

Section 1, SCOPE OF WORK, is hereby changed as follows:

No Change

**II**

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the completion date to June 30, 2008.

**III**

Section V, PAYMENT, shall be amended as follows:

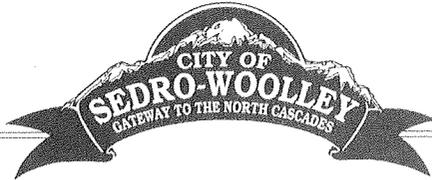
No change.

If you concur in this supplement and agree to the changes as stated above, please sign in the appropriate spaces below and return to this office for final action.

Sincerely,

  
\_\_\_\_\_  
Consultant's Signature

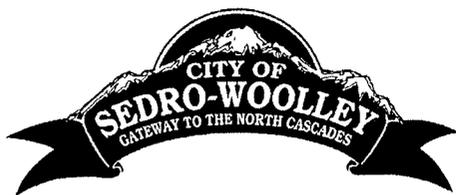
\_\_\_\_\_  
Approving Authority



SUBJECT: PUBLIC COMMENT

Name:  
Address:  
Narrative:

# **PUBLIC HEARING(S)**



**CITY COUNCIL AGENDA  
REGULAR MEETING**

**JUN 13 2007**

**7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. \_\_\_\_\_**

**CITY OF SEDRO-WOOLLEY**

Sedro-Woolley Municipal Building  
720 Murdock Street  
Sedro-Woolley, WA 98284  
Phone (360) 855-1661  
Fax (360) 855-0707

Eron M. Berg  
City Supervisor/City Attorney

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MEMO TO: City Council  
RE: Storm Water Utility (*Second Reading – public hearing scheduled*)  
DATE: June 13, 2007

ISSUE: Should the Council revise SWMC 2.46 to include a utility fee and mechanism to assess the fee?

BACKGROUND: This is a second reading and we have scheduled a public hearing at this time to allow the Council to hear from citizens on this issue. Since the first reading, a number of changes have been made to the ordinance, including the following:

1. Exemption for vacant land that is undisturbed;
2. Offset for parcels located within the Subflood Control District;
3. Senior Citizen exemptions; and
4. Extended implementation to the September bill for August service.

RECOMMENDATION: Motion to adopt the draft ordinance.

## Ordinance No.

### AN ORDINANCE ESTABLISHING STORM DRAINAGE FEES

*Whereas*, the City has established a Stormwater Utility; and

*Whereas*, the purpose of this utility is to collect funds to regulate and operate a system of collection and treatment of storm and surface water; and

*Whereas*, it is recognized that storm and flood control measures benefit all citizens of Sedro-Woolley; and

*Whereas*, it has been determined that a dedicated revenue source is need to complete additional capital improvements in the future, repay debt incurred for this purpose and operate the utility;

NOW THEREFORE, THE CITY COUNCIL DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. SWMC 2.46.050 and SWMC 2.46.060 are repealed in their entirety.

Section 2. SWMC 2.46 is hereby augmented to include the following new sections:

#### *Generally*

The rules and regulations set forth in this chapter shall be used and established for the regulation, operation, and rate setting of the Storm and Flood Control operations of the City.

#### *Purpose*

The purpose of the funds derived from the storm drainage utility is to pay for all or part of the construction, reconstruction, repair, enlargement, improvement, acquisition, maintenance, operation, administration of the storm drainage system of Sedro-Woolley.

#### *Definitions*

“Equivalent Residential Unit (ERU)” shall mean the basic unit for the computation of storm drainage fees. The baseline ERU is hereby established to be 10,000 square feet.

“Impervious Surface” shall mean any part of any developed parcel of land that has been modified by the action of persons to reduce the land’s natural ability to absorb and hold rainfall. This included any hard surface area which either prevents or retards the entry of water into the soil mantle as it entered under natural conditions pre-existent to development and/or a hard surface area which causes water to run off the surface in greater quantities or at an increased rate of flow from the flow present under natural conditions pre-existent to development.

By way of example, common impervious surfaces areas include, but are not limited to, roof tops, walkways, patios, driveways, parking lots or storage areas, concrete or asphalt paving, gravel road, or any cleared, graded, paved, graveled, or compacted surface or packed earthen materials, or areas covered by structures or other surfaces which similarly impede the natural infiltration of surface water into the soil mantle.

“Parcel” shall mean the smallest separately segregated lot, unit or plot of land having an identified owner, boundaries, and surface area which is documented for property tax purposes and given a tax lot number by the Skagit County Assessor.

#### *Billing Mechanism*

It is the intention of the City to include the storm drainage fees as a component of the utility (garbage/sewer) billings currently conducted for our customers.

#### *Notification of Utility Ownership*

It shall be the responsibility of the property owner to notify the City within ten (10) calendar days of the date of assumption of ownership, together with the name and correct mailing address of the owner for utility billing purposes. Subsequent changes in correct mailing address of the owner shall also be reported within fifteen (15) calendar days.

#### *Responsibility of Owner for Billing*

It shall be the responsibility of the owner to inform the City as to the correct name and mailing address for utility billing purposes. The property owner shall have the option of receiving the billing himself or having the billing mailed to a renter or lessee. In all cases, the billings shall accrue to the property and any unpaid amounts due to the City as the result of changes in renters or lessees shall be due and payable in full prior to the transfer of utility billings to the new renter or lessee.

#### *Rates – Customer Classifications*

The following customer classifications are established for storm drainage purposes. It is the intention to include all utility customers within the storm drainage fees. Should there be a customer whose use does not fit into one of the following classification, they shall be so classified in the most appropriate classification as solely determined by the City’s Public Works Director.

Class 1 Customers – includes all single-family residential units and all multi-family and condominium units with one, two or three units (up to triplex).

Class 2 Customers – includes all multi-family units and condominium with four or more units.

Class 3 Customers – includes all commercial and industrial customers, excluding home-occupation businesses

Class 4 Customers – includes all public-use customers (schools, hospitals, churches, government buildings, etc.).

Class 5 Customers – includes all mixed use structures

*Rates – Methodology - ERU*

It is the intention of the City to impose a baseline standard residential storm drainage fee equaling \$3.50 per month. This Equivalent Residential Unit (ERU) fee is based on the assumption that the average single-family lot equals approximately 10,000 square feet.

The fees for other customers classifications shall use this 10,000 square-foot ERU baseline as the basis for the calculation of the fee.

*Rates – Fee Calculation*

The following ERU-derived fees shall apply. The derived ERU-based fees shall be billed in whole units and are billed to the next higher unit (for example, if a parcel has a 43,500 square foot area, the parcel's owner would be billed for five ERUs; if a parcel has a 2,000 square foot area, the parcel's owner would be billed for one ERU) and in no case shall the ERU-based fee be less than \$3.50.

Class 1 Customers – includes all single-family residential units and all multi-family and condominium units with one, two or three units (up to triplex).

Class 1 Fee = \$3.50 per month per unit

Class 2 Customers – includes all multi-family units and condominium with four or more units.

Class 2 Fee = 50% of the Class 1 fees on a per-unit basis

Class 3 Customers – includes all commercial and industrial customers.

Class 3 Fee = \$3.50 per month for every 10,000 square feet of land area or \$7.00 per month for every 10,000 square feet of impervious surface.

Class 4 Customers – includes all public-use customers (schools, hospitals, churches, government buildings, etc.).

Class 4 Fee = \$3.50 per month for every 10,000 square feet of land area or \$7.00 per month for every 10,000 square feet of impervious surface.

Class 5 Customers – includes all mixed use structures

Class 5 Fee = \$3.50 per month per commercial unit for every 10,000 square feet of land area and \$3.50 per month for every residential unit. However, should there be more than three residential units, the fee shall be 50% of the Class 1 fees on a per-unit basis

*Fee Calculation for Class 3 and Class 4 Customers*

Class 3 and Class 4 customers have a choice of two billing calculation methodologies – either one based on the total size of the parcel or one that uses only the impervious surface area of the parcel or parcels. The following steps will be used to determine the individual fees for Class 3 and Class 4 customers:

Step 1 All existing Class 3 and Class 4 customers will be notified, in writing, of their two fee calculation options. New Class 3 and Class 4 customers will be notified of the two fee calculation options at the time of request for utility service.

Step 2 The fee calculation methodology that utilizes total parcel size shall be the default fee calculation option the City will use unless the City is notified, in writing, of the Class 3 or Class 4 customer's desire to implement a fee calculation option that uses only impervious surface area rather than total parcel area.

Step 3 For those Class 3 and Class 4 customers who opt for the billing option that utilizes impervious surface area shall be required to submit to the City a detailed drawing of their parcel or parcels showing the total area of the parcel or parcels and the total area of the parcel or parcels that contains impervious surface area together with a calculation of the impervious and non-impervious surface area.

Step 4 The City will then verify the impervious surface area calculations and if, in the sole opinion of the City Clerk/Treasurer, the information submitted by the customer in Step 3 is deemed accurate, the storm drainage fee shall be recalculated.

Step 5 The revised storm drainage fee shall commence with the utility billing mailed out following the recalculation in Step 4. In no instance shall the storm drainage fee be recalculation apply to previously mailed utility billings.

#### *Delinquent Charges*

All charges for sewer service shall be due and payable when rendered. Sewer service charges shall be deemed delinquent if not paid in full within twenty-five days after the date of billing. Delinquent charges shall bear interest beginning on the first day of the month following delinquency at the rate of eight percent per annum until paid in full.

#### *Applicability of Fees*

The billing of Storm Drainage fees shall be applicable to all utility customers within the City's Urban Growth Area.

#### *Applicability to Out-Of-City Residents*

The Storm Drainage fees established in this Chapter shall bear a 100% surcharge for those utility customers outside of the City limits but within the Urban Growth Area.

#### *City Utility Tax*

All fees related to Storm Drainage shall also be subject to the city's utility tax at the same rate as is charged for sanitary sewer service as it exists today or is changed in the future.

#### *Exemptions and Limitations*

A. Vacant Parcels. Vacant parcels shall be exempt from charge under this Chapter, provided, that this exception only applies to undisturbed parcels so long as they remain in their undeveloped state.

B. Subflood Control Zone District. Parcels located within the Subflood Control Zone District (District) shall receive an offset in the amount of tax paid to the District against the City Stormwater Utility Rate. The Clerk/Treasurer is authorized to promulgate rules regarding the implementation and interpretation of this provision.

*Low Income Citizen Discount.*

A. **Maximum Charge.** The maximum charge for Storm Drainage service under this chapter at a single-family residence owned and occupied by an eligible head of household, as defined in subsection B of this section, shall be eighty percent of the regular monthly rate, provided however, that this shall apply solely to a single family residence or to the eligible owner occupied unit of a multifamily structure. This discount will not apply to commercial property, rentals or units of multifamily structures that are not owner-occupied.

B. **Eligible Head of Household Defined.** For purposes of this section, an "eligible head of household" shall be defined as follows:

Any person who has qualified for exemption from all or a portion of the amount of excess and regular property taxes for the claimed residence pursuant to RCW 84.36.381. Proof of entitlement may consist of documents or copies of documents from the county assessor's office showing that the applicant meets the necessary qualification as set forth in RCW 84.36.381.

C. **Application for Reduced Rates.** No person, however qualified, shall be entitled to the reduced Storm Drainage service rates provided in this section until such person has made official application for the same with the clerk of the city. Reductions of rates made pursuant to this chapter shall be effective only for the billing period during which application is made in accordance with this section and for those billing periods occurring thereafter during which time the applicant remains eligible to receive reduced Storm Drainage service rates.

D. **Application Forms and Affidavits.** The clerk of the city is hereby directed to maintain a supply of affidavits and application forms establishing qualifications of applicants for reduced collection rates in a form to be approved by the city council.

E. **False Representation.** Any person making false representations in order to secure reduced Storm Drainage service rates pursuant to this chapter shall be guilty of a misdemeanor.

Section 3. If any provision, or portion thereof, contained in this ordinance is held to be unconstitutional, invalid, or unenforceable, said provisions, or portion(s) thereof, shall be deemed severed and the remainder of this ordinance shall be unaffected and shall remain in full force and effect.

Section 4. These fees shall be imposed and become effective for the billings mailed out by the City in September 2007 for services provided in August 2007.

**PASSED** by majority vote of the members of the Sedro-Woolley City Council this \_\_\_\_ day of \_\_\_\_\_, 2007, and signed in authentication of its passage this \_\_\_\_ day of \_\_\_\_\_, 2007.

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Mike Anderson, Mayor

Attest:

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Patsy Nelson, Clerk/Treasurer

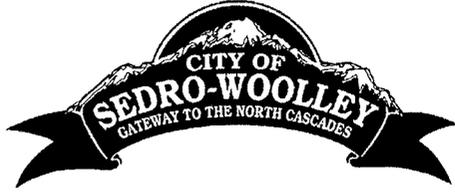
Approved as to form:

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Eron Berg, City Attorney

Filed with the City Clerk: May 16, 2007  
Public Hearing: June 13, 2007  
First Reading: May 23, 2007  
Second Reading: June 13, 2007  
Passed by the City Council:  
Date of Publication:  
Effective Date:

# UNFINISHED BUSINESS



**CITY OF SEDRO-WOOLLEY**  
**CITY COUNCIL AGENDA** Sedro-Woolley Municipal Building  
**REGULAR MEETING** 720 Murdock Street

JUN 13 2007

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. \_\_\_\_\_

Sedro-Woolley, WA 98284  
Phone (360) 855-1661  
Fax (360) 855-0707

Eron M. Berg  
City Supervisor/City Attorney

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MEMO TO: City Council  
RE: City Hall Update  
DATE: June 13, 2007

**PROJECT STATUS:** The Project is progressing as anticipated at this point. Underground work including plumbing and electrical is nearly complete with the pouring of the slab to follow soon.

**ISSUES:** 1. Carletti Contract: The architect has some additional time in the project as a result of work with USDA, revisions to the BP&E area of the building, design of additional parking areas, and assistance with the fixtures, furniture and equipment for the new space. The proposed addendum increases the maximum amount of the Carletti contract by \$30,000.00.

