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CITY OF SEDRO-WOOLLEY  
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Regular Meeting of the City Council  
May 14, 2008 – 7:00 P.M. – City Hall Council Chambers

The Meeting was called to order at 7:00 P.M by Mayor Pro Tem Meamber in the absence of Mayor Anderson.

Pledge of Allegiance

ROLL CALL: Mayor Pro-Tem Meamber, Councilmembers: Tony Splane, Louis Requa, Pat Colgan, Hugh Galbraith, Rick Lemley and Dennis London. Staff: Finance Director Nelson, City Attorney/Supervisor Berg, Engineer Frieberger, Planner Moore, Police Lt. Tucker and Fire Chief Klinger.

Consent Calendar

- Minutes from Previous Meeting (Including May 6, 2008 Worksession)
- Finance
- Claim Vouchers #63303 to #63442 for \$750,896.65
- Payroll Warrants #42467 to #42568 for \$230,863.52
- Professional Services Agreement No. 2008-PS-03 – SCADA & Controls Engineering Inc.
- Professional Services Agreement – Reichhardt & Ebe Engineering Inc. – Metcalf Sanitary Sewer Project
- Professional Services Agreement – Reichhardt & Ebe Engineering Inc. – McGarigle CIPP Sewer Project
- WSDOT Letter of Understanding No. 127 – SR20/Sedro-Woolley Roundabouts
- Dept. of Homeland Security Grant – Equipment Recipient Agreement
- Rotary Rent Credit for Community Center

Councilmember Splane requested to go on record regarding Item F – WSDOT Letter of Understanding No. 127 – SR20/Sedro-Woolley Roundabouts. He stated while he realizes he has to vote for Item F he is opposed to having roundabouts on the highway.

Councilmember Colgan moved to accept the consent calendar Items A through H. Seconded by Councilmember Splane. Motion carried (6-0).

Public Comment

Beverly Demon – 621 State Street, addressed the Council regarding her concerns of Secret Harbor School’s plan for a home to be located on State Street. She indicated she was speaking on behalf of herself and other concerned citizens in the area noting it was a poor location.

City Attorney/Supervisor Berg stated Secret Harbor had made application and the application has just begun the review process. Berg noted it would require a Conditional Use Permit which provides for a public hearing and notification to neighbors within a 500 foot radius, as well as publication in the local paper and the hearing would be open to anyone wishing to attend.

Julian Pavisi – 519 Sapp Road, addressed the Council and provided kudos for a job well done to the street sweeper for a good job sweeping Sapp Road. He also commended Officer Miner for her quick response regarding a water runoff issue he recently had. Pavisi expressed concern of some trees on the North side of Sapp Road which he believes should be trimmed or removed and does not believe that the taxpayers should have to pay for it. He noted it should be the property owner's responsibility.

Dennis O'Neil – 109 Talcott St. questioned what a Conditional Use Permit means.

City Attorney/Supervisor Berg explained the process which looks at the impact on the neighborhood and the process which gives the public the ability to be directly involved with the permit and decision maker to develop conditions to make it possible within the zone.

O'Neil also addressed concerns of the partial paving of the west end of Talcott a couple of years ago. He noted it stopped just before his end of the street which now is filled with potholes and is in need of repair. He requested it be looked at to see what can be done.

## **APPEALS**

### Proposed Plat of Cascadia Estates – Appeal of Design Review Decision

Councilmember Requa recused himself due to a conflict of interest and left the Council bench.

Planner Moore reviewed background information regarding the appeal of the Design Review Committee's decision concerning the proposed plat of Cascadia Estates. The proposed plat is located in the vicinity of Cook and Trail Roads and is being appealed by the applicants, Bob Ruby and Vince Thomas of Granite Holdings, LLC. Moore indicated the appeal is based on condition H and the fact that the motion may not have been stated appropriately to be clearly understood.

Discussion ensued to include the addition of condition H which Moore pointed out the condition was not one that was recommended by staff but placed as a result of the Design Review Committee.

Discussion took place on the reasons for the larger garage apron, affect upon the design of the plat, no intent for parking nor no requirement for the apron to be a parking spot and minimum required spots.

Councilmember Splane moved to adopt Option C which states to modify the Design Review Committee decision to remove condition H and accept applicant's proposal of 24' garage depth with 10' apron depth in lieu of 24' garage aprons. Councilmember Colgan seconded.

Further discussion ensued regarding where on the design the parking would happen.

Dave McLaughlin – Skagit Surveyors & Engineers addressed the Council on behalf of the appellant. McLaughlin reviewed the parking within the design of the development and the placement of the houses. He also reviewed the no parking requirement within the alleys and the responsibility of the homeowners association for monitoring and control. McLaughlin pointed out that the appellant has agreed to all the conditions placed upon the plat with the exception of condition H which was imposed by the Design Review Committee.

