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CITY OF SEDRO-WOOLLEY  
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Regular Meeting of the City Council  
December 10, 2003 – 7:00 P.M. – Community Center

The Meeting was called to order at 7:00 P.M.

Pledge of Allegiance

**ROLL CALL**

Present: Mayor Dillon, Councilmembers: Meamber, Splane, Storrs, Lemley, Galbraith and Anderson. Staff: City Attorney Hayden, Clerk/Treasurer Nelson, Engineer Blair, Planner Hallberg, Police Chief Cooper and Fire Chief Klinger (Late).

**Consent Calendar**

- Minutes from Previous Meeting
- Finance
- Claim Vouchers #50162 to #50265 for \$312,452.15
- Payroll Warrants #32373 to #32462 for \$174,214.64
- Waiver of Fees – Community Center
- Contract – Humane Society

Councilmember Storrs moved to adopt the consent calendar items A through D. Seconded by Councilmember Splane. Motion carried.

**Public Comment**

None

**PUBLIC HEARINGS**

2003 Budget Amendment

Clerk/Treasurer Nelson reviewed the budget amendments. She stated many items within the budget amendments are items the Council has already approved which includes Skagit County Port Grants for the Trolley and Signage Projects, the Manufactured Home purchase at Riverfront Park, purchase of Cook Road property, the purchase of the bucket truck and the land for the Solid Waste Department. Volunteer Salary's for the Fire Department and Engineering Fees are also included.

Mayor Dillon opened the public hearing at 7:05 P.M.

Mayor Dillon closed the public hearing at 7:06 P.M.

Councilmember Storrs moved to adopt Ordinance #1460-03 An Ordinance Amending Ordinance No. 1435-02, “An Ordinance Adopting the Annual Budget for the City of Sedro-Woolley, Washington, for the Fiscal Year Ending December 31, 2003”. Councilmember Meamber seconded.

Roll Call Vote: Councilmember Meamber – Yes, Splane – Yes, Storrs – Yes, Galbraith – Yes, Lemley – Yes and Anderson – Yes. Motion carried.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

### Application of Final Approval of Phase II, Sauk Mountain View Estates, South

Attorney Hayden reviewed the project history and noted that all the common elements of the project will need to be completed at the end of Phase II for both North and South. He also reviewed the phasing agreements.

Planner Hallberg reviewed in detail the specifics of the project and reviewed a map of all phases of the development.

John Lange – 839 Fruitdale Road, owner and developer of Phase II Sauk Mountain View Estates, South addressed the Council, requesting approval for 24 lots. Lange noted that bonds are in place for much of the development that was completed in Phase I and bonds will be put into place before Phase II can be recorded. Lange stated it is a very standard development and encouraged Council to approve the application for the final approval.

Council discussion took place to include the comfort level of staff with the plat meeting the City standards and the possession of as built drawings.

Engineer Blair noted that the City has been working with the developer to meet all standards and is comfortable with the plat. As-builts are being provided by the developers’ engineer.

Ron Jepson – 222 Grand Ave, Bellingham, Engineer for Mr. Lange, noted that the as-builts have been requested as a condition prior to recording. He also noted the road has been paved and the necessary field work has been conducted with the as-builts to follow the first part of next week.

Councilmember Anderson questioned why the developer wants to do the bonding instead of waiting until everything is completed.

Lange noted that the code allows them to bond for the improvements that are not completed and this process is more of a marketing strategy.

Attorney Hayden noted that it is in the City's best interest for the improvements to be bonded and completed at a later date during better weather conditions. If the City requires completion prior to recording then construction would be done during inclement weather conditions.

Councilmember Anderson moved to adopt Resolution No. 683-03 A Resolution Granting Final Approval To Sauk Mountain View Estates South – Phase Two Planned Residential Development (PRD) Application No. 165. Councilmember Storrs seconded. Motion carried.

#### Contract – Boulder Park Incorporated for Biosolid Disposal

Debbie Allen, Sewer Department Foreman addressed the Council to review the contract renewal for biosolids disposal. She noted that the City has in the past contracted with Boulder Park for the services of biosolid disposal and she recommends the new contract be approved.

Councilmember Splane questioned the price of the contract in comparison with the old contract.

Allen noted that the price is higher but that there is a rebate clause in the contract. She estimated the contact difference is approximately \$2.00 per ton but with the rebate it come out a wash. She also noted the contract is for Class B Biosolids and they are looking into making Class A Biosolids in the future which will benefit the City.

Councilmember Lemley moved to authorize the Mayor to enter into a contract with Boulder Park Incorporated to deal with the City of Sedro-Woolley's biosolid disposal. Seconded by Councilmember Splane. Motion carried.

#### Award of Bid/Contract – WWTP Shop/Garage

Debbie Allen, Sewer Department Foreman noted the maintenance shop in the lower portion of the Wastewater Treatment Plant was removed, the area was filled and they are requesting a new shop be built on the upper level. She stated it would hold equipment and would have 8 bays for vehicles and a bay for a maintenance area. She noted that 12 requests for bid were sent out with 3 bids returned for consideration. Allen requested Council award the bid to the low bidder which meets all specifications. She also noted that the bid is only for the building and cement slab and there will be interior work to be bid in the future.

