
CITY OF SEDRO-WOOLLEY

Regular Meeting of the City Council
October 8, 2003 – 7:00 P.M. – Community Center

The Meeting was called to order at 7:00 P.M.

Pledge of Allegiance

ROLL CALL

Present: Mayor Dillon, Councilmembers Meamber, Splane, Storrs, Lemley and Anderson. Staff: City Attorney Hayden, Clerk/Treasurer Nelson, Planner Hallberg, Engineer Blair, Police Chief Cooper and Fire Chief Klinger.

Mayor Dillon requested the addition of three items to the consent calendar: Request for Out of State Travel and two Waiver of Fees – Community Center.

Consent Calendar

- Minutes from Previous Meeting
- Finance
 - Claim Vouchers #49694 to #49783 for \$153,344.96 (Voided Warrant #49722)
 - Payroll Warrants #31990 to #32101 for \$124,104.98 (Voided Warrants #32051 – 32063 & #32083 – 32086)
- Waiver of Fees – Community Center
- Small Works Roster – Public Works Agreement – Northwest Brush Mowing, Inc.
- Request for Out of State Travel – Fire Department
- Waiver of Fees – Community Center
- Waiver of Fees – Community Center

Councilmember Storrs moved to approve the consent calendar Items A through G. Councilmember Lemley seconded. Motion carried.

Presentation – Downtown Revitalization

Pat Huggins, 1011 Alderwood Ln, and K.B. Johnson, 889 Carriage Court, representing the Sedro-Woolley Trolley Park Action Committee, a sub-committee of the Downtown Revitalization Committee addressed the Council. They reviewed the goals of the project. Huggins presented a conceptual rendition of the trolley park by artist J. Craig Thorpe. Huggins reviewed the drawing and pointed out several aspects of the park and rail system. He also updated the Council on the progress and future plans of the committee and the feasibility study which is in its final stages.

John Lee – 1502 Hoehn Rd., representing the Downtown Revitalization Committee, reviewed the signage grant and proposal for the City. Lee stated the committee is applying for another grant through the Port authority to enable Phase II to be completed.

Presentation – Skagit County Humane Society

Sandy Nelson – Director of Skagit Valley Humane Society, 18911 Kelleher Rd., Burlington, addressed the issue of fees for the Humane Society of Sedro-Woolley Citizens. Nelson presented the history and pricing of the Humane Society. She encouraged the City to work together with the Humane Society.

Public Comment

None

PUBLIC HEARINGS

None

OLD BUSINESS

None

NEW BUSINESS

Industrial Zone Development Regulations

Planner Hallberg reviewed the proposed changes to the Industrial and Business Park Zoning as part of the 2004 annual update to the Comprehensive Plan and Development Regulations. She noted the Planning Commission recommends approval of the proposed changes.

Hallberg addressed the “approved site plan process” and presented verbal examples. She noted this would put all conditions into one agreement to be recorded with the County Auditor.

Council discussion was held on setbacks, fencing and timing of changes.

Councilmember Storrs moved to approve the version enclosed of the SWMC 17.28 Industrial and Business Park Zone, with the inclusion of 17.28.060. Seconded by Councilmember Meamber. Motion carried.

Ordinance – Cemetery Fees

Mayor Dillon presented the proposed Ordinance for increasing cemetery rates and fees.

Councilmember Lemley addressed the proposed increases and noted that it has been five years since Sedro-Woolley raised rates and fees at the Cemetery. He also stated the fees are still lower than most Cities.

Discussion on the Saturday and Holiday rates ensued.

The ordinance will be brought back at the next meeting for official vote.

Contract – SMR Architects

Mayor Dillon introduced the proposed contract with SMR Architects to conduct a definitive survey of the existing City Hall building at 720 Murdock. The survey would be to determine whether it is feasible to restore or renovate the building and to determine the cost. She noted they propose to conduct the survey in phases, to avoid doing more work than necessary.

Engineer Blair noted their rates are very reasonable.

Mayor Dillon noted that they are currently doing work in Anacortes and Bellingham and have previously done work on building restoration in Seattle at Pioneer Square.

Councilmember Storrs moved to enter into a contract with SMR Architects for a maximum cost of \$4,800.00 for survey of the City Hall building to determine the feasibility of renovation. Councilmember Lemley seconded. Motion carried.

Contract – Leonard, Boudinot & Skodje, Inc.

Engineer Blair reviewed the proposal for a contract with Leonard, Boudinot & Skodje, Inc. for setting up city-wide monumentation and aerial targets which is required prior to the photogrammetry work scheduled.

Councilmember Anderson moved to sign a contract with Leonard, Boudinot & Skodje, Inc. for an amount not to exceed \$22,800.00. Councilmember Splane seconded. Motion carried.

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

Fire Chief Klinger – gave another reminder on the upcoming Boot to Burn Dinner, Dance and Auction. Tickets are available.

Clerk/Treasurer Nelson – addressed the Budget Worksession schedule placed at each Councilmembers seat.

Planner Hallberg – passed out information on the Koozer application to expand the City's Urban Growth Area. Hallberg presented an update on the application. She also reported on a vacancy on the Parks Advisory Committee.

Councilmember Lemley – questioned when Talcott Street will be completed.

Councilmember Anderson – commented that Hodgin Lane is becoming unsightful with debris. He also questioned the status of the sewer work on Highway 20.

Engineer Blair answered with a progress report on the sewer work.

Councilmember Meamber – questioned the status of the intersection at F & S Grade Road and Skagit Corporation.

Engineer Blair noted the project is moving forward. They are currently working on some issues with an adjacent land owner and the DOT. The hope is to combine the project with an upcoming DOT project.

Mayor Dillon – commented that she was in need of something being taken care of and Jeff Moody stepped up and took care of it even though it was beyond his normal duties. She thanked Jeff for going above and beyond the call of duty and wanted the Council to know of his assistance.

EXECUTIVE SESSION

The meeting adjourned to Executive Session for the purpose of land acquisition and personnel at 8:02 P.M. with a possible decision on one of the issues.

The meeting reconvened at 8:53 P.M.

Councilmember Lemley moved to issue a check to First American Title in the amount of \$1,000.00 for land acquisition. Seconded by Councilmember Storrs. Motion carried.

Councilmember Splane moved to adjourn. Councilmember Lemley seconded. Motion carried.

The meeting adjourned at 8: 54 P.M.

ATTEST:

APPROVED:
