

Next Ord: 1538-06  
Next Res: 723-06

## MISSION STATEMENT

The mission of the Sedro-Woolley City government is to provide selected services that are not traditionally offered by the private sector. This will be achieved through providing the highest quality services we can within the resources with which we're provided; involving residents in all aspects of planning and operations; serving as a clearinghouse for public information; and operating facilities which meet the legitimate, identified concerns of the residents of and visitors to our community.

We believe in being community-centered, consistently contributing to the quality of life in our area and as fully deserving of the public's trust through the consistent expression of positive values and acceptance of accountability for producing meaningful results.

## CITY COUNCIL AGENDA

February 8, 2006

7:00 PM

Sedro-Woolley Community Center  
703 Pacific Street

1. Call to Order
2. Pledge of Allegiance
3. Consent Calendar

NOTE: Agenda items on the Consent Calendar are considered routine in nature and may be adopted by the Council by a single motion, unless any Councilmember or a member of the audience wishes an item to be removed. The Council on the regular agenda will consider any item so removed after the Consent Calendar.

- a. Minutes from Previous Meeting
  - b. Finance
    - Claim Vouchers #56467 to #56592 for \$238,592.85
    - Payroll Warrants #37254 to #37342 for \$186,581.34
  - c. Waiver of Fees - Community Center - SWHS Senior Breakfast - June 7, 2006
  - d. Out of State Travel - Police Dept.
  - e. Out of State Travel - Police Dept.
  - f. Street Closure Request - Loggerodeo - July 1-4, 2006
  - g. Contract - District Court Probation
4. Public Comment (Please limit your comments to 3-5 minutes)

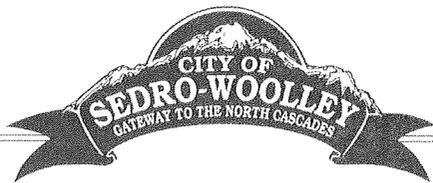
### PUBLIC HEARINGS

### OLD BUSINESS

### NEW BUSINESS

5. Adoption of I-901 as a City Ordinance for Enforcement Purposes
6. Interest Calculations for Sewer and Garbage Billing
7. PNW Lighting & Electrical Services Inc. Proposal

### EXECUTIVE SESSION



CITY COUNCIL AGENDA  
REGULAR MEETING

FEB 08 2006

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 53

DATE: February 8, 2006  
TO: Mayor Dillon and City Council  
FROM: Patsy Nelson, Clerk-Treasurer  
SUBJECT: 1) CALL TO ORDER; 2) PLEDGE OF ALLEGIANCE; 3) CONSENT  
CALENDAR

1. CALL TO ORDER - The Mayor will call the February 8, 2006 Regular Meeting to Order. The Clerk-Treasurer will note those in attendance and those absent.

\_\_\_\_ Ward 1 Councilmember Ted Meamber  
\_\_\_\_ Ward 2 Councilmember Tony Splane  
\_\_\_\_ Ward 3 Councilmember Louie Requa  
\_\_\_\_ Ward 4 Councilmember Pat Colgan  
\_\_\_\_ Ward 5 Councilmember Hugh Galbraith  
\_\_\_\_ Ward 6 Councilmember Rick Lemley  
\_\_\_\_ At-Large Councilmember Mike Anderson

2. PLEDGE OF ALLEGIANCE - The Mayor will lead the City Council and citizens in the Pledge of Allegiance to the United States of America.
3. CONSENT CALENDAR - Mayor will ask for Council approval of Consent Calendar items.

FEB 08 2006

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CITY OF SEDRO-WOOLLEY  
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7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 3a

Regular Meeting of the City Council  
January 24, 2006 – 7:00 P.M. – Community Center

The Meeting was called to order at 7:00 P.M.

Pledge of Allegiance

ROLL CALL: Present: Mayor Sharon Dillon, Councilmembers: Tony Splane, Louis Requa, Rick Lemley and Mike Anderson. Staff: Recorder Brue, City Attorney Hayden, Engineer Blair, Police Chief Wood and Fire Chief Klinger.

Consent Calendar

- Minutes from Previous Meeting
- Finance
  - Claim Vouchers #56292 to #56345 for \$120,788.58
  - Claim Vouchers #56346 to #56466 for \$210,110.30
  - Payroll Warrants #37165 to #37253 for \$133,560.53
- Waiver of Fees – Community Center – Spring Meadows Homeowners – February 9, 2006
- Waiver of Fees – Community Center – Washington Old Tim Fiddlers – December 2, 3006
- City Surplus Equipment List
- Sewer Easement from Sedro-Woolley (Brickyard Creek ) Sub Flood Control Zone
- On Call Contracts – Plan Review & Inspection Services

Councilmember Splane moved to adopt the consent calendar items A through G. Councilmember Lemley seconded. Motion carried (Councilmember Requa abstained from Warrant #56434 for Skagit Surveyors & Engineers).

Public Comment

No public input.

**PUBLIC HEARINGS**

None

**OLD BUSINESS**

None

## **NEW BUSINESS**

### Update on City Hall Plans by Carletti Architects

Mayor Dillon introduced Pete Carletti of Carletti Architects who presented Council with an update on the new building plan. Carletti reviewed the proposed floor plan for the addition to the Public Safety Building. He noted the next step in the process would be to release the floor plan to consultants for schematic design and to compile a drawing package to present to the cost estimator for a formal cost estimate on the project. The next step will provide a bigger picture of the project.

Discussion was held to include future growth of the upstairs, build out of the upstairs for future growth, expansion space built into first floor, prisoner transporting and access, possible rough plumbing of bathrooms not immediately necessary, parking and additional lot to be purchased by the City and designated secured staff parking and angle parking on south right of way.

## **COMMITTEE REPORTS AND REPORTS FROM OFFICERS**

Mayor Dillon – referred to a draft letter for Council to review regarding Solid Waste issues. She noted the letter is a collaborative effort of the area cities requesting to meet with the County Commissioners on these issues. Mayor Dillon also noted she will be attending the Legislative Conference along with Councilmembers Splane and Requa for the next two days.

Councilmember Requa – questioned the status of F & S Grade Road.

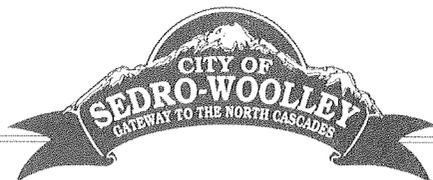
Mayor Dillon noted that there has been contact with the contractor as well as weight limits placed on the road to try to stop the big trucks from driving on the road.

Engineer Blair noted that it is the contractors responsibility to keep in passable condition but the rain has made it difficult to maintain the road.

Requa also asked about a letter from Rotary encouraging the purchase of private property next to Riverfront Park.

Councilmember Requa was referred to Executive session regarding real estate matters. Councilmember Lemley moved to adjourn. Seconded by Councilmember Splane. Motion carried.

The meeting adjourned at 7:35 P.M.



CITY COUNCIL AGENDA  
REGULAR MEETING

FEB 08 2006

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 35

DATE: February 8, 2006  
TO: Mayor Dillon and City Council  
FROM: Patsy Nelson, Clerk-Treasurer  
SUBJECT: FINANCE - VOUCHERS

Attached you will find the Claim Vouchers and Payroll Warrants proposed for payment for the period ending February 8, 2006.

Motion to approve Claim Vouchers #56467 to #56592 in the amount of \$238,592.85.

Motion to approve Payroll Warrants #37254 to #37342 in the amount of \$186,581.34.

If you have any comments, questions or concerns, please contact me for information during the working day at 855-1661. This will allow me to look up the invoices that are stored in our office.

CITY OF SEDRO-WOOLLEY  
 SORTED TRANSACTION WARRANT REGISTER  
 02/08/2006 (Printed 02/03/2006 08:22)

WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
56467	SEDRO-WOOLLEY POSTMASTER	POSTAGE POSTAGE WARRANT TOTAL	289.74 289.74 579.48
56468	ACTION COMMUNICATIONS INC	SMALL TOOLS & MINOR EQUIP WARRANT TOTAL	2,072.01 2,072.01
56469	ALL VALLEY TOWNING	PROFESSIONAL SERVICES WARRANT TOTAL	91.72 91.72
56470	ALL-PHASE ELECTRIC	REPAIRS/MAINT-EQUIP REPAIRS/MAINT-STREETLIGHTS PL REPAIRS/MAINT-STREETLIGHTS PL OPERATING SUPPLIES SWR OPERATING SUPPLIES SWR WARRANT TOTAL	15.73 31.28 67.33 191.45 18.30 324.09
56471	ALPINE FIRE & SAFETY	REPAIRS/MAINT-SAFETY EQUIP PL OPERATING SUPPLIES SWR WARRANT TOTAL	119.45 138.98 258.43
56472	APSCO INC.	EQUIPMENT & VEHICLES WARRANT TOTAL	27,200.00 27,200.00
56473	ASSOC PETROLEUM PRODUCTS	AUTO FUEL AUTO FUEL/DIESEL VEHICLE FUEL / DIESEL MAINT OF GENERAL EQUIP AUTO FUEL/DIESEL AUTO FUEL/DIESEL WARRANT TOTAL	942.18 306.47 244.00 120.96 190.38 992.07 2,796.06
56474	AT & T	TELEPHONE TELEPHONE WARRANT TOTAL	1.34 22.27 23.61
56475	CINGULAR	TELEPHONE WARRANT TOTAL	656.49 656.49
56476	BANK OF NEW YORK	BOND INTEREST-G/O BONDS WARRANT TOTAL	303.50 303.50
56477	BARNETT IMPLEMENT CO. INC	REPAIRS/MAINT - EQUIP WARRANT TOTAL	314.88 314.88
56478	BANK OF AMERICA	TRAVEL MEALS/TRAVEL WARRANT TOTAL	250.38 129.19 379.57
56479	BAY CITY SUPPLY	SUPPLIES - CAMPGROUND OPERATING SUPPLIES OPERATING SUPPLIES	56.93 16.52 124.65

WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		WARRANT TOTAL	198.10
56480	BENSON, JOSH	REPAIR & MAINT - AUTO WARRANT TOTAL	36.98 36.98
56481	BOULDER PARK, INC	MAINT - SOLIDS HANDLING WARRANT TOTAL	4,915.82 4,915.82
56482	BROWN & COLE STORES	OFFICE/OPERATING SUPPLIES WARRANT TOTAL	20.80 20.80
56483	CHIEF SUPPLY CORPORATION	OPERATING SUPPLIES WARRANT TOTAL	132.87 132.87
56484	CHILD	BOOKS, PERIOD, RECORDS WARRANT TOTAL	12.00 12.00
56485	CINTAS CORPORATION #460	UNIFORMS UNIFORMS UNIFORMS WARRANT TOTAL	62.24 62.24 62.24 186.72
56486	COLLINS OFFICE SUPPLY, INC	SUPPLIES SUPPLIES SUPPLIES/BOOKS SUPPLIES/BOOKS SUPPLIES/BOOKS SUPPLIES SUPPLIES SUPPLIES OFFICE/OPERATING SUPPLIES OFFICE/OPERATING SUPPLIES OFF/OPER SUPPS & BOOKS OFF/OPER SUPPS & BOOKS OFF/OPER SUPPS & BOOKS OFF/OPER SUPPS & BOOKS WARRANT TOTAL	95.43 67.60 44.87- 13.00 10.45 5.10 13.00 64.35 56.06 46.54 44.87- 74.34 13.01 10.45 379.59
56487	COMMERCIAL PLUMBING INC	REPAIRS/MAINT-HHS MAINTENANCE CONTRACTS WARRANT TOTAL	517.32 80.93 598.25
56488	CONCRETE NOR'WEST, INC.	MAINTENANCE OF LINES MAINTENANCE OF LINES WARRANT TOTAL	195.95 122.16 318.11
56489	COUNTRYSIDE CHEVROLET	REPAIR & MAINTENANCE REPAIR & MAINT - AUTO REPAIR & MAINT - AUTO REPAIR & MAINT - AUTO WARRANT TOTAL	321.49 77.19 95.59 32.32 526.59

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WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
56490	SKAGIT WEEKLY NEWS GROUP	SUPPLIES WARRANT TOTAL	328.02 328.02
56491	CREATE & DECORATE	BOOKS, PERIOD, RECORDS WARRANT TOTAL	34.97 34.97
56492	DALCO, INC	REPAIR/MAINTENANCE WARRANT TOTAL	2,524.79 2,524.79
56493	DATA BASE	SUPPLIES WARRANT TOTAL	30.00 30.00
56494	DAY CREEK SAND & GRAVEL	MAINTENANCE OF LINES MAINTENANCE OF LINES MAINTENANCE OF LINES WARRANT TOTAL	97.43 89.64 50.26 237.33
56495	DAY WIRELESS SYSTEMS INC	REPAIR/MAINTENANCE MACHINERY & EQUIPMENT WARRANT TOTAL	351.19 15.37 366.56
56496	DESTINATION WIRELESS	OPERATING SUPPLIES WARRANT TOTAL	21.57 21.57
56497	DMCJA-ROD FITCH, TREAS.	TUITION/REGISTRATION WARRANT TOTAL	156.00 156.00
56498	E & E LUMBER	REPAIR & MAINTENANCE REPAIR & MAINTENANCE REPAIR & MAINTENANCE REPAIR & MAINTENANCE REPAIR & MAINTENANCE SMALL TOOLS & MINOR EQUIP OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES OP. SUPPLIES - TRAFFIC SAFETY EQUIPMENT REPAIRS/MAINT - EQUIP REPAIRS/MAINT-COMM CENTER REPAIRS/MAINT-SENIOR CENTER REPAIRS/MAINT-SENIOR CENTER REPAIRS/MAINT-TRAIN REPAIRS/MAINT-TRAIN REPAIRS/MAINT-TRAIN MAINTENANCE OF LINES OPERATING SUPPLIES SMALL TOOLS & MINOR EQUIP WARRANT TOTAL	205.83 110.50 56.04 10.78 8.41 54.71 101.15 3.24 237.91 14.84 20.60 22.83 36.34 124.38 31.65 21.97 49.18- 67.55 83.43 6.04 14.87 161.84 1,345.73
56499	E & E LUMBER	VOIDED WARRANT	.00

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WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		WARRANT TOTAL	.00
56500	EMERGENCY MEDICAL	OPERATING SUPPLIES OPERATING SUPPLIES WARRANT TOTAL	352.00 108.45- 243.55
56501	FEDERAL CERTIFIED HEARING	RETIRED MEDICAL WARRANT TOTAL	32.00 32.00
56502	FEDERAL EXPRESS CORP.	POSTAGE WARRANT TOTAL	34.36 34.36
56503	FIDALGO NETWORKING	TELEPHONE WARRANT TOTAL	55.00 55.00
56504	GALL'S INC	OPERATING SUPPLIES WARRANT TOTAL	118.97 118.97
56505	GEOLINE POSITIONING SYS	REPAIRS/MAINT - EQUIP WARRANT TOTAL	176.26 176.26
56506	GREAT AMERICA LEASING COR	EQUIPMENT LEASES EQUIPMENT LEASES WARRANT TOTAL	269.64 308.70 578.34
56507	GRCC/WETRC	MISC-TUITION/REGISTRATION MISC-TUITION/REGISTRATION WARRANT TOTAL	150.00 150.00 300.00
56508	GRIFFIN-TABOR, INC.- REGISTRAR	TUITION/REGISTRATION WARRANT TOTAL	275.00 275.00
56509	H & W EMERG VEHICLE SERV	FIRE TRUCK WARRANT TOTAL	95,006.18 95,006.18
56510	HACH COMPANY	OPERATING SUPPLIES WARRANT TOTAL	223.26 223.26
56511	HEITMAN, CHARLES	RETIRED MEDICAL WARRANT TOTAL	938.40 938.40
56512	HEWLETT PACKARD CO.	COMPUTER NETWORK OFFICE EQUIPMENT PORTABLE EQUIPMENT WARRANT TOTAL	1,240.85 2,904.67 2,904.67 7,050.19
56513	INGRAM LIBRARY SERVICES	BOOKS, PERIOD, RECORDS BOOKS, PERIOD, RECORDS BOOKS, PERIOD, RECORDS BOOKS, PERIOD, RECORDS BOOKS, PERIOD, RECORDS BOOKS, PERIOD, RECORDS	10.32 10.42 10.17 5.02 18.51 20.71

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WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
56514	KAME, THOMAS R	ASSOCIATE'S FEES WARRANT TOTAL	250.00 250.00
56515	KLINGER, DEAN	TRAVEL/MEALS WARRANT TOTAL	40.77 40.77
56516	L N CURTIS & SONS	OPERATING SUPPLIES SUPPLIES & BOOKS WARRANT TOTAL	3,570.38 64.56 3,634.94
56517	LOGGERS AND CONTRACTORS	OPERATING SUPPLIES MAINTENANCE OF LINES OPERATING SUPPLIES WARRANT TOTAL	126.24 139.97 16.72 282.93
56518	LIFE TEK, INC	SUPPLIES & BOOKS WARRANT TOTAL	207.94 207.94
56519	McLOUGHLIN & EARDLEY CORP	SMALL TOOLS & MINOR EQUIP WARRANT TOTAL	314.89 314.89
56520	MARTIN MARIETTA MATERIALS	REPAIRS/MAINT-STREETS MAINTENANCE OF LINES WARRANT TOTAL	814.86 193.45 1,008.31
56521	MOORE, JACK R.	PROFESSIONAL SERVICES PROFESSIONAL SERVICES PROFESSIONAL SERVICES PROFESSIONAL SERVICES PROFESSIONAL SERVICES WARRANT TOTAL	163.31 651.73 2,305.71 100.00 3,148.60 6,744.85
56522	NATIONAL UTILITY EQUIP CO. LLC	REPAIRS/MAINT - EQUIP WARRANT TOTAL	213.43 213.43
56523	NEXTEL COMMUNICATIONS	TELEPHONE TELEPHONE TELEPHONE NEXTEL CELL PHONES TELEPHONE TELEPHONE TELEPHONE NEXTEL CELL PHONES NEXTEL CELL PHONES WARRANT TOTAL	83.37 27.79 37.03 64.83 444.64 194.53 64.83 361.28 166.74 1,611.78

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WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
56524	NORTH COAST ELECTRIC CO.	OPERATING SUPPLIES WARRANT TOTAL	33.28 33.28
56525	NW WA CHAPTER OF I. C. C.	MISC-TUITION/REGISTRATION INSP WARRANT TOTAL	300.00 300.00
56526	OASYS	OFFICE/OPERATING SUPPLIES PD OFFICE SUPPLIES FD WARRANT TOTAL	87.40 87.40 174.80
56527	OFFICE DEPOT	OFFICE/OPERATING SUPPLIES PD OFFICE/OPERATING SUPPLIES PD OFFICE/OPERATING SUPPLIES PD OFFICE SUPPLIES PD OFFICE SUPPLIES SWR OPERATING SUPPLIES SWR PORTABLE EQUIPMENT SWR PORTABLE EQUIPMENT SWR WARRANT TOTAL	106.39 64.41 124.03 52.75 96.60 5.09 2,429.47 402.61 3,281.35
56528	OFFICE SYSTEMS	OPERATING RENTALS/LEASES FIN WARRANT TOTAL	307.52 307.52
56529	OFFICE OF MINORITY &	PROFESSIONAL SERVICES ENG WARRANT TOTAL	100.00 100.00
56530	OVERALL LAUNDRY SERV INC	LAUNDRY CS MISC-LAUNDRY PL MISC-LAUNDRY PL MISC-LAUNDRY PL MISC-LAUNDRY PL MISC-LAUNDRY PL MISC-LAUNDRY PL LAUNDRY SWR LAUNDRY SWR LAUNDRY SWR WARRANT TOTAL	26.64 31.51 19.06 16.80 31.51 19.06 31.51 21.12 21.12 21.12 239.45
56531	OUTWEST UNLIMITED	PROFESSIONAL SERVICES PL WARRANT TOTAL	60.00 60.00
56532	P&W SERVICE CENTER	REPAIRS/MAINT-EQUIP FD WARRANT TOTAL	190.00 190.00
56533	PACIFIC POWER BATTERIES	OFFICE/OPERATING SUPPLIES PD WARRANT TOTAL	68.28 68.28
56534	PAT RIMMER TIRE CTR, INC	REPAIR & MAINT - AUTO PD REPAIRS/MAINT-EQUIP SAN REPAIRS/MAINT-EQUIP SAN WARRANT TOTAL	1,029.61 2,109.40 440.49 3,579.50

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WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
56535	PETTY CASH-DEERA PETERSON	SUPPLIES LIB	26.46
		BOOKS, PERIOD, RECORDS LIB	13.81
		WARRANT TOTAL	40.27
56536	PITTMAN, HAROLD	RETIRED MEDICAL PD	938.40
		RETIRED MEDICAL PD	15.00
		WARRANT TOTAL	953.40
56537	PRESTON GATES & ELLIS LLP	LEGAL PUBLICATIONS IGS	2,589.08
		PROFESSIONAL SERVICES LGL	2,589.07
		WARRANT TOTAL	5,178.15
56538	PUBLIC UTILITY DIS. NO.1	PUB UTILITIES-MALL CS	32.42
		WARRANT TOTAL	32.42
56539	PUGET SOUND ENERGY	PUBLIC UTILITIES CS	1,185.18
		PUB UTILITIES-MALL CS	56.05
		PUB UTILITIES-MALL CS	6.91
		PUBLIC UTILITIES FD	1,315.33
		PUBLIC UTILITIES LIB	203.15
		ADVERTISING HOT	42.50
		PUBLIC UTILITIES PL	233.46
		PUBLIC UTILITIES PL	87.09
		PUBLIC UTIL - STREETLIGHTS PL	782.70
		PUBLIC UTIL - STREETLIGHTS PL	80.29
		PUBLIC UTIL - CAMPGROUND PL	754.63
		PUBLIC UTIL - COMM CENTER PL	156.11
		PUBLIC UTIL - SENIOR CENTER PL	360.87
		PUBLIC UTIL - TRAIN PL	346.28
		PUBLIC UTIL - HHS PL	289.11
		PUBLIC UTILITIES SWR	156.01
		PUBLIC UTILITIES SWR	6,787.12
		PUBLIC UTILITIES SAN	188.15
		WARRANT TOTAL	13,030.94
56540	RANGER RICK	BOOKS, PERIOD, RECORDS LIB	33.90
		WARRANT TOTAL	33.90
56541	REICHAARDT & EBE ENG, INC	ENGINEERING-POLTE/TOWNSHIP AST	120.50
		ROADWAY - ARTERIAL MAINT AST	5,629.84
		WARRANT TOTAL	5,750.34
56542	RINKER MATERIALS	OTHER IMPROVEMENTS SWR	2,111.27
		WARRANT TOTAL	2,111.27
56543	RIGHT WAY PLUMBING	OPERATING SUPPLIES SWR	8.88
		WARRANT TOTAL	8.88
56544	RJS AND ASSOCIATES	NEGOTIATIONS FIN	479.40
		WARRANT TOTAL	479.40
56545	SCIENTIFIC SUPPLY	OPERATING SUPPLIES SWR	245.87

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WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
56546	SEAWESTERN FIRE FIGHTING EQUIP.	OPERATING SUPPLIES WARRANT TOTAL	50.89 296.76
56547	SEDRO-WOOLLEY AUTO PARTS	OPERATING SUPPLIES OPERATING SUPPLIES REPAIRS/MAINT - EQUIP REPAIRS/MAINT - EQUIP MAINTENANCE OF VEHICLES REPAIRS/MAINT-EQUIP WARRANT TOTAL	38.60 38.60 16.63 14.59 3.78 14.31 12.24 35.47 97.02
56548	SEDRO-WOOLLEY FAMILY	MISC-PERMITS & LICENSES WARRANT TOTAL	100.00 100.00
56549	SEDRO-WOOLLEY VOLUNTEER	SALARIES-VOLUNTEERS WARRANT TOTAL	12,168.00 12,168.00
56550	SEVEN SISTERS, INC.	MAINT OF GENERAL EQUIP WARRANT TOTAL	2,544.49 2,544.49
56551	SIRCHIE FINGER PRINT	OFFICE/OPERATING SUPPLIES WARRANT TOTAL	142.47 142.47
56552	SKAGIT CO. TRAINING	SUPPLIES & BOOKS WARRANT TOTAL	653.00 653.00
56553	SKAGIT FARMERS SUPPLY	PROPANE PROPANE PROPANE WARRANT TOTAL	19.35 13.15 18.31 50.81
56554	SKAGIT READY MIX, INC.	OP. SUPPLIES - TRAFFIC WARRANT TOTAL	161.85 161.85
56555	SKAGIT SURVEYORS &	PROFESSIONAL SERVICES WARRANT TOTAL	2,708.00 2,708.00
56556	SKAGIT RIVER STEEL	CONTAINERS WARRANT TOTAL	62.58 62.58
56557	SKAGIT VALLEY HERALD	MISC-DUES/SUBSCRIP/MEMSHIP MISC-DUES WARRANT TOTAL	58.50 58.50 117.00
56558	SKAGIT VALLEY PUBLISHING	LEGAL PUBLICATIONS LEGAL PUBLICATIONS ADVERTISING ADVERTISING ADVERTISING	31.20 91.00 178.35 178.35 88.40