2. PSE pole at entrance to building: As you are aware, this pole is located in front of the building's front door. As our request, PSE has provided the following estimate of cost to underground the electrical and remove that pole. The ball park cost estimate is total \$48,000.00 with a 60%/40% split make the City's share \$20,000.00. This is a rough cost and does not include trenching and restoration which would be the City's responsibility under the schedule 74 underground conversion. This also does not include the relocation of telecom and cable.

**REQUEST FOR ACTION:**

1. Motion to approve the proposed addendum to the Carletti contract.
2. Please provide direction on the issue of the PSE pole.

May 30, 2007

Eron Berg, City Attorney  
City of Sedro-Woolley  
720 Murdock Street  
Sedro-Woolley, WA 98284

Reference: **CONTRACT ADDENDUM #1**  
**JOB #04-674**

Dear Eron

The following is Addendum #1 to the Professional Services Contract signed and dated July 13, 2006 between City of Sedro-Woolley (client) and Carletti Architects, P.S. (architect).

Under Item D, Scope of Services, the following tasks/additional services are added:

**Task 1 Architectural USDA Coordination**

Phone and written correspondence, revisions to drawings for USDA review, meetings, coordination, administration of contract per USDA standards and requirements

**Task 2 Owner revision to Planning Area**

Design of revisions to planning area to accommodate open area concept to service facility users. Changes to all construction documents on the architectural portion of the project.

**Task 3 Mechanical Engineering – Owner revision to planning area**

Changes to all construction documents on the mechanical portion of the project.

**Task 4 Electrical Engineering – Owner revision to planning area**

Changes to all construction documents on the electrical portion of the project.

**Task 5 Architectural - Additional Parking areas**

Munro street improvements sketches and coordination  
Murdock street improvements sketches and coordination  
Drop off box area at Metcalf street sketches and coordination  
Utility conflict for gas line and drainage improvements

**Task 6 Civil Engineering – Additional Parking areas**

Surveying, Construction documents and sketches for the following areas:  
Munro street improvements  
Murdock street improvements  
Drop off box area at Metcalf street  
Utility conflict for gas line and drainage improvements

**Task 7 Architectural Furniture Fixtures and Equipment Selection**

Coordination with client on selection of interior furniture and fixtures

Selection of furniture and fixtures

Assistance to owner in procurement of fixtures

**Fees for the above tasks are as follows:**

Task 1 Estimated in the amount of .....**\$6,500**  
To be billed hourly based upon the hourly rate schedule listed in "Exhibit A" in original contract.

Task 2 Estimated in the amount of .....**\$2,500**  
To be billed hourly based upon the hourly rate schedule listed in "Exhibit A" in original contract.

Task 3 Estimated to be in the amount of **\$1,000.\***

Task 4 Estimated to be in the amount of **\$1,000.\***

Task 5 Estimated in the amount of .....**\$3,000**  
To be billed hourly based upon the hourly rate schedule listed in "Exhibit A" in original contract.

Task 6 Estimated to be in the amount of **\$8,000.\***

Task 7 Estimated in the amount of .....**\$8,000**  
To be billed hourly based upon the hourly rate schedule listed in "Exhibit A" in original contract.

*\* Includes a 10% markup*

<b>Contract sum to be adjusted by the total amount of</b>	<b>\$30,000</b>
<b>Original contract amount</b>	<b>\$210,575</b>
<b>New contract maximum sum to be</b>	<b>\$240,725</b>

Please sign in the space provided below and return the original to our office to be attached to the contract. Please note that you should attach a copy of this addendum to your Professional Services Contract.

If you have any questions, please do not hesitate to call.

Sincerely,

Peter J. Carletti  
Carletti Architects, P.S.

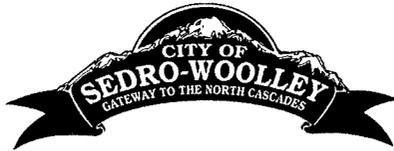
\_\_\_\_\_  
Client                      Date

SEDRO WOOLLEY MUNICIPAL BUILDING				
FURNITURE SCHEDULE				
QTY	DESCRIPTION	MANUFACTURER	PRICE EA.	PRICE TOTAL
	<b>Courtroom</b>			
96	Courtroom Chair		\$250.00	\$24,000.00
14	Council Chair		\$425.00	\$5,950.00
8	Jury Chair		\$275.00	\$2,200.00
	<b>Police Department</b>			
5	Task Chair		\$250.00	\$1,250.00
6	Jury Room Task Chair		\$200.00	\$1,200.00
1	Jury Room Table		\$400.00	\$400.00
3	Transcriptionist/Records/Patrol Table		\$300.00	\$900.00
	<b>Building Department</b>			
11	Task Chair		\$250.00	\$2,750.00
8	Conference Room Chair		\$425.00	\$3,400.00
1	Conference Room Table		\$1,000.00	\$1,000.00
2	Permit Tech Work Station/Desk		\$1,250.00	\$2,500.00
6	Office Work Station/Desk		\$1,500.00	\$9,000.00
2	Flat Files		\$750.00	\$1,500.00
	<b>Finance Department</b>			
8	Task Chair		\$250.00	\$2,000.00
1	Judge Office Chair		\$425.00	\$425.00
10	Break Room Chair		\$125.00	\$1,250.00
2	Break Room Table		\$450.00	\$900.00
1	Work Station Desk		\$300.00	\$300.00
1	Judge Desk		\$2,000.00	\$2,000.00
1	Judge Desk/Bookcase		\$1,500.00	\$1,500.00
1	Court clerks Desk		\$750.00	\$750.00
2	Court Clerks File Cabinets		\$500.00	\$1,000.00
4	Secure Storage File Cabinets		\$500.00	\$2,000.00
1	Records Storage Cranking File Cabinets			
2	Records Storage Open Shelving			
	<b>Lobbies (down and up)</b>			
12	Lobby Chair		\$450.00	\$5,400.00
1	Coffee Table		\$200.00	\$200.00
2	End Table		\$150.00	\$300.00
	<b>Upstairs</b>			
1	City Attorney Work Desk		\$2,000.00	\$2,000.00
1	City Attorney Chair		\$300.00	\$300.00
2	City Attorney side chairs		\$200.00	\$400.00
2	Work Station/Office Staff Desk		\$1,500.00	\$3,000.00
1	Mayor's office		\$3,500.00	\$3,500.00
1	Conference Room Table		\$1,000.00	\$1,000.00
10	Conference Room Chairs		\$425.00	\$4,250.00
	<b>Subtotal</b>			<b>\$88,525.00</b>
	<b>8% Sales Tax</b>			<b>\$7,082.00</b>
	<b>Grand Total</b>			<b>\$95,607.00</b>
	<b>20% Contingency</b>			<b>\$17,705.00</b>



# Sedro-Woolley Council/Courtroom Expansion MPR Record

MPR #	Subs Involved	Description	Date Issued	DCN # or RFI #	CO #	Cost	Comments
004	CBCI	Additional costs and project delays due to conflicts with existing gas line and power conduits and per responses to RFI #006. Pricing is based on approval and written direction to proceed by 5/16/07 so that our forces can be dispatched to re-mobilize on 5/17/07.	5/45/07	RFI #006		\$0,575.93 9-calendar days	To-architect for review - 5/45/07
001R		5/17/07 Pricing revised to reflect actual costs to dig for Cascade Natural Gas, move conduit and install storm as originally designed per field direction from architect on 5/16/07.	5/29/07			\$9,270.37 9 calendar days	To Architect for review - 5/31/07
002	CBCI	Added cost to excavate unsuitable materials under elevator foundation and conduits running beneath it. Wrap the conduit with rigid insulation and backfill with CDF.	5/29/07	RFI #009		\$1,660.19	To Architect for review - 5/31/07
003	CBCI, Scott Electric	Re-routing the conduit per the response to RFI #006 results in a net add in costs.	5/29/07	RFI #006		\$615.79	To Architect for review - 5/31/07



Building, Planning and Engineering Dept.  
Sedro-Woolley Municipal Building  
720 Murdock Street  
Sedro Woolley, WA 98284  
Phone (360) 855-0771  
Fax (360) 855-0733

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## MEMO:

**To:** City Council  
**From:** Jack Moore,  
Planning Director & Building Official  
**Date:** June 13, 2007  
**Subject:** Proposed sign ordinance (3rd READING)

CITY COUNCIL AGENDA  
REGULAR MEETING  
JUN 13 2007  
7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. \_\_\_\_\_

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## ISSUE

Should the Council approve the attached ordinance which replaces the City's current sign ordinance?

## PROJECT DESCRIPTION / HISTORY

The Planning Commission held three open record public hearings to hear and consider written and public testimony concerning proposed updates to Chapter 17.40 SWMC – the City Sign Ordinance. Testimony received focused on the issues of temporary signs and sidewalk signs.

After hearing and considering information presented by City Staff and the public, the Planning Commission recommended approval of the proposed changes to the Sign Ordinance.

Included with this memo and proposed ordinance is the existing ordinance (Exhibit A).

The proposed ordinance has been updated since the last hearing to include several changes as recommended by the Council Committee--see the highlighted sections.

## RECOMMENDED ACTION

Motion to approve the proposed changes to Municipal Code Chapter 17.40, the City of Sedro-Woolley Sign Ordinance.

ORDINANCE NO.

AN ORDINANCE AMENDING SWMC 17.40 REGARDING SIGNS

Whereas, in response to several complaints received by the Planning Department and the Code Enforcement Officer concerning signs in the City, the Planning Department asked the Planning Commission to receive public input on the matter;

Whereas, a public hearing was scheduled for December 19, 2006 to take testimony on the sign ordinance. The hearing served as a forum for the community to provide input to the Planning Commission about the current sign ordinance so as to assist staff in its efforts to fine tune the ordinance to meet the goals of the community and local business owners;

Whereas, in an effort to involve as many local business owners and concerned citizens as possible, staff published notice of the hearing in the Community Calendar section of the December 7, 2006 Courier-Times, notified the Chamber of Commerce and personally invited many local business owners of the December 19, 2006 Planning Commission hearing;

Whereas, at the December 19, 2006 hearing, staff made a presentation explaining the issues and complaints concerning the sign ordinance. In that presentation staff pointed out some, but not all, of the issues that had surfaced, including: problems enforcing the temporary sign section of the ordinance, signs for businesses no longer in operation, and sidewalk signs. No members of the public at large commented during the open public hearing;

Whereas, the Planning Commission discussed the topics mentioned by staff and produced recommended changes to Chapter 17.40. A second public hearing on the issue was held at the January 16, 2007 Planning Commission meeting in an effort to solicit further public input;

Whereas, the Planning Commission's February 20<sup>th</sup> meeting was advertised in the Courier-Times as a public hearing where input on the sign ordinance would be discussed once more before final recommendations are forwarded to the City Council. The hearing was advertised in the February 14, 2007 Courier-Times.

Whereas, the Planning Commission recommends approval of changes to SWMC 17.40; and

Whereas, the City Council desires to accept the Planning Commission recommendations with modifications and amend the Sign Code; now therefore,

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DO HEREBY  
ORDAIN AS FOLLOWS:

**Section 1.** SWMC 17.40 is amended to read as follows:

**17.40.010 General Provisions.**

The intent of the sign regulations is to provide businesses and organizations an opportunity to advertise while minimizing sign clutter along the city's roadways. Signs along the two state highways shall be designed in a manner that is consistent with the guidelines for state scenic highways, either existing or as subsequently developed.

A. No sign shall be erected or employed that:

1. Impairs scenic views or the appearance of the surrounding area;
2. Creates traffic hazards by blocking vision or causing excessive diversion of attention;
3. Is structurally incapable of withstanding stresses to which it is likely to be subjected;
4. Contains flashing or uncomfortably intense light;
5. Is designed to attract attention through mechanical or wind-generated movement; or
6. Is employed without consent of the property owner; (Ord. 1451-03 § 7, 2003; Ord. 1013 § 3.02.01, 1985)
7. Is a festoon, banner, or pennant type sign.

B. Obsolete signs must be removed within 90 days of the change in business or offering. An "obsolete sign" is defined as any sign that advertises a business, product, or service that is no longer available or, for on-premises signs, no longer located on the same site on which the sign is posted.

C. Size of signs includes the surface area, spaces and voids within a perimeter that connects the outer-most points of the signs lettering or devices, measured on the plane(s) to which the sign is oriented. Both sides of double-faced signs, such as projecting freestanding or sandwich board signs with information on both sides, shall be counted. Frames or supports containing information or constituting integral design elements shall also be included.

D. Except in residential areas, where only external illumination is allowed, signage may be either externally illuminated or have only letters internally illuminated. All lighting shall be directed so as not to shine onto adjacent residential properties or into the night sky.

**Exceptions:**

The following shall not be regulated by this ordinance:

1. Signage at public athletic fields.
2. Any vehicle or trailer that is road-ready, currently licensed and complies with all other ordinances and laws.

**17.40.020 Permanent On-Premises Signs.**

A. In the residential zones, signs shall be limited to a total combined size of five square feet or one percent of the gross floor area of buildings, whichever is greater.

B. In all other zones, the following limitations apply:

1. All freestanding signs shall be ground oriented. Each sign’s area may not exceed two percent of the gross floor area of the buildings nor two hundred square feet total surface area, whichever is less, but in no case must signs be less than 32 sq. ft. per side. Though uses or business may overlap spatially, gross floor area shall not be claimed more than once in computing allowable size of signs. See also SWMC 17.40.010(D).

2. Facade signs must meet the size requirements listed below.

Maximum sign area:

<b>Facade Area</b>	<b>Maximum Sign Area</b>
0—499	50 sq. ft. maximum
500—999	10% or 75 sq. ft. maximum, whichever is less
1,000—1,499	9% or 100 sq. ft. maximum, whichever is less
1,500—2,999	8% or 150 sq. ft. maximum, whichever is less
3,000 or greater	6% or 200 sq. ft. maximum, whichever is less

Maximum letter size for primary signs:

<b>Distance from Primary Street</b>	<b>Maximum Letter Size</b>
Up to 10 ft.	12 inches
10—25	18 inches
25—50	24 inches
50—100	36 inches
Over 100	48 inches

3. Freestanding signs may not exceed 20' in height as measured from the centerline of the adjoining road to the top of the sign structure.

