
CITY OF SEDRO-WOOLLEY

Regular Meeting of the City Council
November 28, 2007 – 7:00 P.M. – Community Center

The meeting was called to order at 7:00 P.M.

Pledge of Allegiance

ROLL CALL: Mayor Mike Anderson, Councilmembers: Ted Meamber, Tony Splane, Louis Requa, Pat Colgan, Rick Lemley and Dennis London. Staff: Clerk/Treasurer Nelson, Attorney/Supervisor Berg, Engineer Freiberger, Planner Moore, Police Chief Wood and Fire Chief Klinger.

Consent Calendar

- Minutes from Previous Meeting (including Joint Meeting with Planning Commission)
- Finance
 - Claim Vouchers #61961 to #62074 for \$132,912.05
 - Payroll Warrants #41400 to #41497 for \$156,484.98
- Contract – The Language Exchange Inc.
- Waldron Street Vacation Agreement
- Interlocal Agreement – State of Washington Dept. of General Administration for CIPP Sewer Rehabilitation Project for the McGargile Line (Township to Northern State)

Councilmember Meamber moved to approve the consent calendar. Seconded by Councilmember Colgan. Motion carried (6-0).

Swearing In of Newly Elected Officials

Mayor Anderson administered the Oath of Office to newly elected Councilmember-at-Large, Dennis London.

Public Comment

K.B. Johnson – 889 Carriage Court, addressed the Council on behalf of the Senior Center to announce an upcoming fundraiser on December 9, 2007. Johnson noted he was selected to be the master of ceremonies and encouraged everyone to come.

PUBLIC HEARINGS

Ordinance – Vacation of a Portion of Waldron Street

City Attorney/Supervisor Berg reviewed a request to vacate a portion of Waldron Street. Berg noted this is a city initiated request to vacate in order to construct a new City building on the location.

Mayor Anderson opened the public hearing at 7:05 P.M.

No public comment received.

Mayor Anderson closed the public hearing at 7:07:30 P.M.

Councilmember Lemley moved to adopt Ordinance #1590-07 An Ordinance of the City Council of the City of Sedro-Woolley Vacating a Portion of Waldron Street West of Metcalf and East of the BNSF Railway. Seconded by Councilmember Requa. Motion carried (6-0).

Ordinance – 2008 Budget (2nd Reading)

Clerk/Treasurer Nelson reviewed the proposed 2008 Budget ordinance. Nelson noted it is a balanced budget and in accordance with Council goals.

Mayor Anderson opened the public hearing at 7:08 P.M.

No public comment received.

Mayor Anderson closed the public hearing at 7:08:30 P.M.

Council discussion ensued on the recent changes in sales taxes and any impact to the City.

Councilmember London moved to approve Ordinance #1591-07 An Ordinance Adopting the Annual Budget for the City of Sedro-Woolley, Washington, for the Fiscal Year Ending December 31, 2008. Councilmember Requa seconded. Motion carried (6-0).

UNFINISHED BUSINESS

City Hall Update

City Attorney/Supervisor Berg provided a status report on the progress of the new City Hall. He noted they are beginning to move the PSE pole and reviewed a request for Change Order #3 which include MPR's previously approved by Council.

Councilmember Colgan moved to approve Change Order #3 in the amount of \$21,880.31. Seconded by Councilmember Lemley. Motion carried (6-0).

Mayor Anderson spoke of a recent meeting he attended regarding the movement of the PSE pole and stated he was impressed at how all the utilities and contractors were working together.

F&S Grade Road/Highway 20 Update (status unchanged)

Engineer Freiburger reported on an upcoming meeting with WSDOT in order to move the project forward. The City is also waiting on a response from the CERB board.

Proposed Revisions to SWMC 15.04, Updating to Currently Adopted State Codes (2nd Reading)

Planner Moore noted the subject is the second reading on the proposed revisions to SWMC 15.04. Moore questioned Council regarding existing code section 15.04.035 regarding relocating buildings and fees listed.

Discussion ensued regarding the logic behind the fees listed.

Moore reminded Council that the primary reason for the update was to bring the City ordinances to the most current version of the state's adopted codes from the 2003 codes to the 2006 codes implemented by the state for the next three years.

Councilmember Colgan moved to adopt Ordinance #1592-07 An Ordinance that revises the Sedro-Woolley Municipal Code Sections 1504.020, 1504.030 and 1504.035. Seconded by Councilmember Meamber. Motion carried (6-0).

NEW BUSINESS

Utility Rates/Fees (Discussion Only)

City Attorney/Supervisor Berg reviewed the staff memo regarding several topics for discussion regarding utility rates to include 1) Fuel surcharge, 2) Sewer connection charge and 3) Rate increase indexing. Berg noted the information had been presented to the utilities committee and they felt it better for the full Council to discuss together. He also addressed the topic of Public Trust Fund Loan payback to be discussed at the upcoming worksession scheduled for Tuesday, December 4, 2007. He noted all items are for discussion only.

Council discussion ensued regarding all three topics listed with items 2 and 3 to be discussed further at the worksession.

Councilmember Splane spoke against rate increase indexing and questioned which CPI index would be used.

K.B. Johnson – spoke regarding the CPI.

Council discussion continued to include payback of the Public Trust Fund Loan options and rate comparison of other cities.

