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CITY OF SEDRO-WOOLLEY  
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Regular Meeting of the City Council  
June 26, 2002 – Community Center – 7:00 P.M.

The Meeting was called to order at 7:00 P.M.

Pledge of Allegiance

ROLL CALL

Present: Mayor Dillon, Councilmembers Meamber, Storrs, Lemley, Warner, Grandy and Anderson. Staff Members: City Attorney Hayden, Clerk/Treasurer Nelson, Planner Hallberg, Engineer Barnet, and Police Chief Cooper.

Mayor Dillon noted that Item G Street Closure Request – On Cloud 9 Car Club Charity Car Show on the Consent Calendar will be moved to Old Business for discussion.

Consent Calendar

- Minutes from Previous Meeting
- Finance
  - Claim Vouchers #45913 to #46059 for \$126,555.10
  - Payroll Warrants #29121 to #29215 for \$141,009.04
- Agreement – Cascade Job Corps Center Work Program
- Small Works Roster – Public Works Agreement – CCS General Contracting
- Small Works Roster – Public Works Agreement – Excel Excavating
- Set Public Hearing for Continuation of Office of Hearing Examiner

Councilmember Grandy questioned the budget status of funds for the CCS General Contracting project.

Engineer Barnet noted that the project is for the sidewalks in front of Cascade Middle School and an agreement has been reached with the school to share in the project 50/50. Barnet noted that the project will take approximately \$17,000.00 out of a line item budget of \$22,000.00 earmarked for sidewalks.

Councilmember Warner moved to approve the Consent Calendar A thru F. Seconded by Councilmember Storrs. Motion carried.

Public Comment

Todd Torgeson – 722 Evans Dr., addressed the Evans Drive project. Torgeson passed out a sketch of the project and reviewed his recommendation of how the project should be finished.

K.B. Johnson – who is interested in making a trolley on the abandoned rail line, noted he spoke at the Planning Commission and his idea was well received. He stated the Committee against

Rails to Trails also endorse a trolley in Sedro-Woolley. Johnson encouraged positive action towards making the park come to fruition.

Mayor Dillon asked the Parks Committee to keep this project in mind for future planning.

Kathy Gallagher – 720 Evans Dr., representing the residents of Evans Drive, asked Council if the City would hire someone with experience in building roads to come out, correct and complete the road project instead of the City Street Department who only has experience in road maintenance.

Craig Cole – General Delivery, handed out information to the Council regarding a civil suit he is involved in. Cole reviewed the information in the hand out and it is a personal thing. Cole also questioned who the City is considering for replacement of Police Chief Cooper should he win as Sheriff.

## **PUBLIC HEARINGS**

### Certified Mail Notification – Land Use

Mayor Dillon reviewed the memo outlining the Sedro-Woolley Municipal Codes that would be affected by a Certified Mailing requirement as well as an outline of the procedure that would be followed.

Mayor Dillon opened the public hearing at 7:18 P.M.

Tena Brown – 1105 Fidalgo St., passed out a list of addresses found in public records of a notification map for a project that went in next to her home. Brown noted that her name appeared on the list but she wasn't notified. She addressed the map and noted flaws in the current notification process as well as mother-in-law apartment notification and enforcement.

Dave McLaughlin – Skagit Surveyors & Engineers, 806 Metcalf St, reviewed the procedure that his office goes through to supply addresses to the City for notification of land use applications. McLaughlin also noted that there are numerous notifications for a project as well as posting of the property and postings in the paper. McLaughlin stated that for the number of letters sent out the response of persons attending the hearings on average are pretty minimal. He noted that he is unaware of any other jurisdiction that uses Certified Mailings for notification and doesn't see where the system is that flawed.

Tim Howland – noted the costs of permitting for a new building really adds up. He stated that this is just another thing placed on those that intend to build something and help the town grow. Howland stated if the mailing is of great benefit to the taxpayers he believes that the taxes should go towards the cost of the mailing. The cost should not be placed on those that are trying to build the area. He noted from experience he has found that registered letters are not accepted because it's too much work and doesn't feel that the registered mailing would take care of the complaints.

Jeanna Bullington – Hillsview Apts, addressed the change of use at the Sunrise Café and the impact she believes it will cause to the apartment building where she resides.

Mayor Dillon closed the public hearing at 7:35 P.M.

Councilmember Anderson questioned the lack of a proposed Ordinance in the packet for the Certified Mailing.

Attorney Hayden stated his understanding is that the Council will discuss whether they want certified mailing and upon a decision to proceed, an Ordinance will be written based on what Council direction is received with approval of an Ordinance at a later date to address some of the technical aspects.

Council discussion was held on the difference of proof of receipt or proof of mailing to constitute notice, reasonable means of notification, number of mailings per application, importance rating of notifications, development of the mailing list and special envelope marking,

Councilmember Anderson moved to move forward with Certified Mailing and to have staff draw up an ordinance specifying the way certified mailing will be handled. Mailing to be sufficient with no return receipt required. Seconded by Councilmember Grandy.

Councilmember Grandy questioned other alternatives for certain projects, depending on the size of the project.

Attorney Hayden and Planner Hallberg cautioned Council to be consistent with requirements and to keep the process simple.

Discussion of the process for maps and notification was held.

Mayor Dillon restated the motion. Motion denied due to tie vote (Councilmembers Storrs, Lemley and Warner opposed).

Councilmember Storrs requested this topic be placed on the schedule for a future worksession.

