
CITY OF SEDRO-WOOLLEY

Regular Meeting of the City council
February 27, 2008 – 7:00 P.M. – Community Center

The Meeting was called to order at 7:00 P.M.

ROLL CALL: Mayor Mike Anderson, Councilmembers: Ted Meamber, Tony Splane, Pat Colgan, Hugh Galbraith, Rick Lemley and Dennis London. Staff: Finance Director Nelson, City Attorney/Supervisor Berg, Engineer Frieberger, Planner Moore and Police Chief Wood.

Consent Calendar

- Minutes from Previous Meeting
- Finance
 - Claim Vouchers #62688 to #62788 for \$149,639.27
 - Payroll Warrants #41975 to #42070 for \$168,032.28
- Award of Bid – Library Re-Roof
- Resolution – Delegating Authority to PW Director to Manage SR20 Sewer Project
- Request for Out of State Travel – Legal
- Request for Out of State Travel – Police
- Possible Surplus of Muffle Furnace from Wastewater Treatment

Councilmember Splane requested Item G – Possible Surplus of Muffle Furnace from Wastewater Treatment be removed from the consent calendar for further discussion.

Councilmember London moved to approve Items A-F on the consent calendar. Seconded by Councilmember Colgan. Motion carried (6-0).

Councilmember Splane expressed concern of the guarantee wording in the surplus of the Muffle Furnace and stated it should be sold “as is”.

Councilmember Splane moved to authorize the Mayor to declare the Muffle Furnace surplus and place it for sale on the AWC exchange website with a minimum bid of \$1,400 as is, no warranty. Councilmember Colgan seconded. Motion carried (6-0).

Special Recognition – Boy Scouts

Police Chief Wood introduced Zachary Farmer who is working towards his Eagle Scout award by building a picnic area behind the Police and Fire Departments and the New City Hall. Wood stated Farmer was in charge of coordinating work parties working weekends and in inclement weather to complete the project. Wood thanked Farmer for his work and presented him with a certificate of commendation.

Public Comment

None

PUBLIC HEARING

None

UNFINISHED BUSINESS

City Hall Update

City Attorney/Supervisor Berg reviewed the progress of City Hall and noted things are progressing and changing daily as we near closer to substantial completion and the move in date.

He reviewed proposed contracts with Guardian Security for alarm monitoring at the new building and a Change Order #2 with Dimensional Communications for adjustments in the phone and data system.

Berg also presented a brief report on the progress of the Police Evidence Storage and Parks project.

Councilmember Lemley moved to approve Change Order 2 with Dimensional Communications in an amount not to exceed \$8,200.00. Seconded by Councilmember London. Motion carried (6-0).

Councilmember Colgan moved to have a contract with Guardian Security. Councilmember Splane seconded. Motion carried (6-0).

NEW BUSINESS

Approval of Flag Pole Donation at Riverfront Park

City Attorney/Supervisor Berg reviewed a proposal by Carl Garrison for a flag pole to be installed at Riverfront Park in memory of Janice Garrison.

Discussion ensued to include types of poles and swapping of poles with an existing pole.

Councilmember Galbraith moved to accept the donation from Carl Garrison to switch the flag poles and placing a new one at the Riverfront Park Amphitheater. Councilmember London seconded. Motion carried (6-0).

2008 Budget Amendment #1

Finance Director Nelson reviewed the proposed Budget Amendment # 1 for 2008. She noted the proposed changes are results of the sale of City Hall, 2007 year end events, and receipt of an Early Learning Grant.

Councilmember Meamber moved to approve Ordinance #1606-08 An Ordinance Amending Ordinance No. 1591-07 entitled, "An Ordinance Adopting the Annual Budget for the City of Sedro-Woolley for the Fiscal Year Ending December 31, 2008." Seconded by Councilmember Lemley. Motion carried (6-0).

Hearing Examiner Ordinance

Planner Moore introduced consultant Jim Hanson who has been working with the planning staff to review and improve the City code. Moore reviewed background information and the proposed ordinance for establishing a hearing examiner and modifying the procedures in the development code. He noted this is a result of the City becoming a Code City.

Discussion ensued to include School District #101 being included in the ordinance, expense of a hearing examiner and additional staffing, cost borne by applicant and reduction in staff hours for processing.

Councilmember Galbraith moved to approve Ordinance No. 1607-08 An Ordinance Adding a New Chapter to Title 2 Establishing a Hearing Examiner; and Modifying the Procedures of the Development Code to Include a Hearing Examiner. Seconded by Councilmember Colgan. Motion carried (6-0).

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

Councilmember Meamber – noted a loose panel on one of the buildings at the golf course and thanked the Police Department for the removal of the graffiti on the backside of the museum.

Councilmember London – thanked the Street Department in the road maintenance done within the vicinity of his neighborhood.

Finance Director Nelson – requested to meet with the Finance committee immediately following the meeting.

City Attorney/Supervisor Berg – reported on the Municipalities meeting attended earlier in the day and noted Sedro-Woolley had a large contingency. He also reviewed the meeting agenda and outcome.

Mayor Anderson – acknowledged Carl Garrison in the audience and thanked him for his donation to the City.

Carl Garrison addressed the Council and reviewed the proposed location for the flag pole.

Engineer Frieiberger – highlighted items contained within his report provided to Council to include the SR20 Sewer Project, advertising of bids for the McGargile CIPP project, Metcalf sewer project, Fruitdale/McGargile Road Improvement project right-of-way appraisals, continued discussions with Brickyard Creek Sub-Flood zone, 2008 Public Works Trust Fund Loan documents, EDC Committee recommendations, “Safe Routes to Schools” meeting in preparation for grant application and Skagit County’s request of shared maintenance of the USGS stream gauges.

Police Chief Wood – commended Bob Park on the graffiti patrol and reported on a recent meeting with the downtown bar owners.

Councilmember Meamber – reported on a complaint from citizens regarding the cigarette butts being thrown on the sidewalks.

Wood noted that issue was addressed at the recent meeting with local bar owners.

Discussion ensued regarding graffiti around the New City Hall building.

Councilmember Meamber moved to adjourn. Seconded by Councilmember Splane. Motion carried (6-0).

The meeting adjourned at 7:53 P.M.