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WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		ADVERTISING	88.40
		ADVERTISING	78.00
		ADVERTISING	78.00
		ADVERTISING	290.99
		LEGAL PUBLICATIONS	54.60
		LEGAL PUBLICATIONS	54.60
		WARRANT TOTAL	1,211.89
56559	SK. VALLEY TULIP FESTIVAL	TULIP FESTIVAL	500.00
		WARRANT TOTAL	500.00
56560	SK. WHATCOM ELECTRONICS	SMALL TOOLS & MINOR EQUIP	7.50
		WARRANT TOTAL	7.50
56561	SK. VALLEY MED. CTR INC	PROF SERVICE-MEDICAL EXAMS	220.00
		WARRANT TOTAL	220.00
56562	SPARKLE SHOP LAUNDRIES	UNIFORM CLEANING	4.86
		WARRANT TOTAL	4.86
56563	SPECIALTY TECHNICAL PUBL.	OPERATING SUPPLIES	90.00
		WARRANT TOTAL	90.00
56564	STELLAR INDUSTRIAL SUPPLY	OPERATING SUPPLIES	180.16
		WARRANT TOTAL	180.16
56565	STEPHENSON, RETA	REPAIR & MAINTENANCE	161.84
		WARRANT TOTAL	161.84
56566	SUMMIT GIS	PROFESSIONAL SERVICES	175.00
		WARRANT TOTAL	175.00
56567	SUBURBAN PROPANE, L.P.	PROPANE	209.23
		PROPANE	48.56
		WARRANT TOTAL	257.79
56568	SWANA	MISC-DUES/SUBS & TUITION/REG SAN	165.00
		WARRANT TOTAL	165.00
56569	TAYLOR, PAUL	RETIRED MEDICAL	34.33
		WARRANT TOTAL	34.33
56570	TORGGY'S CUSTOM	REPAIR & MAINT - AUTO	79.79
		WARRANT TOTAL	79.79
56571	THIS OLD HOUSE MAGAZINE	BOOKS, PERIOD, RECORDS	32.95
		WARRANT TOTAL	32.95
56572	TRAIL ROAD SHELL	REPAIRS/MAINT - EQUIP	27.46
		REPAIRS/MAINT - EQUIP	23.68
		REPAIRS/MAINT - EQUIP	23.68
		WARRANT TOTAL	74.82

CITY OF SEDRO-WOOLLEY  
 SORTED TRANSACTION WARRANT REGISTER  
 02/08/2006 (Printed 02/03/2006 08:22)

WARRANT	VENDOR NAME	TRUE VALUE	DESCRIPTION	AMOUNT
56573			OFFICE/OPERATING SUPPLIES PD	12.17
			OFFICE/OPERATING SUPPLIES PD	43.65
			OPERATING SUPPLIES FD	2.08
			REPAIRS/MAINT-EQUIP FD	4.20
			REPAIRS/MAINT-EQUIP FD	15.08
			OPERATING SUPPLIES PL	11.86
			OPERATING SUPPLIES PL	24.15
			OPERATING SUPPLIES PL	17.03
			OPERATING SUPPLIES PL	21.42
			OPERATING SUPPLIES PL	8.62
			OPERATING SUPPLIES PL	38.81
			OPERATING SUPPLIES PL	9.87
			OP. SUPPLIES - TRAFFIC PL	18.31
			REPAIRS/MAINT - EQUIP PL	23.06
			REPAIRS/MAINT - EQUIP PL	2.58
			REPAIRS/MAINT-COMM CENTER PL	20.02
			REPAIRS/MAINT-SENIOR CENTER PL	23.73
			REPAIRS/MAINT-SENIOR CENTER PL	14.21
			REPAIRS/MAINT-SENIOR CENTER PL	12.88
			OPERATING SUPPLIES SWR	19.40
			OPERATING SUPPLIES SWR	5.92
			OPERATING SUPPLIES SWR	8.39
			OPERATING SUPPLIES SWR	10.00
			OPERATING SUPPLIES SWR	23.73
			OPERATING SUPPLIES SWR	72.88
			OPERATING SUPPLIES SWR	1.29
			OPERATING SUPPLIES SAN	20.48
			OPERATING SUPPLIES SAN	24.42
			WARRANT TOTAL	510.24
56574			VOIDED WARRANT	.00
			WARRANT TOTAL	.00
56575	TUCKER, WILLIAM L.		TRAVEL PD	28.20
			WARRANT TOTAL	28.20
56576	UNITED LABORATORIES		OPERATING SUPPLIES PL	114.65
			WARRANT TOTAL	114.65
56577	UNIVERSAL FIELD SVC INC		ENGINEERING - SR20 LINE PWT	1,713.05
			WARRANT TOTAL	1,713.05
56578	VALLEY AUTO SUPPLY		REPAIRS/MAINT-EQUIP FD	28.79
			REPAIRS/MAINT-EQUIP SAN	134.88
			SMALL TOOLS & MINOR EQUIP SAN	13.22
			WARRANT TOTAL	92.87
56579	VERIZON WIRELESS		TELEPHONE - CAMPGROUND PL	39.99
			WARRANT TOTAL	39.99
56580	VERIZON NORTHWEST		TELEPHONE JUD	61.83
			TELEPHONE FIN	57.55

CITY OF SEDRO-WOLLEY  
 SORTED TRANSACTION WARRANT REGISTER  
 02/08/2006 (Printed 02/03/2006 08:22)

WARRANT	VENDOR NAME	DESCRIPTION	AMOUNT
		TELEPHONE PD 80.93	
		TELEPHONE LIB 146.76	
		TELEPHONE PL 315.58	
		TELEPHONE SWR 433.26	
		TELEPHONE SWR 72.76	
		TELEPHONE SAN 181.83	
		WARRANT TOTAL 1,350.50	
56581	VIKING OFFICE PRODUCTS	SUPPLIES LIB 516.10	
		WARRANT TOTAL 516.10	
56582	VISTEN, LESLIE	RETIRED MEDICAL PD 113.00	
		WARRANT TOTAL 113.00	
56583	WAKEMAN, SCOTT	PROF SERVICES-HANDY MAN CS 532.50	
		WARRANT TOTAL 532.50	
56584	WA ASSOC OF BUILDING OFF	MISC-DUES/SUBSCRIP/MEMSHIP PLN 28.00	
		WARRANT TOTAL 28.00	
56585	WA STATE DEPT OF ECOLOGY	DOE DISCHARGE PERMIT SWR 3,703.29	
		WARRANT TOTAL 3,703.29	
56586	WA ST DEPT OF PROF LICEN	INTERGOV SVC-GUN PERMITS PD 237.00	
		WARRANT TOTAL 237.00	
56587	WA ST EMPLOYMENT SEC DEPT	MISC-TUITION/REGISTRATION FIN 25.00	
		WARRANT TOTAL 25.00	
56588	WEST PAYMENT CTR	TUITION/REGISTRATION JUD 118.69	
		OFFICE/OPERATING SUPPLIES PD 65.82	
		WARRANT TOTAL 184.51	
56589	WELCH, DAVID	HEALTH CLUB PD 75.00	
		WARRANT TOTAL 75.00	
56590	WHATCOM COUNTY PARK & REC	RANGE FEES PD 4,267.75	
		WARRANT TOTAL 4,267.75	
56591	WOOD'S LOGGING SUPPLY INC	POSTAGE PD 8.71	
		POSTAGE PD 5.83	
		WARRANT TOTAL 14.54	
56592	WOOD, DOUG	OFFICE/OPERATING SUPPLIES PD 65.88	
		WARRANT TOTAL 65.88	
		RUN TOTAL 238,592.85	

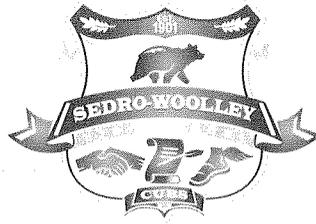
CITY OF SEDRO-WOOLLEY  
SORTED TRANSACTION WARRANT REGISTER  
02/08/2006 (Printed 02/03/2006 08:22)

FUND	TITLE	AMOUNT
001	CURRENT EXPENSE FUND	155,796.36
104	ARTERIAL STREET FUND	5,750.34
105	LIBRARY FUND	1,184.97
108	STADIUM FUND	542.50
110	PUBLIC LANDS 110	8,370.16
230	1996 G/O BOND REDEMPTION FUND	303.50
332	PWTF SEWER CONSTRUCTION FUND	1,713.05
401	SEWER FUND	30,456.10
412	SOLID WASTE FUND	7,275.87
501	EQUIPMENT REPLACEMENT FUND	27,200.00
	TOTAL	238,592.85

CITY OF SEDRO-WOOLLEY  
 SORTED TRANSACTION WARRANT REGISTER  
 02/08/2006 (Printed 02/03/2006 08:22)

DEPARTMENT	AMOUNT
001 000 011	2,961.66
001 000 012	586.52
001 000 013	129.19
001 000 014	1,473.89
001 000 015	2,616.86
001 000 018	4,588.49
001 000 019	102.11
001 000 020	6,549.45
001 000 021	11,820.45
001 000 022	117,421.28
001 000 024	7,546.46
FUND CURRENT EXPENSE FUND	155,796.36
104 000 042	5,750.34
FUND ARTERIAL STREET FUND	5,750.34
105 000 072	1,184.97
FUND LIBRARY FUND	1,184.97
108 000 019	542.50
FUND STADIUM FUND	542.50
110 000 042	8,370.16
FUND PUBLIC LANDS	8,370.16
230 000 082	303.50
FUND 1996 G/O BOND REDEMPTION FUND	303.50
332 000 082	1,713.05
FUND PWTF SEWER CONSTRUCTION FUND	1,713.05
401 000 035	30,456.10
FUND SEWER FUND	30,456.10
412 000 037	7,275.87
FUND SOLID WASTE FUND	7,275.87
501 000 401	27,200.00
FUND EQUIPMENT REPLACEMENT FUND	27,200.00
TOTAL	238,592.85

1235 Third Street  
Sedro-Woolley, WA 98284



Phone: (360) 855-3510  
Fax: 360-855-3517

**CITY COUNCIL AGENDA  
REGULAR MEETING**

**FEB 08 2006**

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 3C

January 17, 2006

Mayor Sharon Dillon  
City of Sedro-Woolley  
720 Murdock Street  
Sedro-Woolley, WA 98284

Dear Mayor Dillon:

It is that time of year when Sedro-Woolley High School is planning for the Class of 2006 graduation activities. Traditionally in the past we have used the Community Center for the Senior Breakfast. On behalf of the graduating Class of 2006 I am requesting that you waive the rental fee of the Sedro-Woolley Community Center for Tuesday evening, June 6, 2006 for set up of the breakfast, and Wednesday, June 7, 2006 for the breakfast and clean-up.

Thank you for your continued support of Sedro-Woolley Schools.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Schweigert".

Mike Schweigert, Principal

Cc: Erin Klinger  
Senior Parent Group

# SEDRO-WOOLLEY POLICE DEPARTMENT

## Memo

CITY COUNCIL AGENDA  
REGULAR MEETING

FEB 08 2006

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 3d

**To:** City Council  
**From:** Lt. William Tucker   
**Date:** 1/20/2006  
**Re:** Out of State Training

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The 2006 Western States Hostage Negotiator's Conference is being held in Vancouver, BC April 23 – 26, 2006. A copy of the flyer is enclosed for your review. Chief Wood and I agree that this would be a valuable training resource for Sgt. Mark Wallis, who currently represents our department as a hostage negotiator. In this capacity, Sgt. Wallis is an on-call negotiator for county law enforcement. The total costs for the conference, including the registration, meals and hotel room are approximately \$1,070.00. I am asking the council to review this information and approve my request for out of state travel and this instance, out of country travel.

Recommended action:

Allow the Mayor to authorize out of state travel and training for Sgt. Mark Wallis to attend the Western States Hostage Negotiator's Conference for 2006 in Vancouver, BC.

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# Western States Hostage Negotiators' Association

*Member National Council of Negotiation Associations*

"Negotiations are the most noble of police endeavors." Gary Noesner, FBI Retired

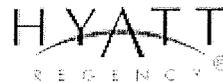
<b>WSHNA HOME</b>
<b>2006 Seminar</b>
<b>Membership</b>
<b>HNT Selection</b>
<b>Application</b>
<b>Training Classes</b>
<b>President's Page</b>
<b>Board of Directors</b>
<b>Dr. Webster</b>
<b>Links</b>
<b>Birth of WSHNA</b>
<b>Training Articles</b>
<b>Reading List</b>
<b>Training Classes</b>
<b>HOBAS Form</b>
<b>NCNA Guidelines</b>
<b>Interactive CD</b>
<b>LEO Application</b>

## 2006 SEMINAR REGISTRATION

### 2006 SEMINAR SPEAKERS BIOGRAPHIES

**Vancouver B.C. Canada**

**April 23 -26, 2006**



**655 Burrard Street  
Vancouver, British Columbia, Canada  
604-683-1234**

**(when making reservations it is important you mention you are with  
WSHNA)**

**Fax 604-689-3707**

**or direct link to our WSHNA Hotel Rates & Information**

**<http://vancouver.hyatt.com/groupbooking/wshn>**

**Details will be posted as received from the committee.**

**Point of Contact**

**Frank Mogridge  
Royal Canadian Mounted Police  
5255 Heather Street  
Vancouver, BC V5Z1K6  
604-264-2375**

**Current Edition  
*the Open Line*  
WSHNA Official  
Newsletter**



**Speaker Biographies**  
**2006 WSHNA Vancouver Conference**  
**April 24-26**

**The Western States Hostage Negotiators' Association's 2006 Annual Conference** is being co-hosted by the Royal Canadian Mounted Police and the Vancouver Police Department. The focus of this conference is communications as this is the bread and butter of Crisis Negotiations. We have seen a rise in the number of people we interact with in Crisis Intervention and Negotiation that have a drug use and/or mental illness related history. Many of these individuals are in some stage of psychosis at the same time they are in crisis. Often this is due to the use of drugs before or during the incident. This is a challenge to the Crisis/Hostage Negotiator. This conference will leave you with communication skills you can use to connect with people in these states of mind and bring these situations to successful conclusions.