C. Freestanding signs shall meet the clear vision triangle requirements in the city code. (Ord. 1522-05 § 4, 2005; Ord. 1484-04 § 10 (part), 2004; Ord. 1451-03 § 7, 2003; Ord. 1312-98 § 1 (part), 1998; Ord. 1013 § 3.02.02, 1985)

D. Each building may have one free-standing sign per frontage on a public right-of-way. Each business may have one facade sign per frontage on a public right-of-way.

**17.40.025 Permanent off-premises directional signs.**

The intent of this provision is to provide directional and location information to the general public about places of general interest, such as tourist information services, school or public recreational facilities, central business district or other special districts, historic sites, and regional developments; or, to provide information of a general community nature, such as those found at city entrance locations identifying the city and historic dates, or listing local service clubs and organizations or to provide business

identification for sites located on a dead-end street. Such signs may be allowed, subject to the following:

1. Any such sign which is visible from a state highway shall be subject to approval by the Department of Transportation.
2. Approval of the owner of the property on which the sign is to be placed.
3. Location: any such sign shall not be placed where it may cause a hazard, or obstruct the vision of any driver.
4. Size: shall be no larger than necessary to clearly inform or direct the public. City identification/community service club type signs shall not exceed fifty square feet per side. Business identification directional signs on dead-end streets shall meet the following criteria: all units will have letters six inches in height, light color on a dark background, not longer than four feet per unit and meeting corner visibility requirements; details to be approved by the planning director for each installation.

#### **17.40.030 Temporary Signs.**

1. "Temporary signs" are defined as exterior signs related to temporary sales or events. Interior and window signs are not regulated by this chapter.
2. Each business may have two temporary signs simultaneously, in addition to the allowed permanent signs.
3. No business may display any temporary signs more than 30 days a year.
4. All temporary signs must be permanently marked with the date the sign was erected. Signs without such marking shall be immediately removed as directed by the Code Enforcement Officer.

#### **17.40.035 Portable Signs.**

1. "Portable signs" include all a-frame, sandwich board, sidewalk signs and other signs that are mobile.
2. Each business may have up to one portable sign in addition to allowed temporary or permanent signs.
3. Portable sign area may not exceed 36" x 48" on each face.  
**Exception:** Portable signs placed adjacent to State Route 9 or State Route 20 may not exceed 48" x 48" on each face.
4. Portable signs must be securely weighted or anchored to prevent movement.
5. Portable signs must be brought indoors or out of sight from the general public during such hours that the business associated with the sign is not open for business.
6. Portable signs must not interfere with vehicle or pedestrian traffic.
7. Portable signs must not interfere with vision clearance triangles as described in 17.44.020 SWMC.

#### **17.40.040 Sign permit requirements.**

- A. All permanent signs require a sign permit in accordance with Chapter 17.72 but exemption from this permit requirement shall not exempt signs from the other provisions of this chapter. (Ord. 1484-04 § 10 (part), 2004; Ord. 1013 § 3.02.04, 1985)
- B. A new or relocated business may use a single unpermitted interim on-premises sign to identify the business for 90 days while they permit and construct a permanent sign. Such an interim sign is not exempt from the other provisions of this chapter.

**Section 2.** This ordinance shall be effective five (5) days after passage and publication as provided by law.

**Section 3.** The provisions of this ordinance are declared to be severable, and if any section, sentence, clause or phrase of this ordinance shall for any reason be held invalid or unconstitutional or if the application of this ordinance to any person or circumstances shall be held invalid or unconstitutional, such decisions shall not affect the validity of the remaining sections, sentences, clause or phrases of this ordinance.

Passed and approved this 13th day of June, 2007.

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MIKE ANDERSON, MAYOR

Attest:

---

Patsy Nelson, City Clerk

Approved as to form:

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Eron Berg, City Attorney

**EXHIBIT A**  
CURRENT SIGN ORDINANCE (SWMC 17.40)

## SIGNS

### Sections:

- 17.40.010 Intent.**
- 17.40.020 Size restrictions.**
- 17.40.025 Permanent off-premises directional signs.**
- 17.40.030 Sign permit.**

### **17.40.010 Intent.**

The intent of the sign regulations is to provide businesses and organizations an opportunity to advertise while minimizing sign clutter along the city's roadways. Signs along the two state highways shall be designed in a manner that is consistent with the guidelines for state scenic highways, either existing or as subsequently developed.

No sign shall be erected or employed which:

- A. Impairs scenic views or the appearance of the surrounding area;
- B. Creates traffic hazards by blocking vision or causing excessive diversion of attention;
- C. Is structurally incapable of withstanding stresses to which it is likely to be subjected;
- D. Contains flashing or uncomfortably intense light;
- E. Is designed to attract attention through mechanical or wind-generated movement; or
- F. Is employed without consent of the property owner. (Ord. 1451-03 § 7, 2003; Ord. 1013 § 3.02.01, 1985)

### **17.40.020 Size restrictions.**

A. All signage must either be externally illuminated or have only letters internally illuminated.

B. In the residential zones, signs shall be limited to a total combined size of five square feet or one percent of the gross floor area of buildings, whichever is greater. Illumination shall be limited to external illumination only. All lighting shall be directed so as not to shine onto adjacent residential properties.

C. In all other zones, the following size limitation applies:

1. All freestanding signs shall be ground oriented, not to exceed fifteen feet in height. Area requirements shall not exceed two percent of the gross floor area of the buildings nor two hundred square feet total surface area, whichever is less. Though uses or business may overlap spatially, gross floor area shall not be claimed more than once in computing allowable size of signs.

2. Facade signs must meet the size requirements listed below. Signs must either be externally illuminated or have only letters internally illuminated.

Maximum sign area:

<b>Facade Area</b>	<b>Maximum Sign Area</b>
Less than 100 sq. ft.	15%
100—199	13%
200—499	10%
500—999	10% or 75 sq. ft. maximum
1,000—1,499	9% or 100 sq. ft. maximum
1,500—2,999	8% or 150 sq. ft. maximum

Facade Area	Maximum Sign Area
3,000 or greater	6% or 200 sq. ft. maximum

Maximum letter size for primary signs:

Distance from Primary Street	Maximum Letter Size
Up to 10 ft.	12 inches
10—25	18 inches
25—50	24 inches
50—100	36 inches
Over 100	48 inches

D. Size of signs includes the surface area, spaces and voids within a perimeter that connects the outer-most points of the signs lettering or devices, measured on the plane(s) to which the sign is oriented. Both sides of double-faced signs, such as projecting freestanding or sandwich board signs with information on both sides shall be counted. Frames or supports containing information or constituting integral design elements shall also be included.

E. Freestanding signs shall meet the clear vision triangle requirements in the city code. (Ord. 1522-05 § 4, 2005; Ord. 1484-04 § 10 (part), 2004; Ord. 1451-03 § 7, 2003; Ord. 1312-98 § 1 (part), 1998; Ord. 1013 § 3.02.02, 1985)

#### **17.40.025 Permanent off-premises directional signs.**

The intent of this provision is to provide directional and location information to the general public about places of general interest, such as tourist information services, school or public recreational facilities, central business district or other special districts, historic sites, and regional developments; or, to provide information of a general community nature, such as those found at city entrance locations identifying the city and historic dates, or listing local service clubs and organizations or to provide business identification for sites located on a dead-end street. Such signs may be allowed, subject to the following:

1. Any such sign which is visible from a state highway shall be subject to approval by the Department of Transportation.

2. Approval of the owner of the property on which the sign is to be placed.

3. Location: any such sign shall not be placed where it may cause a hazard, or obstruct the vision of any driver.

4. Size: shall be no larger than necessary to clearly inform or direct the public. City identification/community service club type signs shall not exceed fifty square feet per side. Business identification directional signs on dead-end streets shall meet the following criteria: all units will have letters six inches in height, light color on a dark background, not longer than four feet per unit and meeting corner visibility requirements; details to be approved by the planning director for each installation.

5. Illumination: externally illuminated or letters only internally illuminated. (Ord. 1484-04 § 10 (part), 2004; Ord. 1451-03 § 7, 2003)

**17.40.030 Sign permit.**

All signs shall require a sign permit in accordance with Chapter 17.72 except temporary signs made from inexpensive, disposable materials relating to temporary sales or events, provided that the zoning administrator may judge a sign as no longer temporary if it is employed for an unreasonably long time or if a succession of such signs occurs so as to constitute a continuous signing program; also provided, that exemption from this permit requirement shall not exempt signs from the other provisions of this chapter. (Ord. 1484-04 § 10 (part), 2004; Ord. 1013 § 3.02.04, 1985)

**CITY COUNCIL AGENDA  
REGULAR MEETING**

**MAY 23 2007**

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 7

**CITY OF SEDRO-WOOLLEY**

Public Works and Engineering Department  
Sedro-Woolley Municipal Building  
720 Murdock Street  
Sedro-Woolley, WA 98284  
Phone (360) 855-0771  
Fax (360) 855-0733

**CITY COUNCIL AGENDA  
REGULAR MEETING**

**JUN 13 2007**

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. \_\_\_\_\_

May 23, 2007

TO: Mayor Dillon and City Council

FROM: STAFF 

**SUBJECT: Six-Year Transportation Improvement Plan (TIP) 2007-2012**

**Situation:**

It is once again time for a public hearing on the 2007-2012 Six-Year Transportation Improvement Program (TIP), which has been included in this council packet. The attached TIP is still preliminary at this point, and is subject to change.

**Background:**

Each year, the Six-Year TIP must be updated, then passed on to the Skagit Metropolitan Planning Organization (MPO), then the County, and then on to the State. This list enables the finding of funding sources to aid in accomplishing major (and some minor) transportation improvements, as well as assisting in the planning process and assigning priorities to transportation-oriented projects.

The City needs to have a 6-YR Transportation Improvement Program (TIP) in order to qualify for state and federal grants as well as for its own internal planning purposes and to provide guidance to proposed developers. The City cannot grant transportation impact fee credits for any improvements not on the 6-year TIP.

I have not made any changes to the ranking of projects. There are a total of 49 projects listed this year.

**Recommended Action:**

Following the public hearing, adopt the attached 2008-2013 Six-Year TIP, either with or without amendments, by the attached resolution "A RESOLUTION ADOPTING THE SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM FOR THE CITY OF SEDRO-WOOLLEY, WASHINGTON, 2008 – 2013".

RESOLUTION 743-07

A RESOLUTION ADOPTING THE SIX-YEAR TRANSPORTATION  
IMPROVEMENT PROGRAM FOR THE CITY OF SEDRO-WOOLLEY,  
WASHINGTON  
2008 – 2013

WHEREAS, pursuant to the provisions of Chapter 195 of the 1961 Session Laws of the State of Washington, Chapter 83 of the 1967 First Extraordinary Session of Laws of the State of Washington and RCW 35.77.101, the City Council of the City of Sedro-Woolley shall adopt a comprehensive Six-Year Transportation Improvement Program (TIP), and;

WHEREAS, a public hearing was called by the City Council for the purpose of adopting said comprehensive Six-Year TIP on May 23, 2007, at approximately 7:00 p.m., at the Sedro-Woolley Community Center, 703 Pacific Street, Sedro-Woolley, Washington and it appeared that adoption of the Six-Year Transportation Program will be good for the public.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Sedro-Woolley that the 2008 – 2013 comprehensive Six-Year Transportation Improvement Program of the City of Sedro-Woolley, Washington, as adopted at said public hearing is hereby adopted and approved as the 2008 – 2013 comprehensive Six-Year Transportation Improvement Program of said City.

BE IT FURTHER RESOLVED that a copy of this street program, together with a copy of this resolution shall be filed with the Skagit MPO for inclusion in the Regional Six-Year Transportation Improvement Program within the next 30 days; together with copies of each with the Washington State Department of Transportation TransAid Engineer, and the Transportation Improvement Board.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR ON THIS  
23<sup>rd</sup> DAY OF MAY, 2007.

\_\_\_\_\_  
MAYOR MIKE ANDERSON

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
City Attorney

# Six Year Transportation Improvement Program

## From 2007 to 2012

Agency: Sedro Woolley  
 Co. No.: 29 Co. Name: Skagit Co.  
 City No.: 1150 MPO/RTPO: Skagit

Hearing Date: 5/23/2007 Adoption Date: 5/23/2007  
 Amend Date: Resolution No.: 743-07

Functional Class	Priority Number	Project Identification		Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars						Expenditure Schedule (Local Agency)				Federally Funded Projects Only			
		A. PIN/Federal Aid No.	B. Bridge No.					Fund Source Information		Phase Start (mm/dd/yyyy)	Federal Fund Code	Federal Cost by Phase	State Fund Code	Local Funds	Total Funds	1st	2nd	3rd	4th Thru 6th	Envir. Type	R/W Required Date (MM/YY)
		C. Project Title	D. Street/Road Name or Number					Federal Funding	Other												
14	1	SR-20 / F&S Grade Road Signalization	020/226	01 03 12 05	P	0.32	C D S T W	10	11	12	13	14	15	16	17	18	19	EA	Yes		
		SR-20 / F&S Grade Road from: 65.15 F&S Grade to: 65.47 Sapp Road / RR Br. Phase 2 of traffic signal, realign F&S Grade skew, and improve access into Skagit Steel site. Within SR-20 from F&S Grade to RR Bridge. Realign 90-degree corner (Bendix Corner).																			
14	2	SR-9 Bicycle and Pedestrian Facilities		05 12 13	P	1.13													CE	No	
		SR-9 (North Township Street) from: 57.17 SR-20 to: 58.30 Bassett Road Construct bicycle and pedestrian improvements from SR-20 north to the City Limits. Major issues at Brickyard Creek crossing. Will require either culvert extension(s), replacement, or pedestrian bridge(s).																			
14	3	SR-20 Bike/Pedestrian Facilities		32 12	P	2.56													CE	No	
		SR-20 from: 63.23 West City Limits to: 66.29 East City Limits Construct Bike/Pedestrian facilities through town from SR-20 at the West City Limits to SR-20 at the East City Limits.																			
00	4	Regional Stormwater Facility		13	P	200						90	10	100					EA	No	
		Quantity and Quality Treatment for most of old town south of from: Alexander to: Old BNSF R.O.W. Construct regional stormwater treatment facility in-line with existing outfall to treat stormwater from approximately 200 acres of the original platted Sedro and Woolley, including the Central Business District.																			
<b>Totals</b>												1900	1900	1900							
<b>Totals</b>																					
<b>Totals</b>								CN	6/1/2009					90	10	100					
<b>Totals</b>																					