Council questions were addressed regarding the cement slab, reinforcement and the cost of electrical and plumbing.

Councilmember Storrs moved to award the bid to Spane Building Inc., for the construction of the Wastewater Treatment Plant shop/garage in the amount of \$101,229.00 including tax. Councilmember Lemley seconded. Motion carried.

#### City Agent for FEMA Funding

Mayor Dillon introduced a proposed resolution to designate Rick Blair as the authorized representative for the purpose of obtaining federal disaster funding.

Engineer Blair noted this is a formal process requirement by FEMA and we are following their direction.

Councilmember Storrs moved to adopt Resolution No. 684-03 A Resolution of the City of Sedro-Woolley, Washington Designating an Applicant Agent and Alternate Agent for the Purpose of Obtaining Federal Disaster Funding. Seconded by Councilmember Splane. Motion Carried.

#### Appointment – Municipal Court Judge

Mayor Dillon noted the appointment of Judge Stiles is up and requested Council approve the reappointment of Judge Stiles for another term by approving the proposed resolution.

Councilmember Meamber moved to adopt Resolution No. 685-03 A Resolution Appointing Brian Stiles as Judge for Sedro-Woolley Municipal Court. Councilmember Lemley seconded. Motion carried.

#### Interfund Loan

Clerk/Treasurer Nelson noted the Council approve the purchase of additional land on Third Street to expand the Solid Waste Department. She stated there was not sufficient funds in the fund to purchase, so a loan from the Equipment Replacement Fund was in order and official documentation is necessary to formalize the loan.

Councilmember Anderson moved to adopt Resolution No. 686-03 A Resolution of the City Council of the City of Sedro-Woolley Authorizing An Interfund Loan from the Equipment Replacement Fund to the Solid Waste Fund, and Providing for Repayment Thereof. Councilmember Galbraith seconded. Motion carried.

#### Elect Mayor Pro-Tem

Mayor Dillon noted it was time to elect a new Mayor Pro-Tem for the year 2004.

Councilmember Meamber moved to elect Tom Storrs for Mayor Pro-Tem for the year 2004. Seconded by Councilmember Lemley. Motion carried.

## **COMMITTEE REPORTS AND REPORTS FROM OFFICERS**

Mayor Dillon – reported on a dinner she attended for the closeout of the Williams Pipeline project by Snelson Companies, Inc. She noted the project was an accident free project which was commendable due to the environment they were working in. This is a great feat for the company. It was also noted the job was completed on time and under budget. Dillon also reported on a recent Hero's Breakfast in which two of our volunteer firefighters were honored (Gerald Chandler and Josh Carpenter). They are to be commended and the City should be extremely proud of these individuals.

Councilmember Meamber – noted the new blacktopping on the roads to the Veterans Memorial in the Cemetery. He also commented on the wonderful Tree Lighting Festival. Meamber questioned the new approved development with regards to houses on or near the pipeline and requested development on or near pipelines be a topic for a future worksession. Meamber wished everyone a Merry Christmas.

Councilmember Storrs – concurred with Councilmember Meamber on the wonderful downtown for the holidays. He congratulated everyone on the work that they put in. He also noted the completion of the street paving and what a glorious job it turned out to be. Storrs noted a pothole along Walley Street.

Engineer Blair noted that all the streets were completed except for McLean Drive which will be done under the same contract at the beginning of the year.

Councilmember Lemley – stated he was looking forward to seeing everyone at the Oath of Office gathering on Tuesday, December 16, 2003 and wished everyone a Happy Holiday season.

Councilmember Anderson – questioned the buildings that have lights on but are not lit. He also brought up a recent meeting he attended put on by WSDOT regarding State Highway speed limits.

Engineer Blair reviewed the study presented by the State regarding speed limits. He noted that west side out by the Convalescent Center the speed limit will change from 50 to 45 M.P.H. and on the south end of town out by Highway 9 the speed limit will change from 50 to 40 M.P.H. up to the Nelson Street intersection.

Fire Chief Klinger – announced the Santa Breakfast on Saturday and encouraged everyone to attend.

Mayor Dillon noted that the breakfast was not going to take place because of lack of anyone to organize it, she explained the situation to City Staff and they graciously offered to see that the breakfast took place.

Engineer Blair – referred to a handout in the Council packet for information to Council regarding bringing Fiber to Sedro-Woolley with some discussion held.

Clerk/Treasurer Nelson – announced the State Auditors are still visiting and plan to be completed by Friday, December 19. She noted they will be contacting Councilmembers for their attendance at the exit interview.

Mayor Dillon wished everyone a Merry Christmas and Happy New Year.

Councilmember Lemley moved to adjourn. Seconded by Councilmember Anderson.  
Motion carried.

The meeting adjourned at 8:00 P.M.