The speakers for this conference come from a wide array of backgrounds but are all actively involved in Crisis Management in British Columbia.

Sergeant Clive Milligan has been a member of the Vancouver Police Department for 18 years, where he spent most of his time in the Patrol Section. Sgt. Milligan is currently the Vancouver Police Use of Force Coordinator. Sergeant Milligan is an expert at Tactical Communications and will present his unique approach which emphasizes the importance of using an officer's *presence and dialogue* to de-escalate situations, generate cooperation and establish control.

**Constable Lara Davidsen** has been a member of the Royal Canadian Mounted Police for the past eight years. Prior to joining the RCMP, Lara was a member of the Canadian Navy and then on a multi-disciplinary team working with severely mentally ill clients. Constable Davidsen is currently assigned to the Mobile Crisis Response Unit in Surrey, B. C. This team is a partnership between a Police Officer and a mental health nurse targeting emotionally disturbed persons in crisis. Lara teaches mental health skills to new recruits and is on the RCMP Hostage/Crisis Negotiation Team.

**Dr. Eamonn Gill** is a psychologist, registered in both British Columbia and Alberta. He has presented his research on psychotherapy and communication processes throughout North America. Dr. Gill conducts assessments and provides treatment to individuals suffering from a wide range of disorders including psychosis, major depressive disorder and obsessive-compulsive disorder. He is an associate of the Centre for Dialogue at Simon Fraser University and consults to both the private sector and governmental organizations on accurate listening and meta-communication. Dr. Gill has been invited to teach at the University of Calgary, University of Northern British Columbia, Simon Fraser University and City University.

**Constable Lara Davidsen** and **Dr. Eamonn Gill** have combined their experience in policing and psychology to develop a Four-stage Model of Crisis Communication designed specifically for Police Officers interacting with individuals in emotional or cognitively disturbed states. Their model includes: First Contact, Assessment of Concern, Collaborative Solution Building and Resolution/Follow-up. They will present this model; teaching specific questions which will help assess the situation and decide on effective actions aimed at building confidence and effectiveness in establishing the cooperation of the emotionally disturbed person to diffuse the situation.

**A panel of Mental Health providers** and consumers will provide an inside look at the Crisis Incident as viewed by the person in crisis who is often experiencing a concurrent bout of psychosis. This is a unique opportunity to hear from those people we most often meet only when they are in crisis. This presentation allows us to see the world and our own actions through their eyes.

**Dr. Lu** is an addiction psychiatrist in Vancouver General Hospital and involved in both hospital and community based substance treatment program. He received medical and psychiatry training in UBC, Dalhousie University, University of Ottawa and completed a clinical fellowship in Addiction Psychiatry at Harvard University. His interests include emergency psychiatry, and addiction treatment for patients with chronic mental illness. He is a father of two young girls and will in need of negotiation skills very soon. Dr. Lu will provide a medical view on the effects of Crystal Methamphetamine, a drug that is being seen more and more often in the Negotiator's arena. He will discuss how methamphetamines can make strategies and tactics used in negotiation more challenging.

**Ms. Tina Donnelly** is presently the Manager Health Services for the Fraser Valley and West Coast Mental Health Support Teams. The team specializes in the treatment of individuals with development disabilities with concurrent mental illness or significant behavioral concerns. Ms Donnelly has an extensive background in psychiatric nursing and health sciences.

**Ms. Paula Bentley** presently provides educational services in the area of developmental delay, mental illness and support strategies for a wide variety of groups including, law enforcement, health care providers, mental health workers, support staff and families. Her experience includes working directly with and supervising support staff in a variety of settings such as group homes, day program facilities, recreational programming and schools.

**Tina Donnelly** and **Paula Bentley** will present strategies in communications with young persons having histories of developmental delay, mental illness and or significant behavioral concerns.

**Constable Don Kirkland** has been a member of the Vancouver Police Department for 25 years. Previously Don was a member of the Princess Patricia's Canadian Light Infantry for four years and served in this capacity with the United Nations in the Middle

East. His police duties have included Patrol Officer, Field Trainer, Coach/ Mentor, School Liaison, ERT Sniper and Crisis Negotiator. Don was also the police liaison for the Indo-Canadian and Islamic communities in Vancouver. Don is currently assigned to the Vice and Gambling Section and, at times, may be encouraged to teach poker. Cst. Kirkland will describe his involvement with a kidnapping investigation. Cst. Kirkland was imbedded with the family for several days. Negotiators provided immediate input to investigators as the incident progressed at the same time living with the family through this trying time. The unique perspective of the Crisis Negotiator was a great asset to the investigators.

**Inspector Jess Ram** has been with the Vancouver Police Department for 21 years and is currently the Officer-in-Charge of the Communications Section. Inspector Ram holds a Bachelor of Commerce and has completed a Masters Degree in Counseling Psychology in 2001, both from the University of British Columbia. Inspector Ram is a qualified instructor with the International Critical Incident Stress Foundation. Inspector Ram was a Crisis Negotiator with the Emergency Response Team and eventually took this skill set to the Critical Incident Stress Management Team. He was instrumental in developing both a Team Structure and a Training Standard for peer debriefing teams. Inspector Ram's Masters Thesis was on *Stress and Policing*. In 2002 he headed a team that attended New York City to assist the members of NYPD, after the events of 9-11. Inspector Ram has presented at both a provincial and National level on topics including stress and stress management. He is also a faculty member in the School of Business at the British Columbia Institute of Technology. Inspector Ram will speak on Critical Incident stress as it specifically applies to the Crisis/Hostage Negotiator.

**Odd Squad Productions** was registered as a non-profit society formed in March 1998 when seven Vancouver Police Department officers decided to embark on an educational video for youth on drug abuse. The police officers all work in the Downtown Eastside, an area with an international reputation for its open drug scene. Each member contributed money to help fund the purchase of a video camera and with Departmental permission they began to film on duty. With the willing participation of the individuals profiled, they immediately began videotaping a core group of street-entrenched drug addicts on their beat. Their film, *Through a Blue Lens*, became the National Film Board of Canada's most successful documentary in over 60 years of producing films.

**The Odd Squad is:**

**Constable Al Arsenault** has been a member since 1979 and is still a beat officer in the Downtown Eastside.

**Detective/Constable Chris Graham** has been a member since 1985. Chris is currently working in the Provincial Unsolved Homicide Squad.

**Sergeant Toby Hinton** has been a member since 1989. Toby has spent his entire career in the Downtown Eastside. Toby is a coach at the Vancouver Police Judo Club.

**Sergeant David Kolb** has been a member since 1994, has since graduated from UBC Faculty of Law and practices and practices civil litigation.

**Constable Mark Steinkampf** has been a member since 1991. Mark has several years on the Emergency Response Team, and has earned a black belt in Judo. Mark is currently back on the Beat.

***The Odd squad will conclude the conference by presenting their unique view on policing and hostage/crisis negotiations.***

# SEDRO-WOOLLEY POLICE DEPARTMENT

# Memo

CITY COUNCIL AGENDA  
REGULAR MEETING

FEB 08 2006

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 3e

**To:** City Council  
**From:** Lt. William Tucker   
**Date:** 1/20/2006  
**Re:** Northwest Leadership Seminar 2006

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Issue:

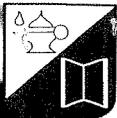
Should the City Council approve out of state travel for Sgt. Mark Wallis to attend the Northwest Leadership Seminar 2006.

The Northwest Leadership Seminar 2006 is being held in Portland, Oregon March 1-3, 2006. A copy of the flyer is enclosed for your review. I consider this to be a valuable training resource and Chief Wood has recommended that Sgt. Mark Wallis attend. Sgt. Wallis was promoted recently and this seminar is great opportunity to enhance his skills in leadership. The total costs of the seminar, including the registration, meals and hotel room are approximately \$695.00 (two lunches are included with registration). I am asking the council to review this information and approve this request for out of state travel and training.

Recommended action:

Allow the Mayor to authorize out of state travel and training for Sgt. Mark Wallis to attend Northwest Leadership Seminar in Portland, Oregon.

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# Northwest Leadership Seminar 2006

# SUCCESSFUL LEADERSHIP STARTS NOW!

## Featuring:

---

**Jack Canfield**

*The Success Principles*

**Eric Chester**

*Generation Why*

**Dr. Kevin Gilmartin**

*Reducing Organizational Resistance – The Leader's Role*

**Gordon Graham**

*Recent Developments in Organizational Risk Management - Strategies and Tactics for Success*

**Dr. Dale Henry**

*Do You Sizzle or Fizzle? A Recipe for Leadership - Country Style*

March 1-3, 2006

Portland, Oregon

Red Lion on the River  
Jantzen Beach

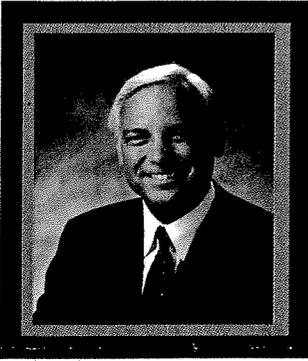
**WEDNESDAY, MARCH 1, 2006**

**7:00 AM REGISTRATION BEGINS**

**8:30 AM OPENING SESSION**

## THE SUCCESS PRINCIPLES

JACK CANFIELD



Great levels of performance and achievement are attainable by anyone. Yet, most people have never learned the proven self-empowerment tools and time-tested performance strategies that are the basis for personal and professional success. Whether your organization needs to increase output, expand creativity, enhance problem solving, find more balance or improve customer service, these disciplines will create change in the lives of participants and day-to-day operations of your organization.

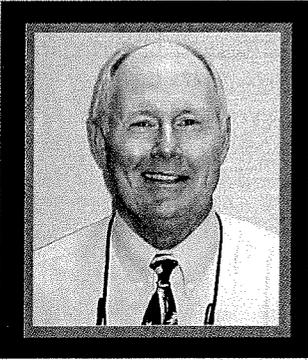
Jack's Ten-Step Action Plan shows exactly how to plan for and create greater achievement, learn how to:

- Take responsibility for you life
- Decide what you want and be willing to pay the price
- Invest every day in developing your knowledge base and core skills
- Manage time the way successful entrepreneurs do
- Say no to the good, so you can yes to the great
- Change outcomes by reacting differently to any event

**NOON LUNCH (PROVIDED WITH YOUR REGISTRATION)**  
**1:30 PM SEMINAR RECONVENES**

## REDUCING ORGANIZATIONAL RESISTANCE – THE LEADER'S ROLE

KEVIN M. GILMARTIN, PH.D.



This presentation deals with the changes that impact an employee over the course of a professional career that potentially changes the way employees view their agency, community and society in general. Dr. Gilmartin will address how these dynamics can potentially change idealistic and committed individuals into cynical angry people who have significant resentment toward their communities and their own professional agencies by exploring:

- The "Red Flags" that develop in an employee's world-view that can lead to the rationalization of acts that previously would have been unacceptable to the employee and lead to a "Continuum of Compromise".
- The strategies for maintaining organizations that possess a focused, ethical, and committed workforce
- The strategies to assist individual employees from falling into situations that can potentially destroy both personal and professional lives.

**5:30 PM A "NETWORKING EVENT" AND VENDOR DISPLAYS, WITH HORS D'OEUVRES, FOLLOWS THE WEDNESDAY AFTERNOON SESSION TO PROVIDE AN OPPORTUNITY FOR PARTICIPANTS TO INTERACT INFORMALLY.**

## ABOUT THE NORTHWEST LEADERSHIP SEMINAR...

### Our Mission

"To provide a variety of dynamic, educational experiences and valuable, practical skills for leaders of today and tomorrow"

A Seminar Dedicated to Leaders in the Northwest  
The Northwest Leadership Seminar has been serving Northwest leaders since 1970. The Seminar has gained recognition throughout the United States and Canada for leadership and management training.

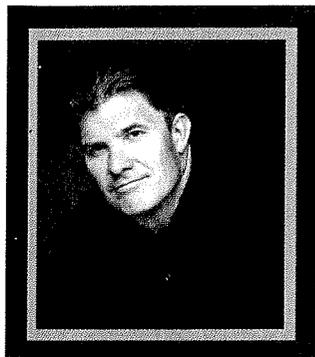
MARCH 1, 2, AND 3, 2006

THURSDAY - MARCH 2, 2006

8:30 AM OPENING SESSION

## THE ALIENS HAVE LANDED – MEET GENERATION WHY

ERIC CHESTER



Ready or not, here comes Generation Why; 68 million Americans born between 1980 and 1994. With over 40 million 16-24 year olds currently employed, the future clearly belongs to those companies and organizations that understand and can connect with Generation Why. They do not see things like you do, and they cannot be recruited, trained, managed, and motivated using the same strategies and methods.

