
CITY OF SEDRO-WOOLLEY

Regular Meeting of the City Council
December 12, 2007 – 7:00 P.M. – Community Center

The Meeting was called to order at 7:00 P.M.

ROLL CALL: Mayor Mike Anderson, Councilmembers: Ted Meamber, Tony Splane, Louis Requa, Pat Colgan, Rick Lemley and Dennis London. Staff: Clerk/Treasurer Nelson, City Attorney/Supervisor Berg, Engineer Freiberger, Planner Moore, Police Chief Wood and Fire Chief Klinger.

Consent Calendar

- Minutes from Previous Meeting
- Finance
 - Claim Vouchers 62075 to #62195 for \$576,409.92
 - Payroll Warrants #41498 to #41592 for \$239,620.21
- 2008 Council & Planning Commission Meeting Schedule (approval)
- Interlocal Agreements with Skagit County
 - i. Electronic Messaging
 - ii. Technical Support; and
 - iii. Spillman
- Ratification of Bid Award for Swissphone Pagers
- Resolution Surplusing City Vehicles (adoption)

Councilmember Colgan moved to approve the consent calendar. Seconded by Councilmember Meamber. Motion carried (6-0).

Swearing-In Ceremony – New Police Officer

Police Chief Wood introduced Heather Sorsdal as the newest reserve police officer. Wood noted Officer Sorsdal will be beginning the police academy January 7, 2008. Mayor Anderson then administered the Oath of Office to Officer Sorsdal.

Public Comment

Chuck Owen – 833 Waldron Street, addressed Council regarding the new Rite Aid building and vision screening of the Pharmacy's drive through.

Mayor Anderson noted staff is aware of his concern and they are working with Rite Aid to try to get taller trees.

Owen also addressed some derelict vehicles against a fence at this property.

PUBLIC HEARING

None

UNFINISHED BUSINESS

City Hall Update

City Attorney/Supervisor Berg reviewed progress on City Hall which includes moving of the PSE pole, interior painting and cement work for sidewalks. Berg noted the RFP is out for the new phone system and reviewed the schedule for bids and purchasing. Berg addressed FF&E (furniture, fixtures and equipment) and noted time is running short and reviewed the proposed procedure for staff to choose what might work within their individual offices within a specific budget which has already been included in the overall project. Councilmembers Colgan and Requa will serve as Council representatives for FF&E.

Discussion ensued on furniture vendors, use of state contract and furniture choices.

F&S Grade Road/Highway 20 Update

Engineer Freiburger noted a status report within Council packets on the F & S Grade Road/Highway 20 project. Freiburger requested Council authorize staff to negotiate with David Evans & Associates for continued work on the design of the SR20/F&S Grade Road/Skagit Industrial Park improvement project.

Discussion ensued regarding potential design and consultant selection.

Councilmember Requa moved to authorize staff to negotiate a supplemental agreement with D.E. & Associates for design phase services for the SR20/F&S Grade Road – Skagit Industrial Park. Seconded by Councilmember Colgan. Motion carried (6-0).

Schedule Annual Retreat

City Attorney/Supervisor Berg reviewed some upcoming events for Council and reviewed calendars in order to schedule a Council retreat.

The Council consensus was to schedule the Council retreat for Saturday, April 19, 2008.

NEW BUSINESS

2007 Budget Amendment

Clerk/Treasurer Nelson reviewed information and the request for budget amendment #5 to the 2007 budget.

Councilmember Meamber moved to approve Ordinance #1594-07 An Ordinance Amending Ordinance No. 1560-06 Entitled, "An Ordinance Adopting the Annual Budget for the City of Sedro-Woolley for the Fiscal Year Ending December 31, 2007". Councilmember Lemley seconded. Motion carried (6-0).

SR20 Sewer Project Bid Award

Engineer Freiberger reviewed information regarding the bid results of the SR20 Sewer Project. Freiberger noted the apparent low bidder; Trico Contracting Inc. of Burlington has submitted an affidavit declaring that they made a substantial error in their bid and request to be relieved of the responsibility to accept the contract. Freiberger recommended Council accept Trico's affidavit and to accept the second low bid from Strider Construction Inc.

Councilmember Meamber moved to relieve Trico Contracting Inc. of Burlington, WA of the responsibility to accept the contract award and return the bid guarantee without penalty. Seconded by Councilmember Splane. Motion carried (6-0).

Councilmember Meamber moved to award the Phase 2 SR20 Sewer System Improvements Project to Strider Construction Inc. of Bellingham, WA. in the amount of \$2,050,023.60. Councilmember Splane seconded. Motion carried (6-0).

Creation of Stormwater Operating Fund

Clerk/Treasurer Nelson reviewed the steps for creating an accounting fund for the Stormwater Operating fund. She noted this was as a result of the Council's decision to implement the stormwater utility fee.

Councilmember Lemley moved to approve Ordinance No. 1595-07 An Ordinance Creating the Stormwater Operating Fund for the City of Sedro-Woolley, Washington. Seconded by Councilmember London. Motion carried (6-0).