# Six Year Transportation Improvement Program From 2007 to 2012

Agency: Sedro Woolley  
 Co. No.: 29 Co. Name: Skagit Co.  
 City No.: 1150 MPO/RTPO: Skagit  
 Hearing Date: Adoption Date:  
 Amend Date: Resolution No.:

Functional Class	Priority Number	Project Identification		Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars						Expenditure Schedule (Local Agency)				Federally Funded Projects Only						
		A. PIN/Federal Aid No.	B. Bridge No.					Phase Start (mm/dd/yyyy)	Fund Source Information			Total Funds	1st	2nd	3rd	4th Thru 6th	Envir. Type	RW Required Date (MM/YY)						
		C. Project Title	D. Street/Road Name or Number						Federal Fund Code	Federal Cost by Phase	State Fund Code								State Funds	Local Funds				
1	2		3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21			
16	5	North Fruitdale & McGarigle Road Arterial Improvements PE McGarigle Road #92100 & North Fruitdale Road from: 0,00 N. Township St. to: 1.31 / SR-20 Reconstruct roadway to include curb, gutter, sidewalk, stormwater facilities. Phase I Arterial. Enhance pedestrian safety. Arterial Loop.		03 13 12 04 23 32	S	1.31	G D P W C	PE	1/1/2007			OTHER	950	50	1000	50	950			EA	No			
16	6	North Fruitdale & McGarigle Road Arterial Improvements McGarigle Road #92100 & North Fruitdale Road from: 0,00 N. Township St. to: 1.31 / SR-20 Reconstruct roadway to include curb, gutter, sidewalk, stormwater facilities. Phase I Arterial. Enhance pedestrian safety. Arterial Loop.		04 03 12 32 23 13	S	1.31	C G P W T	RW CN	1/1/2007 5/1/2008				950 2000 2800	50 2000 2800	1000 2000 2800	50 2000 2800	2000 2800			EA	Yes			
16	7	Jones / John Liner Railroad Undercrossing Jones / John Liner from: Jones Road Construct new BNSF Railroad undercrossing wide enough for Phase II arterial improvements on Jones/John Liner. (~90 feet) Construct through the existing embankment, tying Jones Road into John		01 12 04 08 06	P	0.1	G P T W						4800		4800	2000	2800			EA	Yes			
14	8	SR-9 / John Liner / McGarigle Intersection Improvements SR-9 (N. Township) from: McGarigle / 57.38 to: John Liner / 57.48 Construct intersection improvements to include signal or roundabout		03 04 12 22 32	P	0.10	C G P S T W	ALL	6/1/2008				430	430	430	430	430			EA	Yes			
<b>Totals</b>													950	50	1000	50	950							
<b>Totals</b>															2000	2800	2800	2000	2800					
<b>Totals</b>														4800	4800	4800	2000	2800						
<b>Totals</b>															430	430	430	430						

# Six Year Transportation Improvement Program

## From 2007 to 2012

Agency: Sedro Woolley  
 Co. No.: 29 Co. Name: Skagit Co.  
 City No.: 1150 MPO/RTPO: Skagit  
 Hearing Date: Adoption Date:  
 Amend Date: Resolution No.:

Functional Class	Priority Number	Project Identification		Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditure Schedule (Local Agency)				Federally Funded Projects Only	
		A. PIN/Federal Aid No.	B. Bridge No.					Fund Source Information				Total Funds				Envir. Type	R/W Required Date (MM/YY)				
		C. Project Title	D. Street/Road Name or Number					Federal Funding	State Fund Code	State Fund Code	Local Funds	State Funds	1st	2nd	3rd			4th Thru 6th			
E. Beginning MP or Road - Ending MP or Road	F. Describe Work to be Done	Federal Fund Code	Federal Cost by Phase	State Fund Code	State Funds	Local Funds	Total Funds	1st	2nd	3rd	4th Thru 6th	EA	EA								
16	9	020/226	John Liner Road Arterial Improvements John Liner Road from: Jones Road / BNSF to: SR-9 Widen and improve John Liner Rd. to Phase I arterial from new RR crossing to SR-9, constructing a new crossing through the existing embankment, tying into Jones Road on the west side of the RR tracks. Arterial Loop.	01 05 32 12 23	P	0.6	P T W C	10	11	12	13	14	15	16	17	18	19	EA	Yes		
16	10		Jones Road Arterial Improvements Jones Road from: F&S Grade Road to: John Liner / BNSF Rebuild Jones Road to Phase I arterial section - 3 lanes, bike lane, curb & gutter, planter strip, sidewalk. Some ROW may be required. Part of Arterial Loop.	04 03 12	P	0.75	C G P T W											EA	Yes		
16	11		F&S Grade Road Improvements F&S Grade Road from: SR-20 to: City Limits Improve and widen F&S Grade Road from SR-20 to City Limits with sidewalk and bike lane and install sewer. Phase I Arterial.	03 04 12 32	P	0.64	G P T					1940	1940				1940	EA	Yes		
16	12		Cook Road to West Jones Connector Arterial Unnamed from: Cook Road to: West Jones/F&S Int'x Construct new Phase I Arterial connection between Cook Road and West Jones Road for Arterial Loop.	01 12 23 32	P	0.6						1940	1940				1940	EA	Yes		
<b>Totals</b>																					
<b>Totals</b>								ALL	6/1/2007												
<b>Totals</b>																					



Six Year Transportation Improvement Program

From 2007 to 2012

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 Hearing Date: \_\_\_\_\_ Adoption Date: \_\_\_\_\_  
 Amend Date: \_\_\_\_\_ Resolution No.: \_\_\_\_\_

Functional Class	Priority Number	Project Identification A. PIN/Federal Aid No. B. Bridge No. C. Project Title D. Street/Road Name or Number E. Beginning MP or Road - Ending MP or Road F. Describe Work to be Done	Improvement Type(s)	Status	Total Length	Utility Codes	Project Phase	Project Costs in Thousands of Dollars						Expenditure Schedule (Local Agency)				Federally Funded Projects Only					
								Fund Source Information			State Funds	Local Funds	Total Funds	1st	2nd	3rd	4th Thru 6th	Envir. Type	R/W Required Date (MM/YY)				
								Federal Fund Code	Federal Cost by Phase	State Fund Code													
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Yes		
16	16	SR-20 to Cook Road Connector Arterial Rhodes Road from: SR-20 to: Cook Road Construct new Phase I Arterial connection between SR-20 and Cook Road for Arterial Loop.	01 08 12 23	P	0.4															EA	Yes		
16	17	South Township Street Arterial Improvements Township Street from: River Road to: SR-20 Rebuild Township to Phase I arterial section for arterial loop - 3 lanes, bike lane, curb & gutter, planer strip, sidewalk. Some ROW may be required.	03 04 12	P	1.4	C D S T W	Totals														EA	Yes	
16	18	Rhodes Road Arterial Improvements Rhodes Road from: SR-9 to: SR-20 Phase I Arterial improvements and realignment of Rhodes Road for Arterial Loop.	32 23 12 04 02	P	0.8	C P T W	Totals														EA	Yes	
16	19	Jamesson Extension to SR-9 Jamesson from: SR-9 to: Jamesson Extend existing secondary arterial and potential relocation of intersection with SR-9. Work with landowners to streamline alignment of Jamesson Arterial.	02 03 04 12 22 32	P	0.20	C G P S T W	Totals	ALL 12/31/2012					700	700							EA	Yes	
Totals													700	700								EA	Yes

From 2007 to 2012

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Hearing Date: \_\_\_\_\_ Adoption Date: \_\_\_\_\_  
 Amend Date: \_\_\_\_\_ Resolution No.: \_\_\_\_\_

Functional Class	Priority Number	Project Identification		Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars						Expenditure Schedule (Local/Agency)				Federally Funded Projects Only			
		A. PIN/Federal Aid No.	B. Bridge No.					C. Project Title	D. Street/Road Name or Number	E. Beginning MP or Road - Ending MP or Road	F. Describe Work to be Done	Phase Start (mm/dd/yyyy)	Federal Fund Code	Federal Cost by Phase	State Fund Code	State Funds	Local Funds	Total Funds	1st	2nd	3rd
1	2		3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
16	20	Jameson Street Arterial Improvements Jameson Street		03 05 12	P	1.2	C G P T W													EA	Yes
		from: SR-9 to: Railroad																			
		Rebuild Jameson to Phase I arterial section for arterial loop - 3 lanes, bike lane, curb & gutter, planter strip, sidewalk. Some ROW may be required.																			
16	22	Railroad Street Arterial Improvements Railroad Street		03 04 12	P	0.7	C G P T W													EA	Yes
		from: Jameson to: Township																			
		Rebuild Railroad to Phase I arterial section for arterial loop - 3 lanes, bike lane, curb & gutter, planter strip, sidewalk. Some ROW may be required.																			
16	23	Bennett & Jameson Intersection Improvements Jameson Street		03 04 12	P	0.12	C G P T W													EA	Yes
		from: Bennett to: Bennett																			
		Improve intersection. Possible Roundabout.																			
14	24	North Township Street Arterial Improvements Township Street		03 04 12	P	1.2	C G P T W													EA	Yes
		from: SR-20 to: City Limits																			
		Rebuild Township to Phase I arterial section for arterial loop - 3 lanes, bike lane, curb & gutter, planter strip, sidewalk. Some ROW may be required.																			
		Totals																			

# Six Year Transportation Improvement Program From 2007 to 2012

Agency: Sedro Woolley  
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 City No.: 1150 MPO/RTPO: Skagit

Hearing Date: Adoption Date:  
 Amend Date: Resolution No.:

Functional Class	Priority Number	Project Identification		Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars							Expenditure Schedule (Local Agency)				Federally Funded Projects Only						
		A. PIN/Federal Aid No.	B. Bridge No.					Fund Source Information		Phase Start (mm/dd/yyyy)	State Fund Code	State Fund Code	Local Funds	Total Funds	1st	2nd	3rd	4th Thru 6th	Environ. Type	R/W Required Date (MM/YY)					
		C. Project Title	D. Street/Road Name or Number					Federal Fund Code	Federal Cost by Phase																
1	2	3		4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21				
14	25	Fruitdale Arterial Improvements South Fruitdale Road from: Minkler Road to: SR-20 Widen Fruitdale to Phase I Arterial Standards between Hoehn Road and SR-20 for arterial loop.		03 04 23 32	P	0.87	C T D S W														EA	Yes			
14	26	Cook Road / Trail Road Traffic Signal Cook Road and Trail Road from: -0.06 to: 0.06 Install traffic signal at Cook Road / Trail Road intersection.		12	P	0.02	C C P T W							290	290				290			CE	No		
16	27	Reconstruct 3rd Street 3rd Street from: Sterling Street to: State Street Repave 3rd Street and coordinate crossing improvements at high school with School District. Improve drainage.		12 07	P	0.44	C G P T W							290	350				290	350		EA	No		
14	28	SR-20 / N. Ball Street Intersection SR-20 from: 65.90 to: 66.02 Improve North Ball intersection with SR-20 on north side of SR-20 - widen N. Ball. Improve radiuses, add curb, gutter, and sidewalk. May require ROW.		03 05 12	P	0.12	C G W T P							350	350				350			EA	Yes		
Totals								ALL	6/1/2008						290	290				290					
Totals								ALL	6/1/2007							290	350				290	350			
Totals																350	350				350				

# Six Year Transportation Improvement Program From 2007 to 2012

**Washington State Department of Transportation**

Agency: Sedro Woolley  
 Co. No.: 29 Co. Name: Skagit Co.  
 City No.: 1150 MPO/RTPO: Skagit  
 Hearing Date: Adoption Date:  
 Amend Date: Resolution No.:

Functional Class	Priority Number	Project Identification		Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars					Expenditure Schedule (Local Agency)				Federally Funded Projects Only				
		A. PIN/Federal Aid No.	B. Bridge No.					Phase Start (mm/dd/yyyy)	Fund Source Information			1st	2nd	3rd	4th Thru 6th	Envir. Type	R/W Required Date (MM/YY)				
		C. Project Title	D. Street/Road Name or Number						Federal Fund Code	Federal Cost by Phase	State Fund Code							State Funds	Local Funds	Total Funds	
1	2			4	5	6	7						16	17	18	19	20	21			
16	29		State Street Sidewalks State Street from: Murdock St. to: Township St. Construct sidewalks, ADA ramps, and other pedestrian improvements along the north side of State Street.	32 12	P	0.50							14	15			CE	No			
16	30		Reed Street Reconstruction Reed Street from: Ferry Street to: SR-20 Widen existing roadway including sidewalks, curb, and gutters, and install stormwater facilities.	03 05 06 12	P	0.36	G T W										EA	No			
14	31		SR-20 / Reed Street Traffic Signal SR-20 / Reed Street from: 65.70 to: 65.72 Install Traffic Signal and intersection improvements at SR-20 / Reed Street intersection.	05 12	P	0.02	C G P T W										CE	No			
19	32		Central Business District Sidewalk & Street Improvements Ferry, Metcalf, Murdock, Woodworth, Puget, Reed, State, Walley, from: CBD to: CBD Improve various sidewalks within downtown Central Business District and widen to 12'. May include road widening for CBD parking. 80' ROW width throughout CBD.	12 32	P		C G P T W						150	150			EA	No			
Totals																					
Totals								ALL	6/1/2007							150	150				150

Six Year Transportation Improvement Program

From 2007 to 2012

Agency: Sedro Woolley  
 Co. No.: 29 Co. Name: Skagit Co.  
 City No.: 1150 MPO/RTPO: Skagit

Hearing Date: \_\_\_\_\_  
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Adoption Date: \_\_\_\_\_  
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Functional Class	Priority Number	Project Identification		Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars							Expenditure Schedule (Local Agency)				Federally Funded Projects Only				
		A. PIN/Federal Aid No.	B. Bridge No.					Phase Start (mm/dd/yyyy)	Federal Fund Code	Federal Cost by Phase	State Fund Code	State Funds	Local Funds	Total Funds	1st	2nd	3rd	4th Thru 6th	Envir. Type	R/W Required Date (MM/YY)			
		C. Project Title	D. Street/Road Name or Number																		E. Beginning MP or Road - Ending MP or Road	F. Describe Work to be Done	
1	2		3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21		
	33	SR-20 BNSF Railroad Undercrossing Bridge	020/226	03 04 09 12	P	0.12	C T D S W	Totals												EA	Yes		
14	34	SR-20 Other Improvements		05 06 12	P	2.56		Totals												CE	No		
16	35	11th and Jameson Intersection Improvements		03 04 12	P	.12	G P T W	Totals												EA	Yes		
16	36	Helwick Road Improvements		03 04 01 06 05 12	P	0.60	C G P T W	Totals												EA			



# Six Year Transportation Improvement Program

## From 2007 to 2012

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 Hearing Date: \_\_\_\_\_ Adoption Date: \_\_\_\_\_  
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Functional Class	Priority Number	Project Identification A. PIN/Federal Aid No. B. Bridge No. C. Project Title D. Street/Road Name or Number E. Beginning MP or Road - Ending MP or Road F. Describe Work to be Done		Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars							Expenditure Schedule (Local Agency)				Federally Funded Projects Only				
								Phase Start (mm/dd/yyyy)	Federal Funding			State Fund Code	State Funds	Local Funds	Total Funds	1st	2nd	3rd	4th Thru 6th	Envir. Type	R/W Required Date (MM/YY)		
									Federal Fund Code	Federal Fund Cost by Phase	Federal Fund Code												
1	2	3		4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21		
16	41		Garden of Eden Road South Extension Garden of Eden Road from: F&S Grade Road to: W. Jones Road	01 12 32	S	0.15	C T S D S C	ALL	6/1/2007					1000	1000				1000	EA	Yes		
14	42		SR-9 / West State Street Intersection Improvements SR-9 from: W. State / 55.70 to: W. State / 55.80 Construct intersection improvements to include signal or roundabout.	03 04 12 22	P	0.10	C G P S T W	Totals						1000	620	620			620	EA	Yes		
14	43		SR-9 / Nelson St. Intersection Improvements SR-9 from: Nelson / 55.52 to: Nelson / 55.62 Construct intersection improvements to include signal or roundabout.	03 04 12 22	P	0.10	C G P S T W	Totals						620	620	620			620	EA	Yes		
14	44		SR-20 / Township St. (SR-9) Intersection Improvements SR-20 / SR-9 from: 57.15 to: 57.25 Widen roadway to include dedicated northbound and southbound turn lanes. Revise and upgrade traffic signal to include permissive/protected north-south phasing	03 05 22 12	P	0.10	C G P S T W	Totals						620	450	450			450	EA	Yes		
								Totals						450	450	450			450				

**Six Year Transportation Improvement Program  
From 2007 to 2012**

Agency: Sedro Woolley  
 Co. No.: 29 Co. Name: Skagit Co.  
 City No.: 1150 MPO/RTPO: Skagit  
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Functional Class	Priority Number	Project Identification		Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars							Expenditure Schedule (Local Agency)				Federally Funded Projects Only					
		A. PIN/Federal Aid No.	B. Bridge No.					Phase Start (mm/dd/yyyy)	Federal Fund Code	Federal Fund Cost by Phase	State Fund Code	State Funds	Local Funds	Total Funds	1st	2nd	3rd	4th Thru 6th	Envir. Type	RW Required Date (MM/YY)				
		C. Project Title	D. Street/Road Name or Number																		1900	1900	1900	1900
14	45	East SR-20 Widen to 3 Lanes SR-20 from: Township St. / 66.30 to: Fruitdale Rd. / 67.00 Improve roadway to principal arterial standards with 3 lanes, curb, gutter, sidewalks, planter strip.		05 12 22 32	P	0.70	C G P D S T W	8	9	10	11	12	13	14	15	16	17	18	19	20	21			
Totals								ALL	12/31/2012						1900	370	370				1900	EA	Yes	
14	46	SR-20 Safety Improvements SR-20 from: Township St. / 66.30 to: Fruitdale Rd. / 67.00 Improve illumination, signing, and intersection sight distance. Provide right-turn deceleration lanes.		06 12	P	0.70	P																	
Totals								ALL	12/31/2012							1900	370	370				1900	CE	No
14	47	SR-20 Widen to 5 Lanes - Phase 1 SR-20 from: SR-9 South Leg / 64.75 to: BNSF BR. 020/226 / 65.46 Widen to 5 lanes. Principal Arterial Std. w/ curb, gutter, sidewalks, bike lanes.		04 12 22 32	P	0.71	W S T P G C																	
Totals								ALL	12/31/2012							370	370	370				370	EA	Yes
14	48	SR-20 Widen to 5 Lanes - Phase 3 SR-20 from: BNSF BR. 020/226 / 65.46 to: Township St. / 66.30 Widen to 5 lanes - Principal Arterial Std. w/ curb, gutter, sidewalks, bike lanes.		04 12 22 32	P	0.84	C G P S T W																	
Totals								ALL	12/31/2012							3760	3990	3990				3990	EA	Yes
Totals								ALL	12/31/2012							3990	3990	3990				3990		

From **2008** to **2013**

Hearing Date: \_\_\_\_\_  
Amend Date: \_\_\_\_\_

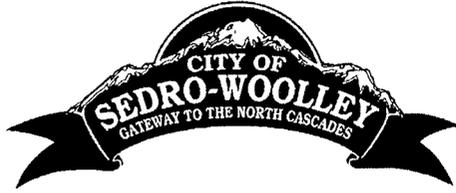
Adoption Date: \_\_\_\_\_  
Resolution No.: \_\_\_\_\_

Agency: Sedro Woolley

Co. No.: 29 Co. Name: Skagit Co.  
City No.: 1150 MPO/RTPO: SKAGIT

Functional Class	Priority Number	Project Identification		Improvement Types	Status	Total Length	Utility Codes	Project Phase	Fund Source Information					Expenditure Schedule (Local Agency)					Federally Funded Projects Only				
		A. PIN/Federal Aid No.	B. Bridge No.						Federal Fund Code	Federal Cost by Phase	State Fund Code	State Funds	Local Funds	Total Funds	1st	2nd	3rd	4th Thru 6th	Envir. Type	R/W Required Date (MM/YY)			
06	49			02 05 06	P	0.20	P G C O S T W	8	10	11	12	13	14	15	16	17	18	19	20	21			
		C. Project Title D. Street/Road Name or Number E. Beginning MP or Road - Ending MP or Road F. Describe Work to be Done						ALL					350	350									
		Township / Polle / Northern Intersection Improvements Township Street from: Polle Road to: Northern Street Realign Polle and Northern Streets to make standard intersection with Township Street						1/1/2012															
<b>Totals</b>									350	350	1,040	27,060	28,100	350	150	4380	3,800	19,770					

Grand Totals for Sedro Woolley



**CITY COUNCIL AGENDA  
REGULAR MEETING**

**JUN 13 2007**

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. \_\_\_\_\_

**CITY OF SEDRO-WOOLLEY**

Sedro-Woolley Municipal Building  
720 Murdock Street  
Sedro-Woolley, WA 98284  
Phone (360) 855-1661  
Fax (360) 855-0707

Eron M. Berg  
City Supervisor/City Attorney

---

MEMO TO: City Council  
RE: Biodiesel  
DATE: June 13, 2007

ISSUE: This is a follow-up from the request at your May 23, 2007 meeting to expand the use of biodiesel fleet wide.

Attached are the following:

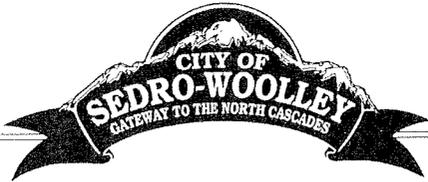
1. Debbie's memo from May 23, 2007;
2. Letter from Debbie to the NW Clean Air Agency;
3. Quote from Farmer's Supply; and
4. Quote from Greer Streeel, Inc.

It is my understanding that additional information may be presented at the Council meeting, including the potential for NW Clean Air to support this project with some grant funds, and additional cost estimates.

The staff recommendation and request remains the authorization to expand biodiesel use to a fleet wide basis (excluding fire department vehicles).

**REQUEST FOR ACTION:**

1. Motion to authorize the expansion of the City's biodiesel program as outlined in the staff memo from May 23, 2007.



CITY OF SEDRO-WOOLLEY

CITY COUNCIL AGENDA  
REGULAR MEETING

Wastewater Treatment Plant  
720 Murdock Street  
Sedro-Woolley, WA 98284  
Phone (360) 856-1100  
Fax (360) 856-5269

MAY 23 2007

**Memorandum**

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 10

Date: May 11, 2007  
To: Mayor Anderson and City Council  
From: Debbie Allen, Wastewater Treatment Supervisor   
Subject: **Biodiesel Pilot Project Results**

**Background Information:**

The City began a Council approved B20 Biodiesel pilot project with Whole Energy in September of 2006. Three diesel vehicles were selected for the study; a backhoe from Public Lands, a Vac truck from the WWTP and a garbage truck from the Solid Waste Division.

During the pilot study, there have been no reports of power loss in the three selected vehicles and employees say the exhaust odors are more pleasant. Opacity testing conducted before and after the use of Biodiesel indicates a decrease in emissions, from 14.22% with diesel to 10.55% with B20 Biodiesel. Please see the attached report.

I have also included is a spreadsheet of fuel usage in the WWTP Vac truck. On average, the increased cost of using B20 Biodiesel is 0.15 cents per gallon.

Councilman Tony Splane brought to our attention the controversial use of palm-oil as a feed stock for Biodiesel. This product does not meet with Whole Energy's standards and therefore is not used in their process. For your information, I have included both a copy of Tony's press release and Whole Energy's response.

The use of Biodiesel in City vehicles has been a positive experience and the Public Works staff would like to recommend using Biodiesel fleet wide.

**Recommended Action:**

Authorize Mayor Anderson to approve the use of Biodiesel in all Public Works vehicles under direction of the City Supervisor.

**CITY OF SEDRO-WOOLLEY**

Wastewater Treatment Plant  
720 Murdock Street  
Sedro-Woolley, WA 98284  
Phone (360) 856-1100  
Fax (360) 856-5269

June 1, 2007

Sandra Brozusky  
Northwest Clean Air Agency  
1600 /s. 2<sup>nd</sup> Street  
Mount Vernon, WA 98273

Dear Sandra,

Thank you for taking time today to discuss your grant program. Per your request, I am submitting our project details for your grant consideration:

The City of Sedro-Woolley recently completed a six month pilot study with Whole Energy Fuels using B20 Biodiesel. Three diesel vehicles were selected for the study; a backhoe from Public Lands, a Vac truck from the WWTP and a garbage truck from the Solid Waste Division.

During the pilot study, there were no reports of power loss in the three selected vehicles and employees reported pleasant exhaust odors. Opacity testing conducted before and after the use of Biodiesel indicated a decrease in emissions, from 14.22% with diesel to 10.55% with B20 Biodiesel.

On May 23<sup>rd</sup>, the results were taken to our City Council with a request to approve B20 Biodiesel for all Public Works diesel vehicles. Before approving this project, City Council members expressed concern over the cost of an on-site fuel storage tank and have asked that costs be brought to them before putting this to a vote.

Whole Energy Fuels brought to our attention the possibility of grant funding from the Northwest Clean Air Agency. I would like to submit this as a formal proposal to consider working with the City of Sedro-Woolley to purchase a double walled fuel storage tank that will be used to store B20 Biodiesel at the City of Sedro-Woolley Public Works Department.

For your information, I have included two fuel tank quotes and am expecting a third. For this project, we would like to purchase the 1,000 gallon tank which will be our approximate monthly usage. I have also included a copy of the Opacity results.

Thank you for giving this proposal your consideration. If funding is available, the City of Sedro-Woolley looks forward to working with the Northwest Clean Air Agency to improve air quality in Skagit County.

I will be out of the office until June 18<sup>th</sup>, so please send your response to our City Supervisor, Eron Berg at City Hall, 720 Murdock Street, Sedro-Woolley, WA 98284. Eron may also be reached at 360-855-1661 if you have questions. If possible, it would be nice to share your decision with our City Council at the next meeting on June 13<sup>th</sup>.

Regards,

Debbie Allen  
Wastewater Supervisor

6/1/07 BURLINGTON STORE  
FROM: SKAGIT FARMERS Supply  
TO: STEW  
SUBJECT: FUEL TANKS/PUMPS/FILTER

Double Wall TANKS

1055 gal. - \$7850.00

2000 gal - \$13,700.00

6850 gal - \$39,700.00

GPI Pumps (comes with 10' Hose)

M11155	MAN NoE	\$319.99	12GPM
M3120	" "	389.99	20GPM
M3120	AUTO NoE	447.99	20GPM

GPI Hose End Digital Meter	\$144.99
FILITE MANUAL Meter	\$135.00
Goldan Rod Filter	33.99

MISC. HARDWARE (vents, caps, nipples etc.)  
\$75.00 per TANK if REQ.