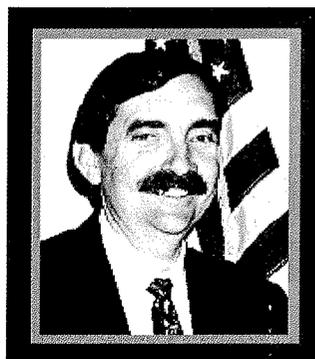
This exciting and revealing presentation will give you an in-depth look at Generation Why and help you understand what they value and how they approach the workplace. You'll then learn specific strategies for working with Generation Why, giving you a decided advantage over your competitors.

NOON LUNCH (PROVIDED WITH YOUR REGISTRATION)

1:30 PM SEMINAR RECONVENES

## YOUR LEADERSHIP ROLE IN ORGANIZATIONAL RISK MANAGEMENT

GORDON GRAHAM



In past Northwest Leadership Seminars, Gordon has introduced us to his "Five Pillars of Success". These pillars are People, Policy, Training, Supervision and Discipline. On his last visit to the Seminar, he covered the necessary processes involved in getting and keeping good people.

This year, he will cover in depth the processes involved in building a good policy manual so that your good people will have the necessary guidance and direction to encounter their assigned tasks and get them done right. In addition to giving you these processes, he will also identify some of the "missing" policies in many organizations that tend to lead to future problems. The informed attendee will leave this Seminar with a tremendous amount of knowledge regarding real risk management and how this discipline is the key to future success in any organization. You will not be sorry you spent an afternoon with Gordon Graham.

FRIDAY, MARCH 3, 2006

8:30 AM OPENING SESSION

## DO YOU SIZZLE OR FIZZLE? A RECIPE FOR LEADERSHIP COUNTRY STYLE

DR. DALE HENRY



Many believe the road to success belongs to the individual that can make the bottom line boom. This is simply not true. Growing organizations realize that to get to the top floor of success requires you to take the stairs. The future belongs to the listeners, the communicators, and those passionate and dedicated leaders who not only have an enormous amount of energy, but who can energize those around them. Dr. Dale Henry returns to the Northwest Leadership Seminar with a program that is designed to help leaders:

- Listen - Are you a master communicator? SOFTen your communications with others.
- Expect the Unexpected - Be alert to unforeseen circumstances.
- Admire Those Around Them - Use the untapped wealth of your most important resource-people.
- Be Determined - Never give up. Millions have failed because they quit only moments before a major breakthrough.
- Embrace Change - The only constant in today's society. Learn how to discover and use this valuable tool.
- Be Resourceful - Look inside at the person you want to be - a Leader.

NOON A WRAP-UP SESSION CONCLUDES THE SEMINAR

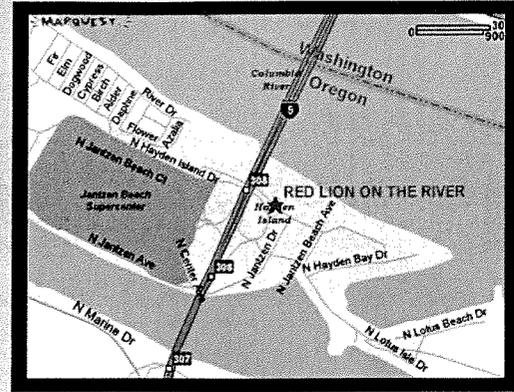
# NORTHWEST LEADERSHIP SEMINAR - MARCH 1-3, 2006

## RED LION ON THE RIVER - JANTZEN BEACH - PORTLAND, OR

Located on the south bank of the scenic Columbia River, the Red Lion on the River is conveniently located just off I-5, only ten minutes from downtown Portland, and 12 minutes from Portland International Airport via complimentary hotel transportation. Vancouver, Washington is just across the Interstate Bridge and shopping is conveniently located nearby.

Each guestroom features large work areas, two phones, in-room coffee, voicemail, and 25-inch TVs with in-room movies. Many rooms also have beautiful views. They also offer business services, fitness center, tennis courts, boat dock, outdoor pool and hot tub, plus golf courses, boating, and skiing nearby.

For reservations, please call 1-503-283-4466.



## REGISTER ONLINE

Visit our Web Site at [www.nwleadershipseminar.com](http://www.nwleadershipseminar.com) to register online.

## EDUCATIONAL CREDITS ARE AVAILABLE FOR TRAINING RECEIVED AT THIS SEMINAR:

- Visit the Western Oregon University registration desk on Wednesday morning to discuss credit available, cost and how to sign up for college credit.
- Sign-up sheets will be available in the registration area for law enforcement, criminal justice, and Oregon Fire Service accreditation through Oregon Department of Public Safety Standards and Training - and - Washington State Department of Criminal Justice System Commission. This seminar satisfies 20 hours of leadership training for law enforcement certification.

## LAST DAY FOR CANCELLATIONS: FEBRUARY 15, 2006. REGISTRATIONS ARE TRANSFERABLE.

Please contact Griffin-Tabor, Inc at 503-365-0222 prior to the seminar or advise the registration staff at check in of name changes.

PLEASE NOTE: Your completed registration form for the 2006 Northwest Leadership Seminar is an OBLIGATION TO PAY. We honor that commitment and will be unable to issue refunds for cancellations received after February 15, 2006.

## 37<sup>TH</sup> ANNUAL NORTHWEST LEADERSHIP SEMINAR REGISTRATION (REPRODUCE FOR ADDITIONAL REGISTRANTS)

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Position \_\_\_\_\_ Agency \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State/Prov \_\_\_\_\_ Zip/PC \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

Make checks payable for \$275.00 to: Northwest Leadership Seminar; Billing Authorization # \_\_\_\_\_

Mail registrations to:

Griffin-Tabor, Inc - Registrar  
727 Center Street NE, Suite 300  
Salem, OR 97301  
or Fax to (503) 365-7893  
Questions: (503) 365-0222

Signature \_\_\_\_\_

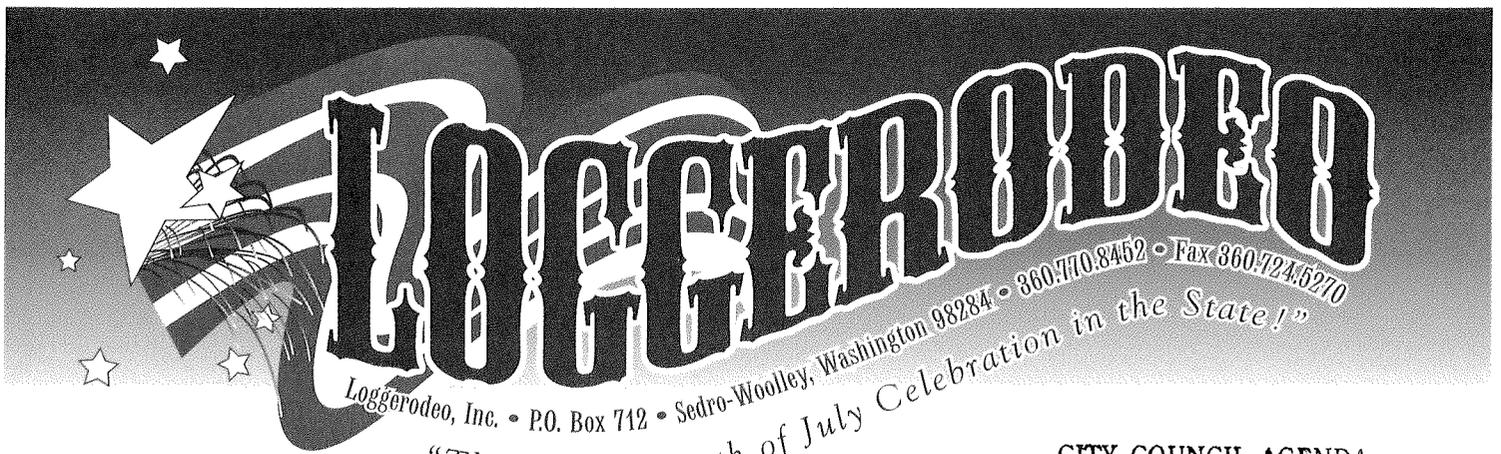
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City of Sedro-Woolley  
City Council

January 21, 2006

CITY COUNCIL AGENDA  
REGULAR MEETING

FEB 08 2006

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 3E

Loggerodeo and Greg Rueb of Market Place Grocery have come to an agreement to put the food and craft vendors, and other activities during Loggerodeo in a portion of the parking lot of his store plus on Eastern Street immediately to the West of said parking area.

We are asking permission of the City Council to allow the closure of Eastern Street from July 1 through July 4, 2006 from State Street to Woodworth Street. We do not want to interrupt traffic flow to the post office.

Our thought was to leave the Chainsaw Carving on the corner of Murdock and State. We would like to move the food and craft vendors, band (following the parade) and other activities to the new location.

Loggerodeo will again insure the lot from State Street to Jameson Street on the West side of the railroad tracks and use signage to direct people to park there.

The Barbeque and Dance would remain at the Gazebo on Saturday July 1, 2006.

We would appreciate you giving us your approval.

Thank you,

Connie Robertson  
Loggerodeo, Exec. Director

Greg Rueb  
Market Place, Manager

*Connie Robertson*  
1-20-06

*Greg Rueb* 1-20-06

**CITY OF SEDRO-WOOLLEY**

720 Murdock Street, Sedro-Woolley, WA 98284 (360) 855-1661

# Memorandum

CITY COUNCIL AGENDA  
REGULAR MEETING

FEB 08 2006

To: Mayor and City Council

From: Pat Hayden

Date: 2/2/2006

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 39

Re: Consent Agenda – Annual Renewal of Contract With District Court Probation

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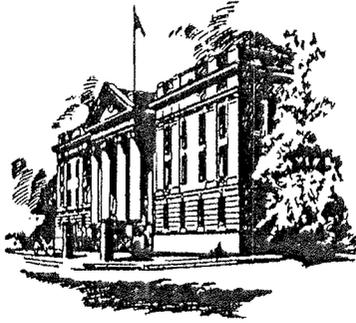
**I. Issue:** Should the City renew its contract for probation services with District Court Probation Department?

**II. Background:** All cities in Skagit County use the District Court Probation Department to monitor serious offenders. Sedro-Woolley Municipal Court uses this office only in select cases, because we pay for services, as do other courts. However, District Court probation is the best place to monitor serious or difficult offenders – they do a good job.

Referral to District Court Probation is within the discretion of the court. The judge controls whether a defendant is referred to this office, or whether conditions of release or a sentence are monitored locally by the court clerk, and thereby controls the costs incurred by the City. This cost is part of the Municipal Court’s budget. Sometimes (but not always) we can seek reimbursement for costs from defendants.

This is an annual contract, and is normally on the consent agenda. Copy attached.

**Recommended Action:** Motion authorizing Mayor Dillon to execute the 2006 contract with Skagit County District Court Probation.



SKAGIT COUNTY DISTRICT COURT PROBATION  
& COMPLIANCE SERVICES

Court Bldg. Room 301  
205 W Kincaid Street  
Mount Vernon WA 98273  
(360) 336-9372  
Fax: (360) 336-9373

Stephen R. Skelton, Judge

Linford C. Smith

Department I  
David A. Svaren, Judge  
Department II

Commissioner

Linda Eiford, Director

February 1, 2006

City of Sedro-Woolley  
Pat Hayden, City Attorney  
720 Murdock Street  
Sedro-Woolley WA 98284

Re: City of Sedro-Woolley Probation Contract for 2006

---

Dear Mr. Hayden:

Enclosed is the 2006 proposed contract for probation services for the City of Sedro-Woolley. There are minor changes in Paragraph 1 (Purpose) and Paragraph 5 (Administration). In the first instance, the plural "cities" was changed to City. In the second case, the title of the contact person was added to clarify what entity is responsible for administration.

In Paragraph 7 (Indemnification), the County asked us to replace the former indemnification statement with language preferred by the Skagit County Civil Attorney and the Risk Manager.

I will be out of the office until February 16. If you have any questions regarding the proposed contract, please contact Judge David Svaren at 360-336-9319. If the contract is agreeable, please sign where indicated and return to me. We are pleased to provide probation services to the City of Sedro-Woolley and thank you for your confidence in us.

Sincerely,

Linda Eiford  
Director

After Recording Return to:

SKAGIT COUNTY BOARD OF COMMISSIONERS  
1800 CONTINENTAL PLACE  
MOUNT VERNON, WA 98273

INTERLOCAL COOPERATIVE AGREEMENT

BETWEEN

SKAGIT COUNTY

AND

CITY OF SEDRO WOOLLEY

THIS AGREEMENT is made and entered into by and between the City of Sedro Woolley ("City") and Skagit County, Washington ("County") pursuant to the authority granted by Chapter 39.34 RCW, INTERLOCAL COOPERATION ACT.

1. PURPOSE: The purpose of this interlocal agreement is to formalize the relationship of the City and the County regarding the provision of probation services to the City. Skagit County has a Probation Department capable of serving both the Skagit County District Court and, with some use restrictions, the cities within Skagit County. The Skagit County District Court Probation Department has provided probation services to the City in past years based on their participation in the consolidated district/municipal court judicial services plan. It is in the best interest of Skagit County and the City to formalize this relationship in an agreement detailing the extent and costs of probation services.

2. RESPONSIBILITIES: The County shall provide the following probation services for the City in consideration of time and effort as follows:

Active/Full Probation Services	5 units
Pre-Trial Monitoring	5 units
Monitoring of Treatment and/or antabuse and AA	4 units
Deferred Prosecution Requirements	4 units
Pre/Post Sentence Investigations	2 units
Restitution Determination only	2 units
Collection of Restitution and/or monitoring of prohibitions	1 unit

The service unit value for the year 2006 is \$92.17.

The County shall provide such services upon referral from the City and according to the direction of the City's Municipal Court.

3. TERM OF AGREEMENT: The term of this Agreement shall be from January 1, 2006 through December 31, 2006.

If the agreement is not renewed for 2006, the County will provide the City with the following transition services:

(a) For previously initiated probation services that can be completed by April 1, 2006, the County will complete the service.

(b) For previously initiated probation services that cannot be completed by April 1, 2006, the County will provide the City a complete copy of the probation file and a summary of actions taken to-date, upcoming hearings, and other information that would assist the new service provider in quickly completing the transition cycle.

4. MANNER OF FINANCING: The City shall compensate the County \$92.17 per service unit. The County will bill the City quarterly. Payment by the City will be made within thirty days from date of billing notice.

5. ADMINISTRATION: The following individuals are designated as representatives of the respective parties. The representatives shall be responsible for administration of this Agreement and for coordinating and monitoring performance under this Agreement. In the event such representatives are changed, the party making the change shall notify the other party.

5.1 The County's representative shall be District Court Probation Director, Linda Eiford.

5.2 The City's representative shall be City Attorney, Pat Hayden.

6. TREATMENT OF ASSETS AND PROPERTY: No fixed assets or personal or real property will be jointly or cooperatively, acquired, held, used, or disposed of pursuant to this Agreement.

7. INDEMNIFICATION: It is understood and agreed that this Agreement is solely for the benefit of the parties hereto and gives no right to any other party. No joint venture or partnership is formed as a result of the Agreement. Each party hereto agrees to be responsible and assumes liability for its own negligent acts or omissions, or those of its officers, agents, elected officials, volunteers or employees to the fullest extent required by the law, and agrees to save, indemnify, defend, and hold the other party harmless from any such liability. In the case of negligence of both the City and Skagit County, damages allowed shall be levied in proportion to the percentage of negligence attributable to each party, and each party shall have the right to seek contribution from the other party in proportion to the percentage of negligence attributable to the other party. This indemnification clause shall also apply to any and all causes of action arising out of the performance of work activities under this Agreement.

8. TERMINATION: Any party hereto may terminate this Agreement upon thirty (30) days notice in writing either personally delivered or mailed postage-prepaid by certified mail, return receipt requested, to the party's last known address for the purposes of giving notice under this paragraph. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

9. CHANGES, MODIFICATIONS, AMENDMENTS AND WAIVERS: The Agreement may be changed, modified, amended or waived only by written agreement executed by the parties hereto. Waiver or breach of any term or condition of this Agreement shall not be considered a waiver of any prior or subsequent breach.

10. SEVERABILITY: In the event any term or condition of this Agreement or application thereof to any person or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications of this Agreement which can be given effect without the invalid term, condition, or application. To this end the terms and conditions of this Agreement are declared severable.

11. ENTIRE AGREEMENT: This Agreement contains all the terms and conditions agreed upon by the parties. All items incorporated herein by reference are attached. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

IN WITNESS WHEREOF, the parties hereby execute this Agreement on the  
\_\_\_\_\_ day of \_\_\_\_\_, 200\_\_.

FOR SKAGIT COUNTY:

BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON

\_\_\_\_\_  
KEN DAHLSTEDT, CHAIRMAN

\_\_\_\_\_  
TED W. ANDERSON, COMMISSIONER

\_\_\_\_\_  
DON MUNKS, COMMISSIONER

ATTEST:

\_\_\_\_\_  
Joann Giesbrecht, Clerk  
Skagit County Board of Commissioners

\_\_\_\_\_  
DAVID A. SVAREN, PRESIDING JUDGE  
Skagit County District Court

*APPROVED AS TO FORM:*

\_\_\_\_\_  
Melinda Miller, Civil Deputy

\_\_\_\_\_  
Billie Kadrmas, Risk Manager

\_\_\_\_\_  
Trisha Logue, Budget Director

Interlocal Agreement  
Page 4 of 4

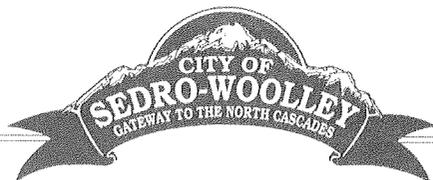
FOR CITY OF SEDRO WOOLLEY

\_\_\_\_\_  
Sharon Dillon, Mayor

\_\_\_\_\_  
Patsy K. Nelson, City Clerk

DATED: \_\_\_\_\_

DATED: \_\_\_\_\_



SUBJECT: PUBLIC COMMENT

Name:  
Address:  
Narrative:

CITY COUNCIL AGENDA  
REGULAR MEETING

FEB 08 2006

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 4

Name:  
Address:  
Narrative:

Name:  
Address:  
Narrative:

Name:  
Address:  
Narrative:

Name:  
Address:  
Narrative:

# **NEW BUSINESS**

**CITY OF SEDRO-WOOLLEY**

720 Murdock Street, Sedro-Woolley, WA 98284 (360) 855-1661

**Memorandum**

**CITY COUNCIL AGENDA  
REGULAR MEETING**

**FEB 08 2006**

To: Mayor and City Council

From: Patrick Hayden

Date: 2/2/2006

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 5

Re: Adoption of I-901 as a City Ordinance for Enforcement Purposes

**I. Issue:** Should the City of Sedro-Woolley adopt an ordinance tracking I-901, the smoking ban?

**II. Background:** The citizens of the State of Washington passed Initiative I-901, banning smoking in most public places. The City is charged with enforcement of this initiative against individual violators, such as sidewalk smokers, and the County Health Department is charged with enforcement of this initiative against business establishments and clubs that permit smoking.

In order to facilitate the use of our own municipal court to enforce this ordinance, and avoid writing infractions into Skagit County District Court, I ask that the City Council enact an ordinance that more or less mirrors the state law. While we might write infractions into District Court, our City Municipal Court probably has jurisdiction of City ordinances only, except where state law provides otherwise.

I am attaching a proposed ordinance and a copy of the state law. Please note that this is not a policy proposal as to whether smoking should or should not be banned – this is the law as passed by popular initiative. The purpose of this ordinance is to give our own court clear enforcement authority under a city ordinance, so we do not have to file infractions into District Court under the state law.

I-901 is a law passed by the citizens of the State, and unless repealed by the legislature or limited by a court, the City has an enforcement obligation that it must fulfill. The Skagit County Health Department has advised us that they are delaying writing infractions to business owners for a two month period to educate business owners about the requirements of the new law. Accordingly, the City has delayed writing any infractions to individuals, so that we proceed in step with the Skagit County Health Department.

The City staff is treading lightly, and hoping to avoid writing infractions, using gentle persuasion and rational arguments, whenever possible. However, some people do not respond well to gentle persuasion, nor to rational arguments. For these few individuals who need special help, it would

be useful for the City police officers to be able to write a local infraction citation for a small fine into municipal court.

**III. Recommended Action:** Passage by motion of Ordinance No \_\_\_\_\_, titled:

**AN ORDINANCE ADDING A NEW CHAPTER TO SEDRO-WOOLLEY  
MUNICIPAL CODE TITLE 8, HEALTH AND SAFETY, PROVIDING FOR  
CODIFICATION OF I-901 TO FACILITATE ENFORCEMENT IN MUNICIPAL  
A COURT AS AN INFRACTION**

Ordinance No. \_\_\_\_\_

**AN ORDINANCE ADDING A NEW CHAPTER TO SEDRO-WOOLLEY  
MUNICIPAL CODE TITLE 8, HEALTH AND SAFETY, PROVIDING FOR  
CODIFICATION OF I-901 TO FACILITATE ENFORCEMENT IN MUNICIPAL  
A COURT AS AN INFRACTION**

Whereas, the citizens of the State of Washington have enacted Initiative I-901, which prohibits smoking in certain public places, and

Whereas, the citizens of the State of Washington and the City Council recognize that exposure to second-hand smoke is known to cause cancer in humans. Second-hand smoke is a known cause of other diseases including pneumonia, asthma, bronchitis, and heart disease. Citizens are often exposed to second-hand smoke in the workplace, and are likely to develop chronic, potentially fatal diseases as a result of such exposure, and

Whereas, the citizens of the State of Washington and the City Council recognize that in order to protect the health and welfare of all citizens, including workers in their places of employment, it is necessary to prohibit smoking in public places and workplaces; now therefore,

**THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DO HEREBY  
ORDAIN AS FOLLOWS:**

**Section 1.** A new Section is hereby added to SWMC Title 8, to read as follows:

*Definitions.* As used in this chapter, the following terms have the meanings indicated unless the context clearly indicates otherwise.

(1) "Smoke" or "smoking" means the carrying or smoking of any kind of lighted pipe, cigar, cigarette, or any other lighted smoking equipment.

(2) "Public place" means that portion of any building or vehicle used by and open to the public, regardless of whether the building or vehicle is owned in whole or in part by private persons or entities, the state of Washington, or other public entity, and regardless of whether a fee is charged for admission, and includes a presumptively reasonable minimum distance, as set forth in Section 5 of this ordinance, of twenty-five feet from entrances, exits, windows that open, and ventilation intakes that serve an enclosed area where smoking is prohibited. A public place does not include a private residence unless the private residence is used to provide licensed child care, foster care, adult care, or other similar social service care on the premises.

Public places include, but are not limited to: Schools, elevators, public conveyances or transportation facilities, museums, concert halls, theaters,

auditoriums, exhibition halls, indoor sports arenas, hospitals, nursing homes, health care facilities or clinics, enclosed shopping centers, retail stores, retail service establishments, financial institutions, educational facilities, ticket areas, public hearing facilities, state legislative chambers and immediately adjacent hallways, public restrooms, libraries, restaurants, waiting areas, lobbies, and reception areas bars, taverns, bowling alleys, skating rinks, casinos, reception areas, and no less than seventy-five percent of the sleeping quarters within a hotel or motel that are rented to guests. A public place does not include a private residence. This chapter is not intended to restrict smoking in private facilities which are occasionally open to the public except upon the occasions when the facility is open to the public.

(3) ("Restaurant" means any building, structure, or area used, maintained, or advertised as, or held out to the public to be, an enclosure where meals are made available to be consumed on the premises, for consideration of payment. "Place of employment" means any area under the control of a public or private employer which employees are required to pass through during the course of employment, including, but not limited to: Entrances and exits to the places of employment, and including a presumptively reasonable minimum distance, as set forth in section 6 of this act, of twenty-five feet from entrances, exits, windows that open, and ventilation intakes that serve an enclosed area where smoking is prohibited; work areas; restrooms; conference and classrooms; break rooms and cafeterias; and other common areas. A private residence or home-based business, unless used to provide licensed child care, foster care, adult care, or other similar social service care on the premises, is not a place of employment.

**Section 2.** A new Section is hereby added to SWMC Title 8, to read as follows:

*Prohibition on Smoking.* No person may smoke in a public place except in designated smoking areas or in any place of employment.

**Section 3.** A new Section is hereby added to SWMC Title 8, to read as follows:

*Obligation of Owners.* Owners, or in the case of a leased or rented space the lessee or other person in charge, of a place regulated under this chapter shall make every reasonable effort to prohibit smoking in public places by posting and places of employment and shall post signs prohibiting or permitting smoking as appropriate under this chapter. Signs shall be posted conspicuously at each building entrance. In the case of retail stores and retail service establishments, signs shall be posted conspicuously at each entrance and in prominent locations throughout the place. The boundary between a nonsmoking area and a smoking permitted area shall be clearly designated so that persons may differentiate between the two areas.

**Section 4.** A new Section is hereby added to SWMC Title 8, to read as follows:

*Penalties.*

(1) Any person intentionally violating this chapter by smoking in a public place not designated as a smoking area or place of employment, or any person removing, defacing, or destroying a sign required by this chapter, is subject to a civil fine of up to one hundred dollars. Any person passing by or through a public place while on a public sidewalk or public right of way has not intentionally violated this chapter. Local law enforcement agencies shall enforce this section by issuing a notice of infraction to be assessed in the same manner as traffic infractions. The provisions contained in chapter 7.80 RCW and 46.63 RCW for the disposition of infractions, except as provided by 70.160 RCW, apply to the disposition of infractions for violation of this subsection

The form for the notice of infraction for a violation of this subsection shall be prescribed by rule of the Washington State Supreme Court.

