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CITY OF SEDRO-WOOLLEY  
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Regular Meeting of the City Council  
August 26, 2009 – 7:00 P.M. – City Hall Council Chambers

The Meeting was called to order at 7:00 P.M.

ROLL CALL: Present: Mayor Mike Anderson, Councilmembers: Ted Meamber, Tony Splane, Thomas Storrs, Pat Colgan, Hugh Galbraith, Rick Lemley and Dennis London. Staff: Recorder Brue, Finance Director Nelson, City Supervisor/Attorney Berg, Engineer Freiburger, Planner Moore, Asst. Fire Chief Olson and Police Chief Wood.

Pledge of Allegiance

Mayor Anderson announced the addition of a Manual Warrant to the consent calendar.

Consent Calendar

- Minutes from Previous Meeting
- Finance
  - Claim Vouchers #67034 to 67143 in the amount of \$1,126,874.81
  - Payroll Warrants #45838 to #45948 in the amount of \$170,718.10
- Professional Services Contract – Carletti Architects, P.S. – Fire Station 2
- Street Closure Request – Founders Day – September 12, 2009
- Outside Sewer Connection – Washington Military Department Sedro-Woolley Field Maintenance Shop #3 – 2260 Thompson Dr.
- Grant Application Authorization
- Manual Warrant Request #67144 in the amount of \$1,000.00 (*added*)

Councilmember Colgan moved to approve the consent calendar. Seconded by Councilmember Splane. Motion carried (7-0).

Proclamation – Constitution Week

Mayor Anderson proclaimed on behalf of the Washington State Society Daughter of the American Revolution, the week September 17 – 23rd as Constitution Week.

Ray Melton Retirement

Mayor Anderson called upon Ray Melton, Street Department Foreman to congratulate him upon his retirement. The Mayor presented a plaque for his distinguished years of service from January 25, 1993 to August 31, 2009 with the City Street Department. Melton received a standing ovation and round of applause.

## Skagit County Solid Waste Presentation – Kevin Renz

Mayor Anderson introduced Kevin Renz, Skagit County Solid Waste Division Manager who presented an insightful power point presentation on the County's Solid Waste system. The presentation included current operations and equipment as well as proposed upgrades and system operations based on a 2007 study. Renz entertained questions from Council, Staff and audience members.

### Public Comment

Rick Judd – addressed the Council regarding previous requests for handicapped parking spaces in the downtown area.

City Supervisor/Attorney Berg noted that it has not been done because the plan is to resurface Metcalf Street and the spaces would be provided at that time.

## **PUBLIC HEARING**

### Interim Ordinance 1648-09 Revisions to Chapter 13.36 Stormwater Management & 13.40 Stormwater Maintenance

Engineer Freiburger reviewed background information and actions of Council at the last Council meeting regarding the adoption of Interim Ordinance #1648-09. He noted tonight is the required public hearing regarding the ordinance.

Mayor Anderson opened the Public Hearing at 8:08 P.M.

No public Comments received.

Mayor Anderson closed the Public Hearing at 8:08:30 P.M.

Councilmember Meamber moved to approve Resolution No. 808-09 A Resolution of the City Council of the City of Sedro-Woolley, Washington, Adopting Findings Supporting the Adoption of the 2005 Stormwater Manual for Western Washington and Related Standards as Amendments to SWMC Ch. 13.36 and Ch. 13.40, and Confirming Ordinance No. 1648-09. Seconded by Councilmember Storrs. Motion carried (7-0).

## **UNFINISHED BUSINESS**

### Solid Waste Rate Increase Proposal

City Supervisor/Attorney Berg reviewed the modifications made to the proposed Solid Waste Rate Increase as directed from input at the previous Council meeting. He addressed the base "fuel surcharge" as directed by Council. He stated he believes the listing of the base fuel surcharge is not the proper place for the fee because it has actually become part of the operational costs. Berg reviewed the increases of various can sizes

and increase to ratepayers as well as reviewed rates from nearby cities. Berg reviewed a discussion and comments received from a citizen regarding the rate structure based on actual weight.

Discussion ensued regarding alternative pick up schedules (bi-weekly).

Councilmember Galbraith moved to adopt Ordinance No. 1649-09 An Ordinance Increasing Rates for the Collection of Solid Waste. Seconded by Councilmember Lemley. Motion carried 6-1, (Councilmember Splane opposed).

#### Fire Apparatus Grant/Loan Package from USDA

City Supervisor/Berg reviewed the status of the Fire Apparatus Grant/Loan Package from USDA. He noted they are awaiting formal approval via a letter but all indications are that the City has been successful in obtaining the grant. Berg reviewed the proposed equipment, life expectancy of the vehicles and funding and repayment plan. He then reviewed the requested motions.

Council discussion ensued regarding emission requirements, affect on insurance rates, composition of water tanks, length of contract with North Cascades Gateway Center and mutual aid of ladder truck.

Councilmember Meamber moved to authorize the Mayor to sign the grant agreements for the grant/loan package offered by the USDA for the purchase of a new ladder truck and fire engine. Seconded by Councilmember Splane. Motion carried (7-0).

Councilmember Lemley moved to adopt Resolution No. 809-09 a loan resolution for the grant/loan package offered by the USDA for the purchase of a new ladder truck. Seconded by Councilmember Splane, Motion carried (7-0).

Councilmember London moved to adopt Resolution No. 810-09 a loan resolution for the grant/loan package offered by the USDA for the purchase of a new fire truck. Councilmember Splane seconded. Motion carried (7-0).

Councilmember Galbraith moved to authorize the fire chief to go to bid on a new ladder truck, fire engine and purchase equipment for both of those trucks. Seconded by Councilmember Splane. Motion carried (7-0).

