
CITY OF SEDRO-WOOLLEY

Regular Meeting of the City Council
May 22, 2013 – 7:00 P.M. – Council Chambers

ROLL CALL: Present: Mayor Mike Anderson, Councilmembers: Kevin Loy, Tony Splane, Tom Storrs, Keith Wagoner, Hugh Galbraith, Rick Lemley and Brett Sandström. Staff: Recorder Brue, Finance Director Nelson, City Supervisor/Attorney Berg, Public Works Director Freiburger, Planning Director Coleman, Fire Chief Klinger and Police Chief Wood

The Meeting was called to order at 7:00 P.M. by Mayor Anderson.

Pledge of Allegiance

Consent Calendar

- Approval of Agenda
- Minutes from Previous Meeting
- Finance
 - Claim Checks #76779 to #76887 in the amount of \$175,094.94
 - Payroll Checks #55623 to #55732 in the amount of \$198,124.13
- SCE Professional Service Agreement – Amendment 2
- Interlocal Agreement – 2013 EMS Disposable Supply Reimbursement
- Resolution 881-13 – Declaring Certain Property as Surplus and Authorizing its Disposition

Councilmember Sandström requested Item F Resolution 881-13 – Declaring Certain Property as Surplus and Authorizing its Disposition be pulled from the consent calendar.

Councilmember Storrs moved to approve the consent calendar Items A through E. Seconded by Councilmember Lemley. Motion carried (7-0).

Councilmember Sandström requested clarification of the 2001 Athey Top Gun Sweeper Truck on the surplus list. He noted that he thought when the new sweeper was purchased it had been decided to keep the Athey as back up.

City Supervisor/Attorney Berg noted that had been the intention however, now that the new sweeper is in service it was felt this was the best time to surplus and replace the funds in the ERR fund.

Councilmember Sandström moved to approve Resolution No. 881-13 A Resolution of the City of Sedro-Woolley Declaring Certain Property as Surplus and Authorizing its Disposition. Seconded by Councilmember Splane. Motion carried (7-0).

Special Presentation – Reta Stephenson, Utility Billing Clerk – Retirement

Mayor Anderson presented Reta Stephenson an engraved clock in recognition of her 13 years of service as the Utility Billing Clerk. He noted her many accomplishments including reducing the outstanding collections, obtaining an archiving grant and her role in the formation of the Wellness Committee. Mayor Anderson wished Reta well in her retirement. She was received with a round of applause from all in attendance.

Public Comment

No Comment received.

NEW BUSINESS

Insurance Brokerage Service

City Supervisor/Attorney Berg reviewed the current insurance brokerage services which is through Wallace and Associates and was specifically with agent, Glenn Ashe. Berg noted that Ashe has moved to First Insurance Agency. He also noted that the current contract requires a 14 day notice with payment to the end of the contract. Ashe has agreed to pick up the work at no charge through the end of the contract at which time a new contract would be executed. Berg stated that timing is critical because now is the time when CIAW is conducting reevaluation for next year insurance policy. Berg requested Council authorize to move the business from Wallace & Associates to First Insurance at no additional cost.

Councilmember Lemley moved to transfer insurance to First Insurance with Glenn Ashe as our representative. Seconded by Councilmember Galbraith.

Discussion ensued regarding cost per year and the role of the agent.

Motion carried (7-0).

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

Police Chief Wood – announced the upcoming retirement of Officer Bill Storie and the status of hiring a replacement. He noted that a conditional offer of employment has been extended to James Hanawalt who is currently working for the Swinomish Tribal Police. He also announced preparations are beginning for Loggerodo and he will be absent from the next couple of Council meetings.

Fire Chief Klinger – reported the new/used ambulance should be in service shortly. The paperwork has been submitted to the State and they will come and do a physical inspection of the vehicle.

Planning Director Coleman – reported the Building Department has been helping the Police with problem house on Talcott and the issue will be taken care of soon. He also reported the Planning Commission has been making good progress on the Shoreline Management Program.

Public Works Director Freiberger – introduced a couple of late items for Council consideration. The first item being a follow up on the emergency repair for Rotor #2 at the Wastewater Treatment Plant. Freiberger reviewed bids for the fabrication of a replacement shaft assembly and recommended award of the purchase order to Sound Ocean Metal Fabricators.

Councilmember Wagoner moved to authorize Mark Freiberger, Director of Public Works to issue the Purchase Order No. 2013-PO-09 with Sound Ocean Metal Fabricators LTD of Sedro-Woolley, WA for fabrication of a replacement shaft assembly for Rotor #2 at the Wastewater Treatment Plant at a cost of \$10,784.51. Seconded by Councilmember Storrs. Motion carried (7-0).

Public Works Director Freiberger introduced a request for a surplus land swap/sale as part of the SR20/Cook Road Realignment Project. He reviewed the history of parcel P77392 and noted that the project will require about 2/3's of the parcel. Staff proposes to surplus the remnant portion and sell/exchange the land for a 20 sf portion of parcel P77393 needed to construct the new sidewalk, plus cash, at a value to be determined by comparable recent sales. Freiberger noted the value of the sale is estimated at approximately \$7,600.

A brief discussion by Council took place.

Councilmember Wagoner moved to authorize staff to prepare surplus documents and to negotiate a property exchange/sale of a portion of Parcel P77392 for the purpose of construction improvements associated with the SR20/Cook Road Realignment Project. Seconded by Councilmember Galbraith. Motion carried (7-0).

Public Works Director Freiberger further updated Council on the SR20/Cook Road Realignment Project to include finalizing deeds, final plans, DOT Construction permit and advertising for bids scheduled for May 30th with bid closing on June 20th. He also reported that David Lee has the plans ready for bid for the Hwy 9 Bike/Ped project. The project will go to bid at the same time as the SR20/Cook Road Project but will close a couple of days apart.

Public Works Director Freiberger discussed funds within the Street Department budget in the amount of \$30,000 for capital expense of a used mower. He noted in talking with the County they have four mowers on their surplus list. Freiberger discussed having the County deduct the cost from the Brickyard Creek Sub Flood balance as the equipment could be used for the creek maintenance. Some discussion ensued to include type of equipment, necessary repairs and need for equipment.

City Supervisor/Attorney Berg – reported good progress is being made on the jail agreement.

Finance Director Nelson – thanked Reta Stephenson for a job well done. Nelson also thanked the Finance team for their role in planning the special retirement event for Reta.

Councilmember Loy – commented on the recent story in the local paper of Police Chief Wood leading a horseback ride through town. Loy also passed out to Council a communication from the County Sherriff.

Councilmember Storrs – announced the opening of the Farmers Market.

Councilmember Lemley – questioned the PUD construction project on State Street. Lemley also congratulated Reta Stephenson on her retirement.

Councilmember Sandström – wished Reta Stephenson congratulations on her retirement.

Mayor Anderson – announced the upcoming public hearing to be held on June 12, 2013 regarding a levee maintenance project for Dike District 12.

Some discussion ensued regarding the plans and effect the project may have on Sedro-Woolley and being on record expressing concern of the negative potential impacts.

Councilmember Galbraith moved to adjourn. Seconded by Councilmember Wagoner. Motion carried (7-0).

The meeting adjourned at 7:39 P.M.