New Police Evidence/City Off-Site Records Building (authorization to bid – plans will be at meeting)

City Attorney/Supervisor Berg stated the project is designed and ready to go to bid. The project has also received design approval from the Planning Commission with the building looking similar to the Sedro-Woolley Museum and Stiles Law Offices. He reviewed the interior design of the building and cautioned the Council regarding the cost of the structure.

Discussion ensued regarding use of the building and type of evidence to be stored.

Councilmember Lemley moved to pursue bids for the evidence room on Waldron. Seconded by Councilmember Meamber. Motion carried (6-0).

Ordinance – Proposed Amendment to SWMC 17.50.030 – Landscaping

Planner Moore reviewed the proposed amendment to SWMC 17.50.030 and noted the change is more of a housekeeping measure. He stated over the past year there have been areas in the code that are conflicted or unclear. The Planning Commission recommended the change to allow the administrative review procedure for landscaping plans to allow the Planning Director to review landscape plans.

Discussion ensued regarding public process and inconsistency of code.

Councilmember Colgan moved to approve Ordinance No. 1593-07 An Ordinance Amending SWMC 17.50.030 Regarding Landscaping. Seconded by Councilmember Lemley. Motion denied (3-0-3 Councilmember Requa, Meamber and Splane abstained).

Discussion ensued regarding abstaining versus a no vote and whether the vote officially failed or passed. The vote is believed to have failed but will be researched by City Attorney Berg.

Resolution – Small Works Roster & MRSC Joint Purchasing

City Attorney/Supervisor Berg reviewed background information regarding a proposed resolution regarding purchasing which will allow us to work directly with MRSC for the small works and consultant rosters.

Councilmember Colgan moved to approve Resolution No. 760-07 A Resolution of the City council of the City of Sedro-Woolley, Washington, on the Subjects of Establishing a

Small Works Roster Process to Award Public Works contracts and a Consulting Services Roster for Architectural, Engineering and Other Professional Services. Councilmember London seconded. Motion carried (6-0).

Skagit County Economic Development Grants

City Attorney/Supervisor Berg reviewed the availability of possible grants from Skagit County Economic Development Public Facilities Distressed/Rural County Sales and Use Tax fund. He noted staff is interested in submitting grant applications to request approximately \$500,000 for F&S/SR 20 and approximately \$500,000 for SR9/Jameson.

Discussion ensued regarding returning previous grant funds from the Polte Road and Hodgins Road projects, purpose of the grant, planned projects and the Jameson connection.

Councilmember London moved to authorize the Mayor to apply for grants consistent with the details above to authorize the Mayor to sign the attached interlocal agreements. Seconded by Councilmember Splane.

Discussion was held regarding the effect of West Nelson by a Jameson round-a-bout.

Motion carried (6-0).

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

Councilmember London – noted some activity going on at the Davis property.

Councilmember Lemley – announced the upcoming Christmas Tree Lighting and Parade to be held Saturday, December 1, 2007 at 5:00 P.M. Lemley questioned if Council planned to ride in the parade again this year. Plans were set in motion for Council to participate in the parade.

Councilmember Colgan – reported on the Community Thanksgiving Dinner and commended Mayor Anderson for his involvement as head dishwasher.

Councilmember Requa – questioned the City's snow removal policy.

Councilmember Meamber – noted the Lions club work at the Harry Osborne Park shelter and wanted to thank them for their work. He also requested reflectors be placed around the beautiful Christmas tree in town.

Mayor Anderson – also spoke of the upcoming parade and community Thanksgiving dinner. He noted the work of Snelson's and Rick Tingley and everyone else involved in erecting the community Christmas tree.

Clerk/Treasurer Nelson – pointed out the October financial reports in the back of Council packets and also reported on the third application for a commercial billing method for stormwater, which indicates that most commercial customers seem satisfied with the current billing method.

City Attorney/Supervisor Berg – discussed the 2008 Council Meeting schedule noting he would like to include a Council retreat. Berg requested Councilmember's bring their July calendars to the next worksession in order to schedule a date. Berg announced the upcoming Council/Department Staff Christmas party being hosted by Skagit County Commissioner Dillon on December 18, 2007 at 7:00 P.M.

Engineer Freiburger – noted a cost estimate and options for the Waldron Street issue and provided an updated project list for City-wide projects.

Fire Chief Klinger – noted current discussions regarding County ambulance services. Council will be kept informed as things progress.

Police Chief Wood – noted all Police officers are aware of the snow removal process. Wood indicated if the snow level reaches 2 inches and continues to snow the Street Department will be contacted. He also spoke of the pending move of offices for their remodel portion of the City Hall construction and requested patience by all.

A five minute break was taken by Council prior to moving into Executive Session.

EXECUTIVE SESSION

The meeting adjourned to Executive Session for the purpose of personnel for approximately 20 minutes with possible action at 8:40 P.M.

The meeting reconvened at 9:07 P.M.

Councilmember Meamber moved to approve an employment contract for Mr. Bill Chambers, for the City IT Manager. Councilmember Splane seconded. Motion carried (6-0).

Councilmember Lemley moved to adjourn. Seconded by Councilmember Colgan. Motion carried (6-0).

The meeting adjourned at 9:09 P.M.