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CITY OF SEDRO-WOOLLEY  
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Regular Meeting of the City Council  
October 14, 2009 – 7:00 P.M. – City Hall Council Chambers

The Meeting was called to order at 7:00 P.M.

ROLL CALL: Present: Mayor Mike Anderson, Councilmembers: Ted Meamber, Tony Splane, Tom Storrs, Pat Colgan, Hugh Galbraith, Rick Lemley and Dennis London.  
Staff: Recorder Brue, Finance Director Nelson, City Supervisor/Attorney Berg, Engineer Freiberger, Planner Moore, Fire Chief Klinger and Police Chief Wood.

Pledge of Allegiance

Consent Calendar

- Minutes from Previous Meeting
- Finance
- Claim Vouchers #67336 to #67461 in the amount of \$184,574.05
- Payroll Warrants #46171 in the amount of \$43.52 and #46172 to #46282 in the amount of \$232,497.61
- Contract – Eron Berg
- Contract – Jack Moore
- Contract – Patsy Nelson
- Contract – Prosecutor
- Street Closure Request – Halloween Kiddies Costume Parade – October 31, 2009
- Street Closure Request/Community Center Waiver – “Magic of Christmas” Parade & Breakfast with Santa – December 5<sup>th</sup> & December 12<sup>th</sup>, 2009
- Possible Contract Award – Snow Plows and Sander Box – Northend Truck Equip. Co. (*moved to New Business*)
- Interlocal Agreement with Skagit county for Library Services – 2009

Councilmember Splane requested item I – Possible Contract Award – Snow Plows and Sander Box – Northend Truck Equip. Co. be moved to new business.

Councilmember Storrs moved to approve the consent calendar Items A – J, minus I. Seconded by Councilmember Colgan. Motion carried (7-0).

Proclamation – United Way 2009

Mayor Anderson read a proclamation regarding the United Way Campaign in Skagit County proclaiming the months of September, October and November, 2009 as United Way Campaign Months in Sedro-Woolley. The proclamation encouraged everyone in the community to step forward with vigor and generosity by volunteering and contributing financially to the United Way.

Councilmember London questioned United Way's funding to Helping Hands Food Bank.

Special Recognition – Les Schwab for Flower Basket Watering

Mayor Anderson presented a Certificate of Appreciation to Jeff Blanton and Doug Gran of Pat Rimmer Les Schwab Tire Center for taking on the responsibility of the Flower Basket Watering. They received a round of applause from those in attendance.

Public Comment

No public comment received.

## **NEW BUSINESS**

### Riverfront Park Amphitheatre

City Supervisor/Attorney Berg reviewed the proposed ordinance for use of the Amphitheatre at Riverfront Park. Berg noted the Sedro-Woolley Rotary Club built the structure and the ordinance would establish a rental fee for its use. The rental fee would include the large shelter. He also reviewed the necessary set up fees which are on a per event basis and stated the ordinance also addresses the City's noise ordinance, security and facility monitor and special event permits. Berg noted this is a first read only.

Council discussion ensued to include method for determining fees, rental of large shelter with amphitheatre verbiage, noise ordinance, price comparison with Edgewater Park in Mount Vernon, inclusion of small shelter, banquet permits and special use permits, proper use of venue and Rotary intent on use and input on fee structure.

### Bid Award – 2009 Fire Engine

Fire Chief Klinger reported on the bid opening for the fire engine. He reviewed the bid results with the low bid from H & W Emergency Vehicle. He noted once tax is added, both bid totals were over the grant amount and the Fire Department will be working with the successful bidder through change orders to delete items to ensure the price does not exceed the USDA grant amount.

Councilmember Colgan moved to approve giving the bid to H&W Emergency Vehicle of Marysville in the amount of \$434,592.00. Seconded by Councilmember's Member and Splane.

Discussion ensued regarding bid amount vs. grant amount and proper wording for motion. Councilmember's Member and Splane withdrew their second, Councilmember Colgan withdrew his motion. Motion withdrawn.

Councilmember Colgan moved to approve the bid to H&W Emergency Vehicle of Marysville in an amount not to exceed \$450,000 including sales tax. Councilmember Splane seconded. Motion carried (7-0).

Possible Contract Award – Snow Plows and Sander Box – Northend Truck Equip. Co.  
*(moved from consent calendar at the request of Councilmember Splane).*

Councilmember Splane questioned the need for the purchase of two plows. He stated he believes the sander box is needed but that with WSDOT again doing the plowing of the highways through the City limits, the purchase of one plow should be adequate.

Engineer Freiberger noted staff had been directed to come up with a way to have additional equipment. The items were priced by unit so we could delete items if directed. Freiberger also reviewed the staffing plan to cross train staff from other departments for off-hour shifts.

City Supervisor/Attorney Berg reviewed the staffing plan for the use of equipment and noted the second one is for the Sewer department.

Mayor Anderson spoke of the support from the employees and also of unsolicited e-mails from citizens in support of the equipment purchase.

Discussion took place regarding future growth and the consensus that it is better to be pro active but to make sure the equipment will be adequate for the City's needs. Discussion was also held on equipment storage.

Councilmember Storrs moved to award a contract in the amount of \$47,012 to Northend Truck Equipment Co. for two (2) Boss Snow Plows and one (1) Monroe V Hopper Sander. Seconded by Councilmember Colgan.

Councilmember London questioned the bid process. Engineer Freiberger noted the purchase was done under the state contract and does not have to go out for separate bids.

Motion carried. (7-0)

## **COMMITTEE REPORTS AND REPORTS FROM OFFICERS**

### Hammer Heritage Square – Rules & Enforcement Issues

City Supervisor/Attorney Berg reported on behalf of the Public Safety Committee regarding their meeting held on concerns at Hammer Heritage Square. The committee met along with concerned citizens on the concerns at the Square. Concerns are regarding the kids hanging out at the gazebo and their conduct. Berg reviewed a list of items discussed and possible solutions which included increased security cameras, change in park hours, continued contact with the kids as well as many other ideas. He noted as a result of the meeting there has been some progress.

Councilmember Meamber commented on the meeting noting it was a good meeting with some good public input as well as input from police and believes the committee is on the right track for resolutions.

City Supervisor/Attorney Berg noted the move to link the security system at Hammer Heritage Square to City Hall. He also pointed out on a related note new security cameras within City Hall.

Police Chief Wood – reported on a recent incident which resulted in a close call for one of the officers. He also commented on Hammer Heritage Square and the quote “Build it and they will come”. The gazebo was built and they came, he said we don’t want to repeat it with the amphitheatre and expressed concern on the wording within the security section in the ordinance because of the potential of large crowds at certain events.

Fire Chief Klinger – reported he has not heard any more news on the new station; it is in an environmental review hold. Chief Klinger also announced the upcoming Boot to Burn Dance to be held on October 24, 2009 at the Community Center. Tickets are available.

Engineer Freiburger – updated Council on the projects throughout town. He stated the Metcalf Street project first phase was completed at noon today and the repair seems to be working. The next phase will be from Woodworth to State beginning October 19. He also reported on the Roundabout project with the final punch list and pavement markings to be completed. Freiburger announced the Roundabout Open House scheduled for November 5, 2009 from 10:30 – 11:30 at the Les Schwab parking lot. He also reported on the Fruitdale/McGargile Road project which is moving along well. He reported on advantages being taken with excavated material from the project and used on some other projects at the Sewer and Solid Waste sites. Both were done with the permitting from the Fruitdale/McGargile Road project.

City Supervisor/Attorney Berg – reported on the upcoming AWC regional meeting next week in Mount Vernon. He also stated work continues on the 2010 Budget with a preliminary balanced budget to be given to Council at the November 3, 2009 worksession. Berg reviewed the Council schedule regarding the Veteran’s Day holiday. The first regularly scheduled Council meeting will be held on Thursday, November 12, 2009 due to the holiday on Wednesday.

Finance Director Nelson – reported on notification from the State Auditors that they have mailed a copy of the audit reports to all Councilor’s. She also reported on the recent request for proposals for banking services with interviews to be scheduled beginning next week.

Councilmember Meamber questioned the cell phone utility tax. Finance Director Nelson noted the 2009 budget estimated an income from cell phone utility tax of approximately \$205,000 and we are close to that amount. Nelson noted the cell phone tax is designated to be used for the annual payments on City Hall as directed within the ordinance.

City Supervisor/Attorney Berg discussed the establishment within the 2010 budget a building capital maintenance fund that any excess funds would go into for future maintenance or upgrades.

Councilmember Meamber also reported the Christmas Parade scheduled for December 5, 2009 and questioned whether the work on Metcalf would be completed in time. He then addressed zoning discussions and questioned the Planning Commission members in the audience on their plan for presenting the zoning plan and recommendations to Council.

Planner Moore reported the Planning Commission is near a final draft to change the Municipal code and zoning map. A recommendation to Council will be forthcoming either at the December or January meeting.

Councilmember Splane – questioned the possibility of Sedro-Woolley’s library partnering with other local libraries. Mayor Anderson noted he has spoke with Mayors from Burlington and Mount Vernon and will continue to pursue. Discussion followed regarding library services and a County-wide system.

Councilmember Storrs – thanked the Public Works department for their work on Talcott Street.

Councilmember Colgan – commended the Fire Department on their response time for aid calls.

Councilmember Galbraith – stated he drives through the Round about a couple times per day and for the most part has not viewed any problems. He noted it seems to be serving its purpose with slowing traffic down and keeping the traffic flow moving.

Engineer Freiburger reviewed future plans of the Intersection which was built for the future. He also addressed the TIGER grant.

Councilmember London – reported on some traffic issues along Klinger St. with log trucks and school busses cutting through from F & S to Cook. London requested staff contact the School District bus garage.

The meeting was adjourned to Executive session at 8:17 P.M. for approximately 30 minutes for the purpose of litigation and personnel.

The meeting reconvened at 9:00 P.M.

Councilmember Colgan moved to adjourn. Seconded by Councilmember Galbraith. Motion carried (7-0).