# GREER STEEL, INC.

STEEL TANKS WELDING 5117 107TH ST. LAKEWOOD, WA 98499 PH NO. 253-861-4105 FAX NO. 8253-581-6300

**QUOTE**

<b>Customer Info.</b>		<b>Quote Info.</b>	
Contact Name	GARY	Date	5/31/07
Company	ASSOCIATED PETROLEUM	Quote No.#	050197 REV.
Job Reference	CITY OF CEDRO-WOOLEY REVISED QUOTE	Sales Rep.	
Phone No.#		Good Thru:	8/15/07
Fax No.#	1-866-866-0011		

Qty	Inventory #	Description	APPROX WEIGHT UNIT	APPROX WEIGHT TOTAL	UNIT PRICE	TOTAL
1		1000 GAL DW U.L. 142 ON SKID	2154	2154	\$3,835.00	\$3,942.00
		TANK- 64" DIA X 96" LONG				
		TANK- PAINTED MED GRAY OR RED OXIDE PRIMER				
1		2500 GAL DW U.L. 142 ON SKID	5340	5340	\$9,279.00	\$9,546.00
		TANK- 76" DIA X 168" LONG				
		TANK- PAINTED MED GRAY OR RED OXIDE PRIMER				
1		5000 GAL DW U.L. 142 ON SKID	11,400	11,400	\$16,110.00	\$16,680.00
		TANK- 96" DIA X 204" LONG				
		TANK PAINTED MED GRAY OR RED OXIDE PRIMER				
		LEAD TIME ON THE 1000: 2 TO 3 WEEKS				
		LEAD TIME ON THE 2500: 4 TO 6 WEEKS				
		LEAD TIME ON THE 5000: 6 TO 8 WEEKS				
		F.O.B. OUR LAKEWOOD PLANT				
		TERMS: NET 30 DAYS UPON COMPLETION				
		QUOTE VALID FOR 15 DAYS				

APPROX. TOTAL SHIPPING WEIGHT IN LBS.		See Table Shipping	\$30,188.00
Signed By: Rita Almscott	Tax (Rate/s)	TOTAL	\$30,188.00

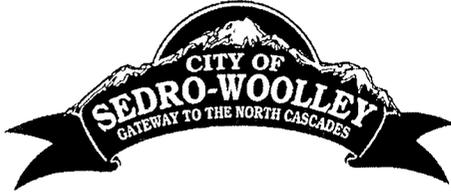
Lead Time: \_\_\_\_\_  
 Terms: NET 30  
 Expires: 15 DAYS FROM DATE OF QUOTE  
 Dim/Terms: O=Dia. L=Length HT= Height W=Width

FOB: OUR PLANT

Anchorage, Alaska P.O. Box 16708, 202 International Airport East, Anchorage, AK 99515 / 907-755-6255 / 907-243-2455 / fax 907-248-9212  
 Fairbanks, Alaska P.O. Box 11193, 1140 Labovitz Drive, Fairbanks, AK 99701 / 907-755-6111 / 907-458-1711 / fax 907-456-2458  
 Lakewood, Washington 2125 60th Street, Woodbrook Industrial Park, Lakewood, WA 98499 / 253-866-7233 / 253-866-1100 / fax 253-861-4105  
[www.greersteel.com](http://www.greersteel.com)

Thank you for this opportunity to quote. If you should have any questions, please give us a call.

# **NEW BUSINESS**



**CITY OF SEDRO-WOOLLEY**  
**CITY COUNCIL AGENDA**  
**REGULAR MEETING**

**CITY OF SEDRO-WOOLLEY**  
Sedro-Woolley Municipal Building  
720 Murdock Street  
Sedro-Woolley, WA 98284  
Phone (360) 855-1661  
Fax (360) 855-0707

JUN 13 2007

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. \_\_\_\_\_

Eron M. Berg  
City Supervisor/City Attorney

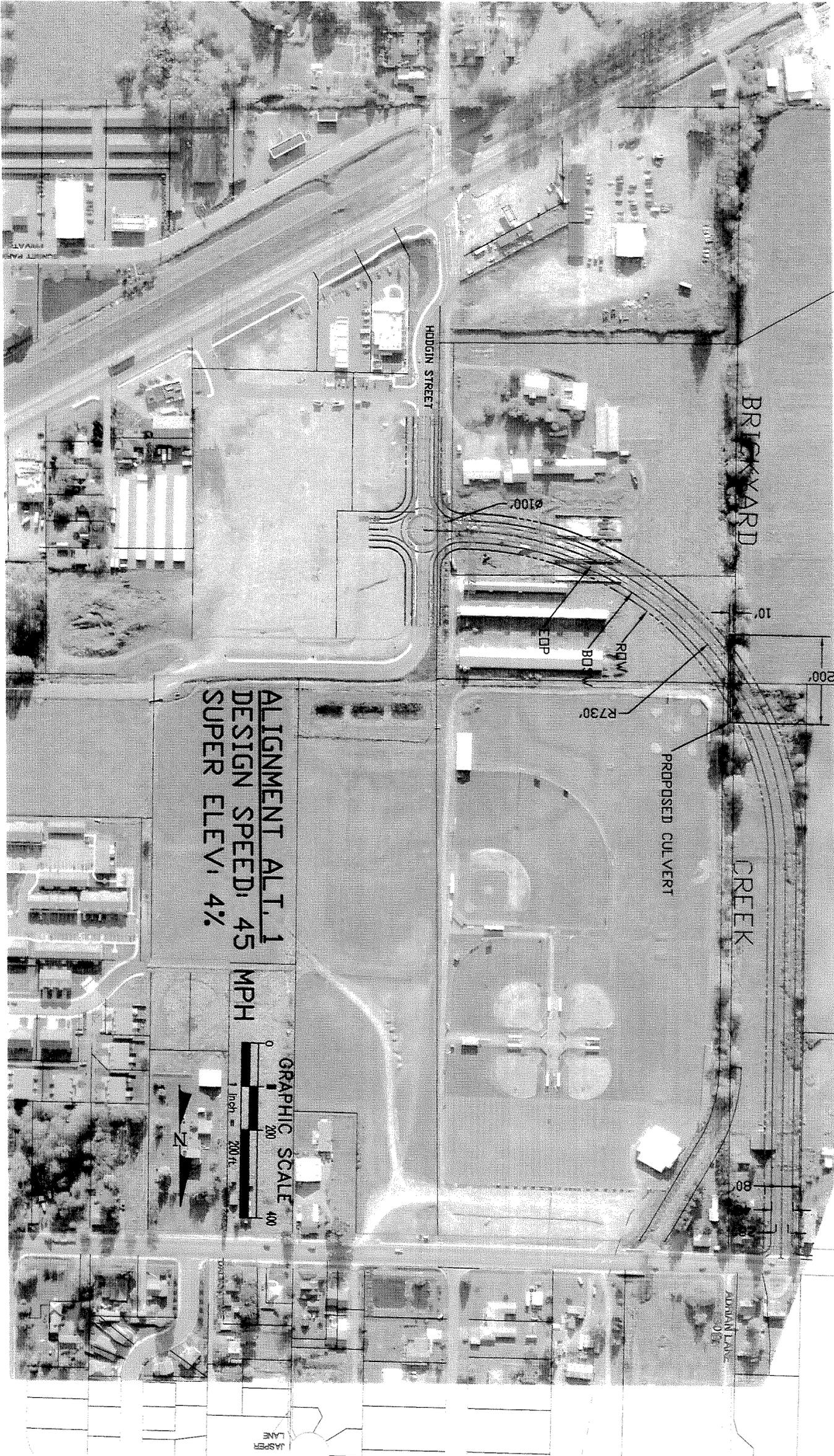
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MEMO TO: City Council  
RE: Rhodes Road design  
DATE: June 13, 2007

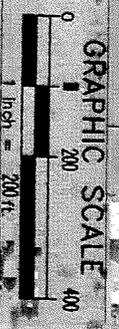
ISSUE: Attached are five alternative designs for the Rhodes Road alignment to Highway 20. This project is stalled pending direction on which alternative the City wishes to pursue.

REQUEST FOR ACTION:

1. Please provide direction on which alignment is preferred or, if premature, identify outstanding issues so we can report back to the Council at the next meeting.



ALIGNMENT ALT. 1  
DESIGN SPEED, 45 MPH  
SUPER ELEV. 4%



JASPER LANE

BRICKYARD CREEK

CREEK

HODGIN STREET

PROPOSED CUL VERT

R730'

EDP

BOS

RWM

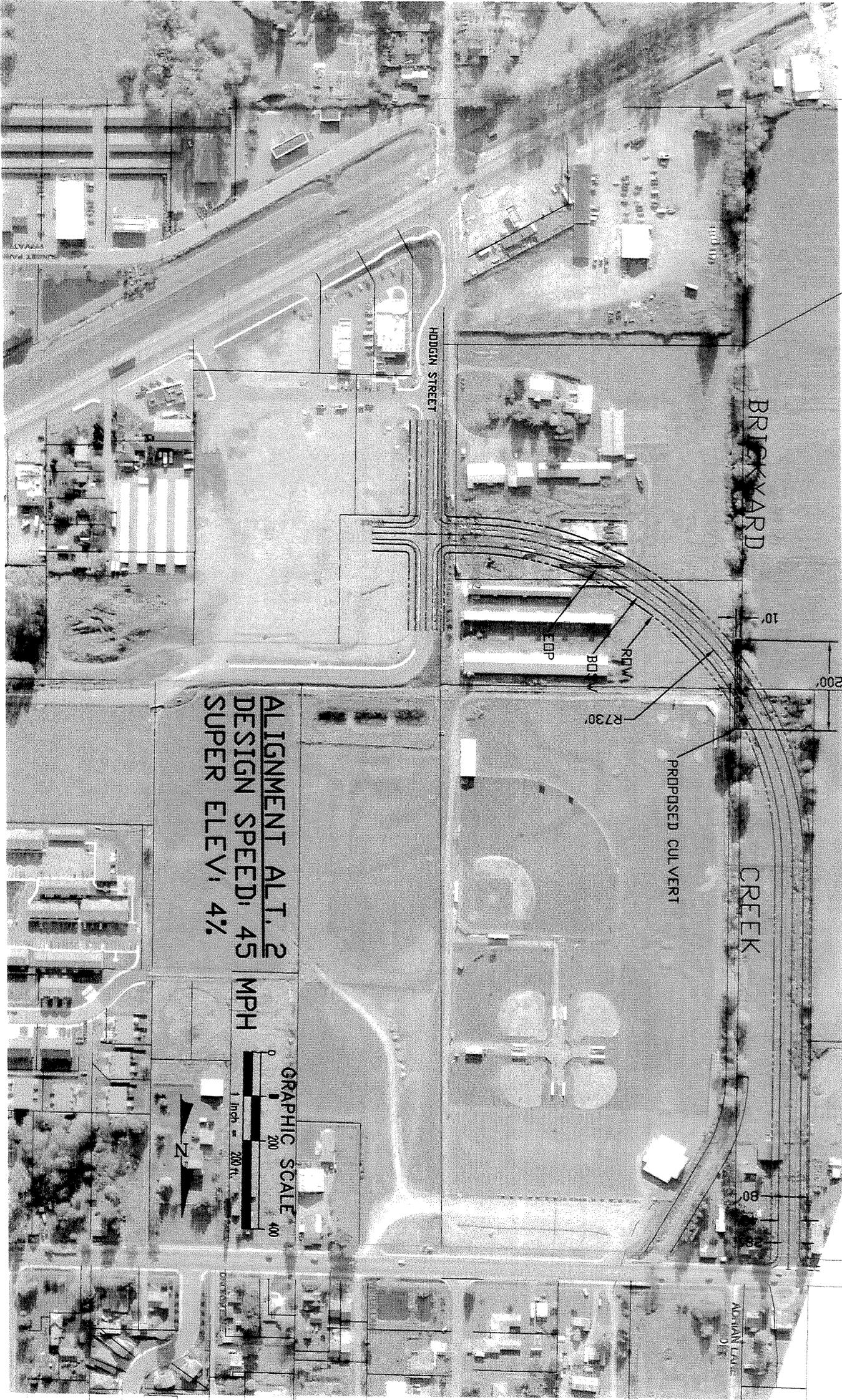
Ø100'

10'

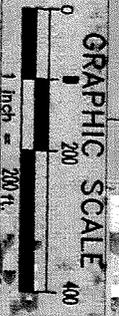
200'

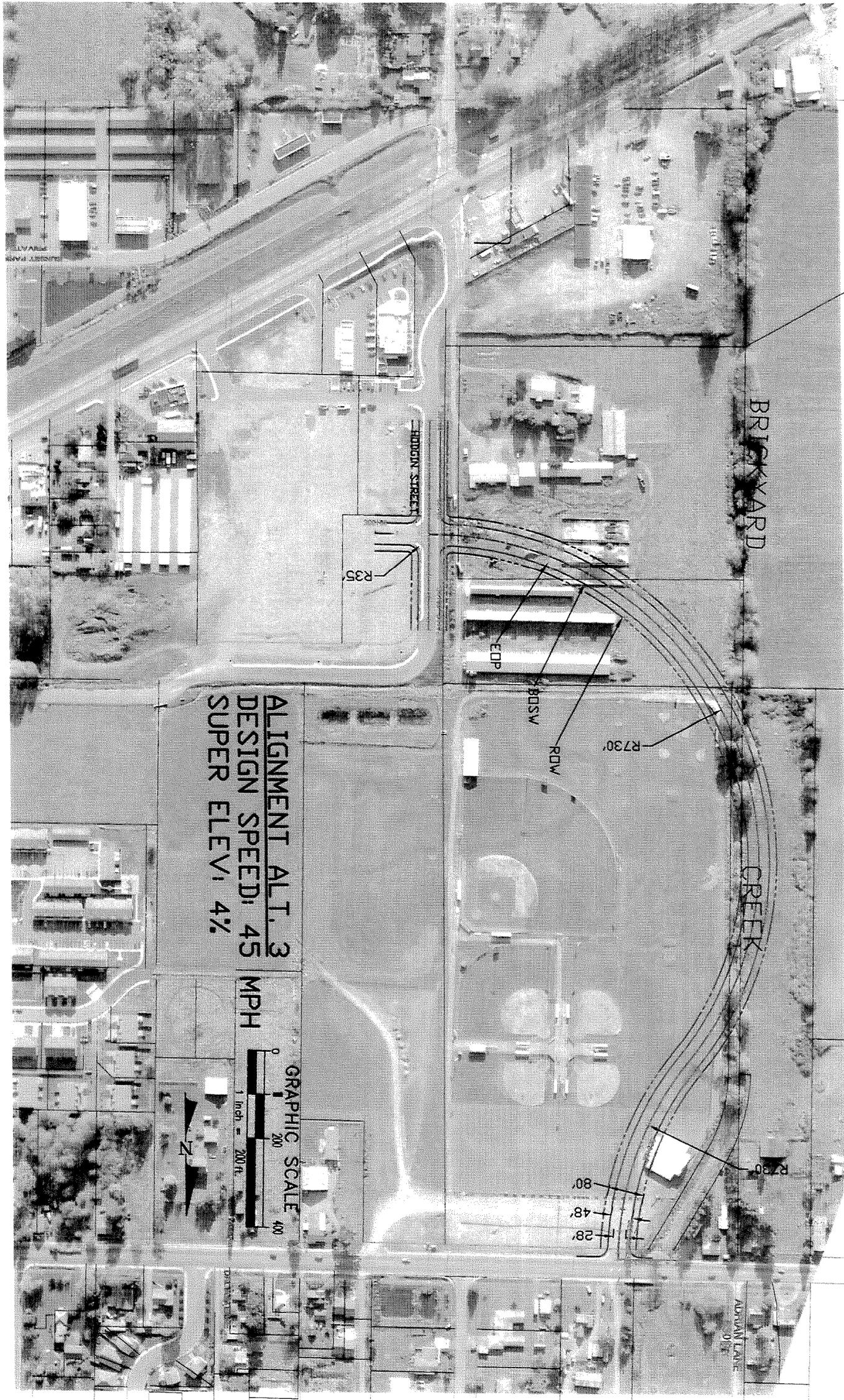
80'