Park Fee Adjustments

City Attorney/Supervisor Berg reviewed a request for change in use fees regarding the Park facilities. Berg noted that the request has been reviewed by the Council Park Committee. He then reviewed the proposed changes.

Councilmember Lemley moved to accept Ordinance No. 1596-07 An Ordinance Amending SWMC 12.36 to Amend and Create Certain Use Fees for City Park Facilities with the correction of wording of Hammer Park gazebo to Hammer Heritage Square. Councilmember Colgan seconded. Motion carried (6-0).

Councilmember London requested a comparison of income at the end of the season to see the impact of the increase.

Councilmember Meamber noted any park reservation currently on the books will be honored at the price they have already paid. Clerk/Treasurer Nelson noted that Riverfront Park for the months of July and August are already booked up.

Resolution Regarding the Location of a New Branch Campus

City Attorney/Supervisor Berg reviewed a proposed resolution which would indicate the City's support for the concept of the University of Washington locating a branch campus at the Northern State Hospital site. Berg reviewed recent decisions in both the branch campus topic and a Veteran's clinic concept that have been recently rejected. He then reviewed the proposed resolution which requests Washington State Legislature to reconsider the North Cascades Gateway Center location.

Council discussion ensued to include previous student training site at Northern State,

Councilmember Meamber moved to adopt Resolution No. 761-07 A Resolution Indicating the City's Support for a Branch Campus near Sedro-Woolley. Seconded by Councilmember Splane.

Further Council discussion ensued to include County support of the Marysville site and support of internships with local businesses and industry.

Council consensus was to table the vote to the next Council meeting with City Attorney/Supervisor Berg to bring back an expanded version of the Resolution.

Employee Recognition Program

City Attorney/Supervisor Berg reviewed the request to create an employee recognition program and reviewed the concept of the program.

Councilmember Colgan moved to adopt Ordinance No. 1597-07 An Ordinance of the City of Sedro-Woolley Authorizing the Establishment of a Service Award Recognition Program for Employees. Councilmember Meamber seconded. Motion carried (6-0).

Snow & Ice Removal Policy

Engineer Freiburger reviewed the City's current Snow Removal Policy which was last updated in 2005. Freiburger noted prioritization is given to the downtown area. He also presented in draft form suggested updates to the policy and requested Council comment.

Discussion ensued regarding weekend servicing of the streets and providing a completed updated version to Council.

Freiburger pointed out to Council a commendation received for Ray Melton which has been placed in the back of the Council packets.

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

Fire Chief Klinger – announced to the Council the Fire Department is still in the running for a grant for a 75 foot Quinn.

Planner Moore – noted he is still soliciting for suggestions on the development regulation updates.

Engineer Freiberger – pointed out an updated memorandum on the status of various projects within the City. He also addressed the Skagit County Flood Control meeting recently attended and their request for the various agencies to participate in the support and maintenance of the gauging stations.

Discussion ensued to include location of gauges, monitoring of dams and recent vandalism.

Freiberger announced the verbal notification of a grant from the Department of Ecology in the amount of \$80,000 for the Solid Waste Division. He stated this is in addition to the previously awarded \$25,000 for Phase I of the food waste and recycling program. They are also hopeful for a Phase II grant in the amount of \$125,000.

He also spoke of a recent meeting with the Department of Ecology regarding the City's Stormwater Permit and some pending deadlines for reporting.

City Attorney/Supervisor Berg – reported on the meeting with residents of Burrows Lane.

Clerk/Treasurer Nelson – reminded Council of the upcoming New Council Workshop and the Annual AWC Legislative Conference.

Councilmembers London, Lemely, Colgan and Requa wished everyone a Happy Holiday season.

Councilmember Meamber updated Council regarding the Helping Hands Food Bank. He noted they gave out 587 containers of food for Thanksgiving and noted the same is expected to happen for the Christmas holiday. He also spoke of how thankful the Food Bank is for everything the City has helped with and wished everyone a Merry Christmas.

Mayor Anderson – read a letter that was received from the Chamber of Commerce to thank the City and staff for their participation with the Magic of Christmas parade. The letter gave special thanks to employees Shane Walley, Nathan Salsenia, Kevin Kesti, John Worline, Ray Melton and David Davidson as well as the Police Department and Jo Ann Lazon.

EXECUTIVE SESSION

The meeting adjourned to executive session at 8:40 P.M. for the purpose of real estate for approximately 30 minutes with a possible decision.

The meeting reconvened at 9:05 P.M.

Councilmember Lemley moved to accept the offer from PR Cubed LLC for the purchase of the old City Hall. Councilmember Meamber seconded. Motion carried (6-0).

Councilmember Lemley moved to adjourn. Councilmember Colgan seconded. Motion carried (6-0).

The meeting adjourned at 9:06 P.M.

ATTEST:

APPROVED:
