
CITY OF SEDRO-WOOLLEY

Regular Meeting of the City Council
August 22, 2007 – 7:00 P.M. – Community Center

The Meeting was called to order at 7:00 P.M.

Pledge of Allegiance

Mayor Anderson gave a welcome to all in the audience, especially Boy Scout Troop 4079.

ROLL CALL: Mayor Mike Anderson, Councilmembers: Ted Meamber, Tony Splane, Pat Colgan, Hugh Galbraith, Rick Lemley and Dennis London. Staff: Clerk/Treasurer Nelson, City Supervisor/Attorney Berg, Planner Moore, Police Chief Wood and Fire Chief Klinger.

Consent Calendar

- Minutes from Previous Meeting (Including August 7, 2007 Worksession)
- Finance
 - Claim Voucher #61151 to #61294 for \$598,481.96 (Voided Warrant #61152)
 - Payroll Warrants #40797 to #40898 for \$156,737.53
- Waiver of Fees – Community Center – NAMI Skagit – Misc. Sept-Dec 2007 Dates
- Waiver of Fees – Community Center – Sedro-Woolley Little League – Sept. 10, 2007
- Street Closure Request – Founders Day – Sept. 8, 2007 and Riverfront Park – Sept. 9, 2007
- Agreement – Fire & EMS and Joint Operation of Facilities with Fire Dist. No. 8

Councilmember Meamber moved to accept the Consent Calendar. Councilmember Lemley seconded. Motion carried (6-0).

Proclamation – United Way

Mayor Anderson read a proclamation which proclaimed the months of September, October and November, 2007 United Way Campaign months in Sedro-Woolley. The Mayor and City Council encourage everyone in the community to step forward with vigor and generosity to help your fellow man by volunteering and contributing financially to the United Way.

Public Comment

Ginger Cutler – owner of Gen-X Signs and Banners, 530 W. State St. and Jolt'n Java, 532 W. State St., addressed the Council regarding City staff comments regarding their business and the difficulty they have been having with regulations. She encouraged Council to independently investigate her concerns.

Mayor Anderson requested Cutler make an appointment to meet with him to discuss their issues.

Attorney Berg requested a correction of Ordinance 1581-07 High School Parking Ordinance be added to the agenda.

Presentation by Skagit County Health Dept. RE: Medical Reserve Corps

- a. Proclamation – Skagit County Medical Reserve Corps Week, August 25-31, 2007

Peter Browning of the Skagit County Health Department spoke regarding some of the programs that the Health Department oversees and hi-lighted the role of the Skagit County Medical Reserve Corps in the event of a disaster.

Mayor Anderson read a proclamation, proclaiming the week of August 25 – 31, 2007 and the fourth week of June annually as Skagit County Medical Reserve Corps Week in honor of the many dedicated volunteers willing to help their friends and neighbors in Skagit County in time of need.

UNFINISHED BUSINESS

City Hall Update

Attorney Berg reviewed the progress of the City Hall. He noted the second floor framing is continuing and that current photos of the project are available for review at the City website.

Berg requested Council action on a proposed contract with PSE for design of the planned underground revision to the pole in front of the new facility and a proposed scope and agreement with Northwest Information Services, Inc. for telecommunications assessment and alternatives.

He also reviewed pending issues to include the PSE pole and telecommunications as well as the generator and the FF & E budget which is still pending further review and discussion. Berg also reviewed design changes to the front of the building with under grounding the PSE pole.

Discussion ensued regarding changes to the front of the building. Consensus is to stay with the existing design. Discussion also ensued regarding location of the flag pole with consensus being to have it located at the main entrance to the building.

Councilmember Meamber moved to authorize the Mayor to sign the proposed project design agreement with PSE. Seconded by Councilmember Lemley. Motion carried (6-0).

Councilmember Galbraith moved to authorize the Mayor to sign a City-standard professional services agreement with Northwest Information Services Inc., in an amount not to exceed \$15,000.00. Councilmember Meamber seconded. Motion carried (6-0).

Building Department Report on Bingham Park Office Remodel

Planner Moore reported on the Council's request for the Building Department to inspect the Bingham Park Building for structural stability. He noted the inspection was conducted and the main concern was the foundation system or lack thereof within the building.

Attorney Berg reviewed the objective of the Parks Department to be more visible to the public and discussed remodeling the building vs. a new building. Discussion ensued regarding the concept of a recreational aspect to the Parks Department, cost estimations and percentage of floor joists needing replacement.

Nathan Salsenia – 694 Brickyard Blvd., addressed the Council. He noted the Parks Department did get a preliminary cost estimate for a new pole building which came in around \$40 - \$50,000 for a basic shell.

Stan Pawolicz – Bennett St., volunteer of the Food Bank and stated the building was in sad shape and discouraged Council from trying to rebuild the structure.

Ordinance – Adoption of the “Optional Municipal Code”, RCW 35A (Non-charter Code City)

Attorney Berg stated this action is a step in the process for becoming a non-charter code city. He noted the resolution was published in the Courier Times and the 90 days have elapsed with no public comment being received.

Councilmember Meamber moved to adopt the classification of a non-charter code City Ordinance No. 1582-07. Councilmember London seconded. Motion carried (6-0).

Attorney Berg reviewed for the audience the benefits of being a non-charter code city.

NEW BUSINESS

Annual Comprehensive Plan Update – Adolf Bucko Rezone Request

Councilmember Meamber recused himself due to a conflict of interest and left the Council bench.

Associate Planner Coleman reviewed the annual comprehensive plan update and the rezone request by property owner, Adolf W. Bucko. The request is to rezone a total of five parcels of property. Three parcels (totaling 9.46 acres) from Residential 7 (R-7) to Mixed Commercial and the other two parcels (totaling 15.38 acres) from R-7 to Residential-15 (R-15).

Coleman reviewed the time line of events regarding the rezone request and noted a public hearing was held before the Planning Commission on July 17, 2007. The Planning Commission recommended that the City Council not approve the proposed land-use amendment by a vote of 4-0. Coleman reviewed the reasons for Staff's recommendation and basis for the Commission's decision.

Marek Bucko – representing property owner Adolph Bucko addressed the Council and questioned some of the reasons stated within the staff report to include access, impact of change, benefit of a retirement home, impact to Brickyard Creek and the intentions of development.

Discussion ensued regarding conditional use permits for a retirement home, allowable uses for certain zones and public notification process.

Mayor Anderson opened the meeting for public comment.

Mary Barstow – 200 Hawthorne St., noted there are too many unknown's with what can possibly be developed. She stated she would not be opposed to a retirement center but does not welcome some of the other possible uses.

Ray Nelson – 632 Cook Road, noted his neutral status on any development but addressed the use of the right-of-way.

Patrick Moran – 588 Cook Road, addressed Council regarding the right-of-way and also expressed concern of another development like Klinger Estates. He stated he believes it to be an excellent spot for a City Park.

Marek Bucko – again to the podium spoke regarding Mr. Nelson's comments and confirmed that Mr. Nelson does mow the right of way strip along the subject property.

Dean Barstow – 200 Hawthorne St., questioned what type of contingency is planned for F & S Grade Road with all the proposed development. He also expressed concern for safety and traffic control.

Mayor Anderson closed the meeting to public comment.

Council discussion ensued to include existing development options for the R-7 zone and possible conditional use permit process for development.

Councilmember Galbraith moved to affirm the recommendation of the Planning Commission and deny the proposed 2007 Amendments to the Land-Use Map Comprehensive Plan which consists of one site specific Land-Use Map amendment. Seconded by Councilmember Lemley. Motion carried (5-0, Councilmember Meamber recused).

Councilmember Meamber returned to the Council bench at this time.

F&S Grade Road Alignment (Interlocal with the City of Anacortes & Scope/Task Order with Reichhart & Ebe for Construction Management Services)

Attorney Berg reviewed the F & S Grade Road Alignment project citing the length of time of the overall project and the changes within the area during that time. He addressed grants, grant extensions and the funding deadline. Berg also reviewed a meeting with WSDOT regarding the project area and a potential solution suggested by WSDOT which included a double round-a-bout. Berg presented Council with three options: 1) Give back the money 2) Build what has been designed or 3) Request more time to investigate the double round-a-bout.

Discussion ensued to include feasibility of a round-a-bout, intention of the original grant, time frame, options and choices, best use of traffic impact fees and the interlocal agreement with Anacortes.

Councilmember London moved to authorize the Mayor to sign the interlocal agreement with the City of Anacortes. Seconded by Councilmember Meamber. Motion carried (6-0).

Councilmember London moved to authorize the additional scope and task order with Reichhardt & Ebe Engineering, Inc. to provide construction management services for this project. Councilmember Colgan seconded. Motion carried (6-0).

Council consensus is to proceed with Option 3 to request more time to investigate the double round-a-bout.

Hwy 20 Sewer Improvement Bid Package

Attorney Berg reviewed information for the bid process for the Highway 20 Sewer Improvements. He discussed some pending revisions from the electrical engineer and noted significant changes in the vicinity of Holtcamp Road. The City is anticipating going to bid in September with an award date in November.

Councilmember Meamber moved to authorize the Highway 20 sewer project to go to bid. Councilmember Galbraith seconded. Motion carried (6-0).

Resolution – Authorizing Sedro-Woolley School District to use a portion of Nelson Street Right-of-Way to construct a fence

Attorney Berg reviewed the follow up request from the School District to utilize a portion of the City right-of-way in order to construct a fence on Nelson Street as discussed at previous meetings in conjunction with the parking permit ordinance.

Councilmember Galbraith moved to approve Resolution No. 754-07 A Resolution of the City Council of the City of Sedro-Woolley Authorizing the Sedro-Woolley School District to Utilize a Portion of the City Right-of-Way. Seconded by Councilmember Lemley seconded. Motion carried (6-0).

Resolution – Declaring certain property as surplus and authorizing its disposition

Councilmember Splane moved to approve Resolution No. 755-07 A Resolution of the City of Sedro-Woolley Declaring Certain Property as Surplus and Authorizing its Disposition. Seconded by Councilmember Colgan. Motion carried (6-0).

Amending Ordinance #1581-07 Residential Parking Permit Zones

Attorney Berg noted the amended Ordinance corrects an error which more area was included in the original ordinance than should have been included. Specifically the area on Third Street that is in front and adjacent to the school property.

Councilmember Lemley moved to accept Ordinance No. 1583-07 An Ordinance Amending Ordinance 1581-07 Regarding Permit Parking Zones. Councilmember Splane seconded. Motion carried (6-0).

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

Police Chief Wood – reported they are preparing to move within their building for the City Hall construction. He noted several of the Police Staff will be moving to the Fire Department and things will become very tight.

Fire Chief Klinger – announced the resignation of Fireman Derrick Youngquist. He noted because of the previous vacancy of Mike Ellis and Youngquist's resignation they will be hiring two firemen. The positions will be filled with provisional employees in order to give review time and until the process is finished.

Attorney Berg – reminded Council of the upcoming September 4th worksession beginning at 5:00 P.M. He also reported the Senior Center roof project will start next week. He requested Council approve an out of state travel request for Debbie Allen of the Sewer

Department for training on security of Sewer plants in New Orleans. Berg stated the training is being paid for by grant dollars.

Councilmember Colgan moved to authorize Debbie Allen to go to New Orleans. Seconded by Councilmember Galbraith. Motion carried (6-0).

Berg thanked the Councilmembers who attended the Wednesday night session regarding the University of Washington Campus North.

Clerk/Treasurer Nelson – announced the arrival of the State Auditors for the 2006 audit. She pointed out invitations to each Councilmember to the entrance conference. She also noted the Stormwater utility accounts are currently being set up in time for the next billing and letters have been sent to all commercial, industrial and public use customer informing them of their options for billing.

Councilmember Lemley – thanks the Street Department for repairing Warner Street.

Councilmember Colgan – thanked the Police Department for the placement of the radar sign on State Street.

Councilmember Meamber – questioned the status of the Harry Osborne Park.

Nathan Salsenia noted the project was being done by the Lions Club and they ran into some funding issues.

Mayor Anderson thanked Chief Klinger for his cooperation with the Police Department in solving the temporary space issues at the Public Safety Building.

EXECUTIVE SESSION

The meeting adjourned to Executive Session at 9:35 P.M. for the purpose of personnel, litigation and real estate with a possible decision for approximately 30 minutes.

The meeting reconvened at 10:00 P.M.

Councilmember Galbraith moved to adjourn. Seconded by Councilmember Lemley. Motion carried.

The meeting adjourned at 10:01 P.M.