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CITY OF SEDRO-WOOLLEY  
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Regular Meeting of the City Council  
May 22, 2002 – Community Center – 7:00 P.M.

The Meeting was called to order at 7:00 P.M.

Pledge of Allegiance

ROLL CALL

Present: Mayor Dillon, Councilmembers Meamber, Warner, Grandy and Anderson. Staff Members: City Attorney Hayden, Clerk/Treasurer Nelson, Planner Hallberg, Engineer Barnet and Lieutenant Wood.

Mayor Dillon announced the addition to the Consent Calendar of G Waiver of Fees – Riverfront Park.

Consent Calendar

- Minutes from Previous Meeting
- Finance
  - Claim Vouchers #45620 to #45755 for \$537,312.19
  - Payroll Warrants #28935 to #29026 for \$139,861.53
- Waiver of Fees – Community Center
- Waiver of Fees – Riverfront Park

Councilmember Warner moved to accept the consent calendar A through G. Seconded by Councilmember Meamber. Motion carried.

Proclamation – Hire a Veteran Month

Mayor Dillon read a proclamation declaring the month of June, 2002 as Hire a Veteran Month.

Public Comment

Julian Pavisi – 519 Sapp Rd., stated about 3 months ago he had addressed the Council with a couple of problems and some solutions. He expressed his dismay that he has not been contacted by anyone as a follow-up. Pavisi reiterated the problems with the speed on Sapp Road and his proposal to have two more stop signs installed to make the intersection at Sapp and Reed Rd./Longtime Ln. a four way stop.

Mayor Dillon requested Pavisi put his request in writing and she will have the matter looked into.

Perry Morris – Camano Island, representing Woodman of the World, requested use of a meeting place to inform people of the organization he represents.

Mayor Dillon requested Morris to present in writing a definite proposal of his request for Council consideration.

Tom Lazaron – 942 Presidio Pl., President of the Sedro-Woolley Public Safety Guild, representing the Uniformed Police Officers, Records Division, Code Enforcement Officer and tentatively the Uniformed Fire Fighters, introduced himself to the Council and stated he looked forward to a new era in Labor Relations with the City Council.

Sarah Sparr – 910 Curtis St., commented on the lack of notification on the start of construction of Curtis Street. Sparr noted the inconvenience of school bus travel picking up and dropping off children and the lack of input in placement of the sewer line. She also spoke on notification for connection deadlines and financial concerns of hooking up to sewer.

Engineer Barnet and Attorney Hayden tried to address Sparr's concerns and encouraged her to come in and meet with them to discuss the issues.

Alden Lynn – representing Dick and Mary Edelman of 8900 Garden of Eden. Questioned the timeline for sewer in their area and annexation of property for planning of development of property.

Attorney Hayden noted the recent change in the method of annexation which invalidated the petition method of annexation, leaving only the election method. Hayden stated its quite possible that Sedro-Woolley will need to wait for the legislature to fix the annexation method.

Engineer Barnet noted that staff has been directed to look at issues relating to placing a pump station at the F & S Grade Rd./Jones Road intersection. A review of the budget will help determine where the sewer lines will go but it's an open question at the present time.

## **PUBLIC HEARINGS**

None

## **OLD BUSINESS**

### Award of Bid – Township Sanitary Sewer Improvement

Engineer Barnet requested Council award the bid for the Township Sanitary Sewer Improvement Project to Strider Construction of Bellingham, Wa., in the amount of \$141,158.71 and authorize the Mayor to sign the contracts. Barnet requested a construction contingency of \$15,000.00 to be authorized by the City Engineer for the Township Sanitary Sewer Improvements. He also

reviewed the bids and time frame for construction to coordinate with the WSDOT summer road project.

Councilmember Anderson requested to have the bid tabs included for Council review for future projects.

Councilmember Meamber moved to award Strider Construction of Bellingham the Township Sanitary Sewer Improvement Project in the total of \$141,158.71 with a \$15,000.00 contingency and authorized the Mayor to sign the contract. Seconded by Councilmember Grandy. Motion carried.

#### Solid Waste Division Sign Program

Engineer Barnet reviewed the proposed sign program for the Solid Waste Department which included size requirements, cost, length of placement and priority of availability. Barnet noted that tobacco, alcohol and nudity ad's will not be allowed. Estimated revenue is \$300.00 per month with the recommendation that funds be placed into the equipment replacement fund for the garbage trucks.

Councilmember Grandy moved to initiate the sign program for the Solid Waste Department and the revenues taken from this program to be placed in the E, R & R fund for vehicle replacement and maintenance. Councilmember Meamber seconded. Motion carried.

#### Certified Mailing for Land Use – discussion only

Attorney Hayden presented information on the use of Certified Mail for the use of notification for land use actions. Hayden noted staff has contacted other cities to see what their process is and to discuss the process. He stated there is no jurisdiction in Skagit County that currently uses Certified Mail. Hayden reviewed the pros and cons of using certified mail for notification as outlined in the memo to Council.

Council discussion was held to include non-delivery of letters, notification of property owners or occupants, holding a trial period and increase in costs.

Planner Hallberg noted that some jurisdictions send notification to both property owner and resident (renter) by regular mail which gets better coverage.

Councilmember Anderson expressed interest in sending notification to property owners by certified mailing with the use of an interim ordinance.

Planner Hallberg suggested putting the change to the public for comment.

Further discussion ensued regarding the rules of non-delivery and a review of the current method.

Councilmember Warner moved to hold a public hearing on June 26, 2002 in regards to certified mailing at 7:00 P.M. Seconded by Councilmember Grandy. Motion carried.

### Ward Map Modifications

Councilmember Meamber requested Council approve the draft map presented which shows the Skagit Plant location to be located within Ward 1. Meamber indicated there is no population change because it's a working industrial site. Meamber pointed out the railroad track is a natural boundary.

Mayor Dillon noted that she had verified with the County and they have indicated it would not be a problem to change because there is no population involved, they would just change the boundary line.

Discussion was held on the Ward numbers and the necessity of the change with Council giving consensus in favor of Meamber's request.

Mayor Dillon noted the plan and ordinance that will be brought back to Council upon their agreement will be Councilmember Meamber's proposal to include the Skagit Plant within Ward 1.

### **NEW BUSINESS**

#### Ordinance(s) – Designation of City Administrator for Impact Fees

Attorney Hayden reviewed the proposed need for a change in the administrator for Impact Fees. Currently the City Planner is the responsible person. Hayden noted the most disputed fee is the Traffic Impact Fee of which the Engineer currently calculates. The change would designate the Mayor or their designee as the responsible person. At the present time it would be the intention for the Mayor to appoint the City Engineer as her designee.

Councilmember Grandy moved to adopt Ordinance #1424-02 An Ordinance Amending SWMC Chapter 15.60 to Provide for the Designation of a Responsible Official by the Mayor to Administer Computation, Collection, and Record Keeping for Impact Fees Pursuant to this Chapter. Seconded by Councilmember Anderson.

Roll Call Vote: Councilmember Meamber – Yes, Warner – Yes, Grandy – Yes, Anderson – Yes. Motion carried.

Councilmember Grandy moved to adopt Ordinance #1425-02 An Ordinance Amending SWMC Chapter 15.64 to Provide for the Designation of a Responsible Official by the Mayor to Administer City Functions for School Impact Fees Pursuant to this Chapter. Seconded by Councilmember Anderson.

Roll Call Vote: Councilmember Anderson – Yes, Grandy – Yes, Warner – Yes, Meamber – Yes.  
Motion carried.

## **COMMITTEE REPORTS AND REPORTS FROM OFFICERS**

Mayor Dillon – Thanked the Citizens of Sedro-Woolley for turning out to vote in record numbers for the issue brought before them. She thanked the Council for having the foresight to go forward with the vote and allowing the citizens to have their say. She noted that we still need a new City Hall and is ready to move on. Mayor Dillon directed the Building & Insurance Committee to put together a task force that would put together all the options and to provide solutions and a recommendation to the Council.

Julian Pavisi – 519 Sapp Rd, questioned what Ward he is in and wondered if the Council meetings were recorded.

Councilmember Grandy – noted the lack of speed signs on Railroad Ave. Grandy also requested the topic of green areas in developments and lot sizes and densities be placed on the agenda or for a future worksession.

Mayor Dillon stated staff would look into the proper procedure and whether it would need to go before the Planning Commission.

Planner Hallberg confirmed the procedure would start with the Planning Commission.

Councilmember Grandy moved to place on the next agenda a discussion on the sidewalk facing Jameson St. at the corner of Jameson and 11<sup>th</sup> Place. Seconded by Councilmember Meamber. Motion carried.

Councilmember Warner cautioned that the discussion of the above topic be kept to the facts and not turn into a complaint session.

Councilmember Warner – commented on the Sapp Rd. pavement and also brought up some outstanding sewer issues.

Mayor Dillon noted that the sewer topic is complicated and staff intends to hold a worksession on June 4<sup>th</sup> to discuss the issues. She noted that it should be discussed with all Councilmembers in attendance and a date needs to be set.

Warner also noted the sidewalks down Talcott Street look great.

Engineer Barnet – noted that he is working with the School to put sidewalk from the end of the Janicki property to the end of McGargile. The project should be done prior to the WSDOT overlay project.

Councilmember Meamber – gave compliments on the mainstreet street lights. He also questioned the status of the picnic tables at the Train.

Engineer Barnet noted the parks plan is for installing a four foot fence within the fenced area but funds were not budgeted for this project. Council would need to direct staff to review the budget for funding and to proceed with the project. Barnet noted that this would mean another project would either be shorted or not completed.

Member requested staff to look into a solution and to find the funding. Councilmember Warner requested a proposal be brought back to Council.

Member questioned the problems on Thompson Lane. Engineer Barnet noted the problem is that Thompson Lane was built without an easement and to complicate the issue the lot is listed for sale and the owner is not comfortable in giving an easement.

Attorney Hayden – addressed traffic impact fees. He noted if they are adopted by the County to be applied to the UGA, the significance would be the people inside and outside the city would pay the same costs for development.

Councilmember Anderson moved to adjourn. Seconded by Councilmember Grandy.  
Motion carried.

The meeting adjourned at 8:35 P.M.