### **NEW BUSINESS**

#### Purchasing Ordinance

City Supervisor/Attorney Berg reviewed background information on the City's purchasing ordinance and also addressed conflicts between the purchasing ordinance and Council's action to repeal SWMC 3.18 in January of this year which included the purchasing ordinance. Berg requested Council adopt to reinstate purchasing policy.

Councilmember Meamber moved to adopt Ordinance No. 1650-09, An Ordinance Establishing Purchasing Policies for the City of Sedro-Woolley. Councilmember Colgan seconded.

Discussion ensued regarding purchasing and bid limitations. Motion carried (7-0).

#### Annual Insurance – 2010

City Supervisor/Attorney Berg noted the attendance of Glenn Ash in the audience representing Wallace & Associates. Berg reviewed proposals from the insurance pools that fit the City of Sedro-Woolley's size. He noted the difficulty in getting an apples to apples bid and reviewed the current services from CIAW which has been outstanding. Berg also reviewed a request from Wallace & Associates to be the City's broker. CIAW has agreed to reduce their annual premium by the amount of the broker contract. Staff is recommending the use of broker for insurance services.

Discussion ensued regarding broker fees.

Councilmember Colgan moved to authorize the Mayor to accept the quote and sign any necessary documentation to retain CIAW for 2009-2010 insurance services. Councilmember Lemley seconded. Motion carried (7-0).

Councilmember Galbraith moved to authorize Mayor to sign agreement with Wallace & Associates as the City's insurance broker for 2009-2010. Councilmember Splane seconded. Motion carried (7-0).

Councilmember Lemley moved to authorize the City Supervisor to mail the attached letter to CIAW giving notice of the City's intent to withdraw from the pool on August 30, 2010. Seconded by Councilmember Colgan. Motion carried (7-0).

#### **COMMITTEE REPORTS AND REPORTS FROM OFFICERS**

Asst. Fire Chief Olson – thanked the Council for their action on the ladder truck and fire engine authorization. He reported on the Firefighters Association golf tournament held recently which netted approximately \$4000.00 to benefit the Burned Children's Recovery Foundation. He commended Volunteer Firefighters Missy and Dave Williams for a great job in heading the event. Olson also announced a public CPR class that has been scheduled for September 8<sup>th</sup>.

Engineer Freiberger – highlighted various projects within his status report. He noted the F & S Grade road project is 48 1/2 % complete as of end of July. The stage 3 work will begin September 9<sup>th</sup> which will include detours and traffic control. The final paving is anticipated for September 28<sup>th</sup> with marking to take place on October 28th. Freiberger reviewed the Fruitdale/McGargile project being 25% complete with a mid December completion date. He also discussed Stormwater grant opportunities and grant

applications for the SR20/Freight Mobility project as well as other grant applications through PWTF for lane widening from Reed to Township. Freiberger stated they are looking at an additional ERR purchase this year which will be an accelerated purchase for a roll off vehicle. He reviewed the preliminary pricing information which would allow the city to get a vehicle with the 2009 emissions requirements. The purchase can be done without impact by deferring the purchase of a container vehicle. Freiberger requested approval to move forward using the City of Tacoma's agreement.

Councilmember Colgan moved to authorize the City Engineer/Public Works Director to proceed with the purchase of a new roll off truck. Councilmember Splane seconded. Motion carried. (7-0).

City Supervisor/Attorney Berg – noted he placed in the Council packet the fiscal impact statement received from the Office of Financial Management regarding Initiative 1033. Berg also discussed the notification of new fees for 2010 from Skagit County Court and newer fees for the Auditor's office. Berg reviewed a request to the Finance Committee regarding a grant opportunity for archiving of historical document and city records.

Councilmember Meamber moved to authorize the City Supervisor to apply for a grant up to 10,000 for archiving. Seconded by Councilmember Splane. Motion carried (7-0).

Berg noted the above action was the 6<sup>th</sup> grant authorized tonight which shows that staff is busy seeking grant opportunities. He reported on energy grants and the Energy Retro-fit grant.

Finance Director Nelson – reported the Finance Department has completed the RFP for banking proposals and will be distributing them to the local banks with branches within Sedro-Woolley. She pointed out the 2010 Budget calendar placed at the Council seats. Nelson reported that the State Auditors are in their 2<sup>nd</sup> week of auditing. They have been concentrating on the Federal audit and the focus has been the USDA grant for City Hall. She also reminded Council of the entrance meeting scheduled for tomorrow at 11:00.

Mayor Anderson – reported on receipt of a letter from the Washington Finance Officers Association stating that Patsy Nelson has earned her "Professional Finance Officer Award" . It was noted that the award requires ongoing educational and professional excellence on the part of each individual.

Councilmember Splane – reported that the work on the Seagrave Fire Truck is almost complete.

Councilmember Storrs -- thanked City Supervisor/Attorney Berg, Police Chief Wood and Planner Moore for their resolve with a citizen complaint.

Councilmember Colgan – thanked Police Chief Wood for the patrol emphasis on State Street.

Councilmember Lemley – questioned the status of Carter Street. He also announced the upcoming Founder’s Day events scheduled for September 12 & 13, 2009.

City Supervisor/Attorney Berg – reported on a new Jake brake sign at top of hill and stated the officers have given out several tickets.

Councilmember Storrs – reported the lack of signage northbound on Highway 9 at Kallach Road as a result of the construction detour.

Councilmember Colgan moved to adjourn. Seconded by Councilmember Lemley. Motion carried (7-0).

The Meeting adjourned at 9:23P.M.