Mayor Pro-Tem Meamber restated the motion. Motion carried (5-0).

Councilmember Requa rejoined the Council bench.

## **UNFINISHED BUSINESS**

### City Hall Update – Change Order 5

City Attorney/Supervisor Berg reported that there are still a few warranty issues on City Hall that are being resolved and should be complete by the Open House which is scheduled for May 28<sup>th</sup> from 4-7 P.M. with the Council meeting immediately following. He also reviewed the proposed change orders included in Change Order 5.

Councilmember Galbraith moved to authorize the Mayor to sign Change Order 5. Seconded by Councilmember Lemley. Motion carried (6-0).

City Attorney/Supervisor Berg then updated the Council regarding the evidence building noting that substantial completion is expected this week and reviewed the progress on the Parks building which should reach substantial completion within about 30 days.

### Comprehensive Solid Waste Management Plan

Mayor Pro Tem requested Council provide direction to the Mayor Anderson on the Comprehensive Solid Waste Management Plan so he is ready to vote.

Council discussion ensued to include open competitive process, to have designee question the need to hurry to adopt the plan, memorandum from Kevin Renz, more time for public process, following proper process, reference to Highway 9 recycle consistency, general policy goal regarding recycling excluded in the interlocal agreement, concerns regarding the rush to adopt, Cities opinions not being taken into consideration and growing pains with the formation of the board.

Councilmember Galbraith moved to direct the Mayor to vote no on any proposed changes. Seconded by Councilmember Splane. Motion carried (6-0).

City Attorney/Supervisor Berg questioned Council regarding compromise possibilities.

## **NEW BUSINESS**

### Signature Authority Ordinance for Contracts/Agreements

City Attorney/Supervisor Berg reviewed the proposed policy regarding signature authority for contracts. He noted the ordinance is to help identify who can sign what, in what dollar amount and with what approvals.

Discussion ensued to include auditor's acceptance of policy,

### S-W Bark Park and Off-Leash Area

Mayor Pro-Tem Meamber requested this item be tabled to the next Council meeting due to differing views with Mayor Anderson on the ordinance.

Councilmember Galbraith moved to table discussion of the SW Bark Park to the next meeting. Councilmember London seconded.

Councilmember Requa noted the Bark Park funding will be donated by Sedro-Woolley Rotary Club.

Councilmember London questioned the reading status should it be tabled.

Mayor Pro Tem restated the motion. Motion carried (6-0).

## **COMMITTEE REPORTS AND REPORTS FROM OFFICERS**

Lt. Tucker – announced the graduation of Officer Sorsdahl who graduated 1<sup>st</sup> in her class. She will begin her field training tomorrow and will be sworn in on May 28<sup>th</sup>. Tucker also spoke on communications with liquor control regarding situations in the downtown area. He also noted that Sedro-Woolley Police are participating in a state funded traffic emphasis throughout the County and Sedro-Woolley cars may be seen throughout the County during the summer months.

Councilmember Lemley questioned the lack of “Sedro-Woolley” being noted on the Police cars. Lt. Tucker noted that some of the cars had them but the stickers have faded over the years.

Engineer Frieberger – reported on the McGargile CIPP bid results coming in about 20% under the engineer's estimate. He also noted the SR/20 N. Skagit/F&S modeling reports

came back with a recommendation against the utilization of roundabouts and spoke on utilizing roundabouts on the Highway 9 area. He announced the County has signed the EDC grant and noted he is looking forward to the arrival of the new Assistant Engineer who will come on board Monday, May 19<sup>th</sup>.

City Attorney/Supervisor Berg – announced that he had attended the recent graduation of Officer Sorsdahl along with Police Chief Wood. He noted she was acknowledged with numerous accolades. On behalf of Chief Wood, Berg thanked the Council for their acceleration in the hiring process. He also gave accolades to Planner Jack Moore and Building Inspector Eric Potash for their cooperation and experience of flood plain requirements from the Department of Ecology.

Engineer Frieberger – noted the Waste Water Treatment Plant has once again received an Superior rating from the Department of Ecology.

Finance Director – announced the arrival of the State Auditors for their annual audit beginning June 1, 2008.

Councilmember Splane – commented on the trees on Sapp Road and wondered how one particular tree is even standing.

Councilmember Requa – questioned the amount of the grant from the County.

Councilmember Galbraith moved to adjourned. Seconded by Councilmember Splane. Motion carried.

The meeting adjourned at 8:48 P.M.