ADRIAN LANE



ALIGNMENT ALT. 2  
DESIGN SPEED, 45 MPH  
SUPER ELEV., 4%





BRICKYARD

CREEK

HODGIN STREET

ALPINE LANE

JASPER LANE

R35

R730

R790

EDP

BOSW

ROW

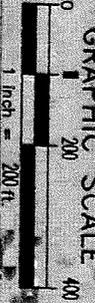
80

48

28

ALIGNMENT ALT. 3  
DESIGN SPEED, 45  
SUPER ELEV. 4%

GRAPHIC SCALE



BRICKYARD

CREEK

ADRIAN LANE  
0154

EOP  
POS  
BOW

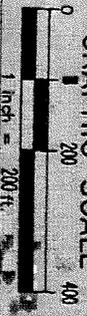
INDUST. SPEED  
80'  
42'  
28'

R730'

R730'

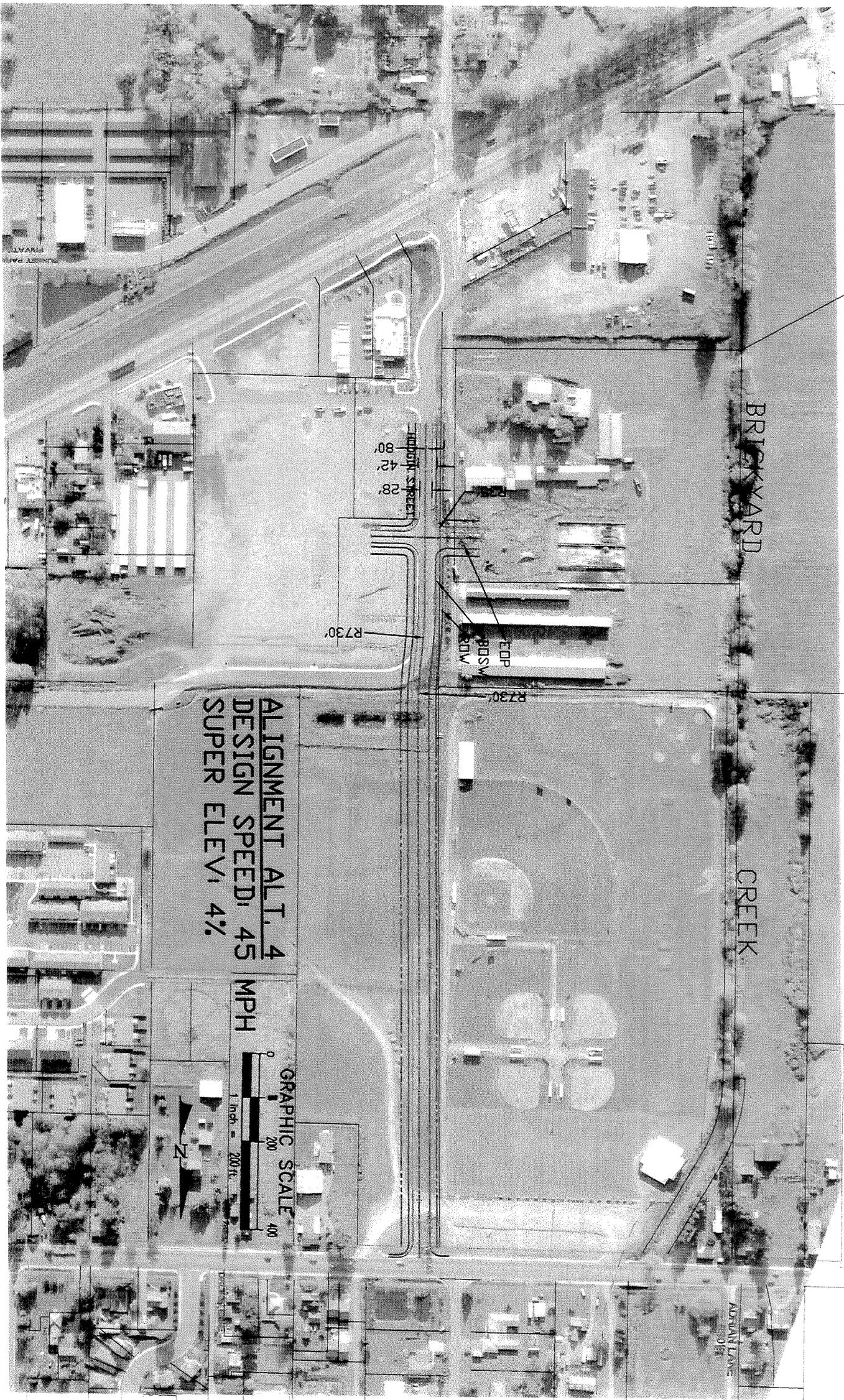
ALIGNMENT ALT. 4  
DESIGN SPEED, 45 MPH  
SUPER ELEV, 4%

GRAPHIC SCALE



N

JASPER  
LANE





BRICKYARD

CREEK

ADVANT LANE  
95'

PROP  
RDSV  
RDM

Ø100'

R730'

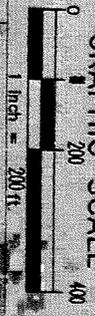
R730'

HODGON STREET

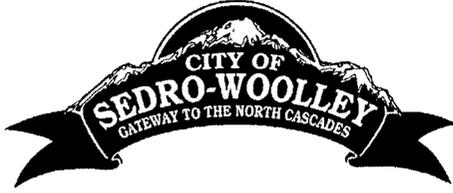
R730'

ALIGNMENT ALT. 5  
DESIGN SPEED, 45 MPH  
SUPER ELEV, 4%

GRAPHIC SCALE



JASPER  
LANE



**CITY COUNCIL AGENDA  
REGULAR MEETING**

**JUN 13 2007**

**7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. \_\_\_\_\_**

**CITY OF SEDRO-WOOLLEY**

Sedro-Woolley Municipal Building  
720 Murdock Street  
Sedro-Woolley, WA 98284  
Phone (360) 855-1661  
Fax (360) 855-0707

Eron M. Berg  
City Supervisor/City Attorney

---

MEMO TO: City Council  
RE: F&S Grade Road alignment  
DATE: June 13, 2007

**ISSUE:** Attached is a map showing the project vicinity as well as one potential alignment. This project is stalled pending direction on which alignment the City wishes to pursue. Additional information may be available as late materials for the Council.

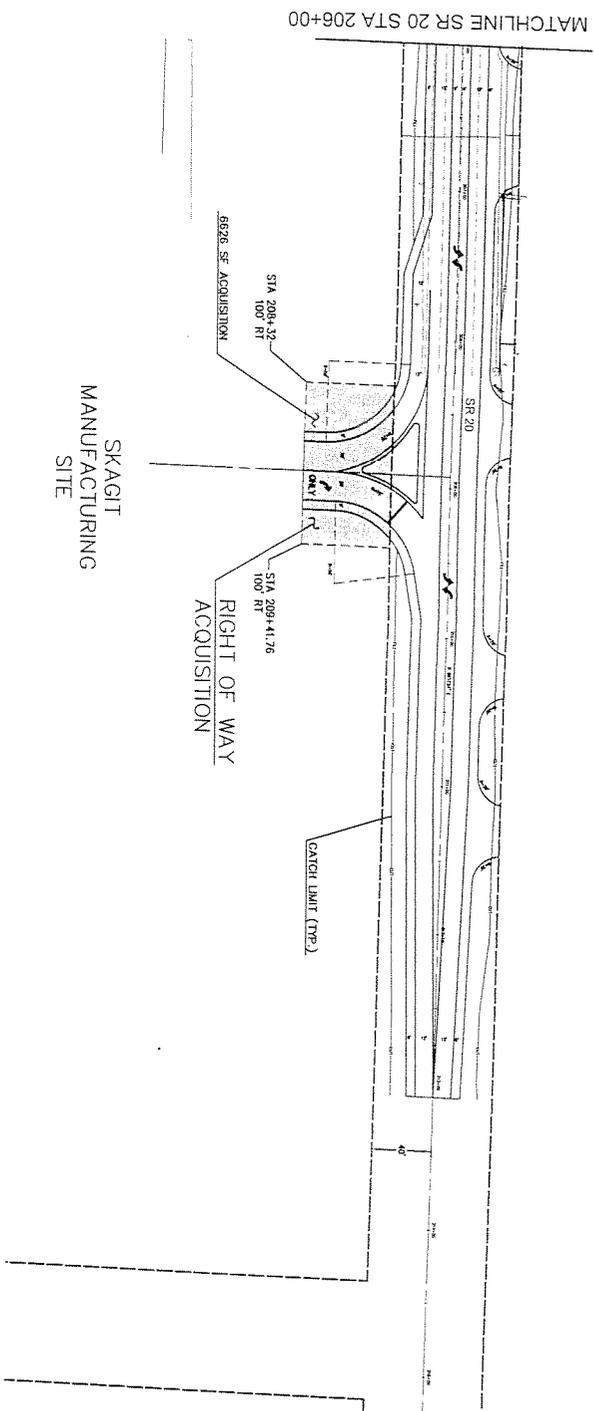
This is another time-sensitive issue because the City has received approximately \$250,000 in grant funds that will have to be repaid if this project is not built this year. We need to move forward without further delay.

**REQUEST FOR ACTION:**

1. Please provide direction on which alignment is preferred or, if premature, identify outstanding issues so we can report back to the Council at the next meeting.



SEC. 24, T. 35N. R 4E. W.M.



ABBREVIATIONS  
 BLDG BUILDING  
 HO RESIDENTIAL HOUSING  
 HA MEETING HALL

FILE NAME: ans 04/27/04 10:34am - P:\a\S08000000003\p400CAD\Draw\Sheets\Trans\SR00003b.dwg

TIME		REGION NO.	STATE	FED. AID PROJ. NO.
DATE		10	WASH	
DESIGNED BY	A. SHUPEN	JOB NUMBER		
ENTERED BY	D. FRANKUM	CONTRACT NO.		
CHECKED BY	K. HARRIS	LOCATION NO.		
PROJ. ENGR.				
REGIONAL ADM.				
REVISION		DATE	BY	

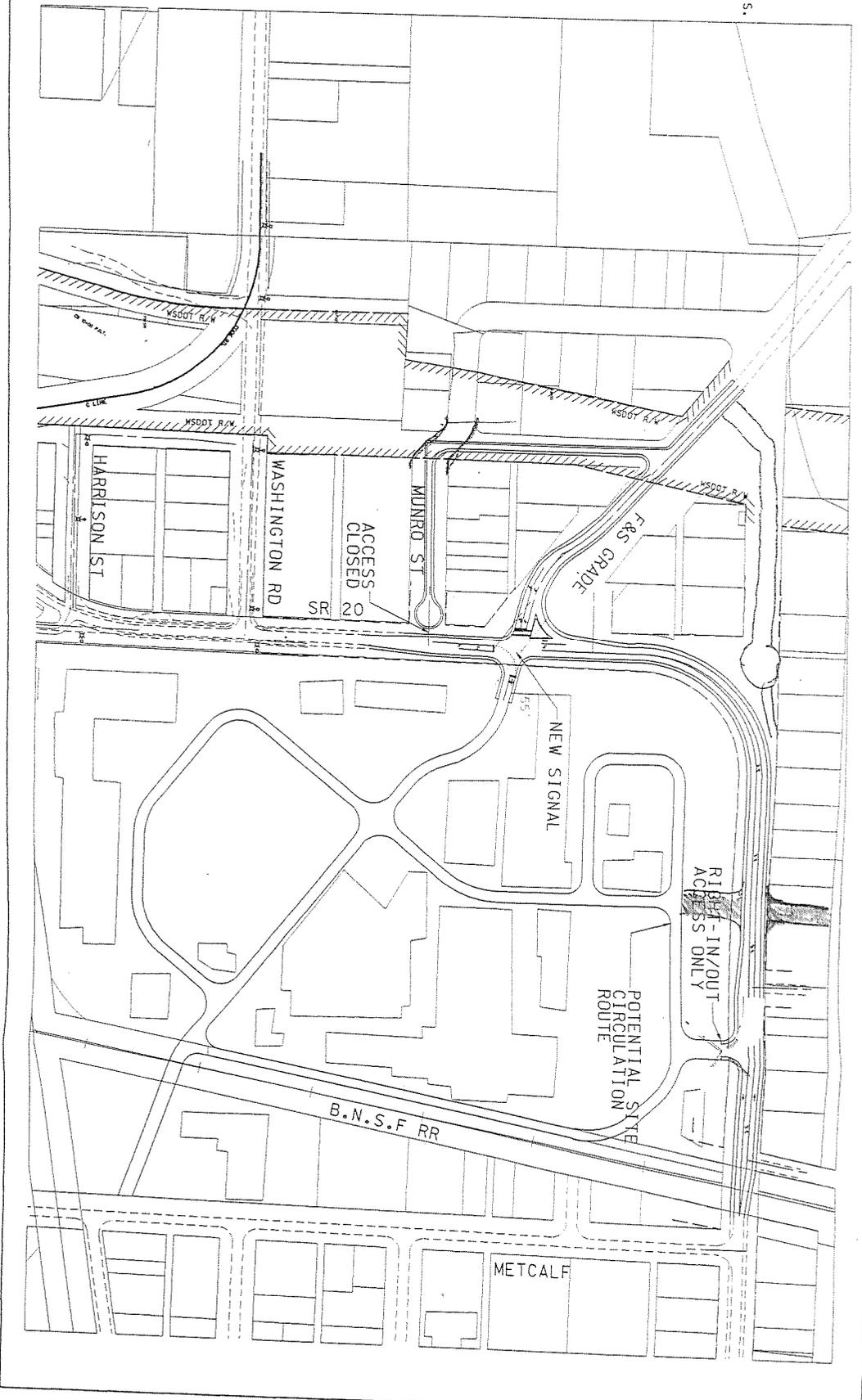


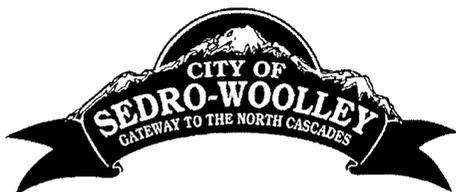
Washington State  
 Department of Transportation

SR 20 MP 65.14 TO MP 65.47  
 MUNRO ST TO BNSF RR UXING  
 SKAGIT COUNTY MARCH 2004  
 FIGURE 1 PRELIMINARY ROW PLAN

**DE**  
**DAVID EVANS**  
**AND ASSOCIATES, INC.**  
 415 - 110th Avenue SE  
 Bellevue Washington 98005-3518  
 Phone: 425.319.0500

FIG 2B  
 SHEET 2 OF 2  
 SHEETS





**CITY OF SEDRO-WOOLLEY**  
CITY COUNCIL AGENDA  
REGULAR MEETING

Sedro-Woolley Municipal Building  
720 Murdock Street  
Sedro-Woolley, WA 98284  
Phone (360) 855-1661  
Fax (360) 855-0707

JUN 13 2007

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. \_\_\_\_\_

Eron M. Berg  
City Supervisor/City Attorney

---

MEMO TO: City Council  
RE: Swedelius Property  
DATE: June 13, 2007

**ISSUE:** The City closed on its purchase of property most recently owned by Swedelius and Mellor on Friday, June 8, 2007. This property was purchased by authorization and order of the City Council in Ordinance 1568-07 which condemned the land for municipal purposes. The property was purchased in whole following negotiations with the owners for \$412,500.00.

