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CITY OF SEDRO-WOOLLEY  
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Regular Meeting of the City Council  
October 22, 2008 – 7:00 P.M. – City Hall Council Chambers

The Meeting was called to order at 7:00 P.M.

Pledge of Allegiance

ROLL CALL: Mayor Mike Anderson, Councilmembers: Ted Meamber, Tony Splane, Pat Colgan, Hugh Galbraith, Rick Lemley and Dennis London. Staff: Recorder Brue, Finance Director Nelson, City Supervisor/Attorney Berg, Engineer Freiburger (Late), Associate Planner Coleman (Late), Police Chief Wood and Asst. Fire Chief Olson.

Consent Calendar

- Minutes from Previous Meeting
- Finance
  - Claim Vouchers #64705 to #64851 in the amount of \$1,885,242.94
  - Payroll Warrants #43639 to #43743 in the amount of \$174,592.85
- Addendum to Lease Agreement – Granite Holdings, LLC
- Skagit County Interlocal Agreement for 2008 Library Services
- Resolution – Authorizing an Interfund Loan to replace Library Roof
- Resolution – Appointing Brian Stiles as Municipal Court Judge
- Resolution – Surplus
- Resolution – HRA VEBA
- Employment Contract Amendment – Police Chief Doug Wood
- Supplemental Agreement #6 David Evans & Assoc – Skagit Project
- Amendment #1 Professional Services Agreement Reichhardt & Ebe – Metcalf Project
- WSDOT Letter of Understanding #132 – SR9/Jameson Project
- Appointment of Ken Rosencrantz to Sedro-Woolley Housing Authority Board
- Final Acceptance – 2007 Crack Sealing Project

Councilmember Meamber moved to approve the consent calendar. Seconded by Councilmember Splane. Motion carried (6-0)

Public Comment

Thelma Trujillo – 933 Wicker Road, noted she has previously spoken at meetings but her name has been listed incorrectly. She addressed the Council regarding “Hope”, noting that she was encouraged with the Judge’s decision in the Deluxe issue. She spoke of her thanks for Annie Janicki in leading the battle against the issue and questioned how the committee will be selected for the consultant selection. She also presented Council with an

informational flyer assembled by her granddaughter regarding their feelings on the Deluxe issue as part of their homeschooling assignments.

## **UNFINISHED BUSINESS**

### Ordinance – Park and Recreation Advisory Board

City Supervisor/Attorney Berg briefly reviewed the ordinance for the Park and Recreation Advisory Board. He noted this is the second reading before the Council and reviewed the make up of the Advisory Board.

Councilmember London moved to adopt Ordinance No. 1620-08 An Ordinance Establishing a Park and Recreation Advisory Board.. Seconded by Councilmember Colgan. Motion carried (6-0).

Mayor Anderson noted the arrival of Engineer Freiburger and Associate Planner Coleman to the Staff bench.

### Purchasing Ordinance

City Supervisor/Attorney Berg reviewed the second reading of the proposed ordinance in order to update the City's purchasing policy.

Councilmember Meamber moved to adopt Ordinance No. 1621-08 An Ordinance Establishing Purchasing Policies for the City of Sedro-Woolley. Councilmember London seconded.

Councilmember Splane questioned who would be responsible for equipment specs when purchasing. Berg reviewed the procedure both currently and under the new ordinance using the new Vactor truck as an example. Engineer Freiburger detailed the procedure and selection for specs. Discussion was held regarding Council involvement in the specification process.

Motion carried (6-0).

## **NEW BUSINESS**

### ER&R Fund Expenditure

City Supervisor/Attorney Berg reviewed the request for the purchase of a used van for the Custodian who currently drives a hand me down sedan from the Police Department. The sedan is not sufficient for the equipment he needs to transport to various facilities for cleaning purposes. Berg noted the current vehicle would be surplus.

Engineer Freiburger discussed the purchase request for a vactor truck. He noted they have had demos on three different vehicles during the past week and believes it to be prudent to purchase the vehicle utilizing the state contract within the current budget year.