(2) When violations of Section 3 or Section 4 of this ordinance occur, a warning shall first be given to the owner or other person in charge. Any subsequent violation is subject to a civil fine of up to one hundred dollars. Each day upon which a violation occurs or is permitted to continue constitutes a separate violation.

(3) Local health departments shall enforce Section 4 regarding the duties of owners or persons in control of public places and places of employment by either of the following actions:

(a) Serving notice requiring the correction of any violation; or

(b) Calling upon the city or town attorney or county prosecutor or local health department attorney to maintain an action for an injunction to enforce Section 3 or Section 4 of this ordinance, to correct a violation, and to assess and recover a civil penalty for the violation.

**Section 5.** A new Section is hereby added to SWMC Title 8, to read as follows:

*Presumptively Reasonable Distance.* Smoking is prohibited within a presumptively reasonable minimum distance of twenty-five feet from entrances, exits, windows that open, and ventilation intakes that serve an enclosed area where smoking is prohibited so as to ensure that tobacco smoke does not enter the area through entrances, exits, open windows, or other means. Owners, operators, managers, employers, or other persons who own or control a public place or place of employment may seek to rebut the presumption that twenty-five feet is a reasonable minimum distance by making application to the director of the local health department or district in which the public place or place of employment is located. The presumption will be rebutted if the applicant can show by clear and convincing evidence that, given the unique circumstances presented by the location of entrances, exits, windows that open, ventilation intakes, or other

factors, smoke will not infiltrate or reach the entrances, exits, open windows, or ventilation intakes or enter into such public place or place of employment and, therefore, the public health and safety will be adequately protected by a lesser distance.

**Section 6.** Severability Clause. If any clause, section, paragraph or part of this ordinance shall be found by a court of competent jurisdiction to be unconstitutional, the remainder of this ordinance shall not be affected thereby, but shall remain in full force and effect.

**Section 7.** Effective Date. This ordinance shall be effective March 1, 2006, more than five days after passage and publication as provided by law.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2006.

---

M A Y O R

Attest:

---

City Clerk

Approved as to form:

---

City Attorney



## HOW THE SMOKE-FREE LAW AFFECTS YOU

As of December 8, 2005, the Clean Indoor Air Act prohibits smoking in all indoor public spaces and workplaces throughout the state.

### Frequently Asked Questions

#### *Why did the law change?*

The law was changed to protect employees and the public in Washington State from exposure to secondhand smoke. It amends the 1985 Clean Indoor Air Act to prohibit smoking in all public places and within twenty-five (25) feet or less of entrances, exits, opening windows and ventilation intakes.

#### *What does the law require me to do?*

You are required to post No Smoking signs that are clearly visible at each entrance and in other prominent locations and notify employees and patrons that smoking is no longer permitted in your business.

#### *What types of places are covered under the new law?*

All indoor public spaces and workplaces, including restaurants, bars, skating rinks, bowling alleys and casinos, are required to be smoke-free. Hotels and motels must ensure that at least 75% of the rooms are smoke-free.

#### *Does the law apply to private clubs such as Yacht Clubs, Country Clubs and Fraternal Organizations?*

Yes. The law applies to private clubs that have employees, volunteers or that allow guests. These businesses are required to be smoke-free.

#### *Is smoking allowed in outside seating areas?*

Smoking is not permitted in outside seating areas.

#### *Can I provide an employee smoking room?*

No. The law prohibits employers from providing employee smoking rooms.

#### *Where can employees go to smoke?*

Employees can smoke outside, at least twenty-five feet (25) away from building entrances, exits, ventilation intakes or openable windows.

#### *What should I do if someone starts smoking in an area where smoking is prohibited?*

It is the responsibility of the business to inform the individual that he/she is in violation of the law. If the individual refuses to stop smoking or relocate to an outside area that is at least twenty-five (25) feet from away from building entrances, exits, ventilation intakes or openable windows, contact your local law enforcement agency.

#### *Where can I support employees or customers who want to quitting smoking?*

Contact the Washington State Tobacco Quit Line at 1-877-270-STOP (7867).

**ACCESS**  
**SKAGIT COUNTY**

The official web site for Skagit County Government

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County](#)**SMOKE-FREE AIR COMING SOON TO SKAGIT COUNTY!***Frequently Asked Questions*

Initiative 901 passed by an overwhelming majority expanding the indoor smoking ban to all bars, taverns, restaurants and other indoor public places. Secondhand smoke has been shown repeatedly to contribute to respiratory illness, heart attacks and other disease.

"Secondhand smoke kills, and there is no "safe" amount of it you can breathe. Smoke-free indoor air will make people healthier and save lives," said Secretary of Health Mary Selecky. "This is an exciting time. This new law gives service workers and the thousands of people who go out to these establishments every day the opportunity to breathe easier."

The Tobacco Cessation Program, in cooperation with Skagit County Health Department, will have a two-month educational campaign; providing information to businesses, signs, and some compliance checks. Following the educational campaign, Skagit County Health will follow-up on complaints with possible enforcement action, which can be a \$100 fine to a business.

Skagit County information/complaint line: 856-7384.

Call this number to get signs for posting at your business or to file a complaint regarding smoking in a public place.

Washington State Department of Health information line: 1-877-INFO-901

Web sites:

Washington State Department of Health: <http://www.doh.wa.gov/tobacco/>

Second Hand Smokes You: [www.secondhandsmokesyou.com](http://www.secondhandsmokesyou.com)

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**INITIATIVE 901**

I, Sam Reed, Secretary of State of the State of Washington and custodian of its seal, hereby certify that, according to the records on file in my office, the attached copy of Initiative Measure No. 901 to the People is a true and correct copy as it was received by this office.

1 AN ACT Relating to the prohibition of smoking in public places and  
2 places of employment; amending RCW 70.160.020, 70.160.030, 70.160.050,  
3 and 70.160.070; adding new sections to chapter 70.160 RCW; creating a  
4 new section; and repealing RCW 70.160.010, 70.160.040, and 70.160.900.

5 BE IT ENACTED BY THE PEOPLE OF THE STATE OF WASHINGTON:

6 NEW SECTION. **Sec. 1.** A new section is added to chapter 70.160 RCW  
7 to read as follows:

8 INTENT AND FINDINGS. The people of the state of Washington  
9 recognize that exposure to second-hand smoke is known to cause cancer  
10 in humans. Second-hand smoke is a known cause of other diseases  
11 including pneumonia, asthma, bronchitis, and heart disease. Citizens  
12 are often exposed to second-hand smoke in the workplace, and are likely  
13 to develop chronic, potentially fatal diseases as a result of such  
14 exposure. In order to protect the health and welfare of all citizens,  
15 including workers in their places of employment, it is necessary to  
16 prohibit smoking in public places and workplaces.

17 **Sec. 2.** RCW 70.160.020 and 1985 c 236 s 2 are each amended to read  
18 as follows:

1 As used in this chapter, the following terms have the meanings  
2 indicated unless the context clearly indicates otherwise.

3 (1) "Smoke" or "smoking" means the carrying or smoking of any kind  
4 of lighted pipe, cigar, cigarette, or any other lighted smoking  
5 equipment.

6 (2) "Public place" means that portion of any building or vehicle  
7 used by and open to the public, regardless of whether the building or  
8 vehicle is owned in whole or in part by private persons or entities,  
9 the state of Washington, or other public entity, and regardless of  
10 whether a fee is charged for admission, and includes a presumptively  
11 reasonable minimum distance, as set forth in section 6 of this act, of  
12 twenty-five feet from entrances, exits, windows that open, and  
13 ventilation intakes that serve an enclosed area where smoking is  
14 prohibited. A public place does not include a private residence unless  
15 the private residence is used to provide licensed child care, foster  
16 care, adult care, or other similar social service care on the premises.

17 Public places include, but are not limited to: Schools, elevators,  
18 public conveyances or transportation facilities, museums, concert  
19 halls, theaters, auditoriums, exhibition halls, indoor sports arenas,  
20 hospitals, nursing homes, health care facilities or clinics, enclosed  
21 shopping centers, retail stores, retail service establishments,  
22 financial institutions, educational facilities, ticket areas, public  
23 hearing facilities, state legislative chambers and immediately adjacent  
24 hallways, public restrooms, libraries, restaurants, waiting areas,  
25 lobbies, (~~and reception areas~~) bars, taverns, bowling alleys, skating  
26 rinks, casinos, reception areas, and no less than seventy-five percent  
27 of the sleeping quarters within a hotel or motel that are rented to  
28 guests. A public place does not include a private residence. This  
29 chapter is not intended to restrict smoking in private facilities which  
30 are occasionally open to the public except upon the occasions when the  
31 facility is open to the public.

32 (3) (~~"Restaurant" means any building, structure, or area used,~~  
33 ~~maintained, or advertised as, or held out to the public to be, an~~  
34 ~~enclosure where meals are made available to be consumed on the~~  
35 ~~premises, for consideration of payment.)) "Place of employment" means  
36 any area under the control of a public or private employer which  
37 employees are required to pass through during the course of employment,  
38 including, but not limited to: Entrances and exits to the places of  
39 employment, and including a presumptively reasonable minimum distance,~~

1 as set forth in section 6 of this act, of twenty-five feet from  
2 entrances, exits, windows that open, and ventilation intakes that serve  
3 an enclosed area where smoking is prohibited; work areas; restrooms;  
4 conference and classrooms; break rooms and cafeterias; and other common  
5 areas. A private residence or home-based business, unless used to  
6 provide licensed child care, foster care, adult care, or other similar  
7 social service care on the premises, is not a place of employment.

8 **Sec. 3.** RCW 70.160.030 and 1985 c 236 s 3 are each amended to read  
9 as follows:

10 No person may smoke in a public place (~~except in designated~~  
11 ~~smoking areas~~) or in any place of employment.

12 **Sec. 4.** RCW 70.160.050 and 1985 c 236 s 5 are each amended to read  
13 as follows:

14 Owners, or in the case of a leased or rented space the lessee or  
15 other person in charge, of a place regulated under this chapter shall  
16 (~~make every reasonable effort to~~) prohibit smoking in public places  
17 (~~by posting~~) and places of employment and shall post signs  
18 prohibiting (~~or permitting~~) smoking as appropriate under this  
19 chapter. Signs shall be posted conspicuously at each building  
20 entrance. In the case of retail stores and retail service  
21 establishments, signs shall be posted conspicuously at each entrance  
22 and in prominent locations throughout the place. (~~The boundary~~  
23 ~~between a nonsmoking area and a smoking permitted area shall be clearly~~  
24 ~~designated so that persons may differentiate between the two areas.~~)

25 **Sec. 5.** RCW 70.160.070 and 1985 c 236 s 7 are each amended to read  
26 as follows:

27 (1) Any person intentionally violating this chapter by smoking in  
28 a public place (~~not designated as a smoking area~~) or place of  
29 employment, or any person removing, defacing, or destroying a sign  
30 required by this chapter, is subject to a civil fine of up to one  
31 hundred dollars. Any person passing by or through a public place while  
32 on a public sidewalk or public right of way has not intentionally  
33 violated this chapter. Local law enforcement agencies shall enforce  
34 this section by issuing a notice of infraction to be assessed in the  
35 same manner as traffic infractions. The provisions contained in  
36 chapter 46.63 RCW for the disposition of traffic infractions apply to

1 the disposition of infractions for violation of this subsection except  
2 as follows:

3 (a) The provisions in chapter 46.63 RCW relating to the provision  
4 of records to the department of licensing in accordance with RCW  
5 46.20.270 are not applicable to this chapter; and

6 (b) The provisions in chapter 46.63 RCW relating to the imposition  
7 of sanctions against a person's driver's license or vehicle license are  
8 not applicable to this chapter.

9 The form for the notice of infraction for a violation of this  
10 subsection shall be prescribed by rule of the supreme court.

11 (2) When violations of RCW (~~(70.160.040 or)~~) 70.160.050 occur, a  
12 warning shall first be given to the owner or other person in charge.  
13 Any subsequent violation is subject to a civil fine of up to one  
14 hundred dollars. Each day upon which a violation occurs or is  
15 permitted to continue constitutes a separate violation.

16 (3) Local (~~(fire)~~) health departments (~~(or fire districts)~~) shall  
17 enforce RCW (~~(70.160.040 or)~~) 70.160.050 regarding the duties of owners  
18 or persons in control of public places (~~(, and local health departments~~  
19 ~~shall enforce RCW 70.160.040 or 70.160.050 regarding the duties of~~  
20 ~~owners of restaurants)~~) and places of employment by either of the  
21 following actions:

22 (a) Serving notice requiring the correction of any violation; or

23 (b) Calling upon the city or town attorney or county prosecutor or  
24 local health department attorney to maintain an action for an  
25 injunction to enforce RCW (~~(70.160.040 and)~~) 70.160.050, to correct a  
26 violation, and to assess and recover a civil penalty for the violation.

