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CITY OF SEDRO-WOOLLEY  
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Regular Meeting of the City Council  
March 9, 2011 – 7:00 P.M. –City Hall Council Chambers

ROLL CALL: Present: Mayor Mike Anderson, Councilmembers: Ted Meamber, Tony Splane, Tom Storrs, Keith Wagoner, Hugh Galbraith, Rick Lemley and Brett Sandström. Staff: Recorder Brue, Finance Director Nelson, City Supervisor/Attorney Berg, Engineer Freiberger, Planner Moore, Fire Chief Klinger and Police Chief Wood.

The Meeting was called to order at 7:00 P.M.

Pledge of Allegiance

Consent Calendar

- Minutes from Previous Meeting
- Finance
  - Claim Checks #71549 to #71633 in the amount of \$116,208.65
  - Payroll Checks #49879 to #49982 in the amount of \$248,320.63
- Professional Services Agreement No. 2011-PS-11 and 12 for Materials Testing and Special Inspections On-Call Professional Services
- Possible Bid Award – Public Works Agreement Nos. 2011-PW-15 and 16 Miscellaneous On-Call Maintenance Services
- Task Order Approval – Public Works Agreement Nos. 2011-PW-04 On-Call Construction Services
- Proclamation – “Lions Day” – March 18, 2011

Councilmember Storrs moved to approve the consent calendar as presented. Seconded by Councilmember Splane . Mayor Anderson pointed out there is a proclamation for “Lions Day” included on the consent calendar. Motion carried (7-0).

Special Presentation – Skagit Valley Tulip Poster – Cindy Verge

Nancy Jankelson with Skagit Valley Tulip Festival thanked the Council for the continued support to the festival and presented Council with the 2011 Festival poster.

Public Comment

No comment received.

## **NEW BUSINESS**

### **Community Center Cleaning Ordinance**

City Supervisor/Attorney Berg reviewed the proposed ordinance to create a mandatory minimum cleaning fee as well as reducing the amount of the damage deposit. Berg addressed problems with cleaning between back to back events. The ordinance does give the authority to the Mayor to waive the cleaning fee for community events with a solid track record of proper cleaning following their events.

No action is requested as this is a first read only.

### **Senior Center Rental Ordinance**

City Supervisor/Attorney Berg reviewed the proposed ordinance establishing a process and setting fees for the rental of the Sedro-Woolley Senior Center Building. He noted there is a history of use of the Senior Center but no mechanism within City code for rental. Berg reviewed concerns with auditability and fairness in equity for the use of the building. The ordinance would address the inequities. It would allow the center to be rented for limited purposes as listed in the ordinance. He also noted the fee structure is set to be comparable to the community center rental. The ordinance also specifies the revenue generated from the rentals would be placed in the City's Facility Maintenance Fund.

Council discussion ensued to include input from Senior Center staff, avenue for complaints and formalizing a process for use.

The ordinance is a first read with no action until the next meeting.

### **Ordinance – 2011 Budget Amendment #1**

Finance Director Nelson reviewed the proposed budget amendment for 2011. The budget amendment adjusts the 2011 beginning cash to the actual resulting in an increase/decrease to ending cash. Nelson also noted that current city staff will be utilized for project management and comp plan updates, rather than utilizing consultants and reviewed various other changes such as granting funds for the Food Bank street project, seasonal staffing for mowing, police car replacement and various grants received.

Councilmember Galbraith moved to adopt Ordinance No. 1700-11 An Ordinance Amending Ordinance No. 1688-10 entitled, "An Ordinance Adopting the Annual Budget for the City of Sedro-Woolley, Washington, for the Fiscal Year Ending December 31, 2011". Councilmember Storrs seconded. Motion carried (7-0).

## Ordinance – Ambulance Authority

City Supervisor/Attorney Berg noted the information for the proposed ordinance was put into Council packets on Friday, at that time it was believed there to be a time issue with the EMS request to move forward. Since then it has been determined it is not as urgent and therefore we will follow the two reading rule. Berg noted that there will also be a couple of changes from the first draft to the second draft. He reviewed the history of the request noting the topic was first considered by the Council Public Safety Committee in 2004.