Discussion ensued as to the disposition of the old vactor truck, timing of the deferred purchases, anticipation of the addition of the Fire Department into the ER&R fund in 2009 and the janitorial position.

Councilmember London moved to purchase a new or demo model vactor truck in an amount not to exceed \$350,000 and to purchase a used van in an amount not to exceed \$7,500 with funding from the ER&R fund. Seconded by Councilmember Lemley.

Councilmember Meamber reported that the three person Council committee met for the purchase of the vactor truck which they discussed at length. He also spoke of the good work of the custodian and the necessity to provide the proper equipment in order to do the job.

Motion carried (5-1, Councilmember Galbraith opposed).

#### Extension of City Sewer to UGA Property

Associate Planner Coleman reviewed the request of Charles and Margaret Coultas to connect to the City Sewer. The property is located in the UGA on West Jones Road and the applicants have already submitted a notice of intent to commence the annexation process. He noted that Staff is reviewing whether other properties within the area should be considered for annexation as well. Coleman addressed the applicants concern of being able to connect to City sewer before the groundwater level rises and makes trenching more difficult. The City installed a sewer stub at the property line during the sewer main construction in 2005 but the property was not allowed to connect because of the sewer moratorium. Staff recommendation is to approve the request which has been reviewed by Public Works, the Wastewater Forman and Planning Staff.

Discussion ensued to include annexation, septic credit and precedence in other case by case situations.

Harold Coultas – 8947 Westerman Road, representing Charles and Margaret Coultas addressed the Council regarding the sewer connection.

Councilmember Meamber moved to approve the requested sewer connection outside of city limits to parcel P36660 subject to the property owner obtaining a certificate of sewer availability and signing a no-protest to annexation waiver prior to connection to the City sewer and subject to paying one and one-half the usual sewer rate until the property is annexed. Seconded by Councilmember Splane.

Councilmember Galbraith objected to the wording in the Staff memo regarding sewer extension within the UGA.

Motion carried (6-0).

## **COMMITTEE REPORTS AND REPORTS FROM OFFICERS**

Police Chief Wood – reported the Department has been extremely busy as a result of the recent bank robbery. He noted the great efforts of the citizens, Police Department and other law enforcement agencies and the quick response of all. He spoke of the great job of the 911 dispatch center.

Asst. Fire Chief Olson – noted the Department has been busy with a high call volume. He reported on the successful Fire Prevention Week complete with school visits both to classrooms and field trips tours to the Fire Department. Olson also reminded everyone of the upcoming Boots to Burn dance which benefits the Northwest Burn Foundation.

Engineer Freiburger – updated Council on sewer projects. He noted the McGargile CIPP project is going well but there are some outstanding issues with the Metcalf Sewer project. Recommendations will be presented in the near future as to the resolve on the Metcalf Project. Freiburger noted communication with business owners continues in connection with the Metcalf project. He requested a meeting of the Utility Committee be scheduled to discuss the Fruitdale Sewer Project.

City Attorney Berg – noted the donation from the tribe of a used school bus to be converted into a mobile command unit for use in flood and other incidents as needed. He reviewed the necessary improvements for vehicle conversion and requested Council consideration of acceptance of the donation.

Berg also reported on the format of the November 4 Council worksession stating the worksession will be on the Mayor's draft budget and there will be no packet prior to the worksession. All handouts will be given at the meeting with possible power point exhibits.

Councilmember Splane moved to accept a bus from the Upper Skagit Tribe for the Police and Fire Departments use. Seconded by Councilmember Galbraith.

Council discussion ensued regarding painting of the vehicle, cost and other upgrades. Motion carried (6-0).

Councilmember Lemley – gave a reminder for the upcoming Boots to Burn Fundraiser Auction and Dance.

Mayor Anderson – announced the Job Corps Spaghetti Feed to be held at the Community Center tomorrow night.

Councilmember Splane – congratulated whoever is cleaning up Brickyard Creek.

City Supervisor/Berg noted it was the Brickyard Creek Sub Flood Control zone.

Councilmember Lemley moved to adjourn. Seconded by Councilmember Splane. Motion carried.

The meeting adjourned at 7:55 P.M.

ATTEST:

APPROVED:

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