27 NEW SECTION. Sec. 6. A new section is added to chapter 70.160 RCW  
28 to read as follows:

29 PRESUMPTIVELY REASONABLE DISTANCE. Smoking is prohibited within a  
30 presumptively reasonable minimum distance of twenty-five feet from  
31 entrances, exits, windows that open, and ventilation intakes that serve  
32 an enclosed area where smoking is prohibited so as to ensure that  
33 tobacco smoke does not enter the area through entrances, exits, open  
34 windows, or other means. Owners, operators, managers, employers, or  
35 other persons who own or control a public place or place of employment  
36 may seek to rebut the presumption that twenty-five feet is a reasonable  
37 minimum distance by making application to the director of the local  
38 health department or district in which the public place or place of

1 employment is located. The presumption will be rebutted if the  
2 applicant can show by clear and convincing evidence that, given the  
3 unique circumstances presented by the location of entrances, exits,  
4 windows that open, ventilation intakes, or other factors, smoke will  
5 not infiltrate or reach the entrances, exits, open windows, or  
6 ventilation intakes or enter into such public place or place of  
7 employment and, therefore, the public health and safety will be  
8 adequately protected by a lesser distance.

9 NEW SECTION. **Sec. 7.** The following acts or parts of acts are each  
10 repealed:

11 (1) RCW 70.160.010 (Legislative intent) and 1985 c 236 s 1;

12 (2) RCW 70.160.040 (Designation of smoking areas in public places--  
13 Exceptions--Restaurant smoking areas--Entire facility or area may be  
14 designated as nonsmoking) and 1985 c 236 s 4; and

15 (3) RCW 70.160.900 (Short title--1985 c 236) and 1985 c 236 s 10.

16 NEW SECTION. **Sec. 8.** CAPTIONS NOT LAW. Captions used in this act  
17 are not any part of the law.

--- END ---

**CITY OF SEDRO-WOOLLEY**

720 Murdock Street, Sedro-Woolley, WA 98284 (360) 855-1661

# Memorandum

CITY COUNCIL AGENDA  
REGULAR MEETING

FEB 08 2006

To: Mayor and City Council

From: Patrick Hayden

Date: 2/2/2006

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 6

Re: Interest Calculations for Sewer and Garbage Billing

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**I. Issue:** Should the City Council amend SWMC 8.04.075 and SWMC 13.30.050 to provide for a uniform method of calculating interest on both sewer and garbage accounts?

**II. Background:** The City Code provides for different dates (30 and 45) for the beginning of interest calculations for delinquent sewer and garbage billing. Because these utilities are processed as a single bill for convenience, they need to have a uniform date for the calculation of interest to work efficiently with the computer program, and to save labor costs. At present, we are leaving money on the table (pennies), rather than overcharge (pennies, also) interest, to send out a single bill.

Changes are proposed to SWMC 8.04.075 and SWMC 13.30.050 to provide that both accounts are due on provisions of service, delinquent if not paid within 25 days after billing, and accumulate interest at 8% per annum beginning on the first day of the month following delinquency.

I understand that this means that services provided in January are billed February first, delinquent on February 25, and accumulate interest beginning March 1.

Interest is made uniform at 8% per annum because state law provides that this is the maximum interest rate applicable to the sewer account. The system works best if both accounts have the same interest rate.

The average customer should not notice a change. This change will not raise any more money for the city – we are talking about pennies – but it will keep our billing costs down and allow the City staff to more easily conform its practice to the ordinance. Without uniform interest provisions on sewer and garbage accounts, the City would probably have to send out two bills each month instead of one.

Note that each ordinance deals with a separate topic (garbage and sewer). Therefore, separate ordinances are required.

**III. Recommended Action:** Passage, by separate motions and votes, of the following ordinances:

**Ordinance No. \_\_\_\_\_, AN ORDINANCE AMENDING SWMC 8.04.075 TO PROVIDE FOR A UNIFORM DEFAULT DATE FOR BOTH SANITARY SEWER AND SOLID WASTE UTILITY ACCOUNTS**

**Ordinance No. \_\_\_\_\_, AN ORDINANCE AMENDING SWMC 13.13.050 TO PROVIDE FOR A UNIFORM DEFAULT DATE FOR BOTH SANITARY SEWER AND SOLID WASTE UTILITY ACCOUNTS**

No. \_\_\_\_\_

**AN ORDINANCE AMENDING SWMC 13.13.050 TO PROVIDE FOR A  
UNIFORM DEFAULT DATE FOR BOTH SANITARY SEWER AND SOLID  
WASTE UTILITY ACCOUNTS**

Whereas, the City Council of the City of Sedro-Woolley finds that the unified billing cycle and computerized accounting system requires a degree of uniformity in the combined billing for sewer and solid waste accounts, and

Whereas, the City Council finds that the present city code, SWMC 13.30.050 and SWMC 8.04.075 are not consistent with each other as to the date of delinquency and interest accrual, and

Whereas, the City Council finds that it will promote more uniform and accurate billing practices if both ordinances conform to a single practice, now therefore,

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DO HEREBY  
ORDAIN AS FOLLOWS:

**Section 1.** Section 13.30.050 of the Sedro-Woolley Municipal Code is hereby amended to read as follows:

*13.30.050 Delinquent charges.*

All charges for sewer service shall be due and payable when rendered. Sewer service charges shall be deemed delinquent if not paid in full within twenty-five ~~forty-five~~ days after the date of billing. Delinquent charges shall bear interest beginning on the first day of the month following delinquency at the rate of eight percent per annum ~~computed on a monthly basis~~ until paid in full.

**Section 2.** This ordinance shall be effective on March 1, 2006, more than five days after passage and publication.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2006.

\_\_\_\_\_  
MAYOR

Attest:

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney

No. \_\_\_\_\_

**AN ORDINANCE AMENDING SWMC 8.04.075 TO PROVIDE FOR A  
UNIFORM DEFAULT DATE FOR BOTH SANITARY SEWER AND SOLID  
WASTE UTILITY ACCOUNTS**

Whereas, the City Council of the City of Sedro-Woolley finds that the unified billing cycle and computerized accounting system requires a degree of uniformity in the combined billing for sewer and solid waste accounts, and

Whereas, the City Council finds that the present city code, SWMC 13.30.050 and SWMC 8.04.075 are not consistent with each other as to the date of delinquency and interest accrual, and

Whereas, the City Council finds that it will promote more uniform and accurate billing practices if both ordinances conform to a single practice, now therefore,

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DO HEREBY  
ORDAIN AS FOLLOWS:

**Section 1.** Section 8.04.075 of the Sedro-Woolley Municipal Code is hereby amended to read as follows:

*8.04.075 Collection charges.*

Charges for refuse and garbage collection and disposal shall be compulsory. Charges not paid within one month of billing date shall be delinquent and the charge may become a lien against the property which is serviced by the garbage collection and disposal system.

A. Commencing on the thirty-first day of December, 1999, the charges for regular weekly garbage service shall be as follows:

1. Table 1: Residential.

Type of Service	Monthly charge with one pickup per week
Residential, mini-cans	\$ 6.00
<u>Recycling</u>	<u>2.25</u>
Total	8.25

Type of Service	Monthly charge with one pickup per week
Residential, 1 can	12.93
<u>Recycling</u>	<u>2.25</u>
Total	15.18
Residential, 2 cans	19.53
<u>Recycling</u>	<u>2.25</u>
Total	21.78
Residential, 3 cans	26.95
<u>Recycling</u>	<u>2.25</u>
Total	29.20
Residential, each additional can	10.00
Residential, eligible head of household	80% of applicable residential rate

2. Residential includes a single-family duplex and triplex residences. Each living unit of such residences shall be subject to the rates established herein.

3. Table 2: Commercial and Multifamily.

Commercial, 32-gal. can	\$ 15.00
Commercial, 68-gal. can	\$ 25.00
Commercial, 95-gal. can	\$ 35.00
Commercial, 1 yard container	\$ 68.20
Commercial, 2 yard container	\$ 92.40
Commercial, 3 yard container	\$140.00
Commercial, 4 yard container	\$184.80
Commercial, 6 yard container	\$277.20
Commercial, 8 yard container	\$375.00

Commercial, 30 yard container	\$140.00 haul fee, \$82.00 per ton dumping, and \$50.00 delivery fee
Commercial, each additional can	\$ 10.00
Multifamily, apartments, cabin courts and trailer park units, etc.	Applicable commercial rate plus \$2.25 per unit for recycling

B. If more than one pickup per week is required on a continuing basis and the customer is utilizing a container smaller than a six yard capacity, a larger container shall be required. The city may at its discretion authorize more than one pickup per week under the following conditions:

1. Where the largest container provided by the city is not adequate for the amount of waste generated;
2. Where more than one pickup per week is required to maintain proper health and sanitation;
3. Where a larger container cannot reasonably be placed on the customer's property due to space limitation.

C. In cases where additional pickups are requested due to use of the container on construction sites or to accommodate temporary increases in the amount of waste generated, additional pickups shall be made at the rate set forth as follows for both residential and commercial customers:

1 yard container	\$ 25.00 for each pickup
2 yard container	\$ 45.00 for each pickup
3 yard container	\$ 70.00 for each pickup

4 yard container	\$ 80.00 for each pickup
6 yard container	\$120.00 for each pickup
8 yard container	\$160.00 for each pickup

D. 1. A residential or commercial can (up to thirty-two gallons) may not contain in excess of sixty-five pounds per can in weight. The city may, in its discretion, empty a can weighing over sixty-five pounds. In that event, an additional fee of five dollars shall be charged.

2. If the cost to the city for emptying any container shall exceed the charges therefore, due to excessive weight or content, the city may proceed as set forth in subsection (G) of this section.

E. Yard Trimmings. Yard trimmings, including but not limited to weeds, grass, sod, trees, shrubs, foliage parts, rocks, cement or other material not generally considered regular household refuse, shall be excluded from sanitation collection services unless special arrangements are made with the sanitation department. Extra charges for such collection shall be determined by the mayor or his designee.

F. Interest Charges. All charges for sanitation services shall be due and payable when rendered. Sanitation service charges shall be delinquent if not paid in full within twenty-five ~~thirty~~ days after the date of billing. Delinquent charges shall bear interest at the rate of eight percent per annum beginning on the first day of the month following delinquency until paid in full. In addition, a late penalty of ten dollars shall be charged for any account that is delinquent more than sixty days.

G. The mayor or his designee may charge any residents or customer such additional service charges when he or she determines that special circumstances make it necessary to do so in order to compensate the city for the actual cost of solid waste collection, disposal and administration, when the foregoing fee schedule is not adequate for this purpose. Any resident or customer may appeal the assessment of this additional charge to the city council. Notice of appeal shall be written request to the city clerk with ten days of mailing of the bill or receipt of payment for such services by the city, whichever is less. The decision of the city council shall be final.

**Section 2.** This ordinance shall be effective on March 1, 2006, more than five days after passage and publication.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2006.

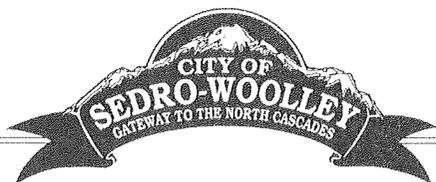
\_\_\_\_\_  
M A Y O R

Attest:

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney



**To:** Sedro-Woolley City Council  
**From:** Mayor Sharon D. Dillon *SD*  
**Date:** February 1, 2006  
**Re:** PNW Lighting & Electrical Services Inc. Proposal

CITY COUNCIL AGENDA  
REGULAR MEETING

FEB 08 2006

7:00 P.M. COUNCIL CHAMBERS  
AGENDA NO. 7

Issue: Pacific Northwest was asked to take a look at the lighting in the City and see if changing our lighting would save energy and money.

Background: PNW toured all City Buildings, put together a proposal and presented to staff and the City Council at a workshop. I believe that staff and Council was receptive to making the changes to the lighting and entering into a lease program, which will not cost the City any additional money as the reduction in energy saving will make the lease payments. It was unclear if Council was committed to the whole project so I have broken it into two parts. With more discussion any project can be moved from one list to another or we can do the project in its entirety.

At this time I would like to propose changing the light at:

Cemetery – cost \$856.00 with payback in 1.6 years

Senior Center – cost \$7452.00 payback in 1.6 years (during the workshop it was proposed to use different lights that would improve the lighting even more, which will change cost and payback slightly).

Sludge Building & Garbage Dept Building – cost \$2432.00 payback 2.1 years

Community Center – cost \$3394.00 payback 1.6 years

WWTP – cost \$7496.00 payback 1.5 years

Riverfront Park & Caretakers Trailer – cost \$1828.00 payback 1.0 years

Buildings that I feel need more discussion and direction from the Council

Parks Department - cost \$1992.00 payback 2.2 years

City Hall – cost \$7354.00 payback 1.4 years

Court - cost \$2220.00 payback 1.8 years

Public Safety Building – cost \$4434.00 payback 2.6 years.

Recommendation: Motion to enter into a lease with Pacific Northwest Lighting and Electrical Services to upgrade and retrofit the City buildings with more energy efficient fixtures.