As a result of the negotiations and purchase of the whole site, the City now owns approximately two acres (which includes a house, barn and other structures) that is not needed by the City. A surplus resolution is attached hereto authorizing the surplus of this portion of the process and establishing a method for the sale of the property.

Portions of the property are currently occupied by renters: an apartment in the barn is occupied by a fellow who lives there, a portion of the acreage is occupied by Stu and Teresa Metcalf (growing small trees and shrubs) and a portion of the acreage is occupied by Lonnie Bentson (grows grass). As the City begins to use this property, these occupants will no longer be able to remain on site. However, in this transitory time, the City does not need immediate use of the full site and can allow some continued rental arrangements. Attached is a resolution that authorizes the Mayor to negotiate and execute rental agreements with these people.

**REQUEST FOR ACTION:**

1. Motion to adopt resolution \_\_\_\_\_, a resolution declaring certain property surplus and identifying a process for the sale of that property.
2. Motion to adopt resolution \_\_\_\_\_, a resolution authorizing the Mayor to negotiate and execute rental agreements for certain City property.

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY OF SEDRO-WOOLLEY DECLARING CERTAIN PROPERTY AS SURPLUS AND AUTHORIZING ITS DISPOSITION**

**WHEREAS**, the City has purchased the property and/or equipment identified herein; and

**WHEREAS**, the property and/or equipment identified is surplus to the needs of the City; now, therefore,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY AS FOLLOWS:**

**Section 1.** The City Council does hereby declare the following to be surplus:

Approximately two acres of property including a house, barn and outbuildings represented on the attached site map and legally described as a portion of the attached Exhibit A (full legal to be created prior to sale).

**Section 2.** The City Supervisor is directed to request proposals from qualified real estate professionals; evaluate their proposals on the basis of proposed commissions, proposed marketing plan and strategy, and experience with this type of listing.

**Section 3.** The Mayor is authorized to select from the proposals identified in Section 2 herein the most qualified person, entity or firm to represent the City in selling this property and to execute listing agreements with that person, entity or firm.

**Section 4.** The City Council reserves the right to approve any purchase and sale agreements that may be negotiated by the Mayor or the City Supervisor.

**PASSED** by majority vote of the members of the Sedro-Woolley City Council  
this 13th day of June, 2007

---

Mike Anderson, Mayor

Attest:

---

Patsy Nelson, Clerk/Treasurer

Approved as to form:

---

Eron Berg, City Attorney

## EXHIBIT A

### PARCEL "A":

Blocks 112, 122, 123, 124, 125, 126, 127, 138, 139 and 140, "PLAT OF THE TOWN OF SEDRO, SKAGIT COUNTY, W.T.", according to the plat thereof, recorded in Volume 1 of Plats, page 18, records of Skagit County, Washington.

TOGETHER WITH all vacated streets and alleys adjacent thereto as vacated by order filed in Commissioners File No. 11,231.

### PARCEL "B":

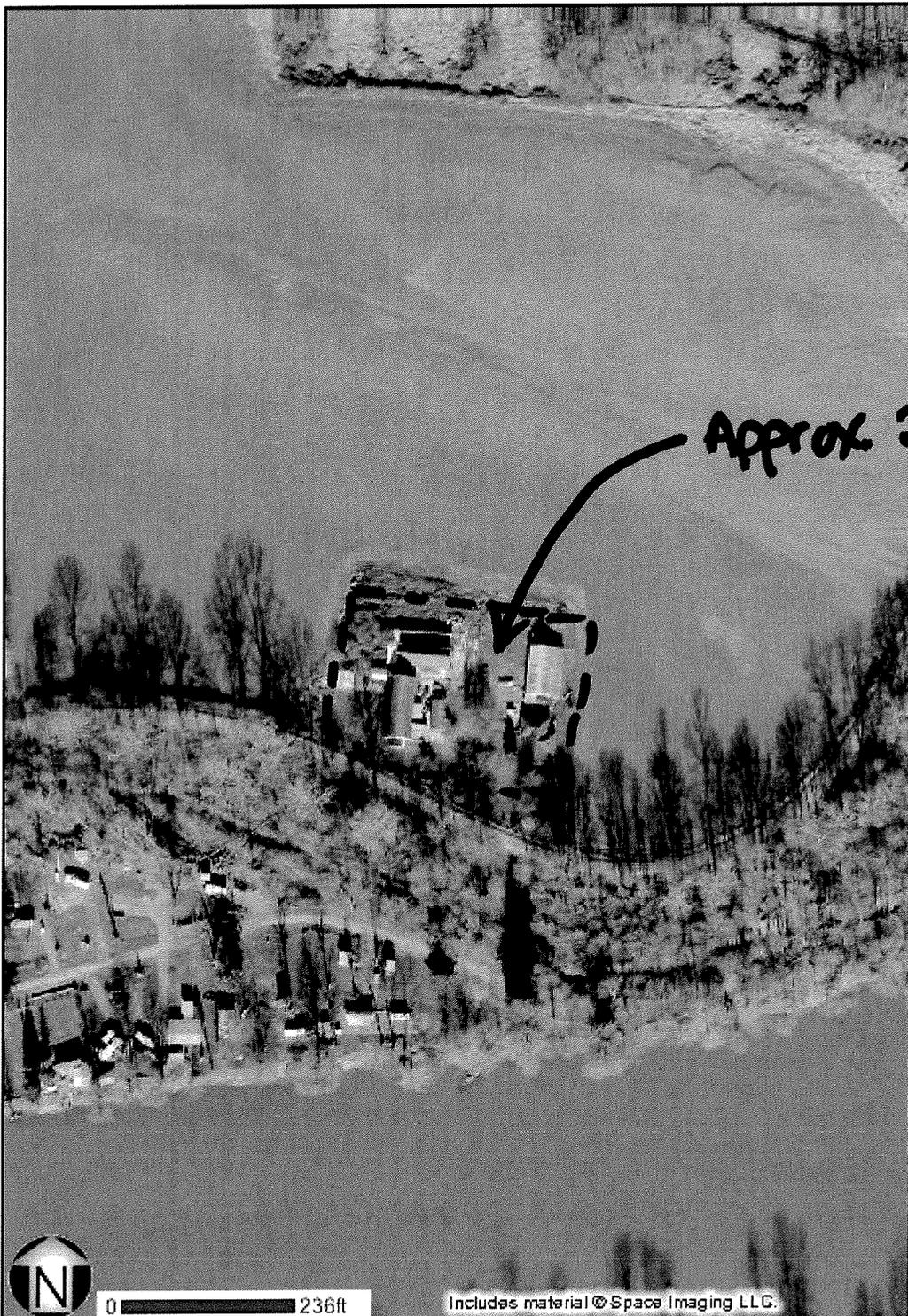
That portion of the following described tract lying Southerly of the centerline of that certain ditch easement conveyed to the City of Sedro-Woolley by instrument recorded under Auditor's File No. 649376;

The South 600 feet of the following described tract (as measured along the East line thereof, and by a line drawn parallel to the South line thereof);

That portion of the Southwest  $\frac{1}{4}$  of the Northeast  $\frac{1}{4}$  of Section 25, Township 35 North, Range 4 East, W.M., described as follows:

Beginning at the intersection of the South line of said Southwest  $\frac{1}{4}$  of the Northeast  $\frac{1}{4}$  and the West line of the "PLAT OF THE TOWN OF SEDRO, SKAGIT COUNTY, W.T.", according to the plat thereof, recorded in Volume 1 of Plats, page 18, records of Skagit County, Washington; thence West along the South line of said Southwest  $\frac{1}{4}$  of the Northeast  $\frac{1}{4}$ , 1,000.93 feet, more or less, to the Southeast corner of those premises conveyed to the City of Sedro-Woolley by deed dated April 20, 1964, and filed under Auditor's File No. 649381; thence North along the East line of said City of Sedro-Woolley premises 517 feet, more or less, to the South line of those premises to the City of Sedro-Woolley by deed dated March 12, 1956, filed July 2, 1956, under Auditor's File No. 538237; thence East along said South line 150 feet, more or less, to the Southeast corner of said premises conveyed by deed filed under Auditor's File No. 538237; thence North along the East line of said last mentioned City of Sedro-Woolley premises 450 feet to an angle point in said East line; thence continue North  $19^{\circ}30'$  East along said East line 258 feet to the South line of Alexander Street as now established in the City of Sedro-Woolley; thence East along the South line of said Alexander Street and said South line produced to the West line of said "PLAT OF THE TOWN OF SEDRO, SKAGIT COUNTY, W.T."; thence South along said West line to the point of beginning, EXCEPT road, EXCEPT that portion conveyed to Skagit County by deed recorded March 27, 1977, under Auditor's File No. 853514.

# Skagit County GIS Map



Approx 2 acres

## Skagit County iMap

SKAGIT COUNTY does not attest to the accuracy to the data contained herein and makes no warranty with respect to the correctness or validity of this map. Data contained in this map is limited by the method and accuracy of its collection.

**Map Scale: 1 inch = 236 Feet (1 inch = 0.0 Miles)**

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY OF SEDRO-WOOLLEY AUTHORIZING THE  
MAYOR TO EXECUTE RENTAL AGREEMENTS FOR CITY PROPERTY**

**WHEREAS**, the City has purchased the property and/or equipment identified herein; and

**WHEREAS**, the property and/or equipment identified is currently occupied by renters and the City desires to negotiate rental agreements to assist the current renters in an orderly transition from the property; now, therefore,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEDRO-  
WOOLLEY AS FOLLOWS:**

**Section 1.** The Mayor is authorized to negotiate and execute rental agreements for various portions of the property described in Exhibit A, provided, that the Mayor negotiates rental terms that are consistent with the prevailing costs of the community, in a form approved by the City Attorney and that no single term may exceed six (6) months with regard to land and no single term may exceed thirty (30) days with regard to a building.

**PASSED** by majority vote of the members of the Sedro-Woolley City Council  
this 13th day of June, 2007

\_\_\_\_\_  
Mike Anderson, Mayor

Attest:

\_\_\_\_\_  
Patsy Nelson, Clerk/Treasurer

Approved as to form:

\_\_\_\_\_  
Eron Berg, City Attorney

## EXHIBIT A

### PARCEL "A":

Blocks 112, 122, 123, 124, 125, 126, 127, 138, 139 and 140, "PLAT OF THE TOWN OF SEDRO, SKAGIT COUNTY, W.T.", according to the plat thereof, recorded in Volume 1 of Plats, page 18, records of Skagit County, Washington.

TOGETHER WITH all vacated streets and alleys adjacent thereto as vacated by order filed in Commissioners File No. 11,231.

### PARCEL "B":

That portion of the following described tract lying Southerly of the centerline of that certain ditch easement conveyed to the City of Sedro-Woolley by instrument recorded under Auditor's File No. 649376;

The South 600 feet of the following described tract (as measured along the East line thereof, and by a line drawn parallel to the South line thereof);

That portion of the Southwest  $\frac{1}{4}$  of the Northeast  $\frac{1}{4}$  of Section 25, Township 35 North, Range 4 East, W.M., described as follows:

Beginning at the intersection of the South line of said Southwest  $\frac{1}{4}$  of the Northeast  $\frac{1}{4}$  and the West line of the "PLAT OF THE TOWN OF SEDRO, SKAGIT COUNTY, W.T.", according to the plat thereof, recorded in Volume 1 of Plats, page 18, records of Skagit County, Washington; thence West along the South line of said Southwest  $\frac{1}{4}$  of the Northeast  $\frac{1}{4}$ , 1,000.93 feet, more or less, to the Southeast corner of those premises conveyed to the City of Sedro-Woolley by deed dated April 20, 1964, and filed under Auditor's File No. 649381; thence North along the East line of said City of Sedro-Woolley premises 517 feet, more or less, to the South line of those premises to the City of Sedro-Woolley by deed dated March 12, 1956, filed July 2, 1956, under Auditor's File No. 538237; thence East along said South line 150 feet, more or less, to the Southeast corner of said premises conveyed by deed filed under Auditor's File No. 538237; thence North along the East line of said last mentioned City of Sedro-Woolley premises 450 feet to an angle point in said East line; thence continue North  $19^{\circ}30'$  East along said East line 258 feet to the South line of Alexander Street as now established in the City of Sedro-Woolley; thence East along the South line of said Alexander Street and said South line produced to the West line of said "PLAT OF THE TOWN OF SEDRO, SKAGIT COUNTY, W.T."; thence South along said West line to the point of beginning, EXCEPT road, EXCEPT that portion conveyed to Skagit County by deed recorded March 27, 1977, under Auditor's File No. 853514.