Berg reviewed the structure for Basic Life Support (BLS) system within the County noting that the Cities of Anacortes, Mount Vernon and Burlington already have this ordinance. The EMS Commission is interested in having the Fire Departments run part of the BLS transports. He did note that, at this time, the Sedro-Woolley Fire Department is not interested in running the Advanced Life or Intermediate Life Support. The ordinance is the same form ordinance as with the other Cities. Berg reviewed the history of a previously contentious political climate within emergency services which prevented Sedro-Woolley to get involved in 2004 and reviewed proposed changes to the ordinance to include licensing fee for private operators and a provision to allow the Fire Chief to delegate the licensing to another entity. Berg reviewed the purpose of licensing.

Fire Chief Klinger noted one aspect of the ordinance would be being able to regulate with radios which would provide better communication within the system.

Council discussion took place questioning being in the ambulance business in the future, collection of fees and billing for transport.

Councilmember Splane expressed concern of additional taxes or fees.

## **COMMITTEE REPORTS AND REPORTS FROM OFFICERS**

Police Chief Wood – reported on a plaque that was sent around for Council review which was a fictitious MySpace/Facebook character used by one of the detectives which resulted in the arrest of a suspect and location of a missing person as well as other miscellaneous crimes.

Fire Chief Klinger – announced the rescheduled dated of April 6<sup>th</sup> for the Fire State 2 Open House.

Planner Moore – reported he is on the Board of Directors for Chamber of Commerce and the Chamber was inquiring about the possibility of providing some RV parking in the downtown area for day parking only. Moore suggested the use of some existing parking spaces which are currently unutilized. He also reported on the project for placement of way finding signs.

Discussion ensued to include Riverfront park publications and signage for directing traffic to Riverfront RV park.

Engineer Freiburger – reported the CIPP project plans and specs have been completed and the project will go out for bid on Monday with a March 31<sup>st</sup> close date. The manhole rehabilitation and pipe bursting project will be in April. He also reported on the SR20 Widening project and reported on an upcoming Solid Waste program which will offer some free drop offs on Monday's for certain items in an effort to help clean up the City. Freiburger also reported on the County Parks and Rotary project at the Cascade Trail.

City Supervisor/Attorney Berg – discussed a recently approved ordinance for Comcast to operate a franchise for the next five years. He noted the review of the agreement included himself as well as outside counsel which compared the old agreement to the new agreement. Old franchise agreement had provisions of a franchise fee with a zero dollar value however, the new agreement has a fee. It was inadvertently left out of the staff memo to Council.

Finance Director Nelson – reported on properties within the Brickyard Creek Sub Flood who in the past received a credit on their stormwater billing for an amount paid to the County in their property taxes. The County has discontinued its assessment of the tax and properties within zone are now being billed the full stormwater fee by the City. Councilmember Sandström – encouraged Council participation in the Envision Skagit 2060 program. He also noted that the Town of Concrete, received through the Association of Washington Cities an award for excellence in Economic Development. Sandström noted we should not be passed up by our neighbors and would like to see the City have a comprehensive direction for economic development. He also inquired about the tourism bureau.

City Supervisor/Attorney Berg noted it is on the agenda for next meeting.

Councilmember Lemley – reported on the upcoming Woodfest event in conjunction with the Tulip Festival. He noted they are still looking for vendors.

Councilmember Wagoner – questioned the current PUD project on Metcalf Street.

The meeting adjourned to executive session at 7:57 P.M. for the purpose of potential litigation for approximately 30 minutes with no decision anticipated.

The meeting reconvened at 8:22 P.M.

Councilmember Galbraith moved to adjourn. Seconded by Councilmember Lemley. Motion carried.

The meeting adjourned at 8:22 P.M.