## **OLD BUSINESS**

### **Brickyard Meadows – Final Plat Approval**

Planner Hallberg reviewed the Final Plat Approval for Brickyard Meadows and addressed a concern of Klinger Street to eventually be extended to F & S Grade Road as other development occurs. Hallberg noted the preliminary plat was approved prior to her employment by the City.

Councilmember Anderson moved to approve Resolution #664-02 A Resolution Granting Final Approval to “Brickyard Meadows” Planned Development, Division 1, For 38 Single-Family Lots (#478). Councilmember Warner seconded. Motion carried.

### Feasibility Study for SR20/F & S Grade Rd/Skagit Manufacturing

Engineer Barnet presented Council with the Final Report for the Feasibility Study for the alternate accesses that have been studied to combine the access for Skagit Steel along with roadway improvements and, the signalization for the F & S Grade Road. Barnet stated that staff has been working on this for approximately 8 months. They have held an open house and have had two or three presentations in front of City Council looking at a number of alternatives. The preferred Alternative “B” will create a new four way signal at the current three-way intersection of F & S Grade Road along the western property line of Skagit Manufacturing. This will allow both grants to be used at one location.

Barnet requested Council to approve the Feasibility Study Final Report with Alternative “B” as the preferred alternative.

Councilmember Meamber questioned the input process of local residents and right-of-way access.

Councilmember Warner moved to approve the Feasibility Study presented by David Evans with Alternative “B” as being the preference. Seconded by Councilmember Storrs. Motion carried.

### Street Closure Request – On Cloud 9 Car Club Charity Car Show

Brian Walters – President of On Cloud 9 Car Club, presented an example of the trophies that will be given at their Charity Car Show. Walters explained the concept of the car show and requested Council authorize the closure of Metcalf Street for the car show.

Councilmember Lemley noted there is limited support from the business members with having the street closed because it’s solely for a car show with limited patronage.

Walters presented his ideas for other events to coincide with the car show. He stated he needs a definite decision in order to present firm plans to potential sponsors.

Discussion of alternative locations was held.

Walters noted that all the proceeds will be going to “Make A Wish Foundation” and they are working with “Make A Wish” for a local child to benefit from the proceeds.

Councilmember Warner commented that if true Downtown Revitalization is to occur the more functions that bring people to downtown the better. If nothing is going on, nothing changes. In order to have change, you have to have special things going on in order to bring people in.

Councilmember Warner moved to close Murdock Street from State to Ferry Street on August 31, 2002. Seconded by Councilmember Grandy. Motion carried.

## **NEW BUSINESS**

### 6-Year TIP – Discussion Only

Mayor Dillon introduced the annual process of the 6-Year TIP for discussion.

Engineer Barnet addressed the Council and stated the past 10 years, Skagit County has been working with the RTPO (Rural Transportation Planning Organization) where each city has certain funds allocated to it. Because of populations changes we will now become a MPO (Metropolitan Planning Organization). The funds will be earmarked into that organization to be divided as they determine. There will not be any funds directly allocated to Sedro-Woolley as in the past.

Barnet reviewed the 6-Year TIP process and reviewed last year's list of projects. Barnet recommended that Item 5 McGargile Road Street Improvements be moved higher on the list due to the Janicki/Lange/Flemming Annexation Agreement. Barnet fielded questions from Councilmembers including State Street Sidewalks, Bike Route and the feasibility of completion of the bike route

Barnet requested Council notify him of any items they would like included on the list, so he can include them in the draft form for discussion at the next worksession.

Councilmember Warner moved to set a public hearing for July 24, 2002 at 7:00 P.M. to adopt the 6 Year TIP. Councilmember Storrs seconded. Motion carried.

### Interlocal Agreement Extension – Skagit County Transfer Station

Leo Jacobs, Solid Waste Department Forman reviewed background information and request for the extension of the Interlocal agreement with the Skagit County Transfer Station. Jacobs requested Council authorized the Mayor to sign a letter to let the County know that we will agree to the interlocal agreement, as long as they agree to the terms and conditions outlined in Option #2 in the SWAC (Solid Waste Advisory Committee) recommendation.

Councilmember Warner moved to authorize the Mayor to sign the Interlocal Agreement with Skagit County as long as the agreement included all issues in Option #2. Seconded by Councilmembers Lemley and Storrs. Motion carried.

## **EXECUTIVE SESSION**

The meeting was adjourned at 9:02 P.M. to Executive Session for the purpose of personnel with a potential decision.

The meeting reconvened at 10:00 P.M.

Mayor Dillon requested Council approval for a personal services contract with Katy Isaksen and Associates for work previously discussed regarding the existing Sanitary Sewer Rate Structure.

Councilmember Storrs moved to sign a contract with Katy Isaksen for a personal service contract not to exceed \$7,500.00. Councilmember Warner seconded. Motion carried.

### **COMMITTEE REPORTS AND REPORTS FROM OFFICERS**

Councilmember Anderson – requested the Sewer Exemption topic to be placed on the next Agenda.

Clerk/Treasurer Nelson noted the topic has been set for a Public Hearing at the July 10, 2002 meeting.

Councilmember Meamber – requested an update on the sub-area transportation plan in the area of Cook and Trail Road.

Mayor Dillon noted there have not been any changes made to the plan. The School District has suggested some changes in the plan but those would be brought before Council for approval.

Meamber questioned the hours of operation for the public RV Sewer Dump and requested the concern brought forward tonight of the change of use at the Sunrise Café be looked into.

Councilmember Warner moved to adjourn. Seconded by Councilmember Lemley. Motion carried.

The meeting adjourned at 10:05 P.M.